



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Engagement Committee (CEC) held by remote attendance at 7.00pm on Tuesday 26th March 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors David Evans (Chair), Neil Feist, Joanne Miller, Andrea James.

Clerk to the Council: Leigh Smith.

Apologies: None

Absent: Chris Parker

CEC2024/001 Welcome and Apologies.

The Chair welcomed all attendees.

CEC2024/002 Disclosures of Interests

Cllr Neil Feist declared a personal interest in general, being a member of Cycling UK.

CEC2024/003 Minutes

RESOLVED

To accept the draft minutes of the CEC meeting held on 5th October 2023 as a true and accurate record of the meeting.



CEC2024/004 Open public participation and engagement session.
None.

CEC2024/005 Progress and recommendations of the fireworks working group.

Noted. See also CEC2024/011.

CEC2024/006 Future placement of summer hanging baskets from Summer 2025.

RECOMMENDED

From Summer 2025 to add the following to the Councils Summer plant schedule:

1 x Large planter at the green space adjacent to St Ilyd's Meadow.

2 x Large planters either side of the roundabout at Heol Y Parc (New Road).

1 x Large planter near the bus stop at Trens Gardens.

2 x Troughs on Llanilid village sign markers near Dragon Studio's.

The Clerk to obtain prices and present to the Committee at a future date.

CEC2024/007 Future placement of Christmas motifs and other decorations from Christmas 2024.

To consider adding the following Christmas decorations to the Councils scheme for Christmas 2024.



1 x Large Christmas tree and lights at the green space adjacent to St Ilyd's Meadow.

1 x Large Christmas tree at the roundabout at Heol Y Parc (New Road).

10 x Lamp post 'String lights' along New Road.

1 x Large Christmas tree at Lanley estate (left hand side of roundabout).

8 x Lamp post 'String lights' along entrance to Lanley estate.

The Clerk to obtain prices and practical aspects of providing sockets, power and other aspects of delivering the additions and present to the Committee at a future date together with spend/budgeting options.

The Clerk to enquire with RCTCBC about the feasibility of fitting 'string lights' on the wooden lamp posts in Brynna.

CEC2024/008 Quotations for the erection of summer hanging baskets for 2024.

RECOMMENDED

To appoint D3 signs to erect the summer hanging baskets as per the specification provided and the quotation received. The conditions of the Council's financial regulations having been satisfied. And to authorise the officers to spend up to £950 comprising £880 quoted plus a small contingency.

CEC2024/009 Annual survey of residents.

RECOMMENDED

For the Council to run an annual survey of residents to help better understand what residents want and how they feel the community council can support them through the services provided. The survey to



run for the month of March to allow members to digest the results which will help inform the budget for the following financial year.

CEC2024/010 Working group to consider arrangements for the annual senior citizen's Christmas lunches.

RESOLVED

To form a working group to consider arrangements for the annual senior citizen's Christmas lunches comprising Cllrs Joanne Miller, Neil Feist, Andrea James and David Evans. The Chair to be determined at the full council meeting.

CEC2024/011 Urgent information or to suggest items to the Clerk for a future agenda.

The committee requested that an agenda item to consider the 2024 fireworks event be held on Tuesday 5th November 2024 and that the balance of 'full noise' to 'low noise' fireworks be between 50/50 and 70/50. That is, a maximum of 50% and a minimum of 30% 'low noise' fireworks subject to availability of low noise fireworks.

There being no further business the meeting closed at 8.30pm

Date of next scheduled meeting: TBD

Councillor David Evans
Chair of the Community Engagement Committee (CEC)





LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Engagement Committee (CEC) held by remote attendance at 7.00pm on Thursday 5th October 2023

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Present:

Councillors David Evans (Chair), Neil Feist, Chris Parker, Joanne Miller

Clerk to the Council: Leigh Smith.

Apologies: Andrea James.

Absent: None.

One member of the public.

CEC2023/009 Welcome and Apologies.

The Chair welcomed all attendees.

CEC2023/010

Disclosures of Interests

Cllr Neil Feist declared a personal interest in general, being a member of Cycling UK.

CEC2023/011 Open public participation and engagement session.

A member of the public spoke regarding the potential for a bridleway through Bryncae Community Centre car park and to join up with the



public highway, and their desire for the public to be consulted on the matter.

CEC2023/012 Key dates

Noted.

CEC2023/013 Working group to investigate the holding of a Community Awards Ceremony.

