



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 21st September 2023

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; David Evans (Chair), Chris Parker, Helen Donnan, Will Thomas, Neil Feist, Andrea James, Rhys Jenkins, Mark Steer, Janine Turner, Joanne Miller, Tracy Allen.

Apologies: None.

Absent: Cllr Parmindra Pannu, Geraint Hopkins JP, Robert Lewis-Watkin JP

Clerk to the Council: Leigh Smith

Duncan Ludlow, Reserves Manager (East), Wildlife Trust of South and West Wales.

2 members of the public.

2023/208 Welcome and Apologies.

The Chair welcomed all to the meeting.

No apologies for absence were received.

2023/209 Disclosures of personal and/or prejudicial interests.

None

2023/210 Public speaking

None

2023/211 Minutes of ordinary meeting 20th July 2023

RESOLVED

To approve the draft minutes of the Ordinary meeting of Council held on 20th July 2023 as a true and accurate record.

2023/212 Matters arising

None



2023/213 Minutes of extraordinary meeting 11th September 2023

RESOLVED

To approve the draft minutes of the extraordinary meeting of Council held on 11th September 2023 as a true and accurate record subject to:

- a) a correction to show that Cllrs Jo Miller and Tracy Allen were present and Cllr Mark Steer was absent with apologies.
- b) A correction to show that there were 4 members of the public present 3 of whom spoke on agenda items..

2023/214 Matters arising

None

2023/215 Wildlife Trust of South and West Wales general grant application and accompanying presentation.

A presentation was given by Duncan Ludlow, Reserves Manager (East), Wildlife Trust of South and West Wales to accompany the formal application.

RESOLVED

To defer consideration of the application to a future meeting pending the receipt of financial information required as part of the application.

2023/216 Action Plan

Noted

2023/217 Correspondence

Noted

2023/218 Crime Report

Noted

2023/219 Expenditure July and August 2023.

RESOLVED

To note and approve expenditure for July and August 2023 shown in payment schedule 'Appendix 6'

2023/220 YTD spend v budget

Noted

2023/221 Quarter 1, 2023 bank account reconciliations

RESOLVED

To approve the Quarter 1, 2023 bank reconciliations as shown in 'Appendix 7.1'



2023/222 LDCP general grant application.

RESOLVED

To defer consideration of the application to a future meeting, a partial application having been submitted after the deadline for submission for inclusion in the September meeting.

2023/223 Progress on banking mandate signatories, internet banking signatories and PSDF signatories

Noted

2023/224 Member's Reports

Cllr Mark Steer

I had received reports that the dog waste bin in Brynna woods at the western end had not been emptied, possibly down to restricted access. Has now been emptied and I am monitoring. I had received complaints about Bryncae Community Centre, the floor had not been mopped and the condition of the kitchen.

Cllr David Evans

I visited the Llanharan OAP hall with a member of the association recently and noted that good progress had been made with building works. I have been notified today that the footway on Vale View will be resurfaced on 25th September. Regarding emptying of dog bins, it seems that when staff members are on leave, there is no cover provided and so bins may go unemptied.

Cllr Janine Turner

Have been updated that Network Rail will be holding a drop in public engagement event regarding the proposed work and closure at the Treno railway crossing, the event will take place at Bryncae Community Centre next Thursday between 5pm and 8pm. Regarding emptying of dog bins, it seems that when staff members are on leave, there is no cover provided and so bins may go unemptied.

2023/225 ORA Committee meeting held on 25th July 2023

RESOLVED

Ref 2023/041 from action plan, (ORA2023/011) Improvements to a section Danygraig Road. The Clerk to add to the next agenda of the ORA committee to follow up and to request an update from Cllr Turner.

RESOLVED

For the Clerk to write to the walking route leaflet, graphic designer to politely dispense with their services and for the draft leaflet to be produced by the working group.



RESOLVED

That the Clerk contacts Rachel Carter, One Voice Wales's Places for nature officer regarding possible available funding to purchase appropriate cut and collect equipment to facilitate the cost benefit analysis.

2023/226 CIL Committee held 5th September 2023.

RESOLVED

CIL2023/077 CIL application from LCDP regarding development of a 'Community Hub'.
To defer consideration of the application pending the receipt of a business plan to supplement the application.

RESOLVED

CIL2023/078 CIL application from Brynna Football Club regarding refurbishment of dugouts.
To defer consideration of the matter pending the receipt of further financial information requested by the clerk.

RESOLVED

CIL2023/079 CIL funds to carry out maintenance to the Oakbrook skatepark and Mountain Hare playpark.

That the proper officers be authorised to spend £3,320 of CIL funds to carry out maintenance on the Oakbrook skatepark and Mountain Hare play park as per the quotation provided. The Clerk having unsuccessfully attempted to obtain 3 quotes and the work being specialist in nature and reasonably urgent.

RESOLVED

CIL2023/080 Project to update the Oakbrook skatepark using CIL funds.

To form a working group to investigate the feasibility of updating Oakbrook Skatepark, partnering with local youth groups. The membership and Terms of Reference to be decided by full Council.

RESOLVED

To form a working group to investigate the feasibility of updating Oakbrook Skatepark, partnering with local youth groups. Membership to comprise Cllrs Chris Parker (Chair), Janine Turner, David Evans, Neil Feist.

Terms of Reference to investigate the feasibility of updating Oakbrook Skatepark, partnering with local youth groups.

2023/227 HR Committee meeting held on 20th September 2023

The HR Committee meeting was postponed.

2023/228 Report from Council arising from the meeting of the Trens Crossing Working Group held on 14th September 2023

Noted

2023/229 Terms of reference for the Community Engagement Committee.

RESOLVED

To adopt the terms of reference as set out in Appendix 14 presented to the meeting.



2023/230 Membership, Chair and Terms of Reference of the Jubilee Marsh Working Group.

RESOLVED

To suspend standing orders to allow more than 5 Councillors to sit on a working group with regards to the next item of business.

RESOLVED

To set the membership of the Jubilee Marsh Multi-user route working group to comprise Mark Steer (Chair), Chris Parker, Helen Donnan, David Evans, Janine Turner. Neil Feist. Terms of reference, the working group to be responsible for investigating the procurement of a feasibility study for the route and to investigate other matters associated with the project, and to make recommendations to Council.

2023/231 Progress of the Section 187 Sewer Diversion required for progress on the Grove Terrace, Memorial Garden project.

Report noted.

2023/232 Senior Citizens Christmas Lunches in 2023.

RESOLVED

To award the contract for the supply of the 2023 Christmas Dinners to LCDP at a cost of £24.95 per head.

2023/233 Quotations for the taking down of Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc...

RESOLVED

To award a 1-year contract to Centregreat on the terms and prices provided. To approve the spend accordingly with a 5% contingency, namely: £13,189 for 2023.

RESOLVED

The Clerk to carry out a tender process to provide the taking down Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... for a 3 year period, years 2024 to 2026.

RESOLVED

To authorise the Proper Officers to spend up to £1,000 of CIL funds in order to retrofit lamp post timers as required to allow the placement of Christmas motifs.

2023/234 Assistance at the Llanharan Remembrance Day Parade following a request from the Llanharan Branch of the Royal British Legion.

RESOLVED

For the Clerk to write to RBL to notify them of the following::

- a) The Council is unable to provide a standard bearer.



- b) The Chair of the Council will lay the Council's wreath at Llanharan.
- c) The Deputy Chair of the Council will lay a wreath at Brynna.
- d) Cllr Rhys Jenkins will announce the wreath layers at the Llanharan service.

2023/235 Planning

Noted.

2023/236 Urgent information and suggestions to the Clerk for future agenda items.

None.

There being no further business the meeting closed at 8.50pm

The next scheduled meeting of Full Council will be held on 19th October 2023

Councillor David Evans

Chair of the Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 20th July 2023

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; David Evans (Chair), Chris Parker, Helen Donnan, Will Thomas, Neil Feist, Andrea James, Rhys Jenkins, Robert Lewis Watkin JP, Mark Steer.

Apologies: Cllrs. Janine Turner, Joanne Miller, Tracy Allen.

Absent: Cllr Parmindra Pannu, Geraint Hopkins JP.

Clerk to the Council: Leigh Smith

RFO/Deputy Clerk to the Council: Lisa Phillips

2 members of the public.

2023/169 Welcome and Apologies.

RESOLVED

Cllr Joanne Miller proffered a reason for absence with their apology and this was accepted by Council as a valid reason for absence.

RESOLVED

Cllr Tracy Allen proffered a reason for absence with their apology and this was accepted by Council as a valid reason for absence.

RESOLVED

Cllr Janine Turner proffered a reason for absence with their apology and this was accepted by Council as a valid reason for absence.

2023/170 Disclosures of personal and/or prejudicial interests.

Cllr Robert Lewis-Watkin Declared a personal and prejudicial interest with regards to the CIL grant application from Brynna Community Centre in agenda item 18 (Minute reference 2023/186), being a trustee of that organisation.



Councillor Neil declared a personal and prejudicial interest with regards to the grant application from Llanharan Horticultural Society in agenda item 20 (minute reference 2023/188), being a member of the committee of that organisation.

2023/171 Public speaking

A member of the public spoke on agenda item 26 (minute reference 2023/194)

2023/172 Minutes of ordinary meeting 15th June 2023

RESOLVED

To approve the draft minutes of the Ordinary meeting of Council held on 15th June 2023 as a true and accurate record with the exception of the following text contained under minute reference 2023/142:

RESOLVED

ORA2023/043 Felling a tree on Bridgend Road allotments

That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property.

The Clerk to check the recording of the meeting to check the accuracy of this minute with regards to the question of whether consent was sought from the adjacent property or they were to be informed.

2023/173 Matters arising

None

2023/174 Minutes of extraordinary meeting 29th June 2023

RESOLVED

To approve the draft minutes of the Ordinary meeting of Council held on 29th June 2023 as a true and accurate record subject to the correction of a typing error to show that the meeting was held on 29th June 2023 and not 1st June 2023.

2023/175 Matters arising

None

2023/176 Dispensation for absence

RESOLVED

To accept the apologies and the reason for apologies for Councillor Tracy Allen and to grant a dispensation for all Council meetings up until the end of September 2023.



2023/177 Action Plan

Noted

2023/178 Correspondence

RESOLVED

To create a working group to be known as 'The Jubilee Marsh Multi-user Route Working Group'.

2023/179 Crime Report

Noted

2023/180 Expenditure June 2023.

RESOLVED

To note and approve expenditure for June 2023 shown in payment schedule 'Appendix 7'

2023/181 YTD spend v budget

Noted

2023/182 Banking mandate signatories, internet banking signatories and PSDF signatories

Noted

2023/183 Report on operational and financial aspects of Pantry

Noted.

2023/184 Member's Reports

Cllr Mark Steer

Gave talk on swifts at Brynna school recently. Possibility of a new nesting site within Brynna. There has been a problem with cattle on Llanharan marsh but this has been resolved. Met with Cllrs Feist and Thomas regarding the leaflets for the walking routes, a report of which will be presented to the next meeting of the ORA committee. I met with Rachel Carter from One Voice Wales regarding the potential to use Cut and Collect techniques in the Community. I am giving a talk on the history of Brynna Woods on 26th July.



Cllr Rhys Jenkins

Reporting that as the Community Council representative for LCDP, I have attended 2 physical meetings and an online meeting. The main topic has been the provision of playtots at Brynna Community centre, a situation which has now been resolved, and the completion of the purchase of the garage next door to the current LCDP office.

Cllr David Evans

I have had correspondence from RCTCBC officers this week that the Llanharan Square side of the bridge is progressing well and will be ready soon, however the opposite side has been more problematic. The contractors have a solution that they are in talks with RCTCBC about and I should know by the end of the week if this solution will be accepted by RCTCBC and Network rail. I will update members accordingly.

2023/185 Recommendations of the Community Engagement Committee (CEC) held on Tuesday 27th June 2023

RESOLVED

To defer consideration of the following item to a future meeting of Council.

CEC2023/004 Terms of Reference

To amend the Terms of Reference for the CEC Committee by adding the following text: To allow members of the public to participate in a half-hour engagement session where they will have the opportunity at the beginning of each meeting to discuss their ideas or to discuss issues that fall within the powers or duties of the Community Council noting that any opinions expressed are the opinions of individuals and not the opinion of the Council as a corporate body.

RESOLVED

CEC2023/005 Key dates regarding matters delegated to the CEC Committee

That the Officers continue to carry out administrative duties associated with all delegated matters, with proposals relating to the normal operation of those matters presented to full council as normal. The CEC Committee to call in any matters it wishes to consider in good time with regards to the operational timetable.

RESOLVED

CEC2023/007 Fireworks display 2023.

For the Clerk to write to all parties to confirm that the Council understands that all critical issues are now resolved for the event.

The Clerk to advise LCDP of the following:

To consider approaching Haran Roofing to ask them to leave their gates unlocked during the event as an extra escape route. This to be left to LCDP to consider in line with their event risk assessment.



To consider best practice of removing all of the fence gates eliminating a hazard.
The hinge lugs would need to be covered up either boxing or padded foam. This to be left to LCDP to consider in line with their event risk assessment.
It is understood that both parties have agreed that LRGT will carry out the bucket collection with all funds being retained by them and that they provide the appropriate licences to LCDP as event organisers.
That videos and photographs of the site be taken prior to the event as a record so that any damage reported afterwards can be qualified.
That LRGT will allow the DJ to use the mains power at the premises.
That LCDP consider bringing in an extra 4 porta-loo's to provide extra toilet facilities to avoid lengthy queues.
Floodlights will be erected prior to the event and they can be used. They are controlled via an app.
LRGT may provide food and drinks in the main hall, to be decided.
LRGT recommend an alternative fairground company should the original company no longer be available and will pass details to LCDP.

RESOLVED

For the Community Council to pay for the hall to be cleaned the Monday following the event (Officer's note: Est cost £45 based on 3 hours).

2023/186 Recommendations of the CIL Committee meetings held on 4th July and 18th July 2023

RESOLVED

CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre.
That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.

Cllr Robert Lewis-Watkin left the meeting at this point having declared a personal and prejudicial interest in the matter concerning Brynna Community Centre.

RESOLVED

CIL2023/065 CIL application from Brynna Community Centre for a replacement boiler and associated works
To grant £6,720 of CIL funds for the project 'Brynna Community Centre replacement boiler' to be paid on receipt of appropriate invoices and for the project to be added to the CIL123 list and Active Project list.

RESOLVED

CIL2023/066 Consolidated CIL application from LRGT to supersede previous applications for floodlights on the rugby fields and football fields and to request further funding.



£26,343.57 having already been paid by the Council towards the project, to grant a further £77,091.87 of CIL funds for the consolidated project, to be paid pending the receipt of suitable invoices. Giving a total overall grant of £103,435.44
For the CIL123 lists and Active project lists to be amended to reflect the new arrangement.

RESOLVED

CIL2023/067 Reclaimed VAT from CIL projects

That reclaimed VAT (by the Council) from monies spent on CIL projects must be returned to the CIL 'pot', being part of the original amount of CIL funds received from the local authority.

Where it can be identified that VAT has already been reclaimed by the Council from CIL spend then any VAT reclaimed to be returned to the CIL 'pot'.

Cllr Robert Lewis-Watkin returned to the meeting following the votes on these matters.

2023/187 Resolutions of the HR Committee made under delegated authority during the meeting held on 6th July 2023

Noted

2023/188 Recommendations of the Audit Committee held on Wednesday 19th July 2023

Councillor Neil Feist left the meeting having declared a personal and prejudicial interest in the matter pertaining to the Llanharan Horticultural society.

RESOLVED

To grant the Llanharan Horticultural Society £750 and allow the use of the Council's van and staff to help transport items for the event as per the application received.

Cllr Neil Feist returned to the meeting following the vote on this matter.

RESOLVED

To grant Ynysmaerdy Community Centre £640 as per the application received.

RESOLVED

To grant the 1st Llanharan Rainbow Guides £450 as per the application received.

RESOLVED

To grant Llanharan RFC mini section £1821.92 as per the application received.

RESOLVED

To accept the recommendations of the Clerk (Summarised below) with the following amendments:

R13 deferred to a future meeting of the audit Committee to allow further investigation



R9 for the Clerk and Chair of the audit committee to be satisfied with the detail of financial information received from LCDP and The Wildlife trust prior to the matter being added to the Council agenda and for the information provided to specify exactly what the granted funds were spent on in the previous year and what they will be spent on in the upcoming year.

R10 The Clerk to communicate with Councillors that should they wish to NOT participate in any vote they must state this clearly during the meeting and request that this fact be minuted.

2023/189 Quotation for remedial works identified in the legionella risk assessment for the welfare field shower block

RESOLVED

To authorise the Clerk to spend up to £528 plus vat based on the quotation provided from Morgan Environmental Ltd for remedial works identified in the Legionella risk assessment for the Welfare ground shower block. The Clerk having sought further quotations and the work being considered urgent.

2023/190 Quotations for remedial works identified in the fire risk assessment for the welfare field shower block

RESOLVED

To authorise the Clerk to spend up to £1000 based on a subsequent quotation provided for remedial works identified in the fire risk assessment for the Welfare ground shower block. The Clerk having sought further quotations and the work being considered urgent.

2023/191 Quotations for the Ewenny Bridge, 'Scoping design'.

RESOLVED

To authorise the Clerk, in consultation with the Chair of the Council and the Chair of the Trenos Crossing working Group to spend up to £4000 of CIL funds based on a subsequent quotation provided by Vale Consultancy to provide a scoping design for the Ewenny Bridge and associated works.

2023/192 Suspending Standing order 22.3 and financial regulation 11.2,

RESOLVED

To temporarily suspend Standing order 22.3 and financial regulation 11.2, replacing the requirements of those clauses with an alternative process detailed in the paper 'Appendix 18' presented to the meeting.

This suspension and alternative process to be adopted regarding the tender for the Sewer diversion at the memorial garden on Grove Terrace.



2023/193 Delegation to the Clerk authority to award the contract for the Sewer diversion on the memorial garden at Grove Terrace

RESOLVED

To delegate to the Clerk, in consultation with the Chair of the Council, authority to award the contract for the Sewer diversion on the memorial garden at Grove Terrace to the lowest priced tender should they feel it appropriate. This authority to be limited to the lowest priced tender only and where that tender is not matched by another. Otherwise the matter to be considered by Council.

2023/194 Discharge of condition 34 (Sustainable Development Strategy) of 10/0845/34 (insofar that it relates to Phases 3 and 4). | LAND AT FORMER OPEN CAST COAL SITE AND LAND TO THE NORTH OF THE A473, LLANILID (PHASE 3 & 4)

RESOLVED

For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:

- The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner').
- ... to the current Llanharri road being transformed into a pedestrian and cycle underpass.
- If so then the SDS appears to be valid.
- If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation.

2023/195 Lawful Development Certificate relating to the Llanharan OAP Hall refurbishment project (CIL Grant)

No business to be considered on this matter.

2023/196 Pre-planning consultation notice regarding an application for a solar farm at Coed-Ely, Tonyrefail.

Noted without comment.



2023/197 Planning

RESOLVED

With regards acolaid case 19/1258/16 (Reserved matters- New Primary School and associated infrastructure), the Clerk to write to RCTCBC planning department with the following comments:

The Community Council is concerned that there is still the potential for congestion on the approach to the village along the A473 from the west, particularly given the cancellation of the Llanharan bypass. It is felt likely that vehicles approaching from this direction and intending to turn right into the school/estate will cause significant congestion despite the welcome introduction of a right turn lane. The Community Council would like to see included some further traffic control, specifically traffic lights given the amount of potential traffic at peak times and the fact that the road will also serve the housing estate.

The Community Council would like to see a safe crossing point between the north and south sides of the A473, specifically a light controlled pedestrian crossing. The Increase in traffic due to the new school/estate and the fact that the Persimmon developments (Phases 1 and 3/4) are on the northern side of the A473 mean that children accessing the school from these estates (and the general public) will need a safe means of crossing along this western side of the road.

The Community Council would also like to see some element of safeguarding measures to guide children to use any dedicated crossing points (for example guide railings).

2023/198 Urgent information and suggestions to the Clerk for future agenda items.

There being no further business the meeting closed at 9.20pm

The next scheduled meeting of Full Council will be held on 21th September 2023

Councillor David Evans

Chair of the Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Extraordinary Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Monday 11th September 2023.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; David Evans (Chair), Janine Turner, Chris Parker, Mark Steer, Neil Feist, Andrea James, Rhys Jenkins, Will Thomas.

Apologies: Cllrs Helen Donnan, Tracy Allen, Joanne Miller.

Absent: Cllr. Geraint Hopkins JP, Parmindra Pannu, Robert Lewis-Watkin JP

Clerk to the Council: Leigh Smith

RFO/Deputy Clerk: Lisa Phillips

2023/199 Welcome and Apologies.

A moments reflection was held and condolences given following the recent death of David Duncan, a long-time volunteer for the Llanharan Branch of the Royal British Legion.

RESOLVED

To accept Councillor Helen Donnan's reason for absence proffered with their apology as a valid reason for absence.

RESOLVED

To accept Councillor Mark Steer's reason for absence proffered with their apology as a valid reason for absence.

2023/200 Disclosures of personal and/or prejudicial interests.

Cllr Neil Feist declared a personal interest in all agenda items being a member of Cycling UK.



