



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 15<sup>th</sup> June 2023

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

**Members Present:**

**Councillors;** David Evans (Chair), Chris Parker, Will Thomas, Neil Feist, Andrea James, Joanne Miller, Rhys Jenkins, Robert Lewis Watkin JP.  
(Cllr Robert Lewis-Watkin JP, joined the meeting during agenda item 13)

**Apologies:** Cllrs. Janine Turner, Helen Donnan, Tracy Allen, Mark Steer.

**Absent:** Cllr Parmindra Pannu, Geraint Hopkins JP.

**Clerk to the Council:** Leigh Smith

**RFO/Deputy Clerk to the Council:** Lisa Phillips

3 members of the public.

**2023/128 Welcome and Apologies.**

**RESOLVED**

Cllr Tracy Allen proffered a reason for absence with their apology and this was accepted by Council as a valid reason for absence.

**RESOLVED**

Cllr Helen Donnan proffered a reason for absence with their apology and this was accepted by Council as a valid reason for absence.

**RESOLVED**

Cllr Janine Turner proffered a reason for absence with their apology and this was accepted by Council as a valid reason for absence.

**RESOLVED**



Cllr Mark Steer proffered a reason for absence with their apology and this was accepted by Council as a valid reason for absence.

**2023/129 Disclosures of personal and/or prejudicial interests.**

None

**2023/130 Public speaking**

None.

**2023/131 Minutes of Extraordinary meeting 1<sup>st</sup> June 2023**

***RESOLVED***

To defer the item to the next meeting of Council.

**2023/132 Matters arising**

***RESOLVED***

To defer the item to the next meeting of Council.

**2023/133 Action Plan**

Noted

**2023/134 Crime Report**

Noted

**2023/135 Expenditure May 2023, Bank reconciliations and Spend v Budget YTD**

***RESOLVED***

To approve expenditure for April and May 2023.

***RESOLVED***

To note the account reconciliations for the PSDF account for April and May 2023.

***RESOLVED***

To note the account reconciliations for the Barclays Bank accounts for April and May 2023.

**2023/136 Pantry finances**

Noted.



## **2023/137 Correspondence**

Noted

## **2023/138 Member's Reports**

Cllr David Evans

RCTCBC Streetcare team visited the community. They patrolled Brynna and Llanharan including the play areas with no issues reported.

2 enforcement notices were issued at separate properties in Parc View regarding waste being left on the highway. The same households will have section 46 notices issued where bags were searched and evidence found.

Bags were removed from a property at the rear of Bridgend Road and evidence found of trade waste. Fines to be issued.

Enforcement notice issued for paintings left out at the rear of a property.

## **2023/139 CIL Committee held Tuesday 6<sup>th</sup> June 2023**

### ***RESOLVED***

CIL2023/043 Consideration of CIL Applications

To place the project 'LRGT Football pitch floodlights' onto the CIL123 list with a cost of £40,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application plus receipt of 2 further quotations or a narrative as to why only 1 quote has been obtained.

### ***RESOLVED***

To place the project 'MUGA on LRGT land adjacent to Bryncae Community Centre' onto the CIL123 list with a budget cost of £60,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application.

Furthermore, the Clerk to contact LRGT to ascertain on what basis they wish to proceed with the application and construction of the facility.

CIL2023/044 Adding 'Improvements to the access lane leading to the meadow rise open space' to the CIL 123 list.



**RESOLVED**

For the Clerk to write to Llanmoor Homes, the Landowner to enquire whether they would consider carrying out maintenance to the pathway and replacing the kissing gate to make more accessible to pushchairs and wheelchair users. For the response to be reported to the ORA Committee to take up this matter.

**RESOLVED**

CIL2023/046 CIL project delivery plan

To Amend the Active Project List (Those projects being actively progressed) to include only those projects shown in amber on the accompanying paper.

**RESOLVED**

For the Clerk to add a column to the Active Project List to indicate which of the projects require council resource in terms of project management and which are simply grants.

**RESOLVED**

For the RFO to draw up a cashflow plan for presentation to the Committee, showing current and forecast cashflows and balances.

**2023/140 CIL Grant of £60,000 to refurbish the Llanharan OAP hall.**

**RESOLVED**

Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £64,800 to Llanharan OAP association from CIL funds comprising the quoted cost of the works plus a contingency. The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.

**2023/141 Recommendations of HR Committee, Tuesday 13th June 2023**

**RESOLVED**

That the Senior Grounds-person rate be set to SPC8 on the NJC pay-scale.



## **2023/142 Recommendations of ORA Committee, Wednesday 14th June 2023**

### **RESOLVED**

Cllr Steer asked that the actions with regard to minute reference ORA2023/025 (and Full council reference 2023/080) be prioritised by the Clerk given the ongoing issues still being experienced.  
Specifically: *ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2*  
*The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address*

### **RESOLVED**

ORA2023/038 Placement of additional benches from Bryncae to 'The Square'. That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout, 3) At the junction with Llanharry Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to enquire with RCT highways on the specifics of each location and to obtain permission to site benches and present findings and costs to the ORA Committee.

### **RESOLVED**

ORA2023/039 Signage for allotment site gates  
That the officers be authorised to spend up to £400 for signage for the allotment gates and sites.

### **RESOLVED**

ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2  
For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.

### **RESOLVED**

For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.



**RESOLVED**

ORA2023/042 Cut and collect techniques

The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land.

**RESOLVED**

ORA2023/043 Felling a tree on Bridgend Road allotments

That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property.

**RESOLVED**

ORA2023/047 To consider issuing an eviction notice on Bridgend Road allotments

That the tenant be allowed to voluntarily surrender one of the plots and that they be given the opportunity to improve the condition of the remaining plot. However, that formal notice of eviction be given on that remaining plot to be enforced if the condition of the plot has not improved during the 1 month notice period and sustained over a 3 month period at the discretion of the Clerk. The notice of eviction be issued under the appropriate terms of the tenancy agreement as set out.

**2023/143 Progress on banking mandate signatories, internet banking signatories and PSDF signatories**

Progress on changing the Barclays 'Primary contact' person between the former chair and current chair was noted.

**RESOLVED**

When the changing of the 'Primary contact' on the Barclays accounts is resolved, the RFO, Lisa Phillips will initially be added to all mandates and permissions initially. (Officers to have raising but not approval access to accounts).

Only then will the process of altering the other named persons begin.

This matter to be kept on the agenda until resolved.

**RESOLVED**

The following people will subsequently be added to the Barclays accounts mandates and permissions and all other Councillors names removed:

David Evans, Chris Parker, Robert Lewis-Watkin.

(The Officers of the Council to remain as raisers, but not approvers).

This matter to be kept on the agenda until resolved.

**RESOLVED**

To add the RFO, Lisa Phillips to the Barclaycard account as the Authorised Officer.

This matter to be kept on the agenda until resolved.



### **RESOLVED**

For the following people to be named as directors of the PSDF accounts, all other names to be removed Councillor David Evans, Councillor Helen Donnan. Lisa Phillips to be named as a director provided her access can be limited to raising transactions only. Should this not be possible then further directors will need to be considered.

### **2023/144 Increasing a Credit card limit**

#### **RESOLVED**

To raise the monthly credit card limit for Paul Beach from £750 a month to £1500 a month. The transaction limit to remain at £500.

### **2023/145 Purchases to be made from CIL funds**

#### **RESOLVED**

The following, previously resolved spends to be paid using CIL funds.(Pending approval from RCTCBC).

Minute ref 2023/103 Purchase and fit a wheelchair-friendly picnic bench at Oakbrook park. To supersede resolution 2022/040

To approve a spend of up to £1,000 to provide and fit picnic bench and base at Oakbrook park.

Minute ref 2023/126 Memorial garden status update and temporary cleanup  
To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract.

Minute ref 2023/123 Revised costs for noticeboards for Llanharry Road and Ynysmaerdy.

To authorise the Officers of the Council to spend up to £3000 for replacement noticeboards for Llanharry Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a contingency.

### **2023/146 Terms of reference for the Community Engagement Committee**

#### **RESOLVED**

That the terms of reference for the Community Engagement Committee be as per the paper presented (Appendix 14) but with clause 4 removed and the document re- numbered accordingly.



**2023/147 Motion to write to RCTCBC regarding the impact on the community from delayed public works**

***RESOLVED***

For the Clerk to write to RCTCBC with the following:

"Any further RCTCBC projects in the LCC area must be appraised for the impact on residents if delayed. RCTCBC should not only consider the effect on residents for the duration of the works, but also the additional implications of going beyond the projected delivery date.

Any financial penalties included within contracts (if implemented) should be paid to LCC to compensate for the inconvenience to residents and local businesses."

Cllr Chris Parker wished the minutes to record that he abstained on the vote.

**2023/148 Royal British Legion, Llanharan Branch, for volunteer members of the Community Council to participate in the annual Remembrance Sunday event at the War Memorial.**

***RESOLVED***

For the Clerk to communicate to the Royal British Legion that the Community Council will provide a volunteer to carry the standard, and to announce the names of those laying wreaths at the Remembrance Sunday event at the War Memorial in Brynna. For the RBL to inform us if they are required by the date of the October Council meeting at which point the Council will provide the names.

**2023/149 Planning**

Noted without comment.

**2023/150 Exclude press and public**

***RESOLVED***

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the following 2 items of business, disclosure thereof would be prejudicial to the





public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

### **2023/153 Meadow Rise Encroachment update**

#### ***RESOLVED***

Subject to the material being cleared from the site and the small piece of fence being removed as shown in the report presented to Council, the matter to be considered closed.

### **2023/154 Fireworks event contractual matters**

#### ***RESOLVED***

The Fireworks working group to be tasked with meeting all parties to negotiate the matters raised and any other matters regarding the event and for the working group to report back to the Community Engagement Working Group in due course on progress.

### **2023/155 Urgent information and suggestions to the Clerk for future agenda items.**

None.

There being no further business the meeting closed at 8.55pm

The next scheduled meeting of Full Council will be held on 20<sup>th</sup> July 2023

Councillor David Evans

Chair of the Community Council



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Extraordinary Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 1<sup>st</sup> June 2023

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

**Members Present:**

**Councillors;** David Evans (Chair), Helen Donnan, Janine Turner, Chris Parker, Mark Steer, Neil Feist, Andrea James, Joanne Miller, Tracy Allen, Rhys Jenkins.

**Apologies:** Cllrs Robert Lewis Watkin JP,

**Absent:** Cllr. Geraint Hopkins JP, Will Thomas, Parmindra Pannu.

**Clerk to the Council:** Leigh Smith

2 members of the public.

**2023/109 Welcome and Apologies.**

**RESOLVED**

To accept Councillor Robert Lewis Watkin's reason for absence proffered with their apology as a valid reason for absence.

**2023/110 Disclosures of personal and/or prejudicial interests.**

None.

**2023/111 Public speaking**

None.

**2023/112 Minutes**

**RESOLVED**



The minutes of the Annual meeting held remotely at 6.30pm on Thursday 18<sup>th</sup> May 2023 were approved as a true and accurate record.

**2023/113 Matters arising**

None

**2023/114 Minutes**

***RESOLVED***

The minutes of the ordinary council meeting held on a hybrid basis held immediately after the Annual Meeting but not before 7pm on Thursday 18<sup>th</sup> May 2023 were approved as a true and accurate record.

**2023/115 Matters arising**

None

**2023/116 Community Engagement Committee**

***RESOLVED***

Membership: Cllrs. David Evans, Neil Feist, Chris Parker, Joanne Miller, Andrea Jenkins (5 members).

Chair: David Evans

Deputy Chair: Chris Parker

Terms of reference to be decided at a future meeting of the Council but to be based on those presented in the accompanying paper.

**2023/117 Dates of Committee meetings.**

***RESOLVED***

Subject to the discretion of the Committee chair, the following dates shall apply:

**HR Committee (Chair Cllr Rhys Jenkins)**

2023: 13th June, 12th December.

**ORA Committee (Chair Cllr Mark Steer)**

2023: 14th June, 25th July, 3rd October, 5th December

2024: 6th February, 2nd April.



### **Audit Committee (Chair Cllr David Evans)**

2023: 18th July (Grants considered), 17th October.

2024: 16th January (Grants considered, following financial year budget proposal considered), 16th April, 13th June (completed Internal audit and AGAR considered).

### **CIL Committee (Chair Cllr Janine Turner)**

2023: 6th June 2023, 4th July, 5th September, 14th November.

2024: 9th January, 5th March, 7th May.

### **Community Engagement Committee (Chair David Evans)**

2023: 27th June, 26th September, 19th December.

2024: 26th March.

### **2023/118 'Brynna Woods Art' Working Group**

#### ***RESOLVED***

Membership: Neil Feist, Mark Steer, Chris Parker, Helen Donnan, David Evans (Councillors).

Tim Jones of the wildlife trust as a member of the public.

Chair: Mark Steer

Terms of reference:

To take operational decisions withing the £18,000 budget allocated for the project 'Decorative sculptures and art works at Brynna Woods'.

All formal orders outside of the £16,500 order already placed (based on the quotation provided) to the artist must be issued via the Clerk who will check that there is a consensus amongst the majority of Council members comprising the working group before placing an order.

For all members of the working group to be informed by the chair of when the artist is to visit site.

### **2023/119 Recommendations of CIL Committee held on Tuesday 25th April 2023 and on 16th May 2023.**

#### ***RESOLVED***

To remove the following projects from the CIL123 and if relevant also from the Active Project list and return them to the Potential Project list.

LCC21/13 Bike racks at Train Station.



LCC21/10 Community Orchard/Wildlife areas.

LCC21/11 Bike/Scooter rack/storage area for Dolau pupils.

LCC22/BCFC1 Signage for Bryncae FC

**RESOLVED**

CIL2023/026 CIL application from Llanharan Primary School.

That this item be deferred to a future meeting of the Committee.

**RESOLVED**

CIL2023/027 CIL application from Dolau Primary School

To reject part 1 of the application. To grant part 2 of the application to the value of £3934.96

**RESOLVED**

CIL2023/028 CIL application from LCDP

To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.

**RESOLVED**

CIL2023/029 Removal of potential projects from the potential projects list

11/20/27 Road widening on Grove Terrace (linked with memorial garden/garage)

11/20/04 Outdoor exercise equipment.

11/20/12 A recycling area in the community.

11/20/13 Provision of a Saturday market.

11/20/17 Path from the Station to Bryncae.

11/20/20 Traffic restrictions along Bridgend road

11/20/21 Make speed limit near Dolau school 20mph.

11/20/29 Add access steps up the grass bank to access the footpath that runs at the rear of the houses at Heritage way to the Bryncae arms

11/20/39 Infill of flooded footpath road up near Mynydd Coedbychan (farm). Past Gellifedi road.

11/20/40 Investigate land behind Haran roofing - other land purchase opportunities

11/20/45 Swimming pool / Gym

12/20/01 Welfare ground - Changing room refurb

12/20/07 Welfare ground - Repair of condemned floodlights on rugby pitch. Limited scheme (Half pitch)

12/20/08 Welfare ground - Repair of condemned floodlights on rugby pitch. - Full pitch.

12/20/11 Mains water supply to Brynna allotments.

6/12/006 Repair of cracked and dangerous paving on pavement outside LCDP centre.



7/21/001 Defibs at Bryncae Community Centre, Brynna Community Centre, Llanharan Drop in Centre, Llanharan Rugby Club, OAP Hall Llanharan, OAP Hall Brynna.

3/22/005 Youth shelters at appropriate points around the community.

4/23/001 Statue of Michael Jackson on the square.

1/21/001 Tarmac a path from Bethlehem View to the "eco houses" in Brynna through the woods.

**RESOLVED**

CIL2023/030 Adding project 'Outdoor exercise equipment' to the CIL 123 list  
To defer this item to be considered at a future meeting of the CIL Committee to allow further work to be carried out.

**RESOLVED**

Adding project 'providing a mains water supply to Brynna allotments' to the CIL 123 list

To amend the scope of this project to 'Rain capture and Irrigation system for Brynna allotments' and to add to the CIL123 list with a budget figure of £10,000

**RESOLVED**

CIL2023/032 Adding project 'Purchase of the Harold Street open space land' to the CIL 123 list

To add the project .Purchase of the Harold Street open space land' to the CIL123 list with a budget figure of £40,000

**RESOLVED**

CIL2023/033 Adding project 'Improvements to the access lane leading to the meadow rise open space' to the CIL 123 list.

To defer this item to be considered at a future meeting of the CIL Committee to allow further clarification on the matter.

**RESOLVED**

CIL2023/035 Next steps in developing the Council's strategic project delivery plan and CIL funds deferral plan.

For the Clerk to produce the revised CIL123 list and to produce a draft of the Active Project list showing only projects currently underway. The Committee to then consider which, if any projects to add to the Active list at this time and to consider the order in which it intends to action future projects.



**2023/120 CIL application from Llanharan Primary School. (Item added with the consent of the Chair of the CIL Committee)**

***RESOLVED***

To grant £78,031.98 from CIL funds for the project.

**2023/121 Suspension of Standing orders and financial regulations.**

***RESOLVED***

To suspend an element of the Council's Standing Orders with regards to agenda item 14 (minute ref 2023/122), specifically clause 11.2g of the Financial regulations. The Clerk having given advice that it is appropriate to do so for the following reasons:

The items are required urgently and have been identified as requiring urgent replacement in a statutory inspection.

The vendor who has provided a quotation is a reputable company who specialises in this work.

The quotations are considered reasonable.

**2023/122 Renewal of doors on the Council's shower block located on the Welfare Ground.**

***RESOLVED***

To authorise the Officers of the Council to spend up to a value of £3000 to replace the front and rear doors of the Welfare Shower block. Comprising £2936.35 (net) as per the quotations provided and a small contingency.

