

## **Minutes of the meeting of the Llanharan Community Council held on 18 July, 2019 at the Llanharan Miner's Welfare Hall**

**Present:** Councillor Turner (Chairman);  
Councillors Evans, Geraint Hopkins, Lewis-Watkin, Liney, Parker,  
Morelli, W Thomas, Uppal and Williams

**Apologies:** Councillor Aksin, William Hopkin, Stephens and M Thomas

**Also:** P Davies, C Kennedy and 1 member of the public

### **2019/27 MINUTES**

The minutes of the meeting held on 20 June 2019 were approved as a correct record and signed by the Chairman subject to the following addition "Staff Training – Councillor Liney expressed a view that the proposed on-line Microsoft training course which had been agreed by the former Chairman and Line Manager was not good value for money (£41.67) and more suitable alternatives were available. The Chairman advised that he would ask RCT whether they could assist in delivering any training"

### **2019/28 COMMITTEE AND WORKING GROUP RECOMMENDATIONS**

**RESOLVED** – That the recommendations of the Community Infrastructure Group of 4 July, the Allotments, Open Spaces and Rights of Way Committee of 2 July and the Audit Committee of 9 July 2019 be approved:

#### **Community Infrastructure Group - 4 July 2019**

**Present:** Councillor Parker (CP) (Chairman);  
Councillors Evans, Lewis-Watkin, M Thomas and W Thomas

**Assistant Clerk to the Council:** C Kennedy

**Members of the public:** Neil McAndrew (NM), John Bowman (JB).

**Apologies:** Councillors Liney and Turner

#### **2019/28 (1) Approval of Minutes:**

Minutes approved from 6 June 2019.

#### **2019/28 (2) Winter Baskets**

A quote of £8,000 to replace the Winter baskets with motifs was deemed too expensive.

**Recommended - That**

- (1) Bulbs be purchased to re-use the Winter baskets in storage;
- (2) Lampposts without brackets be fitted with Xmas motifs.
- (3) Lampposts with brackets (8 Brynna ,7 Bridgend Rd) be fitted with Xmas icicles.

**2019/28 (3) Christmas Lights**

**Recommended - That**

- (1) SL to provide breakdown of costs for the hire of motifs and trees to Council.
- (2) Due to overspend, there is no surplus money from 2018 Xmas fayre.
- (3) Monies raised from future Xmas fayres to fund lights and trees for following year.

**2019/28 (4) Christmas Trees**

**Recommended** - Consensus to order from Mark Thompson as he has previously provided the best quality trees.

**2019/28 (5) Memorial Garden**

**NOTED**

- (1) WT confirmed Pencoed College Sept students will develop designs.
- (2) Abbey Fig, Pencoed College suggested Thurs August 29, 2pm meet Memorial Garden site.

**2019/28 (6) Oakbrook Park**

**NOTED** – That WT suggested pathway over stream leading down Chapel Rd could be developed into a Chine. (*Chine is a narrow gully or gorge normally with a stream that cuts through it.*)

**2019/28 (7) Japanese Knotweed (JK)**

**Recommended - That**

- (1) CP suggests the formation of a proactive Mapping Group.
- (2) Post a request for Mapping Group volunteers on CC FB page.
- (3) Ask H Irranca AM, C Elmore MP to tie into Surgery.

(4) Public meeting with expert speaker on JK was suggested.

### **2019/28 (8) Brynna War Memorial**

Members noted that RT had consulted residents and full agreement was obtained.

#### **Recommended - That**

- (1) Contact be made with a Stone Mason to confirm if move is possible.
- (2) If move is deemed possible, public consultation will be carried out.

### **2019/28 (9) William St (land adjacent to phone box)**

Noted that removal of old rusty mail-box was imminent.

#### **Recommended - That**

- (1) Good site for a new reclaimed plastic park bench.
- (2) Possible room for a small shelter over the bench with planters each side.

