



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 19<sup>th</sup> October 2023

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

### **Members Present:**

**Councillors;** David Evans (Chair), Chris Parker, Helen Donnan, Will Thomas, Neil Feist, Andrea James, Rhys Jenkins, Mark Steer, Janine Turner, Joanne Miller, Geraint Hopkins JP, Robert Lewis-Watkin JP.

**Apologies:** Tracy Allen.

**Absent:** Cllr Parmindra Pannu.

**Clerk to the Council:** Leigh Smith

**Deputy Clerk/RFO:** Lisa Phillips

Katie Evans, Jolene Allen, Llanharan Community Development Project (LCDP)

4 members of the public.

### **2023/237 Welcome and Apologies.**

The Chair welcomed all to the meeting.

### **RESOLVED**

To accept Councillor Tracy Allen reason for absence proffered with their apology as a valid reason for absence.

### **2023/238 Disclosures of personal and/or prejudicial interests.**

Cllr Neil Feist declared a general personal interest being a member of Cycling UK and an allotment tenant.

Cllr Neil Feist declared a personal and prejudicial interest regarding agenda item 25 (Minute ref 2023/261)



**2023/239 Public speaking**

None

**2023/240 Minutes of ordinary meeting 21<sup>st</sup> September 2023**

***RESOLVED***

To approve the draft minutes of the Ordinary meeting of Council held on 21<sup>st</sup> September 2023 as a true and accurate record.

**2023/241 Matters arising**

None

**2023/242 LCDP general grant application and accompanying presentation.**

A presentation was given by Katie Evans and Jolene Allen of LCDP to accompany the formal application submitted.

***RESOLVED***

To grant £25,000 to LCDP for financial year 2023/24 for the reasons set out in the application submitted. (Summarised as, to support the provision of a cook for the community café and to support the Happy dayz support group)

**2023/243 Wildlife Trust of South and West Wales general grant application**

***RESOLVED***

To grant £10,000 to The Wildlife Trust for South and West Wales for financial year 2023/24 for the reasons set out in the application submitted. (Summarised as, to support staffing costs for guided walks, tools training and equipment for volunteers, surveys and monitoring, infrastructure maintenance and provision of an interpretation board)

**2023/244 Action Plan**

Noted

**2023/245 Correspondence**

Noted



## **2023/246 Members reports**

### Cllr Geraint Hopkins

I welcome the installation of the railway crossing bridge, there will be several more weeks of disruption as it is completed and also to allow a crossing to be installed at the square. The crossing has been planned for many years and I welcome it. I have had no direct control over the work on the bridge but I have to say that that I, along with many in the community have been very frustrated with the length of time this has taken. Not all of the issues have been within RCT's control. Regardless I wish to mark the event as a milestone in the history of the village.

### Cllr Janine Turner

I welcome the placement of the bridge. I held a meeting with RCT and other key stakeholders recently regarding the future development of the Llanilid fields, a variation of the planning will be submitted soon, I am hoping for concrete news in the coming weeks.

### Cllr Mark Steer

Progress on the sculptures has been made in Brynna woods. The outdoor classroom and teacher's seat have been installed and look fantastic. Chris Wood the artist is currently working on a miner's lamp with an installation date to be decided. The Trenos crossing closure is now in place having taken effect last Friday afternoon. I did witness that a member of the public had somehow crossed the line and have reported this to both Network Rail and British Transport Police. On Wednesday morning I spoke to the company carrying out a topographical survey for our Ewenny Bridge project and it appears that the test core drilling has also taken place. The dog waste bin the western end of Brynna Woods was not emptied again, I reported this and it was then emptied. The route 1 walking leaflet is progressing well and I have further meetings next week. I also had a meeting with landowners recently which was productive. I also recently met with a local resident who uses a mobility scooter, principally with regards to the gates at our Meadow Rise open space and we discussed potential changes and also some other issues in the local area.

### Cllr Chris Parker

There have been some reports regarding nuisance use of motorbikes and quad bikes around Tan Y Bryn that I have passed on to Councillor Turner. As part of the working groups looking into the potential for a pump track and the



upgrade of the skatepark, Cllr Evans and I met with young people at the LCDP youth club to discuss proposals. We got very useful feedback and ideas. This has now progressed a stage further and fed into conversations with others including officers of RCTCBC. I will need to arrange a further meeting.

Cllr David Evans

Regarding the upcoming work to install a crossing on the square, there will be some significant diversions put in place, more information will be released shortly which can then be shared on social media.

**2023/247 Crime Report**

Noted

**2023/248 Expenditure September 2023.**

***RESOLVED***

To note and approve expenditure for September 2023 shown in payment schedule 'Appendix 7'

**2023/249 Audit Committee meeting held on 17<sup>th</sup> October 2023**

The meeting was inquorate and rescheduled.

**2023/250 Progress on banking mandate signatories, internet banking signatories and PSDF signatories**

Noted

**2023/251 Replacement of Office Printer**

***RESOLVED***

To authorise the officers of the Council to sign a lease for a printer/scanner/copier on the following terms:

A brand new Sharp MXC303W in stock at the cost of £32.38 +vat per month on a 5-year lease. This model will be covered by a cost per copy agreement which covers the Council for toner, labour, parts and servicing at the cost of £0.003per mono sheet / £0.03 per colour sheet. No delivery charge, no admin or setup fee.



### **2023/252 Partial advance payment to LCDP for the fireworks display**

#### **RESOLVED**

To process an advance payment (following receipt of an invoice) to LCDP in the sum of £4010.00. Note: This is not an additional cost, it is an advance to be deducted from the final cost after the event.

Cllr Neil Feist wished the minutes to reflect that he voted against this motion.

### **2023/253 Royal British Legion donation**

#### **RESOLVED**

To donate £60 to the Royal British Legion in lieu of purchasing Remembrance Day wreaths, given that the Council now has plastic, re-useable wreaths and so no purchase is necessary.

### **2023/254 Recommendations of ORA Committee meeting, 3rd October 2023**

#### **RESOLVED**

ORA2023/071 Quotations to fell trees at Meadow Rise open space and Bridgend Road allotment site.

To accept the quote from Miskin Tree Services to carry out work identified in the tree survey in February 2023 and to fell the extra tree identified that overhang the public highway.

To accept the quote from Miskin Tree services to carry out the work identified to fell and to cap the tree on Pam Evan's allotment plot and to fell and cap the trees on the adjacent plot.

Further quotations were not obtained due to the fact that the work is considered relatively specialist, the quality of the vendor's work being known as satisfactory, and the prices obtained being considered reasonable.

To authorise the proper officers to engage Miskin tree services and spend up to £2,000 which includes a £100 contingency for any unforeseen extra ancillary costs.

#### **RESOLVED**

To refer the following matter to the CIL Committee for further consideration: ORA2023/077 RCTCBC update on Brynna Woods/Bethlehem View bridleway) PSM40 - anti slip surfacing and motion to improve the surface without landowners consent. For the Clerk to write to the landowner informing them that it intends to carry out improvement works to the surface of the PROW under section 62 of the highways Act 1980 and for the Clerk to arrange such works within the powers allowed under that act as previously resolved under



minute reference 2022/050 but for the Community Council to decide upon the colour of the surface and to authorise the spend of up to £550 of CIL funds to allow for any price increases that may have occurred since the original resolution.

**2023/255 Recommendation of Community Engagement Committee meeting, 5<sup>th</sup> October 2023**  
Noted.

**2023/256 Working Group to investigate the holding of a Community Awards Ceremony**

***RESOLVED***

To form a working group, terms of reference to investigate the feasibility and details of holding a Community Awards Ceremony in financial year 2024/25, reporting to the Community Engagement Committee. Membership comprising Cllrs David Evans (Chair), Neil Feist, Chris Parker, Rhys Jenkins.

**2023/257 Resolutions and recommendations of HR Committee meeting held on 11th October 2023**

Resolution noted.

**2023/258 Acceptance of bridleway clause in proposed lease of Bryncae Community Centre as part of Community Asset Transfer**

***RESOLVED***

To refer the matter to the 'Bryncae Community Centre CAT Working Group' and to instruct it to liaise with RCTCBC and request an updated draft lease including the proposed wording relating to the bridleway and to report back to Council.

Cllr Neil Feist wished the minutes to record that he voted against this motion.

**2023/259 Planning**  
Noted.

**2023/260 To exclude the press and public**

***RESOLVED***

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the next 2 agenda items (minute reference 2003/261 and 2003/262), disclosure



thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

Cllr Neil Feist left the meeting prior to consideration of the following item of business, having declared a personal and prejudicial interest in the matter.

### **2023/261 Eviction notice to a plot-holder on Jubilee Street allotment site**

#### **RESOLVED**

To evict the tenant from plot 13 of Jubilee Street allotments under the following clauses of the tenancy agreement.

#### Clause 5

- a. The Tenant shall keep the Allotment in a good state of cultivation and not allow it to become overgrown with weeds.*
- b. The Tenant must ensure that general rubbish or building materials are not deposited or dumped anywhere on the site and that the Allotment is kept in a reasonably tidy condition.*

*And for the tenancy to be terminated on the following terms:*

#### *12. Termination of Tenancy*

- c) The Council may also terminate a tenancy in any of the following ways:*
  - iii) One month's notice to quit if the Tenant is not duly observing the conditions of the tenancy.*

The Clerk to write to the tenant issuing notice and to affect the eviction accordingly.

Cllr Neil Feist returned to the meeting after consideration of the previous item of business.



**2023/262 Informal negotiations with LRGT on the potential lease of land adjacent to Bryncae Community Centre.**

***RESOLVED***

To approve the terms informal negotiation as presented in the confidential paper 'Appendix 18, informal negotiations RE potential lease of land adjacent to Bryncae Community Centre'.

**2023/263 Urgent information and suggestions to the Clerk for future agenda items.**

None.

There being no further business the meeting closed at 9.25pm

The next scheduled meeting of Full Council will be held on 16<sup>th</sup> November 2023

Councillor David Evans

Chair of the Community Council



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 21<sup>st</sup> September 2023

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

**Members Present:**

**Councillors;** David Evans (Chair), Chris Parker, Helen Donnan, Will Thomas, Neil Feist, Andrea James, Rhys Jenkins, Mark Steer, Janine Turner, Joanne Miller, Tracy Allen.

**Apologies:** None.

**Absent:** Cllr Parmindra Pannu, Geraint Hopkins JP, Robert Lewis-Watkin JP

**Clerk to the Council:** Leigh Smith

Duncan Ludlow, Reserves Manager (East), Wildlife Trust of South and West Wales.

2 members of the public.

**2023/208 Welcome and Apologies.**

The Chair welcomed all to the meeting.

No apologies for absence were received.

**2023/209 Disclosures of personal and/or prejudicial interests.**

None

**2023/210 Public speaking**

None

**2023/211 Minutes of ordinary meeting 20<sup>th</sup> July 2023**

**RESOLVED**

To approve the draft minutes of the Ordinary meeting of Council held on 20<sup>th</sup> July 2023 as a true and accurate record.

**2023/212 Matters arising**

None



## **2023/213 Minutes of extraordinary meeting 11<sup>th</sup> September 2023**

### **RESOLVED**

To approve the draft minutes of the extraordinary meeting of Council held on 11<sup>th</sup> September 2023 as a true and accurate record subject to:

- a) a correction to show that Cllrs Jo Miller and Tracy Allen were present and Cllr Mark Steer was absent with apologies.
- b) A correction to show that there were 4 members of the public present 3 of whom spoke on agenda items..

## **2023/214 Matters arising**

None

## **2023/215 Wildlife Trust of South and West Wales general grant application and accompanying presentation.**

A presentation was given by Duncan Ludlow, Reserves Manager (East), Wildlife Trust of South and West Wales to accompany the formal application.

### **RESOLVED**

To defer consideration of the application to a future meeting pending the receipt of financial information required as part of the application.

## **2023/216 Action Plan**

Noted

## **2023/217 Correspondence**

Noted

## **2023/218 Crime Report**

Noted

## **2023/219 Expenditure July and August 2023.**

### **RESOLVED**

To note and approve expenditure for July and August 2023 shown in payment schedule 'Appendix 6'

## **2023/220 YTD spend v budget**

Noted

## **2023/221 Quarter 1, 2023 bank account reconciliations**

### **RESOLVED**

To approve the Quarter 1, 2023 bank reconciliations as shown in 'Appendix 7.1'



### **2023/222 LDCP general grant application.**

#### **RESOLVED**

To defer consideration of the application to a future meeting, a partial application having been submitted after the deadline for submission for inclusion in the September meeting.

### **2023/223 Progress on banking mandate signatories, internet banking signatories and PSDF signatories**

Noted

### **2023/224 Member's Reports**

#### Cllr Mark Steer

I had received reports that the dog waste bin in Brynna woods at the western end had not been emptied, possibly down to restricted access. Has now been emptied and I am monitoring. I had received complaints about Bryncae Community Centre, the floor had not been mopped and the condition of the kitchen.

#### Cllr David Evans

I visited the Llanharan OAP hall with a member of the association recently and noted that good progress had been made with building works. I have been notified today that the footway on Vale View will be resurfaced on 25<sup>th</sup> September. Regarding emptying of dog bins, it seems that when staff members are on leave, there is no cover provided and so bins may go unemptied.

#### Cllr Janine Turner

Have been updated that Network Rail will be holding a drop in public engagement event regarding the proposed work and closure at the Treno railway crossing, the event will take place at Bryncae Community Centre next Thursday between 5pm and 8pm. Regarding emptying of dog bins, it seems that when staff members are on leave, there is no cover provided and so bins may go unemptied.

### **2023/225 ORA Committee meeting held on 25th July 2023**

#### **RESOLVED**

Ref 2023/041 from action plan, (ORA2023/011) Improvements to a section Danygraig Road. The Clerk to add to the next agenda of the ORA committee to follow up and to request an update from Cllr Turner.

#### **RESOLVED**

For the Clerk to write to the walking route leaflet, graphic designer to politely dispense with their services and for the draft leaflet to be produced by the working group.



**RESOLVED**

That the Clerk contacts Rachel Carter, One Voice Wales's Places for nature officer regarding possible available funding to purchase appropriate cut and collect equipment to facilitate the cost benefit analysis.

**2023/226 CIL Committee held 5th September 2023.**

**RESOLVED**

CIL2023/077 CIL application from LCDP regarding development of a 'Community Hub'.  
To defer consideration of the application pending the receipt of a business plan to supplement the application.

**RESOLVED**

CIL2023/078 CIL application from Brynna Football Club regarding refurbishment of dugouts.  
To defer consideration of the matter pending the receipt of further financial information requested by the clerk.

**RESOLVED**

CIL2023/079 CIL funds to carry out maintenance to the Oakbrook skatepark and Mountain Hare playpark.

That the proper officers be authorised to spend £3,320 of CIL funds to carry out maintenance on the Oakbrook skatepark and Mountain Hare play park as per the quotation provided. The Clerk having unsuccessfully attempted to obtain 3 quotes and the work being specialist in nature and reasonably urgent.

**RESOLVED**

CIL2023/080 Project to update the Oakbrook skatepark using CIL funds.

To form a working group to investigate the feasibility of updating Oakbrook Skatepark, partnering with local youth groups. The membership and Terms of Reference to be decided by full Council.

**RESOLVED**

To form a working group to investigate the feasibility of updating Oakbrook Skatepark, partnering with local youth groups. Membership to comprise Cllrs Chris Parker (Chair), Janine Turner, David Evans, Neil Feist.

Terms of Reference to investigate the feasibility of updating Oakbrook Skatepark, partnering with local youth groups.

**2023/227 HR Committee meeting held on 20th September 2023**

The HR Committee meeting was postponed.

**2023/228 Report from Council arising from the meeting of the Trens Crossing Working Group held on 14th September 2023**

Noted

**2023/229 Terms of reference for the Community Engagement Committee.**

**RESOLVED**

To adopt the terms of reference as set out in Appendix 14 presented to the meeting.



**2023/230 Membership, Chair and Terms of Reference of the Jubilee Marsh Working Group.**

**RESOLVED**

To suspend standing orders to allow more than 5 Councillors to sit on a working group with regards to the next item of business.

**RESOLVED**

To set the membership of the Jubilee Marsh Multi-user route working group to comprise Mark Steer (Chair), Chris Parker, Helen Donnan, David Evans, Janine Turner. Neil Feist. Terms of reference, the working group to be responsible for investigating the procurement of a feasibility study for the route and to investigate other matters associated with the project, and to make recommendations to Council.

**2023/231 Progress of the Section 187 Sewer Diversion required for progress on the Grove Terrace, Memorial Garden project.**

Report noted.

**2023/232 Senior Citizens Christmas Lunches in 2023.**

**RESOLVED**

To award the contract for the supply of the 2023 Christmas Dinners to LCDP at a cost of £24.95 per head.

**2023/233 Quotations for the taking down of Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc...**

**RESOLVED**

To award a 1-year contract to Centregreat on the terms and prices provided. To approve the spend accordingly with a 5% contingency, namely: £13,189 for 2023.

**RESOLVED**

The Clerk to carry out a tender process to provide the taking down Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... for a 3 year period, years 2024 to 2026.

**RESOLVED**

To authorise the Proper Officers to spend up to £1,000 of CIL funds in order to retrofit lamp post timers as required to allow the placement of Christmas motifs.

**2023/234 Assistance at the Llanharan Remembrance Day Parade following a request from the Llanharan Branch of the Royal British Legion.**

**RESOLVED**

For the Clerk to write to RBL to notify them of the following::

- a) The Council is unable to provide a standard bearer.



- b) The Chair of the Council will lay the Council's wreath at Llanharan.
- c) The Deputy Chair of the Council will lay a wreath at Brynna.
- d) Cllr Rhys Jenkins will announce the wreath layers at the Llanharan service.

**2023/235 Planning**

Noted.

**2023/236 Urgent information and suggestions to the Clerk for future agenda items.**

None.

There being no further business the meeting closed at 8.50pm

The next scheduled meeting of Full Council will be held on 19<sup>th</sup> October 2023

Councillor David Evans

Chair of the Community Council



To whom it may concern,

I am pleased to let you know that the Community Council has reserved funds within its annual budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council  
Llanharan Community Council**

clerk@llanharan-cc.gov.wales  
01443 231430  
2 Chapel Road  
Llanharan  
CF72 9QA

## **LLANHARAN COMMUNITY COUNCIL**

### **Grant Aid Application Guidance Notes**

*Please read the guidance notes before completing the form:*

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

### **Eligibility**

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes
- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain

- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

**Grants will be considered under the following criteria:**

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or copies of documentation requested.

The Council will require details of how the money has been spent within 1 year of the award being made (Appendix Two).

Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

**All grants are at the discretion of the council:**

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

### **Grants – DATA PROTECTION**

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at [llanharancc.webs.com](http://llanharancc.webs.com) or from the Council Offices.

## LLANHARAN COMMUNITY COUNCIL

### Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
<b>Name of Organisation:</b> (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan Community Development Project Ltd
<b>Registered Charity Number</b> ( <i>if applicable</i> )	1064957
<b>Name of Main Contact:</b> (All correspondence will be addressed to this person)	Katie Evans Jane Hawkshaw
<b>Full Postal Address of Applicant:</b>	Llanharan Drop in Centre 23a Bridgend Road Llanharan RCT CF72 9RD
<b>Contact Telephone Number:</b>	Daytime: 01443 229723 Mobile: 07969 504318
<b>Main Contact Email Address:</b>	katie@lcdp.org.uk
<b>Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years?</b>	
<b>If the answer is yes, please complete the box below:</b>	
Date	Amount
April 2020	£25,112.50
April 2021	£25,000.00
April 2022	£25,000.00
	£75,112.50

Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes <input type="checkbox"/> No <input type="checkbox"/>
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Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

LCDP Mission is to develop and empower the community through learning, play and partnerships. Llanharan Community Development Project Ltd (LCDP) seeks to identify and address the needs and well-being of the people primarily within the areas of Llanharan, Brynna and Bryncae. Through partnerships and employing local qualified staff, we aim to deliver high quality childcare, play opportunities, education and adult services.

LCDP offer valuable services in the community working and supporting all ages of the community offering, Early Years & Childcare, Playwork, Youth Work, Social groups, a community café, adult Education opportunities and a safe place to come for support, information and guidance with specialist support agencies that we have established a partnership, ensuring our community members receive the best possible support to meet their needs.

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

We have attached an additional sheet which shows the attendance figures to our services. We have 38 staff and 18 volunteers that support the services we provide and support the economy and personal and social development. Those involved with our organisation 95% of our membership live in our community in areas of Brynna, Bryncae, Llanharan, Llanilid and 5% from the surrounding communities of Pontyclun, Beddau and Talbot Green.

Are you a not for profit organisation?

Yes ☒ No ☐

How long has the organisation been established?

LCDP has been in existence for 27 years. The organisation was established in July 1996 and has a well-known proven track record in the community for the services that we provide to a large number of all ages.

## **SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?**

Please provide a brief description of specifically what you intend to use the Grant Aid for?

Community Café Cook Wages to support the community café that provides catering for our community events, adult classes that use the center and our youth, childcare & play provisions. This will be 30 hours per week @ £10.69 plus oncosts. The community café is open to the public 10am till 2pm, Monday to Friday with 1 hour either side to allow for preparation and cleaning in line with FSA.

We have recently received funding from the SPF Micro Grant to cover the cost of the food and to allow 20 free meals on a Friday for 6 weeks during November & December. The financial support from LCC will cover the cook's wages to prepare, cook and serve these meals.

Our Happy Dayz mental health & wellbeing group started as a peer support group. Over the last 12 months the needs of the service users have changed and become more challenging, therefore has required additional support from a staff member as this was previously being supported with a volunteer.

We will continue to provide a mental health & wellbeing support group, Happy Dayz, 1 day per week for 50 weeks. This will require 3 hours' support per week @ £11.78 plus oncosts. During these sessions we provide all resources and light refreshments, since it has been identified that service users cannot cover these costs. Our resource cost has been based on an average of 12 service users attending on a weekly basis @ £5.00 per person.

I have provided the financial detail in a separate document.

How will the Grand Aid benefit the Community?

The grant aid will benefit the community with a community café space that is accessible to all members of the community that also supports additional community events and provisions that we offer.

It offers a safe and warm place for community members to meet, socialise to help combat loneliness and isolation. Happy dayz is a mental health and wellbeing group of local people that benefit hugely from the sessions as it supports hugely with their mental health and a sense of belonging within their local community.

Please provide the dates you intend to start and finish the project.

Start Date: April 2023

Completion Date: March 2024

### **SECTION C: How much Grant Aid is being applied for?**

What is the total cost of the project/items for which Grant Aid is required?

£25,000.00

What is the amount of Grant Aid the organisation would like to apply for?

£25,000.00

What other sources of funding have been approached, or are available for the project?

None

**Supply the following information dependant on grant applied for.**

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

**Section D: Sustainability**

Will the project/activity continue after this funding has ended?

Yes ☒ No ☐

If yes, provide details.

We aim to continue the project from future funding that we aim to secure.

## Section E: Payment Details

If your application is successful, payment will be made using the details below.

**Account Name** (*Use name of the organisation applying as in Section A*)

**LCDP**

**Account Number -** **21509314**

**Sort Code -** **404448**

## **SECTION F: Completing the application**

Your Signature – This must be the signature of the main contact named in Section A

### **Declaration:**

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: Kevan s

Date: 11.10.23

### **Please note that this form requires two signatures:**

Second Signature: Jane Hawkshaw

Position held in organisation: Company Secretary

Signed: J Hawkshaw

Date: 11.10.23

### **Completed application forms should be returned to:**

Clerk to the Council  
Llanharan Community Council  
2 Chapel Rd  
Llanharan  
CF72 9QA  
clerk@llanharan-cc.gov.wales  
01443 231430

### **Checklist:-**

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your

application.

- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

**Please note any applications received after the deadline dates may not be considered.**

**For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430**



## Appendix One

### Llanharan Community Council Grant Feedback

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	
Amount received:	
Date received:	

I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box ☐

*Return the completed form to:*

**Clerk to the Council**  
**Llanharan Community Council**  
**2 Chapel Road**  
**Llanharan**  
**CF72 9QA**  
[clerk@llanharan-cc.gov.wales](mailto:clerk@llanharan-cc.gov.wales)  
01443 231430



## Appendix Two

### Llanharan Community Council Grant Spend Confirmation Form

*Required for grants of £500 or more*

Name:	Katie Evans
Organisation:	Llanharan Community Development Project Ltd
Address:	23a Bridgend Road, Llanharan, Pontyclun RCT, CF72 9RD
Telephone:	01443 229723 – 07969 504318
Email address:	katie@lcdp.org.uk
Date & Amount granted:	April 2022 to March 2023 - £25,000.00
Specific reason for grant: What was the grant for:	LCDP has received a £25,000.00 grant for several years to support services that we provide to the local community.
Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent.	Yes, all funds received supported the services that we provided to the community service users.

Officers note: Is evidence required? (If over £500 applicant to provide invoices)	
Did the donation achieve its aims in relation to making a difference to the Community?	Yes, the whole community benefits from the funding we receive yearly as it allows us to remain with a presence within the community providing the services that we do and supporting service users with numerous areas of support.

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

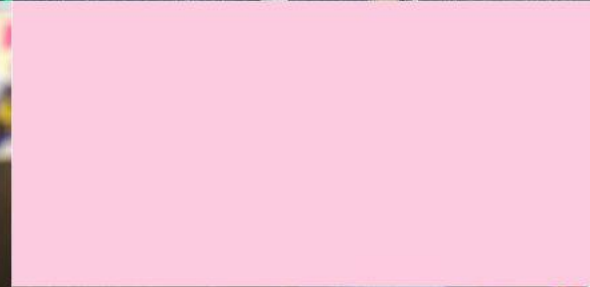
If you do NOT wish to have your photographs published tick this box ☐

*Return the completed form to:*

**Clerk to the Council**  
**Llanharan Community Council**  
**2 Chapel Road**  
**Llanharan**  
**CF72 9QA**  
[clerk@llanharan-cc.gov.wales](mailto:clerk@llanharan-cc.gov.wales)  
01443 231430



# Llanharan Community Development Project Ltd



## Services provided by LCDP (2022-23)

Term Time				School Holidays			
	Provision	No of Individual Service Users (2022-23)	No of Attendances for the year	Day	Provision	No of Service Users (2022-23)	No of Attendances for the year
Monday & Tuesday	Wellbeing Art	29	370	Every day	Holiday Club	91	1196
Tuesday & Friday	Activity Club	121	1483	Every day	Play Hwb	48	99
Wednesday	ALW Art ALW Photoshop	10 8	340 272	Every day	Community Garden	24 (regular)	Not tracked
Thursday	Toddle Time	74 families	1248	Mon/ Wed/ Fri	Playscheme	434	1906
Thursday	Happy Dayz	36	314	Thursday	Happy Dayz	18	95
Friday	Knit & Natter	16	217	Friday	Outreach Youth Club	13	47
Friday	Youth Club	120	933				
Every day inc hols	Day Nursery	43	1949				
Every day	Play Tots	72	4982				
Every day	Afterschool Club	123	5941				
Every day	Cafe	Not tracked					
Every day	Community Garden	24 (regular)	Not tracked				

## Wellbeing Art

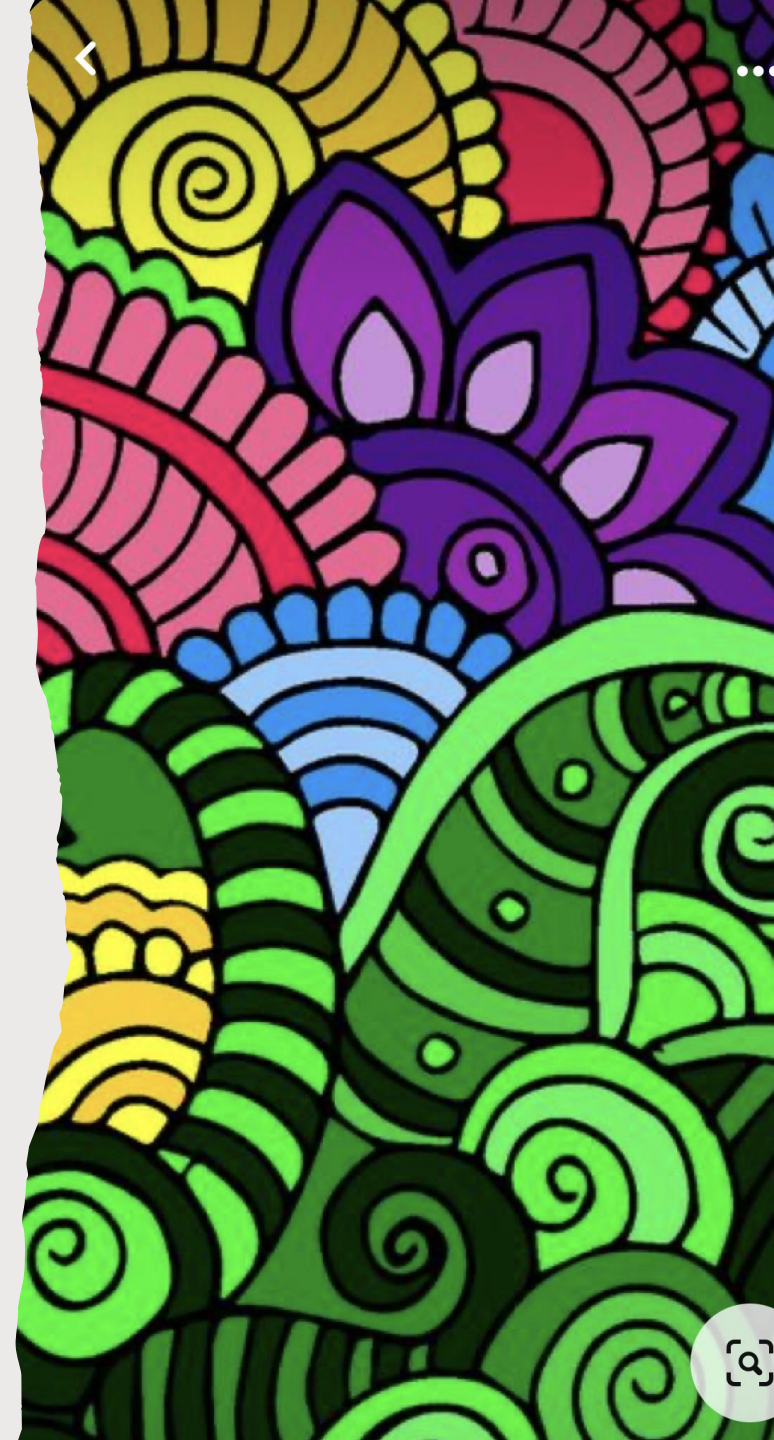
- Our Wellbeing Art runs every Monday morning between 10am-12noon.
- Our sessions are open for anyone in our community to attend. There is no criteria to meet, and every session is free and all resources are provided. All ages and abilities are welcome.
- LCDP provides an art tutor to oversee these sessions and we try to be adult led therefore we let our group have an input into the art and crafts we make and consult weekly with them about future projects
- Sessions can include woodwork, art, beach art, photoshop, claywork, recycling/ upcycling projects and lots more. If our service users have an idea, we will turn our hands to whatever is achievable.





## Wellbeing Pop Art

- Our Wellbeing Pop Art runs every Tuesday morning between 10am-12noon.
- Our sessions are open for anyone in our community to attend. There is no criteria to meet, and sessions cost £3.50 each, resources are provided. All ages and abilities are welcome and this group is very popular with people to attend with their carers. Previously, this course was funded however we now subsidise the session to keep the costs low so we didn't lose the session completely.
- We employ an art tutor to plan and oversee these sessions.
- Sessions include using Adobe Photoshop, editing images to put onto a canvas and then service users with paint the canvas to create a personalised art piece.



## Community Garden

- In October 2022, we successfully received funding from Keep Wales Tidy to support our community garden project. With the support of staff, volunteers and local businesses, we have been able to transform the garden into an amazing community space.
- Our garden is open to everyone. There is no "open" or "closing" times. It's a space to enjoy for all. Whether it's sitting on the bench listening to the sounds of nature, weeding the garden paths, planting new produce, learning new skills or making friends, our garden is everyone's to enjoy.
- Produce from our garden is given to people in the community, and also used in our community café.
- We have a group of regular volunteers and always open for people passing by to pop in.



## Early Years and Childcare

- We run our Day Nursery Provision from the LCDP Centers Project House. It is a small Nursery for ages 7 weeks- 5 years and is staffed by fully qualified professionals. We are a fully registered educational setting and have recently become Flying Start registered and work with Resilient Families supporting families identified that require peer to peer interaction and support.. The Nursery runs throughout the year (barring two weeks of Christmas period).
- Our Play Tots provision runs from Brynna community center for the ages of 2yrs-5yrs old, Play Tots is a CIW and ESTYN registered setting.
- Play Tots runs an all-day session (9.15-3.45) broken up into morning and afternoon sessions.
- They also operate a walking bus from Brynna Primary school and offer wrap around care for nursery children from the school.
- We accept the childcare offer scheme within both provisions, which helps families within the community access affordable, high quality childcare settings and tax free childcare.



## After school provisions

- We run after school clubs for Dolau and Brynna primary schools
- Dolau runs from Bryncae Community Centre and Brynna from Brynna Primary School
- Dolau runs every weekday and Brynna runs Mondays and Wednesdays term time.
- We provide a snack and a variety of play opportunities for children.
- Listening to the children, we provide a range of activities to keep the children engaged whilst also allowing them to relax and enjoy their time after school.
- We have recently started helping Brynna primary set up and run an after-school gardening club for their children, this is run from our community garden every Thursday at 3:30pm.



## Play

- Every Tuesday and Friday in term time, we run an "Activity Club" for children aged 5-14 years old to attend. We provide play opportunities and a safe space to play with the children. All our staff are play qualified or working towards a qualification.
- During holidays (except for the Christmas period) we run open Access playschemes for children ages 5-14. We facilitate the children to allow them to learn and explore their environment through play. We are child led and will always try to provide the experiences that the children suggest.
- We have a closed access booked service during the holidays called 'holiday club' that runs from the center. This is a paid service for 3-11 year olds who have access to a range of play opportunities.
- We have also this year started our Play Hwb provision, running from Brynna community center, this is an all day, booked provision for ages 5-14, and is a longer more structured play opportunity, based of activities recommended based of ideas of the children.



## Youth

- Our Youth services runs every Friday for the ages of 11-25. During term time we run from the centre, however during school holidays, we run outreach sessions in the community. We ask the young people for suggestions on where they'd like to meet, and we take our resources and shelter to where they ask. This summer we ran our outreach sessions from the skatepark.
- We offer a range of activities, advice and support for the young people of our community, as well as any other young people who wish to join us for the evenings.
- Over summer we ran a series of outreach youth sessions from Brynna skate park, where we engaged in several more physical activities such as firepits and woodwork projects – we made a skate ramp, catapults and tables 😊
- We engage and involve our young people in the decisions affecting the running of the youth provision and take their feedback and suggestion to keep engagement and increase their sense of ownership of the club. Many of our volunteers start their volunteering journey with LCDP from our youth club provision.





## How will LCC support us with the funds we have requested in our grant application?

### Café Cook

- Our café cook provides meals for anyone in the community in our community café. All our meals are affordable and low cost.
- Many of our service users use our cafe and we get many walk-ins and people from the housing complexes using the space for warmth, a cooked meal and social space.
- Our centre is open between 9am-6pm and we're asking for help towards our cooks wage between the hours of 9am-3pm to support the communities needs.
- Please see costs on the financial sheet.



## LCDP Happy Dayz Mental Health & Wellbeing Group

Regular Service Users: 38

Total Attendances during 2022/23: 409

- Our Happy Dayz group meet every Thursday afternoon for 50/52 weeks of the year.
- Our sessions were originally a peer support group however the complexity of our service users has increased, and we now require a member of staff to oversee the sessions alongside a volunteer.
- Previously, these sessions were supported by a volunteer, whereas now we've needed to employ a support worker to support the planning, running of the sessions and manage the expectations of the group. This is an additional cost since we DO NOT charge for this group to attend. We have identified isolation, food poverty and loneliness within the group and your support to fund this group will help us to continue meeting the needs of the community. The group provides a open, warm and welcoming safe space for service users to come, talk about their mental health in a non-judgmental environment. Consistency is important, and our centre provides an open door policy every day for people to come in and talk to us regardless if a session is in place or not. We can signpost and support wherever we can.

- During sessions, we invite external agencies such as MIND, RHA, Citizens Advice, Community for Work and Interlink in and chat with the group to identify wants, needs and support. We also use our community garden for seated yoga, wellbeing support and sensory sessions.
- During the year we also applied for smaller grants such as the Neighbourhood Network Grant to help fund extra activities alongside our “normal” sessions. This year we were able to take the group on wellbeing visits to the beach, Cardiff Bay, community garden, Cardiff Museum and a future trip to the Royal Mint coming soon.



Your support will help us continue the support we provide for 50/52 weeks of the year, every Thursday afternoon.

Our support worker can plan support sessions, activities and listen to the needs of our service users. The sessions will be promoted across the whole community and we can arrange for professional services to visit the group. Local GP surgeries, social prescribers and Network groups praise our services and our group continues to grow. Your help will support us meet the needs of our community. The need is huge, and we're doing our best to expand with these needs, but our capacity is limited to due funding.

## LCDP Actual Spend Activities April 2022 - March 2023

	Income	Expenditure	Balance	Staff Requirements Per Session (Actual)
Wellbeing Art	2,283.55	2,283.55	-	Freelance Tutor
Activity Club & Playscheme	45,515.26	45,515.26	-	5 + 5
ALW Art & Photoshop	3,906.00	3,906.00	-	Tutor Provided by ALW
Toddle Time	2,606.95		2,606.95	2 + 1 Volunteer
Happy Dayz	130.00	15.29	114.71	1 + 1 Volunteer
Knit & Natter	-	-	-	1 Volunteer
Youth Club	26,603.00	24,104.37	2,498.63	3
Day Nursery	78,984.58	74,865.26	4,119.32	4
Playtots	151,486.58	135,913.71	15,572.87	8
After School Club	46,544.86	40,700.37	5,844.49	5
Café	49,102.84	33,448.00	15,654.84	1
Community Garden	307.00	55.43	251.57	Volunteers
Holiday Club	38,808.66	34,308.88	4,499.78	4

This cell was not calculating. The Clerk has adjusted and informed LCDP.  
It now shows the correct value.

### Llanharan Community Council Grant Application April 2023/2024 - Forecast

[illegible]

**THE COMPANIES ACTS 1985 AND 1989  
COMPANY LIMITED BY GUARANTEE AND  
NOT HAVING A SHARE CAPITAL**

**MEMORANDUM OF ASSOCIATION  
OF  
LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**

- 1 The name of the Company is **Llanharan Community Development Project Limited** (and in this document it is called 'the Charity')
- 2 The registered office of the Charity is to be situated in Wales
- 3 The objects of the Charity (in this document referred to as 'the Objects') are to relieve poverty, advance education and provide facilities for recreation and leisure time occupation in particular within the community of Llanharan and with particular regard to such persons who are unemployed or who are suffering the consequences of economic disadvantage by the provision of training and resources through such charitable means as may be deemed appropriate in order to contribute to the development of the area both economically and socially
- 4 In furtherance of the Objects but not otherwise the Charity may exercise the following powers:
  - 4.1 to raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise provided that this shall be without prejudice to the ability of the Charity to disclaim any gift, legacy or bequest in whole or in part in such circumstances as the Charity may think fit, and provided also that the Charity shall not undertake any taxable trading activities and shall conform to any statutory regulations;
  - 4.2 to charge fees for services, including for the hire or use of premises and equipment, and for goods produced or supplied by the Charity as and when the Charity considers it necessary and appropriate to do so in order to recover its outlay, provided that such charging shall not be on a profit making basis and shall not involve engaging in any taxable trading;
  - 4.3 to enter into contracts with other bodies or persons, to make or receive payment and to provide or receive goods or services on such contracts for the achievement of the Objects, provided that in doing so the Charity shall not enter into any substantial permanent trading;
  - 4.4 to operate bank or building society accounts in the name of the Charity and to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other similar instruments;

- 4.5 to borrow and raise money on loan or advance in such manner and upon such security as the Charity shall think fit;
- 4.6 to invest in the name of the Charity the monies of the Charity not immediately required for the furtherance of its objects in or upon such investments, securities and property as the Charity may think fit, subject nevertheless to such conditions and consents as may for the time being be imposed or required by law;
- 4.7 to expend the funds of the Charity in such manner as the Charity shall consider most beneficial for the achievement of the Objects;
- 4.8 to purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges and to construct, maintain, alter or improve any buildings which the Charity may think fit for the promotion of the Objects;
- 4.9 to insure to full value against loss or damage any property owned by or in the possession or use of the Charity and to pay the premiums for such insurance from the funds of the Charity;
- 4.10 to sell, let, mortgage, turn to account or otherwise dispose of all or any of the real or personal property of the Charity;
- 4.11 to employ and pay such staff (who shall not be Directors of the Charity) as are necessary for the proper pursuit of the Objects and to make all reasonable and necessary provision for the payment of pensions and superannuation to staff and their dependants;
- 4.12 to insure and indemnify all employees and voluntary workers of the Charity against loss, accident, death, personal injury, professional liability and all other such risks incurred in the performance of their duties to a value which the Charity may think fit (but which shall at least be to any minimum value for the time being required by law) and to pay the premiums for such insurance from the funds of the Charity;
- 4.13 to commission or undertake research and to publish or disseminate the findings of research or other information in support of the Objects provided that in so doing the Charity shall not undertake political campaigning;
- 4.14 to provide, support or assist in the provision of exhibitions, meetings, conferences, seminars, lectures or other similar activities for the achievement of the Objects provided that in so doing the Charity shall not undertake political campaigning;
- 4.15 to cause to be written and printed or otherwise reproduced and circulated, gratuitously or otherwise, books, periodicals, magazines, leaflets, reports or other documents or films or recorded tapes provided that in so doing the Charity shall not undertake political campaigning;
- 4.16 to establish or support or aid the establishment and support of any charitable trusts, associations or institutions formed for all or any of the Objects;
- 4.17 to subscribe to, become a member of, amalgamate or co-operate

with other charities, voluntary bodies or other bodies not formed for the purposes of profit, and to co-operate with statutory bodies in furtherance of the Objects or of similar charitable purposes and to exchange information and advice with them;

- 4.18 to bring together in association representatives of charities, voluntary bodies, statutory bodies and other bodies not formed for the purposes of profit within the area of benefit of the Charity with the aim of promoting co-operation and collaboration in the achievement of the Objects;
- 4.19 to obtain, acquire or purchase all permits, licences or intellectual property rights which the Charity shall think necessary for the lawful conduct of its activities or to ensure the protection of its property;
- 4.20 to institute or defend legal proceedings relating to the Charity, its property, its employees and voluntary workers and its Directors, and to meet legal costs (where these are not recoverable from other parties) from the funds of the Charity, subject to such consents required by law;
- 4.21 to pay out of the funds of the Charity the costs, charges and expenses of and incidental to the formation, incorporation, registration, maintenance and administration of the Charity;
- 4.22 to do all such other lawful things as are necessary for the achievement of the Objects.

5 The income and property of the Charity shall be applied solely towards the promotion of the Objects of the Charity and no part shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to the members of the Charity, and no trustee shall be appointed to any office of the Charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Charity. Provided that nothing in this document shall prevent any payment in good faith by the Charity:

- 5.1 of reasonable and proper remuneration for any services rendered to the Charity by any member, officer or servant of the Charity who is not a trustee;
- 5.2 of interest on money lent by any member of the Charity or trustee at a reasonable and proper rate per annum not exceeding 2 per cent less than the published base lending rate of a clearing bank to be selected by the trustees;
- 5.3 of fees, remuneration or other benefit in money or money's worth to any company of which a trustee may also be a member holding not more than 1/100<sup>th</sup> part of the issued capital of that company;
- 5.4 of reasonable and proper rent for property conveyed or let by any member of the Charity or a trustee;
- 5.5 to any trustee of reasonable out-of-pocket expenses.

6 The liability of the members of the Charity is limited

- 7 Every member of the Charity undertakes to contribute such amount as may be required, not exceeding £1 (one pound), to the Charity's assets if it should be wound up while she or he is a member or within one year after she or he ceases to be a member, for payment of the Charity's debts and liabilities contracted before she or he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of contributories amongst themselves
- 8 If the Charity is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property it shall not be paid to or distributed among the members of the Charity, but shall be given or transferred to some other charity or charities having objects similar to the Objects which prohibits the distribution of its or their income and property to an extent at least as great as is imposed on the Charity by clause 5 above, chosen by the members of the Charity at or before the time of dissolution and if that cannot be done then to some other charitable object

**THE COMPANIES ACTS 1985 AND 1989  
COMPANY LIMITED BY GUARANTEE AND  
NOT HAVING A SHARE CAPITAL**

**ARTICLES OF ASSOCIATION  
OF  
LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**

**Definitions and interpretation**

**1 In these Articles:**

*'the Charity'* means the company intended to be regulated by these Articles;

*'the Act'* means the Companies Act 1985 including any statutory modification or re-enactment of the Act for the time being in force;

*'the Articles'* means these Articles of Association,

*'the Memorandum'* means the Memorandum of Association of the Charity;

*'the Directors'* means the directors of the Charity (who shall be regarded as the Trustees of the Charity for the purposes of charity law), and a 'Director' has a corresponding singular meaning. The Directors may collectively be referred to as 'the Management Committee';

*'the Secretary'* means the Secretary of the Charity or any other person appointed to perform the duties of the Secretary of the Charity, including a joint, assistant or deputy Secretary;

*'the Office'* means the registered office of the Charity;

*'clear days'* in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

*'the United Kingdom'* means Great Britain and Northern Ireland.

**2** Subject as aforesaid, words or expressions contained in these Articles and in the Memorandum shall, unless the context requires otherwise, bear the same meaning as in the Act but excluding any statutory modification not in force when these regulations become binding upon the Charity.

**3** The Interpretation Act 1978 shall apply to these Articles as it applies to any Act of Parliament.

**Membership**

**4** The subscribers to the Memorandum and such other persons or bodies as are admitted to membership in accordance with these Articles shall be members of the Charity.

**5** Membership shall not be transferable and shall cease upon death.

6 No person or body shall be admitted to be a member of the Charity unless her/his or its application for membership is approved by the Directors.

7 The Directors may admit to membership:

7.1 any person who has attained the age of 18 (eighteen) years and who is in agreement with the Objects of the Charity, without discrimination between persons on any other grounds; or

7.2 any society, unincorporated association or company which is in agreement with the Objects of the Charity;

provided that only persons and bodies shall be admitted who qualify for one of the membership categories specified in Article 8.

#### **Categories of membership**

8 Every member upon admission shall be allocated to one of the following categories of membership at the absolute discretion of the Directors:

8.1 Full Membership shall be open to:

8.1.1 any person who lives or works in Llanharan or the immediately surrounding area; or

8.1.2 any society, unincorporated association or company not formed for the purposes of profit which is based or operating within Llanharan or the immediately surrounding area and which shall nominate an individual to represent it at general meetings of the Charity.

8.2 Associate Membership shall be open to:

8.2.1 any individual who does not qualify under Article 8.1.1 but who supports and is willing to contribute to the furtherance of the Objects of the Charity, subject nevertheless to the limitations of Article 20.2

8.2.2 any society, unincorporated association or company which does not qualify under Article 8.1.2 which shall nominate an individual to represent it at general meetings of the Charity, subject nevertheless to the limitations of Article 20.2

9 Any employee of the Charity shall be eligible to be a member of the Charity but she or he shall not have the right to hold office as a Director or to nominate another member to any such office or to participate in any ballot for electing a member or members to any such office.

#### **Application for and admission to membership**

10 Any person wishing to become a Full or Associate Member of the Charity shall lodge with the Directors a written application for membership in such form as the Directors shall from time to time decide, signed by her or him.

11 Any society, unincorporated association or corporate body wishing to become a Full or Associate member of the Charity shall lodge with the Directors a written application for membership in such form as the Directors shall from time to time decide, signed by the appropriate officials of the

applicant body and giving details of its nominated representative.

12 All applicants for membership of the Charity shall lodge with the Directors such other supporting evidence as the Directors may require.

13 Each application for membership and (where applicable) other supporting evidence shall be considered by the Directors at their first meeting after its receipt.

14 If the Directors resolves at any meeting to admit an applicant to membership, the Directors shall notify the applicant in writing accordingly within a period of 7 (seven) days after the meeting and such notification shall include:

14.1 details of the membership category to which the applicant has been assigned; and

14.2 a request for payment of any annual subscription fee applicable to the category of membership for the time being in force as provided for in Articles 31 to 34

15 Any resolution by the Directors to admit an applicant to membership shall be deemed conditional on the payment by the applicant of the full amount of any annual membership subscription for the time being in force, as provided for in Articles 31 to 34

#### **Register of members**

16 The Directors shall keep a Register of Members. In addition to the particulars required by section 352 of the Act, there shall be entered against each name on the register details of:

16.1 the membership category to which the member has been assigned; and

16.2 in the case of a society, unincorporated association or corporate body, the name of its authorised representative; and

16.3 in the case of a member who is also or who later becomes an employee of the Charity, a statement to that effect.

The Directors may at any time by notice in writing request any member to provide them with such evidence and particulars as are necessary and reasonable for the purpose of maintaining the Register.

#### **Refusal of membership**

18 The Directors may at their discretion refuse to admit any person or body into membership, notwithstanding that the person or body in question fulfilled the qualifications for membership, in such cases where it considers there are reasonable grounds to do so; provided that any person or body whose membership is refused shall have the right to be heard by the Directors before a final decision is taken, and thereafter a right of appeal to a general meeting of the Charity, subject to the limitation of Article 20

19 If the Directors resolve at any meeting to refuse admission of an applicant to membership they shall notify the applicant in writing accordingly within a period of 7 (seven) days after the meeting and such notification shall include:

- 19.1 the reasons why membership was refused; and
  - 19.2 details of the applicant's rights to be heard as provided for in Article 18 but subject to Article 20.
- 20 The Directors shall be bound to refuse to admit an applicant to membership in cases where:
- 20.1 she, he or it does not meet the requirements for membership; or
  - 20.2 her, his or its admission to Associate Membership would result in Full Members ceasing to constitute a majority of at least two thirds of the total membership.

In cases where the Directors are bound to refuse admission to membership the applicant shall have no right of appeal or to be heard by the Directors, although the Directors may grant such a hearing at their discretion.

- 21 The Directors shall have the right to refuse to accept or to request the substitution of a person nominated by a society, unincorporated association or corporate body as its authorised representative in cases where:
- 21.1 the person in question is already entered in the Register of Members either as a current individual member or as the authorised representative of another body in membership; or
  - 21.2 the person in question has previously had her or his membership of the Charity terminated by resolution of the Directors.