**2023/123 Revised costs for noticeboards for Llanharan Road and Ynysmaerdy**

***RESOLVED***

To authorise the Officers of the Council to spend up to £2800 for replacement noticeboards for Llanharan Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a small contingency.

**2023/124 Fireworks 2023 venue**

***RESOLVED***

To select the Welfare Ground (LRGT) as the venue for the 2023 Fireworks event based on the terms provided in their submission.



## **2023/125 Progress on commissioning and construction of a bridge over the river Ewenny at Brynna Woods and associated matters**

### **RESOLVED**

For the Clerk to obtain quotations from an appropriate company to produce a scoping design for the bridge, the approaches and associated works. Quotations to be presented to a future meeting of the Council. This scoping design to be used as part of a subsequent public consultation and for tendering. The Trenos Crossing Working group and others to have input into the specification.

### **RESOLVED**

For the Trenos Crossing Working Group to meet with key stakeholders as soon as possible and to seek to obtain formal written permissions as required. In particular the Wildlife Trust. NRW and any other relevant bodies.

### **RESOLVED**

For the Clerk to obtain a Legal Development Certificate with regards to planning permission for the Bridge and its approaches and to confirm permissive development rights and their scope.

### **RESOLVED**

Once a scoping design is in place and all parties have given formal consent, a public consultation to be carried out on the use of CIL funds to construct the bridge.

## **2023/126 Memorial garden status update and temporary cleanup**

Status update noted. Of note is Vale Consultancy's update that pending formal legal permission for the sewer diversion from RCTCBC and the production of quotes to carry out the work that are due to be received shortly, it is anticipated that the Section 185 Sewer diversion could be resolved within 14 days of receipt. The Suds application could then be submitted and could be expected to be resolved in around 7 weeks. The Clerk suggests that all being well it is likely that these two issues could be resolved and the main project be recommenced in September 2023.

### **RESOLVED**

To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract.





**2023/127 Urgent information and suggestions to the Clerk for future agenda items.**

None.

There being no further business the meeting closed at 9pm

The next meeting of the Council will be held on 15<sup>th</sup> June 2023.

Councillor David Evans  
Chair of the Community Council



## Llanharan Community Council Action Plan - 14.6.23

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made. Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/138	31.10.21	Full Council	HR Com	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress		LS
2021/148	20.11.2021	Full Council	CIL	RESOLVED To approve CIL application from LCDP for improvements to pathway outside LCDP office. To move to phase 1 of the CIL123 list and to the Active project list and to approve the project at a cost of £1200(net) subject to the receipt of the appropriate financial information being received and scrutinised to the satisfaction of the Clerk. This application is recommended pending RCTCBC's decision on LCDP's eligibility for CIL funding.	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP RCTCBC CIL and Legal met in early Feb 2022, awaiting outcomes. May 22 - Approval now obtained. LCDP to refresh quotes to ensure original resolution covers cost. Jan 23 - New quotes received. Item being resubmitted to CIL Approved	Completed	LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn.(SIC Parc View) RESOLVED – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response. Application form obtained and to be completed. Superseded by a subsequent resolution to attempt to register the land (2022/233)	Completed	LS

2021/105		Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL.		LS
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).			LS
2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS
2021/013	20.1.22	Full Council	ORA	RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas:  New Road (A473); Lanley estate; Enterprise Way.			LS
2021/014	20.1.22	Full Council	ORA	RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.	Form working group. On agenda of FC meetings until resolved. On hold pending TOR for the newly formed Community Engagement Working Group formed in May 23		LS
2022/015	20.1.22	Full Council	CIL	RESOLVED To add the potential project 'Improvements to the Welfare Field Shower Block' (Already on CIL123 list) to the Active Projects list for scoping and further investigation.	Added to list - Scoping project. Presented to March 22 CIL Committee. On hold.		LS
2022/034	18.2.22	Full Council		2022/034 Rationalisation of working groups of the Council. RESOLVED That the following working groups be dissolved: Tacking Poverty Working Group; Bryncae Community Centre Working Group; Proposed Community Café/Hub Working Group; And their members be reconstituted into a new working group known as: The Community Wellbeing Working Group. Terms of reference for the group to be as per those detailed in appendix 7 presented to the meeting.	Action - To post a terms of reference document in the sharepoint folder.		LS
2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor.		LS

2022/040	18.2.22	Full Council	ORA	RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting. (Oakbrook)	Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor. Obtain permission RCT parks dept. Mote: Need a note on minutes rto approve for CIL. LS contacted LA to chase Jan 23. RCTCBC Permission obtained. Minute needed to increase spend in line with new quotation. Going to Council May 23 and superceded by that resolution.	completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way.  RECOMMENDED That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.	Quote accepted and job awarded to Eric Avril.  LS checking with RCT and landowner on spec and practicalities. Jan 23 - Job awarded. RCT highways satisfied. LS Checking with RoW, Landowner and Wales and West Utilities (Gas pipe)	Completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.  RECOMMENDED That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area	Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work. Need a note to make a CIL project Minute). LS chased LA for spec Jan 23. Sirte meeting held Jan 23 and permission given to fit bench. Obtaining quotes.		LS
2022/050	18.3.22	Full council	ORA	ORA2022/011 Disabled access to play areas in the community  RECOMMENDED That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.	Speak to Lisa Austin RE spec for gates - existing and future.  Look for engagement from wheelchair user(s). Review report and resubmit to ORA  Jan 23 update. It appears all parks are accessible. LS chasing RCT survey and report from LA Jan 23 Received.		LS
2022/050	18.3.22	Full council	ORA	ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.  RESOLVED That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.	Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists  Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That the Clerk obtains reports on the condition of the roof, drainage and water/heating system & boilers and the electrical system as deemed appropriate and the Clerk authorised to use council funds as appropriate to commission these reports, allocating from CIL funds if found to be in scope.			LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.			LS

2022/051	18.3.22	Full Council	CIL	RESOLVED That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.			LS
2022/051	18.3.22	Full Council	CIL	RESOLVED (CIL2022/022) Potential project 'Upgrade of Council notice boards' That an up-to-date quote be obtained for the design and size of noticeboard shown in the accompanying paper for both Ynysmaerdy and Llanharry Road with a view to purchasing both using CIL funds and for the Active project list be amended accordingly. And for the Clerk to enquire regarding bulk discount.			LS
2022/051	18.3.22	Full Council	CIL	RESOLVED (CIL2022/027) 'Garage & Memorial Garden project' To apply to divert the sewer identified on the site. Furthermore, to obtain costs to engage Welsh Water to carry out a diversion design and to carry out all works.	In progress. Awaiting result of sewer diversion application.		LS
2022/066	18.3.22	Full Council		2022/066 Grant application 'The Wimbles'  RESOLVED For the Council to approach 'The Wimbles' to enquire whether they would allow the Council to purchase the item and to then gift it to them. If so then the items to be purchased up to a value of £1,500 plus VAT subject to the receipt of the appropriate financial and other information required on the Council's grant form, and subject to the Clerk's satisfaction that all matters are in order.	HOLD on the instruction of the Wimbles.  Check link for spec.  Awaiting confirmation from RCT for CIL.		LS
2022/066	18.3.22	Full Council		2022/066 Grant application 'The Wimbles' RESOLVED For the Clerk to check whether the items/project is in scope for CIL and if so to allocate from CIL funds and to add to the appropriate CIL lists.	Emailed LL 10.11.22 Added to CIL lists.		LS
2022/083	22.4.22	Full Council		2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project.  RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTBCB SuDs and Welsh Water in June 22		LS
2022/098	20.5.22	Full council		To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.			LS
2022/108	22.5.22	Full council		2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.			

2022/106	22.5.22	Full council		<p>2022/106 Draft lease of Bryncae Community Centre and statutory inspection and repair arrangements. RESOLVED</p> <p>For the Clerk to write to RCTCBC officers on the following matters: That's the Community Council requests that it be formally recognised in writing that the decision regarding future rent-free periods will not be linked to commitments to deliver capital spend and that a variety of other factors will be considered including quantifiable social values (which the Community Council would like to jointly assess on an annual basis) and the overall success of the centre. That the Community Council requests sight of the tool to quantify social value. That the Community Council request the rent values for all other halls subject to a CAT within RCT during the past 3 years and for any others having taken place in the Llanharan Community Council area regardless of timeframe. Furthermore, that RCTCBC provide the calculation/rationale upon which this rent was calculated.</p>	Written to but no response received. Have nudged June 22 Response received Aug 22. The working group to meet prior to next FC meeting to consider options.		
2022/106	22.5.22	Full council		<p>RESOLVED</p> <p>That the Clerk draws up a memorandum of understanding with RCTCBC corporate estates outlining which elements of statutory compliance and/or building maintenance would be covered and over what period. The memorandum of understanding to cover statutory items only and to exclude general maintenance and repairs. This to be presented to a future Council meeting for resolution.</p>	Written to but no response received. Have nudged June 22. Nudged 12.8.22 RCT have stated they are happy to do so following the signing of the lease.		
2022/138	17.6.22	Full council	FC	<p>2022/138 Terms of Reference for Community Engagement Working Group RESOLVED</p> <p>That the working group be made up of 3 councillors, councillor David Evans, Chris Parker and Will Thomas as previously resolved and unlimited members of the public be invited to attend. The terms of reference for the working group to be deferred to a future meeting of Council.</p>	Dissolved in May 23	Completed	
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).</p>	Contacted both RCT in June, Awaiting responses. Quantify which areas of survey are on RCT/CC land. Survey complete.	Completed	
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.</p>			
2022/156	22.7.2022	Full council	CIL	<p>RESOLVED</p> <p>CIL2022/038 Youth shelters. That a project for the provision of youth shelters be added to the CIL123 list and Active Project lists and that the Clerk and Chair of the CIL Committee make further investigations into feasibility, cost etc... and present a comprehensive paper for the consideration of the committee at a future date.</p>	<p>Contacted LCDP to engage on consultation process. 11.8.22. Met on 8/9/22 with LCDP. Cllr Turner to progress.</p> <p>On CIL lists</p>		
2022/156	22.7.2022	Full council	CIL	<p>RESOLVED</p> <p>CIL2022/039 Location signage for Bryncae Football pitch. The Clerk to obtain a quotation and permissions to place a post and sign in a suitable location to direct the public to Bryncae football pitch.</p>			

2022/157	22.7.2022	Full council	Audit	RESOLVED To grant Brynna FC the amount of £708 for the reasons specified in the application. (broadly, general running costs). The Clerk to clarify whether CIL could be used for the repairs to the dugouts and if so to inform the club of the CIL grant application process	Clerk still awaiting clarity from RCTCBC on CIL status. Chased Sept 22		
2022/182	30.9.2022	Full Council	FC	2022/182 Purchase of a replacement laptop and a tablet  RESOLVED For the Clerk to purchase a replacement laptop, and a tablet or other device to facilitate the running of hybrid meetings up to a budget of £1500.	Specification of equipment to be obtained and order placed.		LS
2022/183	30.9.2022	Full Council	ORA	RESOLVED That in principle a policy be adopted that trees will be addressed should they overshadow plots, however each case will be assessed on its merits with near-neighbours and others consulted.	Investigate PE plot and plot 31		LS
2022/183	30.9.2022	Full council	ORA	RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty	Write the action plan.		LS
2022/184	30.9.2022	Full council	CIL	RESOLVED That the CIL application received from Llanharan OAP association regarding refurbishment of their hall be approved in principle with a budgeted spend of £60,000 allocated. That the VAT arrangements be clarified given the VAT status of the association and this reported to council for final approval prior to any monies being released. For the Clerk to advise the Association of any external funding opportunities available.	Amend lists.  Investigate VAT status.  Advice has been obtained and a report ready to be presented to Committee in May 2023		LS
2022/219	1.10.2022	Full council	FC	2022/219 CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods.			
2022/219	1.10.2022	Full council	FC	RESOLVED The Clerk to enquire whether the Council's existing insurance arrangements would cover the finished assets and to what extent, or whether alternative insurance could be arranged	Clerk emailed insurance company Jan 23. Awaiting response. Artwork added to policy 2022.	Completed	
2022/200	21.10.2022	Full council	FC	2022/200 Repairs to Red Tractor. RESOLVED To approve a sum of £2306.55 for repairs to the red tractor.			
2022/205	21.10.2022	Full council	FC	2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting.			
2022/208	21.10.2022	Full council	FC	2022/208 Recommendations of Bryncae Community Centre CAT working group held on Monday 17th October 2022 RESOLVED To defer the item to a future meeting.			
2022/227	18.11.2022	Full council	CIL	RESOLVED That the Clerk undertake a fresh public consultation to seek ideas from the community incorporating social media, the Council website and Council noticeboards. For the Clerk to liaise with Cllrs Evans, Thomas and Parker on how best to utilise the Community Engagement Working Group as part of the consultation.			
2022/227	18.11.2022	Full council	CIL	RESOLVED That an exercise to refresh the CIL123 and Active Project lists and to synchronise a CIL fund deferral plan to it to be deferred until after the public consultation has ended.	To be considered in May 23		

2022/227	18.11.2022	Full council	CIL	RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element.	Add this and other policy items to application form		
2022/227	18.11.2022	Full council	CIL	RESOLVED For the Clerk to explore the VAT Exemption application process in order to be able to advise community groups where appropriate.	Look at HMRC rules and application process.		
2022/227	18.11.2022	Full council	CIL	RESOLVED That consideration of the application for a CIL grant from Bryncae Football Club be deferred for the applicant to clarify the situation with regards necessity for planning permission. For the applicant to provide 3 quotes for materials and to provide a more accurate assessment of costs. The Clerk to contact the applicant to explain the requirements	Speak to Bryncae FC. Clerk contacted club 19.12.22		
2022/227	18.11.2022	Full council	Audit	RESOLVED That the amount of £3,104.70 be granted from CIL funds for the purposes detailed in the application from Brynna Community Centre and for the CIL123 list and Active project list to be altered accordingly. Note: Having declared a personal and prejudicial interest, Cllr Robert Lewis-Watkin left the meeting for the duration of this item of business.	Inform Brynna CC check lists updated? Completed	Completed	LS
2022/228	18.11.2022	Full council	Audit	RESOLVED To appoint Kerry-Leigh Grabham of KLG Services as the Council's internal auditor for the remainder of 2022/23 for the costs detailed in the paper presented and for the Clerk to arrange an interim audit as soon as possible	Lisa to arrange with Kerry.Edit. Resolution to dispendse with interim audit. Audit arrange June 23	Completed	LP
2022/230	18.11.2022	Full council	FC	RESOLVED For a working group to be established to recommend a draft contract for the holding of the event to Council.	Paper for location Paper for contract / working group	Completed	LS
2022/232	18.11.2022	Full council	FC	2022/232 King's coronation in summer 2023 RESOLVED To approve the holding of events to celebrate the King's Coronation on or around Saturday May 6th, 2023 with approval for a budget of £5,000. This amount to be vired general reserves for 2022/23 financial year. RESOLVED For arrangements for the day-to-day governance and delegation of the spend of the approved budget to be deferred to a future meeting.	Nudge to Councillors to arrange	Completed	LS
2022/238	18.11.2022	Full council	CIL	2022/238 Meadow Rise encroachments RESOLVED The Clerk to write to all affected householders regarding the matter. Subject to advice from the Council's solicitor that this action would not be prejudicial to any future legal proceedings.	Written to Solicitor 1.12.22 to instruct to prepare a draft letter. Nudged 19.12.22 and again January 2023		LS
nk	nk	Full council	HR	RECOMMENDED That the Clerk's pay and conditions be set to SCP27 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.			
nk	nk	Full council	HR	RECOMMENDED That the Deputy Clerk/RFO's pay and conditions be set to SCP25 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.			