RESOLVED

To defer the matter and request that it be added to the agenda of full council for consideration.

CEC2023/014 Urgent information or to suggest items to the Clerk for a future agenda.

None.

There being no further business the meeting closed at 7.45pm

Date of next scheduled meeting: 19th December 2023

Councillor David Evans
Chair of the Community Engagement Committee (CEC)

Appendix 3 and Appendix 4 - Motion

Motion relating to Agenda item 6 - To consider the future placement of summer hanging baskets from summer 2025.

And

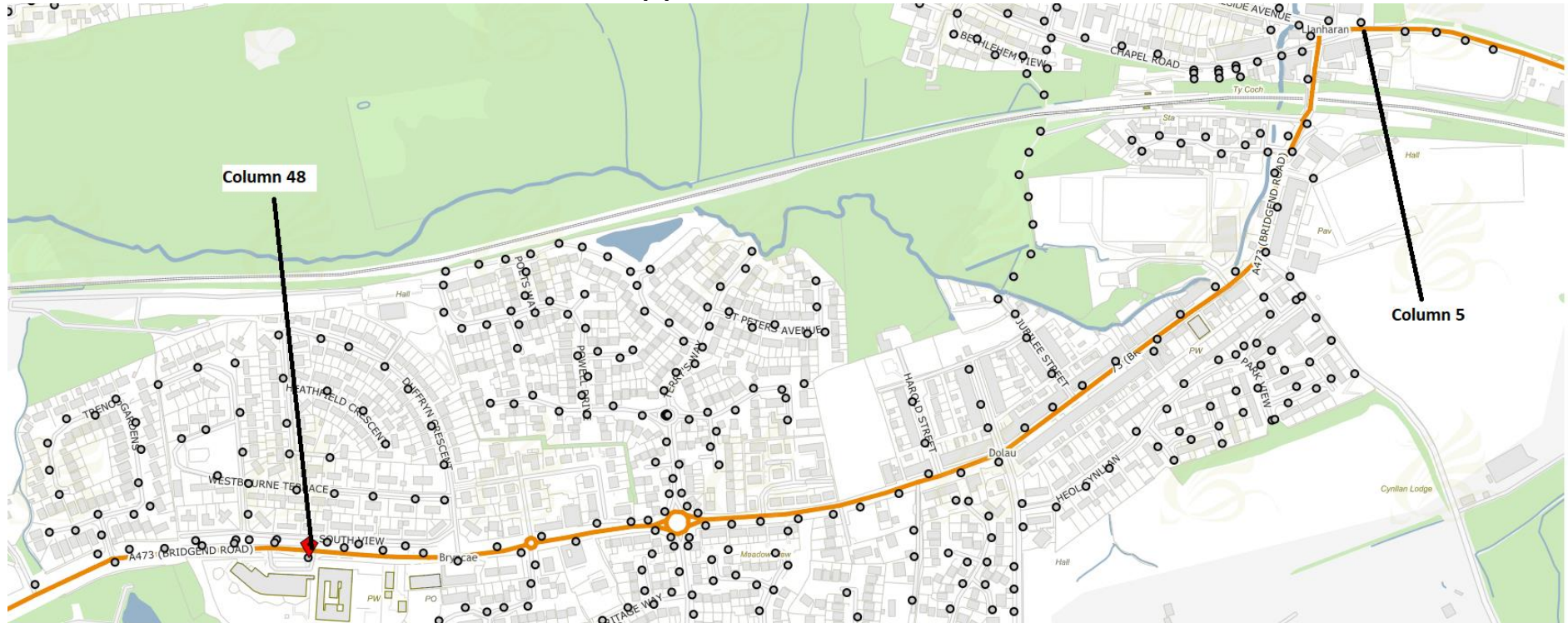
Agenda item 7 - To consider the future placement of Christmas motifs and other decorations from Christmas 2024.

Motion:

Consideration to be given to installing summer hanging baskets and Christmas light motifs to lampposts (and road signs – baskets only) beyond the current installations which end by Dolau Primary School on the A473; so that residents of Bryncae, Trenos Gardens and the new houses in Llanilid can also benefit from such displays.

Cllr Andrea James.