### **2019/28 (10) Picnic Benches and Tables**

Budget allows for 4 new benches in the Community.

#### **Recommended – That the following be installed**

- 1 bench and 1 table at Welfare field.
- 1 bench at Ffordd Dol y Coed.
- 1 table at Meadow Rise plot of land

### **2019/28 (11) Meadow Rise (plot of unused land)**

#### **NOTED - That**

- (1) JB suggested CIL money could be used for development of land.
- (2) A bench has recently been added, if funds allow, also room for a table.

## **2019/28 (12) LCDP**

NM requested LCC form joint committee with LCDP to consult with public on improvements to the Community.

**Recommended** – That CP and RT to attend.

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## **ALLOTMENTS, FOOTPATHS AND RIGHTS OF WAY COMMITTEE**

**2 JULY 2019**

Present: Councillor M Thomas (Chairman);

Councillors Evans, W Thomas, Turner and Mr M Steer

Also: P Davies, Clerk to the Council and 3 members of the public

## **2019/28 (13) MINUTES**

The minutes of the meeting held on 4 June 2019 were approved as a correct record and signed by the Chairman

## **2019/28 (14) ALLOTMENT MATTERS**

**(a) 2020 Rents** – Members considered the rent to be charged to tenants at the three sites during 2020

**Recommended** – That the present rent of £26 pa for a 5 perch plot be maintained for next year

**(b) Provision of Sheds on Allotment Sites** – Members reviewed the possible provision of sheds on individual plots

**Recommended** – In view of the cost, no action be taken at the present time

© **Pendre Allotments : Fires** – The Clerk reported that there had been a number of complaints from a local resident concerning the extent of burning on the site. It appeared that a number of tenants were involved and the Clerk had written to every tenant reminding them that (a) no fires were permitted prior to 6pm on any day of the week and (b) fires after this time must be restricted to burning dry allotment waste only, with care being taken not to be a nuisance to neighbouring residents through excess smoke or smell

**Recommended** – That tenants be advised that further disregard to the above tenancy conditions will result in offending tenants being given Notice to Quit

**(d) Site Inspections**

**RESOLVED** – That depending on the weather site inspections be held on 16 July

**2019/28 (15) OPEN SPACES MATTERS**

**(a) The verge fronting the Bridgend Road Allotment Site –**

**NOTED** – That this area had now been sprayed and the weed growth was dying back

**(b) Memorial Gardens** – Councillor W Thomas advised that Pencoed College had agreed to meet representatives of the Council at the end of August, to discuss the way forward. Members also gave preliminary consideration to the funding for the project

**Recommended** – That the Audit Committee be recommended to include the proposed improvements on the S123 List

**(b) Meadow Rise** – Members were advised that the Council's Handymen would mow the site shortly.

**Recommended** – That in respect of the proposals for improvement of the area arrangements be made for representatives of the Committee to meet the adjoining householder

**(c) Grass Cutting** – The Clerk advised that because of the time spent on watering the hanging baskets the grass cutting had fallen behind and several complaints had been received from Members. It was anticipated that work would be brought up to date within the next two weeks

**2019/28 (16) RIGHTS OF WAY**

**(a) Path from Argoed Avenue to Danygraig Road** – As requested by the Council, Councillor Turner had discussed this matter with RCT's Rights of Way Officer who had agreed that the land owners' proposal to construct an alternative bridleway was eminently sensible. Councillor Turner advised that he would ask the landowner if he could possibly expedite the works

**(b) Horse Warning Road Signs**

**NOTED** – That these should be erected shortly

© **Llanharan Walking Route** – Members were advised that the waymarking discs were still awaited from RCT

**RESOLVED** – That the RCT be asked to expedite the supply of the discs

**(d) PSM 35 at Brynnau Gwynion** – Mr Steer reported that the landowner had now agreed to re-open the path with a slight diversion. Local residents expressed concern that there was still a CCTV camera which appeared to

monitor the path and at certain times of the day and vehicles were being parked across the entrance to the kissing gate. Councillor Turner advised that he would discuss the privacy issue with RCT and report back to the next meeting

