



LLANHARAN COMMUNITY COUNCIL

AUDIT COMMITTEE MINUTES

Minutes of the **Audit Committee** meeting held by video link at 7pm on 16th January 2024 in accordance with the:
Local Government and Elections (Wales) Act 2021

Present: Councillors; David Evans (Chair), Janine Turner, Chris Parker, Andrea James, Robert Lewis-Watkin JP.

Clerk to the Council: Leigh Smith

Deputy Clerk/RFO: Lisa Phillips

Apologies: None.

Absent: None.

A2024/001 Welcome and apologies for absence

The Chair welcomed members.

A2024/002 Disclosures of personal and/or prejudicial interests

Cllr Janine Turner declared a personal interest with regards to agenda item 8 (Minute ref 2024/008), regarding 'the Pantry'

Cllr Janine Turner declared a personal and prejudicial interest with regards to agenda item 11 (Minute ref 2024/013), being a committee member for 'The Wimbles'.

Cllr Chris Parker declared a personal and prejudicial interest with regards to agenda item 11 (Minute ref 2024/013), believe himself to be a committee member for 'The Wimbles'.

A2024/003 Minutes of the Audit committee meeting held on 24th October 2023.

RESOLVED



The minutes of the Audit committee meeting held on 24th October 2023 were approved as a true and accurate record.

A2024/004 Matters arising

None.

A2023/005 2023/020 Public speaking

None

A2024/006 Bank reconciliations and list of payments for Quarter 3, 2023

RECOMMENDED

To approve the bank reconciliations and payments for Quarter 3, 2023 as presented in Appendix 2.

A2024/007 Year to date spend v budget

Noted

A2024/008 Report on pantry income and expenditure

Noted.

A2024/009 2024/25 draft budget and setting of precept.

RECOMMENDED

To approve the draft budget as presented with an expenditure of £278,560

RECOMMENDED

To apply a 0% increase on the Community Council tax band D rate resulting in a £0 per year increase and a resultant Community Council band D rate of £79.17

A2024/010 Internal auditor for financial year 2023/24

RECOMMENDED

To suspend standing orders/financial regulations in respect of 11.3 of the financial regulations.

In particular:

11.3. Procedures as to contracts are laid down as follows:

a. Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency.....

e. When it is intended to enter into a contract for the supply of goods or materials or for the execution of works or specialist services other than such goods,



materials, works or specialist services as are excepted as set out in Regulation 11.3., where the value:

iii. is below £1,500 and above £250 the Proper Officer shall strive to obtain 3 estimates of the cost of proposed supply.

The reason being the Clerk having attempted to source 3 quotations from well-established reputable and experienced internal auditors with a known track record of competence and having been able to identified 2 such auditors whom in their opinion meets the criteria to provide a high quality service to the Council.

RECOMMENDED

Following the obtaining of further quotations, to appoint WGW as the internal auditor for 2023/24 and to schedule an internal audit for June 2024. ⁱ

A2024/011 General grant application from Llanharan OAP Hall

RECOMMENDED

To grant Llanharan OAP Hall a total of £1,946 comprising £1,546 to cover electricity costs and £400 to cover gas costs.

A2024/012 General grant application from Llanharan Football Club

RECOMMENDED

To grant Llanharan Football Club £495 towards the purchase of the equipment detailed in the application to facilitate the reinstatement of a Saturday 'second' team.

Payment to be made subject to the receipt of the following supporting documentation to the satisfaction of the Clerk (these items not considered material to decision making):

- a) The constitution document of the club (including details of the named officers of the club or if this is not included in the constitution document the applicant to annotate the application to show the formal positions of the signatories).
- b) Invoices totalling £900 to show what the previous grant was spent on. (As per Appendix 2 of the application).

Councillor Janine Turner left the meeting at this point having declared a personal and prejudicial interest in the following item of business.



Councillor Chris Parker left the meeting at this point having declared a personal and prejudicial interest in the following item of business.

**A2024/013 General grant application from ‘The Wimbles’
*RECOMMENDED***

To defer consideration of the application to a future meeting pending receipt of the following, the items being considered material to decision making:

- a) A signed copy of the application signed by two authorised signatories and stating the names of those signatories.
- b) The group’s latest bank statement.
- c) An application with Section A of the form completed detailing what grant aid has been received from the Community Council in the past 3 years. Section A must detail the amount received and the date.
- d) An application with all sections of Appendix two correctly and fully completed to the satisfaction of the Clerk. No invoices being required if the Community Council has purchased and gifted items to the group.

Councillor Janine Turner returned to the meeting at this point following the completion of the previous item of business.

Councillor Chris Parker returned to the meeting at this point following the completion of the previous item of business.

A2024/014 Audit Wales certified returns and audit completion notice.

Noted.

A2024/015 Discharge of recommendation R13 from the most recent internal audit.

RECOMMENDED

Following the recent notification from The Independent Remuneration Panel for Wales (IRPW) regarding taxation guidance for the payment of Council allowances, that each member in receipt of the £156 payment (or part payment) is issued with the relevant letter (to be signed by the member) to evidence a formal arrangement between the council and the councillor and provided that the councillor is not already claiming the allowance against another source of income then it be treated as exempt from PAYE. This being the case there is no need for payments to be made via the payroll system.



A2024/016 Policy on paying mandatory costs to Councillors joining the council part way through a year

RECOMMENDED

For any new payment to Councillors who have been elected or co-opted during a Council term:

- The £52 per year for office consumables required to carry out their role be paid in full when or soon after that member signs their declaration of acceptance of office. This to provide funds to assist with any initial costs involved in the member fulfilling their role as well as providing for ongoing office consumables.
- The £156 per year for expenses involved in working from home to be paid on a pro-rata basis at a rate of £3 per week based on the remaining number of weeks until the end of the financial year at the end of April. Should any date fall during a week then for the purposes of calculation the week be counted as a whole week.

A2024/017 Urgent information or items suggested for a future agenda

To consider updating the Councils grant form (and policy contained therein) to improve and clarify various aspects of the process. The Clerk to present a paper to a future meeting of the Committee.

There being no further business the meeting closed at 8.20pm

The next scheduled meeting of the Audit Committee will be held on 16th April 2024

Cllr. David Evans

Chair of the Audit Committee



LLANHARAN COMMUNITY COUNCIL

AUDIT COMMITTEE MINUTES

Minutes of the **Audit Committee** meeting held by video link at 7pm on 17th October 2023 in accordance with the:
Local Government and Elections (Wales) Act 2021

The meeting opened and was immediately closed before dealing with any business, being inquorate.

Leigh Smith,
Clerk to the Council

**Bank Reconciliation Statement as at 31/10/2023
for Cashbook 1 - Current and Premium Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/10/2023		500.00
Businesss Premium A/c	31/10/2023		69,344.71
			0.00
			<hr/> 69,844.71
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			69,844.71
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			69,844.71
		Balance per Cash Book is :-	69,844.71
		Difference is :-	0.00

Time: 15:37

Bank Reconciliation up to 31/10/2023 for Cashbook No 1 - Current and Premium Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/10/2023	BACS	875.00		875.00		R <input checked="" type="checkbox"/>	JB Director's Trust
02/10/2023	BACS	179.28		179.28		R <input checked="" type="checkbox"/>	Chris Parker
02/10/2023	BACS	65.00		65.00		R <input checked="" type="checkbox"/>	FareShare Cymru
02/10/2023	BACS	10,345.65		10,345.65		R <input checked="" type="checkbox"/>	Llanharan Rec Ground Trust
02/10/2023	BACS	7,659.14		7,659.14		R <input checked="" type="checkbox"/>	Llanharan Rec Ground Trust
02/10/2023	BACS	15,518.47		15,518.47		R <input checked="" type="checkbox"/>	Llanharan Rec Ground Trust
02/10/2023	BACS	11,488.71		11,488.71		R <input checked="" type="checkbox"/>	Llanharan Rec Ground Trust
05/10/2023	BACS	38.00		38.00		R <input checked="" type="checkbox"/>	One Voice Wales
05/10/2023	BACS	39,232.11		39,232.11		R <input checked="" type="checkbox"/>	Stuart Smith Building Ltd
05/10/2023	DIRECT	13.61		13.61		R <input checked="" type="checkbox"/>	Barclays Bank
05/10/2023	14AUG12SEP		1.69	1.69		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/10/2023	BACS	4.64		4.64		R <input checked="" type="checkbox"/>	SSE Electric
06/10/2023	BACS	8.95		8.95		R <input checked="" type="checkbox"/>	SSE Electric
09/10/2023	DDR	28.88		28.88		R <input checked="" type="checkbox"/>	Tesco Mobile phones x 3
10/10/2023	Pantry		145.07	145.07		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/10/2023	Pantry		281.30	281.30		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/10/2023	BACS	2,728.50		2,728.50		R <input checked="" type="checkbox"/>	HMRC NI & Tax
16/10/2023	DDR	500.58		500.58		R <input checked="" type="checkbox"/>	ARVAL
16/10/2023	Qtr 2		2,267.42	2,267.42		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/10/2023	BACS	192.00		192.00		R <input checked="" type="checkbox"/>	Green Acres Contracting
18/10/2023	BACS	-20.00		-20.00		R <input checked="" type="checkbox"/>	Phat Faces
20/10/2023	BACS	996.00		996.00		R <input checked="" type="checkbox"/>	Aneurin Bevan LHB
24/10/2023	BACS	4,010.00		4,010.00		R <input checked="" type="checkbox"/>	Llanharan Community Develop Pr
24/10/2023	BACS	25,000.00		25,000.00		R <input checked="" type="checkbox"/>	Llanharan Community Develop Pr
24/10/2023	BACS	1,920.00		1,920.00		R <input checked="" type="checkbox"/>	Utilimap Ltd
24/10/2023	BACS	1,404.00		1,404.00		R <input checked="" type="checkbox"/>	Jeremy Widdas
26/10/2023	BACS	4,700.00		4,700.00		R <input checked="" type="checkbox"/>	Wood Art Works
27/10/2023	BcardOct23	884.87		884.87		R <input checked="" type="checkbox"/>	Barclaycard
27/10/2023	BACS	1,530.60		1,530.60		R <input checked="" type="checkbox"/>	RCT Pension Payment
27/10/2023	BACS	4,808.15		4,808.15		R <input checked="" type="checkbox"/>	STAFF SALARIES
31/10/2023	DDR	52.92		52.92		R <input checked="" type="checkbox"/>	SSE Electric
31/10/2023	Pantry		194.53	194.53		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>134,165.06</u>	<u>2,890.01</u>				

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	30/11/2023		500.00
Businesss Premium A/c	30/11/2023		69,072.74
			0.00
			<u>69,572.74</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			69,572.74
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			69,572.74
		Balance per Cash Book is :-	69,572.74
		Difference is :-	0.00

Time: 21:12

Bank Reconciliation up to 30/11/2023 for Cashbook No 1 - Current and Premium Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/11/2023	BACS	192.00		192.00		R <input type="checkbox"/>	Brynna Cleaning
02/11/2023	BACS	116.57		116.57		R <input type="checkbox"/>	BNP Paribas Printer
03/11/2023	BACS	960.00		960.00		R <input type="checkbox"/>	South Wales Ground Testing
03/11/2023	BACS	65.00		65.00		R <input type="checkbox"/>	FareShare Cymru
03/11/2023	BACS	54.00		54.00		R <input type="checkbox"/>	Fungrenade
05/11/2023	14Aug12Sep		1.69	1.69		R <input type="checkbox"/>	Receipt(s) Banked
05/11/2023	14AUG12SEP		-1.69	-1.69		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2023	BACS	13.23		13.23		R <input type="checkbox"/>	Barclays Bank
06/11/2023	Loyalty		1.57	1.57		R <input type="checkbox"/>	Receipt(s) Banked
07/11/2023	BACS	21,147.84		21,147.84		R <input type="checkbox"/>	Llanharan OAP Association
07/11/2023	BACS	700.00		700.00		R <input type="checkbox"/>	Wood Art Works
07/11/2023	BACS	60.00		60.00		R <input type="checkbox"/>	Laura Taylor
08/11/2023	BACS	28.88		28.88		R <input type="checkbox"/>	Tesco Mobile phones x 3
10/11/2023	BACS	2,900.00		2,900.00		R <input type="checkbox"/>	Wood Art Works
13/11/2023	BACS	240.00		240.00		R <input type="checkbox"/>	K Lee Wah
13/11/2023	BACS	38.00		38.00		R <input type="checkbox"/>	One Voice Wales
15/11/2023	BACS	500.58		500.58		R <input type="checkbox"/>	ARVAL
21/11/2023	Pantry		187.42	187.42		R <input type="checkbox"/>	Receipt(s) Banked
24/11/2023	BACS	90.00		90.00		R <input type="checkbox"/>	Elite Signs
24/11/2023	BACS	10,200.00		10,200.00		R <input type="checkbox"/>	Eric Averill
25/11/2023	BACS	150.00		150.00		R <input type="checkbox"/>	Mid Glamorgan Mixed Choir
27/11/2023	Nov23	1,188.48		1,188.48		R <input type="checkbox"/>	Barclaycard
28/11/2023	BACS	2,364.28		2,364.28		R <input type="checkbox"/>	RCT Pension Payment
28/11/2023	BACS	6,927.10		6,927.10		R <input type="checkbox"/>	STAFF SALARIES
29/11/2023	BACS	1,000.00		1,000.00		R <input type="checkbox"/>	Brynna FC
29/11/2023	BACS	1,300.00		1,300.00		R <input type="checkbox"/>	Bryncae FC Seniors
29/11/2023	BACS	65.00		65.00		R <input type="checkbox"/>	FareShare Cymru
29/11/2023	BACS	160.00		160.00		R <input type="checkbox"/>	Llanharan PrimarySchoolPrivate
30/11/2023	Nov23 CIL		50,000.00	50,000.00		R <input type="checkbox"/>	Receipt(s) Banked
		<u>50,460.96</u>	<u>50,188.99</u>				

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/12/2023		500.00
Businesss Premium A/c	31/12/2023		52,123.64
			0.00
			<u>52,623.64</u>
 <u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			52,623.64
 <u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			52,623.64
		Balance per Cash Book is :-	52,623.64
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2023	Clarity Copiers	BACS	11.65	RLW	Copy fee
04/12/2023	Barclays Bank	DIRECT	11.86	Direct	Charges
04/12/2023	Llanharan OAP Association	BACS	60.00	RLW	Hall hire 3/2023
05/12/2023	Public Sector Deposit Fund	NOV23CIL	50,000.00		NOV23 1/5CIL
05/12/2023	SSE Electric	BACS	13.82	RLW	IV00087540
05/12/2023	Llanharan OAP Association	BACS	187.04	RLW	11.Amazon misc
05/12/2023	Llanharan OAP Association	BACS	41.38	RLW	10Argos211123
05/12/2023	Llanharan OAP Association	BACS	720.00	RLW	9Blinds191123CIL
05/12/2023	Llanharan OAP Association	BACS	115.00	RLW	8RCTPlan071123CIL
05/12/2023	Llanharan OAP Association	BACS	59.50	RLW	7MendashukeysCIL
07/12/2023	SSE Electric	DDR	128.96	DDR	IV00100784
08/12/2023	Tesco Mobile phones x 3	DDR	28.88	DDR	134192111846
12/12/2023	HMRC NI & Tax	BACS	2,653.47	CP	948PZ001272292407
12/12/2023	Pencoed Travel	BACS	160.00	CP	21259
13/12/2023	British Telecomm	BACS	304.42	RLW	Q097 7+
15/12/2023	ARVAL	DDR	500.58	DDR	RI0011299551
20/12/2023	Llanharan Rec Ground Trust	BACS	250.00	CP	181205/577
20/12/2023	Caer Health	BACS	213.00	CP	27658
20/12/2023	Sarah's The Greengrocer	BACS	1,667.00	CP	INV 07/12/23
21/12/2023	AG Gallagher	BACS	2,561.38	RLW	529536397
22/12/2023	Welsh Water	BACS	84.37	RLW	894050384201
22/12/2023	STAFF SALARIES	BACS	5,271.64	CP	Salaries Dec23
22/12/2023	Llanharan PrimarySchoolPrivate	BACS	100.00	RLW	Xmas meal concert
22/12/2023	BrynnaPrimaryPrivateFund	BACS	290.00	RLW	Xmas bus/concert
28/12/2023	Barclaycard	BcardDec23	652.52		Bcard Dec23
28/12/2023	RCT Pension Payment	BACS	1,716.98	RLW	LCC Remit Dec 23
Total Payments			<u>67,803.45</u>		

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	31/10/2023		862,762.80
			0.00
			<hr/> 862,762.80
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			862,762.80
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			862,762.80
		Balance per Cash Book is :-	862,762.80
		Difference is :-	0.00

Time: 15:52

Bank Reconciliation up to 31/10/2023 for Cashbook No 2 - Public Sector Deposit Fund

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/10/2023	Oct 23 Div		3,175.18	3,175.18		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>3,175.18</u>				

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 2 - Public Sector Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	30/11/2023		816,708.64
			0.00
			<hr/> 816,708.64
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			816,708.64
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			816,708.64
		Balance per Cash Book is :-	816,708.64
		Difference is :-	0.00

Time: 21:28

Bank Reconciliation up to 30/11/2023 for Cashbook No 2 - Public Sector Deposit Fund

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/11/2023	Nov23 Div		3,945.84	3,945.84		R <input type="checkbox"/>	Receipt(s) Banked
30/11/2023	Nov23 CIL	50,000.00		50,000.00		R <input type="checkbox"/>	Current and Premium Bank A/c
		<u>50,000.00</u>	<u>3,945.84</u>				

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 2 - Public Sector Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	31/12/2023		820,450.60
			0.00
			<u>820,450.60</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			820,450.60
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			820,450.60
		Balance per Cash Book is :-	820,450.60
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/12/2023 for Cashbook No 2 - Public Sector Deposit Fund

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/12/2023	Dec23 Div		3,741.96	3,741.96		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/12/2023	Nov 23CIL	50,000.00		50,000.00		R <input checked="" type="checkbox"/>	Current and Premium Bank A/c
05/12/2023	NOV23CIL		50,000.00	50,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>50,000.00</u>	<u>53,741.96</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/10/2023
for Cashbook 3 - Barclaycard

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
BarclayCard	30/09/2023		0.00
			0.00
			<u>0.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Time: 13:33

Bank Reconciliation up to 31/10/2023 for Cashbook No 3 - Barclaycard

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
27/10/2023	CREDITCARD	73.16		73.16		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	16.99		16.99		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/10/2023	CREDITCARD	29.00		29.00		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/10/2023	CREDITCARD	49.14		49.14		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	44.20		44.20		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	53.18		53.18		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	15.50		15.50		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/10/2023	CREDITCARD	48.38		48.38		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	33.01		33.01		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/10/2023	CREDITCARD	26.57		26.57		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	79.12		79.12		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	33.93		33.93		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	79.34		79.34		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	84.40		84.40		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	15.59		15.59		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/10/2023	CREDITCARD	8.29		8.29		R <input checked="" type="checkbox"/>	ALDI
27/10/2023	CREDITCARD	99.00		99.00		R <input checked="" type="checkbox"/>	Microsoft
27/10/2023	CREDITCARD	49.20		49.20		R <input checked="" type="checkbox"/>	Microsoft
27/10/2023	CREDITCARD	1.99		1.99		R <input checked="" type="checkbox"/>	Postermyswall
27/10/2023	CREDITCARD	12.99		12.99		R <input checked="" type="checkbox"/>	ZOOM
27/10/2023	CREDITCARD	19.97		19.97		R <input checked="" type="checkbox"/>	ADOBE
27/10/2023	CREDITCARD	6.00		6.00		R <input checked="" type="checkbox"/>	HM Land Registry
27/10/2023	CREDITCARD	3.00		3.00		R <input checked="" type="checkbox"/>	HM Land Registry
27/10/2023	CREDITCARD	3.00		3.00		R <input checked="" type="checkbox"/>	HM Land Registry
27/10/2023	CREDITCARD	16.91		16.91		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/10/2023	CREDITCARD	-16.99		-16.99		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/10/2023	BcardOct23		884.87	884.87		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>884.87</u>	<u>884.87</u>				

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 3 - Barclaycard

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
BarclayCard	30/09/2023		0.00
			0.00
			<u>0.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Time: 14:40

