



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 16th March 2023

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Robert Lewis Watkin JP. Janine Turner, David Evans, Mark Steer, Will Thomas, Neil Feist, Andrea James, Rhys Jenkins, Helen Donnan, Joanne Miller.

Apologies: Cllr Tracy Allen

Absent: Cllr. Parmindra Pannu. Geraint Hopkins JP

Clerk to the Council: Leigh Smith

3 members of the public.

2023/049 Welcome and Apologies.

RESOLVED

Councillor Tracy Allen proffered a reason for absence with their apology, and this was accepted by Council as a valid reason for absence.

2023/050 Disclosures of personal and/or prejudicial interests.

Cllr David Evans declared a prejudicial interest with regards to agenda item 16 (minute ref 2023/064)

Cllr Robert Lewis-Watkin declared a personal interest with regards to agenda item 15 (minute ref 2023/063)



2023/051 Public speaking

None.

2023/052 Minutes

RESOLVED

The minutes of the ordinary council meeting held remotely at 7pm on Thursday 16th February 2023 were approved as a true and accurate record.

2023/053 Matters arising

None

2023/054 Action plan

Noted

2023/055 Crime report

Noted.

2023/056 Expenditure February 2023

Approved.

2023/057 Report on Pantry finances

Noted

2023/058 Correspondence received

Noted.

2023/059 Member' reports

Cllr Janine Turner

I have emailed the leader of RCTCBC and the relevant Cabinet Member regarding funding for the proposed bridge over the Ewenny at Brynna Woods, I am awaiting a response.

Cllr David Evans

The completion date for replacing the footbridge over the railway line has been put back from 13th April, the contractors have had a new work program approved by network rail and the plan is to lift the footbridge in on 22nd April with fill completion in the middle of May.



I met RCTCBC highways regarding the 20mph zones in the village. There are a few areas in our community they are considering leaving at 30mph. So whilst the default speed limit across the villages will be 20mph the zone between the High Corner pub and just beyond the petrol station is likely to remain at 30mph, as is the zone between Llanharan Cemetery and the bottom of Hillcrest, the section from Brynna Gwynnion to the border with RCTCBC at Pencoed near the roundabout and the section from Trenos Gardens to the film studio, with a view to potentially reviewing this as the housing development progresses. They are also considering changing the 40mph zone from Brynna Gwynnion to the golf club to 30mph. All are subject to change and are simply considerations at the moment. There will be no formal public consultation as such.

Cllr Mark Steer

I attended a seminar on Invasive non-native species (INNS) organised by the Ramblers and met Gareth Henson and David Brown, invasive species officer for RCTCBC and have facilitated a meeting with the Clerk to try and identify where knotweed may be on RCTCBC land and what can be done to control it.

I attended a second meeting in Swansea this morning on the same topic and would be happy to advise on any issues regarding invasive species.

In the coming weeks I will be attending a Senedd cross party working group meeting on Biodiversity.

RCTCBC have managed to secure funding to provide free bus travel during the month of March, the Clerk has shared this on the Council's social media channels. This is an attempt to coax people back on to the busses, however when the funding ceases at the end of March it is difficult to see how the current service levels can be maintained, particularly Sunday services.

2023/060 Recommendations of CIL Committee held Wednesday 8th March 2023.

RESOLVED



CIL2023/007 Consideration of quotes for Llanharan OAP hall refurbishment. To engage 'The Parkinson Partnership' for an annual fee of £220 for sector specific VAT advice, to ascertain whether there are opportunities to be able to take measures to be able to reclaim VAT on the project.

RESOLVED

CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.

RESOLVED

CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.

RESOLVED

CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.

RESOLVED

CIL2023/011 CIL application from Dolau School. The matter to be deferred to a future meeting and the Clerk to contact the applicant to provide specific information on the 'Outlast School complete set with storage' which comprises a large chunk of the grant application.

RESOLVED

The Clerk to make enquiries with RCTCBC CIL department regarding the eligibility of the project for CIL funding.