#### **Termination of or expulsion from membership**

- 22 Any person or body wishing to withdraw from membership shall lodge with the Charity a written notice of retirement in such form as the Directors shall from time to time decide. Upon receipt of such notice by the Charity she, he or it shall cease to be a member of the Charity; provided that after such retirement the number of members is not fewer than 2 (two).
- 23 The Charity may, by special resolution, terminate the membership of any person or body in cases where:
- 23.1 any annual membership subscription for the time being in force has not been paid by the end of the 28<sup>th</sup> (twenty eighth) day after the accounting reference date on which it fell due; or
  - 23.2 the Charity believes that the actions of the member in question have brought, or risk bringing the Charity into disrepute; or
  - 23.3 the Charity believes that the member in question has breached any explicit rules of the Charity or other reasonable rules or standards of good order.
- 24 The Directors shall report all such actions to terminate membership to the next general meeting of the Charity which shall investigate the conduct of the member in question and resolve appropriately. Any member under investigation shall have the right to address the Charity in general meeting before a final decision is made.

- 25 Any member wishing to propose the expulsion of another person or body from membership shall lodge with the Directors a written notice of her, his or its intention to do so (identifying the member concerned and stating the grounds for the proposed expulsion) not less than 2 (two) weeks before the date of the next general meeting of the Charity.
- 26 The Directors shall, on receipt of a notice under Article 25, send a copy of the notice to the member concerned who shall have the right to make written representations to the Directors with regard to the notice. If the Directors receive such representations (unless they are received too late for them to do so) they shall:
- 26.1 state the fact of the representations having been made in the notice convening the meeting at which the resolution is to be proposed; and
- 26.2 send a copy of the representations to every person or body to whom notice of the meeting was or is given.
- 27 Whether or not a copy of written representations has been given to each of the persons entitled to receive notice of the meeting under Article 26.2, the member in question shall have the right to be heard at the meeting before a final decision is taken.
- 28 Failure to follow correctly any of the provisions of the preceding Articles shall render any resolution for the expulsion of a person or body from membership invalid.
- 29 A person or body whose membership is terminated under Articles 22 to 27 shall cease to be a member with effect from the time at which the resolution to expel her, him or it was passed.
- 30 A person or body whose membership is terminated or who tenders resignation of membership of the Charity shall not be entitled to the refund of any annual subscription paid in respect of the accounting year in which the resignation or expulsion takes effect.

#### **Membership subscriptions**

- 31 The Charity may, by ordinary resolution, introduce an annual subscription for membership, and determine the amount of such a subscription and vary the amount from time to time and from one membership category to another and introduce or revoke any concessions or waivers in special circumstances.
- 32 Any annual subscription for the time being in force shall be due on each accounting reference date of the Charity and shall (subject to Articles 30 and 34) be deemed to relate to the period from one accounting reference date to the next.
- 33 The Directors shall give to all members not less than 10 (ten) clear days' notice of such accounting reference date; each notice shall specify the amount of membership subscription which will be due and shall state the possible consequence (under Article 23.1) of failure to make payment.

- 34 Any person or body who ceases to be a member of the Charity for whatever reason shall not be entitled to any refund of any annual subscription paid by her, him or it, whatever the period between the date on which the membership subscription last fell due and the date of ceasing to be a member.

#### **General meetings**

- 35 The Charity shall hold an Annual General Meeting of its members in each year in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it.
- 36 Not more than 15 (fifteen) months shall elapse between one Annual General Meeting and the next; provided that so long as the Charity holds its first Annual General Meeting within 18 (eighteen) months of its incorporation, it need not hold it in the year of its incorporation or in the following year.
- 37 Subject to Article 36 and to the requirements under section 366 of the Act, the Annual General Meeting shall be held at such times and places, as the Directors shall decide.
- 38 All general meetings of the members of the Charity other than Annual General Meetings shall be called extraordinary general meetings.
- 39 The Directors may call extraordinary general meetings and, on the requisition of the members pursuant to the provisions of section 368 of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not less than 8 (eight) weeks after receipt of the requisition. If there are not within the United Kingdom sufficient Directors to call an extraordinary general meeting, any Director or any member of the Charity may call an extraordinary general meeting.

#### **Notice of general meetings**

- 40 An Annual General Meeting and an extraordinary general meeting called for the passing of a special resolution or a resolution requiring special notice shall be called by at least 21 (twenty one) clear days' notice. All other extraordinary general meetings shall be called by at least 14 (fourteen) clear days' notice but a general meeting may be called by shorter notice if so agreed:
- 40.1 in the case of an Annual General Meeting, by all the members entitled to attend and vote; and
- 40.2 in the case of any other meeting by a majority in number of the members having a right to attend and vote, being a majority together holding not less than 95% (ninety five per cent) of the total voting rights at the meeting of all members.
- 41 The notice of all general meetings shall specify the time and place of the meeting and the general nature of the business to be transacted. It shall also state the terms of any resolution, which is to be proposed as a special or extraordinary resolution.
- 42 The notice of all general meetings shall be given to all members of the Charity, Directors and to the auditors of the Charity.

- 43 The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person or body entitled to receive notice shall not invalidate the proceedings at that meeting.

**Proceedings at general meetings**

- 44 No business shall be transacted at any general meeting of the Charity unless a quorum is present. 8 (eight) persons entitled to vote upon the business to be transacted, each being a member, or one tenth of the total number of such persons for the time being, whichever is the greater, shall constitute a quorum.
- 45 If the quorum required under Article 44 is not present within half an hour from the time appointed for the commencement of the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to such time and place as may be determined by the chairperson of the meeting.
- 46 The Chairperson of the Directors (or in her or his absence the Vice-Chairperson) shall, if present, preside as chairperson of the meeting. If neither the Chairperson or the Vice-Chairperson is present or willing to act as chairperson within half an hour from the time appointed for the commencement of the meeting the Directors present shall appoint one of their number to act as chairperson of the meeting or, if only one Director is present and willing to act, she or he shall be chairperson.
- 47 If no Director willing to act as chairperson is present within half an hour from the time appointed for the commencement of the meeting, the members present shall elect one of their number to act as chairperson.
- 48 A Director shall, notwithstanding that she or he is not a member of the Charity, be entitled to attend and speak at any general meeting.
- 49 The Chairperson may, with the consent of a meeting at which a quorum is present, and shall if so directed by the meeting, adjourn the meeting from time to time and from place to place; provided that no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had an adjournment not taken place.
- 50 When a meeting is adjourned for 28 (twenty-eight) days or more, at least 7 (seven) clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.
- 51 A resolution put to the vote of a meeting shall be decided upon by a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded by:
- 51.1 the Chairperson of the meeting; or
  - 51.2 at least 2 (two) members having the right to vote at the meeting; or
  - 51.3 a member or members representing not less than one tenth of the total voting rights of all the members having the right to vote at the meeting.

- 52 Unless a poll is demanded in accordance with Article 51, a declaration by the Chairperson that a resolution has been carried or carried unanimously or by a particular majority, or lost or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour or against the resolution.
- 53 The demand for a poll may be withdrawn before the poll is taken, but only with the consent of the Chairperson. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for a poll was made.
- 54 If a poll is demanded in accordance with Article 51 it shall be taken at once by means of a secret ballot of all the members present and entitled to vote and shall be conducted in such a manner as the Chairperson shall direct. The result of such a poll shall be declared at the meeting at which the poll was demanded and shall be deemed to be the resolution of that meeting.
- 55 A resolution in writing signed by all the members entitled to attend and vote at a general meeting shall be as effectual as if it had been passed at a general meeting. Such a resolution may consist of several documents in the same form, each signed by one or more members.

#### **Votes of members**

- 56 Subject to Articles 9, 58 and 59 every member of the Charity shall have one vote.
- 57 Votes at general meetings may be given either personally by members or their appointed representatives or by proxy. The instrument appointing a proxy shall be in writing under the hand of the appointer and shall be deposited with the chairperson of the general meeting before a poll is taken. A proxy need not be a member of the Charity.
- 58 No member of the Charity shall be entitled to vote at any general meeting either in person or by appointment of a proxy unless all monies then payable by her or him in the form of subscriptions or otherwise have been paid in full.
- 59 On any resolution, which is put to the vote, whether on a show of hands, or on a poll, in the case of an equality of votes the Chairperson of the meeting shall be entitled to a second or casting vote.
- 60 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the Chairperson of the meeting whose decision shall be final and conclusive.

#### **Management Committee (Directors): composition**

- 61 The business of the Charity shall be managed and administered by a Management Committee, who shall be regarded as the Directors of the Charity for the purposes of the Act and the Trustees of the Charity for the purposes of charity law.

62 The Management Committee shall consist of a maximum of 15 (fifteen) persons as follows:

62.1 a maximum of 12 (twelve) members of the Charity appointed or elected at the Annual General Meeting of whom at least two thirds shall be full members of the Charity, whose nomination, appointment and retirement is provided for by Articles 64 to 70; and

62.2 a maximum of 3 (three) members co-opted by the Directors who need not be members of the Charity, whose co-option and retirement is provided for by Articles 71 and 72.

63 The first Directors shall be those persons named in the statement delivered pursuant to section 10 (2) of the Act, who shall be deemed to have been appointed under the Articles. Future Directors shall be appointed as provided for subsequently in these Articles.

#### **Appointment and retirement of elected Directors**

64 At the first Annual General Meeting all the Directors shall retire from office, and at every subsequent Annual General Meeting one third of the Directors who are subject to retirement by rotation or, if their number is not 3 (three) or a multiple of 3 (three), the number nearest to one third shall retire from office; but if there is only one Director who is subject to retirement by rotation she or he shall retire. Directors subject to retirement by rotation shall be those provided for by Article 62.1.

65 Subject to the provisions of the Act, the Directors to retire by rotation shall be those who have been longest in office since their last appointment or re-appointment, but as between persons who became or were last re-appointed Directors on the same day those to retire shall be agreed among themselves, or otherwise be determined by lot.

66 The notice of an Annual General Meeting as provided for in Article 35 shall be accompanied by an invitation to all Full Members of the Charity (with the exception of any employees of the Charity who may be members) to nominate themselves or another member, whether Full or Associate, to the Directors. Such invitation shall not be extended to Associate Members or to any non-member entitled to receive notice of the Annual General Meeting.

67 Nominations made in accordance with Article 66 shall be in writing and in such form as the Directors may from time to time decide and shall be signed by the Full Member making the nomination. Nominations shall be received by the Charity at least 7 (seven) days before the date of the Annual General Meeting.

68 At each Annual General Meeting the Charity shall by ordinary resolution appoint as Director any member of the Charity in respect of whom a written nomination has been received in compliance with Article 67, provided that:

68.1 no member shall be appointed if, as a result, the number of Directors would exceed the maximum number provided for in Article 62.1; and

68.2 no member shall be appointed who is disqualified from acting under the provisions of Article 75.1.

- 69 In the event that the number of nominations lodged with the Charity in compliance with Article 67 exceeds the number of vacancies, a secret ballot shall be held at the Annual General Meeting. Those persons receiving the highest number of votes in favour of their appointment, up to but not exceeding the maximum number of vacant places available, shall by ordinary resolution be appointed as Directors, provided that no person is appointed in this manner who is disqualified from acting under the provisions of Article 75.1.

- 70 A Director who is due for retirement may be nominated for a further term in compliance with the requirements of Article 67 without limit to the number of consecutive periods in office she or he may serve if duly re-appointed.

#### **Co-opton and retirement of co-opted members**

- 71 The Directors may at any time co-opt any additional person, who need not be a member of the Charity, to be a Director in cases where they consider the person in question has knowledge, skills or experience which would assist the Directors in the performance of their duties, provided that no person shall be co-opted:

71.1 if, as a result, the number of co-opted Directors would exceed the maximum number provided for in Article 62.2; or

71.2 who is disqualified from acting under the provisions of Article 75.1.

- 72 A Director co-opted under Article 71 shall retire at the end of the Annual General Meeting next after the date on which she or he was co-opted, but she or he may be co-opted by the Directors for a further term without limit to the number of consecutive terms she or he may hold office.

#### **Vacancies**

- 73 The Directors may at any time appoint any member of the Charity to fill any vacancy in the number of elected Directors, provided that:

73.1 no appointment of an Associate Member is made which would result in the number of Associate Members exceeding the proportion provided for in Article 62.1; and

73.2 no member is appointed who is disqualified from acting under the provisions of Article 75.1.

- 74 A member appointed as Director under Article 73 shall hold office only until the conclusion of the next Annual General Meeting at which time she or he shall retire and shall not form part of the body of Directors subject to retirement by rotation. A Director retiring in this manner may be nominated for a further term in compliance with the requirements of Article 67 without limit to the number of consecutive terms she or he may hold office.

#### **Removal and disqualification of Directors**

- 75 A Director shall cease to hold office if she or he:

75.1 is prohibited by virtue of any provision of the Act from acting as a company director or is disqualified from acting as a charity trustee by virtue of section 72 of the Charities Act 1993 (or any statutory re-

enactment or modification of these Acts); or

- 75.2 becomes incapable for medical reasons of fulfilling the duties of her or his office and such capacity is expected to persist for a period of longer than 6 (six) months; or
- 75.3 becomes an employee of the Charity; or
- 75.4 resigns her or his office by written notice to the Charity (but only if at least 3 (three) Directors will remain in office when the notice of resignation is to take effect); or
- 75.5 is absent without the permission of the other Directors for a period of more than 3 (three) consecutive meetings of the Management Committee and the remaining Directors resolve to remove her or him from office.

#### **Powers of the Directors**

- 76 Subject to the provisions of the Act, the Memorandum of Association, and these Articles and to any directions given by special resolution, the business of the Charity shall be managed by the Directors who may exercise all the powers of the Directors.
- 77 No alteration of the Memorandum or the Articles and no direction by special resolution shall invalidate any prior act of the Directors, which would have been valid, if that alteration had not been made or that direction had not been given.

#### **Directors' remuneration and expenses**

- 78 Subject Clause 5 of the Memorandum and to Article 79 no Director shall be entitled to any remuneration, whether in respect of her or his office as Director or as a holder of any executive office of the Charity.
- 79 The Directors may be paid all reasonable travelling, subsistence and other expenses incurred by them in connection with their attendance at meetings of the Management Committee, general meetings of the Charity or otherwise in connection with the discharge of their duties.

#### **Appointments to executive office**

- 80 At their first meeting after each Annual General Meeting the Directors shall appoint 2 (two) from among their members to the unremunerated executive offices of Chairperson and Vice-Chairperson and, in addition to the duties assigned to such offices by these Articles, may delegate such other tasks and duties to them as they think fit, provided that:
  - 80.1 only elected Directors as provided for by Article 62.1 shall be appointed to such offices and not Directors who are co-opted under Article 62.2; and
  - 80.2 any such appointment shall cease if the member holding the office ceases for whatever reason to be a Director.
- 81 The Directors may appoint one or more of their number to any other unremunerated executive office of the Charity. Any such appointment shall be made upon such terms as the Directors may determine and shall terminate if the member holding the office ceases to be a Director.

- 82 Subject to Articles 80.2, 81 and 84 the Chairperson, Vice-Chairperson and any other executive officer of the Charity shall hold office until the conclusion of the Annual General Meeting, which next follows their appointment.
- 83 An officer whose period of executive office expires under Article 82 may be re-appointed to such office or to any other executive office without limit to the number of consecutive years she or he may hold that office, provided that she or he continues to be an elected Director.
- 84 An officer may resign her or his executive office by written notice to the Charity without prejudice to her or his right to continue to serve as a Director.
- 85 In the event that the Chairperson or Vice-Chairperson resigns her or his office under Article 84 the Directors shall, as soon as reasonably practicable after such resignation, appoint another from among their number to hold such office in her or his place, provided that:
- 85.1 only elected Directors as provided for by Article 62.1 shall be appointed to such offices and not Directors who are co-opted under Article 62.2; and
- 85.2 any Director appointed to executive office under this Article shall hold such office only until the conclusion of the next Annual General Meeting.

#### **Proceedings of the Management Committee**

- 86 Subject to the provisions of these Articles, the Directors may regulate the proceedings of their meetings, as they think fit.
- 87 The Directors shall meet not fewer than 6 (six) times each year.
- 88 Unless otherwise determined by the Directors there shall be 3 representatives nominated by statutory bodies of whom 1 (one) shall be nominated by the local authority and 2 (two) by the community council ('Nominated Representatives') who shall be entitled to attend the meetings of Directors as Nominated Representatives, and who may be invited by the Directors to speak at such meetings, but who shall not be Directors and shall not have any right to vote as such. Nominated Representatives shall be nominated from time to time and replaced in accordance with Rules made by the Directors in accordance with Article 119.
- 89 Any Director may, and the Secretary shall, if requested by a Director, call a meeting of the Management Committee at a reasonable time and giving a reasonable period of notice. It shall not be necessary to give notice of a meeting to a Director who is absent from the United Kingdom.
- 90 The Secretary shall be bound, on the expiry of a period of 6 (six) weeks after receipt of a written application for membership complying with Articles 10 to 13, to call a meeting of the Management Committee if no meeting has been held during that period. Any meeting called by the Secretary under this Article shall be held not later than 7 (seven) days after the expiry of the 6 (six) week period.

- 91 The Directors may decide upon a quorum for the transaction of business at their meetings, provided that they shall not fix a number, which is less than one third of their number or 4 (four) Directors, whichever is the greater.
- 92 The Directors may act notwithstanding any vacancies in their number, but if the number of Directors is less than the number fixed as a quorum, the continuing  
Directors may act only for the purposes of filling vacancies or calling a general meeting.
- 93 The Chairperson shall chair meetings of the Management Committee, but if the Chairperson is not present within 15 (fifteen) minutes after the time appointed for the commencement of the meeting, or if she or he is unwilling to act, the Vice- Chairperson shall chair the meeting. If the Vice- Chairperson is also not present within 15 (fifteen) minutes of the time appointed for the commencement of the meeting, or if she or he is also unwilling to act, the Directors present shall appoint one among their number to chair the meeting.
- 94 Questions arising at a meeting of the Management Committee shall be decided a majority of votes. Subject to Article 96 all Directors shall have one vote, but in the case of an equality of votes the Chairperson or whoever is chairing the meeting shall have a second or casting vote.
- 95 All acts done and all decisions made by the Management Committee, or by a subcommittee of the Directors shall be valid, notwithstanding that it afterwards be discovered that there was a defect in the appointment of any Director or that any of them were disqualified from holding office, or had vacated office or were not entitled to vote.
- 96 Except as otherwise provided for in these Articles, a Director shall not vote at a meeting of the Management Committee or at a sub-committee of the Directors on any resolution concerning a matter in which she or he has, directly or indirectly, an interest or duty which is material and which conflicts or may conflict with the interests of the Charity unless her or his interest or duty arises only because the case falls within either or both of the following:
- 96.1 the resolution relates to giving her or him a guarantee, security or indemnity in respect of money lent to, or any obligation incurred by her or him for the benefit of the Charity or any of its subsidiaries;
- 96.2 the resolution relates to giving to a third party a guarantee, security or indemnity in respect of an obligation of the Charity or any of its subsidiaries for which the Director has assumed responsibility in whole or part (and whether alone or jointly with others) under a guarantee or by the giving of security.
- 97 For the purpose of Article 96, an interest of a person who is, for any purpose of the Act (excluding and statutory modification not in force at the date of incorporation of the Charity), connected with a Director shall be treated as an interest of that Director.

- 98 A resolution in writing, signed by all the Directors entitled to receive notice of a Management Committee meeting or of a sub-committee of the Directors, shall be as valid and effective as if it had been passed at such a meeting or committee duly convened and held. Such a resolution may consist of several documents in the same form; each signed by one or more of the Directors.

**Delegation to sub-committees of the Directors or to executive officers**

- 99 Subject to Article 103 the Directors may appoint sub-committees for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the Directors would be more conveniently undertaken or carried out by a sub-committee: provided that:
- 99.1 a sub-committee shall include at least 2 (two) Directors, 1 (one) of whom shall preside over its meetings; and
  - 99.2 a majority of other members of the sub-committee shall be members of the Charity; and
  - 99.3 all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Directors.
- 100 The Directors may delegate to the Chairperson or any other executive officer such powers and duties as it considers desirable or appropriate to be delegated to her or him: provided that all actions taken by the Chairperson or other executive officer under this provision shall be fully and promptly reported to the Directors.
- 101 Any delegation of powers by the Directors under Articles 99 and 100 may be made subject to such conditions as the Directors may impose, and the Directors may revoke or alter such conditions, as it thinks fit.
- 102 Subject to any condition imposed under Article 101, the proceedings of a subcommittee shall be governed by the Articles regulating the proceedings of meetings of the Directors so far as they are capable of applying.
- 103 Unless otherwise determined by ordinary or special resolution the following matters shall be excluded from delegation to any sub-committee or executive officer:
- 103. 1 any introduction of a new policy or change in policy which is rightly the responsibility of the Management Committee or of another sub-committee or which would conflict with the declared policy of the Directors or of another sub-committee; and
  - 103. 2 any action or decision involving expenditure that is not in accordance with the financial regulations of the Charity; and
  - 103. 3 the appointment or dismissal of any employee of the Charity.

### **Secretary**

- 104 Subject to the provisions of the Act, the Secretary shall be appointed by the Directors for such term, at such remuneration (if not a Director) and upon such conditions as they may think fit, and any Secretary so appointed may similarly be removed by the Directors.

### **Minutes**

- 105 The Directors shall keep minutes in books kept for the purpose of:
105. all proceedings of general meetings of the Charity and of meetings  
1 of the Management Committee and of any sub-committees of Directors, including the names of the Directors present at each meeting; and
105. all appointments of executive officers made by the Directors.  
2

### **The Seal**

- 106 The seal shall only be used by the Management Committee or by a sub-committee of the Directors, which has been duly authorised by to use it by the Directors.
- 107 The Directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Director and by the Secretary or by a second Director.

### **Finances and accounts**

- 108 Any bank account in which any part of the assets of the Charity is deposited shall be operated by the Directors and shall indicate the name of the Charity. All cheques and orders for the payment of money from such an account shall be signed by 2 (two) Directors.
- 109 The Charity shall cause accounting records to be kept in accordance with sections 221 to 223 (inclusive) of the Act.
- 110 The accounting records of the Charity shall be kept at the registered address of the Charity or, subject to section 222 of the Act, at such other place as the Charity thinks fit, and shall at all times be open to inspection by the officers of the Charity.
- 111 No member of the Charity shall have any right of inspecting any accounting records or other book or document of the Charity except as conferred by statute or as authorised by the Directors or by ordinary resolution of the Charity.

112 The Directors shall cause to be prepared and laid before the Charity in general meeting such accounts, balance sheets and financial reports as are required by the Act. A copy of every balance sheet which is to be laid before the Charity in general meeting, together with a copy of the auditor's report and the Charity's annual report shall be sent to all members of the Charity.

113 The Charity shall appoint auditors and regulate the duties of such auditors in accordance with Chapter V Part XI of the Act.

#### **Annual report and annual return**

114 The Directors shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that provision) with regard to the preparation of an annual report and an annual return and the transmission of such documents to the Charity Commissioners.

#### **Notices**

115 Any notice to be given to or by any person pursuant to these Articles shall be in writing. The Charity may give such notice to a member of the Charity or to a Director or to any other person entitled to receive such notice either personally or by sending it by post in a pre-paid envelope addressed to the person at her or his registered address or by leaving it at that address.

116 Proof that an envelope containing a notice was properly addressed, pre-paid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiry of 48 (forty-eight) hours after the envelope containing it was posted.

117 A member of the Charity or a Director present in person at any meeting of the Charity shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called.

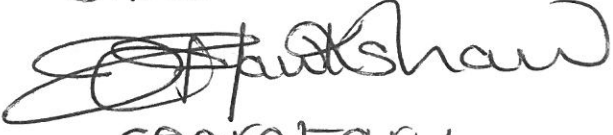
#### **Indemnity**


118 Subject to the provisions of the Act but without prejudice to any indemnity to which a Director may otherwise be entitled, every Director or other officer or auditor of the Charity shall be indemnified out of the assets of the Charity against any loss or liability which she or he may sustain or incur in connection with the execution of the duties of her or his office, without prejudice to that generality, any liability incurred by her or him in defending any proceedings, whether civil or criminal, in which judgement is given in her or his favour or in which she or he is acquitted or in connection with any application in which relief is granted to her or him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Charity.

#### **Rules**

119 Subject to Article 121 the Directors may from time to time make rules or bye-laws as it may deem necessary or expedient or convenient for the proper management and conduct of the Charity and which regulate all such matters as are commonly the subject of company and charity rules.

- 120 Subject to Article 121 the Charity in general meeting shall have the power to alter, add to or repeal the rules or bye-laws of the Charity and the Directors shall adopt such means as they think sufficient to bring to the notice of all members of the Charity such rules or bye-laws, which shall be binding on all members of the Charity.
- 121 No rules or bye-laws may be made by the Directors or by the Charity in general meeting which would be inconsistent with the Act or with the Memorandum or Articles of the Charity and no resolution shall be made which would have the effect of repealing or making obsolete any provision contained within the Memorandum or Articles of the Charity.

signed JANE HAWKSHAW Dated 7/1/19  
  
company secretary

signed Darren Russell Dated 7/1/19  
  
Chairman.

**Company Registration No: 03226397**

**Registered Charity No: 1064957**

**LLANHARAN COMMUNITY DEVELOPMENT  
PROJECT LIMITED**

**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 JULY 2022**

# **LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**

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**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**YEAR ENDED 31 JULY 2022**

<b>Company Registration number</b>	03226397	
<b>Registered charity number</b>	1064957	
<b>Registered office</b>	23a Bridgend Road Llanharan Pontyclun Rhondda Cynon Taf CF72 9RD	
<b>Directors and Management Committee Members</b>	Mr D Russell Mrs J Hawkshaw Mr G Hopkins Mr G Butler Miss S Turton Dr B Hallingberg Mr SW Russell	Chairperson Treasurer
<b>Company Secretary</b>	Miss S Turton	
<b>Co-ordinator/Manager</b>	Mrs K Evans	
<b>Bankers</b>	HSBC 16 Ely Valley Road Talbot Green Pontyclun CF72 8AP	
<b>Reporting accountants</b>	Williams Ross Limited 4 Ynys Bridge Court Gwaelod Y Garth Cardiff CF15 9SS	
<b>Solicitor</b>	Geldards LLP Dumfries House Dumfries Place Cardiff CF10 3ZF	

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**REPORT OF THE MANAGEMENT COMMITTEE (continued)**  
**YEAR ENDED 31 JULY 2022**

The Trustees present their annual report and financial statements for the year ended 31 July 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes and the trust deed.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**Structure, governance and management**

**Governing document**

The organisation is a charitable company limited by guarantee and was incorporated on 18 July 1996. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

**Charitable status**

The company was granted charitable status on 21 October 1997.

**Principal activity and public benefit statement**

The principal activity of the company is to relieve poverty, advance education and provide facilities for recreation and leisure time occupation in particular within the community of Llanharan and with particular regard to such persons who are unemployed or are suffering the consequences of economic disadvantage. The company benefits the public by provision of training and resources through such charitable means as may be deemed appropriate in order to contribute to the development of the area both economically and socially.

**Directors and their interests**

The directors of the company are listed on page 1 of these accounts. None of these directors held any shares as the company is limited by guarantee. The directors give their time freely and receive no financial benefits other than the payment of expenses.

**Recruitment of Directors / Trustees**

Full membership of the Charity is open to any person who lives or works in Llanharan or the immediately surrounding area. Directors are appointed in accordance with the Charity's Articles of Association at the AGM, with at least two thirds of the directors being full members of the Charity.

Advertisements are placed in local free newspapers, magazines and in shops and the Drop-In Centre to widen the recruitment opportunities.

**Overall aims**

Llanharan Community Development Project Limited seeks:

- To identify and address the needs of the people within Llanharan, Brynna and Bryncae and in so doing, to create a stronger sense of community throughout the area.
- To maintain a not-for-profit company and charity to provide training, employment, social and recreational services that meet identified needs.
- To develop effective working partnerships with a range of relevant organisations to achieve our aims.
- To strengthen the management committee board by identifying strengths and applicable skills of individuals whom are keen to sit at a governance level.
- To extend our services wider, where possible within the community to support the needs of local residents.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**REPORT OF THE MANAGEMENT COMMITTEE (continued)**  
**YEAR ENDED 31 JULY 2022**

**Activities and achievements**

LCDP has continued to be a well respected hub in the heart of the community supporting all ages, offering much needed public services, meeting individual and group needs working collaboratively and creatively with many partners, creating new networks achieving agreed outcomes.

LCDP will continue to refurbish and make building repairs where necessary to improve the centre's facilities, using local trades persons where possible to support the community.

LCDP continue to self-evaluate our provisions to maintain the standard of service we provide along with CPD in all areas of training needed to enhance the staff and volunteer's development in line with regulatory requirements.

LCDP continue to provide After-school provision to enable parents to have affordable childcare options. Due to Covid-19 we have needed to adapt the services and utilise local community centres to provide the care. During this time we perfected our community offer to support mental health & wellbeing of community members offering information and advice sessions and becoming an approved hub for social prescribing which in turn has supported LCDP to promote our services working closely with Cwm Taff health board and Interlink Wellbeing team, meeting local authority priorities linked to the future generation & wellbeing act in Wales.

LCDP continue to adhere to CIW regulations to support affordable childcare options within Brynna, Bryncae & Llanharan.

LCDP secured grant funding which allowed us to add additional space to our Day Nursery and renovate the outside space. This renovation has enabled LCDP to extend our numbers having more capacity to support more families which in turn increased our income.

LCDP Playtots registered as a ESTYN provider which allows more families to access free childcare inline with education standards.

**Plans for future periods**

LCDP strive to thrive in the next financial year developing and extending the organisations infrastructure planning to expand building space working with a number of partners to increase the organisations capacity to in time offer additional spaces to families meeting the high demand for local affordable childcare.

Our main sources of income are from our social enterprises, service level agreements and commissioned services with the local authority. We still endeavour to secure long term funding to become further sustainable. The start of the pandemic closed all our services leaving income very low, our efforts were turned to grant funding to remain sustainable and support the community to help combat loneliness & isolation until our social enterprises could reopen to full capacity. LCDP continued to maintain current and new SLA's for youth provision, Playscheme and Care 2 Play services.

**Financial / staff review**

Our staff are part time and full time staff that are dually qualified, this is the most effective and flexible way of meeting the needs to ensure the effective running of the services we provide.

Throughout the Covid-19 pandemic, we were able to retain our staff by the financial support from the furlough scheme until the lifting of restrictions to reopen services.

There was an operating surplus for the year under review of £1,952, i.e. an excess of income over expenditure (2021 - surplus of £27,402).

**Risk Management**

The management committee continues to monitor risks, both external and internal, to which the charity is exposed. Accounting, monitoring and reporting procedures are in place, but will be reviewed periodically to ensure that they still meet the needs of the Project.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**REPORT OF THE MANAGEMENT COMMITTEE (continued)**  
**YEAR ENDED 31 JULY 2022**

**Risk Management (continued)**

Future viability of the charity in terms of continued recruitment of trustees and volunteers to replace those retiring has been addressed successfully during this year and continues to be a priority.

**Reserves policy**

The Reserves Policy of LCDP is that a prudent level of reserves is maintained consistent with the delivery of planned services for the next financial year.

**Investment Policy**

The directors may invest any funds not immediately required for the furtherance of the Charity's objectives in such investments, securities and property as they see fit.

**Responsibilities of the Management Committee**

The Management Committee (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Management Committee are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Management Committee are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Board on 21/3/23 and signed on its behalf by



Mr D Russell  
**Chairperson**

## LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED

### INDEPENDENT EXAMINERS' REPORT TO THE MEMBERS OF LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED

I report on the accounts of the Charity for the year ended 31 July 2022, which are set out on pages 6 to 14.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 145 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in the UK and Republic of Ireland preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) issued on 16 July 2014 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the
- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Williams Ross*

Sian Marshall  
for and on behalf of  
**Williams Ross Limited**  
**Chartered Accountants**  
4 Ynys Bridge Court  
Gwaelod Y Garth  
Cardiff  
CF15 9SS

*22/3/2023*  
Date

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31 JULY 2022**

	<b>Note</b>	<b>Restricted £</b>	<b>Unrestricted £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
<b>INCOME</b>					
Grants	2a	11,610	5,347	16,957	86,794
Charitable activities	2b	193	379,110	379,303	246,574
Investment income	2c	-	8	8	6
Other income	2d	286	122,723	123,009	90,075
<b>Total income</b>		<u>12,089</u>	<u>507,188</u>	<u>519,277</u>	<u>423,449</u>
<b>Expenditure:</b>					
Expenditure on charitable activities	4	16,055	501,270	517,325	396,047
<b>Total expenditure</b>		<u>16,055</u>	<u>501,270</u>	<u>517,325</u>	<u>396,047</u>
Operating surplus / (deficit)		(3,966)	5,918	1,952	27,402
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>	11	<u>(3,966)</u>	<u>5,918</u>	<u>1,952</u>	<u>27,402</u>
Total funds brought forward		235,917	55,537	291,454	264,052
<b>Total of funds carried forward</b>		<u>231,951</u>	<u>61,455</u>	<u>293,406</u>	<u>291,454</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED****BALANCE SHEET****31 JULY 2022**

	<b>Note</b>	<b>2022</b>		<b>2021</b>	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	7		225,314		217,799
<b>Current assets</b>					
Stock		450		450	
Debtors and prepayments	8	60,660		19,054	
Cash at bank and in hand		36,178		82,233	
		<u>97,288</u>		<u>101,737</u>	
<b>Less: Current liabilities</b>	9	<u>29,196</u>		<u>28,082</u>	
<b>Net current assets</b>			68,092		73,655
<b>Total net assets</b>	10		<u>293,406</u>		<u>291,454</u>
<b>Represented by:</b>					
Restricted funds	11		231,951		235,917
Unrestricted funds	11		61,455		55,537
<b>Total funds</b>			<u>293,406</u>		<u>291,454</u>

The company was entitled to exemption from audit under s.477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with s.476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the directors on 21/3/23 and signed on their behalf by



Mr D Russell  
**Chairperson**

**Company Registration No: 03226397**

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**1 Accounting policies**

**a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Llanharan Community Development Project Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**b) Income**

Income is recognised in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

**c) Going concern**

The accounts have been prepared on a going concern basis as there are no material uncertainties over the charity's continuing operation.

**d) Fund accounting**

- i) Unrestricted funds are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- ii) Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

**e) Expenditure and irrecoverable VAT**

Expenditure is included in the accounts on the accruals basis. It is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity.

**f) Tangible fixed assets**

All assets are included in the accounts at original cost and are depreciated as detailed below.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment -	25% straight line
Freehold land and buildings -	Nil

**g) Debtors**

Trade and other debtors are recognised at the settlement amount due after any relevant discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**h) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**1 Accounting policies (continued)**

**i) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any relevant discounts due.

**j) Taxation**

The charity is exempt from corporation tax on its charitable activities.

**2 Income**

	<b>Restricted</b>	<b>Unrestricted</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
<b>a) Grants receivable</b>				
Awards 4 All	4,072		4,072	9,999
Blakemore & Son Ltd				150
Child Development Resources Grant				803
Childcare ICT Grant				1,000
Childcare Offer Grant	1,000	-	1,000	4,414
Community Foundation Wales	-	-	-	4,693
Coop Community Fund	3,038	-	3,038	233
Micro Grant (IL)				250
MIND	2,500	-	2,500	9,311
Mynydd Portref Community Benefit Fund	1,000	-	1,000	-
RCT Play Day 2019	-	-	-	500
Third Sector Small Grant Scheme	-	-	-	5,000
VSRF	-	-	-	20,045
Government and local authority grants	-	5,347	5,347	30,396
	<u>11,610</u>	<u>5,347</u>	<u>16,957</u>	<u>86,794</u>
<b>b) Income from charitable activities</b>				
Fees receivable	-	378,794	378,794	232,913
Donations	193	316	509	13,661
	<u>193</u>	<u>379,110</u>	<u>379,303</u>	<u>246,574</u>
<b>c) Investment income</b>				
Bank interest	-	8	8	6
	<u>-</u>	<u>8</u>	<u>8</u>	<u>6</u>
<b>d) Other income (Note 3)</b>				
Care 2 Play (Service Level Agreement)	-	14,082	14,082	2,216
Estyn		950	950	-
Llanharan Community Council	-	32,279	32,279	25,075
Open Access Play (Service Level Agreement)	-	35,775	35,775	38,448
Youth (Service Level Agreement)	-	39,136	39,136	15,000
Other funding	286	501	787	9,336
	<u>286</u>	<u>122,723</u>	<u>123,009</u>	<u>90,075</u>
<b>Total</b>	<u><b>12,089</b></u>	<u><b>507,188</b></u>	<u><b>519,277</b></u>	<u><b>423,449</b></u>

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**3 Other income**

In 2022 £32,279 (2021 - £25,075) was receivable from Llanharan Community Council. The funds were used to support LCDP in providing services within the community. This contributed towards general running costs and additional costs incurred to ensure that LCDP retain a presence within Llanharan, Brynna and Bryncae providing valuable services for a variety of people of all ages, including affordable childcare and play opportunities, adult education, afterschool clubs, sports clubs and a community café. During the pandemic LCDP adapted to the changes of the community needs and supported the isolated and vulnerable with activity packs and treat boxes.

Open Access Play funding of £35,775 (2021 - £38,448) was receiveable as part of a service level agreement to provide play opportunities at 3 locations within the community for children and young people aged between 5 - 14 years.

A further £39,136 (2021 - £15,000) was received from RCTCBC in a service level agreement to allow a youth club to be run one evening per week and additional off-site activities supported by qualified staff in a safe environment offering various activities, issue based sessions and support with social skills where needed. During the pandemic we adapted our services to provide online support to young people.

Care 2 Play provides support to children with additional needs through elements of play opportunities in partnership with RCTCBC.

**4 Expenditure on charitable activities**

	<b>Basis of Allocation</b>	<b>Restricted £</b>	<b>Unrestricted £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
<b>Costs directly allocated to activities</b>					
Materials and equipment	Direct	3,467	30,847	34,314	20,981
Wages and salaries	Staff time	-	309,687	309,687	215,782
Pension contributions	Direct	-	4,449	4,449	3,270
Artists fees	Direct	4,610	8,610	13,220	7,808
Trips and performances	Direct	-	3,744	3,744	-
Hire of rooms and equipment	Direct	478	21,622	22,100	20,351
Staff training, education and promotion	Direct	-	1,639	1,639	-
Repairs and maintenance	Direct	1,458	21,157	22,615	21,993
Insurance	Direct	-	3,262	3,262	2,742
Light and heat	Direct	-	4,853	4,853	4,604
Print, postage & stationery	Direct	-	3,936	3,936	5,868
Advertising	Direct	-	101	101	55
Charitable donations	Direct	-	-	-	92
Travelling and subsistence	Direct	-	8,549	8,549	2,311
Volunteer expenses	Direct	-	274	274	101
Legal and professional fees	Direct	7	7,506	7,513	3,425
Bad and doubtful debts	Direct	-	499	499	2,353
<b>Support costs</b>					
Rates and water rates	Usage	-	1,457	1,457	1,315
General office and finance staff	Staff time	4,736	51,340	56,076	68,670
Telephone	Staff time	141	3,848	3,989	4,477
General expenses	Usage	341	8,077	8,418	5,012
Bank charges	Usage	-	1,587	1,587	1,390
Depreciation - fixtures and equipment	Usage	817	2,090	2,907	1,011
<b>Governance costs</b>					
Accountancy fees	Direct	-	2,136	2,136	2,436
		<u>16,055</u>	<u>501,270</u>	<u>517,325</u>	<u>396,047</u>

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**5 Net income / (expenditure) for the year**  
**This is stated after charging:-**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accountancy fees	<u>2,136</u>	<u>2,436</u>

**6 Employee information**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	352,924	279,188
Social security costs	12,839	5,264
Staff pension costs	4,449	3,270
	<u>370,212</u>	<u>287,722</u>

The directors and members of the Committee of Management are not remunerated and no employee received emoluments in excess of £60,000.

No expenses were paid to trustees of the company other than for reimbursement of mileage.

The average monthly number of persons, employed by the company during the year was:

	<b>2022</b>	<b>2021</b>
Direct charitable activities	22	16
Management and administration	4	2
	<u>26</u>	<u>18</u>

**7 Tangible fixed assets**

	<b>Freehold land &amp; buildings £</b>	<b>Fixtures, fittings and equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 August 2021 (restated)	212,449	118,627	331,076
Additions	-	10,422	10,422
Disposals	-	-	-
At 31 July 2022	<u>212,449</u>	<u>129,049</u>	<u>341,498</u>
<b>Depreciation</b>			
At 1 August 2021 (restated)	-	113,277	113,277
Charge for the year	-	2,907	2,907
On disposals	-	-	-
At 31 July 2022	<u>-</u>	<u>116,184</u>	<u>116,184</u>
<b>Net Book Value</b>			
At 31 July 2022	<u>212,449</u>	<u>12,865</u>	<u>225,314</u>
At 31 July 2021	<u>212,449</u>	<u>5,350</u>	<u>217,799</u>

Freehold land and buildings represents the original purchase cost of the premises from which Llanharan Community Development Fund operates.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**8 Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Debtors	45,410	12,623
Other debtors	15,250	6,431
	<u>60,660</u>	<u>19,054</u>

**9 Creditors - Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other creditors and accruals	29,196	28,082
	<u>29,196</u>	<u>28,082</u>

**10 Analysis of net assets between funds**

	<b>Property</b>	<b>Other fixed assets</b>	<b>Current assets</b>	<b>Current liabilities</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	-	11,186	79,465	(29,196)	61,455
Restricted Funds	212,449	1,679	17,823	-	231,951
	<u>212,449</u>	<u>12,865</u>	<u>97,288</u>	<u>(29,196)</u>	<u>293,406</u>

**11 Movement in Funds**

	<b>Balance at 1 August 2021</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Other movements</b>	<b>Balance at 31 July 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
<b>Restricted Funds</b>					
Awards for All	240	4,072	(6,189)	-	(1,877)
Childcare Offer (Grant)	-	1,000	(1,000)	-	-
Coop Community Fund	2,939	3,038	(500)	-	5,477
Happy Dayz	37	286	(20)	-	303
Millenium Trust Fund	-	2,500	-	-	2,500
Mynydd Portref Community Benefit Fund	1,375	1,000	-	-	2,375
Play Day 2021	896	193	(1,030)	-	59
P S A 19/20	106	-	-	-	106
Third Sector Small Grant Scheme	4,680	-	(4,669)	-	11
VSRF	10,699	-	(1,830)	-	8,869
Youth (SLA)	-	-	-	-	-
Capital expenditure less depreciation	214,945	-	(817)	-	214,128
Total of Restricted Funds	<u>235,917</u>	<u>12,089</u>	<u>(16,055)</u>	<u>-</u>	<u>231,951</u>
<b>Unrestricted Funds</b>					
General Funds	55,537	507,188	(501,270)	-	61,455
<b>Total Funds</b>	<u>291,454</u>	<u>519,277</u>	<u>(517,325)</u>	<u>-</u>	<u>293,406</u>

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**11 Movement in Funds (continued)**

**Purposes of restricted grant funds**

- Awards 4 All funding of £4,072 was secured to revamp the internal space of the Day Nursery and to purchase wooden equipment in line with the Montessori approach.
- Childcare Offer grant of £1,000 was received in purchase IT equipment to support the day nursery and holiday club.
- Coop Community Fund & Happy Dayz - received to support our mental health & wellbeing support group.
- Millennium Trust Fund – Received to support a residential for young people identified within our youth group.
- Mynydd Portref Community Benevolent Fund - Received £1,000 to support expansion opportunities for LCDP.

**12 Capital Commitments**

There were no capital commitments as at 31 July 2022. (2021 - Nil)

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**13 Comparative Statement of Financial Activities - Year ended 31 July 2021**

	<b>Restricted £</b>	<b>Unrestricted £</b>	<b>Total £</b>
<b>INCOME</b>			
Grants	56,398	30,396	86,794
Charitable activities	3,400	243,174	246,574
Investment income	-	6	6
Other income	2,336	87,739	90,075
<b>Total income</b>	<u>62,134</u>	<u>361,315</u>	<u>423,449</u>
<b>EXPENDITURE</b>			
Expenditure on charitable activities	45,300	350,747	396,047
<b>Total expenditure</b>	<u>45,300</u>	<u>350,747</u>	<u>396,047</u>
<b>Net movement in funds</b>	16,834	10,568	27,402
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<u>16,834</u>	<u>10,568</u>	<u>27,402</u>
Total funds brought forward	236,225	27,827	264,052
<b>Total of funds carried forward</b>	<u>253,059</u>	<u>38,395</u>	<u>291,454</u>

The figures on this page give a detailed breakdown of the comparative fund activity as noted on the Statement of Financial Activities shown on page 6 of the accounts.

40-44-48 21509314

Charitable · Llan Comm Pj

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GBP 4,488.69

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Balance details

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Statements

All transactions for the last

7 days	14 days	1 month	3 months	6 months	12 months	Choose custom date range
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Items posted may still be reversed, returned, or recalled.

