



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Engagement Committee (CEC) held by remote attendance at 7.00pm on Thursday 10th October 2024

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Present:

Councillors David Evans (Chair), Chris Parker, Neil Feist, Joanne Miller, Andrea James.

Apologies: None.

Absent: None.

4 members of the public.

CEC2024/037 Welcome and Apologies.

The Chair welcomed all attendees.

CEC2024/038 Disclosures of Interests

Cllr Neil Feist declared a personal interest with regards to agenda items 7 (Minute ref CEC2024/043) and 9 (Minute ref CEC2024/045) being a member of Cycling UK.

Cllr Neil Feist declared a personal interest with regards agenda item 12 (Minute ref CEC2024/048) being a member of Llanharan RFC.



CEC2024/039 Minutes

RESOLVED

To accept the draft minutes of the CEC meeting held on 8th August 2024 as a true and accurate record of the meeting.

CEC2024/040 CEC Action plan.

None.

CEC2024/041 Open public participation session.

Members of the public spoke on matters on the agenda.

CEC2024/042 Quotations provided for scheme to increase the council's festive display under previously delegated authority.

Clerk's note

Whilst the Council has previously delegated authority to the committee to select quotations, the desire to suspend Standing Orders and Financial Regulations in order to make decisions on the matter necessitates the matter being referred to Full Council for resolution.

a) *RECOMMENDED*

To suspend Standing Orders and specifically Financial Regulation 11.3e)ii), the clerk having been unable to obtain more than 1 quotation for the installation work for the festive display expansion scheme. The committee being presented with evidence and having been satisfied that the Clerk has made best endeavours to obtain further quotations.

b) *RECOMMENDED*

To select the vendor 'Centregreat Ltd' to provide the installation works for the expansion of the festive display at a cost of £8,490 and to authorise officers to place the order.



c) *RECOMMENDED*

To suspend Standing Orders and specifically Financial Regulation 11.3e)ii), the clerk having been unable to obtain more than 1 quotation for the 1 year hire of extra lights for the festive display expansion scheme. The committee being presented with evidence and having been satisfied that the Clerk has made best endeavours to obtain further quotations.

d) *RECOMMENDED*

To select the vendor 'The Festive Lighting Company' to provide the 1 year hire of extra lights required for the expansion of the festive display at a cost of £4,279 and to authorise officers to place the order.

CEC2024/043 Proposals for a public consultation relating to the Ewenny Bridge Project.

RESOLVED

To proceed with the public consultation for the Ewenny Bridge project using the documentation and methods provided in 'Appendix 4' presented to this meeting. For the consultation to begin as soon as practicable and to run for a period of 28 days.

CEC 2024/044 To receive an update on the work of the Fireworks Working Group and to consider any recommendations submitted in advance via the Clerk.

a) *RECOMMENDED*

To suspend Standing Orders and specifically Financial Regulation 11.3e)ii), the working group having been unable to obtain more than 1 quotation for the catering for the provision of Marshalls for the 2024 Fireworks event. Full council to be presented with evidence to satisfy itself that the working group has made best endeavours to obtain further quotations



CEC2024/045 To receive an update on the work of the Jubilee Marsh Multi-User Route Working Group and to consider any recommendations submitted in advance via the Clerk.

No update provided.

CEC2024/046 To receive an update on the work of the Community Awards Ceremony Working Group and to consider any recommendations submitted in advance via the Clerk.

No update provided.

CEC2024/047 To receive an update on the work of the Annual survey Working Group and to consider any recommendations submitted in advance via the Clerk.

No update provided.

CEC2024/048 To receive an update on the work of the Senior Citizen's Christmas Lunches Working Group and to consider any recommendations submitted in advance via the Clerk.

a) *RECOMMENDED*

To increase the budget for the 2024 Senior Citizens Christmas Lunches from £6,500 to £7,000 and to make a virement for the extra costs up to a total of that value from general reserves. To authorise the officers to make payments up to that value in consultation with the working group.

b) *RECOMMENDED*

To suspend Standing Orders and specifically Financial Regulation 11.3e)ii), the working group having been unable to obtain more than 1 quotation for the catering for the 2024 Senior Citizen Christmas lunches event. Full council to be presented with evidence to satisfy itself that the working group has made best endeavours to obtain further quotations.



c) RECOMMENDED

To appoint Crestas Caterers to provide the Lunches for the 2024 Senior Citizen's Christmas Lunches at a cost of £30.95 per head. And to authorise the officers to place the order.

d) RECOMMENDED

To approve the following costs for the 2024 Senior Citizen's Christmas Lunches:

200 towards raffle prizes with the working group being responsible for purchasing (Via the officers of the Council).

£100 donation to schools for entertainment

£200 payment for school bus transport for Brynnau Primary School

£100 towards the cost of printing posters/banners

e) RECOMMENDED

To Set the lower age limit for the 2024 Senior Citizen's Christmas Lunches to 60 years old. With exceptions made for Carers.

f) RECOMMENDED

To continue with the name of the event as 'The Llanharan Community Council 2024 Senior Citizen's Christmas Lunches'

CEC2024/049 Urgent information or to suggest items to the Clerk for a future agenda.

None

There being no further business the meeting closed at 8pm

Date of next scheduled meeting: 17th December 2024

Councillor David Evans
Chair of the Community Engagement Committee.



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Engagement Committee (CEC) held by remote attendance at 7.00pm on Thursday 8th August 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Chris Parker. (Chair), Neil Feist, Joanne Miller, Andrea James.

Apologies: David Evans

Absent: None.

CEC2024/025 Welcome and Apologies.

The Chair welcomed all attendees.

RESOLVED

To accept the reasons for absence proffered by Cllr David Evans with their apology as a valid reason for absence.

CEC2024/026 Disclosures of Interests

Cllr Neil Feist declared a personal interest being a member of Cycling UK.



CEC2024/027 Minutes

RESOLVED

To accept the draft minutes of the CEC meeting held on 6th June 2024 as a true and accurate record of the meeting.

CEC2024/028 CEC Action plan.

None.

CEC2024/029 Open public participation session.

A member of the public spoke on the matter of publicising of the meetings and the opportunity for the public to speak on any topic under the purview of the Council.

CEC2024/030 Spend to allow the drawing up of visual materials (drawings/plans etc..) and to obtain further information to facilitate the public consultation regarding the Ewenny Bridge project.

RESOLVED

To grant approval to officers to spend up to £850 for the production of a leaflet and other materials including a visual representation of a bridge and a potential path route overlaid onto an appropriate plan and associated work to inform the public consultation. The officers to place orders for the materials and associated work as subsequently directed by the working group. The officer's to ensure quotations are provided and best value is obtained where appropriate and that any orders made comply with the Council's financial regulations. Decisions regarding compliance with financial regulations to be delegated to the Clerk in consultation with the Chair of the Council.



CEC2024/031 To receive an update on the work of the Fireworks Working Group and to consider any recommendations submitted in advance via the Clerk.

No update received.

CEC2024/032 To receive an update on the work of the Jubilee Marsh Multi-User Route Working Group and to consider any recommendations submitted in advance via the Clerk.

Noted.

CEC2024/033 To receive an update on the work of the Community Awards Ceremony Working Group and to consider any recommendations submitted in advance via the Clerk.

No update received.

CEC2024/034 To receive an update on the work of the Annual survey Working Group and to consider any recommendations submitted in advance via the Clerk.

Noted.

CEC2024/035 To receive an update on the work of the Senior Citizen's Christmas Lunches Working Group and to consider any recommendations submitted in advance via the Clerk.

Noted.

CEC2024/036 Urgent information or to suggest items to the Clerk for a future agenda.

None

There being no further business the meeting closed at 7.25pm

Date of next scheduled meeting: 24th September 2024



Councillor Chris Parker.



