



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 18th April 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; David Evans (Chair), Chris Parker, Will Thomas, Neil Feist, Andrea James, Mark Steer, Joanne Miller, Tracy Allen, Robert Smith, Rhys Jenkins, Janine Turner.

Apologies: Cllrs Robert Lewis-Watkin JP, Helen Donnan.

Absent: Geraint Hopkins JP.

Clerk to the Council: Leigh Smith

1 member of the public.

2024/074 Welcome and Apologies.

The Chair welcomed all to the meeting.

RESOLVED

That the reason proffered with Cllr Helen Donnan's apology for absence be accepted as a valid reason for absence.

RESOLVED

That the reason proffered with Cllr Robert Lewis-Watkin's apology for absence be accepted as a valid reason for absence.

2024/075 Disclosures of personal and/or prejudicial interests

Cllr Janine Turner declared a personal interest with regards to agenda item 8 (Minute Ref 2024/084) being the founder of 'the Pantry' and a current volunteer.



Cllr Chris Parker declared a personal interest with regards to agenda item 8 (Minute Ref 2024/084) being a current volunteer at 'the Pantry'.

Cllr Rhys Jenkins declared a personal interest with regards to agenda item 22 (Minute Ref 2024/098) a close relative being named as an officer in one of the relevant historical documents.

2024/076 Public speaking

A member of the public spoke on agenda item 13.

2024/077 Minutes of extra ordinary meeting 22nd February 2024

RESOLVED

To approve the minutes of the extraordinary meeting of Council held on 22nd February as a true and accurate record.

2024/078 Minutes of ordinary meeting 21st March 2024

RESOLVED

To approve the minutes of the ordinary meeting of Council held on 21st March as a true and accurate record.

2024/079 Action plan

Noted

2024/080 Correspondence.

Noted

2024/081 Crime report

Not received.

2024/082 Expenditure March 2024

RESOLVED

To approve expenditure for March 2024 shown in payment schedule 'Appendix 5'

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.



For this item of business, as the request to record votes of each councillor was made later in the meeting, the only information available shows that Cllrs Andrea James and Janine Turner voted for the motion. No members voted against the motion.

2024/083 YTD Spend V Budget

Noted.

2024/084 Income and expenditure for 'The Pantry'.

Noted.

2024/085 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.

Noted.

2024/086 Recommendations of Community Engagement Committee meeting 26th March 2024

RESOLVED

(CEC2024/006 Future placement of summer hanging baskets from Summer 2025).

From Summer 2025 to investigate adding the following to the Councils Summer plant schedule:

- 1 x Large planter at the green space adjacent to St Ilyd's Meadow.
- 2 x Large planters either side of the roundabout at Heol Y Parc (New Road).
- 1 x Large planter near the bus stop at Trensos Gardens.
- 2 x Troughs on Llanilid village sign markers near Dragon Studio's.

The Clerk to obtain prices and present to the Committee at a future date.

RESOLVED

(CEC2024/007 Future placement of Christmas motifs and other decorations from Christmas 2024).

To consider adding the following Christmas decorations to the Councils scheme for Christmas 2024:

- 1 x Large Christmas tree and lights at the green space adjacent to St Ilyd's Meadow.



1 x Large Christmas tree at the roundabout at Heol Y Parc (New Road).
10 x Lamp post 'String lights' along New Road.
1 x Large Christmas tree at Lanley estate (left hand side of roundabout).
8 x Lamp post 'String lights' along entrance to Lanley estate.

The Clerk to obtain prices and practical aspects of providing sockets, power and other aspects of delivering the additions and present to the Committee at a future date together with spend/budgeting options.

RESOLVED

The Clerk to enquire with RCTCBC about the feasibility of fitting 'string lights' on the wooden lamp posts in Brynna.

RESOLVED

(CEC2024/008 Quotations for the erection of summer hanging baskets for 2024).

To appoint D3 signs to erect the summer hanging baskets as per the specification provided and the quotation received. The conditions of the Councils' financial regulations having been satisfied. And to authorise the officers to spend up to £950 comprising £880 quoted plus a small contingency.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the only information available shows that Cllrs David Evans and Rhys Jenkins voted for the motion. No members voted against the motion.

RESOLVED

(CEC2024/009 Annual survey of residents).

For the Council to run an annual survey of residents to help better understand what residents want and how they feel the community council can support them through the services provided. The survey to run at an appropriate time to allow members to digest the results which will help inform the budget for the following financial year. To form a working group comprising Cllrs Neil Feist, Rhys Jenkins, Chris Parker, Robert Smith and David Evans. Cllr Robert Smith elected as Chair. Terms of reference as per the text in this resolution.

RESOLVED

(CEC2024/010 Working group to consider arrangements for the



annual senior citizen's Christmas lunches).

To form a working group to consider arrangements for the annual senior citizen's Christmas lunches comprising Cllrs Joanne Miller, Neil Feist, Andrea James, David Evans. The Chair to be decided at a future meeting. Terms of reference as per the text in this resolution.

2024/087 Recommendations of Fireworks Working Group

RESOLVED

The 2024 fireworks event be held on Tuesday 5th November 2024 and that the balance of 'full noise' to 'low noise' fireworks be between 50/50 and 70/50. That is, a maximum of 50% and a minimum of 30% 'low noise' fireworks subject to availability of low noise fireworks

2024/088 Recommendations of CIL Committee meeting 9th April 2024

RESOLVED

To defer the motion listed below to a future meeting.

To increase the allocated CIL funds allocated to the Project ' Ewenny Bridge' from £275,000 to £475,000. For this amount to comprise funds set aside to facilitate the building of the Ewenny Bridge, the construction of an appropriate path to the South to link up with the Network Rail crossing bridge and to also now to include the following: Funds to make improvements to relevant paths to the northern side of the Ewenny Bridge, into and through Brynna Woods to make them suitable for all users in line with the requirements of The Equality Act 2010; Funds to make improvements to relevant paths to the southern side of the Network rail crossing bridge to make them suitable for all users in line with the requirements of The Equality Act 2010; Subject to the permission of the relevant landowners and in partnership with other interested parties. Details to be decided at some later date.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans, Neil Feist, Rhys Jenkins, Mark Steer, Tracy Allen, Robert Smith, Janine Turner, Chirs Parker, Andrea James, Will Thomas and Joanne Miller voted to defer the motion. No members voted against.

RESOLVED

To defer the motion listed below to a future meeting.



Ref Decision making matrix item 1 – Assumed material from which the bridge is to be constructed to allow Vale to design a base-line design for public consultation and tendering. (NOTE: The decision made here is to decide which material to use for the base-line design. This does not mean that the final bridge design is being set prior to tendering). To specify a traditional steel/timber construction design now to allow Vale to design a base-line design but to make it clear that the Council do NOT stipulate any material in the tender pack. This option can be subject to change at a later date.

RESOLVED

To defer the motion listed below to a future meeting.

Decision making matrix item 3 - Consider decking spec on bridge. (Note: This information is required for the eventual tender document but not necessary for Vale to complete the base-line design for the scoping design) To defer this decision. To allow Vale to use an appropriate decking solution for the scoping design at this stage. This matter to be reconsidered prior to producing a tender document.

RESOLVED

To defer the motion listed below to a future meeting

Decision making matrix item 6 – Consider whether to carry out further ground testing to inform the design. To authorise £1000 of CIL funds from the project allocation to carry out further ground investigation drilling further from the bank where the original drilling took place. This work to be done to inform the tender document, not to delay production of the initial scoping design.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans, Neil Feist, Rhys Jenkins, Mark Steer, Tracy Allen, Robert Smith, Janine Turner, Chirs Parker, Andrea James, Will Thomas and Joanne Miller voted to defer the motion. No members voted against.

RESOLVED

To reject the proposal to allocate £50,000 of CIL funds for the improvement of the surface at Danygraig Road, adding to the CIL123 list and Active project lists.



Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans and Chirs Parker voted for the motion. No members voted against the motion.

RESOLVED

To grant Brynna Community Centre £30,500 for works to improve the drainage of the 'top field' at 'Brynna fields' (Brynna welfare and recreation ground) as per the details described in the application. For monies to the value of £30,500 to be paid to Brynna Community Centre on the receipt of appropriate invoices for the project.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans and Chirs Parker voted for the motion. No members voted against the motion.

2024/089 Motion to suspend the consideration of CIL applications from local groups

RESOLVED

To defer the motion listed below to the May 2024 meeting of the Council

To suspend the consideration of any further CIL applications from local groups until February 2025. This being necessary given the revised cashflow forecasts for CIL income following the rescheduling of CIL payments to the Community Council imposed by RCTCBC and the need to maintain adequate reserves for the projects already added to the Active Project list.

Cllr Neil Feist requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

Cllrs Rhys Jenkins, Joanne Miller, David Evans, Mark Steer, Robert Smith, Tracy Allen and Andrea James voted to defer the motion.



Cllrs Janine Turner, Will Thomas, Chris Parker and Neil Feist voted against deferring the motion.

2024/090 Motion to allow members to propose CIL projects to the CIL Committee, including those from local groups under certain conditions
The motion was withdrawn.

2024/091 Motion to include on the Active Project List a contingency of 10% of the total funds committed

RESOLVED

To include as a line on the Active Project list a contingency. This contingency to equal 10% of the total funds allocated to “council managed” projects. Should any new project be proposed, or the allocation of increased funds to an existing project be proposed, the proposal must take into account maintaining the contingency and the effect on the contingency. Should a proposal have the effect of reducing the contingency below 10% then this must be explicitly included in the proposal. Any proposal not containing this detail will not be presented for consideration.

Where the currently available contingency figure does not achieve 10% then the maximum percentage available be listed and this figure increased as further funds are received (or current allocated funds reduced) until the figure of 10% is reached. This figure to maintained thereafter.

Cllr Neil Feist requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

Cllrs Janine Turner, Neil Feist, David Evans, Tracy Allen, Rhys Jenkins, Chris Parker, Andrea James, Will Thomas and Joanne Miller voted for the motion as resolved.

No councillors voted against the motion as resolved.

**2024/092 Verbal report on progress of project LCC19/07
Garage/Memorial Garden at Grove Terrace.**
Noted

2024/093 Members reports.

Cllr Mark Steer



Regarding the 'Eco houses' development near Brynna Woods, the developer has promised to carry out some remedial work to the bridleway through the woods, however progress on this work has been very slow and not to a good standard. I will be raising this matter with the Wildlife Trust. I attended a site meeting at Brynna Woods organised by Cllr Chris Parker together with third parties to look at aspects of the proposed Ewenny Bridge.

Cllr Neil Feist

Arrangements are underway for the Village horticultural show which will take place on 10th August at Llanharan RFC. People are expected to attend this popular event from far and wide. There are 3 new categories in this year's show being cherry tomatoes, parsnips and lemon drizzle cake. I urge people to put this date in their diary.

2024/094 Motion to discuss the need for a social media policy

RESOLVED

To direct the Clerk to produce a draft social media policy to be considered at a future meeting. Aspects of the draft policy pertaining to employees of the Council to be referred to the HR Committee in the first instance.

2024/095 Strategic risk assessment

RESOLVED

To approve the Strategic Financial and Management Risk Assessment presented in 'Appendix 15' presented to the meeting.

Cllr Neil Feist requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

Cllrs David Evans and Chris Parker voted for the motion as resolved.

No councillors voted against the motion as resolved.

2024/096 Planning

Noted without formal comment.

2024/097 To exclude the press and public

RESOLVED



To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the meeting on the basis that with regards to the following 2 agenda items, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

2024/098 Amendments to a Service Level agreement involving the council and next steps.

RESOLVED

For the Clerk to contact affected groups and to inform them of potential changes to current arrangements.

2024/099 Information which the Chair considers should be relayed to Council as a matter of urgency, or to suggest items to the Clerk for inclusion on the agenda for the next meeting.

Noted.

The Clerk indicated that in relation to an insurance matter presented to members, approval to proceed in line with the insurer's recommendations would be provided by the close of business Monday 22nd April 2024 unless members wished the Council to consider an alternative course of action via an extraordinary meeting of the council called via the mechanisms outlined in the Standing Orders.

There being no further business the meeting closed at 9.10pm

The next scheduled meeting of Full Council will be held on 16th May 2024

Councillor David Evans

Chair of Llanharan Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 21st March 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; David Evans (Chair), Chris Parker, Helen Donnan, Will Thomas, Neil Feist, Andrea James, Mark Steer, Joanne Miller, Tracy Allen, Robert Smith.

Apologies: Cllrs; Rhys Jenkins, Janine Turner, Robert Lewis-Watkin JP.

Absent: Geraint Hopkins JP.

Clerk to the Council: Leigh Smith

1 member of the public.

2024/056 Welcome and Apologies.

The Chair welcomed all to the meeting.

RESOLVED

That the reason proffered with Cllr Rhys Jenkins' apology for absence be accepted as a valid reason for absence.

RESOLVED

That the reason proffered with Cllr Janine Turner's apology for absence be accepted as a valid reason for absence.

RESOLVED

That the reason proffered with Cllr Robert Lewis-Watkin's apology for absence be accepted as a valid reason for absence.



2024/057 Disclosures of personal and/or prejudicial interests

Cllr Robert Smith declared a personal and prejudicial interest with regards to consideration of the RCTCBC LDP contained in agenda item 14 (Minute Ref 2024/068).

Cllr Tracy Allen declared a personal and prejudicial interest with regards to consideration of the RCTCBC LDP contained in agenda item 14 (Minute Ref 2024/068).

2024/058 Public speaking

None

2024/052 Minutes of ordinary meeting 15th February

RESOLVED

To approve the amended draft minutes of the ordinary meeting of Council held on 15th February as a true and accurate record.

2024/059 Action plan

Noted

2024/060 Correspondence.

Noted

2024/061 Crime report

Not received

2024/062 Expenditure February 2024

RESOLVED

To approve expenditure for February 2024 shown in payment schedule 'Appendix 5'

2024/063 YTD Spend V Budget

Noted.

2024/064 Income and expenditure for 'The Pantry'.

Noted.

2024/065 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.

Noted.



2024/066 Members reports

Members stood for a minute's silence in memory of the recently deceased former Councillor, William Hopkin.

The Clerk was asked to send a letter of condolences.

Cllr Mark Steer

Cllr Steer reported that there will be Bus service changes from beginning of April which will be publicised in due course.

The final sculpture has been installed in Brynna Woods, a 'Fairy Castle' has now been installed and positive feedback has been received from members of the public.

Cllr Steer reported that he has reported to both British Transport Police and Taziker that fencing at the work site of the Network Rail Trenos crossing bridge has again been damaged and there have been people crossing the line. The fencing has now been repaired.

Cllr Steer deputised for the Chair recently at the Llanharan OAP Association St David's day event.

Cllr Robert Smith

Cllr Smith deputised for the Chair recently at the Llanharan OAP Association Easter event where he judged the Easter bonnet parade at Llanharan RFC. The Dolau School choir gave a performance and a good day was had by all.

Cllr David Evans

Cllr Evans reported that Mr Evans, the head teacher at Dolau Primary school is retiring this year and the school will undergo a recruitment process with a view to recruiting a replacement to take up the post ready for the following academic year.

Cllr Evans updated members that whilst there was limited information available progress had apparently been made between RCTCBC and Welsh Government regarding the 'Llanharan bypass' or 'Llanharan link road' with the scheme now being known as a 'sustainable transport corridor'.

Revised plans for the scheme include increased bus services comprising



4 busses per hour, an integrated active travel network throughout and hopefully will give the opportunity to divert HGV traffic from the village.

Cllr Evans reminded members that the RLDP 2022/2037 (Revised Local Development Plan) is now out for consultation.

Cllr Evans reported that Network Rail are intending to install a temporary foot crossing at the Trenos railway crossing following delays in construction of the multi-user bridge.