RESOLVED

CIL2023/012 Timers to be fitted to RCT lampposts (for Christmas motifs). That the project to retrofit timers to lamp posts to allow the mounting of existing Christmas motifs be added to the CIL123 list and Active project lists and for the Clerk to obtain quotations and present to the CIL Committee at a future date.

2023/061 Barclays banking mandate cancellation and raising of new mandate

RESOLVED

To cancel the current Banking mandate application and to start a new application to add the RFO (Lisa Phillips) only to the banking mandate.

RESOLVED

Following the AGM in May 2023 for a subsequent application to be processed to add members to the mandate if necessary.

2023/062 Progress of Trens Crossing Working Group

RESOLVED

To set aside £275,000 of CIL funds to underwrite the construction of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project, with a view to negotiating alternative sources of funding from RCTCBC and others. The amount to be added to the CIL123 list and Active Project list.

RESOLVED

To organise external professional project management of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.

RESOLVED

To obtain formal advice regarding the legality of the tendering process reference the Public Contracts Regulations 2015, and the requirement or otherwise to go through a formal tendering process. The outcome to be reported to a future meeting of Council.

RESOLVED



For the Clerk to attempt to identify potential further sources of funding for the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.

RESOLVED

The Clerk write to RCTCBC Cabinet member for 'Development and Prosperity', Councillor Mark Norris to request a meeting to discuss RCTCBC's commitment to part funding the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.

2023/063 Summer grass cutting and fields maintenance regime

RESOLVED

To issue notice to Llanharan RFC that regrettably, given that the Council cannot lawfully receive reimbursement for services provided the Council will cease cutting the grass at the Dairy Field from the end of September 2023.

RESOLVED

The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.

2023/064 Quotations for the ongoing fitting of benches

Cllr David Evans left the room for the duration of the discussion regarding this item and returned only once it was resolved.

RESOLVED

To approach Vendor C and offer them the opportunity to obtain public liability insurance and to requote.

If this is the case all vendors be invited to requote.

If not then Vendor B be selected as the provider.

2023/065 Provision for donated trees from CGI Ltd

RESOLVED

To allow the Clerk to advertise the donated trees to community groups and individuals in the community.



For decisions regarding the planting of any remaining trees on Community Council land to be delegated to the ORA Committee.

2023/066 Competition in local schools to design the Community Council Van livery.

RESOLVED

For a competition to be organised to design the livery of the Community Council Van.

2023/067 Exclusion of press and public

RESOLVED

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

2023/068 Legal costs regarding Meadow Rise encroachments.

RESOLVED

For the Council not to recover any costs from those householders who comply with the March 31st deadline to move their boundaries back to the specified limits.

2023/069 Urgent information and suggestions to the Clerk for future agenda items.

To propose that the council adopt a policy that all contractors used by the Council must have public liability insurance of at least £10 Million.

There being no further business the meeting closed at 9.29pm

The next full council meeting is scheduled for 20th April 2023

Councillor Chris Parker
Chair of the Community Council



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Apologies: Cllr Tracy Allen

Absent: Cllr. Parmindra Pannu. Geraint Hopkins JP

Clerk to the Council: Leigh Smith

2 members of the public.

2023/025 Welcome and Apologies.

RESOLVED

Councillor Tracy Allen proffered a reason for absence with their apology, and this was accepted by Council

2023/026 Disclosures of personal and/or prejudicial interests.

Cllrs Hellen Donnan declared personal interests with regards to agenda item 15 (minute ref 2023/039)

Cllr Robert Lewis-Watkin declared a prejudicial interest with regards to agenda item 15. (Minute ref 2023/039)

Cllr Neil Feist declared a personal interest with regards to agenda item 17 (Minute ref 2023/041)



2023/027 Wildlife Trust presentation

A presentation was given by Duncan Ludlow of The Wildlife trust regarding spend of the 2021/22 grant.