Llanharan Community Council - CEC Action Plan - 6.10.24

Action no	Date added	Category	From	Action	Notes	Status
2024/086	19.04.2024	Full Council	CEC	<p>2024/086 Recommendations of Community Engagement Committee meeting 26th March 2024</p> <p>RESOLVED (CEC2024/006 Future placement of summer hanging baskets from Summer 2025). From Summer 2025 to investigate adding the following to the Councils Summer plant schedule: 1 x Large planter at the green space adjacent to St llyd's Meadow. 2 x Large planters either side of the roundabout at Heol Y Parc (New Road). 1 x Large planter near the bus stop at Trens Gardens. 2 x Troughs on Llanilid village sign markers near Dragon Studio's. The Clerk to obtain prices and present to the Committee at a future date.</p>	<p>Large Planters (x4) = £2,192.20 Troughs (x2) = £up to £414 (depending on size)</p> <p>Note: Possibly need 1 or 2 extra troughs to replace those missing. To be reported to CEC.</p>	
2024/086	19.04.2024	Full Council	CEC	<p>RESOLVED (CEC2024/007 Future placement of Christmas motifs and other decorations from Christmas 2024). To consider adding the following Christmas decorations to the Councils scheme for Christmas 2024: 1 x Large Christmas tree and lights at the green space adjacent to St llyd's Meadow. 1 x Large Christmas tree at the roundabout at Heol Y Parc (New Road). 10 x Lamp post 'String lights' along New Road. 1 x Large Christmas tree at Lanley estate (left hand side of roundabout). 8 x Lamp post 'String lights' along entrance to Lanley estate. The Clerk to obtain prices and practical aspects of providing sockets, power and other aspects of delivering the additions and present to the Committee at a future date together with spend/budgeting options.</p>	<p>Quotations for string lights and lights for extra christmas trees (and ancillary equipment requested 4.6.24). Costings for the power supplies tbd</p> <p>Have enquired with RCTCBC and Persimmon. Quotations obtained. Resolutions made.</p>	Completed
2024/137	21.06.2024	Full Council	CEC	<p>The following resolutions were noted: i. RESOLVED The terms of reference for the public consultation to include:..... Text not included here for reasons of brevity.</p>	ensure TCWG material complies.	Completed
2024/137	21.06.2024	Full Council	CEC	<p>ii. RESOLVED The Trens Crossing and Ewenny Bridge Working Group to be delegated the following functions and to report back to the CEC with recommendations: 17. The production of draft documents to be used for the consultation. 18. The method of consulting the public. 19. The start date and duration of the consultation</p>	ensure TCWG material complies.	Completed
2024/216a)	20.09.2024	Full Council	CEC	<p>a) RESOLVED to increase the current festive display schedule by the addition of lighting strings to 23 additional lamp post columns along new road and 3 new large Christmas trees and lighting at St llyd's Meadow, New Road and the Lanley estate (Option 2 as set out in Appendix 12 presented to the meeting) and for the Christmas tree power supply to be trench and buried (option d as set out in Appendix 12 presented to the meeting). Extra lighting required to be arranged on a 1 year hire basis.</p>		Completed

2024/216b)	20.09.2024	Full Council	CEC	b) RESOLVED To approve a budget of £15,000 for the additions to the schedule. The elements of the project applicable for CIL funding to be referred to the CIL Committee for consideration of CIL funds. A virement taken from general reserves to cover the cost of any costs not allocated CIL funds.	Add to agenda for next CIL meeting	
2024/216c)	20.09.2024	Full Council	CEC	c) RESOLVED To delegate authority to the Community Engagement Committee to spend the budget of £15,000 and to take any such decisions as necessary to deliver the project. The Committee to scrutinise the quotation process and ensure compliance with the councils standing orders and financial regulations.		Completed
2024/216d)	20.09.2024	Full Council	CEC	d) RESOLVED The Clerk to obtain further quotations for all aspects of the work to obtain best value for money, quotations to be presented to the Community Engagement Committee to select vendors.	Obtain further quotes (Quotation requests sent) . Arrange CEC.Present.	

Appendix 3

Quotations provided for a scheme to increase the council's festive display under previously delegated authority.

Council has previously resolved the following:

2024/216

- a) **RESOLVED** to increase the current festive display schedule by the addition of lighting strings to 23 additional lamp post columns along new road and 3 new large Christmas trees and lighting at St Ilids Meadow, New Road and the Lanelay estate (Option 2 as set out in Appendix 12 presented to the meeting) and for the Christmas tree power supply to be trenched and buried (option d as set out in Appendix 12 presented to the meeting). Extra lighting required to be arranged on a 1 year hire basis.
- b) **RESOLVED** To approve a budget of £15,000 for the additions to the schedule. The elements of the project applicable for CIL funding to be referred to the CIL Committee for consideration of CIL funds. A virement taken from general reserves to cover the cost of any costs not allocated CIL funds.
- c) **RESOLVED** To delegate authority to the Community Engagement Committee to spend the budget of £15,000 and to take any such decisions as necessary to deliver the project. The Committee to scrutinise the quotation process and ensure compliance with the councils standing orders and financial regulations.
- d) **RESOLVED** The Clerk to obtain further quotations for all aspects of the work to obtain best value for money, quotations to be presented to the Community Engagement Committee to select vendors.

The Clerk has requested quotations from a number of appropriate companies for 1) the installation works and 2) for the hire of lights and associated equipment.

A summary of the quotations received is shown below and the correspondence detailing the quotation requests and quotes/responses received is presented in the accompanying appendices. (3a – Installation 3b – 1yr hire of lighting).

The Community Engagement Committee has delegated authority to select quotations and instruct the Clerk to place orders.

1) Installation works.

Name of vendor	Result
Centregreat Ltd	£8,490
PS Lightingsolutions Ltd	No quote returned
Ground Rich Ltd	No quote returned
Miller Contractors Ltd	No quote returned

2) Hire of lighting and associated equipment.

Name of vendor	Result
The Festive lighting company	£4,279
Lumalite Ltd	Do not offer hire string lights for 1 year only
Lite Ltd	No quote provided (chased)

Clerk's note:

Financial regulation 11.3 e) ii) states:

e. When it is intended to enter into a contract for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in *Regulation 11.3.*, where the value:

ii. is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply.

Whilst it can be demonstrated that efforts have been made to obtain further quotations for the work, In order to proceed on the basis that only 1 quotation has been received for each element of the work as shown in the tables above it will be necessary to suspend financial regulation 11.3e)ii). That power has not been delegated to this committee and so this can only be proposed to a meeting of the full council.

From: [The Clerk / Project Officer](#)
Cc: [Office](#)
Bcc: ["chris@pslightingsolutions.co.uk"](mailto:chris@pslightingsolutions.co.uk); ["office@groundrich.co.uk"](mailto:office@groundrich.co.uk); ["enquiries@millercontractors.co.uk"](mailto:enquiries@millercontractors.co.uk)
Subject: Quotation request - Festive cutouts and timers and installation of xmas tree sockets and power. Llanharan. CF72 9QA.
Date: 25 September 2024 12:21:00
Attachments: [Location details for 23 Lamppost 3 Xmas tree scheme. Llanharan Community Council V1.pdf](#)
[image001.png](#)
[image002.png](#)

Good morning.

Can I request a quote please for the installation of 23 new festive cutouts and timers on existing lighting columns in Llanharan, South Wales (CF72) and the installation of large xmas tree sockets and power (x3). (Including any trenching/installation work required to get power to the xmas trees from the nearest lighting column or power source).

Work would need to be completed by end November 2024.

You must have the relevant permissions and licences to carry out work on RCT lighting column including public liability insurance and G39 certificates.

We have permission from RCT and/or Persimmon. Just need a price please.

Details attached. Please quote to the following schedule of works:

Supply and Installation of New Permanent Festive Lighting Christmas Tree Pit – Lid will sit on top of the pit for safety when not in use which is able to be walked over

Trenching from Closest Street Lighting Column in grass verge to the tree location for installing the connection. SWA Cable Connection from the column into the Tree Pit for powering the tree lights .

Lid will sit on top of the pit for safety when not in use which is able to be walked over

attached)

x 3 locations. (As per

St Ilyds Way, Llanharan.
New road (Heol Y Parc),
Llanharan.
Laneley Roundabout (Talbot
Green)

Supply and Installation of 23no New Festive Lighting Cut Out Unit into columns to be confirmed –

Cut Out units will be complete with digital timers for programming

x 23 columns along New

Road in Llanharan (As per attached)

Allowing for plant, Competent tester & labourer

- some works to be carried out at night if necessary
- No allowance for major traffic management
- assuming that access is available to all areas

Deadline for quotations – Monday 7th October 2024.