Cllr Helen Donnan left the meeting

2024/067 Recommendations of the CIL Committee meeting held 12TH March 2024

RESOLVED

CIL2024/007 Updated costs associated with the Memorial Garden /Garage project

To accept the revised costs of £98,458 from Action building services and to authorise the officers to make such payments in line with payment terms previously negotiated. The cost increases being considered reasonable given the time elapsed and taking into account generally accepted inflationary price rises. Also given that the revised price remains competitive when compared to the originally tendered quotations from the unsuccessful vendors. And to note that work had formally commenced on the project prior to its suspension

RESOLVED

To deduct a further £3,488 from project LCC21/15 Provision of dropped kerbs, Hillside-Grove Terrace leaving a project forecast of £12,012, and to update the CIL lists accordingly.

RESOLVED

To amend the CIL 123 and Active Project lists to show a forecast cost for the Garage and Memorial Garden project (LCC19/07) of £143,196.

RESOLVED

CIL2024/008 CIL funds for the purchase and fitting of 3 x benches in the community

To allocate £2,400 of CIL funds for the purchase and fitting of 3 x benches in the community, and to update the Active Project list and CIL123 list accordingly.

RESOLVED



CIL2024/009 CIL funds for a defibrillator to be placed at or near Trenos Gardens

To allocate up to £1,250 of CIL funds for a defibrillator to be placed at or near Trenos Gardens, and authorising the officers to make such a purchase and arrange for fitting. And to update the Active Project list and CIL123 list accordingly.

RESOLVED

CIL2024/010 Increasing the allocation of CIL for project LCC22/04.

'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods

To increase the allocation of CIL funds from £1,000 to a maximum of £1,750 subject to the Clerk obtaining 3 quotations for project LCC22/04.

'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem View to Brynna Woods. This following a price increase from the initial quotations provided.

RESOLVED

CIL2024/011 retrospectively allocating £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block being an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.

To allocate £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block and an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.

RESOLVED

CIL2024/012 CIL application from Brynna Football Club (Seniors). Pitch drainage.

That the application be rejected. The reason being that the applicant is neither the owner nor the leasee of the ground upon which work is proposed.

RESOLVED

CIL2024/013 Updated costs from Vale Consultancies regarding the Ewenny Bridge project.

To allocate £2,540 rather than £1,850 of CIL funds to the project to facilitate the production of the more detailed scoping design by Vale Consultancies. To authorise the Officers to spend up to this amount with Vale consultancies.

Note that previously the officers attempted to engage a number of consultancies to quote to carry out the work without successfully obtaining 3 written quotations, with this being the case to suspend financial regulation 11.3eii (where value... is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced



descriptions of the proposed supply) upon the recommendation of the Clerk with regards to this item.

RESOLVED

To allocate up to £1,500 of CIL funds for the obtaining of an engineering design for the path between the Network Rail railway crossing and the proposed Eweny Bridge to the appropriate specification (being compliant with bridleway spec and in line with the Disability Act 2010 and best practice). To authorise the officers to spend up to this amount pending the receipt of a quote or quotes from appropriate suppliers. This authorisation valid only should the cheapest available quote be selected with the relevant information to be presented to a future meeting of the Committee and Council. This item included under this agenda item given the only currently available quote is from Vale Consultancies.

Cllr Tracy Allen left the meeting prior to consideration of the following agenda item.

Cllr Robert Smith left the room prior to consideration of the item regarding the RCTCBC LDP 2022-37

2024/068 Planning

Noted without formal comment.

Cllrs Tracy Allen and Robert Smith returned to the meeting following consideration of the agenda item above.

2024/069 Exclusion of the press and public

RESOLVED

To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the meeting on the basis that with regards to agenda items 16, 17 and 18, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

2024/070 Correspondence received in respect of a legal matter

Noted

2024/071 Potential leasing of land around Bryncae Community Centre.



RESOLVED

For the Clerk to obtain estimates of cost from a solicitor to draft a lease agreement and act on the Council's behalf in this matter. Costs to be presented to a future meeting of council.

RESOLVED

For the Clerk to obtain comprehensive deeds for the land, including a title plan from LRGT.

2024/072 Review SLA and other formal agreements with external bodies

RESOLVED

For the officers of the Council to enter into informal negotiations regarding an agreement with a local organisation.

2024/073 Urgent information and suggestions to the Clerk for future agenda items.

None.

There being no further business the meeting closed at 9pm

The next scheduled meeting of Full Council will be held on 18th April 2024

Councillor David Evans

Chair of Llanharan Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Extraordinary meeting of the Council held on a remote basis at 7pm on Thursday 22nd February 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Rhys Jenkins (Chair), Neil Feist, Andrea James, Mark Steer, Joanne Miller, Robert Lewis-Watkin JP, Tracy Allen, Chris Parker, Janine Turner.

Apologies: David Evans, Helen Donnan.

Absent: Will Thomas, Robert Smith, Geraint Hopkins JP.

Clerk to the Council: Leigh Smith

2024/049 Chair for the meeting.

RESOLVED

To elect Rhys Jenkins to chair the meeting.

2024/050 Welcome and Apologies.

The Chair welcomed all to the meeting.

RESOLVED

To accept the reasons for absence proffered by Cllr David Evans with their apology as a valid reason for absence.

RESOLVED

To accept the reasons for absence proffered by Cllr Helen Donnan with their apology as a valid reason for absence.

2024/051 Disclosures of personal and/or prejudicial interests

None.

2024/052 Public speaking

None



Councillor Neil Feist left the meeting at this point.

Councillor Tracy Allen left the meeting at this point.

Councillor Chris Parker left the meeting at this point.

2024/053 Exclude press and public

RESOLVED

To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the next item of business, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

2024/054 Recommendations of HR Committee held Wednesday 21st February 2024

RESOLVED

Following a recent medical capability meeting held to discuss an employee's ongoing long-term absence from work including the results of an occupational health report, and following advice from One Voice Wales confirming the legality of the process and all correspondence with the employee, to terminate the employment of a named employee on the grounds of ill health.

For the termination to take place immediately (or as soon as is practicable) and to pay the employee 10 week's pay in lieu of their notice along with all accrued but untaken holiday leave to which they are entitled allowing contractual leave to be rolled over where applicable.

For the Council to arrange and facilitate an application for retirement on the grounds of ill health with the Local Government Pension Scheme and bear the costs of such an application including the costs of any further medical reports that may be necessary.

To authorise the Officer's to pay such necessary costs relating to the application up to the value of £500.

To authorise the termination letter presented.



2024/055 Urgent information and suggestions to the Clerk for future agenda items.

None.

There being no further business the meeting closed at 7.15pm

Councillor Rhys Jenkins



Llanharan Community Council - Action Plan 16/4/24

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made. Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/138	31.10.21	Full Council	HR	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress. Supported by resolutions Oct 23.		LS
2021/105		Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL.		LS
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).	Lease to be prepared.		LS
2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS

2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor and developments RE Cut and collect.		LS
2022/050	18.3.22	Full council	ORA	ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view. RESOLVED That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.	Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC. Potentially request a letter in pursuance of the above, stating that the CC has received complaints about the suitability of surface for users and will be laying a non-slip material, the CC has been authorised to carry out these works by the Council as the relevant highway authority responsible for the bridleway. Awaiting further resolutions Nov 23 RESOLVED. Clerk obtaining fresh quotations in line with fresh resolution 2023/279 (arising from CIL Committee) and will proceed with the project without further recourse. Budget £1000. Superseded by 2024/038	completed	LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.	Quote for Legionella actions received June 23, chasing fire report quote. June 23. Capital works all complete. Work on monitoring system to be done.		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.	See 2022/051. Plus adequate documented monitoring regimes to be put in place with audit control. Legionella and Fire RA carried out and all hardware recommendations satisfied. Monitoring regime to be improved.		LS
2022/083	22.4.22	Full Council	Full Council	2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project. RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTCBC SuDs and Welsh Water in June 22. Tender issued July 23. Awaiting formal S187 agreement.		LS
				Upload Councillors declarations		Completed	LS
2022/098	20.5.22	Full council	Full Council	To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.			LS
2022/108	22.5.22	Full council	CIL	2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.			

2022/155	22.7.2022	Full council	ORA	RESOLVED Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.			
2022/183	30.9.2022	Full council	ORA	RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty	Write the action plan.		LS
2022/219e	1.10.2022	Full council	Full council	2022/219e CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods.	Ongoing. Working group established.		
2022/205	21.10.2022	Full council	Full council	2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting.			
2022/227	18.11.2022	Full council	CIL	RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element.	Add this and other policy items to application form		
2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. Received in March - 'the Council is unlikely to pursue legal action over a substantial long-standing obstruction (i.e. of considerable size, worth and requiring major engineering works to remove or to reinstate public passage), a diversion may be considered an acceptable solution in such extenuating circumstances. While we are open to discussions with the landowners, we currently have a small very small team compared to the size of the PRoW network and are prioritising are work/enforcement accordingly. I am happy to arrange a meeting but this unlikely to happy over the coming weeks due to current work load. ' No progress. currently with RCTCBC.		LS
2023/017	20.01.2023	Full Council	Full Council	2023/017 Covid 19 Plaque. RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.	Councillors to bring proposals to a future meeting.		

2023/018	20.01.2023	Full Council	Full Council	2023/018 Chair's chain of office and updating of Chairperson's board. RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.	the Clerk to send the Chain of office to Fattorinis after the Horticultural show in August to obtain a quote.		
2023/018	20.01.2023	Full Council	Full Council	RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.	Board to be sent to supplier in Bridgend for a quote.		
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.	Add to CIL lists. - Added. Lisa to progres order.		LP
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		
2023/042	17.02.2023	Full Council	Full Council	2023/042 Damaged bench at the bottom of Terry's Way RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.	Action and add to CIL lists. Completed, check CIL lists updated.		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.	Added to lists. Awaiting progress.		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.	Added to lists. Awaiting progress.		

2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists. Awaiting progress.		
2023/063	17.3.2023	Full Council	Full council	RESOLVED The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.			
2023/066	17.3.2023	Full Council	Full council	2023/066 Competition in local schools to design the Community Council Van livery. RESOLVED For a competition to be organised to design the livery of the Community Council Van.	Details required from the Chair		
	19.5.2023	Full Council	AGM	CP to add LP (RFO) to banking mandate and online signatories - and only then change designated person. Additional changes to then follow.	LS to email CP. - emailed 22.5.23		
2023/119	1.6.1823	Full council	CIL	CIL2023/028 CIL application from LCDP RECOMMENDED To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.	LCDP informed 5.6.23 Clerk to arrange charge. Emailed Devonlads Talbot Green 13.7.23. Obtaned costs Sept 23 to be reported to Committee in November's meeting.		
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Clerk to obtain a Legal Development Certificate with regards to planning permission for the Bridge and its approaches and to confirm permissive development rights and their scope.	Emailed Jim Bailey 6.6.23 again, and planning services 13.7.23. Awaiting scoping design.		
2023/125	1.6.23	Full council	Full Council	RESOLVED Once a scoping design is in place and all parties have given formal consent, a public consultation to be carried out on the use of CIL funds to construct the bridge.	Vale presenting a quotation ready for meeting July 20th 2023. Topo survey and ground invesitigation reports obtained nov 23, awaiting scoping desagin from Vale.		
2023/139	16.6.23	Full Council	CIL	RECOMMENDED For the RFO to draw up a cashflow plan for presentation to the Committee, showing current and forecast cashflows and balances.	clerk presented a snapshot in Junes CIL meeting. However a spreadsheet rolling format is required to capture live cashflow. Revised snapshot presented Nov 23		
2023/141	16.6.23	Full Council	HR	2023/141 Recommendations of HR Committee, Tuesday 13th June 2023 RESOLVED That the Senior Grounds-person rate be set to SPC8 on the NJC pay-scale.	Clerk to proceed with recruitment. Interviews scheduled for July 6th 2023. appointment made. Clerk to draw up and issue a contract.		

2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/038 Placement of additional benches from Bryncae to 'The Square'. That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout , 3) At the junction with Llanharry Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to enquire with RCT highways on the specifics of each location and to obtain permission to site benches and present findings and costs to the ORA Committee.	Wrote to Terry Evans 13.7.23 acknowledgement received, awaiting response. Chased Sept 23. Locations approved RCTCBC Nov 23. Matter to be referred to the CIL Committee.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/039 Signage for allotment site gates That the officers be authorised to spend up to £400 for signage for the allotment gates and sites.	To be decided upon and ordered with evidence showing best value.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2 For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.	Awaiting details of type and dimentions of required gat and consent from landowner.		
2023/142	16.6.23	Full Council	ORA	For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.	Clerk wrote to 3 x landowners 25.9.23. Awaiting responses. Response recieved from 1, awaiting response from other. Have telephoned second landowner but awaiting response.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/042 Cut and collect techniques The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land	Awaiting information on the potential for a grant to purchase equipment from Rachel Carter ref 2013/225. Note Emailed RC on 25.9.23 to seek help on what equipment req and what funding might be available.Cllr Steer carrying out further investigations.		
2023/143	16.6.23	Full Council	Full Council	RESOLVED When the changing of the 'Primary contact' on the Barclays accounts is resolved, the RFO, Lisa Phillips will initially be added to all mandates and permissions. (Officers to have raising but not approval access to accounts). Only then will the process of altering the other named persons begin. This matter to be kept on the agenda until resolved	Mandate updated. Await Internet banking access for mandate holders		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED The following people will subsequently be added to the Barclays accounts mandates and permissions and all other Councillors names removed: David Evans, Chris Parker, Robert Lewis-Watkin	This item cannot be started until the action above is completed.		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips to the Barclaycard account as the Authorised Officer. This matter to be kept on the agenda until resolved.	Awaiting action from Councillors.		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED For the following people to be named as directors of the PSDF accounts, all other names to be removed Councillor David Evans, Councillor Helen Donnan. Lisa Phillips to be named as a director provided her access can be limited to raising transactions only. Should this not be possible then further directors will need to be considered.	Cllr David Evans and Helen Donnan now added. A third director will need to be added to replace Lisa Phillips (RFO).		LP

2023/164	30.6.23	Full Council	Full Council	<p>2023/164 To supersede resolution 2023/140 and to consider the grant amount for the Llanharan OAP hall refurbishment.</p> <p>RESOLVED</p> <p>Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £74,925 to Llanharan OAP association from CIL funds comprising the quoted £71,357 cost of the works plus a 5% contingency. The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.</p>	<p>Clerk met with JM of Llan OAP and explained provision for LDC and process. Awaiting LDC document. LDC received, project underway and funds being accessed.</p> <p>Clerk to investigate placing a charge. Costs obtained from Devonalds. Costs presented to Nov 23 meeting of CIL Committee.</p>		
2023/185	21.7.23	Full Council	CEG	<p>RESOLVED</p> <p>For the Community Council to pay for the hall to be cleaned the Monday following the (fireworks) event (Officer's note: Est cost £45 based on 3 hours).</p>	2023/185		
2023/186	21.7.23	Full Council	CIL	<p>RESOLVED</p> <p>CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre.</p> <p>That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.</p>	Cllr Evans holding informal negotiations.		
2023/188	21.7.23	Full Council	Audit	<p>RESOLVED</p> <p>To accept the recommendations of the Clerk (Summarised below) with the following amendments:</p> <p>R13 deferred to a future meeting of the audit Committee to allow further investigation</p> <p>R9 for the Clerk and Chair of the audit committee to be satisfied with the detail of financial information received from LCDP and The Wildlife trust prior to the matter being added to the Council agenda and for the information provided to specify exactly what the granted funds were spent on in the previous year and what they will be spent on in the upcoming year.</p> <p>R10 The Clerk to communicate with Councillors that should they wish to NOT participate in any vote they must state this clearly during the meeting and request that this fact be minuted.</p>	<p>R13 - Obtain further advice</p> <p>R9 - LCDP and Wildlife trust informed and provided with forms - Completed.</p> <p>R10 -Email sent 1.8.23 Completed.</p>	Completed	
2023/194	21.7.23	Full Council	Full Council	<p>2023/194 Discharge of condition 34 (Sustainable Development Strategy) of 10/0845/34 (insofar that it relates to Phases 3 and 4). LAND AT FORMER OPEN CAST COAL SITE AND LAND TO THE NORTH OF THE A473, LLANILID (PHASE 3 & 4)</p> <p>RESOLVED</p> <p>For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:</p> <ul style="list-style-type: none"> • The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner'). • ... to the current Llanharry road being transformed into a pedestrian and cycle underpass. • If so then the SDS appears to be valid. • If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation. 	<p>Emailed RCT planning 27.7.23. As of 1.9.23 Holding responses received but no definitive respnses. LS nudged 19.9.23</p>		