Date	Type	(?) + Description	Paid out	Paid in	Balance
30 Jun 2023		Balance carried forward			4,488.69
30 Jun 2023	BP	<div>████████████████████</div> WAGES	746.52		4,488.69
30 Jun 2023	BP	<div>████████████████████</div> WAGES	1,816.60		5,235.21
30 Jun 2023	BP	<div>████████████████████</div> WAGES	1,189.18		7,051.81
30 Jun 2023	BP	<div>████████████████████</div> WAGES	1,044.35		8,240.99
30 Jun 2023	BP	<div>████████████████████</div> WAGES	1,568.65		9,285.34
30 Jun 2023	BP	<div>████████████████████</div> WAGES	1,300.72		10,853.99

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
30 Jun 2023	BP	██████████ WAGES	1,674.89		12,154.71
30 Jun 2023	BP	██████████ WAGES	240.52		13,829.60
30 Jun 2023	BP	██████████ WAGES	988.79		14,070.12
30 Jun 2023	BP	██████████ WAGES	1,574.70		15,058.91
30 Jun 2023	BP	██████████ WAGES	285.96		16,633.61
30 Jun 2023	BP	██████████ WAGES	232.51		16,919.57
30 Jun 2023	BP	██████████ WAGES	483.72		17,152.08
30 Jun 2023	BP	██████████ WAGES	307.48		17,635.80
30 Jun 2023	BP	██████ WAGES	1,201.08		17,943.28
30 Jun 2023	BP	██████████ Wages	299.32		19,144.36
30 Jun 2023	BP	██████████ WAGES	826.32		19,443.68
30 Jun 2023	BP	██████████ WAGES	1,603.34		20,270.00
30 Jun 2023	BP	██████████ WAGES	1,490.78		21,873.34
30 Jun 2023	BP	██████████ WAGES	1,400.89		23,364.12
30 Jun 2023	BP	██████████ WAGES	1,329.97		24,765.01

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
30 Jun 2023	BP	[REDACTED] WAGES	1,643.18		26,094.98
30 Jun 2023	BP	[REDACTED] WAGES	862.89		27,738.16
30 Jun 2023	BP	[REDACTED] WAGES	1,116.10		28,601.05
30 Jun 2023	BP	[REDACTED] WAGES	595.97		29,717.15
30 Jun 2023	BP	[REDACTED] WAGES	280.61		30,313.12
30 Jun 2023	BP	[REDACTED] WAGES	949.48		30,593.73
30 Jun 2023	BP	[REDACTED] WAGES	1,417.18		31,543.21
30 Jun 2023	BP	[REDACTED] WAGES	254.40		32,960.39
30 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		270.00	33,214.79
29 Jun 2023	VIS	Amazon Prime*F00TF amzn.co.uk/pm	8.99		32,944.79
29 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		19.45	32,953.78
29 Jun 2023	CR	[REDACTED] [REDACTED]		136.00	32,934.33
29 Jun 2023	DD	GOCARDLESS	12.00		32,798.33
28 Jun 2023	BP	[REDACTED] Receipt	11.48		32,810.33
28 Jun 2023	BP	[REDACTED] Receipt	7.43		32,821.81
28 Jun 2023	BP	[REDACTED] [REDACTED]		75.00	32,829.24

Date	Type	(?) + Description	Paid out	Paid in	Balance
28 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		6.89	32,754.24
28 Jun 2023	SO	 LCPD	406.25		32,747.35
28 Jun 2023	DD	BT GROUP PLC	37.20		33,153.60
27 Jun 2023	BP	 Inv 042to045 & 047	245.72		33,190.80
27 Jun 2023	BP	 Invoice 032 to 035	217.47		33,436.52
27 Jun 2023	VIS	TESCO STORES 2799 LLANTRISANT	202.04		33,653.99
27 Jun 2023	VIS	AMZNMktplace amazon.co.uk	24.99		33,856.03
27 Jun 2023	BP	 Receipt	6.99		33,881.02
27 Jun 2023	BP	 WAGES	1,636.97		33,888.01
27 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		1.00	35,524.98
27 Jun 2023	CR	NATIONAL SAVINGS A 		50.00	35,523.98
27 Jun 2023	DD	DWR CYMRU WELSH WA	360.79		35,473.98
27 Jun 2023	CR	EDENRED		248.00	35,834.77
26 Jun 2023	VIS	AMZNMktplace amazon.co.uk	65.27		35,586.77
26 Jun 2023	CR			100.00	35,652.04
26 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		49.45	35,552.04

Date	Type	(?) + Description	Paid out	Paid in	Balance
26 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		75.00	35,502.59
26 Jun 2023	DD	POZITIVE ENERGY	26.65		35,427.59
26 Jun 2023	DD	POZITIVE ENERGY	38.60		35,454.24
25 Jun 2023	CR	[REDACTED] [REDACTED]		250.00	35,492.84
25 Jun 2023	CR	[REDACTED] INVOICE 12404		150.00	35,242.84
23 Jun 2023	BP	HMRC TAX CR CUMBLD 948PY001282031912	1,304.24		35,092.84
23 Jun 2023	CR	PAYPAL PPWDL5EJ222242CN4C		558.40	36,397.08
23 Jun 2023	VIS	123 REG LTD 008713 Hayes Middle	32.38		35,838.68
23 Jun 2023	CR	[REDACTED] [REDACTED]		25.00	35,871.06
23 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		4.55	35,846.06
23 Jun 2023	BP	[REDACTED] WAGES	1,753.38		35,841.51
23 Jun 2023	BP	[REDACTED] WAGES	2,037.22		37,594.89
23 Jun 2023	BP	[REDACTED] Receipt	4.95		39,632.11
23 Jun 2023	BP	Brynna Com Centre Playtots & Playsch	1,155.00		39,637.06
23 Jun 2023	DD	PENINSULA BUSINESS	205.71		40,792.06
22 Jun 2023	BP	[REDACTED] Receipt	16.50		40,997.77

Date	Type	(?) Description	Paid out	Paid in	Balance
22 Jun 2023	BP	[REDACTED] Receipt	7.23		41,014.27
22 Jun 2023	BP	[REDACTED] Receipt	4.00		41,021.50
22 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		1.90	41,025.50
22 Jun 2023	BP	[REDACTED] [REDACTED]		68.00	41,023.60
22 Jun 2023	BP	[REDACTED] [REDACTED]		8.00	40,955.60
22 Jun 2023	CR	[REDACTED] [REDACTED]		64.00	40,947.60
22 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		204.00	40,883.60
22 Jun 2023	CR	RHONDDA CYNON TAFF		11,025.00	40,679.60
21 Jun 2023	CR	[REDACTED] [REDACTED]		40.00	29,654.60
21 Jun 2023	VIS	Spotify P23D2A8BE3 London	16.99		29,614.60
21 Jun 2023	VIS	AMZNMktplace amazon.co.uk	46.66		29,631.59
21 Jun 2023	VIS	AMZNMktplace amazon.co.uk	67.87		29,678.25
21 Jun 2023	BP	VIBRANT NATION VN DBS May 23	8.40		29,746.12
21 Jun 2023	BP	[REDACTED] Receipt	5.99		29,754.52
21 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		21.15	29,760.51
21 Jun 2023	CR	[REDACTED] [REDACTED]		17.00	29,739.36

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
21 Jun 2023	DD	GOCARDLESS	91.98		29,722.36
21 Jun 2023	CR	RHONDDA CYNON TAFF		18.00	29,814.34
21 Jun 2023	CR	BRIDGEND CBC		512.00	29,796.34
20 Jun 2023	VIS	EposNow Norwich	30.00		29,284.34
20 Jun 2023	VIS	AMZNMktplace amazon.co.uk	27.28		29,314.34
20 Jun 2023	VIS	TESCO STORES 2799 LLANTRISANT	193.67		29,341.62
20 Jun 2023	VIS	TOOLSTATION UK NORTHAMPTON	19.58		29,535.29
20 Jun 2023	BP	Siemens A8859920	972.00		29,554.87
20 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		100.00	30,526.87
20 Jun 2023	BP	[REDACTED] Receipt	14.55		30,426.87
20 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		51.82	30,441.42
20 Jun 2023	CR	[REDACTED] [REDACTED]		88.00	30,389.60
19 Jun 2023	CR	[REDACTED] [REDACTED]		78.00	30,301.60
19 Jun 2023	CR	[REDACTED] [REDACTED]		22.00	30,223.60
19 Jun 2023	CR	[REDACTED] [REDACTED]		15.00	30,201.60
19 Jun 2023	CR	[REDACTED] [REDACTED]		44.00	30,186.60

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
19 Jun 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	4.00		30,142.60
19 Jun 2023	CR	NATIONAL SAVINGS A ██████████		50.00	30,146.60
19 Jun 2023	CR	NATIONAL SAVINGS A ██████████		50.00	30,096.60
19 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		77.08	30,046.60
19 Jun 2023	CR	NATIONAL SAVINGS A ██████████		10.00	29,969.52
19 Jun 2023	DD	MARKETPLACE MERCHA	23.40		29,959.52
16 Jun 2023	BP	██████████ ██████████		44.00	29,982.92
16 Jun 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	3.50		29,938.92
16 Jun 2023	CR	██████████ ██████████		22.00	29,942.42
16 Jun 2023	CR	NATIONAL SAVINGS A ██████████		12.50	29,920.42
16 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		25.59	29,907.92
16 Jun 2023	DD	TESCOPHONEINS. FIRST PAYMENT	5.00		29,882.33
15 Jun 2023	CR	██████████ ██████████		72.00	29,887.33
15 Jun 2023	CR	██████████ ██████████		90.00	29,815.33
15 Jun 2023	CR	██████████ ██████████		639.00	29,725.33
15 Jun 2023	CR	██████████ ██████████		150.00	29,086.33

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
15 Jun 2023	VIS	eBay O*08-10084-79 LONDON		5.64	28,936.33
15 Jun 2023	CHG	TOTAL CHARGES TO 24MAY2023	7.51		28,930.69
14 Jun 2023	CR	[REDACTED] [REDACTED]		288.00	28,938.20
14 Jun 2023	BP	[REDACTED] Skip	20.00		28,650.20
14 Jun 2023	BP	[REDACTED] Skip	220.00		28,670.20
14 Jun 2023	BP	[REDACTED] Receipt	23.57		28,890.20
14 Jun 2023	BP	[REDACTED] Receipt	4.19		28,913.77
14 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		10.25	28,917.96
14 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		540.00	28,907.71
14 Jun 2023	DD	FDMS	11.06		28,367.71
14 Jun 2023	DD	TAKEPAYMENTS LTD	16.80		28,378.77
13 Jun 2023	CR	[REDACTED] INV12377 [REDACTED]		100.00	28,395.57
13 Jun 2023	CR	[REDACTED] INV 12431 [REDACTED]		136.00	28,295.57
13 Jun 2023	VIS	TESCO STORES 2799 LLANTRISANT	181.56		28,159.57
13 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		50.00	28,341.13
13 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		1.60	28,291.13

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
13 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		550.00	28,289.53
13 Jun 2023	CR	[REDACTED] [REDACTED]		22.00	27,739.53
13 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		585.00	27,717.53
13 Jun 2023	CR	WELSH GOVERNMENT		265.00	27,132.53
13 Jun 2023	CR	WELSH GOVERNMENT		150.00	26,867.53
13 Jun 2023	CR	COMP VOUCHER SERV		124.00	26,717.53
12 Jun 2023	CR	[REDACTED] [REDACTED]		200.00	26,593.53
12 Jun 2023	CR	[REDACTED] [REDACTED]		11.00	26,393.53
12 Jun 2023	CR	[REDACTED] INV12349		44.00	26,382.53
12 Jun 2023	BP	Initial K77/70040865/0001	482.57		26,338.53
12 Jun 2023	VIS	123 REG LTD 008338 Hayes Middle	115.06		26,821.10
12 Jun 2023	VIS	Microsoft G0239313 msbill.info	12.76		26,936.16
12 Jun 2023	VIS	WWW.TAKEAWAY.JE 01534876163	44.30		26,948.92
12 Jun 2023	BP	[REDACTED] Receipt	1.70		26,993.22
12 Jun 2023	BP	[REDACTED] Receipts	29.11		26,994.92
12 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		10.00	27,024.03

Date	Type	(?) + Description	Paid out	Paid in	Balance
12 Jun 2023	CR	[REDACTED]		50.00	27,014.03
12 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		85.00	26,964.03
12 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		360.00	26,879.03
12 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		118.00	26,519.03
12 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		10.00	26,401.03
12 Jun 2023	CR	[REDACTED]		22.00	26,391.03
12 Jun 2023	DD	BARCLAYCARD	28.00		26,369.03
12 Jun 2023	CR	RHONDDA CYNON TAFF		1,200.00	26,397.03
12 Jun 2023	CR	EDENRED		169.00	25,197.03
12 Jun 2023	CR	SODEXO MOT SOLS AF		62.50	25,028.03
09 Jun 2023	BP	[REDACTED]		256.00	24,965.53
09 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		50.00	24,709.53
09 Jun 2023	CR	[REDACTED]		360.00	24,659.53
09 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		37.50	24,299.53
09 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		11.00	24,262.03
09 Jun 2023	BP	[REDACTED]		300.00	24,251.03
09 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		139.00	23,951.03

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
09 Jun 2023	CR	[REDACTED]		272.00	23,812.03
09 Jun 2023	CR	[REDACTED]		360.00	23,540.03
08 Jun 2023	BP	[REDACTED] Travel	8.01		23,180.03
08 Jun 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	2.48		23,188.04
08 Jun 2023	VIS	HPI INSTANT INK UK WWW.HP.COM	2.99		23,190.52
08 Jun 2023	BP	[REDACTED] 12419		136.00	23,193.51
08 Jun 2023	BP	BRYNCAECOMCENTRE INV 0005	98.00		23,057.51
08 Jun 2023	BP	NEST EFT RECEIPTS IT000000931826	856.12		23,155.51
08 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		5.19	24,011.63
08 Jun 2023	CR	[REDACTED] 12428		136.00	24,006.44
08 Jun 2023	CR	[REDACTED]		100.00	23,870.44
08 Jun 2023	CR	[REDACTED]		136.00	23,770.44
08 Jun 2023	CR	[REDACTED]		64.00	23,634.44
08 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		558.00	23,570.44
08 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		384.00	23,012.44
08 Jun 2023	CR	EDENRED		102.00	22,628.44

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
08 Jun 2023	CR	EMPLOYERSFORCHILDC		50.00	22,526.44
07 Jun 2023	CR	[REDACTED]		50.00	22,476.44
07 Jun 2023	CR	[REDACTED]		150.00	22,426.44
07 Jun 2023	BP	[REDACTED]		200.00	22,276.44
07 Jun 2023	CR	[REDACTED]		44.00	22,076.44
07 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		136.00	22,032.44
07 Jun 2023	BP	[REDACTED]		256.00	21,896.44
07 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		92.23	21,640.44
07 Jun 2023	BP	ADC FIRE SYSTEMS INV NO 67280	102.00		21,548.21
07 Jun 2023	BP	[REDACTED] Receipt	2.60		21,650.21
07 Jun 2023	BP	[REDACTED] Receipt	8.00		21,652.81
07 Jun 2023	CR	[REDACTED] 12440		155.00	21,660.81
07 Jun 2023	CR	[REDACTED]		425.00	21,505.81
07 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		187.00	21,080.81
07 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		188.00	20,893.81
07 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		43.50	20,705.81

Date	Type	(?) + Description	Paid out	Paid in	Balance
07 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		43.50	20,662.31
07 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		150.00	20,618.81
07 Jun 2023	DD	BOOKER LTD -BK	253.33		20,468.81
07 Jun 2023	DD	INTUIT LIMITED	96.00		20,722.14
07 Jun 2023	CR	RHONDDA CYNON TAFF		3,300.00	20,818.14
07 Jun 2023	CR	WELSH GOVERNMENT		2,790.00	17,518.14
06 Jun 2023	CR	[REDACTED] [REDACTED]		100.00	14,728.14
06 Jun 2023	CR	[REDACTED] [REDACTED]		204.00	14,628.14
06 Jun 2023	BP	[REDACTED] [REDACTED]		200.00	14,424.14
06 Jun 2023	CR	[REDACTED] [REDACTED]		340.00	14,224.14
06 Jun 2023	CR	[REDACTED] [REDACTED]		50.00	13,884.14
06 Jun 2023	BP	[REDACTED] [REDACTED]		150.00	13,834.14
06 Jun 2023	CR	[REDACTED] [REDACTED]		540.00	13,684.14
06 Jun 2023	VIS	TESCO STORES 2799 LLANTRISANT	177.33		13,144.14
06 Jun 2023	CR	[REDACTED] [REDACTED]		360.00	13,321.47
06 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		384.00	12,961.47
06 Jun 2023	BP	[REDACTED] [REDACTED]		44.00	12,577.47

Date	Type	(?) + Description	Paid out	Paid in	Balance
06 Jun 2023	CR	[REDACTED]		184.00	12,533.47
06 Jun 2023	CR	[REDACTED] 12427		204.00	12,349.47
06 Jun 2023	CR	[REDACTED]		256.00	12,145.47
06 Jun 2023	CR	[REDACTED]		68.00	11,889.47
06 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		84.34	11,821.47
06 Jun 2023	CR	[REDACTED]		25.50	11,737.13
06 Jun 2023	CR	[REDACTED]		256.00	11,711.63
06 Jun 2023	CR	[REDACTED]		68.00	11,455.63
06 Jun 2023	CR	[REDACTED]		22.00	11,387.63
06 Jun 2023	CR	[REDACTED]		22.00	11,365.63
06 Jun 2023	BP	[REDACTED]		44.00	11,343.63
06 Jun 2023	CR	[REDACTED]		22.00	11,299.63
06 Jun 2023	CR	[REDACTED]		22.00	11,277.63
06 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		44.00	11,255.63
06 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		150.00	11,211.63

Date	Type	(?) + Description	Paid out	Paid in	Balance
06 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		22.00	11,061.63
06 Jun 2023	CR	COMP VOUCHER SERV		152.00	11,039.63
05 Jun 2023	CR	[REDACTED] [REDACTED]		44.00	10,887.63
05 Jun 2023	CR	[REDACTED] INV 11283		33.00	10,843.63
05 Jun 2023	CR	[REDACTED] [REDACTED]		400.00	10,810.63
05 Jun 2023	CR	[REDACTED] [REDACTED]		88.00	10,410.63
05 Jun 2023	CR	[REDACTED] 12387		400.00	10,322.63
05 Jun 2023	CR	[REDACTED] INVOICE 12395		50.00	9,922.63
05 Jun 2023	CR	[REDACTED] [REDACTED]		200.00	9,872.63
05 Jun 2023	CR	[REDACTED] [REDACTED]		22.00	9,672.63
05 Jun 2023	VIS	eBay O*09-10135-71 LONDON	12.00		9,650.63
05 Jun 2023	BP	Peyton Travel Wednesday 31st May	350.00		9,662.63
05 Jun 2023	BP	[REDACTED] Receipt	11.45		10,012.63
05 Jun 2023	BP	[REDACTED] [REDACTED]		200.00	10,024.08
05 Jun 2023	VIS	MAX SPIELMANN MANCHESTER M2	22.95		9,824.08
05 Jun 2023	CR	[REDACTED] [REDACTED]		76.00	9,847.03

Date	Type	(?) + Description	Paid out	Paid in	Balance
05 Jun 2023	CR	[REDACTED]		100.00	9,771.03
05 Jun 2023	CR	[REDACTED]		150.00	9,671.03
05 Jun 2023	CR	[REDACTED]		44.00	9,521.03
05 Jun 2023	CR	[REDACTED]		150.00	9,477.03
05 Jun 2023	CR	[REDACTED] 12346		44.00	9,327.03
05 Jun 2023	CR	[REDACTED]		68.00	9,283.03
05 Jun 2023	CR	[REDACTED]		38.00	9,215.03
05 Jun 2023	SO	[REDACTED] PAYROLL	220.00		9,177.03
02 Jun 2023	VIS	WWW.THERANGE.CO.UK PLYMOUTH	15.95		9,397.03
02 Jun 2023	VIS	K & J MOTORS BRIDGEND CF35	132.00		9,412.98
02 Jun 2023	VIS	AMZNMktplace amazon.co.uk	33.02		9,544.98
02 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		1.60	9,578.00
02 Jun 2023	CR	[REDACTED]		78.00	9,576.40
02 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		45.55	9,498.40
02 Jun 2023	DD	GOCARDLESS	24.00		9,452.85
01 Jun 2023	CR	[REDACTED]		675.00	9,476.85

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
01 Jun 2023	CR	[REDACTED]		26.00	8,801.85
01 Jun 2023	VIS	TESCO SUBSCRIPTION 01707298000	6.99		8,775.85
01 Jun 2023	VIS	AMZNMktplace amazon.co.uk	18.90		8,782.84
01 Jun 2023	BP	[REDACTED] ice cream	78.80		8,801.74
01 Jun 2023	BP	[REDACTED] parking&travel	12.01		8,880.54
01 Jun 2023	BP	[REDACTED] WHAT	80.12		8,892.55
01 Jun 2023	CR	FDEL Faster Paymen FDMS 511224263		8.88	8,972.67
01 Jun 2023	CR	NATIONAL SAVINGS A [REDACTED]		26.00	8,963.79
01 Jun 2023	CR	[REDACTED] [REDACTED]		26.00	8,937.79
01 Jun 2023	SO	ADC MONTHLY PAYMENT	15.00		8,911.79
01 Jun 2023	SO	SGD MONTHLY PAYMENT	37.49		8,926.79
01 Jun 2023	DD	TESCO MOBILE	21.97		8,964.28
01 Jun 2023	DD	TESCO MOBILE	43.82		8,986.25
01 Jun 2023	DD	AVIVA	457.16		9,030.07
01 Jun 2023	DD	DVLA-DY67VJL	14.43		9,487.23
01 Jun 2023	DD	GOCARDLESS	432.00		9,501.66
31 May 2023	CR	[REDACTED] [REDACTED]		26.00	9,933.66

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
31 May 2023	BP	[REDACTED] [REDACTED]		33.00	9,907.66
31 May 2023	BP	[REDACTED] 12334		26.00	9,874.66
31 May 2023	CR	[REDACTED] [REDACTED]		26.00	9,848.66
31 May 2023	BP	[REDACTED] Beach academy	192.00		9,822.66
31 May 2023	VIS	TESCO STORES 2799 LLANTRISANT	169.71		10,014.66
31 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		58.00	10,184.37
31 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		58.00	10,126.37
31 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		464.00	10,068.37
31 May 2023	BP	[REDACTED] Receipt	10.00		9,604.37
31 May 2023	BP	[REDACTED] Receipt	10.58		9,614.37
31 May 2023	CR	CASH IN AT 401818		921.99	9,624.95
31 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		75.33	8,702.96
31 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		17.41	8,627.63
31 May 2023	CR	COMP VOUCHER SERV		29.00	8,610.22
31 May 2023	CR	EDENRED		104.00	8,581.22
30 May 2023	VIS	INT'L 0070818685 PIXARTPRINTING QUARTO D'ALRM		437.45	8,477.22

Date	Type	(?) ↕ Description	Paid out	Paid in	Balance
30 May 2023	VIS	INT'L 0070818684 PIXARTPRINTING QUARTO D'ALRM		35.88	8,039.77
30 May 2023	VIS	Amazon Prime*IY8NL amzn.co.uk/pm	8.99		8,003.89
30 May 2023	VIS	AMZNMktplace amazon.co.uk	21.99		8,012.88
30 May 2023	VIS	AMZNMktplace amazon.co.uk	84.99		8,034.87
30 May 2023	VIS	Go Outdoors Retail Bury	169.00		8,119.86
30 May 2023	VIS	WWW.THESIGNBUILDER INTERNET	55.19		8,288.86
30 May 2023	BP	 Receipt	12.89		8,344.05
30 May 2023	BP			29.00	8,356.94
30 May 2023	BP	 WAGES	650.30		8,327.94
30 May 2023	BP	 WAGES	1,589.81		8,978.24
30 May 2023	BP	 WAGES	1,108.87		10,568.05
30 May 2023	BP	 WAGES	1,199.84		11,676.92
30 May 2023	BP	 WAGES	1,345.97		12,876.76
30 May 2023	BP	 WAGES	165.70		14,222.73
30 May 2023	BP	 WAGES	1,028.22		14,388.43

Date	Type	(?) + Description	Paid out	Paid in	Balance
30 May 2023	BP	██████████ WAGES	1,396.51		15,416.65
30 May 2023	BP	██████████ WAGES	224.49		16,813.16
30 May 2023	BP	██████████ WAGES	1,367.00		17,037.65
30 May 2023	BP	██████████ WAGES	181.42		18,404.65
30 May 2023	BP	██████ WAGES	1,244.72		18,586.07
30 May 2023	BP	██████████ WAGES	529.32		19,830.79
30 May 2023	BP	██████████ WAGES	1,543.32		20,360.11
30 May 2023	BP	██████████ WAGES	1,174.57		21,903.43
30 May 2023	BP	██████████ WAGES	1,458.84		23,078.00
30 May 2023	BP	██████████ WAGES	1,036.20		24,536.84
30 May 2023	BP	██████████ WAGES	1,199.24		25,573.04
30 May 2023	BP	██████████ WAGES	1,579.71		26,772.28
30 May 2023	BP	██████████ WAGES	64.14		28,351.99
30 May 2023	BP	██████████ Wages	235.18		28,416.13
30 May 2023	BP	██████████ WAGES	821.28		28,651.31

Date	Type	(?) + Description	Paid out	Paid in	Balance
30 May 2023	BP	[REDACTED] WAGES	756.44		29,472.59
30 May 2023	BP	[REDACTED] WAGES	318.47		30,229.03
30 May 2023	BP	[REDACTED] WAGES	1,217.74		30,547.50
30 May 2023	BP	[REDACTED] WAGES	1,155.94		31,765.24
30 May 2023	BP	[REDACTED] WAGES	338.65		32,921.18
30 May 2023	BP	[REDACTED] WAGES	1,286.70		33,259.83
30 May 2023	BP	[REDACTED] WAGES	1,349.01		34,546.53
30 May 2023	BP	[REDACTED] WAGES	193.81		35,895.54
30 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		52.00	36,089.35
30 May 2023	TFR	404448 21509322 INTERNET TRANSFER		30,000.00	36,037.35
30 May 2023	BP	[REDACTED] 798-800	1,770.00		6,037.35
30 May 2023	CR	FDEL Faster Paymen FDMS 511224263		152.46	7,807.35
30 May 2023	BP	Project Arq Ltd REF YTD31	180.00		7,654.89
30 May 2023	CR	[REDACTED] [REDACTED]		26.00	7,834.89
30 May 2023	BP	[REDACTED] Receipts	27.93		7,808.89

Date	Type	(?) + Description	Paid out	Paid in	Balance
30 May 2023	BP	Martin Nicholas 4494	180.00		7,836.82
30 May 2023	BP	CWVYS Invoice 202324059	50.00		8,016.82
30 May 2023	CR	NATIONAL SAVINGS A ██████████		302.00	8,066.82
30 May 2023	DD	GOCARDLESS	12.00		7,764.82
30 May 2023	CR	RHONDDA CYNON TAFF		1,200.00	7,776.82
30 May 2023	CR	EDENRED		124.00	6,576.82
29 May 2023	CR	HP ROOFING AND BUI SPONSORSHIP		250.00	6,452.82
27 May 2023	CR	██████████ ██████████		127.00	6,202.82
27 May 2023	CR	██████████ ██████████		26.00	6,075.82
27 May 2023	CR	██████████ ██████████		26.00	6,049.82
26 May 2023	BP	██████████ Receipt	12.08		6,023.82
26 May 2023	BP	██████████ Receipt	36.96		6,035.90
26 May 2023	CR	FDEL Faster Paymen FDMS 511224263		61.00	6,072.86
26 May 2023	BP	██████████ ██████████		100.00	6,011.86
26 May 2023	CR	██████████ ██████████		90.00	5,911.86
25 May 2023	VIS	INT'L 0031888958 PIXARTPRINTING QUARTO D'ALRM	35.88		5,821.86

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
25 May 2023	VIS	INT'L 0031888957 PIXARTPRINTING QUARTO D'ALRM	437.45		5,857.74
25 May 2023	VIS	IKEA LTD 267 CARDI CARDIFF	320.50		6,295.19
25 May 2023	BP	[REDACTED] 12315		52.00	6,615.69
25 May 2023	CR	[REDACTED] [REDACTED]		52.00	6,563.69
25 May 2023	BP	[REDACTED] WAGES	2,037.22		6,511.69
25 May 2023	BP	[REDACTED] WAGES	1,753.38		8,548.91
25 May 2023	BP	[REDACTED] Receipt	183.02		10,302.29
25 May 2023	BP	VIBRANT NATION inv 4979	133.80		10,485.31
25 May 2023	CR	FDEL Faster Paymen FDMS 511224263		19.50	10,619.11
25 May 2023	CR	[REDACTED] INVOICE 12226		164.00	10,599.61
25 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		100.00	10,435.61
25 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		275.00	10,335.61
25 May 2023	CR	EDENRED		26.00	10,060.61
25 May 2023	CR	MERSON SIGNS CURRE		150.00	10,034.61
24 May 2023	VIS	AMZNMktplace amazon.co.uk	46.98		9,884.61
24 May 2023	VIS	AMZNMktplace amazon.co.uk	49.32		9,931.59

Date	Type	(?) + Description	Paid out	Paid in	Balance
24 May 2023	BP	██████████ Receipt	4.25		9,980.91
24 May 2023	BP	Welsh Warriors Youth 17 & 24/5/23	100.00		9,985.16
24 May 2023	CR	FDEL Faster Paymen FDMS 511224263		12.30	10,085.16
24 May 2023	CR	██████████ ████████████████████		52.00	10,072.86
24 May 2023	CR	██████████ ████████████████████		225.00	10,020.86
24 May 2023	CR	██████████ ██████████		26.00	9,795.86
24 May 2023	DD	BOOKER LTD -BK	448.99		9,769.86
24 May 2023	CR	RHONDDA CYNON TAFF		320.00	10,218.85
24 May 2023	CR	EDENRED		124.00	9,898.85
23 May 2023	VIS	TESCO STORES 2799 LLANTRISANT	143.53		9,774.85
23 May 2023	CR	██████████ ██████████		58.00	9,918.38
23 May 2023	CR	FDEL Faster Paymen FDMS 511224263		7.84	9,860.38
23 May 2023	CR	██████████ ██████████		22.00	9,852.54
23 May 2023	DD	PENINSULA BUSINESS	205.71		9,830.54
23 May 2023	CR	COMP VOUCHER SERV		114.00	10,036.25
22 May 2023	BP	██████████ ████████████████████		26.00	9,922.25
22 May 2023	CR	██████████ ██████████		52.00	9,896.25

Date	Type	(?) ↕ Description	Paid out	Paid in	Balance
22 May 2023	CR	[REDACTED] 12304		30.00	9,844.25
22 May 2023	CR	[REDACTED] [REDACTED]		52.00	9,814.25
22 May 2023	VIS	eBay O*08-10084-79 LONDON	8.99		9,762.25
22 May 2023	CR	[REDACTED] [REDACTED]		52.00	9,771.24
22 May 2023	VIS	Spotify P23319F34C London	16.99		9,719.24
22 May 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	3.50		9,736.23
22 May 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	4.00		9,739.73
22 May 2023	VIS	EposNow Norwich	30.00		9,743.73
22 May 2023	VIS	AMZNMktplace amazon.co.uk	7.99		9,773.73
22 May 2023	BP	[REDACTED] Receipt	1.16		9,781.72
22 May 2023	BP	[REDACTED] Invoice 036 & 037	75.25		9,782.88
22 May 2023	BP	[REDACTED] Invoice 040 & 041	107.00		9,858.13
22 May 2023	BP	[REDACTED] Invoice 038 & 039	95.19		9,965.13
22 May 2023	CR	FDEL Faster Paymen FDMS 511224263		28.50	10,060.32
22 May 2023	CR	[REDACTED] [REDACTED]		38.00	10,031.82

Date	Type	(?) + Description	Paid out	Paid in	Balance
22 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		116.00	9,993.82
22 May 2023	DD	GOCARDLESS	91.98		9,877.82
21 May 2023	BP	[REDACTED] [REDACTED]		27.00	9,969.80
20 May 2023	CR	[REDACTED] [REDACTED]		58.00	9,942.80
19 May 2023	BP	[REDACTED] [REDACTED]		41.00	9,884.80
19 May 2023	BP	Tech-Wales Ltd INV-13897	2,869.88		9,843.80
19 May 2023	TFR	404448 21509322 INTERNET TRANSFER		10,000.00	12,713.68
19 May 2023	BP	LCDP Transfer to CoopAC	1,000.00		2,713.68
19 May 2023	CR	FDEL Faster Paymen FDMS 511224263		19.44	3,713.68
19 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		87.00	3,694.24
19 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		58.00	3,607.24
19 May 2023	DD	POZITIVE ENERGY	28.08		3,549.24
19 May 2023	DD	POZITIVE ENERGY	123.46		3,577.32
19 May 2023	CR	AMAZON EUROPE CORE		53.15	3,700.78
18 May 2023	BP	[REDACTED] Receipt	3.55		3,647.63
18 May 2023	CR	[REDACTED]		10.00	3,651.18
18 May 2023	BP	[REDACTED] Receipt	3.40		3,641.18

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
18 May 2023	VIS	RHONDDA CYNON TAFF RHONDDA CYNON	78.60		3,644.58
18 May 2023	CR	FDEL Faster Paymen FDMS 511224263		38.50	3,723.18
17 May 2023	CR	[REDACTED] [REDACTED]		118.00	3,684.68
17 May 2023	CR	FDEL Faster Paymen FDMS 511224263		14.84	3,566.68
17 May 2023	BP	[REDACTED] Receipt	21.51		3,551.84
17 May 2023	DD	TESCOPHONEINS. FIRST PAYMENT	5.00		3,573.35
17 May 2023	DD	MARKETPLACE MERCHA FIRST PAYMENT	23.40		3,578.35
17 May 2023	CR	[REDACTED] [REDACTED]		22.00	3,601.75
16 May 2023	CR	[REDACTED] [REDACTED]		17.00	3,579.75
16 May 2023	VIS	TESCO STORES 2799 LLANTRISANT	134.21		3,562.75
16 May 2023	VIS	BANANAPRINT 35314369001	40.90		3,696.96
16 May 2023	VIS	AMZNMktplace amazon.co.uk	11.95		3,737.86
16 May 2023	CR	FDEL Faster Paymen FDMS 511224263		72.00	3,749.81
16 May 2023	CHG	TOTAL CHARGES TO 24APR2023	11.70		3,677.81
16 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		100.00	3,689.51
16 May 2023	DD	FDMS	6.00		3,589.51

Date	Type	(?) + Description	Paid out	Paid in	Balance
16 May 2023	CR	COMP VOUCHER SERV		116.00	3,595.51
15 May 2023	CR	[REDACTED]		55.00	3,479.51
15 May 2023	CR	[REDACTED]		150.00	3,424.51
15 May 2023	VIS	WWW.ARGOS.CO.UK MILTON KEYNES	80.00		3,274.51
15 May 2023	CR	[REDACTED]		36.00	3,354.51
15 May 2023	BP	CerberusElectrical Invoice	200.00		3,318.51
15 May 2023	BP	[REDACTED] Receipt	11.85		3,518.51
15 May 2023	BP	[REDACTED] Receipts	157.70		3,530.36
15 May 2023	BP	[REDACTED]		200.00	3,688.06
15 May 2023	CR	[REDACTED]		11.00	3,488.06
15 May 2023	CR	FDEL Faster Paymen FDMS 511224263		65.07	3,477.06
15 May 2023	DD	TAKEPAYMENTS LTD	16.80		3,411.99
15 May 2023	CR	BRIDGEND COLLEGE		540.00	3,428.79
14 May 2023	CR	[REDACTED]		58.00	2,888.79
13 May 2023	BP	[REDACTED]		39.00	2,830.79
13 May 2023	CR	[REDACTED]		22.00	2,791.79

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
12 May 2023	CR	[REDACTED]		10.00	2,769.79
12 May 2023	BP	Brynna Com Centre PT April & PS pril	644.00		2,759.79
12 May 2023	BP	CerberusElectrical Materials	146.46		3,403.79
12 May 2023	BP	TRUSTMARK 100627	119.76		3,550.25
12 May 2023	BP	Tech-Wales Ltd INV-14085	598.80		3,670.01
12 May 2023	BP	[REDACTED] Receipt	8.40		4,268.81
12 May 2023	BP	[REDACTED] TT	3.55		4,277.21
12 May 2023	BP	HMRC TAX CR CUMBLD 948PY001282031901	5,391.28		4,280.76
12 May 2023	CR	[REDACTED] INV12243		33.00	9,672.04
12 May 2023	CR	FDEL Faster Paymen FDMS 511224263		6.85	9,639.04
12 May 2023	CR	BRYNNA COMMUNITY C REPAY MARCH 23 INV		1,190.00	9,632.19
12 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		20.14	8,442.19
11 May 2023	VIS	Microsoft G0226161 msbill.info	12.57		8,422.05
11 May 2023	CR	FDEL Faster Paymen FDMS 511224263		18.00	8,434.62
11 May 2023	CR	[REDACTED] [REDACTED]		238.00	8,416.62

Date	Type	(?) ↕ Description	Paid out	Paid in	Balance
11 May 2023	CR	NATIONAL SAVINGS A ██████████		30.00	8,178.62
11 May 2023	CR	NATIONAL SAVINGS A ██████████		30.00	8,148.62
11 May 2023	CR	NATIONAL SAVINGS A ██████████		27.00	8,118.62
11 May 2023	CR	NATIONAL SAVINGS A ██████████		30.00	8,091.62
11 May 2023	DD	BARCLAYCARD	28.00		8,061.62
10 May 2023	BP	NEST EFT RECEIPTS IT000000931826	863.25		8,089.62
10 May 2023	BP	Play Wales SI- 80	135.00		8,952.87
10 May 2023	BP	John Rees Plumbing 05.05.23	625.00		9,087.87
10 May 2023	BP	CerberusElectrical Invoice	136.00		9,712.87
10 May 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	2.48		9,848.87
10 May 2023	VIS	TESCO STORES 2799 LLANTRISANT	127.85		9,851.35
10 May 2023	BP	CerberusElectrical Invoice	271.12		9,979.20
10 May 2023	BP	██████████ invs 794 to 797	720.00		10,250.32
10 May 2023	BP	Welsh Warriors 26/4 & 3/5 Youth	100.00		10,970.32
10 May 2023	CR	FDEL Faster Paymen FDMS 511224263		125.00	11,070.32
10 May 2023	TFR	404448 21509322 INTERNET TRANSFER	20,000.00		10,945.32

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
10 May 2023	CR	[REDACTED]		26.00	30,945.32
10 May 2023	CR	[REDACTED]		33.00	30,919.32
10 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		33.00	30,886.32
10 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		204.00	30,853.32
10 May 2023	DD	INTUIT LIMITED	90.00		30,649.32
10 May 2023	CR	SODEXO MOT SOLS AF		50.00	30,739.32
10 May 2023	CR	RHONDDA CYNON TAFF		1,650.00	30,689.32
10 May 2023	CR	EDENRED		203.00	29,039.32
10 May 2023	CR	COMP VOUCHER SERV		100.00	28,836.32
09 May 2023	CR	[REDACTED]		22.00	28,736.32
09 May 2023	BP	[REDACTED]		33.00	28,714.32
09 May 2023	)))	NATHANIEL CAR SALE BRIDGEND	14.40		28,681.32
09 May 2023	)))	MFG PENCOED PENCOED	40.00		28,695.72
09 May 2023	VIS	HPI INSTANT INK UK WWW.HP.COM	4.99		28,735.72
09 May 2023	VIS	HOMEBASE.CO.UK 03450778888	327.25		28,740.71
09 May 2023	VIS	WWW.INKINDDIRECT.O LONDON EC3R	66.16		29,067.96
09 May 2023	VIS	DONATION VIA MUCHL AMERSHAM	50.00		29,134.12

Date	Type	(?) + Description	Paid out	Paid in	Balance
09 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		675.00	29,184.12
09 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		100.00	28,509.12
09 May 2023	CR	FDEL Faster Paymen FDMS 511224263		69.20	28,409.12
09 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		145.00	28,339.92
09 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		400.00	28,194.92
09 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		270.00	27,794.92
09 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		87.00	27,524.92
09 May 2023	CR	RHONDDA CYNON TAFF		2,550.00	27,437.92
09 May 2023	CR	EDENRED		202.00	24,887.92
08 May 2023	CR	[REDACTED]		33.00	24,685.92
08 May 2023	CR	[REDACTED]		33.00	24,652.92
08 May 2023	CR	[REDACTED] 12206		350.00	24,619.92
06 May 2023	BP	[REDACTED]		100.00	24,269.92
06 May 2023	CR	[REDACTED]		175.00	24,169.92
06 May 2023	BP	[REDACTED]		33.00	23,994.92
06 May 2023	CR	[REDACTED]		11.00	23,961.92

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
06 May 2023	CR	[REDACTED]		29.00	23,950.92
05 May 2023	CR	[REDACTED]		288.00	23,921.92
05 May 2023	CR	[REDACTED]		150.00	23,633.92
05 May 2023	)))	POUNDLAND LTD - 24 LLANTRISANT	10.00		23,483.92
05 May 2023	CR	[REDACTED]		29.00	23,493.92
05 May 2023	CR	FDEL Faster Paymen FDMS 511224263		217.25	23,464.92
05 May 2023	CR	[REDACTED]		116.00	23,247.67
05 May 2023	CR	[REDACTED]		11.00	23,131.67
05 May 2023	CR	[REDACTED]		33.00	23,120.67
05 May 2023	CR	[REDACTED]		100.00	23,087.67
05 May 2023	CR	[REDACTED]		170.00	22,987.67
05 May 2023	CR	[REDACTED]		64.00	22,817.67
05 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		29.00	22,753.67
05 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		25.00	22,724.67
05 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		25.00	22,699.67

Date	Type	(?) + Description	Paid out	Paid in	Balance
05 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		116.00	22,674.67
05 May 2023	CR	WELSH GOVERNMENT		1,925.00	22,558.67
05 May 2023	CR	WELSH GOVERNMENT		300.00	20,633.67
04 May 2023	CR	[REDACTED] [REDACTED]		28.00	20,333.67
04 May 2023	VIS	TESCO STORES 2799 LLANTRISANT	58.59		20,305.67
04 May 2023	BP	[REDACTED] Receipts	10.47		20,364.26
04 May 2023	BP	[REDACTED] Receipt	19.99		20,374.73
04 May 2023	BP	[REDACTED] Receipt	22.20		20,394.72
04 May 2023	BP	[REDACTED] Receipt	77.56		20,416.92
04 May 2023	BP	[REDACTED] Receipt	1.60		20,494.48
04 May 2023	BP	[REDACTED] Receipts	51.40		20,496.08
04 May 2023	BP	[REDACTED] Receipt	13.22		20,547.48
04 May 2023	BP	[REDACTED] Receipt	10.00		20,560.70
04 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		125.00	20,570.70
04 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		22.00	20,445.70
04 May 2023	BP	[REDACTED] [REDACTED]		58.00	20,423.70

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
04 May 2023	CR	FDEL Faster Paymen FDMS 511224263		35.00	20,365.70
04 May 2023	CR	[REDACTED] [REDACTED]		58.00	20,330.70
04 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		25.00	20,272.70
04 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		200.00	20,247.70
04 May 2023	BP	[REDACTED] [REDACTED]		200.00	20,047.70
04 May 2023	CR	[REDACTED] [REDACTED]		68.00	19,847.70
04 May 2023	CR	[REDACTED] [REDACTED]		358.00	19,779.70
04 May 2023	CR	[REDACTED] [REDACTED]		33.00	19,421.70
04 May 2023	CR	[REDACTED] [REDACTED]		50.00	19,388.70
04 May 2023	DD	TOWERLEASING	342.60		19,338.70
04 May 2023	DD	AVIVA	457.16		19,681.30
04 May 2023	CR	EMPLOYERS FOR CHIL		25.00	20,138.46
03 May 2023	CR	[REDACTED] [REDACTED]		54.00	20,113.46
03 May 2023	CR	[REDACTED] [REDACTED]		128.00	20,059.46
03 May 2023	CR	[REDACTED] [REDACTED]AK		33.00	19,931.46
03 May 2023	CR	[REDACTED] [REDACTED]		33.00	19,898.46

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
03 May 2023	CR	[REDACTED]		10.00	19,865.46
03 May 2023	CR	[REDACTED]		25.00	19,855.46
03 May 2023	CR	[REDACTED]		5.00	19,830.46
03 May 2023	CR	[REDACTED]		579.00	19,825.46
03 May 2023	CR	[REDACTED]		66.00	19,246.46
03 May 2023	CR	[REDACTED]		50.00	19,180.46
03 May 2023	CR	[REDACTED] A		66.00	19,130.46
03 May 2023	BP	[REDACTED]		200.00	19,064.46
03 May 2023	VIS	HPI INSTANT INK UK WWW.HP.COM	4.99		18,864.46
03 May 2023	VIS	TESCO STORES 2799 LLANTRISANT	162.81		18,869.45
03 May 2023	CR	FDEL Faster Paymen FDMS 511224263		11.67	19,032.26
03 May 2023	BP	[REDACTED]	200.00		19,020.59
03 May 2023	BP	[REDACTED] Receipt	24.00		19,220.59
03 May 2023	BP	[REDACTED] Receipt	8.00		19,244.59
03 May 2023	BP	[REDACTED] Receipt	34.01		19,252.59

Date	Type	(?) + Description	Paid out	Paid in	Balance
03 May 2023	CR	[REDACTED] 12162		85.00	19,286.60
03 May 2023	CR	[REDACTED] [REDACTED]		75.00	19,201.60
03 May 2023	CR	[REDACTED] [REDACTED]		125.00	19,126.60
03 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		540.00	19,001.60
03 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		175.00	18,461.60
03 May 2023	SO	[REDACTED] PAYROLL	220.00		18,286.60
03 May 2023	CR	RHONDDA CYNON TAFF		9,000.00	18,506.60
03 May 2023	CR	COMP VOUCHER SERV		100.00	9,506.60
03 May 2023	CR	CHQ IN AT 401818		130.00	9,406.60
02 May 2023	BP	[REDACTED] [REDACTED]		150.00	9,276.60
02 May 2023	CR	[REDACTED] [REDACTED]		100.00	9,126.60
02 May 2023	VIS	Amazon Prime*507AF amzn.co.uk/pm	8.99		9,026.60
02 May 2023	VIS	TESCO SUBSCRIPTION 01707298000	6.99		9,035.59
02 May 2023	CR	CASH IN AT 401818		328.22	9,042.58
02 May 2023	BP	[REDACTED] [REDACTED]		300.00	8,714.36
02 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		25.00	8,414.36
02 May 2023	BP	[REDACTED] 12154		136.00	8,389.36

Date	Type	(?) + Description	Paid out	Paid in	Balance
02 May 2023	CR	[REDACTED]		150.00	8,253.36
02 May 2023	CR	FDEL Faster Paymen FDMS 511224263		59.54	8,103.36
02 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		288.00	8,043.82
02 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		459.00	7,755.82
02 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		102.00	7,296.82
02 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		100.00	7,194.82
02 May 2023	CR	[REDACTED]		540.00	7,094.82
02 May 2023	BP	[REDACTED]		1.50	6,554.82
02 May 2023	CR	[REDACTED]		23.00	6,553.32
02 May 2023	CR	[REDACTED]		25.00	6,530.32
02 May 2023	CR	NATIONAL SAVINGS A [REDACTED]		136.00	6,505.32
02 May 2023	CR	[REDACTED]		256.00	6,369.32
02 May 2023	CR	[REDACTED]		150.00	6,113.32
02 May 2023	CR	[REDACTED]		450.00	5,963.32
02 May 2023	SO	ADC MONTHLY PAYMENT	15.00		5,513.32

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
02 May 2023	SO	SGD MONTHLY PAYMENT	37.49		5,528.32
02 May 2023	DD	TESCO MOBILE	39.50		5,565.81
02 May 2023	DD	DVLA-DY67VJL	14.43		5,605.31
02 May 2023	DD	GOCARDLESS	24.00		5,619.74
02 May 2023	DD	GOCARDLESS	12.00		5,643.74
01 May 2023	CR	[REDACTED]		75.00	5,655.74
01 May 2023	CR	[REDACTED]		315.00	5,580.74
01 May 2023	CR	[REDACTED]		50.00	5,265.74
01 May 2023	CR	[REDACTED]		450.00	5,215.74
01 May 2023	CR	[REDACTED]		450.00	4,765.74
01 May 2023	BP	[REDACTED]		256.00	4,315.74
01 May 2023	CR	[REDACTED] INV 11283		16.50	4,059.74
01 May 2023	BP	[REDACTED]		128.00	4,043.24
30 Apr 2023	BP	[REDACTED]		62.50	3,915.24
30 Apr 2023	CR	[REDACTED]		26.00	3,852.74
30 Apr 2023	CR	[REDACTED]		11.50	3,826.74
29 Apr 2023	BP	[REDACTED]		11.50	3,815.24

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
29 Apr 2023	CR	[REDACTED]		197.00	3,803.74
29 Apr 2023	CR	[REDACTED] 12161		170.00	3,606.74
28 Apr 2023	CR	[REDACTED] 12160 [REDACTED]		256.00	3,436.74
28 Apr 2023	CR	[REDACTED]		1.00	3,180.74
28 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		158.00	3,179.74
28 Apr 2023	CR	[REDACTED]		68.00	3,021.74
28 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		150.98	2,953.74
28 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		288.00	2,802.76
28 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		25.00	2,514.76
28 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		285.00	2,489.76
28 Apr 2023	CR	[REDACTED]		1,660.23	2,204.76
28 Apr 2023	BP	[REDACTED] WAGES	1,660.23		544.53
28 Apr 2023	BP	[REDACTED] WAGES	654.28		2,204.76
28 Apr 2023	BP	[REDACTED] WAGES	1,400.81		2,859.04
28 Apr 2023	BP	[REDACTED] WAGES	1,199.11		4,259.85

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
28 Apr 2023	BP	[REDACTED] WAGES	390.78		5,458.96
28 Apr 2023	BP	[REDACTED] WAGES	1,149.39		5,849.74
28 Apr 2023	BP	[REDACTED] WAGES	1,740.70		6,999.13
28 Apr 2023	BP	[REDACTED] WAGES	1,058.00		8,739.83
28 Apr 2023	BP	[REDACTED] WAGES	1,434.87		9,797.83
28 Apr 2023	BP	[REDACTED] WAGES	432.35		11,232.70
28 Apr 2023	BP	[REDACTED] [REDACTED]	1,660.23		11,665.05
28 Apr 2023	BP	[REDACTED] WAGES	497.08		13,325.28
28 Apr 2023	BP	[REDACTED] WAGES	304.66		13,822.36
28 Apr 2023	CR	[REDACTED] [REDACTED]		510.00	14,127.02
28 Apr 2023	BP	[REDACTED] WAGES	1,140.89		13,617.02
28 Apr 2023	BP	[REDACTED] WAGES	246.14		14,757.91
28 Apr 2023	BP	[REDACTED] Wages	101.91		15,004.05
28 Apr 2023	BP	[REDACTED] WAGES	236.82		15,105.96
28 Apr 2023	BP	[REDACTED] WAGES	1,284.00		15,342.78

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
28 Apr 2023	BP	[REDACTED] WAGES	1,468.54		16,626.78
28 Apr 2023	BP	[REDACTED] WAGES	1,581.14		18,095.32
28 Apr 2023	BP	[REDACTED] WAGES	1,170.16		19,676.46
28 Apr 2023	BP	[REDACTED] WAGES	1,289.56		20,846.62
28 Apr 2023	BP	[REDACTED] WAGES	1,479.21		22,136.18
28 Apr 2023	BP	[REDACTED] WAGES	1,061.39		23,615.39
28 Apr 2023	BP	[REDACTED] WAGES	466.48		24,676.78
28 Apr 2023	BP	[REDACTED] WAGES	393.30		25,143.26
28 Apr 2023	BP	[REDACTED] Receipt	877.40		25,536.56
28 Apr 2023	BP	[REDACTED] WAGES	1,237.14		26,413.96
28 Apr 2023	BP	[REDACTED] WAGES	238.97		27,651.10
28 Apr 2023	BP	[REDACTED] WAGES	883.42		27,890.07
28 Apr 2023	BP	[REDACTED] WAGES	1,248.56		28,773.49
28 Apr 2023	BP	[REDACTED] WAGES	150.73		30,022.05
28 Apr 2023	TFR	404448 21509322 INTERNET TRANSFER		12,000.00	30,172.78

Date	Type	(?) + Description	Paid out	Paid in	Balance
28 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		34.00	18,172.78
28 Apr 2023	CR	BRIDGEND COLLEGE		504.00	18,138.78
27 Apr 2023	CR	[REDACTED] [REDACTED]		306.00	17,634.78
27 Apr 2023	CR	[REDACTED] [REDACTED]		25.00	17,328.78
27 Apr 2023	CR	[REDACTED] [REDACTED]		68.00	17,303.78
27 Apr 2023	CR	[REDACTED] [REDACTED]		176.00	17,235.78
27 Apr 2023	CR	[REDACTED] [REDACTED]		75.00	17,059.78
27 Apr 2023	BP	Welsh Warriors 26.04.23 Youth	50.00		16,984.78
27 Apr 2023	CR	[REDACTED] [REDACTED]		6.00	17,034.78
27 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		31.16	17,028.78
27 Apr 2023	BP	[REDACTED] WAGES	100.00		16,997.62
27 Apr 2023	CR	[REDACTED] [REDACTED]		6.00	17,097.62
26 Apr 2023	BP	[REDACTED] Receipts	43.47		17,091.62
26 Apr 2023	BP	[REDACTED] Receipts	79.53		17,135.09
26 Apr 2023	CR	[REDACTED] [REDACTED]		116.00	17,214.62
26 Apr 2023	CR	[REDACTED] 12116		24.00	17,098.62

Date	Type	(?) + Description	Paid out	Paid in	Balance
26 Apr 2023	CR	[REDACTED] [REDACTED]		5.50	17,074.62
26 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		3.50	17,069.12
26 Apr 2023	CR	[REDACTED] [REDACTED]		11.50	17,065.62
26 Apr 2023	BP	Tayglow Ltd INV-0352	199.36		17,054.12
26 Apr 2023	CR	[REDACTED] INVOICE 12064		75.00	17,253.48
26 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		28.99	17,178.48
26 Apr 2023	DD	BOOKER LTD -BK	209.59		17,149.49
26 Apr 2023	CR	EDENRED		248.00	17,359.08
25 Apr 2023	VIS	WWW.INKINDDIRECT.O LONDON EC3R	57.72		17,111.08
25 Apr 2023	VIS	TESCO STORES 2799 LLANTRISANT	148.65		17,168.80
25 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		20.00	17,317.45
25 Apr 2023	CR	[REDACTED] [REDACTED]		23.00	17,297.45
25 Apr 2023	BP	[REDACTED] WAGES	2,037.42		17,274.45
25 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		86.00	19,311.87
24 Apr 2023	CR	[REDACTED] [REDACTED]		125.00	19,225.87
24 Apr 2023	VIS	WWW.ARGOS.CO.UK MILTON KEYNES	169.95		19,100.87

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
24 Apr 2023	BP	 Receipt	46.49		19,270.82
24 Apr 2023	BP	 Receipt	3.00		19,317.31
24 Apr 2023	BP	 Receipt	7.77		19,320.31
24 Apr 2023	BP	Brynna Com Centre Playtots Mar 2023	1,190.00		19,328.08
24 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		19.75	20,518.08
24 Apr 2023	DD	PENINSULA BUSINESS	205.71		20,498.33
24 Apr 2023	CR	AMAZON EUROPE CORE		11.97	20,704.04
24 Apr 2023	CR	RHONDDA CYNON TAFF		2,812.50	20,692.07
23 Apr 2023	CR			315.00	17,879.57
21 Apr 2023	VIS	Spotify P22854CD75 London	16.99		17,564.57
21 Apr 2023	CR			128.00	17,581.56
21 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		13.50	17,453.56
21 Apr 2023	BP	 WAGES	1,753.58		17,440.06
21 Apr 2023	CR			51.00	19,193.64
21 Apr 2023	CR	ACT FOR CH		186.00	19,142.64
20 Apr 2023	CR			11.50	18,956.64
20 Apr 2023	BP			11.50	18,945.14

Date	Type	(?) + Description	Paid out	Paid in	Balance
20 Apr 2023	VIS	EposNow Norwich	30.00		18,933.64
20 Apr 2023	VIS	CURRYS ONLINE HEMEL HEMPSTE	1,298.00		18,963.64
20 Apr 2023	VIS	WWW.INKINDDIRECT.O LONDON EC3R	79.58		20,261.64
20 Apr 2023	VIS	AMZNMktplace amazon.co.uk	8.99		20,341.22
20 Apr 2023	VIS	eBay O*27-09953-57 LONDON	60.00		20,350.21
20 Apr 2023	VIS	AMZNMktplace amazon.co.uk	4.95		20,410.21
20 Apr 2023	VIS	AMZNMktplace amazon.co.uk	57.58		20,415.16
20 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		9.99	20,472.74
20 Apr 2023	BP	 Receipt	2.65		20,462.75
20 Apr 2023	CR	RHONDDA CYNON TAFF		7,326.00	20,465.40
19 Apr 2023	BP			78.00	13,139.40
19 Apr 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	4.00		13,061.40
19 Apr 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	3.50		13,065.40
19 Apr 2023	VIS	eBay O*08-09959-53 LONDON	240.49		13,068.90
19 Apr 2023	VIS	eBay O*09-09958-78 LONDON	176.52		13,309.39
19 Apr 2023	VIS	eBay O*09-09958-78 LONDON	48.27		13,485.91