Bank Reconciliation up to 30/11/2023 for Cashbook No 3 - Barclaycard

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
27/11/2023	CREDITCARD	66.31		66.31		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	68.01		68.01		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	170.87		170.87		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	62.48		62.48		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	60.23		60.23		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	69.38		69.38		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	62.26		62.26		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	55.73		55.73		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	25.07		25.07		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	6.82		6.82		R <input checked="" type="checkbox"/>	ALDI
27/11/2023	CREDITCARD	40.98		40.98		R <input checked="" type="checkbox"/>	Amazon
27/11/2023	CREDITCARD	9.77		9.77		R <input checked="" type="checkbox"/>	Amazon
27/11/2023	CREDITCARD	108.24		108.24		R <input checked="" type="checkbox"/>	Microsoft
27/11/2023	CREDITCARD	49.20		49.20		R <input checked="" type="checkbox"/>	Microsoft
27/11/2023	CREDITCARD	12.99		12.99		R <input checked="" type="checkbox"/>	ZOOM
27/11/2023	CREDITCARD	19.97		19.97		R <input checked="" type="checkbox"/>	ADOBE
27/11/2023	CREDITCARD	19.17		19.17		R <input checked="" type="checkbox"/>	Amazon
27/11/2023	CREDITCARD	60.00		60.00		R <input checked="" type="checkbox"/>	British Legion
27/11/2023	CREDITCARD	221.00		221.00		R <input checked="" type="checkbox"/>	SLCC ENTERPRISES
27/11/2023	Nov23		1,188.48	1,188.48		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>1,188.48</u>	<u>1,188.48</u>				

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 3 - Barclaycard

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
BarclayCard	30/09/2023		0.00
			0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/12/2023 for Cashbook No 3 - Barclaycard

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
21/11/2023	CREDITCARD	56.02		56.02		R <input checked="" type="checkbox"/>	ALDI
12/12/2023	CREDITCARD	12.99		12.99		R <input checked="" type="checkbox"/>	ZOOM
28/12/2023	CREDITCARD	52.10		52.10		R <input checked="" type="checkbox"/>	ALDI
28/12/2023	CREDITCARD	77.25		77.25		R <input checked="" type="checkbox"/>	ALDI
28/12/2023	CREDITCARD	110.26		110.26		R <input checked="" type="checkbox"/>	ALDI
28/12/2023	CREDITCARD	76.87		76.87		R <input checked="" type="checkbox"/>	ALDI
28/12/2023	CREDITCARD	108.24		108.24		R <input checked="" type="checkbox"/>	Microsoft
28/12/2023	CREDITCARD	49.20		49.20		R <input checked="" type="checkbox"/>	Microsoft
28/12/2023	CREDITCARD	22.97		22.97		R <input checked="" type="checkbox"/>	Amazon
28/12/2023	CREDITCARD	47.45		47.45		R <input checked="" type="checkbox"/>	Amazon
28/12/2023	CREDITCARD	19.97		19.97		R <input checked="" type="checkbox"/>	ADOBE
28/12/2023	CREDITCARD	12.22		12.22		R <input checked="" type="checkbox"/>	Amazon
28/12/2023	CREDITCARD	6.98		6.98		R <input checked="" type="checkbox"/>	Home Bargains
28/12/2023	BcardDec23		652.52	652.52		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>652.52</u>	<u>652.52</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Detailed Income & Expenditure by Budget Heading 31/12/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>Income</u>							
1076 Precept	261,900	261,900	0			100.0%	
1090 PSDF Re-invested dividend	21,936	1,500	(20,436)			1462.4%	
1100 Agency Income	(1,330)	1,330	2,660			(100.0%)	
1990 Other Income	3,066	200	(2,866)			1533.1%	
<u>200</u> <u>Administration</u>							
4000 Staff Salaries & Wages (Net)	(48,217)	(55,667)	7,450		7,450	86.6%	
4005 Employer & Employee Pension	(15,535)	(22,447)	6,912		6,912	69.2%	
4010 Employer & Employee NI & Tax	(7,787)	(35,823)	28,036		28,036	21.7%	
4055 Mileage & Subsistence	(15)	(200)	185		185	7.3%	
4057 HR Expenditure	(248)	0	(248)		(248)	0.0%	
4060 Council Tax	(2,247)	(2,400)	153		153	93.6%	
4065 Office Rent	(2,745)	(3,600)	855		855	76.3%	
4070 IT Costs (Office 365)Web Site	(2,097)	(2,500)	403		403	83.9%	
4075 Telephone & Broadband	(1,034)	(1,400)	366		366	73.9%	
4080 Electric (office)	(594)	(3,500)	2,906		2,906	17.0%	
4085 Water Rates (for Office)	(80)	(350)	270		270	22.9%	
4090 Stationery and postage	(134)	(330)	196		196	40.7%	
4095 Cleaning Materials	(7)	(50)	43		43	13.3%	
4100 Cleaning Contract	(768)	(1,160)	392		392	66.2%	
4105 Office Cap ExpChain of Office	0	(500)	500		500	0.0%	
4110 Office Maintenance	(125)	(500)	375		375	25.1%	
4115 Professional and Legal Fees	(959)	(3,500)	2,541		2,541	27.4%	
4116 Land Registry Fees	(53)	(60)	7		7	88.3%	
4120 Internal Audit Fees	63	(2,000)	2,063		2,063	(3.2%)	
4125 External Audit Fees	755	(2,000)	2,755		2,755	(37.8%)	
4130 Subscriptions and Memberships	(2,701)	(2,000)	(701)		(701)	135.0%	
4135 Bank Charges	(150)	(200)	50		50	75.2%	
4140 Storage Space Rental	(480)	(360)	(120)		(120)	133.3%	
<u>220</u> <u>Insurances</u>							
4200 General Insurance	(4,649)	(4,300)	(349)		(349)	108.1%	
4205 Vehicle Insurance	(2,561)	(2,500)	(61)		(61)	102.5%	
4210 Office Insurance	0	(90)	90		90	0.0%	
<u>240</u> <u>Staff & Member Training</u>							
4300 Members Training	(242)	(750)	508		508	32.3%	
4305 Staff Training	(114)	(750)	636		636	15.2%	
<u>260</u> <u>Member's Allowances</u>							
4350 Chair	(1,500)	(1,500)	0		0	100.0%	
4355 Special Responsibility	(500)	(500)	0		0	100.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Member Allowances	(2,496)	(2,100)	(396)		(396)	118.9%	
<u>300 Plant & Equipment</u>							
4400 Plant Purchase / Lease	(3,759)	(5,500)	1,741		1,741	68.4%	
4415 Red Tractor Maintenance	0	(1,000)	1,000		1,000	0.0%	
4420 Portable & Hand Tools Purchase	0	(250)	250		250	0.0%	
4425 Portable & Hand Tool Maint	(73)	(400)	327		327	18.1%	
4430 PPE - New & Replacement	(110)	(275)	165		165	40.2%	
4435 Plant & Equipment Fuel	(522)	(1,500)	978		978	34.8%	
<u>400 Street Furnishings</u>							
4500 Hanging Baskets	(7,384)	(7,500)	116		116	98.5%	
4505 Christmas Lights and Trees	(11,366)	(27,500)	16,134		16,134	41.3%	
4510 Public Clocks - Maintenance	(1,814)	(500)	(1,314)		(1,314)	362.8%	
4515 Notice Boards - Maintenance	(39)	(100)	61		61	39.1%	
4520 Bus shelter - Maintenance	0	(100)	100		100	0.0%	
4525 Planters - Maintenance	0	(100)	100		100	0.0%	
4530 Benches & Tables Maintenance	0	(100)	100		100	0.0%	
<u>500 Community Functions</u>							
4600 Christmas Dinners	(552)	(6,000)	5,448		5,448	9.2%	
4605 Soup and Carols	0	(250)	250		250	0.0%	
4610 Firework Display	(4,320)	(9,000)	4,680		4,680	48.0%	
4615 Multi Cultural Carnival	0	(5,500)	5,500		5,500	0.0%	
4617 King's Coronation 23	(4,649)	0	(4,649)		(4,649)	0.0%	
4620 General Sponsorship	0	(500)	500		500	0.0%	
<u>550 Grants</u>							
4700 General Grants	(5,552)	(10,000)	4,448		4,448	55.5%	
4710 LCDP - SLA	(25,000)	(25,000)	0		0	100.0%	
4715 Wild Life Trust - Brynna Woods	0	(10,000)	10,000	(5,000)	5,000	50.0%	
<u>600 Outdoor Spaces</u>							
4800 Rights of Way	(64)	(1,330)	1,266		1,266	4.8%	
4805 Skateboard Park - Maintenance	0	(500)	500		500	0.0%	
4810 Play & O/Spaces Maintenance	(150)	(500)	350		350	30.0%	
4815 General Repair Consumables	0	(250)	250		250	0.0%	
<u>620 War Memorials</u>							
4855 Other Maintenance	0	(550)	550		550	0.0%	
<u>630 Llanharan Pantry</u>							
1991 Llanharan Pantry	9,987	0	(9,987)			0.0%	9,987
4730 Llanharan Pantry Expenses	(11,620)	(1,500)	(10,120)		(10,120)	774.6%	12,230

Detailed Income & Expenditure by Budget Heading 31/12/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>640 Bryncae Community Centre</u>							
4735 BCC Cleaning Expenses	202	0	202		202	0.0%	
4740 BCC Maintenance Expenses	184	0	184		184	0.0%	
4745 BCC Deposits	290	0	290		290	0.0%	
<u>650 Street Lighting Electric</u>							
4575 Street Lighting Electric	(103)	(300)	197		197	34.5%	
<u>700 Allotments</u>							
1200 Allotment Income	189	2,500	2,312			7.5%	
4900 Allotment Lease Costs	(17)	(22)	5		5	77.3%	
4901 Allotment Maintenance	(160)	(100)	(60)		(60)	160.0%	
4905 Allotment Water	(324)	(350)	26		26	92.7%	
<u>750 Community Infrastructure Levy</u>							
1300 Community Infrastructure Levy	296,947	0	(296,947)			0.0%	296,947
4950 CIL Benches	(1,300)	0	(1,300)		(1,300)	0.0%	1,300
4951 CIL Footpaths	(8,500)	0	(8,500)		(8,500)	0.0%	8,500
4952 CIL Noticeboards	(2,782)	0	(2,782)		(2,782)	0.0%	2,782
4955 CIL Project 1 Memorial Garden	(500)	0	(500)		(500)	0.0%	500
4958 CIL Grants	(102,339)	0	(102,339)		(102,339)	0.0%	102,339
4959 CIL Defibrillator	(996)	0	(996)		(996)	0.0%	996
4961 CIL Brynna Woods Wood ArtWorks	(11,800)	0	(11,800)		(11,800)	0.0%	11,800
4962 CIL Project Telephone Kiosk	(1,486)	0	(1,486)		(1,486)	0.0%	1,486
4963 CIL LRGT Floodlights	(77,092)	0	(77,092)		(77,092)	0.0%	77,092
4964 CIL Llanharan OAP Refurb	(64,913)	0	(64,913)		(64,913)	0.0%	64,913
4965 CIL LCC shower block	(3,886)	0	(3,886)		(3,886)	0.0%	3,886
4966 CIL Project Ewenny Bridge	(2,400)	0	(2,400)		(2,400)	0.0%	2,400
4967 CIL Parks	(1,170)	0	(1,170)		(1,170)	0.0%	1,170
<u>800 Contingency</u>							
4990 Contingency	0	(10,000)	10,000		10,000	0.0%	
Grand Totals:- Income	592,696	267,430	(325,266)			221.6%	
Expenditure	453,288	279,514	(173,774)	5,000	(178,774)	164.0%	
Net Income over Expenditure	139,408	(12,084)	(151,492)				
plus Transfer from EMR	291,394						
less Transfer to EMR	306,934						
Movement to/(from) Gen Reserve	123,868						

Appendix 4

	Date	£	Receipt	Description
Money In				
Arnold Clarke Grant	10/12/2021	2500.00		
Transferred into bank (Janine)	08/02/2022	32.84		
RCT grant (Food support fund)	01/08/2022	500.00		
Asda award	01/08/2022	300.00		
Comm lottery grant	21/10/2022	8600.00		
RCT Food Support fund	14/12/2022	1779.00		
Arnold Clarke Grant	15/12/2022	2500.00		
GH Windfarm	06/07/2023	2000.00		
JT Windfarm	06/07/2023	1000.00		
Interlink	17/07/2023	1000.00		
RCT Community Grant	17/08/2023	1000.00		
RCT grant (Food support fund)	31/08/2023	1000.00		
Total cash receipts	Rolling	10894.48		
total in		33106.32		
Money Out				
FareShare Cymru	20/04/2022	195.00		
500 leaflets	01/07/2022	96.56		
FareShare Cymru	01/08/2022	195.00		
Asda online order	05/08/2022	306.00		Janine paid - claimed back
Asda online order	17/08/2022	284.20		LS claim received Ref 4282229000
Amazon order (Noticeboards etc..)	18/08/2022	90.86		
Asda online order	20/08/2022	271.09		LS claim received Ref 7962238000
Fridge freezer	23/08/2022	348.99		Add to asset register
Chest freezer	23/08/2022	278.99		Add to asset register
25th Aug online shop Asda	25/08/2022	98.45		LS claim
30th Aug Aldi shop	30/08/2022	57.74		LS claim
5th Sept online shop Asda	05/09/2022	418.00		LS claim
Cash to Janine for Aldi visit	06/09/2022	160.00		Change and receipt req
Aldi shop	06/09/2022	93.29		Janine used float cash (£160)
Booker shop	09/09/2022	276.32		Combo cash and card
Aldi shop	09/09/2022	49.20		LCC CC
Booker shop	13/09/2022	425.36		LCC CC
Aldi shop	20/09/2022	103.55		Janine - Need receipt Paid to Janine
Aldi shop	23/09/2022	139.06		LS claim
Aldi shop	23/09/2022	18.80		LS claim

Aldi shop	28/09/2022	93.74		
Aldi shop	28/09/2022	188.87	tbc	
Aldi shop	28/09/2022	55.03		
Aldi shop	28/09/2022	41.86		
Booker shop	30/09/2022	225.12		
Aldi shop	04/10/2022	219.41		
The Range	04/10/2022	5.00		Thermometers
Aldi shop	07/10/2022	158.93	tbc	LCC CC
Aldi shop	07/10/2022	157.24	tbc	LCC CC
Asda	12/10/2022	348.41		
Aldi shop	14/10/2022	232.10		Leigh to claim back- paid
Aldi shop	14/10/2022	36.85		Leigh to claim back- paid
Freezer labels	17/10/2022	17.47		
Aldi shop	18/10/2022	717.38		Leigh to claim back- paid
Aldi shop	21/10/2022	446.16		Leigh to claim back- paid
Aldi shop	26/10/2022	312.68		Payment raised to LS
Aldi Shop	28/10/2022	204.33		
FareShare Cymru	01/11/2022	195.00		
Aldi Shop	01/11/2022	248.78		
Aldi Shop	04/11/2022	197.93		
Aldi Shop	04/11/2022	-24.99	tbc	
Aldi Shop	08/11/2022	349.26		
Aldi shop	11/11/2022	242.39		Paid on PB card
Amazon perspex displays	14/11/2022	29.94		
Aldi shop	15/11/2022	314.74		
Aldi shop	18/11/2022	199.42		
Aldi shop	22/11/2022	33.69		
Aldi shop	25/11/2022	228.74		
Aldi shop	29/11/2022	208.38		
Aldi shop	02/12/2022	378.00		
Aldi shop	06/12/2022	232.31		
FareShare Cymru	13/12/2022	195.00		
Aldi shop	13/12/2022	101.34		
Aldi shop	14/12/2022	61.82		
Aldi shop	16/12/2022	87.80		
Aldi shop	16/12/2022	41.04		
Aldi shop	16/12/2022	207.02	MP	
Aldi shop	16/12/2022	192.93	MP	
Aldi shop	19/12/2022	119.58	LS	
Aldi shop	19/12/2022	110.62	LS	
Aldi shop	19/12/2022	103.80	LS	
Aldi shop	20/12/2022	72.89	MP	

Aldi shop	28/12/2022	51.70	PB	
Aldi shop	28/12/2022	113.78	PB	
Aldi shop	28/12/2022	135.53	PB	
Aldi shop	28/12/2022	103.05	PB	03/01?
Aldi shop	06/01/2023	61.11	PB	
Aldi shop	06/01/2023	102.27	PB	
Aldi shop	06/01/2023	113.63	PB	
Aldi shop	10/01/2023	109.65	PB	Paid off £481.79 16.01.23
Aldi shop	10/01/2023	77.86	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	188.46	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	105.82	PB	Paid off £481.79 16.01.23
Aldi shop	17/01/2023	187.59	PB	
Aldi shop	20/01/2023	136.01	PB	Paid off £136.01 30.01.23
Aldi shop	20/01/2023	146.93	PB	Paid off £146.93 30.01.23
Aldi shop	24/01/2023	126.31	PB	Paid off £603.97 02.02.23
Aldi shop	24/01/2023	16.15	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	136.58	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	97.86	PB	Paid off £603.97 02.02.23
Aldi shop	30/01/2023	122.51	PB	Paid off £603.97 02.02.23
Aldi shop	31/01/2023	104.56	PB	Paid off £603.97 02.02.23
Aldi shop	02/02/2023	106.93	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	121.09	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	173.02	PB	Paid off £579.20 07.02.23
Aldi shop	03/02/2023	54.56	PB	
Aldi shop	07/02/2023	138.47	PB	Paid off £579.20 07.02.23
Aldi shop	07/02/2023	39.69	PB	Paid off £579.20 07.02.23
Aldi shop	10/02/2023	128.81	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	105.80	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	12.75	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	128.94	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	86.57	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	153.66	PB	Paid off £616.53 15.02.23
Aldi shop	17/02/2023	118.01	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	165.37	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	43.68	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	22.80	PB	Paid off £349.86 17.2.23
Aldi shop	21/02/2023	94.49	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	168.06	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	21.28	PB	Paid off £603.43 02.03.23
Co-op	22/02/2023	13.30	PS	Hospitality stuff for Sub Pantry Gr
Aldi shop	23/02/2023	138.36	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	119.96	PB	Paid off £603.43 02.03.23

Aldi shop	24/02/2023	61.28	PB	Paid off £603.43 02.03.23
Aldi shop	28/02/2023	138.36	PB	Paid off £542.11 10.03.23
ReallyUseful storage	02/02/2023	131.89		
Aldi shop	03/03/2023	148.21	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	104.37	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	39.27	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	65.40	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	46.50	PB	Paid off £542.11 10.03.23
Aldi shop	10/03/2023	58.83	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	116.58	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	120.64	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	107.75	PB	Paid off £403.80 14.03.23
Aldi shop	14/03/2023	45.81	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	95.05	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	29.29	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	128.54	PB	Paid off £298.69 16.03.23
Aldi shop	17/03/2023	455.37	LS	
Aldi shop	17/03/2023	51.25	PB	
Aldi shop	21/03/2023	144.28	PB	Paid off £439.64 31.03.23
Aldi shop	21/03/2023	47.03	PB	Paid off £439.64 31.03.23
Aldi shop	24/03/2023	310.45	LS	
Aldi shop	28/03/2023	135.14	PB	Paid off £439.64 31.03.23
Aldi shop	28/03/2023	113.19	PB	Paid off £439.64 31.03.23
Aldi shop	31/03/2023	213.90	PB	Paid off £624.15 05.04.23
Aldi shop	31/03/2023	199.30	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	112.29	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	98.66	PB	Paid off £624.15 05.04.23
Aldi shop	05/04/2023	132.01	LS	
Aldi shop	06/04/2023	85.95	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	110.91	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	154.87	PB	Paid off £353 11.04.23
Aldi shop	11/04/2023	183.62	PB	Paid off 382.58 17.04.23
Aldi shop	11/04/2023	90.21	PB	Paid off 382.58 17.04.23
Aldi shop	14/04/2023	108.75	PB	Paid off 382.58 17.04.23
Aldi shop	18/04/2023	139.81	PB	Paid off £515 21.04.23
Aldi shop	21/04/2023	366.97	LS	Paid off £515 21.04.23
Aldi shop	24/04/2023	151.29	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	197.13	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	56.59	PB	Paid off 405.01 26.04.23
Aldi shop	28/04/2023	210.00	PB	Paid off 444.35 03.05.23
Fareshare	30/04/2023	65.00		April 23 membership
Aldi shop	02/05/2023	125.30	PB	Paid off 444.35 03.05.23