2023/201 Public speaking

2 members of the public spoke on agenda item 8.

2023/201 Update on progress relating to the potential construction of a bridge over the river Ewenny and the appropriate grading and realignment of the footpath either side of the bridge.

Noted.

2023/202 To authorise the Proper Officers to spend up to £4500 from CIL funds to produce a scoping design for the Ewenny Bridge as per the quotation provided by Vale Consultancies. The previous authority provided by resolution 2023/191 being invalid due to the estimated costs exceeding that authority. Regulation 11.2g of the financial regulations being satisfied unsuccessful attempts

RESOLVED

To authorise the Proper Officers to spend up to £4500 from CIL funds to produce a scoping design for the Ewenny Bridge as per the quotation provided by Vale Consultancies and contained. The previous authority provided by resolution 2023/191 being invalid due to the estimated costs exceeding that authority. Regulation 11.2g of the financial regulations being satisfied unsuccessful attempts having been made to obtain further quotations from a number of other companies.

2023/203 To consider formalising the process whereby the Council will proceed with the potential construction of the Ewenny stream bridge.

RESOLVED

To adopt the project route-map as set out in appendix 2 presented to this meeting.

2023/204 Arrangement of routine meetings of the Trenos Crossing working.

RESOLVED

To direct the Clerk to arrange a routine meeting of the working group every 2 months, so long as key stakeholders are available. The reason being to ensure regular and formal engagement with all stakeholders.

2023/205 Council's formal position to the TTRO proposed for the Trenos crossing.



RESOLVED

that the Council's formal position with regards to the TTRO proposed for the Trenos crossing shall be that the Council requests:

- a) Not to close the crossing at all;
- b) an alternative crossing point be installed to provide an alternative crossing during the duration of works within a reasonably short distance;
- c) If a) cannot be achieved then to request of Network Rail that every effort be made to ensure the crossing be closed for the absolute minimum period of time possible, the crossing being a well-used and critical link between the Llanharan and Brynna Communities, including a route to Brynnau School for school children living in Llanharan. Furthermore for the route contributing to the well-being of many in the community. Should option b) be agreed then a request be made that 24 hrs notice of closure be given to the Clerk of the Council on each occasion along with the duration of closure so that the public can be informed, and notices be posted by Network Rail at the crossing point.

2023/206 CIL funds to purchase a ZOLL defibrillator to replace that currently used at the Llanharan Rugby Club

RESOLVED

To authorise the proper officers to spend up to £1150 of CIL funds to purchase a ZOLL defibrillator pack to replace that currently used at the Llanharan Rugby Football Club defibrillator point.

2023/207 Urgent information and suggestions to the Clerk for future agenda items.

None.

There being no further business the meeting closed at 8pm

The next meeting of the Council will be held on 21st September 2023

Councillor David Evans
Chair of the Community Council



Llanharan Community Council - Action plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made. Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/138	31.10.21	Full Council	HR Com	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress		LS
2021/148	20.11.2021	Full Council	CIL	RESOLVED To approve CIL application from LCDP for improvements to pathway outside LCDP office. To move to phase 1 of the CIL123 list and to the Active project list and to approve the project at a cost of £1200(net) subject to the receipt of the appropriate financial information being received and scrutinised to the satisfaction of the Clerk. This application is recommended pending RCTCBC's decision on LCDP's eligibility for CIL funding.	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP RCTCBC CIL and Legal met in early Feb 2022, awaiting outcomes. May 22 - Approval now obtained. LCDP to refresh quotes to ensure original resolution covers cost. Jan 23 - New quotes received. Item being resubmitted to CIL Approved	Completed	LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn.(SIC Parc View) RESOLVED – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response. Application form obtained and to be completed. Superseded by a subsequent resolution to attempt to register the land (2022/233)	Completed	LS

2021/105		Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL.		LS
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).	Lease to be prepared.		LS
2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS
2021/013	20.1.22	Full Council	ORA	RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas: New Road (A473); Lanley estate; Enterprise Way.			LS
2021/014	20.1.22	Full Council	ORA	RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.	Form working group. On agenda of FC meetings until resolved. On hold pending TOR for the newly formed Community Engagement Working Group formed in May 23		LS
2022/015	20.1.22	Full Council	CIL	RESOLVED To add the potential project 'Improvements to the Welfare Field Shower Block' (Already on CIL123 list) to the Active Projects list for scoping and further investigation.	Added to list - Scoping project. Presented to March 22 CIL Committee. On hold.		LS
2022/034	18.2.22	Full Council	Full Council	2022/034 Rationalisation of working groups of the Council. RESOLVED That the following working groups be dissolved: Tacking Poverty Working Group; Bryncae Community Centre Working Group; Proposed Community Café/Hub Working Group; And their members be reconstituted into a new working group known as: The Community Wellbeing Working Group. Terms of reference for the group to be as per those detailed in appendix 7 presented to the meeting.	Action - To post a terms of reference document in the sharepoint folder.	Completed	LS
2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor.		LS

2022/040	18.2.22	Full Council	ORA	RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting. (Oakbrook)	Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor. Obtain permission RCT parks dept. Mote: Need a note on minutes rto approve for CIL. LS contacted LA to chase Jan 23. RCTCBC Permission obtained. Minute needed to increase spend in line with new quotation. Going to Council May 23 and superceded by that resolution.	completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way. RECOMMENDED That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.	Quote accepted and job awarded to Eric Avril. LS checking with RCT and landowner on spec and practicalitled. Jan 23 - Job awarded. RCT highways satisfied. LS Checking with RoW, Landowner and Wales and West Utilities (Gas pipe)	Completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area. RECOMMENDED That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area	Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work. Need a note to make a CIL project Minute). LS chased LA for spec Jan 23. Sirte meeting held Jan 23 and permission given to fit bench. Obtaining quotes. Bench and resolution to fit recieved. awaiting assembly of bench will then arrange contracotr to fit.		LS
2022/050	18.3.22	Full council	ORA	ORA2022/011 Disabled access to play areas in the community RECOMMENDED That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.	Speak to Lisa Austin RE spec for gates - existing and future. Look for engagement from wheelchair user(s). Review report and resubmit to ORA Jan 23 update. It appears all parks are accessible. LS chasing RCT survey and report from LA Jan 23 Received.		LS
2022/050	18.3.22	Full council	ORA	ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view. RESOLVED That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.	Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That the Clerk obtains reports on the condition of the roof, drainage and water/heating system & boilers and the electrical system as deemed appropriate and the Clerk authorised to use council funds as appropriate to commission these reports, allocating from CIL funds if found to be in scope.	On hold		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.	Quote for Legionella actions received June 23, chasing fire report quote. June 23		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.	See 2022/051. Plus adequate documented monitoring regimes to be put in place with audit control		LS

2022/051	18.3.22	Full Council	CIL	RESOLVED (CIL2022/022) Potential project 'Upgrade of Council notice boards' That an up-to-date quote be obtained for the design and size of noticeboard shown in the accompanying paper for both Ynysmaerdy and Llanharry Road with a view to purchasing both using CIL funds and for the Active project list be amended accordingly. And for the Clerk to enquire regarding bulk discount.	Ordered. Delivery expected June 23	Completed	LS
2022/051	18.3.22	Full Council	CIL	RESOLVED (CIL2022/027) 'Garage & Memorial Garden project' To apply to divert the sewer identified on the site. Furthermore, to obtain costs to engage Welsh Water to carry out a diversion design and to carry out all works.	In progress. Tender process required for sewer diversion work.		LS
2022/066	18.3.22	Full Council	Full Council	2022/066 Grant application 'The Wimbles' RESOLVED For the Council to approach 'The Wimbles' to enquire whether they would allow the Council to purchase the item and to then gift it to them. If so then the items to be purchased up to a value of £1,500 plus VAT subject to the receipt of the appropriate financial and other information required on the Council's grant form, and subject to the Clerk's satisfaction that all matters are in order.	HOLD on the instruction of the Wimbles. Check link for spec. Awaiting confirmation from RCT for CIL. Completed	Completed	LS
2022/066	18.3.22	Full Council	Full Council	2022/066 Grant application 'The Wimbles' RESOLVED For the Clerk to check whether the items/project is in scope for CIL and if so to allocate from CIL funds and to add to the appropriate CIL lists.	Emailed LL 10.11.22 Added to CIL lists.	Completed	LS
2022/083	22.4.22	Full Council	Full Council	2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project. RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTBCB SuDs and Welsh Water in June 22. Tender issued July 23		LS
2022/098	20.5.22	Full council	Full Council	To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.			LS
2022/108	22.5.22	Full council	CIL	2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.			
2022/106	22.5.22	Full council	Full Council	2022/106 Draft lease of Bryncae Community Centre and statutory inspection and repair arrangements. RESOLVED For the Clerk to write to RCTCBC officers on the following matters: That's the Community Council requests that it be formally recognised in writing that the decision regarding future rent-free periods will not be linked to commitments to deliver capital spend and that a variety of other factors will be considered including quantifiable social values (which the Community Council would like to jointly assess on an annual basis) and the overall success of the centre. That the Community Council requests sight of the tool to quantify social value. That the Community Council request the rent values for all other halls subject to a CAT within RCT during the past 3 years and for any others having taken place in the Llanharan Community Council area regardless of timeframe. Furthermore, that RCTCBC provide the calculation/rationale upon which this rent was calculated.	Written to but no response received. Have nudged June 22 Response received Aug 22. The working group to meet prior to next FC meeting to consider options.	Completed	

2022/106	22.5.22	Full council	Full Council	RESOLVED That the Clerk draws up a memorandum of understanding with RCTCBC corporate estates outlining which elements of statutory compliance and/or building maintenance would be covered and over what period. The memorandum of understanding to cover statutory items only and to exclude general maintenance and repairs. This to be presented to a future Council meeting for resolution.	Written to but no response received. Have nudged June 22. Nudged 12.8.22 RCT have stated they are happy to do so following the signing of the lease.		
2022/138	17.6.22	Full council	Full Council	2022/138 Terms of Reference for Community Engagement Working Group RESOLVED That the working group be made up of 3 councillors, councillor David Evans, Chris Parker and Will Thomas as previously resolved and unlimited members of the public be invited to attend. The terms of reference for the working group to be deferred to a future meeting of Council.	Dissolved in May 23	Completed	
2022/155	22.7.2022	Full council	ORA	RESOLVED That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).	Contacted both RCT in June, Awaiting responses. Quantify which areas of survey are on RCT/CC land. Survey complete.	Completed	
2022/155	22.7.2022	Full council	ORA	RESOLVED Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.			
2022/156	22.7.2022	Full council	CIL	RESOLVED CIL2022/038 Youth shelters. That a project for the provision of youth shelters be added to the CIL123 list and Active Project lists and that the Clerk and Chair of the CIL Committee make further investigations into feasibility, cost etc... and present a comprehensive paper for the consideration of the committee at a future date.	Contacted LCDP to engage on consultation process. 11.8.22. Met on 8/9/22 with LCDP. Cllr Turner to progress. On CIL lists		
2022/156	22.7.2022	Full council	CIL	RESOLVED CIL2022/039 Location signage for Bryncae Football pitch. The Clerk to obtain a quotation and permissions to place a post and sign in a suitable location to direct the public to Bryncae football pitch.	Removed. No longer required	Completed	
2022/157	22.7.2022	Full council	Audit	RESOLVED To grant Brynna FC the amount of £708 for the reasons specified in the application. (broadly, general running costs). The Clerk to clarify whether CIL could be used for the repairs to the dugouts and if so to inform the club of the CIL grant application process	Clerk still awaiting clarity from RCTCBC on CIL status. Chased Sept 22 This project IS applicable for CIL as confirmed by RCT. Instruction to pay issued 22.6.23 from CIL		
2022/182	30.9.2022	Full Council	FC	2022/182 Purchase of a replacement laptop and a tablet RESOLVED For the Clerk to purchase a replacement laptop, and a tablet or other device to facilitate the running of hybrid meetings up to a budget of £1500.	Specification of equipment to be obtained and order placed.		LS
2022/183	30.9.2022	Full Council	ORA	RESOLVED That in principle a policy be adopted that trees will be addressed should they overshadow plots, however each case will be assessed on its merits with near-neighbours and others consulted.	Investigate PE plot and plot 31	Completed	LS

2022/183	30.9.2022	Full council	ORA	RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty	Write the action plan.		LS
2022/184	30.9.2022	Full council	CIL	RESOLVED That the CIL application received from Llanharan OAP association regarding refurbishment of their hall be approved in principle with a budgeted spend of £60,000 allocated. That the VAT arrangements be clarified given the VAT status of the association and this reported to council for final approval prior to any monies being released. For the Clerk to advise the Association of any external funding opportunities available.	Amend lists. Investigate VAT status. Advice has been obtained and a report ready to be presented to Committee in May 2023	Completed	LS
2022/219	1.10.2022	Full council	Full council	2022/219 CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods.			
2022/219	1.10.2022	Full council	Full council	RESOLVED The Clerk to enquire whether the Council's existing insurance arrangements would cover the finished assets and to what extent, or whether alternative insurance could be arranged	Clerk emailed insurance company Jan 23. Awaiting response. Artwork added to policy 2022.	Completed	
2022/200	21.10.2022	Full council	Full council	2022/200 Repairs to Red Tractor. RESOLVED To approve a sum of £2306.55 for repairs to the red tractor.			
2022/205	21.10.2022	Full council	Full council	2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting.			
2022/208	21.10.2022	Full council	Full council	2022/208 Recommendations of Bryncae Community Centre CAT working group held on Monday 17th October 2022 RESOLVED To defer the item to a future meeting.			
2022/227	18.11.2022	Full council	CIL	RESOLVED That the Clerk undertake a fresh public consultation to seek ideas from the community incorporating social media, the Council website and Council noticeboards. For the Clerk to liaise with Cllrs Evans, Thomas and Parker on how best to utilise the Community Engagement Working Group as part of the consultation.		Completed	
2022/227	18.11.2022	Full council	CIL	RESOLVED That an exercise to refresh the CIL123 and Active Project lists and to synchronise a CIL fund deferral plan to it to be deferred until after the public consultation has ended.	To be considered in May 23	Completed	
2022/227	18.11.2022	Full council	CIL	RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element.	Add this and other policy items to application form		
2022/227	18.11.2022	Full council	CIL	RESOLVED For the Clerk to explore the VAT Exemption application process in order to be able to advise community groups where appropriate.	Look at HMRC rules and application process.	Completed	
2022/227	18.11.2022	Full council	CIL	RESOLVED That consideration of the application for a CIL grant from Bryncae Football Club be deferred for the applicant to clarify the situation with regards necessity for planning permission. For the applicant to provide 3 quotes for materials and to provide a more accurate assessment of costs. The Clerk to contact the applicant to explain the requirements	Speak to Bryncae FC. Clerk contacted club 19.12.22 Matter on hold at request of the club.		

2022/227	18.11.2022	Full council	Audit	RESOLVED That the amount of £3,104.70 be granted from CIL funds for the purposes detailed in the application from Brynna Community Centre and for the CIL123 list and Active project list to be altered accordingly. Note: Having declared a personal and prejudicial interest, Cllr Robert Lewis-Watkin left the meeting for the duration of this item of business.	Inform Brynna CC check lists updated? Completed	Completed	LS
2022/228	18.11.2022	Full council	Audit	RESOLVED To appoint Kerry-Leigh Grabham of KLG Services as the Council's internal auditor for the remainder of 2022/23 for the costs detailed in the paper presented and for the Clerk to arrange an interim audit as soon as possible	Lisa to arrange with Kerry.Edit. Resolution to dispendse with interim audit. Audit arrange June 23	Completed	LP
2022/230	18.11.2022	Full council	Full council	RESOLVED For a working group to be established to recommend a draft contract for the holding of the event to Council.	Paper for location Paper for contract / working group	Completed	LS
2022/232	18.11.2022	Full council	Full council	2022/232 King's coronation in summer 2023 RESOLVED To approve the holding of events to celebrate the King's Coronation on or around Saturday May 6th, 2023 with approval for a budget of £5,000. This amount to be vired general reserves for 2022/23 financial year. RESOLVED For arrangements for the day-to-day governance and delegation of the spend of the approved budget to be deferred to a future meeting.	Nudge to Councillors to arrange	Completed	LS
2022/238	18.11.2022	Full council	Full council	2022/238 Meadow Rise encroachments RESOLVED The Clerk to write to all affected householders regarding the matter. Subject to advice from the Council's solicitor that this action would not be prejudicial to any future legal proceedings.	Written to Solicitor 1.12.22 to instruct to prepare a draft letter. Nudged 19.12.22 and again January 2023	Completed	LS
nk	nk	Full council	HR	RECOMMENDED That the Clerk's pay and conditions be set to SCP27 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.		Completed	
nk	nk	Full council	HR	RECOMMENDED That the Deputy Clerk/RFO's pay and conditions be set to SCP25 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.		Completed	
2022/226	16.12.2022	Full Council	HR	2022/226 Minutes. RESOLVED The minutes for the ordinary meeting of the Council held by on a hybrid basis at 7.00pm on Thursday 17th November 2022 were approved as a true and accurate record of proceedings subject to the following amendments: Cllr Robert-Lewis Watkin JP is recording as having proffered reasons for absence. This to be removed as the Councillor was in fact present at the meeting and is recorded as such.	Amend minutes and re-publish	Completed	LS
2022/232	16.12.2022	Full Council	Full council	2022/232 Audit arrangements for financial year 2022/23 RESOLVED To deviate from resolution2022/228 specifying an interim internal audit and year end internal audit and with regards financial year 2022/23 to hold a year end internal audit only. RESOLVED For the 2023/24 financial year, for the Clerk to arrange dates for an interim internal audit and year end internal audit.	Lisa to arrange with auditor and place dates in the diary.		LP

2022/233	16.12.2022	Full Council	ORA	RESOLVED That subject to the prior receipt of appropriate public liability insurance certificates Eric Avril be awarded the work "Improvements to the southern end of RAN17/5 on Enterprise Way' and the Clerk be approved a spend of £8,500 + 10% contingency = £9,350. For the project to be funded using CIL funds if eligible, the Clerk to confirm with RCTCBC.	Check spec with RCTCBC highways, obtain copy of insurance. Proceed. Clerk chased RCTCBC Jan 23 RE spec. Consent from all parties received. Awaiting availability of contractor and favourable weather conditions.		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Security arrangements at allotment sites. For the Clerk to carry out a survey of Jubilee Street plot-holders in order to ascertain their views on current security arrangements at the Jubilee Street allotment site. A report to be presented to the next ORA Committee.	LS to canvass.	Completed	LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. Received in March - 'the Council is unlikely to pursue legal action over a substantial long-standing obstruction (i.e. of considerable size, worth and requiring major engineering works to remove or to reinstate public passage), a diversion may be considered an acceptable solution in such extenuating circumstances. While we are open to discussions with the landowners, we currently have a small very small team compared to the size of the PRoW network and are prioritising are work/enforcement accordingly. I am happy to arrange a meeting but this unlikely to happy over the coming weeks due to current work load.'		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Steps in the alleyway between Bridgend Road and Parc View. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor. Obtained advice, no prospect of registering land as no evidence or occupation or maintenance.	Completed	LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Area of rough ground near the bench next to Haran Roofing. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor	Completed	LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Leaflet of walking routes around the community. That the Clerk purchase an annual subscription to OS Maps online up to a cost of £60 for the year. RESOLVED For a budget of £1000 to be allocated to this project and for the Clerk to be authorised to spend up to that amount. RESOLVED For the Clerk to enquire whether the project is applicable for CIL funding. If so for the project to be funded from CIL funds. If not for the funds to be taken from the general reserve. RESOLVED For the Clerk to engage a graphical designer to produce a draft mock-up of route 1 to demonstrate what is achievable.	In progress. Meeting arranged with Graphic designer March 23. graphic designer has been engaged and is drawing up a draft concept leaflett. Project is NOT applicable for CIL. Working group formed to progress matters.	Completed	LS
2023/015	20.01.2023	Full Council	Full Council	RESOLVED To make available to the Voluntary Management Committee of Bryncae Community Centre the amount of £1000, to be repaid as soon as the group is able to withdraw funds from the Community Centre account.		Completed	
2023/016	20.01.2023	Full Council	Full Council	2023/016 Annual community ceremony. RESOLVED To agree in principle to hold a community ceremony. To form a working group to explore the details, the formation	Working group to be formed at a later date.On hold pending CE Committee formed May 23. Note: This event would fall under the auspices of the Community Engagement Committee.	Completed	

2023/017	20.01.2023	Full Council	Full Council	2023/017 Covid 19 Plaque. RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.	Councillors to bring proposals to a future meeting.		
2023/018	20.01.2023	Full Council	Full Council	2023/018 Chair's chain of office and updating of Chairperson's board. RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.	the Clerk to send the Chain of office to Fattorinis after the Horticultural show in August to obtain a quote.		
2023/018	20.01.2023	Full Council	Full Council	RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.	Board to be sent to supplier in Bridgend for a quote.		
2023/027	17.02.2023	Full Council	FC	RESOLVED To pay a 2022/23 grant of £10,000 to The Wildlife Trust of South and West Wales to assist in the maintenance and upkeep of Brynna Woods	Pay	Completed	LP
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/056 Revised CIL application from LCDP That the Clerk contact LCDP and request they provide a fresh application in line with the quotation setting out all aspects of the project. This application to include evidence of whether planning permission is required.	Updated application pending.	Completed	
2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to investigate options for applying charges to property in relation to significant CIL grants.	Contacted solicitors.		
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.	Add to CIL lists. - Added. Lisa to progres order.		LP
2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to make enquiries with RCTCBC planning, NRW and other agencies regarding the construction of the bridge.	Engaged RCTCBC rights of way and seeking an urgent meeting RE funding and timescales. Emailed JB 23.2.23. Options for funsding to be considered by Council in March23. This resolution has been superceded. These elements will be managed via a project manager as part of the tender.	Completed	
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/060 Method of public consultation The Clerk to proceed with the consultation to run for the month of March. The method of engagement to be as per the paper presented. CIL lists to be published prominently on website prior to engagement commencing. Cllr Evans to assist.		Completed	
2023/038	17.02.2023	Full Council	CIL	2023/040 Llanharan OAP association hall defibrillator RESOLVED To accept the proposal made in the paper presented to the meeting and to approve the spend of £640 from CIL funds.	Lisa to progress. LS to update CIL lists	Completed	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/007 Stone hamlet/ward gateways That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.	Hold until after CIL consultation. To be added to Sept 23 ORA agenda.		