2022/226	16.12.2022	Full Council	HR	<p>2022/226 Minutes.</p> <p>RESOLVED The minutes for the ordinary meeting of the Council held by on a hybrid basis at 7.00pm on Thursday 17th November 2022 were approved as a true and accurate record of proceedings subject to the following amendments:</p> <p>Cllr Robert-Lewis Watkin JP is recording as having proffered reasons for absence. This to be removed as the Councillor was in fact present at the meeting and is recorded as such.</p>	Amend minutes and re-publish	Completed	LS
2022/232	16.12.2022	Full Council	HR	<p>2022/232 Audit arrangements for financial year 2022/23</p> <p>RESOLVED To deviate from resolution 2022/228 specifying an interim internal audit and year end internal audit and with regards financial year 2022/23 to hold a year end internal audit only.</p> <p>RESOLVED For the 2023/24 financial year, for the Clerk to arrange dates for an interim internal audit and year end internal audit.</p>	Lisa to arrange with auditor and place dates in the diary.		LP
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED That subject to the prior receipt of appropriate public liability insurance certificates Eric Avril be awarded the work 'Improvements to the southern end of RAN17/5 on Enterprise Way' and the Clerk be approved a spend of £8,500 + 10% contingency = £9,350. For the project to be funded using CIL funds if eligible, the Clerk to confirm with RCTCBC.</p>	Check spec with RCTCBC highways, obtain copy of insurance. Proceed. Clerk chased RCTCBC Jan 23 RE spec. Consent from all parties received. Awaiting availability of contracotr and favourable weather conditions.		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Security arrangements at allotment sites. For the Clerk to carry out a survey of Jubilee Street plot-holders in order to ascertain their views on current security arrangements at the Jubilee Street allotment site. A report to be presented to the next ORA Committee.</p>	LS to canvass.	Completed	LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.</p>	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange.		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Steps in the alleyway between Bridgend Road and Parc View. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.</p>	Clerk requesting consent of Council to engage a solicitor		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Area of rough ground near the bench next to Haran Roofing. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.</p>	Clerk requesting consent of Council to engage a solicitor		LS

2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Leaflet of walking routes around the community. That the Clerk purchase an annual subscription to OS Maps online up to a cost of £60 for the year.</p> <p>RESOLVED For a budget of £1000 to be allocated to this project and for the Clerk to be authorised to spend up to that amount.</p> <p>RESOLVED For the Clerk to enquire whether the project is applicable for CIL funding. If so for the project to be funded from CIL funds. If not for the funds to be taken from the general reserve.</p> <p>RESOLVED For the Clerk to engage a graphical designer to produce a draft mock-up of route 1 to demonstrate what is achievable.</p>	In progress. Meeting arranged with Graphic designer March 23. graphic designer has been engaged and is drawing up a draft concept leaflett.		LS
2023/015	20.01.2023	Full Council	FC	<p>RESOLVED To make available to the Voluntary Management Committee of Bryncae Community Centre the amount of £1000, to be repaid as soon as the group is able to withdraw funds from the Community Centre account.</p>		Completed	
2023/016	20.01.2023	Full Council	FC	<p>2023/016 Annual community ceremony. RESOLVED To agree in principle to hold a community ceremony. To form a working group to explore the details, the formation</p>	Working group to be formed at a later date. On hold pending CE Committee formed May 23. Note: This event would fall under the auspices of the Community Engagement Committee.	Completed	
2023/017	20.01.2023	Full Council	FC	<p>2023/017 Covid 19 Plaque. RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.</p>	Councillors to bring proposals to a future meeting.		
2023/018	20.01.2023	Full Council	FC	<p>2023/018 Chair's chain of office and updating of Chairperson's board. RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.</p>			
2023/018	20.01.2023	Full Council	FC	<p>RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.</p>			
2023/027	17.02.2023	Full Council	FC	<p>RESOLVED To pay a 2022/23 grant of £10,000 to The Wildlife Trust of South and West Wales to assist in the maintenance and upkeep of Brynna Woods</p>	Pay	Completed	LP
2023/038	17.02.2023	Full Council	CIL	<p>RESOLVED CIL2022/056 Revised CIL application from LCDP That the Clerk contact LCDP and request they provide a fresh application in line with the quotation setting out all aspects of the project. This application to include evidence of whether planning permission is required.</p>	Updated application pending.	Completed	

2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to investigate options for applying charges to property in relation to significant CIL grants.			
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.	Add to CIL lists. - Added.  Lisa to progress order.		LP
2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to make enquiries with RCTCBC planning, NRW and other agencies regarding the construction of the bridge.	Engaged RCTCBC rights of way and seeking an urgent meeting RE funding and timescales. Emailed JB 23.2.23. Options for funding to be considered by Council in March23		
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/060 Method of public consultation The Clerk to proceed with the consultation to run for the month of March. The method of engagement to be as per the paper presented. CIL lists  to be published prominently on website prior to engagement commencing. Cllr Evans to assist.		Completed	
2023/038	17.02.2023	Full Council	CIL	2023/040 Llanharan OAP association hall defibrillator  RESOLVED To accept the proposal made in the paper presented to the meeting and to approve the spend of £640 from CIL funds.	Lisa to progress. LS to update CIL lists	Completed	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/007 Stone hamlet/ward gateways That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.	Hold until after CIL consultation.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/010 CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.	Cllr Feist has made initial contact. Awaiting details to be able to follow up. No contact from group. Application submitted by Cllr Feist. Trees delivered and distributed April 23	Completed	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/011 Improvements to a section of Danygraig Road Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.	Ref Cllr Turner and Donnan.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		

2023/042	17.02.2023	Full Council	FC	<p>2023/042 Damaged bench at the bottom of Terry's Way</p> <p>RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.</p>	Action and add to CIL lists.		
2023/045	17.02.2023	Full Council	FC	<p>2023/045 Further arrangements for Fireworks display in November 2023.</p> <p>RESOLVED For a working group to be formed comprising the following members: Cllrs David Evans, Neil Feist, Andrea James and Joanne Miller.</p> <p>The terms of reference to be to examine any extra arrangements or terms to be set regarding the holding of the event. To consider venues for the event. To make recommendations to Council on these matters</p>	Proposals for contacting venues and original spec sent to members of working group. 22.2.23. awaiting responses from members. Working group proceeding and will present a paper in due course. Cllr Feist resigned from WG April 23. Report submitted to council May 23	Completed	
2023/047	17.02.2023	Full Council	FC	<p>2023/047 Legal costs regarding Meadow Rise encroachments.</p> <p>RESOLVED For the Clerk to contact the insurers to enquire on their attitude regarding recovery of their costs.</p>	council to be advised March 23	Completed	
2023/047	17.02.2023	Full Council	FC	<p>2023/047 Legal costs regarding Meadow Rise encroachments.</p> <p>RESOLVED For more detail on this matter to be brought to a future meeting</p>	<p>Have contacted insurers.</p> <p>Investigate charges and do paper for FC March 23</p>	Completed	
2023/052	22.02.2023	Full Council	FC	<p>2023/052 Motion, That Llanharan Community Council deplores the Roads Review Panel Recommendation that "the Welsh Government should not provide further support to the A473 Llanharan bypass."</p> <p>RESOLVED For the Clerk to write to the leader of RCTCBC stating that Llanharan Community Council calls upon Rhondda Cynon Taf County Borough Council to give guarantees to the people of Llanharan and Brynna, notwithstanding the recommendation that the scheme will be delivered by the local authority with or without the support of Welsh Government in the manner and timescale long-promised to the residents. And to seek a guarantee from the leader of RCTCBC.</p> <p>The Clerk to also to write to Huw Irranca-Davies MS, Member of the Senedd for the Ogmore Constituency on behalf of the residents of this community to express the Council's anger and disappointment of this Recommendation.</p>	Draft letters circulated for consideration. Letters sent. (& in email form).	Completed	
2023/060	17.3.2023	Full Council	CIL	CIL2023/007 Consideration of quotes for Llanharan OAP hall refurbishment. To engage 'The Parkinson Partnership' for an annual fee of £220 for sector specific VAT advice, to ascertain whether there are opportunities to be able to take measures to be able to reclaim VAT on the project.			
2023/060	17.3.2023	Full Council	CIL	<p>RESOLVED CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.</p>	Added to lists		

2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.	Added to lists		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/011 CIL application from Dolau School. The matter to be deferred to a future meeting and the Clerk to contact the applicant to provide specific information on the 'Outlast School complete set with storage' which comprises a large chunk of the grant application.  The Clerk to make enquiries with RCTCBC CIL department regarding the eligibility of the project for CIL funding.	RCTCBC contacted, no response. Fresh application from dlau to be submitted to Committee May 23. Part 1 rejected, Part 2 approved. School informed.	Completed	
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/012 Timers to be fitted to RCT lampposts (for Christmas motifs). That the project to retrofit timers to lamp posts to allow the mounting of existing Christmas motifs be added to the CIL123 list and Active project lists and for the Clerk to obtain quotations and present to the CIL Committee at a future date.	Est £1000 for CIL list. Added to lists		
2023/061	17.3.2023	Full Council		2023/061 Barclays banking mandate cancellation and raising of new mandate  RESOLVED To cancel the current Banking mandate application and to start a new application to add the RFO (Lisa Phillips) only to the banking mandate.			
2023/061	17.3.2023	Full Council		RESOLVED Following the AGM in May 2023 for a subsequent banking mandate application to be processed to add members to the mandate if necessary.			
2023/062	17.3.2023	Full Council		2023/062 Progress of Trenos Crossing Working Group  RESOLVED To set aside £275,000 of CIL funds to underwrite the construction of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project, with a view to negotiating alternative sources of funding from RCTCBC and others. The amount to be added to the CIL123 list and Active Project list.	Update CIL lists - Completed.	Completed	
2023/062	17.3.2023	Full Council		RESOLVED To organise external professional project management of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.			
2023/062	17.3.2023	Full Council		RESOLVED To obtain formal advice regarding the legality of the tendering process reference the Public Contracts Regulations 2015, and the requirement or otherwise to go through a formal tendering process. The outcome to be reported to a future meeting of Council.	Advice to be presented to Council	Completed	
2023/062	17.3.2023	Full Council		For the Clerk to attempt to identify potential further sources of funding for the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.	A grant application was submitted to GWR Community Fund for £75,000. Response pending.	Completed	
2023/062	17.3.2023	Full Council		RESOLVED The Clerk write to RCTCBC Cabinet member for 'Development and Prosperity', Councillor Mark Norris to request a meeting to discuss RCTCBC's commitment to part funding the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.	Cllr Norris responded to Cllr Turner and a Zoom meeting was held to address some of the issues.	Completed	

2023/063	17.3.2023	Full Council		RESOLVED To issue notice to Llanharan RFC that regretfully, given that the Council cannot lawfully receive reimbursement for services provided the Council will cease cutting the grass at the Dairy Field from the end of September 2023.		Completed	
2023/063	17.3.2023	Full Council		RESOLVED The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.			
2023/064	17.3.2023	Full Council		RESOLVED RE fitting of benches and foundations - To approach Vendor C and offer them the opportunity to obtain public liability insurance and to requote. If this is the case all vendors be invited to requote. If not then Vendor B be selected as the provider.	To be represented to Council	Completed	
2023/065	17.3.2023	Full Council		2023/065 Provision for donated trees from CGI Ltd RESOLVED To allow the Clerk to advertise the donated trees to community groups and individuals in the community.		completed	
2023/065	17.3.2023	Full Council		For decisions regarding the planting of any remaining trees on Community Council land to be delegated to the ORA Committee.		Completed	
2023/066	17.3.2023	Full Council		2023/066 Competition in local schools to design the Community Council Van livery.  RESOLVED For a competition to be organised to design the livery of the Community Council Van.	Details required from the Chair		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/017 ORA Action plan. The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots. That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters	Put notice on gates		
2023/080	21.4.2023	Full Council	ORA	RESOLVED That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots. That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.	Research. Contact details provided by Cllr Steer.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/021 Quotations for noticeboards for Llanharry road and Ynysmaerdy. That the Clerk be authorised to place an order for 2 noticeboards for Llanharry Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.	To be presented to Extra meeting, quotation is £2782	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land. For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.	Emailed Devonalds Talbot Green 3.5.23 Spoke to Howells, Cardiff 12.6.23. awaiting responses.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/023 Tree survey carried out in February 2023. The Officers authorised to make payment of £720 for the tree survey.		Completed	

2023/080	21.4.2023	Full Council	ORA	RESOLVED For the Clerk to obtain quotations for the carrying out of the work recommended in the surveys.	Arrange.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership. That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2. The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/027 Cut and collect mowing. The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.	Clr Steer to provide contact details and examine draft.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/029 Allotment eviction notice. To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting	Inform tenant. Letter sent. Plot to be vacated 21st May 2023.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds. To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period. A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.	Inform tenant	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda. To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5	Completed. Added to Agenda for June 2013	Completed	
2023/081	21.4.2023	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips as a signatory of the PSDF, removing the former RFO Tracy Rees.			LP
2023/083	21.4.2023	Full Council	Full Council	RESOLVED To accept the quotation of CE Carpentry & Developments (Vendor C in the accompanying paper) to fit all Council benches as per the specification provided and for the price of £385 per bench, regardless of type.	Inform the contractors.	Completed	
2023/084	21.4.2023	Full Council	Full Council	2023/084 Extent and limits of cover of the Council's insurance policy  RESOLVED To defer this item until May's meeting of Council to allow Councillors extra time to consider the papers.	Add to draft agenda	Completed	
2023/084	21.4.2023	Full Council	Full Council	RESOLVED - Insurance For the Clerk to enquire what cover is required and offered for the Council's allotment sites.	Advice obtained. To be fed back to Council in May 23	Completed	

2023/85	21.4.2023	Full Council	Full Council	2023/085 Progress of Trenos Crossing Working Group and Bridge over River Ewenny.  RESOLVED For the Clerk to write to the appropriate person within RCTCBC to enquire what support RCTCBC would be willing to provide with the Ewenny River crossing project. From support with designing the specification and assisting in submitting a planning application through to full project management including specification, consultation, planning and delivery of the bridge and its associated civil works. The Clerk to make it clear that the Community Council has CIL funds and would welcome a negotiation on the matter should RCTCBC be minded to assist.	Email sent 3.5.23 Hard copie also sent.	Completed	
2023/85	21.4.2023	Full Council	Full Council	RESOLVED - River Ewenny Bridge project. For the Clerk to investigate the GWR customer and Community Improvement Fund for 2023/24.	Application submitted	Completed	
2023/086	21.4.2023	Full Council	Full Council	2023/086 Motion for the Community Council to write to RCT to request 'a congestion charge be introduced for heavy goods vehicles entering the village  RESOLVED For the Clerk to write to the relevant person in RCTCBC to request a congestion charge for HGV's entering the village be introduced.	Clerk wrote to Cllr Andrew Morgan 3.5.23	Completed	
2023/87	21.4.2023	Full Council	Full Council	2023/087 Planning  RESOLVED For the Clerk to invite AF Blakemore & Sons or their agents to invite them to make a presentation to the Council regarding its proposed planning application.	The clerk emailed the appropriate persons 27.4.23 and requested a response within 7 days. No response received.	Completed	
2023/87	21.4.2023	Full Council	Full Council	RESOLVED For the Clerk to formally respond to RCTCBC planning department regarding to planning application 22/0725/01. To request that a condition be made that the illuminated signage only be illuminated during the hours that the shop is open.		Completed	
2023/89	21.4.2023	Full Council	Full Council	2023/089 Meadow Rise encroachments, status of matters following the passing of the deadline for action on 31st March 2023  RESOLVED For the Clerk to obtain an estimated completion date from the contractor engaged to carry out the work at 6 Hillcrest and to inform the Council's solicitor of a new deadline which will be 2 weeks following that date.	Contractor has given a completion date of no later than the end of May 2023. Therefore the Clerk has written to the solicitor to issue a new deadline of 18th June 2023.	Completed	
2023/90	21.4.2023	Full Council	Full Council	RESOLVED To add to the next agenda, to consider carrying out a temporary clean-up of the memorial garden worksite at Grove Terrace and for the Clerk to present a status update.		Completed	
AM2023/001	19.5.2023	Full Council	AGM	Cllr Evans to sign declaration of office for Chair.		Completed	
AM2023/002	19.5.2023	Full Council	AGM	Cllr Donnan to sign declaration of office for Deputy Chair		Completed	
AM2023/004	19.5.2023	Full Council	AGM	AM2023/004 Committees RESOLVED That the number of Council members of each Committee be capped to an appropriate number, and in any case no Committee to exceed 8 Council members (or some other number deemed to be appropriate by Council). For this provision to be added to the standing orders of the Council.	Add to Standing orders		



AM2023/004	19.5.2023	Full Council	AGM	AM2023/004 RESOLVED That the past attendance of Council members to committees be taken into account when selecting members for any committee and that should an incumbent member of any committee have failed to attend a minimum of 50% of meetings in the previous 12 months then they be barred from serving on that committee for the following year unless in the opinion of the Council there have been special personal circumstances which have reasonably prevented them from doing so. The decision to grant dispensation in this regard to be minuted along with the reasons for granting that dispensation. This provision to be applied for those committees where there have been more than 4 meetings in the preceding year. For this provision to be added to the standing orders of the Council .	Add to Standing orders		
AM2023/004	19.5.2023	Full Council	AGM	Meeting dates for all committees to be determined and proposed to full Council.			
AM2023/004	19.5.2023	Full Council	AGM	Membership of Community engagement Committee to be determined at a future meeting of Council	Resolved June 1st 2023	Completed	
AM2023/004	19.5.2023	Full Council	AGM	Terms of reference of Community Engagement Committee to be determined at a future meeting of the Council			
AM2023/005	19.5.2023	Full Council	AGM	That the number of Council members of each working group be capped to an appropriate number, and in any case no working group to exceed 5 Council members. For this provision to be added to the standing orders of the Council.	Add to Standing orders		
AM2023/005	19.5.2023	Full Council	AGM	For the underpinning terms of reference for working groups to include the following: <div> <div> For working groups to be empowered to carry out fact-finding investigations, carry out informal negotiations (without assuming any authority of the Council as a corporate body) and to do other work in order to be able to present recommendations or reports to Council for resolution. </div> <ul style="list-style-type: none"> <li>If members of a working group cannot come to a settled agreed recommendation or report for Council then any recommendations or report should be qualified accordingly.</li> </ul> <div> Working groups should liaise with the Clerk where appropriate and any recommendations should be checked for lawfulness with the Clerk before presentation to Council. The Clerk would ordinarily only attend working group meetings when requested in order to offer advice. </div> <div> Working group meetings are arranged informally by its members, led by the chair. </div> It is proposed that these measures to be added to the standing orders of the Council . </div>	Add to Standing orders		
AM	19.5.2023	Full Council	AGM	Do TOR for all committees and working groups	Do and present to Council for resolution.	Completed	
AM	19.5.2023	Full Council	AGM	Add Brynna woods artwork working group to agenda (propoeed membership and TOR)	Do and present to Council for resolution.	Completed	