Lamp post locations. March 2024



Bridgend Road lampposts



Column 45

Brynna Road lampposts 1 of 2

Column 1



Brynna Road lampposts 2 of 2

Hanging Baskets & Planters Master

Summary				
Hanging baskets	Wall Brackets	Lamp Post Brackets	Hanging Baskets	Basket Plants
Business Premises	49		56	56
Bridgend Rd Lamposts		64	64	64
Bryнна Rd Lamposts		68	68	68
Community Centres	22		22	22
Spares			3	3
Grant totals	71	132	213	213
Planters				
Large Octagonal planters	10			
Round promenade planters	4			
Town entrance planter (trough)	6			
Fixed planters	2			
Total moveable	20			
total fixed	2			
Grant total planters	22			

Bridgend Road Lampposts				
Column no	Location	Type	Lamp Post Brackets	Hanging Baskets
1	A473 Garage to Square	Std Steel	No	
2	A473 Garage to Square	Std Steel	No	
3	A473 Garage to Square	Std Steel	No	
4	A473 Garage to Square	Std Steel	No	
5	Square	Std Steel	2	2
6	Square	Std Steel	2	2
7	Square	Std Steel	2	2
8	Near Kebab Shop	Std Steel	No	
9	Bridge to Rugby Club	Std Steel	No	
10	Bridge to Rugby Club	Alloy	No	
10A	Bridge to Rugby Club	Alloy	No	
11	Bridge to Rugby Club	Alloy	No	
12	Bridge to Rugby Club - Unsafe - proximity to power cables	Std Steel	No	
13	Bridge to Rugby Club	Std Steel	2	2
14	Bridge to Rugby Club	Std Steel	2	2
15	Bridge to Rugby Club	Std Steel	2	2
16	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
17	Rugby Club to Llanharry Rd Jnct	Wood		
18	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
19	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
20	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
21	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
22	Outside Llanharan Stores	Std Steel	2	2
23	Outside Llanharan Stores	Std Steel	2	2
24	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
25	Rugby Club to Llanharry Rd Jnct	Std Steel	No	
26	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
27	Rugby Club to Llanharry Rd Jnct	Std Steel	No	
28	Rugby Club to Llanharry Rd Jnct	Std Steel	2	2
29	Rugby Club to Llanharry Rd Jnct	Std Steel	No	
30	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	2	2
31	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	2	2
32	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	2	2
33	M y G Roundabout to Trenos Gardens	Std Steel	2	2
34	M y G Roundabout to Trenos Gardens	Std Steel	2	2
35	M y G Roundabout to Trenos Gardens	Std Steel	2	2
36	M y G Roundabout to Trenos Gardens	Std Steel	2	2
37	M y G Roundabout to Trenos Gardens	Std Steel	2	2
38	M y G Roundabout to Trenos Gardens	Std Steel	2	2
39	M y G Roundabout to Trenos Gardens	Std Steel	No	
40	M y G Roundabout to Trenos Gardens	Std Steel	2	2
40A	M y G Roundabout to Trenos Gardens	Alloy	No	
41	M y G Roundabout to Trenos Gardens	Std Steel	2	2

42	M y G Roundabout to Trenos Gardens	Alloy	No	
43	M y G Roundabout to Trenos Gardens	Alloy	No	
44	M y G Roundabout to Trenos Gardens	Std Steel	No	
45	M y G Roundabout to Trenos Gardens	Std Steel	2	2
46	M y G Roundabout to Trenos Gardens	Std Steel	2	2
47	M y G Roundabout to Trenos Gardens	Std Steel	2	2
48	M y G Roundabout to Trenos Gardens	Std Steel	2	2
No number	M y G Roundabout to Trenos Gardens	Std Steel	2	2
48A	M y G Roundabout to Trenos Gardens	Alloy	No	
48B	M y G Roundabout to Trenos Gardens	Alloy	No	
49	M y G Roundabout to Trenos Gardens	Alloy	No	
49A	M y G Roundabout to Trenos Gardens	Alloy	No	
49B	M y G Roundabout to Trenos Gardens	Alloy	No	
50	M y G Roundabout to Trenos Gardens	Alloy	No	
50A	M y G Roundabout to Trenos Gardens	Alloy	No	
51	M y G Roundabout to Trenos Gardens	Std Steel	No	
52 - 65	Trenos Gardens to Film Studios	Alloy	No	
		Totals	64	64