Date	Type	(?) + Description	Paid out	Paid in	Balance
19 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		200.00	13,534.18
19 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		225.00	13,334.18
19 Apr 2023	CR	[REDACTED] INV12126		11.50	13,109.18
19 Apr 2023	BP	[REDACTED] Receipt	4.25		13,097.68
19 Apr 2023	BP	[REDACTED] Receipt	9.00		13,101.93
19 Apr 2023	BP	[REDACTED] Receipt	25.99		13,110.93
19 Apr 2023	TFR	404448 21509322 INTERNET TRANSFER	10,000.00		13,136.92
19 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		18.71	23,136.92
19 Apr 2023	DD	GOCARDLESS	91.89		23,118.21
19 Apr 2023	CR	EDENRED		11.50	23,210.10
18 Apr 2023	CR	[REDACTED] [REDACTED]		16.50	23,198.60
18 Apr 2023	VIS	TESCO STORES 2799 LLANTRISANT	158.12		23,182.10
18 Apr 2023	BP	HMRC TAX CR CUMBLD 948PY001282031912	4,849.64		23,340.22
18 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		3.50	28,189.86
18 Apr 2023	BP	William Ross inv 221156	2,340.00		28,186.36
18 Apr 2023	BP	RHONDDA CYNON TAF INV 328971384	694.20		30,526.36

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
18 Apr 2023	BP	[REDACTED] Receipt	5.90		31,220.56
18 Apr 2023	BP	[REDACTED] Receipt	27.26		31,226.46
18 Apr 2023	BP	[REDACTED] Receipt	1.60		31,253.72
18 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		65.00	31,255.32
18 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		150.00	31,190.32
18 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		11.50	31,040.32
18 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		180.00	31,028.82
18 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		35.00	30,848.82
18 Apr 2023	DD	FDMS	10.41		30,813.82
18 Apr 2023	DD	TESCOPHONEINS. FIRST PAYMENT	5.00		30,824.23
17 Apr 2023	VIS	Amazon.co.uk*VW7GJ AMAZON.CO.UK	91.77		30,829.23
17 Apr 2023	)))	B & Q 1042 BRIDGEND	86.12		30,921.00
17 Apr 2023	VIS	ZETTLE_*SAMEDAY WA PENCOED	160.00		31,007.12
17 Apr 2023	VIS	AMZNMktplace amazon.co.uk	13.99		31,167.12
17 Apr 2023	VIS	MMSL BASILDON	70.20		31,181.11
17 Apr 2023	BP	[REDACTED] Youth	40.00		31,251.31

Date	Type	(?) + Description	Paid out	Paid in	Balance
17 Apr 2023	BP	Property Clean Invoice	350.00		31,291.31
17 Apr 2023	CR	[REDACTED]		16.50	31,641.31
17 Apr 2023	CR	[REDACTED]		5.50	31,624.81
17 Apr 2023	CR	[REDACTED]		495.00	31,619.31
17 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		6.00	31,124.31
17 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		162.00	31,118.31
17 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		84.00	30,956.31
17 Apr 2023	CR	SODEXO MOT SOLS AF		50.00	30,872.31
17 Apr 2023	CR	RHONDDA CYNON TAFF		4,301.25	30,822.31
17 Apr 2023	CR	BRIDGEND COLLEGE		270.00	26,521.06
17 Apr 2023	CR	[REDACTED]		34.00	26,251.06
16 Apr 2023	BP	[REDACTED]		64.00	26,217.06
16 Apr 2023	CR	[REDACTED]		11.00	26,153.06
16 Apr 2023	CR	[REDACTED]		16.50	26,142.06
16 Apr 2023	CR	[REDACTED]		11.50	26,125.56
16 Apr 2023	CR	[REDACTED]		137.00	26,114.06

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
16 Apr 2023	BP	[REDACTED] [REDACTED]		25.00	25,977.06
15 Apr 2023	CR	[REDACTED] [REDACTED]		99.00	25,952.06
15 Apr 2023	BP	[REDACTED] Play Tots		17.00	25,853.06
15 Apr 2023	CR	[REDACTED] [REDACTED] BRYNNA		130.00	25,836.06
15 Apr 2023	CHG	TOTAL CHARGES TO 24MAR2023	7.65		25,706.06
14 Apr 2023	CR	[REDACTED] [REDACTED]		85.00	25,713.71
14 Apr 2023	BP	[REDACTED] [REDACTED]		128.00	25,628.71
14 Apr 2023	CR	[REDACTED] [REDACTED]		67.00	25,500.71
14 Apr 2023	CR	[REDACTED] [REDACTED]		34.00	25,433.71
14 Apr 2023	CR	[REDACTED] [REDACTED]		103.00	25,399.71
14 Apr 2023	CR	[REDACTED] [REDACTED]		23.00	25,296.71
14 Apr 2023	CR	[REDACTED] [REDACTED]		85.00	25,273.71
14 Apr 2023	VIS	WWW.SOLOPRESS.COM SOUTHEND-ON-S	35.99		25,188.71
14 Apr 2023	VIS	OnBuy.com OnBuy.com	424.92		25,224.70
14 Apr 2023	BP	[REDACTED] [REDACTED]		68.00	25,649.62

Date	Type	(?) + Description	Paid out	Paid in	Balance
14 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		162.00	25,581.62
14 Apr 2023	CR	[REDACTED] [REDACTED]		68.00	25,419.62
14 Apr 2023	CR	[REDACTED] [REDACTED]		128.00	25,351.62
14 Apr 2023	CR	[REDACTED] [REDACTED]		34.00	25,223.62
14 Apr 2023	BP	[REDACTED] [REDACTED]		1,000.00	25,189.62
14 Apr 2023	CR	FDEL Faster Paymen [REDACTED]		236.00	24,189.62
14 Apr 2023	CR	[REDACTED] [REDACTED]		50.00	23,953.62
14 Apr 2023	CR	[REDACTED] [REDACTED]		50.00	23,903.62
14 Apr 2023	DD	POZITIVE ENERGY	30.91		23,853.62
14 Apr 2023	DD	TAKEPAYMENTS LTD	16.80		23,884.53
14 Apr 2023	DD	POZITIVE ENERGY	117.70		23,901.33
13 Apr 2023	VIS	CURRYS ONLINE HEMEL HEMPSTE	224.98		24,019.03
13 Apr 2023	VIS	TESCO STORES 2799 LLANTRISANT	40.78		24,244.01
13 Apr 2023	VIS	WWW.HFE-SIGNS.CO.U INTERNET	160.20		24,284.79
13 Apr 2023	BP	[REDACTED] Receipt	3.70		24,444.99
13 Apr 2023	BP	[REDACTED] Receipt	54.16		24,448.69

Date	Type	(?) + Description	Paid out	Paid in	Balance
13 Apr 2023	CR	FDEL Faster Paymen [REDACTED]		5.00	24,502.85
13 Apr 2023	CR	[REDACTED] [REDACTED]		64.00	24,497.85
13 Apr 2023	CR	[REDACTED] [REDACTED]		25.00	24,433.85
13 Apr 2023	CR	COMP VOUCHER SERV		100.00	24,408.85
12 Apr 2023	BP	[REDACTED] [REDACTED]		75.00	24,308.85
12 Apr 2023	VIS	AMZNMktplace amazon.co.uk	77.41		24,233.85
12 Apr 2023	VIS	AMZNMktplace amazon.co.uk	39.58		24,311.26
12 Apr 2023	VIS	TESCO STORES 2799 LLANTRISANT	128.90		24,350.84
12 Apr 2023	VIS	BANANAPRINT 35314369001	65.96		24,479.74
12 Apr 2023	CR	RHONDDA CYNON TAFF		5,250.00	24,545.70
12 Apr 2023	CR	EDENRED		169.00	19,295.70
11 Apr 2023	VIS	Microsoft G0219570 msbill.info	13.33		19,126.70
11 Apr 2023	CR	[REDACTED] [REDACTED]		150.00	19,140.03
11 Apr 2023	VIS	WHATEVERHAPPENS/KN HEMEL HEMPSTE	2.48		18,990.03
11 Apr 2023	CR	[REDACTED] [REDACTED]		13.00	18,992.51
11 Apr 2023	BP	NEST EFT RECEIPTS [REDACTED]	929.54		18,979.51

Date	Type	(?) + Description	Paid out	Paid in	Balance
11 Apr 2023	CR	[REDACTED] [REDACTED]-12065		326.00	19,909.05
11 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		15.00	19,583.05
11 Apr 2023	DD	INTUIT LIMITED	88.80		19,568.05
11 Apr 2023	DD	BARCLAYCARD	38.00		19,656.85
09 Apr 2023	CR	[REDACTED] [REDACTED]		75.00	19,694.85
07 Apr 2023	CR	SMART KJM 12071		139.00	19,619.85
06 Apr 2023	CR	[REDACTED] [REDACTED]		75.00	19,480.85
06 Apr 2023	VIS	LAND REGISTRY ECOM WWW.GOV.UK/LA	6.00		19,405.85
06 Apr 2023	CR	CASH IN AT 401818		1,574.41	19,411.85
06 Apr 2023	CR	[REDACTED] [REDACTED]		315.00	17,837.44
06 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		495.00	17,522.44
06 Apr 2023	CR	RHONDDA CYNON TAFF		7,981.00	17,027.44
06 Apr 2023	CR	WELSH GOVERNMENT		2,100.00	9,046.44
06 Apr 2023	CR	EMPLOYERSFORCHILDC		25.00	6,946.44
05 Apr 2023	BP	[REDACTED] trav/receipt	68.08		6,921.44
05 Apr 2023	)))	ALDI 17 780 LLANTRISANT	3.96		6,989.52
05 Apr 2023	)))	POUNDLAND WALSALL	26.80		6,993.48

Date	Type	(?) + Description	Paid out	Paid in	Balance
05 Apr 2023	)))	ASDA STORES 4391 LLANTRISANT	7.95		7,020.28
05 Apr 2023	)))	POUNDSTRETCHER 351 LEICESTER	27.20		7,028.23
05 Apr 2023	CR	FDEL Faster Paymen FDMS 511224263		15.00	7,055.43
05 Apr 2023	CR			104.00	7,040.43
05 Apr 2023	CR	NATIONAL SAVINGS A 		75.00	6,936.43
05 Apr 2023	DD	GRENKELEASING LIM FIRST PAYMENT	313.20		6,861.43
05 Apr 2023	CR	NATIONAL SAVINGS A MJON39694		360.00	7,174.63
05 Apr 2023	CR	NATIONAL SAVINGS A HEVA14230		10.00	6,814.63
04 Apr 2023	CR			25.00	6,804.63
04 Apr 2023	BP	 Credit refund	109.00		6,779.63
04 Apr 2023	VIS	TESCO STORES 2799 LLANTRISANT	136.25		6,888.63
04 Apr 2023	BP	Brynn Com Centre Playtots MAR 2023	1,190.00		7,024.88
04 Apr 2023	BP			24.00	8,214.88
04 Apr 2023	CR			100.00	8,190.88
04 Apr 2023	BP	 Payment Return	750.00		8,090.88


Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
04 Apr 2023	CR	FDEL Faster Paymen [REDACTED]		50.00	8,840.88
04 Apr 2023	CR	[REDACTED] [REDACTED]		456.00	8,790.88
04 Apr 2023	CR	[REDACTED] [REDACTED]		315.00	8,334.88
04 Apr 2023	CR	[REDACTED] [REDACTED]		750.00	8,019.88
04 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		100.00	7,269.88
04 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		100.00	7,169.88
04 Apr 2023	CR	COMP VOUCHER SERV		34.00	7,069.88
03 Apr 2023	CR	[REDACTED] [REDACTED]		39.00	7,035.88
03 Apr 2023	CR	[REDACTED] [REDACTED]		25.00	6,996.88
03 Apr 2023	CR	[REDACTED] [REDACTED]		44.00	6,971.88
03 Apr 2023	BP	[REDACTED] [REDACTED]		150.00	6,927.88
03 Apr 2023	CR	[REDACTED] [REDACTED]		50.00	6,777.88
03 Apr 2023	CR	[REDACTED] [REDACTED]		25.00	6,727.88
03 Apr 2023	CR	[REDACTED] [REDACTED]		200.00	6,702.88
03 Apr 2023	CR	[REDACTED] [REDACTED]		25.00	6,502.88
03 Apr 2023	BP	[REDACTED] [REDACTED]		28.00	6,477.88

Date	Type	(?) + Description	Paid out	Paid in	Balance
03 Apr 2023	CR	[REDACTED]		50.00	6,449.88
03 Apr 2023	BP	[REDACTED]		28.00	6,399.88
03 Apr 2023	CR	[REDACTED]		78.00	6,371.88
03 Apr 2023	CR	FDEL Faster Paymen [REDACTED]		33.39	6,293.88
03 Apr 2023	BP	CWVYS Invoice	50.00		6,260.49
03 Apr 2023	BP	[REDACTED] Receipt	8.50		6,310.49
03 Apr 2023	BP	[REDACTED] Receipt	4.00		6,318.99
03 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		84.00	6,322.99
03 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		360.00	6,238.99
03 Apr 2023	CR	NATIONAL SAVINGS A [REDACTED]		50.00	5,878.99
03 Apr 2023	SO	ADC MONTHLY PAYMENT	15.00		5,828.99
03 Apr 2023	SO	SGD MONTHLY PAYMENT	37.49		5,843.99
03 Apr 2023	SO	[REDACTED] PAYROLL	220.00		5,881.48
03 Apr 2023	DD	TESCO MOBILE	39.50		6,101.48
03 Apr 2023	DD	AVIVA	457.16		6,140.98
03 Apr 2023	DD	DVLA-DY67VJL	14.43		6,598.14
03 Apr 2023	DD	GOCARDLESS	24.00		6,612.57

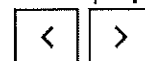
Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
03 Apr 2023	CR	RHONDDA CYNON TAFF		1,555.90	6,636.57
01 Apr 2023	BP	[REDACTED] WAGES	1,402.74		5,080.67
01 Apr 2023	BP	[REDACTED] WAGES	25.25		6,483.41
01 Apr 2023	BP	[REDACTED] WAGES	1,384.16		6,508.66
01 Apr 2023	BP	LCDP Transfer to CoopAC	1,000.00		7,892.82
01 Apr 2023	BP	[REDACTED] Receipt	43.80		8,892.82
31 Mar 2023	BP	[REDACTED] WAGES	133.92		8,936.62
31 Mar 2023	BP	[REDACTED] WAGES	158.63		9,070.54
31 Mar 2023	BP	[REDACTED] WAGES	1,443.96		9,229.17
31 Mar 2023	CR	MYNYDD WIND FARM [REDACTED]		2,400.00	10,673.13
31 Mar 2023	BP	[REDACTED] WAGES	496.20		8,273.13
31 Mar 2023	BP	[REDACTED] WAGES	1,076.25		8,769.33
31 Mar 2023	BP	[REDACTED] WAGES	449.79		9,845.58
31 Mar 2023	BP	[REDACTED] WAGES	1,156.64		10,295.37
31 Mar 2023	BP	[REDACTED] Wages	355.51		11,452.01
31 Mar 2023	BP	[REDACTED] WAGES	328.28		11,807.52

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
31 Mar 2023	BP	[REDACTED] WAGES	1,407.16		12,135.80
31 Mar 2023	BP	[REDACTED] WAGES	1,016.64		13,542.96
31 Mar 2023	BP	[REDACTED] WAGES	528.40		14,559.60
31 Mar 2023	BP	[REDACTED] WAGES	1,448.44		15,088.00
31 Mar 2023	CR	NATIONAL SAVINGS A [REDACTED]		245.00	16,536.44
31 Mar 2023	CR	NATIONAL SAVINGS A [REDACTED]		362.00	16,291.44
30 Mar 2023	CR	[REDACTED] [REDACTED]		40.00	15,929.44
30 Mar 2023	BP	[REDACTED] WAGES	1,048.23		15,889.44
30 Mar 2023	BP	[REDACTED] WAGES	400.64		16,937.67
30 Mar 2023	BP	[REDACTED] WAGES	1,825.15		17,338.31
30 Mar 2023	BP	[REDACTED] WAGES	1,706.75		19,163.46
30 Mar 2023	BP	[REDACTED] WAGES	1,510.01		20,870.21
30 Mar 2023	BP	[REDACTED] WAGES	1,335.45		22,380.22
30 Mar 2023	BP	[REDACTED] WAGES	1,642.86		23,715.67
30 Mar 2023	VIS	AMZNMktplace amazon.co.uk	21.99		25,358.53

Date	Type	(?) ↓ Description	Paid out	Paid in	Balance
30 Mar 2023	BP	[REDACTED] Receipt	4.10		25,380.52
30 Mar 2023	CR	NATIONAL SAVINGS A [REDACTED]		218.00	25,384.62
30 Mar 2023	CR	NATIONAL SAVINGS A [REDACTED]		33.00	25,166.62
30 Mar 2023	BP	Valleys reclamatio [REDACTED]	480.00		25,133.62
30 Mar 2023		Balance brought forward			25,613.62

Last updated 30 Jun 2023 10:27 

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## LLANHARAN COMMUNITY COUNCIL

### Grant Aid Application Form

The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
<b>Name of Organisation:</b> (Please note that if you are successful, payment will be made to a bank account registered in this name).	The Wildlife Trust of South and West Wales
<b>Registered Charity Number (if applicable)</b>	1091562
<b>Name of Main Contact:</b> (All correspondence will be addressed to this person)	Duncan Ludlow
<b>Full Postal Address of Applicant:</b>	The Nature Centre Fountain Road Tondu Bridgend CF32 0EH
<b>Contact Telephone Number:</b>	Daytime 01656 724100
<b>Main Contact Email Address:</b>	d.ludlow@welshwildlife.org
<b>Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years? YES</b>	
<b>If the answer is yes, please complete the box below:</b>	
<b>Date</b>	<b>Amount</b>
15 March 2021	£ 10,000.00
14 March 2022	£ 10,000.00
28 Februray 2023	£ 10,000.00
	£
Has an Appendix Two, 'Grant spend confirmation form' been satisfactorily completed for the most recent grant Appendix Two MUST be completed for the application to be considered.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

The Wildlife Trust of South and West Wales is one of 46 Wildlife Trusts across the UK. We cover an area of 9,787 km<sup>2</sup> in South and West Wales - including around half of Wales' coastline. We own and manage 110 nature reserves covering 2,007 hectares, 50 of which are designated SSSIs, 10 are National Nature Reserves and 4 are islands, including Skomer and Skokholm island.

Our mission is to rebuild biodiversity and engage people with their environment, by:

- Publicly standing up for wildlife and the environment
- Acquiring nature reserves
- Connecting people with nature

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area  
WTSWW employs approximately 60 full time members of staff.  
WTSWW also has around 800 volunteers and over 10,000 members.

Less than 1% of WTSWW members live in the Llanharan Community Council area.

There is a group of volunteers that regularly meet on Wednesdays on the reserve.?

Are you a not for profit organisation?

Yes ☐ YES No ☐

How long has the organisation been established?

The Wildlife Trust of South and West Wales was formed in April 2002 formed by a merger of Wildlife Trust West Wales and Glamorgan Wildlife Trust so has been in existence for approx. 60 years

## **SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?**

Please provide a brief description of specifically what you intend to use the Grant Aid for?

**Guided walk / events / tasks programme** - A programme of a minimum of 6 guided walks will be scheduled to take place through the year.

Estimated cost £2,000 to cover staff time leading and preparing walks.

### **Tools, training and equipment for Brynna volunteers**

Estimated cost up to £1,000

**Survey and monitoring** - survey projects to inform the management of the reserve including –

- Japanese knotweed survey
- Dormouse box survey
- Bat survey
- Ash dieback monitoring
- Reptile surveys

Estimated cost approx. £2,000

**Infrastructure maintenance** – approx. 1km of fence repairs, new benches, viewing platform maintenance and ongoing site infrastructure maintenance

Estimated cost £4,000

**Interpretation** – provision of new interpretation board on marsh viewing platform. Estimated cost approx. £1,000

How will the Grand Aid benefit the Community?

The Grant Aid will enable WTSWW to continue it's engagement with the local community and provide all the benefits of a local, biodiverse and resilient greenspace at Brynna Woods.

WTSWW is passionate about wildlife and we want to pass that passion on to others. We believe that to value and take action for nature, first people need to care about nature, and that lies at the heart of our work with people.

We also want everyone to have the same access to nature and have the opportunity to benefit their wellbeing by spending time outdoors.

We all need natural green spaces: we need a connection with nature, and we know that time spent with nature significantly improves our quality of life. We know that nature keeps us alive and that it can have an enormous positive impact on our wellbeing in terms of both our mental and physical health. As we lose our connection with nature, our health suffers and our wellbeing declines.

Please provide the dates you intend to start and finish the project.

Start Date: April 2024

Completion Date: March 2025

**SECTION C: How much Grant Aid is being applied for?**

What is the total cost of the project/items for which Grant Aid is required?

£10,000.00

What is the amount of Grant Aid the organisation would like to apply for?

£10,000.00

What other sources of funding have been approached, or are available for the project?

**Supply the following information dependant on grant applied for.**

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement **for ALL bank accounts**
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

**Section D: Sustainability**

Will the project/activity continue after this funding has ended?

Yes ☐ YES No ☐

If yes, provide details.

### Section E: Payment Details

If your application is successful, payment will be made using the details below.

**Account Name** (*Use name of the organisation applying as in Section A*)

The Wildlife Trust of South and West Wales

**Account Number**

01602207

**Sort Code**

30-93-98

### SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

**Declaration:**

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:



Date:


28/9/23

**Please note that this form requires two signatures:**

Second Signature:

Position held in organisation:

Signed:



Date:

4/10/23

**Completed application forms should be returned to:**

Clerk to the Council  
Llanharan Community Council  
2 Chapel Rd  
Llanharan  
CF72 9QA  
clerk@llanharan-cc.gov.wales  
01443 231430

**Checklist:-**

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.

- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and Appendix Two.

**Please note any applications received after the deadline dates may not be considered.**

**For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430**



Ymddiriedolaeth Natur  
**De a Gorllewin Cymru**  
Wildlife Trust of  
**South & West Wales**

## Brynna woods management update

### 2023/4 management programme report

#### Ash dieback safety work

Work has continued to make safe ash trees affected by ash dieback. This work has been carried out by WTSWW and the volunteers. Most of the ash trees that could impact the footpaths have been removed or made safe. The remaining trees will continue to be monitored for safety.

#### Site Infrastructure

A wooden safety fence has been erected in an area bordering the old mine / quarry workings.

The wood chip surface around the picnic bench area has been refreshed with new chippings.

The railings adjacent to the steps leading to the school are currently in the process of being replaced.

#### Meadow management



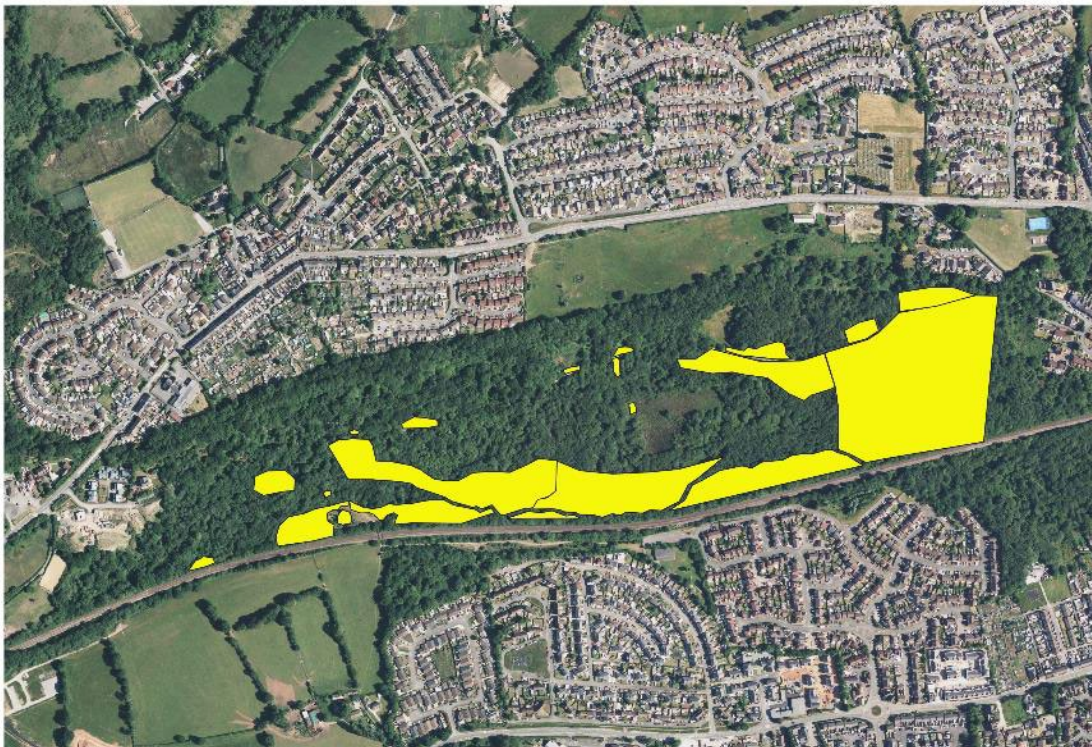
Following the meadow management carried out in the oil beetle field by WTSWW staff and the Brynna volunteers last year, the fresh growth of bracken was cut and raked off in the summer.

## Monitoring

A nest box survey has been commissioned by WTSWW. The survey will comprise of two inspections of the boxes and a written report. The first survey was completed in June and the next survey is due in September. The report will be submitted by the contractor once the second survey has been completed.



The distribution of Himalayan balsam was surveyed by WTSWW staff to map its distribution across the reserve. The survey was used to produce a digitised map (shown below) which will be used to inform future management work to control this plant.



### Access

Approximately 50m of the main footpath is due to be improved with the addition of stone chippings in areas which are particularly muddy.



### Interpretation

#### Signs

Small welcome signs to help define the boundaries of the reserve and to welcome visitors are been produced and will be erected in the coming weeks.

#### QR codes

Following the installation of the sculptures on the reserve WTSWW would like to install QR code plaques. The QR codes will be able to be scanned by members of the public using their phones. The will then take them to an online information page providing information about the reserve, it's wildlife and heritage. QR codes have been installed on the Heritage sculpture trail at Parc Slip and have proved to have been very popular. The QR codes have now been created and the QR code plaques are now in production

#### Guided walk programme

A programme of guided walks was carried out through 2023

#### Volunteers

As in previous years, the volunteers have continued to support the work of WTSWW at Brynna Woods. The hard work and dedication of the volunteers, and the support of the local community plays an important part in the management of the reserve.

In recognition of their work new WTSWW branded jackets have been issued to the volunteers.

### Removal of wire from old fence line

Strands of wire strung between the concrete boundary posts on the northern boundary of the reserve have been removed in places where they may pose a hazard to members of the public and wildlife. Removal of the wire will continue to be carried out by WTSWW reserve staff and the volunteers as necessary through the year. The concrete posts will be left in situ to act as visual boundary markers

### Minimum format reserve management plan

Management planning training for WTSWW reserve staff was carried out earlier this year. The Brynna Woods management plan is now in the process of being reviewed and updated to a new WTSWW management plan format. The new should plan should be completed and out into operation for the start of the new financial year.

## 2024/5 Management programme

### Ash dieback safety work

Work will continue to monitor and make safe ash trees affected by ash dieback. Whenever possible this work will be carried out by WTSWW staff and the volunteers but may require specialist contractors.

### Infrastructure maintenance

#### Mash fence and viewing platform

The fence around the marshy grassland area is now in need of repair. Approximately 1km of fencing will be replaced or repaired as necessary to enable cattle grazing on the marsh to continue. The viewing platform also requires maintenance work to replace some of the wooden components.

**Estimated cost £2,000**

#### Benches

New benches will be purchased and installed to replace existing benches that have reached the end of their lifespan.

**Estimated cost up to £1,000**

### Ongoing site infrastructure maintenance

Ongoing site infrastructure maintenance will be required to replace or repair site infrastructure as it comes to the end of its lifespan or is damaged due to vandalism. Work may also be required to manage the hazard posed by relic mine structures.

**Estimated cost £1,000**

### Interpretation

As part of the planned renovation of the marsh viewing platform a new interpretation board will be produced highlighting the importance of this habitat and the management work.

**Estimated cost approx. £1,000**

### Volunteers

WTSWW will continue to lead regular conservation tasks for the Brynna volunteers in order to carry out the planned management of the reserve. The volunteers will be supported through the provision of training, clothing, tools and equipment.

Tools and equipment will be purchased where necessary to enable the volunteers to carry out practical management tasks. This will generally be hand tools but may also include specialist power tools as required.

**Estimated cost up to £1,000**

### Guided walk programme

A programme of a minimum of 6 guided walks will be scheduled to take place through the year.

**Estimated cost £2,000 to cover staff time leading and preparing walks.**

### Monitoring and surveying

A series of surveys will be carried out through the year in order to inform the management of the reserve. Where possible the surveys will be carried out by WTSWW staff but may also include surveys by professional ecologists as required. Planned surveys include -

- Japanese knotweed survey
- Dormouse box survey
- Bat survey
- Ash dieback monitoring
- Reptile surveys

**Estimated cost approx. £2,000**

### Habitat management

Management of the reserve will continue as identified in the management plan. Management tasks will include -

- Coppicing / woodland management
- Mowing / grassland management
- Grazing of the marshy grassland
- Bracken control
- Invasive non-native species control (Himalayan balsam & knotweed)

**COMPANIES ACT 2006**

**SPECIAL RESOLUTION**

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES ('the Trust')**

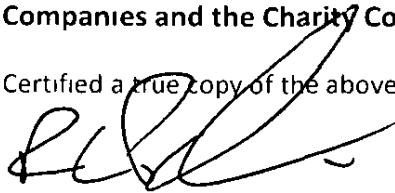
Company No 4398959

Charity No 1091562

At the AGM of the Trust held at the Parc Slip Wildlife Trust Visitor Centre, Fountain Rd, Tondy, Bridgend CF32 0EH on the 14<sup>th</sup> September 2015 the following special resolution was agreed and passed by members

**That the memorandum and articles of association of the Trust be altered so as to take the form of the memorandum and articles of association attached in substitution for, and to the exclusion of, the memorandum and articles previously registered with the Registrar of Companies and the Charity Commission**

Certified a true copy of the above special resolution



Chair, Wildlife Trust of South and West Wales

Dated the 14<sup>th</sup> September 2015

THURSDAY



A15

\*A4G511KH\*

17/09/2015

#151

COMPANIES HOUSE

Company Number 4398959

The Companies Act 2006

A COMPANY LIMITED BY GUARANTEE  
AND NOT HAVING A SHARE CAPITAL

# MEMORANDUM AND ARTICLES OF ASSOCIATION

Of

The Wildlife Trust of South and West Wales

Incorporated on 20<sup>th</sup> March 2002

Effective Date – 1<sup>st</sup> December 2007  
All previous rules rescinded  
Amended: 14<sup>th</sup> September 2015

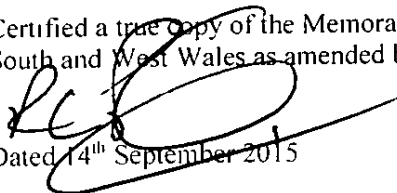


A15

\*A4G511KP\*  
17/09/2015  
COMPANIES HOUSE

#152

Certified a true copy of the Memorandum and Articles of Association of the Wildlife Trust of South and West Wales as amended by special resolution on the 14<sup>th</sup> September 2015

  
Dated 14<sup>th</sup> September 2015 Chair

**THE COMPANIES ACT 2006**

**A COMPANY LIMITED BY GUARANTEE  
AND NOT HAVING A SHARE CAPITAL**

**MEMORANDUM OF ASSOCIATION OF**

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES**

**NAME**

- 1 The Name of the Company ("the Trust") is **"THE WILDLIFE TRUST OF SOUTH AND WEST WALES"**.

**REGISTERED OFFICE**

- 2 The registered office of the Trust will be in Wales

**OBJECTS**

- 3 The objects for which the Trust is established ("the Objects") are

(A) For the benefit of the public, to advance, promote and further the conservation maintenance and protection of

- (i) terrestrial, aquatic and marine habitats and their wildlife,
- (ii) places of natural beauty,
- (iii) places of zoological, botanical, geographical, archaeological or scientific interest
- (iv) features of landscape with geological, physiographical or amenity value in particular but not exclusively, in ways that further biological conservation

(B) To advance the education of the public in

- (i) the principles and practice of sustainable development which shall be defined as "Development which meets the needs of the present without compromising the ability of future generations to meet their own needs" (Brundtland Commission, 1987)
- (ii) the principles and practice of biodiversity conservation

(C) To promote research in all branches of nature study and to publish the useful results of the same

## POWERS

4 The Trust has the following powers, which may be exercised only in promoting the Objects

- (a) to establish purchase, lease form own, maintain and improve sanctuaries nature reserves or other facilities (land or water),
- (b) to promote, organise, carry out, support and participate in educational programmes, study days, courses, conferences, seminars and other educational events
- (c) to establish, promote the establishment of, form and maintain exhibitions record centres, libraries and collections of records and other objects of educational value,
- (d) to provide accommodation and refreshments and other ancillary services for members of the public attending or visiting facilities and events provided by the Trust
- (e) to put before planning authorities such environmental considerations and information as may further the Objects,
- (f) to facilitate and manage the collection and use of biological records and other data relating to the natural world,
- (g) to co-operate with other bodies or individuals,
- (h) to support, administer or set up other charities and undertake and execute charitable trusts,
- (i) to raise (but not by means of taxable trading), accept and administer funds,
- (j) to take and accept any grant, gift of money, property or other assets whether subject to any special trusts or not,
- (k) to request grants sponsorship and other forms of funding
- (l) to borrow money with or without security (but only in accordance with the restrictions imposed by the Charities Act),
- (m) to acquire or hire property rights or privileges of any kind and to construct restore, improve, maintain and alter such property,
- (n) to sell, let mortgage, dispose of or turn to account property of any kind (but only in accordance with the restrictions imposed by the Charities Act) such disposal to be

subject to such covenants, conditions and restrictions as are reasonably necessary to ensure the preservation of such property.

(o) to purchase lease or hire and operate and maintain any equipment necessary or convenient for the administration of the Trust,

(p) to make grants or donations or loans of money and to give guarantees.

(q) to set aside funds for special purposes or as reserves against future expenditure

(i) to draw, make, accept, endorse, discount, negotiate, execute and issue promissory notes, bills, cheques and other instruments and to operate bank accounts,

(s) to make any kind of investment which it could make if it were absolutely entitled to the assets of the Trust and for such purposes to delegate the management of investments to a financial expert, and to arrange for investments or other property of the Trust to be held in the name of a nominee in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000.

(t) to insure the property of the Trust against any foreseeable risk and take out other insurance policies to protect the Trust when required,

(u) to employ paid or unpaid agents staff or advisers,

(v) to provide and contribute to superannuation or pension funds for the employees of the Trust or any of them or otherwise to assist such employees their widows or widowers and dependents,

(w) to enter into contracts to provide services to or on behalf of other bodies

(x) to arrange for the amalgamation of the Trust with any charitable organisation or organisations the purposes of which in its opinion are similar to the purposes of the Trust either alone or as amalgamated and to purchase or otherwise acquire the property, assets liabilities and undertakings of such organisation or organisations,

(y) to establish or acquire, sell or dissolve subsidiary companies to assist or act as agents for the Trust, including trading subsidiaries

(z) to insure the Trustees against the costs of a successful defence to a criminal prosecution brought against them as charity trustees or against personal liability incurred in respect of any act or omission which is alleged to be a breach of trust or breach of duty unless the Trustee concerned knew that or was reckless whether the act or omission was a breach of trust or a breach of duty,

(aa) to pay all or any expenses incurred in connection with the promotion formation and incorporation of the Trust.

(bb) to do anything else within the law which promotes or helps to promote the Objects

## **BENEFITS TO MEMBERS AND TRUSTEES**

5(A) The property and funds of the Trust must be used only for promoting the Objects and do not belong to the Members of the Trust, but

(i) Members who are not Trustees may be employed by or enter into contracts with the Trust and receive reasonable payment for goods or services supplied,

(ii) Members (including Trustees) may be paid interest at a reasonable rate on money lent to the Trust,

(iii) Members (including Trustees) may be paid a reasonable rent or hiring fee for property let or hired to the Trust

(B) A Trustee must not receive any payment of money or other material benefit (whether *directly or indirectly*) from the Trust except

(i) as mentioned in Clause 5(A) above,

(ii) reimbursement of reasonable out-of-pocket expenses (including hotel and travel costs) actually incurred in the running of the Trust,

(iii) an indemnity in respect of any liabilities incurred in running the Trust (including the costs of a successful defence to criminal proceedings),

(iv) payment to any company in which a Trustee has no more than a 1% holding.

(v) in exceptional circumstances, other payments or benefits (but only with the written approval of the Charity Commission in advance)

(C) Any Trustee (or any firm or company of which a Trustee is a member or employee) may enter into a contract with the Trust to supply goods or services in return for payment or other material benefit but only if

(i) the goods or services are actually required by the Trust,

(ii) the nature and level of the remuneration or payment is no more than is reasonable in relation to the value of the goods and services, and the procedure in Clause 5 is followed.

(iii) no more than one half of the Trustees are subject to such a contract in any financial year

(D) Whenever it appears to the Trustees, or to the individual Trustee affected, that a conflict of interests arises relating to a matter to be discussed at a meeting of the Trustees or at a committee the Trustee affected must declare an interest at or before discussion begins on the matter. In these circumstances the provisions of the Trustees' Conflict of Interests Policy shall apply

(E) This Clause shall not be amended without the prior written consent of the Charity Commission

### **LIMITED LIABILITY**

6 The liability of the Members is limited

### **MEMBERS' PROMISE**

7 Every Member of the Trust promises, if the Trust is dissolved when he, she or it remains a Member, or within 12 months afterwards, to pay £1 towards the costs of dissolution and liabilities incurred by the Trust while the contributor was a Member

### **DISSOLUTION**

8(A) If the Trust is dissolved the assets (if any) remaining after provision has been made for all its liabilities must be applied in one or more of the following ways

- (i) by transfer to one or more bodies established for exclusively charitable purposes within or similar to the Objects,
- (ii) directly for the Objects or charitable purposes within or similar to the Objects,
- (iii) in such other manner consistent with charitable status as the Commission approves in writing in advance

(B) A final report and statement of account must be sent to the Commission

### **INTERPRETATION**

9 Words and expressions defined in the Articles have the same meanings in this Memorandum

THE COMPANIES ACT 2006

A COMPANY LIMITED BY GUARANTEE  
AND NOT HAVING A SHARE CAPITAL

ARTICLES OF ASSOCIATION OF  
THE WILDLIFE TRUST OF SOUTH AND WEST WALES

**GENERAL**

1(A) In the Memorandum, and in these Articles, the following words shall have the following meanings

<b>Words</b>	<b>Meanings</b>
“AGM”	An annual general meeting of the Trust
“Articles”	These Articles of Association
“Board”	The Board of Trustees for the time being of the Trust
“Chair”	The chairman or chairwoman of the Trustees and “presiding chair” means the person chairing a particular meeting of the Trust or of a committee
“Charities Act”	The Charities Act 2011, and as subsequently amended
“Companies Act”	The Companies Act 2006, and as subsequently amended
“clear day”	24 hours from midnight following the relevant event
“general meetings”	Includes AGMs
“month”	A calendar month

“Member” and “membership”	Membership of the Trust comprising different categories or classes of membership as determined by the Trust from time to time
“taxable trading”	Carrying on a trade or business on a continuing basis for the principal purpose of raising funds and not for the direct purpose of carrying out the Objects
“Trust”	The charitable company governed by these Articles
“Trustee”	A director of the Trust and “Trustees” means all the directors constituting the Board
“written or in writing”	A legible document on paper
“year”	A calendar year

(B) Expressions defined in the Companies Act and the Charities Act shall have the same meaning

## **MEMBERSHIP**

2(A) The Trust must maintain a register of Members

(B) The number of Members with which the Trust may be registered is unlimited

(C) Membership of the Trust is open to any individual or organisation interested in promoting the Objects who

(i) applies to the Trust in the form required by the Trust,

(i) is approved by the Trustees,

(iii) consents to becoming a Member either personally or (in the case of an organisation) through an authorised representative

(D) The Trust may establish separate classes or categories of membership (and may from time to time alter or modify these), with different rights and obligations and shall record such rights and obligations in the register of members

(E) Each category or class of Member shall pay to the Trust such annual or periodic membership fee or subscription as the Trust may, from time to time, determine

(F) Membership of the Trust is not transferable

## **TERMINATION OF MEMBERSHIP**

3 Membership will be terminated, and the name of the Member removed from the register of members, if the Member concerned

(A) gives written notice of resignation to the Trust,

(B) dies

(C) is 6 months in arrears in paying the relevant subscription (if any) but in such a case the Member may be reinstated on payment of the amount due or

(D) is removed from membership on resolution of the Trustees on grounds that in the Trustees' reasonable opinion, the Member's continued membership is harmful to the Trust. Before a decision is taken, the Trust must notify the Member concerned in writing of the reason for the proposal and consider any written representations by the Member submitted within 21 clear days after receipt by the Member of notice of intended termination by the Trust

## **HONORARY OFFICES**

4(A) Members may if they think fit, elect a Patron, President and Vice-Presidents. Such offices shall be honorary and the persons elected shall not be Trustees

(B) Any persons so elected shall be upon the recommendation of the Board at the AGM and they shall each hold office for five years and be eligible for re-election

## **APPOINTMENT OF TRUSTEES**

5(A) The Trustees as charity trustees have control of the Trust and its property and funds subject to the law and to these Articles

(B) The Board shall comprise a minimum of 6 Trustees who must all be Members and (unless otherwise determined by ordinary resolution) a maximum of 12

(C) Members may, by ordinary resolution at a general meeting, appoint a person whom the Trustees reasonably consider to be a person suitable and qualified to act as a trustee of the Trust

(D) The Board may, at any time, co-opt a person who, in the reasonable opinion of the Trustees, is appropriately qualified to fill a vacancy on the Board, or to be an additional Trustee, but such person shall hold office only until the next AGM when he or she shall retire. Such person, if recommended by the Trustees, shall be eligible for re-election at the AGM but, if re-elected, his or her term of office shall be deemed to run from the re-election and not from the date of the original co-option

(E) A technical defect in the appointment of a Trustee of which the Trustees were unaware at the time will not invalidate decisions taken by the Trustees

(F) Every Trustee shall sign a declaration of willingness to act as a Trustee before he or she is eligible to vote at any meeting of the Board

## **GENERAL MEETINGS**

6(A) The Trust must hold an AGM each year. Every AGM shall be held not more than 15 months after the last one

(B) At an AGM the Members

(i) receive the accounts of the Trust for the previous financial year,

(ii) receive the Trustees' reports on the Trust's activities during the previous financial year,

(iii) accept the retirement of those Trustees who wish to retire or who are retiring by rotation,

(iv) elect persons to be Trustees to fill the vacancies arising, including of those retiring by rotation,

(v) appoint auditors for the Trust,

(vi) confer (if required) on an individual (with that person's prior consent) an honorary title under Article 4,

(vii) discuss and determine any issues of policy or deal with any other business put before them

(B) All other meetings are called general meetings

(C) Members are entitled to attend general meetings, either personally or by proxy and speak and vote on the business of the meeting

(D) An AGM must be called on at least 21 clear days' written notice and all other general meetings on at least 14 clear days' written notice, the notices each specifying the place, date and time of the meeting, and the business to be discussed

(E) A general meeting may be called at any time by the Board. Members representing at least 5% of the total voting rights of all the Members having the right to vote at general meetings may also require the Board to call a general meeting

(F) A request by Members for a general meeting must be in writing specifying the business to be discussed and delivered to the Trust. The meeting must be held within 28 clear days of the request being received.

(G) Notice of any motion proposed to be made at a general meeting should be submitted to the Trust at least 21 clear days before that meeting signed by the proposer and a seconder, who must be Members.

(H) The accidental omission to give notice of a general meeting or a postal ballot to or the non-receipt of such notice by, any person entitled to receive a notice of it shall not invalidate any resolution passed, or proceeding at any meeting, or any election.

### **QUORUMS AND ADJOURNMENT OF GENERAL MEETINGS**

7(A) No business shall be transacted at any general meeting unless a quorum is present when the meeting proceeds to business. There is a quorum at a general meeting if the number of Members present in person is at least 25.

(B) If a quorum is not present

(i) within 30 minutes from the time fixed for the holding of the meeting, or

(ii) during the meeting a quorum ceases to be present,

the meeting shall be adjourned to such date, time and place as the Trustees shall determine.

(iii) The Trustees must reconvene the meeting on at least 7 clear days' notice to the Members of the date, time and place of the meeting.

(iv) If no quorum is present at the reconvened meeting within 15 minutes from the time fixed for the holding of the meeting the Members present in person or in proxy shall constitute a quorum.

(C) The Chair of Trustees, or in his or her absence, the vice-Chair (if any) shall preside at every general meeting, but if neither the Chair nor the vice-Chair is present within 15 minutes after the time fixed for holding the meeting, the Members present shall elect some other willing Member present to preside.

(D) The presiding chair may, with the consent of any meeting at which a quorum is present (and shall, if required by the meeting) adjourn the meeting, but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place.

(E) If the adjourned meeting is to take place more than 14 days after it was adjourned the Trust must give at least 7 clear days' written notice of it

(i) to the Members and

(ii) containing the same information which such notice is required to contain

### **VOTING AT GENERAL MEETINGS**

8(A) No Member other than one duly registered as entitled to vote and who shall have paid his or her annual subscription to the Trust, shall be entitled to vote on any question at any general meeting or in any postal ballot

(B) A resolution put to the vote of a general meeting shall be decided on a show of hands unless a poll is demanded in accordance with these Articles

(C) Except where otherwise provided by the Companies Act, every issue shall be decided by a majority of the votes cast

(D) Except for the presiding chair, who shall have a second or casting vote every person present and entitled to vote has one vote on each issue

(E) A written resolution sent to every Member and signed by a simple majority (or in the case of a special resolution, by a majority of not less than 75%) of all those entitled to vote at a general meeting, is as valid as a resolution actually passed at a general meeting (and for this purpose the written resolution may be set out in more than one document and will be treated as passed on the date of the last signature)

### **Poll Votes**

9(A) A poll on a resolution may be demanded

(i) in advance of the general meeting where it is to be put to the vote, or

(ii) at a general meeting either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared

(B) A poll may be demanded by

(i) the presiding Chair,

(ii) any 2 Trustees,

(iii) Members representing not less than 10% of the total voting rights of the membership

- (C) A demand for a poll may be withdrawn if,
  - (i) the poll has not yet been taken, and
  - (ii) the presiding chair consents to the withdrawal
- (D) Polls must be taken immediately and in such manner as the presiding chair directs

### **Proxy Votes**

10(A) Proxies may only be validly appointed by a notice in writing ("a proxy notice") which

- (i) is signed by or on behalf of the Member appointing the proxy and which states the name and address of that Member,
- (ii) identifies the person appointed as that Member's proxy (which may be another Member) and the general meeting in relation to which that person is appointed
- (iii) is delivered to the Trust in accordance with these Articles and any instructions in the notice of the general meeting to which they relate

(B) If a proxy notice is not signed by the Member appointing the proxy it must be accompanied by written evidence of the authority of the person who signed it on the appointor's behalf

(C) The Trust may require proxy notices to be delivered in a particular form and may specify different forms for different purposes

(D) A proxy notice may specify how the proxy appointed under it is to vote (or abstain from voting) on one or more resolutions

(E) Unless a proxy notice indicates otherwise, it must be treated as

- (i) allowing the person appointed proxy under it discretion as to how to vote on any ancillary or procedural resolutions put to the meeting,

- (ii) appointing that person as proxy in relation to any adjournment of the general meeting to which it relates, as well as to the meeting itself

(F) A Member remains entitled to attend, speak and vote at a general meeting, or any adjournment of it, even although a valid proxy has been delivered to the Trust by or on behalf of that Member. The appointed proxy shall have no such right in these circumstances

(G) An appointment under a proxy notice may be revoked by the appointer delivering to the Trust a notice in writing to that effect before the start of the meeting, or adjourned meeting, to which it relates

## **POWERS OF THE BOARD**

11 The Board has the following powers in the administration of the Trust

(A) to appoint from the Trustees a Chair, vice-Chair, treasurer and other honorary officers,

(B) to recommend to Members at a general meeting the names of Honorary Officers (if any) for election under Article 4,

(C) to delegate any of its functions to committees consisting of 2 or more individuals appointed by it (at least 1 member of which shall be a Trustee). All proceedings of committees must be reported fully and promptly to the Board),

(D) to invite a person the Trustees reasonably consider will be able to provide expert or specialist advice to any meeting of the Trust,

(E) to make standing orders, rules and regulations consistent with the Articles and relevant legislation to govern proceedings and the administration of the Trust and its committees

(F) to establish procedures to assist in the resolution of disputes within the Trust and in resolving conflicts of interest,

(G) to appoint staff and determine salary structures and duties,

(H) to determine the voting procedure to be adopted at the AGM,

(I) to do anything else within the law and in the interests of the Trust

## **ENDING A TRUSTEE'S APPOINTMENT**

12 A Trustee's appointment shall automatically come to an end if he or she

(A) is disqualified under the Charities Act or the Companies Act or otherwise becomes prohibited by law from acting as a Trustee,

(B) becomes bankrupt or makes any arrangement or composition with his or her creditors generally,

(C) in the opinion of a registered medical practitioner treating that Trustee is incapable, whether mentally or physically, of acting as a trustee, and is likely to remain in that condition for at least 3 months,

(D) resigns his or her office by written notice to the Trust (but only if the remaining Trustees are sufficient to constitute a quorum on the Board)

(E) ceases to be a member of the Trust (but he or she may be reinstated by a resolution passed by all the other Trustees on resuming membership of the Trust before the next AGM),

(F) is absent from 3 consecutive meetings of the Board (unless the Trustees are reasonably satisfied that any longer absence is justified in the circumstances)

(G) is removed by resolution passed by at least 50% of the Members present and voting at a general meeting after the meeting has invited the views of the Trustee concerned and properly considered the matter in light of any such views

#### **ROTATION OF TRUSTEES**

13(A) The Board may, from time to time, make such rules it reasonably considers to be necessary to regulate effectively the nomination, election or re-election of Trustees

(B) At each AGM one third (or the number nearest one third) of Trustees shall retire from office, those longest in office retiring first and the choice between any of equal service being made by drawing lots

(C) No person, other than a Trustee retiring by rotation, may be appointed a trustee at any general meeting unless

(i) he or she is recommended for re-election by the Trustees or

(ii) at least 28, and not more than 56, clear days before the date of the meeting the Trust is given notice that

(a) is signed by 2 Members entitled to vote at the meeting acting as a proposer and a seconder

(b) states the Members' intention to propose and second the appointment of a named person as a trustee,

(c) contains a brief biography of that person, a note of any special expertise and an indication of the time that person is likely to have available to act as a trustee.