RESOLVED

To pay a 2022/23 grant of £10,000 to The Wildlife Trust of South and West Wales to assist in the maintenance and upkeep of Brynna Woods.

2023/028 Public speaking

A member of the public spoke regarding agenda item 16 (Minute ref 2023/040)

2023/029 Minutes

RESOLVED

The minutes of the ordinary council meeting held remotely at 7pm on Thursday 19th January 2023 were approved as a true and accurate record.

2023/030 Matters arising

Cllr Steer reported that regarding Minute Ref 2023/017 he had approached the Wildlife trust to check on the possibility of siting a plaque in Brynna Woods near the fairy garden but that they declined to give permission.

2023/031 Action plan

Noted

2023/032 Crime report

Noted.

2023/033 Expenditure up to end January 2023

Approved.

2023/034 Expenditure v budget year to date.

Noted.



2023/035 Pantry finances.

RESOLVED

To defer the item to the next meeting of the council.

2023/036 Correspondence received

Noted.

2023/037 Member' reports

David Evans

There was a temporary closure of the railway pedestrian crossing on Monday in the early hours to allow beams to be lifted into place. The completion date for the bridge is still April 13th 2023.

RCTCBC have announced that universal free school meals will be extended to year 1 and full time nursery pupils.

I will be attending a meeting with LCDP, The MS and MP and others to discuss the issue of limited childcare provision in the community.

RCTCBC have also repaired the 'trench' pothole on the traffic calming furniture near Brynnau Primary School.

Janine Turner

I recently met with RCTCBC officers to look at pedestrian footpaths around the village. In particular to highlight areas requiring urgent work, including Bridgend Road, near the Co-op and elsewhere.

Several areas requiring urgent work were identified and officers will come back to me with a plan and timescales.

Mark Steer

I will be attending a seminar on Invasive non-native species (INNS) including Japanese Knotweed and Himalayan Balsam in March.

The latest sculptures have been installed in Brynna woods and I have received universally positive comments from members of the public.



2023/038 Recommendations of CIL Committee held Tuesday 31st January 2023

RESOLVED

CIL2022/056 Revised CIL application from LCDP

That the Clerk contact LCDP and request they provide a fresh application in line with the quotation setting out all aspects of the project. This application to include evidence of whether planning permission is required.

RESOLVED

The Clerk to investigate options for applying charges to property in relation to significant CIL grants.

RESOLVED

CIL2022/057 CIL project to refurbish the red telephone box in the square
To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.

RESOLVED

CIL2022/058 Bridge over river Ewenny

That £150,000 be added to the CIL123 list and Active project list for a bridge over the river Ewenny in Brynna Woods.

RESOLVED

The Clerk to make enquiries with RCTCBC planning, NRW and other agencies regarding the construction of the bridge.

RESOLVED

CIL2022/059 Capital funding for Bryncae Community Centre'

That £100,000 be added to the CIL123 list for capital spend on Bryncae Community Centre.

RESOLVED

CIL2022/060 Method of public consultation



The Clerk to proceed with the consultation to run for the month of March.
The method of engagement to be as per the paper presented. CIL lists

to be published prominently on website prior to engagement commencing. Cllr Evans to assist.

2023/039 Mountain Hare Neighbourhood Watch CIL grant application (replacement cameras).

RESOLVED

To reject the application.

Cllr Helen Donnan wished the minutes to reflect the fact that she voted against the motion to reject the application.

Note: Following a statement, Cllr Robert Lewis-Watkin left the meeting prior to this item being discussed and returned following the resolution.

2023/040 Llanharan OAP association hall defibrillator

RESOLVED

To accept the proposal made in the paper presented to the meeting and to approve the spend of £640 from CIL funds.

2023/041 Recommendations of ORA Committee held Tuesday 7th February 2023

RESOLVED

ORA2023/007 Stone hamlet/ward gateways

That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.

RESOLVED

ORA2023/010 CGI's Tree Planting Programme

That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.