**(e) Llanilid – Highways** – The Chairman drew attention to the continued closure of highways at Llanilid and a ‘No Entry’ sign where there should be a ‘No through Road’. Councillor Turner advised that he would raise the matter with RCT and report to a future meeting

**(f) Path 31 Adjacent to Garth Isaf Farm** – A resident drew attention to works recently undertaken by RCT and the need for a footpath diversion to enable the path to become usable

**Recommended** – That RCT be requested to liaise with the adjoining land owners to identify an appropriate diversion

**(g) Project Jigsaw**

**RESOLVED** – That this matter be included on the agenda for the next meeting

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#### **AUDIT COMMITTEE – 9 JULY 2019**

Present: Councillor Turner (Chairman);

Councillors Liney, Parker, M Thomas and W Thomas

Apologies: Councillors Lewis-Watkin and Morelli

Also: P Davies and C Kennedy

**2019/28 (17) REQUESTS FOR FINANCIAL ASSISTANCE** (Application (iii) was not included on the agenda but the Chairman ruled that it required urgent consideration as the event was due to be held on 7 August)

**Recommended** – That the following applications be dealt with as indicated:

#### **Applicant**

#### **Recommendation**

(I)Llanharan Horticultural Show

Approve grant of £600

(ii) Bryncae FC Juniors

Defer pending further information where the Club will play during the coming Season

(iii) LCDP Play Day  
invoice to the Council for payment

Approve sponsorship of the 'Face Painter'  
at a cost of £130 - the artist to submit an

## **2019/28 (18)      COMMUNITY INFRASTRUCTURE S123 LIST**

As requested by the Council, Members reviewed the current List

**Recommended** – That the Council approve the following table as its Infrastructure List. (The table is not in any ranked priority order and the inclusion of a project does not signify a commitment from the Council to fund the listed project):

Play areas – improvements

Footpaths and Bridleways – programme of reconstruction

Memorial Garden and surrounding area – improvements

Meadow Rise – improvements

Land adjacent to the Ewenni Fach/Chapel Road/Hillside Avenue

- Improvement

Gateway Entrances to the Villages

Land adjacent to the path from Hillcrest to Chapel Road – possible wildlife

Area

Land adjacent to the telephone box, William Street – improvements

The Square, Llanharan – environmental improvements

Bridgend Road Allotments – improvements to the fencing

Provision of seats and benches on vacant housing sites

Shower Bock at the Llanharan Recreation Ground – improvements

## **2019/28 (19)      LLANHARAN CEMETERY**

**NOTED** – That RCT had included provision in its budget for significant improvements at the cemetery, including the store shed and toilets

**2019/28 (20) BRYNNA WAR MEMORIAL**

**NOTED** – That at this stage, the Church was opposed to the re-siting of the Memorial from St Peters Church and the Bishop had been asked for a

definitive view on the suggestion

**2019/28 (21) CHAIRMAN'S CHAIN OF OFFICE**

The Clerk reported on the costs of providing additional links and cleaning the Chain

**Recommended** – That the Clerk be requested to ascertain whether the existing links can be engraved on the back

**2019/28 (22) LLANHARAN COMMUNITY DEVELOPMENT PROJECT – FUNDING**

Members were advised that it was stated on the Charity Commission's web site that the Project's accounts had not been submitted within the required timescale

**Recommended** – That further grant payments to LCDP be suspended until such time as the Project's Annual Return and accounts have been submitted To the Charity Commission

**2019/28 (23) COMMUNITY FIREWORKS DISPLAY**

The Clerk reported that LCDP had accepted the Council's offer of £3000 to plan and manage the 2019 event

**Recommended** – That the Clerk be requested to confirm with LCDP that they will hold the event on 5 November

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**2019/29 COMMUNITY POLICING**