Aldi shop	02/05/2023	109.05	PB	Paid off 444.35 03.05.23
Aldi shop	05/05/2023	113.49	PB	Paid off £327.03 11.05.23
Aldi shop	05/05/2023	108.02	PB	Paid off £327.03 11.05.23
Aldi shop	09/05/2023	105.52	PB	Paid off £327.03 11.05.23
Aldi shop	12/05/2023	116.69	PB	Paid off £350.95 19.05.23
Aldi shop	12/05/2023	94.25	PB	Paid off £350.95 19.05.23
Aldi shop	16/05/2023	140.01	PB	Paid off £350.95 19.05.23
Aldi Shop	19/05/2023	237.56	PB	Paid off £675.70 24.05.23
Aldi Shop	19/05/2023	227.18	PB	Paid off £675.70 24.05.23
Aldi Shop	23/05/2023	210.96	PB	Paid off £675.70 24.05.23
Aldi Shop	26/05/2023	22.95	PB	Paid off £444.04 02.06.23
Aldi Shop	26/05/2023	130.97	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	133.35	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	156.77	PB	Paid off £444.04 02.06.23
Fareshare	31/05/2023	65.00		May 23 membership
Aldi Shop	03/06/2023	121.61	PB	Paid off 373.99 08.06.23 (121.618
Aldi Shop	03/06/2023	102.38	PB	Paid off 373.99 08.06.23 (121.618
Aldi Shop	05/06/2023	156.45	PB	Paid off 373.99 08.06.23 (121.618
Aldi Shop	09/06/2023	187.02	PB	Paid off 690.60 14.06.23
Aldi Shop	09/06/2023	299.26	LS	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	109.56	PB	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	94.76	PB	Paid off 690.60 14.06.23
Aldi Shop	16/06/2023	134.01	PB	Paid off 462.82 23.06.23
Aldi Shop	16/06/2023	152.66	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	82.50	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	93.65	PB	Paid off 462.82 23.06.23
Aldi shop	23/06/2023	136.23	PB	
Aldi shop	23/06/2023	181.32	PB	
Fareshare	23/06/2023	65.00		June 23 membership
Aldi shop	27/06/2023	316.84	LS	
Aldi shop	27/06/2023	87.34	PB	Paid off 699.39 29.06.23
Aldi shop	30/06/2023	123.29	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	64.56	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	117.70	PB	Paid off 305.55 03.07.23
Aldi shop	03/07/2023	144.15	PB	
	08/07/2023	0.00		No Pantry
Aldi shop	11/07/2023	37.41	PB	
Aldi shop	11/07/2023	95.29	PB	
Aldi shop	13/07/2023	157.59	PB	
Aldi shop	18/07/2023	71.73	PB	
Aldi shop	21/07/2023	35.61	PB	
Aldi shop	21/07/2023	69.48	PB	

Aldi shop	25/07/2023	60.62	PB	
Fareshare	26/07/2023	65.00		July 23 membership
Aldi Shop	28/07/2023	88.45	PB	
Really Useful Storage	31/07/2023	-116.90	credit	
Aldi shop	01/08/2023	104.13	PB	
Aldi shop	04/08/2023	103.48	PB	
Aldi shop	04/08/2023	58.46	PB	
Aldi shop	08/08/2023	90.07	PB	
	12/08/2023	0.00		No Pantry (hort show)
Aldi shop	15/08/2023	116.80	PB	
Aldi shop	15/08/2023	50.49	PB	
Aldi shop	17/08/2023	70.07	PB	
Aldi shop	17/08/2023	56.82	PB	
Aldi shop	22/08/2023	181.10	PB	
Aldi shop	25/08/2023	94.64	PB	
Aldi shop	29/08/2023	94.90	PB	
Aldi shop	01/09/2023	76.84	PB	
Fareshare	01/09/2023	65.00		August 23 membership
Aldi	05/09/2023	90.69	PB	
Aldi	08/09/2023	57.65	PB	
Aldi	08/09/2023	40.62	PB	
Aldi	12/09/2023	50.01	PB	
Aldi	12/09/2023	36.20	PB	
Aldi	12/09/2023	62.96	PB	
Aldi	15/09/2023	77.10	PB	
Aldi	15/09/2023	25.53	PB	
Aldi	19/09/2023	41.58	LP	
Aldi	19/09/2023	46.93	CP	
Aldi	22/09/2023	47.36	CP	
Aldi	22/09/2023	84.99	CP	
Aldi	26/09/2023	73.16	PB	
Aldi	29/09/2023	49.14	PB	
Fareshare	01/10/2023	65.00		Sept 23 membership
Aldi	03/10/2023	53.18	PB	
Aldi	03/10/2023	44.20	PB	
Aldi	06/10/2023	48.33	PB	
Aldi	10/10/2023	26.57	PB	
Aldi	13/10/2023	79.12	PB	
Aldi	13/10/2023	33.93	PB	
Aldi	17/10/2023	84.40	PB	
Aldi	17/10/2023	79.34	PB	
Aldi	20/10/2023	66.31	PB	

Aldi	24/10/2023	68.01	PB	
Fareshare	25/10/2023	65.00		Oct 23 membership
Aldi	27/10/2023	170.87	PB	
Aldi	31/10/2023	62.48	PB	
Aldi	03/11/2023	60.23	PB	
Aldi	07/11/2023	69.38	PB	
Aldi	14/11/2023	55.73	PB	
Aldi	17/11/2023	25.07	PB	
Aldi	21/11/2023	56.02	PB	
Fareshare	25/11/2023	65.00		Nov 23 membership
Aldi	28/11/2023	52.10	PB	
Aldi	01/12/2023	77.25	PB	
Aldi	08/12/2023	110.26	PB	
Aldi	15/12/2023	76.87	PB	
Aldi	20/12/2023	86.95	PB	
Aldi	20/12/2023	86.84	PB	
Aldi	29/12/2023	75.56	CP	
Aldi	05/01/2024	51.42	PB	
Aldi	12/01/2024	131.87	PB	

total out **30664.82**

Balance of Funds **2441.50**

Av. Sat footfall from 14.10.23 **11**

Appendix 5

2024/25 Draft budget – Expenditure

A/C Code	Item Description	Draft Budget 2024 - 2025						2023 - 2024			2022 - 2023			2021 - 2022		
		Amount	% of Total	cf 2023/24 Budget		cf 2023/24 Year End		Budget	% of Total	Total Yr End	Budget	% of Total	Yr End	Budget	% of Total	Yr End
				Difference	%	Difference	%									
	Expenditure															
200	Administration															
4000	Staff Salaries & Wages (Net)	63238	22.70%	7571	13.60%	7948	14.37%	55667	19.90%	55290	56092	21.32%	60706	65000	23.56%	49069
4001	HMRC Interest Charges	0	0.00%	0	0.00%	0	#DIV/0!	0	0.00%	0	0	0.00%	0	0	0.00%	16
4005	Employer & Employee Pension	25102	9.01%	2655	11.83%	5417	27.52%	22447	8.02%	19684	20173	7.67%	19046	13455	4.88%	14023
4010	Employer & Employee NI & Tax	39796	14.29%	3973	11.09%	3973	11.09%	35823	12.81%	35823	19307	7.34%	7610	8970	3.25%	9407
4055	Mileage & Subsistence	200	0.07%	0	0.00%	140	233.33%	200	0.07%	60	100	0.04%	141	750	0.27%	397
4060	Council Tax	2500	0.90%	100	4.17%	253	11.26%	2400	0.86%	2247	2400	0.91%	2247	2400	0.87%	2247
4057	HR Expenditure	1000						0	0.00%	835			351			
4065	Office Rent	3500	1.26%	0	0.00%	-150	-4.11%	3500	1.25%	3650	3500	0.91%	3660	3500	1.27%	2625
4070	IT Costs (Office 365)Web Site	2500	0.90%	0	0.00%	-500	-16.67%	2500	1.25%	3000	7246	1.33%	4648	2000	0.73%	2065
4075	Telephone & Broadband	1450	0.52%	50	3.57%	63	4.54%	1400	0.89%	1387	1400	2.75%	1102	1600	0.58%	1330
4080	Energy	1600	0.57%	-1900	-54.29%	189	13.39%	3500	0.50%	1411	3500	0.53%	1760	1500	0.54%	1705
4085	Water Rates (for Office)	200	0.07%	-150	-42.86%	40	25.00%	350	1.25%	160	350	1.33%	135	200	0.07%	160
4090	Stationery and postage	350	0.13%	20	6.06%	20	6.06%	330	0.13%	330	330	0.13%	359	700	0.25%	843
4095	Cleaning Materials	50	0.02%	0	0.00%	23	85.19%	50	0.12%	27	123	0.13%	0	400	0.15%	73
4100	Cleaning Contract	1200	0.43%	40	3.45%	96	8.70%	1160	0.02%	1104	1160	0.05%	1152	1160	0.42%	1128
4105	Office Cap ExpChain of Office	1000	0.36%	500	100.00%	500	100.00%	500	0.41%	500	0	0.44%	281	2000	0.73%	0
4110	Office Maintenance	750	0.27%	250	50.00%	-1250	-62.50%	500	0.18%	2000	500	0.00%	632	500	0.18%	518
4115	Professional and Legal Fees	3500	1.26%	0	0.00%	0	0.00%	3500	0.18%	3500	3500	0.19%	5959	3000	1.09%	1619
4116	Land Registry Fees	240	0.09%	180	300.00%	7	3.00%	60	1.25%	233	60	1.33%	48	0	0.00%	87
4120	Internal Audit Fees	750	0.27%	-1250	-62.50%	813	-1290.48%	2000	0.02%	-63	475	0.02%	1000	450	0.16%	204
4125	External Audit Fees	400	0.14%	-1600	-80.00%	-345	-46.31%	2000	0.71%	745	1000	0.18%	-703	450	0.16%	1008
4130	Subscriptions and Memberships	2750	0.99%	750	37.50%	49	1.81%	2000	0.71%	2701	2000	0.38%	1463	2000	0.73%	1253
4135	Bank Charges	250	0.09%	50	25.00%	25	11.11%	200	0.71%	225	150	0.76%	212	100	0.04%	132
	Meeting Accomodation Fees	450	0.16%													
4140	Storage Space Rental	720	0.26%	360	100.00%	0	0.00%	360	0.07%	720	180	0.06%	1020	0	0.00%	0
	Overhead Expenditure:	153496	55.10%	11599	8.28%	17311	12.77%	140087	50.08%	135570	123546	45.82%	112829	110135	39.93%	89909
220	Insurances															
4200	General Insurance	5000	1.79%	700	16.28%	351	7.55%	4300	1.54%	4649	4000	1.52%	4314	3500	1.27%	3476
4205	Vehicle Insurance	5000	1.79%	2500	100.00%	2439	95.24%	2500	0.89%	2561	1750	0.67%	3102	1000	0.36%	2219
4210	Office Insurance	100	0.04%	10	11.11%	100	#DIV/0!	90	0.03%	0	87	0.03%	82	80	0.03%	82
	Overhead Expenditure:	10100	3.63%	3210	46.59%	2890	40.08%	6890	2.46%	7210	5837	2.16%	7498	4580	1.66%	5777
240	Staff & Member Training															
4300	Members Training	750	0.27%	0	0.00%	396	111.86%	750	0.27%	354	500	0.19%	70	500	0.18%	195
4305	Staff Training	750	0.27%	0	0.00%	486	184.09%	750	0.27%	264	1000	0.37%	0	1000	0.36%	245
	Overhead Expenditure:	1500	0.54%	0	0.00%	882	142.72%	1500	0.54%	618	1500	0.56%	70	1500	0.54%	440

260	Member's Allowances															
4350	Chair	1500	0.54%	0	0.00%	0	0.00%	1500	0.54%	1500	1500	0.56%	1500	1500	0.54%	1500
4355	Special Responsibility	500	0.18%	0	0.00%	0	0.00%	500	0.18%	500	500	0.19%	500	500	0.18%	500
4360	Member Allowances	2912	1.05%	812	38.67%	206	7.61%	2100	0.75%	2706	2100	0.78%	1050	2110	0.76%	1500
	Overhead Expenditure:	4912	1.76%	812	19.80%	206	4.38%	4100	1.47%	4706	4100	1.52%	3050	4110	1.49%	3500
300	Plant & Equipment															
4400	Plant Purchase / Lease	5500	1.97%	0	0.00%	905	19.70%	5500	1.97%	4595	7000	2.60%	7126	7000	2.54%	2611
4405	Bowser Maintenance	0	0.00%	0	#DIV/0!	0	#DIV/0!	0	0.00%	0	400	0.15%	0	100	0.04%	318
4410	Green Mower Maintenance	0	0.00%	0	#DIV/0!	0	#DIV/0!	0	0.00%	0	0	0.00%	101	1500	0.54%	756
4415	Red Tractor Maintenance	1200	0.43%	200	20.00%	200	20.00%	1000	0.36%	1000	1000	0.37%	2407	1200	0.44%	476
4420	Portable & Hand Tools Purchase	250	0.09%	0	0.00%	0	0.00%	250	0.09%	250	250	0.09%	39	2000	0.73%	479
4425	Portable & Hand Tools Maintenance	400	0.14%	0	0.00%	0	0.00%	400	0.14%	400	400	0.15%	466	0	0.00%	27
4430	PPE - New & Replacement	300	0.11%	25	9.09%	75	33.33%	275	0.10%	225	275	0.10%	35	300	0.11%	187
4435	Plant & Equipment Fuel	750	0.27%	-750	-50.00%	78	11.61%	1500	0.54%	672	2500	0.93%	2456	3000	1.09%	1421
	Overhead Expenditure:	8400	3.02%	-525	-5.88%	1258	17.61%	8925	3.19%	7142	11825	4.39%	12630	15100	5.47%	6275
400	Street Furnishings															
4500	Hanging Baskets & Planters	8500	3.05%	1000	13.33%	1000	13.33%	7500	2.68%	7500	7500	2.78%	7844	10100	3.66%	11534
4505	Christmas Lights and Trees	30000	10.77%	2500	9.09%	5807	24.00%	27500	9.83%	24193	26000	9.64%	24873	38500	13.96%	38866
4510	Public Clocks - Maintenance	500	0.18%	0	0.00%	-1314	-72.44%	500	0.18%	1814	425	0.16%	400	900	0.33%	400
4515	Notice Boards - Maintenance	100	0.04%	0	0.00%	61	156.41%	100	0.04%	39	100	0.04%	29	150	0.05%	296
4520	Bus shelter - Maintenance	100	0.04%	0	0.00%	0	0.00%	100	0.04%	100	100	0.04%	0	500	0.18%	549
4525	Planters - Maintenance	100	0.04%	0	0.00%	0	0.00%	100	0.04%	100	100	0.00%	0	150	0.05%	59
4530	Benches & Tables Maintenance	100	0.04%	0	0.00%	0	0.00%	100	0.04%	100	100	0.00%	0	150	0.05%	0
	Overhead Expenditure:	39400	14.14%	3500	9.75%	5554	16.41%	35900	12.83%	33846	34325	12.73%	33146	50450	18.29%	51704
500	Community Functions															
4600	Christmas Dinners	6500	2.33%	500	8.33%	598	10.13%	6000	2.14%	5902	5500	2.04%	4729	3700	1.34%	3305
4605	Soup and Carols	0	0.00%	-250	-100.00%	0	#DIV/0!	250	0.09%	0	250	0.09%	0	170	0.06%	0
4610	Firework Display	11000	3.95%	2000	22.22%	930	9.24%	9000	3.22%	10070	7425	2.75%	7981	6000	2.18%	7154
4615	Multi Cultural Carnival & 70th Jubilee	6250	2.24%	750	13.64%	4500	257.14%	5500	1.97%	1750	2500	0.93%	5416	2000	0.73%	0
4617	King's Coronation 23	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	350	0.00%	350	1000	0.36%	0
4620	General Sponsorship	0	0.00%	-500	-100.00%	0	#DIV/0!	500	0.18%	0	1000	0.37%	50	0	0.00%	0
	Overhead Expenditure:	0.00%	2500	11.76%	6028	34.01%	21250	7.60%	17722	16675	6.18%	18526	12870	4.67%	10459	
550	Grants	800														
4700	General Grants	10000	3.59%	0	0.00%	1332	15.37%	10000	3.57%	8668	12500	4.64%	6178	15000	5.44%	10900
4710	LCDP - SLA	25000	8.97%	0	0.00%	0	0.00%	25000	8.94%	25000	25000	9.27%	25000	26000	9.43%	25000
4715	Wild Life Trust - Brynna Woods	10000	3.59%	0	0.00%	0	0.00%	10000	3.57%	10000	10000	3.71%	10000	10000	3.63%	10000
4720	Food Bank	0	0.00%	0	#DIV/0!	0	#DIV/0!	0	0.00%	0	3500	1.30%	4123	5850	2.12%	5548
	Overhead Expenditure:	45000	16.15%	0	0.00%	1332	3.05%	45000	16.09%	43668	51000	18.91%	45301	56850	20.61%	51448

600	Outdoor Spaces															
4800	Rights of Way	1330	0.48%	0	0.00%	-534	-28.65%	1330	0.48%	1864	1330	0.49%	81	1500	0.54%	6280
4805	Skateboard Park - Maintenance	1000	0.36%	500	100.00%	1000	#DIV/0!	500	0.18%	0	100	0.04%	0	500	0.18%	0
4810	Play & O/Spaces Maintenance	1500	0.54%	1000	200.00%	150	11.11%	500	0.18%	1350	100	0.04%	130	1000	0.36%	657
4815	General Repair Consumables	250	0.09%	0	0.00%	250	#DIV/0!	250	0.09%	0	250	0.00%	0	0	0.00%	99
	Overhead Expenditure	4080	1.46%	1500	58.14%	866	26.94%	2580	0.92%	3214	1780	0.66%	211	3000	1.09%	7036
620	War Memorials															
	Maintenance Contract	0		0	#DIV/0!	0	#DIV/0!	0		0	0	0.00%	3659	0	0.00%	0
4855	Other Maintenance	500	0.18%	-50	-9.09%	-50	-9.09%	550	0.20%	550	100	0.04%	19	1000	0.36%	6
	Overhead Expenditure	500	0.18%	-50	-9.09%	-50	-9.09%	550	0.20%	550	100	0.04%	3678	1000	0.36%	6
630	Llanharan Pantry															
4730	Food	0		-1500	-100.00%	0	#DIV/0!	1500	0.54%	0	18500	6.86%	18406	0	0.00%	0
4731	Equipment	0	0.00%	0	#DIV/0!	0	#DIV/0!	0	0.00%	0	0	0.00%	0	0	0.00%	0
	Overhead Expenditure	0	0.00%	-1500	-100.00%	0	#DIV/0!	1500	0.54%	0	18500	6.86%	18406	0	0.00%	0
640	Bryncae Community Centre															
4735	BCC Cleaning Expenses	0	0.00%		0.00%	-202	-100.00%	202	0.07%	202	0	0.00%	202	0	0.00%	0
4740	BCC Maintenance Expense	0	0.00%		0.00%	-184	-100.00%	184	0.07%	184	0	0.00%	184	0	0.00%	0
4745	BCC Deposits	0	0.00%		0.00%	-290	-100.00%	290	0.10%	290	0	0.00%	290	0	0.00%	0
	Overhead Expenditure	0	0.00%	0	0.00%	-676	-100.00%	676	0.24%	676	0	0.00%	676	0	0.00%	0
650	Street Lighting Electric															
4575	Street Lighting Electric	350	0.13%	50	16.67%	50	16.67%	300	0.11%	300	0	0.00%	277	0	0.00%	0
	Overhead Expenditure	350	0.13%	50	16.67%	50	16.67%	300	0.11%	300	0	0.00%	277	0	0.00%	0
700	Allotments															
4900	Allotment Lease Costs	22	0.01%	0	0.00%	5	29.41%	22	0.01%	17	22	0.01%	17	0	0.00%	
4901	Allotment Maintenance	250	0.09%	150	150.00%	40	19.05%	100	0.04%	210	100	0.04%	255	1000	0.36%	22
4905	Water	550	0.20%	200	57.14%	220	66.67%	350	0.13%	330	350	0.13%	316	250	0.09%	231
	Overhead Expenditure	822	0.30%	350	74.15%	265	47.58%	472	0.17%	557	472	0.18%	588	1250	0.45%	253
800	Contingency															
4990	Contingency	10000	3.59%	0	0.00%	0	0.00%	10000	3.57%	10000		0.00%	0	15000	5.44%	0
	Overhead Expenditure	10000	3.59%	0	0.00%	0	0.00%	10000	3.57%	10000	0	0.00%	0	15000	5.44%	0
	Total Expenditure	278560	100.00%	21446	7.67%	35916	13.51%	279730	100.00%	265779	#####	100.00%	256886	#####	100%	226807