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

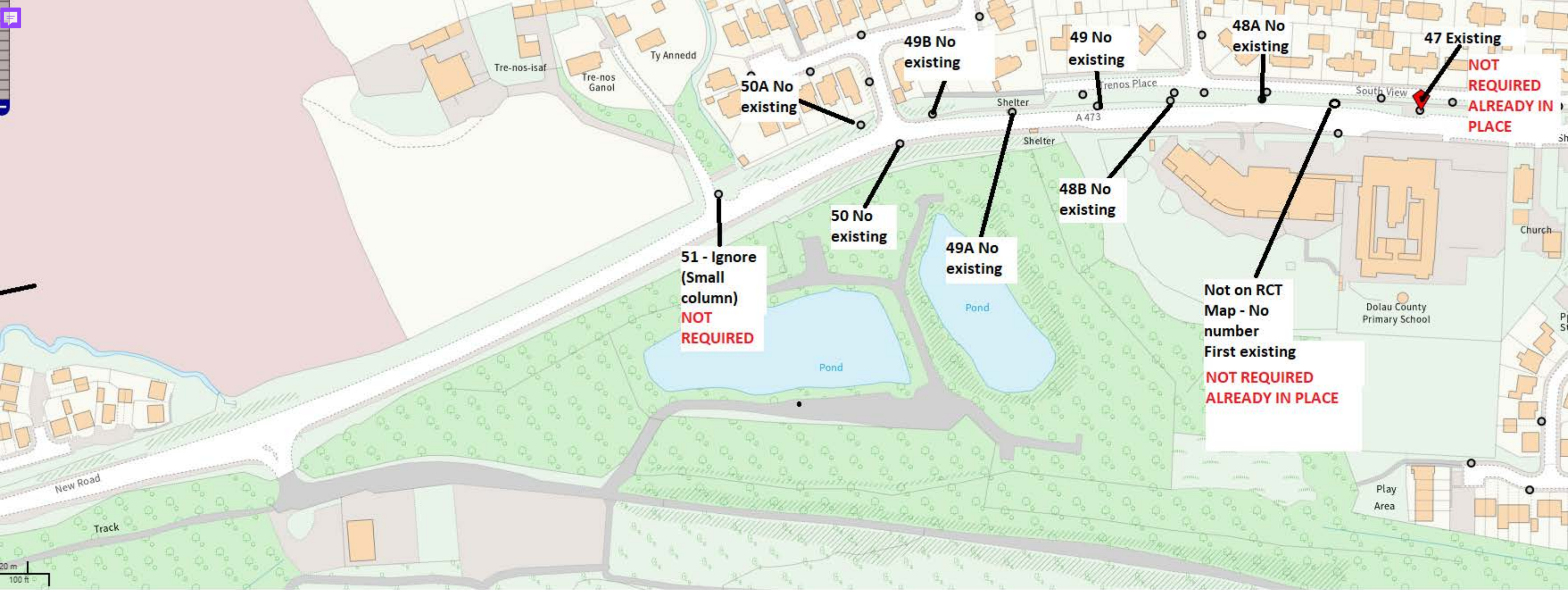
Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