Brynna Road Lampposts				
Column no	Location	Type	Lamp Post Brackets	Hanging Baskets
Hillside/Brynna Rd/ Southall St/ William St/ Brynna Rd				
1	Hillside Ave	Steel	2	2
2	Hillside Ave	Steel	2	2
3	Not available	Wood	No	
4	Hillside Ave	Steel	2	2
5	Not available	Wood	No	
6	Hillside Ave	Steel	2	2
7	Not available	Wood	No	
8	Not available	Alloy	No	
8A	Not available	Alloy	No	
9	Hillside Ave	Steel	2	2
10	Not available	Wood	No	
11	Hillside Ave	Steel	2	2
12	Opposite Mem Garden in Trees	Steel	2	2
13 to 23	Not available	Wood	No	
24	Meadow Rise Entrance to Hillcrest	Steel	2	2
25	Meadow Rise Entrance to Hillcrest	Steel	2	2
26	Actually on Hillcrest	Steel	No	
27	Actually on Hillcrest	Steel	No	
28	Next to Hillcrest Bus Shelter	Steel	2	2
29 to 30	Not available	Wood	No	
30A	Hillcrest to Eagle	Alloy	No	
30B	Hillcrest to Eagle	Alloy	No	
37	Hillcrest to Eagle	Steel	2	2
38	Hillcrest to Eagle	Steel	2	2
39	Not available	Wood	No	
40	Southall Street	Steel	2	2
41	William Street	Steel	2	2
42	William Street	Steel	2	2
43	Not available	Wood	No	
44	William Street	Steel	2	2
45	William Street	Steel	2	2
46	Not available	Wood	No	
47	Brynna School to Redroofs	Steel	2	2
48	Brynna School to Redroofs	Steel	2	2
49	Brynna School to Redroofs	Alloy	No	
50	Brynna School to Redroofs	Alloy	No	
51	Brynna School to Redroofs	Alloy	No	
51A	Brynna School to Redroofs	Alloy	No	
52	Brynna School to Redroofs	Alloy	No	
53	Brynna School to Redroofs	Alloy	No	
54	Brynna School to Redroofs	Steel	No	
55	Brynna School to Redroofs	Steel	2	2
56	Brynna School to Redroofs	Steel	No	

57	Brynna School to Redroofs	Steel		2	2
58	Brynna School to Redroofs	Steel	No		
59	Brynna School to Redroofs	Steel		2	2
60	Brynna School to Redroofs	Steel	No		
61	Brynna School to Redroofs	Steel		2	2
62	Brynna School to Redroofs	Steel	No		
63	Brynna School to Redroofs	Steel	No		
64	Brynna School to Redroofs	Steel	No		
65	Brynna School to Redroofs	Steel	No		
66	Brynna School to Redroofs	Steel		2	2
67	Brynna School to Redroofs	Steel		2	2
68	Brynna School to Redroofs	Steel		2	2
69	Brynna School to Redroofs	Steel		2	2
70	Brynna School to Redroofs	Steel		2	2
71	Redroofs to roundabout	Steel		2	2
72	Redroofs to roundabout	Steel		2	2
73	Redroofs to roundabout	Steel		2	2
74	Redroofs to roundabout	Steel		2	2
75 to 78	Not available	Wood	No		
79	Redroofs to roundabout	Steel	No		
80	Redroofs to roundabout	Steel		2	2
81	Redroofs to roundabout	Steel		2	2
82	Redroofs to roundabout	Steel	No		
83	Redroofs to roundabout	Steel	No		
84	Redroofs to roundabout	Steel	No		
85	Redroofs to roundabout	Steel	No		
86	Redroofs to roundabout	Steel	No		
87	Redroofs to roundabout	Steel	No		
88	Redroofs to roundabout	Steel	No		
	Totals			68	68

Community Centres			
	Location	Wall Brackets	Hanging Baskets
1	Ynysmaerdy Community Centre	6	6
2	Brynna Community Centre	6	6
3	Bryncae Community Centre	10	10
	Totals	22	22

Business Premises		
	Wall Brackets	Hanging Baskets
Chapel Rd /Square		
Turberville	2	2
Con Club	1	1
Community Shop to Corner	5	5
Corner to Kebab Shop	2	2
Corner Shop - Mid Glam	8	8
O My Cod	1	1
Red Hot China	1	1
High Corner	0	7
Bridgend Road		
Pritchards Furniture	0	0
Barmore Vets	1	1
Llanharan Rugby Club	1	2
Drop In Centre	2	2
Llanharan Stores	1	1
Kiddywinks Nursery	1	1
Urban Angels	1	1
Pit Stop Garage	1	1
K.J. Roofing	1	1
Athletes Kitchen	1	0
Lifestyle/ Bryncae Fish Bar	4	4
Bryncae Arms	0	4
Brynna Square		
Brynna OAP	1	1
Top Shop	1	0
Leyshon's	2	2
McColls	1	1
Alan John - Butchers	1	1
The Eagle Flats	4	4
White Hills	2	2
Spares in stock	3	0
Totals	49	56