A/C Code	Item Description	Amount		
4000	Staff Salaries & Wages (Gross)	95809		
4005	Employer Pension	19832		
4010	Employer Ni	12494		
	Check Totals	128136		128136

2024/25 Draft budget – Income (Excluding precept)

A/C Code	Item Description	Draft Budget 2024 - 2025			2023 - 2024		2022 - 2023		2021 - 2022		Not Required	
		Amount	Inc / Dec of Yr End 23/24		Budget	Yr End Total	Budget	Yr End Total	Budget	Yr end Total	Budget	Yr end Total
			Amount	%								
100:	Income											
1076:	Precept				261900	261900	243094	243094	198736	198736		
1090:	Investment Interest	20000	-16906	-45.81%	1500	36906	80	9380	300	230		
1100:	Agency Income	1330	2660	-200.00%	1330	-1330	1330	0	1330	8671		
1200:	Allotment Income	2500	0	0.00%	2500	2500	2500	2775	2100	2701		
1900:	Employment Allowance Income	0	0	#DIV/0!	0	0	4000	0	0	4324		
1990:	Other Income	1000	-1362	-57.66%	200	2362	150	5179	0	576		
1991:	Llanharan Pantry		0	#DIV/0!			19952		0	3195		
	Total	24830	7496	43.24%	5530	40438	28012	17334	3730	16502		

Precept calculation table

Table A - Incremental % steps of 1.5 from £75.4 (current rate)											Balanced
Estimated bank balance (reserves) on 31 March 2024	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174
Proposed expenditure	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560
Proposed other INCOME	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830
Precept Required for zero balance	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730
Community Council Tax Base / penny rate	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434
Community Council Tax Band D - Rate	£ 79.17	£ 79.96	£ 80.75	£ 81.55	£ 82.34	£ 83.13	£ 83.92	£ 84.71	£ 85.50	£ 86.30	£ 73.88
£ increase in precept	£ -	£ 0.79	£ 1.58	£ 2.38	£ 3.17	£ 3.96	£ 4.75	£ 5.54	£ 6.33	£ 7.13	-£ 5.29
% increase in precept	0.00%	1.00%	2.00%	3.00%	4.00%	5.00%	6.00%	7.00%	8.00%	9.00%	-6.68%
Precept Generated	£ 271,894	£ 274,612	£ 277,331	£ 280,050	£ 282,769	£ 285,488	£ 288,207	£ 290,926	£ 293,645	£ 296,364	£ 253,730
Projected bank balance (reserves) on 31 March 2025	£ 138,337	£ 141,056	£ 143,775	£ 146,494	£ 149,213	£ 151,932	£ 154,651	£ 157,370	£ 160,089	£ 162,808	£ 120,174
Reserves used	-£ 18,164	-£ 20,883	-£ 23,602	-£ 26,321	-£ 29,040	-£ 31,759	-£ 34,478	-£ 37,196	-£ 39,915	-£ 42,634	£ -
Enter Precept decrement steps for Table B (%)	2.50										
Table B - Decremental 2.5 steps of 1.5 from £75.4 (current rate)											
Estimated bank balance (reserves) on 31 March 2024	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	£ 120,174	
Budgeted expenditure	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	£ 278,560	
Proposed other INCOME	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	£ 24,830	
Precept Required	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	£ 253,730	
Community Council Tax Base / penny rate	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	£ 3,434	
Community Council Tax Band D - Rate	£ 79.17	£ 77.19	£ 75.21	£ 73.23	£ 71.25	£ 69.27	£ 67.29	£ 65.32	£ 63.34	£ 75.21	
£ decrease in precept	£ 0.00	-£ 1.98	-£ 3.96	-£ 5.94	-£ 7.92	-£ 9.90	-£ 11.88	-£ 13.85	-£ 15.83	-£ 3.96	
% decrease in precept	0.00%	2.50%	5.00%	7.50%	10.00%	12.50%	15.00%	17.50%	20.00%	-5.00%	
Precept Generated	£ 271,894	£ 265,096	£ 258,299	£ 251,502	£ 244,704	£ 237,907	£ 231,110	£ 224,312	£ 217,515	£ 258,299	
Projected bank balance (reserves) on 31 March 2025	£ 138,337	£ 131,540	£ 124,743	£ 117,945	£ 111,148	£ 104,351	£ 97,553	£ 90,756	£ 83,959	£ 124,743	
Reserves used	-£ 18,164	-£ 11,367	-£ 4,569	£ 2,228	£ 9,025	£ 15,823	£ 22,620	£ 29,417	£ 36,215	-£ 4,569	

WGW Quotation

Dear Leigh,

It was a pleasure to speak with you concerning your Council's Internal Audit requirements. I have now had time to review the Llanharan website (<https://llanharan-cc.gov.wales/>) and its published Minutes so I have a reasonable overview of the Council's operations. The following is an overview of our services and a quotation based on our discussions concerning the Council's current status and my review of the Council's operations, based on the provision of either onsite, or remote audits:

WGW SMART Audit is a cloud based internal audit service which utilises workflow audit tools to provide individually tailored internal audit programmes for small to medium sized third sector organisations including Town, Parish, Community Councils and Charities in Wales and England. Our unique services provides the facility to:

- Uniquely identify and time-stamp all files provided for audit purposes.
- Eradicate the need to review or retain paper files.
- Provide a transparent audit-trail of all interactions between the auditor and your Council.
- Identify all Internal Control risks and Regulatory Compliance issues.
- Ensure that complete and verified documentation in support of the audit process is maintained – available on a read only basis by your organisation to review.
- Eradicate incomplete or inadequate internal audit processes.
- Facilitate comparative analysis, using anonymised data, to review the performance of councils within a like-for-like peer group.
- Using the remote WGW SMART Audit service we are able to reduce the carbon footprint of the Internal Audit process.

WGW SMART Audit clients are provided with a secure portal and audit dashboard which allows them to upload all required audit documentation and to view each stage of the audit process as it progresses from initial documentation upload to the detailed internal audit report being issued.

WGW SMART Audit uses workflow processes which are compliant with the statutory Internal Audit requirements for government organisations, including Town, Parish, Community Council's and Charities in England and Wales.

Smart Audit provision (onsite or remote as agreed with the Clerk/RFO)

- 1) Review meeting with Clerk/RFO, via video conference, to discuss any particular areas of concern raised by the prior year internal and external audits, in addition to areas of concern which may exist over current council operations pertaining to the Annual Return.
- 2) Agreement of the Internal Audit Programme with extensions, if any, with the Clerk/RFO and Members.
- 3) Ability to receive your accounting system backup and review this and its statutory reports for audit purposes.
- 4) Ability to remote access your accounting system for the purposes of review for audit purposes, where your system has an Audit function.
- 5) Interim internal audit, 1 day on site, to be conducted on a date agreed with the Responsible Officer during October or November of each year.
- 6) Year-end audit, 1 day on site, to be conducted on a date agreed with the Responsible Officer between April 1st and June 10th of the financial year being audited. To be agreed with the Clerk/RFO.

- 7) Production of a detailed Internal Audit report and presentation, via video conference, to the Clerk/RFO and Members.
- 8) Completion and authorisation of the Internal Audit Report contained within the Audit Wales Annual Return (AR).
- 9) Provision of general consultancy and advice concerning finance and governance issues for the duration of the contract.

Fees

- 1) £375.00 per day. Working the Greener Way online is not currently VAT Registered.
- 2) Mileage is charged at 25p per mile from the office to the closest parking facility to the Council's office.
- 3) Parking fees, where applicable, are recharged at cost.
- 4) Fees may be fixed for a period of 3 years if a service contract is entered into.

Working the Greener Way – online (WGW online)

WGW online was established in 2015. It is the official self-employed trading name of Claire Lingard. WGW online offers internal and forensic audit services, internal controls consultancy, business transformation consulting and training for Clerk's Responsible Finance Officers and Members to Town, Parish and Community Councils in England and in Wales.

WGW online is fully insured and is registered with the information commissioner's office.

References

We provide audit services to several councils in Wales including Llantrisant and Llanharry Community Councils, which I have been auditing for 7 and 8 years respectively. The Clerk's of those Councils will be able to provide you with a free and frank report on the way in which I work. Other references can be provided if required.

I believe Mr Geraint Hopkins, the Clerk of Llantrisant Community Council has provided you with a copy of my latest internal audit report for his council for your information.

Please do not hesitate to contact me if you require any further information.

With kind regards,

Claire Lingard
Working the Greener Way Online



Parsonage Farm, Mill Drove, Collingbourne Kingston, Wiltshire SN8 3SD.

www.wgwonline.org | T: 01264 850 367 | M: 07787 561 621 | E: cvlingard@wgwonline.org



KLG Services

Tender Proposal for Llanharan Community Council

17th November 2023

Prepared by: Kerry-Leigh Grabham

Prepared for: Llanharan Community Council

Why KLG Services

I am a full member of the Association of Accounting Technicians (AAT).

I have been working in the accounting industry for 20 years and for the last 7 years I have been working in Local Government for the first 5 years I was a Senior Finance & HR Officer for a Town Council and for the last two years I have been working as Town Clerk and Responsible Finance Officer.

My role as Senior Finance & HR Officer for a Town Council has provided me with a unique insight into how town and community councils operate. I have gained in depth knowledge which provides me with a strategic advantage in understanding the auditing process and what is required to achieve the highest results.

References

References are available upon request.

Service to be provided

In person conduct Llanharan Community Council internal test of control. After the financial year-end I will conduct a year-end audit and will complete and sign off the Annual Return. As part of my package you will receive a comprehensive report detailing the work undertaken which will specify the audit opinion.

Tests of Control

In order to complete the internal test of control the following areas will be inspected:

- Previous internal audit report and public interest report produced by Audit Wales
- Proper bookkeeping
- Standing Orders and Financial Regulations
- Risk Management Arrangements
- Budgetary Control
- Income Controls
- Petty Cash Procedures
- Payroll Controls
- Asset Controls
- Bank Reconciliation
- Terms of Reference for Committees and Sub Committees (if applicable)

Additional testing if required can be conducted with prior agreement from the Clerk or Responsible Finance Officer at an agreed rate.

Year-end Audit

In order to complete the year-end audit, I will methodically work through the following procedures:

- Are the year-end accounts prepared on the correct basis?
- Do your accounts agree with the cashbooks?
- Is there a traceable audit trail from the financial transactions to the preparation of the year-end accounts?
- Where appropriate have creditors and debtors been identified and recorded correctly?

Upon completion of the year-end audit, an audit outcome report will be prepared and submitted to Llanharan Community Council. I will also present this report to the finance committee or full Council as required.

Fee Summary – For 3 year Internal Audit

1 day test of internal control & year end audit (dated between November – January)	£448.00
1 day Year end audit (dated between April & May)	£448.00
Milage from SA18 – Llanharan Community Council $45.2 \times 4 = 180.80 \times 0.45$	£81.36
Total Per Year	£977.36



To whom it may concern,

I am pleased to let you know that the Community Council has reserved funds within its annual budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan Football Club
Registered Charity Number (if applicable)	
Name of Main Contact: (All correspondence will be addressed to this person)	Gareth Hancock and Neil Devereux
Full Postal Address of Applicant:	c/o 65 Bishopwood Brackla Bridgend CF31 2LX
Contact Telephone Number:	Mobile: 0788674681 3
Main Contact Email Address:	devereux@hotmail.co.uk
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years?	
If the answer is yes, please complete the box below:	
Date	Amount
2022	£
2020	£800
	£
	£
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

We encourage the participation of football within the community, providing equal opportunities for all individuals. To provide the opportunity for individuals to fulfil their potential through the medium of football. To represent the community to the wider area. To improve the level of training and fitness for all

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

95.25% live within Llanharan Community Council area

Are you a not for profit organisation?

Yes

How long has the organisation been established?

Over 20 years

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

Following the success of the Club over the last few seasons, and the formation of new teams last year, we wish to build on this strength and re-instate our seconds Saturday team.

The club is continually improving, and we need to capture enthusiasm.

The grant will assist in the purchase of 2 x new kits, training equipment, match day equipment and upgrading of our first aid contents.

How will the Grant Aid benefit the Community?

The grant will assist in providing a healthier lifestyle to the community, promoting closer links to other clubs.

It will bring business to local shops and businesses, as we will have 3 teams which will play home for around 60% of the time.

It is proven that grass roots sports, aid mental health and wellbeing as well as attracting the younger element to prevent anti-social behaviour.

Members of the community, will benefit from new skills such as being part of a team.

Please provide the dates you intend to start and finish the project.

Start Date: August 2023

Completion Date: May 2024

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/items for which Grant Aid is required?
Balls £144
4 x Corner flags £71.99
Kit £675
First aid refill kit £14.22
Training equipment hurdles, agility etc £73.99
Total £949.20

What is the amount of Grant Aid the organisation would like to apply for?
£495.00

What other sources of funding have been approached, or are available for the project?

Our own fundraising

Supply the following information dependent on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules Football rules stand
- VAT registration N/A
- Is the organisation profit making? No
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes

If yes, provide details.

The club has had its experience of lows over the decades we have been formed, our new committee has been proven over the past 24 months.

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Account Number

Sort Code

SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: *Neil Devereux*

Date: 12/07/2023

Please note that this form requires two signatures:

Second Signature:

Position held in organisation: Chair

Signed: *Jareth Hancock* Date: 13/07/2023

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

Please note any applications received after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	Neil
Organisation:	Llanharan Football Club
Address:	As above
Telephone:	As above
Email address:	As above
Website:	N/A
Reason for previous application: (Project/activity name/details)	To continue growing the club
Amount received:	900
Date received:	September 2022

I was happy with the application process?	Yes
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	The club has made a large impact this past 12 months. We continue to grow and we are grateful for the support provided to allow us to grow.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
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01443 231430



Appendix Two

Llanharan Community Council Grant Spend Confirmation Form

Required for grants of £500 or more

Name:	Neil
Organisation:	Llanharan Football Club
Address:	As above
Telephone:	As above
Email address:	As above
Date & Amount granted:	£900
Specific reason for grant: What was the grant for:	Running costs
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	Yes

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	
Did the donation achieve its aims in relation to making a difference to the Community?	Yes, without it we would not have grown as a club.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.


Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box


Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
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MG 029480 F1VI067A 709F305KK00158 38900 A 46347



THE OFFICIALS
LLANHARAN FOOTBALL CLUB
65 BISHOPSWOOD
BRACKLA
BRIDGEND
CF31 2LX



Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 10 November 2023

Business Current Accounts

Community Account Statement	£86.80
.....	
Sort Code 20-18-17 • Account No 13405052	

Business Savings Accounts

Business Premium Account	£0.00
.....	
Sort Code 20-18-17 • Account No 03032221	

This is the end of your account summary.

Llanharan Football Club
Income & Expenditure to June 2023

Income

Signing on fee	350
Subs	814
Kit Sponsor	250
Grant	900
Total Income	2314

Expenditure

Kit	954
Referee Fees	320
Match Day	545
Training Equipment	220
Pitch Fees	105
Total Expenditure	2144

Nett Income/Expenditure **170**

A handwritten signature in black ink, written over a horizontal line. The signature is stylized and appears to be a name.

14 July 2023



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CODESA-R50S

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£14.22 (Inc VAT)

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[Loading dates...](#)

Delivery Costs

Useful Documents

Sorry currently no documents, call for more info.

HSE First Aid Kit Refill - For 21 - 50 Persons - [SA-R50S]

+ First Aid Contents

Items	Qty
First Aid Guidance Leaflet	1
HypaPlast Washproof Plasters	60
HypaCover Eye Dressings	6
HypaBand Triangular Bandages	6
HypaBand Safety Pins	12
HypaCover First Aid Dressings, 12x12cm	12
HypaCover First Aid Dressings, 18x18cm	4
HypaClean Moist Wipes	20
HypaTouch Disposable Gloves (Pair)	5





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[Corner Flags \(https://www.networldsports.co.uk/football/football-ground-equipment/corner-flags.html\)](https://www.networldsports.co.uk/football/football-ground-equipment/corner-flags.html) >

UEFA Pro Corner Flags & Poles With Ground Sleeve [Set Of 4] - 50mm

5 Hours, 10 Minutes | Extra 10% Off* | Use Code **W50**



UEFA PRO CORNER FLAGS & POLES WITH GROUND SLEEVE [SET OF 4] - 50MM

Set of 4 professional 50mm (2in) or 30mm (1.2in) white PVC corner poles with ground sleeves & flags. 5ft high poles conform to UEFA match regulations. Supplied to many Premier League, MLS, CPL, A-League and National Teams including Manchester United & FA Wales. Optional metal socket upgrade available. SKU: GE27331

★★★★★ 5/5 [\(Read 2 customer reviews\)](#)

£79.99 ~~£99.99~~ **IN STOCK**

Pole Size:

50mm

Metal Socket Upgrade:

No

- 1 +

[CLICK HERE FOR ESSENTIALS](#)



Total:

£ 79.99

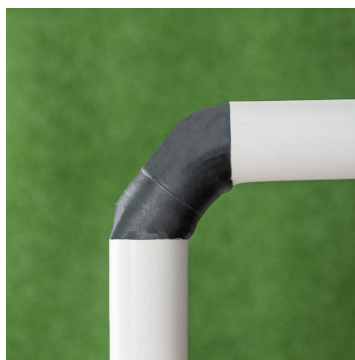
ADD TO BASKET

PREMIUM FOOTBALL CORNER FLAGS WITH GROUND SLEEVES



ULTRA-DURABLE CONSTRUCTION

The extra-strong 5ft tall corner flags are 5cm or 3cm thick to ensure that head on collisions will not snap the four weatherproof PVC poles



SPRING LOADED BASES

Each pole is designed with a spring loaded safety feature and surrounded by premium grade rubber housing to reduce the risk of injuries.



CORNER POLE & FLAG ACCESSORIES

For other coloured flags, custom print flags, bases, pole & flag carry bag and more accessories, please follow the link [here \(/football/football-ground-equipment/corner-flags.html?accessory_type=corner-flags\)](#).

DESCRIPTION
UEFA PRO CORNER FLAGS & POLES WITH GROUND SLEEVE [SET OF 4] - 50MM

★★★★★ 5/5

UEFA STANDARD 5FT TALL, SPRING LOADED FOOTBALL CORNER FLAGS

5 Hours, 10 Minutes | Extra 10% Off* | Use Code: NWS10

Set of four ultra-durable football corner flags conform with UEFA guidelines and are 5ft (1.5m) tall once placed in the ground. Choose between 50mm (2in) or 30mm (1.2in) thick poles. Equipped with four plastic ground sleeves and high-quality fluoro yellow/orange chequered nylon corner flags. Hard-wearing woven handles allow for easy transportation, whilst the full length zipper ensures the poles will not fall out in transit. Upgrade to include metal socket instead of plastic ground sleeves that can be set in concrete, which is ideal for Astro/3G pitch building contractors. Standing at an overall height of 6.4ft (1.9m), these matchday football corner flags are supplied with plastic ground sleeves, which guarantees easy placement into the ground. Each ground sleeve socket comes with a plastic lid to cover holes when not in use. The poles are manufactured from weatherproof heavy duty PVC and feature spring loaded bases surrounded by premium grade rubber housing for added safety.