RESOLVED

ORA2023/011 Improvements to a section of Danygraig Road
Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.

RESOLVED

ORA2022/060 Urgent items for information or items for future agenda.
Future agenda to include training on basic tree safety training for staff and interested members.

2023/042 Damaged bench at the bottom of Terry's Way

RESOLVED

To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.

2023/043 King's Coronation Committee held on Thursday 9th February 2023

Resolutions made under delegated authority were noted.

2023/045 Further arrangements for Fireworks display in November 2023.

RESOLVED

For a working group to be formed comprising the following members:
Cllrs David Evans, Neil Feist, Andrea James and Joanne Miller.

The terms of reference to be to examine any extra arrangements or terms to be set regarding the holding of the event. To consider venues for the event. To make recommendations to Council on these matters.

2023/046 Exclusion of press and public

RESOLVED

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the



confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

2023/047 Legal costs regarding Meadow Rise encroachments.

RESOLVED

For the Clerk to contact the insurers to enquire on their attitude regarding recovery of their costs.

RESOLVED

For more detail on this matter to be brought to a future meeting

2023/048 Urgent information, matters for discussion and suggestions for further meetings.

None.

There being no further business the meeting closed at 9.25pm

The next full council meeting is scheduled for 16th March 2023

Councillor Chris Parker
Chair of the Community Council



Llanharan Community Council Action Plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made. Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/138	31.10.21	Full Council	HR Com	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress		LS
2021/148	20.11.2021	Full Council	CIL	RESOLVED To approve CIL application from LCDP for improvements to pathway outside LCDP office. To move to phase 1 of the CIL123 list and to the Active project list and to approve the project at a cost of £1200(net) subject to the receipt of the appropriate financial information being received and scrutinised to the satisfaction of the Clerk. This application is recommended pending RCTCBC's decision on LCDP's eligibility for CIL funding.	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP RCTCBC CIL and Lega met in early Feb 2022, awaiting outcomes. May 22 - Approval now obtained. LCDP to refresh quotes to ensure original resolution covers cost. Jan 23 - New quotes received. Item being resubmitted to CIL		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response. Application form obtained and to be completed.		LS

2021/105		Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL.		LS
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).			LS
2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS
2021/013	20.1.22	Full Council	ORA	RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas: New Road (A473); Lanley estate; Enterprise Way.			LS
2021/014	20.1.22	Full Council	ORA	RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.	Form working group. On agenda of FC meetings until resolved.		LS
2022/015	20.1.22	Full Council	CIL	RESOLVED To add the potential project 'Improvements to the Welfare Field Shower Block' (Already on CIL123 list) to the Active Projects list for scoping and further investigation.	Added to list - Scoping project. Presented to March 22 CIL Committee. On hold.		LS
2022/034	18.2.22	Full Council		2022/034 Rationalisation of working groups of the Council. RESOLVED That the following working groups be dissolved: Tacking Poverty Working Group; Bryncae Community Centre Working Group; Proposed Community Café/Hub Working Group; And their members be reconstituted into a new working group known as: The Community Wellbeing Working Group. Terms of reference for the group to be as per those detailed in appendix 7 presented to the meeting.	Action - To post a terms of reference document in the sharepoint folder.		LS
2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor.		LS
2022/040	18.2.22	Full Council	ORA	RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting.	Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor. Obtain permission RCT parks dept. Mote: Need a note on minutes rto approve for CIL. LS contacted LA to chase Jan 23		LS