2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/010 CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.	Cllr Feist has made initial contact. Awaiting details to be able to follow up. No contact from group. Application submitted by Cllr Feist. Trees delivered and distributed April 23	Completed	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/011 Improvements to a section of Danygraig Road Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.	Ref Cllr Turner and Donnan.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		
2023/042	17.02.2023	Full Council	Full Council	2023/042 Damaged bench at the bottom of Terry's Way RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.	Action and add to CIL lists. Completed, check CIL lists updated.		
2023/045	17.02.2023	Full Council	Full Council	2023/045 Further arrangements for Fireworks display in November 2023. RESOLVED For a working group to be formed comprising the following members: Cllrs David Evans, Neil Feist, Andrea James and Joanne Miller. The terms of reference to be to examine any extra arrangements or terms to be set regarding the holding of the event. To consider venues for the event. To make recommendations to Council on these matters	Proposals for contacting venues and original spec sent to members of working group. 22.2.23. awaiting responses from members. Working group proceeding and will present a paper in due course. Cllr Feist resigned from WG April 23. Report submitted to council May 23	Completed	
2023/047	17.02.2023	Full Council	Full Council	2023/047 Legal costs regarding Meadow Rise encroachments. RESOLVED For the Clerk to contact the insurers to enquire on their attitude regarding recovery of their costs.	council to be advised March 23	Completed	
2023/047	17.02.2023	Full Council	Full Council	2023/047 Legal costs regarding Meadow Rise encroachments. RESOLVED For more detail on this matter to be brought to a future meeting	Have contacted insurers. Investigate charges and do paper for FC March 23	Completed	
2023/052	22.02.2023	Full Council	Full Council	2023/052 Motion, That Llanharan Community Council deplores the Roads Review Panel Recommendation that "the Welsh Government should not provide further support to the A473 Llanharan bypass." RESOLVED For the Clerk to write to the leader of RCTCBC stating that Llanharan Community Council calls upon Rhondda Cynon Taf County Borough Council to give guarantees to the people of Llanharan and Brynna, notwithstanding the recommendation that the scheme will be delivered by the local authority with or without the support of Welsh Government in the manner and timescale long-promised to the residents. And to seek a guarantee from the leader of RCTCBC. The Clerk to also to write to Huw Irranca-Davies MS, Member of the Senedd for the Ogmore Constituency on behalf of the residents of this community to express the Council's anger and disappointment of this Recommendation.	Draft letters circulated for consideration. Letters sent. (& in email form).	Completed	
2023/060	17.3.2023	Full Council	CIL	CIL2023/007 Consideration of quotes for Llanharan OAP hall refurbishment. To engage 'The Parkinson Partnership' for an annual fee of £220 for sector specific VAT advice, to ascertain whether there are opportunities to be able to take measures to be able to reclaim VAT on the project.		Completed	

2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.	Added to lists		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.	Added to lists		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/011 CIL application from Dolau School. The matter to be deferred to a future meeting and the Clerk to contact the applicant to provide specific information on the 'Outlast School complete set with storage' which comprises a large chunk of the grant application. The Clerk to make enquiries with RCTCBC CIL department regarding the eligibility of the project for CIL funding.	RCTCBC contacted, no response. Fresh application from dlau to be submitted to Committee May 23. Part 1 rejected, Part 2 approved. School informed. Check if drawn down?		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/012 Timers to be fitted to RCT lampposts (for Christmas motifs). That the project to retrofit timers to lamp posts to allow the mounting of existing Christmas motifs be added to the CIL123 list and Active project lists and for the Clerk to obtain quotations and present to the CIL Committee at a future date.	Est £1000 for CIL list. Added to lists. Enquired with RCTCBC RE whether asset data exists. June 23		
2023/061	17.3.2023	Full Council	Full council	2023/061 Barclays banking mandate cancellation and raising of new mandate RESOLVED To cancel the current Banking mandate application and to start a new application to add the RFO (Lisa Phillips) only to the banking mandate.			
2023/061	17.3.2023	Full Council	Full council	RESOLVED Following the AGM in May 2023 for a subsequent banking mandate application to be processed to add members to the mandate if necessary.			
2023/062	17.3.2023	Full Council	Full council	2023/062 Progress of Trenos Crossing Working Group RESOLVED To set aside £275,000 of CIL funds to underwrite the construction of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project, with a view to negotiating alternative sources of funding from RCTCBC and others. The amount to be added to the CIL123 list and Active Project list.	Update CIL lists - Completed.	Completed	
2023/062	17.3.2023	Full Council	Full council	RESOLVED To organise external professional project management of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.			
2023/062	17.3.2023	Full Council	Full council	RESOLVED To obtain formal advice regarding the legality of the tendering process reference the Public Contracts Regulations 2015, and the requirement or otherwise to go through a formal tendering process. The outcome to be reported to a future meeting of Council.	Advice to be presented to Council	Completed	
2023/062	17.3.2023	Full Council	Full council	For the Clerk to attempt to identify potential further sources of funding for the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.	A grant application was submitted to GWR Community Fund for £75,000. Response pending.	Completed	

2023/062	17.3.2023	Full Council	Full council	RESOLVED The Clerk write to RCTCBC Cabinet member for 'Development and Prosperity', Councillor Mark Norris to request a meeting to discuss RCTCBC's commitment to part funding the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.	Cllr Norris responded to Cllr Turner and a Zoom meeting was held to address some of the issues.	Completed	
2023/063	17.3.2023	Full Council	Full council	RESOLVED To issue notice to Llanharan RFC that regretfully, given that the Council cannot lawfully receive reimbursement for services provided the Council will cease cutting the grass at the Dairy Field from the end of September 2023.		Completed	
2023/063	17.3.2023	Full Council	Full council	RESOLVED The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.			
2023/064	17.3.2023	Full Council	Full council	RESOLVED RE fitting of benches and foundations - To approach Vendor C and offer them the opportunity to obtain public liability insurance and to requote. If this is the case all vendors be invited to requote. If not then Vendor B be selected as the provider.	To be represented to Council	Completed	
2023/065	17.3.2023	Full Council	Full council	2023/065 Provision for donated trees from CGI Ltd RESOLVED To allow the Clerk to advertise the donated trees to community groups and individuals in the community.		completed	
2023/065	17.3.2023	Full Council	Full council	For decisions regarding the planting of any remaining trees on Community Council land to be delegated to the ORA Committee.		Completed	
2023/066	17.3.2023	Full Council	Full council	2023/066 Competition in local schools to design the Community Council Van livery. RESOLVED For a competition to be organised to design the livery of the Community Council Van.	Details required from the Chair		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/017 ORA Action plan. The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots. That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters	Put notice on gates		
2023/080	21.4.2023	Full Council	ORA	RESOLVED That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots. That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.	Research. Contact details provided by Cllr Steer. Superseded, first the Clerk to survey current plotholders.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/021 Quotations for noticeboards for Llanharry road and Ynysmaerdy. That the Clerk be authorised to place an order for 2 noticeboards for Llanharry Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.	To be presented to Extra meeting, quotation is £2782	Completed	

2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land. For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.	Emailed Devonalds Talbot Green 3.5.23 Spoke to Howells, Cardiff 12.6.23. awaiting responses. Verbally told unless evidence of occupation no claim can be made. Report to ORA. Feedback from solicitors that the land cannot be registered due to the lack of evidence of occupation or maintenance.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/023 Tree survey carried out in February 2023. The Officers authorised to make payment of £720 for the tree survey.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED For the Clerk to obtain quotations for the carrying out of the work recommended in the surveys.	Arrange. Awaiting quotes.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership. That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2. The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods	Letter written. Superseded	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/027 Cut and collect mowing. The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.	Clr Steer to provide contact details and examine draft.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/029 Allotment eviction notice. To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting	Inform tenant. Letter sent. Plot to be vacated 21st May 2023.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds. To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period. A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.	Inform tenant	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda. To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5	Completed. Added to Agenda for June 2013	Completed	
2023/081	21.4.2023	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips as a signatory of the PSDF, removing the former RFO Tracy Rees.	Superseded	Completed	LP
2023/083	21.4.2023	Full Council	Full Council	RESOLVED To accept the quotation of CE Carpentry & Developments (Vendor C in the accompanying paper) to fit all Council benches as per the specification provided and for the price of £385 per bench, regardless of type.	Inform the contractors.	Completed	
2023/084	21.4.2023	Full Council	Full Council	2023/084 Extent and limits of cover of the Council's insurance policy RESOLVED To defer this item until May's meeting of Council to allow Councillors extra time to consider the papers.	Add to draft agenda	Completed	
2023/084	21.4.2023	Full Council	Full Council	RESOLVED - Insurance For the Clerk to enquire what cover is required and offered for the Council's allotment sites.	Advice obtained. To be fed back to Council in May 23	Completed	

2023/85	21.4.2023	Full Council	Full Council	2023/085 Progress of Trenos Crossing Working Group and Bridge over River Ewenny. RESOLVED For the Clerk to write to the appropriate person within RCTCBC to enquire what support RCTCBC would be willing to provide with the Ewenny River crossing project. From support with designing the specification and assisting in submitting a planning application through to full project management including specification, consultation, planning and delivery of the bridge and its associated civil works. The Clerk to make it clear that the Community Council has CIL funds and would welcome a negotiation on the matter should RCTCBC be minded to assist.	Email sent 3.5.23 Hard copie also sent.	Completed	
2023/85	21.4.2023	Full Council	Full Council	RESOLVED - River Ewenny Bridge project. For the Clerk to investigate the GWR customer and Community Improvement Fund for 2023/24.	Application submitted	Completed	
2023/086	21.4.2023	Full Council	Full Council	2023/086 Motion for the Community Council to write to RCT to request 'a congestion charge be introduced for heavy goods vehicles entering the village RESOLVED For the Clerk to write to the relevant person in RCTCBC to request a congestion charge for HGV's entering the village be introduced.	Clerk wrote to Cllr Andrew Morgan 3.5.23	Completed	
2023/87	21.4.2023	Full Council	Full Council	2023/087 Planning RESOLVED For the Clerk to invite AF Blakemore & Sons or their agents to invite them to make a presentation to the Council regarding its proposed planning application.	The clerk emailed the appropriate persons 27.4.23 and requested a response within 7 days. No response received.	Completed	
2023/87	21.4.2023	Full Council	Full Council	RESOLVED For the Clerk to formally respond to RCTCBC planning department regarding to planning application 22/0725/01. To request that a condition be made that the illuminated signage only be illuminated during the hours that the shop is open.		Completed	
2023/89	21.4.2023	Full Council	Full Council	2023/089 Meadow Rise encroachments, status of matters following the passing of the deadline for action on 31st March 2023 RESOLVED For the Clerk to obtain an estimated completion date from the contractor engaged to carry out the work at 6 Hillcrest and to inform the Council's solicitor of a new deadline which will be 2 weeks following that date.	Contractor has given a completion date of no later than the end of May 2023. Therefore the Clerk has written to the solicitor to issue a new deadline of 18th June 2023.	Completed	
2023/90	21.4.2023	Full Council	Full Council	RESOLVED To add to the next agenda, to consider carrying out a temporary clean-up of the memorial garden worksite at Grove Terrace and for the Clerk to present a status update.		Completed	
AM2023/001	19.5.2023	Full Council	AGM	Cllr Evans to sign declaration of office for Chair.		Completed	
AM2023/002	19.5.2023	Full Council	AGM	Cllr Donnan to sign declaration of office for Deputy Chair		Completed	
AM2023/004	19.5.2023	Full Council	AGM	AM2023/004 Committees RESOLVED That the number of Council members of each Committee be capped to an appropriate number, and in any case no Committee to exceed 8 Council members (or some other number deemed to be appropriate by Council). For this provision to be added to the standing orders of the Council.	Add to draft Standing orders	Completed	

AM2023/004	19.5.2023	Full Council	AGM	AM2023/004 RESOLVED That the past attendance of Council members to committees be taken into account when selecting members for any committee and that should an incumbent member of any committee have failed to attend a minimum of 50% of meetings in the previous 12 months then they be barred from serving on that committee for the following year unless in the opinion of the Council there have been special personal circumstances which have reasonably prevented them from doing so. The decision to grant dispensation in this regard to be minuted along with the reasons for granting that dispensation. This provision to be applied for those committees where there have been more than 4 meetings in the preceding year. For this provision to be added to the standing orders of the Council .	Add to draft Standing orders	Completed	
AM2023/004	19.5.2023	Full Council	AGM	Meeting dates for all committees to be determined and proposed to full Council.		Completed	
AM2023/004	19.5.2023	Full Council	AGM	Membership of Community engagement Committee to be determined at a future meeting of Council	Resolved June 1st 2023	Completed	
AM2023/004	19.5.2023	Full Council	AGM	Terms of reference of Community Engagement Committee to be determined at a future meeting of the Council		Completed	
AM2023/005	19.5.2023	Full Council	AGM	That the number of Council members of each working group be capped to an appropriate number, and in any case no working group to exceed 5 Council members. For this provision to be added to the standing orders of the Council.	Add to draft Standing orders	Completed	
AM2023/005	19.5.2023	Full Council	AGM	For the underpinning terms of reference for working groups to include the following: <div> <div> For working groups to be empowered to carry out fact-finding investigations, carry out informal negotiations (without assuming any authority of the Council as a corporate body) and to do other work in order to be able to present recommendations or reports to Council for resolution. </div> <ul style="list-style-type: none"> If members of a working group cannot come to a settled agreed recommendation or report for Council then any recommendations or report should be qualified accordingly. <div> Working groups should liaise with the Clerk where appropriate and any recommendations should be checked for lawfulness with the Clerk before presentation to Council. The Clerk would ordinarily only attend working group meetings when requested in order to offer advice. </div> <div> Working group meetings are arranged informally by its members, led by the chair. </div> It is proposed that these measures to be added to the standing orders of the Council . </div>	Add to Standing orders	Completed	
AM	19.5.2023	Full Council	AGM	Do TOR for all committees and working groups	Do and present to Council for resolution.	Completed	
AM	19.5.2023	Full Council	AGM	Add Brynna woods artwork working group to agenda (propoeed membership and TOR)	Do and present to Council for resolution.	Completed	

AM	19.5.2023	Full Council	AGM	<p>f) Annual Community Ceremony Working Group Resolved in 2023 with membership, terms of reference and Chair to be decided at a future meeting of the Council. Considerations for resolution:</p> <ul style="list-style-type: none"> • Whether to continue the working group. • To consider the terms of reference of the Annual Community Ceremony Working Group. • Number of members of the Annual Community Ceremony Working Group. • Membership of the Annual Community Ceremony Working Group. • Chair of the Annual Community Ceremony Working Group. <p>g) Summer Planter Working Group Resolved in 2022 to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023. Membership to be resolved. Considerations for resolution:</p> <ul style="list-style-type: none"> • Whether to continue the working group. • Number of members of the Summer Planter Working Group. • Membership of the Summer Planter Working Group. • Chair of the Summer Planter Working Group. 	Include these - Continuing? Membership? TOR?	Completed	
AM2023/006	19.5.2023	Full Council	AGM	<p>RCT/Town and Community Liaison Committee: The chair and Deputy Chair of the Council, currently Cllrs David Evans and Helen Donnan respectively.</p> <p>Llanharan Community Development Project: Cllr Rhys Jenkins.</p> <p>One Voice Wales RCT/Merthyr/Caerphilly/Area Committee: Cllr Rhys Jenkins.</p> <p>School Governing Bodies: Dolau Primary School – Cllr Janine Turner. Llanharan Primary School – Cllr Geraint Hopkins. Brynnau Primary School – Cllr Helen Donnan.</p> <p>Wildlife Trust Liaison Cllr Mark Steer</p>	the Clerk to inform all bodies of the representatives where there is a change.	Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>AM2023/007 Civic Allowances</p> <p>RESOLVED To pay the members allowance of £156 a year to all members with immediate effect, except to those who formally write to the Clerk indicating that they do not wish to receive the allowance</p>	Some Councillors still to provide bank details or decline.		
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED To pay members £52 a year for the cost of office consumables required to carry out their role, payments to be made with immediate effect.</p>	Some Councillors still to provide bank details or decline.		
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED For those Councillors who wish to make a claim for a mandatory contribution towards costs of care and personal assistance to contact the Clerk for further details.</p>	Noted	Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED To pay a Chair's allowance of £1500 to the Chair of the Council</p>		Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED To pay a Deputy Chair's allowance of £500 to the Deputy Chair of the Council</p>		Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED For those Councillors who wish to make a claim for the optional Financial Loss Allowance to contact the Clerk for further details so that a claim can be made.</p>	Noted	Completed	

	19.5.2023	Full Council	AGM	CP to add LP (RFO) to banking mandate and online signatories - and only then change designated person. Additional changes to then follow.	LS to email CP. - emailed 22.5.23		
2023/098	19.5.2023	Full Council	Full Council	2023/098 Extent and limits of cover of the Council's insurance policy RESOLVED To approve the details of cover and to continue into year 2 of a 3 year agreement on the terms presented and to approve payment of the premium up to a value of £4,800	for the Clerk to renew the policy as described. Cost £4648.53	Completed	
2023/099	19.5.2023	Full Council	Full Council	2023/099 Quotations for the fitting and subsequent removal of summer planters to be fitted to lamp-posts in the community. RESOLVED To award the work to Vendor A, d3signs and to approve payment of up to £1,500 for the work.	Inform and engage contractor	Completed	
2023/103	19.5.2023	Full Council	Full Council	2023/103 Purchase and fit a wheelchair-friendly picnic bench at Oakbrook park. To supersede resolution 2022/040 RESOLVED To approve a spend of up to £1,000 to provide and fit picnic bench and base at Oakbrook park.	Order bench and engage contractor to fit - Edit. Bench Ordered. Bench arrived, PB to assemble bench.		
2023/107	19.5.2023	Full Council	Full Council	RESOLVED For the Clerk to respond to Llanmoor homes to thank it for the opportunity to engage early and to express its opinion that should the plot be used for housing then the Community Council is keen to see more affordable housing or social housing and ideally would hope to see this plot used for that purpose.		Completed	
2023/117	1.6.377	Full council	Full Council	2023/117 Dates of Committee meetings. RESOLVED Subject to the discretion of the Committee chair, the following dates shall apply: HR Committee (Chair Cllr Rhys Jenkins) 2023: 13th June, 12th December. ORA Committee (Chair Cllr Mark Steer) 2023: 14th June, 25th July, 3rd October, 5th December 2024: 6th February, 2nd April. Audit Committee (Chair Cllr David Evans) 2023: 18th July (Grants considered), 17th October. 2024: 16th January (Grants considered, following financial year budget proposal considered), 16th April, 13th June (completed Internal audit and AGAR considered). CIL Committee (Chair Cllr Janine Turner) 2023: 6th June 2023, 4th July, 5th September, 14th November. 2024: 9th January, 5th March, 7th May. Community Engagement Committee (Chair David Evans) 2023: 27th June, 26th September, 19th December. 2024: 26th March.	Add to website Committee pages.	Completed	
2023/119	1.6.2223	Full council	CIL	RECOMMENDED To remove the following projects from the CIL123 and if relevant also from the Active Project list and return them to the Potential Project list. LCC21/13 Bike racks at Train Station. LCC21/10 Community Orchard/Wildlife areas. LCC21/11 Bike/Scooter rack/storage area for Dolau pupils. LCC22/BCFC1 Signage for Bryncae FC		Completed	