AM	19.5.2023	Full Council	AGM	<p>f) Annual Community Ceremony Working Group Resolved in 2023 with membership, terms of reference and Chair to be decided at a future meeting of the Council. Considerations for resolution:</p> <ul style="list-style-type: none"> <li>• Whether to continue the working group.</li> <li>• To consider the terms of reference of the Annual Community Ceremony Working Group.</li> <li>• Number of members of the Annual Community Ceremony Working Group.</li> <li>• Membership of the Annual Community Ceremony Working Group.</li> <li>• Chair of the Annual Community Ceremony Working Group.</li> </ul> <p>g) Summer Planter Working Group Resolved in 2022 to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023. Membership to be resolved. Considerations for resolution:</p> <ul style="list-style-type: none"> <li>• Whether to continue the working group.</li> <li>• Number of members of the Summer Planter Working Group.</li> <li>• Membership of the Summer Planter Working Group.</li> <li>• Chair of the Summer Planter Working Group.</li> </ul>	Include these - Continuing? Membership? TOR?	Completed	
AM2023/006	19.5.2023	Full Council	AGM	<p>RCT/Town and Community Liaison Committee: The chair and Deputy Chair of the Council, currently Cllrs David Evans and Helen Donnan respectively.</p> <p>Llanharan Community Development Project: Cllr Rhys Jenkins.</p> <p>One Voice Wales RCT/Merthyr/Caerphilly/Area Committee: Cllr Rhys Jenkins.</p> <p>School Governing Bodies: Dolau Primary School – Cllr Janine Turner. Llanharan Primary School – Cllr Geraint Hopkins. Brynnau Primary School – Cllr Helen Donnan.</p> <p>Wildlife Trust Liaison Cllr Mark Steer</p>	the Clerk to inform all bodies of the representatives where there is a change.	Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>AM2023/007 Civic Allowances</p> <p>RESOLVED To pay the members allowance of £156 a year to all members with immediate effect, except to those who formally write to the Clerk indicating that they do not wish to receive the allowance</p>	Some Councillors still to provide bank details or decline.		
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED To pay members £52 a year for the cost of office consumables required to carry out their role, payments to be made with immediate effect.</p>	Some Councillors still to provide bank details or decline.		
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED For those Councillors who wish to make a claim for a mandatory contribution towards costs of care and personal assistance to contact the Clerk for further details.</p>	Noted	Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED To pay a Chair's allowance of £1500 to the Chair of the Council</p>		Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED To pay a Deputy Chair's allowance of £500 to the Deputy Chair of the Council</p>		Completed	
AM2023/007	19.5.2023	Full Council	AGM	<p>RESOLVED For those Councillors who wish to make a claim for the optional Financial Loss Allowance to contact the Clerk for further details so that a claim can be made.</p>	Noted	Completed	

	19.5.2023	Full Council	AGM	CP to add LP (RFO) to banking mandate and online signatories - and only then change designated person. Additional changes to then follow.	LS to email CP. - emailed 22.5.23		
2023/098	19.5.2023	Full Council	Full Council	2023/098 Extent and limits of cover of the Council's insurance policy  RESOLVED To approve the details of cover and to continue into year 2 of a 3 year agreement on the terms presented and to approve payment of the premium up to a value of £4,800	for the Clerk to renew the policy as described. Cost £4648.53	Completed	
2023/099	19.5.2023	Full Council	Full Council	2023/099 Quotations for the fitting and subsequent removal of summer planters to be fitted to lamp-posts in the community.  RESOLVED To award the work to Vendor A, d3signs and to approve payment of up to £1,500 for the work.	Inform and engage contractor	Completed	
2023/103	19.5.2023	Full Council	Full Council	2023/103 Purchase and fit a wheelchair-friendly picnic bench at Oakbrook park. To supersede resolution 2022/040  RESOLVED To approve a spend of up to £1,000 to provide and fit picnic bench and base at Oakbrook park.	Order bench and engage contractor to fit - Edit. Bench Ordered		
2023/107	19.5.2023	Full Council	Full Council	RESOLVED For the Clerk to respond to Llanmoor homes to thank it for the opportunity to engage early and to express its opinion that should the plot be used for housing then the Community Council is keen to see more affordable housing or social housing and ideally would hope to see this plot used for that purpose.		Completed	
2023/117	1.6.377	Full council	Full Council	2023/117 Dates of Committee meetings.  RESOLVED Subject to the discretion of the Committee chair, the following dates shall apply:  HR Committee (Chair Cllr Rhys Jenkins) 2023: 13th June, 12th December.  ORA Committee (Chair Cllr Mark Steer) 2023: 14th June, 25th July, 3rd October, 5th December 2024: 6th February, 2nd April.  Audit Committee (Chair Cllr David Evans) 2023: 18th July (Grants considered), 17th October. 2024: 16th January (Grants considered, following financial year budget proposal considered), 16th April, 13th June (completed Internal audit and AGAR considered).  CIL Committee (Chair Cllr Janine Turner) 2023: 6th June 2023, 4th July, 5th September, 14th November. 2024: 9th January, 5th March, 7th May.  Community Engagement Committee (Chair David Evans) 2023: 27th June, 26th September, 19th December. 2024: 26th March.	Add to website Committee pages.	Completed	

2023/119	1.6.2223	Full council	CIL	RECOMMENDED To remove the following projects from the CIL123 and if relevant also from the Active Project list and return them to the Potential Project list. LCC21/13 Bike racks at Train Station. LCC21/10 Community Orchard/Wildlife areas. LCC21/11 Bike/Scooter rack/storage area for Dolau pupils. LCC22/BCFC1 Signage for Bryncae FC		Completed	
2023/119	1.6.2023	Full council	CIL	CIL2023/027 CIL application from Dolau Primary School RECOMMENDED To reject part 1 of the application. To grant part 2 of the application to the value of £3934.96	School informed. 5.6.23.		
2023/119	1.6.1823	Full council	CIL	CIL2023/028 CIL application from LCDP RECOMMENDED To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.	LCDP informed 5.6.23 Clerk to arrange charge.		
2023/119	1.6.1623	Full council	CIL	CIL2023/029 Removal of potential projects from the potential projects list RECOMMENDED To remove the following projects from the Potential Project list. 11/20/27 Road widening on Grove Terrace (linked with memorial garden/garage) 11/20/04 Outdoor exercise equipment. 11/20/12 A recycling area in the community. 11/20/13 Provision of a Saturday market. 11/20/17 Path from the Station to Bryncae. 11/20/20 Traffic restrictions along Bridgend road 11/20/21 Make speed limit near Dolau school 20mph. 11/20/29 Add access steps up the grass bank to access the footpath that runs at the rear of the houses at Heritage way to the Bryncae arms 11/20/39 Infill of flooded footpath road up near Mynydd Coedbychan (farm). Past Gellifedi road. 11/20/40 Investigate land behind Haran roofing - other land purchase opportunities 11/20/45 Swimming pool / Gym 12/20/01 Welfare ground - Changing room refurb 12/20/07 Welfare ground - Repair of condemned floodlights on rugby pitch. Limited scheme (Half pitch) 12/20/08 Welfare ground - Repair of condemned floodlights on rugby pitch. - Full pitch 12/20/11 Mains water supply to Brynna allotments. 6/12/006 Repair of cracked and dangerous paving on pavement outside LCDP centre. 7/21/001 Defibs at Bryncae Community Centre, Brynna Community Centre, Llanharan Drop in Centre, Llanharan Rugby Club, OAP Hall Llanharan, OAP Hall Brynna. 3/22/005 Youth shelters at appropriate points around the community. 4/23/001 Statue of Michael Jackson on the square. 1/21/001 Tarmac a path		Completed	
2023/119	1.6.1423	Full council	CIL	CIL2023/030 Adding project 'Outdoor exercise equipment' to the CIL 123 list RECOMMENDED To defer this item to be considered at the next meeting of the CIL Committee to allow further work to be carried out.		Completed	
2023/119	1.6.1223	Full council	CIL	CIL2023/031 Adding project 'providing a mains water supply to Brynna allotments' to the CIL 123 list RECOMMENDED To amend the scope of this project to 'Rain capture and Irrigation system for Brynna allotments' and to add to the CIL123 list with a budget figure of £10,000		Completed	
2023/119	1.6.1023	Full council	CIL	CIL2023/032 Adding project 'Purchase of the Harold Street open space land' to the CIL 123 list RECOMMENDED To add the project 'Purchase of the Harold Street open space land' to the CIL123 list with a budget figure of £40,000		Completed	
2023/120	1.6.623	Full council	CIL	2023/120 CIL application from Llanharan Primary School. (Item added with the consent of the Chair of the CIL Committee)  RESOLVED To grant £78,031.98 from CIL funds for the project.	School informed 5.6.23 Money paid.	Completed	

2023/122	1.6.423	Full council	Full Council	2023/122 Renewal of doors on the Council's shower block located on the Welfare Ground.  RESOLVED To authorise the Officers of the Council to spend up to a value of £3000 to replace the front and rear doors of the Welfare Shower block. Comprising £2936.35 (net) as per the quotations provided and a small contingency.	Awaiting installation.		
2023/123	1.6.223	Full council	Full Council	2023/123 Revised costs for noticeboards for Llanharry Road and Ynysmaerdy  RESOLVED To authorise the Officers of the Council to spend up to £3000 for replacement noticeboards for Llanharry Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a contingency.	Order placed 6.6.23		
2023/124	1.6.23	Full council	Full Council	2023/124 Fireworks 2023 venue  RESOLVED To select the Welfare Ground (LRGT) as the venue for the 2023 Fireworks event.	Informed all parties. 6.6.23. Have requested of working group chair that some aspects of the offer need addressing with the fireworks provider and others.	Completed	
	1.6.23	Full council	Full Council	Terms of reference to be resolved for the Community Engagement Committee	Add to a future agenda	Completed	
2023/125	1.6.23	Full council	Full Council	2023/125 Progress on commissioning and construction of a bridge over the river Ewenny at Brynna Woods and associated matters  RESOLVED For the Clerk to obtain quotations from an appropriate company to produce a scoping design for the bridge, the approaches and associated works. Quotations to be presented to a future meeting of the Council. This scoping design to be used as part of a subsequent public consultation and for tendering. The Trens Crossing Working group and others to have input into the specification.	Draft scoping quotation sent to working group members for comment.		
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Trens Crossing Working Group to meet with key stakeholders as soon as possible and to seek to obtain formal written permissions as required. In particular the Wildlife Trust. NRW and any other relevant bodies.	Cllr Donnan to arrange.		
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Clerk to obtain a Legal Development Certificate with regards to planning permission for the Bridge and its approaches and to confirm permissive development rights and their scope.	Emailed Jim Bailey 6.6.23		
2023/125	1.6.23	Full council	Full Council	RESOLVED Once a scoping design is in place and all parties have given formal consent, a public consultation to be carried out on the use of CIL funds to construct the bridge.			
2023/126	1.6.23	Full council	Full Council	2023/126 Memorial garden status update and temporary cleanup  RESOLVED To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract	Contractor engaged. 2.6.23 for a price of £500. In progress		



## **Crime Figures**

Incidents of note for the past 30 days.

### **Llanharan**

#### **Burglary - 0**

#### **Damage – 3**

- Lanelay road – Trespassers on site. Damage to trailer. Reporting person refused any further contact. Lack of support has prevented further enquiries.
- Danygraig road – Criminal damage to property. Support withdrawn from victim.
- Bridgend road – Damage to motor vehicle. Scratches to paint work. 2 suspects seen on CCTV. Enquiries ongoing to identify suspects.

#### **Theft – 6**

- Coedcae lane – Theft of items from room by known person. Civil matter. Police have mediated and solved the issue.
- Park view – Theft from person by known person. Matter being resolved between both parties without further police involvement.
- Meadow close – theft of keys by firm carrying out work at property. Enquiries conducted; suspects not identified. Crime prevention advice implicated.
- Bridgend road – Steel stolen from site. No suspects identified.
- RGH grounds – Items stolen from vehicle. Vehicle insecure. No other items touched, no scope for forensic opportunities. Suspect not identified.
- Bridgend road – Made off without payment. Investigation ongoing.

#### **ASB - 2**

- Park view – Off road motorbikes. Anti-social behaviour referral submitted on rider.
- RGH grounds – Male causing alarm/distress in car park. Officers have attended and escorted male to appropriate ward.

## **Brynna**

### **Burglary – 2**

- Bridgend road – Forced entry to commercial premises. Items taken. Investigation ongoing.
- Llanilid – Damage to plots and items stolen. No witnesses. No suspects identified. Patrol strategy in place.

### **Damage – 2**

- Chapel road – Interference to vehicle. No witnesses identified. Nothing seen on CCTV. No further lines of enquiry available.
- Brynna road – Damage to window of premises. Enquiries ongoing.

### **Theft – 4**

- Brynna road – Theft of trailer. No suspect identified.
- Brynna road – Machines/Tools taken. No suspects identified.
- Enterprise way – Theft of tools. No suspects identified.
- Enterprise way – Known person stolen items from site. Resolved with police mediation.

### **ASB – 4**

- Powell drive – Motorbikes driving on the estate in anti-social manner. ASB referral submitted on linked person at associated address.
- Llanilid – Police assistance needed to remove person who's causing alarm/distress to other residents.
- Ffordd y Gwaith glo – Music blasting, shouting and swearing in the street.
- Ffordd y Gwaith glo – Neighbour dispute.

Seeing an increase with commercial burglaries in the local area especially machines/tools/fuel.

With more and more people being away on holidays, leaving premises vacant, please urge the message of keeping houses and outbuildings secure/items out of easy reach/view etc

Look out for your vulnerable neighbours as rogue traders will be out advertising work for ridiculous prices/not complete or insufficient work.

Leaflet drop advising about suitable parking is in the process of being conducted on Duffryn Crescent.

**Bank Reconciliation Statement as at 31/05/2023  
for Cashbook 2 - Public Sector Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	31/05/2023		649,028.96
			<u>649,028.96</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			649,028.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			649,028.96
		<b>Balance per Cash Book is :-</b>	<b>649,028.96</b>
		<b>Difference is :-</b>	<b>0.00</b>



<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	30/04/2023		646,954.47
			<u>646,954.47</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			646,954.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			646,954.47
		Balance per Cash Book is :-	646,954.47
		Difference is :-	0.00

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	30/04/2023		500.00
Businesss Premium A/c	30/04/2023		340,103.46
			<u>340,603.46</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			340,603.46
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			340,603.46
		Balance per Cash Book is :-	340,603.46
		Difference is :-	0.00

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/05/2023		500.00
Businesss Premium A/c	31/05/2023		323,181.43
			<u>323,681.43</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			323,681.43
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			323,681.43
		Balance per Cash Book is :-	323,681.43
		Difference is :-	0.00

## List of Payments made between 01/04/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/04/2023	JB Director's Trust	BACS	875.00	CP	010423-300623
03/04/2023	Barclays Bank	DIRECT	28.90	NA	Comm13Feb/12Mar
05/04/2023	Parkinson Partnership	BACS	220.00	CP	1125
05/04/2023	RCT	BACS	2,247.00	CP	53164934
05/04/2023	Barclaycard	PB Card	624.15		Pantry 31/03 & 4/4
06/04/2023	Parkinson Partnership	BACS	220.00	CP	1125
06/04/2023	Parkinson Partnership	BACS	-220.00	CP	1125
06/04/2023	Janine Turner	BACS	23.60	CP	Key cutting
06/04/2023	HM Land Registry	BACS	7.00	LS/CP	102515
06/04/2023	HM Land Registry	BACS	7.00	LS/CP	102515
11/04/2023	Tesco Mobile phones x 3	DDR	25.00	Telecom Act 1984	134168972550
11/04/2023	Barclaycard	PB Card	353.00		Pantry 6/4
17/04/2023	SSE Electric	BACS	4.88	RLW	291886931/0019
17/04/2023	SSE Electric	BACS	9.24	RLW	241887734/0019
17/04/2023	ARVAL	DDR	500.58	NA	RI0010326190
17/04/2023	Barclaycard	PB Card	382.58		Pantry 11/4&14/4
18/04/2023	TD	BACS	30.00	RLW	BCC Dep Return
18/04/2023	MJH	BACS	75.00	RLW	BCC Dep
18/04/2023	Hire-A-Funfair	BACS	3,343.50	RLW	Hire-A-Funfair
18/04/2023	MJH	BACS	75.00	RLW/JT	BCC Dep
18/04/2023	TD	BACS	30.00	RLW	BCC Return
18/04/2023	Hire-A-Funfair	BACS	3,343.50	RLW	INV-0593
18/04/2023	TD	BACS	-30.00	RLW	TD
18/04/2023	MJH	BACS	-75.00	RLW	BCC Dep
18/04/2023	Hire-A-Funfair	BACS	-3,343.50	RLW	INV-0593
21/04/2023	HMRC NI & Tax	BACS	769.74	NA	948PZ001272292312
21/04/2023	Barclaycard	PB Card	515.00		Pantry 21/04
25/04/2023	SLT	BACS	30.00	RLW	BCC Dep
25/04/2023	ABMc	BACS	30.00	RLW	BCC Dep
27/04/2023	Barclaycard	Apr23bal	2,082.05		Bcard Apr23mth end bal
27/04/2023	Barclaycard	PB Card	405.01		Pantry
28/04/2023	RCT Pension Payment	BACS	1,599.79	RLW	LCC Apr23 Remit
28/04/2023	STAFF SALARIES	BACS	4,909.69	RLW	STAFF SALARIES
02/05/2023	SS	BACS	30.00	RLW	DCC Dep Return
02/05/2023	STAFF SALARIES	BACS	209.60	CP	April Salary Tax code change
02/05/2023	SSE Electric	BACS	266.59	DDR	801900194 0005
03/05/2023	Phat Faces	BACS	140.00	CP	070523FACEPAINTBAL
03/05/2023	Barclaycard	Bcard Pant	445.35		Pantry 28/4 & 2/5
04/05/2023	D Carey	BACS	440.00	RLW	CORON DJ 1248
04/05/2023	Rialtas	BACS	906.00	RLW	30613
09/05/2023	Barclays Bank	DDR	17.94	DDR	Charges 13MAR/12APR
09/05/2023	Tesco Mobile phones x 3	BACS	28.88	DDR	134174672542
11/05/2023	A Smith	BACS	332.00	RLW	Coro23 Band