2023/225	22.9.22	Full Council	ORA	2023/225 ORA Committee meeting held on 25th July 2023 RESOLVED Ref 2023/041 from action plan, (ORA2023/011) Improvements to a section Danygraig Road. The Clerk to add to the next agenda of the ORA committee to follow up and to request an update from Cllr Turner.	Add to next ORA agenda. Clerk to contact Cllr Turner RE progress. Cllr Steer to meet Terry Evans on site early February 2024. Cllr Steer to pickup.	Completed	
2023/226	22.9.23	Full Council	CIL	RESOLVED CIL2023/077 CIL application from LCDP regarding development of a 'Community Hub'. To defer consideration of the application pending the receipt of a business plan to supplement the application.	Resubmit new application when received to CIL Comm.	Completed	
2023/226	22.9.23	Full Council	CIL	RESOLVED CIL2023/079 CIL funds to carry out maintenance to the Oakbrook skatepark and Mountain Hare playpark. That the proper officers be authorised to spend £3,320 of CIL funds to carry out maintenance on the Oakbrook skatepark and Mountain Hare play park as per the quotation provided. The Clerk having unsuccessfully attempted to obtain 3 quotes and the work being specialist in nature and reasonably urgent.	Jerry Widas (Urban Creations) undertaking work in Sept/Oct. Mountain Hare work complete, Oakbrook working pending, waiting for materials. Oct 23. Work planned for Early 2024		
2023/233	22.9.23	Full Council	Full Council	2023/233 Quotations for the taking down of Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... RESOLVED To award a 1-year contract to Centregreat on the terms and prices provided. To approve the spend accordingly with a 5% contingency, namely: £13,189 for 2023. RESOLVED The Clerk to carry out a tender process to provide the taking down Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... for a 3 year period, years 2024 to 2026. RESOLVED To authorise the Proper Officers to spend up to £1,000 of CIL funds in order to retrofit lamp post timers as required to allow the placement of Christmas motifs.	Centregreat informed. Clerk to arrange formal tender. Retrofitting of timers arranged and invoice to be provided by RCTCBC		
2023/243	24.10.23	Full Council	Full Council	2023/243 Wildlife Trust of South and West Wales general grant application RESOLVED To grant £10,000 to The Wildlife Trust for South and West Wales for financial year 2023/24 for the reasons set out in the application submitted. (Summarised as, to support staffing costs for guided walks, tools training and equipment for volunteers, surveys and monitoring, infrastructure maintenance and provision of an interpretation board)	Obtain invoice and pay.	Await invoice	LP

2023/254	24.10.23	Full Council	Full Council	<p>2023/254 Recommendations of ORA Committee meeting, 3rd October 2023</p> <p>RESOLVED</p> <p>ORA2023/071 Quotations to fell trees at Meadow Rise open space and Bridgend Road allotment site.</p> <p>To accept the quote from Miskin Tree Services to carry out work identified in the tree survey in February 2023 and to fell the extra tree identified that overhang the public highway.</p> <p>To accept the quote from Miskin Tree services to carry out the work identified to fell and to cap the tree on Pam Evan's allotment plot and to fell and cap the trees on the adjacent plot.</p> <p>Further quotations were not obtained due to the fact that the work is considered relatively specialist, the quality of the vendor's work being known as satisfactory, and the prices obtained being considered reasonable.</p> <p>To authorise the proper officers to engage Miskin tree services and spend up to £2,000 which includes a £100 contingency for any unforeseen extra ancillary costs.</p>	<p>engage contractor and carry out work.</p> <p>Note: contractor engaged 24.10.23 - Will program work in coming weeks/months.</p>		LS
2023/266	17.11.2023	Full Council	Full Council	<p>RESOLVED</p> <ul style="list-style-type: none"> • For all Councillors set their screen-name as "Cllr firstname secondname" or the Welsh equivalent prior to the meeting starting. The Clerk to facilitate this if necessary. • For the screen-name for the meeting to be amended so far as possible to include the names of Councillors present. • For Councillors attending in person to be provided with a place card with their name on. • For all Councillors to remain muted until invited to speak by the Chair of the meeting. 	<p>Order place name cards and print for all members. Ordered 17.11.23 Amazon.</p> <p>Print and issue new public participation rules (and publish online)</p>		LS
2023/275	17.11.2023	Full Council	Audit	<p>RESOLVED</p> <p>A2023/024 To approve the draft revised financial regulations, version 4 on the following basis:</p> <p>a) That for clause 2.1, the red text be adopted as the final wording of the clause. That is, On a regular basis, at least once in each quarter, and at each financial year end, the Audit Committee shall be presented with bank reconciliations for all accounts produced by the RFO. The RFO will highlight any unreconciled items or other anomalies. The Committee shall, by resolution approve the reconciliations as evidence of verification.</p> <p>b) That for clause 11.3 e) the values in green text be adopted as the final wording of the clause. That is,</p> <p>i. is £45,000 or greater, a formal tendering process must be followed as set out in Regulation 12</p> <p>ii. is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply.</p> <p>iii. is below £1,500 and above £250 the Proper Officer shall strive to obtain 3 estimates of the cost of proposed supply.</p> <p>iv. Otherwise, Regulation 10.3 shall apply</p>	<p>Issue new financial regulations: Note the regulations take effect from the date of this resolution. (16.11.23)</p>		LS
2023/275	17.11.2023	Full Council	Audit	<p>NOT RESOLVED</p> <p>To appoint KLG Services as the internal auditor for 2023/24 and to schedule an internal audit for June 2024. The matter to be deferred to a future meeting.</p>	<p>Obtain quotations x 3 and represent to Audit then Council.</p>		LS

2023/277	17.11.2023	Full Council	Full Council	2023/277 Purchase of Christmas trees RESOLVED The officers authorised to spend up to £1,900 comprising £1862 as per the cheapest quote provided to date plus a small contingency. This authorisation is valid provided that no further quotations received before ordering are more than 10% cheaper than £1862 and	If no further quotes received by 21.11.23 place order. Save evidence of quotations request and quotes on file.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED To defer the matter of considering costs for placing a legal charge on properties to a future meeting to allow further investigation to take place.	Investigation RE legality of placing charge on RCT property via a grant application from a third party (Llanharan OAP). Contact RCTCBC and seek further legal opinion. Check insurance cover. Clerk has contacted RCT, awaiting response. Dec 23. RCT will not consent to a charge on OAP hall.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED That the final use and interior for the K6 telephone box be determined as a defibrillator housing with the associated internal and external fittings and configuration. This option being considered an appropriate use of the kiosk remaining relatively maintenance-free, would not require curating and would be in keeping with the signage that would be fitted in the vision panels. Total cost estimated at £5,200.	Inform supplier and process.		LP
2023/279	17.11.2023	Full Council	CIL	RESOLVED To defer the matter of approving spend from CIL, and other arrangements associated with the Section 185 agreement to be made with Dwr Cymry/Welsh Water regarding the sewer diversion on the Memorial Garden to a future meeting, pending the receipt of information requested from Vale consultancies.	Continue to chase Vale for relevant information. And arrange surety provider. Nov 23 Solicitor and Surety quote obtained. Submitted to FC in Jan 24 meeting.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED To approve updated costs from CIL associated with the scoping design for the proposed Ewenny stream bridge and to authorise officers to spend up to £5000 to produce the scoping design. Comprising £4250 quoted plus £750 contingency for any extra work (billable at £90/hour). To supersede resolution 2023/191 giving authorisation for up to £4,000 of spend.	Pay Utilimap and SW Ground service invoices, monitor cost of Vale invoice. Awaiting draft scoping design from Vale. Met with Vale and in principle agreed change of approach. See email and action plan Jan 23. Awaiting arrangement of Jan/Early Feb WG meeting.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED To allocate funds and reintroduce project LCC22/04 'Improvements to equestrian access on Bridleway PSM40/4 Bethlem view to Brynna Woods' to the Active Project list and to proceed with the project and authorise officers to spend up to £1,000 of CIL funds.	Obtain 3 quotes and proceed. Write to potential landowners to inform. Note: Have sent for 3 quotes: MT Tarmac, Mid Glam construction, Eric Averill. Awaiting quotations . Superseded by 2024/038	Completed	LS
2023/286	17.11.2023	Full Council	Full Council	2023/286 Venues and other arrangements for future Council meetings. RESOLVED For the Clerk to investigate the feasibility of holding hybrid meetings at other locations and to present a paper to a future meeting of the Council.			LS
2023/290	22.12.2023	Full Council	Full Council	2023/290 Co-option to fill casual vacancy. Under the process previously resolved and outlined in the paper presented to Council: RESOLVED Robert Smith to be co-opted onto the council to fill the casual vacancy, subject to the correct signing of their declaration of acceptance of office.	Provide induction. Obtain signed declaration of acceptance. - Done Obtain signed information form - Obtain signed register of interests form -	completed	LS

2023/298	22.12.2023	Full Council	Full Council	<p>2023/298 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.</p> <p>Noted RESOLVED To add Councillor Rhys Jenkins as the third director of the Public Sector Deposit Fund.</p>	Add Rhys Jenkins as 3rd director. Application form populated, await sign off by signatories	completed	LP
2023/300	22.12.2023	Full Council	Full Council	<p>RESOLVED For the Clerk to write to Gill Richards and Anne Davies of Llanharan OAP and Brynna OAP respectively to thank them for their hard work helping to organise the event and to Llanharan RFC for the free use of the hall</p>	Write and deliver x 3 letters		LS
2023/302	22.12.2023	Full Council	Full Council	<p>2023/302 Community consultation regarding aspects of the 2023 fireworks display</p> <p>RESOLVED To instruct the Clerk to carry out a community consultation regarding aspects of the 2023 fireworks display. The details of which to be decided by the Fireworks working group.</p>	Clerk to liaise with Fireworks group and publish poll. FW Group provided details. Clerk to issue.		LS
2023/303	22.12.2023	Full Council	Full Council	<p>2023/303 Specification upon which to obtain quotations for the 2024 summer flowers.</p> <p>RESOLVED To add the following to the specification presented to the Council to be used to obtain quotations for 2024.</p> <ul style="list-style-type: none"> Plants to fill the troughs on the village entrance signs. (7 large 1 small troughs) including the purchase of 2 large troughs. <p>RESOLVED For the Clerk to obtain quotations for a further large hexagonal planter to be presented to the next meeting of the Council.</p>	Obtain quotes and present to FC	Completed	LS
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED ORA2023/089 Draft 2024 allotment tenancy agreement. To adopt the draft presented as the tenancy agreement for 2024.</p>	To send to all tenants. Due to be sent late Jan 24.	Completed	LS

2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/091 Adding individuals to long standing tenancy agreements, creating joint tenancies circumstances where this might be considered. To allow the principle of new joint tenancies under certain circumstances and the Clerk (alone or in conjunction with a working group) to draft a process and application form designed to allow the applicant to demonstrate that the applicant can meet a certain criteria (to be decided) and provide evidence of such. This would include an investigation by the Clerk to attempt to ascertain the validity of the application.</p>	Clerk to draw up draft process map		LS
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/092 Access gate arrangements at Meadow Rise open space. To instruct the Clerk to obtain quotes to remove both gates and to install suitable staggered barriers at the Western entrance to the Meadow Rise open space following consultation with RCTCBC highways department</p>	checked spec with RCTCBC. Min 1.2 clearance to be maintained on footway.		
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/098 Placement of addition benches in the Community following the receipt of formal permission from RCTCBC highways department. The matter be referred to the CIL Committee for the consideration of the allocation of CIL funds of up to £4,000 for the purchase and fitting of 3 benches at the following locations: 1) Adjacent to Greggs/Ground Control; 2) Adjacent to the Terry's Way/Enterprise Way roundabout; 3) At the junction with Llanharry Road; and that concurrently; The officers of the Council be directed to obtain 3 quotations for the 3 benches, (The contract for the fitting of benches already having been resolved) and these costs be presented to the next ORA Committee to select a quotation and to decide the precise location of the benches. That authority be delegated to the ORA Committee to select a quotation from those provided, authorise the purchase of the benches and the associated fitting costs and to decide the precise location of the benches</p>	Present quotes to ORA. Referred to CIL. CIL funds allocated. Order placed.	Completed	LS
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/099 Condition of the footpath adjacent to Llanharan Cemetery. Specifically the southern end of PSM53/2. That the Clerk report the condition of the relevant sections of PSM53/2 adjacent to Llanharan cemetery to RCTCBC rights of way department and for the Clerk to write to RCTCBC rights of way to explore options for installing drainage or other options to provide a long term solution for the path.</p>	Engage with Jason Bragg. Emailed Dec 23. Response received. Meeting arranged with ROW and highways engineers Jan 24. Cllr Steerer attended will report to ORA.	Completed	LS
2023/208	22.12.2023	Full Council	HR	<p>2023/208 Terms of Reference HR Committee</p> <p>RESOLVED</p> <p>To adopt the terms of reference for the HR Committee</p>	Publish and put on website.		LS
2023/209	22.12.2023	Full Council	HR	<p>RESOLVED</p> <p>HR2023/020 Course of action with regards to an employment matter affecting an employee of the council. For the Officer's to carry out steps 1-3 as outlined in the confidential paper presented to Council and for a formal 'medical capability hearing' to be arranged with Cllr Jenkins attending as a minute taker and for a further meeting of the HR Committee to be arranged in order to consider the outcomes</p>		Completed	LS

2023/209	22.12.2023	Full Council	HR	HR2023/021 Feasibility and details of employing a part time project officer for the financial year 2024/25 and beyond. RECOMMENDED To defer the decision until more data is available and/or the Committee has had further time to consider the details with a view to potentially adding to the budget for 2025/26.			LS
2023/209	22.12.2023	Full Council	HR	RESOLVED HR2023/022 HR Policies To adopt the following policies as presented as the formal policies of the Council Appendix 3 – Draft disciplinary policy & procedure V2. Appendix 4 – Draft equality & diversity policy V2. Appendix 5 – Draft grievance policy and procedure V2. Appendix 6 – Draft sickness & absence policy & procedure V2.	Put in sharepoint and add to website and issue to staff		LS
2023/210	22.12.2023	Full Council	Full Council	RESOLVED To rescind a previous resolution of Council, (minute ref 2023/261 to evict a plot-holder from an allotment plot and instead resolving to allow the plot-holder to retain the plot on the following conditions: •The Clerk draws up an action plan containing specific, achievable and time bound actions to return the plot to an acceptable standard. (This plan to be approved by the Chair of the ORA committee before implementation and updated and formally reviewed by the ORA Committee at each ORA Committee meeting). • The Clerk to closely monitor the plot to ensure reasonable attendance and cultivation of the plot for the year 2024 and to ensure that the plot does not lapse back into a state of disrepair. •That the plot-holder commits to meeting the Clerk on site monthly at a mutually convenient time but during standard office hours between 9am and 5.30pm so that progress can be reviewed to the satisfaction of the Clerk. The plot holder's attendance at the plot to be monitored so as far as possible to ensure regular attendance and that the plot is being sufficiently cultivated. Should the plot holder miss any of the agreed meeting dates and times, or any deadlines given in the action plan, and/or the non-cultivation of the plot continues to prove unacceptable then they understand that an eviction process is likely to be instigated under the relevant terms of the tenancy agreement. •The Clerk to inform the plot-holder verbally as soon as is practicable and issue a letter to the plot-holder superseding the eviction notice already issued and outlining the terms of this proposal (or any amended proposal) with a legally enforceable warning that failure to comply with any deadlines given in the action plan or failure to reasonably attend and cultivate the plot may lead to an eviction process being instigated. The Clerk to suitably word the letter and carry out all actions within their delegated powers as usual.	Draw up action plan. Site visit taken place and notes and photographs taken. Plan under construction. 1st Deadline for action April 2024. Plotholder informed.		LS
	19.01.2024	Full Council	Full Council	No resolution - The Clerk to arrange for quotations for 2 large troughs and a large octagonal planter at a later date. Quotes to be presented to FC.	Obtain quotes and present to FC.		LS
2024/010	19.01.2024	Full Council	Full Council	2024/010 Further costs for the 2023 Christmas dinners RESOLVED To note final costs for the event and to authorise the officers to pay the LCDP invoice for the 2023 Christmas lunches for £5,344.86	Pay and inform vendor	Completed	LP