- **UEFA Pro Corner Flags & Poles with Ground Sleeve [Set of 4] – 50mm & 30mm poles available**
- **Each pole is 6.4ft (1.9m) out of the ground & 5ft (1.5m) when placed in the ground through the ground sleeves**
- **Ground sleeve sockets comes with plastic lid to cover hole when not in use**
- **Spring loaded bases absorb the impact of head on collisions with the corner flag poles and surrounded by premium grade rubber housing**
- **High-quality 30cm (11in) x 30cm (11in) fluoro yellow/orange chequered nylon flags are provided with each pole**

Net World Sports offers a wide range of football matchday equipment. For FORZA Pro Match Fusion Football, Portable Team Shelter and more, please see the essentials above.

▼ SPECIFICATIONS

UEFA PRO CORNER FLAGS & POLES WITH GROUND SLEEVE [SET OF 4] SPECIFICATIONS

DIMENSIONS:

- Pole Diameters Available: 50mm (2in) or 30mm (1.2in)
- Pole Length: 6.4ft (1.9m)
- Pole Length in Ground: 5ft (1.5m)
- Ground Sleeve: 1.3ft (0.4m)
- Flags: 30cm (11in) x 30cm (11in)

MATERIALS:

- Poles are manufactured from weatherproof, heavy duty PVC
- Flags are constructed from ultra-durable nylon
- Poles come with plastic ground sleeve as standard with option to upgrade to metal socket

MISCELLANEOUS:

- Set is comprised of four poles, four ground sleeves & four fluoro yellow/orange chequered flags
- Spring is surrounded by premium grade rubber housing for added safety
- Ground sleeve sockets come with plastic lid to cover hole when not in use
- Football corner flags comply with UEFA regulations
- All embossed with FORZA logo

Don't just take our word for it

5/5



Based on 2 customer reviews

★★★★★ Charlie

Highly recommend these corner flags, very professional standard

★★★★★ Graham

Brilliant quality corner posts, really give the pitch a professional feel over standard ones. 10/10 Net World Sports.

UEFA PRO CORNER FLAGS &
POLES WITH GROUND SLEEVE
[SET OF 4] - 50MM

★★★★★ 5/5

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MITRE

ULTIMATCH WHITE 10 BALL DEAL PLUS FREE BAG

Buy 10 Mitre Ultimatch footballs in white/silver/black and we will give you a mesh ball bag absolutely FREE. The Mitre Ultimatch is Mitre's base-level match ball and is constructed to deliver enhanced grip and control with its textured outer surface.

£144.00

SELECT SIZE: *

-- Please Select --



QUANTITY



1

ADD TO BASKET

PRODUCT DESCRIPTION

Mitre Ultimatch Football – 10 Ball Deal - White/Silver/Black

Buy 10 Mitre Ultimatch footballs in white/silver/black and we will give you a mesh ball bag absolutely FREE.

Mitre's base-level match ball. Developed with a unique 20-panel configuration for superior in-play consistency and superb ball flight.

Constructed to deliver enhanced grip and control with 'Mitre' textured surface on the outer. 4.5mm hyperfoam backing ensures fantastic control to inspire player confidence on the ball, without compromising power transfer from boot to ball.

Enhanced durability and improved feel delivered through a 0.6mm PU outer - a season-long performer. Engineered with revolutionary Hyperseam™ technology for almost zero water uptake, helping the ball last in any weather - great choice for grassroots clubs.

Built for control and accuracy.

KEY FEATURES:

- Base-level match ball
- Unique 20-panel configuration
- Superior in-play consistency and ball flight
- Constructed to deliver enhanced grip and control
- 4.5mm hyperfoam backing to ensure fantastic control
- Enhanced durability and improved feel
- Engineered with revolutionary Hyperseam technology
- Usable in all weather conditions

DELIVERY

+

RETURNS

+

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FNS-101

Our Finesse Agility bundle includes the basic items any athlete or coach needs to get their training off the ground, from Football to Hockey, our agility set is an ideal starter bundle.

Unit: Set

~~£74.00~~ **£66.00** Inc. VAT

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The Finesse Agility bundle includes core products from our training equipment range, allowing athletes who wish to get more from their personal training or for coaches who want to add an additional element to their training plans, the bundle offers ease of use for all.

Includes our Finesse Agility Poles, a Speed Ladder, Sports Marker Cones, 6" and 9" Flat Agility Hurdles.

What's Included

Set includes:

- 1x Finesse Agility Poles (set of 6)
- 1x Finesse 4m Speed Ladder
- 1x Finesse Sports Marker Cones (set of 20)
- 1x Finesse 6" Flat Agility Hurdles (set of 6)
- 1x Finesse 9" Flat Agility Hurdles (set of 6)

We'd love to hear your feedback - please [click here](#) to leave a review.

Finesse Agility Bundle

The items below are required for a complete set.



Finesse Agility Bundle

FNS-101

Unit: Set


Weight: 0.00kg

~~£74.00~~ **£66.00** Inc. VAT

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To whom it may concern,

I am pleased to let you know that the Community Council has reserved funds within its annual budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan and Brynna Wimbles
Registered Charity Number (if applicable)	
Name of Main Contact: (All correspondence will be addressed to this person)	Sarah Liney
Full Postal Address of Applicant:	c/o 18 Cynllan Avenue Llanharan RCT CF72 9UL
Contact Telephone Number:	07760162077
Main Contact Email Address:	Llanharanandbrynnawimbles@gmail.com
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years?	
If the answer is yes, please complete the box below:	
Date	Amount
2022	£ Not complete as sleepers need to be purchased
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

The Wimbles, is an environmental group, raising awareness of environmental issues around rubbish/litter with the impact on our environment.

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?
100%

Are you a not for profit organisation?

Yes

How long has the organisation been established?

2016 Official start date 1st January 2017

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

During Covid times, the Wimbles became a hub for litter picking kits for the general community to litter pick at their own pace, without placing themselves at risk.

During this time, we gave all out kit, leaving us with for community events.

We will use the money to purchase new equipment.

How will the Grant Aid benefit the Community?

The grant will provide a sense of pride amongst the community, a cleaner community and safer for children and wildlife.

Please provide the dates you intend to start and finish the project.

Start Date: Continual

Completion Date: Continual

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/items for which Grant Aid is required?

20 33" KWT Litter picker £352.92

20 Kids KWT Litter picker £322.58

What is the amount of Grant Aid the organisation would like to apply for?

£675.50

What other sources of funding have been approached, or are available for the project?

Supply the following information dependent on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules
- VAT registration N/A
- Is the organisation profit making? No
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes

If yes, provide details.

We are starting up the community litter picks at the end of July and plan on another 3 this year.

Unfortunately, due to the discharge of raw sewerage into the Ewenny Fach, we are unable on the grounds of H&S to reinstate these.

We have increased our committee level, through community members, who have actively been litter picking within the community with our kit.

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Llanharan and Brynna Wimbles

Account Number

20391663

Sort Code 608301

SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:

Date: 14/07/2023

Please note that this form requires two signatures:

Second Signature:

Position held in organisation: Secretary

Signed:

Date: 14/07/2023

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

Please note any applications received after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	Sarah Liney
Organisation:	Llanharan and Brynna Wimbles
Address:	As above
Telephone:	As above
Email address:	As above
Website:	N/A
Reason for previous application: (Project.activity name/details)	To continue growing the group
Amount received:	Ongoing
Date received:	Ongoing

I was happy with the application process?	Yes
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	The grant will make a huge difference to the community by way of growing on produce, supporting the pantry, health benefits as well as financial benefits.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430



Appendix Two

Llanharan Community Council Grant Spend Confirmation Form

Required for grants of £500 or more

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Date & Amount granted:	
Specific reason for grant: What was the grant for:	
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	
Did the donation achieve its aims in relation to making a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

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01443 231430

CONSTITUTION

A NAME

The name of the group is **Llanharan and Brynna Wimbles**

B AIMS

The group's aims are: -

1. Combat and educate on the dangers of littering in the Llanharan, Brynna, Ynysmaerdy, Bryncae, Mountain Hare and Llanilid areas within Llanharan Community Council;
2. Encouraging the growth of wildflowers in and around the trunk and distributor roads in the above areas;
3. Educate and assist with horticultural skills inclusive for all;
4. Educate all and raise awareness of wildlife issues; enabling the community to have practical environmental skills training, such as making bird/animal/insect boxes;
5. Work with all stakeholders, on a non-partisan basis;
6. Encourage the interaction of the children and the wider community to achieve these goals.

C CARRYING OUT THE AIMS

In order to carry out the aims of the group, the committee may: -

- (1) raise funds and receive contributions.
- (2) buy or sell property, take on leases and employ staff.
- (3) co-operate with other groups and organisations
- (4) do all such other lawful things as are necessary to achieve the aims.

D MEMBERSHIP

Membership of the group is open to any person who wants to support the aims of the group. An up to date membership list will be kept.

E ANNUAL GENERAL MEETING

- (1) The Annual General Meeting will be held in the month of **April** with 14 days notice given to all members.
- (2) The committee will present the annual report and accounts.
- (3) Members can put themselves forward for election to the committee at the AGM.
- (4) Every member has one vote.
- (5) Members will elect the Chair, Treasurer and Secretary for the coming year, and up to **Five** other committee members.

F COMMITTEE

- (1) The committee will hold at least two meetings each year.

- (2) At least three members of the committee must be present at a meeting to be able to take decisions.
- (3) The committee will keep minutes and maintain accounts which can be viewed by any member on request.
- (4) The committee may appoint Two co-opted members in addition to those elected at the AGM
- (5) Committee members must not be paid or gain financially from the group.

G MONEY

- (1) Funds will be held in a bank account operated by the committee in the name of the group. All cheques must be signed by two committee members.
- (2) Funds shall only be used to support the aims of the group.

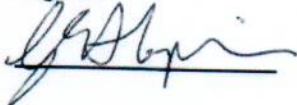
H THE CONSTITUTION

Changes to the constitution or a decision to wind up the group must be confirmed by a majority of members present and voting at a general meeting for all members called with 14 days notice. Any assets remaining will be given to a charity with similar aims.

I ARRANGEMENTS UNTIL FIRST GENERAL MEETING

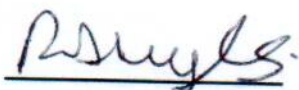
This constitution was adopted on the 9th day of March 2017 by the people whose signatures appear below, who will act as the committee until the first AGM.

Signed



Print Name

GERAINT E HOPKINS



RICHARD HUGHES



SARAH LINEY

Llanharan and Brynna Wimbles
Covering Llanharan, Brynna, Llanilid, Mountain Hare, Bryncae and Ynysmaerdy

Profit and Loss Report for Llanharan and Brynna Wimbles

Account	1 Jan 2023 to 31 Dec 2023	
	Expense	Income
OTHER INCOME		
Grant		80.00
Total Revenue (Turnover)		80.00
DIRECT EXPENSES		
Litter picking	357.92	
Gross Profit / (Loss)		(277.92)
INDIRECT EXPENSES		
Legal, professional	127.60	
Finance charges	36.00	
Indirect Expenses (total)	163.60	
Total Expenses	521.52	
Net Income		(441.52)

Prepared on 16 Jul 2023 at 20:08:03

Profit and Loss Report for Llanharan and Brynna Wimbles

Account	1 Jan 2022 to 31 Dec 2022	
	Expense	Income
OTHER INCOME		
Donation		1.99
Total Revenue (Turnover)		1.99
DIRECT EXPENSES		
Llanharan Garden	576.98	
Brynna Garden	140.00	
Direct Expenses (total)	716.98	
Gross Profit / (Loss)		(714.99)
INDIRECT EXPENSES		
Legal, professional	100.35	
Finance charges	72.00	
Indirect Expenses (total)	172.35	
Total Expenses	889.33	
Net Income		(887.34)

Prepared on 16 Jul 2023 at 20:06:56



Keep Wales Tidy Litter Picker 33"

£19.50 – £499.80 inc. Vat

Packs 10 Pack Clear

£176.46 inc. Vat

1

[Add to cart](#)

Our official Keep Wales Tidy litterpicker!

This litterpicker is ideal for general litter collection on any surface

Manufactured by The Helping Hand Company

Litterpicker features:

33" length

Dual Keep Wales Tidy branding – dragon design

Comfortable handle for long periods of cleansing

Bright reflective properties for use in all visibility

Grooved jaw for secure grip, trigger style action



[Back to Shop](#)

Reviews

There are no reviews yet.

Be the first to review "Keep Wales Tidy Litter Picker 33"

Your email address will not be published. Required fields are marked *

Your rating *



Your review *

Name *

Email *

Save my name, email, and website in this browser for the next time I comment.

[Submit](#)

You may also like:



Junior Hi-Vis Vest

£ 6.30 – £ 54.60 inc. Vat

Being visible is a really important part of litter picking, for people of all ages.

[View product](#)





Litter Picker Pro Long

£ 31.76 inc. Vat

This litter picker is ideal for general litter collection – the extra reach is suitable for waterways, hedgerows and hard to reach locations.

[View product](#)



Adult Gloves

£ 4.18 – £ 35.87 inc. Vat

Adult PVC Gloves - protects the hands use after use, standard adult fitting, knitted cotton wristband and protective coated heavy-duty PVC for your hands.

[View product](#)

Handihoop Bag Opener

£11.54 – £103.46 inc. Vat

The litter picker's best friend, the Handihoop bag opener is the tool to have if you are carrying out a clean-up.

[View product](#)

Keep Wales Tidy is a Private Company Limited by Guarantee
Company Registration Number: 4011164
Charity Registration Number: 1082058
VAT Registration Number: 850 3958 13

[Terms and Conditions](#)

[Help and resources](#)

[Privacy Policy](#)

[Complaints Procedure](#)

[Accessibility](#)

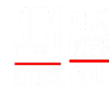
[Our Welsh Language Commitment](#)

[Equality, Diversity and Inclusion](#)



INVESTORS IN PEOPLE™
We invest in people Gold
Rydym yn buddsoddi mewn pobl Aur

WYBODAETH A CHYNGORWYDDIADAU





Graptor Kids Litter Picker

£17.44 – £161.29 inc. Vat

Packs 10 Pack Clear

£161.29 inc. Vat

1

[Add to cart](#)

Especially designed for children and bringing Litterpicking to life, the Graptor Kids Litter Picker has a dragon imagery as part of the design.

Making things even easier, the 'teeth' on the Graptor jaws are tailored to pick up litter as quickly as possible, and the bright colour helps the child see the litter. The comfortable handle also provides the child with a secure grip on the litter picker. Kids love using the Graptor: litter picking becomes an exciting outdoor learning exercise, and they want to do it again and again!

Graptor features:

27" length for ease and safety of use

Vivid bright design, especially to capture the children's imagination

Comfortable handle

Keep Wales Tidy dual branding

The Helping Hand Company is a silver corporate member and UK manufacturer of litter clearance tools. For every litter picker ordered through our online shop, Helping Hand will donate a percentage of each sale back to Keep Wales Tidy.



[Back to Shop](#)

Reviews

There are no reviews yet.

Be the first to review "Graptor Kids Litter Picker"

Your email address will not be published. Required fields are marked *

Your rating *



Your review *

Name *

Email *

Save my name, email, and website in this browser for the next time I comment.

Submit

You may also like:



Handi Cart Lite with Storage Bag

£158.47 inc. Vat

The

NEW Handicart Lite

is your perfect litter picking companion – the lightweight mobile solution for smarter litter collection.

[View product](#)



Ranger MAX litter picker 35"

£24.65 inc. Vat

Comfortable curved handle for long periods of cleansing

[View product](#)





Handihoop Bag Opener

£11.54 – £103.46 inc. Vat

The litter picker's best friend, the Handihoop bag opener is the tool to have if you are carrying out a clean-up.

[View product](#)



Handi Cart Lite Community Litter Cart

£149.93 inc. Vat

The NEW Handi Cart Lite is your perfect litter companion – the lightweight, mobile solution for smarter litter collection.

[View product](#)

Keep Wales Tidy is a Private Company Limited by Guarantee
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[Our Welsh Language Commitment](#)

[Equality, Diversity and Inclusion](#)



INVESTORS IN PEOPLE™
We invest in people Gold
Rydym yn buddsoddi mewn pobl Aur





To whom it may concern,

I am pleased to let you know that the Community Council has reserved funds within its annual budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan OAP Association
Registered Charity Number (if applicable)	N/A
Name of Main Contact: (All correspondence will be addressed to this person)	Neil McAndrew
Full Postal Address of Applicant:	117 Hillcrest, Brynna, CF72 9SN
Contact Telephone Number:	Daytime: 07962 474625
Main Contact Email Address:	n.mcandrew@sky.com
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years? YES	
If the answer is yes, please complete the box below:	
Date	Amount
09/11/2020	£2000
28/01/2021	£1000
16/08/2021	£1000
2023 VARIOUS DATES CIL	£73038
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

The hall was built in 1978 by the former Manpower services. Members are responsible for running the building and all costs associated with this.

The aims and objectives of the Association are to advance and protect the interests of older members of the community and to cooperate with Active Wales in these matters.

Members meet in the hall on a regular basis as a social gatherings.

The Hall is also rented to other groups to provide a place for their activities and meetings to take place and to provide an income to support the upkeep of the Hall.

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

50 Members.

46 live in the Llanharan Community Council area

Are you a not for profit organisation?

Yes

How long has the organisation been established? 21/7/1978

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

The Hall is run by members of Llanharan OAP Association and funded through their usage and rental of the Hall to other organizations. Over the past year we have attracted other customers, Weight Watchers, Little Kickers and also rent to local residents for parties etc.

We have a shortfall in running cost and ask the Community Council for their support in meeting these.

A debt £1546 has been built up of charges for electricity, due to the direct debit payments being set too low by the energy provider, and we want to clear that.

Our gas bills will be significant going forward and ask for a grant of £400 to cover winter charges.

How will the Grand Aid benefit the Community?

The Hall provides modern facilities for the members of the Association as well as existing and incoming members of the community.

Housing in the area is expanding rapidly. A new community facility will not be built until the end of the current phases of the Persimmon Llanilid Development. There is still a need for this Hall to provide facilities for the original village.

We actively look for and meet other users and see the hall as a community one for use by all.

Please provide the dates you intend to start and finish the project.

Start Date: As soon as a grant is given.

Completion Date: 30/06/2024

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/items for which Grant Aid is required?

N/A

What is the amount of Grant Aid the organisation would like to apply for? £1,946

What other sources of funding have been approached, or are available for the project? N/A

Supply the following information dependant on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules
- VAT registration N/A
- Is the organisation profit making? NO
- Provide quotations for items the Grant will be used for. N/A

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes

If yes, provide details.

As long as the Hall is in use

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Llanharan OAP Association

Account Number 8135540

Sort Code 40-13-23

SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: N.McAndrew

Date: 12/01/2024

Please note that this form requires two signatures:

Second Signature: John Marsh

Position held in organisation: Vice Chairman

Signed: J. Marsh

Date: 12/01/2024

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

Please note any applications received after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	
Amount received:	
Date received:	

I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

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Appendix Two

Llanharan Community Council Grant Spend Confirmation Form

Required for grants of £500 or more

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Date & Amount granted:	
Specific reason for grant: What was the grant for:	
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	
Did the donation achieve its aims in relation to making a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

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01443 231430

App 8

Audit Wales certified annual returns for the outstanding audits and an audit completion notice.

Please find below a completion of audit notice regarding the financial year 2018-19 and subsequent notices of unqualified audits for subsequent financial years.

Mrs T Rees
2 Chapel Road
Llanharan
CF72 9QA

1 Cwr y Ddinas / 1 Capital Quarter
Caerdydd / Cardiff
CF10 4BZ
Tel / Ffôn: 029 2032 0500
Fax / Ffacs: 029 2032 0600
Textphone / Ffôn testun: 029 2032 0660
info@audit.wales / post@archwilio.cymru
www.audit.wales / www.archwilio.cymru

Reference: DE-LCC1123

Date issued: 14 November 2023

Dear Mrs Rees

Llanharan Community Council – Audit of accounts 2018-19

Completion of audit

- 1 We have completed our audit work for the 2018-19 accounts. During the course of the audit we identified significant deficiencies in the Council's procurement of a number of contracts.
- 2 We have considered the events surrounding these contracts and taken into account the Council's procurement arrangements for other contracts. Based on our work we concluded that these matters should be reported to the Council via a covering letter rather than through the exercise of the Auditor General's statutory reporting functions. Therefore, the Auditor General has concluded that he does not need to issue a report in the public interest or to make statutory recommendations.
- 3 Our audit findings and conclusions are set out below.