2023/119	1.6.2023	Full council	CIL	CIL2023/027 CIL application from Dolau Primary School RECOMMENDED To reject part 1 of the application. To grant part 2 of the application to the value of £3934.96	School informed. 5.6.23.	Completed	
2023/119	1.6.1823	Full council	CIL	CIL2023/028 CIL application from LCDP RECOMMENDED To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.	LCDP informed 5.6.23 Clerk to arrange charge. Emailed Devonlads Talbot Green 13.7.23		
2023/119	1.6.1623	Full council	CIL	CIL2023/029 Removal of potential projects from the potential projects list RECOMMENDED To remove the following projects from the Potential Project list. 11/20/27 Road widening on Grove Terrace (linked with memorial garden/garage) 11/20/04 Outdoor exercise equipment. 11/20/12 A recycling area in the community. 11/20/13 Provision of a Saturday market. 11/20/17 Path from the Station to Bryncae. 11/20/20 Traffic restrictions along Bridgend road 11/20/21 Make speed limit near Dolau school 20mph. 11/20/29 Add access steps up the grass bank to access the footpath that runs at the rear of the houses at Heritage way to the Bryncae arms 11/20/39 Infill of flooded footpath road up near Mynydd Coedbychan (farm). Past Gellifedi road. 11/20/40 Investigate land behind Haran roofing - other land purchase opportunities 11/20/45 Swimming pool / Gym 12/20/01 Welfare ground - Changing room refurb 12/20/07 Welfare ground - Repair of condemned floodlights on rugby pitch. Limited scheme (Half pitch) 12/20/08 Welfare ground - Repair of condemned floodlights on rugby pitch. - Full pitch 12/20/11 Mains water supply to Brynna allotments. 6/12/006 Repair of cracked and dangerous paving on pavement outside LCDP centre. 7/21/001 Defibs at Bryncae Community Centre, Brynna Community Centre, Llanharan Drop in Centre, Llanharan Rugby Club, OAP Hall Llanharan, OAP Hall Brynna. 3/22/005 Youth shelters at appropriate points around the community. 4/23/001 Statue of Michael Jackson on the square. 1/21/001 Tarmac a path		Completed	
2023/119	1.6.1423	Full council	CIL	CIL2023/030 Adding project 'Outdoor exercise equipment' to the CIL 123 list RECOMMENDED To defer this item to be considered at the next meeting of the CIL Committee to allow further work to be carried out.		Completed	
2023/119	1.6.1223	Full council	CIL	CIL2023/031 Adding project 'providing a mains water supply to Brynna allotments' to the CIL 123 list RECOMMENDED To amend the scope of this project to 'Rain capture and Irrigation system for Brynna allotments' and to add to the CIL123 list with a budget figure of £10,000		Completed	
2023/119	1.6.1023	Full council	CIL	CIL2023/032 Adding project 'Purchase of the Harold Street open space land' to the CIL 123 list RECOMMENDED To add the project .Purchase of the Harold Street open space land' to the CIL123 list with a budget figure of £40,000		Completed	
2023/120	1.6.623	Full council	CIL	2023/120 CIL application from Llanharan Primary School. (Item added with the consent of the Chair of the CIL Committee) RESOLVED To grant £78,031.98 from CIL funds for the project.	School informed 5.6.23 Money paid.	Completed	
2023/122	1.6.423	Full council	Full Council	2023/122 Renewal of doors on the Council's shower block located on the Welfare Ground. RESOLVED To authorise the Officers of the Council to spend up to a value of £3000 to replace the front and rear doors of the Welfare Shower block. Comprising £2936.35 (net) as per the quotations provided and a small contingency.	Complete August 23	Completed	

2023/123	1.6.223	Full council	Full Council	2023/123 Revised costs for noticeboards for Llanharry Road and Ynysmaerdy RESOLVED To authorise the Officers of the Council to spend up to £3000 for replacement noticeboards for Llanharry Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a contingency.	Order placed 6.6.23. Fitted August 23	completed	
2023/124	1.6.23	Full council	Full Council	2023/124 Fireworks 2023 venue RESOLVED To select the Welfare Ground (LRGT) as the venue for the 2023 Fireworks event.	Informed all parties. 6.6.23. Have requested of working group chair that some aspects of the offer need addressing with the fireworks provider and others.	Completed	
	1.6.23	Full council	Full Council	Terms of reference to be resolved for the Community Engagement Committee	Add to a future agenda	Completed	
2023/125	1.6.23	Full council	Full Council	2023/125 Progress on commissioning and construction of a bridge over the river Ewenny at Brynna Woods and associated matters RESOLVED For the Clerk to obtain quotations from an appropriate company to produce a scoping design for the bridge, the approaches and associated works. Quotations to be presented to a future meeting of the Council. This scoping design to be used as part of a subsequent public consultation and for tendering. The Trenos Crossing Working group and others to have input into the specification.	Draft scoping quotation sent to working group members for comment.	Completed	
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Trenos Crossing Working Group to meet with key stakeholders as soon as possible and to seek to obtain formal written permissions as required. In particular the Wildlife Trust. NRW and any other relevant bodies.	Cllr Donnan to arrange.		
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Clerk to obtain a Legal Development Certificate with regards to planning permission for the Bridge and its approaches and to confirm permissive development rights and their scope.	Emailed Jim Bailey 6.6.23 again, and planning services 13.7.23		
2023/125	1.6.23	Full council	Full Council	RESOLVED Once a scoping design is in place and all parties have given formal consent, a public consultation to be carried out on the use of CIL funds to construct the bridge.	Vale presenting a quotation ready for meeting July 20th 2023.		
2023/126	1.6.23	Full council	Full Council	2023/126 Memorial garden status update and temporary cleanup RESOLVED To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract	Contractor engaged. 2.6.23 for a price of £500. In progress	Completed	
2023/136	16.6.23	Full council	Full Council	2023/136 RESOLVED For a comprehensive report on the operation and financing of the Pantry to be presented to a future meeting of the Council	Presented July 20th 2023	Completed	
2023/139	16.6.23	Full Council	CIL	CIL2023/043 Consideration of CIL Applications RECOMMENDED To place the project 'LRGT Football pitch floodlights' onto the CIL123 list with a cost of £40,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application plus receipt of 2 further quotations or a narrative as to why only 1 quote has been obtained.	Added to CIL 123 list. Awaiting docs. Resolved	Completed	
2023/139	16.6.23	Full Council	CIL	RECOMMENDED To place the project 'MUGA on LRGT land adjacent to Bryncae Community Centre' onto the CIL123 list with a budget cost of £60,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application. Furthermore the Clerk to contact LRGT to ascertain on what basis they wish to proceed with the application and construction of the facility	Added to CIL123 list. LRGT have indicated they would prefer "Reference the MUGA, in an ideal world partnership as Martin and I are struggling for time at the moment and the Community are continually asking for it" Help with contractors accessing the space and quoting would be gratefully received". Awaiting docs.	Completed	

2023/139	16.6.23	Full Council	ORA	<p>CIL2023/044 Adding 'Improvements to the access lane leading to the meadow rise open space' to the CIL 123 list.</p> <p>RECOMMENDED</p> <p>For the Clerk to write to Llanmoor Homes, the Landowner to enquire whether they would consider carrying out maintenance to the pathway and replacing the kissing gate to make more accessible to pushchairs and wheelchair users. For the response to be reported to the ORA Committee to take up this matter.</p>	Emailed 28.6.23. Awaiting response. Response received.		
2023/139	16.6.23	Full Council	CIL	<p>CIL2023/046 CIL project delivery plan</p> <p>RECOMMENDED</p> <p>To Amend the Active Project List (Those projects being actively progressed) to include only those projects shown in amber on the accompanying paper</p>	Other rows hidden but not deleted	Completed	
2023/139	16.6.23	Full Council	CIL	<p>RECOMMENDED</p> <p>For the Clerk to add a column to the Active Project List to indicate which of the projects require council resource in terms of project management and which are simply grants</p>		Completed	
2023/139	16.6.23	Full Council	CIL	<p>RECOMMENDED</p> <p>For the RFO to draw up a cashflow plan for presentation to the Committee, showing current and forecast cashflows and balances.</p>	clerk presented a snapshot in Junes CIL meeting. However a spreadsheet rolling format is required to capture live cashflow.		
2023/140	16.6.23	Full Council	Full Council	<p>2023/140 CIL Grant of £60,000 to refurbish the Llanharan OAP hall.</p> <p>RESOLVED</p> <p>Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £64,800 to Llanharan OAP association from CIL funds comprising the quoted cost of the works plus a contingency.</p> <p>The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.</p>	Clerks note: The figure quoted is incorrect, The figure of £71358 plus congingency of 5% to be resubmitted for resolution.	Completed	
2023/141	16.6.23	Full Council	HR	<p>2023/141 Recommendations of HR Committee, Tuesday 13th June 2023</p> <p>RESOLVED</p> <p>That the Senior Grounds-person rate be set to SPC8 on the NJC pay-scale.</p>	Clerk to proceed with recruitment. Interviews scheduled for July 6th 2023. appointment made. Clerk to draw up and issue a contract.		
2023/142	16.6.23	Full Council	ORA	<p>RESOLVED</p> <p>Cllr Steer asked that the actions with regard to minute reference ORA2023/025 (and Full council reference 2023/080) be prioritised by the Clerk given the ongoing issues still being experienced.</p> <p>Specifically:ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2</p> <p>The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address</p>	The developer has agreed to a meeting. Cllr Steer to check whether the issues still exist and if a meeting is still worthwhile. Deemed worthwhile meeting to be arranged.	Completed	
2023/142	16.6.23	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/038 Placement of additional benches from Bryncae to 'The Square'.</p> <p>That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout , 3) At the junction with Llanharan Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to enquire with RCT highways on the specifics of each location and to obtain permission to site benches and present findings and costs to the ORA Committee.</p>	Wrote to Terry Evans 13.7.23 acknowledgement received, awaiting response. Chased Sept 23.		
2023/142	16.6.23	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/039 Signage for allotment site gates</p> <p>That the officers be authorised to spend up to £400 for signage for the allotment gates and sites.</p>			

2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2 For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.			
2023/142	16.6.23	Full Council	ORA	For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.			
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/042 Cut and collect techniques The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land	Awaiting information on the potential for a grant to purchase equipment from Rachel Carter.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/043 Felling a tree on Bridgend Road allotments That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property	Awaiting quotation. Quotation to be presented to Oct 23 ORA Committee.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/047 To consider issuing an eviction notice on Bridgend Road allotments That the tenant be allowed to voluntarily surrender one of the plots and that they be given the opportunity to improve the condition of the remaining plot. However, that formal notice of eviction be given on that remaining plot to be enforced if the condition of the plot has not improved during the 1 month notice period and sustained over a 3 month period at the discretion of the Clerk. The notice of eviction be issued under the appropriate terms of the tenancy agreement as set out.	The Clerk wrote to plot holder 4th July 2023. Via Royal mail. Potential eviction date 4th August 2023. The tenant has been evicted. Plot to be cleared and reallocated.	Completed	
2023/143	16.6.23	Full Council	Full Council	RESOLVED When the changing of the 'Primary contact' on the Barclays accounts is resolved, the RFO, Lisa Phillips will initially be added to all mandates and permissions initially. (Officers to have raising but not approval access to accounts). Only then will the process of altering the other named persons begin. This matter to be kept on the agenda until resolved			LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED The following people will subsequently be added to the Barclays accounts mandates and permissions and all other Councillors names removed: David Evans, Chris Parker, Robert Lewis-Watkin (The Officers of the Council to remain as raisers, but not approvers). This matter to be kept on the agenda until resolved.			LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips to the Barclaycard account as the Authorised Officer. This matter to be kept on the agenda until resolved.			LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED For the following people to be named as directors of the PSDF accounts, all other names to be removed Councillor David Evans, Councillor Helen Donnan. Lisa Phillips to be named as a director provided her access can be limited to raising transactions only. Should this not be possible then further directors will need to be considered.			LP
2023/144	16.6.23	Full Council	Full Council	2023/144 Increasing a Credit card limit RESOLVED To raise the monthly credit card limit for Paul Beach from £750 a month to £1500 a month. The transaction limit to remain at £500			LP

2023/145	16.6.23	Full Council	Full Council	<p>2023/145 Purchases to be made from CIL funds</p> <p>RESOLVED The following, previously resolved spends to be paid using CIL funds.(Pending approval from RCTCBC).</p> <p>Minute ref 2023/103 Purchase and fit a wheelchair-friendly picnic bench at Oakbrook park. To supersede resolution 2022/040 To approve a spend of up to £1,000 to provide and fit picnic bench and base at Oakbrook park.</p> <p>Minute ref 2023/126 Memorial garden status update and temporary cleanup To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract.</p> <p>Minute ref 2023/123 Revised costs for noticeboards for Llanharry Road and Ynysmaerdy. To authorise the Officers of the Council to spend up to £3000 for replacement noticeboards for Llanharry Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a contingency.</p>	Check all taken from CIL and CIL lists and PSDF altered accordingly.	Completed	
2023/146	16.6.23	Full Council	Full Council	<p>2023/146 Terms of reference for the Community Engagement Committee</p> <p>RESOLVED That the terms of reference for the Community Engagement Committee be as per the paper presented (Appendix 14) but with clause 4 removed and the document re- numbered accordingly.</p>	Clerk to alter document and file (also add to summary)	Completed	
2023/147	16.6.23	Full Council	Full Council	<p>2023/147 Motion to write to RCTCBC regarding the impact on the community from delayed public works</p> <p>RESOLVED For the Clerk to write to RCTCBC with the following:</p> <p>"Any further RCTCBC projects in the LCC area must be appraised for the impact on residents if delayed. RCTCBC should not only consider the effect on residents for the duration of the works, but also the additional implications of going beyond the projected delivery date. Any financial penalties included within contracts (if implemented) should be paid to LCC to compensate for the inconvenience to residents and local businesses."</p>	Email and letter sent 19th Sept 23	Completed	
2023/148	16.6.23	Full Council	Full Council	<p>2023/148 Royal British Legion, Llanharan Branch, for volunteer members of the Community Council to participate in the annual Remembrance Sunday event at the War Memorial.</p> <p>RESOLVED For the Clerk to communicate to the Royal British Legion that the Community Council will provide a volunteer to carry the standard, and to announce the names of those laying wreaths at the Remembrance Sunday event at the War Memorial in Brynna. For the RBL to inform us if they are required by the date of the October Council meeting at which point the Council with provide the names.</p>	In October check with HF, then arrange drawing of names from a hat (During meeting??). On agenda for Sept 23 meeting.	Completed	
2023/153	16.6.23	Full Council	Full Council	<p>2023/153 Meadow Rise Encroachment update</p> <p>RESOLVED Subject to the material being cleared from the site and the small piece of fence being removed as shown in the report presented to Council, the matter to be considered closed.</p>	Check then write to solicitor.	Completed	

2023/154	16.6.23	Full Council	Full Council	<p>2023/154 Fireworks event contractual matters</p> <p>RESOLVED</p> <p>The Fireworks working group to be tasked with meeting all parties to negotiate the matters raised and any other matters regarding the event and for the working group to report back to the Community Engagement Working Group in due course on progress.</p>	Clerk to add to agenda of Community Engagement Working Group	Completed	
2023/163	30.6.23	Full Council	Full Council	<p>2023/163 Annual internal audit and Annual return of accounts for financial year 2022/23</p> <p>RESOLVED</p> <p>To note the internal audit and to approve the Annual return of accounts for the financial year 2022/23</p>	Submit AGAR	Completed	LP
2023/164	30.6.23	Full Council	Full Council	<p>2023/164 To supersede resolution 2023/140 and to consider the grant amount for the Llanharan OAP hall refurbishment.</p> <p>RESOLVED</p> <p>Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £74,925 to Llanharan OAP association from CIL funds comprising the quoted £71,357 cost of the works plus a 5% contingency. The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.</p>	<p>Clerk met with JM of Llan OAP and explained provision for LDC and process. Awaiting LDC document. LDC received, project underway and funds being accessed.</p> <p>Clerk to investigate placing a charge.</p>		
2023/165	30.6.23	Full Council	Full Council	<p>2023/165 Quotations received for the sewer diversion for the memorial garden</p> <p>RESOLVED</p> <p>To proceed to a full tender process for the Sewer diversion for the memorial garden. For in principle the Council to commit £30,000 of CIL funds for the Sewer diversion aspect of the project and for the active project list and CIL123 list to be updated accordingly.</p>	Draw up tender spec and add to Sell2 wales etc..... As per financial regs. Tender posted, closing date 14th august 2023. Tender awarded.	Completed	
2023/166	30.6.23	Full Council	Full Council	<p>2023/166 Quotation to provide playground inspections for the Oakbrook skatepark and Mountain Hare play area</p> <p>RESOLVED</p> <p>To approve a contract for the statutory playground inspections of Mountain Hare and Oakbrook Park fixed at £75 per site, per annum for 3 years.</p>	Pay for 2023 inspection.	Completed	
2023/167	30.6.23	Full Council	Full Council	<p>2023/167 Quotation for repairs to the 'Clock on the Smithy' and payment for the annual inspections.</p> <p>RESOLVED</p> <p>To approve the Clerk spending up to £900 on repairs and refitting to the 'Clock on the Smithy' and to approve payment of £440 for the annual inspection visits to both community clocks</p>	Provisionally booked for August 12th 2023. completed	Completed	
2023/172	21.7.23	Full Council	Full Council	<p>2023/172 Minutes of ordinary meeting 15th June 2023</p> <p>RESOLVED</p> <p>To approve the draft minutes of the Ordinary meeting of Council held on 15th June 2023 as a true and accurate record with the exception of the following text contained under minute reference 2023/142:</p> <p>RESOLVED</p> <p>ORA2023/043 Felling a tree on Bridgend Road allotments</p> <p>That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property.</p> <p>The Clerk to check the recording of the meeting to check the accuracy of this minute with regards to the question of whether consent was sought from the adjacent property or they were to be informed.</p>	Check and sort. Note: Issue resolved. Reword draft minutes accordingly and present to next meeting.		

2023/174	21.7.23	Full Council	Full Council	2023/174 Minutes of extraordinary meeting 29th June 2023 RESOLVED To approve the draft minutes of the Ordinary meeting of Council held on 29th June 2023 as a true and accurate record subject to the correction of a typing error to show that the meeting was held on 29th June 2023 and not 1st June 2023.	Amend online version and version in files.	Completed	
2023/178	21.7.23	Full Council	Full Council	2023/178 Correspondence RESOLVED To create a working group to be known as 'The Jubilee Marsh Multi-user Route Working Group'.	Membership, Chair and TOR to be decided. To be added to future agenda. Added to agenda of Sept meeting.		
2023/185	21.7.23	Full Council	CEG	RESOLVED To defer consideration of the following item to a future meeting of Council. CEC2023/004 Terms of Reference To amend the Terms of Reference for the CEC Committee by adding the following text: To allow members of the public to participate in a half-hour engagement session where they will have the opportunity at the beginning of each meeting to discuss their ideas or to discuss issues that fall within the powers or duties of the Community Council noting that any opinions expressed are the opinions of individuals and not the opinion of the Council as a corporate body	for alternative wording to be presented to a future meeting of full council. Draft completed (CP) and on agenda of Sept 23 meeting.		
2023/185	21.7.23	Full Council	CEG	RESOLVED CEC2023/007 Fireworks display 2023. For the Clerk to write to all parties to confirm that the Council understands that all critical issues are now resolved for the event. The Clerk to advise LCDP of the following: To consider approaching Haran Roofing to ask them to leave their gates unlocked during the event as an extra escape route. This to be left to LCDP to consider in line with their event risk assessment. To consider best practice of removing all of the fence gates eliminating a hazard. The hinge lugs would need to be covered up either boxing or padded foam. This to be left to LCDP to consider in line with their event risk assessment. It is understood that both parties have agreed that LRGT will carry out the bucket collection with all funds being retained by them and that they provide the appropriate licences to LCDP as event organisers. That videos and photographs of the site be taken prior to the event as a record so that any damage reported afterwards can be qualified. That LRGT will allow the DJ to use the mains power at the premises. That LCDP consider bringing in an extra 4 porta-loo's to provide extra toilet facilities to avoid lengthy ques. Floodlights will be erected prior to the event and they can be used. They are controlled via an app. LRGT may provide food and drinks in the main hall, to be decided. LRGT recommend an alternative fairground company should the original company no longer be available and will pass details to LCDP.	Text sent to working group to check. Awaiting instructions	Completed	
2023/185	21.7.23	Full Council	CEG	RESOLVED For the Community Council to pay for the hall to be cleaned the Monday following the (fireworks) event (Officer's note: Est cost £45 based on 3 hours).	2023/185		
2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre. That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.	Cllr Evans holding informal negotiations.		