Planters		
Location	Planter Description	Qty Owned
Ynysmaerdy - Notice Board	1200mm Octaganol Self Watering Planter	2
Welfare Hall/Field	1200mm Octaganol Self Watering Planter	2
Entrance to Duffryn Cresc, Bryncae	1200mm Octaganol Self Watering Planter	2
Entrance to Meadow Rise	1200mm Octaganol Self Watering Planter	2
Laneley Hall	1200mm Octaganol Self Watering Planter	2
total 1200mm Oct planters		10
William Street, Brynna	800mm Amphroa Precinct Planter	2
The Dram, Enterprise Way	800mm Amphroa Precinct Planter	2
total 800mm precinct planters		4
Roadside Welcome signs	1200mm Town Entrance Planter	5
Roadside Welcome signs	1000mm Town Entrance Planter	1
total town entrance planters		6
total moveable planters (all above)		20
The Square, Llanharan	1000mm x 1000mm Cubes (Self Plant) FIXED	2
Total fixed planters		2
Total all planters		22

Trees and light - Buisness premises		
	Wall	Free Standing
	4ft Trees	6ft Trees
Festive Light Cat No.		
Chapel Rd /Square		
Turberville	2	
Con Club	1	
Community Shop to Corner	5	
Corner to Kebab Shop	2	
Corner Shop - Mid Glam	8	
O My Cod	1	
Red Hot China	1	
High Corner		2
Bridgend Road		
Pritchards Furniture		
Barmore Vets	1	
Llanharan Rugby Club	1	
Drop In Centre	2	
Llanharan Stores	1	
Kiddywinks Nursery	1	
Urban Angels	1	
Bryncae Arms	2	
Pit Stop Garage	1	
K.J. Roofing	1	
Athletes Kitchen	1	
Lifestyle/ Bryncae Fish Bar	4	
Brynna Square		
Brynna OAP	1	
Top Shop		
Leyshon's	2	
McColls	1	
Alan John - Butchers	1	
Eagle Flats	4	
Whitehills	2	
Totals	47	2

Community Centre	Wall Mounted
	4ft Trees
Brynna	6
Bryncae	5
Llanharan Welfare	0
Ynysmaerdy Community Centre	3
Totals	14

Free standing trees	
<i>Location</i>	<i>No of 16 ft Trees</i>
Hillside ave adj to War Memorial	1
Hillcrest	1
Llanharry Rd / Bridgend Road Junction	1
Lanelay Estate	
Methodist Chapel, William Street	1
Ynysmaerdy	1
Memorial Garden, Grove Terrace	
Llanharan Welfare Hall	1
St Peters Church	1
Total	7

Bridgend Road Xmas motifs (Lampposts)					
Column no	Location	Type	HB Bracket Fitted	Festive Light Cat No.	Powered
1	A473 Garage to Square	Std Steel	No		No
2	A473 Garage to Square	Std Steel	No	12320.B2	Yes
3	A473 Garage to Square	Std Steel	No	12822.B2	Yes
4	A473 Garage to Square	Std Steel	No		No
5	Square	Std Steel	Yes	12320.B2	Yes
6	Square	Std Steel	Yes	12822.B2	Yes
7	Square	Std Steel	Yes	12320.B2	Yes
8	Near Kebab Shop	Std Steel	No		No
9	Bridge to Rugby Club	Std Steel	No		No
10	Bridge to Rugby Club	Alloy	No		No
10A	Bridge to Rugby Club	Alloy	No		No
11	Bridge to Rugby Club	Alloy	No		No
12	Bridge to Rugby Club - Unsafe - proximity to power cables	Std Steel	No		No
13	Bridge to Rugby Club	Std Steel	Yes	12822.B2	Yes
14	Bridge to Rugby Club	Std Steel	Yes	12320.B2	Yes
15	Bridge to Rugby Club	Std Steel	Yes	12822.B2	Yes
16	Rugby Club to Llanharry Rd Jnct	Std Steel	Yes	12320.B2	Yes
17	Rugby Club to Llanharry Rd Jnct	Wood	No		No
18	Rugby Club to Llanharry Rd Jnct	Std Steel	Yes	12822.B2	Yes
19	Rugby Club to Llanharry Rd Jnct	Std Steel	Yes	12320.B2	Yes
20	Rugby Club to Llanharry Rd Jnct	Std Steel	Yes	12822.B2	Yes
21	Rugby Club to Llanharry Rd Jnct	Std Steel	No	12320.B2	Yes
22	Outside Llanharan Stores	Std Steel	Yes	12822.B2	Yes
23	Outside Llanharan Stores	Std Steel	Yes	12320.B2	Yes
24	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	Yes	12822.B2	Yes
25	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	No		No
26	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	Yes	12320.B2	Yes
27	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	No		No
28	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	Yes	12822.B2	Yes
29	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	No		No
30	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	Yes	12320.B2	Yes
31	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	Yes	12317.B2	Yes
32	Llanharry Rd Jnct to Roundabout (Maes Y G	Std Steel	Yes	12719.B2	Yes
33	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12317.B2	Yes
34	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12719.B2	Yes
35	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12317.B2	Yes
36	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12719.B2	Yes
37	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12822.B2	Yes
38	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12320.B2	Yes
39	M y G Roundabout to Trenos Gardens	Std Steel	No		No
40	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12822.B2	Yes
40A	M y G Roundabout to Trenos Gardens	Alloy	No		No
41	M y G Roundabout to Trenos Gardens	Alloy	No		No
42	M y G Roundabout to Trenos Gardens	Alloy	No		No
43	M y G Roundabout to Trenos Gardens	Alloy	No		No