2024/011	19.01.2024	Full Council	Full Council	2024/011 Further costs for the 2023 Fireworks event RESOLVED To note final costs for the event and to authorise the officers to pay the final LCDP invoice for the 2023 Fireworks event for £5,890.10 and to make a virement from general reserves of to account for a budget overspend of £1210.10	Pay and inform vendor	Completed	LP
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/010 Following the obtaining of further quotations, to appoint WGW as the internal auditor for 2023/24 and to schedule an internal audit for June 2024.	Inform WGW - LS Completed. Inform KLG - LS Completed. Arrange audit dates - LP		
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/011 To grant Llanharan OAP Hall a total of £1,946 comprising £1,546 to cover electricity costs and £400 to cover gas costs	Pay and inform applicant	Completed	LP
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/012 To grant Llanharan Football Club £495 towards the purchase of the equipment detailed in the application to facilitate the reinstatement of a Saturday 'second' team. Payment to be made subject to the receipt of the following supporting documentation to the satisfaction of the Clerk (these items not considered material to decision making): a) The constitution document of the club (including details of the named officers of the club or if this is not included in the constitution document the applicant to annotate the application to show the formal positions of the signatories). b) Invoices totalling £900 to show what the previous grant was spent on. (As per Appendix 2 of the application).	Inform applicant. Note: Informed. Clerk to provide assistance and put on agenda of Feb 24 meeting. Documents still to be received.		LS
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/013 General grant application from 'The Wimbles' To defer consideration of the general grant application from 'the Wimbles' to a future meeting pending receipt of the following, the items being considered material to decision making: a) A signed copy of the application signed by two authorised signatories and stating the names of those signatories. b) The group's latest bank statement. c) An application with Section A of the form completed detailing what grant aid has been received from the Community Council in the past 3 years. Section A must detail the amount received and the date. d) An application with all sections of Appendix two correctly and fully completed to the satisfaction of the Clerk. No invoices being required if the Community Council has purchased and gifted items to the group.	Inform applicant. Clerk to check any items already received and provide feedback to applicant. Check chair audit review date.	Completed	LS
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/015 Discharge of recommendation R13 from the most recent internal audit. Following the recent notification from The Independent Remuneration Panel for Wales (IRPW) regarding taxation guidance for the payment of Council allowances, that each member in receipt of the £156 payment (or part payment) is issued with the relevant letter (to be signed by the member) to evidence a formal arrangement between the council and the councillor and provided that the councillor is not already claiming the allowance against another source of income then it be treated as exempt from PAYE. This being the case there is no need for payments to be made via the payroll system.	Letters to be drawn up - LS Letters to be sent, signed and returned and filed - LP		

2024/015	19.01.2024	Full Council	Full Council	<p>RESOLVED</p> <p>A2024/016 To adopt the following policy regarding the payment of mandatory costs to Councillors joining the council part way through a year</p> <p>For any new payment to Councillors who have been elected or co-opted during a Council term:</p> <ul style="list-style-type: none"> • The £52 per year for office consumables required to carry out their role be paid in full when or soon after that member signs their declaration of acceptance of office. This to provide funds to assist with any initial costs involved in the member fulfilling their role as well as providing for ongoing office consumables. • The £156 per year for expenses involved in working from home to be paid on a pro-rata basis at a rate of £3 per week based on the remaining number of weeks until the end of the financial year.at the end of April. Should any date fall during a week then for the purposes of calculation the week be counted as a whole week. 	Calculate, pay and inform recipient	Completed	LP
2024/016	19.01.2024	Full Council	Full Council	<p>2024/016 Memorial Garden CIL project Costs</p> <p>RESOLVED</p> <p>To authorise the officers to spend a total of £2,100 comprising 50% payment of Vale Consultancies invoice 9933 and £750 for unforeseen costs upon receipt of an invoice. Monies to be taken from CIL funds and the CIL 123 list and Active project lists to be updated accordingly.</p>			LP
2024/016	19.01.2024	Full Council	Full Council	<p>2024/016 Memorial Garden CIL project Costs</p> <p>RESOLVED</p> <p>To appoint Howells Solicitors to represent the Council regarding its Section 185 Sewer diversion application with Dwr Cymru Welsh Water (DCWW) and to authorise the Officers to spend up to £1,200 as per the attached estimate with a small contingency for legal fees in relation to the application. Monies to be taken from CIL funds for the memorial garden project.</p>	LS to inform and progress. Note: LS provided details to Vale.	Completed	LS
2024/016	19.01.2024	Full Council	Full Council	<p>2024/016 Memorial Garden CIL project Costs</p> <p>RESOLVED</p> <p>To authorise the officers to arrange the necessary surety cover with a suitable provider up to a maximum value of £1129.13 to cover a 2-year period. This cover being necessary for the S185 Sewer diversion application to DCWW for the memorial garden project. Monies to be taken from CIL funds for the project.</p>	Fresh, more specifically worded resolution being brought to FC Feb 24. This action to be superceded.	Completed	LS
2024/017	19.01.2024	Full Council	Full Council	<p>2024/017 £500 to purchase software to facilitate the development of electronic application forms</p> <p>RESOLVED</p> <p>To authorise the officers to spend \$399 dollars per year (or the £ sterling equivalent) if following an investigation into its capabilities, the plugin is felt to serve the purposes for which it would be intended. For the Officer's in consultation with the Chair to proceed to develop draft forms and applications. The relevant committees to have final approval over the format and content of any application forms in the normal way prior to publishing.</p>	DE to advise		LS

2024/018	19.01.2024	Full Council	Full Council	2024/018 £1,500 to make alterations to the Council office to improve security RESOLVED To authorise the officers of the Council to spend up to £1,500 to facilitate the fitting of a door latch and CCTV in the office. For a virement to be taken from general reserves and added to the office maintenance line			LS
2024/019	19.01.2024	Full Council	Full Council	2024/019 Vehicle insurance policy RESOLVED To approve payment of £ 2,561.38 for the council's annual vehicle insurance policy.	Paid	Completed	LS
2024/020	19.01.2024	Full Council	Full Council	2024/020 Planning RESOLVED For the Clerk to write to RCTCBC planning department regarding Acolaid case 24/0004/10 to request that the applicant seek professional advice on the lawful removal of Japanese knotweed, being a controlled waste.		Completed	LS
2024/023	19.01.2024	Full Council	Full Council	2024/023 Spend of £500 to facilitate resolution of a HR matter To approve the officers of the Council to pay up to £500 for costs associated with a confidential HR issue. The invoice presented for Caer health plus any ancillary costs that may arise in relation to the matter.			LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/008) Quotations for 4 addition benches to be fitted from Bryncae to 'the square' To authorise officers to purchase 3 x NBB benches as per option 1 in blue (Product code PBE09) at a price of £355 each plus a fitting cost if required of £385 per bench. A total of £2,220. Plus a contingency of £180 giving a total of £2,400. This matter to be referred to the CIL Committee for consideration of CIL funds in the first instance. Otherwise, funds to be taken from general funds and using general reserves where necessary. Final precise locations of the benches to be specified by the Clerk in consultation with Cllrs Will Thomas and Mark Steer.	Agree precise locations with Cllrs Steer and Thomas, then purchase and fit. On agenda of CIL March 24 CIL approved. Order placed 13.3.24 Bench cost increased to £415 each but all still within contingency. Deleivery date expected 25.3.24 2 of 3 fitted.		LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/009) Arrangements to prevent cars mounting the pavement at the junction of Hillside Avenue and the Square. For the Clerk to engage with RCTCBC highways regarding permission to provide an appropriate and acceptable method of preventing vehicles from mounting the pavement given concerns over affecting sightlines for vehicles exiting Talyfarn Road and the junction from Hillside Avenue	Engage RCTCBC highways. Emailed TE 13.3.24. Referred to RCTCBC traffic section by TE. March 24. RCT responded to say they do not support the action and this is considered a police matter. To be reported to ORA Committee.	Completed	LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/010) Review arrangements for the fitting of a non-slip asphalt strip or other arrangements on Bridleway PSM40/4, Bethlehem View to Brynna Woods following a price increase from the initial quotation To instruct the Clerk to obtain fresh quotations for the proposed work to the same specification with a coloured asphalt. The costs to be referred to the CIL Committee for approval of the use of CIL funds.	Obtain fresh prices. CIL to consider a ceiling of £1,750 in the March meeting. RESOLVED March 24. Emailed highways and vendors for fresh documented quotations. March 2024 Awaiting documented quotations.		LS
2024/039	16.02.2024	Full Council	Full Council	To grant The Wimbles £675.50 for the purchase of litter picking equipment.	Transfer and inform applicant.	Completed	LP

2024/041	16.02.2024	Full Council	Full Council	RESOLVED To rename the 'Trenos Crossing Working Group ' to the 'Trenos Crossing and Ewenny Bridge Working Group'		Completed	LS
2024/042	16.02.2024	Full Council	Full Council	<p>2024/042 Change to the project map for the potential Ewenny Bridge project</p> <p>RESOLVED</p> <p>To amend the process map for the proposed Ewenny Bridge project to: Ewenny Stream Bridge – Proposed project route-map V2 February 2024</p> <ol style="list-style-type: none"> 1. For the Trenos Crossing Working Group to meet with key stakeholders as soon as possible and to seek engage early pending formal written permission as required. In particular the Wildlife Trust, NRW and any other relevant bodies. 2. For the Clerk to obtain quotations from an appropriate company to produce a scoping design for the bridge, the approaches and associated works. 3. The Trenos Crossing working Group to meet to decide on matters to be included in the scoping design. This will include all aspects of the scoping design including the required specification and design parameters, access arrangements and restrictions, licensing requirements and other factors that will be used as the basis of a public consultation/tender document. The Clerk to produce a document to capture all aspects to be considered and to record any decisions made. 4. Produce a scoping design to be used as the basis for a public consultation. Carry out a public consultation on the question of committing circa £275,000 of CIL funds to replace the current footbridge over the river Ewenny with a multi- user bridge, including improvements to its approaches and associated works. This public consultation be specifically focused on the proposed bridge and associated works and distinct from any consultations carried out regarding changes to public rights of way (although it will be necessary to allude to them in the consultation). 5. Following the public consultation, if the Council resolves to proceed with the project the scoping design be reviewed and any alterations arising from the public consultation be made to produce a stage 2 scoping design. 6. The Clerk to apply for a Lawful development certificate (planning) from RCTCBC, A Flood Risk Assessment Plan (FRAP) from NRW and any other relevant pro tender 	Working group to take account of process.	Completed	
2024/043	16.02.2024	Full Council	Full Council	<p>2024/043 Reporting lines of the Trenos Crossing and Ewenny Bridge Working Group.</p> <p>RESOLVED</p> <p>That the Trenos Crossing and Ewenny Bridge Working Group to report directly to the CIL Committee in the first instance with an acceptance that once the Council has a scoping document that has been approved by the CIL Committee and subsequently by full Council, that the holding of a formal public consultation exercise and consideration of the results will be delegated to the Community Engagement Committee.</p>		Completed	LS
2024/044	16.02.2024	Full Council	Full Council	<p>2024/044 Signing of the agreements and documentation required to arrange the surety cover required for the Sewer diversion (Section 185) agreement for the memorial garden</p> <p>RESOLVED</p> <p>As required by standing order 23, to authorise via resolution of the Council, the Chair of the Council, Councillor David Evans and Councillor Robert Smith to be authorised to sign (execution of deed) on behalf of the Council as a party to the Section agreement arrange to provide surety cover as part of the Section 185 agreement with Welsh Water as per the execution block presented in appendix 13.</p>	<p>Print and Arrange for David and Rhys to physically sign.</p> <p>Send.</p> <p>Awaiting documents with new execution block to be sent. 3.4.24</p> <p>Appointment made to sign 22.3.24</p> <p>Application sent to Nationwide 16.4.24</p>	Completed	LS

2024/045	16.02.2024	Full Council	Full Council	2024/045 Extra 'lamp post poppies' for remembrance Sunday 2024 RESOLVED To purchase 30 large poppies for attaching to lamp-posts in the community. To replace those damaged in 2023. To authorise the officers to spend up to £150 with the Royal British Legion for their supply.	Purchase		LP
2024/046	16.02.2024	Full Council	Full Council	2024/046 Motion to instruct the Clerk to write to the relevant department of RCTCBC regarding flooding and drainage on the A473 near 'Llanharan Square'. RESOLVED The Clerk to write to the relevant department in RCTCBC to request what remedial work is required to the road drains on the A473 adjacent to the High Corner pub and to describe what, if any remedial work is planned over the next 12 months to rectify the situation".	Write letter and send. On hold ref RS		LS
2024/054	23.02.2024	Full Council	HR	2024/054 Recommendations of HR Committee held Wednesday 21st February 2024 RESOLVED Following a recent medical capability meeting held to discuss an employee's ongoing long-term absence from work including the results of an occupational health report, and following advice from One Voice Wales confirming the legality of the process and all correspondence with the employee, to terminate the employment of a named employee on the grounds of ill health. For the termination to take place immediately (or as soon as is practicable) and to pay the employee 10 week's pay in lieu of their notice along with all accrued but untaken holiday leave to which they are entitled allowing contractual leave to be rolled over where applicable. For the Council to arrange and facilitate an application for retirement on the grounds of ill health with the Local Government Pension Scheme and bear the costs of such an application including the costs of any further medical reports that may be necessary. To authorise the Officer's to pay such necessary costs relating to the application up to the value of £500. To authorise the termination letter presented.		Completed	LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED CIL2024/007 Updated costs associated with the Memorial Garden /Garage project To accept the revised costs of £98,458 from Action building services and to authorise the officers to make such payments in line with payment terms previously negotiated. The cost increases being considered reasonable given the time elapsed and taking into account generally accepted inflationary prices rises. Also given that the revised price remains competitive when compared to the originally tendered quotations from the unsuccessful vendors. And to note that work had formally commenced on the project prior to its suspension	Update lists	Completed	LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED To deduct a further £3,488 from project LCC21/15 Provision of dropped kerbs, Hillside-Grove Terrace leaving a project forecast of £12,012, and to update the CIL lists accordingly	Update lists	Completed	LS

2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED To amend the CIL 123 and Active Project lists to show a forecast cost for the Garage and Memorial Garden project (LCC19/07) of £143,196.	Update lists	Completed	LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED CIL2024/008 CIL funds for the purchase and fitting of 3 x benches in the community To allocate £2,400 of CIL funds for the purchase and fitting of 3 x benches in the community, and to update the Active Project list and CIL123 list accordingly.	Update lists. Benches obtained and fitting arranged.	Completed	LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED CIL2024/009 CIL funds for a defibrillator to be placed at or near Trenos Gardens To allocate up to £1,250 of CIL funds for a defibrillator to be placed at or near Trenos Gardens, and authorising the officers to make such a purchase and arrange for fitting. And to update the Active Project list and CIL123 list accordingly.	Update lists and purchase. List updfated. Quotes requested.		LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED CIL2024/010 Increasing the allocation of CIL for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods To increase the allocation of CIL funds from £1,000 to a maximum of £1,750 subject to the Clerk obtaining 3 quotations for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem View to Brynna Woods. This following a price increase from the initial quotations provided.	Update lists. Obtain quotes. Carry out work. Present quotes. Lists updated . Awaiting formal written quotes.		LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED CIL2024/011 retrospectively allocating £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block being an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists. To allocate £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block and an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.	Update lists - Reallocated funding	Completed	LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED CIL2024/012 CIL application from Brynna Football Club (Seniors). Pitch drainage. That the application be rejected. The reason being that the applicant is neither the owner nor the leasee of the ground upon which work is proposed.		Completed	LS

