



## **LLANHARAN COMMUNITY COUNCIL**

6th May 2026

To Members of Llanharan Community Council.

### **THE ANNUAL MEETING OF THE COUNCIL**

The Annual Meeting of the Council will be held at 7pm on 12<sup>th</sup> May 2026.

The meeting will be held on a **hybrid** basis (online and in person at Llanharan OAP hall) in accordance with:

### **The Local Government and Elections (Wales) Act 2021**

The agenda will be as follows:

1. To elect a Chair of the Council  
**Appendix 1**
2. To elect a Deputy Chair of the Council.  
**Appendix 2**
3. To note the minutes of the Annual Meeting held at 7pm on 22<sup>nd</sup> May 2025 –  
For information only.  
**Appendix 3**
4. To appoint Committees and their members, Chairpersons and Deputy  
Chairpersons, and to review terms of reference and fix provisional dates  
and times for committee meetings for the following year.  
**Appendix 4**
5. To appoint working groups and their members and Chairpersons and to  
review terms of reference.  
**Appendix 5**
6. \_\_\_\_\_  
To appoint the council's representatives to serve on external bodies for the  
following year and to agree arrangements for reporting of attendance and  
reporting back to Council.



**Appendix 6**

7. To agree the civic allowances for the following year.

**Appendix 7**

8. To set the maximum total of motions required by written notice that can be considered by the Council in the municipal year.

**Appendix 8**

9. To set the maximum total of motions required by written notice that can be considered by the Council in any one ordinary meeting.

**Appendix 9**

10. To review and approve the Council's policies and procedures including disciplinary and appeals processes.

**Appendix 10**

11. To appoint an internal auditor for the following municipal year.

**Appendix 11**

12. To review banking mandate signatories and PSDF signatories.

**Appendix 12**

13. To review and approve the Council's asset register.

**Appendix 13**

14. To review and approve the Council's arrangement for insurance cover in respect of insurable risks.

**Appendix 14**

15. To review any Service Level Agreements or other legal arrangements with external groups.

**Appendix 15**

16. To consider renewing the Clerk's, RFO's and Assistant Clerk's membership of The Society of Local Council Clerks (SLCC).

**Appendix 16**

17. To consider renewing the Council's membership of One Voice Wales.

**Appendix 17**

18. To review and approve the council's standing orders (incorporating



adoption of the Local Authorities (Model Code of Conduct) (Wales) Order 2008.

***Appendix 18***

19. To adopt and sign the One Voice Wales Civility and Respect Pledge.

***Appendix 19***

20. To review and approve the council's financial regulations.

***Appendix 20***

21. To review and approve the council's Annual report.

***Appendix 21***

22. To review and approve the council's Training plan.

***Appendix 22***

23. To review and approve the Council's action plan for the coming municipal year.

***Appendix 23***

24. To review and approve the Council's Biodiversity plan.

***Appendix 24***

25. To deal with other matters where notice in writing has been given to the Proper Officer at least 6 calendar days before the meeting and which, at the discretion of the Proper Officer, are deemed appropriate to be considered at the Annual meeting.

Leigh Smith  
Clerk to Llanharan Community Council

