



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Engagement Committee (CEC) held by remote attendance at 7.00pm on Thursday 8th August 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Chris Parker. (Chair), Neil Feist, Joanne Miller, Andrea James.

Apologies: David Evans

Absent: None.

CEC2024/025 Welcome and Apologies.

The Chair welcomed all attendees.

RESOLVED

To accept the reasons for absence proffered by Cllr David Evans with their apology as a valid reason for absence.

CEC2024/026 Disclosures of Interests

Cllr Neil Feist declared a personal interest being a member of Cycling UK.



CEC2024/027 Minutes

RESOLVED

To accept the draft minutes of the CEC meeting held on 6th June 2024 as a true and accurate record of the meeting.

CEC2024/028 CEC Action plan.

None.

CEC2024/029 Open public participation session.

A member of the public spoke on the matter of publicising of the meetings and the opportunity for the public to speak on any topic under the purview of the Council.

CEC2024/030 Spend to allow the drawing up of visual materials (drawings/plans etc..) and to obtain further information to facilitate the public consultation regarding the Ewenny Bridge project.

RESOLVED

To grant approval to officers to spend up to £850 for the production of a leaflet and other materials including a visual representation of a bridge and a potential path route overlaid onto an appropriate plan and associated work to inform the public consultation. The officers to place orders for the materials and associated work as subsequently directed by the working group. The officer's to ensure quotations are provided and best value is obtained where appropriate and that any orders made comply with the Council's financial regulations. Decisions regarding compliance with financial regulations to be delegated to the Clerk in consultation with the Chair of the Council.



CEC2024/031 To receive an update on the work of the Fireworks Working Group and to consider any recommendations submitted in advance via the Clerk.

No update received.

CEC2024/032 To receive an update on the work of the Jubilee Marsh Multi-User Route Working Group and to consider any recommendations submitted in advance via the Clerk.

Noted.

CEC2024/033 To receive an update on the work of the Community Awards Ceremony Working Group and to consider any recommendations submitted in advance via the Clerk.

No update received.

CEC2024/034 To receive an update on the work of the Annual survey Working Group and to consider any recommendations submitted in advance via the Clerk.

Noted.

CEC2024/035 To receive an update on the work of the Senior Citizen's Christmas Lunches Working Group and to consider any recommendations submitted in advance via the Clerk.

Noted.

CEC2024/036 Urgent information or to suggest items to the Clerk for a future agenda.

None

There being no further business the meeting closed at 7.25pm

Date of next scheduled meeting: 24th September 2024



Councillor Chris Parker.



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Engagement Committee (CEC) held by remote attendance at 7.00pm on Thursday 6th June 2024

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Present:

Councillors David Evans (Chair), Neil Feist, Joanne Miller, Andrea James, Chris Parker.

Clerk to the Council: Leigh Smith.

RFO/Deputy Clerk: Lisa Phillips

Apologies: None

Absent: None.

CEC2024/012 Welcome and Apologies.

The Chair welcomed all attendees.

CEC2024/013 Disclosures of Interests

None.

CEC2024/014 Minutes

RESOLVED

To accept the draft minutes of the CEC meeting held on 26th March 2024 as a true and accurate record of the meeting.



CEC2024/015 CEC Action plan.

None.

CEC2024/016 Open public participation session.

Noted.

CEC2024/017 Recommendations of the fireworks working group with regards to the 2024 fireworks event.

Deferred.

CEC2024/018 To receive an update on the work of the Jubilee Marsh Multi-User Route Working Group and to consider any recommendations.

No update.

CEC2024/019 To receive an update on the work of the Community Awards Ceremony Working Group and to consider any recommendations.

No update.

CEC2024/020 To receive an update on the work of the Annual survey Working Group and to consider any recommendations.

No update.

CEC2024/021 To receive an update on the work of the Senior Citizen's Christmas Lunches Working Group and to consider any recommendations.

No update.

CEC2024/022 To consider forming a working group to consider arrangements for the annual Senior Citizen's Christmas lunches
Noted. This item was included in error the working group having already been formed.



CEC2024/023 To consider the terms of reference and other arrangements for the proposed Ewenny Bridge Project public consultation. The matter delegated from Full Council to CEC.

RESOLVED

The terms of reference for the public consultation to include:

1. A multi-user* bridge to replace the current footbridge over the River Ewenny approximately 3m wide and 20m long.
2. A multi-user* path from the proposed Network Rail, Trenos railway crossing bridge to join up with the proposed Ewenny River bridge.

*Multi-user being defined as for by all users. Including pedestrians, horse riders, disabled people and those with impaired mobility.

These matters having been resolved by the Community Council.

The consultation to allude to the aims of the wider project, including the following aspects:

3. Network Rail aspire to create a formal bridleway from the south of the Trenos railway line over both bridges and through the Brynna woods nature reserve.
4. Aspiration to make improvements to the surfaces of paths to the south of the Trenos railway crossing and to the north of the proposed Ewenny River bridge through Brynna Woods nature reserve to make them 'disabled friendly'.