## List of Payments made between 01/04/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/05/2023	Llanharan Rec Ground Trust	BACS	200.00	RLW	Coronation 23
12/05/2023	FareShare Cymru	BACS	65.00	RLW	1372
12/05/2023	Barclaycard	Bcard Pant	327.03		Pantry 5/5 & 9/5
16/05/2023	SSE Electric	BACS	8.67	CP	241887734 0020
16/05/2023	SSE Electric	BACS	4.64	CP	291886931 0020
16/05/2023	ARVAL	DDR	500.58	DDR	RI0010439824
19/05/2023	Barclaycard	Bcard Pant	350.95		Pantry 12/5 & 16/5
23/05/2023	JM	BACS	52.00	RLW	Member's Allowance
23/05/2023	JM	BACS	156.00	RLW	Member's allowance
23/05/2023	JT	BACS	52.00		Member's Allowance
23/05/2023	JT	BACS	156.00	RLW	Member's Allowance
23/05/2023	NF	BACS	52.00	RLW	Member's Allowance
23/05/2023	NF	BACS	156.00	RLW	Member's Allowance
23/05/2023	RJ	BACS	52.00	RLW	Member's Allowance
23/05/2023	RJ	BACS	156.00	RLW	Member's Allowance
23/05/2023	RJ	BACS	156.00	RLW	Member's Allowance
23/05/2023	RLW	BACS	52.00	RLW	Member's Allowance
23/05/2023	HD	BACS	52.00		Member's Allowance
23/05/2023	HD	BACS	156.00	RLW	Member's Allowance
23/05/2023	DE	BACS	52.00	RLW	Member's allowance
23/05/2023	DE	BACS	156.00	RLW	Member's Allowance
23/05/2023	Wood Art Works	BACS	3,500.00	RLW	BWSP4 Pit Pony
23/05/2023	Brynna Cleaning	BACS	192.00	RLW	00397
23/05/2023	RJ	BACS	-156.00	RLW	Member's allowance
24/05/2023	Extrascope	BACS	43.20	CP	16672
25/05/2023	HD	BACS	500.00	CP	Senior allowance VC
25/05/2023	Barclaycard	Bcard Pant	675.70		Pantry 19/5; 23/5
26/05/2023	RCT Pension Payment	BACS	1,665.50	CP	LCC remit May 23
26/05/2023	STAFF SALARIES	BACS	5,289.05	CP	STAFF SALARIES
30/05/2023	Barclaycard	Bcard	396.00		Bcard Mth End
30/05/2023	SSE Electric	DDR	183.75	DDR	2719055220001
30/05/2023	SSE Electric	DDR	-266.59	DDR	8019001940006
30/05/2023	SSE Electric	DDR	249.37	DDR	8019001940007
30/05/2023	Bryncae Community Centre	BACS	-485.00	CP	BCC Refund repayment
30/05/2023	Bryncae Community Centre	BACS	-207.36		BCC Maint repayment
30/05/2023	Bryncae Community Centre	BACS	-201.63		BCC Clean exp repayment
Total Payments			36,204.93		

## Detailed Income &amp; Expenditure by Budget Heading 31052023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	261,900	261,900	0			100.0%	
1090 PSDF Re-invested dividend	4,257	1,500	(2,757)			283.8%	
1100 Agency Income	(1,330)	1,330	2,660			(100.0%)	
1990 Other Income	1,339	200	(1,139)			669.6%	
Income :- Income	<u>266,166</u>	<u>264,930</u>	<u>(1,236)</u>			100.5%	<u>0</u>
Net Income	<u>266,166</u>	<u>264,930</u>	<u>(1,236)</u>				
<u>200 Administration</u>							
4000 Staff Salaries & Wages (Net)	10,408	55,667	45,259		45,259	18.7%	
4005 Employer & Employee Pension	3,265	22,447	19,182		19,182	14.5%	
4010 Employer & Employee NI & Tax	0	35,823	35,823		35,823	0.0%	
4055 Mileage & Subsistence	0	200	200		200	0.0%	
4060 Council Tax	2,247	2,400	153		153	93.6%	
4065 Office Rent	875	3,600	2,725		2,725	24.3%	
4070 IT Costs (Office 365)Web Site	276	2,500	2,224		2,224	11.0%	
4075 Telephone & Broadband	45	1,400	1,355		1,355	3.2%	
4080 Electric ( office)	145	3,500	3,355		3,355	4.1%	
4085 Water Rates (for Office)	0	350	350		350	0.0%	
4090 Stationery and postage	0	330	330		330	0.0%	
4095 Cleaning Materials	7	50	43		43	13.3%	
4100 Cleaning Contract	192	1,160	968		968	16.6%	
4105 Office Cap ExpChain of Office	0	500	500		500	0.0%	
4110 Office Maintenance	12	500	488		488	2.4%	
4115 Professional and Legal Fees	220	3,500	3,280		3,280	6.3%	
4116 Land Registry Fees	14	60	46		46	23.3%	
4120 Internal Audit Fees	(1,000)	2,000	3,000		3,000	(50.0%)	
4125 External Audit Fees	(755)	2,000	2,755		2,755	(37.8%)	
4130 Subscriptions and Memberships	961	2,000	1,039		1,039	48.0%	
4135 Bank Charges	47	200	153		153	23.4%	
4140 Storage Space Rental	0	360	360		360	0.0%	
Administration :- Indirect Expenditure	<u>16,959</u>	<u>140,547</u>	<u>123,588</u>	<u>0</u>	<u>123,588</u>	12.1%	<u>0</u>
Net Expenditure	<u>(16,959)</u>	<u>(140,547)</u>	<u>(123,588)</u>				
<u>220 Insurances</u>							
4200 General Insurance	0	4,300	4,300		4,300	0.0%	
4205 Vehicle Insurance	0	2,500	2,500		2,500	0.0%	
4210 Office Insurance	0	90	90		90	0.0%	
Insurances :- Indirect Expenditure	<u>0</u>	<u>6,890</u>	<u>6,890</u>	<u>0</u>	<u>6,890</u>	0.0%	<u>0</u>
Net Expenditure	<u>0</u>	<u>(6,890)</u>	<u>(6,890)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31052023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>240 Staff &amp; Member Training</u>							
4300 Members Training	0	750	750		750	0.0%	
4305 Staff Training	0	750	750		750	0.0%	
Staff & Member Training :- Indirect Expenditure	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	(1,500)	(1,500)				
<u>260 Member's Allowances</u>							
4350 Chair	0	1,500	1,500		1,500	0.0%	
4355 Special Responsibility	500	500	0		0	100.0%	
4360 Member Allowances	1,300	2,100	800		800	61.9%	
Member's Allowances :- Indirect Expenditure	1,800	4,100	2,300	0	2,300	43.9%	0
Net Expenditure	(1,800)	(4,100)	(2,300)				
<u>300 Plant &amp; Equipment</u>							
4400 Plant Purchase / Lease	834	5,500	4,666		4,666	15.2%	
4415 Red Tractor Maintenance	0	1,000	1,000		1,000	0.0%	
4420 Portable & Hand Tools Purchase	0	250	250		250	0.0%	
4425 Portable & Hand Tool Maint	(46)	400	446		446	(11.4%)	
4430 PPE - New & Replacement	0	275	275		275	0.0%	
4435 Plant & Equipment Fuel	66	1,500	1,434		1,434	4.4%	
Plant & Equipment :- Indirect Expenditure	855	8,925	8,070	0	8,070	9.6%	0
Net Expenditure	(855)	(8,925)	(8,070)				
<u>400 Street Furnishings</u>							
4500 Hanging Baskets	0	7,500	7,500		7,500	0.0%	
4505 Christmas Lights and Trees	0	27,500	27,500		27,500	0.0%	
4510 Public Clocks - Maintenance	0	500	500		500	0.0%	
4515 Notice Boards - Maintenance	39	100	61		61	39.1%	
4520 Bus shelter - Maintenance	0	100	100		100	0.0%	
4525 Planters - Maintenance	0	100	100		100	0.0%	
4530 Benches & Tables Maintenance	0	100	100		100	0.0%	
Street Furnishings :- Indirect Expenditure	39	35,900	35,861	0	35,861	0.1%	0
Net Expenditure	(39)	(35,900)	(35,861)				
<u>500 Community Functions</u>							
4600 Christmas Dinners	0	6,000	6,000		6,000	0.0%	
4605 Soup and Carols	0	250	250		250	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31052023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4610 Firework Display	0	9,000	9,000		9,000	0.0%	
4615 Multi Cultural Carnival	0	5,500	5,500		5,500	0.0%	
4617 King's Coronation 23	4,974	0	(4,974)		(4,974)	0.0%	
4620 General Sponsorship	0	500	500		500	0.0%	
Community Functions :- Indirect Expenditure	4,974	21,250	16,276	0	16,276	23.4%	0
Net Expenditure	(4,974)	(21,250)	(16,276)				
<u>550 Grants</u>							
4700 General Grants	(720)	10,000	10,720		10,720	(7.2%)	
4710 LCDP - SLA	0	25,000	25,000		25,000	0.0%	
4715 Wild Life Trust - Brynna Woods	0	10,000	10,000	5,000	5,000	50.0%	
Grants :- Indirect Expenditure	(720)	45,000	45,720	5,000	40,720	9.5%	0
Net Expenditure	720	(45,000)	(45,720)				
<u>600 Outdoor Spaces</u>							
4800 Rights of Way	0	1,330	1,330		1,330	0.0%	
4805 Skateboard Park - Maintenance	0	500	500		500	0.0%	
4810 Play & O/Spaces Maintenance	0	500	500		500	0.0%	
4815 General Repair Consumables	0	250	250		250	0.0%	
Outdoor Spaces :- Indirect Expenditure	0	2,580	2,580	0	2,580	0.0%	0
Net Expenditure	0	(2,580)	(2,580)				
<u>620 War Memorials</u>							
4855 Other Maintenance	0	550	550		550	0.0%	
War Memorials :- Indirect Expenditure	0	550	550	0	550	0.0%	0
Net Expenditure	0	(550)	(550)				
<u>630 Llanharan Pantry</u>							
1991 Llanharan Pantry	802	0	(802)			0.0%	802
Llanharan Pantry :- Income	802	0	(802)				802
4730 Llanharan Pantry Expenses	1,700	1,500	(200)		(200)	113.4%	2,380
Llanharan Pantry :- Indirect Expenditure	1,700	1,500	(200)	0	(200)	113.4%	2,380
Net Income over Expenditure	(899)	(1,500)	(601)				
6000 plus Transfer from EMR	2,380						
6001 less Transfer to EMR	802						
Movement to/(from) Gen Reserve	680						



## Detailed Income &amp; Expenditure by Budget Heading 31052023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>640 Bryncae Community Centre</u>							
4735 BCC Cleaning Expenses	(202)	0	202		202	0.0%	
4740 BCC Maintenance Expenses	(184)	0	184		184	0.0%	
4745 BCC Deposits	(290)	0	290		290	0.0%	
Bryncae Community Centre :- Indirect Expenditure	(675)	0	675	0	675		0
Net Expenditure	675	0	(675)				
<u>650 Street Lighting Electric</u>							
4575 Street Lighting Electric	26	300	274		274	8.7%	
Street Lighting Electric :- Indirect Expenditure	26	300	274	0	274	8.7%	0
Net Expenditure	(26)	(300)	(274)				
<u>700 Allotments</u>							
1200 Allotment Income	46	2,500	2,455			1.8%	
Allotments :- Income	46	2,500	2,455			1.8%	0
4900 Allotment Lease Costs	0	22	22		22	0.0%	
4901 Allotment Maintenance	0	100	100		100	0.0%	
4905 Allotment Water	0	350	350		350	0.0%	
Allotments :- Indirect Expenditure	0	472	472	0	472	0.0%	0
Net Income over Expenditure	46	2,028	1,983				
<u>750 Community Infrastructure Levy</u>							
4958 CIL Grants	720	0	(720)		(720)	0.0%	720
4961 CIL Brynna Woods Wood ArtWorks	3,500	0	(3,500)		(3,500)	0.0%	3,500
Community Infrastructure Levy :- Indirect Expenditure	4,220	0	(4,220)	0	(4,220)		4,220
Net Expenditure	(4,220)	0	4,220				
6000 plus Transfer from EMR	4,220						
Movement to/(from) Gen Reserve	0						
<u>800 Contingency</u>							
4990 Contingency	0	10,000	10,000		10,000	0.0%	
Contingency :- Indirect Expenditure	0	10,000	10,000	0	10,000		0
Net Expenditure	0	(10,000)	(10,000)				

## Detailed Income &amp; Expenditure by Budget Heading 31052023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	267,013	267,430	417			99.8%	
Expenditure	29,178	279,514	250,336	5,000	245,336	12.2%	
Net Income over Expenditure	<u>237,835</u>	<u>(12,084)</u>	<u>(249,919)</u>				
plus Transfer from EMR	6,600						
less Transfer to EMR	802						
Movement to/(from) Gen Reserve	<u>243,634</u>						

	Date	£	Receipt?	Description
<b>Money In</b>				
Arnold Clarke Grant	10/12/2021	2500.00		
Transferred into bank (Janine)	08/02/2022	32.84		
RCT grant (Food support fund)	01/08/2022	500.00		
Asda award	01/08/2022	300.00		
Comm lottery grant	21/10/2022	8600.00		
RCT Food Support fund	14/12/2022	1779.00		
Arnold Clarke Grant	15/12/2022	2500.00		
Total cash receipts	Rolling	8387.94		
<b>total in</b>		<b>24599.78</b>		
<b>Money Out</b>				
FareShare Cymru	20/04/2022	195.00		
500 leaflets	01/07/2022	96.56		
FareShare Cymru	01/08/2022	195.00		
Asda online order	05/08/2022	306.00		Janine paid - claimed back
Asda online order	17/08/2022	284.20		LS claim received Ref 4282229000568 ASDA receipt requested
Amazon order (Noticeboards etc..)	18/08/2022	90.86		
Asda online order	20/08/2022	271.09		LS claim received Ref 7962238000661 ASDA receipt requested
Fridge freezer	23/08/2022	348.99		Add to asset register
Chest freezer	23/08/2022	278.99		Add to asset register
25th Aug online shop Asda	25/08/2022	98.45		LS claim
30th Aug Aldi shop	30/08/2022	57.74		LS claim
5th Sept online shop Asda	05/09/2022	418.00		LS claim
Cash to Janine for Aldi visit	06/09/2022	160.00		Change and receipt req
Aldi shop	06/09/2022	93.29		Janine used float cash (£160)
Booker shop	09/09/2022	276.32		Combo cash and card
Aldi shop	09/09/2022	49.20		LCC CC
Booker shop	13/09/2022	425.36		LCC CC
Aldi shop	20/09/2022	103.55		Janine - Need receipt Paid to Janine 20/9
Aldi shop	23/09/2022	139.06		LS claim
Aldi shop	23/09/2022	18.80		LS claim
Aldi shop	28/09/2022	93.74	tbc	
Aldi shop	28/09/2022	188.87	tbc	
Aldi shop	28/09/2022	55.03		
Aldi shop	28/09/2022	41.86		
Booker shop	30/09/2022	225.12		
Aldi shop	04/10/2022	219.41		
The Range	04/10/2022	5.00		Thermometers
Aldi shop	6 or 7 oct 22	158.93	tbc	LCC CC
Aldi shop	6 or 7 oct 22	157.24	tbc	LCC CC
Asda	12/10/2022	348.41		
Aldi shop	14/10/2022	232.10		Leigh to claim back- paid
Aldi shop	14/10/2022	36.85		Leigh to claim back- paid
Freezer labels	17/10/2022	17.47		
Aldi shop	18/10/2022	717.38		Leigh to claim back- paid
Aldi shop	21/10/2022	446.16		Leigh to claim back- paid
Aldi shop	26/10/2022	312.68		Payment raised to LS
Aldi Shop	28/10/2022	204.33		
FareShare Cymru	01/11/2022	195.00		
Aldi Shop	01/11/2022	248.78		
Aldi Shop	04/11/2022	197.93		
Aldi Shop	04/11/2022	-24.99	tbc	
Aldi Shop	08/11/2022	349.26		
Aldi shop	11/11/2022	242.39		Paid on PB card
Amazon perspex displays	14/11/2022	29.94		
Aldi shop	15/11/2022	314.74		
Aldi shop	18/11/2022	199.42		
Aldi shop	22/11/2022	33.69		
Aldi shop	25/11/2022	228.74		
Aldi shop	29/11/2022	208.38		
Aldi shop	02/12/2022	378.00		
Aldi shop	06/12/2022	232.31		
FareShare Cymru	13/12/2022	195.00		
Aldi shop	13/12/2022	101.34		
Aldi shop	14/12/2022	61.82		
Aldi shop	16/12/2022	87.80		
Aldi shop	16/12/2022	41.04		
Aldi shop	16/12/2022	207.02	MP	
Aldi shop	16/12/2022	192.93	MP	
Aldi shop	19/12/2022	119.58	LS	