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50A No existing

49B No existing

49 No existing

48A No existing

47 Existing

**NOT REQUIRED
ALREADY IN PLACE**

51 - Ignore
(Small column)
NOT REQUIRED

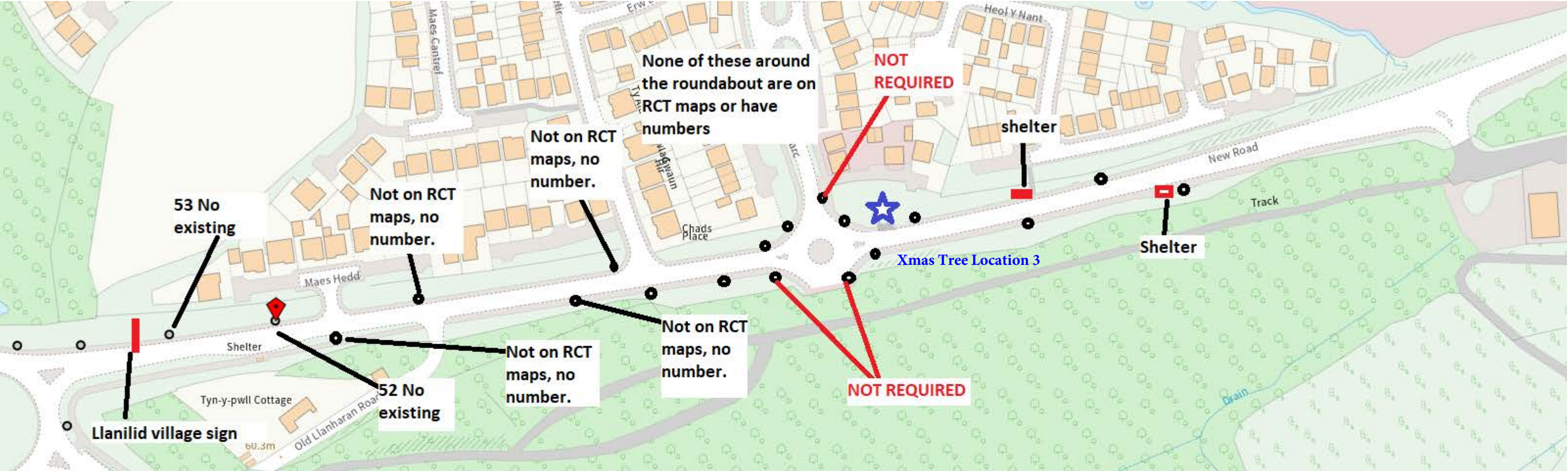
50 No existing

49A No existing

48B No existing

Not on RCT
Map - No number
First existing
**NOT REQUIRED
ALREADY IN PLACE**

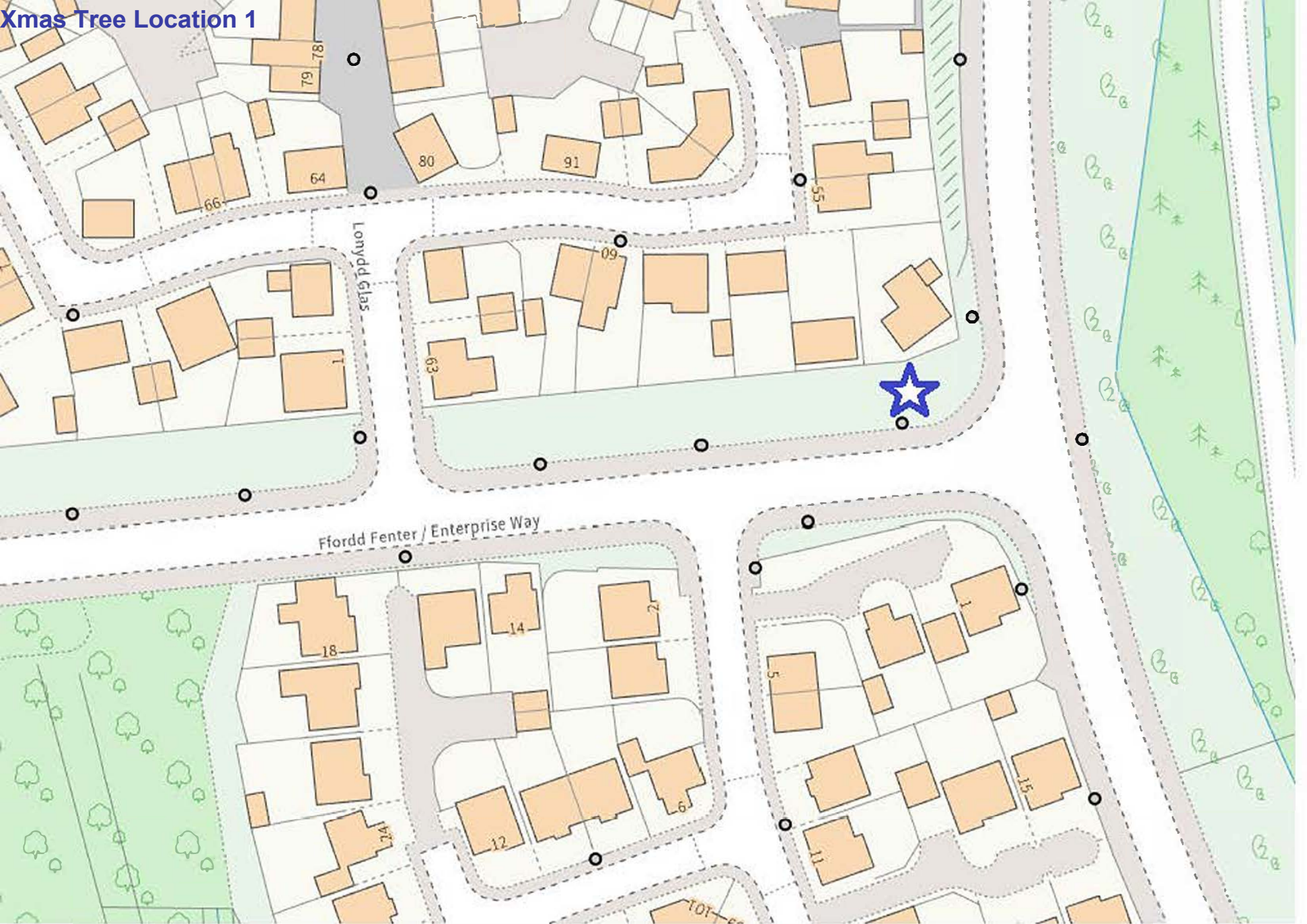
20 m
100 ft



Xmas Tree location (With power for festive lights) See separate sheet

Site visit required to decide on precise location depending on location of power supply.

Xmas Tree Location 1



Xmas Tree location (with power for festive lights) See separate sheet

Site visit required to decide on precise location depending on location of power supply.

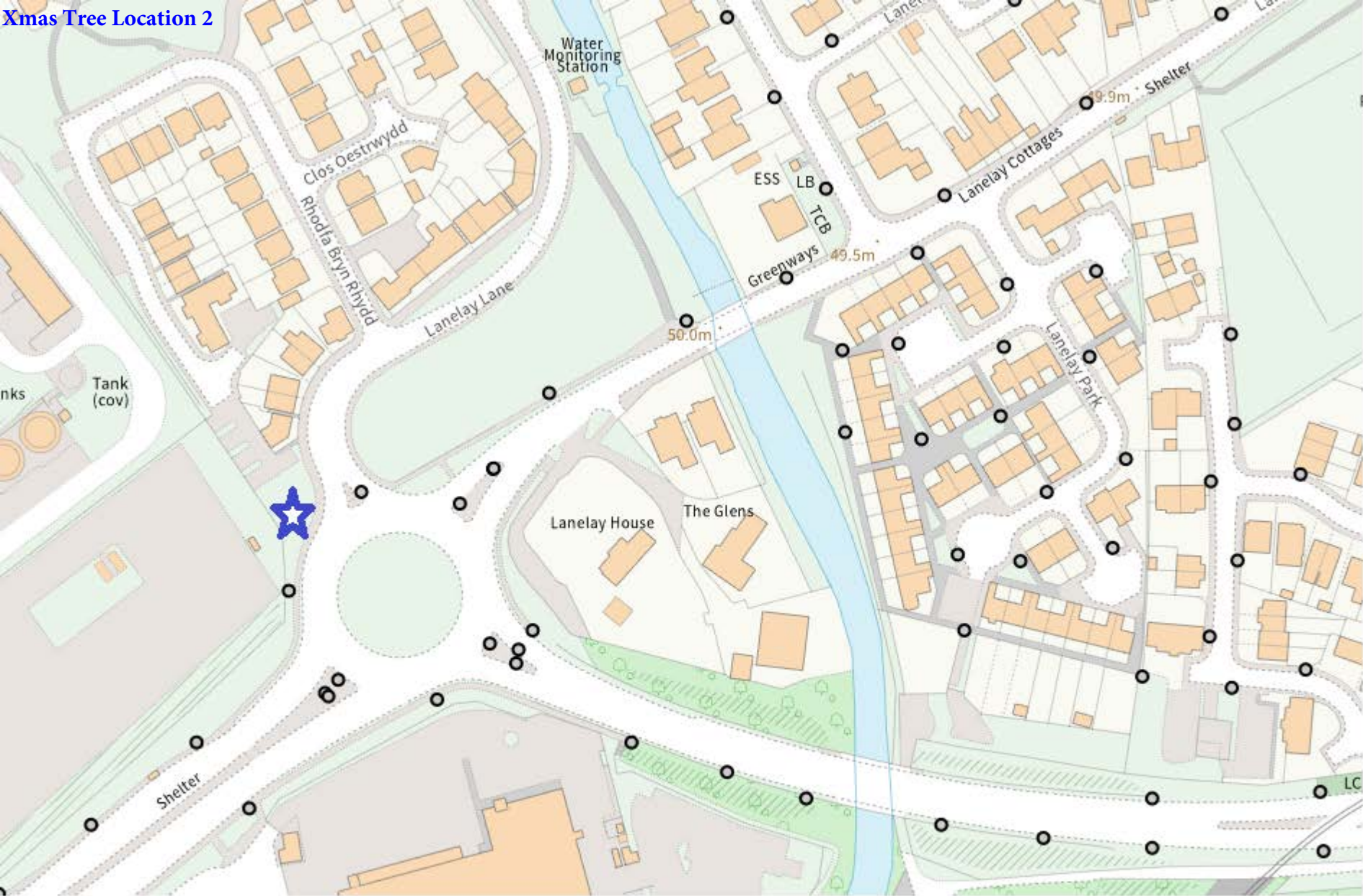
LOCATION No 1

© 2023 Google

FORD FENTER
ENTERPRISE WAY



Xmas Tree Location 2



**Location of Xmas tree sockst (and power for festive lights).
site visit required to check precise location and power supply.**

LOCATION No 2



LOCATION No 3





Units 11-12
Wyndham Close,
Brackla Industrial Estate.
Bridgend, CF31 2AD
TEL: 01656 650481
FAX: 01656 649831
EMAIL: Anthony.Gough@Centregreat.net

To: Leigh Smith	From : Anthony Gough
Email:- clerk@llanharan-cc.gov.uk	Pages: 1
Client: Llanharan Community Council	Date: 10 / 10 / 2024
Re: Festive Installation (QUOTE 1)	Ref: AG / Llanharan / 2024

Centregreat Ltd would like to thank you for the opportunity to tender for this scheme and we have pleasure in submitting our price for your consideration relating to the New Conversion Work in Llanharan for 2024 .