2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/065 CIL application from Brynna Community Centre for a replacement boiler and associated works To grant £6,720 of CIL funds for the project 'Brynna Community Centre replacement boiler' to be paid on receipt of appropriate invoices and for the project to be added to the CIL123 list and Active Project list.	Paid. To be added to CIL lists	Completed	
2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/066 Consolidated CIL application from LRGT to supersede previous applications for floodlights on the rugby fields and football fields and to request further funding. £26,343.57 having already been paid by the Council towards the project, to grant a further £77,091.87 of CIL funds for the consolidated project, to be paid pending the receipt of suitable invoices. Giving a total overall grant of £103,435.44 For the CIL123 lists and Active project lists to be amended to reflect the new arrangement.	To be added to CIL lists (CIL list updated)	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To grant the Llanharan Horticultural Society £750 and allow the use of the Council's van and staff to help transport items for the event as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To grant Ynysmaerdy Community Centre £640 as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To grant the 1st Llanharan Rainbow Guides £450 as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	To grant Llanharan RFC mini section £1821.92 as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To accept the recommendations of the Clerk (Summarised below) with the following amendments: R13 deferred to a future meeting of the audit Committee to allow further investigation R9 for the Clerk and Chair of the audit committee to be satisfied with the detail of financial information received from LCDP and The Wildlife trust prior to the matter being added to the Council agenda and for the information provided to specify exactly what the granted funds were spent on in the previous year and what they will be spent on in the upcoming year. R10 The Clerk to communicate with Councillors that should they wish to NOT participate in any vote they must state this clearly during the meeting and request that this fact be minuted.	R13 - Obtain further advice R9 - LCDP and Wildlife trust informed and provided with forms - Completed. R10 -Email sent 1.8.23 Completed.		
2023/189	21.7.23	Full Council	Full Council	2023/189 Quotation for remedial works identified in the legionella risk assessment for the welfare field shower block RESOLVED To authorise the Clerk to spend up to £528 plus vat based on the quotation provided from Morgan Environmental Ltd for remedial works identified in the Legionella risk assessment for the Welfare ground shower block. The Clerk having sought further quotations and the work being considered urgent.	Arrange work. Accepted quote 1.8.23 awaiting date for work to be completed. Work completed.	completed	
2023/190	21.7.23	Full Council	Full Council	2023/190 Quotations for remedial works identified in the fire risk assessment for the welfare field shower block RESOLVED To authorise the Clerk to spend up to £1000 based on a subsequent quotation provided for remedial works identified in the fire risk assessment for the Welfare ground shower block. The Clerk having sought further quotations and the work being considered urgent.	Clerk awaiting quote. Work completed.	Completed	
2023/191	21.7.23	Full Council	Full Council	2023/191 Quotations for the Ewenny Bridge, 'Scoping design'. RESOLVED To authorise the Clerk, in consultation with the Chair of the Council and the Chair of the Trenos Crossing working Group to spend up to £4000 of CIL funds based on a subsequent quotation provided by Vale Consultancy to provide a scoping design for the Ewenny Bridge and associated works.	Clerk awaiting quote. Quote received, just over £4000 threshold so returning to Council. Council resolved to approve quotation. RESOLVED, work awarded.	Completed	

2023/193	21.7.23	Full Council	Full Council	<p>2023/193 Delegation to the Clerk authority to award the contract for the Sewer diversion on the memorial garden at Grove Terrace</p> <p>RESOLVED</p> <p>To delegate to the Clerk, in consultation with the Chair of the Council, authority to award the contract for the Sewer diversion on the memorial garden at Grove Terrace to the lowest priced tender should they feel it appropriate. This authority to be limited to the lowest priced tender only and where that tender is not matched by another. Otherwise the matter to be considered by Council.</p>	<p>Awaiting close of tender 14th August. Note: amended process to be followed. (See App 18 presented to FC 20th July 2023) Tenders considered Tender awarded. Awaiting formal permission from RCTCBC for Sewer diversio to take place as part of S187 submission.</p>	Completed	
2023/194	21.7.23	Full Council	Full Council	<p>2023/194 Discharge of condition 34 (Sustainable Development Strategy) of 10/0845/34 (insofar that it relates to Phases 3 and 4). LAND AT FORMER OPEN CAST COAL SITE AND LAND TO THE NORTH OF THE A473, LLANILID (PHASE 3 & 4)</p> <p>RESOLVED</p> <p>For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:</p> <ul style="list-style-type: none"> • The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner'). • ... to the current Llanharry road being transformed into a pedestrian and cycle underpass. • If so then the SDS appears to be valid. • If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation. 	<p>Emailed RCT planning 27.7.23. No response received as of 1.9.23</p>		
2023/197	21.7.23	Full Council	Full Council	<p>2023/197 Planning</p> <p>RESOLVED</p> <p>With regards acolaid case 19/1258/16 (Reserved matters- New Primary School and associated infrastructure), the Clerk to write to RCTCBC planning department with the following comments:</p> <p>The Community Council is concerned that there is still the potential for congestion on the approach to the village along the A473 from the west, particularly given the cancellation of the Llanharan bypass. It is felt likely that vehicles approaching from this direction and intending to turn right into the school/estate will cause significant congestion despite the welcome introduction of a right turn lane. The Community Council would like to see included some further traffic control, specifically traffic lights given the amount of potential traffic at peak times and the fact that the road will also serve the housing estate.</p> <p>The Community Council would like to see a safe crossing point between the north and south sides of the A473, specifically a light controlled pedestrian crossing. The increase in traffic due to the new school/estate and the fact that the Persimmon developments (Phases 1 and 3/4) are on the northern side of the A473 mean that children accessing the school from these estates (and the general public) will need a safe means of crossing along this western side of the road.</p> <p>The Community Council would also like to see some element of safeguarding measures to guide children to use any dedicated crossing points (for example guide railings).</p>	<p>Emailed RCT planning 1.8.23</p>	Completed	

A big Thank You



from
The 1st Llanharan Rainbows

To

Llanharan Community Council,

Thank you so much for supporting us with a Grant of £450, which will help us to keep Girlguiding in our community for our youngest members.

Best wishes,

Caroline, Denise, Cerys, Erin
and all the 1st Llanharan Rainbow Guides 1/8/2

From:



Subject:

Brynna Community Centre

Date:

18 September 2023 15:36:33

REF - CIL2023/065

Good afternoon,

Just to acknowledge with thanks, receipt of funds amounting to £6720.00 received on Friday 15th September.

The project has unfortunately necessitated the replacement of our radiator covers, that could not be replaced as they were, but thankfully we now have a 95%+ efficient boiler installed that will hopefully reduce both our carbon footprint and our energy bills.

Many thanks for your assistance

Regards

Julian

From: [The Clerk / Project Officer](#)
To: [REDACTED] [The Clerk](#)
Subject: RE: Local community idea for children
Date: 22 August 2023 10:38:00

Good morning Mr [REDACTED]

I acknowledge receipt of your letter. I will forward your letter to the Councillors named and include it in correspondence for the Council meeting in September.

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

llanharan-cc.gov.uk

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llanharan-cc.gov.uk

From: [REDACTED]
Sent: Saturday, August 19, 2023 8:06 PM
To: The Clerk <clerk@llanharan-cc.gov.wales>
Subject: Local community idea for children

Dear Sir's (Mr. Will Thomas, Mr. Rhys Jenkins, and Mr. Neil Feist)

My name is Evan [REDACTED], I am 14years old, and a resident of Llanharan.

Please find attached my letter describing an idea I would like you to consider for our local community.

Kindest regards,

Evan [REDACTED]

Date: 18/09/2023

Llanharan Community Council

Page 1

Time: 11:26

Current and Premium Bank A/c

List of Payments made between 01/07/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/07/2023	JB Director's Trust	BACS	875.00	CP	Llanharan Q2 23
04/07/2023	Barclaycard	PB card	305.55		Pantry 30/6
05/07/2023	Barclays Bank	DIRECT	16.37	DIRECT	15may12jun
05/07/2023	Combined Playground Services	BACS	150.00	RLW	414
05/07/2023	Ben Millard	BACS	500.00	RLW	030723 MEMG CIL
10/07/2023	SSE Electric	BACS	4.64	RLW	2918869310022
10/07/2023	SSE Electric	BACS	8.95	RLW	2418877340022
10/07/2023	Tesco Mobile phones x 3	BACS	28.88	DDR	134177541736
17/07/2023	ARVAL	DDR	500.58	DDR	RI0010692000
19/07/2023	Brynna Cleaning	BACS	192.00	RLW	399
19/07/2023	RCT	BACS	17.00	RLW	329106730
24/07/2023	Llanharan RFC Mini & Juniors	BACS	1,821.92	CP	LCC Grant 23
24/07/2023	Llanharan Horticultural Societ	BACS	750.00	CP	LCC Grant 23
24/07/2023	Ynysmaerdy Welfare Centre	BACS	640.00	CP	LCC Grant 23
24/07/2023	1st Llanharan Guides	BACS	450.00	CP	LCC Grant 23
26/07/2023	FareShare Cymru	BACS	65.00	RLW	1772
27/07/2023	Barclaycard	Bcard July	467.34		July23 Bcard
28/07/2023	RCT Pension Payment	BACS	1,635.46	RLW	LCC July23 Remit
28/07/2023	STAFF SALARIES	BACS	5,174.23	rlw	JULY 23
31/07/2023	SSE Electric	DDR	57.49	DDR	2719055220003
31/07/2023	K Lee Wah	BACS	240.00	CP	280723
31/07/2023	Llanharan OAP Association	BACS	60.00	CP	#2 2023
03/08/2023	Llanharan Rec Ground Trust	BACS	9,573.93	CP	2035 Ecoclub
04/08/2023	Barclays Bank	DIRECT	15.27	DDR	13Jun/12Jul
08/08/2023	Tesco Mobile phones x 3	DDR	28.88	DDR	134180418383
09/08/2023	HMRC NI & Tax	BACS	2,405.03	CP	Q1
09/08/2023	SSE Electric	BACS	8.67	CP	241887734 0023
09/08/2023	SSE Electric	BACS	4.64	CP	291886931 0023
09/08/2023	Greenbarnes Ltd	BACS	3,338.64	CP	17578
09/08/2023	IT Repairs Ltd	BACS	340.00	CP	3447
09/08/2023	Morgan Environmental	BACS	576.00	CP	1913
11/08/2023	LH	BACS	7.79	RLW	JuneJuly23mileage
11/08/2023	LH	BACS	19.48	LS	K6 removal expenses
15/08/2023	ARVAL	DDR	500.58	DDR	RI0010812853
22/08/2023	Les Kirk Clocks	BACS	220.00	CP	LCC13-B
22/08/2023	Les Kirk Clocks	BACS	880.00	CP	LCC11-L
22/08/2023	Les Kirk Clocks	BACS	220.00	CP	LCC12-L
22/08/2023	SSE Electric	BACS	1,239.01	CP	821294841
23/08/2023	RCT Pension Payment	BACS	1,656.45	RLW	Aug Pension
25/08/2023	STAFF SALARIES	BACS	5,113.19	RLW	Salaries
25/08/2023	Celtic Doors Ltd	BACS	1,788.18	RLW	4428
25/08/2023	Celtic Doors Ltd	BACS	1,735.44	RLW	4427
29/08/2023	SSE Electric	DDR	55.46	DDR	271905522 0004
29/08/2023	Barclaycard	Aug Bcard	1,457.29		Aug Bcard payment
Total Payments			45,144.34		

List of Payments made between 01/07/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/07/2023	ALDI	CREDITCARD	64.56 PB		Pantry
03/07/2023	ALDI	CREDITCARD	123.29 PB		Pantry
03/07/2023	ALDI	CREDITCARD	117.70 PB		Pantry
27/07/2023	ADOBE	CREDITCARD	19.97 LS		IEN 2023033984308
27/07/2023	ZOOM	CREDITCARD	12.99 LS		INV210253110
27/07/2023	Microsoft	CREDITCARD	42.40 LS		E0200NXDEU
27/07/2023	Microsoft	CREDITCARD	92.33 LS		E0200NWXRU
27/07/2023	ALDI	CREDITCARD	316.84 LS		270623
27/07/2023	Post Office Ltd	CREDITCARD	12.18 LP		1-59692
27/07/2023	ALDI	CREDITCARD	71.73 PB		180723
27/07/2023	ALDI	CREDITCARD	157.59 pB		130723
27/07/2023	ALDI	CREDITCARD	37.41 PB		110723
27/07/2023	ALDI	CREDITCARD	95.29 PB		1100723
27/07/2023	ALDI	CREDITCARD	144.15 PB		040723
27/07/2023	ALDI	CREDITCARD	181.32 PB		230623
27/07/2023	Llanharan Service Station	CREDITCARD	22.00 PB		23062801010317
27/07/2023	ALDI	CREDITCARD	136.23 PB		230623
27/07/2023	HM Land Registry	CREDITCARD	6.00 LS		230623
27/07/2023	HM Land Registry	CREDITCARD	6.00 LS		230623
27/07/2023	ALDI	CREDITCARD	11.63 LP		070723
31/07/2023	Really Useful Storage	CREDITCARD	-140.28 LS		23706280
29/08/2023	Llanharan Service Station	CREDITCARD	13.76 PB		23072001020041
29/08/2023	Llanharan Service Station	CREDITCARD	32.48 PB		23072001010149
29/08/2023	ALDI	CREDITCARD	35.61 PB		210723
29/08/2023	ALDI	CREDITCARD	69.48 PB		210723
29/08/2023	ALDI	CREDITCARD	60.62 PB		25/07/23
29/08/2023	Llanharan Service Station	CREDITCARD	14.03 PB		23072701010041
29/08/2023	ALDI	CREDITCARD	88.45 PB		280723
29/08/2023	ALDI	CREDITCARD	104.13 PB		010823
29/08/2023	ALDI	CREDITCARD	103.48 PB		040823
29/08/2023	ALDI	CREDITCARD	58.46 PB		040823
29/08/2023	Leekes	CREDITCARD	50.60 PB		397636
29/08/2023	ALDI	CREDITCARD	90.07 PB		080823
29/08/2023	Llanharan Service Station	CREDITCARD	7.40 PB		230810010140050
29/08/2023	Llanharan Service Station	CREDITCARD	31.18 PB		23081101010276
29/08/2023	Llanharan Service Station	CREDITCARD	31.43 PB		23081601010166
29/08/2023	ALDI	CREDITCARD	16.80 PB		150823
29/08/2023	ALDI	CREDITCARD	70.07 PB		170823
29/08/2023	ALDI	CREDITCARD	56.82 PB		170823
29/08/2023	Microsoft	CREDITCARD	99.00 LS		E0200OBLPY
29/08/2023	Microsoft	CREDITCARD	45.00 LS		E0200OBL5Z
29/08/2023	ADOBE	CREDITCARD	19.97 LS		IEN2023039300187
29/08/2023	ZOOM	CREDITCARD	12.99 LS		INV214495396
29/08/2023	Screwfix	CREDITCARD	49.90 LP		A13295690541
29/08/2023	Viking Group	CREDITCARD	6.97 LP		2795188
29/08/2023	Viking Group	CREDITCARD	139.18 LP		2764806
29/08/2023	ALDI	CREDITCARD	50.49 PB		150823

List of Payments made between 01/07/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/08/2023	ALDI	CREDITCARD	-16.80	LP	150823
29/08/2023	ALDI	CREDITCARD	116.80	PB	150823
29/08/2023	Rycon Power Tool	CREDITCARD	50.40	PB	56187
29/08/2023	Rycon Power Tool	CREDITCARD	150.00	PB	56383
29/08/2023	Rycon Power Tool	CREDITCARD	-61.20	PB	56383
Total Payments			3,128.90		

Crime Figures for past 30 days

Llanharan

Burglary - 0

Damage – 3

- Female trashed bedroom and refusing to leave
- Son smashing up house
- Vehicle damaged – Crack to windscreen. No suspect identified.

Theft - 0

ASB/Concern for safety - 5

- Off road motorbike – Male unidentified on bike. Name has been given to local officer and house visit carried out. ASB referral submitted.
- Neighbour dispute – suitable advice given to all parties.
- Neighbour dispute – suitable advice given to all parties.
- Youths knocking on doors/windows – CCTV being circulated to identify youths.
- Drone flying close to residential gardens – Enquiries being carried out.

Brynna

Burglary - 0

Damage - 1

- Female damaged known persons iphone

Theft – 1

- Vehicle taken without consent (from known person to victim)

ASB – 8

- Vehicle Obstruction of driveway – Suitable advice given
- Party – Youths throwing stones and eggs at neighbouring properties. Officers attended and advised parents and youths.
- Youths throwing plums at windows of a residential assisted living accommodation. Identities unknown. Patrols in place.
- Neighbour dispute – Multiagency meeting being arranged. Officers have attended and provided suitable crime prevention advice/deterrents and patrols in place.
- Young male drinking outside shops – Home visit carried out, ASB referral submitted and relevant support referrals submitted.
- Neighbour dispute over CCTV – Suitable advice given to all parties.

Detailed Income & Expenditure by Budget Heading 31082023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	261,900	261,900	0			100.0%	
1090 PSDF Re-invested dividend	11,971	1,500	(10,471)			798.0%	
1100 Agency Income	(1,330)	1,330	2,660			(100.0%)	
1990 Other Income	2,027	200	(1,827)			1013.4%	
Income :- Income	<u>274,567</u>	<u>264,930</u>	<u>(9,637)</u>			103.6%	<u>0</u>
Net Income	<u>274,567</u>	<u>264,930</u>	<u>(9,637)</u>				
<u>200 Administration</u>							
4000 Staff Salaries & Wages (Net)	26,068	55,667	29,599		29,599	46.8%	
4005 Employer & Employee Pension	8,254	22,447	14,193		14,193	36.8%	
4010 Employer & Employee NI & Tax	2,405	35,823	33,418		33,418	6.7%	
4055 Mileage & Subsistence	15	200	185		185	7.3%	
4060 Council Tax	2,247	2,400	153		153	93.6%	
4065 Office Rent	1,810	3,600	1,790		1,790	50.3%	
4070 IT Costs (Office 365)Web Site	1,362	2,500	1,138		1,138	54.5%	
4075 Telephone & Broadband	385	1,400	1,015		1,015	27.5%	
4080 Electric (office)	370	3,500	3,130		3,130	10.6%	
4085 Water Rates (for Office)	80	350	270		270	22.9%	
4090 Stationery and postage	16	330	314		314	4.8%	
4095 Cleaning Materials	7	50	43		43	13.3%	
4100 Cleaning Contract	384	1,160	776		776	33.1%	
4105 Office Cap ExpChain of Office	0	500	500		500	0.0%	
4110 Office Maintenance	28	500	472		472	5.6%	
4115 Professional and Legal Fees	700	3,500	2,800		2,800	20.0%	
4116 Land Registry Fees	35	60	25		25	58.3%	
4120 Internal Audit Fees	(63)	2,000	2,063		2,063	(3.2%)	
4125 External Audit Fees	(755)	2,000	2,755		2,755	(37.8%)	
4130 Subscriptions and Memberships	2,480	2,000	(480)		(480)	124.0%	
4135 Bank Charges	96	200	104		104	48.1%	
4140 Storage Space Rental	240	360	120		120	66.7%	
Administration :- Indirect Expenditure	<u>46,164</u>	<u>140,547</u>	<u>94,383</u>	<u>0</u>	<u>94,383</u>	32.8%	<u>0</u>
Net Expenditure	<u>(46,164)</u>	<u>(140,547)</u>	<u>(94,383)</u>				
<u>220 Insurances</u>							
4200 General Insurance	4,649	4,300	(349)		(349)	108.1%	
4205 Vehicle Insurance	0	2,500	2,500		2,500	0.0%	
4210 Office Insurance	0	90	90		90	0.0%	
Insurances :- Indirect Expenditure	<u>4,649</u>	<u>6,890</u>	<u>2,241</u>	<u>0</u>	<u>2,241</u>	67.5%	<u>0</u>
Net Expenditure	<u>(4,649)</u>	<u>(6,890)</u>	<u>(2,241)</u>				

Detailed Income & Expenditure by Budget Heading 31082023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>240 Staff & Member Training</u>							
4300 Members Training	90	750	660		660	12.0%	
4305 Staff Training	0	750	750		750	0.0%	
Staff & Member Training :- Indirect Expenditure	90	1,500	1,410	0	1,410	6.0%	0
Net Expenditure	(90)	(1,500)	(1,410)				
<u>260 Member's Allowances</u>							
4350 Chair	1,500	1,500	0		0	100.0%	
4355 Special Responsibility	500	500	0		0	100.0%	
4360 Member Allowances	2,496	2,100	(396)		(396)	118.9%	
Member's Allowances :- Indirect Expenditure	4,496	4,100	(396)	0	(396)	109.7%	0
Net Expenditure	(4,496)	(4,100)	396				
<u>300 Plant & Equipment</u>							
4400 Plant Purchase / Lease	2,091	5,500	3,409		3,409	38.0%	
4415 Red Tractor Maintenance	0	1,000	1,000		1,000	0.0%	
4420 Portable & Hand Tools Purchase	0	250	250		250	0.0%	
4425 Portable & Hand Tool Maint	73	400	327		327	18.1%	
4430 PPE - New & Replacement	42	275	233		233	15.1%	
4435 Plant & Equipment Fuel	334	1,500	1,166		1,166	22.3%	
Plant & Equipment :- Indirect Expenditure	2,539	8,925	6,386	0	6,386	28.4%	0
Net Expenditure	(2,539)	(8,925)	(6,386)				
<u>400 Street Furnishings</u>							
4500 Hanging Baskets	7,384	7,500	116		116	98.5%	
4505 Christmas Lights and Trees	9,693	27,500	17,807		17,807	35.2%	
4510 Public Clocks - Maintenance	1,814	500	(1,314)		(1,314)	362.8%	
4515 Notice Boards - Maintenance	39	100	61		61	39.1%	
4520 Bus shelter - Maintenance	0	100	100		100	0.0%	
4525 Planters - Maintenance	0	100	100		100	0.0%	
4530 Benches & Tables Maintenance	0	100	100		100	0.0%	
Street Furnishings :- Indirect Expenditure	18,930	35,900	16,970	0	16,970	52.7%	0
Net Expenditure	(18,930)	(35,900)	(16,970)				
<u>500 Community Functions</u>							
4600 Christmas Dinners	0	6,000	6,000		6,000	0.0%	
4605 Soup and Carols	0	250	250		250	0.0%	