2024/067	22.03.2024	Full Council	CIL	<p>2024/067 RESOLVED CIL2024/013 Updated costs from Vale Consultancies regarding the Ewenny Bridge project. To allocate £2,540 rather than £1,850 of CIL funds to the project to facilitate the production of the more detailed scoping design by Vale Consultancies. To authorise the Officers to spend up to this amount with Vale consultancies. Note that previously the officers attempted to engage a number of consultancies to quote to carry out the work without successfully obtaining 3 written quotations, with this being the case to suspend financial regulation 11.3eii (where value... is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply) upon the recommendation of the Clerk with regards to this item.</p>	List updated. Awaiting scoping design draft from Vale following formal permission to proceed from Council expected 18.4.24		LS
2024/067	22.03.2024	Full Council	CIL	<p>2024/067 RESOLVED To allocate up to £1,500 of CIL funds for the obtaining of an engineering design for the path between the Network Rail railway crossing and the proposed Ewenny Bridge to the appropriate specification (being compliant with bridleway spec and in line with the Disability Act 2010 and best practice). To authorise the officers to spend up to this amount pending the receipt of a quote or quotes from appropriate suppliers. This authorisation valid only should the cheapest available quote be selected with the relevant information to be presented to a future meeting of the Committee and Council. This item included under this agenda item given the only currently available quote is from Vale Consultancies.</p>	List updated		LS
2024/071	22.03.2024	Full Council	Full Council	<p>2024/071 Potential leasing of land around Bryncae Community Centre. RESOLVED For the Clerk to obtain estimates of cost from a solicitor to draft a lease agreement and act on the Council's behalf in this matter. Costs to be presented to a future meeting of council.</p>			LS
2024/071	22.03.2024	Full Council	Full Council	<p>2024/071 RESOLVED For the Clerk to obtain comprehensive deeds for the land, including a title plan from LRGT.</p>	Requested. Awaiting info from LRGT. Nudged April 24.		LS
2024/072	22.03.2024	Full Council	Full Council	<p>2024/072 Review SLA and other formal agreements with external bodies RESOLVED For the officers of the Council to enter into informal negotiations regarding an agreement with a local organisation.</p>	Produce briefing note and arrange meeting.		LS



LLANHARAN COMMUNITY COUNCIL

Llanharan Community Council,
2A Chapel Road,
Llanharan,
CF72 9QA
Clerk@Llanharan-cc.gov.wales

The Family of William Hopkin
Chapel Road,
Llanharan,
Pontyclun.

26th March 2024

Dear Pamela, Christine, Sheila and family,

The members of Llanharan Community Council were saddened to hear of the recent loss of your father William Hopkin.

The Council would like to formally express their sincere condolences for your loss.

Members stood for a minute's silence during the recent council meeting held on 21st March 2024 as a gesture of respect.

As you will no doubt be aware, Mr Hopkin was awarded 'The Freedom of the Community in 2020'.

Allow me to remind you of the remarks made at the time:

'We the Council grant you this highest honour we can bestow for the valuable and devoted services rendered to the council by you for 29 years.'

During that time you served in many positions and held high offices of Councillor and Chair over the periods from 1991 to 2020.

We highly applaud your valuable and sterling service whilst thanking you sincerely".

I also include some photographs taken at the time of the award. I hope that they might give you a little comfort in what must be a difficult time.

Yours sincerely,

*Leigh Smith,
Clerk to Llanharan Community Council.*



Huddersfield Community Council

By Cadeirddail, The Chairman of Huddersfield Community Council Roger H. Turner

Yn gyflwyno ar 27 Ionawr 2020 *Yn ymroddol i Gymdeithas y Gymuned, Huddersfield*

In a meeting on 27th January 2020 *the Council unanimously resolved to grant*

William Hopkin

Rhyddfroint y Gymuned *Freedom of the Community*

Yn gyflwyno i Gymdeithas y Gymuned Huddersfield ar ymroddol i Gymdeithas y Gymuned, Huddersfield, yn ddiwylliant a gyswrtedd, yn ddiwylliant a gyswrtedd, yn ddiwylliant a gyswrtedd.

The Council grant you this highest honour we can bestow for the valuable and devoted service rendered to the community by you for 22 years.

During that time you served as many functions and held high office of Council and have won the gratitude from 1997 to 2020.

We highly applaud your valuable and lasting service which makes you most worthy.

R. H. Turner *J. H. H. H.*

Chairman of Council *Clerk to the Council*

Huddersfield, 28.2.2020



*Cyngor Gymuned Llanharan
Llanharan Community Council*

*Y Gadeirydd | The Chairman
Y Cyngorydd | Councillor
Roger K. Turner*

*Mewn cyfarfod ar
27 Chwefror 2020
penderfynodd y Cyngor
yn unffrydol i gyflwyno i:*

*At a meeting on
27th February 2020
the Council unanimously
resolved to grant:*

William Hopkin

*Rhyddfraint
y Gymuned*

*Freedom of
the Community*

*Rydym ni, y Cyngor yn cyflwyno'r
anrhydedd uchaf yma ar gyfer y
gwasanaethau gwerthfawr ac ymroddedig
a roddoch chi i'r cyngor am 29 mlynedd.*

*Yn ystod y cyfnod hionnus, roddoch chi'n
gwasanaethu mewn llawer o swyddi a dal
swyddi uchel o Gyngorydd a Gadeirydd
dros y cyfnodau o 1991 i 2020.*

*Rydym ni'n cymeradwyo eich
gwasanaeth gwerthfawr a rhagorol ac
yn diolch i chi yn ddiffinant iawn.*

*We, the council grant you this highest
honour we can bestow for the valuable
and devoted services rendered to
the council by you for 29 years.*

*During that time you served in many
positions and held high offices of
Councillor and Chair over the
periods from 1991 to 2020.*

*We loudly applaud your valuable
and sterling service whilst
thanking you most sincerely.*

*Gadeirydd y Cyngor
The Chairman of the Council*

*Clerc y Cyngor
The Clerk to the Council*

Ardddiat / Dated: 28.2.2020





Date: 16/04/2024

Llanharan Community Council

Page 1

Time: 11:06

Current and Premium Bank A/c

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2024	FareShare Cymru	BACS	65.00	RLW	2671
05/03/2024	JB Director's Trust	BACS	169.67	RLW	Buildings Insur
05/03/2024	SSE Electric	DDR	147.24	DDR	IV00401223
06/03/2024	Barclays Bank	DIRECT	27.45	DDR	Charges15Jan12Feb
08/03/2024	K Lee Wah	BACS	240.00	RLW	010324
08/03/2024	Spar Logistics	BACS	3,092.00	RLW	102486
08/03/2024	Tesco Mobile phones x 3	DDR	28.88	DDR	134201065911
12/03/2024	Wood Art Works	BACS	1,700.00	RLW	BWSPFAIRYCAST CIL
12/03/2024	British Telecomm	BACS	315.48	RLW	Q098 BE
12/03/2024	Redwood Drainage Civils	BACS	547.94	RLW	5103436
15/03/2024	ARVAL	DDR	500.58	DDR	RI0011535411
15/03/2024	ARVAL	DDR	-500.58	DDR	RI0011535411
15/03/2024	ARVAL	DDR	500.58	DDR	R10011662140
19/03/2024	Barclaycard	LP Bench	496.00		LP Bench card payoff
25/03/2024	Chris Evans	BACS	420.00	RLW	210324 K6 BASE CIL
25/03/2024	Llanharan OAP Association	BACS	90.00	CP	#1/2024
25/03/2024	National Allotment Society	BACS	66.00	RLW	S22612 LlanharanCC
27/03/2024	Barclaycard	BcardMar24	2,547.15		Bcard Mar24
27/03/2024	HMRC NI & Tax	BACS	2,212.77	RLW	948PZ001272292411
27/03/2024	HMRC NI & Tax	BACS	1,161.46	RLW	948PZ00127229410
28/03/2024	RCT Pension Payment	BACS	1,687.82	RLW	LCC Remit Mar24
28/03/2024	STAFF SALARIES	BACS	5,251.30	RLW	Salaries Mar24
28/03/2024	RCT Pension Payment	BACS	-1,687.82	RLW	LCC Remit Mar24
28/03/2024	RCT Pension Payment	BACS	1,687.82	RLW	LCC Remit Mar24

Total Payments	20,766.74
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List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/03/2024	Current and Premium Bank A/c	Genres tsf	138,231.83		CIL spend bal to Gen Res
Total Payments			<u>138,231.83</u>		

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/03/2024	HM Land Registry	CREDITCARD	3.00	LS	200224
27/03/2024	ALDI	CREDITCARD	88.11	PB	290124
27/03/2024	ALDI	CREDITCARD	-88.11	PB	190124
27/03/2024	ALDI	CREDITCARD	75.03	PB	Pantry
27/03/2024	ALDI	CREDITCARD	94.25	PB	Pantry
27/03/2024	ALDI	CREDITCARD	7.63	PB	Pantry
27/03/2024	ALDI	CREDITCARD	125.55	PB	Pantry
27/03/2024	ALDI	CREDITCARD	5.34	LP	270224
27/03/2024	Post Office Ltd	CREDITCARD	7.35	LP	1-614632
27/03/2024	Post Office Ltd	CREDITCARD	2.75	LP	1-71620
27/03/2024	ALDI	CREDITCARD	190.37	PB	070324 Pantry
27/03/2024	ALDI	CREDITCARD	57.33	PB	070324 Pantry
27/03/2024	Microsoft	CREDITCARD	118.08	LS	E0200R2DG7
27/03/2024	Microsoft	CREDITCARD	49.20	LS	E0200R28GS
27/03/2024	ZOOM	CREDITCARD	12.99	LS	246725887
27/03/2024	Llanharan Concrete	CREDITCARD	107.82	LS	25773
27/03/2024	ADOBE	CREDITCARD	19.97	LS	IEN2024014067114
27/03/2024	Amazon	CREDITCARD	3.11	LP	GB4198A8ABEI
27/03/2024	NBB Outdoors	CREDITCARD	486.00	LP	4016600
27/03/2024	NBB Outdoors	CREDITCARD	972.00	LS	4016599
27/03/2024	Amazon	CREDITCARD	24.42	LP	GB419CMXABEI
27/03/2024	Amazon	CREDITCARD	13.00	LS	GB-2024-122407631
27/03/2024	Amazon	CREDITCARD	5.25	LS	GB-145497301-2024-28771
27/03/2024	Amazon	CREDITCARD	14.28	LS	GB-2024-119067430
27/03/2024	Mill Timber Direct	CREDITCARD	648.43	LS	936845

Total Payments	3,043.15
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Detailed Income & Expenditure by Budget Heading 31/03/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>Income</u>							
1076 Precept	261,900	261,900	0			100.0%	
1090 PSDF Re-invested dividend	36,364	1,500	(34,864)			2424.3%	
1100 Agency Income	0	1,330	1,330			0.0%	
1990 Other Income	3,915	200	(3,715)			1957.3%	
<u>200</u> <u>Administration</u>							
4000 Staff Salaries & Wages (Net)	(68,695)	(55,667)	(13,028)		(13,028)	123.4%	
4005 Employer & Employee Pension	(21,898)	(22,447)	549		549	97.6%	
4010 Employer & Employee NI & Tax	(27,667)	(35,823)	8,156		8,156	77.2%	
4055 Mileage & Subsistence	(35)	(200)	165		165	17.4%	
4057 HR Expenditure	(248)	0	(248)		(248)	0.0%	
4060 Council Tax	(2,247)	(2,400)	153		153	93.6%	
4065 Office Rent	(3,500)	(3,600)	100		100	97.2%	
4066 Meeting venue hire	(210)	0	(210)		(210)	0.0%	
4070 IT Costs (Office 365)Web Site	(2,963)	(2,500)	(463)		(463)	118.5%	
4075 Telephone & Broadband	(1,369)	(1,400)	31		31	97.8%	
4080 Electric (office)	(1,567)	(3,500)	1,933		1,933	44.8%	
4085 Water Rates (for Office)	(153)	(350)	197		197	43.6%	
4090 Stationery and postage	(264)	(330)	66		66	80.1%	
4095 Cleaning Materials	(7)	(50)	43		43	13.3%	
4100 Cleaning Contract	(1,152)	(1,160)	8		8	99.3%	
4105 Office Cap ExpChain of Office	0	(500)	500		500	0.0%	
4110 Office Maintenance	(189)	(500)	311		311	37.8%	
4115 Professional and Legal Fees	(2,250)	(3,500)	1,250		1,250	64.3%	
4116 Land Registry Fees	(56)	(60)	4		4	93.3%	
4120 Internal Audit Fees	(337)	(2,000)	1,663		1,663	16.8%	
4125 External Audit Fees	(1,700)	(2,000)	300		300	85.0%	
4130 Subscriptions and Memberships	(1,799)	(2,000)	202		202	89.9%	
4135 Bank Charges	(201)	(200)	(1)		(1)	100.7%	
4140 Storage Space Rental	(720)	(360)	(360)		(360)	200.0%	
<u>220</u> <u>Insurances</u>							
4200 General Insurance	(4,649)	(4,300)	(349)		(349)	108.1%	
4205 Vehicle Insurance	(2,561)	(2,500)	(61)		(61)	102.5%	
4210 Office Insurance	(170)	(90)	(80)		(80)	188.5%	
<u>240</u> <u>Staff & Member Training</u>							
4300 Members Training	(242)	(750)	508		508	32.3%	
4305 Staff Training	(114)	(750)	636		636	15.2%	
<u>260</u> <u>Member's Allowances</u>							
4350 Chair	(1,500)	(1,500)	0		0	100.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4355 Special Responsibility	(500)	(500)	0		0	100.0%	
4360 Member Allowances	(2,599)	(2,100)	(499)		(499)	123.8%	
<u>300 Plant & Equipment</u>							
4400 Plant Purchase / Lease	(5,011)	(5,500)	489		489	91.1%	
4415 Red Tractor Maintenance	0	(1,000)	1,000		1,000	0.0%	
4420 Portable & Hand Tools Purchase	(163)	(250)	87		87	65.3%	
4425 Portable & Hand Tool Maint	(264)	(400)	136		136	66.0%	
4430 PPE - New & Replacement	(134)	(275)	141		141	48.9%	
4435 Plant & Equipment Fuel	(534)	(1,500)	966		966	35.6%	
<u>400 Street Furnishings</u>							
4500 Hanging Baskets	(7,384)	(7,500)	116		116	98.5%	
4505 Christmas Lights and Trees	(23,897)	(27,500)	3,603		3,603	86.9%	
4510 Public Clocks - Maintenance	(1,814)	(500)	(1,314)		(1,314)	362.8%	
4515 Notice Boards - Maintenance	(39)	(100)	61		61	39.1%	
4520 Bus shelter - Maintenance	0	(100)	100		100	0.0%	
4525 Planters - Maintenance	0	(100)	100		100	0.0%	
4530 Benches & Tables Maintenance	0	(100)	100		100	0.0%	
<u>500 Community Functions</u>							
4600 Christmas Dinners	(5,897)	(6,000)	103		103	98.3%	
4605 Soup and Carols	0	(250)	250		250	0.0%	
4610 Firework Display	(10,210)	(9,000)	(1,210)		(1,210)	113.4%	
4615 Multi Cultural Carnival	0	(5,500)	5,500		5,500	0.0%	
4617 King's Coronation 23	(4,649)	0	(4,649)		(4,649)	0.0%	
4620 General Sponsorship	0	(500)	500		500	0.0%	
<u>550 Grants</u>							
4700 General Grants	(8,173)	(10,000)	1,827		1,827	81.7%	
4710 LCDP - SLA	(25,000)	(25,000)	0		0	100.0%	
4715 Wild Life Trust - Brynna Woods	(10,000)	(10,000)	0	(5,000)	(5,000)	150.0%	
<u>600 Outdoor Spaces</u>							
4800 Rights of Way	(154)	(1,330)	1,176		1,176	11.6%	
4805 Skateboard Park - Maintenance	0	(500)	500		500	0.0%	
4810 Play & O/Spaces Maintenance	(150)	(500)	350		350	30.0%	
4815 General Repair Consumables	0	(250)	250		250	0.0%	
<u>620 War Memorials</u>							
4855 Other Maintenance	0	(550)	550		550	0.0%	
<u>630 Llanharan Pantry</u>							
1991 Llanharan Pantry	11,000	0	(11,000)			0.0%	11,000
4730 Llanharan Pantry Expenses	(14,451)	(1,500)	(12,951)		(12,951)	963.4%	14,232