(d) is signed by the person to be proposed to show his or her willingness to be appointed trustee,

(D) All Members who are entitled to receive notice of a general meeting shall be given at least 14 clear days' notice of any resolution to be put to the meeting to appoint a trustee (other than a Trustee who is to retire by rotation)

#### **PERIOD OF SERVICE FOR TRUSTEES AND CHAIR**

14(A) A Trustee shall not be eligible to serve as a Trustee for more than 3 consecutive terms of 3 years and after completing that period of 9 years, will be ineligible to serve as a trustee until the expiry of a further period of 3 years from the end of the 9 year period

(B) The Chair shall be elected for not more than 2 consecutive terms of 3 years each but his or her term or terms of office as Chair shall not count when computing eligibility to serve as Trustee (so that the Chair may serve as Trustee for up to 15 consecutive years)

#### **PROCEEDINGS OF THE BOARD**

15(A) The Trustees shall hold at least 4 Board meetings each year for the transaction of business and may adjourn and otherwise regulate such meetings as they think fit. Any Trustee may call a Board meeting

(B) Notice of Board meetings must be given to each Trustee either by post or electronically, specifying the place, date and time of the meeting, and the general nature of the business

(C) The quorum for the transaction of business shall be 5 Trustees or one-third of their number, whichever shall be the greater

(D) A Board meeting may be held either in person or by suitable electronic means agreed by the Trustees in which all participants communicate each with the other and for these purposes the location of each Trustee, and the means by which they communicate are irrelevant

(E) The Chair, or in his or her absence the vice-Chair (if any), shall preside at all meetings of the Board but, if neither is present within 15 minutes after the time fixed for the meeting, the Trustees present shall choose one of their number to be Chair

(F) Every issue shall be determined by a simple majority of the votes cast at the meeting but a resolution in writing, or in electronic form sent to every Trustee and signed by a simple majority of them, is as valid as a resolution passed at a meeting of the Board attended by the Trustees in person (and for this purpose the resolution may be contained in more than one document and will be treated as passed on the date of the last signature)

(G) Except for the presiding chair, who has a second or casting vote a Trustee has one vote on each issue

(H) Subject to the provisions of these Article, the Trustees may regulate proceedings as they see fit

(I) A procedural defect of which the Trustees were unaware at the time shall not invalidate decisions taken at a meeting

## **MEMBER GROUPS**

16 The Trust may approve the establishment and, where appropriate disestablishment of groups of Members (and other interested individuals) formed for the purpose of either promoting the Trust within a defined geographical area, or promoting a special interest within the Objects. The activities of a local group shall include but shall not be limited to, fund-raising and recruiting new members. The management of local groups may be subject to regulations published by the Trust, after consultation with representatives of the local groups

## **RECORDS AND ACCOUNTS**

17(A) The Trust shall comply with the requirements of the Companies Act and the Charities Act and any other relevant legislation as to the keeping of financial records, the audit of accounts and the preparation and transmission to the Registrar of Companies and the Charity Commission of

(i) annual reports and returns,

(ii) annual statements of account

(B) The Trust shall keep proper records of

(i) all proceedings at general meetings,

(ii) all proceedings at meetings of the Board,

(iii) all reports of committees

(iv) all professional advice obtained

(B) Accounting records relating to the Trust must be made available for inspection by any Trustee at any reasonable time during normal office hours, and may be made available for inspection by Members who are not Trustees if the Trustees so decide and on payment of reasonable costs

(C) A copy of the Trust's latest available statement of account must be supplied on reasonable notice to any Trustee or Member or, within 2 months, to any other person who makes a written request and pays the Trust's reasonable costs

## **NOTICES**

18(A) Notice may be sent to Members either by hand or by post, or by suitable electronic means, addressed to each Member at his or her address as appearing in the register of members

(B) Notices may also be published in a suitable journal or newspaper circulating in the area of benefit, or in any newsletter distributed by post or electronically by the Trust or on the Trust's website

(C) Any notice given in accordance with these Articles shall be treated for all purposes as having been received at the registered address

(i) 24 hours after having been sent by electronic means, or posted on the website or delivered by hand

(ii) 48 hours after being sent by first class post

(iii) 72 hours after being sent by second class post or overseas post,

(iv) on the date of publication of the newspaper containing the notice,

(v) on being handed to the Member personally, or, if earlier,

(vi) as soon as the Member acknowledges actual receipt

(D) A technical defect in the giving of a notice of which the Members of the Trust were unaware at the time will not invalidate decisions taken at a meeting

## **TRUSTEES/DIRECTORS INDEMNITY**

19(A) A relevant director of the Trust, or of an associated company of the Trust, may be indemnified out of the assets of the Trust against

(i) any liability incurred by that person in connection with any negligence, default, breach of duty or breach of trust in relation to the Trust or an associated company,

(ii) any liability incurred by that person in connection with the activities of the Trust or an associated company in its capacity as a trustee of an occupational pension scheme (as defined in Section 235(6) of the Companies Act),

(iii) any other liability incurred by that person as an officer of the Trust or associated company

(B) The Trust shall have power to purchase and maintain for a relevant director such insurance as is permitted by Clause 4(z) of the Memorandum

(C) This Article does not authorise any indemnity which would be prohibited or rendered void by any provision of the Companies Act or the Charities Act, or by any other provision of law

(D) In this Article 19

(i) companies are associated if one is a subsidiary of another, or both are subsidiaries of the same body corporate, and

(ii) a 'relevant director' means any director or Trustee or former director or Trustee of the Trust, or of an associated company

## **DISPUTES**

20 If a dispute arises between Members over the validity or propriety of anything done by a Member under these Articles, and the dispute cannot be resolved by agreement the parties to the dispute must first attempt, in good faith, to settle the dispute by mediation before resorting to litigation

## **DISSOLUTION**

21 Clause 8 of the Memorandum of Association of the Trust, relating winding up and dissolution shall have effect as if the provisions of it were repeated in these Articles

The Wildlife Trust Of South And West Wales Limited  
The Nature Centre  
Fountain Road  
Tondur  
CF32 0EH

## Your Account

Sort Code 30-93-98  
Account Number 01602207

## THE WILDLIFE TRUST OF SOUTH & WEST WALES

01 October 2023 to 05 October 2023

<b>Money In</b>	£201,553.93	<b>Balance on 01 October 2023</b>	£188,760.26
<b>Money Out</b>	£26,819.07	<b>Balance on 05 October 2023</b>	£363,495.12

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
02 Oct 23	HYDE SL MABEL HYDE 16 12 RP4659980547986400 201225	FPI	12.50		188,772.76
02 Oct 23	WOJCIKOWSK A XMAS FAIR 657014354041039001 401323	FPI	20.00		188,792.76
02 Oct 23	HOLMES H L HALLOWEEN EVENT 43142359313731000N	FPI	20.00		188,812.76
02 Oct 23	WOODWARD K K.WOODWARD 33175834008759000N 518129	FPI	30.00		188,842.76
02 Oct 23	BACS BACS	BGC	14,845.00		203,687.76
02 Oct 23	AYTEL SYSTEMS	SO		2,931.67	200,756.09
02 Oct 23	J OWEN M OWEN	SO		306.25	200,449.84
02 Oct 23	BRITISH GAS BUSINE 603220974260619000	DD		26.98	200,422.86
02 Oct 23	BRITISH GAS BGL0134154- 0125954	DD		38.30	200,384.56
02 Oct 23	BRITISH GAS BUSINE 603204630010619000	DD		56.62	200,327.94
02 Oct 23	FUEL CARD SERVICES FFB089095	DD		466.15	199,861.79
02 Oct 23	GENERAL COMMUNICAT GCF403	DD		1,346.94	198,514.85
02 Oct 23	RICHARDS V H V H RICHARDS 6119794564321014SO 404758	FPI	25.00		198,539.85
02 Oct 23	BCARD8767444290923 BW5524588967827200 200000	FPI	126.00		198,665.85
02 Oct 23	WORLDPAY 0110 000000035795523201 203647	FPI	76.00		198,741.85
02 Oct 23	WORLDPAY 0210 000000035791791101 203647	FPI	32.00		198,773.85

(Continued on next page)

**Company registration number: 4398959**

**Charity registration number: 1091562**

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED**  
**(A company limited by guarantee**  
**and not having any share capital)**

**REPORT OF THE TRUSTEES, STRATEGIC REPORT AND**  
**CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Azets Audit Services**  
Chartered Accountants & Statutory Auditors  
Ty Derw  
Lime Tree Court  
Cardiff Gate Business Park  
Cardiff  
CF23 8AB

## **THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED**

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**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**CHAIRMAN'S ANNUAL REPORT**

As we emerge from the incredible challenges the past two years have presented perhaps now is the time, more than ever, to look to the future for WTSWW. Despite still coping with the impacts of Covid we have adopted our new strategy to take us to 2030 - 'A wilder south and West Wales'. Thanks are very much due to Mike Alexander, our Chairman, who put enormous energy into driving the development of the strategy forward. Thanks are also due to the Trustees, staff, local groups and individual members who contributed to the process. The strategy dovetails neatly with the UK Wildlife Trust strategy so our work will align with the wider Wildlife Trust movement. Do take some to read through the strategy, it can be found on our website

In June 2021 the Senedd declared a nature emergency in Wales. Our strategy adopts the concept of 30 x 30, a global initiative to protect 30% of land and sea for nature by 2030 and lays out our commitments to contribute to this.

We are encouraging people to become part of the Team Wilder movement and helping to empower them to take action for Nature. Whether that's improving a garden or school grounds for wildlife or writing to their MP to press for greater political action.

New ways of engaging with people is high on our agenda and we are developing our work in the area of Equality, Diversity and Inclusion (EDI). Rosey Grandage, our Trustee Ambassador for EDI is leading us on this process and the board are very grateful for her work in this area.

I will finish by acknowledging the continued hard work and commitment of all our staff and volunteers. Despite the restrictions and trials of recent times they have still managed to progress work across our nature reserves and Islands and in our wider work such as the Living Landscapes and Living Seas Projects. On behalf of the board of trustees I thank you all for this effort.

**Paul Culyer**  
**Vice Chair**

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

## **OBJECTIVES AND ACTIVITIES**

The Wildlife Trust of South and West Wales Ltd is required by charity and company laws to act within the objects of its Memorandum of Association, which are as follows:

- 3.1. For the benefit of the public, to advance, promote and further the conservation maintenance and protection of:
  - i. terrestrial and marine habitats and their wildlife;
  - ii. places of natural beauty;
  - iii. places of zoological, botanical, geographical, archaeological or scientific interest;
  - iv. features of landscape with geological, physiographical, or amenity value in particular, but not exclusively, in ways that further biological conservation.
- 3.2. To advance the education of the public in:
  - i. the principles and practice of sustainable development;
  - ii. the principles and practice of biodiversity conservation.
- 3.3. To promote research in all branches of nature study and to publish the useful results thereof.

### **Public benefit statement**

The Trustees have referred to the guidance contained in the Charity Commissions' general guidance on public benefit when reviewing the Trust's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

The advancement of environmental protection and improvement is recognised as a charitable purpose and is regarded universally as producing a public good. The Wildlife Trust of South and West Wales exists to promote the care and protection of the environment and therefore provides a clear public benefit. Our philosophy is based on the belief that the natural world deserves conserving for its own sake and, since this is widely perceived to be a worthy aim of public policy, it may fairly be regarded as a benefit to the public at large. However, the public benefits provided by the Wildlife Trust go much further.

Firstly, our nature reserves are used by the public, and many have access on way-marked routes. At many sites information and interpretation is provided to visitors. There are a few cases where there may be a conflict between management requirements and unfettered access, but where this occurs we strive to keep any restrictions to a minimum.

Secondly, our education programmes are aimed at schools, colleges, adult groups and the wider public. Education is also, of course, recognised as a charitable activity in its own right.

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Thirdly, our information gathering and provision of expert advice and opinion to local authorities and others helps to ensure that planning decisions are made on a rational basis taking full account of the public benefit of wildlife.

Fourthly, we can exert influence through our membership at local level, and nationally through our membership of the Royal Society of Wildlife Trusts and Wildlife Trusts Wales. It is also our belief that the involvement of many volunteers in our work provides an outlet for altruistic endeavour which is of special benefit to those involved as well as delivering benefits to the wider public.

Promoting the enjoyment of the natural world is an important part of what we do: contact with the natural world and the appreciation of wildlife and wild places provides great pleasure to many people and contributes towards wellbeing and health. Our nature reserves and activities are available to all and provision is made wherever possible for people of all abilities and socio-economic groups.

The objective of our trading subsidiary, DWT (Enterprises) Ltd, is to support the work of the Trust through the businesses of sales, island accommodation and large and special events.

#### **ACHIEVEMENTS AND PERFORMANCE**

*For further information on our conservation and research work, please refer to the reports found on our website: <https://www.welshwildlife.org/about-us/reports-and-publications>*

We highlight the following achievements:

#### **Highlights from the nature reserves**

- Reserves Manager Paul Thornton has developed a vision for the future of Caermalwas Fach farm, encompassing regenerative agriculture. In the future we will look for the right tenant to take on the farm, but in the meantime we have had a survey of the building and need to raise the funds to undertake repairs to the house and associated buildings. The land continues to be grazed and managed for wildlife.
- We visited a nature reserve in Carmarthenshire that the owners would like to leave to the Trust as a legacy. We have agreed to help manage the land in the meantime. It is a fantastic combination of ancient oak woodland, and clear-felled forestry that the owners have been reverting back to secondary woodland and we will help them to continue with this long-term vision.
- We secured two grants under the Nature Networks Fund, funded by Welsh Government and administered by the National Heritage Lottery Fund (NHLF). The marine project will help fund our seabird research on Skomer and cetacean monitoring at Cardigan Bay. The terrestrial grant is funding capital work on many of our SSSI nature reserves. This includes replacing bird hides, access work, infrastructure for grazing and management of hazardous trees as well as tools and equipment, essential for managing our nature reserves.
- The majority of conservation staff time is still taken up with site work on over 100 nature reserves including liaison with neighbours about access and drainage, liaison with graziers, legal issues over site tenure and lease renewals, and ash dieback. Collapsing and eroding footpaths are an increasing problem, exacerbated by more regular storms and heavy rain followed by very dry periods.
- An NRW Management Agreement at Pengelli Forest has funded £125,000 work to resurface access tracks. We hope to gain further funding to extend the path into Pencnwc Wood in future.
- The WTOs and Reserves Managers are also busy with land management advice for other landowners, and a variety of partnership meetings including Nature Partnerships, local Environment Groups and special interest groups.
- Our conservation staff have worked with other Wildlife Trusts to agree a common GIS mapping system that will be used across Wales. This would be helpful for many areas of our work including reserves management and nature recovery.

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**Highlights from our wider Living Landscapes work**

- Porthkerry to Aberthaw project is a living landscapes project that includes floodplain restoration to prepare for a future water vole re-introduction. Partners include Natural Resources Wales, the Vale Council, Fonmon Castle Estate, South-East Wales River Trust and Aberthaw power station. We have hosted a bio-blitz to build up records of species in the area and engaged with the new owners of Aberthaw. We have met with TARMAC Cement and Lime, scoping out any opportunities for mink monitoring and trapping on site, whilst looking ahead to possible water vole reintroductions in the future. National Grid has agreed to pay us £30,000 for water vole habitat restoration and preparation for reintroduction north of Tarmac land, including the Fonmon estate and we hope to be involved again with the Aberthaw lagoons in the future.
- 30/30 baseline work – we helped to collect and collate data for a 30:30 baseline for Wales that will be used to monitor progress towards our aim to see 30% of land in Wales being managed positively for wildlife by 2030.
- We were involved with on-going management on the Whiteford Burrows site in Neath Port Talbot, including site management, survey and monitoring.
- We work with various local authorities in our area to deliver wildlife enhancement projects in schools and on public land, including putting in newt ladders, fencing and citizen science projects at Idris Davies super-school in Caerphilly.
- In Brecknock we are still involved with the Mega Catchment Partnership, and were involved in reviewing the management plan for the National Park. We worked with our neighbouring Powys Trusts and other partners to fund and start several new projects:
  - Rhos Pastures aims to raise awareness of the value of this important, local habitat and to engage landowners in better management for wildlife,
  - Green Connections aims to work with local communities to manage public spaces better for wildlife and to help communities engage with wildlife
  - Canals project aims to improve wildlife habitats along the Brecon and Monmouth canal and increase sustainable, recreational use and awareness of the local wildlife.
- We also worked with Natural Resources Wales on the next phase of the Healthy Hillside project in the Valleys, managing landscapes better to prevent wild fires, educating and engaging the public with their local countryside and wildlife and the importance of helping to prevent fires.

**Living Seas**

- Our new CBMWC visitor centre assistant Gemma Woodford started on 4 May.
- Nearly 9,500 members of the public came through the CBMWC visitor centre and shop in 2021, an excellent number considering the social distancing measures in place for much of the year. Outreach events were more difficult for the Stand for Nature Wales project officer, as was engaging with school groups, but university and youth groups did attend the site and staff hosted 7 local events and ran 15 training events on-line.
- 2 Living Seas Youth Internships were advertised at CBMWC (one research position for 12 months, 1 engagement position for 7 months) funded by the National Lottery Community Fund through the Climate Action Fund Stand for Nature Wales for 18-24 year olds and due to start in April 2022.
- The Nature Networks Fund supported our marine monitoring work on Bottle-nosed Dolphins in Cardigan Bay and Seabirds on Skomer. This allowed Sarah Perry and her team to conduct their first ever winter cetacean surveys with over 40 animals encountered on a trip in January 2022.
- 171 staff days were spent surveying SAC species or organising volunteer surveys. A total of 70 volunteers took part in marine mammal surveys from the CBMWC base in Newquay, contributing 5,415 hours of their time during the 2021 season.
- Information and data from our monitoring activities were used to support our work on Marine Protected Area designation and management. It also helped inform Operation Seabird, a joint initiative between Ceredigion CC and Dyfed-Powys Police and inform the revision of the Ceredigion Marine Code for commercial passenger boats in Cardigan Bay as levels of disturbance continue to increase.

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- We have contributed to a project looking at a baseline state of the Irish Sea, in partnership with all the Wildlife Trusts bordering the sea. The results show that the Irish Sea has multiple and growing pressures and insufficient management exacerbated by multiple devolved governments. A report will be produced to publicise our findings and we will agree on the next steps for coordinated action.

**Highlights from Skomer and Skokholm Islands**

- Our bio-security work continues at pace in collaboration with partners from RSPB and the National Trust; new biosecurity signage is now in place in Martins Haven, bespoke rodent monitoring stations have been deployed on Skomer and are we coordinating the establishment of Pembrokeshire incursion hub. We deployed rodent surveillance stations on Middleholm (a crucial step in protecting Skomer from Invasive Non-Native Species (INNS)).
- We were grateful to the NHS who provided nurses who came to Skomer and turned the library into a make-shift Covid vaccination centre for island workers.
- The Friends of Skomer and Skokholm worked with the island teams to deliver work parties on both islands in autumn 2021. Tasks completed included building a new research hide on Skomer North Pond and tiling the bedroom floors on Skokholm. The annual reunion was delivered on-line with all island staff, Lisa Morgan and Sarah Kessell contributing talks. One hundred and seventy nine people paid to join on YouTube, raising £1,900.

**Skokholm**

- Skokholm wardens Richard Brown and Giselle Eagle returned for their 9th year. They received their first hostel guests on 7 June, having worked through the logistical challenges posed by Covid in the shared accommodation. Two long-term volunteers lived in the lighthouse with the wardens, freeing up the Farm accommodation for two groups of suitably distanced guests.
- Some first records for Skokholm logged by the Bird Observatory staff: Red-flanked Blue-tail (the island bird list now stands at 301 species) and a Vagrant Emperor dragonfly, that flew into a guest's bedroom for the night (only 5 previous county records).
- Major building works began on the Skokholm lighthouse, funded by the remaining 'lighthouse appeal' restricted funds.

**Skomer**

- A brand new Skomer team started the new season. Head Warden Leighton Newman returning to WTSWW after 3 years with the National Trust, was joined by Assistant Warden Ceris Aston and later in April by Visitor Officer Beth Thompson. The speed at which the team gelled and coped with the remaining Covid restrictions, especially with a reduced number of volunteers, should be applauded.
- Skomer reopened on 27 April 2021, as soon as government Covid restrictions allowed for outdoor attractions to do so. We hosted ITV News pre-opening to publicise the occasion. Boat capacity remained limited to a maximum of 24 people and the island teams facilitated a sixth boat each day to allow for a maximum of 144 people a day.
- All were pre-booked via the online booking system and running smoothly from a visitor experience and people management and H&S point of view. The most common comment was that local families can now visit and that people can use public transport. We are looking at ways to harness the potential of this new local audience and increased accessibility options.
- The Skomer team and the staff at Lockley Lodge, worked tirelessly to get the island reopen to the public. An extra boat each day created more work and a longer day for them all, but helped meet some of the massive demand and improve income generation.
- Seasonal seabird monitoring field staff arrived on Skomer in April and researchers from Oxford also arrived, all adhering to strict Covid restrictions and maintaining working 'bubble' groups reducing the transmission risk between staff, volunteers and researchers.

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- Annual funding for Skomer seal and seabird monitoring from NRW and JNCC was secured. Grey seals continue to thrive with 265 pups born on the island's beaches and in the caves, 22 more than in 2020 and the highest total on record.
- Successful application to Friends of PCNPA fund for items on Skomer, including blinds for North Haven to stop Manx Shearwaters flying into the windows at night (part of their Dark Skies project).
- Skomer won the Leica competition winning £5k of optics for seabird monitoring which were gratefully received by island staff and volunteers.
- Storms delayed the delivery of the kit and materials by barge to commence the Skomer cliff stabilisation job in North Haven, but the job was finished by the cut-off date of 20 March. Timing was critical in order to comply with the SSSI consent and fall within the tax year for NRW who funded the works. The beach landing is now safe again for staff to access with vehicles and their boat.
- 38,896 individual puffins were counted on Skomer on 24 March 2022, 4,083 more than 2021. A post-war record.

**Inspiring and Engaging People**

- We delivered a series of 'wellbeing days' for Ovo Energy staff (based in Cardiff).
- We worked with Keep Wales Tidy to provide wildlife gardening advice to communities applying for the Keep Wales Tidy scheme.
- We have had the most sign up's for 30 Days Wild from all the Welsh Trusts and are 12<sup>th</sup> overall out of the 46 Trusts, reflecting the high quality of our social media engagement.
- COP26 Global Day of action March we attended with staff and students involved in Stand for Nature project.
- The My Wild Cardiff project was able to restart in-person events during the summer and continued to run one-off engagement events with partners in various areas of Cardiff, such as the Grangetown Art Trail. We have confirmed a further three years of funding from People's Postcode Lottery (PPL) to continue the project, and we have started to develop the project to align with the Team Wilder strategy.
- The Cardiff Engagement projects (My Wild Cardiff and Stand for Nature Wales Cardiff) were taken over by Wilder Engagement Officer, Chris Webber, in January 2022.
- We developed a stronger relationship with Cardiff Council/Cardiff Local Nature Partnership (LNP) through the My Wild Cardiff project. We delivered pollinator ID training (e.g. bumblebee ID, Grassland plants ID) to volunteers to assess the council's 'one-cut' sites across Cardiff. We also worked on the LNP's Green Walls project, installing Green Walls at council-owned buildings (primary schools, community centres etc.) in polluted areas. We worked with the communities/schools using the buildings to raise awareness of the benefits of the green walls for biodiversity and the people using these spaces. Nitrogen dioxide levels behind the walls was found to be 20-30% lower behind the walls than at the roadside.
- Both Stand for Nature Wales projects have established their youth forums and are actively campaigning in their local areas. The Cardigan Bay Youth Forum appeared on ITV's Coast and Country with Ruth Dodsworth, surveying dolphins and completing a beach clean. A 12 year old member of the forum also spoke at our AGM on why she was part of the forum, and what she wants to see happen for wildlife in her area. The Cardiff Youth Forum took longer to establish, but we now have a small group of students (aged 19-24) who are interested in influencing others through campaigns. They attended the Cardiff Global Day of Action march (part of COP26 events) and are leading on a no-mow campaign in Cathays. We have also been working with the Cardiff University ERBAP (Environmental Resilience and Biodiversity Action Plan) committee, advising on estate improvements for biodiversity and the forum took part in a tree audit of the campus.
- In 2021 the majority of school visits were either on school grounds or were online. In January 2022, with the relaxation on Covid rules, we had a large volume of requests for School visits to our reserves. We planned outdoor learning teacher training sessions with RSPB and Cardiff Council, to be delivered to teachers in April and May 2022.
- Unknown Wales was successfully run online for a second year with Cardiff museum. We have been planning for the 2022 event, which will be in-person.

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- In October 2021, the majority of WTSWW staff, volunteers and Trustees took part in Team Wilder training by Becky Fisher from Hampshire & Isle of Wight Wildlife Trust.
- In January 2022 we received PPL funding for internal Team Wilder implementation (creation of implementation plan, Community Organising Training etc.) and successfully applied for Nextdoor Nature Funding for a Team Wilder project and post in Swansea to start in May/June 2022.

**Standing up for Wildlife**

- Lisa Morgan, Head of Islands and Marine continues to led on our work to respond to the Crown Estates intention to unlock up to 4GW of new floating wind (FLOW) capacity in the Celtic Sea by 2035. February was spent responding to the final S36 and Marine Licence applications for the first Welsh FLOW project Erebus, a weighty tome of a document, the Environmental Statement was 31 chapters long with numerous technical appendices in addition. Our position remains that the application should not be progressed based on the lack of appropriate ornithological evidence and assessment of the impacts on the Skomer, Skokholm and the Seas off Pembrokeshire Special Protection Area features. The lack of detail with regards appropriate mitigation, compensation and monitoring were also sufficient reason to request a halt to this application at present. Furthermore, the lack of compensation for cable protection impacts on Pembrokeshire Marine SAC was also cited as a reason to object. Other eNGOs have expressed similar concerns.
- By November 2021 we were aware of 7 FLOW projects are various stages in the Celtic and Irish Sea, all with the potential to impact on Skomer and Skokholm SPA seabirds. WTSWW have been working with TWT and Cornwall and Devon Wildlife Trusts to share knowledge across the Celtic Sea. With TWT marine casework capacity fully occupied with North Sea proposals we identified that we were left rather vulnerable here in Wales when dealing with casework, which we hope to address in 2022.
- WTSWW also responded to the proposal for White-tailed Eagle introduction in Pembrokeshire. After several meetings with and representations by the Durrell Wildlife Conservation Trust, Eagle Reintroduction to Wales, we sought expert advice from seabird ecologists in the Islands Conservation Advisory Team and our own staff and concluded that WTSWW cannot support the reintroduction of White-tailed eagles to Pembrokeshire. Applying the precautionary principle and considering the potential impacts on seabirds in the short and longer term, and consider the IUCN and our guidelines on re-introduction, our unanimous view was that the scheme must not go ahead until there is sufficient scientific evidence to demonstrate, beyond any reasonable doubt, that there will be no adverse effect on the seabird populations. This evidence would be needed for the proposal to pass through the EIA and HRA processes. We do not believe that there is sufficient evidence for this to happen or that any suitable compensatory measures for seabird impacts would be acceptable
- We also objected to a planning application for an Intensive Poultry Unit (16,000 birds) in Carmarthenshire that we believed would have a negative impact on the Dinefwr Estate SSSI and the River Tywi Special Area of Conservation (SAC) as well as local-important terrestrial and river species. Ammonia pollution is considered the prime cause of the worst air borne pollution in Europe and significantly impacts our most important habitats.

**Growing Our Resources**

- Donations from Waterloo Foundation and the Moondance Foundation helped us through a second year impacted by Covid and supported us while we rebuilt our usual income streams.
- A WCVA grant enable us to appoint a Digital Communications and Fundraising Officer. Madi Bowden-Parry was appointed and set up the Our #WILDFundraiser campaign, raising over £10,000 in the first year. Gina, our Marketing Manager ran a half marathon with the Empower Wellbeing Running Club and raised £2000 for us as part of the campaign. Madi also arranged for the installation of Tap 2 Donate machines at Fonmon Castle in the Vale of Glamorgan.
- The website transfer from Wordpress to Drupal took almost 8 months to complete as WTSWW had one of the largest and most complex website throughout the movement. We are already seeing encouraging visitor statistics and our visiting audience has doubled.

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- We are working with Guardian Angels to offer WTSWW members a free Will writing service, we hope to receive pledges from this. This is available to access on our website. We are hoping this will raise our profile and highlight the importance of legacy giving to the Trust.
- We developed successful partnership working with Leica UK who will be sponsoring the Skomer Live web cameras in 2022.

**Building Recognition of our role**

- Lisa Morgan wrote an article for Women and Home magazine about '40 something women who work in remote places!'
- Mike Alexander's excellent Skomer Island book was launched with an online event.
- We worked with RSWT to agree an updated logo, which has now been approved and is gradually replacing the older badger logo and helping build wider recognition of the Wildlife Trusts as a movement.
- Parc Slip won the best promotion category in the Keep Britain Tidy virtual Green Flag Awards.
- We quickly realised how big and important digital engagement and storytelling was becoming to charities. We decided that this has to be priority area for our communications and marketing so we continued in 2021 with two very successful broadcasts;  
**Wild About Parc Slip** [https://www.youtube.com/watch?v=Afs\\_NKkEUso](https://www.youtube.com/watch?v=Afs_NKkEUso) and  
**Skomer LIVE series 2** [https://www.youtube.com/watch?v=sKubvGg8iyU&list=PLX3tKS\\_jsg3TrZ-G4yiPslbTC1w9pFWWR](https://www.youtube.com/watch?v=sKubvGg8iyU&list=PLX3tKS_jsg3TrZ-G4yiPslbTC1w9pFWWR) which assisted the Trust in fundraising and raising our profile to a wider audience.

**Skomer LIVE 2021 stats:**

- Worked with Lizzie Daly and Yussef Rafik to present the live broadcasts.
- Produced 5 episodes in series 2.
- Received over 20,000 views.
- Recorded 6,000 hours of live web camera footage.
- 2<sup>nd</sup> year success with Manx Shearwater burrow camera and chick hatching
- Skomer LIVE featured on ITV Wales Coast and Country with Ruth Dodsworth
- Viewers from around the world including USA, Australia, Philippines, Austria, Germany, Canada, Aberdeen, France and Italy.
- Live broadcasting partnership with Visit Pembrokeshire and Visit Wales.
- Several corporate sponsors.

**Wild About Parc Slip 2021 stats:**

- Worked with BBC Springwatch Presenter Iolo Williams and Lizzie Daly.
- 1 x40 minute LIVE broadcast at Parc Slip with a live audience of 72 people.
- In partnership with Valleys Regional Park
- 4,468 views.

**Press and Media:**

Our team worked extremely hard with the media industry to raise our profile and fundraise during this difficult and highly competitive time. Media stats include:

- 1,116 articles produced/featured.
- £11.4 million in AVE – (paid advertising costs/ what it would have cost us for annual media coverage)
- 421 million in OTS – Audience opportunity to see.
- Of 2021/2022 media: **52%** was National Media, **30%** Regional Media and **18%** Local Media.
- 27% was from press based, 46% was from web based and 28% was from broadcast media

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Chris Packham filmed at Teifi Marshes with Megan for his new show 'Chris & Meg's Wild Summer and our top 15 media highlights from the year are:

1. Netflix filmed at Melin Cwrt Falls for new Science fiction movie released in 2022.
2. Newyonder Films filmed on Skomer. Film called Wild Isles.
3. BBC Wonders of the Celtic Deep series featuring CBMWC.
4. Several WTSWW sites featured in Iolo's Pembrokeshire: The Wild West series.
5. ITV Wales News feature on Red Squirrels.
6. Bradt Guides article on Skomer.
7. BBC Wales filming at Castle Woods.
8. ITN News Feature on WTSWW Puffin numbers.
9. ITV Coast and Country on Skomer.
10. ITV Coast and Country filmed Red Squirrel Project.
11. ITV Coast and Country filmed at CBMWC.
12. Visit Wales filming at Teifi Marshes for national advert.
13. Visit Wales filmed on Skomer for national advert.
14. Channel 4 filming at Lavernock Point.
15. Skokholm featured in National Geographic Kids regarding the pre-historic find!

**Managing Ourselves effectively**

- We input to the UK-wide RSWT strategy and took part in working groups to discuss the complexities of devolution and crown dependencies and how this impacts governance across the Trust movement.
- Continuing the theme of working together across the Wildlife Trust movement, we launched the all-Wales conservation plan that sets out our work across Wales over the next 10 years.
- On the local level, we used the RSWT strategy and all-Wales Conservation Plan to guide our own WTSWW strategy over the next 10 years. Workshops for Trustees and our staff and input from members and volunteers ensured that our new strategy is fit for purpose and is supported at all levels. The final version of the Strategy was written by our Chair.
- In order to ensure successful delivery of our new strategy, we restructured the conservation team to create areas of specialism and a lead for each area of our strategy. As well as our Head of Islands and Marine, we created a Wilder Engagement Manager to lead on our Team Wilder work, a Nature Recovery Manager to lead on our 30by30 work and we now have three Reserves Managers covering different areas. This team works closely together and all are managed by the CEO. As part of this process, we promoted 3 existing members of staff and recruited 2 new people; Rhodri Irranca-Davies as our Nature Recovery Manager, and Duncan Ludlow as our Reserves Manager for Brecknock, the Valleys, Bridgend, the Vale and Cardiff.
- We received a Green Recovery grant from NHLF that covered several important areas of work. The project focused on advice and training to improve our skills and help us develop different ways of working in the future. This covered the following:
  - Advice on improving income through our trading arm,
  - Reviewing income sources to cover core costs of managing nature reserves,
  - Skills for managers through training on Change Management,
  - An audit, advice and training for staff, trustees and volunteers on Equality, Diversity and Inclusion (EDI).
  - Community Engagement training, focusing on co-production and collaboration and to tie in with our EDI aims

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED**  
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- Building our comprehensive new Welsh language scheme into new delivery methods
- Following on from the Green Recovery grant and introduction of the new strategy, all of our staff took part in discussion and individual feedback about how best to build relationships within and between teams in the future, improving ways to communicate internally and how to work across teams to help deliver the strategy. The new cross-team working groups include Welsh Language learning, Wellbeing and EDI as well as Net Zero and Team Wilder. Our Trustee Rosey Grandage has taken up the role of EDI ambassador for the Trustees, and attends the staff working group, ensuring buy-in and support across all levels of the Trust.
- Working to a common system for calculations, the first iteration of WTSWW's carbon footprint was based on data from the 2019/20 financial year. The total footprint was 280.5 t CO<sub>2</sub>e which is approximately half the typical wildlife trust footprint. The top three largest contributions to WTSWW's footprint were livestock (56.2%), staff commuting (15.2%) and the operation of diesel-fuelled fleet vehicles (13.6%). Transport-related emissions overall accounted for 31.4% of the total footprint. Our action plan to reduce our carbon footprint takes account of these priorities.
- We worked with RSWT to calculate the carbon storage of our nature reserves, which will be fed into our calculations to get to net zero. We are working with other Trusts to investigate ways to reduce (methane) emissions from grazing projects without compromising our biodiversity objectives.
- Insurance - We were successful in being offered the full (capped) settlement figure of £100,000 for the Covid Business Interruption claim.
- Researching and applying changes from the Welsh Government Coronavirus plan became a regular task for Lisa Morgan, Head of Islands and Marine and H&S coordinator. This affected all areas of our work from accommodation on islands to lateral flow testing for work-party/event organisers. The Organisational Risk Assessment was updated 5 times.
- We experienced problems recruiting catering staff at both of our cafes. The café at Parc Slip eventually had to close for a while after several unsuccessful attempts to recruit a café supervisor, but the café at The Welsh Wildlife Centre remained open throughout the year.
- Grants from WCVA and RSWT covered the costs of transferring our website to the platform used by all the Wildlife Trusts and to start the transfer to the ThankQ membership database, also used by many other Wildlife Trusts. This is an essential project to improve the efficiency and effectiveness of our membership work in future but took up a great deal of staff time over the course of the year, meaning that our usual membership recruitment work slipped.
- We moved to an online booking system with Fareharbour for the Skomer day landings. This prevented the morning queues that had posed a Covid risk and proved to be a better method overall for managing public safety at Martin's Haven.
- Several staff attended important training sessions related to governance: our Executive Officer Diana Clark attended a GDPR session led by ICO, and another on Sustainability/Governance. Lisa Morgan completed the IOSH Managing Safely course (funded by Welsh Government).
- In the last quarter we produced a budget for the 2022-23 financial year that showed a small surplus and factored in salary and pension rises that take us part-way to the commitments in our strategy for improving pay and conditions in line with the rest of the Wildlife Trust movement.
- Launched 'Running on the Waves' - our very own fundraising song written and recorded by British singer songwriter David Gray!
- Welcomed nine live guests on the show.

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**FINANCIAL REVIEW**

The results for the year show a group surplus of £282,864 (surplus £799,672 2020/21). This is a good result showing that we have to a large extent recovered from the impact of COVID and returned to more normal operations.

**Income**

Total income during 2021/22 was £2.4m compared to £2.7m in 2020/21.

- Trading income has returned to 75% of pre COVID levels with our trading arm reaching 70% of its pre COVID turnover.
- We received £100,000 from our insurers for recovery of losses under our business interruption insurance.
- The islands reopened for day visitors despite social distancing measures being applied limiting the number of visitors to the islands, we generated £210,000 of income from landing fees.
- Our supporters continued to give generously and income from Appeals, Donation and Legacies amounted to £405,000.
- Membership income has increased slightly to £297,000 in 2021/22 from £282,000 in 2020/21
- Grant Income has been considerably lower than the previous year at £683,800, but still represents a significant source of income.

**Expenditure**

Expenditure has increased from £2m to £2.2m as activity levels have increased with grants and trading.

- Expenditure on charitable activities makes up 62% of total expenses and over 60% of these costs were funded by restricted funds.
- Trading expenses have increased to £539,000 as trading has returned to more normal levels
- Membership and fundraising costs have increased as we have returned to producing the membership magazine.

**Fund balances and reserves**

At the year end, unrestricted funds increased to £3.5m but restricted funds have fallen to £1.5m. Endowment funds remain unchanged at £135,826. Total funds of the Trust increased by almost £282,864 to £5.1m. As a result of this increase in funds, the Trustees have decided to prudently set aside an additional £100,000 in designated reserves to provide resources to meet the charities future needs and deliver its new strategy.

**Trading subsidiaries**

After limited trading last year the Visitor centres were able to continue to trade but largely on a takeaway basis. However, the islands still had to deal with social distancing requirements so their trading continued to be affected. The VAT reliefs for the hospitality sector were helpful to trading. Unfortunately in the autumn we were affected by the inability to recruit staff and we had to take the sad decision to temporarily close our Visitor centre in Parc Slip, Tondur. However, despite these limitations trading income for the financial year was £440,600 and we generated a surplus of £45,176, most of which will be donated to the charity.

**Investment policy**

Funds will continue to be invested in low risk, interest bearing deposit accounts and the Charities Property Investment Fund. Interest on restricted funds is retained within the restricted fund.

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**Financial Reserves Policy**

The financial reserves policy of the Trust is considered in the light of the main risks of the organisation. There is continuing risk to our grant income due to uncertainties in the future. Therefore we have set up a number of designated reserves in order for us to support and develop the charities activities. In addition we have built up our unrestricted reserves in order to provide a buffer to enable us to continue our work over the short term if we suffer a loss of grant income. For a number of years we have been developing our strategy for improving the financial position of the Trust and build a level of unrestricted reserves to maintain 3-6 months running costs.

The Trust currently has reserves of £5.1m of which £3.5m are unrestricted reserves. We have free reserves of £1,102,497 (£630,526 - 2020/21). Therefore we are meeting our reserve policy to build our unrestricted reserves to maintain running costs and our focus is to continue to develop our unrestricted income to improve and diversify our business for the future.

**Risk Management**

The Trustees have examined the principal areas of the Trust's operations and considered the major risks arising in each of these areas. In the opinion of the Trustees, the Trust has established processes and systems which under normal circumstances should allow the risks to be identified by them to be mitigated to an acceptable level in its day-to-day operations.

The major risks the Trust currently faces and mitigation are:

- Avian Flu- An emerging risk discussed in June 2022. Based on observations on the Isle of May where the island was closed. Two impacts are currently being considered where options may include temporary closure of the Islands as Avian Flu Passes or a material impact on the seabird population on the Islands. No mitigations have been proposed but SMT will keep this under close review.
- Ash dieback – due to the high number of woodland nature reserves in our portfolio, this imported disease continues to pose a significant risk and financial impact and may impact on public access. Nature reserves have been surveyed and trees are being dealt with on a risk-priority basis.
- Grants – the longer-term decline of revenue grants, and the cessation of some traditional grant-funding sources, poses continued financial risks to the charity. We are working with other Welsh Trusts to lobby for more sustainable grant income from the Welsh Government and Natural Resources Wales.

**PLANS FOR FUTURE PERIODS**

Our future plans are laid out in our Strategy 2020-2030; the web link for this is included in Appendix 1 and can be downloaded in Welsh or English.

Over 2022-23 we will continue to build detailed plans for delivering our 10-year strategy and to build on the work achieved through the Green Recovery fund. In particular we will:

- Write a policy and EDI framework for delivery following the audit and training, and continue with EDI training for staff, trustees and volunteers to ensure we break down the barriers to diversity and inclusivity. We also want to highlight and celebrate achievements in this area of work.
- Build our capacity for delivering Team Wilder and continue the training for staff to help engage communities in new ways.
- Build a suite of projects to help deliver our 30 by 30 ambition and consider the best ways to engage with landowners.
- Continue to improve internal communications and encourage working between different staff teams to deliver the strategy.
- Focus on our top priorities for reducing our carbon footprint and seeking the funds for the necessary investment.

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity was formed from the merger of The Glamorgan Wildlife Trust Ltd (registered November 1961, Charity No: 200653) and The Wildlife Trust West Wales Ltd (registered May 1962, Charity No: 227996). The Wildlife Trust of South and West Wales (WTSWW) was registered with the Charity Commission for England and Wales on the 8<sup>th</sup> April 2002; it is a company limited by guarantee (incorporated on 20 March 2002) and governed by Memorandum and Articles of Association which were last amended on 14 September 2015. On 1<sup>st</sup> April 2018 Brecknock Wildlife Trust (registered Oct 1964, Charity No: 239674), merged with The Wildlife Trust of South and West Wales.

The Memorandum and Articles of Association gives the Board of Trustees responsibility for determining the policies and direction of the charity, and to govern the affairs of the charity. The Board of Trustees are also directors for the purposes of company law.

As WTSWW's governing body, the Board of Trustees is ultimately responsible for the Trust's activities. It is directly accountable to the charity's members.

The Board operates a sub-committee, the Finance Committee, which has delegated powers and acts as the Executive committee overseeing the running of the Trust, and has responsibility for detailed financial decisions and for making recommendations to the Board, whilst the whole Board is responsible for overall financial scrutiny. The Finance Committee reports to the Board after every meeting, which ensures complete transparency and full engagement of all Trustees in all decisions. The Chief Executive and Finance Manager also attend the Finance Committee.

The Board of Trustees also receive reports from other committees: Health & Safety, Local Groups Forum, Islands Conservation Advisory Committee, and the Equality, Diversity and Inclusion group. There may also be a number of Task and Finish Groups appointed as and when required by the Board who report directly to the Board.

There are eight members of staff who make up the Senior Management Team (SMT) who also attend the Board meetings at the invitation of the Board. The SMT are responsible for the day to day management of the Trust. The majority of the Trust's work is undertaken by a team of staff, reporting to the Chief Executive who is accountable to the Board of Trustees for achieving WTSWW's aims and objectives and complying with Trust policies.

**Arrangements for setting the pay and remuneration for the key management personnel and any benchmarks, parameters or criteria used in setting their pay**

The charity has a Rewards and Remuneration Policy which details the 'total reward' approach under which all aspects of working for the charity are recognised. Prominence is given not only to remuneration and tangible benefits but also to less tangible rewards which are important factors in employee engagement and satisfaction. The policy sets out the factors and approach for determining the salary levels of all staff.

The key management personnel who make up the Senior Management Team are:

Sarah Kessell	- Chief Executive Officer
Margaret Drury	- Finance Manager
Kerry Rogers	- Conservation Manager –resigned September 2021
Lisa Morgan	- Head of Islands & Marine
Jon Cooper	- Membership Development Manager
Gina Gavigan	- Marketing Manager
Diana Clark	- Executive Officer
Rhodri Irranca-Davies	- Nature Recovery Manager – appointed October 2021
Megan Howells	- Wilder Engagement Manager – appointed October 2021

The total figure for pay of key management personnel is in the notes to the accounts.

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**Appointment, induction and training of Trustees**

Trustees are nominated and appointed by the membership. All Trustees must be members of the Trust. The Board shall comprise of the Chairman, Vice-Chairman, Treasurer, who are all Trustees, and be made up of a minimum of 6 and a maximum of 12 Trustees. The Board may also co-opt from time to time additional members possessing specialist skills, knowledge or expertise, as it thinks fit.

Details of Trustees terms of office are laid out in the Memorandum & Articles of Association but in summary a Trustee shall not be eligible to serve as a Trustee for more than 3 consecutive terms of 3 years. The Chair shall be elected for not more than 2 consecutive terms of 3 years each. At the Annual General Meeting one third (or the number nearest to one third) of Trustees shall retire from office.

The 19th Annual General Meeting was held online on Zoom on 18<sup>th</sup> November 2021. The Board of Trustees appointed Mike Alexander as Chair. Stuart Bain was appointed and continued in the role of Treasurer. Two new Trustees were appointed: Mike Davies and Catrin Evans. The Trustees subsequently co-opted Leonora Thomson to the Board.

As part of their induction, all Trustees are issued with the charity's key documents: Memorandum and Articles of Association, Responsibilities of Trustees (Charity Commission), Code of Conduct for WTSWW Trustees, Annual Report and Accounts, Corporate Strategy, Trust staff and management structures, Trust policies and other documents and information to enable new Trustees to gain a good understanding of the charity and business.

At the first meeting of the Trustees following the AGM the Chairman reminds all Trustees of their responsibilities as Trustees and Directors. Trustees attend 8-10 meetings per year, with occasional additional meetings and involvement with Sub-Committees, Task and Finish Groups or *ad hoc* Working Groups as appropriate. Trustees also attend Development Days. They may also represent the Trust on other occasions. Trustees are offered the opportunity to attend external training courses and Open Day events organised by Royal Society of Wildlife Trusts (RSWT) specifically for Wildlife Trust Trustees and staff. During 2020, 2021 and 2022 Board meetings were held online on Zoom.

**Patron, President and Vice Presidents**

At the Annual General Meeting the Trust members may, on the recommendation of the Board, also elect a Patron, President and Vice Presidents, and they shall hold office for a term of 5 years and be eligible for re-election. At the AGM on 18<sup>th</sup> November 2021 no appointments were made. The review of the role of honorary officers is ongoing, but had not progressed due to other pressures dealing with Covid 19. No honorary appointments are being made until the review has been completed.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED  
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**Related parties**

The charity has a wholly-owned active trading subsidiary, DWT (Enterprises) Ltd (Company No: 02702793). It also wholly owns a dormant subsidiary, Autumn Peaks Ltd (Company No: 03262690)

It also operates three charities as inactive companies, Glamorgan Wildlife Trust Ltd (Company No: 00693495), Wildlife Trust West Wales Ltd (Company No: 00728044) and Brecknock Wildlife Trust Ltd (Company No: 00824844).

The Trust has a close relationship with the other four Wildlife Trusts in Wales and The Wildlife Trusts Wales Ltd (WTW), working together to develop their partnership, with staff expertise and representation on national bodies shared throughout the Trusts. The WTW Forum oversees this partnership. The Wildlife Trust of South and West Wales is represented on WTW Forum by the Chief Executive and by the Chairman at WTW Council. WTSWW contributed 30% to the overall WTW levy in the year 2020-21.

The Trust also works closely with the Royal Society of Wildlife Trusts (RSWT) and all The Wildlife Trusts (TWT), to ensure that national Aims and Objectives are met, working towards our joint vision of an environment rich in wildlife for everyone.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED  
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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered name:** The Wildlife Trust of South and West Wales Limited

**Also known as:** Wildlife Trust of South and West Wales  
WTSWW

**Registered Charity Number:** 1091562

**Registered Company Number:** 4398959

**Trading subsidiaries:** DWT (Enterprises) Limited

**Registered Office:** The Nature Centre  
Fountain Road  
Tondu  
Bridgend  
CF32 0EH

**Vice- Presidents** *NB the role of Vice-President is under review before further honorary appointments are made*

**Board of Trustees**

Chairman	Mike Alexander <sup>W</sup>	
Treasurer	Stuart Bain <sup>G</sup>	
Vice Chair	Paul Culyer <sup>W</sup>	
	Rob Pickford	Resigned 17-3-22
	Sally Weale	Resigned 14-3-22
	Mark Brian <sup>B</sup>	
	Rosey Grandage <sup>B</sup>	
	Shirley Matthews	
	Gillian Berntsen	Resigned 18-11-21
	Richard Payne	Resigned 14-3-22
	Tom Roberts	Resigned 15-3-22
	Mike Davies	Appointed 18-11-21
	Catrin Evans	Appointed 18-11-21
	Leonora Thomson	Appointed 18-11-21

W – Trustee of WTWW

G – Trustee of GWT

B – Trustee of BWT

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED**  
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<b>Chief Executive</b>	Sarah Kessell
<b>Company Secretary</b>	Diana Clark
<b>Principal Bankers:</b>	Lloyds TSB 7 Victoria Place Haverfordwest Pembrokeshire SA61 2JZ
<b>Solicitors:</b>	Hains & Lewis 7 St James Street Narberth Pembrokeshire SA67 7BZ
<b>Auditors:</b>	Azets Statutory Auditors & Chartered Accountants Cardiff Gate Business Park, Ty Derw, Lime Tree Court, Cardiff CF23 8AB

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED  
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**Appendix 1**

<https://www.welshwildlife.org/our-strategy>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD  
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**Responsibilities of the Board of Trustees**

The trustees (who are also directors of The Wildlife Trust of South and West Wales Limited) for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Auditors**

Azets Audit Services were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

Approved by the Board of Trustees on 12<sup>th</sup> September 2022 and signed on its behalf by:



Mrs D Clark (Secretary)

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED  
FOR THE YEAR ENDED 31 MARCH 2022**

**Opinion**

We have audited the financial statements of The Wildlife Trust of South and West Wales (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31<sup>st</sup> March 2022 which comprise the consolidated Statement of Financial Activities, the consolidated Statement of Total Recognised Gains and Losses, the consolidated and parent Balance Sheet, the consolidated Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31<sup>st</sup> March 2022, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report<sup>6</sup>. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
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**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the groups and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed auditor under the Companies Act 2006 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at:

<https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED  
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**Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
THE WILDLIFE TRUST OF SOUTH AND WEST WALES LIMITED  
FOR THE YEAR ENDED 31 MARCH 2022**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members, for our audit work, for this report, or for the opinions we have formed.