Detailed Income & Expenditure by Budget Heading 31082023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4610 Firework Display	0	9,000	9,000		9,000	0.0%	
4615 Multi Cultural Carnival	0	5,500	5,500		5,500	0.0%	
4617 King's Coronation 23	4,649	0	(4,649)		(4,649)	0.0%	
4620 General Sponsorship	0	500	500		500	0.0%	
Community Functions :- Indirect Expenditure	4,649	21,250	16,601	0	16,601	21.9%	0
Net Expenditure	(4,649)	(21,250)	(16,601)				
<u>550 Grants</u>							
4700 General Grants	2,942	10,000	7,058		7,058	29.4%	
4710 LCDP - SLA	0	25,000	25,000		25,000	0.0%	
4715 Wild Life Trust - Brynna Woods	0	10,000	10,000	5,000	5,000	50.0%	
Grants :- Indirect Expenditure	2,942	45,000	42,058	5,000	37,058	17.6%	0
Net Expenditure	(2,942)	(45,000)	(42,058)				
<u>600 Outdoor Spaces</u>							
4800 Rights of Way	64	1,330	1,266		1,266	4.8%	
4805 Skateboard Park - Maintenance	0	500	500		500	0.0%	
4810 Play & O/Spaces Maintenance	150	500	350		350	30.0%	
4815 General Repair Consumables	0	250	250		250	0.0%	
Outdoor Spaces :- Indirect Expenditure	214	2,580	2,366	0	2,366	8.3%	0
Net Expenditure	(214)	(2,580)	(2,366)				
<u>620 War Memorials</u>							
4855 Other Maintenance	0	550	550		550	0.0%	
War Memorials :- Indirect Expenditure	0	550	550	0	550	0.0%	0
Net Expenditure	0	(550)	(550)				
<u>630 Llanharan Pantry</u>							
1991 Llanharan Pantry	8,704	0	(8,704)			0.0%	8,704
Llanharan Pantry :- Income	8,704	0	(8,704)				8,704
4730 Llanharan Pantry Expenses	8,697	1,500	(7,197)		(7,197)	579.8%	9,307
Llanharan Pantry :- Indirect Expenditure	8,697	1,500	(7,197)	0	(7,197)	579.8%	9,307
Net Income over Expenditure	7	(1,500)	(1,507)				
6000 plus Transfer from EMR	9,307						
6001 less Transfer to EMR	8,704						
Movement to/(from) Gen Reserve	610						

Detailed Income & Expenditure by Budget Heading 31082023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>640 Bryncae Community Centre</u>							
4735 BCC Cleaning Expenses	(202)	0	202		202	0.0%	
4740 BCC Maintenance Expenses	(184)	0	184		184	0.0%	
4745 BCC Deposits	(290)	0	290		290	0.0%	
Bryncae Community Centre :- Indirect Expenditure	(675)	0	675	0	675		0
Net Expenditure	675	0	(675)				
<u>650 Street Lighting Electric</u>							
4575 Street Lighting Electric	64	300	236		236	21.5%	
Street Lighting Electric :- Indirect Expenditure	64	300	236	0	236	21.5%	0
Net Expenditure	(64)	(300)	(236)				
<u>700 Allotments</u>							
1200 Allotment Income	111	2,500	2,390			4.4%	
Allotments :- Income	111	2,500	2,390			4.4%	0
4900 Allotment Lease Costs	17	22	5		5	77.3%	
4901 Allotment Maintenance	0	100	100		100	0.0%	
4905 Allotment Water	240	350	110		110	68.6%	
Allotments :- Indirect Expenditure	257	472	215	0	215	54.5%	0
Net Income over Expenditure	(147)	2,028	2,175				
<u>750 Community Infrastructure Levy</u>							
1300 Community Infrastructure Levy	296,947	0	(296,947)			0.0%	296,947
Community Infrastructure Levy :- Income	296,947	0	(296,947)				296,947
4950 CIL Benches	915	0	(915)		(915)	0.0%	915
4952 CIL Noticeboards	2,782	0	(2,782)		(2,782)	0.0%	2,782
4955 CIL Project 1 Memorial Garden	500	0	(500)		(500)	0.0%	500
4958 CIL Grants	95,619	0	(95,619)		(95,619)	0.0%	95,619
4961 CIL Brynna Woods Wood ArtWorks	3,500	0	(3,500)		(3,500)	0.0%	3,500
4962 CIL Project Telephone Kiosk	1,486	0	(1,486)		(1,486)	0.0%	1,486
4963 CIL LRGT Floodlights	9,574	0	(9,574)		(9,574)	0.0%	9,574
4965 CIL LCC shower block	2,936	0	(2,936)		(2,936)	0.0%	2,936
Community Infrastructure Levy :- Indirect Expenditure	117,313	0	(117,313)	0	(117,313)		117,313
Net Income over Expenditure	179,635	0	(179,635)				
6000 plus Transfer from EMR	117,313						
6001 less Transfer to EMR	296,947						
Movement to/(from) Gen Reserve	0						

Detailed Income & Expenditure by Budget Heading 31082023














































Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>800</u> <u>Contingency</u>							
4990 Contingency	0	10,000	10,000		10,000	0.0%	
Contingency :- Indirect Expenditure	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>(10,000)</u>	<u>(10,000)</u>				
Grand Totals:- Income	580,329	267,430	(312,899)			217.0%	
Expenditure	210,328	279,514	69,186	5,000	64,186	77.0%	
Net Income over Expenditure	<u>370,002</u>	<u>(12,084)</u>	<u>(382,086)</u>				
plus Transfer from EMR	126,620						
less Transfer to EMR	305,651						
Movement to/(from) Gen Reserve	<u>190,970</u>						
















Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current A/c	30/06/2023		500.00
Businessss Premium A/c	30/06/2023		186,760.21
			187,260.21
Unpresented Cheques (Minus)		Amount	
		0.00	
			0.00
			187,260.21
Receipts not Banked/Cleared (Plus)			
		0.00	
			0.00
			187,260.21
		Balance per Cash Book is :-	187,260.21
		Difference is :-	0.00

Time: 14:11

Bank Reconciliation up to 30/06/2023 for Cashbook No 1 - Current and Premium Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/06/2023	BACS	156.00		156.00		R 	RL Watkin
01/06/2023	BACS	1,500.00		1,500.00		R 	D. Evans
01/06/2023	BACS	1,519.00		1,519.00		R 	One Voice Wales
01/06/2023	BACS	90.00		90.00		R 	One Voice Wales
01/06/2023	BACS	900.00		900.00		R 	D3SIGNS
02/06/2023	Pantry	444.04		444.04		R 	Barclaycard
05/06/2023	Rebate pay		264.58	264.58		R 	Receipt(s) Banked
05/06/2023	Interest		415.31	415.31		R 	Receipt(s) Banked
06/06/2023	DIRECT	17.66		17.66		R 	Barclays Bank
06/06/2023	loyalty		2.90	2.90		R 	Receipt(s) Banked
08/06/2023	BACS	156.00		156.00		R 	C. Parker
08/06/2023	BACS	52.00		52.00		R 	C. Parker
08/06/2023	BACS	156.00		156.00		R 	Parkinson Partnership
08/06/2023	BACS	52.00		52.00		R 	P. Pannu
08/06/2023	DDR	28.88		28.88		R 	Tesco Mobile phones x 3
08/06/2023	BACS	10,392.30		10,392.30		R 	Festive Lighting
08/06/2023	BACS	65.00		65.00		R 	FareShare Cymru
08/06/2023	BACS	50,000.00		50,000.00		R 	Llanharan PrimarySchoolPrivate
08/06/2023	BACS	28,031.98		28,031.98		R 	Llanharan PrimarySchoolPrivate
08/06/2023	Pantry		89.13	89.13		R 	Receipt(s) Banked
08/06/2023	Pantry 5/6		65.90	65.90		R 	Receipt(s) Banked
08/06/2023	Pantry		542.07	542.07		R 	Receipt(s) Banked
09/06/2023	Pantry	373.99		373.99		R 	Barclaycard
09/06/2023	BACS	7,944.60		7,944.60		R 	Boverton Nurseries Ltd
09/06/2023	BACS	420.00		420.00		R 	Les Kirk Clocks
09/06/2023	BACS	1,428.00		1,428.00		R 	Spar Logistics
14/06/2023	BACS	156.00		156.00		R 	A James
14/06/2023	BACS	52.00		52.00		R 	A James
14/06/2023	BACS	4.64		4.64		R 	SSE Electric
14/06/2023	BACS	8.67		8.67		R 	SSE Electric
14/06/2023	Pantry	690.60		690.60		R 	Barclaycard
14/06/2023	BACS	322.02		322.02		R 	British Telecomm
14/06/2023	BACS	5.00		5.00		R 	RCT
14/06/2023	BACS	-322.02		-322.02		R 	British Telecom
14/06/2023	BACS	322.03		322.03		R 	British Telecomm
15/06/2023	DDR	500.58		500.58		R 	ARVAL
15/06/2023	BACS	4,648.53		4,648.53		R 	AG Gallagher
18/06/2023	BACS	156.00		156.00		R 	M Steer
18/06/2023	BACS	12,932.06		12,932.06		R 	Llanharan Rec Ground Trust
19/06/2023	BACS	156.00		156.00		R 	G. Hopkins
19/06/2023	BACS	52.00		52.00		R 	G.Hopkins
23/06/2023	BACS	936.68		936.68		R 	Kerry Lee Grabham Auditing
23/06/2023	BACS	52.00		52.00		R 	M Steer
23/06/2023	Pantry	462.82		462.82		R 	Barclaycard
23/06/2023	BACS	65.00		65.00		R 	FareShare Cymru

Bank Reconciliation up to 30/06/2023 for Cashbook No 1 - Current and Premium Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
23/06/2023	BACS	126.53		126.53		R 	Welsh Water
23/06/2023	BACS	385.00		385.00		R 	C Evans
26/06/2023	BACS	-390.00		-390.00		R 	Hire-A-Funfair
27/06/2023	BACS	1,696.83		1,696.83		R 	RCT Pension Payment
27/06/2023	BACS	6.80		6.80		R 	Staff mileage
27/06/2023	BACS	5,371.86		5,371.86		R 	STAFF SALARIES
27/06/2023	June 23	1,221.31		1,221.31		R 	Barclaycard
27/06/2023	BACS	113.48		113.48		R 	Welsh Water
27/06/2023	BACS	-113.48		-113.48		R 	Welsh Water
27/06/2023	BACS	113.48		113.48		R 	Welsh Water
27/06/2023	BACS	80.04		80.04		R 	Welsh Water
29/06/2023	Pantry	699.39		699.39		R 	Barclaycard
29/06/2023	DDR	123.56		123.56		R 	SSE Electric
29/06/2023	Pantry		496.71	496.71		R 	Receipt(s) Banked
30/06/2023	BACS	3,934.96		3,934.96		R 	Dolau Primary School
		<u>138,297.82</u>	<u>1,876.60</u>				

Date: 10/07/2023

Llanharan Community Council

Page 1

Time: 11:25

Bank Reconciliation Statement as at 27/04/2023
for Cashbook 3 - Barclaycard

User: OFFICE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
BarclayCard	27/04/2023		0.00
			0.00
			<u>0.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
21/04/2023 PB Card		515.00	
27/04/2023 PB Card		405.01	
			<u>920.01</u>
			920.01
		Balance per Cash Book is :-	920.01
		Difference is :-	0.00

Bank Reconciliation up to 27/04/2023 for Cashbook No 3 - Barclaycard

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
21/04/2023	PB Card		515.00		515.00	<input type="checkbox"/>	Receipt(s) Banked
27/04/2023	Apr23bal		2,082.05	2,082.05		R <input checked="" type="checkbox"/>	Receipt(s) Banked
27/04/2023	PB Card		405.01		405.01	<input type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>3,002.06</u>				

Date: 11/07/2023

Llanharan Community Council

Page 1

Time: 13:08

Bank Reconciliation Statement as at 31/05/2023
for Cashbook 3 - Barclaycard

User: OFFICE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
BarclayCard	20/05/2023		0.00
			0.00
			<u>0.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
25/05/2023 Bcard Pant		675.70	
			<u>675.70</u>
			675.70
		Balance per Cash Book is :-	675.70
		Difference is :-	0.00

Time: 13:10

Bank Reconciliation up to 31/05/2023 for Cashbook No 3 - Barclaycard

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
21/04/2023	PB Card		515.00	515.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
27/04/2023	CREDITCARD	151.29		151.29		R <input checked="" type="checkbox"/>	ALDI
27/04/2023	CREDITCARD	197.13		197.13		R <input checked="" type="checkbox"/>	ALDI
27/04/2023	CREDITCARD	56.59		56.59		R <input checked="" type="checkbox"/>	ALDI
27/04/2023	PB Card		405.01	405.01		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/05/2023	CREDITCARD	210.00		210.00		R <input checked="" type="checkbox"/>	ALDI
03/05/2023	CREDITCARD	109.05		109.05		R <input checked="" type="checkbox"/>	ALDI
03/05/2023	CREDITCARD	125.30		125.30		R <input checked="" type="checkbox"/>	ALDI
03/05/2023	Bcard Pant		445.35	445.35		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/05/2023	CREDITCARD	108.02		108.02		R <input checked="" type="checkbox"/>	ALDI
11/05/2023	CREDITCARD	113.49		113.49		R <input checked="" type="checkbox"/>	ALDI
11/05/2023	CREDITCARD	105.52		105.52		R <input checked="" type="checkbox"/>	ALDI
12/05/2023	Bcard Pant		327.03	327.03		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/05/2023	CREDITCARD	94.25		94.25		R <input checked="" type="checkbox"/>	ALDI
19/05/2023	CREDITCARD	116.69		116.69		R <input checked="" type="checkbox"/>	ALDI
19/05/2023	CREDITCARD	140.01		140.01		R <input checked="" type="checkbox"/>	ALDI
19/05/2023	Bcard Pant		350.95	350.95		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/05/2023	CREDITCARD	37.00		37.00		R <input checked="" type="checkbox"/>	Llanharan Service Station
20/05/2023	CREDITCARD	25.00		25.00		R <input checked="" type="checkbox"/>	Llanharan Service Station
20/05/2023	CREDITCARD	22.50		22.50		R <input checked="" type="checkbox"/>	Llanharan Service Station
20/05/2023	CREDITCARD	84.00		84.00		R <input checked="" type="checkbox"/>	Forest park & Garden
20/05/2023	CREDITCARD	30.00		30.00		R <input checked="" type="checkbox"/>	Llanharan Service Station
20/05/2023	CREDITCARD	58.02		58.02		R <input checked="" type="checkbox"/>	Garden & Hire Spares
20/05/2023	CREDITCARD	4.56		4.56		R <input checked="" type="checkbox"/>	Toolstation
20/05/2023	CREDITCARD	366.97		366.97		R <input checked="" type="checkbox"/>	ALDI
20/05/2023	CREDITCARD	108.00		108.00		R <input checked="" type="checkbox"/>	Microsoft
20/05/2023	CREDITCARD	54.00		54.00		R <input checked="" type="checkbox"/>	Microsoft
20/05/2023	CREDITCARD	3.00		3.00		R <input checked="" type="checkbox"/>	HM Land Registry
20/05/2023	CREDITCARD	6.00		6.00		R <input checked="" type="checkbox"/>	HM Land Registry
20/05/2023	CREDITCARD	12.99		12.99		R <input checked="" type="checkbox"/>	ZOOM
20/05/2023	CREDITCARD	19.97		19.97		R <input checked="" type="checkbox"/>	ADOBE
20/05/2023	CREDITCARD	79.99		79.99		R <input checked="" type="checkbox"/>	Microsoft
25/05/2023	Bcard Pant		675.70		675.70	<input type="checkbox"/>	Receipt(s) Banked
30/05/2023	Bcard		396.00	396.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>2,439.34</u>	<u>3,115.04</u>				

Date: 14/07/2023

Llanharan Community Council

Page 1

Time: 10:57

Bank Reconciliation Statement as at 30/06/2023
for Cashbook 3 - Barclaycard

User: OFFICE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
BarclayCard	30/06/2023		0.00
			0.00
			0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
23/06/2023 Pantry		462.82	
29/06/2023 Pantry		699.39	
			1,162.21
			1,162.21
		Balance per Cash Book is :-	1,162.21
		Difference is :-	0.00

Time: 10:57

Bank Reconciliation up to 30/06/2023 for Cashbook No 3 - Barclaycard

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
24/05/2023	CREDITCARD	237.56		237.56		R <input checked="" type="checkbox"/>	ALDI
24/05/2023	CREDITCARD	227.18		227.18		R <input checked="" type="checkbox"/>	ALDI
24/05/2023	CREDITCARD	210.96		210.96		R <input checked="" type="checkbox"/>	ALDI
25/05/2023	Bcard Pant		675.70	675.70		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/06/2023	CREDITCARD	22.95		22.95		R <input checked="" type="checkbox"/>	ALDI
02/06/2023	CREDITCARD	130.97		130.97		R <input checked="" type="checkbox"/>	ALDI
02/06/2023	CREDITCARD	156.77		156.77		R <input checked="" type="checkbox"/>	ALDI
02/06/2023	CREDITCARD	133.35		133.35		R <input checked="" type="checkbox"/>	ALDI
02/06/2023	Pantry		444.04	444.04		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/06/2023	CREDITCARD	102.38		102.38		R <input checked="" type="checkbox"/>	ALDI
08/06/2023	CREDITCARD	121.61		121.61		R <input checked="" type="checkbox"/>	ALDI
08/06/2023	CREDITCARD	156.45		156.45		R <input checked="" type="checkbox"/>	ALDI
09/06/2023	Pantry		373.99	373.99		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/06/2023	CREDITCARD	187.02		187.02		R <input checked="" type="checkbox"/>	ALDI
14/06/2023	CREDITCARD	94.76		94.76		R <input checked="" type="checkbox"/>	ALDI
14/06/2023	CREDITCARD	109.56		109.56		R <input checked="" type="checkbox"/>	ALDI
14/06/2023	Pantry		690.60	690.60		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/06/2023	CREDITCARD	134.01		134.01		R <input checked="" type="checkbox"/>	ALDI
23/06/2023	CREDITCARD	152.66		152.66		R <input checked="" type="checkbox"/>	ALDI
23/06/2023	Pantry		462.82		462.82	<input type="checkbox"/>	Receipt(s) Banked
27/06/2023	CREDITCARD	14.29		14.29		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/06/2023	CREDITCARD	26.13		26.13		R <input checked="" type="checkbox"/>	Pencoed Builders Merchant
27/06/2023	CREDITCARD	12.00		12.00		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/06/2023	CREDITCARD	4.79		4.79		R <input checked="" type="checkbox"/>	ALDI
27/06/2023	CREDITCARD	299.26		299.26		R <input checked="" type="checkbox"/>	ALDI
27/06/2023	CREDITCARD	12.99		12.99		R <input checked="" type="checkbox"/>	ZOOM
27/06/2023	CREDITCARD	19.97		19.97		R <input checked="" type="checkbox"/>	ADOBE
27/06/2023	CREDITCARD	108.00		108.00		R <input checked="" type="checkbox"/>	Microsoft
27/06/2023	CREDITCARD	54.00		54.00		R <input checked="" type="checkbox"/>	Microsoft
27/06/2023	CREDITCARD	40.02		40.02		R <input checked="" type="checkbox"/>	Llanharan Service Station
27/06/2023	CREDITCARD	636.00		636.00		R <input checked="" type="checkbox"/>	NBB Outdoors
27/06/2023	June 23		1,221.31	1,221.31		R <input checked="" type="checkbox"/>	Receipt(s) Banked
29/06/2023	Pantry		699.39		699.39	<input type="checkbox"/>	Receipt(s) Banked
		<u>3,405.64</u>	<u>4,567.85</u>				

Date: 10/07/2023

Llanharan Community Council

Page 1


Time: 10:32

Bank Reconciliation Statement as at 30/06/2023
for Cashbook 2 - Public Sector Deposit Fund

User: OFFICE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	30/06/2023		651,589.49
			<u>651,589.49</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			651,589.49
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			651,589.49
		Balance per Cash Book is :-	651,589.49
		Difference is :-	0.00

Bank Reconciliation up to 30/06/2023 for Cashbook No 2 - Public Sector Deposit Fund

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/06/2023	June23 Div		2,560.53	2,560.53		R 	Receipt(s) Banked
		<u>0.00</u>	<u>2,560.53</u>				

Appendix 8

To consider an application and accompanying presentation for a general grant from LDGP if received by 5pm on 14th September. Note: This item is by convention considered by Full council.

The application was not received by the deadline given and it is planned to be submitted to a future meeting. Applicant informed.

Appendix 9

To consider an application and accompanying presentation for a general grant from The Wildlife Trust of South and West Wales if received by 5pm on 14th September. Note: This item is by convention considered by Full council

The body of the application was received by the deadline given along with the accompanying presentation. However, at the time of writing the supporting financial information has yet to be received.

Should the supporting financial information be received prior to the meeting then the Clerk will re-issue the full application including it as Version 2.

If the information is not received, then the Clerk recommends that consideration of the matter be deferred to a future meeting of Council.