Aldi shop	19/12/2022	110.62	LS	
Aldi shop	19/12/2022	103.80	LS	
Aldi shop	20/12/2022	72.89	MP	
Aldi shop	28/12/2022	51.70	PB	
Aldi shop	28/12/2022	113.78	PB	
Aldi shop	28/12/2022	135.53	PB	
Aldi shop	28/12/2022	103.05	PB	03/01?
Aldi shop	06/01/2023	61.11	PB	
Aldi shop	06/01/2023	102.27	PB	
Aldi shop	06/01/2023	113.63	PB	
Aldi shop	10/01/2023	109.65	PB	Paid off £481.79 16.01.23
Aldi shop	10/01/2023	77.86	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	188.46	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	105.82	PB	Paid off £481.79 16.01.23
Aldi shop	17/01/2023	187.59	PB	
Aldi shop	20/01/2023	136.01	PB	Paid off £136.01 30.01.23
Aldi shop	20/01/2023	146.93	PB	Paid off £146.93 30.01.23
Aldi shop	24/01/2023	126.31	PB	Paid off £603.97 02.02.23
Aldi shop	24/01/2023	16.15	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	136.58	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	97.86	PB	Paid off £603.97 02.02.23
Aldi shop	30/01/2023	122.51	PB	Paid off £603.97 02.02.23
Aldi shop	31/01/2023	104.56	PB	Paid off £603.97 02.02.23
Aldi shop	02/02/2023	106.93	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	121.09	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	173.02	PB	Paid off £579.20 07.02.23
Aldi shop	03/02/2023	54.56		No receipt
Aldi shop	07/02/2023	138.47	PB	Paid off £579.20 07.02.23
Aldi shop	07/02/2023	39.69	PB	Paid off £579.20 07.02.23
Aldi shop	10/02/2023	128.81	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	105.80	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	12.75	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	128.94	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	86.57	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	153.66	PB	Paid off £616.53 15.02.23
Aldi shop	17/02/2023	118.01	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	165.37	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	43.68	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	22.80	PB	Paid off £349.86 17.2.23
Aldi shop	21/02/2023	94.49	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	168.06	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	21.28	PB	Paid off £603.43 02.03.23
Co-op	22/02/2023	13.30	PS	Hospitality stuff for Sub Pantry Group meeting
Aldi shop	23/02/2023	138.36	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	119.96	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	61.28	PB	Paid off £603.43 02.03.23
Aldi shop	28/02/2023	138.36	PB	Paid off £542.11 10.03.23
Aldi shop	03/03/2023	148.21	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	104.37	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	39.27	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	65.40	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	46.50	PB	Paid off £542.11 10.03.23
Aldi shop	10/03/2023	58.83	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	116.58	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	120.64	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	107.75	PB	Paid off £403.80 14.03.23
Aldi shop	14/03/2023	45.81	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	95.05	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	29.29	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	128.54	PB	Paid off £298.69 16.03.23
Aldi shop	17/03/2023	455.37	LS	
Aldi shop	17/03/2023	51.25	PB	
Aldi shop	21/03/2023	144.28	PB	Paid off £439.64 31.03.23
Aldi shop	21/03/2023	47.03	PB	Paid off £439.64 31.03.23
Aldi shop	24/03/2023	310.45	LS	
Aldi shop	28/03/2023	135.14	PB	Paid off £439.64 31.03.23
Aldi shop	28/03/2023	113.19	PB	Paid off £439.64 31.03.23
Aldi shop	31/03/2023	213.90	PB	Paid off £624.15 05.04.23
Aldi shop	31/03/2023	199.30	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	112.29	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	98.66	PB	Paid off £624.15 05.04.23
Aldi shop	05/04/2023	132.01	LS	
Aldi shop	06/04/2023	85.95	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	110.91	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	154.87	PB	Paid off £353 11.04.23
Aldi shop	11/04/2023	183.62	PB	Paid off 382.58 17.04.23

Aldi shop	11/04/2023	90.21	PB	Paid off 382.58 17.04.23
Aldi shop	14/04/2023	108.75	PB	Paid off 382.58 17.04.23
Aldi shop	18/04/2023	139.81	PB	Paid off £515 21.04.23
Aldi shop	21/04/2023	366.97	LS	Paid off £515 21.04.23
Aldi shop	24/04/2023	151.29	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	197.13	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	56.59	PB	Paid off 405.01 26.04.23
Aldi shop	28/04/2023	210.00	PB	Paid off 444.35 03.05.23
Fareshare	30/04/2023	65.00		April 23 membership
Aldi shop	02/05/2023	125.30	PB	Paid off 444.35 03.05.23
Aldi shop	02/05/2023	109.05	PB	Paid off 444.35 03.05.23
Aldi shop	05/05/2023	113.49	PB	Paid off £327.03 11.05.23
Aldi shop	05/05/2023	108.02	PB	Paid off £327.03 11.05.23
Aldi shop	09/05/2023	105.52	PB	Paid off £327.03 11.05.23
Aldi shop	12/05/2023	116.69	PB	Paid off £350.95 19.05.23
Aldi shop	12/05/2023	94.25	PB	Paid off £350.95 19.05.23
Aldi shop	16/05/2023	140.01	PB	Paid off £350.95 19.05.23
Aldi Shop	19/05/2023	237.56	PB	Paid off £675.70 24.05.23
Aldi Shop	19/05/2023	227.18	PB	Paid off £675.70 24.05.23
Aldi Shop	23/05/2023	210.96	PB	Paid off £675.70 24.05.23
Aldi Shop	26/05/2023	22.95	PB	Paid off £444.04 02.06.23
Aldi Shop	26/05/2023	130.97	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	133.35	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	156.77	PB	Paid off £444.04 02.06.23
Fareshare	31/05/2023	65.00		May 23 membership
Aldi Shop	02/06/2023	121.61	PB	Paid off 373.99 08.06.23 (121.61&102.38 &150)
Aldi Shop	03/06/2023	102.38	PB	Paid off 373.99 08.06.24
Aldi Shop	05/06/2023	156.45	PB	Paid off 373.99 08.06.25
Aldi Shop	09/06/2023	187.02	PB	
Aldi Shop	09/06/2023	299.26	LS	
Aldi Shop	13/06/2023	109.56	PB	
Aldi Shop	13/06/2023	94.76	PB	

**total out**

**24295.39**

**Balance of Funds**

**304.39**

Leigh Smith  
Clerk to the Council  
Llanharan Community Council

[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)

[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)

## **Gofynnwch Am/ Please Ask For Andrew McGowan**

**Fy Nghyf/ My Ref: 101007105361**

**Dyddiad/ Date:  
30 May 2023**

Dear Mr. Smith

I refer to your recent correspondence on behalf of Llanharan Community Council requesting a congestion charge be introduced for Heavy Goods Vehicles entering Llanharan.

The Council does not currently have the powers, infrastructure or resources to be able to introduce or enforce congestion charging and therefore could not consider the introduction of such a scheme through Llanharan at the present time.

You may be aware of the Welsh Government initiative to introduce a default 20mph system across Wales which will come into force on 17<sup>th</sup> September 2023.

This initiative will see, with some exceptions, current 30mph limits on urban roads automatically reduced to 20mph. Therefore our immediate focus will be on the introduction of the Welsh Government 20mph initiative which has to be completed by September this year.

Following its introduction, the majority of roads through both Llanharan and Brynna, including the A473 from the High Corner through to Bryncae and Brynna Road from the High Corner to the western end of Brynnau Gwynion, will default to 20mph. It is anticipated that the 20mph initiative will offer wide safety benefits across the country

**Gwasanaethau Rheng-flaen**

Ffôn/Tel: 01443 425001

Cont/d...

**Frontline Services**

Tŷ Sardis, Heol Sardis, Pontypridd, CF37 1DU  
Sardis House, Sardis Road, Pontypridd, CF37 1DU

**Roger Waters BSc CEng MICE**

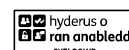
Cyfarwyddwr – Gwasanaethau Rheng-flaen | Director – Frontline Services

### **Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages**

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.  
We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.



**MAE EICH DATA O BWYS** [www.rctcbc.gov.uk/diogeludata](http://www.rctcbc.gov.uk/diogeludata)  
**YOUR DATA MATTERS** [www.rctcbc.gov.uk/dataprotection](http://www.rctcbc.gov.uk/dataprotection)



when implemented and act as a deterrent to extraneous traffic where other routes are available.

However, as you will be aware, the Council has been progressing the Llanharan Link Road Scheme to help alleviate traffic issues along the A473 through Llanharan, having undertaken pre-planning consultation on the proposals fairly recently. Following completion of the pre-application consultation, the Council deferred making a planning application at the time as we were aware that the Welsh Government had initiated a "Roads Review" which included specific consideration of this project

The outcome of the Review has been published and, despite the Council advocating its merits and strong local support for the Link Road, the findings of the Review are unfavourable to the scheme as proposed in the pre-planning consultation.

Clearly, the Council must act in alignment with Welsh Government as there will be implications for a future planning application and for the process of gaining powers for necessary compulsory purchase of land and the making of side road orders necessary to implement a major scheme.

The Council recognises the continued growth of Llanharan will require major improvements to infrastructure and transport services and will work with Welsh Government to ensure we develop proposals that align with the new Wales Transport Strategy, whilst still providing residents living along the A473, through the village, with some relief from through traffic and the incumbent safety and health concerns.

In conclusion, the Council is not in a position where it can divert resources from the Welsh Government 20mph initiative which is currently being implemented and will in itself potentially change travel habits and movement patterns for the benefit of the area.

The implementation of a congestion charge is a significant commitment which will require full and detailed consideration and should not be perceived as a short-term solution. It is not a priority for the Council at this time and we continue to be committed to delivery of substantive infrastructure improvements. It would not be appropriate to divert our efforts from that longstanding commitment.

As evidence of that intent, I can confirm that the Council's Cabinet met on 27<sup>th</sup> March to consider the Capital Programme for Highways, Transportation and Strategic Projects and committed £5.058M towards developing and implementing such proposals.

Cont/d...

I trust the above is of assistance.

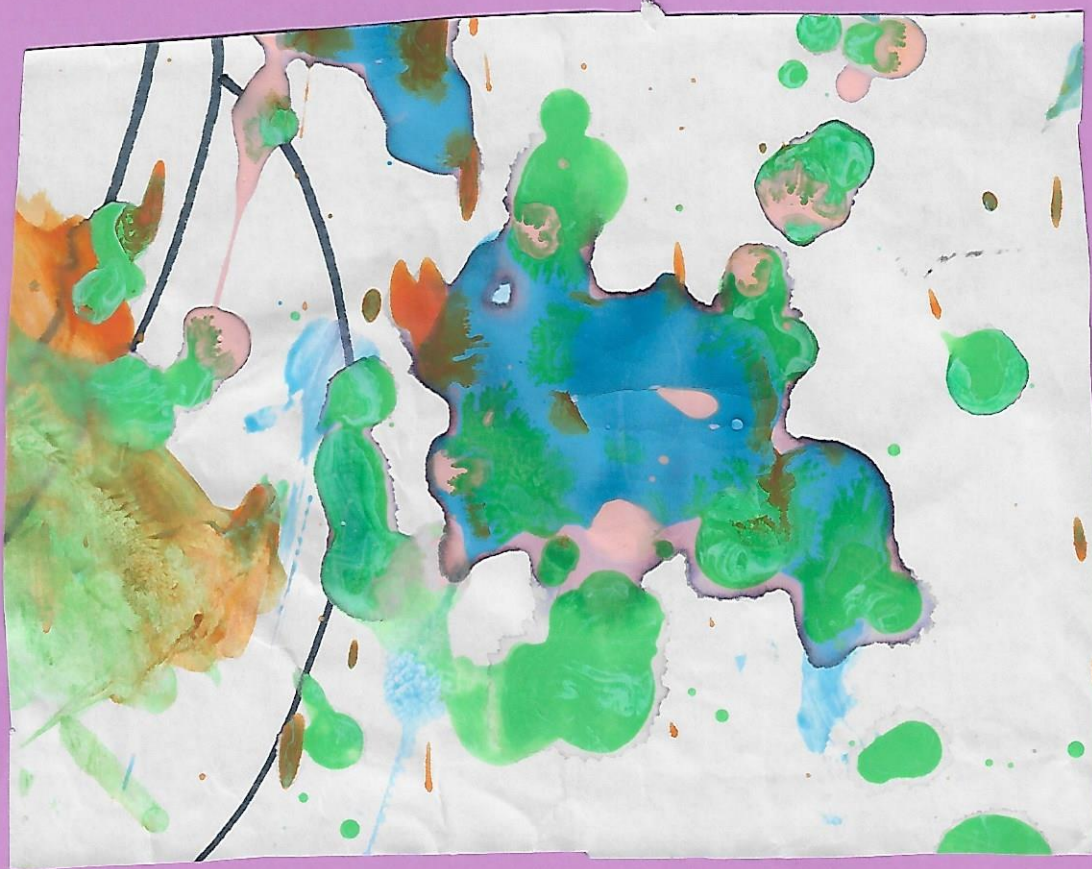
Yours sincerely

A handwritten signature in blue ink, appearing to read 'R Wates', with a stylized flourish at the end.

Roger Wates – Director Frontline Services



Diolech!



Syrngie art themed Thank you Card.  
I made this for children at Ty Hafan



To all at Warrhan Community Council,  
We would like to say a huge thank  
you for fundraising for Ty Hagar at your  
recent Street Party event, to celebrate  
the King's Coronation.

The £300 you raised is very much  
appreciated and will really help us to  
continue providing our essential support  
services for children with life-threatening  
conditions, and their families, from across  
South Wales.

We will look forward to seeing some  
of you at our event at the hospice -

June 27<sup>th</sup>

Thank you again for all your

support & kindness.

Helen Morgan  
(Senior fundraiser)

## Appendix 6a

### Extra Correspondence.

#### Officer's note:

Councillor Mark Steer is unable to attend tonight's meeting and has requested his member's report is entered into Correspondence as to be entered into the public record.

#### Members Reports - Cllr. Mark Steer

I have run 2 Walks and Talks for local Cub Scout Groups in Brynna Woods - 1 this evening.

A local resident has asked if it would be possible for a speed camera van to monitor Brynna Road between Whitehills Pub and the entrance to Brynnau Gwynion as he is concerned with the speed of some vehicles on this stretch. Cllr. David Evans has checked with South Wales Police and they have advised that there is very limited availability and this area is not on their current list. He suggested speaking to the local pSCO to see if hand held speed 'guns' could be used to monitor. Also this stretch is in the RCTCBC Highways proposals to reduce the current 40MPH limit to 30MPH. This information has been fed back to the resident.

The dog waste bin at the western end of Brynna Woods was not emptied for at least 2 weeks. I did a clean up of the area where the bin was overflowing and left a RCT Street Cleaning bag there. Cllr. David Evans has checked with Street Cleaning and it appears that they have not been able to access the bin with their pick up truck due to vehicles from the development works blocking the bridleway.

Thanks and regards.

Mark

## Appendix 7

### **Recommendations of CIL Committee held 6<sup>th</sup> June 2023**

CIL2023/043 Consideration of CIL Applications

#### ***RECOMMENDED***

To place the project 'LRGT Football pitch floodlights' onto the CIL123 list with a cost of £40,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application plus receipt of 2 further quotations or a narrative as to why only 1 quote has been obtained.

#### ***RECOMMENDED***

To place the project 'MUGA on LRGT land adjacent to Bryncae Community Centre' onto the CIL123 list with a budget cost of £60,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application.

Furthermore, the Clerk to contact LRGT to ascertain on what basis they wish to proceed with the application and construction of the facility.

CIL2023/044 Adding 'Improvements to the access lane leading to the meadow rise open space' to the CIL 123 list.

#### ***RECOMMENDED***

For the Clerk to write to Llanmoor Homes, the Landowner to enquire whether they would consider carrying out maintenance to the pathway and replacing the kissing gate to make more accessible to pushchairs and wheelchair users. For the response to be reported to the ORA Committee to take up this matter.

CIL2023/046 CIL project delivery plan

***RECOMMENDED***

To Amend the Active Project List (Those projects being actively progressed) to include only those projects shown in amber on the accompanying paper.

***RECOMMENDED***

For the Clerk to add a column to the Active Project List to indicate which of the projects require council resource in terms of project management and which are simply grants.

***RECOMMENDED***

For the RFO to draw up a cashflow plan for presentation to the Committee, showing current and forecast cashflows and balances.

## Appendix 8

### **Llanharan OAP Hall refurb (CIL funds)**

Council previously resolved the following:

#### ***RESOLVED***

That the CIL application received from Llanharan OAP association regarding refurbishment of their hall be approved in principle with a budgeted spend of £60,000 allocated. That the VAT arrangements be clarified given the VAT status of the association and this reported to council for final approval prior to any monies being released. For the Clerk to advise the Association of any external funding opportunities available.

Note that the project is on the CIL123 list and active project lists. Llanharan OAP association have selected a builder and a quotation.

This paper assumes the quotation provided is still valid.

#### **Matters for consideration:**

To decide whether to:

- a) Grant the full monies (including the VAT element) directly to Llanharan OAP association totalling £51,374 plus VAT = £61,648.80 plus potentially resolving a suggested contingency of 5%.

Officer note: Potentially subject to planning permission/LDC, a legal charge on the building and evidence of due diligence regarding the quotation process.

b) To undertake the work on behalf of Llanharan OAP association.

Potential Benefits: The Council would be able to legally reclaim circa £10,000 in VAT.

Potential drawbacks: The Council would need to go through a formal tendering process. The Council would need to demonstrate that it had been substantially involved in the works (although it could use Llanharan OAP Volunteers). Officer workload.

See appendix 8b and 8c detailing the advice regarding the VAT process and tendering process.

c) Not to proceed.

d) Some other option not listed here.

**Officer's note:**

When considering the options, Councillors may want to be mindful of setting (non-binding) precedent with regards to future similar projects involving external groups.

**From:** [Steve Parkinson](#)  
**To:** [The Clerk / Project Officer](#)  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council  
**Date:** 12 April 2023 14:21:34

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Dear Leigh,

We understand that the council is considering a grant of £60,000 to Llanharan OAP Hall, to which £12,000 value can be added if any party can reclaim the VAT. We have looked at the information that you have provided, and at information on the council's website.

A key question relates to who owns the Llanharan OAP Hall. It appears that the council is not the owner – and so it has no responsibilities for its upkeep or landlord/tenant obligations. If this is incorrect, please let us know, as there are other VAT considerations where a council has ownership obligations.

