

LLANHARAN COMMUNITY COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
THURSDAY 16th JANUARY 2020, 7PM
BRYNNA OAP HALL, Southall Street, Brynna

PRESENT: Councillors Roger Turner (Chair), Chris Parker (Vice Chair), Will Thomas, Jeff Williams, Robert Lewis-Watkin, Daniel Morelli, Pam Uppal and Barry Stephens.

ALSO: Scott Russell, Youth Representative, Catherine Kennedy, Acting Clerk, plus Mark Davies – Relationship Manager CCLC and 9 members of the public

2020/76	WELCOME & APOLOGIES The Chair welcomed all to the meeting and apologised for the change of venue at late notice. Apologies were accepted from Cllrs Geraint Hopkins and Serkan Aksin.
2020/77	DECLARATIONS OF INTERESTS There were no declarations of interests from Members.
2020/78	COUNCILLOR RESIGNATIONS The Chair reported that since the last meeting there had been 4 Councillor resignations and 3 had already received responses from the Chair. RESOLVED The motion was passed unanimously to accept the resignations of all 4 Councillors. ACTIONS <ol style="list-style-type: none">a. Write to William Hopkin on behalf of the Council thanking him for 29 years of service.b. Report the resignations to RCT Democratic Services.

2020/79	<p>PUBLIC PARTICIPATION IN COUNCIL MEETINGS</p> <p>Cllr Chris Parker outlined a draft protocol for ‘Public Participation in Council Meetings’, explaining that if accepted, the protocol will enable a more structured approach to meetings and give members of the public the opportunity to speak uninterrupted.</p> <p>Cllr Jeff Williams stated that he welcomes the protocol.</p> <p>“Cllr Dan Morelli asked if members of the public would be given the opportunity to contribute to matters that arise during meetings as well as at the beginning of meetings?” Cllr Roger Turner confirmed this would be at the Chairs discretion.</p> <p>In response to enquiries from members of the public the Chair went on to explain that 1 weeks’ notice to the Clerk would be required for additions to the agenda.</p> <p>RESOLVED</p> <p>The motion was passed unanimously to accept the new protocol.</p> <p>ACTION</p> <p>As the motion was passed, members of the public were invited to speak regarding any item on the agenda with 3 minutes total allowed per person. No members of the public chose to speak at this time.</p>
2020/80	<p>MINUTES</p> <p>The minutes from the meeting on 19th December, 2019, were approved and adopted as a correct and accurate record of events.</p> <p>The Chair reported that following the discussion with representatives from LCDP, he had contacted the Development Officer at RCT and a meeting was to be arranged.</p> <p>Cllr Will Thomas asked if any further correspondence had taken place with the Trustees of the Welfare Hall regarding their withdrawal from the park and ride scheme. The Acting Clerk reported that she had written to the Trust requesting the reasons for Trustees withdrawing from the scheme and received a reply stating that ‘The Trust have No Comment to make to the Community Council in this regard’.</p> <p>On hearing the reply, Cllr Pam Uppal asked what the plan of action was and in response the Chair stated that the Leader of RCT intended to reply to the Trustees directly.</p> <p>In the Chair of HR’s absence, Cllr Chris Parker reported on a meeting between the Chair, the Vice Chair, the Chair of HR and the Deputy Chief Executive of One Voice Wales(OVW). He reported that a review of the Clerk and Assistant Clerk roles had taken place and OVW has provided a cost for consultancy including a review of job descriptions, possible interview support, salary scales and the need for a dedicated project officer to manage the Community Infrastructure fund.</p>

RESOLVED

The HR Committee would engage with OVW on consultancy fees wherever necessary.

Audit Committee 09/01/2020

The draft budget for 20/21 was considered.

RESOLVED

The motion was passed unanimously to agree the precept figure of £199,427.00 based on the Band D equivalent of £64.56p.

CHRISTMAS LIGHTS

A discussion took place on whether to add 35 extra motifs to the current hire agreement of 15 motifs.

Cllr Dan Morelli suggested a survey to assess members of the public views on how much of the Councils precept should be spent on Christmas lights.

ACTION

The Acting Clerk will send out a short survey via Social Media and the District Diary with the results to be reported at the February Council meeting.

END OF YEAR ACCOUNTS

The Chair stated that the Acting Clerk on advice from neighbouring Councils requested that Council agree a fee of £360 plus VAT for online support with the year-end accounts and the setting up of the new financial year using the new software package.

RESOLVED

The motion was passed unanimously to agree the above spend.

COUNCIL 123 LIST

Council discussed the following items to add to 123 list;

- a. Provide a hardstanding outside tractor storage area
- b. Welfare Hall shower block renovations
- c. Add a short stretch of Pavement at Wood View, Brynna
- d. Improve frontage of Bridgend Rd allotments

ACTION

Add the above items to the Council 123 List.