During 2018-19, the Council failed to operate proper arrangements to secure economy efficiency and effectiveness in its use of resources and failed to follow its own rules and procedures

In September 2019, three serving councillors raised concerns over the use of public funds and administrative arrangements at the Council

- 4 In September 2019, I received correspondence from three then serving members of the Council setting out concerns over the procurement of a three year contract for the supply and installation of Christmas lights.
- 5 In addition to these concerns over procurement, the then members expressed concerns over the management of Council meetings and the then Clerk's alleged failure to follow proper process and mis-informing of the Council.
- 6 Except insofar as these issues are relevant to my consideration of the Council's procurement arrangements, I do not comment on these further concerns.

The Council has established procedures in its standing orders and financial regulations to manage the procurement of goods and services

- 7 The Council adopted standing orders and financial regulations in 2015. The provisions relevant to the procurement of goods and services are set out in Appendix 1.

The arrangements made by the Council in its standing orders and Financial Regulations were inadequate

- 8 Notwithstanding that the Council's Standing Orders and Financial Regulations included provisions for the letting of contracts, these arrangements were inadequate as both documents refer to the other document when dealing with procedures:
 - The Standing Orders require that the Financial Regulations include procurement policies setting out alternative procedures for contracts of different values.
 - The Financial Regulations set out that the procedures for letting contracts are set out in the Standing Orders.
- 9 The Standing Orders include provision for the advertisement of contracts (standing orders 51 and 52), they do not provide alternative procedures for the Council to follow for different value contracts. Therefore, the requirements set out in standing order 54 should have been followed for all contracts entered into by the Council.

The Council failed to follow a proper procurement process when letting the contract for Christmas lights

- 10 In September 2019, the Council let a contract for Christmas lighting to The Festive Lighting Company, Somerset (Festive Lighting). The contract was a

three year contract for the provision of string lights and motifs. The value of the contract over the three year contract term was £13,614.

- 11 The Council did not advertise the contract as required by its own standing orders 51 and 52. Instead, the former Clerk, Mr Peter Davies, informed the Council that the Council did not obtain three quotations nor advertise the contract as the contract was for specialised services.
- 12 Mr Davies explained to my audit team that his advice to the Council relied on standing order 53 which allows alternative arrangements for specialised services. However, although Mr Davies explained that the Council relied on standing order 53, it only obtained one quote and not three as required by standing order 53.
- 13 While the Council can decide to waive its standing orders, it must have a reasonable basis for doing so e.g. the services required are such that there are no alternative providers. Any such waiver of established procedures must follow a Council resolution to do so.
- 14 In general, other than for specialist equipment, councils are able to identify a number of potential suppliers for the majority of the services they provide. This is particularly the case with Christmas lighting where there are a large number of suppliers operating in the UK. The minutes of the Council's October 2019 meeting make it clear that the Council did not waive its standing orders for this contract.
- 15 The documentation available for audit sets out that initial discussions with Festive Lighting were held by former Councillor Sarah Liney. In January 2019, Councillor Liney obtained a quote from Festive Lighting and presented this quote to the Council's Community Infrastructure working group. Councillor Liney sent a copy of this quote to Mr Davies in July 2019. This quote was then the basis for the formal quote obtained by Mr Davies. Unfortunately, minutes of the Council's working groups have not been retained.
- 16 It is clear to me that the Council failed to follow a proper procurement exercise in accordance with its own standing orders. It appears that no consideration was given to any potential alternative suppliers and that Councillor Liney negotiated an agreement with Festive Lighting before presenting it to the Council.
- 17 On this basis, I conclude that the Council's decision to award the contract followed an unlawful decision-making process as the Council operated outside of its established procedures and acted unreasonably in doing so.

The Council has been unable to provide evidence to demonstrate that it followed a proper procurement process for other significant projects

- 18 In addition to the Christmas lights, similar concerns were expressed over the letting of other contracts for:
- Construction of a bridge for £20,000
 - Purchase of a tractor for £16,250
 - Purchase of a bowser for £5,000
 - Purchase of IT equipment for £2,064
 - Other items exceeding £1,000
- 19 The Council has been unable to provide documentation demonstrating how it complied with its standing orders for the purchase of the tractor and bowser. Although two quotes were obtained for the purchase of IT equipment, only one quote was presented to the Council. This was the more expensive quote provided by a company in which one of the councillors (Councillor Evans) had an interest. No explanation was provided to the Council to explain why the higher quote was accepted.
- 20 The Council provided adequate information related to the Jubilee Bridge.
- 21 The lack of supporting documentation for the remaining contracts leads me to conclude that the Council routinely disregarded its standing orders for some time. In my opinion, the Council has failed to make proper arrangements to secure economy, efficiency and effectiveness in its use of resources.

Recommendations

Exhibit 1: recommendations for improvement

I make two recommendations to ensure the Council establishes proper arrangements for the purchase of goods and services

Recommendations

Standing orders and financial regulations

- R1 The Council should ensure that it periodically reviews its standing orders and financial regulations to ensure they are up to date and meet best practice

Recommendations

Compliance with Standing orders and financial regulations

R2 Before awarding any contracts, the Council should ensure that it has complied with its standing orders and financial regulations.

Yours sincerely



Richard Harries, Director, Audit Wales

For and on behalf of the Auditor General for Wales

Appendix 1: Standing orders and financial regulations (January 2015)

Exhibit 1: Procurement requirements set out in standing orders and financial regulations

The Council has established its own rules for the procurement of goods and services with more stringent requirements for larger contracts

Standing Orders and Financial Regulations

Standing Orders

Financial matters

48 The Council shall consider and approve from time to time the Financial Regulations drawn up by the Responsible Financial Officer and shall include detailed arrangements in respect of the following:...

(e) procurement policies including the setting of values for different procedures.

49 Any expenditure incurred by the Council shall be in accordance with the Council's Financial Regulations.

51 Where it is intended to enter into a contract exceeding £1000 but not exceeding £10000 for the supply of goods or services the Council's Responsible Financial Officer shall give at least three week's notice of such intention in the same manner as public notice of meetings of the Council is given.

52 Subject to the requirements of Standing Order 53 below, where the value of the intended contract exceeds £10000 similar notice shall be given in the local press.

53 Where, in the opinion of the Council, the goods or services are of a specialist nature, as an alternative to the requirements of Standing Order 51 above, tenders may be invited from at least three contractors, selected by the Council, specialising in the type of work included in the contract.

Standing Orders and Financial Regulations

54 Any tender process shall comprise the following steps:

- (a) A specification of the goods, materials, services and the execution of works shall be drawn up;
- (b) Tenders are to be sent in a sealed marked envelope, to the Clerk to the Council by a stated date and time;
- (c) Tenders submitted are to be opened after the stated closing date by the Council's Responsible Financial Officer in the presence of either the Chairman or Deputy Chairman of the Audit Committee, or in their absence by at least one other member of the Council;
- (d) Tenders are then to be assessed and reported to a meeting of the appropriate committee or the Council

55 In the event that no tenders are received, or that all the quotations are identical, the Council may make such arrangements for procuring the goods or services as it thinks fit.

56 The Council is not bound to accept the lowest tender, estimate or quote.

Financial Regulations

Contracts

42 The procedures for letting contracts are as laid down in the Council's Standing Orders.

43 Where such a contract provides for payment by instalments, the RFO should include such payments in his/her report to Council as indicated in Regulation 20 above. Also, where it is estimated that the total cost of the work carried out under contract, excluding fluctuation clauses, will exceed the contract sum by 5% or more, then a report shall be submitted to the Council.

Standing Orders and Financial Regulations

44 Any variation to a contract, including an addition or omission, shall be approved by the RFO in writing and the Council shall be informed where the final cost is likely to exceed the financial provision made.

Source: Llanharan Community Council Standing Orders and Financial Regulations (January 2015)

Accounting statements 2019-20 for:

Name of body: Llanharan Community Council

	Year ending		Notes and guidance for compilers				
	31 March 2019 (£)	31 March 2020 (£)					
Statement of income and expenditure/receipts and payments							
1. Balances brought forward	75,627	99,184	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.				
2. (+) Income from local taxation/levy	184,357	198,334	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.				
3. (+) Total other receipts	23,944	95,337	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.				
4. (-) Staff costs	42,801	53,191	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.				
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).				
6. (-) Total other payments	141,943	160,700	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	99,184	178,964	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).				
Statement of balances							
8. (+) Debtors and stock balances	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.				
9. (+) Total cash and investments	99,184	178,964	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.				
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.				
11. (=) Balances carried forward	99,184	178,964	Total balances should equal line 7 above: Enter the total of (8+9-10).				
12. Total fixed assets and long-term assets	413,154	439,037	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.				
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).

Annual Governance Statement (Part 1)

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2020, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
<p>1. We have put in place arrangements for:</p> <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	<input checked="" type="radio"/>	<input type="radio"/>	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
<p>2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.</p>	<input checked="" type="radio"/>	<input type="radio"/>	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
<p>3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/Committee to conduct its business or on its finances.</p>	<input checked="" type="radio"/>	<input type="radio"/>	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
<p>4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.</p>	<input checked="" type="radio"/>	<input type="radio"/>	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
<p>5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.</p>	<input checked="" type="radio"/>	<input type="radio"/>	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
<p>6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.</p>	<input checked="" type="radio"/>	<input type="radio"/>	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
<p>7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.</p>	<input checked="" type="radio"/>	<input type="radio"/>	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
<p>8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.</p>	<input checked="" type="radio"/>	<input type="radio"/>	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
<p>9. Trust funds – in our capacity as trustee, we have:</p> <ul style="list-style-type: none"> discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit. 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

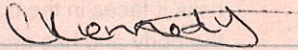
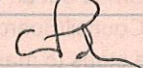
Annual Governance Statement (Part 2)

	Agreed?			'YES' means that the Council/Board/ Committee:
	Yes	No*	N/A	
1. We have prepared and approved minutes for all meetings held by the Council (including its committees) that accurately record the business transacted and the decisions made by the Council or committee.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Has kept and approved minutes in accordance with Schedule 12, Paragraph 41 of the Local Government Act 1972.
2. We have ensured that the Council's minutes (including those of its committees) are available for public inspection and have been published electronically.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Has made arrangements for the minutes to be available for public inspection in accordance with section 228 of the Local Government Act 1972 and has published the minutes on its website in accordance with section 55 of the Local Government (Democracy) (Wales) Act 2013.

* Please delete as appropriate.

Council/Board/Committee approval and certification

The Council/Board/Committee is responsible for the preparation of the accounting statements in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014 and for the preparation of the Annual Governance Statement.

Certification by the RFO I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/ Committee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2020.	Approval by the Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:
RFO signature: 	Minute ref: 2020/30
Name: Catherine Kennedy	Chair of meeting signature: 
Date: 21 July 2020	Name: CHRISTOPHER PARKER
	Date: 21 July 2020

Council/Board/Committee re-approval and re-certification (only required if the Annual Return has been amended at audit)

Certification by the RFO I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/ Committee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2020.	Approval by the Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:
RFO signature:	Minute ref:
Name:	Chair of meeting signature:
Date:	Name:
	Date:

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2020 of **Llanharan Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 and guidance issued by the Auditor General for Wales.


Audit opinion: Unqualified

On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations

There are no further matters I wish to draw to the Council's attention.

 Deryck Evans, Audit Manager, Audit Wales For and on behalf of the Auditor General for Wales	Date 14/11/2023
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Annual internal audit report to:

Name of body:

LLANHARAN COMMUNITY COUNCIL

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2020.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Insert text
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
8. Asset and investment registers were complete, accurate, and properly maintained.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Insert text

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. Insert risk area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
13. Insert risk area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text
14. Insert risk area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Insert text

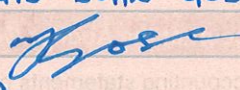
* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated _____.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2018-19 and 2019-20. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:	NICHOLAS JOHN GOSS
Signature of person who carried out the internal audit:	
Date:	11/7/20

Accounting statements 2020-21 for:

Name of body:

LLANHARAN COMMUNITY COUNCIL

	Year ending		Notes and guidance for compilers Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.				
	31 March 2020 (£)	31 March 2021 (£)					
Statement of income and expenditure/receipts and payments							
1. Balances brought forward	99,184	173,095	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.				
2. (+) Income from local taxation/levy	198,334	199,427	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.				
3. (+) Total other receipts	82,040 <i>RE-STATEMENT</i>	153,820	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.				
4. (-) Staff costs	52,369 <i>RE-STATEMENT</i>	75,154	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.				
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).				
6. (-) Total other payments	154,095 <i>RE-STATEMENT</i>	186,652	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	173,095 <i>RE-STATEMENT</i>	264,536	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).				
Statement of balances							
8. (+) Debtors	3,654 <i>RE-STATEMENT</i>	3,086	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.				
9. (+) Total cash and investments	178,964	264,494	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.				
10. (-) Creditors	9,523 <i>RE-STATEMENT</i>	3,044	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.				
11. (=) Balances carried forward	173,095 <i>RE-STATEMENT</i>	264,536	Total balances should equal line 7 above: Enter the total of (8+9-10).				
12. Total fixed assets and long-term assets	439,037	473,647	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.				
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).

Annual Governance Statement (Part 1)

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2021, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
<p>1. We have put in place arrangements for:</p> <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	✓	○	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
<p>2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.</p>	✓	○	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
<p>3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/Committee to conduct its business or on its finances.</p>	✓	○	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
<p>4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.</p>	✓	○	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
<p>5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.</p>	✓	○	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
<p>6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.</p>	✓	○	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
<p>7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.</p>	✓	○	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
<p>8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.</p>	✓	○	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
<p>9. Trust funds – in our capacity as trustee, we have:</p> <ul style="list-style-type: none"> discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit. 	✓	○	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2020-21 was £8.32 per elector.

In 2020-21, the Council made payments totalling £ 0 under section 137. These payments are included within 'Other payments' in the Accounting Statement.



2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<p>Certification by the RFO</p> <p>I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2021.</p>	<p>Approval by the Council/Board/Committee</p> <p>I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:</p>
<p>RFO signature: </p> <p>Name: TRACEY REES.</p> <p>Date: 30th June 2021</p>	<p>Minute ref: EM2021/015</p> <p>Chair of meeting signature: </p> <p>Name: CHRIS PARKER.</p> <p>Date: 30th June 2021</p>

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 202F of **Llanharan Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 and guidance issued by the Auditor General for Wales.


Audit opinion: Unqualified

On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations

There are no further matters I wish to draw to the Council's attention.

 Deryck Evans, Audit Manager, Audit Wales For and on behalf of the Auditor General for Wales	Date 14/11/2023
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Annual internal audit report to:

Name of body: **LLANHARAN COMMUNITY COUNCIL**

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2021.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
4. The annual precept/levy/resource dem and requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Insert text NO PETTY CASH
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
8. Asset and investment registers were complete, accurate, and properly maintained.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Insert text NO TRUST FUNDS

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
13. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
14. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text


* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 29 JUNE 2021.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2019-20 and 2020-21. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:	NICHOLAS JOHN GOSS
Signature of person who carried out the internal audit:	
Date:	29/6/21

Community and Town Councils in Wales Annual Return for the Year Ended 31 March 2022

Accounting statements 2021-22 for:

Name of body: LLANHARAN COMMUNITY COUNCIL

	Year ending		Notes and guidance for compilers				
	31 March 2021 (£)	31 March 2022 (£)					
Statement of income and expenditure/receipts and payments							
1. Balances brought forward	173,095	264,536	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.				
2. (+) Income from local taxation/levy	199,247	198,736	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.				
3. (+) Total other receipts	153,820	308,514	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.				
4. (-) Staff costs	75,154	72,499	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.				
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).				
6. (-) Total other payments	186,651	370,366	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	264,536	328,921	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).				
Statement of balances							
8. (+) Debtors	3,086	3,996	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.				
9. (+) Total cash and investments	264,494	328,129	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.				
10. (-) Creditors	3,044	3,205	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.				
11. (=) Balances carried forward	264,536	328,921	Total balances should equal line 7 above: Enter the total of (8+9-10).				
12. Total fixed assets and long-term assets	473,647	473,647	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.				
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
			/			/	

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2022, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref
	Yes	No*		
1. We have put in place arrangements for: <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	✓		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	✓		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	✓		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
9. Trust funds – in our capacity as trustee, we have: <ul style="list-style-type: none"> discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit. 	✓		Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 was £8.41 per elector.

In 2021-22, the Council made payments totalling £ 21,359 under section 137. These payments are included within 'Other payments' in the Accounting Statement.



2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO	Approval by the Council/Board/Committee
I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2022.	I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:
RFO signature: 	Minute ref: 2022/148
Name: Leigh Smith	Chair signature: 
Date: 1/7/22	Name: Chris Parker
	Date: 22nd July 2022

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2023 of **Llanharan Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Unqualified

On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations


I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

Typographical error in Accounting Statement

There is a typographic error in the prior year comparative accounts. Line 2 should state £199,427.

We recommend that the Council checks the consistency and arithmetic accuracy of the Accounting Statement before approval.

There are no further matters I wish to draw to the Council's attention.

 <p>Deryck Evans, Audit Manager, Audit Wales For and on behalf of the Auditor General for Wales</p>	<p>Date 14/11/2023</p>
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Annual internal audit report to:

Name of body: **LLANHRAN COMMUNITY COUNCIL**

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2022.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			✓		NO PETTY CASH
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.			✓		NO TRUST FUNDS

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.			✓		
13.			✓		
14.			✓		


* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 19 JULY 2022.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2020-21 and 2021-22. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:	NICHOLAS JOHN GOSS
Signature of person who carried out the internal audit:	
Date:	19 JULY 2022

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2023

Accounting statements 2022-23 for:

Name of body: Llanharan Community Council

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	264 536	328 921	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	198 736	243 094	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	308 514	477 805	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	72 499	87 362	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	370 366	222 352	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	328 921	740 106	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	3 996	11 094	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	328 129	733 495	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	3 205	4 484	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	328 921	740 106	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	473 647	480 956	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	Yes		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	Yes		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	Yes		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	Yes		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	Yes		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	Yes		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	Yes		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	Yes		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts. No trust funds	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £ 10,301 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

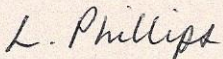
2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO	Approval by the Council/Board/Committee
I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.	I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:
RFO signature:	Minute ref: 2023/163
	Chair signature:
Name: LISA PHILLIPS	
Date: 29/06/23	Name: David Evans
	Date: 30-06-23

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2022 of **Llanharan Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 and guidance issued by the Auditor General for Wales.


Audit opinion: Unqualified

On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations

There are no further matters I wish to draw to the Council's attention.

 Deryck Evans, Audit Manager, Audit Wales For and on behalf of the Auditor General for Wales	Date 14/11/2023
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Annual internal audit report to:

Name of body:

Llanharan Community Council

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2023.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	x				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	x				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.		x			
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	x				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	x				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	x				
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.		x			
8. Asset and investment registers were complete, accurate, and properly maintained.	x				

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	x				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	x				
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.			x		

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated _____.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2021-22 and 2022-23. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: KL Grabham

Signature of person who carried out the internal audit: KL Grabham

Date: 16.06.2023

Consideration of R13 from internal audit

R13 – For Council to ensure that all Councillor Allowances are processed through the Councils payroll system.

This matter was deferred for further consideration.

The Remuneration Panel for Wales has recently released the following:

Taxation Guidance

Payment for office consumables

The Panel has received confirmation from HMRC that an exemption may also be applied (from 5/4/2023) to the flat rate consumables payment. **Where a Council has taken the decision to pay a flat rate reimbursement of £52, then this amount is considered exempt from PAYE arrangements.**

Otherwise, payments are subject to normal taxation rules , therefore taxable unless incurred wholly , exclusively and necessarily in the carrying out of Council duties .