2022/050	18.3.22	Full council	ORA	<p>ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way.</p> <p>RECOMMENDED</p> <p>That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.</p>	<p>Quote accepted and job awarded to Eric Avril.</p> <p>LS checking with RCT and landowner on spec and practicalities. Jan 23 - Job awarded. RCT highways satisfied. LS Checking with RoW, Landowner and Wales and West Utilities (Gas pipe)</p>		LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.</p> <p>RECOMMENDED</p> <p>That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playground area</p>	<p>Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work. Need a note to make a CIL project Minute). LS chased LA for spec Jan 23</p>		LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/011 Disabled access to play areas in the community</p> <p>RECOMMENDED</p> <p>That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.</p>	<p>Speak to Lisa Austin RE spec for gates - existing and future.</p> <p>Look for engagement from wheelchair user(s).</p> <p>Review report and resubmit to ORA</p> <p>Jan 23 update. It appears all parks are accessible. LS chasing RCT survey and report from LA Jan 23</p>		LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.</p> <p>RESOLVED</p> <p>That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.</p>	<p>Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists</p> <p>Note: The landowner has withdrawn consent. On hold.</p>		LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>That the Clerk obtains reports on the condition of the roof, drainage and water/heating system & boilers and the electrical system as deemed appropriate and the Clerk authorised to use council funds as appropriate to commission these reports, allocating from CIL funds if found to be in scope.</p>			LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.</p>			LS
2022/051	18.3.22	Full Council	CIL	<p>RESOLVED</p> <p>That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.</p>			LS

2022/051	18.3.22	Full Council	CIL	RESOLVED (CIL2022/022) Potential project 'Upgrade of Council notice boards' That an up-to-date quote be obtained for the design and size of noticeboard shown in the accompanying paper for both Ynysmaerdy and Llanharry Road with a view to purchasing both using CIL funds and for the Active project list be amended accordingly. And for the Clerk to enquire regarding bulk discount.			LS
2022/051	18.3.22	Full Council	CIL	RESOLVED (CIL2022/027) 'Garage & Memorial Garden project' To apply to divert the sewer identified on the site. Furthermore, to obtain costs to engage Welsh Water to carry out a diversion design and to carry out all works.	In progress. Awaiting result of sewer diversion application.		LS
2022/066	18.3.22	Full Council		2022/066 Grant application 'The Wimbles' RESOLVED For the Council to approach 'The Wimbles' to enquire whether they would allow the Council to purchase the item and to then gift it to them. If so then the items to be purchased up to a value of £1,500 plus VAT subject to the receipt of the appropriate financial and other information required on the Council's grant form, and subject to the Clerk's satisfaction that all matters are in order.	HOLD on the instruction of the Wimbles. Check link for spec. Awaiting confirmation from RCT for CIL.		LS
2022/066	18.3.22	Full Council		2022/066 Grant application 'The Wimbles' RESOLVED For the Clerk to check whether the items/project is in scope for CIL and if so to allocate from CIL funds and to add to the appropriate CIL lists.	Emailed LL 10.11.22 Added to CIL lists.		LS
2022/083	22.4.22	Full Council		2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project. RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTBCB SuDs and Welsh Water in June 22		LS
2022/098	20.5.22	Full council		To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.			LS
2022/108	22.5.22	Full council		2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.			