44	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12320.B2	Yes
45	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12822.B2	Yes
46	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12320.B2	Yes
47	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12822.B2	Yes
48	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12320.B2	No
No number	M y G Roundabout to Trenos Gardens	Std Steel	Yes	12822.B2	Yes
48A	M y G Roundabout to Trenos Gardens	Alloy	No		No
48B	M y G Roundabout to Trenos Gardens	Alloy	No		No
49	M y G Roundabout to Trenos Gardens	Alloy	No		No
49A	M y G Roundabout to Trenos Gardens	Alloy	No		No
49B	M y G Roundabout to Trenos Gardens	Alloy	No		No
50	M y G Roundabout to Trenos Gardens	Alloy	No		No
50A	M y G Roundabout to Trenos Gardens	Alloy	No		No
51	M y G Roundabout to Trenos Gardens	Std Steel	No		No
52 - 65	Trenos Gardens to Film Studios	Alloy	No		No
					Total
Fest. Cat No	Description		No.		
12320.B2	2.3m Coloured Flower Swirl		14		
12822.B2	2.25m Coloured Diamond Swirl with 4 x B22s		14		
12317.B2	2.3m Snowflake Band		3		
12719.B2	Chandelier Snowfalls		3		
			34		

Brynna Road Xmas motifs (Lampposts)					
Column no	Location	Type	HB Bracket Fitted	Festive Light Cat No.	Powered
Hillside/Brynna Rd/ Southall St/ William St/ Brynna Rd					
1	Next to Bus Stop	Steel	Yes	Angel	Yes
2	Hillside Ave	Steel	Yes	18245.B2	Yes
3	Not available	Wood	No		No
4	Hillside Ave	Steel	Yes	123562.B2	Yes
5	Not available	Wood	No		No
6	Hillside Ave	Steel	Yes	12358.B2	Yes
7	Not available	Wood	No		No
8		Alloy	No		No
8A		Alloy	No		No
9	Hillside Ave	Steel	Yes	123562.B2	Yes
10	Not available	Wood	No		No
11	Hillside Ave	Steel	Yes	12358.B2	Yes
12	Opposite Mem Garden in Trees	Steel	Yes	123562.B2	Yes
13 to 23	Not available	Wood			
24	Meadow Rise Entrance to Hillcrest	Steel	Yes	12787.B2	Yes
25	Meadow Rise Entrance to Hillcrest	Steel	Yes	12718.B2	Yes
26	Actually on Hillcrest	Steel	No		No
27	Actually on Hillcrest	Steel	No		No
28	Next to Hillcrest Bus Shelter	Steel	Yes	12787.B2	Yes
29 to 30	Not available	Wood	No		No
30A	Hillcrest to Eagle	Alloy	No		No
30B	Hillcrest to Eagle	Alloy	No		No
37	Hillcrest to Eagle	Steel	Yes	123562.B2	Yes
38	Hillcrest to Eagle	Steel	Yes	15479.B2	Yes
39	Not available	Wood	No		No
40	Hillcrest to Eagle	Steel	Yes	123562.B2	Yes
41	Eagle to Brynna School	Steel	Yes	18245.B2	Yes
42	Eagle to Brynna School	Steel	Yes	15479.B2	Yes
43	Not available	Wood	No		No
44	Eagle to Brynna School	Steel	Yes	123562.B2	Yes
45	Eagle to Brynna School	Steel	Yes	2x1379.B2	Yes
46	Not available	Wood	No		No
47	Brynna School to Redroofs	Steel	Yes	12787.B2	Yes
48	Brynna School to Redroofs	Steel	Yes	12718.B2	Yes
49	Brynna School to Redroofs	Alloy	No		No
50	Brynna School to Redroofs	Alloy	No		No
51	Brynna School to Redroofs	Alloy	No		No
51A	Brynna School to Redroofs	Alloy	No		No
52	Brynna School to Redroofs	Alloy	No		No
53	Brynna School to Redroofs	Alloy	No		No
54	Brynna School to Redroofs	Steel	No		No