There are no circumstances in which the Llanharan OAP Association can reclaim VAT on refurbishments. Even if the association was a registered charity, there are no VAT concessions available for renovation work. VAT registration wouldn't be available if the association's sole business activity is the VAT-exempt leasing of rooms. The association could avoid incurring VAT if it engages small contractors who are trading under the VAT registration threshold. However, as the threshold is only £85,000 per year, any contractors would have to be quite small enterprises.

The council cannot reclaim VAT on costs incurred directly by the Llanharan OAP Association. We often come across attempts to get around this by having the council engage contractors on behalf of a community organisation such as a sports club or village hall, and then receive a reimbursement of the net costs. This is strictly not permitted (see [VAT Notice 749 section 6](#)).

This leaves one viable option – from a VAT perspective, although it may not be feasible under other rules. The council must be satisfied that it has suitable legal powers to give such assistance.

If the council retains the CIL monies, rather than giving a grant to Llanharan OAP Association, then the monies would be regarded by HMRC as council funds. The council could then make a properly minuted decision to assist Llanharan OAP Association by engaging contractors to carry out works to the OAP Hall, or by purchasing specific products (e.g. building or decorating materials) for the project. The council could undertake these expenses as a gift to Llanharan OAP Association – and such gifts are treated as non-business activities (see section 10.4.4 of VAT Notice 749). Councils can always reclaim VAT on non-business activities.

The council must be careful to meet the relevant rules as set down by HMRC in Notice 749 section 6.1. The council must:

1. Place all orders – using the council's normal purchasing system under its Financial Regulations
2. Receive the supply – e.g. ensure that the contractor is engaged by the council, and responsible to the council for delivering services in line with the contract. For goods purchased, the council must be satisfied that the goods have been delivered as ordered (e.g. hold a goods received note)
3. Receive a VAT invoice made out to the council, and
4. Pay out of council funds, including the CIL funds.

If the council follows this course, then it must not be a paper exercise – the council must substantively engage in procuring and delivering the refurbishment works, although it can use volunteer support from Llanharan OAP Association.

Please let us know if anything is unclear, or if there is any other information that will provide another perspective.

Regards

**Steve Parkinson**  
**The Parkinson Partnership LLP**



Wessex House  
Upper Market Street  
Eastleigh SO50 9FD  
023 8218 2318



[www.parkinsonpartnership.uk](http://www.parkinsonpartnership.uk)

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Members: Steve Parkinson FMAAT MInstLM, Cordelia Parkinson



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**From:** The Clerk / Project Officer <project@llanharan-cc.gov.wales>  
**Sent:** Tuesday, April 11, 2023 2:25 PM  
**To:** Steve Parkinson <steve@parkinsonpartnership.uk>  
**Cc:** Office <Office@llanharan-cc.gov.wales>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Good afternoon Steve,

Are you now able to provide formal advice please? I've copied and pasted below. Council have asked me to look to see if this can be achieved and are happy to carry out the project on behalf of the OAP association if this a lawful approach. (presumably, we would then 'gift' the refurbishment and this would be lawful?) or to look at any other method that would lawfully allow us or the OAP association to reclaim the VAT.

*We have received an application for CIL funding from a local OAP association to refurbish their hall. The Council is minded to support the project, however the organisation is not VAT registered, does not want to become VAT registered and is not a registered charity and so has no exemption certificate.*

*As it stands the Council is therefore being asked to grant to cover the VAT element of the work which of course cannot be reclaimed.*

*I have looked into the HMRC rules regarding village halls and the potential for a group to reclaim VAT on such projects and clearly this is a complicated topic.*

*Anecdotally I have also heard of occasions where non-VAT registered groups have been able to reclaim a limited amount of VAT on such projects and you were recommended to me to look into this.*

*Best regards*

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
**Tel: 01443 231430 / 07769 266675**

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**From:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Sent:** Thursday, March 23, 2023 12:46 PM  
**To:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Subject:** Re: Advice RE VAT and village halls. Llanharan Community Council

Thanks Steve,

Llanharan Community Council  
2A Chapel Road,  
Llanharan  
Pontyclun  
CF72 9QA

Sent from [Outlook for iOS](#)

---

**From:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Sent:** Thursday, March 23, 2023 12:01:53 PM  
**To:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Hi Leigh,

I will send you an invoice. Can you provide a postal address for the invoice please? I won't actually post it, I will email it, but I need to put a client address in my records.

Regards

**Steve Parkinson**  
**The Parkinson Partnership LLP**

Wessex House  
Upper Market Street  
Eastleigh SO50 9FD  
023 8218 2318



[www.parkinsonpartnership.uk](http://www.parkinsonpartnership.uk)

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Registered Office: Wessex House, Upper Market Street, Eastleigh SO50 9FD  
Members: Steve Parkinson FMAAT MInstLM, Cordelia Parkinson



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**From:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Sent:** Thursday, March 23, 2023 11:06 AM  
**To:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Hi Steve,

How do I pay the £220 please?

regards

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
**Tel: 01443 231430 / 07769 266675**

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**From:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Sent:** Friday, March 10, 2023 3:41 PM  
**To:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Hi Leigh,

This is the sort of thing we would normally answer in England as part of our advisory service to county associations of local councils. Unfortunately, we don't have an agreement in place for Wales. For councils outside of our contracted counties, we offer the same advisory service for an **annual fee of £220**. If you are happy to just have email advice, that would be the most affordable solution for the council and it covers any other financial queries that arise over the next year.

I should emphasise that this is a "question answering" service, not free consultancy – we give responses to finance-related questions such as whether VAT can be reclaimed, when expenses are taxable, how councils should respond to the auditor and similar things. If a council wanted a formal report, a written assessment of options, calculations undertaken or similar work, there would be an additional charge.

For projects, if the council wanted a formal report, assessing the options and making recommendations, that normally starts from £500, but I can't see that giving you much extra value in this case.

If the council is happy with this, I will send you a Letter of Engagement to sign, but I will need a postal address to write to the council.

Regards

**Steve Parkinson**  
**The Parkinson Partnership LLP**  
**Wessex House**  
**Upper Market Street**  
**Eastleigh SO50 9FD**  
**023 8218 2318**



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**From:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Sent:** 06 March 2023 12:55  
**To:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** Advice RE VAT and village halls. Llanharan Community Council

Good morning,

Can you assist please?

We have received an application for CIL funding from a local OAP association to refurbish their hall. The Council is minded to support the project, however the organisation is not VAT registered, does not want to become VAT registered and is not a registered charity and so has no exemption certificate.

As it stands the Council is therefore being asked to grant to cover the VAT element of the work which of course cannot be reclaimed.

I have looked into the HMRC rules regarding village halls and the potential for a group to reclaim VAT on such projects and clearly this is a complicated topic.

Anecdotally I have also heard of occasions where non-VAT registered groups have been able to reclaim a limited amount of VAT on such projects and you were recommended to me to look into this.

- I am advising that Council seeks specialist advice on the matter and I would appreciate it if you were able to advise whether this is something you could help with and if so give an indication of costs.

Best regards

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
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sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

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**From:** [Paul Egan](#)  
**To:** [The Clerk / Project Officer](#)  
**Cc:** [Office](#); [Lyn Cadwallader](#); [Wendi Patience](#)  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council (Category F1)  
**Date:** 18 April 2023 09:51:01  
**Attachments:** [image004.png](#)  
[VAT and the Law.pdf](#)

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Hi Leigh,

I am attaching for your information a legal topic note on VAT for your reference (Please see Para 54). The advice here is that you obtain specialist advice in this regard which you have duly done.

The new thresholds (inclusive of VAT) applying from 1 January 2022 are:

#### **PUBLIC CONTRACTS**

- Works: £5,336,937
- Services and Supplies (central government authorities): £138,760
- Services and Supplies (other public sector authorities): £213,477

It is clear therefore that this is not an issue given the cost involved with the project.

Although you have referenced your financial regulations you have not mentioned standing orders which refer specifically to the arrangements for management of the tender process. Our model standing orders state the following:

- a Subject to additional requirements in the financial regulations of the Council, the tender process for contracts for the supply of goods, materials, services or the execution of works shall include, as a minimum, the following steps:
- i. a specification for the goods, materials, services or the execution of works shall be drawn up;
  - ii. an invitation to tender shall be drawn up to confirm (i) the Council's specification (ii) the time, date and address for the submission of tenders (iii) the date of the Council's written response to the tender and (iv) the prohibition on prospective contractors contacting councillors or staff to encourage or support their tender outside the prescribed process;
  - iii. the invitation to tender shall be advertised in a local newspaper and in any other manner that is appropriate;
  - iv. tenders are to be submitted in writing in a sealed marked envelope addressed to the Proper Officer;
  - v. tenders shall be opened by the Proper Officer in the presence of at least one councillor after the deadline for submission of tenders has passed;
  - vi. tenders are to be reported to and considered by the appropriate meeting of the Council or a committee or sub-committee with delegated responsibility.
- b Neither the Council, nor a committee or a sub-committee with delegated responsibility for considering tenders, is bound to accept the lowest value tender.

On that basis I am of the view that it would be difficult to justify why the tender process should not be followed. You could of course specifically invite the three contractors to re-submit their bids. Following the process would also demonstrate that the Council is clearly taking the lead in organising the contract which would be the expectation in relation to claiming the refund of VAT.

It will be for the Council to decide as to whether it wishes to suspend financial regulations and standing orders and it may want to seek the view of its Internal Auditor before doing so.

Regards,  
Paul

Paul R. Egan BA, Chartered MCIPD, CiLCA, F.Inst LM, FIPSM  
Deputy Chief Executive and Resources Manager / Dirprwy Brif Weithredwr a Rheolwr Adnoddau

One Voice Wales/Un Llais Cymru  
24c College Street/Stryd y Coleg  
Ammanford/Rhydaman  
SA18 3AF  
01269 595400  
[pegan@onevoicewales.wales](mailto:pegan@onevoicewales.wales)



The principal representative body for Community and Town Councils in Wales/  
Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru

Website/Gwefan: [www.onevoicewales.org.uk](http://www.onevoicewales.org.uk)



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Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfon e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

---

**From:** The Clerk / Project Officer <project@llanharan-cc.gov.wales>  
**Sent:** Friday, April 14, 2023 3:08 PM  
**To:** Paul Egan <pegan@onevoicewales.wales>  
**Cc:** Office <Office@llanharan-cc.gov.wales>  
**Subject:** FW: Advice RE VAT and village halls. Llanharan Community Council

Good afternoon Paul,

Another query regarding the tendering process I'm looking for advice on please.

We have been advised that in order to reclaim VAT on a project we intend to grant CIL funds for to refurbish the local OAP association hall, we (the Council) must in effect 'do' the work including the procurement. (Advice received in red below). The cost is circa £60,000 plus VAT.

My question is this:



Given that the OAP association has already spend over a year obtaining quotes and a specification and already received 3 quotes from reputable builders, and have indeed selected a builder (which happens to be the cheapest quote) independently:

- Are there reasonable grounds for us to avoid the normal formal tendering process for goods and services exceeding £25,000' enshrined in our financial regs?
- Supplementary question – I understand that the financial limits to which the Public Contracts Regulations 2015 apply are set every 2 years and are currently:

The PCR value thresholds are:

works contracts -£5,336,937;  
supplies and most services contracts - £138,760 for central government bodies and £213,477 for other contracting authorities; and  
contracts for social and certain other types of services - £663,540.

Is this correct?

If so I assume that in principle Council could suspend its financial regulation in this regard provided it was able to satisfy the auditor that it was in the public interest to do so and that due diligence had been used to obtain best price (which I would argue is the quotation process thew OAP association have already gone through).

Best regards

Leigh

*This leaves one viable option – from a VAT perspective, although it may not be feasible under other rules. The council must be satisfied that it has suitable legal powers to give such assistance.*

*If the council retains the CIL monies, rather than giving a grant to Llanharan OAP Association, then the monies would be regarded by HMRC as council funds. The council could then make a properly minuted decision to assist Llanharan OAP Association by engaging contractors to carry out works to the OAP Hall, or by purchasing specific products (e.g. building or decorating materials) for the project. The council could undertake these expenses as a gift to Llanharan OAP Association – and such gifts are treated as non-business activities (see section 10.4.4 of VAT Notice 749). Councils can always reclaim VAT on non-business activities.*

*The council must be careful to meet the relevant rules as set down by HMRC in Notice 749 section 6.1. The council must:*

- 1. Place all orders – using the council's normal purchasing system under its Financial Regulations*
- 2. Receive the supply – e.g. ensure that the contractor is engaged by the council, and responsible to the council for delivering services in line with the contract. For goods purchased, the council must be satisfied that the goods have been delivered as ordered (e.g. hold a goods received note)*
- 3. Receive a VAT invoice made out to the council, and*
- 4. Pay out of council funds, including the CIL funds.*

*If the council follows this course, then it must not be a paper exercise – the council must substantively engage in procuring and delivering the refurbishment works, although it can use volunteer support from Llanharan OAP Association.*

*Please let us know if anything is unclear, or if there is any other information that will provide another perspective.*

---

**From:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Sent:** Wednesday, April 12, 2023 2:21 PM  
**To:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Dear Leigh,

We understand that the council is considering a grant of £60,000 to Llanharan OAP Hall, to which £12,000 value can be added if any party can reclaim the VAT. We have looked at the information that you have provided, and at information on the council's website.

A key question relates to who owns the Llanharan OAP Hall. It appears that the council is not the owner – and so it has no responsibilities for its upkeep or landlord/tenant obligations. If this is incorrect, please let us know, as there are other VAT considerations where a council has ownership obligations.

There are no circumstances in which the Llanharan OAP Association can reclaim VAT on refurbishments. Even if the association was a registered charity, there are no VAT concessions available for renovation work. VAT registration wouldn't be available if the association's sole business activity is the VAT-exempt leasing of rooms. The association could avoid incurring VAT if it engages small contractors who are trading under the VAT registration threshold. However, as the threshold is only £85,000 per year, any contractors would have to be quite small enterprises.

The council cannot reclaim VAT on costs incurred directly by the Llanharan OAP Association. We often come across attempts to get around this by having the council engage contractors on behalf of a community organisation such as a sports club or village hall, and then receive a reimbursement of the net costs. This is strictly not permitted (see [VAT Notice 749 section 6](#)).

This leaves one viable option – from a VAT perspective, although it may not be feasible under other rules. The council must be satisfied that it has suitable legal powers to give such assistance.

If the council retains the CIL monies, rather than giving a grant to Llanharan OAP Association, then the monies would be regarded by HMRC as council funds. The council could then make a properly minuted decision to assist Llanharan OAP Association by engaging contractors to carry out works to the OAP Hall, or by purchasing specific products (e.g. building or decorating materials) for the project. The council could undertake these expenses as a gift to Llanharan OAP Association – and such gifts are treated as non-business activities (see section 10.4.4 of VAT Notice 749). Councils can always reclaim VAT on non-business activities.

The council must be careful to meet the relevant rules as set down by HMRC in Notice 749 section 6.1. The council must:

1. Place all orders – using the council's normal purchasing system under its Financial Regulations
2. Receive the supply – e.g. ensure that the contractor is engaged by the council, and responsible to the council for delivering services in line with the contract. For goods purchased, the council must be satisfied that the goods have been delivered as ordered (e.g. hold a goods received note)
3. Receive a VAT invoice made out to the council, and
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If the council follows this course, then it must not be a paper exercise – the council must substantively engage in procuring and delivering the refurbishment works, although it can use volunteer support from Llanharan OAP Association.

Please let us know if anything is unclear, or if there is any other information that will provide another perspective.

Regards

Steve Parkinson  
The Parkinson Partnership LLP  
Wessex House  
Upper Market Street  
Eastleigh SO50 9FD  
023 8218 2318



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Registered Office: Wessex House, Upper Market Street, Eastleigh SO50 9FD  
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**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Good afternoon Steve,

Are you now able to provide formal advice please? I've copied and pasted below. Council have asked me to look to see if this can be achieved and are happy to carry out the project on behalf of the OAP association if this a lawful approach. (presumably, we would then 'gift' the refurbishment and this would be lawful?) or to look at any other method that would lawfully allow us or the OAP association to reclaim the VAT.

*We have received an application for CIL funding from a local OAP association to refurbish their hall. The Council is minded to support the project, however the organisation is not VAT registered, does not want to become VAT registered and is not a registered charity and so has no exemption certificate.*

*As it stands the Council is therefore being asked to grant to cover the VAT element of the work which of course cannot be reclaimed.*

*I have looked into the HMRC rules regarding village halls and the potential for a group to reclaim VAT on such projects and clearly this is a complicated topic.*

*Anecdotally I have also heard of occasions where non-VAT registered groups have been able to reclaim a*

limited amount of VAT on such projects and you were recommended to me to look into this.

Best regards

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
**Tel: 01443 231430 / 07769 266675**

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.  
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**From:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Sent:** Thursday, March 23, 2023 12:46 PM  
**To:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Subject:** Re: Advice RE VAT and village halls. Llanharan Community Council

Thanks Steve,

Llanharan Community Council  
2A Chapel Road,  
Llanharan  
Pontyclun  
CF72 9QA

Sent from [Outlook for iOS](#)

---

**From:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Sent:** Thursday, March 23, 2023 12:01:53 PM  
**To:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Hi Leigh,

I will send you an invoice. Can you provide a postal address for the invoice please? I won't actually post it, I will email it, but I need to put a client address in my records.