2022/106	22.5.22	Full council		<p>2022/106 Draft lease of Bryncae Community Centre and statutory inspection and repair arrangements.</p> <p>RESOLVED</p> <p>For the Clerk to write to RCTCBC officers on the following matters:</p> <p>That's the Community Council requests that it be formally recognised in writing that the decision regarding future rent-free periods will not be linked to commitments to deliver capital spend and that a variety of other factors will be considered including quantifiable social values (which the Community Council would like to jointly assess on an annual basis) and the overall success of the centre.</p> <p>That the Community Council requests sight of the tool to quantify social value.</p> <p>That the Community Council request the rent values for all other halls subject to a CAT within RCT during the past 3 years and for any others having taken place in the Llanharan Community Council area regardless of timeframe. Furthermore, that RCTCBC provide the calculation/rationale upon which this rent was calculated.</p>	Written to but no reposnse recieved. Have nudged June 22 Response received Aug 22. The working group to meet prior to next FC meeting to consider options.		
2022/106	22.5.22	Full council		<p>RESOLVED</p> <p>That the Clerk draws up a memorandum of understanding with RCTCBC corporate estates outlining which elements of statutory compliance and/or building maintenance would be covered and over what period. The memorandum of understanding to cover statutory items only and to exclude general maintenance and repairs. This to be presented to a future Council meeting for resolution.</p>	Written to but no reposnse recieved. Have nudged June 22. Nudged 12.8.22 RCT have stated they are happy to do so following the signing of the lease.		
2022/138	17.6.22	Full council	FC	<p>2022/138 Terms of Reference for Community Engagement Working Group</p> <p>RESOLVED</p> <p>That the working group be made up of 3 councillors, councillor David Evans, Chris Parker and Will Thomas as previously resolved and unlimited members of the public be invited to attend.</p> <p>The terms of reference for the working group to be deferred to a future meeting of Council.</p>			
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).</p>	Contacted both RCT in June, Awaiting responses. Quantify which areas of survey are on RCT/CC land.		
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.</p>			
2022/156	22.7.2022	Full council	CIL	<p>RESOLVED</p> <p>CIL2022/038 Youth shelters. That a project for the provision of youth shelters be added to the CIL123 list and Active Project lists and that the Clerk and Chair of the CIL Committee make further investigations into feasibility, cost etc... and present a comprehensive paper for the consideration of the committee at a future date.</p>	<p>Contacted LCDP to engage on consultation process. 11.8.22. Met on 8/9/22 with LCDP. Cllr Turner to progress.</p> <p>On CIL lists</p>		
2022/156	22.7.2022	Full council	CIL	<p>RESOLVED</p> <p>CIL2022/039 Location signage for Bryncae Football pitch. The Clerk to obtain a quotation and permissions to place a post and sign in a suitable location to direct the public to Bryncae football pitch.</p>			

2022/157	22.7.2022	Full council	Audit	RESOLVED To grant Brynna FC the amount of £708 for the reasons specified in the application. (broadly, general running costs). The Clerk to clarify whether CIL could be used for the repairs to the dugouts and if so to inform the club of the CIL grant application process	Clerk still awaiting clarity from RCTCBC on CIL status. Chased Sept 22		
2022/182	30.9.2022	Full Council	FC	2022/182 Purchase of a replacement laptop and a tablet RESOLVED For the Clerk to purchase a replacement laptop, and a tablet or other device to facilitate the running of hybrid meetings up to a budget of £1500.	Specification of equipment to be obtained and order placed.		LS
2022/183	30.9.2022	Full Council	ORA	RESOLVED That in principle a policy be adopted that trees will be addressed should they overshadow plots, however each case will be assessed on its merits with near-neighbours and others consulted.	Investigate PE plot and plot 31		LS
2022/183	30.9.2022	Full council	ORA	RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty	Write the action plan.		LS
2022/184	30.9.2022	Full council	CIL	RESOLVED That the CIL application received from Llanharan OAP association regarding refurbishment of their hall be approved in principle with a budgeted spend of £60,000 allocated. That the VAT arrangements be clarified given the VAT status of the association and this reported to council for final approval prior to any monies being released. For the Clerk to advise the Association of any external funding opportunities available.	Amend lists. Investigate VAT status.		LS
2022/219	1.10.2022	Full council	FC	2022/219 CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods.			
2022/219	1.10.2022	Full council	FC	RESOLVED The Clerk to enquire whether the Council's existing insurance arrangements would cover the finished assets and to what extent, or whether alternative insurance could be arranged	Clerk emailed insurance company Jan 23. Awaiting response.		
2022/200	21.10.2022	Full council	FC	2022/200 Repairs to Red Tractor. RESOLVED To approve a sum of £2306.55 for repairs to the red tractor.			
2022/205	21.10.2022	Full council	FC	2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting.			
2022/208	21.10.2022	Full council	FC	2022/208 Recommendations of Bryncae Community Centre CAT working group held on Monday 17th October 2022 RESOLVED To defer the item to a future meeting.			
2022/227	18.11.2022	Full council	CIL	RESOLVED That the Clerk undertake a fresh public consultation to seek ideas from the community incorporating social media, the Council website and Council noticeboards. For the Clerk to liaise with Cllrs Evans, Thomas and Parker on how best to utilise the Community Engagement Working Group as part of the consultation.			
2022/227	18.11.2022	Full council	CIL	RESOLVED That an exercise to refresh the CIL123 and Active Project lists and to synchronise a CIL fund deferral plan to it to be deferred until after the public consultation has ended.			