55	Brynna School to Redroofs	Steel	No	12718.B2	Yes
56	Brynna School to Redroofs	Steel	No		No
57	Brynna School to Redroofs	Steel	No	12787.B2	Yes
58	Brynna School to Redroofs	Steel	No		No
59	Brynna School to Redroofs	Steel	No	12718.B2	Yes
60	Brynna School to Redroofs	Steel	No		No
61	Brynna School to Redroofs	Steel	No	12787.B2	Yes
62	Brynna School to Redroofs	Steel	No		No
63	Brynna School to Redroofs	Steel	No		No
64	Brynna School to Redroofs	Steel	No		No
65	Brynna School to Redroofs	Steel	No		No
66	Brynna School to Redroofs	Steel	Yes	12718.B2	Yes
67	Brynna School to Redroofs	Steel	Yes	12787.B2	Yes
68	Brynna School to Redroofs	Steel	No	12718.B2	Yes
69	Brynna School to Redroofs	Steel	Yes	12787.B2	Yes
70	Brynna School to Redroofs	Steel	No	12718.B2	Yes
71	Redroofs to roundabout	Steel	Yes	12787.B2	Yes
72	Redroofs to roundabout	Steel	Yes	12718.B2	Yes
73	Redroofs to roundabout	Steel	Yes	12787.B2	Yes
74	Redroofs to roundabout	Steel	Yes	12718.B2	Yes
75 to 78	Not available	Wood	No		No
79	Redroofs to roundabout	Steel	No		No
80	Redroofs to roundabout	Steel	Yes	12718.B2	Yes
81	Redroofs to roundabout	Steel	Yes	12787.B2	Yes
82	Redroofs to roundabout	Steel	No		No
83	Redroofs to roundabout	Steel	No		No
84	Redroofs to roundabout	Steel	No		No
85	Redroofs to roundabout	Steel	No		No
86	Redroofs to roundabout	Steel	No		No
87	Redroofs to roundabout	Steel	No		No
88	Redroofs to roundabout	Steel	No		No
					Total
Fest. Cat No	Description		No.		
12718.B2	3m Coloured Tear Drop with E27 FTs		10		
12787.B2	2.5m Coloured Circle Swirl		10		
2x1379.B2	Twin Tree Silhouette with scroll		1		
18245.B2	Angel with Trumpet		2		
123562.B2	Stars & Circles		6		
15479.B2	Reindeer		2		
12358.B2	Hanging Tree		2		
Angel	Angel		1		
			34		

Appendix 5.

Quotations for the erection of summer hanging baskets.

The Clerk attempted to obtain 3 quotations, quotation requests being sent directly to Centregreat, D3signs and LML Electrics on 11th March 2024.

A Facebook post was also posted on a number of popular Facebook hubs in early March 2024.

The only respondent was D3signs.

A copy of the email and the quote received is shown below.

Motion:

To appoint D3 signs to erect the summer hanging baskets as per the specification provided and the quotation received. The conditions of the Councils financial regulations having been satisfied. And to authorise the officers to spend up to £950 comprising £880 quoted plus a small contingency.

From: [The Clerk / Project Officer](#)
Cc: [REDACTED]
Subject: Quotation request. Llanharan Community Council erection of summer baskets.
Date: 11 March 2024 13:27:00

Good morning,

Llanharan Community Council seeks quotations for a contract to erect its summer hanging baskets for Summer 2024, having provided a quotation previously I invite you to provide a quotation for 2024 should you wish to do so.