Taxation Guidance

Mandatory £156 payment for cost of working from home (from April 2022)

Section 316A of the Income Tax (Earnings and Pensions) Act 2003 states no liability to income tax arises in respect of a payment an employer makes to an employee in respect of reasonable additional household expenses which the employee incurs in carrying out duties of the employment at home under homeworking arrangements. **This applies to the £156 payment made under the Determination of the Independent Remuneration Panel.** It does not exempt any additional household expenses that a Councillor may seek to claim.

The following conditions apply:

There must be a formal arrangement between the individual councillor and Community and Town Council and the Councillor is not already claiming this allowance against another source of income . The Panel has provided a template letter for use

NB all other payments , for senior roles etc are subject to standard PAYE rules .

Recommendation: (Motion)

That each member in receipt of the £156 payment is issued with the relevant letter to evidence a formal arrangement between the council and the councillor and provided that the councillor is not already claiming the allowance against another source of income then it be treated as exempt from PAYE. This being the case there is no need for payments to be made via the payroll system.

Policy on paying mandatory costs to Councillors joining the council part way through a year

The Independent Remuneration Panel for Wales states the following in relation to mandatory costs paid to Councillors.

2023 to 24 Annual Report: Determinations

- Members must be paid £156 a year (equivalent to £3 a week) for the additional costs of working from home.
- Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

The IRPW also states that.... It is a matter for each council to make and record a policy decision in respect of when and how the payments are made and whether they are paid monthly, yearly or otherwise. The policy should also state whether and how to recover any payments made to a member who leaves or changes their role during the financial year.

The Council resolved the following:

AM2023/007 Civic Allowances

RESOLVED

To pay the members allowance of £156 a year to all members with immediate effect, except to those who formally write to the Clerk indicating that they do not wish to receive the allowance.

RESOLVED

To pay members £52 a year for the cost of office consumables required to carry out their role, payments to be made with immediate effect.

Officer's note

The Council does not currently have a policy on whether and how to recover any payments made to a member who leaves or changes their role during the financial year. Nor does it have a policy to deal with members elected or co-opted during a Council term.

Proposal (Motion)

For any new payment to Councillors who have been elected or co-opted during a Council term:

- The £52 per year for office consumables required to carry out their role be paid **in full** when or soon after that member signs their declaration of acceptance of office. This to provide funds to assist with any initial costs involved in the member fulfilling their role as well as providing for ongoing office consumables.
- The £156 per year for expenses involved in working from home to be paid **on a pro-rata basis** at a rate of £3 per week based on the remaining number of weeks until the end of the financial year.at the end of April. Should any date fall during a week then for the purposes of calculation the week be counted as a whole week.
- There is no proposal for a policy to attempt to reclaim any recover any payments made to a member who leaves or changes their role during the financial year. The costs of pursuing such a process are likely to exceed any financial benefit. The Clerk recommends that should the Council wish to address this in future then a more practical solution would be to review the method of payment and instead of paying all

allowances up front could consider staged or periodic payments throughout the financial year, This would be a matter for the next AGM.



To whom it may concern,

I am pleased to let you know that the Community Council has reserved funds within its annual budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan Football Club
Registered Charity Number (if applicable)	
Name of Main Contact: (All correspondence will be addressed to this person)	Gareth Hancock and Neil Devereux
Full Postal Address of Applicant:	c/o 65 Bishopwood Brackla Bridgend CF31 2LX
Contact Telephone Number:	Mobile: 0788674681 3
Main Contact Email Address:	devereux@hotmail.co.uk
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years?	
If the answer is yes, please complete the box below:	
Date	Amount
2022	£
2020	£800
	£
	£
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

We encourage the participation of football within the community, providing equal opportunities for all individuals. To provide the opportunity for individuals to fulfil their potential through the medium of football. To represent the community to the wider area. To improve the level of training and fitness for all

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

95.25% live within Llanharan Community Council area

Are you a not for profit organisation?

Yes

How long has the organisation been established?

Over 20 years

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

Following the success of the Club over the last few seasons, and the formation of new teams last year, we wish to build on this strength and re-instate our seconds Saturday team.

The club is continually improving, and we need to capture enthusiasm.

The grant will assist in the purchase of 2 x new kits, training equipment, match day equipment and upgrading of our first aid contents.

How will the Grant Aid benefit the Community?

The grant will assist in providing a healthier lifestyle to the community, promoting closer links to other clubs.

It will bring business to local shops and businesses, as we will have 3 teams which will play home for around 60% of the time.

It is proven that grass roots sports, aid mental health and wellbeing as well as attracting the younger element to prevent anti-social behaviour.

Members of the community, will benefit from new skills such as being part of a team.

Please provide the dates you intend to start and finish the project.

Start Date: August 2023

Completion Date: May 2024

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/items for which Grant Aid is required?
Balls £144
4 x Corner flags £71.99
Kit £675
First aid refill kit £14.22
Training equipment hurdles, agility etc £73.99
Total £949.20

What is the amount of Grant Aid the organisation would like to apply for?
£495.00

What other sources of funding have been approached, or are available for the project?

Our own fundraising

Supply the following information dependent on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules Football rules stand
- VAT registration N/A
- Is the organisation profit making? No
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes

If yes, provide details.

The club has had its experience of lows over the decades we have been formed, our new committee has been proven over the past 24 months.

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Account Number

Sort Code

Added by the Clerk following receipt of information 16.1.23
Llanharan Football Club
20-18-17
13405052

SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: *Neil Devereux*

Date: 12/07/2023

Please note that this form requires two signatures:

Second Signature:

Position held in organisation: Chair

Signed: *Jareth Hancock* Date: 13/07/2023

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

Please note any applications received after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	Neil
Organisation:	Llanharan Football Club
Address:	As above
Telephone:	As above
Email address:	As above
Website:	N/A
Reason for previous application: (Project/activity name/details)	To continue growing the club
Amount received:	900
Date received:	September 2022

I was happy with the application process?	Yes
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	The club has made a large impact this past 12 months. We continue to grow and we are grateful for the support provided to allow us to grow.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430



Appendix Two

Llanharan Community Council Grant Spend Confirmation Form

Required for grants of £500 or more

Name:	Neil
Organisation:	Llanharan Football Club
Address:	As above
Telephone:	As above
Email address:	As above
Date & Amount granted:	£900
Specific reason for grant: What was the grant for:	Running costs
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	Yes

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	
Did the donation achieve its aims in relation to making a difference to the Community?	Yes, without it we would not have grown as a club.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.


Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box


Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
 01443 231430

MG 029480 F1VI067A 709F305KK00158 38900 A 46347



THE OFFICIALS
LLANHARAN FOOTBALL CLUB
65 BISHOPSWOOD
BRACKLA
BRIDGEND
CF31 2LX



Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 10 November 2023

Business Current Accounts

Community Account Statement	£86.80
.....	
Sort Code 20-18-17 • Account No 13405052	

Business Savings Accounts

Business Premium Account	£0.00
.....	
Sort Code 20-18-17 • Account No 03032221	

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Delivery Costs

Useful Documents

Sorry currently no documents, call for more info.

HSE First Aid Kit Refill - For 21 - 50 Persons - [SA-R50S]

+ First Aid Contents

Items	Qty
First Aid Guidance Leaflet	1
HypaPlast Washproof Plasters	60
HypaCover Eye Dressings	6
HypaBand Triangular Bandages	6
HypaBand Safety Pins	12
HypaCover First Aid Dressings, 12x12cm	12
HypaCover First Aid Dressings, 18x18cm	4
HypaClean Moist Wipes	20
HypaTouch Disposable Gloves (Pair)	5





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UEFA Pro Corner Flags & Poles With Ground Sleeve [Set Of 4] - 50mm

5 Hours, 10 Minutes | Extra 10% Off* | Use Code **W50**

UEFA PRO CORNER FLAGS & POLES WITH GROUND SLEEVE [SET OF 4] - 50MM

Set of 4 professional 50mm (2in) or 30mm (1.2in) white PVC corner poles with ground sleeves & flags. 5ft high poles conform to UEFA match regulations. Supplied to many Premier League, MLS, CPL, A-League and National Teams including Manchester United & FA Wales. Optional metal socket upgrade available. SKU: GE27331

★★★★★ 5/5 [\(Read 2 customer reviews\)](#)

£79.99 ~~£99.99~~ **IN STOCK**

Pole Size:

50mm

Metal Socket Upgrade:

No

- 1 +

[CLICK HERE FOR ESSENTIALS](#)



Total:

£ 79.99

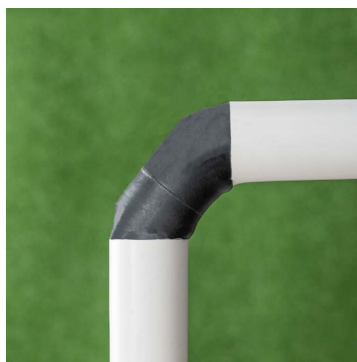
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PREMIUM FOOTBALL CORNER FLAGS WITH GROUND SLEEVES



ULTRA-DURABLE CONSTRUCTION

The extra-strong 5ft tall corner flags are 5cm or 3cm thick to ensure that head on collisions will not snap the four weatherproof PVC poles



SPRING LOADED BASES

Each pole is designed with a spring loaded safety feature and surrounded by premium grade rubber housing to reduce the risk of injuries.



CORNER POLE & FLAG ACCESSORIES

For other coloured flags, custom print flags, bases, pole & flag carry bag and more accessories, please follow the link [here \(/football/football-ground-equipment/corner-flags.html?accessory_type=corner-flags\)](#).

DESCRIPTION
UEFA PRO CORNER FLAGS & POLES WITH GROUND SLEEVE [SET OF 4] - 50MM

★★★★★ 5/5

UEFA STANDARD 5FT TALL, SPRING LOADED FOOTBALL CORNER FLAGS

5 Hours, 10 Minutes | Extra 10% Off* | Use Code: NWS10

Set of four ultra-durable football corner flags conform with UEFA guidelines and are 5ft (1.5m) tall once placed in the ground. Choose between 50mm (2in) or 30mm (1.2in) thick poles. Equipped with four plastic ground sleeves and high-quality fluoro yellow/orange chequered nylon corner flags. Hard-wearing woven handles allow for easy transportation, whilst the full length zipper ensures the poles will not fall out in transit. Upgrade to include metal socket instead of plastic ground sleeves that can be set in concrete, which is ideal for Astro/3G pitch building contractors. Standing at an overall height of 6.4ft (1.9m), these matchday football corner flags are supplied with plastic ground sleeves, which guarantees easy placement into the ground. Each ground sleeve socket comes with a plastic lid to cover holes when not in use. The poles are manufactured from weatherproof heavy duty PVC and feature spring loaded bases surrounded by premium grade rubber housing for added safety.

- **UEFA Pro Corner Flags & Poles with Ground Sleeve [Set of 4] – 50mm & 30mm poles available**
- **Each pole is 6.4ft (1.9m) out of the ground & 5ft (1.5m) when placed in the ground through the ground sleeves**
- **Ground sleeve sockets comes with plastic lid to cover hole when not in use**
- **Spring loaded bases absorb the impact of head on collisions with the corner flag poles and surrounded by premium grade rubber housing**
- **High-quality 30cm (11in) x 30cm (11in) fluoro yellow/orange chequered nylon flags are provided with each pole**

Net World Sports offers a wide range of football matchday equipment. For FORZA Pro Match Fusion Football, Portable Team Shelter and more, please see the essentials above.

▼ SPECIFICATIONS

UEFA PRO CORNER FLAGS & POLES WITH GROUND SLEEVE [SET OF 4] SPECIFICATIONS

DIMENSIONS:

- Pole Diameters Available: 50mm (2in) or 30mm (1.2in)
- Pole Length: 6.4ft (1.9m)
- Pole Length in Ground: 5ft (1.5m)
- Ground Sleeve: 1.3ft (0.4m)
- Flags: 30cm (11in) x 30cm (11in)

MATERIALS:

- Poles are manufactured from weatherproof, heavy duty PVC
- Flags are constructed from ultra-durable nylon
- Poles come with plastic ground sleeve as standard with option to upgrade to metal socket

MISCELLANEOUS:

- Set is comprised of four poles, four ground sleeves & four fluoro yellow/orange chequered flags
- Spring is surrounded by premium grade rubber housing for added safety
- Ground sleeve sockets come with plastic lid to cover hole when not in use
- Football corner flags comply with UEFA regulations
- All embossed with FORZA logo

Don't just take our word for it

5/5



Based on 2 customer reviews

★★★★★ Charlie

Highly recommend these corner flags, very professional standard

★★★★★ Graham

Brilliant quality corner posts, really give the pitch a professional feel over standard ones. 10/10 Net World Sports.

UEFA PRO CORNER FLAGS &
POLES WITH GROUND SLEEVE
[SET OF 4] - 50MM

★★★★★ 5/5

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ULTIMATCH WHITE 10 BALL DEAL PLUS FREE BAG

Buy 10 Mitre Ultimatch footballs in white/silver/black and we will give you a mesh ball bag absolutely FREE. The Mitre Ultimatch is Mitre's base-level match ball and is constructed to deliver enhanced grip and control with its textured outer surface.

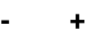
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QUANTITY



1

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PRODUCT DESCRIPTION

Mitre Ultimatch Football – 10 Ball Deal - White/Silver/Black

Buy 10 Mitre Ultimatch footballs in white/silver/black and we will give you a mesh ball bag absolutely FREE.

Mitre's base-level match ball. Developed with a unique 20-panel configuration for superior in-play consistency and superb ball flight.

Constructed to deliver enhanced grip and control with 'Mitre' textured surface on the outer. 4.5mm hyperfoam backing ensures fantastic control to inspire player confidence on the ball, without compromising power transfer from boot to ball.

Enhanced durability and improved feel delivered through a 0.6mm PU outer - a season-long performer. Engineered with revolutionary Hyperseam™ technology for almost zero water uptake, helping the ball last in any weather - great choice for grassroots clubs.

Built for control and accuracy.

KEY FEATURES:

- Base-level match ball
- Unique 20-panel configuration
- Superior in-play consistency and ball flight
- Constructed to deliver enhanced grip and control
- 4.5mm hyperfoam backing to ensure fantastic control
- Enhanced durability and improved feel
- Engineered with revolutionary Hyperseam technology
- Usable in all weather conditions

DELIVERY

+

RETURNS

+

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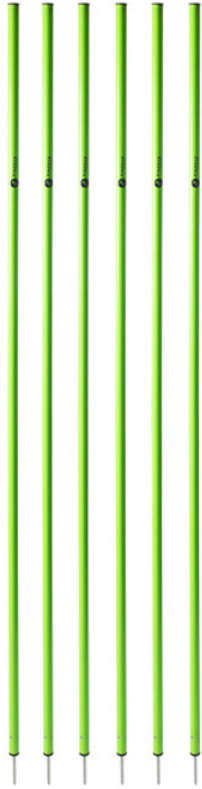
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Finesse Agility Bundle

FNS-101

Our Finesse Agility bundle includes the basic items any athlete or coach needs to get their training off the ground, from Football to Hockey, our agility set is an ideal starter bundle.

Unit: Set

~~£74.00~~ **£66.00** Inc. VAT

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The Finesse Agility bundle includes core products from our training equipment range, allowing athletes who wish to get more from their personal training or for coaches who want to add an additional element to their training plans, the bundle offers ease of use for all.

Includes our Finesse Agility Poles, a Speed Ladder, Sports Marker Cones, 6" and 9" Flat Agility Hurdles.

What's Included

Set includes:

- 1x Finesse Agility Poles (set of 6)
- 1x Finesse 4m Speed Ladder
- 1x Finesse Sports Marker Cones (set of 20)
- 1x Finesse 6" Flat Agility Hurdles (set of 6)
- 1x Finesse 9" Flat Agility Hurdles (set of 6)

We'd love to hear your feedback - please [click here](#) to leave a review.

Finesse Agility Bundle

The items below are required for a complete set.



Finesse Agility Bundle

FNS-101

Unit: Set


Weight: 0.00kg

~~£74.00~~ **£66.00** Inc. VAT

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Harrod Sport

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Lowestoft,
Suffolk, England, NR33
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Harrod Sport is the UK's leading manufacturer of football goal posts, hockey goals, tennis posts and general sports ground equipment.

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To whom it may concern,

I am pleased to let you know that the Community Council has reserved funds within its annual budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan and Brynna Wimbles
Registered Charity Number (if applicable)	
Name of Main Contact: (All correspondence will be addressed to this person)	Sarah Liney
Full Postal Address of Applicant:	c/o 18 Cynllan Avenue Llanharan RCT CF72 9UL
Contact Telephone Number:	07760162077
Main Contact Email Address:	Llanharanandbrynnawimbles@gmail.com
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years?	
If the answer is yes, please complete the box below:	
Date	Amount
2022	£ Not complete as sleepers need to be purchased
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

The Wimbles, is an environmental group, raising awareness of environmental issues around rubbish/litter with the impact on our environment.

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

100%

Are you a not for profit organisation?

Yes

How long has the organisation been established?

2016 Official start date 1st January 2017

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

During Covid times, the Wimbles became a hub for litter picking kits for the general community to litter pick at their own pace, without placing themselves at risk.

During this time, we gave all out kit, leaving us with for community events.

We will use the money to purchase new equipment.

How will the Grant Aid benefit the Community?

The grant will provide a sense of pride amongst the community, a cleaner community and safer for children and wildlife.

Please provide the dates you intend to start and finish the project.

Start Date: Continual

Completion Date: Continual

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/items for which Grant Aid is required?

20 33" KWT Litter picker £352.92

20 Kids KWT Litter picker £322.58

What is the amount of Grant Aid the organisation would like to apply for?

£675.50

What other sources of funding have been approached, or are available for the project?

Supply the following information dependent on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules
- VAT registration N/A
- Is the organisation profit making? No
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes

If yes, provide details.

We are starting up the community litter picks at the end of July and plan on another 3 this year.

Unfortunately, due to the discharge of raw sewerage into the Ewenny Fach, we are unable on the grounds of H&S to reinstate these.

We have increased our committee level, through community members, who have actively been litter picking within the community with our kit.

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Llanharan and Brynna Wimbles

Account Number

20391663

Sort Code 608301

SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:

Date: 14/07/2023

Please note that this form requires two signatures:

Second Signature:

Position held in organisation: Secretary

Signed:

Date: 14/07/2023

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

Please note any applications received after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	Sarah Liney
Organisation:	Llanharan and Brynna Wimbles
Address:	As above
Telephone:	As above
Email address:	As above
Website:	N/A
Reason for previous application: (Project.activity name/details)	To continue growing the group
Amount received:	Ongoing
Date received:	Ongoing

I was happy with the application process?	Yes
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	The grant will make a huge difference to the community by way of growing on produce, supporting the pantry, health benefits as well as financial benefits.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430



Appendix Two

Llanharan Community Council Grant Spend Confirmation Form

Required for grants of £500 or more

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Date & Amount granted:	
Specific reason for grant: What was the grant for:	
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	
Did the donation achieve its aims in relation to making a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

Return the completed form to:

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2 Chapel Road
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01443 231430

CONSTITUTION

A NAME

The name of the group is **Llanharan and Brynna Wimbles**

B AIMS

The group's aims are: -

1. Combat and educate on the dangers of littering in the Llanharan, Brynna, Ynysmaerdy, Bryncae, Mountain Hare and Llanilid areas within Llanharan Community Council;
2. Encouraging the growth of wildflowers in and around the trunk and distributor roads in the above areas;
3. Educate and assist with horticultural skills inclusive for all;
4. Educate all and raise awareness of wildlife issues; enabling the community to have practical environmental skills training, such as making bird/animal/insect boxes;
5. Work with all stakeholders, on a non-partisan basis;
6. Encourage the interaction of the children and the wider community to achieve these goals.

C CARRYING OUT THE AIMS

In order to carry out the aims of the group, the committee may: -

- (1) raise funds and receive contributions.
- (2) buy or sell property, take on leases and employ staff.
- (3) co-operate with other groups and organisations
- (4) do all such other lawful things as are necessary to achieve the aims.

D MEMBERSHIP

Membership of the group is open to any person who wants to support the aims of the group. An up to date membership list will be kept.

E ANNUAL GENERAL MEETING

- (1) The Annual General Meeting will be held in the month of **April** with 14 days notice given to all members.
- (2) The committee will present the annual report and accounts.
- (3) Members can put themselves forward for election to the committee at the AGM.
- (4) Every member has one vote.
- (5) Members will elect the Chair, Treasurer and Secretary for the coming year, and up to **Five** other committee members.