To whom it may concern,

I am pleased to let you know that the Community Council has reserved funds within its annual budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Wildlife Trust of South and West Wales
Registered Charity Number (<i>if applicable</i>)	No. 1091562
Name of Main Contact: (All correspondence will be addressed to this person)	Duncan Ludlow
Full Postal Address of Applicant:	Parc Slip Nature Centre Fountain Road Tondu Bridgend CF32 0EH
Contact Telephone Number:	Daytime: 01656 724100 Mobile:
Main Contact Email Address:	d.ludlow@welshwildlife.org
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years? Yes	
If the answer is yes, please complete the box below:	
Date	Amount
	£
2020-21	£10,000
2021-22	£10,000
2022-23	£10,000
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes ✓ No <input type="checkbox"/>

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

The Wildlife Trust of South and West Wales is one of 46 Wildlife Trusts across the UK. We cover an area of 9,787 km² in South and West Wales - including around half of Wales' coastline. We own and manage 110 nature reserves covering 2,007 hectares, 50 of which are designated SSSIs, 10 are National Nature Reserves and 4 are islands, including Skomer and Skokholm island.

Our mission is to rebuild biodiversity and engage people with their environment, by:

- Publicly standing up for wildlife and the environment
- Acquiring nature reserves
- Connecting people with nature

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

WTSWW employs approximately 60 full time members of staff. WTSWW also has around 800 volunteers and over 10,000 members.

Less than 1% of WTSWW members live in the Llanharan Community Council area.

There is a group of volunteers that regularly meet on Wednesdays on the reserve.

Are you a not for profit organisation?

Yes ✓ No ☐

How long has the organisation been established?

The Wildlife Trust of South and West Wales was formed in April 2002 formed by a merger of Wildlife Trust West Wales and Glamorgan Wildlife Trust.

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

Guided walk / events / tasks programme - A programme of a minimum of 6 guided walks will be scheduled to take place through the year.

Estimated cost £2,000 to cover staff time leading and preparing walks.

Tools, training and equipment for Brynna volunteers

Estimated cost up to £1,000

Survey and monitoring - survey projects to inform the management of the reserve including –

- Japanese knotweed survey
- Dormouse box survey
- Bat survey
- Ash dieback monitoring
- Reptile surveys

Estimated cost approx. £2,000

Infrastructure maintenance – approx. 1km of fence repairs, new benches, viewing platform maintenance and ongoing site infrastructure maintenance

Estimated cost £4,000

Interpretation – provision of new interpretation board on marsh viewing platform. Estimated cost approx. £1,000

Please see attached report for further details

How will the Grant Aid benefit the Community?

The Grant Aid will enable WTSWW to continue it's engagement with the local community and provide all the benefits of a local, biodiverse and resilient greenspace at Brynna Woods.

WTSWW is passionate about wildlife and we want to pass that passion on to others. We believe that to value and take action for nature, first people need to care about nature, and that lies at the heart of our work with people.

We also want everyone to have the same access to nature and have the opportunity to benefit their wellbeing by spending time outdoors.

We all need natural green spaces: we need a connection with nature, and we know that time spent with nature significantly improves our quality of life. We know that nature keeps us alive and that it can have an enormous positive impact on our wellbeing in terms of both our mental and physical health. As we lose our connection with nature, our health suffers and our wellbeing declines.

Please provide the dates you intend to start and finish the project.

Start Date: April 2024

Completion Date: March 2025

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/items for which Grant Aid is required?

£10,000

What is the amount of Grant Aid the organisation would like to apply for?

£10,000

What other sources of funding have been approached, or are available for the project?

Supply the following information dependant on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes ✓

No ☐

If yes, provide details.

The management of Brynna Woods reserve is an ongoing project.

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

The Wildlife Trust of South and West Wales

Account Number - 01602207

Sort Code - 30-93-98

SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: 

Date: 30/8/2023

Please note that this form requires two signatures:

Second Signature:

Position held in organisation: Wildlife Trust Officer

Signed: T Jones

Date: 30/8/2023

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

Please note any applications received after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	Duncan Ludlow
Organisation:	Wildlife Trust of South and West Wales
Address:	Parc Slip Nature Centre Fountain Road Tondu Bridgend CF32 0EH
Telephone:	01656 72400
Email address:	d.ludlow@welshwildlife.org
Website:	https://www.welshwildlife.org/
Reason for previous application: (Project/activity name/details)	Management of Brynna Woods and Llanharan Mash nature reserve including: Purchase of tools and equipment, provision of guided walks and events, surveys and monitoring, interpretation provision,
Amount received:	£10,000
Date received:	March 2023

I was happy with the application process?	Yes ✓ No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	The donation has enabled WTSWW to continue it's management of the reserve and to provide a valuable greenspace for the residents of the surrounding communities.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box ☐

Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430



Appendix Two

Llanharan Community Council Grant Spend Confirmation Form

Required for grants of £500 or more

Name:	Duncan Ludlow
Organisation:	Wildlife Trust of South and West Wales
Address:	Parc Slip Nature Centre Fountain Road Tondy Bridgend CF32 0EH
Telephone:	01656 72400
Email address:	d.ludlow@welshwildlife.org
Date & Amount granted:	£10,000
Specific reason for grant: What was the grant for:	Management of Brynna Woods and Llanharan Marsh nature reserve including: Purchase of tools and equipment, provision of guided walks and events, surveys and monitoring, interpretation provision,
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	Please see attached report.

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	
Did the donation achieve its aims in relation to making a difference to the Community?	Yes, the donation has enabled WTSWW to continue it's management of the reserve and to provide a valuable greenspace for the residents of the surrounding communities.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box ☐

Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430



Ymddiriedolaeth Natur
De a Gorllewin Cymru
Wildlife Trust of
South & West Wales

Brynna woods management update

2023/4 management programme report

Ash dieback safety work

Work has continued to make safe ash trees affected by ash dieback. This work has been carried out by WTSWW and the volunteers. Most of the ash trees that could impact the footpaths have been removed or made safe. The remaining trees will continue to be monitored for safety.

Site Infrastructure

A wooden safety fence has been erected in an area bordering the old mine / quarry workings.

The wood chip surface around the picnic bench area has been refreshed with new chippings.

The railings adjacent to the steps leading to the school are currently in the process of being replaced.

Meadow management



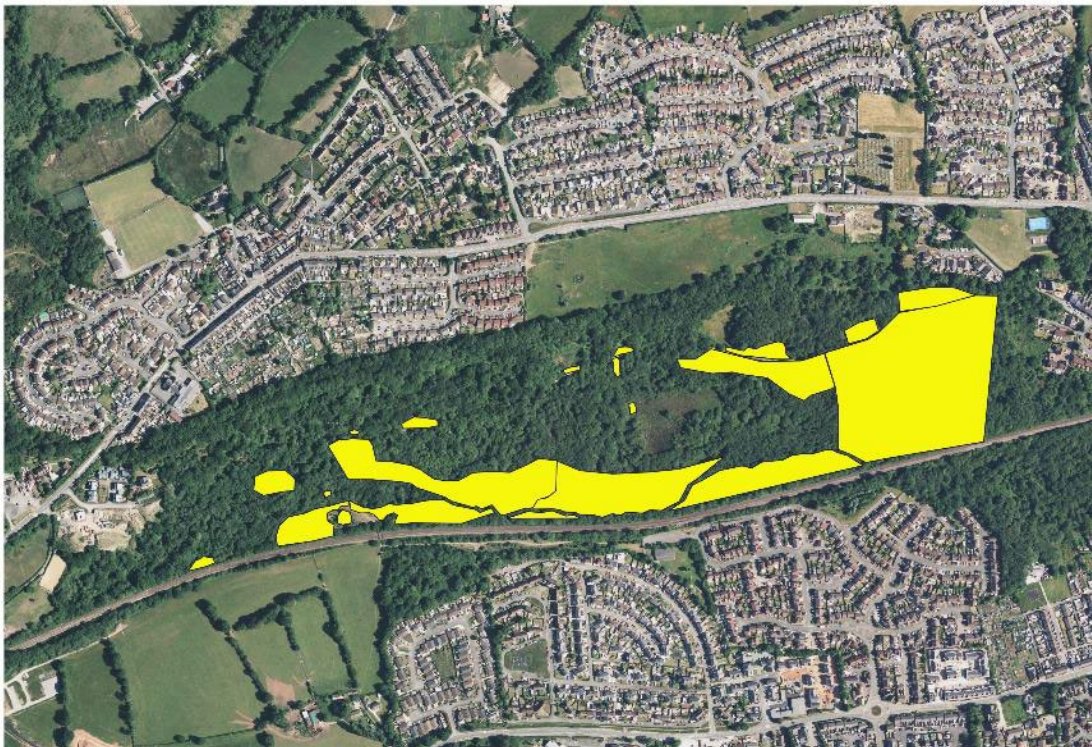
Following the meadow management carried out in the oil beetle field by WTSWW staff and the Brynna volunteers last year, the fresh growth of bracken was cut and raked off in the summer.

Monitoring

A nest box survey has been commissioned by WTSWW. The survey will comprise of two inspections of the boxes and a written report. The first survey was completed in June and the next survey is due in September. The report will be submitted by the contractor once the second survey has been completed.



The distribution of Himalayan balsam was surveyed by WTSWW staff to map its distribution across the reserve. The survey was used to produce a digitised map (shown below) which will be used to inform future management work to control this plant.



Access

Approximately 50m of the main footpath is due to be improved with the addition of stone chippings in areas which are particularly muddy.



Interpretation

Signs

Small welcome signs to help define the boundaries of the reserve and to welcome visitors are been produced and will be erected in the coming weeks.

QR codes

Following the installation of the sculptures on the reserve WTSWW would like to install QR code plaques. The QR codes will be able to be scanned by members of the public using their phones. The will then take them to an online information page providing information about the reserve, it's wildlife and heritage. QR codes have been installed on the Heritage sculpture trail at Parc Slip and have proved to have been very popular. The QR codes have now been created and the QR code plaques are now in production

Guided walk programme

A programme of guided walks was carried out through 2023

Volunteers

As in previous years, the volunteers have continued to support the work of WTSWW at Brynna Woods. The hard work and dedication of the volunteers, and the support of the local community plays an important part in the management of the reserve.

In recognition of their work new WTSWW branded jackets have been issued to the volunteers.

Removal of wire from old fence line

Strands of wire strung between the concrete boundary posts on the northern boundary of the reserve have been removed in places where they may pose a hazard to members of the public and wildlife. Removal of the wire will continue to be carried out by WTSWW reserve staff and the volunteers as necessary through the year. The concrete posts will be left in situ to act as visual boundary markers

Minimum format reserve management plan

Management planning training for WTSWW reserve staff was carried out earlier this year. The Brynna Woods management plan is now in the process of being reviewed and updated to a new WTSWW management plan format. The new should plan should be completed and out into operation for the start of the new financial year.

2024/5 Management programme

Ash dieback safety work

Work will continue to monitor and make safe ash trees affected by ash dieback. Whenever possible this work will be carried out by WTSWW staff and the volunteers but may require specialist contractors.

Infrastructure maintenance

Mash fence and viewing platform

The fence around the marshy grassland area is now in need of repair. Approximately 1km of fencing will be replaced or repaired as necessary to enable cattle grazing on the marsh to continue. The viewing platform also requires maintenance work to replace some of the wooden components.

Estimated cost £2,000

Benches

New benches will be purchased and installed to replace existing benches that have reached the end of their lifespan.

Estimated cost up to £1,000

Ongoing site infrastructure maintenance

Ongoing site infrastructure maintenance will be required to replace or repair site infrastructure as it comes to the end of its lifespan or is damaged due to vandalism. Work may also be required to manage the hazard posed by relic mine structures.

Estimated cost £1,000

Interpretation

As part of the planned renovation of the marsh viewing platform a new interpretation board will be produced highlighting the importance of this habitat and the management work.

Estimated cost approx. £1,000

Volunteers

WTSWW will continue to lead regular conservation tasks for the Brynna volunteers in order to carry out the planned management of the reserve. The volunteers will be supported through the provision of training, clothing, tools and equipment.

Tools and equipment will be purchased where necessary to enable the volunteers to carry out practical management tasks. This will generally be hand tools but may also include specialist power tools as required.

Estimated cost up to £1,000

Guided walk programme

A programme of a minimum of 6 guided walks will be scheduled to take place through the year.

Estimated cost £2,000 to cover staff time leading and preparing walks.

Monitoring and surveying

A series of surveys will be carried out through the year in order to inform the management of the reserve. Where possible the surveys will be carried out by WTSWW staff but may also include surveys by professional ecologists as required. Planned surveys include -

- Japanese knotweed survey
- Dormouse box survey
- Bat survey
- Ash dieback monitoring
- Reptile surveys

Estimated cost approx. £2,000

Habitat management

Management of the reserve will continue as identified in the management plan. Management tasks will include -

- Coppicing / woodland management
- Mowing / grassland management
- Grazing of the marshy grassland
- Bracken control
- Invasive non-native species control (Himalayan balsam & knotweed)

Appendix 10

Recommendations and Resolutions of ORA Committee held 25th July 2023.

ORA2023/054 ORA Action plan

RECOMMENDED

Ref 2023/041 (ORA2023/011) Improvements to a section Danygraig Road. The Clerk to add to the next agenda of the ORA committee to follow up and to request an update from Cllr Turner.

ORA2023/055 Walking route leaflets progress update

RECOMMENDED

For the Clerk to write to the graphic designer to politely dispense with their services and for the draft leaflet to be produced by the working group.

ORA2023/056 'Cut and Collect' cutting techniques

RECOMMENDED

That the Clerk contacts Rachel Carter, One Voice Wales's Places for nature officer regarding possible available funding to purchase appropriate equipment to facilitate the cost benefit analysis.

ORA2023/057 Improvements to the access lane leading to the meadow rise open space

RESOLVED

To defer the item to the next meeting of the ORA Committee to give Llanmoor Homes time to respond.

ORA2023/059 Adding individuals to long standing tenancy agreements, and creating joint tenancies

RESOLVED

To defer the item to the next meeting of the ORA Committee.

ORA2023/061 Meeting with developer of Eco-Houses at entrance to Brynna Woods.

RESOLVED

For a working group to be established to meet the developer of the Eco houses. Membership of the working group to comprise Cllrs Mark Steer as Chair, David Evans and Helen Donnan. Terms of reference to be to meet with the developer to discuss access, rights of way and other issues pertaining to Brynna Woods and its approaches. Dates and specific arrangements for the meeting to be arranged.

Appendix 11

Recommendations and Resolutions of CIL Committee held 5th September 2023.

CIL2023/077 CIL application from LCDP regarding development of a 'Community Hub'.

RECOMMENDED

To defer consideration of the application pending the receipt of a business plan to supplement the application.

CIL2023/078 CIL application from Brynna Football Club regarding refurbishment of dugouts

RECOMMENDED

To defer consideration of the matter pending the receipt of further financial information requested by the clerk.

CIL2023/079 CIL funds to carry out maintenance to the Oakbrook skatepark and Mountain Hare playpark

RECOMMENDED

That the proper officers be authorised to spend £3,320 of CIL funds to carry out maintenance on the Oakbrook skatepark and Mountain Hare play park as per the quotation provided. The Clerk having unsuccessfully attempted to obtain 3 quotes and the work being specialist in nature and reasonably urgent.

CIL2023/080 Project to update the Oakbrook skatepark using CIL funds.

RECOMMENDED

To form a working group to investigate the feasibility of updating Oakbrook Skatepark, partnering with local youth groups. The membership and Terms of Reference to be decided by full Council.

CIL2023/082 Feasibility of building a 'pump track' in the community

RESOLVED

To form a working group comprising Cllrs Chris Parker (Chair), Janine Turner, Neil Feist and David Evans to investigate the feasibility of building a pump

Appendix 12

The Committee meeting did not take place and is to be rearranged.

Appendix 13

Notes from meeting of the Trenos Crossing Working Group (Key stakeholders) held via zoom on Thursday 14th September.

List of attendees to be added. NR = Network Rail. Otherwise initials of individuals used.

1. Welcomes and introductions made.
2. Presentation from Network rail

Summary

- Main aim of scheme – To permanently close original bridleway at Llanharan Station and divert and for public safety.
- The Bridge will be suitable for multi-users.
- The Ewenny River bridge integral to the overall scheme (ie to allow diversion of the bridleway)
- To present the reasons for the crossing closure and issues with keeping the crossing open during the duration of works. Not least, noise impact from plant and construction activities will degrade the effectiveness of current mitigation measures (specifically the sounding of the train horns to warn pedestrians of their approach) and reduce their effectiveness to an unacceptable level. This factor also relevant during mobilisation, piling and preconstruction phase.
- All components fabricated off site and bridge construction and installation designed to minimise site disruption time. Track disruption planned over 3 consecutive weekends (crane lifts) to minimise disruption to network.

Agenda item 1 – The current progress by Network Rail and its partners in the design and construction of the proposed bridge.

Ground investigation needed to confirm ground stability etc... setup of compound to start substantial work in early October. Working schedule – Mon-Fri 7.30-6pm approx. Some weekend work – Sat night/Sunday morning on particular weekends when crane required to lift steps in. DE requested they look at making the crossing available during non-working weekends. Community Council could help facilitate information to the public if this was feasible. NR committed to making an assessment of whether this can be safely achieved and will feedback. *

2. the current progress on the legal positions of the diversion, stopping orders and upgrading of the status from footpath to bridleway of all the footpaths that have been identified and are associated with this project.

On a Tech Level TTRO being done concurrently with railway crossing diversion order. Level crossing cannot be closed until footpath diversion is in legally place. Have gone through pre-consultation of footpath diversion and some initial objections have been received. Should objections be raised during the statutory consultation period this would lead to the application having to then be considered by PEDW which will lead to further delays to the diversion of the footpath. The level crossing must not be closed before this legal process is complete. NR (HH) say no intention to do so. JB requested this put in writing**. JB And aspects of closing crossing due to safety concerns please engage public. (Ref drop in event). ***

G Requested that the TTRO process be planned for 4-6 weeks time and planned in line with the public engagement session.

3. To ensure that all stakeholders understand the importance of maintaining a route over the railway line for members of the public whilst the bridge and associated construction works are in place. (Note: The motion from Council from Monday's extra meeting is relevant to this point)

NR committed to arranging public information 'drop-in session' via James McKenzie – to potentially Arrange a public drop in event to communicate reasons for crossing to the public. HH to arrange. ***

DE requested NR look at any potential to open the crossing for short periods. *

DJ – Difficulty in bottlenecking of users during temp openings RE risk but will consider, run numbers and see how it affects the risk assessment. JB requested if this happened notices are posted at the site to inform the public.* Periods of reopening are allowable under a closure order.

NF questioned NR with regards to obligations under Equality Act 2010 and Future generations & Wellbeing Act 2015 regarding closing the crossing temporarily. NR stated health and safety priority in this instance.

4. the current progress regarding the scope of a design of a replacement of the footbridge over the River Ewenny with a bridge and the grading of the surrounding landscape and footpath that meets the requirements of a bridleway and also meets the requirements of the Equality Act 2010

LS gave a brief description on progress.

One the Ewenny River Bridge is in place NR will put in a bridleway creation application.

Noted that when building the Ewenny River bridge the Community Council will need to spec a temporary alternative crossing during construction OR also apply for a temporary closure order.

5. To make any relevant recommendations to Llanharan Community Council regarding the project management of such a design and construction as outlined in paragraph 4, and which associated costs represent good value for money.

None

6. the progress of any other issue that is associated with this project but not specifically stated above.

None

7. To seek to obtain formal written permission from the Wildlife trust with regards to the potential construction of a multi-user bridge over the Ewenny and to ascertain any restrictions or other aspects of the project that they may stipulate.

DL requires a final design before written permission can be given but supports the bridge in principle. (Clerk's note: Wildlife Trust will be part of the working group when drawing up the stage 2 scoping design. Revisit this at this stage).

Agreed actions:

*NR to examine the potential for the crossing to be kept open when appropriate, if so notices posted appropriately on site (eg on weekends where no work is planned) If appropriate The Council Clerk to assist with social media notification/communication . For NR to examine the risk assessment and feed back on the feasibility of doing so.

** NR and RCTCBC ROW to liaise in writing regarding arrangements for the footpath diversion and closure notice.

*** NR to arrange a public engagement/drop-in event RE to include the closure of the crossing and footpaths etc...

Appendix 14

To consider a motion to adopt draft terms of reference for the Community Engagement Committee.

Motion

Proposed by Councillor Chris Parker.