The consultation documents to also include the following aspects:

5. Best value to be obtained by entering into a competitive tendering process.
6. Work to be carried out in consultation and full agreement of the Wildlife Trust of South and West Wales who own the Brynna Woods nature reserve.
7. Discussions have taken place with Natural Resources Wales, Welsh Water, RCTCBC rights of Way departments, RCTCBC structures departments and other groups in anticipation of applications for the relevant licenses and permissions.
8. The fact that the project would proceed on the basis that RCTCBC would adopt the bridge and take on future inspection and maintenance.
9. A separate statutory consultation exercise will be carried out in the future regarding the legal creation of the rights of way to create a multi-user network by Network Rail and/or RCTCBC at the appropriate time.
10. Include reference to the fact the LCC aspects of the project would be paid for using CIL funds and not general precept funds, with a brief explanation of CIL funding including the requirement to spend within 5 years of receipt.
11. Check to ensure all statements made are factual.
12. When referencing finances ensure the correct terminology is used. Phrases such as 'Earmarked', 'Committed', 'spent' must be carefully considered when being used to describe the Council's current level of commitment in line with resolutions made to date.
- 13.



14. Ensure the correct terminology is used. Phrases such as 'intends to', 'has resolved to', 'is committed to' must be carefully considered when being used to describe the Council's current level of commitment in line with resolutions made to date. Similarly aspects of the project not yet resolved by full council much be described carefully in line with resolutions made. For example the route of the proposed path to the south, the bridge material etc...

15. The wording of the central question should not be a closed question inviting a yes or no response, but instead the project presented and residents invited to comment.

16.

RESOLVED

The Trenos Crossing and Eweny Bridge Working Group to be delegated the following functions and to report back to the CEC with recommendations:

17. The production of draft documents to be used for the consultation.

18. The method of consulting the public.

19. The start date and duration of the consultation.

CEC2024/024 Urgent information or to suggest items to the Clerk for a future agenda.

None

There being no further business the meeting closed at 8.15pm



Date of next scheduled meeting: 24th September 2024

Councillor David Evans
Chair of the Community Engagement Committee (CEC)



Llanharan Community Council CEC Action Plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
2024/086	19.04.2024	Full Council	CEC	<p>2024/086 Recommendations of Community Engagement Committee meeting 26th March 2024 RESOLVED (CEC2024/006 Future placement of summer hanging baskets from Summer 2025). From Summer 2025 to investigate adding the following to the Councils Summer plant schedule: 1 x Large planter at the green space adjacent to St Ilyd's Meadow. 2 x Large planters either side of the roundabout at Heol Y Parc (New Road). 1 x Large planter near the bus stop at Treno's Gardens. 2 x Troughs on Llanilid village sign markers near Dragon Studio's. The Clerk to obtain prices and present to the Committee at a future date.</p>	<p>Large Planters (x4) = £2,192.20 Troughs (x2) = £up to £414 (depending on size) Note: Possibly need 1 or 2 extra troughs to replace those missing. To be reported to CEC.</p>		LS
2024/086	19.04.2024	Full Council	CEC	<p>RESOLVED (CEC2024/007 Future placement of Christmas motifs and other decorations from Christmas 2024). To consider adding the following Christmas decorations to the Councils scheme for Christmas 2024: 1 x Large Christmas tree and lights at the green space adjacent to St Ilyd's Meadow. 1 x Large Christmas tree at the roundabout at Heol Y Parc (New Road). 10 x Lamp post 'String lights' along New Road. 1 x Large Christmas tree at Lanley estate (left hand side of roundabout). 8 x Lamp post 'String lights' along entrance to Lanley estate. The Clerk to obtain prices and practical aspects of providing sockets, power and other aspects of delivering the additions and present to the Committee at a future date together with spend/budgeting options.</p>	<p>Quotations for string lights and lights for extra christmas trees (and ancillary equipment requested 4.6.24). Costings for the power supplies tbd Have enquired with RCTCBC</p>		LS
2024/137	21.06.2024	Full Council	CEC	<p>The following resolutions were noted: i. RESOLVED The terms of reference for the public consultation to include:..... Text not included here for reasons of brevity.</p>	ensure TCWG material complies.		LS
2024/137	21.06.2024	Full Council	CEC	<p>ii. RESOLVED The Treno's Crossing and Ewenny Bridge Working Group to be delegated the following functions and to report back to the CEC with recommendations: 17. The production of draft documents to be used for the consultation. 18. The method of consulting the public. 19. The start date and duration of the consultation</p>	ensure TCWG material complies.		LS

Appendix 11

To consider approving spend to allow the drawing up of visual materials (drawings/plans etc..) for the public consultation regarding the Ewenny Bridge project

Council has resolved to engage in a public consultation regarding the Ewenny Bridge project.

(See minute 2024/137).

In particular:

ii. RESOLVED

The Trenos Crossing and Ewenny Bridge Working Group to be delegated the following functions and to report back to the CEC with recommendations: 17. The production of draft documents to be used for the consultation.

The working group intends to produce a leaflet and other materials including a visual representation of a bridge and a potential path route overlaid onto an appropriate plan.

In order to facilitate this the officers seek approval to spend up to £850 for the production of such materials and associated work to inform the consultation. The officers to place orders for the materials and associated work as subsequently directed by the working group.

The officer's to ensure quotations are provided and best value is obtained where appropriate and that any orders made comply with the Council's financial regulations. Decisions regarding compliance with financial regulations to be delegated to the Clerk in consultation with the Chair of the Council.