Item	Description	Cost
Location No 1 Ffordd Fenter / Enterprise Way OPTION 1 DIRECT CONNECTION FROM STREET LIGHTING COLUMN	Supply and Installation of New Permanent Festive Lighting Christmas Tree Pit – Lid will sit on top of the pit for safety when not in use which is able to be walked over New Power Connection from Local Street Lighting Column for Connection to Tree	£ 585.00
Location No 1 Ffordd Fenter / Enterprise Way OPTION 2 UNDERGROUND CONNECTION FROM STREET LIGHTING COLUMN	Supply and Installation of New Permanent Festive Lighting Christmas Tree Pit – Lid will sit on top of the pit for safety when not in use which is able to be walked over Trenching from Closest Street Lighting Column in grass verge to the tree location for installing the connection. SWA Cable Connection from the column into the Tree Pit for powering the tree lights . Lid will sit on top of the pit for safety when not in use which is able to be walked over	£1105.00
Location No 2 Lanelay Lane Roundabout OPTION 1 DIRECT CONNECTION FROM STREET LIGHTING COLUMN	Supply and Installation of New Permanent Festive Lighting Christmas Tree Pit – Lid will sit on top of the pit for safety when not in use which is able to be walked over New Power Connection from Local Street Lighting Column for Connection to Tree	£ 585.00

<p>Location No 2 Lanelay Lane Roundabout OPTION 2 UNDERGROUND CONNECTION FROM STREET LIGHTING COLUMN</p>	<p>Supply and Installation of New Permanent Festive Lighting Christmas Tree Pit – Lid will sit on top of the pit for safety when not in use which is able to be walked over</p> <p>Trenching from Closest Street Lighting Column in grass verge to the tree location for installing the connection. SWA Cable Connection from the column into the Tree Pit for powering the tree lights .</p> <p>Lid will sit on top of the pit for safety when not in use which is able to be walked over</p>	<p>£1105.00</p>
<p>Location No 3 New Road Roundabout OPTION 1 DIRECT CONNECTION FROM STREET LIGHTING COLUMN</p>	<p>Supply and Installation of New Permanent Festive Lighting Christmas Tree Pit – Lid will sit on top of the pit for safety when not in use which is able to be walked over</p> <p>New Power Connection from Local Street Lighting Column for Connection to Tree</p>	<p>£ 585.00</p>
<p>Location No 3 New Road Roundabout OPTION 2 UNDERGROUND CONNECTION FROM STREET LIGHTING COLUMN</p>	<p>Supply and Installation of New Permanent Festive Lighting Christmas Tree Pit – Lid will sit on top of the pit for safety when not in use which is able to be walked over</p> <p>Trenching from Closest Street Lighting Column in grass verge to the tree location for installing the connection. SWA Cable Connection from the column into the Tree Pit for powering the tree lights .</p> <p>Lid will sit on top of the pit for safety when not in use which is able to be walked over</p>	<p>£1105.00</p>
<p>Various Locations Throughout Llanharan and Neighbouring Area</p>	<p>Supply and Installation of 23no New Festive Lighting Cut Out Unit into columns to be confirmed –</p> <p>Cut Out units will be complete with digital timers for programming</p>	<p>£5175.00</p>

Please note the following list of qualifications

- We have allowed for plant, Competent tester & labourer
- We have allowed for some works to be carried out at night if necessary
- No allowance has been made for major traffic management
- We have assumed that access is available to all areas

Our standard terms and conditions apply and are available on request

Quotations are based on current costs for labour, plant and materials and will remain open for a period of thirty days after which time rates may be amended or subject to confirmation.

Payment is due within thirty days of our progress application or invoice date to approved accounts only.

All rates are strictly nett of VAT at the prevailing rate.



Should you require any additional information then please do not hesitate to contact us.

Yours faithfully

Anthony Gough

Festive Lighting Contract Manager

Centregreat Ltd

Tel : 01656 650481

Mob : 07810 773897



From: [The Clerk / Project Officer](#)
Bcc: sales@lite-ltd.co.uk; sales@lumalite.co.uk
Subject: Quotation request.
Date: 05 September 2024 11:05:00
Attachments: [image001.png](#)

Good morning,

Could you please provide a quotation for the 1 year HIRE of the following (or your nearest equivalents) for xmas 2024 please:



- A unit price for these 10m column wraps please (We require either 10 or 23 depending on which scheme the Council adopts).
- A unit price for the associated plug/lead to connect to the festive column cutout (Assume 16A C-Form plug) – We will require either 10 or 23)

Plus for our 3 x new 16Ft xmas trees.

- A unit price for Multicolour/FLED light string – 80 LEDs 10m GRPVC Cble-IP67 – 24v (we require 45 – 15 per tree)
- A unit price for 100w Power supply with Power lead – IP67 – 24v (We require 3)
- A unit price for Easy fit connector – IP67 – 19mm (We require 3)
- A unit price for 5m PVC Extension lead – IP67 24v
- A unit price for 16A C-Form plug to fit (We require 3)
- A delivery price.

We are based in Llanharan, South Wales, CF35 9QA.

Thanks in advance.

Regards

Leigh Smith
Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopïo neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

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From: [Rob Hollingworth](#)
To: [The Clerk / Project Officer](#)
Cc: [Office](#)
Subject: RE: Llanharan CC - Festive Lights. Extra column Wrpas and Xmas Trees Sept 24
Date: 05 September 2024 11:26:59
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)
[2409271473827](#)
[W7NUGUMXOR](#)
[X1786TVN8P](#)
[55N1K77734](#)
[360UGXVTC](#)

Hi Leigh,

Once quantities are agreed I can send over the 1-year hire price at the 70% of the purchase price and then when I roll in to the next 3-year hire, I can offer an even better hire price on those products.

Regards

Rob Hollingworth
Regional Account Manager

07808 654403 | 01823 667788
www.festivelighting.co.uk



The Festive Lighting Company Ltd, Blackmoor, West Buckland, Wellington, Somerset, England TA21 9LQ

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From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Sent: 05 September 2024 11:04
To: Rob Hollingworth <rob@festivelighting.co.uk>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: RE: Llanharan CC - Festive Lights. Extra column Wrpas and Xmas Trees Sept 24

Fab Rob thank you.

I would expect we would look to hire and then roll into the next 3 year contract.

Thanks again.

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: Rob Hollingworth <rob@festivelighting.co.uk>
Sent: 05 September 2024 10:45
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: RE: Llanharan CC - Festive Lights. Extra column Wrpas and Xmas Trees Sept 24

Hi Leigh,

Its 15no 10m sets per tree, when dressing the tree, you will be surprised how many meters are used if it is dressed well.

The prices quoted are all still good and this is a purchase price not a 1-year hire, so you would have them to use for many years after. For a 1-year hire it would be 70% of the purchase price, so would be best to purchase.

Regards

Rob Hollingworth
Regional Account Manager

07808 654403 | 01823 667788
www.festivelighting.co.uk





The Festive Lighting Company Ltd, Blackmoor, West Buckland, Wellington, Somerset, England TA21 9LQ

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From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Sent: 05 September 2024 10:27
To: Rob Hollingworth <rob@festivelighting.co.uk>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: RE: Llanharan CC - Festive Lights. Extra column Wrpas and Xmas Trees Sept 24

Hi Rob,

Further to the below, is the quantity of the Xmas tree lights (1106-1501F) correct? 45 for 3 x 16ft trees?

Just checking (Assume the 45 is the number of actual LED's rather than number of 10m lengths?)

Regards

Leigh Smith
 Clerk to the Council.
 Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
 Tel: 01443 231430 / 07769 266675

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From: The Clerk / Project Officer
Sent: 05 September 2024 10:15
To: Rob Hollingworth <rob@festivelighting.co.uk>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: Llanharan CC - Festive Lights. Extra column Wrpas and Xmas Trees Sept 24

Good morning Rob,

Further to your quote you provided for the string lights (and for the xmas tree lights etc..)

2 schemes are going to Council this month for approval.

The 3 x Xmas trees are a given but a scheme with a further 10 string lights is being considered, as is a scheme with 23 further string lights. (one or the other is likely to be approved).

I take it then that the unit price for the lights (1217-2401F) are still £195 and the 16A plug (2107-0001A) are still £4.40 and so the following prices would apply:

For 3 x xmas trees and 10 new string column wraps

Column Wraps (1217-24014F) – 10A BOA Light, 600 Warm white Flash LEDs/White Rubber Cable (36.8W) – x 10 = £1950
 16A C-Form Plug (2107-0001A) – x 10 = £44

			Q	Unit	total	
3no 16ft Christmas Trees	1106-1501F	MultiColour/FLED Light String-80 LEDs-10mGRPVC Cble-IP67-24v	4	45	£25.00	£1,125.00
Lights only	1106-1002A	100w Power Supply with Power Lead-IP67-24v		3	£89.50	£268.50
	1106-1004A	Easy Fit Connector -IP67-19mm		3	£8.00	£24.00
	1106-1001A	5m PVC Extension Lead-IP67-24v		3	£8.00	£24.00
	2107-0001A	16A C-Form Plug		3	£4.40	£13.20

Product totals = £3,448.70
 Delivery = £50
 Total = £3,498.70 for 1 year hire.