Detailed Income & Expenditure by Budget Heading 31/03/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>650 Street Lighting Electric</u>							
4575 Street Lighting Electric	(131)	(300)	169		169	43.7%	
<u>700 Allotments</u>							
1200 Allotment Income	2,883	2,500	(383)			115.3%	
4900 Allotment Lease Costs	(17)	(22)	5		5	77.3%	
4901 Allotment Maintenance	(160)	(100)	(60)		(60)	160.0%	
4905 Allotment Water	(361)	(350)	(11)		(11)	103.2%	
<u>750 Community Infrastructure Levy</u>							
1300 Community Infrastructure Levy	296,947	0	(296,947)			0.0%	296,947
4950 CIL Benches	(2,515)	0	(2,515)		(2,515)	0.0%	2,515
4951 CIL Footpaths	(8,500)	0	(8,500)		(8,500)	0.0%	8,500
4952 CIL Noticeboards	(2,782)	0	(2,782)		(2,782)	0.0%	2,782
4955 CIL Project 1 Memorial Garden	(2,832)	0	(2,832)		(2,832)	0.0%	2,832
4958 CIL Grants	(102,879)	0	(102,879)		(102,879)	0.0%	102,879
4959 CIL Defibrillator	(996)	0	(996)		(996)	0.0%	996
4961 CIL Brynna Woods Wood ArtWorks	(13,500)	0	(13,500)		(13,500)	0.0%	13,500
4962 CIL Project Telephone Kiosk	(4,998)	0	(4,998)		(4,998)	0.0%	4,998
4963 CIL LRGT Floodlights	(77,092)	0	(77,092)		(77,092)	0.0%	77,092
4964 CIL Llanharan OAP Refurb	(71,451)	0	(71,451)		(71,451)	0.0%	71,451
4965 CIL LCC shower block	(3,886)	0	(3,886)		(3,886)	0.0%	3,886
4966 CIL Project Ewenny Bridge	(2,400)	0	(2,400)		(2,400)	0.0%	2,400
4967 CIL Parks	(1,170)	0	(1,170)		(1,170)	0.0%	1,170
<u>800 Contingency</u>							
4990 Contingency	0	(10,000)	10,000		10,000	0.0%	
Grand Totals:- Income	613,010	267,430	(345,580)			229.2%	
Expenditure	565,156	279,514	(285,642)	5,000	(290,642)	204.0%	
Net Income over Expenditure	<u>47,854</u>	<u>(12,084)</u>	<u>(59,938)</u>				
plus Transfer from EMR	309,346						
less Transfer to EMR	307,947						
Movement to/(from) Gen Reserve	<u>49,252</u>						

Appendix 7

	Date	£	Receipt	Description
Money In				
Arnold Clarke Grant	10/12/2021	2500.00		
Transferred into bank (Janine)	08/02/2022	32.84		
RCT grant (Food support fund)	01/08/2022	500.00		
Asda award	01/08/2022	300.00		
Comm lottery grant	21/10/2022	8600.00		
RCT Food Support fund	14/12/2022	1779.00		
Arnold Clarke Grant	15/12/2022	2500.00		
GH Windfarm	06/07/2023	2000.00		
JT Windfarm	06/07/2023	1000.00		
Interlink	17/07/2023	1000.00		
RCT Community Grant	17/08/2023	1000.00		
RCT grant (Food support fund)	31/08/2023	1000.00		
Total cash receipts	Rolling	11916.37		
total in		34128.21		
Money Out				
FareShare Cymru	20/04/2022	195.00		
500 leaflets	01/07/2022	96.56		
FareShare Cymru	01/08/2022	195.00		
Asda online order	05/08/2022	306.00		Janine paid - claimed back
Asda online order	17/08/2022	284.20		LS claim received Ref 428222900
Amazon order (Noticeboards etc..)	18/08/2022	90.86		
Asda online order	20/08/2022	271.09		LS claim received Ref 796223800
Fridge freezer	23/08/2022	348.99		Add to asset register
Chest freezer	23/08/2022	278.99		Add to asset register
25th Aug online shop Asda	25/08/2022	98.45		LS claim
30th Aug Aldi shop	30/08/2022	57.74		LS claim
5th Sept online shop Asda	05/09/2022	418.00		LS claim
Cash to Janine for Aldi visit	06/09/2022	160.00		Change and receipt req
Aldi shop	06/09/2022	93.29		Janine used float cash (£160)
Booker shop	09/09/2022	276.32		Combo cash and card
Aldi shop	09/09/2022	49.20		LCC CC
Booker shop	13/09/2022	425.36		LCC CC
Aldi shop	20/09/2022	103.55		Janine - Need receipt Paid to Jar
Aldi shop	23/09/2022	139.06		LS claim
Aldi shop	23/09/2022	18.80		LS claim
Aldi shop	28/09/2022	93.74		
Aldi shop	28/09/2022	188.87	tbc	
Aldi shop	28/09/2022	55.03		
Aldi shop	28/09/2022	41.86		

Booker shop	30/09/2022	225.12		
Aldi shop	04/10/2022	219.41		
The Range	04/10/2022	5.00		Thermometers
Aldi shop	07/10/2022	158.93	tbc	LCC CC
Aldi shop	07/10/2022	157.24	tbc	LCC CC
Asda	12/10/2022	348.41		
Aldi shop	14/10/2022	232.10		Leigh to claim back- paid
Aldi shop	14/10/2022	36.85		Leigh to claim back- paid
Freezer labels	17/10/2022	17.47		
Aldi shop	18/10/2022	717.38		Leigh to claim back- paid
Aldi shop	21/10/2022	446.16		Leigh to claim back- paid
Aldi shop	26/10/2022	312.68		Payment raised to LS
Aldi Shop	28/10/2022	204.33		
FareShare Cymru	01/11/2022	195.00		
Aldi Shop	01/11/2022	248.78		
Aldi Shop	04/11/2022	197.93		
Aldi Shop	04/11/2022	-24.99	tbc	
Aldi Shop	08/11/2022	349.26		
Aldi shop	11/11/2022	242.39		Paid on PB card
Amazon perspex displays	14/11/2022	29.94		
Aldi shop	15/11/2022	314.74		
Aldi shop	18/11/2022	199.42		
Aldi shop	22/11/2022	33.69		
Aldi shop	25/11/2022	228.74		
Aldi shop	29/11/2022	208.38		
Aldi shop	02/12/2022	378.00		
Aldi shop	06/12/2022	232.31		
FareShare Cymru	13/12/2022	195.00		
Aldi shop	13/12/2022	101.34		
Aldi shop	14/12/2022	61.82		
Aldi shop	16/12/2022	87.80		
Aldi shop	16/12/2022	41.04		
Aldi shop	16/12/2022	207.02	MP	
Aldi shop	16/12/2022	192.93	MP	
Aldi shop	19/12/2022	119.58	LS	
Aldi shop	19/12/2022	110.62	LS	
Aldi shop	19/12/2022	103.80	LS	
Aldi shop	20/12/2022	72.89	MP	
Aldi shop	28/12/2022	51.70	PB	
Aldi shop	28/12/2022	113.78	PB	
Aldi shop	28/12/2022	135.53	PB	
Aldi shop	28/12/2022	103.05	PB	03/01?
Aldi shop	06/01/2023	61.11	PB	
Aldi shop	06/01/2023	102.27	PB	
Aldi shop	06/01/2023	113.63	PB	
Aldi shop	10/01/2023	109.65	PB	Paid off £481.79 16.01.23

Aldi shop	10/01/2023	77.86	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	188.46	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	105.82	PB	Paid off £481.79 16.01.23
Aldi shop	17/01/2023	187.59	PB	
Aldi shop	20/01/2023	136.01	PB	Paid off £136.01 30.01.23
Aldi shop	20/01/2023	146.93	PB	Paid off £146.93 30.01.23
Aldi shop	24/01/2023	126.31	PB	Paid off £603.97 02.02.23
Aldi shop	24/01/2023	16.15	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	136.58	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	97.86	PB	Paid off £603.97 02.02.23
Aldi shop	30/01/2023	122.51	PB	Paid off £603.97 02.02.23
Aldi shop	31/01/2023	104.56	PB	Paid off £603.97 02.02.23
Aldi shop	02/02/2023	106.93	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	121.09	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	173.02	PB	Paid off £579.20 07.02.23
Aldi shop	03/02/2023	54.56	PB	
Aldi shop	07/02/2023	138.47	PB	Paid off £579.20 07.02.23
Aldi shop	07/02/2023	39.69	PB	Paid off £579.20 07.02.23
Aldi shop	10/02/2023	128.81	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	105.80	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	12.75	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	128.94	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	86.57	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	153.66	PB	Paid off £616.53 15.02.23
Aldi shop	17/02/2023	118.01	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	165.37	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	43.68	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	22.80	PB	Paid off £349.86 17.2.23
Aldi shop	21/02/2023	94.49	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	168.06	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	21.28	PB	Paid off £603.43 02.03.23
Co-op	22/02/2023	13.30	PS	Hospitality stuff for Sub Pantry G
Aldi shop	23/02/2023	138.36	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	119.96	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	61.28	PB	Paid off £603.43 02.03.23
Aldi shop	28/02/2023	138.36	PB	Paid off £542.11 10.03.23
ReallyUseful storage	02/02/2023	131.89		
Aldi shop	03/03/2023	148.21	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	104.37	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	39.27	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	65.40	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	46.50	PB	Paid off £542.11 10.03.23
Aldi shop	10/03/2023	58.83	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	116.58	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	120.64	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	107.75	PB	Paid off £403.80 14.03.23

Aldi shop	14/03/2023	45.81	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	95.05	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	29.29	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	128.54	PB	Paid off £298.69 16.03.23
Aldi shop	17/03/2023	455.37	LS	
Aldi shop	17/03/2023	51.25	PB	
Aldi shop	21/03/2023	144.28	PB	Paid off £439.64 31.03.23
Aldi shop	21/03/2023	47.03	PB	Paid off £439.64 31.03.23
Aldi shop	24/03/2023	310.45	LS	
Aldi shop	28/03/2023	135.14	PB	Paid off £439.64 31.03.23
Aldi shop	28/03/2023	113.19	PB	Paid off £439.64 31.03.23
Aldi shop	31/03/2023	213.90	PB	Paid off £624.15 05.04.23
Aldi shop	31/03/2023	199.30	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	112.29	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	98.66	PB	Paid off £624.15 05.04.23
Aldi shop	05/04/2023	132.01	LS	
Aldi shop	06/04/2023	85.95	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	110.91	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	154.87	PB	Paid off £353 11.04.23
Aldi shop	11/04/2023	183.62	PB	Paid off 382.58 17.04.23
Aldi shop	11/04/2023	90.21	PB	Paid off 382.58 17.04.23
Aldi shop	14/04/2023	108.75	PB	Paid off 382.58 17.04.23
Aldi shop	18/04/2023	139.81	PB	Paid off £515 21.04.23
Aldi shop	21/04/2023	366.97	LS	Paid off £515 21.04.23
Aldi shop	24/04/2023	151.29	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	197.13	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	56.59	PB	Paid off 405.01 26.04.23
Aldi shop	28/04/2023	210.00	PB	Paid off 444.35 03.05.23
Fareshare	30/04/2023	65.00		April 23 membership
Aldi shop	02/05/2023	125.30	PB	Paid off 444.35 03.05.23
Aldi shop	02/05/2023	109.05	PB	Paid off 444.35 03.05.23
Aldi shop	05/05/2023	113.49	PB	Paid off £327.03 11.05.23
Aldi shop	05/05/2023	108.02	PB	Paid off £327.03 11.05.23
Aldi shop	09/05/2023	105.52	PB	Paid off £327.03 11.05.23
Aldi shop	12/05/2023	116.69	PB	Paid off £350.95 19.05.23
Aldi shop	12/05/2023	94.25	PB	Paid off £350.95 19.05.23
Aldi shop	16/05/2023	140.01	PB	Paid off £350.95 19.05.23
Aldi Shop	19/05/2023	237.56	PB	Paid off £675.70 24.05.23
Aldi Shop	19/05/2023	227.18	PB	Paid off £675.70 24.05.23
Aldi Shop	23/05/2023	210.96	PB	Paid off £675.70 24.05.23
Aldi Shop	26/05/2023	22.95	PB	Paid off £444.04 02.06.23
Aldi Shop	26/05/2023	130.97	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	133.35	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	156.77	PB	Paid off £444.04 02.06.23
Fareshare	31/05/2023	65.00		May 23 membership
Aldi Shop	03/06/2023	121.61	PB	Paid off 373.99 08.06.23 (121.61)

Aldi Shop	03/06/2023	102.38	PB	Paid off 373.99 08.06.23 (121.61
Aldi Shop	05/06/2023	156.45	PB	Paid off 373.99 08.06.23 (121.61
Aldi Shop	09/06/2023	187.02	PB	Paid off 690.60 14.06.23
Aldi Shop	09/06/2023	299.26	LS	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	109.56	PB	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	94.76	PB	Paid off 690.60 14.06.23
Aldi Shop	16/06/2023	134.01	PB	Paid off 462.82 23.06.23
Aldi Shop	16/06/2023	152.66	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	82.50	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	93.65	PB	Paid off 462.82 23.06.23
Aldi shop	23/06/2023	136.23	PB	
Aldi shop	23/06/2023	181.32	PB	
Fareshare	23/06/2023	65.00		June 23 membership
Aldi shop	27/06/2023	316.84	LS	
Aldi shop	27/06/2023	87.34	PB	Paid off 699.39 29.06.23
Aldi shop	30/06/2023	123.29	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	64.56	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	117.70	PB	Paid off 305.55 03.07.23
Aldi shop	03/07/2023	144.15	PB	
	08/07/2023	0.00		No Pantry
Aldi shop	11/07/2023	37.41	PB	
Aldi shop	11/07/2023	95.29	PB	
Aldi shop	13/07/2023	157.59	PB	
Aldi shop	18/07/2023	71.73	PB	
Aldi shop	21/07/2023	35.61	PB	
Aldi shop	21/07/2023	69.48	PB	
Aldi shop	25/07/2023	60.62	PB	
Fareshare	26/07/2023	65.00		July 23 membership
Aldi Shop	28/07/2023	88.45	PB	
Really Useful Storage	31/07/2023	-116.90	credit	
Aldi shop	01/08/2023	104.13	PB	
Aldi shop	04/08/2023	103.48	PB	
Aldi shop	04/08/2023	58.46	PB	
Aldi shop	08/08/2023	90.07	PB	
	12/08/2023	0.00		No Pantry (hort show)
Aldi shop	15/08/2023	116.80	PB	
Aldi shop	15/08/2023	50.49	PB	
Aldi shop	17/08/2023	70.07	PB	
Aldi shop	17/08/2023	56.82	PB	
Aldi shop	22/08/2023	181.10	PB	
Aldi shop	25/08/2023	94.64	PB	
Aldi shop	29/08/2023	94.90	PB	
Aldi shop	01/09/2023	76.84	PB	
Fareshare	01/09/2023	65.00		August 23 membership
Aldi	05/09/2023	90.69	PB	
Aldi	08/09/2023	57.65	PB	