Members noted with regret that a Police representative had been unable to attend this meeting and a report on recent crimes was not available. Councillor Evans advised that the next PACT meeting would be held on 14 August

**RESOLVED** – That the Clerk be requested to write to the Local Beat Manager expressing the Council's disappointment that a Police representative has not attended any recent meetings of the Council

## **2019/30 MATTERS ARISING FROM THE MINUTES**

### **(a) Path from Argoed Avenue to Danygraig Road**

**NOTED** – That the Chairman had discussed the proposed alterations with the land owners and they were arranging for contractors to give quotations for the work

### **(b) Application for financial assistance Bryncae FC Juniors**

**NOTED** – That this Club would be playing its matches in Llanharry during next season and the request for financial assistance would be considered further at the next meeting of the Audit Committee

### **© Community Infrastructure List**

**RESOLVED** – That

(1) further consideration be given to the S123 List at the next meeting;

(2) at this stage 'Possible Improvements to the Skateboard Park' be added to the S 123 list

### **(d) Brynna War Memorial**

**NOTED** – That this matter be reviewed once a response from the Bishop is received

### **(e) Chairman's Chain of Office**

**NOTED** – That a response from Fattorinis was awaited

### **(f) Llanharan Community Development Project Funding**

**NOTED** – That the Charity's annual return and accounts had now been submitted to the Charity Commission

### **(g) Community Fireworks Display**

**NOTED** – That LCDP had confirmed that they would organise the event on 5 November

**(h) Office 365 Training**

**NOTED** – That RCT had agreed to facilitate training during September

**2019/31 COMMUNITY ISSUES**

**(a) Highway Improvements**

Members expressed their appreciation of the highway reconstruction work undertaken on the A473 (from The Square to the L’Oreal roundabout) and at Heol Cynllan.

Councillor Evans also asked whether RCT had finalised schemes for improvements at Cow Corner and Brynnau Gwynion – Councillor Turner advised that he would look into the matter

**(b) Active Travel Routes**

**NOTED** – That Councillors Geraint Hopkins and Turner had met RCT officials to discuss the creation of active travel routes within the community area and requests for financial support would shortly be made to the Welsh Government

**© Horse Warning Signs**

**NOTED** – That three signs had now been erected on Brynna Road

**(d) RCT Community Hubs**

**NOTED** – That RCT had established a community hub in Ferndale and they were examining the possibility of further provision in the Taff Ely area, also, as part of this an audit of local services would be undertaken and RCT officials would be visiting Llanharan on 24 July

**(e) Llanharan Cemetery Improvements**

**NOTED** – That RCT had allocated funds for a programme of improvements at the cemetery

**(f) Brynna Carnival**

**NOTED** – That this year’s Carnival had been well attended and that local Members were very appreciative of the Council’s financial support

## **(g) Rights of Way Matters**

**(i) PSM 34 - Condition of Stile** - Councillor Williams reported that a local resident had drawn attention to this stile which had become unstable. The Clerk advised that he had referred the matter to RCT's Footpaths Officer, as the original improvement had been undertaken by his staff – the Official had responded that the work should be undertaken by the Community Council under the Agency Agreement. Councillor Turner advised that he would raise the matter again with RCT

### **(ii) Bridleway 44**

**RESOLVED** – That the Clerk be asked to remind Network Rail and Persimmon Homes regarding a date for a further meeting to discuss this matter

**(h) Benches** – Councillor Williams drew attention to a number of community benches which required re-painting

**RESOLVED** – That the re-painting be included on the Handymens' work programme

**(i) Skateboard Park – Litter bins** – Councillor Liney reported that the provision of bins was still outstanding. Councillor Geraint Hopkins advised that he would press RCT for an early replacement

**RESOLVED** – That in the event of bins not being provided by RCT within the next 7 days, the Clerk be instructed to purchase 2 new bins for the site