2022/227	18.11.2022	Full council	CIL	RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element.	Add this and other policy items to application form		
2022/227	18.11.2022	Full council	CIL	RESOLVED For the Clerk to explore the VAT Exemption application process in order to be able to advise community groups where appropriate.	Look at HMRC rules and application process.		
2022/227	18.11.2022	Full council	CIL	RESOLVED That consideration of the application for a CIL grant from Bryncae Football Club be deferred for the applicant to clarify the situation with regards necessity for planning permission. For the applicant to provide 3 quotes for materials and to provide a more accurate assessment of costs. The Clerk to contact the applicant to explain the requirements	Speak to Bryncae FC. Clerk contacted club 19.12.22		
2022/227	18.11.2022	Full council	Audit	RESOLVED That the amount of £3,104.70 be granted from CIL funds for the purposes detailed in the application from Brynna Community Centre and for the CIL123 list and Active project list to be altered accordingly. Note: Having declared a personal and prejudicial interest, Cllr Robert Lewis-Watkin left the meeting for the duration of this item of business.	Inform Brynna CC check lists updated?		LS
2022/228	18.11.2022	Full council	Audit	RESOLVED To appoint Kerry-Leigh Grabham of KLG Services as the Council's internal auditor for the remainder of 2022/23 for the costs detailed in the paper presented and for the Clerk to arrange an interim audit as soon as possible	Lisa to arrange with Kerry.		LP
2022/230	18.11.2022	Full council	FC	RESOLVED For a working group to be established to recommend a draft contract for the holding of the event to Council.	Paper for location Paper for contract / working group		LS
2022/232	18.11.2022	Full council	FC	2022/232 King's coronation in summer 2023 RESOLVED To approve the holding of events to celebrate the King's Coronation on or around Saturday May 6th, 2023 with approval for a budget of £5,000. This amount to be vired general reserves for 2022/23 financial year. RESOLVED For arrangements for the day-to-day governance and delegation of the spend of the approved budget to be deferred to a future meeting.	Nudge to Councillors to arrange		LS
2022/238	18.11.2022	Full council	CIL	2022/238 Meadow Rise encroachments RESOLVED The Clerk to write to all affected householders regarding the matter. Subject to advice from the Council's solicitor that this action would not be prejudicial to any future legal proceedings.	Written to Solicitor 1.12.22 to instruct to prepare a draft letter. Nudged 19.12.22 and again January 2023		LS
nk	nk	Full council	HR	RECOMMENDED That the Clerk's pay and conditions be set to SCP27 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.			
nk	nk	Full council	HR	RECOMMENDED That the Deputy Clerk/RFO's pay and conditions be set to SCP25 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023.			