Aldi	08/09/2023	40.62	PB	
Aldi	12/09/2023	50.01	PB	
Aldi	12/09/2023	36.20	PB	
Aldi	12/09/2023	62.96	PB	
Aldi	15/09/2023	77.10	PB	
Aldi	15/09/2023	25.53	PB	
Aldi	19/09/2023	41.58	LP	
Aldi	19/09/2023	46.93	CP	
Aldi	22/09/2023	47.36	CP	
Aldi	22/09/2023	84.99	CP	
Aldi	26/09/2023	73.16	PB	
Aldi	29/09/2023	49.14	PB	
Fareshare	01/10/2023	65.00		Sept 23 membership
Aldi	03/10/2023	53.18	PB	
Aldi	03/10/2023	44.20	PB	
Aldi	06/10/2023	48.33	PB	
Aldi	10/10/2023	26.57	PB	
Aldi	13/10/2023	79.12	PB	
Aldi	13/10/2023	33.93	PB	
Aldi	17/10/2023	84.40	PB	
Aldi	17/10/2023	79.34	PB	
Aldi	20/10/2023	66.31	PB	
Aldi	24/10/2023	68.01	PB	
Fareshare	25/10/2023	65.00		Oct 23 membership
Aldi	27/10/2023	170.87	PB	
Aldi	31/10/2023	62.48	PB	
Aldi	03/11/2023	60.23	PB	
Aldi	07/11/2023	69.38	PB	
Aldi	14/11/2023	55.73	PB	
Aldi	17/11/2023	25.07	PB	
Aldi	21/11/2023	56.02	PB	
Fareshare	25/11/2023	65.00		Nov 23 membership
Aldi	28/11/2023	52.10	PB	
Aldi	01/12/2023	77.25	PB	
Aldi	08/12/2023	110.26	PB	
Aldi	15/12/2023	76.87	PB	
Aldi	20/12/2023	86.95	PB	
Aldi	20/12/2023	86.84	PB	
Aldi	29/12/2023	75.56	CP	
Aldi	05/01/2024	51.42	PB	
Aldi	12/01/2024	131.87	PB	
Aldi	19/01/2024	108.28	PB	
Aldi	19/01/2024	88.11	PB	
Aldi	26/01/2024	118.48	PB	
Aldi	26/01/2024	108.67	PB	
Aldi	02/02/2024	99.25	PB	

Aldi	09/02/2024	106.09	PB	
Aldi	16/02/2024	46.70	PB	
Aldi	16/02/2024	78.79	PB	
Fareshare	16/02/2024	65.00		Dec 23 membership
Fareshare	16/02/2024	65.00		Jan 24 membership
Aldi	23/02/2024	75.03	PB	
Aldi	28/02/2024	94.25	PB	
Fareshare	01/03/2024	65.00		Feb 24 membership
Aldi	07/03/2024	247.70		PB
Aldi	15/03/2024	125.55		PB
Aldi	15/03/2024	7.63		PB
Aldi	22/03/2024	247.64		PB
Aldi	28/03/2024	140.62		PB
Fareshare	03/04/2024	65.00	PB	Mar 24 membership
Aldi	05/04/2024	105.73		PB
Aldi	12/04/2024	82.40		PB

total out **32805.74**

Balance of Funds **1322.47**

Av. Sat footfall from 13.01.24 **15**

Future funding Approx. wks 24 weeks

Appendix 8

Progress on banking mandate signatories, internet banking signatories and PSDF signatories

Barclays Bank

Mandate change request approved by Barclays on 29.12.23.

Current mandate holders are as follows;

Cllr. D. Evans, Cllr. R. Lewis-Watkin, Cllr. C. Parker, L. Smith & L.

Phillips. L. Phillips online banking access obtained.

Cllr. D.Evans to confirm online banking access status.

Public Sector Deposit Fund

Mandate change application to include Cllr. Jenkins as 3rd signatory has been submitted to CCLA Investment Management Ltd. & implemented.

Barclaycard

Await update from Cllr. Parker.

Appendix 9

Recommendations and Resolutions of the Community Engagement Committee 26th March 2024

CEC2024/006 Future placement of summer hanging baskets from Summer 2025.

From Summer 2025 to add the following to the Councils Summer plant schedule:

1 x Large planter at the green space adjacent to St Ilyd's Meadow.

2 x Large planters either side of the roundabout at Heol Y Parc (New Road).

1 x Large planter near the bus stop at Trens Gardens.

2 x Troughs on Llanilid village sign markers near Dragon Studio's.

The Clerk to obtain prices and present to the Committee at a future date.

CEC2024/007 Future placement of Christmas motifs and other decorations from Christmas 2024.

To consider adding the following Christmas decorations to the Councils scheme for Christmas 2024.

1 x Large Christmas tree and lights at the green space adjacent to St Ilyd's Meadow.

1 x Large Christmas tree at the roundabout at Heol Y Parc (New Road).

10 x Lamp post 'String lights' along New Road.

1 x Large Christmas tree at Lanley estate (left hand side of roundabout).

8 x Lamp post 'String lights' along entrance to Lanley estate.

The Clerk to obtain prices and practical aspects of providing sockets,

power and other aspects of delivering the additions and present to the Committee at a future date together with spend/budgeting options.

The Clerk to enquire with RCTCBC about the feasibility of fitting 'string lights on the wooden lamp posts in Brynna.

CEC2024/008 Quotations for the erection of summer hanging baskets for 2024.

To appoint D3 signs to erect the summer hanging baskets as per the specification provided and the quotation received. The conditions of the Councils' financial regulations having been satisfied. And to authorise the officers to spend up to £950 comprising £880 quoted plus a small contingency.

CEC2024/009 Annual survey of residents.

For the Council to run an annual survey of residents to help better understand what residents want and how they feel the community council can support them through the services provided. The survey to run for the month of March to allow members to digest the results which will help inform the budget for the following financial year.

CEC2024/010 Working group to consider arrangements for the annual senior citizen's Christmas lunches.

To form a working group to consider arrangements for the annual senior citizen's Christmas lunches comprising Cllrs Joanne Miller, Neil Feist, Andrea James and David Evans. The Chair to be determined at the full council meeting.

CEC2024/011 Urgent information or to suggest items to the Clerk for a future agenda.

The committee requested that an agenda item to consider the 2024 fireworks event be held on Tuesday 5th November 2024 and that the balance of 'full noise' to 'low noise' fireworks be between 50/50 and 70/50. That is, a maximum of 50% and a minimum of 30% 'low noise' fireworks subject to availability of low noise fireworks.

Appendix 10

Recommendations of the fireworks working group

The 2024 fireworks event be held on Tuesday 5th November 2024 and that the balance of 'full noise' to 'low noise' fireworks be between 50/50 and 70/50. That is, a maximum of 50% and a minimum of 30% 'low noise' fireworks subject to availability of low noise fireworks.

Appendix 11

Recommendations CIL Committee held 9th April 2024

CIL2024/022 Motion to increase the funds allocated for the Ewenny Bridge project from £275,000 to and to incorporate the improvement of paths to the north and south of the Bridge.

RECOMMENDED

To increase the allocated CIL funds allocated to the Project ' Ewenny Bridge' from £275,000 to £475,000. For this amount to comprise funds set aside to facilitate the building of the Ewenny Bridge, the construction of an appropriate path to the South to link up with the Network Rail crossing bridge and to also now to include the following: Funds to make improvements to relevant paths to the northern side of the Ewenny Bridge, into and through Brynna Woods to make them suitable for all users in line with the requirements of The Equality Act 2010; Funds to make improvements to relevant paths to the southern side of the Network rail crossing bridge to make them suitable for all users in line with the requirements of The Equality Act 2010; Subject to the permission of the relevant landowners and in partnership with other interested parties. Details to be decided at some later date.

CIL2024/023 Recommendations of the Trenos Crossing and Ewenny Bridge Working group made during its meeting on 25th March 2024.

RECOMMENDED

Ref Decision making matrix item 1 – Assumed material from which the bridge is to be constructed to allow Vale to design a base-line design for public consultation and tendering. (NOTE: The decision made here is to decide which material to use for the base-line design. This does not mean that the final bridge design is being set prior to tendering). To specify a traditional steel/timber construction design now to allow Vale to design a base-line design but to make it clear that the Council do NOT stipulate any material in the tender pack. This option can be subject to change at a later date.

RECOMMENDED

Decision making matrix item 3 - Consider decking spec on bridge. (Note: This information is required for the eventual tender document but not necessary for Vale to complete the base-line design for the scoping design) To defer this decision. To allow Vale to use an appropriate decking solution for the scoping design at this stage. This matter to be reconsidered prior to producing a tender document.

RECOMMENDED

Decision making matrix item 6 – Consider whether to carry out further ground testing to inform the design. To authorise £1000 of CIL funds from the project allocation to carry out further ground investigation drilling further from the bank where the original drilling took place. This work to be done to inform the tender document, not to delay production of the initial scoping design.

For information only – Previously resolved by Council March 2024.

Decision making matrix item 8 – Decide on route of the path to the south. – Engineering design possibly required. Budget quote of approx. £1500 obtained awaiting further quotes. (Note: Quote requests have been sent to Premier Groundworks, Jordan Civils, Mid Glam Construction and Vale Consultancies on 1st March. At the time of writing only Vale Consultancies have responded to the request with a budget quote of £1500. Resolution of Council – To engage Vale as described

CIL2024/024 £50,000 for the improvement of the surface at Danygraig Road, adding to the CIL123 list and Active project lists and instructing the Clerk to draw up a suggested specification and to obtain a budget quotation for further consideration

RECOMMENDED

To reject the proposal to allocate £50,000 of CIL funds for the improvement of the surface at Danygraig Road, adding to the CIL123 list and Active project lists and instructing the Clerk to draw up a suggested specification and to obtain a budget quotation for further consideration

CIL2024/025 CIL Application from Brynna Community Centre (Pitch drainage).

RECOMMENDED

To grant Brynna Community Centre £30,500 for works to improve the drainage of the 'top field' at 'Brynna fields' (Brynna welfare and recreation ground) as per the details described in the application. For monies to the value of £30,500 to be paid to Brynna Community Centre on the receipt of appropriate invoices for the project.

Appendix 12

To consider a motion to suspend the consideration of CIL applications from local groups.

Motion

To suspend the consideration of any further CIL applications from local groups until February 2025.

This being necessary given the revised cashflow forecasts for CIL income following the rescheduling of CIL payments to the Community Council imposed by RCTCBC and the need to maintain adequate reserves for the projects already added to the Active Project list.

Proposed by: Cllr Janine Turner.

Appendix 12a

To consider a motion to allow members to propose CIL projects to the CIL Committee, including those from local groups under certain conditions.

Motion

Until February 2025, to allow members of the Council to propose CIL projects to the CIL committee for addition to the Active Project List only under the following conditions:

- That full details of the proposal be provided.
- Where a member is proposing consideration of an application from an external group then the member must ensure the CIL application form is completed in full by the group in the usual fashion with all supporting documentation provided in the usual way. If the application form is not completed in full and all supporting documentation provided to the satisfaction of the Clerk the matter will not be considered.
- Where a member is proposing a project, or proposing consideration of an application from an external group then the member must ensure that sufficient unallocated funds (on the Active Project list) are available for the project and must identify those funds in their proposal. Or if sufficient unallocated funds are not available, they must present a specific proposal to remove a current project on the Active Project List or reduce the allocation of funds to a current project on the Active Project List.

Proposed by: Cllr Janine Turner

Appendix 13

To consider a motion to include on the Active Project List a contingency of 10% of the total funds committed and to ensure any new proposal takes the contingency into account.

Motion

To include as a line on the Active Project list a contingency.

This contingency to equal 10% of the total funds allocated to projects.

Should any new project be proposed, or the allocation of increased funds to an existing project be proposed, the proposal must take into account maintaining the contingency and the effect on the contingency.

Should a proposal have the effect of reducing the contingency below 10% then this must be explicitly included in the proposal. Any proposal not containing this detail will not be presented for consideration.

Proposed by: Cllr Janine Turner

Officer's note:

Notwithstanding any decisions made at the current Council meeting, the current financial outlook does not allow for a 10% contingency. Should the motion pass then the currently available contingency figure could be added as a line and this figure increased as further funds are received (or current allocated funds reduced) until the figure of 10% is reached. This figure to maintained thereafter.

Appendix 14

To discuss the need for a Social Media Policy to help guide Community Councillors when engaging with members of the public on social media platforms.

Motion

To discuss the need for a Social Media Policy to help guide Community Councillors when engaging with members of the public on social media platforms.

I have attached a policy as an example from another ward and have looked at others as an example.

As community Councillors, we are in a position to share factual information to our communities but the tone and format of this should be delivered with unbiased opinion.

Any matters which can affect the reputation of the Council as a complete entity should be considered before posting. The tone and connotation in which it is delivered may shape public thinking and can lead a conversation in a direction which could be detrimental to the desired outcome of a project or decision taken by Council.

I would like to see a policy which promotes a positive feel, to any social media posts which highlights the work of the council and to steer away from personal views and political engineering.

Proposed by: Cllr Helen Donnan

Officer's note:

The motion is to hold a discussion on the subject. A future agenda item would be required to adopt any proposed policy.

Please see example provided by Cllr Donnan below.

TONYREFAIL & DISTRICT COMMUNITY COUNCIL

SOCIAL MEDIA POLICY

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1. Introduction

- 1.1 A revolution is taking place in how we communicate. The world is experiencing the biggest ever change in how information is created and owned, as well as the speed in which it can be shared. This is changing the way we live, work and even how we speak and think.
- 1.2 Social media is a blanket term applied to a range of online multimedia tools that are used for creating content and two-way communication. They can be accessed via your smartphone, PC, laptop, tablet or smart TV. All social media accounts are free of charge and can be set up quickly and easily from an Internet page.

2. Policy statement

- 2.1 This policy is intended to help employees and elected members make appropriate decisions about the use of social media such as social networking websites, forums, message boards, blogs or comments on web-articles, such as X (Twitter), Facebook, TikTok and LinkedIn.
- 2.2 This policy outlines the standards the Council requires employees and elected members to observe when using social media, the circumstances in which your use of

social media will be monitored and the action that will be taken in respect of breaches of this policy.

3. The scope of the policy

- 3.1 All employees and elected members are expected to comply with this policy at all times to protect the privacy, confidentiality and interests of the Council.
- 3.2 Breach of this policy by **employees** may be dealt with under the Council's Disciplinary Procedure and, in serious cases, may be treated as gross misconduct leading to summary dismissal.
- 3.3 Breach of this policy by **elected members** will be dealt with under the Code of Conduct.

4. Responsibility for implementation of the policy

- 4.1 The Council has overall responsibility for the effective operation of this policy.
- 4.2 The Clerk is responsible for monitoring and reviewing the operation of this policy and making recommendations for changes to minimise risks to the Council's operations.
- 4.3 All employees and elected members should ensure that they take the time to read and understand this policy. Any breach of this policy should be reported to the Clerk or Chair of the Council.
- 4.4 Questions regarding the content or application of this policy should be directed to the Clerk.

5. Using social media sites in the name of the council

- 5.1 The Clerk and other Council Officers are permitted to post material on a social media website in the name of the Council and on its behalf in accordance with the rules and scope of this policy.
- 5.2 If you are not sure if your comments are appropriate do not post them until you have checked with the Clerk / Chair.

6. Using social media

- 6.1 The Council recognises the importance of the internet in shaping public thinking about the Council and the support and services it provides to the community. It also recognises the importance of our employees and elected members joining in and helping shape community conversation and direction through interaction in social media.
- 6.2 Before using social media on any matter which might affect the interests of the Council, you must have read and understood this policy,

and
- 6.3 Employees must have gained prior written approval to do so from the Clerk.