**(m) Danygraig Road – Parking** – A local resident had drawn attention to parking problems adjacent to The High Corner and had asked whether parking restrictions could be introduced. Councillor Geraint Hopkins advised that he would ask RCT officials to examine the request

### **(n) The Square, Llanharan**

**RESOLVED** – That RCT be requested to

- (1) improve the white line on the filter lane to Brynna;
- (2) provide an update concerning the bus stop

**(o) Land at the Bottom of Terrys Way** – Local residents had asked whether the vacant area of land could be developed as a community area. Councillor Geraint Hopkins advised that he would discuss the matter with RCT and report back to the Council

Members were advised that Councillor William Hopkin was still unwell and it was unlikely that he would be well enough to attend meetings for some weeks

**RESOLVED** – That the Council accepts that Councillor Hopkin is currently unable to attend meetings through ill health

#### **2019/31 REVIEW OF ELECTORAL ARRANGEMENTS IN RCT**

Further consideration was given to the Local Democracy and Boundary Commission's draft proposals for the review of electoral arrangements in the County Borough

**RESOLVED** – That the possibility of making representations be deferred until the next meeting

#### **2019/32 MEADOW RISE PLAY AREA – ENCROACHMENT**

At the last meeting of the Council, the Clerk had reported that there had been further encroachment on to the play area. Members were also informed that there had been a similar encroachment by another resident some years ago and the Council at that time had decided 'without prejudice, to take no further action as any legal costs would outweigh the overall benefit to the Council, however, if the need arises adjoining residents be advised that in future the Council's land ownerships would be rigorously enforced'

The Clerk reported that he had visited and written to the owners of the property but had not received any response

**RESOLVED** – That

(1) as this is public land, the Clerk be requested to write to the owners of both properties asking them to take steps to re-position their garden fences within the areas of their properties;

(2) if there is no response to the requests, the Clerk be instructed to ask the Council's Solicitor to write to the householders with a similar request

#### **2019/33 WELSH GOVERNMENT'S LOW CARBON ACTION PLAN**

**RESOLVED** – That consideration of this matter be deferred until the next meeting

#### **2019/34 FINANCIAL MATTERS**

**(a) Payments** – Members considered the statement prepared by the Clerk. Councillor Liney requested further information on the expenses paid to staff

**RESOLVED – That**

- (1) the outstanding bills be paid and the cheques be signed accordingly;
- (2) the Clerk be requested to respond in writing to Councillor Liney's request and to provide more detail on future reports;
- (3) the Audit Committee be asked to review the content of future monitoring reports

**(b) Handyman's Work** – Councillor Turner reported that he had received complaints regarding grass cutting in the Duffryn Crescent Play area. The Clerk reminded Members that the Llanharan Recreation Ground Trust had decided that some areas of the play area should remain as a meadow

**RESOLVED – That**

- (1) the Clerk arrange for any outstanding work at the play area to be completed as soon as possible
- (2) the work undertaken by the Handymen during the last four weeks be noted

**© The Council's Web Site**

**NOTED** – That the Assistant Clerk was currently gathering information from adjacent authorities and local companies regarding the possibility of expanding the Council's web site and she would report further to the next meeting

**2019/35 SLCC/ONE VOICE WALES CONFERENCE**

**NOTED** – The Assistant Clerk's report on her attendance at this recent training event concerning GDPR

**2019/36 PLANNING MATTERS**

**RESOLVED** – That the following applications received since the last meeting be noted:

- 7 Colliers Avenue – single storey extension
- 8 Rhodfa Bryn Rhydd – shed for dog grooming business
- Llanharan Primary School – school extension and ancillary works
- 76 Parc Bryn Derwen – single storey and loft extensions and additional car parking spaces to front of dwelling
- Ty Uchaf, Mynydd Coed Bychan Road. Side extension with dormer to the front elevation
- 36 Ffordd Hann – dormer extension to the front
- 14 Oakmead Road – single storey, front and rear extensions

**The meeting concluded at 9.05pm**