Regards

Steve Parkinson  
The Parkinson Partnership LLP  
Wessex House  
Upper Market Street  
Eastleigh SO50 9FD  
023 8218 2318



[www.parkinsonpartnership.uk](http://www.parkinsonpartnership.uk)

The Parkinson Partnership LLP is a Limited Liability Partnership registered in England, no. OC401821,  
Registered Office: Wessex House, Upper Market Street, Eastleigh SO50 9FD  
Members: Steve Parkinson FMAAT MInstLM, Cordelia Parkinson



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**From:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Sent:** Thursday, March 23, 2023 11:06 AM  
**To:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Hi Steve,

How do I pay the £220 please?

regards

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
**Tel: 01443 231430 / 07769 266675**

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wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.  
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**From:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Sent:** Friday, March 10, 2023 3:41 PM  
**To:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** RE: Advice RE VAT and village halls. Llanharan Community Council

Hi Leigh,

This is the sort of thing we would normally answer in England as part of our advisory service to county associations of local councils. Unfortunately, we don't have an agreement in place for Wales. For councils outside of our contracted counties, we offer the same advisory service for an **annual fee of £220**. If you are happy to just have email advice, that would be the most affordable solution for the council and it covers any other financial queries that arise over the next year.

I should emphasise that this is a "question answering" service, not free consultancy – we give responses to finance-related questions such as whether VAT can be reclaimed, when expenses are taxable, how councils should respond to the auditor and similar things. If a council wanted a formal report, a written assessment of options, calculations undertaken or similar work, there would be an additional charge.

For projects, if the council wanted a formal report, assessing the options and making recommendations, that normally starts from £500, but I can't see that giving you much extra value in this case.

If the council is happy with this, I will send you a Letter of Engagement to sign, but I will need a postal address to write to the council.

Regards

**Steve Parkinson**  
**The Parkinson Partnership LLP**  
**Wessex House**  
**Upper Market Street**  
**Eastleigh SO50 9FD**  
**023 8218 2318**



[www.parkinsonpartnership.uk](http://www.parkinsonpartnership.uk)

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**From:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Sent:** 06 March 2023 12:55  
**To:** Steve Parkinson <[steve@parkinsonpartnership.uk](mailto:steve@parkinsonpartnership.uk)>  
**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** Advice RE VAT and village halls. Llanharan Community Council

Good morning,

Can you assist please?

We have received an application for CIL funding from a local OAP association to refurbish their hall. The Council is minded to support the project, however the organisation is not VAT registered, does not want to become VAT registered and is not a registered charity and so has no exemption certificate.

As it stands the Council is therefore being asked to grant to cover the VAT element of the work which of course cannot be reclaimed.

I have looked into the HMRC rules regarding village halls and the potential for a group to reclaim VAT on such projects and clearly this is a complicated topic.

Anecdotally I have also heard of occasions where non-VAT registered groups have been able to reclaim a limited amount of VAT on such projects and you were recommended to me to look into this.

- I am advising that Council seeks specialist advice on the matter and I would appreciate it if you were able to advise whether this is something you could help with and if so give an indication of costs.

Best regards

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)

[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)

**Tel: 01443 231430 / 07769 266675**

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## Appendix 9

### **Recommendation of HR Committee held 13<sup>th</sup> June 2023**

Officer's note:

Council has previously resolved the following:

“That the Grounds Persons roles be moved onto appropriate SCP rates as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales.

The minimum scale to be set at SCP 3. upper SPC 5

That an appropriate process be undertaken to select and appoint one of the two Grounds Persons as a ‘Senior Grounds person’ with day to day line management responsibility for grounds work activities, reporting to the Clerk.”

#### ***2022/224 RESOLVED***

To carry out a staff consultation, internal recruitment, selection and appointment process for the ‘senior grounds-person’ role. Interviews to take place on 6<sup>th</sup> July 2023 with the Clerk and Chair of the HR Committee. The HR Committee to meet on July 6<sup>th</sup> following the interviews to resolve the appointment.

#### ***RECOMMENDED***

That the Senior Grounds-person rate be set to SPC8.

Officer's note:

This effective amendment of Resolution 2022/224 is permissible given that 6 months has elapsed since the time of the original resolution.



## **LLANHARAN COMMUNITY COUNCIL**

**Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Wednesday 14<sup>th</sup> June 2023**

**The meeting was held on a remote basis in accordance with:**  
The Local Government and Elections (Wales) Act 2021

**Present:**

**Councillors:** Mark Steer (Chair), Neil Feist, Will Thomas.

**Clerk to the Council:** Leigh Smith

**RFO/Deputy Clerk:** Lisa Phillips

**Apologies received:** Cllr Tracy Allen, Helen Donnan

**Absent without apologies:** Olie Wicks.

1 Member of the public.

**ORA2023/032 Welcome, introductions, and apologies for absence**

The Chair welcomed everyone to the meeting.

**RESOLVED**

Cllr Tracy Allen proffered a reason for absence with their apology, and this was accepted by the Committee as a valid reason for absence.

Cllr Helen Donnan proffered a reason for absence with their apology, and this was accepted by the Committee as a valid reason for absence.

**ORA2023/033 Disclosures of Interests**

Councillor Neil Feist declared a personal interest with regards to all agenda items being a joint tenant holder of an allotment plot.



Councillor Neil Feist also declared a prejudicial interest in agenda items 13 and 15 and that he would leave the meeting during consideration of that business.

### **ORA2023/034 Public speaking slot**

A member of the public spoke in relation to agenda item 15.

### **ORA2023/035 Minutes**

#### **RESOLVED**

The minutes of the ORA Committee meeting held remotely on 4<sup>th</sup> April 2023 at 7.00pm were approved as a true and accurate record of the meeting.

### **ORA2023/036 Matters arising**

#### **RECOMMENDED**

Cllr Steer asked that the actions with regard to minute reference ORA2023/025 (and Full council reference 2023/080) be prioritised by the Clerk given the ongoing issues still being experienced.

*ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2*

#### **RECOMMENDED**

*The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address*

### **ORA2023/037 ORA Action plan**

Noted.

### **ORA2023/038 Placement of additional benches from Bryncae to 'The Square'.**

#### **RECOMMENDED**

That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout , 3) At the junction with Llanharry Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to present Costs to full council.



### **ORA2023/039 Signage for allotment site gates**

#### ***RECOMMENDED***

That the officers be authorised to spend up to £400 for the allotment gates and sites.

### **ORA2023/040 Walking route leaflets progress**

#### ***RESOLVED***

That a working group be set up to work with the designer on the detail to be included in the leaflet for Route 1. The working group to be known as 'The Walking leaflet Working Group' comprising Cllrs Mark Steer, Neil Feist and Will Thomas. The Chair to be Councillor Mark Steer.

Terms of reference to be:

The Walking Leaflet Working Group to be tasked with examining the details of arranging the leaflets for Route 1 and for subsequent leaflets. The working group will work with the designer and others and make recommendations to the ORA Committee.

### **ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2**

#### ***RECOMMENDED***

For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.

#### ***RECOMMENDED***

For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.



Councillor Neil Feist requested that the minutes reflect that he voted against this motion.

#### **ORA2023/042 Cut and collect techniques**

##### ***RECOMMENDED***

The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land.

#### **ORA2023/043 Felling a tree on Bridgend Road allotments**

##### ***RECOMMENDED***

That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property.

#### **ORA2023/044 Survey existing plot holders regarding the potential to allow bees to be kept on allotment plots**

Councillor Neil Feist having declared a prejudicial interest in this item, the meeting would become inquorate and so the matter was deferred to a future meeting.

#### **ORA2023/045 Exclusion of press and public**

##### ***RESOLVED***

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the next two agenda items disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

#### **ORA2023/046 To consider issuing an eviction notice on Jubilee Street allotments**



### **RESOLVED**

Councillor Neil Feist having declared a prejudicial interest in this item, the meeting would become inquorate and so the matter was deferred to a future meeting.

### **ORA2023/047 To consider issuing an eviction notice on Bridgend Road allotments**

#### **RECOMMENDED**

That the tenant be allowed to voluntarily surrender one of the plots and that they be given the opportunity to improve the condition of the remaining plot. However, that formal notice of eviction be given on that remaining plot to be enforced if the condition of the plot has not improved during the 1 month notice period and sustained over a 3 month period at the discretion of the Clerk. The notice of eviction be issued under the appropriate terms of the tenancy agreement as set out.

### **ORA2023/048 Urgent items for information or items suggested to the Clerk for future agenda.**

**None**

**There being no further business the meeting closed at 8.30pm.**

**The next meeting to be held 25<sup>th</sup> July 2023**

Councillor Mark Steer  
Chair of the ORA Committee

## Appendix 11

### Progress on banking mandate signatories, internet banking signatories and PSDF signatories

#### **Barclays Bank**

Council has previously resolved the following:

#### ***RESOLVED***

*For the Chair, working with the previous Chair to establish primary authority with Barclays. Then for online banking signatories to be established. Then for banking mandate (cheques and direct debits) signatories to be established.*

#### **Officer's note:**

The officers request an update from the Current and previous Chair on progress to transfer the Primary authority to the new Chair.

The officers request that without further delay Council nominates by resolution the following:

- a. Online banking signatories.
- b. Banking mandate signatories (Cheques and direct debits)

Note: The Council has previously resolved to firstly establish Lisa Phillips, RFO as a signatory for the banking mandate, online banking and the PSDF. It is requested in the strongest terms that once the Primary authority has changed hands, that this action be undertaken first and urgently before making any other changes.

Then, once this change has taken effect that those nominated in a and b above are actioned.

It is also requested that those undertaking duties for online banking are made aware of the demands of the role, specifically that they are able to commit to checking their emails daily and are able to commit to approving online transactions in a timely manner and to fulfil the administrative aspects of the role necessary for audit trail.

### **Public Sector Deposit Fund**

Council has previously resolved the following:

#### ***RESOLVED***

*For the Chair, Deputy Chair and RFO to be established as directors of the PSDF.  
Namely Cllr David Evans, Helen Donnan and Lisa Phillips respectively*

Officer's note:

The officers request a progress update on removing previous directors and establishing new directors.



## Appendix 12

### Increase in credit card limit

Paul Beach. Grounds-person.

#### Current credit card limits

Individual transaction limit: £500

Monthly limit: £750

#### Proposed credit card limits

Individual transaction limit: £500

Monthly limit: £1500

Reason:

An individual grounds-person, Paul Beach regularly collects and pays for the Aldi shop for the pantry.

A purchase list is produced (based on stock levels) and so the approximate cost of each shop is forecast beforehand.

Before each visit his credit card is paid down to ensure that there is sufficient credit available on the card to pay for the shop.

In theory this transaction should take effect within an hour or so.

However, on several occasions the transaction has been declined, upon which the Clerk has had to go to Aldi to pay for the shop with his credit card. It is assumed that in these cases the transaction has not taken effect in time.

This is inefficient and takes up valuable time for both the grounds-person and the Clerk.

Officer's note:

In the next ordinary meeting of full council, a review of Pantry operations and finances will be presented.

## Appendix 13

### **Formal notice that the following, previously resolved purchases and payments can be paid from CIL funds.**

All resolutions subject to approval by RCTCBC CIL dept.

2023/103 Purchase and fit a wheelchair-friendly picnic bench at Oakbrook park. To supersede resolution 2022/040

#### ***RESOLVED***

To approve a spend of up to £1,000 to provide and fit picnic bench and base at Oakbrook park.

2023/126 Memorial garden status update and temporary cleanup

#### ***RESOLVED***

To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract.

2023/123 Revised costs for noticeboards for Llanharry Road and Ynysmaerdy

#### ***RESOLVED***

To authorise the Officers of the Council to spend up to £3000 for replacement noticeboards for Llanharry Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a contingency.

# **Llanharan Community Council**

## **Community Engagement Committee - Terms of reference**

1. The Community Engagement Committee is constituted to be responsible for scrutinising matters relating to matters listed in clause 8.
2. The Committee has no decision-making powers but instead makes recommendations to Llanharan Community Council unless specific delegation on particular matters is devolved to the Committee by a resolution of Council.
3. The Chair and Deputy-Chair are appointed by the Full Council Annual General Meeting held each year.
4. The quorum necessary for the transaction of business shall be three, one of whom must be the Chair or Deputy-chair of the Committee.
5. Meetings will be held at least twice per year and then as required subject to the discretion of the Chair.
6. The Clerk to the Council shall act as the proper officer of the Committee. The proper officer shall produce an agenda and minutes of the meetings in accordance with Llanharan Community Council standing orders.
7. At the Annual Meeting of the Llanharan Community Council membership of the committee is reviewed and voted on together with these Terms of Reference and a Chair and Deputy Chair elected.
8. The Committee shall consider the following topics:

The annual Llanharan Community Awards.

The annual fireworks event.

The provision of Christmas lights.

The provision of summer plants.

The proposed active travel route from 'The black path' to Bryncae.

And any other topics referred to it by resolution of Council.

The Clerk to provide a timetable of key milestones for these issues to the Committee Chair.

## **Appendix 15**

### **Consideration of a motion:**

Proposer: Councillor Neil Feist.

For Llanharan Community Council to write to RCTCBC with the following:

"Any further RCTCBC projects in the LCC area must be appraised for the impact on residents if delayed.

RCTCBC should not only consider the affect on residents for the duration of the works, but also the additional implications of going beyond the projected delivery date.

Any financial penalties included within contracts (if implemented) should be paid to LCC to compensate for the inconvenience to residents and local businesses."

## Appendix 17

### Planning

Fy Nghyf/My Ref:

EichCyf/Your Ref:

Dyddiad/Date: 06/06/2023

**23/0560/01**

Gofynnwch am/Please ask for: Huw Boaler

01443 281130

**DATBLYGIAD** 1 no. fascia signage with individual lettering (halo  
**ARFAETHEDIG/PROPOSAL:** illumination) and 1 no. monolith sign (halo  
illumination)

**LLEOLIAD/LOCATION :** ORTHO CLINICAL DIAGNOSTICS, FELINDRE  
MEADOWS, LLANHARAN, PENCOED,  
BRIDGEND, CF35 5PZ

**CYF GRID/GRID REF:** 297270, 180702

**DEDDF CYNLLUNIO GWLAD A THREF**  
**1990 / GORCHYMYN CYNLLUNIO GWLAD**  
**A THREF (GWEITHDREFN RHEOLI**  
**DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT**  
**1990 / TOWN AND COUNTRY PLANNING**  
**(DEVELOPMENT MANAGEMENT**  
**PROCEDURE) (WALES) ORDER 2012**

**Annwyl Sir/Madam**

**Dear Sir/Madam**

Mae manylion cais cynllunio a ddaeth i law  
Cyngor Bwrdeistref Sirol Rhondda Cynon  
Taf, mewn perthynas â'r cais uchod, wedi'u  
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application  
received by Rhondda Cynon Taf County  
Borough Council, in respect of the above  
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod  
ar-lein, ewch i [www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning) a  
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above  
application online at  
[www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning)

Os nad ydw i'n clywed gennych chi o fewn 21 I will assume you have no comments to make  
diwrnod o ddyddiad y llythyr hwn, byddaf yn if I do not hear from you within 21 days of the  
tybio nad ydych am gyflwyno sylwadau. date of this letter.

Fy Nghyf/My Ref:

EichCyf/Your Ref:

Dyddiad/Date: 31/05/2023

**23/0403/10**

Gofynnwch am/Please ask for: Amy Marshall

01443 281130

**DATBLYGIAD**

First floor side extension

**ARFAETHEDIG/PROPOSAL:**

**LLEOLIAD/LOCATION :**

15 POWELL DRIVE, LLANHARAN, PONTYCLUN,  
CF72 9UU

**CYF GRID/GRID REF:** 299427, 182792

**DEDDF CYNLLUNIO GWLAD A THREF  
1990 / GORCHYMYN CYNLLUNIO GWLAD  
A THREF (GWEITHDREFN RHEOLI  
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT  
1990 / TOWN AND COUNTRY PLANNING  
(DEVELOPMENT MANAGEMENT  
PROCEDURE) (WALES) ORDER 2012**

**Annwyl Sir/Madam**

**Dear Sir/Madam**

Mae manylion cais cynllunio a ddaeth i law  
Cyngor Bwrdeistref Sirol Rhondda Cynon  
Taf, mewn perthynas â'r cais uchod, wedi'u  
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application  
received by Rhondda Cynon Taf County  
Borough Council, in respect of the above  
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod  
ar-lein, ewch i [www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning) a  
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above  
application online at  
[www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning)

Os nad ydw i'n clywed gennych chi o fewn 21 I will assume you have no comments to make  
diwrnod o ddyddiad y llythyr hwn, byddaf yn if I do not hear from you within 21 days of the  
tybio nad ydych am gyflwyno sylwadau. date of this letter.

Fy Nghyf/My Ref:

EichCyf/Your Ref:

Dyddiad/Date: 31/05/2023

**23/0560/01**

Gofynnwch am/Please ask for: Huw Boaler

01443 281130

**DATBLYGIAD**

**ARFAETHEDIG/PROPOSAL:** 1 no. fascia signage with individual lettering (halo illumination) and 1 no. monolith sign (halo illumination)

**LLEOLIAD/LOCATION :**

ORTHO CLINICAL DIAGNOSTICS, FELINDRE  
MEADOWS, LLANHARAN, PENCOED,  
BRIDGEND, CF35 5PZ

**CYF GRID/GRID REF:** 297270, 180702

**DEDDF CYNLLUNIO GWLAD A THREF  
1990 / GORCHYMYN CYNLLUNIO GWLAD  
A THREF (GWEITHDREFN RHEOLI  
DATBLYGU) (CYMRU) 2012**

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1990 / TOWN AND COUNTRY PLANNING  
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Os nad ydw i'n clywed gennych chi o fewn 21 diwrnod o ddyddiad y llythyr hwn, byddaf yn tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make if I do not hear from you within 21 days of the date of this letter.