7. Rules for use of social media

7.1 Whenever you are permitted to use social media in accordance with this policy, you must adhere to the following general rules:

- Do not upload, post or forward a link to any abusive, obscene, discriminatory, harassing, derogatory or defamatory content.
- Any employee / elected member who feels that they have been harassed or bullied, or is offended by material posted or uploaded by a colleague onto a social media website should inform the Clerk / Chair.
- Never disclose commercially sensitive, personal, private or confidential information. If you are unsure whether the information you wish to share falls within one of these categories, you should discuss this with the Clerk / Chair.
- Do not upload, post or forward any content belonging to a third party unless you have that third party's consent.
- Before you include a link to a third-party website, check that any terms and conditions of that website permit you to link to it.
- When making use of any social media platform, you must read and comply with its terms of use.
- Be honest and open, but be mindful of the impact your contribution might make to people's perceptions of the Council.
- You are personally responsible for content you publish into social media tools.
- Don't escalate heated discussions, try to be conciliatory, respectful and quote facts to lower the temperature and correct misrepresentations.
- Don't discuss colleagues without their prior approval.
- Always consider others' privacy and avoid discussing topics that may be inflammatory e.g. politics and religion. Remember that although it is acceptable to make political points or canvass votes via your own social media accounts, this will not be permissible if you are commenting on behalf of the Council.
- Avoid publishing your contact details where they can be accessed and used widely by people you did not intend to see them, and never publish anyone else's contact details.

8. Monitoring use of social media websites

8.1 Employees and elected members should be aware that any use of social media websites (whether or not accessed for Council purposes) may be monitored and, where breaches of this policy are found, action may be taken against employees under the Council's Disciplinary Procedure and councillors under the Code of Conduct.

8.2 Misuse of social media websites can, in certain circumstances, constitute a criminal offence or otherwise give rise to legal liability against you and the Council.

8.3 In particular a serious case of uploading, posting, forwarding or posting a link to any of the following types of material on a social media website, whether in a professional or

personal capacity, will probably amount to gross misconduct / breach of the Code of Conduct (this list is not exhaustive):

- pornographic material (that is, writing, pictures, films and video clips of a sexually explicit or arousing nature);
- a false and defamatory statement about any person or organisation;
- material which is offensive, obscene, criminal, discriminatory, derogatory or may cause embarrassment to the Council, councillors or Council employees;
- confidential information about the Council or anyone else;
- any other statement which is likely to create any liability (whether criminal or civil, either for you or the organisation); or
- material in breach of copyright or other intellectual property rights, or which invades the privacy of any person.

8.4 Any such action will be addressed under the Disciplinary Procedure / Code of Conduct.

8.5 Where evidence of misuse is found, the Council may undertake a more detailed investigation involving the examination and disclosure of monitoring records to those nominated to undertake the investigation and any witnesses or managers involved in the investigation. If necessary, such information may be handed to the police in connection with a criminal investigation.

8.6 If you notice any use of social media by other employees/elected members in breach of this policy please report it to the Clerk / Chair.

9. Monitoring and review of this policy

9.1 The Council shall be responsible for reviewing this policy periodically to ensure that it meets legal requirements and reflects best practice.



Llanharan Community Council **Financial and Management Risk Assessment**

Financial and Management Risk Management is one of the Council's key responsibilities and ensures that the required duties relating to Governance and Accountability are adhered to.

Risk assessment is a systematic general examination of working conditions, workplace activities and environmental factors that will enable the Council to identify any potential risks inherent to the place or practices, as well as endeavouring to ensure risks are managed as effectively as possible to protect its employees, assets and community against potential losses.

Llanharan Community Council recognises that it is not possible to eliminate all risks but commits to undertake their responsibilities to risk management by regularly reviewing the Council's financial controls and at least once a year the Council will:

- Identify the key areas of risk
- Assess the potential consequences of each risk and the severity
- Identify mitigations or other ways of avoiding or minimising each risk
- Record any actions that have been taken

The Responsible Finance Officer will oversee the administration of the register in consultation with the Council and external advisors, if necessary. The Responsible Finance Officer will also ensure that other key policies, such as insurance policies and financial regulations, are reviewed in line with this risk assessment. In addition, an annual Internal Audit will be carried out to ensure there is independent scrutiny of the financial and operational risks.

The risk areas below have been assessed along with likelihood, severity and any mitigations. The levels being identified and coded Low Risk – L, Medium Risk – M, High Risk - H

Created: 10th April 2024

Approve at meeting: 18th April 2024

Reviewed: Annual meeting each year.

Next review: May 2025

Llanharan Community Council - Financial and Management Risk Assessment

Elections and membership

Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Councillors	Unable to maintain quorum Code of conduct / Incompetence Conflict of interest	L L L	If more than nine vacancies arise the Council will be considered inquorate and the County Borough Council will be informed. The Code of Conduct and the Ombudsman's guide is provided to all members. The Code of conduct outlines the members responsibilities of holding a public office and carrying out public business. Declarations of interest forms are completed and updated where necessary. Declarations of interest are a standing item on each meeting's agenda. New members induction pack and briefing note from the Clerk provided to new members. Members are regularly reminded of their responsibilities via email by the Clerk.	Existing procedures are adequate. Add adoption/ratification of Code of Conduct to Annual Meeting agenda.
Elections	Contested elections incurring unexpected costs	L	Clerk monitors election dates and ensure adequate amount in reserves. Budget process to include election cycle.	Existing procedures are adequate.

Governance and meetings

Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Agendas	Members of the public are not aware of planned meeting dates and agenda items.	L	Agendas are published (according to the legal requirements) on the Council website and on the local noticeboards. They can be requested from the clerk.	To publish the meeting dates and post in all notice boards immediately following the Annual meeting each year along with website details.
Minutes	Accuracy of minutes Access to minutes	L L	Draft minutes are reviewed and ratified at the following meeting of the Committee (or Full Council) accordingly. Draft minutes are published on the Council website within 5 working days of the meeting taking place.	Existing procedures are adequate.
Conduct at meetings	Councillor conduct	L	Meetings conducted in accordance with statutory documents including Standing Orders, Financial Regulations and Code of Conduct. All decisions formally resolved and minuted following a vote showing a majority as per Standing Orders.	Existing procedures are adequate. Propose standing order amendment that all Chairs attend the appropriate RCTCBC training in chairing a meeting.

Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Legal Powers	Illegal activity or payments	L	All financial commitments to be resolved prior to any work / services being undertaken or as provided for in the financial regulations. Payments to be incurred in line with statutory powers.	Existing procedures are adequate.
Meeting locations	Inadequate location	L	The Full Council meetings are held at Local halls, of which there are many. The facilities and premises are considered adequate for the clerk, Councillors and members of the public in respect of Health & Safety.	Existing available locations adequate. The Clerk to investigate alternative locations.
Statutory Documents	Not in place and or published	L	The Clerk ensures statutory documents and policies are in place and, where appropriate, published on the Council website.	Existing procedures are adequate.
Business continuity	Council not being able to continue business due to unexpected circumstances.	L	If appropriate, an extra-ordinary meeting can be called to discuss the response required. Advice and guidelines will be followed from local councils and by Government.	Existing procedures are adequate.

Assets and IT				
Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Physical Assets	Loss or damage to Council assets	L	An annual review of each asset, on the asset register, is undertaken for insurance and maintenance.	Existing procedures are adequate. Annual review to also include photographs of each asset.
	Operational control/Liability Council owned buildings.	H	Memorandum of understanding in place.	Formal and adequate lease agreement required for Council owned buildings where a third party has operational control.
Noticeboards	Risk of damage or injury to third parties	L	The noticeboards owned by the Parish Council are inspected regularly by the Clerk. Their positions have been approved by relevant parties and are insured and maintained appropriately. The keys are held by the Clerk & Senior Groundsperson.	Existing procedures are adequate.
Website	Out of date information on website / social media	M	Website and Social Media accounts to be monitored by officers and critical information kept up to date.	Existing procedures are adequate.
	Council data / emails inaccessible in the event of Clerk's sudden incapacity	L	Arrangements in place to ensure access to Council emails and documents and other passwords. All council business conducted via Council email addresses.	
Data	Data loss due to computer virus or hacking	L	Computer software is kept up to date and anti-virus software is installed on laptops. Files are backed up to "cloud" storage site. (Microsoft 365)	Existing procedures are adequate.

Employment and Payroll				
Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Employees	Temporary loss of staff	M	Deputy Clerk to act as clerk if temporary cover required. If longer term, locum cover to be sought prior to recruitment. Appropriate experienced Councillor could act as RFO temporarily in an emergency. If longer term, locum cover to be sought prior to recruitment.	Availability of locum resource to be ascertained.
	Lack of training	L	Clerk and Deputy Clerk/RFO to be encouraged to attend relevant training courses where required. Deputy Clerk/RFO training and assessment plan to be reviewed	Annual appraisals to be instigated.
	Health and Safety / Injury	L	Risk assessments in place for key activities.	Develop Health and Safety Policy Review date for all risk assessments to be instigated.
Salaries	Salary rate paid incorrectly	L	The employment contract states pay scale they are on. The NJC publishes details of agreed pay increases each year and these are communicated to members for information and audited during the Internal Audit. Salary payments are grouped and reported to members monthly.	Existing procedures are adequate.
	Tax and NI contributions not calculated correctly or paid to Inland Revenue	L	'Payroll Manager' software is used to calculate tax and NI contribution payments. Payments made regularly by the RFO.	
Pensions	Failure to comply to statutory pension requirements	L	Statutory pension requirements are reviewed periodically when prompted by RCTCBC pensions department.	Existing procedures are adequate.

Accounting and Audit				
Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Cash	Loss through theft / dishonesty	L	The Council follows Financial regulations (reviewed annually) for the processing of all payments. Cash theft / loss covered by insurance.	Existing procedures are adequate.
Precept	Adequacy of precept	L	The RFO and Audit Committee prepares a full budget for the upcoming year to determine the precept required. The Council holds reserves for any unforeseen overspend to the budget.	Existing procedures are adequate.
	Requirement not submitted to Borough Council in time	L	The budget and precept are considered in January, well in advance of the precept deadline in March.	
	Precept not received from Borough Council	L	The RFO notifies the Council (via routine reporting of payment/expenditure updates) when the precept has been received.	

Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Other grants	Receipts of grants	L	The RFO checks the bank regularly to ensure receipt of other income such as grant income and community grants.	Existing procedures are adequate.
Best value accountability	Work awarded incorrectly	M	Financial regulations reviewed annually.	Existing procedures are adequate.
Payments	Banking arrangements Payment authorisation	L L	Standing orders and Financial Regulations (reviewed annually) detail the procedures in place to prevent fraudulent activity. Bank reconciliations prepared by RFO and submitted to Audit Committee for scrutiny. RFO, Clerk and 3 Councillors have access to online banking for business continuity. As per the Financial Regulations, a Councillor (from a list agreed by resolution) authorise each payment prior to it being paid. Two persons are required to raise a payment. Each payment is supported by an invoice or expense form. Every payment is listed in the meeting papers monthly.	Existing procedures are adequate.
Financial records	Inadequate financial records Loss of financial records through fire / theft / damage	L L	Standing orders and Financial Regulations (reviewed annually) detail the records to be maintained. Annual Internal Audit reviews financial records maintained. Paper records are maintained. These are stored in the Council Office.. The majority of records are stored electronically and are backed up.	Existing procedures are adequate.
Budgetary controls	Overspend to budget	L	The Officers monitor the budget and expenditure throughout the year and report spend v budget quarterly at Council meetings and to the Audit Committee.	Existing procedures are adequate.
VAT	VAT not reclaimed	L	The RFO maintains records of all VAT paid throughout the year and submits the VAT 126 as soon after the end of the financial year as possible. The VAT is processed quarterly.	Existing procedures are adequate.
Internal Audit	Completion within time limits	L	Internal auditor is appointed by the Council. Documents are maintained throughout the year and collated and supplied to the Internal Auditor at the end of the year for review.	Existing procedures are adequate.
Annual return	Completion and submission within time limits Additional fees for late submission Loss of reputation	L	The Annual return is completed and signed by the Council and submitted to the internal auditor for completion and signing and sent on to the External Auditor within the given time limit.	Existing procedures are adequate.

Health & Safety and Insurance

Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Insurance	Not in place or renewed Inadequate cover	L	As renewal approaches the Clerk contacts the existing providers for a renewal quote. The Clerk and Councillors review the policy and quote for cover adequacy.	Existing procedures are adequate.
Injury / damage	Injury to contractors / employees / members / volunteers	M	Risks are assessed for each activity. Regular activities have a standing risk assessment. Insurance is in place for employees and volunteers.	Existing procedures are adequate. Diarise review of all risk assessments with staff.
Trees	Injury to public / property caused by trees.	M	Tree surveys are carried out every 3 years. Recommendations are acted on. The senior groundsperson visually inspects trees throughout the year.	Procedures are adequate.
Litigation	Legal action taken against the Council	L	The Clerk and Councillors review the policy annually for cover adequacy	Insurance is adequate for Requirements.

Data Protection and Freedom of Information

Subject	Identified risks	H/M/L	Management control	Review / Assess / Revise
Data Protection	Policy Data breach	L L	The Council is registered with the ICO and the registration is renewed annually. Data will be processed in line with the Council's Data Protection Policy.	Existing procedures are adequate.
Public access to records	Inadequate response to Freedom of Information requests	M	The Council has adopted the ICO Model Publication Scheme and required published information in place. Statutory transparency requirements will be adhered to. It is acknowledged that if a FOI request is received it may require many hours of work to respond.	Existing procedures are adequate.

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
24/0365/10

EichCyf/Your Ref:

Dyddiad/Date: 15/04/2024

Gofynnwch am/Please ask for: James Emery
01443 281130

DATBLYGIAD Rural enterprise worker's dwelling to replace a
ARFAETHEDIG/PROPOSAL: temporary dwelling
LLEOLIAD/LOCATION : MERIOS STABLES, MEIRIOS VALLEY FARM,
OAKMEAD ROAD, LLANHARAN, PONTYCLUN,
CF72 9FB

CYF GRID/GRID REF: 300382.479191377, 183923.511697657

DEDDF CYNLLUNIO GWLAD A THREF **TOWN AND COUNTRY PLANNING ACT**
1990 / GORCHYMYN CYNLLUNIO GWLAD **1990 / TOWN AND COUNTRY PLANNING**
A THREF (GWEITHDREFN RHEOLI **(DEVELOPMENT MANAGEMENT**
DATBLYGU) (CYMRU) 2012 **PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
24/0355/15

EichCyf/Your Ref:

Dyddiad/Date: 15/04/2024

Gofynnwch am/Please ask for: Giles Howard
01443 281130

DATBLYGIAD Variation of condition 2 of planning permission
ARFAETHEDIG/PROPOSAL: 19/0198/10 to include a roof terrace above the
bar/restaurant
LLEOLIAD/LOCATION : HAVELI HOTEL, WOODHOUSE INN, COEDCAE
LANE, TALBOT GREEN, PONTYCLUN, CF72 9HJ
CYF GRID/GRID REF: 303038, 182210

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
24/0286/10

EichCyf/Your Ref:

Dyddiad/Date: 15/04/2024

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Ground floor front elevation and two rear/side
ARFAETHEDIG/PROPOSAL: extensions
LLEOLIAD/LOCATION : FARMHOUSE, TRE FRAN FARM, TIR-EITHIN TO
GOLF CLUB, LLANHARAN, BRIDGEND, CF35 5LA
CYF GRID/GRID REF: 298127, 180993

DEDDF CYNLLUNIO GWLAD A THREF 1990 / GORCHYMYN CYNLLUNIO GWLAD A THREF (GWEITHDREFN RHEOLI DATBLYGU) (CYMRU) 2012 **TOWN AND COUNTRY PLANNING ACT 1990 / TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law Cyngor Bwrdeistref Sirol Rhondda Cynon Taf, mewn perthynas â'r cais uchod, wedi'u hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application received by Rhondda Cynon Taf County Borough Council, in respect of the above proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod ar-lein, ewch i www.rctcbc.gov.uk/planning a chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above application online at www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21 diwrnod o ddyddiad y llythyr hwn, byddaf yn tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make if I do not hear from you within 21 days of the date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