F COMMITTEE

- (1) The committee will hold at least two meetings each year.

- (2) At least three members of the committee must be present at a meeting to be able to take decisions.
- (3) The committee will keep minutes and maintain accounts which can be viewed by any member on request.
- (4) The committee may appoint Two co-opted members in addition to those elected at the AGM
- (5) Committee members must not be paid or gain financially from the group.

G **MONEY**

- (1) Funds will be held in a bank account operated by the committee in the name of the group. All cheques must be signed by two committee members.
- (2) Funds shall only be used to support the aims of the group.

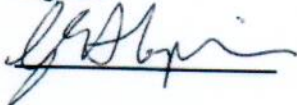
H **THE CONSTITUTION**

Changes to the constitution or a decision to wind up the group must be confirmed by a majority of members present and voting at a general meeting for all members called with 14 days notice. Any assets remaining will be given to a charity with similar aims.

I **ARRANGEMENTS UNTIL FIRST GENERAL MEETING**

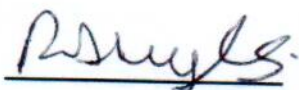
This constitution was adopted on the 9th day of March 2017 by the people whose signatures appear below, who will act as the committee until the first AGM.

Signed

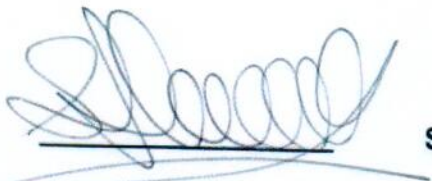


Print Name

GERAINT E HOPKINS



RICHARD HUGHES



SARAH LINEY

Llanharan and Brynna Wimbles
Covering Llanharan, Brynna, Llanilid, Mountain Hare, Bryncae and Ynysmaerdy

Profit and Loss Report for Llanharan and Brynna Wimbles

Account	1 Jan 2023 to 31 Dec 2023	
	Expense	Income
OTHER INCOME		
Grant		80.00
Total Revenue (Turnover)		80.00
DIRECT EXPENSES		
Litter picking	357.92	
Gross Profit / (Loss)		(277.92)
INDIRECT EXPENSES		
Legal, professional	127.60	
Finance charges	36.00	
Indirect Expenses (total)	163.60	
Total Expenses	521.52	
Net Income		(441.52)

Prepared on 16 Jul 2023 at 20:08:03

Profit and Loss Report for Llanharan and Brynna Wimbles

Account	1 Jan 2022 to 31 Dec 2022	
	Expense	Income
OTHER INCOME		
Donation		1.99
Total Revenue (Turnover)		1.99
DIRECT EXPENSES		
Llanharan Garden	576.98	
Brynna Garden	140.00	
Direct Expenses (total)	716.98	
Gross Profit / (Loss)		(714.99)
INDIRECT EXPENSES		
Legal, professional	100.35	
Finance charges	72.00	
Indirect Expenses (total)	172.35	
Total Expenses	889.33	
Net Income		(887.34)

Prepared on 16 Jul 2023 at 20:06:56



Keep Wales Tidy Litter Picker 33"

£19.50 – £499.80 inc. Vat

Packs 10 Pack Clear

£176.46 inc. Vat

1

[Add to cart](#)

Our official Keep Wales Tidy litterpicker!

This litterpicker is ideal for general litter collection on any surface

Manufactured by The Helping Hand Company

Litterpicker features:

33" length

Dual Keep Wales Tidy branding – dragon design

Comfortable handle for long periods of cleansing

Bright reflective properties for use in all visibility

Grooved jaw for secure grip, trigger style action



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Reviews

There are no reviews yet.

Be the first to review "Keep Wales Tidy Litter Picker 33"

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Your rating *



Your review *

Name *

Email *

Save my name, email, and website in this browser for the next time I comment.

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You may also like:



Junior Hi-Vis Vest

£ 6.30 – £ 54.60 inc. Vat

Being visible is a really important part of litter picking, for people of all ages.

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Litter Picker Pro Long

£ 31.76 inc. Vat

This litter picker is ideal for general litter collection – the extra reach is suitable for waterways, hedgerows and hard to reach locations.

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Adult Gloves

£ 4.18 – £ 35.87 inc. Vat

Adult PVC Gloves - protects the hands use after use, standard adult fitting, knitted cotton wristband and protective coated heavy-duty PVC for your hands.

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Handihoop Bag Opener

£11.54 – £103.46 inc. Vat

The litter picker's best friend, the Handihoop bag opener is the tool to have if you are carrying out a clean-up.

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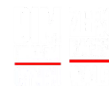
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INVESTORS IN PEOPLE™
We invest in people Gold
Rydym yn buddsoddi mewn pobl Aur

WYBODAETH A CHYNGORAU I WYBODAETH





Graptor Kids Litter Picker

£17.44 – £161.29 inc. Vat

Packs 10 Pack Clear

£161.29 inc. Vat

1

[Add to cart](#)

Especially designed for children and bringing Litterpicking to life, the Graptor Kids Litter Picker has a dragon imagery as part of the design.

Making things even easier, the 'teeth' on the Graptor jaws are tailored to pick up litter as quickly as possible, and the bright colour helps the child see the litter. The comfortable handle also provides the child with a secure grip on the litter picker. Kids love using the Graptor: litter picking becomes an exciting outdoor learning exercise, and they want to do it again and again!

Graptor features:

27" length for ease and safety of use

Vivid bright design, especially to capture the children's imagination

Comfortable handle

Keep Wales Tidy dual branding

The Helping Hand Company is a silver corporate member and UK manufacturer of litter clearance tools. For every litter picker ordered through our online shop, Helping Hand will donate a percentage of each sale back to Keep Wales Tidy.



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Reviews

There are no reviews yet.

Be the first to review "Graptor Kids Litter Picker"

Your email address will not be published. Required fields are marked *

Your rating *



Your review *

Name *

Email *

Save my name, email, and website in this browser for the next time I comment.

Submit

You may also like:



Handi Cart Lite with Storage Bag

£158.47 inc. Vat

The

NEW Handicart Lite

is your perfect litter picking companion – the lightweight mobile solution for smarter litter collection.

[View product](#)



Ranger MAX litter picker 35"

£ 24.65 inc. Vat

Comfortable curved handle for long periods of cleansing

[View product](#)





Handihoop Bag Opener

£11.54 – £103.46 inc. Vat

The litter picker's best friend, the Handihoop bag opener is the tool to have if you are carrying out a clean-up.

[View product](#)



Handi Cart Lite Community Litter Cart

£149.93 inc. Vat

The NEW Handi Cart Lite is your perfect litter companion – the lightweight, mobile solution for smarter litter collection.

[View product](#)

Keep Wales Tidy is a Private Company Limited by Guarantee
Company Registration Number: 4011164
Charity Registration Number: 1082058
VAT Registration Number: 850 3958 13

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We invest in people Gold
Rydym yn buddsoddi mewn pobl Aur





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**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan OAP Association
Registered Charity Number (if applicable)	N/A
Name of Main Contact: (All correspondence will be addressed to this person)	Neil McAndrew
Full Postal Address of Applicant:	117 Hillcrest, Brynna, CF72 9SN
Contact Telephone Number:	Daytime: 07962 474625
Main Contact Email Address:	n.mcandrew@sky.com
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years? YES	
If the answer is yes, please complete the box below:	
Date	Amount
09/11/2020	£2000
28/01/2021	£1000
16/08/2021	£1000
2023 VARIOUS DATES CIL	£73038
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes <input type="checkbox"/>

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

The hall was built in 1978 by the former Manpower services. Members are responsible for running the building and all costs associated with this.

The aims and objectives of the Association are to advance and protect the interests of older members of the community and to cooperate with Active Wales in these matters.

Members meet in the hall on a regular basis as a social gatherings.

The Hall is also rented to other groups to provide a place for their activities and meetings to take place and to provide an income to support the upkeep of the Hall.

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

50 Members.

46 live in the Llanharan Community Council area

Are you a not for profit organisation?

Yes

How long has the organisation been established? 21/7/1978

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

The Hall is run by members of Llanharan OAP Association and funded through their usage and rental of the Hall to other organizations. Over the past year we have attracted other customers, Weight Watchers, Little Kickers and also rent to local residents for parties etc.

We have a shortfall in running cost and ask the Community Council for their support in meeting these.

We are asking for £1546 to cover electricity costs and £400 for gas costs

How will the Grand Aid benefit the Community?

The Hall provides modern facilities for the members of the Association as well as existing and incoming members of the community.

Housing in the area is expanding rapidly. A new community facility will not be built until the end of the current phases of the Persimmon Llanilid Development. There is still a need for this Hall to provide facilities for the original village.

We actively look for and meet other users and see the hall as a community one for use by all.

Please provide the dates you intend to start and finish the project.

Start Date: As soon as a grant is given.

Completion Date: 30/06/2024

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/items for which Grant Aid is required?

Ongoing running costs.

What is the amount of Grant Aid the organisation would like to apply for? £1,946

What other sources of funding have been approached, or are available for the project?

RCTCBC Community facilities support grant.

Supply the following information dependant on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules
- VAT registration N/A
- Is the organisation profit making? NO
- Provide quotations for items the Grant will be used for. N/A

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes

If yes, provide details.

As long as the Hall is in use

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Llanharan OAP Association

Account Number 8135540

Sort Code 40-13-23

SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: N.McAndrew

Date: 12/01/2024

Please note that this form requires two signatures:

Second Signature: John Marsh

Position held in organisation: Vice Chairman

Signed: J. Marsh

Date: 12/01/2024

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

Please note any applications received after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	See Appendix two below for full details.
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	
Amount received:	
Date received:	

I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

Return the completed form to:

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Appendix Two

Llanharan Community Council Grant Spend Confirmation Form

Required for grants of £500 or more

Name:	Neil McAndrew
Organisation:	Llanharan OAP Association
Address:	117 Hillcrest Brynna CF72 9SN
Telephone:	07962474625
Email address:	n.mcandrew@sky.com
Date & Amount granted:	
Specific reason for grant: What was the grant for:	Refurbishment of Llanharan OAP Hall
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	A part of the grant was unspent, we are looking for additional quotes to have cavity wall insulation, which is causing damp, removed. All other invoices for work done have been presented and approved.

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	All invoices provided.
Did the donation achieve its aims in relation to making a difference to the Community?	<p>Refurbishment has achieved a huge change to the appearance and functionality of the Hall.</p> <p>An open day is being organized in March / April.</p>

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

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Objectives of Active Wales which is the umbrella organization for Llanharan OAP Association

RETIRED FROM WORK BUT NOT FROM LIFE

We are based on a federation of many of the social clubs run by and for retired people in most of our communities.

Our objectives can be summarised under these themes:

To promote the social inclusion of retired people by supporting local branches as much as possible. These branches provide the opportunity for social activities for their members. It cannot be too strongly emphasised that these branches are run by officers elected from the members. We also provide advice to branches and their officers on any problems they might encounter. Our Annual Rally is a chance for our members to join a social gathering on a larger scale. As well as enjoying the entertainment provided, we hope that they can exchange a few ideas with members from other areas.

To provide a voice for retired people through the election of an Executive Council. While most of our branches' activities are socially based, their members do have concerns which can be expressed through the Association. This can happen at the regular Executive meetings in Aberdare or, more formally, at the Annual Conference / AGM. Branches are kept informed of activities at the Executive level and have the opportunity to provide feedback.

To campaign to improve the welfare of retired people in all sorts of ways: better pensions, better healthcare, better transport, ending age discrimination, ending elder abuse and so on. We aim to do this in a non-political way and by co-operating fully with other organisations campaigning for the same things.

Neil McAndrew

Chairman Llanharan OAP Association

02/01/2024



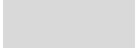
LLANHARAN O.A.P. ASSOCIATION



OAP/2009/15

Treasurer's statement of Accounts Year Ending December 31st, 2022

Bank Balance 01/01/2022		£ 1,159.37		
Income			Expenditure	
100 club income		£ 613.00	100 club Draw Prize	£ 385.00
Christmas lunch income		£ 390.00	Area affiliation fees	£ 30.00
Door entrance fee		£ 284.50	Bank Charges	£ 127.58
Grants and Donations			Christmas Lunch 2021	£ 70.00
<i>Llanharan Community Council</i>	£ 280.17		Christmas Lunch 2022	£ 531.66
<i>Llanharan Community Shop</i>	£ 200.00		Cleaner's wages	£ 845.00
<i>Members</i>	£ 52.00		Door Lucky Draw	£ 19.00
<i>Wind Farm fund</i>	£ 500.00		Easter Bonnet Parade	£ 287.86
Total Grants and Donations		£ 1,032.17	Excursions	
Hall Hire		£ 3,648.75	<i>Abba Xmas Lunch Bristol</i>	£ 1,014.00
Income for Excursions/shows		£ 3,480.00	<i>Carmarthen</i>	£ 350.00
Member's Savings		£ 2,420.00	<i>Gloucester</i>	£ 678.00
Membership Subscriptions		£ 550.00	<i>Mama Mia-Bristol</i>	£ 535.88
Raffle		£ 876.10	<i>Moreton in the Marsh</i>	£ 450.00
Refreshments income		£ 1,303.00	<i>Oakham Treasures</i>	£ 648.50
Turkey & Tinsel income		£ 4,036.00	Total Excursions	£ 3,676.38
			Hall Maintenance	£ 1,084.92
			Honoraria	£ 200.00
			Insurance	£ 1,310.79
			Queen's Jubilee	£ 542.23
			Refreshments	£ 139.45
			Savings drawdown	
			<i>Disbursement to members</i>	£ 1,315.00
			<i>Turkey & Tinsel</i>	£ 730.00
			Total Savings drawdown	£ 2,045.00
			St David's Day Cawl	£ 41.74
			Turkey & Tinsel Expenditure	£ 3,916.73
			Utilities	
			<i>Electricity</i>	£ 372.00
			<i>Gas</i>	£ 630.95
			<i>Water</i>	£ 153.50
			Total Utilities	£ 1,156.45
			Wi Fi Hall	£ 657.65
			Total Exenditure	£ 17,067.44
Total Income		£ 18,633.52	Surplus/loss	£ 1,566.08
Unaudited Accounts				
Wendy Field, Treasurer				
			Bank Balance 31/12/2022	£ 2,725.45



	January	February	March	April	May	June	July	August	September	October	November	December	Total ytd
Gas												153.72	153.72
Electric	31.00	31.00	31.00	31.00	31.00	31.00	31.00	31.00	31.00	31.00	31.00	256.00	597.00
Water	16.00	16.00	16.00	16.00	16.00	16.00	16.00	22.50	22.50	22.50	22.50	22.50	224.50
Broadband	33.85	33.85	33.85	40.46	40.46	40.46	40.46	40.46	40.46	40.46	40.46	40.46	425.23
Insurance	112.53	112.53	112.53	112.53	112.53	112.53	112.53	124.99	124.85	124.85	124.85	124.85	1,412.10
bank Charges	8.67	11.05	10.85	7.64	12.63	6.99	6.25	6.20	11.25	6.20	21.11	18.60	127.44
Cleaner	116.00		145.00	116.00			116.00	116.00					609.00
Fire and PATchecks	285.60												285.60
CIL								136.00	9,754.28	39,232.11	22,242.66		71,365.05
Pencoed T Worcester							640.00						640.00
flowers								23.58			10.00		33.58
Cake										60.00			60.00
Pencoed travel W Super Mare										580.00			580.00
Hire bryncae CC										60.00			60.00
Pencoed travel T + T			200.00								5,662.00		5,862.00
Pencoed Travel Bristol											560.00		560.00
Pencoed T Swansea			350.00										350.00
Christmas Party											74.58	288.63	363.21
misc			46.79								40.00		86.79
From Activities sheet													987.81
Grand total													84,783.03
Income													
Llanharan CC								60.00				60.00	120.00
Sugar craft					330.00					690.00			1,020.00
Dance Mania			270.00	225.00	270.00		180.00					225.00	1,170.00
Little Kickers												90.00	90.00
Weight watchers													0.00
CIL									9,948.50	39,232.11	21,147.84	1,122.93	71,451.38
T + T Eastbourne										690.00			690.00
Selca	290.00	150.00					1,460.00						1,900.00
From Activities sheet													8,411.15
Grand total													84,852.53

Your Statement



02952 29543 0195 8 38000

The Secretary
 Llanharan OAP Association
 9 Authors Place
 Llanharan
 Pontyclun
 Mid Glamorgan
 CF72 9UR



Account Summary

Opening Balance	2,485.79
Payments In	2,103.56
Payments Out	904.76
Closing Balance	3,684.59

23 November to 22 December 2023

International Bank Account Number

GB98HBUK40132381355430

Branch Identifier Code

HBUKGB4113A

Account Name

Llanharan Old Age Pension Association

Sortcode

40-13-23

Account Number Sheet Number

81355430 457

Your Charitable Bank Account details

Date	Payment type and details	Paid out	Paid in	Balance
22 Nov 23	BALANCE BROUGHT FORWARD			2,485.79
27 Nov 23	DD BT GROUP PLC	40.46		2,445.33
28 Nov 23	CR CASH IN P.O. NOV28 2 SOUTHALL S@10.26 465941XXXXXX6632			
01 Dec 23	DD BRITISH GAS BUSINE	34.67		
	DD DWR CYMRU WELSH WA	22.50		2,777.18
02 Dec 23	CR Little Kickers Pon 16, 23, 30 Nov		90.00	2,867.18
05 Dec 23	CR LLAN COM COUNCIL 7 MENDASHU KEYSIL		59.50	
	CR LLAN COM COUNCIL 8 RCTPLAN071123CIL		115.00	
	CR LLAN COM COUNCIL 9 BLINDS191123CIL		720.00	
	CR LLAN COM COUNCIL 10 ARGOS211123CIL		41.38	
	CR LLAN COM COUNCIL 11 AMAZON101123CIL		187.04	3,990.10
06 Dec 23	DD SSE ENERGY SUPPLY	256.00		3,734.10
11 Dec 23	DD NFU MUTUAL INS-BC	124.85		3,609.25
12 Dec 23	CR ANTHONY H Dance Mania		225.00	3,834.25
13 Dec 23	DR TOTAL CHARGES TO 21NOV2023	18.60		
	CR CASH IN P.O. DEC13 2 SOUTHALL S@09.58 465941XXXXXX6632		216.62	4,032.27
	BALANCE CARRIED FORWARD			4,032.27

13 Dunraven Place Bridgend CF31 1JQ

23 November to 22 December 2023

Your Statement



Account Name
 Llanharan Old Age Pension Association

Sortcode 40-13-23 **Account Number** 81355430 **Sheet Number** 458

Your Charitable Bank Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD	119.05		4,032.27
15 Dec 23	DD BRITISH GAS BUSINE	288.63		3,913.22
20 Dec 23	CHO 101837			3,624.59
22 Dec 23	CR LLAN COM COUNCIL		60.00	3,684.59
	HALL HIRE 3/2023			3,684.59
22 Dec 23	BALANCE CARRIED FORWARD			

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

From: [N McAndrew](#)
To: [The Clerk / Project Officer](#)
Cc: [John](#)
Subject: Llanharan OAP Association grant request, additional narrative.
Date: 16 January 2024 12:31:07

Hi Leigh

Following our discussion I would like to present an additional narrative in support of our grant request.

The Association leases the hall from RCT at a peppercorn rent and we are responsible for the maintenance, upkeep and running of it through renting it out, fund raising and grant requests. In past times it was rented by RCT for a disabled group and this covered our costs.

We are now in a situation where we will have a shortfall of income in 2024 and our reserves carried in our current account will be significantly depleted.

In 2023 we did not pay any gas charges as the direct debit set by the supplier in previous years left us in a credit until December, ongoing this has been estimated as £1,844 for 2024.

The direct debit set by the supplier in 2023 was £31 a month which has led to a debt of £1,346
payment of this plus energy costs has been estimated as £2808.

Now that the hall has been refurbished, thanks to CIL funding, we have a reopening event planned where we look to attract new members and renters which will increase income.

In the meantime we ask if our request for £1,946 can be granted.

Regards

Neil McAndrew
Chairman Llanharan OAP Association