2020/81	<p>INVESTMENT ACCOUNT Mr Mark Davies, Relationship Manager, Local Government CCLA presented details of the Public Sector Deposit Fund to all present.</p> <p>ACTION The Acting Clerk to prepare a substantive report to present at the next Audit Committee meeting.</p>
2020/82	<p>BRYNNA PRIMARY SCHOOL MINOR AUTHORITY VACANCY Re-consider the vacancy for Minor Authority Brynna Primary School Governor Vacancy following the resignation of Cllr David Evans.</p> <p>RESOLVED The motion was passed and agreed unanimously for Cllr Barry Stephens to be appointed as Minor Authority for Brynna Primary School.</p>
2020/83	<p>PROPOSED AMENDMENT TO STANDING ORDERS Cllr Chris Parker proposed the following motion regarding standing orders.</p> <p>The motion as it stands: The second sentence of Order No 2 ‘These meetings will be held at monthly intervals (excluding the month of August) at 7pm at the following locations – the Llanharan Community Recreation Centre (10 meetings) and the Ynysmaerdy Community Centre (1 meeting).’</p> <p>Be replaced with the following sentence:- ‘These meetings will be held at monthly intervals (excluding the month of August) at 7pm at a location that the Clerk in conjunction with the Chair deem appropriate to hold such a meeting and that during the course of the year at least one meeting is held within each ward of the Council and the Ynysmaerdy Community Centre’.</p> <p>RESOLVED The motion was passed unanimously to amend the standing orders as proposed by Cllr Parker.</p>
2020/84	<p>FINANCIAL MATTERS MONTHLY EXPENDITURE To report Council expenditure for December 2019.</p> <p>NOTED It was noted that Members should write to the Clerk if they do not wish to receive the £150 expenses payment as specified by the Independent Remuneration Panel.</p>

2020/85	<p>PLANNING APPLICATIONS</p> <p>The planning application reported was noted by Members.</p>
2020/86	<p>COMMUNITY ISSUES</p> <p>To receive reports from (a) the two County Borough Members (b) the Youth representative and (c) other Members.</p> <p>Cllr Roger Turner reported that he attended a meeting in Clydach, Rhondda and had received an update on the progress of the Llanharan bypass. He went on to say that drilling had been completed and as a result the level of the motorway will be lower than originally suggested, therefore, less obtrusive.</p> <p>Drainage for the bypass will be managed with attenuation ponds based at the extreme eastern (near Llanharan House), the extreme western (near the film studios) and in the centre. The attenuation ponds will be features and the water will run off naturally and eventually soak away.</p> <p>A further exhibition will be held in Spring/early Summer. There will be an active route along the bypass to link up with Talbot Green, linking to Church Village.</p> <p>A member of the public asked if they can be brought on board to discuss bridle pathways, Cllr Turner stated that he would send an email to officers requesting this.</p> <p>The Youth Representative apologised for not attending previous meetings due to work commitments.</p> <p>Cllr Chris Parker stated that there have been reports of youths taking recycling bags and wheelie bins and setting fire to them in Brynna Woods.</p> <p>He went on to say that it is concerning regarding the youth's health and a discussion was had on whether to raise awareness of this issue using social media. Cllr Barry Stephens raised a concern that bringing attention to the issue may exacerbate it. No action was agreed.</p> <p>No police report had been received for December.</p> <p>The Wildlife Trust will present at the March meeting of the Council.</p>
2020/87	<p>CORRESPONDENCE</p> <p>The Acting Clerk read out a letter received from the Taff Ely Foodbank thanking the Council for their support and stating that over 300 holiday meal parcels were prepared for children living in the Llanharan area.</p>
2020/88	<p>MAINTENANCE</p> <p>The December work of the maintenance team was noted.</p> <p>A vacant post will be advertised in the next few weeks.</p>

2020/89	<p>Any items which the Chair considers should be discussed as a matter of urgency, or to be included on the agenda for the next meeting.</p> <p>Cllr Roger Turner proposed a change to office opening hours:</p> <p>The times proposed were:</p> <p>9.30 – 1.30 – Open to the public. 1.30 – 3.30 – Closed to the public – office used for administration and meetings.</p> <p>RESOLVED</p> <p>The motion was passed unanimously to accept the new office opening hours.</p> <p>Cllr Robert Lewis-Watkin proposed a recruitment drive to encourage more youth representatives.</p> <p>ACTION</p> <p>The Acting Clerk will raise awareness by including in the District Diary and Social Media. Any new Youth Representatives will be appointed at the AGM in May.</p>
	<p>Meeting end 8.25pm</p>

Date of Next Meeting: Thursday 20th February 2020

Catherine Kennedy
Acting Clerk, actingclerk@llanharancc.co.uk