To adopt terms of reference for the Community Engagement Committee, as shown below:

Llanharan Community Council

Community Engagement Committee - Terms of reference

1. The Community Engagement Committee is constituted to be responsible for scrutinising matters relating to matters listed in clause 8.
2. The Committee has no decision-making powers but instead makes recommendations to Llanharan Community Council unless specific delegation on particular matters is devolved to the Committee by a resolution of Council.
3. The Chair and Deputy-Chair are appointed by the Full Council Annual General Meeting held each year.
4. The quorum necessary for the transaction of business shall be as **defined in Standing Orders** ~~three~~.
5. Meetings will be held at least twice per year and then as required subject to the discretion of the Chair.
6. The Clerk to the Council shall act as the proper officer of the Committee. The proper officer shall produce an agenda and minutes of the meetings in accordance with Llanharan Community Council standing orders.
7. At the Annual Meeting of the Llanharan Community Council membership of the committee is reviewed and voted on together with these Terms of Reference and a Chair and Deputy Chair elected.
8. The Committee shall consider the following topics:
 1. The annual Llanharan Community Awards.
 2. The annual fireworks event.
 3. The provision of Christmas lights.
 4. The provision of summer plants.
 5. The proposed active travel route from 'The black path' to Bryncae.
 6. And any other topics referred to it by resolution of Council.
9. **To allow members of the public to participate in a half-hour engagement session where they will have the opportunity at the beginning of each meeting to discuss their ideas and/or to discuss issues that fall within the powers or duties of the Community Council that may not be on the agenda.**
10. **It will be the responsibility of the Chair to ensure that all present understand and follow the Council's Standing Orders regarding the Rules of Debate and Disorderly Conduct.**
11. **The Chair can summaries those ideas and/or issues that it is felt by the majority of those present to be considered formally by the Council, committee or Subcommittee as**

the Chair sees fit.

12. To allow members of the public to participate in all discussions on items on the agenda.

13. To limit any formal vote to Councillors.

14. Any opinions expressed by all present, including Councillors, are to be taken as the opinions of individuals and not the opinion of the Council as a corporate body.

15. The Chair and the Proper Officer in attendance will be the only people whose opinion will reflect accurately that of the Council as a corporate body.

Appendix 15

To consider the membership, Chair and Terms of Reference of the Jubilee Marsh Multi-User Route Working Group.

Council has previously resolved the following:

2023/178 Correspondence

RESOLVED

To create a working group to be known as 'The Jubilee Marsh Multi-user Route Working Group'.

Matters to be decided:

Membership.

Chair.

Terms of Reference.

A reminder of underpinning resolutions passed at the Annual Meeting in May 2023 regarding working groups:

AM2023/005 Working Groups

RESOLVED

That the number of Council members of each working group be capped to an appropriate number, and in any case no working group to exceed 5 Council members. This provision to be added to the standing orders of the Council.

RESOLVED *For the underpinning terms of reference for working groups to include the following: For working groups to be empowered to carry out fact-finding investigations, carry out informal negotiations (without assuming any*

authority of the Council as a corporate body) and to do other work in order to be able to present recommendations or reports to Council for resolution. If members of a working group cannot come to a settled agreed recommendation or report for Council then any recommendations or report should be qualified accordingly. Working groups should liaise with the Clerk where appropriate and any recommendations should be checked for lawfulness with the Clerk before presentation to Council. The Clerk would ordinarily only attend working group meetings when requested in order to offer advice. Working group meetings are arranged informally by its members, led by the chair. These provisions to be added to the standing orders of the Council.

Appendix 16

Update on the progress of the Section 187 Sewer Diversion required for progress on the Grove Terrace, Memorial Garden project and to consider updated forecast total project costs.

- Vale Consultancy have completed a revised Suds (sustainable drainage scheme) which can be submitted shortly.
- Vale Consultancy have arranged a Section 187 Sewer diversion with DCWW (Dwr Cymru Welsh Water) .
 - A tender to carry out the Sewer diversion work has been issued and the work awarded to Redwood Environmental Services Ltd.
 - Permission has been sought from RCTCBC legal dept who own the freehold to the land. This permission has been requested for over 18 months, RCTCBC are now expediting the matter.
 - Once a letter of permission is obtained and the proof of title provided by RCTCBC they will require us to enter into a 'licence for alterations', "to document the works correctly and to deal with reinstatement of works."
- DCWW will then require us to enter into a Section 187 agreement where we will likely need to lodge a £5,000 bond for the duration of the works.

Once the sewer diversion is completed the main construction can recommence.

An updated forecast full project cost analysis will be provided at a later date, current estimate is circa £90,000 - £100,000

Appendix 17

To consider arrangements and quotations for the holding of Senior Citizens Christmas Lunches in 2023.

Quotation requests were sent to LCDP, Robertsons Catering and Celtic Catering based on the following:

Would you be interested in providing a quotation to provide meals and table service for 2 x Christmas lunches (for our local OAP's) on 19th and 20th December at a venue arranged by us in Llanharan (CF72) please?

For approximately 150-200 people over 2 days.

We are looking for:

A starter (eg Soup with bread rolls).

A tradition beef dinner as main (with veggie/vegan options upon advanced request)

A selection of deserts.

Cheese and crackers, tea/coffee and after dinner mints.

Robertsons Catering and Celtic Catering declined to quote (no response received).

LCDP responded with a quotation of £24.95 per head.

Proposal:

To award the contract for the supply of the 2023 Christmas Dinners to LCDP at a cost of £24.95 per head.

From: [Katie Evans](#)
To: [The Clerk / Project Officer; Rhian Symons](#)
Cc: [Office](#)
Subject: RE: 2023 Christmas Dinners.
Date: 17 August 2023 09:54:48
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[Christmas Dinner Menu 2023.docx](#)

Hi Leigh,

I have spoke with Sue in the Rugby Club and they would have availability Tuesday 19th & Wednesday 20th December 2023. These dates are currently pencilled in until full confirmation is given.

I have attached the menu for the dinners and the cost would be £24.95 per head. As you can appreciate, with costs ever increasing we have had to raise the cost per head for the dinner.

Please let me know if you have any further queries.

Many Thanks,

Katie Evans

Operations & Finance Manager

LCDP

Llanharan Drop In Centre

katie@lcdp.org.uk

01443 229723

www.llanharandropin.org.uk



From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>

Sent: Tuesday, August 15, 2023 11:34 AM

To: Rhian Symons <rhian@lcdp.org.uk>; Katie Evans <katie@lcdp.org.uk>

Cc: Office <Office@llanharan-cc.gov.wales>

Subject: RE: 2023 Christmas Dinners.

Hi Rhian,

Regarding date, assuming your quote is accepted, FYI Llanharan OAP have theirs on Monday 11th December, so if you could indicate a suitable date when quoting (provided the rugby club agree) that would be great.

thanks

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhwch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

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From: Rhian Symons <rhian@lcdp.org.uk>

Sent: Wednesday, August 9, 2023 1:47 PM

To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>; Katie Evans <katie@lcdp.org.uk>

Cc: Office <Office@llanharan-cc.gov.wales>

Subject: RE: 2023 Christmas Dinners.

Hi Leigh

Yes we do intend to quote & will be in touch soon with the quotation

Many Thanks

Rhian Symons

Early Years & Childcare Officer

Llanharan Drop in Centre

01443 229723

rhian@lcdp.org.uk

www.lcdp.org.uk

<https://www.facebook.com/llanharandropincentere/>



Ysgrifennwch ataf yn Gymraeg neu Saesneg
Please write to me in Welsh or English

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>

Sent: Tuesday, August 8, 2023 11:56 AM

To: Katie Evans <katie@lcdp.org.uk>; Rhian Symons <rhian@lcdp.org.uk>

Cc: Office <Office@llanharan-cc.gov.wales>

Subject: FW: 2023 Christmas Dinners.

Hi both,

Are you intending to quote on this please? If so do you know when you might have a price ready?

If not I need to start looking around. No problem if you intend to quote but need time to put it together but could you let me know.

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

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From: The Clerk / Project Officer
Sent: Thursday, July 13, 2023 5:43 PM
To: Rhian Symons <rhian@lcdp.org.uk>
Subject: 2023 Christmas Dinners.

Hi Rhian,

Council is considering arrangements for the 2023 Christmas lunches. Would you be in a position to provide the lunches again this year, and if so at what price please.

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: Katie Evans <katie@lcdp.org.uk>
Sent: Thursday, July 21, 2022 12:19 PM
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Subject: RE: 2022 Christmas Dinners.

Hi Leigh,

Yes, we would be able to do this.

I have attached a menu for you to look at.
The cost would be £23.00 per head, unfortunately due to the increase in inflation we have had to increase our prices.

Please let me know if you have any queries.

Many Thanks

Katie Evans

Operations & Finance Manager
01443 229723

katie@lcdp.org.uk

www.llanharandropin.org.uk

<https://www.facebook.com/llanharandropincentere/>



From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>

Sent: 15 July 2022 14:51

To: Katie Evans <katie@lcdp.org.uk>

Cc: Katie Evans <katie@lcdp.org.uk>

Subject: 2022 Christmas Dinners.

Hi Katie.

Council is considering arrangements for the 2022 Christmas lunches. Would you be in a position to provide the lunches again this year, and if so at what price please.

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

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Christmas Dinner Menu

December 2023

Starter

SOUP OF YOUR CHOICE

WITH
BREAD ROLL & BUTTER

Main

ROAST BEEF, YORKSHIRE PUDDING, & STUFFING BALL

FOUR SEASONAL VEGETABLES

ROAST & BOILED POTATOES WITH GRAVY

VEGETARIAN & VEGAN OPTION ON REQUEST

Desert

CHRIATMAS PUDDING WITH BRANDY SAUCE

SELECTION OF GATEAUX

CHOCOLATE PROFITEROLES

SELECTION OF CHEESECAKE

(CHOICE OF 2)

SELECTION OF CHEESE & CRACKERS

TEA OR COFFEE

AFTER DINNER MINTS

Appendix 18

To consider quotations for the taking down of Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc...

Quotation requests were sent to LML electrics, Centregreat and D3signs on the following basis:

Please could you provide a quotation for the following: (See also spreadsheet, attached and terms as per last year).

Could you please give a price for 2023/24 and an option for 3 year contract please?

- The erection and taking down of Christmas Motifs, Trees and lights The erection of 77 x motifs onto designated lampposts and connection to the appropriate mains supply as per spreadsheets marked Bridgend Rd and Brynna Rd.*
- The erection of 47 x 4ft Christmas trees into the walled mounted brackets above various business premises, of which 39 will need to be individually decorated with a single light string and connection to the appropriate mains supply, details specified in the spreadsheet marked Business Premises.*
- The delivery of 2 x 6ft Christmas Trees and corresponding light strings plus associated ancillary equipment to the High Corner Public House as specified in the spreadsheet marked Business Premises.*
- The erection of 7 x 16ft Christmas trees to be decorated with 12 light strings per tree and connection to the mains supply as specified in the spreadsheet marked Community Trees.*
- The fastening of 2 x strings of 6 light strings to the fencing of Dolau school that faces the A473 and connection to the appropriate power points as specified in the spreadsheet marked Community Trees.*
- The erection and connecting of a motif (provided) on Brynnau Primary School.*
- Prompt return to rectify any faults/replace bulbs/adjust motifs moved by wind etc... within 24 hours of report.*

- *The taking down of all hanging baskets from lampposts when erecting motifs and trees.*
- *The taking down of all motifs, lights and trees from business premises, lights from the fence of Dolau school and the Community Trees and lights. All motifs, lights and ancillary equipment to be returned in good order to a mutually agreed location for the Council to arrange shipment back to Festive Lighting.*
- *Christmas trees to be taken to a mutually agreed location for recycling.*

Responses:

The following responses were received (details in the paper below):

- LML Electrics: Declined to quote on this occasion.
- Centregreat: £12,561.35
With options for:
£13,082.65 for 2024
£13,625.58 for 2025.
- D3signs: £15,550
 - Exclusions: No provision of storage. LCC to arrange. LCC to erect 16ft Christmas trees. All lamppost fixings, banding straps etc... to be supplied by LCC. Revisit once installed does not include any electrical repair. (Not approved for electrical work on RCTCBC lampposts). No 3 year option provided.

Note:

Previous contract quotes/costs

2022 - £13,400 (Centregreat)

2021 - £16,400 (LML Electrics)

Clerk's recommendation:

To award a 3-year contract to Centregreat on the terms and prices provided.
To approve the spend accordingly with a 5% contingency each year, namely:
£13,189 for 2023; £13,736 for 2024; £14,306 for 2025.

Reason:

1 – The exclusions stated by D3signs make their proposal impractical. Their lack of the relevant licences to carry out electrical work on the lamp-posts in particular could prove to be problematic as a separate approved contractor would be required should any such work be deemed necessary.

2 – The Centregreat price is cheaper.

3 – Centregreat provided a good service last year, their first year of carrying out this work for the Council.

Lamp post timers

Note: This year RCTCBC have specified that all motifs MUST be set on a timer to save energy during daylight hours. LCC is awaiting the results of a survey from RCTCBC to ascertain which, if any of the lampposts in our community used for motifs do not have timers fitted. If any are discovered, then LCC will be compelled to fit the timers, spend of £1000 for this from CIL funds has already been set aside by Council (2023/060), however specific approval is yet to be resolved.

Proposal/Clerk's Recommendation:

To authorise the Proper Officers to spend up to £1,000 of CIL funds in order to retrofit lamp post timers as required to allow the placement of Christmas motifs.

Appendix 19

To decide which members will assist and in what capacity at the Llanharan Remembrance Day Parade following a request from the Llanharan Branch of the Royal British Legion.

It is convention that the Chair of the Council will attend the Llanharan Remembrance Day event to lay the wreath on behalf of the Community Council and that the Deputy Chair attends the Brynna event to lay the wreath on behalf of the Community Council there. Chains of office are usually worn to these events.

Council has previously resolved:

2023/148 Royal British Legion, Llanharan Branch, for volunteer members of the Community Council to participate in the annual Remembrance Sunday event at the War Memorial.

RESOLVED

For the Clerk to communicate to the Royal British Legion that the Community Council will provide a volunteer to carry the standard, and to announce the names of those laying wreaths at the Remembrance Sunday event at the War Memorial in Brynna. For the RBL to inform us if they are required by the date of the October Council meeting at which point the Council will provide the names.

Proposal:

1. That if able, the Chair and Deputy Chair of the Council attend the Llanharan and Brynna events respectively wearing the respective Chains of office to lay wreaths on behalf of the Community Council, otherwise named Councillors be appointed to attend to lay wreaths in their stead.

2. That the names of those wishing to volunteer to carry the standard at the Llanharan event be entered into a 'hat' by the Clerk and a name drawn out at random to decide who will carry out that task.
3. That the names of those wishing to volunteer to announce those who are laying wreaths at the Llanharan event be entered into a 'hat' by the Clerk and a name drawn out at random to decide who will carry out that task.

That the Clerk then formally informs the RBL of the names and contact details of those persons participating and in what capacity.

Appendix 20 - addendum

Council has previously resolved:

2023/194 Discharge of condition 34 (Sustainable Development Strategy) of 10/0845/34 (insofar that it relates to Phases 3 and 4). | LAND AT FORMER OPEN CAST COAL SITE AND LAND TO THE NORTH OF THE A473, LLANILID (PHASE 3 & 4)

RESOLVED

For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:

- The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner').*
- ... to the current Llanharry road being transformed into a pedestrian and cycle underpass.*
- If so then the SDS appears to be valid.*
- If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation.*

See email trail below giving an update on the current responses from RCTCBC:

From: [The Clerk / Project Officer](#)
To: David.afia@rctcbc.gov.uk
Cc: [Office](#)
Subject: RE: Discharge of condition 34 (SDS) of 10/0845/34 Llanilid development.
Date: 19 September 2023 17:08:00

Good afternoon David,

Are you able to shed any light on this please?

Regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: The Clerk / Project Officer
Sent: Thursday, August 3, 2023 11:14 AM
To: David.afia@rctcbc.gov.uk
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: FW: Discharge of condition 34 (SDS) of 10/0845/34 Llanilid development.

Morning David,

Can you help please?

Llanharan Community Council has passed the following resolution in relation to the discharge of the requirement for a sustainable development submission regarding the Persimmon housing development at Llanilid.

RESOLVED

For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:

- The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner').
- ... to the current Llanharry road being transformed into a pedestrian and cycle underpass.

If so then the SDS appears to be valid.

If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation.

Could you confirm please whether either or both of the mentioned aspects of the development are planned to go ahead at this time?

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: Farley, Matthew <Matthew.Farley@rctcbc.gov.uk>
Sent: Wednesday, August 2, 2023 3:34 PM
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Cc: Office <Office@llanharan-cc.gov.wales>; David Evans <David.Evans@llanharan-cc.gov.wales>
Subject: RE: Discharge of condition 34 (SDS) of 10/0845/34 Llanilid development.

Hi Leigh

The section of bypass from the county boundary to the film studio roundabout (Cow's Corner) and the section of Llanharri Road converting to a pedestrian/cycle link did form part of the wider bypass proposals. However, Welsh Government halted all new road development during the preparation of the application so it hasn't been submitted. We (Planning) are not generally involved in the production of Council applications, just the final determination, so I'm not sure exactly where the Council are in respect of the application coming forward. I would advise you contact the highways team to discuss further – David.afia@rctcbc.gov.uk.

I haven't had chance to go through the discharge of condition application properly yet, but once I have done and we are in a position to determine it I'll let you know how we intend to proceed.

Regards,

Matthew

Matthew Farley

Ceisiadau Cynllunio Arweinydd Tîm | Team Leader Planning Applications

Ffyniant, Datblygu a Gwasanaethau Rheng Flaen | Prosperity, Development and Frontline Services
Cyngor Bwrdeistref Sirol Rhondda Cynon Taf | Rhondda Cynon Taf County Borough Council
Ty Sardis, Heol Sardis, Pontypridd, CF37 1DU | Sardis House, Sardis Road, Pontypridd, CF37 1DU
Ffon | Telephone: 01443 281130
Gwefan | Website: www.rctcbc.gov.uk/planning

Croesawn ohebu yn y Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith, h.y. Cymraeg neu'n ddwyieithog. | We welcome correspondence in Welsh and corresponding in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>

Sent: 27 July 2023 16:45

To: Farley, Matthew <Matthew.Farley@rctcbc.gov.uk>

Cc: Office <Office@llanharan-cc.gov.wales>; David Evans <David.Evans@llanharan-cc.gov.wales>

Subject: Discharge of condition 34 (SDS) of 10/0845/34 Llanilid development.

Rhybudd: E-bost allanol yw hwn - sy wedi dod o sefydliad/unigolyn y tu allan i'r Cyngor.
Byddwch yn wylidwrs wrth glicio ar ddolenni neu agor atodiadau.

Caution: This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments.

Good afternoon Matthew,

Llanharan Community Council has passed the following resolution:

RESOLVED

For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:

- *The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner').*
- *... to the current Llanharri road being transformed into a pedestrian and cycle underpass.*

If so then the SDS appears to be valid.

If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation.

Could you confirm please whether either or both of the mentioned aspects of the development are planned to go ahead?

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

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From: Matthew.Farley@rctcbc.gov.uk <Matthew.Farley@rctcbc.gov.uk>

Sent: Friday, December 16, 2022 12:21 PM

To: The Clerk <clerk@llanharan-cc.gov.wales>

Subject: Acolaid Case 21/1059/10

See attached document regarding 21/1059/10 at TRAVIS PERKINS, COEDCAE LANE INDUSTRIAL ESTATE, TALBOT GREEN

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

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Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0877/13

EichCyf/Your Ref:

Dyddiad/Date: 06/09/2023

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Outline application for 1 bungalow within the
ARFAETHEDIG/PROPOSAL: grounds of of 22, Trenos Garden with proposed
shared drive.
LLEOLIAD/LOCATION : LAND AT NO 22 TRENOS GARDENS,
LLANHARAN, PONTYCLUN, CF72 9SZ
CYF GRID/GRID REF: 298935, 182752

DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012

TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
22/1252/10

EichCyf/Your Ref:

Dyddiad/Date: 21/08/2023

Gofynnwch am/Please ask for: Matthew Farley
01443 281130

DATBLYGIAD

ARFAETHEDIG/PROPOSAL:

Use of land for external police tactics training including external tactics equipment, maintenance access, landscaping, engineering and infrastructure works (in association with proposed police tactics facility at adjacent site within Bridgend County Borough - subject to separate planning application at Bridgend County Borough Council) (amended plans and supporting information received 09/08/23, 18/08/23 and 21/08/23).

LLEOLIAD/LOCATION :

LAND TO THE SOUTH FELINDRE ROAD,
PENCOED LLANHARAN

CYF GRID/GRID REF: 297081, 181249

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law Cyngor Bwrdeistref Sirol Rhondda Cynon Taf, mewn perthynas â'r cais uchod, wedi'u hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application received by Rhondda Cynon Taf County Borough Council, in respect of the above proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod ar-lein, ewch i www.rctcbc.gov.uk/planning a chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above application online at www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21 diwrnod o ddyddiad y llythyr hwn, byddaf yn tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make if I do not hear from you within 21 days of the date of this letter.

Yr eiddoch yn gywir / Yours faithfully,

A handwritten signature in black ink, appearing to read 'J. Bailey'. The signature is fluid and cursive, with the first letter 'J' being large and prominent.

Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0899/10

EichCyf/Your Ref:

Dyddiad/Date: 09/08/2023

Gofynnwch am/Please ask for: Huw Boaler
01443 281130

DATBLYGIAD

Single storey extension.

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION : 80 LONYDD GLAS, LLANHARAN, PONTYCLUN,
CF72 9FW

CYF GRID/GRID REF: 299310, 182213

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
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Annwyl Sir/Madam

Dear Sir/Madam

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Cyngor Bwrdeistref Sirol Rhondda Cynon
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hamgáu. Gofynnaf am eich sylwadau.

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ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

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diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
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date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