We have a total of 132 baskets to be erected on 66 individual lamp-posts around Llanharan and Brynna (2 per lamp-post).

Brackets already installed and baskets/plants supplied.

Price required please to collect from our local yard in the village and erect.

Price to include the provision to potentially revisit individual lamp posts on up to 3 occasions (in the case of a basket failing or requiring replacement for example) within 24 hours of reporting.

Baskets to be erected around May. (Subject to delivery from the supplier).

The work to be done in compliance with the Working at Height Regulations 2005 and other relevant health and safety regulations following the drawing up of a suitable risk assessment. It is assumed that those providing a quotation will have the appropriate public liability insurance, the appropriate equipment and the appropriate training and competence.

upon presentation of invoice following erection of all baskets. Payment can generally be made the same day or shortly afterwards via BACS.

A copy of current public liability insurance certificate is required with all quotations.

Quotations to be returned by 5pm on Friday 22nd March 2024

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675



customer address:

Leigh Smith
Clerk to the Council.
Llanharan Community Council
2a Chapel Road
Llanharan CF72 9QA
E: project@llanharan-cc.gov.wales
T: 01443 231430 / 07769 266675

site address:

14th March 2024

Purchase Order No:

Quote: 4606

Item Description	Quantity	Unit Price	Total Price
Installation of Hanging Baskets To install supplied hanging baskets to 66 lampposts (x2 per post) to existing brackets in various locations throughout the village with our cherry picker. Work to begin late evening to prevent disruption and for safety. Allowed 2 days With allowance for call out up to 3 visits with 24hrs notice	1	£880.00	£880.00
Costs include travel, fuel, labour and all fixings			

Payment Terms:

Non account customers: Payment due in full with order.

Account customers: 14 days from invoice date.

All goods remain the property of d3signs until paid for in full.

PLEASE NOTE: It is company policy NOT to proceed with an order until approved artwork & order confirmation has been returned to us.

This quotation is valid for 30 days from the date above.

Net Total	£880.00
VAT	£176.00
TOTAL	£1,056.00

BACS payments to: d3signs Bank: Santander, Bridgend Sort Code: 09-01-27 Account No: 37282749

Please read Terms & Conditions on our website before accepting this quotation

d3signs Ltd - Registered in England and Wales 6880165 • VAT Reg No. 948 8828 49

Appendix 6

Community Engagement Survey

Proposal: Cllr David Evans

Run an annual survey of residents to help us better understand what residents want and how they feel the community council can support them through the services provided. The survey to run for the month of March to allow us time to digest the results which will help form the budget for the following financial year.

One Voice Wales:

- Why Should Councils Engage The Council's role is to work for the community and engagement:-
- Underpins democracy
- Validates the Council's leadership role
- Explains the Council's power to precept and its duties and responsibilities
- Informs the budget making process
- Council's role is to bridge the local community, different levels of government and other sectors
- Helps the Council to represent community views
- Two way process provides and gathers feedback about services and issues
- Improves transparency and accountability
- Fulfils public expectations
- Opportunity to challenge assumptions, prejudices, ill-informed opinion and misunderstanding.

(Ref: One Voice Wales Community & Town Councils Best Practice Guide No 1 Community Engagement. August 2020)

Example Topics /questions:

The following are examples of topics that we can ask. Most will have multiple choice answers and most will also give an opportunity for residents to provide further feedback.

- Opinion of quantity of provision of Playgrounds, Allotments, dog walking/exercise area and anything else we provide
- Opinion of natural environment management e.g. pollinator habitats, wildlife habitats, rivers and watercourses, pollution
- Here is the spend on Christmas lights. How satisfied are you with the quality and quantity?
- Here is the spend on CCTV. How satisfied are you with this?
- Spend on street furniture (benches, clocks, bus shelters). How satisfied are you with this?

- (Similar questions with other major spend areas.)
- The total income of the community council is £xxxx and this is a graph summarizing where this is spent. The average Band D property will pay £x per year towards this. Do you believe that Llanharan Community Council provides value for money? Can you suggest ways we can improve?
- DO you use the public noticeboards? Are they in appropriate positions?
- Attendance and opinion on events organized or funded by the community council
- How well informed do you think the community council keeps residents about the services and benefits it provides?
- How do you rate the engagement between the community council and the community?
- What has stopped you making contact with the community council?
- What do you value most about the community?
- How can the community council improve how it engages with the community?
- What could the community council do to improve the lives of its residents
- What new ideas or projects would you like to see in the community