**Sarah Case FCA DChA**

Senior Statutory Auditor

For and on behalf of

**Azets Audit Services**

Chartered Accountants and Statutory Auditors

Ty Derw

Lime Tree Court

Cardiff Gate Business Park

Cardiff

CF23 8AB

Date 29-9-2022

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**(Incorporating the Income and Expenditure Account)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2022 £	Total funds 2021 £
<b>Income and endowments from:</b>						
Donations and legacies	3	533,301	169,480	-	702,781	581,666
Charitable activities	4	317,257	637,621	-	954,878	1,799,037
Other trading activities	5	545,669	-	-	545,669	247,063
Investments	6	50,369	5,140	-	55,509	57,945
Other	7	120,786	-	-	120,786	23,389
<b>Total income and endowments</b>		<b>1,567,382</b>	<b>812,241</b>	<b>-</b>	<b>2,379,623</b>	<b>2,709,100</b>
<b>Expenditure on:</b>						
Raising funds	8	186,915	115,045	-	301,960	161,486
Charitable activities	8	546,248	810,128	-	1,356,376	1,508,371
Other	8	539,378	500	-	539,878	329,424
<b>Total expenditure</b>		<b>1,272,541</b>	<b>925,673</b>	<b>-</b>	<b>2,198,214</b>	<b>1,999,281</b>
Net gains/ (losses) on investments	13	81,202	20,253	-	101,455	89,853
<b>Net income/(expenditure)</b>		<b>376,043</b>	<b>(93,179)</b>		<b>282,864</b>	<b>799,672</b>
<b>Transfers between funds:</b>	18	<b>74,740</b>	<b>(74,740)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>450,783</b>	<b>(167,919)</b>	<b>-</b>	<b>282,864</b>	<b>799,672</b>
<b>Reconciliation of Funds</b>						
Total funds brought forward	16,20	3,010,451	1,659,449	135,826	4,805,726	4,006,054
<b>Total funds carried forward</b>	16,20	<b>3,461,234</b>	<b>1,491,530</b>	<b>135,826</b>	<b>5,088,590</b>	<b>4,805,726</b>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 28 - 54 form part of the financial statements

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	2022	2021
	£	£
Surplus / (deficit) for the financial year	181,409	709,819
Unrealised gain on the revaluation of investment assets	101,455	89,853
<b>Total gains and losses recognised</b>	<b><u>282,864</u></b>	<b><u>799,672</u></b>

The notes on pages 28 - 54 form part of the financial statements

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**BALANCE SHEET AS AT 31 MARCH 2022**

	Notes	Group 2022 £	Charity 2022 £	Group 2021 £	Charity 2021 £
<b>Fixed assets:</b>					
Tangible fixed assets	11	135,324	133,633	176,901	174,237
Heritage assets	12	2,011,972	2,011,972	2,011,972	2,011,972
Investment: Quoted	13	986,973	986,973	885,518	885,518
Unquoted	13	-	40	-	40
		<u>3,134,269</u>	<u>3,132,618</u>	<u>3,074,391</u>	<u>3,071,767</u>
<b>Current assets:</b>					
Stock		29,830	-	22,910	-
Debtors	14	101,125	141,185	624,015	631,288
Cash at bank and in hand		<u>2,335,643</u>	<u>2,180,710</u>	<u>1,510,456</u>	<u>1,438,490</u>
		<u>2,466,598</u>	<u>2,321,895</u>	<u>2,157,381</u>	<u>2,069,778</u>
<b>Liabilities:</b>					
Creditors: Amounts falling due within one year	15	<u>(468,730)</u>	<u>(342,985)</u>	<u>(332,240)</u>	<u>(253,448)</u>
<b>Net current assets</b>		<u>1,997,868</u>	<u>1,978,910</u>	<u>1,825,141</u>	<u>1,816,330</u>
<b>Total assets less current liabilities</b>		<u>5,132,137</u>	<u>5,111,528</u>	<u>4,899,532</u>	<u>4,888,097</u>
Creditors: Amounts falling due after more than one year	21	<u>(43,547)</u>	<u>(43,547)</u>	<u>(93,806)</u>	<u>(93,806)</u>
<b>Net assets</b>	20	<u>5,088,590</u>	<u>5,067,981</u>	<u>4,805,726</u>	<u>4,794,291</u>
<b>The funds of the charity:</b>					
Endowment funds	20	135,826	135,826	135,826	135,826
Restricted income funds	16,18,20	1,491,530	1,491,530	1,659,449	1,659,449
Unrestricted income funds					
Designated funds	19	637,817	637,817	550,000	550,000
Unrestricted income funds	20	966,630	980,455	630,526	621,744
Fixed assets	20	<u>1,856,787</u>	<u>1,822,353</u>	<u>1,829,925</u>	<u>1,827,272</u>
<b>Total charity funds</b>		<u>5,088,590</u>	<u>5,067,981</u>	<u>4,805,726</u>	<u>4,794,291</u>

These financial statements were approved by the Board of Directors/Trustees on 12<sup>th</sup> September 2022.

**Paul Culyer**  
**Vice Chairman**

The notes on pages 28 - 54 form part of the financial statements

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Note	2022 £	2021 £
Net cash provided by operating activities	24	<u>876,741</u>	<u>472,666</u>
<b><i>Cash flows from investing activities:</i></b>			
Dividends, interest and rents from investments	6	55,509	49,883
Proceeds from the sale of property, plant and equipment		-	1,467
Purchase of nature reserve	12	(28,760)	(125,000)
Purchase of property plant and equipment	11	-	(18,360)
<b>Net cash provided by/ (used in) investing activities</b>		<u>26,749</u>	<u>(92,010)</u>
<b><i>Cash flows from financing activities:</i></b>			
Repayments of borrowing	24	(78,303)	(20,027)
Cash inflows from new borrowing	24	-	91,726
<b>Net cash used in financing activities</b>		<u>(78,303)</u>	<u>71,699</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>825,191</b>	<b>452,355</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b>1,510,456</b>	<b>1,058,101</b>
<b>Cash and cash equivalents at the end of the reporting period</b>	24	<u><b>2,335,643</b></u>	<u><b>1,510,456</b></u>

The notes on pages 28 - 54 form part of the financial statements

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES**

**Legal form and address**

The Wildlife Trust of South and West Wales Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Nature Centre, Fountain Road, Tondu, Bridgend, CF32 0EH.

**Basis of preparation**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities. No separate SOFA has been presented for the charity alone as permitted by s408 of the Companies Act 2006.

**Group financial statements**

The financial statements consolidate the results of the charity and its wholly owned subsidiary DWT (Enterprises) Limited on a line by line basis.

**Company status**

The charity is a company limited by guarantee. The members of the company are subscribers paying a membership subscription. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

**Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Cash flow and budgets are monitored on a regular basis, thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. Future plans and forecasts for the charity aim to further increase the charity's unrestricted reserves.

**Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

The capitalised value of the nature reserves transferred into the charity from The Glamorgan Wildlife Trust and The Wildlife Trust (West Wales) have been treated as unrestricted funds by the trustees.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES (continued)**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

**Income recognition**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income consists of the invoiced value (excluding VAT) of goods sold/supplied to third parties and members.

Membership and subscriptions income is credited to the Statement of Financial Activities in the year in which they are due. Income received in advance is deferred to the appropriate financial year.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Capital grants are released to the Statement of Financial Activities in the year of receipt. Fixed assets relating to capital grants are capitalised, and depreciation charged is offset against the grant income, in a restricted fund.

Income from local groups, trading and nature reserves is credited to the Statement of Financial Activities in the year in which they are due.

No amounts are included in the financial statements for services and time donated by volunteers.

Interest on funds is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES (continued)**

**Expenditure recognition**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the activity. Where costs cannot be directly attributed to particular headings they have been allocated to activities on the basis of staff numbers within the activity which is supported.

Costs of raising funds comprise the costs in relation to generating income such as fundraising activities.

Expenditure on charitable activities includes all costs relating to the furtherance of the charity's objectives as stated in the trustees report.

Other costs comprise the costs in relation to the charity's trading subsidiary.

Governance costs are those incurred in the governance of the charitable company and its assets and are primarily associated with constitutional and statutory requirements.

Support costs are those costs incurred directly in support of expenditure towards the furtherance of the charity's objectives and includes project management carried out at the Trust offices.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**Taxation**

As a registered charity The Wildlife Trust of South and West Wales Limited is entitled to the exemption from taxation in respect of income and capital gains received with sections 478-489 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects purposes only.

Taxable profits generated by DWT (Enterprises) are gifted to the charity under a deed of covenant.

**Fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses or in cases where fixed assets have been donated to the charity, at valuation at time of acquisition.

Fixed assets costing more than £1,000 are capitalised.

Fixed assets include 'new build' properties but renovation and restoration works are not capitalised.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES (continued)**

Properties are valued in the accounts as follows:

Freehold buildings	cost of acquisition (including legal and professional fees)
Welsh Wildlife Centre	valued at 1999 commercial value to The Wildlife Trust (West Wales) as at 1st January 1999 (being £10,000 a year over a useful life of 20 years)

Depreciation is provided on all tangible fixed assets at rates calculated to write-off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold nature reserves and buildings	nil
WWC & Visitor Centre: Teifi Marshes	over 20 years
Plant and equipment	over 5 years
Computer equipment	over 3 years
Motor Vehicles	over 4 years
Project plant and equipment	over the life of the Project

**Heritage assets**

Heritage assets related to the charity's nature reserve, which are recorded at cost with no depreciation being charged due to the assets having an indefinite life.

Nature reserves are valued in the accounts as follows:

Leasehold Nature Reserves	cost of acquisition
Teifi Marshes Nature Reserve	valued at 1999 Market Value by The Wildlife Trust (West Wales)
Other nature reserves	cost of acquisition

The heritage assets have been reviewed at the reporting date with no impairment noted.

**Investments**

The charity owns 100% of the share capital of the DWT Limited, the shares of which are recognised at cost. A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

**Stocks**

Stocks are valued at the lower of cost and net realisable value. Net realisable value is based on the estimated selling price after taking into account all further costs and excess stocks that are slow moving.

**Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES (continued)**

**Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**Derecognition of financial assets**

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

**Financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**Employee Benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES (continued)**

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**Pensions**

The charitable company and its subsidiary operate a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due and are allocated between unrestricted and restricted funds.

**Operating Leases**

The charity classifies the lease of a franking machine as an operating lease. Rental charges are charged on a straight line basis over the term of the lease.

**2. CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS**

In the application of charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**3. INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Membership subscriptions	297,140	-	297,140	282,030
	<u>297,140</u>	<u>-</u>	<u>297,140</u>	<u>282,030</u>
<b>Donations and gifts</b>				
Individuals	130,295	27,586	157,881	119,487
Appeals and events	670	108,424	109,094	107,338
Local groups	-	33,470	33,470	9,749
	<u>130,965</u>	<u>169,480</u>	<u>300,445</u>	<u>236,574</u>
<b>Legacies</b>				
Dr W Howells	-	-	-	1,000
G D Smith	-	-	-	32,062
F Sylvester	-	-	-	30,000
C Ronstron	6,632	-	6,632	-
J M Jameson & LM Pheasant	3,111	-	3,111	-
J Raum	47,500	-	47,500	-
J Davidson	47,953	-	47,953	-
	<u>105,196</u>	<u>-</u>	<u>105,196</u>	<u>63,062</u>
	<u>533,301</u>	<u>169,480</u>	<u>702,781</u>	<u>581,666</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Conservation and education</b>				
Charitable trusts under £10,000	-	5,907	5,907	2,297
Charitable trusts over £10,000	-	-	-	15,971
Dow Corning Foundation	-	15,400	15,400	22,660
The National Lottery Heritage Fund	-	185,689	185,689	352,899
Local Government	-	4,416	4,416	222,750
Moondance Foundation	50,000	-	50,000	35,000
The National Lottery Community Fund	-	112,698	112,698	34,475
Natural Resources Wales	-	105,472	105,472	168,421
Other grants	-	-	-	5,500
PPL Foundation	-	30,000	30,000	69,664
Royal Society of Wildlife Trusts	-	10,000	10,000	72,309
The Waterloo Foundation	-	30,500	30,500	60,000
WCVA – Landfill Disposals Tax Community Grant	-	-	-	9,363
WCVA – Third Sector Resilience Fund	-	19,726	19,726	111,678
WCVA – Volunteer co-ordinator	-	8,893	8,893	-
Welsh Government	-	105,153	105,153	356,879
Wildlife Trust Wales	-	-	-	30,000
<b>Other</b>				
Coronavirus Job Retention Scheme	-	3,767	3,767	222,133
Income from nature reserves	267,257	-	267,257	7,038
	<u>317,257</u>	<u>637,621</u>	<u>954,878</u>	<u>1,799,037</u>

**5. INCOME FROM OTHER TRADING ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Fundraising income</b>				
Trading activities (see below)	545,669	-	545,669	247,063
	<u>545,669</u>	<u>-</u>	<u>545,669</u>	<u>247,063</u>

	2022 £	2021 £
The Wildlife Trust of South and West Wales Ltd	105,060	114,205
DWT (Enterprises) Ltd	<u>440,609</u>	<u>132,858</u>
	<u>545,669</u>	<u>247,063</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**5. INCOME FROM OTHER TRADING ACTIVITIES (continued)**

**Commercial trading operations and investment in trading subsidiary**

The charity owns the whole of the issued ordinary share capital of DWT (Enterprises) Limited, company registration number 02702793 a company registered in Wales. The subsidiary is used for non-primary purpose trading activities – namely the provision of holiday accommodation on nature reserves, catering for visitors and the retailing of bought-in goods to visitors. All activities have been consolidated on a line by line basis in the SOFA.

	2022 £	2021 £
<b><u>Profit and Loss Account</u></b>		
Turnover	440,609	132,858
Cost of sales	<u>(158,780)</u>	<u>(43,361)</u>
<b>Gross profit</b>	<b>281,829</b>	<b>89,497</b>
Administrative expenses	<u>(237,154)</u>	<u>(212,046)</u>
Other operating income	<u>500</u>	<u>111,195</u>
<b>(Loss)/profit for the financial year</b>	<b><u>45,175</u></b>	<b><u>(11,354)</u></b>
 <b><u>Statement of Changes in Equity</u></b>		
Balance brought forward	<b>11,319</b>	22,673
(Loss)/profit and total comprehensive income for the year	<b>45,175</b>	<b>(11,354)</b>
Distributions to parent charity under gift aid	<u>(36,003)</u>	<u>-</u>
<b>Balance carried forward</b>	<b><u>20,491</u></b>	<b><u>11,319</u></b>
 <b><u>Balance Sheet</u></b>		
Fixed assets	<b>1,692</b>	2,653
Current assets	<b>187,257</b>	104,477
Creditors: amounts falling due within one year	<u>(168,458)</u>	<u>(95,811)</u>
<b>Total assets less current liabilities</b>	<b><u>20,491</u></b>	<b><u>11,319</u></b>
 Called up share capital	<b>40</b>	40
Profit and loss reserves	<u>20,451</u>	<u>11,279</u>
<b>Total equity</b>	<b><u>20,491</u></b>	<b><u>11,319</u></b>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**6. INCOME FROM INVESTMENTS**

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Investment income</b>				
Dividends receivable	39,327	5,131	44,458	49,251
Interest receivable	500	9	509	632
Rents receivable	10,542	-	10,542	8,062
	<u>50,369</u>	<u>5,140</u>	<u>55,509</u>	<u>57,945</u>

**7. INCOME FROM OTHER SOURCES**

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Other income</b>				
Profit on sale of fixed assets	-	-	-	90
Insurance claim	100,000	-	100,000	1,835
Sundry income	20,786	-	20,786	21,464
	<u>120,786</u>	<u>-</u>	<u>120,786</u>	<u>23,389</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**FOR THE YEAR ENDED 31 MARCH 2022**

**8. EXPENDITURE**

	Fundraising		Charitable Activities		Trading		Total 2022	Total 2021
	U/R	R	U/R	R	U/R	R		
	£	£	£	£	£	£	£	£
<b>Costs directly allocated to activities</b>								
Staff costs	96,895	43,103	195,982	351,884	204,450	500	892,814	981,820
Staff development	200	-	2,150	-	164	-	2,514	564
Membership costs	47,805	-	-	-	-	-	47,805	13,996
Administrative costs	672	-	10,613	-	1,389	-	12,674	1,972
Audit fees	-	-	-	-	1,325	-	1,325	7,445
Bank charges and interest	1,619	-	6,896	-	9,811	-	18,326	5,926
Contractors and materials	1	60,236	6,725	418,724	2,553	-	488,239	517,949
Depreciation	-	-	36,501	28,105	961	-	65,567	56,057
Equipment	-	-	858	-	3,274	-	4,132	3,087
Fundraising costs	1,468	11,706	-	7,051	-	-	20,225	25,360
Legal and professional	1,000	-	367	-	2,981	-	4,348	6,881
Other costs	5,970	-	16,408	1,088	2,728	-	26,194	32,579
Premises overheads	-	-	51,816	2,000	34,915	-	88,731	70,857
Promotion and advertising	3,010	-	-	-	331	-	3,341	2,829
Trading costs	-	-	-	-	158,886	-	158,886	43,361
Travel and vehicle running costs	1,141	-	55,123	1,276	4,057	-	61,597	33,421

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**8. EXPENDITURE (continued)**

	Fundraising		Charitable Activities		Trading		Total 2022	Total 2021
	U/R	R	U/R	R	U/R	R		
	£	£	£	£	£	£	£	£
<b>Support costs allocated to activities</b>								
Staff costs	9,813	-	58,876	-	40,341	-	109,030	24,485
Staff development	-	-	-	-	-	-	-	270
Administrative costs	1,268	-	7,606	-	5,211	-	14,085	14,556
Audit fees	527	-	3,159	-	2,165	-	5,851	1,222
Bank charges and interest	323	-	1,935	-	1,326	-	3,584	2,256
Contractors and materials	-	-	-	-	-	-	-	941
Depreciation	428	-	2,569	-	1,760	-	4,757	18,353
Legal and professional	45	-	270	-	185	-	500	615
Other costs	3,303	-	19,816	-	13,578	-	36,697	26,228
Premises overheads	8,309	-	49,857	-	34,161	-	92,327	71,564
Promotion and advertising	-	-	-	-	-	-	-	801
Travel and vehicle running costs	102	-	613	-	420	-	1,135	1,092
Wales partnership support costs	3,018	-	18,106	-	12,406	-	33,530	32,794
<b>Total resources expended</b>	<b>186,917</b>	<b>115,045</b>	<b>546,246</b>	<b>810,128</b>	<b>539,378</b>	<b>500</b>	<b>2,198,214</b>	<b>1,999,281</b>

**Accounting and audit fees**

	2022	2021
	£	£
Auditors remuneration	7,175	7,595

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**9. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL**

	2022	2021
	£	£
<b>Staff costs and trustees remuneration</b>		
Wages and salaries	913,264	926,748
Social security costs	64,405	56,940
Pension costs	24,176	22,616
	<u>1,001,845</u>	<u>1,006,304</u>

No employee had emoluments of greater than £60,000 per annum during the current and prior year.

No remuneration has been paid to any of the charity's trustees nor any expenses reimbursed to them during the current and prior year.

Redundancy payments totalled £2,495 during the year (2021: £15,923). There were no amounts outstanding at the current or previous year end.

**Key management personnel**

Total remuneration of key management personnel during the year was £252,805 (2021: £268,753).

**Pension**

The charity operates a defined contribution stakeholder pension scheme for its employees, administered by the People's Pension, which is outside the control of the charity. At the year-end there were 52 (2021: 52) employees who were members of the scheme. The balance outstanding at the year end totalled £nil (2021: £ nil)

**10. STAFF NUMBERS**

The average monthly head count was 49 staff (2021: 54) and the numbers of the full-time equivalent employees (including seasonal and part-time staff) during the year was made up as follows:

	2022	2021
	No	No
Fundraising and membership	5	5
Trading	9	10
Charitable activities	27	26
Administration	4	4
	<u>45</u>	<u>45</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**11. TANGIBLE FIXED ASSETS**

**Group and charity**

	Freehold buildings £	Welsh Wildlife Centre £	Plant and machinery £	Computer equipment £	Motor vehicles £	Total £
<b>Cost</b>						
At 1 April 2021	4,313	270,482	340,725	14,103	157,542	787,165
Additions in year	-	-	-	-	28,760	28,760
At 31 March 2022	<u>4,313</u>	<u>270,482</u>	<u>343,558</u>	<u>11,270</u>	<u>186,302</u>	<u>815,925</u>
<b>Depreciation</b>						
At 1 April 2021	2,155	225,826	272,896	10,402	98,985	610,264
Charge for the year	431	3,525	33,767	738	31,876	70,337
At 31 March 2022	<u>2,586</u>	<u>229,351</u>	<u>306,663</u>	<u>11,140</u>	<u>130,861</u>	<u>680,601</u>
<b>Net book values</b>						
At 31 March 2022	<u>1,727</u>	<u>41,131</u>	<u>36,895</u>	<u>130</u>	<u>55,441</u>	<u>135,324</u>
Included in above restricted assets	<u>-</u>	<u>8,804</u>	<u>22,234</u>	<u>130</u>	<u>10,665</u>	<u>41,833</u>
At 31 March 2021	<u>2,158</u>	<u>44,656</u>	<u>71,753</u>	<u>(223)</u>	<u>58,557</u>	<u>176,901</u>

Included in the above figures are fixed assets at a cost of £19,154 (2021: £18,331) and accumulated depreciation charged at £15,279 (2021: £15,678) relating to the charity's trading subsidiary DWT (Enterprises) Limited.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**12. HERITAGE ASSETS – Group and charity**

	Freehold Nature Reserves £	Leasehold Nature Reserves £	Total £
Cost as at 1 April 2021	<u>1,901,412</u>	<u>110,560</u>	<u>2,011,972</u>
Cost as at 31 March 2022	<u>1,901,412</u>	<u>110,560</u>	<u>2,011,972</u>
Included in the above restricted assets	<u>148,678</u>	<u>100,000</u>	<u>248,678</u>

Heritage assets represent the cost or valuation of the charity's nature reserves at the date of acquisition, which are held in pursuit of its conservation objectives.

**Five year summary**

	Freehold Nature Reserves £	Leasehold Nature Reserves £	Total £
Cost at 1 April 2021 & 31 March 2022	<u>1,901,412</u>	<u>110,560</u>	<u>2,011,972</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**13. INVESTMENTS – Group and charity**

	UK listed investments £	Shares in subsidiary £	Total £
Market value at 1 April 2021	885,518	40	885,558
Revaluation	101,455	-	101,455
<b>Market value as at 31 March 2022</b>	<b>986,973</b>	<b>40</b>	<b>987,013</b>
 Acquisition value at 31 March 2020	 <b>736,393</b>	 <b>40</b>	 <b>736,433</b>
 <b>Investments are represented by:</b>			
DWT Shares	-	40	40
Equity shares	986,973	-	986,973
<b>Total</b>	<b>986,973</b>	<b>40</b>	<b>987,013</b>
		The Charity Investment Funds £	Total £
 <b>Market value 31 March 2022</b>		<b>986,973</b>	<b>986,973</b>
 Market value 31 March 2021		885,518	885,518

**14. DEBTORS**

	Group 2022 £	Charity 2022 £	Group 2021 £	Charity 2021 £
Trade debtors	20,930	20,930	77,031	77,031
Grant debtors	77,700	77,700	537,385	537,385
Other debtors	2,495	-	9,597	-
Amount owed by subsidiary undertaking	-	6,552	-	16,870
Gift Aid profits	-	36,003		
	<b>101,125</b>	<b>141,185</b>	<b>624,015</b>	<b>631,288</b>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>Group 2022 £</b>	<b>Charity 2022 £</b>	<b>Group 2021 £</b>	<b>Charity 2021 £</b>
Trade creditors	<b>167,598</b>	<b>145,917</b>	149,411	141,315
Taxation and social security costs	<b>30,798</b>	<b>22,080</b>	20,931	19,163
Bank loans	<b>32,971</b>	<b>32,971</b>	61,015	61,015
Accruals and deferred income	<b>237,363</b>	<b>142,017</b>	100,883	31,955
	<b><u>468,730</u></b>	<b><u>342,985</u></b>	<b><u>332,240</u></b>	<b><u>253,448</u></b>

Contained in deferred income are deposits in advance in relation to Skomer and Stockholm Islands where the visits will take place during the 2021/22 financial year.

	<b>2022 £</b>	<b>2021 £</b>
Balance brought forward	<b>65,807</b>	91,418
Income received / refunds in the year	<b>72,866</b>	(18,670)
Income released in the year	<b><u>(52,854)</u></b>	<b><u>(6,941)</u></b>
Balance carried forward	<b><u>85,819</u></b>	<b><u>65,807</u></b>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**16. FUNDS OF THE GROUP**

	Endowment fund £	Restricted fund £	General fund £	Designated Fund £	Total £
Funds brought forward at 1 April 2021	135,826	1,659,449	2,460,451	550,000	4,805,726
Increase/(decrease) in funds during the year	-	(167,919)	362,966	87,817	282,864
Funds carried forward at 31 March 2022	135,826	1,491,530	2,823,417	637,817	5,088,590

*Previous year*

	Endowment fund £	Restricted fund £	General fund £	Designated Fund £	Total £
Funds brought forward at 1 April 2020	135,826	1,655,480	2,214,748	-	4,006,054
Increase/(decrease) in funds during the year	-	3,969	245,703	550,000	799,672
Funds carried forward at 31 March 2021	135,826	1,659,449	2,460,451	550,000	4,805,726

**17. TRANSFERS BETWEEN FUNDS**

During the year the charity match-funded some restricted funded projects. These are shown as transfers.

Some grants also funded the charity's overheads and these are shown as transfers.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**18. RESTRICTED FUNDS**

	Balance as at 1 April 2021 £	Income £	Expenditure £	Unrealised gain/loss £	Transfer between funds £	Balance as at 31 March 2022 £
<b>Restricted funds: Glamorgan</b>						
Betty Church Fund	40,650	-	-	-	-	40,650
<b>Restricted funds: South &amp; West Wales</b>						
Appeals and donations	225,001	136,010	(74,655)	-	(45,830)	240,526
Castle Woods	8,465	-	-	-	-	8,465
Dow Corning	-	15,400	(15,400)	-	-	-
Emergency grants	113,774	19,726	(96,422)	-	(8,790)	28,288
Green Connections	-	39,123	(47,341)	-	(3,861)	(12,079)
Green Recovery	-	70,668	(64,592)	-	(6,162)	(86)
Legacies	598,168	5,132	(14,596)	20,253	45,830	654,787
Local groups	49,289	33,470	(18,756)	-	-	64,003
Marine Wildlife Centre	2,779	12,869	(12,079)	-	(790)	2,779
Nature Reserves	240,256	155,796	(240,916)	-	-	155,136
Nature Networks Fund	-	57,792	(126,456)	-	(3,751)	(72,415)
Skokholm Appeal	156,668	9	(20,073)	-	-	136,604
Stand for Nature	22,265	112,698	(49,757)	-	(24,392)	60,814
HNLF – Healthy Reds	34,374	83,750	(65,331)	-	(26,994)	25,799
Welsh Government (PNCPA & ERDC)	13,347	66,031	(75,532)	-	-	3,846
<b>Restricted funds: Brecknock</b>						
Allt Rhongyr Fund	106,178	-	-	-	-	106,178
Bat group	322	-	-	-	-	322
BRARG group	248	-	-	-	-	248
Otter group	5,165	-	-	-	-	5,165
Pwll y Wrach Fund	42,500	-	-	-	-	42,500
<b>Other</b>						
Coronavirus Job Retention Scheme	-	3,767	(3,767)	-	-	-
<b>Total restricted funds</b>	<b>1,659,449</b>	<b>812,241</b>	<b>(925,673)</b>	<b>20,253</b>	<b>(74,740)</b>	<b>1,491,530</b>

**Restricted funds: Glamorgan**

**Betty Church**

The Betty Church fund is a restricted fund for the maintenance and acquisition of nature reserves in West Glamorgan.

**Restricted funds: South & West Wales**

**Appeals and donations**

For specific projects run by the charity.

**Castle Woods**

For the improvement and maintenance of Castle Woods.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD  
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**18. RESTRICTED FUNDS (continued)**

**Restricted funds: South & West Wales**

**Dow Corning**

Support from Dow Corning to enable employment of an Education Officer, working part-time at the Dow Corning Cadoxton Ponds Nature Centre.

**Emergency Grants**

Funds received to support the charity during the pandemic.

**Green Connections**

Project carried out in partnership with RWT with funding from Welsh Government.

**Green Recovery**

Funds from HNLF to provide training for staff to develop resilience and undertake EDI work.

Legacies

**Local Groups**

Local Groups funds are raised by various local groups for specific projects or activities.

**Marine Wildlife Centre**

For the promotion of marine conservation.

**Species/Nature Reserves**

This represents various grants to support our work on Nature reserves and species.

**Nature Network Funds**

Funds to support work on our nature reserves and Islands to enable us to build resilient and sustainable Nature Reserves.

**Skokholm Appeal**

This fund represents grants and donations received for the purchase and future management of Skokholm Island and Lighthouse.

**HNLF – Healthy Reds**

To support the red squirrel project.

**Welsh Government**

Funds received in relation to the Glastir grant scheme and N2K grant.

**Restricted funds: Brecknock**

**Allt Rhongyr Fund**

Monies received have been used to purchase land and will be held until disposal.

**Bat group, BRARG group and Otter group**

These are funds held for species groups.

**Pwll y Wrach Fund**

Monies received have been used to purchase land and will be held until disposal.

**Other**

**Coronavirus Job Retention Scheme**

Funds received from HMRC to support wages and salary costs during the Covid-19 pandemic.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**18. RESTRICTED FUNDS (continued)**

*Previous year*

	Balance as at 1 April 2020 £	Income £	Expenditure £	Unrealised gain/loss £	Transfer between funds £	Balance as at 31 March 2021 £
<b>Restricted funds: Glamorgan</b>						
Betty Church Fund	40,650	-	-	-	-	40,650
<b>Restricted funds: South &amp; West Wales</b>						
Appeals and donations	253,360	87,472	(48,534)	-	(67,297)	225,001
Castle Woods	8,465	-	-	-	-	8,465
Co-operative Group	9,626	-	(9,626)	-	-	-
Dow Corning	-	16,600	(16,600)	-	-	-
Emergency grants	-	302,978	(189,204)	-	-	113,774
Legacies	667,403	5,345	(14,763)	(2,114)	(57,703)	598,168
Local groups	63,452	9,749	(23,912)	-	-	49,289
Marine Wildlife Centre	6,880	94,267	(69,756)	-	(28,612)	2,779
Species/Nature Reserves	237,497	490,910	(449,208)	-	(16,678)	262,521
Skokholm Appeal	156,821	17	(170)	-	-	156,668
HNLF – Healthy Reds	50,983	63,732	(53,744)	-	(26,597)	34,374
Welsh Government (PNCPA & ERDC)	5,930	356,879	(325,438)	-	(24,024)	13,347
<b>Restricted funds: Brecknock</b>						
Allt Rhongyr Fund	106,178	-	-	-	-	106,178
Bat group	322	-	-	-	-	322
BRARG group	248	-	-	-	-	248
Otter group	5,165	-	-	-	-	5,165
Pwll y Wrach Fund	42,500	-	-	-	-	42,500
<b>Other</b>						
Coronavirus Job Retention Scheme	-	222,133	(222,133)	-	-	-
<b>Total restricted funds</b>	<b>1,655,480</b>	<b>1,650,082</b>	<b>(1,423,088)</b>	<b>(2,114)</b>	<b>(220,911)</b>	<b>1,659,449</b>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**19. DESIGNATED FUNDS**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Asset purchase reserve	125,000	-	-	-	125,000
Matched funding reserve	100,000	100,000	-	-	200,000
Income support fund	100,000	-	-	-	100,000
Reorganisation and development fund	225,000	-	(12,183)	-	212,817
	<u>550,000</u>	<u>100,000</u>	<u>(12,183)</u>	<u>-</u>	<u>637,817</u>

***Asset purchase reserve***

The asset purchase reserve fund is to enable the charity to purchase vehicles to assist staff in carrying out work safely on the nature reserves

***Matched funding reserve***

The matched funding reserve are funds designated from general funds to provide match funding for any shortfall on restricted funding received.

***Income support fund***

Income support fund is to offset a proportion of the forecast deficit for the financial year 2021/22 and 2022/23. The charity anticipates that this will be a period where they will try to revive and develop aspects of the charity and the fund will provide support for their operations in the interim.

***Reorganisation and development fund***

The reorganisation and development fund is to support the cost of additional staff resources to develop the charity's income generating capacity to provide the resources to deliver the charity's charitable objectives.

**Previous year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
Asset purchase reserve	-	-	-	125,000	125,000
Matched funding reserve	-	-	-	100,000	100,000
Income support fund	-	-	-	100,000	100,000
Reorganisation and development fund	-	-	-	225,000	225,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>550,000</u>	<u>550,000</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**20. ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS**

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2022 Total £
Fund balances at 31 March 2022 are represented by:					
Tangible fixed assets	93,491	-	41,833	-	135,324
Heritage assets	1,763,294	-	248,678	-	2,011,972
Investments	705,289	-	145,858	135,826	986,973
Current assets	773,620	637,817	1,055,161	-	2,466,598
Current liabilities	(468,730)	-	-	-	(468,730)
Long term liabilities	(43,547)	-	-	-	(43,547)
	<u>2,823,417</u>	<u>637,817</u>	<u>1,491,530</u>	<u>135,826</u>	<u>5,088,590</u>

*Previous year*

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2021 Total £
Fund balances at 31 March 2021 are represented by:					
Tangible fixed assets	66,631		110,270	-	176,901
Heritage assets	1,763,294		248,678	-	2,011,972
Investments	624,087		125,605	135,826	885,518
Current assets	432,485	550,000	1,174,896	-	2,157,381
Current liabilities	(332,240)		-	-	(332,240)
Long term liabilities	(93,806)		-	-	(93,806)
	<u>2,460,451</u>	<u>550,000</u>	<u>1,659,449</u>	<u>135,826</u>	<u>4,805,726</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**21. LONG TERM LIABILITIES**

**Mortgages**

At the date of the Balance Sheet, the trust had taken up the following bank loans:-

A loan from Lloyds Bank plc of £322,700 was secured against properties at Teifi Marshes Nature Reserve in April 2004. The loan was for a period of 240 months at an interest rate of 1.5% over Base Rate.

A loan from Royal Society of Wildlife Trusts of £54,500 issued during 2021 which must be paid in full by 31st October 2023. Interest will be charged at 7% above base rate if repayments are not made by this date. The charity made a payment of £40,800 post year end.

Two loans from WCVA, one loan was issued in June 2020 for £17,500 with a five year term. Repayments on the loan start 12 months after the receipt of the loan. Interest is charged at 2%. The second loan was issued in January 2021 for £19,726 with a ten year term. Repayments on the loan start 24 months after the receipt of the loan. Interest is charged at 3%.

	Bank loan £	Other Loans £	Total £
Less than one year	17,298	15,673	32,971
Between 1 and 2 years	25,794	7,890	33,684
Between 2 and 5 years	-	9,863	9,863
	43,092	33,426	76,518

**22. OPERATING LEASE COMMITMENTS**

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Due in less than one year	-	-
	-	-

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
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**23. RELATED PARTIES**

Mr Rob Pickford	Director and trustee – Wildlife Trust Wales
Directors	Originating Trusts – See Trustees Report Structure

The charity owns the whole of the issued ordinary share capital of DWT (Enterprises) Limited, a company registered in Wales, company number 02702793. The subsidiary is used for non-primary purpose trading activities – namely the provision of holiday accommodation on nature reserves, catering for visitors and the retailing of bought-in goods to visitors. All activities have been consolidated on a line-by-line basis into the Statement of Financial Activities.

During the year DWT Enterprises Limited covenanted £36,003 to the charity (2021: £ nil).

At the year end the charity owed £nil (2021: £nil) to DWT (Enterprises) Ltd. At the year end DWT (Enterprises) Ltd owed the charity £42,557 (2021: £16,870). During the year the charity invoiced DWT Enterprises £30,640 (2021: £17,505) in relation to various recharges. During the year DWT Enterprises invoiced the charity £nil (2021: £nil).

It also wholly owns a dormant subsidiary, Autumn Peaks Ltd and also operates two charities as inactive companies, Glamorgan Wildlife Trust Ltd and Wildlife Trust West Wales Ltd.

The Trust has a close working relationship with the other five wildlife trusts in Wales and The Wildlife Trust Wales Ltd (WTW), working together to develop their partnership, with staff expertise and representation on national bodies shared throughout the Trust. The WTW forum oversees this partnership, with the Vice Trust Chairman and Chief Executive representing The Wildlife of South and West Wales on Forum.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**24. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2022 £	2021 £
<b>Net income for the reporting period</b>	<b>282,864</b>	<b>799,672</b>
<i>Adjustments for:</i>		
Depreciation charges	<b>70,337</b>	74,410
(Gains)/losses on investments	<b>(101,455)</b>	(89,853)
Dividends, interest and rents from investments	<b>(55,509)</b>	(49,883)
Loss/(profit) on the sale of fixed assets	-	(90)
(Increase)/decrease in stocks	<b>(6,920)</b>	2,633
(Increase)/decrease in debtors	<b>522,891</b>	(200,699)
Increase/(decrease) in creditors	<b>164,534</b>	(63,524)
<b>Net cash provided by operating activities</b>	<b>876,741</b>	<b>472,666</b>

**Analysis of Cash and Cash Equivalents**

Notice deposits (less than 3 months)	<b>2,285,643</b>	1,460,456
Overdraft facility repayable on demand	<b>50,000</b>	50,000
<b>Total Cash and Cash Equivalents</b>	<b>2,335,643</b>	<b>1,510,456</b>

**Analysis of net debt**

	At 1 April 2021 £	Cash Flows £	New Borrowing £	As at 31 March 2022
Cash	1,510,460	<b>903,099</b>	-	<b>2,335,643</b>
Bank loans falling due within one year	(61,015)	<b>28,044</b>	-	<b>(32,971)</b>
Bank loans falling due after more than one year	(93,806)	<b>50,259</b>	-	<b>(43,547)</b>
	<u>1,355,639</u>	<u>981,402</u>	<u>-</u>	<u>2,259,125</u>

**Previous year**

	At 1 April 2020 £	Cash Flows £	New Borrowing £	As at 31 March 2021
Cash	1,432,544	77,916	-	1,510,460
Bank loans falling due within one year	(17,298)	-	(43,717)	(61,015)
Bank loans falling due after more than one year	(65,824)	20,027	(48,009)	(93,806)
	<u>1,349,422</u>	<u>97,943</u>	<u>(91,726)</u>	<u>1,355,639</u>

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**25. RESULTS OF THE PARENT COMPANY**

As permitted by section 408 of the Companies Act 2006, the income and expenditure account of the parent company is not presented as part of these financial statements. The parent company's surplus for the financial period was £273,691 (2021: deficit of £811,026).

**26. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2021 £
<b>Income and endowments from:</b>				
Donations and legacies	484,445	97,221	-	581,666
Charitable activities	251,538	1,547,499	-	1,799,037
Other trading activities	247,063	-	-	247,063
Investments	52,583	5,362	-	57,945
Other	23,389	-	-	23,389
<b>Total income and endowments</b>	<b>1,059,018</b>	<b>1,650,082</b>	<b>-</b>	<b>2,709,100</b>
<b>Expenditure on:</b>				
Raising funds	118,389	43,097	-	161,486
Charitable activities	219,575	1,288,796	-	1,508,371
Other	238,229	91,195	-	329,424
<b>Total expenditure</b>	<b>576,193</b>	<b>1,423,088</b>	<b>-</b>	<b>1,999,281</b>
Net gains/ (losses) on investments	91,967	(2,114)	-	89,853
<b>Net income/(expenditure)</b>	<b>574,792</b>	<b>224,880</b>	<b>-</b>	<b>799,672</b>
<b>Transfers between funds:</b>	<b>220,911</b>	<b>(220,911)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>795,703</b>	<b>3,969</b>	<b>-</b>	<b>799,672</b>
<b>Reconciliation of Funds</b>				
Total funds brought forward	2,214,748	1,655,480	135,826	4,006,054
<b>Total funds carried forward</b>	<b>3,010,451</b>	<b>1,659,449</b>	<b>135,826</b>	<b>4,805,726</b>

Your Ref:

Our Ref: 23406/277939/219

Date 7 October 2016



Ms Margaret Drury  
The Wildlife Trust of South and West Wales Limited  
The Nature Centre  
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Tondur  
BRIDGEND  
CF32 0EH

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### To Whom I May Concern

The Wildlife Trust of South and West Wales cannot claim VAT on any associated costs for Grants.

Should you have any queries, please do not hesitate to give me a call.

Yours faithfully

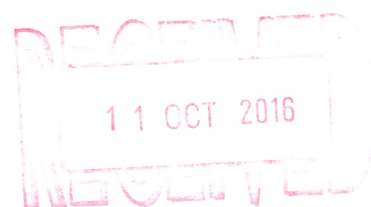
A handwritten signature in black ink, appearing to read 'Sarah Case', written over a horizontal line.

**Sarah Case FCA DChA**

**Director**

Tel: 01633 261090

e-mail: sarah.case@broomfield.co.uk



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Accountant Partner

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## Llanharan Community Council - Master Action plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made. Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/138	31.10.21	Full Council	HR	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress		LS
2021/148	20.11.2021	Full Council	CIL	RESOLVED To approve CIL application from LCDP for improvements to pathway outside LCDP office. To move to phase 1 of the CIL123 list and to the Active project list and to approve the project at a cost of £1200(net) subject to the receipt of the appropriate financial information being received and scrutinised to the satisfaction of the Clerk. This application is recommended pending RCTCBC's decision on LCDP's eligibility for CIL funding.	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP RCTCBC CIL and Legal met in early Feb 2022, awaiting outcomes. May 22 - Approval now obtained. LCDP to refresh quotes to ensure original resolution covers cost. Jan 23 - New quotes received. Item being resubmitted to CIL Approved	Completed	LS
2021/105		Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL.		LS
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).	Lease to be prepared.		LS

2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS
2021/013	20.1.22	Full Council	ORA	RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas:  New Road (A473); Lanley estate; Enterprise Way.			LS
2021/014	20.1.22	Full Council	ORA	RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.	Form working group. On agenda of FC meetings until resolved. On hold pending TOR for the newly formed Community Engagement Working Group formed in May 23		LS
2022/015	20.1.22	Full Council	CIL	RESOLVED To add the potential project 'Improvements to the Welfare Field Shower Block' (Already on CIL123 list) to the Active Projects list for scoping and further investigation.	Added to list - Scoping project. Presented to March 22 CIL Committee. On hold.		LS
2022/034	18.2.22	Full Council	Full Council	2022/034 Rationalisation of working groups of the Council. RESOLVED That the following working groups be dissolved: Tacking Poverty Working Group; Brynae Community Centre Working Group; Proposed Community Café/Hub Working Group; And their members be reconstituted into a new working group known as: The Community Wellbeing Working Group. Terms of reference for the group to be as per those detailed in appendix 7 presented to the meeting.	Action - To post a terms of reference document in the sharepoint folder.	Completed	LS
2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor.		LS
2022/040	18.2.22	Full Council	ORA	RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting. (Oakbrook)	Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor. Obtain permission RCT parks dept. Mote: Need a note on minutes rto approve for CIL. LS contacted LA to chase Jan 23. RCTCBC Permission obtained. Minute needed to increase spend in line with new quotation. Going to Council May 23 and superceded by that resolution.	completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way.  RECOMMENDED That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.	Quote accepted and job awarded to Eric Avril.  LS checking with RCT and landowner on spec and practicalitled. Jan 23 - Job awarded. RCT highways satisfied. LS Checking with RoW, Landowner and Wales and West Utilities (Gas pipe)	Completed	LS

2022/050	18.3.22	Full council	ORA	<p>ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.</p> <p>RECOMMENDED</p> <p>That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area</p>	<p>Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work. Need a note to make a CIL project Minute). LS chased LA for spec Jan 23. Sirte meeting held Jan 23 and permission given to fit bench. Obtaining quotes. Bench and resolution to fit recieved. awaiting assembly of bench will then arrange contracotr to fit. Bench fitted.</p>	Completed	LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/011 Disabled access to play areas in the community</p> <p>RECOMMENDED</p> <p>That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.</p>	<p>Speak to Lisa Austin RE spec for gates - existing and future.</p> <p>Look for engagement from wheelchair user(s).</p> <p>Review report and resubmit to ORA</p> <p>Jan 23 update. It appears all parks are accessible. LS chasing RCT survey and report from LA Jan 23 Received.</p>	Completed	LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.</p> <p>RESOLVED</p> <p>That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.</p>	<p>Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists</p> <p>Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC.</p> <p>Potentially request a letter in pursuance of the above, stating that the CC has received complaints about the suitability of surface for users and will be laying a non-slip material, the CC has been authorised to carry out these works by the Council as the relevant highway authority responsible for the bridleway.</p>		LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>That the Clerk obtains reports on the condition of the roof, drainage and water/heating system &amp; boilers and the electrical system as deemed appropriate and the Clerk authorised to use council funds as appropriate to commission these reports, allocating from CIL funds if found to be in scope.</p>	On hold		LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.</p>	Quote for Legionella actions received June 23, chasing fire report quote. June 23		LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.</p>	See 2022/051. Plus adequate documented monitoring regimes to be put in place with audit control		LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>(CIL2022/022) Potential project 'Upgrade of Council notice boards'</p> <p>That an up-to-date quote be obtained for the design and size of noticeboard shown in the accompanying paper for both Ynysmaerdy and Llanharry Road with a view to purchasing both using CIL funds and for the Active project list be amended accordingly. And for the Clerk to enquire regarding bulk discount.</p>	Ordered. Delivery expevted June 23	Completed	LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>(CIL2022/027) 'Garage &amp; Memorial Garden project'</p> <p>To apply to divert the sewer identified on the site. Furthermore, to obtain costs to engage Welsh Water to carry out a diversion design and to carry out all works.</p>	In progress. Tender process required for sewer diversion work.		LS

2022/066	18.3.22	Full Council	Full Council	2022/066 Grant application 'The Wimbles'  RESOLVED For the Council to approach 'The Wimbles' to enquire whether they would allow the Council to purchase the item and to then gift it to them. If so then the items to be purchased up to a value of £1,500 plus VAT subject to the receipt of the appropriate financial and other information required on the Council's grant form, and subject to the Clerk's satisfaction that all matters are in order.	HOLD on the instruction of the Wimbles.  Check link for spec.  Awaiting confirmation from RCT for CIL. Completed	Completed	LS
2022/066	18.3.22	Full Council	Full Council	2022/066 Grant application 'The Wimbles'  RESOLVED For the Clerk to check whether the items/project is in scope for CIL and if so to allocate from CIL funds and to add to the appropriate CIL lists.	Emailed LL 10.11.22 Added to CIL lists.	Completed	LS
2022/083	22.4.22	Full Council	Full Council	2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project.  RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTBCB SuDs and Welsh Water in June 22. Tender issued July 23		LS
2022/098	20.5.22	Full council	Full Council	To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.			LS
2022/108	22.5.22	Full council	CIL	2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.			
2022/106	22.5.22	Full council	Full Council	2022/106 Draft lease of Bryncae Community Centre and statutory inspection and repair arrangements. RESOLVED For the Clerk to write to RCTCBC officers on the following matters: That's the Community Council requests that it be formally recognised in writing that the decision regarding future rent-free periods will not be linked to commitments to deliver capital spend and that a variety of other factors will be considered including quantifiable social values (which the Community Council would like to jointly assess on an annual basis) and the overall success of the centre. That the Community Council requests sight of the tool to quantify social value. That the Community Council request the rent values for all other halls subject to a CAT within RCT during the past 3 years and for any others having taken place in the Llanharan Community Council area regardless of timeframe. Furthermore, that RCTCBC provide the calculation/rationale upon which this rent was calculated.	Written to but no response received. Have nudged June 22 Response received Aug 22. The working group to meet prior to next FC meeting to consider options.	Completed	
2022/106	22.5.22	Full council	Full Council	RESOLVED That the Clerk draws up a memorandum of understanding with RCTCBC corporate estates outlining which elements of statutory compliance and/or building maintenance would be covered and over what period. The memorandum of understanding to cover statutory items only and to exclude general maintenance and repairs. This to be presented to a future Council meeting for resolution.	Written to but no response received. Have nudged June 22. Nudged 12.8.22 RCT have stated they are happy to do so following the signing of the lease.		
2022/138	17.6.22	Full council	Full Council	2022/138 Terms of Reference for Community Engagement Working Group RESOLVED That the working group be made up of 3 councillors, councillor David Evans, Chris Parker and Will Thomas as previously resolved and unlimited members of the public be invited to attend. The terms of reference for the working group to be deferred to a future meeting of Council.	Dissolved in May 23	Completed	

2022/155	22.7.2022	Full council	ORA	RESOLVED That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).	Contacted both RCT in June, Awaiting responses. Quantify which areas of survey are on RCT/CC land. Survey complete.	Completed	
2022/155	22.7.2022	Full council	ORA	RESOLVED Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.			
2022/156	22.7.2022	Full council	CIL	RESOLVED CIL2022/038 Youth shelters. That a project for the provision of youth shelters be added to the CIL123 list and Active Project lists and that the Clerk and Chair of the CIL Committee make further investigations into feasibility, cost etc... and present a comprehensive paper for the consideration of the committee at a future date.	Contacted LCDP to engage on consultation process. 11.8.22. Met on 8/9/22 with LCDP. Cllr Turner to progress.  On CIL lists		
2022/156	22.7.2022	Full council	CIL	RESOLVED CIL2022/039 Location signage for Bryncae Football pitch. The Clerk to obtain a quotation and permissions to place a post and sign in a suitable location to direct the public to Bryncae football pitch.	Removed. No longer required	Completed	
2022/157	22.7.2022	Full council	Audit	RESOLVED To grant Brynna FC the amount of £708 for the reasons specified in the application. (broadly, general running costs). The Clerk to clarify whether CIL could be used for the repairs to the dugouts and if so to inform the club of the CIL grant application process	Clerk still awaiting clarity from RCTCBC on CIL status. Chased Sept 22 This project IS applicable for CIL as confirmed by RCT. Instruction to pay issued 22.6.23 from CIL		
2022/182	30.9.2022	Full Council	Full council	2022/182 Purchase of a replacement laptop and a tablet  RESOLVED For the Clerk to purchase a replacement laptop, and a tablet or other device to facilitate the running of hybrid meetings up to a budget of £1500.	Specification of equipment to be obtained and order placed.		LS
2022/183	30.9.2022	Full Council	ORA	RESOLVED That in principle a policy be adopted that trees will be addressed should they overshadow plots, however each case will be assessed on its merits with near-neighbours and others consulted.	Investigate PE plot and plot 31	Completed	LS
2022/183	30.9.2022	Full council	ORA	RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty	Write the action plan.		LS
2022/184	30.9.2022	Full council	CIL	RESOLVED That the CIL application received from Llanharan OAP association regarding refurbishment of their hall be approved in principle with a budgeted spend of £60,000 allocated. That the VAT arrangements be clarified given the VAT status of the association and this reported to council for final approval prior to any monies being released. For the Clerk to advise the Association of any external funding opportunities available.	Amend lists.  Investigate VAT status.  Advice has been obtained and a report ready to be presented to Committee in May 2023	Completed	LS
2022/219	1.10.2022	Full council	Full council	2022/219 CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods.			