For 3 x xmas trees and 23 new string column wraps

Column Wraps (1217-24014F) – 10A BOA Light, 600 Warm white Flash LEDs/White Rubber Cable (36.8W) – x 23 = £4,485
 16A C-Form Plug (2107-0001A) – x 23 = £101.20

			Q	Unit	total	
3no 16ft Christmas Trees	1106-1501F	MultiColour/FLED Light String-80 LEDs-10mGRPVC Cble-IP67-24v	4	45	£25.00	£1,125.00
Lights only	1106-1002A	100w Power Supply with Power Lead-IP67-24v		3	£89.50	£268.50
	1106-1004A	Easy Fit Connector -IP67-19mm		3	£8.00	£24.00
	1106-1001A	5m PVC Extension Lead-IP67-24v		3	£8.00	£24.00
	2107-0001A	16A C-Form Plug		3	£4.40	£13.20

Product totals = £6,040.90
Delivery = £50
Total = £6,090.90 for 1 year hire.

If you could just confirm these figures are correct I will present both to Council at our next meeting and if they select a scheme I will ask you to produce a formal written quote prior to placing the order at that time. No need to do so just yet provided the above figures are correct.

As an aside I note that 2024 is the final year of our fixed price contract.

I will be in touch at some stage for fresh quotes for a future contract as part of a tender pack.

Thanks Rob

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: Rob Hollingworth <rob@festivelighting.co.uk>
Sent: 06 June 2024 15:33
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: RE: Llanharan CC - Festive Lights

Hi Leigh,

Please find attached requested quote, if you need any further info, please do not hesitate in contacting me.

Kind regards

Rob Hollingworth
Regional Account Manager

M: 07808 654403
T: 01823 667788

www.festivelighting.co.uk



THE FESTIVE LIGHTING COMPANY LTD
Registered England & Wales, Company number: 04003902
Registered office address: The Festive Lighting Company Ltd, Blackmoor, West Buckland, Wellington, Somerset, England, TA21 9LQ

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From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Sent: Tuesday, June 4, 2024 10:44 AM
To: Rob Hollingworth <rob@festivelighting.co.uk>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: RE: Llanharan CC - Festive Lights

Hi Rob,

Could you give us a quote for 18 sets of these 'string lights' please?

Plus lights / power packs and other ancillaries required to dress another 3 large 16ft Xmas trees?

Best regards

Leigh Smith

From: [The Clerk / Project Officer](#)
To: sales@lumalite.co.uk
Subject: RE: Quotation request.
Date: 09 September 2024 12:01:00
Attachments: [image001.png](#)

Thanks Aimee

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: sales@lumalite.co.uk <sales@lumalite.co.uk>
Sent: 09 September 2024 10:56
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Subject: RE: Quotation request.

Good Morning

Thank you for your enquiry; unfortunately, the one-year hire of string lights is not available.

Please let me know if you would like a quote for supply not hire.

Regards,
Aimee Smith
Lumalite
01422 884879

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Sent: 05 September 2024 11:05
Subject: Quotation request.

Good morning,

Could you please provide a quotation for the 1 year HIRE of the following (or your nearest equivalents) for xmas 2024 please:



- A unit price for these 10m column wraps please (We require either 10 or 23 depending on which scheme the Council adopts).
- A unit price for the associated plug/lead to connect to the festive column cutout (Assume 16A C-Form plug) – We will require either 10 or 23)

Plus for our 3 x new 16Ft xmas trees.

- A unit price for Multicolour/FLED light string – 80 LEDs 10m GRPVC Cble-IP67 – 24v (we require 45 – 15 per tree)
- A unit price for 100w Power supply with Power lead – IP67 – 24v (We require 3)
- A unit price for Easy fit connector – IP67 – 19mm (We require 3)
- A unit price for 5m PVC Extension lead – IP67 24v
- A unit price for 16A C-Form plug to fit (We require 3)
- A delivery price.

We are based in Llanharan, South Wales, CF35 9QA.

Thanks in advance.

Regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

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From: [Steve Hainsworth](#)
To: [The Clerk / Project Officer](#); [Paul Taylor](#)
Subject: RE: Quotation request.
Date: 05 September 2024 15:59:16
Attachments: [image001.png](#)

Hi Leigh.

I've copied Paul who runs all projects in your area. Paul will contact you shortly

Best regards

Steve Hainsworth

Sent from my Galaxy

----- Original message -----

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Date: 05/09/2024 11:05 (GMT+00:00)
To:
Subject: Quotation request.

Good morning,

Could you please provide a quotation for the 1 year HIRE of the following (or your nearest equivalents) for xmas 2024 please:



- A unit price for these 10m column wraps please (We require either 10 or 23 depending on which scheme the Council adopts).
- A unit price for the associated plug/lead to connect to the festive column cutout (Assume 16A C-Form plug) – We will require either 10 or 23)

Plus for our 3 x new 16Ft xmas trees.

- A unit price for Multicolour/FLED light string – 80 LEDs 10m GRPVC Cble-IP67 – 24v (we

require 45 – 15 per tree)

- A unit price for 100w Power supply with Power lead – IP67 – 24v (We require 3)
- A unit price for Easy fit connector – IP67 – 19mm (We require 3)
- A unit price for 5m PVC Extension lead – IP67 24v
- A unit price for 16A C-Form plug to fit (We require 3)
- A delivery price.

We are based in Llanharan, South Wales, CF35 9QA.

Thanks in advance.

Regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

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LLANHARAN COMMUNITY COUNCIL

Public Consultation – Llanharan Community Council

Specifics of the Community Council's 'Ewenny Bridge' project

Llanharan Community Council intends to use its CIL¹ funds to design and commission a new bridge over the River Ewenny to be built in Brynna Woods, to replace the existing narrow pedestrian bridge.

The Council has currently earmarked £275,000 of CIL funds for the entire project.



The existing narrow pedestrian bridge over the River Ewenny, to be replaced.

¹ CIL – Community Infrastructure Levy. Money received by the Community Council as a result of housing developments in our area. CIL funds are required to be spent within 5 years of receipt. For further details contact the Clerk at Clerk@Llanharan-cc.gov.wales or view <https://llanharan-cc.gov.wales/full-council/community-infrastructure-levy/>

The project also includes a new pathway between the Network Rail Trenos railway crossing bridge (at the time of writing the railway bridge is under construction) and the planned new Ewenny River bridge.

The planned bridge deck is likely to be approximately 20 metres long and 3 metres wide and will sit along a similar route to the current narrow pedestrian bridge.

In common with the Network Rail Trenos railway crossing bridge, both the new river Ewenny bridge and the connecting pathway will be designed to be suitable for use by all users including pedestrians, cyclists, horse riders, disabled people and those with impaired mobility therefore being fully compliant with the Equality Act 2010 and family friendly.