2022/219	1.10.2022	Full council	Full council	RESOLVED The Clerk to enquire whether the Council's existing insurance arrangements would cover the finished assets and to what extent, or whether alternative insurance could be arranged	Clerk emailed insurance company Jan 23. Awaiting response. Artwork added to policy 2022.	Completed	
2022/200	21.10.2022	Full council	Full council	2022/200 Repairs to Red Tractor. RESOLVED To approve a sum of £2306.55 for repairs to the red tractor.			
2022/205	21.10.2022	Full council	Full council	2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting.			
2022/208	21.10.2022	Full council	Full council	2022/208 Recommendations of Bryncae Community Centre CAT working group held on Monday 17th October 2022 RESOLVED To defer the item to a future meeting.			
2022/227	18.11.2022	Full council	CIL	RESOLVED That the Clerk undertake a fresh public consultation to seek ideas from the community incorporating social media, the Council website and Council noticeboards. For the Clerk to liaise with Cllrs Evans, Thomas and Parker on how best to utilise the Community Engagement Working Group as part of the consultation.		Completed	
2022/227	18.11.2022	Full council	CIL	RESOLVED That an exercise to refresh the CIL123 and Active Project lists and to synchronise a CIL fund deferral plan to it to be deferred until after the public consultation has ended.	To be considered in May 23	Completed	
2022/227	18.11.2022	Full council	CIL	RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element.	Add this and other policy items to application form		
2022/227	18.11.2022	Full council	CIL	RESOLVED For the Clerk to explore the VAT Exemption application process in order to be able to advise community groups where appropriate.	Look at HMRC rules and application process.	Completed	
2022/227	18.11.2022	Full council	CIL	RESOLVED That consideration of the application for a CIL grant from Bryncae Football Club be deferred for the applicant to clarify the situation with regards necessity for planning permission. For the applicant to provide 3 quotes for materials and to provide a more accurate assessment of costs. The Clerk to contact the applicant to explain the requirements	Speak to Bryncae FC. Clerk contacted club 19.12.22 Matter on hold at request of the club.		
2022/227	18.11.2022	Full council	Audit	RESOLVED That the amount of £3,104.70 be granted from CIL funds for the purposes detailed in the application from Brynna Community Centre and for the CIL123 list and Active project list to be altered accordingly. Note: Having declared a personal and prejudicial interest, Cllr Robert Lewis-Watkin left the meeting for the duration of this item of business.	Inform Brynna CC check lists updated? Completed	Completed	LS
2022/228	18.11.2022	Full council	Audit	RESOLVED To appoint Kerry-Leigh Grabham of KLG Services as the Council's internal auditor for the remainder of 2022/23 for the costs detailed in the paper presented and for the Clerk to arrange an interim audit as soon as possible	Lisa to arrange with Kerry.Edit. Resolution to dispendse with interim audit. Audit arrange June 23	Completed	LP
2022/230	18.11.2022	Full council	Full council	RESOLVED For a working group to be established to recommend a draft contract for the holding of the event to Council.	Paper for location Paper for contract / working group	Completed	LS
2022/232	18.11.2022	Full council	Full council	2022/232 King's coronation in summer 2023 RESOLVED To approve the holding of events to celebrate the King's Coronation on or around Saturday May 6th, 2023 with approval for a budget of £5,000. This amount to be vired general reserves for 2022/23 financial year. RESOLVED For arrangements for the day-to-day governance and delegation of the spend of the approved budget to be deferred to a future meeting.	Nudge to Councillors to arrange	Completed	LS

2022/238	18.11.2022	Full council	Full council	2022/238 Meadow Rise encroachments RESOLVED The Clerk to write to all affected householders regarding the matter. Subject to advice from the Council's solicitor that this action would not be prejudicial to any future legal proceedings.	Written to Solicitor 1.12.22 to instruct to prepare a draft letter. Nudged 19.12.22 and again January 2023	Completed	LS
nk	nk	Full council	HR	RECOMMENDED That the Clerk's pay and conditions be set to SCP27 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.		Completed	
nk	nk	Full council	HR	RECOMMENDED That the Deputy Clerk/RFO's pay and conditions be set to SCP25 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.		Completed	
2022/226	16.12.2022	Full Council	HR	2022/226 Minutes.  RESOLVED The minutes for the ordinary meeting of the Council held by on a hybrid basis at 7.00pm on Thursday 17th November 2022 were approved as a true and accurate record of proceedings subject to the following amendments:  Cllr Robert-Lewis Watkin JP is recording as having proffered reasons for absence. This to be removed as the Councillor was in fact present at the meeting and is recorded as such.	Amend minutes and re-publish	Completed	LS
2022/232	16.12.2022	Full Council	Full council	2022/232 Audit arrangements for financial year 2022/23  RESOLVED To deviate from resolution 2022/228 specifying an interim internal audit and year end internal audit and with regards financial year 2022/23 to hold a year end internal audit only.  RESOLVED For the 2023/24 financial year, for the Clerk to arrange dates for an interim internal audit and year end internal audit.	Lisa to arrange with auditor and place dates in the diary.	Completed	LP
2022/233	16.12.2022	Full Council	ORA	RESOLVED That subject to the prior receipt of appropriate public liability insurance certificates Eric Avril be awarded the work 'Improvements to the southern end of RAN17/5 on Enterprise Way' and the Clerk be approved a spend of £8,500 + 10% contingency = £9,350. For the project to be funded using CIL funds if eligible, the Clerk to confirm with RCTCBC.	Check spec with RCTCBC highways, obtain copy of insurance. Proceed. Clerk chased RCTCBC Jan 23 RE spec. Consent from all parties received. Awaiting availability of contractor and favourable weather conditions. Contractor engaged work expected to commence Sept 23		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Security arrangements at allotment sites. For the Clerk to carry out a survey of Jubilee Street plot-holders in order to ascertain their views on current security arrangements at the Jubilee Street allotment site. A report to be presented to the next ORA Committee.	LS to canvass.	Completed	LS

2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. Received in March - 'the Council is unlikely to pursue legal action over a substantial long-standing obstruction (i.e. of considerable size, worth and requiring major engineering works to remove or to reinstate public passage), a diversion may be considered an acceptable solution in such extenuating circumstances. While we are open to discussions with the landowners, we currently have a small very small team compared to the size of the PRoW network and are prioritising are work/enforcement accordingly. I am happy to arrange a meeting but this unlikely to happy over the coming weeks due to current work load.' No progress. currently with RCTCBC.		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Steps in the alleyway between Bridgend Road and Parc View. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor. Obtained advice, no prospect of registering land as no evidence or occupation or maintenance.	Completed	LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Area of rough ground near the bench next to Haran Roofing. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor	Completed	LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Leaflet of walking routes around the community. That the Clerk purchase an annual subscription to OS Maps online up to a cost of £60 for the year.  RESOLVED For a budget of £1000 to be allocated to this project and for the Clerk to be authorised to spend up to that amount.  RESOLVED For the Clerk to enquire whether the project is applicable for CIL funding. If so for the project to be funded from CIL funds. If not for the funds to be taken from the general reserve.  RESOLVED For the Clerk to engage a graphical designer to produce a draft mock-up of route 1 to demonstrate what is achievable.	In progress. Meeting arranged with Graphic designer March 23. graphic designer has been engaged and is drawing up a draft concept leaflett. Project is NOT applicable for CIL. Working group formed to progress matters.	Completed	LS
2023/015	20.01.2023	Full Council	Full Council	RESOLVED To make available to the Voluntary Management Committee of Bryncae Community Centre the amount of £1000, to be repaid as soon as the group is able to withdraw funds from the Community Centre account.		Completed	
2023/016	20.01.2023	Full Council	Full Council	2023/016 Annual community ceremony. RESOLVED To agree in principle to hold a community ceremony. To form a working group to explore the details, the formation	Working group to be formed at a later date. On hold pending CE Committee formed May 23. Note: This event would fall under the auspices of the Community Engagement Committee.	Completed	
2023/017	20.01.2023	Full Council	Full Council	2023/017 Covid 19 Plaque. RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.	Councillors to bring proposals to a future meeting.		
2023/018	20.01.2023	Full Council	Full Council	2023/018 Chair's chain of office and updating of Chairperson's board. RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.	the Clerk to send the Chain of office to Fattorini's after the Horticultural show in August to obtain a quote.		

2023/018	20.01.2023	Full Council	Full Council	RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.	Board to be sent to supplier in Bridgend for a quote.		
2023/027	17.02.2023	Full Council	FC	RESOLVED To pay a 2022/23 grant of £10,000 to The Wildlife Trust of South and West Wales to assist in the maintenance and upkeep of Brynna Woods	Pay	Completed	LP
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/056 Revised CIL application from LCDP That the Clerk contact LCDP and request they provide a fresh application in line with the quotation setting out all aspects of the project. This application to include evidence of whether planning permission is required.	Updated application pending.	Completed	
2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to investigate options for applying charges to property in relation to significant CIL grants.	Contacted solicitors.		
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.	Add to CIL lists. - Added. Lisa to progres order.		LP
2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to make enquiries with RCTCBC planning, NRW and other agencies regarding the construction of the bridge.	Engaged RCTCBC rights of way and seeking an urgent meeting RE funding and timescales. Emailed JB 23.2.23. Options for funsding to be considered by Council in March23. This resolution has been superceded. These elements will be managed via a project manager as part of the tender.	Completed	
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/060 Method of public consultation The Clerk to proceed with the consultation to run for the month of March. The method of engagement to be as per the paper presented. CIL lists  to be published prominently on website prior to engagement commencing. Cllr Evans to assist.		Completed	
2023/038	17.02.2023	Full Council	CIL	2023/040 Llanharan OAP association hall defibrillator  RESOLVED To accept the proposal made in the paper presented to the meeting and to approve the spend of £640 from CIL funds.	Lisa to progress. LS to update CIL lists	Completed	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/007 Stone hamlet/ward gateways That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.	Hold until after CIL consultation. To be added to Sept 23 ORA agenda.. Added.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/010 CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.	Cllr Feist has made initial contact. Awaiting details to be able to follow up. No contact from group. Application submitted by Cllr Feist. Trees delivered and distributed April 23	Completed	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/011 Improvements to a section of Danygraig Road Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.	Ref Cllr Turner and Donnan. Cllr Turner to query with RCTCBC and feedback.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		

2023/042	17.02.2023	Full Council	Full Council	2023/042 Damaged bench at the bottom of Terry's Way  RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.	Action and add to CIL lists. Completed, check CIL lists updated.		
2023/045	17.02.2023	Full Council	Full Council	2023/045 Further arrangements for Fireworks display in November 2023.  RESOLVED For a working group to be formed comprising the following members: Cllrs David Evans, Neil Feist, Andrea James and Joanne Miller.  The terms of reference to be to examine any extra arrangements or terms to be set regarding the holding of the event. To consider venues for the event. To make recommendations to Council on these matters	Proposals for contacting venues and original spec sent to members of working group. 22.2.23. awaiting responses from members. Working group proceeding and will present a paper in due course. Cllr Feist resigned from WG April 23. Report submitted to council May 23	Completed	
2023/047	17.02.2023	Full Council	Full Council	2023/047 Legal costs regarding Meadow Rise encroachments.  RESOLVED For the Clerk to contact the insurers to enquire on their attitude regarding recovery of their costs.	council to be advised March 23	Completed	
2023/047	17.02.2023	Full Council	Full Council	2023/047 Legal costs regarding Meadow Rise encroachments. RESOLVED For more detail on this matter to be brought to a future meeting	Have contacted insurers. Investigate charges and do paper for FC March 23	Completed	
2023/052	22.02.2023	Full Council	Full Council	2023/052 Motion, That Llanharan Community Council deplores the Roads Review Panel Recommendation that "the Welsh Government should not provide further support to the A473 Llanharan bypass."  RESOLVED For the Clerk to write to the leader of RCTCBC stating that Llanharan Community Council calls upon Rhondda Cynon Taf County Borough Council to give guarantees to the people of Llanharan and Brynna, notwithstanding the recommendation that the scheme will be delivered by the local authority with or without the support of Welsh Government in the manner and timescale long-promised to the residents. And to seek a guarantee from the leader of RCTCBC.  The Clerk to also to write to Huw Irranca-Davies MS, Member of the Senedd for the Ogmere Constituency on behalf of the residents of this community to express the Council's anger and disappointment of this Recommendation.	Draft letters circulated for consideration. Letters sent. (& in email form).	Completed	
2023/060	17.3.2023	Full Council	CIL	CIL2023/007 Consideration of quotes for Llanharan OAP hall refurbishment. To engage 'The Parkinson Partnership' for an annual fee of £220 for sector specific VAT advice, to ascertain whether there are opportunities to be able to take measures to be able to reclaim VAT on the project.		Completed	
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.	Added to lists		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.	Added to lists		

2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/011 CIL application from Dolau School. The matter to be deferred to a future meeting and the Clerk to contact the applicant to provide specific information on the 'Outlast School complete set with storage' which comprises a large chunk of the grant application.  The Clerk to make enquiries with RCTCBC CIL department regarding the eligibility of the project for CIL funding.	RCTCBC contacted, no response. Fresh application from dlau to be submitted to Committee May 23. Part 1 rejected, Part 2 approved. School informed. Check if drawn down?		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/012 Timers to be fitted to RCT lampposts (for Christmas motifs). That the project to retrofit timers to lamp posts to allow the mounting of existing Christmas motifs be added to the CIL123 list and Active project lists and for the Clerk to obtain quotations and present to the CIL Committee at a future date.	Est £1000 for CIL list. Added to lists. Enquired with RCTCBC RE whether asset data exists. June 23. Nudged Sept 23, problems accessing lamp posts. Clerk has requested authorisation from Council to spend up to £1000 of CIL funds if necessary, on agenda of Sept 23 FC meeting		
2023/061	17.3.2023	Full Council	Full council	2023/061 Barclays banking mandate cancellation and raising of new mandate  RESOLVED To cancel the current Banking mandate application and to start a new application to add the RFO (Lisa Phillips) only to the banking mandate.			
2023/061	17.3.2023	Full Council	Full council	RESOLVED Following the AGM in May 2023 for a subsequent banking mandate application to be processed to add members to the mandate if necessary.			
2023/062	17.3.2023	Full Council	Full council	2023/062 Progress of Trenos Crossing Working Group  RESOLVED To set aside £275,000 of CIL funds to underwrite the construction of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project, with a view to negotiating alternative sources of funding from RCTCBC and others. The amount to be added to the CIL123 list and Active Project list.	Update CIL lists - Completed.	Completed	
2023/062	17.3.2023	Full Council	Full council	RESOLVED To organise external professional project management of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.			
2023/062	17.3.2023	Full Council	Full council	RESOLVED To obtain formal advice regarding the legality of the tendering process reference the Public Contracts Regulations 2015, and the requirement or otherwise to go through a formal tendering process. The outcome to be reported to a future meeting of Council.	Advice to be presented to Council	Completed	
2023/062	17.3.2023	Full Council	Full council	For the Clerk to attempt to identify potential further sources of funding for the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.	A grant application was submitted to GWR Community Fund for £75,000. Response pending.	Completed	
2023/062	17.3.2023	Full Council	Full council	RESOLVED The Clerk write to RCTCBC Cabinet member for 'Development and Prosperity', Councillor Mark Norris to request a meeting to discuss RCTCBC's commitment to part funding the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.	Cllr Norris responded to Cllr Turner and a Zoom meeting was held to address some of the issues.	Completed	
2023/063	17.3.2023	Full Council	Full council	RESOLVED To issue notice to Llanharan RFC that regretfully, given that the Council cannot lawfully receive reimbursement for services provided the Council will cease cutting the grass at the Dairy Field from the end of September 2023.		Completed	

2023/063	17.3.2023	Full Council	Full council	RESOLVED The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.			
2023/064	17.3.2023	Full Council	Full council	RESOLVED RE fitting of benches and foundations - To approach Vendor C and offer them the opportunity to obtain public liability insurance and to requote. If this is the case all vendors be invited to requote. If not then Vendor B be selected as the provider.	To be represented to Council	Completed	
2023/065	17.3.2023	Full Council	Full council	2023/065 Provision for donated trees from CGI Ltd RESOLVED To allow the Clerk to advertise the donated trees to community groups and individuals in the community.		completed	
2023/065	17.3.2023	Full Council	Full council	For decisions regarding the planting of any remaining trees on Community Council land to be delegated to the ORA Committee.		Completed	
2023/066	17.3.2023	Full Council	Full council	2023/066 Competition in local schools to design the Community Council Van livery.  RESOLVED For a competition to be organised to design the livery of the Community Council Van.	Details required from the Chair		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/017 ORA Action plan. The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots. That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters	Put notice on gates. Update tenancy agreements..		
2023/080	21.4.2023	Full Council	ORA	RESOLVED That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots. That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.	Research. Contact details provided by Cllr Steer.Superceded, first the Clerk to survey current ploholders.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/021 Quotations for noticeboards for Llanharry road and Ynysmaerdy. That the Clerk be authorised to place an order for 2 noticeboards for Llanharry Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.	To be presented to Extra meeting, quotation is £2782	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land. For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.	Emailed Devonalds Talbot Green 3.5.23 Spoke to Howells, Cardiff 12.6.23. awaiting responses. Verbally told unless evidence of occupation no claim can be made. Report to ORA. Feedback from solicitors that the land cannot be registered due to the lack of evidence of occupation or maintenance.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/023 Tree survey carried out in February 2023. The Officers authorised to make payment of £720 for the tree survey.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED For the Clerk to obtain quotations for the carrying out of the work recommended in the Tree surveys.	Arrange. Awaiting quotes.Quotes obtained and presented to Oct 23 Meeting.	Completed	

2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership. That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2. The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods	Letter written. Superseded	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/027 Cut and collect mowing. The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.	Cllr Steer to provide contact details and examine draft.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/029 Allotment eviction notice. To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting	Inform tenant. Letter sent. Plot to be vacated 21st May 2023.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds. To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period. A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.	Inform tenant	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda. To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5	Completed. Added to Agenda for June 2013	Completed	
2023/081	21.4.2023	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips as a signatory of the PSDF, removing the former RFO Tracy Rees.	Superseded	Completed	LP
2023/083	21.4.2023	Full Council	Full Council	RESOLVED To accept the quotation of CE Carpentry & Developments (Vendor C in the accompanying paper) to fit all Council benches as per the specification provided and for the price of £385 per bench, regardless of type.	Inform the contractors.	Completed	
2023/084	21.4.2023	Full Council	Full Council	2023/084 Extent and limits of cover of the Council's insurance policy  RESOLVED To defer this item until May's meeting of Council to allow Councillors extra time to consider the papers.	Add to draft agenda	Completed	
2023/084	21.4.2023	Full Council	Full Council	RESOLVED - Insurance For the Clerk to enquire what cover is required and offered for the Council's allotment sites.	Advice obtained. To be fed back to Council in May 23	Completed	
2023/85	21.4.2023	Full Council	Full Council	2023/085 Progress of Trenos Crossing Working Group and Bridge over River Ewenny.  RESOLVED For the Clerk to write to the appropriate person within RCTCBC to enquire what support RCTCBC would be willing to provide with the Ewenny River crossing project. From support with designing the specification and assisting in submitting a planning application through to full project management including specification, consultation, planning and delivery of the bridge and its associated civil works. The Clerk to make it clear that the Community Council has CIL funds and would welcome a negotiation on the matter should RCTCBC be minded to assist.	Email sent 3.5.23. Hard copie also sent.	Completed	

2023/85	21.4.2023	Full Council	Full Council	RESOLVED - River Ewenny Bridge project. For the Clerk to investigate the GWR customer and Community Improvement Fund for 2023/24.	Application submitted	Completed	
2023/086	21.4.2023	Full Council	Full Council	2023/086 Motion for the Community Council to write to RCT to request 'a congestion charge be introduced for heavy goods vehicles entering the village  RESOLVED For the Clerk to write to the relevant person in RCTCBC to request a congestion charge for HGV's entering the village be introduced.	Clerk wrote to Cllr Andrew Morgan 3.5.23	Completed	
2023/87	21.4.2023	Full Council	Full Council	2023/087 Planning  RESOLVED For the Clerk to invite AF Blakemore & Sons or their agents to invite them to make a presentation to the Council regarding its proposed planning application.	The clerk emailed the appropriate persons 27.4.23 and requested a response within 7 days. No response received.	Completed	
2023/87	21.4.2023	Full Council	Full Council	RESOLVED For the Clerk to formally respond to RCTCBC planning department regarding to planning application 22/0725/01. To request that a condition be made that the illuminated signage only be illuminated during the hours that the shop is open.		Completed	
2023/89	21.4.2023	Full Council	Full Council	2023/089 Meadow Rise encroachments, status of matters following the passing of the deadline for action on 31st March 2023  RESOLVED For the Clerk to obtain an estimated completion date from the contractor engaged to carry out the work at 6 Hillcrest and to inform the Council's solicitor of a new deadline which will be 2 weeks following that date.	Contractor has given a completion date of no later than the end of May 2023. Therefore the Clerk has written to the solicitor to issue a new deadline of 18th June 2023.	Completed	
2023/90	21.4.2023	Full Council	Full Council	RESOLVED To add to the next agenda, to consider carrying out a temporary clean-up of the memorial garden worksite at Grove Terrace and for the Clerk to present a status update.		Completed	
AM2023/001	19.5.2023	Full Council	AGM	Cllr Evans to sign declaration of office for Chair.		Completed	
AM2023/002	19.5.2023	Full Council	AGM	Cllr Donnan to sign declaration of office for Deputy Chair		Completed	
AM2023/004	19.5.2023	Full Council	AGM	AM2023/004 Committees RESOLVED That the number of Council members of each Committee be capped to an appropriate number, and in any case no Committee to exceed 8 Council members (or some other number deemed to be appropriate by Council). For this provision to be added to the standing orders of the Council.	Add to draft Standing orders	Completed	
AM2023/004	19.5.2023	Full Council	AGM	AM2023/004 RESOLVED That the past attendance of Council members to committees be taken into account when selecting members for any committee and that should an incumbent member of any committee have failed to attend a minimum of 50% of meetings in the previous 12 months then they be barred from serving on that committee for the following year unless in the opinion of the Council there have been special personal circumstances which have reasonably prevented them from doing so. The decision to grant dispensation in this regard to be minuted along with the reasons for granting that dispensation. This provision to be applied for those committees where there have been more than 4 meetings in the preceding year. For this provision to be added to the standing orders of the Council .	Add to draft Standing orders	Completed	
AM2023/004	19.5.2023	Full Council	AGM	Meeting dates for all committees to be determined and proposed to full Council.		Completed	
AM2023/004	19.5.2023	Full Council	AGM	Membership of Community engagement Committee to be determined at a future meeting of Council	Resolved June 1st 2023	Completed	
AM2023/004	19.5.2023	Full Council	AGM	Terms of reference of Community Engagement Committee to be determined at a future meeting of the Council		Completed	
AM2023/005	19.5.2023	Full Council	AGM	That the number of Council members of each working group be capped to an appropriate number, and in any case no working group to exceed 5 Council members. For this provision to be added to the standing orders of the Council.	Add to draft Standing orders	Completed	

AM2023/005	19.5.2023	Full Council	AGM	<p>For the underpinning terms of reference for working groups to include the following:</p> <ul style="list-style-type: none"> <li>☑ For working groups to be empowered to carry out fact-finding investigations, carry out informal negotiations (without assuming any authority of the Council as a corporate body) and to do other work in order to be able to present recommendations or reports to Council for resolution.</li> <li>• If members of a working group cannot come to a settled agreed recommendation or report for Council then any recommendations or report should be qualified accordingly.</li> <li>☑ Working groups should liaise with the Clerk where appropriate and any recommendations should be checked for lawfulness with the Clerk before presentation to Council. The Clerk would ordinarily only attend working group meetings when requested in order to offer advice.</li> <li>☑ Working group meetings are arranged informally by its members, led by the chair.</li> </ul> <p>It is proposed that these measures to be added to the standing orders of the Council .</p>	Add to Standing orders	Completed	
AM	19.5.2023	Full Council	AGM	Do TOR for all committees and working groups	Do and present to Council for resolution.	Completed	
AM	19.5.2023	Full Council	AGM	Add Brynna woods artwork working group to agenda (proposed membership and TOR)	Do and present to Council for resolution.	Completed	
AM	19.5.2023	Full Council	AGM	<p>f) Annual Community Ceremony Working Group Resolved in 2023 with membership, terms of reference and Chair to be decided at a future meeting of the Council. Considerations for resolution:</p> <ul style="list-style-type: none"> <li>• Whether to continue the working group.</li> <li>• To consider the terms of reference of the Annual Community Ceremony Working Group.</li> <li>• Number of members of the Annual Community Ceremony Working Group.</li> <li>• Membership of the Annual Community Ceremony Working Group.</li> <li>• Chair of the Annual Community Ceremony Working Group.</li> </ul> <p>g) Summer Planter Working Group Resolved in 2022 to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023. Membership to be resolved. Considerations for resolution:</p> <ul style="list-style-type: none"> <li>• Whether to continue the working group.</li> <li>• Number of members of the Summer Planter Working Group.</li> <li>• Membership of the Summer Planter Working Group.</li> <li>• Chair of the Summer Planter Working Group.</li> </ul>	Include these - Continuing? Membership? TOR?	Completed	
AM2023/006	19.5.2023	Full Council	AGM	<p>RCT/Town and Community Liaison Committee: The chair and Deputy Chair of the Council, currently Cllrs David Evans and Helen Donnan respectively.</p> <p>Llanharan Community Development Project: Cllr Rhys Jenkins.</p> <p>One Voice Wales RCT/Merthyr/Caerphilly/Area Committee: Cllr Rhys Jenkins.</p> <p>School Governing Bodies: Dolau Primary School – Cllr Janine Turner. Llanharan Primary School – Cllr Geraint Hopkins. Brynnau Primary School – Cllr Helen Donnan.</p> <p>Wildlife Trust Liaison Cllr Mark Steer</p>	the Clerk to inform all bodies of the representatives where there is a change.	Completed	

AM2023/007	19.5.2023	Full Council	AGM	AM2023/007 Civic Allowances  RESOLVED To pay the members allowance of £156 a year to all members with immediate effect, except to those who formally write to the Clerk indicating that they do not wish to receive the allowance	Some Councillors still to provide bank details or decline.		
AM2023/007	19.5.2023	Full Council	AGM	RESOLVED To pay members £52 a year for the cost of office consumables required to carry out their role, payments to be made with immediate effect.	Some Councillors still to provide bank details or decline.		
AM2023/007	19.5.2023	Full Council	AGM	RESOLVED For those Councillors who wish to make a claim for a mandatory contribution towards costs of care and personal assistance to contact the Clerk for further details.	Noted	Completed	
AM2023/007	19.5.2023	Full Council	AGM	RESOLVED To pay a Chair's allowance of £1500 to the Chair of the Council		Completed	
AM2023/007	19.5.2023	Full Council	AGM	RESOLVED To pay a Deputy Chair's allowance of £500 to the Deputy Chair of the Council		Completed	
AM2023/007	19.5.2023	Full Council	AGM	RESOLVED For those Councillors who wish to make a claim for the optional Financial Loss Allowance to contact the Clerk for further details so that a claim can be made.	Noted	Completed	
	19.5.2023	Full Council	AGM	CP to add LP (RFO) to banking mandate and online signatories - and only then change designated person. Additional changes to then follow.	LS to email CP. - emailed 22.5.23		
2023/098	19.5.2023	Full Council	Full Council	2023/098 Extent and limits of cover of the Council's insurance policy  RESOLVED To approve the details of cover and to continue into year 2 of a 3 year agreement on the terms presented and to approve payment of the premium up to a value of £4,800	for the Clerk to renew the policy as described. Cost £4648.53	Completed	
2023/099	19.5.2023	Full Council	Full Council	2023/099 Quotations for the fitting and subsequent removal of summer planters to be fitted to lamp-posts in the community.  RESOLVED To award the work to Vendor A, d3signs and to approve payment of up to £1,500 for the work.	Inform and engage contractor	Completed	
2023/103	19.5.2023	Full Council	Full Council	2023/103 Purchase and fit a wheelchair-friendly picnic bench at Oakbrook park. To supersede resolution 2022/040  RESOLVED To approve a spend of up to £1,000 to provide and fit picnic bench and base at Oakbrook park.	Order bench and engage contractor to fit - Edit. Bench Ordered. Bench arrived, PB to assemble bench.		
2023/107	19.5.2023	Full Council	Full Council	RESOLVED For the Clerk to respond to Llanmoor homes to thank it for the opportunity to engage early and to express its opinion that should the plot be used for housing then the Community Council is keen to see more affordable housing or social housing and ideally would hope to see this plot used for that purpose.		Completed	

2023/117	1.6.377	Full council	Full Council	<p>2023/117 Dates of Committee meetings.</p> <p>RESOLVED Subject to the discretion of the Committee chair, the following dates shall apply:</p> <p>HR Committee (Chair Cllr Rhys Jenkins) 2023: 13th June, 12th December.</p> <p>ORA Committee (Chair Cllr Mark Steer) 2023: 14th June, 25th July, 3rd October, 5th December 2024: 6th February, 2nd April.</p> <p>Audit Committee (Chair Cllr David Evans) 2023: 18th July (Grants considered), 17th October. 2024: 16th January (Grants considered, following financial year budget proposal considered), 16th April, 13th June (completed Internal audit and AGAR considered).</p> <p>CIL Committee (Chair Cllr Janine Turner) 2023: 6th June 2023, 4th July, 5th September, 14th November. 2024: 9th January, 5th March, 7th May.</p> <p>Community Engagement Committee (Chair David Evans) 2023: 27th June, 26th September, 19th December. 2024: 26th March.</p>	Add to website Committee pages.	Completed	
2023/119	1.6.2223	Full council	CIL	<p>RECOMMENDED To remove the following projects from the CIL123 and if relevant also from the Active Project list and return them to the Potential Project list. LCC21/13 Bike racks at Train Station. LCC21/10 Community Orchard/Wildlife areas. LCC21/11 Bike/Scooter rack/storage area for Dolau pupils. LCC22/BCFC1 Signage for Bryncae FC</p>		Completed	
2023/119	1.6.2023	Full council	CIL	<p>CIL2023/027 CIL application from Dolau Primary School RECOMMENDED To reject part 1 of the application. To grant part 2 of the application to the value of £3934.96</p>	School informed. 5.6.23. Paid June 23	Completed	
2023/119	1.6.1823	Full council	CIL	<p>CIL2023/028 CIL application from LCDP RECOMMENDED To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.</p>	LCDP informed 5.6.23 Clerk to arrange charge. Emailed Devonlads Talbot Green 13.7.23		

2023/119	1.6.1623	Full council	CIL	<p>CIL2023/029 Removal of potential projects from the potential projects list RECOMMENDED To remove the following projects from the Potential Project list. 11/20/27 Road widening on Grove Terrace (linked with memorial garden/garage) 11/20/04 Outdoor exercise equipment. 11/20/12 A recycling area in the community. 11/20/13 Provision of a Saturday market. 11/20/17 Path from the Station to Bryncae. 11/20/20 Traffic restrictions along Bridgend road 11/20/21 Make speed limit near Dolau school 20mph. 11/20/29 Add access steps up the grass bank to access the footpath that runs at the rear of the houses at Heritage way to the Bryncae arms 11/20/39 Infill of flooded footpath road up near Mynydd Coedbychan (farm). Past Gellifedi road. 11/20/40 Investigate land behind Haran roofing - other land purchase opportunities 11/20/45 Swimming pool / Gym 12/20/01 Welfare ground - Changing room refurb 12/20/07 Welfare ground - Repair of condemned floodlights on rugby pitch. Limited scheme (Half pitch) 12/20/08 Welfare ground - Repair of condemned floodlights on rugby pitch. - Full pitch 12/20/11 Mains water supply to Brynna allotments. 6/12/006 Repair of cracked and dangerous paving on pavement outside LCDP centre. 7/21/001 Defibs at Bryncae Community Centre, Brynna Community Centre, Llanharan Drop in Centre, Llanharan Rugby Club, OAP Hall Llanharan, OAP Hall Brynna. 3/22/005 Youth shelters at appropriate points around the community. 4/23/001 Statue of Michael Jackson on the square. 1/21/001 Tarmac a path</p>		Completed	
2023/119	1.6.1423	Full council	CIL	<p>CIL2023/030 Adding project 'Outdoor exercise equipment' to the CIL 123 list RECOMMENDED To defer this item to be considered at the next meeting of the CIL Committee to allow further work to be carried out.</p>		Completed	
2023/119	1.6.1223	Full council	CIL	<p>CIL2023/031 Adding project 'providing a mains water supply to Brynna allotments' to the CIL 123 list RECOMMENDED To amend the scope of this project to 'Rain capture and Irrigation system for Brynna allotments' and to add to the CIL123 list with a budget figure of £10,000</p>		Completed	
2023/119	1.6.1023	Full council	CIL	<p>CIL2023/032 Adding project 'Purchase of the Harold Street open space land' to the CIL 123 list RECOMMENDED To add the project .Purchase of the Harold Street open space land' to the CIL123 list with a budget figure of £40,000</p>		Completed	
2023/120	1.6.623	Full council	CIL	<p>2023/120 CIL application from Llanharan Primary School. (Item added with the consent of the Chair of the CIL Committee)  RESOLVED To grant £78,031.98 from CIL funds for the project.</p>	School informed 5.6.23 Money paid.	Completed	
2023/122	1.6.423	Full council	Full Council	<p>2023/122 Renewal of doors on the Council's shower block located on the Welfare Ground.  RESOLVED To authorise the Officers of the Council to spend up to a value of £3000 to replace the front and rear doors of the Welfare Shower block. Comprising £2936.35 (net) as per the quotations provided and a small contingency.</p>	Complete August 23	Completed	
2023/123	1.6.223	Full council	Full Council	<p>2023/123 Revised costs for noticeboards for Llanharry Road and Ynysmaerdy  RESOLVED To authorise the Officers of the Council to spend up to £3000 for replacement noticeboards for Llanharry Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a contingency.</p>	Order placed 6.6.23. Fitted August 23	completed	
2023/124	1.6.23	Full council	Full Council	<p>2023/124 Fireworks 2023 venue  RESOLVED To select the Welfare Ground (LRGT) as the venue for the 2023 Fireworks event.</p>	Informed all parties. 6.6.23. Have requested of working group chair that some aspects of the offer need addressing with the fireworks provider and others.	Completed	
	1.6.23	Full council	Full Council	Terms of reference to be resolved for the Community Engagement Committee	Add to a future agenda	Completed	

2023/125	1.6.23	Full council	Full Council	2023/125 Progress on commissioning and construction of a bridge over the river Ewenny at Brynna Woods and associated matters RESOLVED For the Clerk to obtain quotations from an appropriate company to produce a scoping design for the bridge, the approaches and associated works. Quotations to be presented to a future meeting of the Council. This scoping design to be used as part of a subsequent public consultation and for tendering. The Trenos Crossing Working group and others to have input into the specification.	Draft scoping quotation sent to working group members for comment.	Completed	
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Trenos Crossing Working Group to meet with key stakeholders as soon as possible and to seek to obtain formal written permissions as required. In particular the Wildlife Trust. NRW and any other relevant bodies.	Cllr Donnan to arrange.		
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Clerk to obtain a Legal Development Certificate with regards to planning permission for the Bridge and its approaches and to confirm permissive development rights and their scope.	Emailed Jim Bailey 6.6.23 again, and planning services 13.7.23		
2023/125	1.6.23	Full council	Full Council	RESOLVED Once a scoping design is in place and all parties have given formal consent, a public consultation to be carried out on the use of CIL funds to construct the bridge.	Vale presenting a quotation ready for meeting July 20th 2023.		
2023/126	1.6.23	Full council	Full Council	2023/126 Memorial garden status update and temporary cleanup RESOLVED To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract	Contractor engaged. 2.6.23 for a price of £500. In progress	Completed	
2023/136	16.6.23	Full council	Full Council	2023/136 RESOLVED For a comprehensive report on the operation and financing of the Pantry to be presented to a future meeting of the Council	Presented July 20th 2023	Completed	
2023/139	16.6.23	Full Council	CIL	CIL2023/043 Consideration of CIL Applications RECOMMENDED To place the project 'LRGT Football pitch floodlights' onto the CIL123 list with a cost of £40,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application plus receipt of 2 further quotations or a narrative as to why only 1 quote has been obtained.	Added to CIL 123 list. Awaiting docs. Resolved	Completed	
2023/139	16.6.23	Full Council	CIL	RECOMMENDED To place the project 'MUGA on LRGT land adjacent to Bryncae Community Centre' onto the CIL123 list with a budget cost of £60,000. For further consideration of the application to be deferred pending receipt of the supporting documents required for the application.  Furthermore the Clerk to contact LRGT to ascertain on what basis they wish to proceed with the application and construction of the facility	Added to CIL123 list. LRGT have indicated they would prefer "Reference the MUGA, in an ideal world partnership as Martin and I are struggling for time at the moment and the Community are continually asking for it" Help with contractors accessing the space and quoting would be gratefully received". Awaiting docs.	Completed	
2023/139	16.6.23	Full Council	ORA	CIL2023/044 Adding 'Improvements to the access lane leading to the meadow rise open space' to the CIL 123 list.  RECOMMENDED For the Clerk to write to Llanmoor Homes, the Landowner to enquire whether they would consider carrying out maintenance to the pathway and replacing the kissing gate to make more accessible to pushchairs and wheelchair users. For the response to be reported to the ORA Committee to take up this matter.	Emailed 28.6.23. Awaiting response. Response received. Work being carried out by Llanmoor.	Completed	
2023/139	16.6.23	Full Council	CIL	CIL2023/046 CIL project delivery plan  RECOMMENDED To Amend the Active Project List (Those projects being actively progressed) to include only those projects shown in amber on the accompanying paper	Other rows hidden but not deleted	Completed	

2023/139	16.6.23	Full Council	CIL	RECOMMENDED For the Clerk to add a column to the Active Project List to indicate which of the projects require council resource in terms of project management and which are simply grants		Completed	
2023/139	16.6.23	Full Council	CIL	RECOMMENDED For the RFO to draw up a cashflow plan for presentation to the Committee, showing current and forecast cashflows and balances.	clerk presented a snapshot in Junes CIL meeting. However a spreadsheet rolling format is required to capture live cashflow.		
2023/140	16.6.23	Full Council	Full Council	2023/140 CIL Grant of £60,000 to refurbish the Llanharan OAP hall.  RESOLVED Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £64,800 to Llanharan OAP association from CIL funds comprising the quoted cost of the works plus a contingency. The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.	Clerks note: The figure quoted is incorrect, The figure of £71358 plus congingency of 5% to be resubmitted for resolution.	Completed	
2023/141	16.6.23	Full Council	HR	2023/141 Recommendations of HR Committee, Tuesday 13th June 2023  RESOLVED That the Senior Grounds-person rate be set to SPC8 on the NJC pay-scale.	Clerk to proceed with recruitment. Interviews scheduled for July 6th 2023. appointment made. Clerk to draw up and issue a contract.		
2023/142	16.6.23	Full Council	ORA	RESOLVED Cllr Steer asked that the actions with regard to minute reference ORA2023/025 (and Full council reference 2023/080) be prioritised by the Clerk given the ongoing issues still being experienced. Specifically:ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2 The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address	The developer has agreed to a meeting. Cllr Steer to check whether the issues still exist and if a meeting is still worthwhile. Deemed worthwhile meeting to be arranged.	Completed	
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/038 Placement of additional benches from Bryncae to 'The Square'. That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout , 3) At the junction with Llanharan Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to enquire with RCT highways on the specifics of each location and to obtain permission to site benches and present findings and costs to the ORA Committee.	Wrote to Terry Evans 13.7.23 acknowledgement received, awaiting response. Chased Sept 23.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/039 Signage for allotment site gates That the officers be authorised to spend up to £400 for signage for the allotment gates and sites.			
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2 For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.	Awaiting details of type and dimentions of required gate.		
2023/142	16.6.23	Full Council	ORA	For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.	Clerk wrote to 3 x landowners 25.9.23. Awaiting responses.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/042 Cut and collect techniques The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land	Awaiting information on the potential for a grant to purchase equipment from Rachel Carter ref 2013/225. Note Emailed RC on 25.9.23 to seek helo on what equipment req and what funding might be available.		

2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/043 Felling a tree on Bridgend Road allotments That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property	Awaiting quotation. Quotation to be presented to Oct 23 ORA Committee. Presented.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/047 To consider issuing an eviction notice on Bridgend Road allotments That the tenant be allowed to voluntarily surrender one of the plots and that they be given the opportunity to improve the condition of the remaining plot. However, that formal notice of eviction be given on that remaining plot to be enforced if the condition of the plot has not improved during the 1 month notice period and sustained over a 3 month period at the discretion of the Clerk. The notice of eviction be issued under the appropriate terms of the tenancy agreement as set out.	The Clerk wrote to plot holder 4th July 2023. Via Royal mail. Potential eviction date 4th August 2023. The tenant has been evicted. Plot to be cleared and reallocated.	Completed	
2023/143	16.6.23	Full Council	Full Council	RESOLVED When the changing of the 'Primary contact' on the Barclays accounts is resolved, the RFO, Lisa Phillips will initially be added to all mandates and permissions initially. (Officers to have raising but not approval access to accounts). Only then will the process of altering the other named persons begin. This matter to be kept on the agenda until resolved			LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED The following people will subsequently be added to the Barclays accounts mandates and permissions and all other Councillors names removed:  David Evans, Chris Parker, Robert Lewis-Watkin (The Officers of the Council to remain as raisers, but not approvers). This matter to be kept on the agenda until resolved.			LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips to the Barclaycard account as the Authorised Officer. This matter to be kept on the agenda until resolved.			LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED For the following people to be named as directors of the PSDF accounts, all other names to be removed Councillor David Evans, Councillor Helen Donnan. Lisa Phillips to be named as a director provided her access can be limited to raising transactions only. Should this not be possible then further directors will need to be considered.			LP
2023/144	16.6.23	Full Council	Full Council	2023/144 Increasing a Credit card limit  RESOLVED To raise the monthly credit card limit for Paul Beach from £750 a month to £1500 a month. The transaction limit to remain at £500			LP

2023/145	16.6.23	Full Council	Full Council	<p>2023/145 Purchases to be made from CIL funds</p> <p>RESOLVED The following, previously resolved spends to be paid using CIL funds.(Pending approval from RCTCBC).</p> <p>Minute ref 2023/103 Purchase and fit a wheelchair-friendly picnic bench at Oakbrook park. To supersede resolution 2022/040 To approve a spend of up to £1,000 to provide and fit picnic bench and base at Oakbrook park.</p> <p>Minute ref 2023/126 Memorial garden status update and temporary cleanup To authorise the Clerk to spend up to £500 to remove the heras fencing and clean up the memorial garden site whilst ensuring it is maintained in a safe condition. This work to be carried out by the contractor engaged on the main contract.</p> <p>Minute ref 2023/123 Revised costs for noticeboards for Llanharri Road and Ynysmaerdy. To authorise the Officers of the Council to spend up to £3000 for replacement noticeboards for Llanharri Road and Ynysmaerdy, comprising the quotation of £2,782.20 plus a contingency.</p>	Check all taken from CIL and CIL lists and PSDF altered accordingly.	Completed	
2023/146	16.6.23	Full Council	Full Council	<p>2023/146 Terms of reference for the Community Engagement Committee</p> <p>RESOLVED That the terms of reference for the Community Engagement Committee be as per the paper presented (Appendix 14) but with clause 4 removed and the document re- numbered accordingly.</p>	Clerk to alter document and file (also add to summary)	Completed	
2023/147	16.6.23	Full Council	Full Council	<p>2023/147 Motion to write to RCTCBC regarding the impact on the community from delayed public works</p> <p>RESOLVED For the Clerk to write to RCTCBC with the following:</p> <p>"Any further RCTCBC projects in the LCC area must be appraised for the impact on residents if delayed. RCTCBC should not only consider the effect on residents for the duration of the works, but also the additional implications of going beyond the projected delivery date. Any financial penalties included within contracts (if implemented) should be paid to LCC to compensate for the inconvenience to residents and local businesses."</p>	Email and letter sent 19th Sept 23	Completed	
2023/148	16.6.23	Full Council	Full Council	<p>2023/148 Royal British Legion, Llanharan Branch, for volunteer members of the Community Council to participate in the annual Remembrance Sunday event at the War Memorial.</p> <p>RESOLVED For the Clerk to communicate to the Royal British Legion that the Community Council will provide a volunteer to carry the standard, and to announce the names of those laying wreaths at the Remembrance Sunday event at the War Memorial in Brynna. For the RBL to inform us if they are required by the date of the October Council meeting at which point the Council with provide the names.</p>	In October check with HF, then arrange drawing of names from a hat (During meeting??). On agenda for Sept 23 meeting. Sic - The event should be the Llanharan event, NOT the Brynna event	Completed	
2023/153	16.6.23	Full Council	Full Council	<p>2023/153 Meadow Rise Encroachment update</p> <p>RESOLVED Subject to the material being cleared from the site and the small piece of fence being removed as shown in the report presented to Council, the matter to be considered closed.</p>	Check then write to solicitor.	Completed	

2023/154	16.6.23	Full Council	Full Council	<p>2023/154 Fireworks event contractual matters</p> <p>RESOLVED</p> <p>The Fireworks working group to be tasked with meeting all parties to negotiate the matters raised and any other matters regarding the event and for the working group to report back to the Community Engagement Working Group in due course on progress.</p>	Clerk to add to agenda of Community Engagement Working Group	Completed	
2023/163	30.6.23	Full Council	Full Council	<p>2023/163 Annual internal audit and Annual return of accounts for financial year 2022/23</p> <p>RESOLVED</p> <p>To note the internal audit and to approve the Annual return of accounts for the financial year 2022/23</p>	Submit AGAR	Completed	LP
2023/164	30.6.23	Full Council	Full Council	<p>2023/164 To supersede resolution 2023/140 and to consider the grant amount for the Llanharan OAP hall refurbishment.</p> <p>RESOLVED</p> <p>Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £74,925 to Llanharan OAP association from CIL funds comprising the quoted £71,357 cost of the works plus a 5% contingency. The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.</p>	<p>Clerk met with JM of Llan OAP and explained provision for LDC and process. Awaiting LDC document. LDC received, project underway and funds being accessed.</p> <p>Clerk to investigate placing a charge. Costs obtained from Devonalds.</p>		
2023/165	30.6.23	Full Council	Full Council	<p>2023/165 Quotations received for the sewer diversion for the memorial garden</p> <p>RESOLVED</p> <p>To proceed to a full tender process for the Sewer diversion for the memorial garden. For in principle the Council to commit £30,000 of CIL funds for the Sewer diversion aspect of the project and for the active project list and CIL123 list to be updated accordingly.</p>	Draw up tender spec and add to Sell2 wales etc..... As per financial regs. Tender posted, closing date 14th august 2023. Tender awarded.	Completed	
2023/166	30.6.23	Full Council	Full Council	<p>2023/166 Quotation to provide playground inspections for the Oakbrook skatepark and Mountain Hare play area</p> <p>RESOLVED</p> <p>To approve a contract for the statutory playground inspections of Mountain Hare and Oakbrook Park fixed at £75 per site, per annum for 3 years.</p>	Pay for 2023 inspection.	Completed	
2023/167	30.6.23	Full Council	Full Council	<p>2023/167 Quotation for repairs to the 'Clock on the Smithy' and payment for the annual inspections.</p> <p>RESOLVED</p> <p>To approve the Clerk spending up to £900 on repairs and refitting to the 'Clock on the Smithy' and to approve payment of £440 for the annual inspection visits to both community clocks</p>	Provisionally booked for August 12th 2023. completed	Completed	
2023/172	21.7.23	Full Council	Full Council	<p>2023/172 Minutes of ordinary meeting 15th June 2023</p> <p>RESOLVED</p> <p>To approve the draft minutes of the Ordinary meeting of Council held on 15th June 2023 as a true and accurate record with the exception of the following text contained under minute reference 2023/142:</p> <p>RESOLVED</p> <p>ORA2023/043 Felling a tree on Bridgend Road allotments</p> <p>That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property.</p> <p>The Clerk to check the recording of the meeting to check the accuracy of this minute with regards to the question of whether consent was sought from the adjacent property or they were to be informed.</p>	Check and sort. Note: Issue resolved. Reword draft minutes accordingly and present to next meeting.		

2023/174	21.7.23	Full Council	Full Council	2023/174 Minutes of extraordinary meeting 29th June 2023  RESOLVED To approve the draft minutes of the Ordinary meeting of Council held on 29th June 2023 as a true and accurate record subject to the correction of a typing error to show that the meeting was held on 29th June 2023 and not 1st June 2023.	Amend online version and version in files.	Completed	
2023/178	21.7.23	Full Council	Full Council	2023/178 Correspondence  RESOLVED To create a working group to be known as 'The Jubilee Marsh Multi-user Route Working Group'.	Membership, Chair and TOR to be decided. To be added to future agenda. Added to agenda of Sept meeting.		
2023/185	21.7.23	Full Council	CEG	RESOLVED To defer consideration of the following item to a future meeting of Council. CEC2023/004 Terms of Reference To amend the Terms of Reference for the CEC Committee by adding the following text: To allow members of the public to participate in a half-hour engagement session where they will have the opportunity at the beginning of each meeting to discuss their ideas or to discuss issues that fall within the powers or duties of the Community Council noting that any opinions expressed are the opinions of individuals and not the opinion of the Council as a corporate body	for alternative wording to be presented to a future meeting of full council. Draft completed (CP) and on agenda of Sept 23 meeting.	Completed	
2023/185	21.7.23	Full Council	CEG	RESOLVED CEC2023/007 Fireworks display 2023. For the Clerk to write to all parties to confirm that the Council understands that all critical issues are now resolved for the event. The Clerk to advise LCDP of the following: To consider approaching Haran Roofing to ask them to leave their gates unlocked during the event as an extra escape route. This to be left to LCDP to consider in line with their event risk assessment. To consider best practice of removing all of the fence gates eliminating a hazard. The hinge lugs would need to be covered up either boxing or padded foam. This to be left to LCDP to consider in line with their event risk assessment. It is understood that both parties have agreed that LRGT will carry out the bucket collection with all funds being retained by them and that they provide the appropriate licences to LCDP as event organisers. That videos and photographs of the site be taken prior to the event as a record so that any damage reported afterwards can be qualified. That LRGT will allow the DJ to use the mains power at the premises. That LCDP consider bringing in an extra 4 porta-loo's to provide extra toilet facilities to avoid lengthy ques. Floodlights will be erected prior to the event and they can be used. They are controlled via an app. LRGT may provide food and drinks in the main hall, to be decided. LRGT recommend an alternative fairground company should the original company no longer be available and will pass details to LCDP.	Text sent to working group to check. Awaiting instructions	Completed	
2023/185	21.7.23	Full Council	CEG	RESOLVED For the Community Council to pay for the hall to be cleaned the Monday following the (fireworks) event (Officer's note: Est cost £45 based on 3 hours).	2023/185		
2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre. That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.	Cllr Evans holding informal negotiations.		