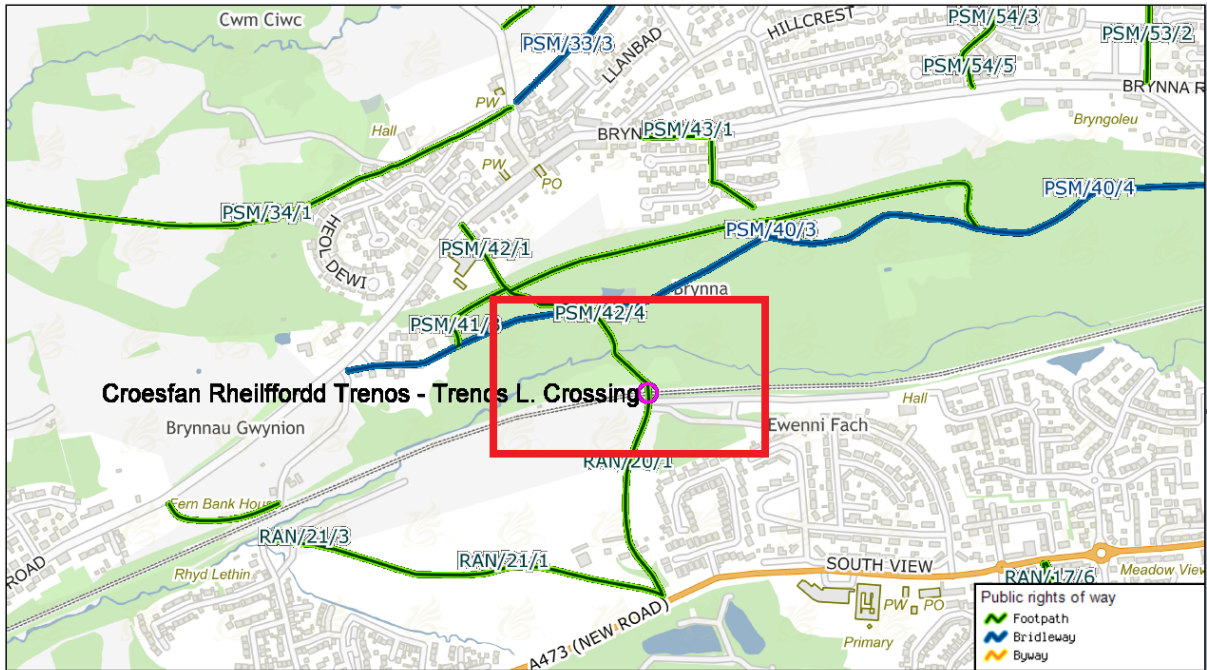
Context

For many years a Community Council working group comprising Community Councillors, The Wildlife Trust of South and West Wales, RCTCBC, Network Rail, Persimmon Homes, the British Horse Society and other stakeholders has been working to develop a wider scheme with the aim of providing a safe multi-user² route from the south of the railway line near Trenos, over the railway and river Ewenny and through Brynna Woods connecting the communities of Llanharan and Brynna via the woods.

Network Rail have already commenced construction of the Trenos Railway crossing bridge.

Llanharan Community Council's 'Ewenny Bridge' project currently comprising the new River Ewenny Bridge and connecting pathway forms part of this overall scheme.

² 'Multi-user' being defined as for use by all users. including pedestrians, cyclists, horse riders, disabled people and those with impaired mobility therefore being fully compliant with the Equality Act 2010 and family friendly. This definition is NOT a legal definition of any right of way or bridleway or any other such passage and is to be used within the context it was written.

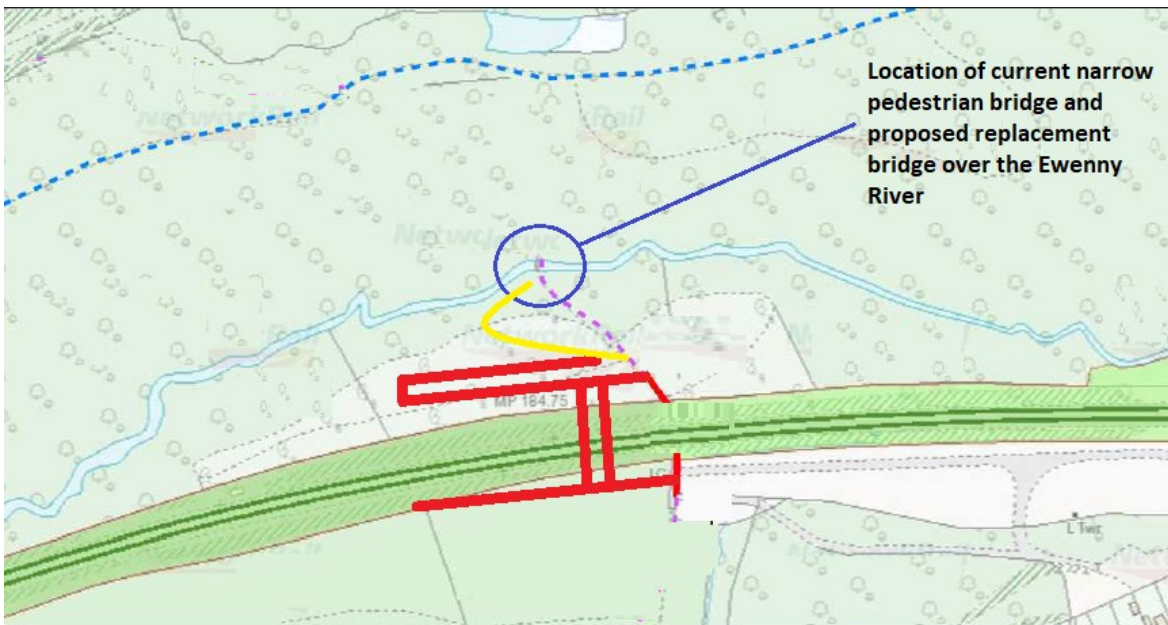


Map Lleoliad - Location Map

Scale: 1:7087

Printed on: 2023-08-12 00:02:34 by braggj@ADMIN

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Location of current narrow pedestrian bridge and proposed replacement bridge over the Ewenny River

- Route of current 'rough' footpath
- Approximate route of proposed multi-user path
- Approximate footprint of Network Rail Trenos railway crossing bridge (Under construction).

Once a suitable network is built and in place, Network Rail intend to apply to create a formal Bridleway along this route, this aspect of the wider project does not form part of this current public consultation.

The project aspires to make improvements to the surfaces of paths to the south and north of both bridges through Brynna Woods nature reserve in order to make them suitable for all users, including disabled people and those with impaired mobility, however this aspect of the project does not form part of this current public consultation.

Specific points of note for the Community Council's Ewenny Bridge project.

1. The Community Council 'Ewenny Bridge project to which this public consultation applies, solely comprises the construction of a new bridge over the River Ewenny and the pathway to connect that bridge to the Network Rail railway crossing bridge currently under construction.
2. The Community Council will obtain best value at all stages of the project by entering into competitive tendering processes where relevant in line with the relevant Public Procurement Regulations and Acts.
3. The Community Council will engage suitably qualified and experienced people and companies to deliver the project on its behalf.
4. The Community Council working group has over a number of years engaged with Natural Resources Wales, Network Rail, Persimmon Homes, Dwr Cymru Welsh Water, RCTCBC Rights of Way and Structures and other groups in anticipation of formal applications for the relevant licenses and permissions required for the project.
5. All aspects of the project and any work will be carried out in consultation and full agreement of the Wildlife Trust of South and West Wales who own and operate the Brynna Woods nature reserve.
6. The project would proceed on the basis that RCTCBC would 'adopt' the Ewenny river bridge and take on future inspection and maintenance, subject to technical approvals and the relevant formal processes.

7. All aspects of the design and commissioning of the project funded by Llanharan Community Council would be funded exclusively via the Council's CIL funds and not via precept funds raised via council tax receipts.
8. The Council may consult the public again in future regarding the specifics of any design, construction methods or other aspects of the project.
9. Subject to any future application by Network Rail to create a Bridleway along the route, a separate statutory consultation exercise would be carried out in the usual way by RCTCBC.

This aspect of the wider project does not form part of this current public consultation.

Purpose of the Public Consultation

Llanharan Community Council invites members of the public and interested parties to comment on the council's intention to design and commission a bridge over the river Ewenny and a pathway connection to the Network Rail Trenos railway crossing bridge currently being constructed, £275,000 of CIL funds having been earmarked for the project.

Members of the Council will have access to eligible comments submitted and will then decide on next steps.

How to respond to the Public Consultation

Comments can be submitted via the following link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=WvcN2CSzg06cUTDwypXS Hb4PpxQ7FUFMnY3ASsm0FjdUNzZOTDRXREozRTVXUUDU0tHTEo3QzRTUS4u>

This link can also be found on the Community Council's website and Social Media pages and using this QR code:



A link to submit comments online can also be found on QR Code boards situated at the entrances and throughout Brynna Woods and in all of the Council's notice boards.

Comments can also be submitted by letter or note, posted or hand delivered to the Community Council office at:

2A Chapel Road, Llanharan. CF72 9QA.

Submissions cannot be made verbally, via telephone, SMS or via social media posts.

Social media posts will not be monitored, however members of the public can attend any Community Council meeting where the matter is on the agenda and will have the opportunity to speak (for further details contact the Clerk of the Council at Clerk@Llanharan-cc.gov.wales)

Deadline for submissions: Midday 18th November 2024

Eligibility of comments submitted

Only comments submitted in writing via the methods listed above will be considered and passed to Councillors.