2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/065 CIL application from Brynna Community Centre for a replacement boiler and associated works To grant £6,720 of CIL funds for the project 'Brynna Community Centre replacement boiler' to be paid on receipt of appropriate invoices and for the project to be added to the CIL123 list and Active Project list.	Paid.  To be added to CIL lists	Completed	
2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/066 Consolidated CIL application from LRGT to supersede previous applications for floodlights on the rugby fields and football fields and to request further funding. £26,343.57 having already been paid by the Council towards the project, to grant a further £77,091.87 of CIL funds for the consolidated project, to be paid pending the receipt of suitable invoices. Giving a total overall grant of £103,435.44 For the CIL123 lists and Active project lists to be amended to reflect the new arrangement.	To be added to CIL lists (CIL list updated)	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To grant the Llanharan Horticultural Society £750 and allow the use of the Council's van and staff to help transport items for the event as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To grant Ynysmaerdy Community Centre £640 as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To grant the 1st Llanharan Rainbow Guides £450 as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	To grant Llanharan RFC mini section £1821.92 as per the application received.	Paid	Completed	
2023/188	21.7.23	Full Council	Audit	RESOLVED To accept the recommendations of the Clerk (Summarised below) with the following amendments: R13 deferred to a future meeting of the audit Committee to allow further investigation R9 for the Clerk and Chair of the audit committee to be satisfied with the detail of financial information received from LCDP and The Wildlife trust prior to the matter being added to the Council agenda and for the information provided to specify exactly what the granted funds were spent on in the previous year and what they will be spent on in the upcoming year. R10 The Clerk to communicate with Councillors that should they wish to NOT participate in any vote they must state this clearly during the meeting and request that this fact be minuted.	R13 - Obtain further advice  R9 - LCDP and Wildlife trust informed and provided with forms - Completed.  R10 -Email sent 1.8.23 Completed.		
2023/189	21.7.23	Full Council	Full Council	2023/189 Quotation for remedial works identified in the legionella risk assessment for the welfare field shower block RESOLVED To authorise the Clerk to spend up to £528 plus vat based on the quotation provided from Morgan Environmental Ltd for remedial works identified in the Legionella risk assessment for the Welfare ground shower block. The Clerk having sought further quotations and the work being considered urgent.	Arrange work. Accepted quote 1.8.23 awaiting date for work to be completed. Work completed.	completed	
2023/190	21.7.23	Full Council	Full Council	2023/190 Quotations for remedial works identified in the fire risk assessment for the welfare field shower block RESOLVED To authorise the Clerk to spend up to £1000 based on a subsequent quotation provided for remedial works identified in the fire risk assessment for the Welfare ground shower block. The Clerk having sought further quotations and the work being considered urgent.	Clerk awaiting quote. Work completed.	Completed	
2023/191	21.7.23	Full Council	Full Council	2023/191 Quotations for the Ewenny Bridge, 'Scoping design'. RESOLVED To authorise the Clerk, in consultation with the Chair of the Council and the Chair of the Trens Crossing working Group to spend up to £4000 of CIL funds based on a subsequent quotation provided by Vale Consultancy to provide a scoping design for the Ewenny Bridge and associated works.	Clerk awaiting quote. Quote received, just over £4000 threshold so returning to Council. Council resolved to approve quotation. RESOLVED, work awarded.	Completed	

2023/193	21.7.23	Full Council	Full Council	<p>2023/193 Delegation to the Clerk authority to award the contract for the Sewer diversion on the memorial garden at Grove Terrace</p> <p>RESOLVED</p> <p>To delegate to the Clerk, in consultation with the Chair of the Council, authority to award the contract for the Sewer diversion on the memorial garden at Grove Terrace to the lowest priced tender should they feel it appropriate. This authority to be limited to the lowest priced tender only and where that tender is not matched by another. Otherwise the matter to be considered by Council.</p>	<p>Awaiting close of tender 14th August. Note: amended process to be followed. (See App 18 presented to FC 20th July 2023) Tenders considered ..... Tender awarded. Awaiting formal permission from RCTCBC for Sewer diversio to take place as part of S187 submission.</p>	Completed	
2023/194	21.7.23	Full Council	Full Council	<p>2023/194 Discharge of condition 34 (Sustainable Development Strategy) of 10/0845/34 (insofar that it relates to Phases 3 and 4).   LAND AT FORMER OPEN CAST COAL SITE AND LAND TO THE NORTH OF THE A473, LLANILID (PHASE 3 &amp; 4)</p> <p>RESOLVED</p> <p>For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:</p> <ul style="list-style-type: none"> <li>• The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner').</li> <li>• ... to the current Llanharry road being transformed into a pedestrian and cycle underpass.</li> <li>• If so then the SDS appears to be valid.</li> <li>• If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation.</li> </ul>	<p>Emailed RCT planning 27.7.23. As of 1.9.23 Holding responses received but no definitive respnses. LS nudged 19.9.23</p>		
2023/197	21.7.23	Full Council	Full Council	<p>2023/197 Planning</p> <p>RESOLVED</p> <p>With regards acolaid case 19/1258/16 (Reserved matters- New Primary School and associated infrastructure), the Clerk to write to RCTCBC planning department with the following comments:</p> <p>The Community Council is concerned that there is still the potential for congestion on the approach to the village along the A473 from the west, particularly given the cancellation of the Llanharan bypass. It is felt likely that vehicles approaching from this direction and intending to turn right into the school/estate will cause significant congestion despite the welcome introduction of a right turn lane. The Community Council would like to see included some further traffic control, specifically traffic lights given the amount of potential traffic at peak times and the fact that the road will also serve the housing estate.</p> <p>The Community Council would like to see a safe crossing point between the north and south sides of the A473, specifically a light controlled pedestrian crossing. The increase in traffic due to the new school/estate and the fact that the Persimmon developments (Phases 1 and 3/4) are on the northern side of the A473 mean that children accessing the school from these estates (and the general public) will need a safe means of crossing along this western side of the road.</p> <p>The Community Council would also like to see some element of safeguarding measures to guide children to use any dedicated crossing points (for example guide railings).</p>	<p>Emailed RCT planning 1.8.23</p>	Completed	
2023/204	12.9.23	Full Council	Full Council	<p>2023/204 Arrangement of routine meetings of the Trens Crossing working.</p> <p>RESOLVED</p> <p>To direct the Clerk to arrange a routine meeting of the working group every 2 months, so long as key stakeholders are available. The reason being to ensure regular and formal engagement with all stakeholders.</p>	<p>Next meeting due November.</p>		

2023/206	12.9.23	Full Council	Full Council	2023/206 CIL funds to purchase a ZOLL defibrillator to replace that currently used at the Llanharan Rugby Club RESOLVED To authorise the proper officers to spend up to £1150 of CIL funds to purchase a ZOLL defibrillator pack to replace that currently used at the Llanharan Rugby Football Club defibrillator point. 2023/207 Urgent information and suggestions to	Purchase defib and alter info on the Circuit.  Amend CIL lists		LP
2023/213	22.9.23	Full Council	Full Council	2023/213 Minutes of extraordinary meeting 11th September 2023  RESOLVED To approve the draft minutes of the extraordinary meeting of Council held on 11th September 2023 as a true and accurate record subject to: a) correction to show that Cllrs Jo Miller and Tracy Allen were present and Cllr Mark Steer was absent with apologies. b) correction to show that there were 4 members of the public present 3 of whom spoke on agenda items..	Alter minutes and ensure correct version is on website and printed for signing.		
2023/215	22.9.23	Full Council	Full Council	2023/215 Wildlife Trust of South and West Wales general grant application and accompanying presentation.  A presentation was given by Duncan Ludlow, Reserves Manager (East), Wildlife Trust of South and West Wales to accompany the formal application.  RESOLVED To defer consideration of the application to a future meeting pending the receipt of financial information required as part of the application.	Resubmit full application when financial information received. Received Oct 23.	Completed	
2023/222	22.9.24	Full Council	Full Council	2023/222 LDCP general grant application.  RESOLVED To defer consideration of the application to a future meeting, a partial application having been submitted after the deadline for submission for inclusion in the September meeting.	Resubmit. Have received application, have given deadline for receipt of presentation of 11th Oct to allow checking with final deadline of mid day on 13th Oct. Resubmitted when fresh applicable application received.	Completed	
2023/225	22.9.22	Full Council	ORA	2023/225 ORA Committee meeting held on 25th July 2023  RESOLVED Ref 2023/041 from action plan, (ORA2023/011) Improvements to a section Danygraig Road. The Clerk to add to the next agenda of the ORA committee to follow up and to request an update from Cllr Turner.	Add to next ORA agenda. Clerk to contact Cllr Turner RE progress.		
2023/226	22.9.23	Full Council	CIL	RESOLVED CIL2023/077 CIL application from LCDP regarding development of a 'Community Hub'. To defer consideration of the application pending the receipt of a business plan to supplement the application.	Resubmit new application when received to CIL Comm. Note: Advise whether it might be possible to allow a presentation BEFORE the meeting or some other mechanism whereby members can scrutinise prior to the meeting to provide feedback.		
2023/226	22.9.23	Full Council	CIL	RESOLVED CIL2023/078 CIL application from Brynna Football Club regarding refurbishment of dugouts. To defer consideration of the matter pending the receipt of further financial information requested by the clerk.	Resubmit application upon receipt of financial information requested. Emailed RS on 11th and 12th Sept requesting statements for 2 x bank accounts and invoices. Application withdrawn.,	Completed	
2023/226	22.9.23	Full Council	CIL	RESOLVED CIL2023/079 CIL funds to carry out maintenance to the Oakbrook skatepark and Mountain Hare playpark. That the proper officers be authorised to spend £3,320 of CIL funds to carry out maintenance on the Oakbrook skatepark and Mountain Hare play park as per the quotation provided. The Clerk having unsuccessfully attempted to obtain 3 quotes and the work being specialist in nature and reasonably urgent.	Jerry Widas (Urban Creations) undertaking work in Sept/Oct.		
2023/232	22.9.24	Full Council	Full Council	2023/232 Senior Citizens Christmas Lunches in 2023.  RESOLVED To award the contract for the supply of the 2023 Christmas Dinners to LCDP at a cost of £24.95 per head.	LCDP are informed. Arrange - Xmas boxes. Publicity (website and physical) Tickets. Raffle prizes. Liaise GR	Completed	

2023/233	22.9.24	Full Council	Full Council	<p>2023/233 Quotations for the taking down of Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc...</p> <p>RESOLVED To award a 1-year contract to Centregreat on the terms and prices provided. To approve the spend accordingly with a 5% contingency, namely: £13,189 for 2023.</p> <p>RESOLVED The Clerk to carry out a tender process to provide the taking down Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... for a 3 year period, years 2024 to 2026.</p> <p>RESOLVED To authorise the Proper Officers to spend up to £1,000 of CIL funds in order to retrofit lamp post timers as required to allow the placement of Christmas motifs.</p>	<p>Centregreat informed.</p> <p>Clerk to arrange formal tender.</p> <p>Obtain fixed cost from Centregreat for fitting of timers where necessary.</p>		
Scheduled routine tasks	January			Annual allotment tenancy renewals	Check any changes resolved over the year are included as an addendum to be enacted within 12 months.		
Scheduled routine tasks	January	RFO		Annual budget and precept to be approved by Full Council	Budget to be examined and approved by Audit Committee then FC. Information to be provided to RCTCBC for precept setting.		
Scheduled routine tasks	January	RFO		Prepare list of regular payments, and delegated payments and present to FC for approval.	To be presented as part of following years financial controls		
Scheduled routine tasks	January	RFO		Book year end dates with Rialtas			
Scheduled routine tasks	January			Annual fireworks event to be considered by FC in February at the latest.	Provider, venue and other factors.		
Scheduled routine tasks	January			Take down Xmas trees and Xmas lights - week 1.			
Scheduled routine tasks	February			Make arrangements for the erection of hanging baskets onto lamp-posts and other areas we can't do, and subsequent removal of the hanging baskets.	Do we need quotes? Consider 3 year contracts.		
Scheduled routine tasks	February			Wildlife Trust presentation and grant to be considered at FC	Ask Wildlife trust to ensure that they are able to demonstrate, with costings, how the money was spent specifically in Brynna Woods. Include a financial breakdown.		
Scheduled routine tasks	February			Service all mowers and strimmers and review equipment for the coming grasscutting season.			
Scheduled routine tasks	March			Potential maint hours increase.			
Scheduled routine tasks	March			Play area internal inspections due.	Obtain quotes, present to FC for signoff. OR add to delegated authority list.		
Scheduled routine tasks	March	RFO		Present spend v budget analysis inc variances to Full Council meeting - May be in next months meeting, but add to agenda list for that meeting - May be in next months meeting, but add to agenda list for that meeting	Quarterly. As per financial regulation 4.9		
Scheduled routine tasks	March	RFO		Prep for Financial year end			
Scheduled routine tasks	March	RFO		Asset register review including full stock take and H&S inspection.			
Scheduled routine tasks	April	RFO		Carry out financial year end with Rialtas			

Scheduled routine tasks	April			Pay OVW membership			
Scheduled routine tasks	April	HR		Pay SLCC membership			
Scheduled routine tasks	April			Obtain quotations for Summer hanging basket erection.			
Scheduled routine tasks	April			Obtain quotations for taking down of summer baskets and erecting Xmas lights and trees, then taking down	Ensure erection dates and takedown are included in the contract. (Cost implication RE energy usage). Up Mid Dec?? Check. Down first week of January.		
Scheduled routine tasks	April			All groundskeeper vehicles and strimmers to be serviced and checked ready for Summer cutting season.			
Scheduled routine tasks	April			Review all policies, risk assessments (inc financial), standing orders, financial regs, and action plans in preparation for AGM. (Check SO for full list)	Also check what new policies are required.		
Scheduled routine tasks	April			Write draft annual report in preparation for AGM.			
Scheduled routine tasks	April	RFO		Arrange date for internal audit	Audit Committee and FC to agree on provider .		
Scheduled routine tasks	April			Consider insurance quotations. Renewal 1st June.			
Scheduled routine tasks	May			Annual general meeting of the Council		Completed	
Scheduled routine tasks	May			Cut standoffs to residents fences at Meadow Rise open space and at Bridgend Rd allotment.		Completed	
Scheduled routine tasks	May			Advertise general grants meeting of audit committee that takes place in July and Jan		Completed	
Scheduled routine tasks	May			Check on delivery date of Summer plants and arrange date with contractor and maintenance team to erect.		Completed	
Scheduled routine tasks	May	RFO		Internal audit (Early June by the latest) to be ratified by end June.		Completed	
Scheduled routine tasks	June	RFO		Present spend v budget analysis inc variances to Full Council meeting - May be in next months meeting, but add to agenda list for that meeting	Quarterly. As per financial regulation 4.9	Completed	
Scheduled routine tasks	June			Summer plants to be erected and placed. (In house and contractor).	Arrange cones for access for MEWP. Use the spreadsheet to ensure correct placement.	Completed	
Scheduled routine tasks	June	RFO		AGAR	To be resolved before 30th June. Then submitted to Audit Wales.	Completed	
Scheduled routine tasks	June	RFO		Public notice of right to inspect accounts		Completed	
Scheduled routine tasks	July			Obtain quotations and venue for Xmas lunches. FC to resolve.	Engage with Gill Richards  2023 - Emailed LCDP 13.7.23. find other quotes if costs exceeds £23/head. Emailed again at end July. Quote received 17.8.23. Cross quoting. Venue provisionally booked by LCDP 19th 20th Dec - Llan RFC. Contract awarded to LCDP.		
Scheduled routine tasks	July			Consideration of Xmas hampers			
Scheduled routine tasks	August			Order Xmas lights	Also inform RCT lighting by 31st august and erection contractor	Completed	
Scheduled routine tasks	Sept	RFO		Present spend v budget analysis inc variances to Full Council meeting - May be in next months meeting, but add to agenda list for that meeting	Quarterly. As per financial regulation 4.9	Completed	
Scheduled routine tasks	Sept			Stop watering plants		Completed	
Scheduled routine tasks	Sept	RFO		Inform Independent Remuneration Panel for Wales of civic allowances paid out	They will send email requesting		
Scheduled routine tasks	Sept			Jubilee Street allotment hedges to be cut.		Completed	
Scheduled routine tasks	Sept			Obtain quotes for xmas trees		Pending	
Scheduled routine tasks	Sept	HR		Employee appraisals	Need to ascertain how much to share etc...		

Scheduled routine tasks	Oct			Check on delivery date of Xmas lights and inform erection contractor.	Agree a date for erection. Try and sync with xmas tree delivery. Need somewhere to store them.	Completed	
Scheduled routine tasks	Oct			Potential maint hours decrease.			
Scheduled routine tasks	Oct			Order Xmas trees. Inform contractor and staff of potential delivery date.	Try and sync with Xmas lights delivery. Need somewhere to store them.		
Scheduled routine tasks	Oct			Stop cutting grass	End of Oct		
Scheduled routine tasks	Oct			Xmas lunches. Advertise, put out request slips and boxes and arrange admin.	Organise transport.		
Scheduled routine tasks	Oct	HR		Review contracts of employment for all staff. Consider annual payraises and make recommendations to HR Committee (include budget implications). Recommendations then go to Audit for signoff. (Check within budget)	It may be necessary to hold an extra HR Committee/Audit Committee to consider. Write to staff to confirm any changes once approved by FC		
Scheduled routine tasks	November			Finalise Summer floral display order. To be approved by FC then order placed.	Get quotations for Council to consider. Check CEC in meeting prior to Nov FC, ensure considered. Consider a 3 year contract. Ensure spreadsheet used to confirm order amounts.		
Scheduled routine tasks	December			Look at vehicle insurance quotes. Renewal early Jan			
Scheduled routine tasks	December	RFO		Prepare year end forecast and following year budget. Timetable for Audit committee to review.	FC to agree budget and precept in Jan FC meeting.		
Scheduled routine tasks	December	RFO		Present spend v budget analysis inc variances to Full Council meeting - May be in next months meeting, but add to agenda list for that meeting	Quarterly. As per financial regulation 4.9		
Scheduled routine tasks	December			Annual Xmas lunches			

**From:** [Zero Hour](#)  
**To:** [The Clerk](#)  
**Subject:** Llanharan Community Council support for Climate and Ecology Bill  
**Date:** 05 October 2023 18:46:14

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Dear Mr Smith

I'm writing on behalf of Zero Hour and seeking Llanharan Community Council support for the [Climate and Ecology Bill](#), which is due for its second reading on [24 November](#).

We recognise that parish and town councils are influential organisations, with links to the local community, regional charities and civic bodies. Llanharan Community Council is on the front line when it comes to protecting the places and communities we love and cherish.

We are writing to ask your council to join the [168 parish & town councils](#) across the UK to support the [Climate and Ecology Bill](#) and add your voice to those organisations calling for joined-up action that provides an adequate, commensurate response to the emergency of our natural world, our parks, villages and towns, our landscapes and wildlife.

We have a [draft motion](#), which you may find useful. If Llanharan Community Council is supportive, we are asking that after the motion is passed, Llanharan Community Council issues a press release that it has done so and writes and requests your MP(s) to also publicly support the CE Bill (*if they are one of the [130 that have already done so](#), please write and thank them for being supporters*).

The [Climate and Ecology Bill](#), if made law, would ensure that:

- The threat facing nature is tackled shoulder to shoulder with the climate crisis in a joined-up approach.
- The Paris Agreement is enshrined into law to ensure that the UK does its real fair share to limit global temperature rise to the most stringent end of the Paris agreement - 1.5°C.
- The UK takes full responsibility for our entire greenhouse gas footprint by accounting for all of the emissions that take place overseas to manufacture, transport and dispose of the goods and services we import and consume)-
- The government deliver a climate and nature assembly that is representative of the UK population, working directly with the Government and Parliament to ensure that all voices are heard and that no one is left behind.

A member of Zero Hour, the campaign for the CE Bill would be happy to (virtually) attend a pre-Council meeting and answer questions about the proposed legislation if that would be helpful. More information about the CE Bill and supporting organisations can be found at <https://www.zerohour.uk/>; this [2-minute video](#) or a [15-minute presentation](#) may also prove useful. If you have any questions or require further information about the CE Bill, please do get in touch.

Thank you on behalf of Zero Hour,  
If you need any additional information or wish to have a follow-up call, feel free to reach out.

Allan and Zero Hour Team



## Councils Team

Councils | Zero Hour

[councils@zerohour.uk](mailto:councils@zerohour.uk) | |

Back the Climate & Ecology Bill | [zerohour.uk](https://zerohour.uk)



**From:** [Morgan, Andrew \(Councillor\)](#)  
**To:** [The Clerk / Project Officer](#)  
**Cc:** [Office](#); [David Evans](#)  
**Subject:** Re: Llanharan Community Council - Letter regarding further development in the Llanharan area.  
**Date:** 29 September 2023 09:27:38

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Thank you for the letter, I note it's contents

Regards

Andrew

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**From:** The Clerk / Project Officer <project@llanharan-cc.gov.wales>  
**Sent:** Tuesday, September 19, 2023 10:54:41 AM  
**To:** Morgan, Andrew (Councillor) <Andrew.Morgan2@rctcbc.gov.uk>  
**Cc:** Office <Office@llanharan-cc.gov.wales>; David Evans <David.Evans@llanharan-cc.gov.wales>  
**Subject:** Llanharan Community Council - Letter regarding further development in the Llanharan area.

Your attachments have been security checked by Mimecast Attachment Protection. Files where no threat or malware was detected are attached.

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Good morning Councillor Morgan.

I write to you in your capacity as Cabinet member for Infrastructure & Investment.

Llanharan Community Council has passed the following resolution regarding development in the Llanharan area.

RESOLVED

For the Clerk to write to RCTCBC with the following:

"Any further RCTCBC projects in the Llanharan Community Council area must be appraised for the impact on residents if delayed. RCTCBC should not only consider the effect on residents for the duration of the works, but also the additional implications of going beyond the projected delivery date.

Any financial penalties included within contracts (if implemented) should be paid to Llanharan Community Council to compensate for the inconvenience to residents and local businesses."

This letter constitutes satisfaction of the resolution.  
(also sent as hard copy)

Regards

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**

[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)

[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)

[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)

**Tel: 01443 231430 / 07769 266675**

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

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Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol. I ddarllen yr ymwadiad llawn, ewch i <http://www.rctcbc.gov.uk/ymwadiad>

We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual

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**From:** [julian.phelps](#)  
**To:** [The Clerk / Project Officer](#)  
**Cc:** [Roger Turner](#); [Rose North](#); [Robert Lewis-Watkin](#)  
**Subject:** Brynna Community Centre  
**Date:** 18 September 2023 15:36:33

---

**REF - CIL2023/065**

Good afternoon,

Just to acknowledge with thanks, receipt of funds amounting to £6720.00 received on Friday 15th September.

The project has unfortunately necessitated the replacement of our radiator covers, that could not be replaced as they were, but thankfully we now have a 95%+ efficient boiler installed that will hopefully reduce both our carbon footprint and our energy bills.

Many thanks for your assistance

Regards

Julian

Good MORNING

2/6/23

BUS PEDESTRIAN IMPROVEMENT SQUARE

Very pleased to see the good recent improvement  
on the square.

This scheme will enable our Bus passengers to  
access and egress the current 65 FIRST BUS

SERVICE. ALL THE BEST J D WILLIAMS (MR)  
Birmingham

## **Crime Figures for past 30 days**

### **Llanharan**

**Burglary - 0**

**Damage – 3**

- Damage to vehicle by pellet. Investigation enquiries carried out. No suspect identified however advice been given to residents in local area.
- Damage to park. Scuffs/small dents/scrape marks to apparatus. Regular patrols carried out. Youths in area spoken to. ASB referrals submitted.
- Road rage incident. Wing mirror damaged. No further action wanted.

**Theft – 4**

- Trailer tent portable unit. No suspect has been identified.
- Stolen motorbike. BTP investigating matter.
- Blackmail/sextortion incident involving persons known.
- Domestic related theft incident.

**ASB – 6**

- Male causing issues with traffic. Male conveyed home.
- Vehicle obstruction. Matter resolved.
- Neighbour Parking issues. Suitable advice given.
- Vehicle obstruction. Matter resolved.
- Youths causing annoyance to other users in park. Patrols conducted. ASB referral submitted for area. Youths in local area spoken to.
- Motorbike annoyance. Revving engine for several hours. Patrols in place. No one identified.

## **Brynna**

**Burglary - 0**

**Damage - 1**

- Vehicle broken into. Nothing taken. CCTV being reviewed.

**Theft – 5**

- Theft of fuel. Investigation ongoing.
- Theft from store. Suspect identified via CCTV. Case being progressed.
- Theft of purse when left at premises. No suspect identified.
- Theft of metal. Investigation ongoing. CCTV being reviewed.
- Theft from store. CCTV being reviewed. Investigation ongoing.

**ASB – 1**

- Youths knocking door and shouting “hello” and no one to be seen. Patrols in area. Isolated incident, no further reports. No one identified.

Date: 13/10/2023

## Llanharan Community Council

Page 1

Time: 20:15

## Current and Premium Bank A/c

## List of Payments made between 01/09/2023 and 30/09/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/09/2023	FareShare Cymru	BACS	65.00	RLW	1902
05/09/2023	Barclays Bank	DIRECT	15.60		13JUL/13AUG
08/09/2023	Tesco Mobile phones x 3	DDR	28.88	DDR	134183329555
08/09/2023	One Voice Wales	BACS	190.00	RLW	7415
08/09/2023	Chris Evans	BACS	385.00	RLW	070923
08/09/2023	Llanharan Rec Ground Trust	BACS	9,573.93	RLW	2040 ECOCLUBCIL
08/09/2023	Llanharan Rec Ground Trust	BACS	12,932.06	RLW	2039 ECOCLUBCIL
08/09/2023	Public Sector Deposit Fund	CIL08/23	50,000.00		CIL 08/23 Part 1
12/09/2023	Llanharan OAP Association	BACS	2,321.40	CP	CONTACTA 41749CIL
13/09/2023	British Telecomm	BACS	304.42	RLW	SW12713131
13/09/2023	SSE Electric	BACS	8.95	RLW	2418877347/0024
13/09/2023	SSE Electric	BACS	4.64	RLW	SSE Electric
13/09/2023	Brynnna Cleaning	BACS	192.00	CP	00400
13/09/2023	Public Sector Deposit Fund	CIL 08/23	50,000.00		CIL 08/23 Part 2
13/09/2023	Public Sector Deposit Fund	CIL 08/23	50,000.00		CIL 08/23 Part 3
13/09/2023	LML Electrics	BACS	1,140.00	CP	31601
15/09/2023	ARVAL	DDR	500.58	DDR	RI0010937836
15/09/2023	Brynnna Community Centre	BACS	6,720.00	CP	587 CIL
15/09/2023	Public Sector Deposit Fund	CIL 08/23	50,000.00		CIL 08/23 Part 4
15/09/2023	Llanharan OAP Association	BACS	173.22	CP	1 RCT BUILDREG CIL
15/09/2023	Llanharan OAP Association	BACS	117.00	CP	2CONTACTA41771CIL
15/09/2023	Llanharan OAP Association	BACS	7,315.88	CP	3 SSMITH 080923CIL
15/09/2023	Llanharan OAP Association	BACS	21.00	CP	4REQUESTAPLAN CIL
20/09/2023	Leigh Smith	BACS	35.00	CP	140823 SightTest
27/09/2023	Barclaycard	Sept bcard	1,220.45		Sept B/Card
27/09/2023	RRADAR	BACS	310.80	CP	27613
27/09/2023	Cara De Tedstone	BACS	20.00	CP	21923A
28/09/2023	RCT Pension Payment	BACS	1,668.67	CP	Sept23 pension remit
28/09/2023	STAFF SALARIES	BACS	5,142.67	CP	Sept23 salaries
29/09/2023	SSE Electric	DDR	53.14	DDR	271905522/005
<b>Total Payments</b>			<b>250,460.29</b>		

## List of Payments made between 01/09/2023 and 30/09/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/09/2023	Llanharan Service Station	CREDITCARD	27.76 PB		23082301010205
27/09/2023	ALDI	CREDITCARD	94.64 PB		250823
27/09/2023	ALDI	CREDITCARD	94.90 PB		290823
27/09/2023	Llanharan Service Station	CREDITCARD	44.07 PB		23083001010140
27/09/2023	ALDI	CREDITCARD	76.84 PB		010923
27/09/2023	ALDI	CREDITCARD	90.69 PB		050923
27/09/2023	Llanharan Service Station	CREDITCARD	44.70 PB		23090701020015
27/09/2023	ALDI	CREDITCARD	57.65 PB		080923
27/09/2023	ALDI	CREDITCARD	40.62 PB		080923
27/09/2023	Llanharan Service Station	CREDITCARD	14.99 PB		23090901010128
27/09/2023	ALDI	CREDITCARD	62.96 PB		120923
27/09/2023	ALDI	CREDITCARD	50.01 PB		120923
27/09/2023	ALDI	CREDITCARD	77.10 PB		150923
27/09/2023	ALDI	CREDITCARD	8.15 LP		060923
27/09/2023	ALDI	CREDITCARD	41.58 LP		190923
27/09/2023	HM Land Registry	BACS	6.00 LS		db-91ac-a3a37dcc3
27/09/2023	Microsoft	CREDITCARD	99.00 LS		E0200QQ1DT
27/09/2023	Microsoft	CREDITCARD	49.20 LS		E0200QQ7MH
27/09/2023	ZOOM	CREDITCARD	12.99 LS		INV218697736
27/09/2023	ALDI	CREDITCARD	25.53 PB		150923
29/09/2023	ADOBE	CREDITCARD	19.97 LS		IEN2023044667620
Total Payments			1,039.35		

## Appendix 9

### **Progress on banking mandate signatories, internet banking signatories and PSDF signatories**

#### **Barclays Bank**

Barclays Bank Mandate team advised on 13.10.23 current application to transfer primary authority to the new Chair has been closed, due to a lack of response (missing correspondence to the office address).

New mandate change request has been issued to be populated by the former Chair and new Chair again.

#### **Public Sector Deposit Fund**

CCLA Investment Fund has completed the change of signatory request to the current Chair and Vice Chair.

#### **Barclaycard**

Former Chair to transfer the primary authority to the new Chair. Former Chair to advise on latest progress.

## Appendix 10

### **Motion to replace the current office printer/scanner/copier**

The printer in the office is broken and is uneconomical to repair. Having explored all options, unfortunately the cost of replacing the motherboard, which appears to be faulty is prohibitive.

The RRP of the current printer is circa £2500. Cartridges cost circa £500 a set. The office uses less than 500 sheets per month.

Several quotes were obtained involving a number of options, the most favourable option being that contained in the motion below. Note that the printer is currently on a free 1-week trial in the office. Total cost over the 5 year term is likely to be £1943 plus a conservative estimate of £150 in paper costs.

### **Clerk's Recommendation (Motion)**

To authorise the officers of the Council to sign a lease for a printer/scanner/copier on the following terms:

*A brand new Sharp MXC303W in stock at the cost of £32.38 +vat per month on a 5-year lease,*

*This model will be covered by a cost per copy agreement which covers you for toner, labour, parts and servicing at the cost of £0.003per mono sheet / £0.03 per colour sheet.*

*No delivery charge, no admin or setup fee.*

## Appendix 11

### **Motion to request approval to process an advance payment (following receipt of an invoice) to LCDP in the sum of £4010.00 for the fireworks display**

#### **Motion: proposed by Cllr Andrea James (Chair of Fireworks Working Group)**

To request approval to process an advance payment (following receipt of an invoice) to LCDP in the sum of £4010.00. This is to assist them to cover the upfront costs of insurance and the supply of fireworks. NOTE: This is not an additional cost, it is an advance to be deducted from the final cost after the event.

Clerk's note: Original email from LCDP, referred to chair of Fireworks working group.

Hi Leigh,

We normally receive payment once the event has been completed, due to increased costs this year, particularly on the Insurance which is £1,135.00 would it be possible to request payment in advance for the Insurance of £1,135.00 & the Fireworks cost of £2,875.00 total cost request in advance of £4,010.00.

If this is acceptable and accepted, I can send an invoice for this amount to LCC.

If you have any queries, please let myself or Darren know.

I look forward to hearing from you.

Many Thanks,

Katie Evans

Operations & Finance Manager, LCDP, Llanharan Drop In Centre

## Appendix 12

### **Recommendations of ORA Committee held 3<sup>rd</sup> October 2023**

**ORA2023/071 Quotations to fell trees at Meadow Rise open space and Bridgend Road allotment site.**

#### ***RECOMMENDED***

To accept the quote from Miskin Tree Services to carry out work identified in the tree survey in February 2023 and to fell the extra tree identified that overhang the public highway.

To accept the quote from Miskin Tree services to carry out the work identified to fell and to cap the tree on Pam Evan's allotment plot and to fell and cap the trees on the adjacent plot.

Further quotations were not obtained due to the fact that the work is considered relatively specialist, the quality of the vendor's work being known as satisfactory, and the prices obtained being considered reasonable.

To authorise the proper officers to engage Miskin tree services and spend up to £2,000 which includes a £100 contingency for any unforeseen extra ancillary costs.

**ORA2023/077 RCTCBC update on Brynna Woods/Bethlehem View bridleway)  
PSM40 - anti slip surfacing and motion to improve the surface without  
landowners consent.**

#### ***RECOMMENDATION (following a successful amendment to the original motion)***

For the Clerk to write to the landowner informing them that it intends to carry out improvement works to the surface of the PROW under section 62 of the highways Act 1980 and for the Clerk to arrange such works within the powers allowed under that act as previously resolved under minute reference 2022/050 but for the Community Council to decide upon the colour of the surface and to authorise the spend of up to £550 of CIL funds to allow for any price increases that may have occurred since the original resolution.



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Community Engagement Committee (CEC) held by remote attendance at 7.00pm on Thursday 5<sup>th</sup> October 2023

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors** David Evans (Chair), Neil Feist, Chris Parker, Joanne Miller

**Clerk to the Council:** Leigh Smith.

**Apologies:** Andrea James.

**Absent:** None.

One member of the public.

**CEC2023/009 Welcome and Apologies.**

The Chair welcomed all attendees.

**CEC2023/010**

**Disclosures of Interests**

Cllr Neil Feist declared a personal interest in general, being a member of Cycling UK.

**CEC2023/011 Open public participation and engagement session.**

A member of the public spoke regarding the potential for a bridleway through Bryncae Community Centre car park and to join up with the



public highway, and their desire for the public to be consulted on the matter.

**CEC2023/012 Key dates**

Noted.

**CEC2023/013 Working group to investigate the holding of a Community Awards Ceremony.**

**RESOLVED**

To defer the matter and request that it be added to the agenda of full council for consideration.

**CEC2023/014 Urgent information or to suggest items to the Clerk for a future agenda.**

None.

There being no further business the meeting closed at 7.45pm

**Date of next scheduled meeting:** 19<sup>th</sup> December 2023

Councillor David Evans  
Chair of the Community Engagement Committee (CEC)

## **Appendix 14**

### **Recommendations and and resolutions of HR Committee held on 11<sup>th</sup> October 2023**

#### ***RESOLVED***

To obtain professional advice regarding a staffing matter and to authorise the Clerk to spend up to £288 with the organisation specified in the confidential paper presented to the Committee. Authority to act in this regard previously having been delegated to the committee.

## Appendix 15

**Motion to accept that in principle that the proposed lease for the Bryncae Community Centre as part of the pending Community Asset Transfer will include a clause to create a bridleway through the carpark, and for Council to accept that it has no objection to such a clause.**

### Background

RCTCBC have informally indicated that they intend to give consent for a bridleway route to run through the carpark of the Bryncae Community Centre as part of the potential application for a bridleway from a third party in connection with the Network Rail bridge and associated rights of way. RCTCBC are the freeholder of the Community Centre and carpark.

Furthermore, it is reportedly their intention to insert this clause into the lease for the Community Centre as part of the Community Asset Transfer to Llanharan Community Council that is currently being processed.

Note, this motion does **not** relate to any potential future bridleway creation order and is not concerned with whether a bridleway should or should not be created, rather it relates to RCTCBC's intention to insert such a clause into the Community Centre lease, and whether in principle the Council would accept such a clause.

If the Council indicates that it accepts such a clause in principle, then the Community Asset Transfer will proceed with this clause in the lease.

If the Council indicates that it does not accept such a clause in principle, then RCTCBC will be informed and a number of potential outcomes are then possible, including the suspension of the Community Asset Transfer and RCTCBC re-issuing expressions of interest for the Community Asset Transfer of the Community Centre or to remove the mentioned clause from the draft lease.



**WHP Telecoms Ltd, 1a Station Court, Station Road, Guiseley, Leeds, LS20 8EY**

Our Ref: Cellnex 235299

11<sup>th</sup> October 2023

The Community Clerk  
Llanharan Community Council  
2a Chapel Rd  
Llanahran  
CF72 9QA

Dear Sir / Madam,

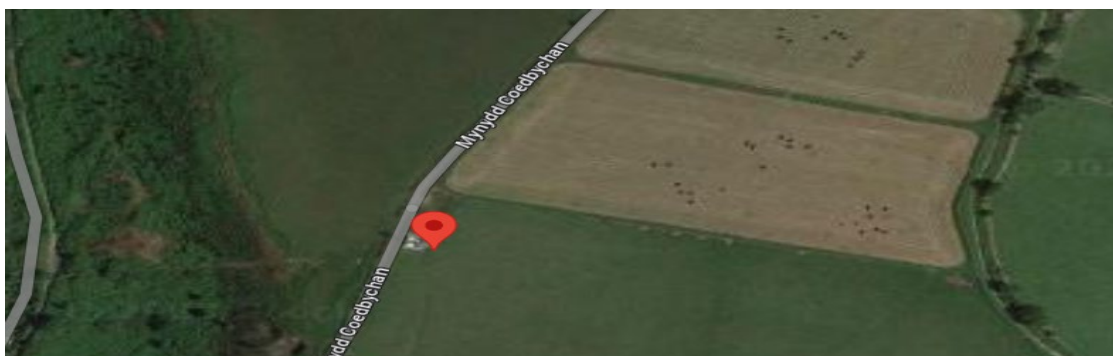
**PROPOSED COMMUNICATIONS INSTALLATION FOR CELLNEX AT COED BYCHAN FARM, LLANHARAN, PONTYCLUN, RHONDDA, CYNON, TAFF, CF72 9QS. NGR: E: 299461, N: 184350**

WHP act as agents for Cellnex.

This letter is to draw your attention to a forthcoming formal planning submission to be submitted by WHP on behalf of Cellnex for an upgrade to existing equipment. The purposes of this letter are to give you details of this minor upgrade, supply the drawings and to provide contact details should you wish to enquire about it.

Cellnex owns, hosts and operates shared radio telecommunications infrastructure. It owns and operates the UK's TV and radio broadcasting transmitter network and it hosts a large number of other radio communications services on its sites.

**Please see below further information on the proposal:**





**WHP Telecoms Ltd, 1a Station Court, Station Road, Guiseley, Leeds, LS20 8EY**

Coed Bychan Farm  
Llanharan  
Pontyclun  
Rhondda  
Cynon  
Taff  
CF72 9QS

NGR: E: 299461, N: 184350

**Description of proposed development:**

Proposed upgrade to the existing telecommunications apparatus. It is proposed to install 1No. GPS Node and 1No. Cabinet. It is proposed to remove 1No. Cabinet. It is proposed to reposition Airwave Dipole Antenna and associated ancillary works (For full details please refer to the enclosed drawings).

Cellnex is committed to keeping local communities informed of its plans and this letter includes details about the proposal and provides contact details should you wish to make further enquiries.

We are preparing to make an application to the local planning authority and it is possible that in due course the authority may notify you about it.

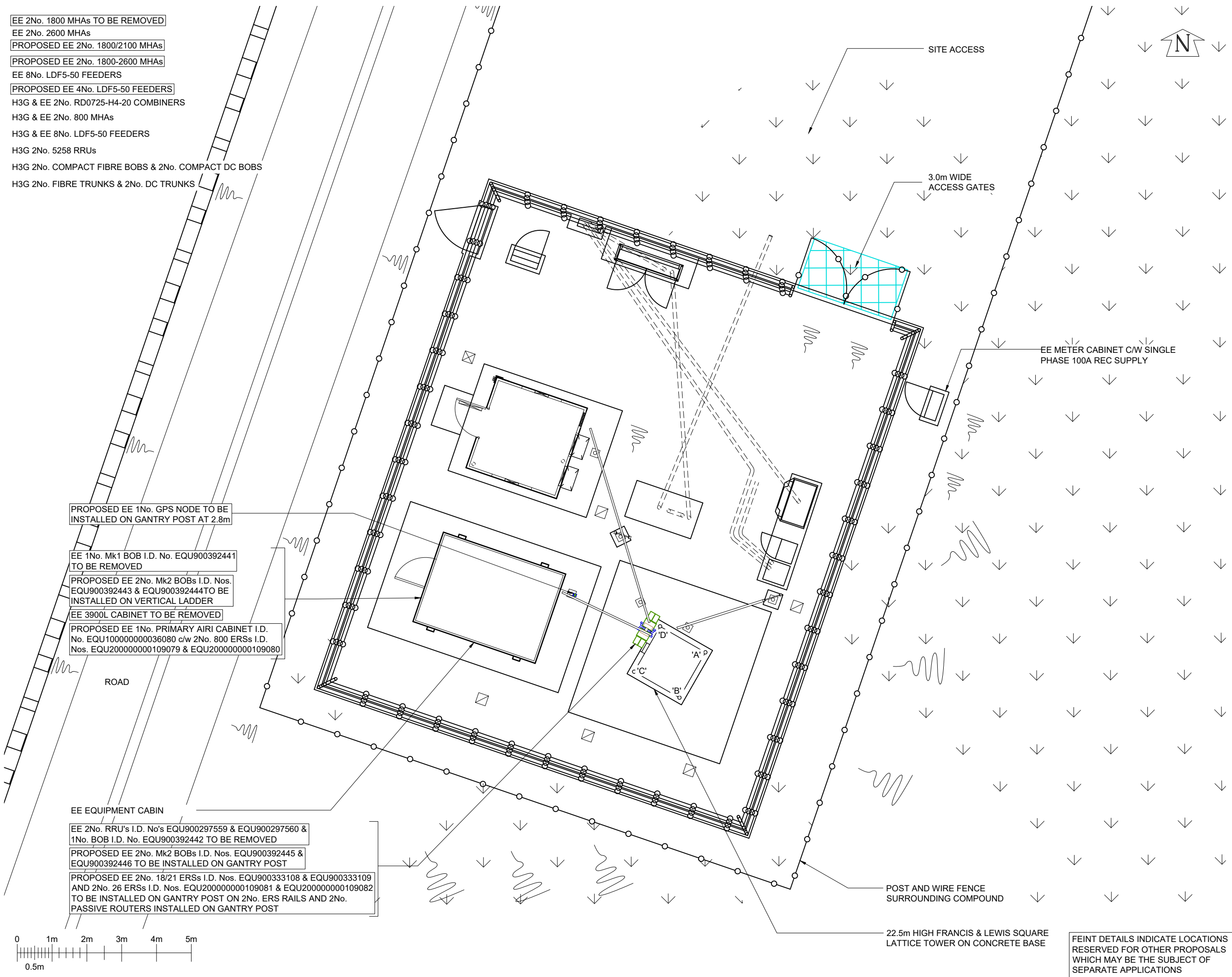
If you have any comments about the proposal, please contact us within the next ten days so that your views can, if practicable, be taken into account before we make the application.

My contact details are given below.

Yours faithfully,

Julia Marshall  
[j.marshall@whptelecoms.com](mailto:j.marshall@whptelecoms.com)

**On behalf of Cellnex UK**



- EE 2No. 1800 MHAs TO BE REMOVED
- EE 2No. 2600 MHAs
- PROPOSED EE 2No. 1800/2100 MHAs
- PROPOSED EE 2No. 1800-2600 MHAs
- EE 8No. LDF5-50 FEEDERS
- PROPOSED EE 4No. LDF5-50 FEEDERS
- H3G & EE 2No. RD0725-H4-20 COMBINERS
- H3G & EE 2No. 800 MHAs
- H3G & EE 8No. LDF5-50 FEEDERS
- H3G 2No. 5258 RRUs
- H3G 2No. COMPACT FIBRE BOBS & 2No. COMPACT DC BOBS
- H3G 2No. FIBRE TRUNKS & 2No. DC TRUNKS

- PROPOSED EE 1No. GPS NODE TO BE INSTALLED ON GANTRY POST AT 2.8m
- EE 1No. Mk1 BOB I.D. No. EQU900392441 TO BE REMOVED
- PROPOSED EE 2No. Mk2 BOBs I.D. Nos. EQU900392443 & EQU900392444 TO BE INSTALLED ON VERTICAL LADDER
- EE 3900L CABINET TO BE REMOVED
- PROPOSED EE 1No. PRIMARY AIRI CABINET I.D. No. EQU10000000036080 c/w 2No. 800 ERSs I.D. Nos. EQU200000000109079 & EQU200000000109080

- EE EQUIPMENT CABIN
- EE 2No. RRU's I.D. No's EQU900297559 & EQU900297560 & 1No. BOB I.D. No. EQU900392442 TO BE REMOVED
- PROPOSED EE 2No. Mk2 BOBs I.D. Nos. EQU900392445 & EQU900392446 TO BE INSTALLED ON GANTRY POST
- PROPOSED EE 2No. 18/21 ERSs I.D. Nos. EQU900333108 & EQU900333109 AND 2No. 26 ERSs I.D. Nos. EQU200000000109081 & EQU200000000109082 TO BE INSTALLED ON GANTRY POST ON 2No. ERS RAILS AND 2No. PASSIVE ROUTERS INSTALLED ON GANTRY POST

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NOTES

PROJECT No. 235299

CELL No. 92196

19	235299 PLANNING	04/10/23	WHP	WHP
18	225260 PLANNING AMEND	30/06/22	DAL	DAL
17	225260 PLANNING	02/06/21	DAL	DAL
16	225260 PLANNING	15/02/21	DAL	LBG
15	225260 PLANNING	28/01/21	DAL	LBG
ISS	REVISION	DATE	DRN	APP

driving telecom connectivity

CELLNEX UK  
R+, 4TH FLOOR, 2 BLA GRAVE STREET, READING, RG1 1AZ  
Tel. 020 4526 8553

SITE No 1492196

COED BYCHAN FARM  
LLANHARAN  
PONTYCLUN  
RHONDDA, CYNON, TAFF  
CF72 9QS

NGR SS 99461 84350

OS GRID 299461 184350

TITLE

SITE PLAN  
PROPOSED  
H3G & EE LTD

SCALE 1:100

DRAWN	IM	28/05/11
APPROVED	WHP	04/10/23

DRG No. 1492196-02-100-MD019

Sheet 1 of 1

Rev 19

FEINT DETAILS INDICATE LOCATIONS RESERVED FOR OTHER PROPOSALS WHICH MAY BE THE SUBJECT OF SEPARATE APPLICATIONS

NOTES

PROJECT No. 235299

CELL No. 92196

19	235299 PLANNING	04/10/23	WHP	WHP
18	225260 PLANNING AMEND	30/06/22	DAL	DAL
17	225260 PLANNING	02/06/21	DAL	DAL
16	225260 PLANNING	15/02/21	DAL	LBG
15	225260 PLANNING	28/01/21	DAL	LBG
ISS	REVISION	DATE	DRN	APP



CELLNEX UK  
R+, 4TH FLOOR, 2 BLA GRAVE STREET, READING, RG1 1AZ  
Tel. 020 4526 8553

SITE No 1492196

COED BYCHAN FARM  
LLANHARAN  
PONTYCLUN  
RHONDDA, CYNON, TAFF  
CF72 9QS

NGR SS 99461 84350

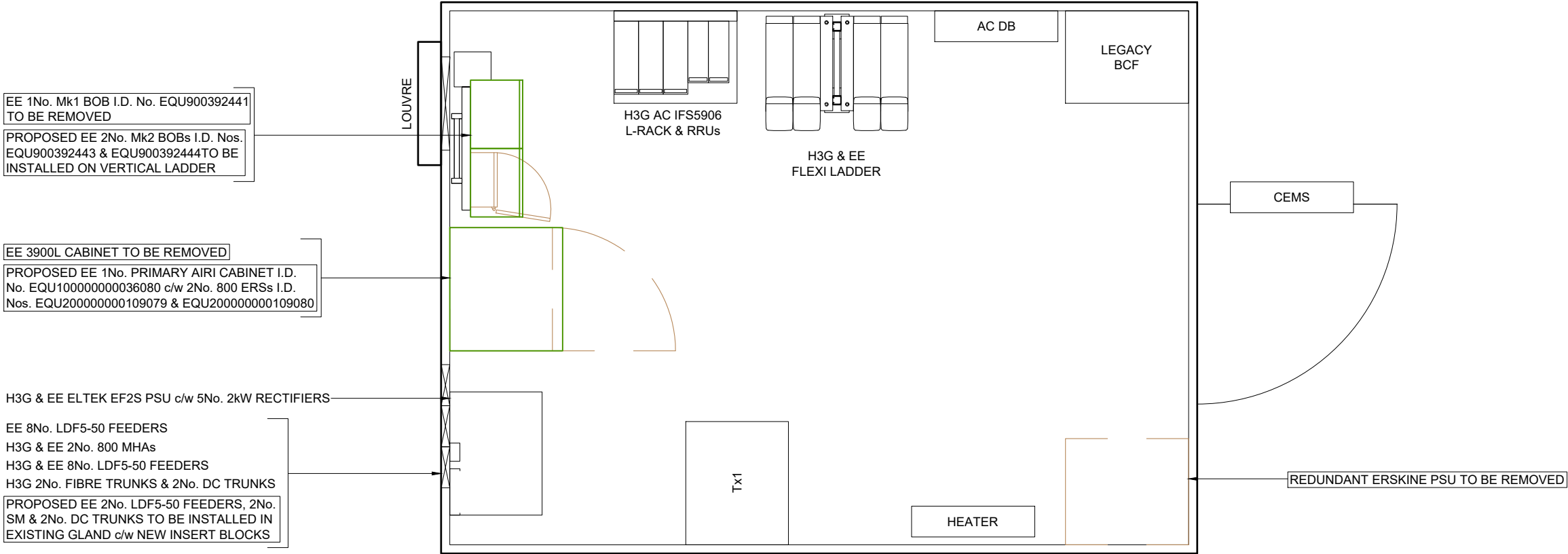
OS GRID 299461 184350

TITLE  
CABIN LAYOUT  
PROPOSED  
H3G & EE LTD

SCALE 1:25

DRAWN	IM	28/05/11
APPROVED	WHP	04/10/23

DRG No.	Sheet 1 of 1	Rev
1492196- 02-101-MD019		19



CABIN EE EQUIPMENT LAYOUT



FEINT DETAILS INDICATE LOCATIONS RESERVED FOR OTHER PROPOSALS WHICH MAY BE THE SUBJECT OF SEPARATE APPLICATIONS

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