Comments containing threatening or abusive language or derogatory comments directed to any individual or body and any comments not relevant to the scope of the consultation will be considered ineligible and may not be submitted to members of the council. The Clerk of the Council shall decide on the eligibility of any comments and their decision shall be final.

All comments received will be considered part of the public record and may be published either in full or in part.

Results of public consultation

Members of the Community Council will have sight of all eligible comments. The Council may not publish a formal response to the consultation and may not respond to individual comments but will consider the results of the consultation during a subsequent Council meeting. If you wish to be informed of the details of the meeting where the results of the consultation are to be considered please contact the Clerk of the Council at

Clerk@Llanharan-cc.gov.wales

QR Code to be posted

Llanharan Community Council - PUBLIC CONSULTATION. Ewenny River bridge.



Llanharan Community Council invites members of the public and interested parties to comment on the council's intention to design and commission a bridge over the river Ewenny and a pathway connection to the Network Rail Trenos railway crossing bridge currently being constructed

Full details of the proposal and the public consultation can be found on the Council's website: <https://llanharan-cc.gov.wales>

Contact the Clerk of the Council if you require further information.
Clerk@llanharan-cc.gov.wales 01443 231 430

Online consultation form



Llanharan Community Council - PUBLIC CONSULTATION. Ewenny River bridge.

* Required

1. Llanharan Community Council invites members of the public and interested parties to comment on the Council's intention to design and commission a bridge over the River Ewenny and a pathway connection to the Network Rail Trenos railway crossing bridge currently being constructed, £275,000 of CIL funds having been earmarked for the project.

The consultation document can be found here: [INSERT LINK TO DOCUMENT ON COUNCIL WEBSITE](#)

Please ensure that you have read the document. Should you have any questions before submitting your comments please contact the Clerk of the Council

Please leave your comments below.

Comments containing threatening or abusive language or derogatory comments directed to any individual or body and any comments not relevant to the scope of the consultation will be considered ineligible and may not be submitted to members of the council. The Clerk of the Council shall decide on the eligibility of any comments and their decision shall be final. The closing date for comments is **Midday 18th November 2024**

Members of the Council will have access to eligible comments submitted and will then decide on next steps.

Enter your answer

2. You may leave your name and any contact details here. (Optional). Please note that the Council cannot commit to responding to your specific comments, however should you opt to engage with Councillors at a later date then you may wish to reference your comments. *

Enter your answer

Submit

Christmas Dinner Working Group Recommendations

Catering company.

A quote request was sent to a number of companies with the following specification:

Llanharan Community Council are currently looking for a caterer to fulfil our Christmas 2024 Senior Citizen Christmas Dinners and we would love to know if you would be interested in providing a quotation to provide meals and table service for 2 x Christmas lunches (for our local OAP's) on 18th and 19th December at a venue arranged by us in Llanharan (CF72) please?

For approximately 150-200 people over 2 days.

We are looking for:

- A starter (eg Soup with bread rolls)
- A tradition beef dinner as main (with veggie/vegan options upon advanced request)
- A selection of deserts
- Cheese and crackers, tea/coffee and after dinner mints.
- Provision of crockery, cutlery and table cloths.

There will be a small kitchen with serving hatch available.

If this is something you can provide, please forward a quote at your earliest convenience. Any queries, please do not hesitate to get in contact with me.

The following responses were received:

LCDP @ No Quote received

Just Perfect Catering @ Unavailable

Browning caterers @ Unavailable for one of the days

[Cresta Caterers @ £30.95 per person \(based on 150 people\)](#)

Sian Westake @ Job too large

John Quill @ Unavailable

Proposals:

Accept the quotation from Cresta caterers (including cheeseboard)

Cresta will also supply tablecloths, centrepieces and crackers

£200 towards raffle prizes with the working group being responsible for purchasing

£100 donation to school for entertainment

£200 payment for school bus transport for Brynnau Primary School

£100 towards the cost of printing posters/banners

Other proposals needed: name of event, Age limits

Total and final costs for the event for 2023 v 2022 costs

Cost	£	Notes
LCDP catering and raffle	£5,344.86	2023: 206 people @ £24.95/head plus £205.16 raffle) 2022 event 184 people @ £23/head plus raffle £200. Total LCDP cost was £4,232
Minibus and large bus hire	£160	Pencoed Travel
Donation to Brynnau Primary School to cover bust costs and provide donation	£290	Bus cost Est £190
Donation to Llanharan Primary School	£100	
Total cost	£5894.86	2022 spend = £4,729 Note: 2023 budget was set at £6,000 so spend within budget.

Fireworks Working Group Recommendations

DESCRIPTION	LCDP	Community Council	
		Selected Quote	Supplier
FIREWORKS Display 30-50% LOW-NOISE FIREWORKS.	3,500.00	4500	Pendragon Fireworks
RISK ASSESSMENT	0	0	LCC / Pendragon
TEMPORARY EVENTS LICENCE			RCT
STEWARDSHIP/MARSHALLING <i>/Event Management</i>	4,125.00	1500	Rocket Security
POST-EVENT CLEANUP		150	TBC
FIRST AID COVER	370.00	300	TBC
SAFETY BARRIERS/LIGHTING/TOILETS	2,200.00		Litchard Tool Hire
DJ	250.00	300	
SKIP(S) FOR CLEANUP	260.00		
INSURANCE	1,800.00	/	Pendragon & LCC
BANNERS/SIGNAGE (SUBJECT TO LCC APPROVAL)	350.00	£300	LCC
FOOD OUTLETS/VENDORS	/	/	LCC
GIFTS STALLS/STANDS	/	/	
TICKETING	/	/	No Tickets
RADIOS	250.00		
POLICING			
OTHER CONSIDERATIONS	1,310.50		
TOTAL PRICE £	14,415.50		

Firework Display Quote Comparison

LCDP @ £3,500

Pendragon @ £4,500

Fireworks 2000 @ £2040

Resolved 2024/138: The working group felt that the response time and professionalism from Pendragon was very good and with their track record, we felt confident that this company would provide a very good display to suit our requirements.

Risk assessment

The Risk Assessment will be completed between Llanharan Community Council and the chosen fireworks supplier Pendragon at no additional cost.

Temporary Events License

This must be supplied from RCT. Cost of this is £xxxx

Marshalling/Stewardship/Event management

LCDP @ £4,125

Rocket Security @ £1500 (Marshalling)

Lyons Den @ No Reply

Resolved 2024/038: Rocket Security are a local company, were very prompt replying and can provide 20 marshalls for the evening.

Post event Cleanup

TBC but recommend a budget of £150 be approved and choice of cleaner delegated to Cleek and chair.

First Aid Cover

TBC but recommend a budget of £300 be approved

Barriers / Toilets

We will require 40 x 2.3m lengths of barriers and 4 porta loos.

LCDP @ £2200

Litchard Tool Hire @ £120 (barriers) £380 (Toilets)

National Tool Hire @ £215 (barriers) (Toilets TBC)

Recommendation: Use Litchard Tool Hire. They will deliver on the morning of 5th November and collect on the morning of the 6th November.

DJ

DJ @ £300

Skip for Cleanup

Skip cost @

Insurance

LCDP @ £1800

Pendragon @ £0 (Included in Fireworks quote)

Fireworks 2000 @ £0 (Included in Fireworks quote)

LCDP event insurance @ £xxx

Note: The insurance is included in the cost of the firewoks event from Pendragon. **Event insurance cover from our current insurance provider**

Banners / Signage

LCDP @ £350

Canva @ £59 (100 posters)

Instantprint @ £240 (5 Banners)

Recommendation: Working group will design the poster with Canva and they can print for £59. Similarly, the working group will design the banners and print them with Instantprint. 5 banners positioned around the community should suffice. Additional quotes to be obtained before orders placed and decision of contractor to be delegated to Clerk and chair.

Food Outlets/vendors

The working group have selected a number of food vendors and a fairground company who have availability for our night at no cost to the council

Gift Stalls/stands

To Be confirmed