2022/226	16.12.2022	Full Council	HR	<p>2022/226 Minutes.</p> <p>RESOLVED The minutes for the ordinary meeting of the Council held by on a hybrid basis at 7.00pm on Thursday 17th November 2022 were approved as a true and accurate record of proceedings subject to the following amendments:</p> <p>Cllr Robert-Lewis Watkin JP is recording as having proffered reasons for absence. This to be removed as the Councillor was in fact present at the meeting and is recorded as such.</p>	Amend minutes and re-publish		LS
2022/232	16.12.2022	Full Council	HR	<p>2022/232 Audit arrangements for financial year 2022/23</p> <p>RESOLVED To deviate from resolution 2022/228 specifying an interim internal audit and year end internal audit and with regards financial year 2022/23 to hold a year end internal audit only.</p> <p>RESOLVED For the 2023/24 financial year, for the Clerk to arrange dates for an interim internal audit and year end internal audit.</p>	Lisa to arrange with auditor and place dates in the diary.		LP
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED That subject to the prior receipt of appropriate public liability insurance certificates Eric Avril be awarded the work 'Improvements to the southern end of RAN17/5 on Enterprise Way' and the Clerk be approved a spend of £8,500 + 10% contingency = £9,350. For the project to be funded using CIL funds if eligible, the Clerk to confirm with RCTCBC.</p>	Check spec with RCTCBC highways, obtain copy of insurance. Proceed. Clerk chased RCTCBC Jan 23 RE spec.		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Security arrangements at allotment sites. For the Clerk to carry out a survey of Jubilee Street plot-holders in order to ascertain their views on current security arrangements at the Jubilee Street allotment site. A report to be presented to the next ORA Committee.</p>	LS to canvass.		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.</p>	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details.		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Steps in the alleyway between Bridgend Road and Parc View. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.</p>			LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Area of rough ground near the bench next to Haran Roofing. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.</p>			LS

2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED Leaflet of walking routes around the community. That the Clerk purchase an annual subscription to OS Maps online up to a cost of £60 for the year.</p> <p>RESOLVED For a budget of £1000 to be allocated to this project and for the Clerk to be authorised to spend up to that amount.</p> <p>RESOLVED For the Clerk to enquire whether the project is applicable for CIL funding. If so for the project to be funded from CIL funds. If not for the funds to be taken from the general reserve.</p> <p>RESOLVED For the Clerk to engage a graphical designer to produce a draft mock-up of route 1 to demonstrate what is achievable.</p>	In progress. Meeting arranged with Graphic designer March 23		LS
2023/015	20.01.2023	Full Council	FC	<p>RESOLVED To make available to the Voluntary Management Committee of Bryncae Community Centre the amount of £1000, to be repaid as soon as the group is able to withdraw funds from the Community Centre account.</p>		Completed	
2023/016	20.01.2023	Full Council	FC	<p>2023/016 Annual community ceremony.</p> <p>RESOLVED To agree in principle to hold a community ceremony. To form a working group to explore the details, the formation</p>	Working group to be formed at a later date.		
2023/017	20.01.2023	Full Council	FC	<p>2023/017 Covid 19 Plaque.</p> <p>RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.</p>	Councillors to bring proposals to a future meeting.		
2023/018	20.01.2023	Full Council	FC	<p>2023/018 Chair's chain of office and updating of Chairperson's board.</p> <p>RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.</p>			
2023/018	20.01.2023	Full Council	FC	<p>RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.</p>			
2023/027	17.02.2023	Full Council	FC	<p>RESOLVED To pay a 2022/23 grant of £10,000 to The Wildlife Trust of South and West Wales to assist in the maintenance and upkeep of Brynna Woods</p>	Pay	Completed	LP
2023/038	17.02.2023	Full Council	CIL	<p>RESOLVED CIL2022/056 Revised CIL application from LCDP That the Clerk contact LCDP and request they provide a fresh application in line with the quotation setting out all aspects of the project. This application to include evidence of whether planning permission is required.</p>	Updated application pending.		

2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to investigate options for applying charges to property in relation to significant CIL grants.			
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.	Add to CIL lists. - Added. Lisa to progress order.		LP
2023/038	17.02.2023	Full Council	CIL	RESOLVED The Clerk to make enquiries with RCTCBC planning, NRW and other agencies regarding the construction of the bridge.	Engaged RCTCBC rights of way and seeking an urgent meeting RE funding and timescales. Emailed JB 23.2.23. Options for funding to be considered by Council in March23		
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/060 Method of public consultation The Clerk to proceed with the consultation to run for the month of March. The method of engagement to be as per the paper presented. CIL lists to be published prominently on website prior to engagement commencing. Cllr Evans to assist.		Completed	
2023/038	17.02.2023	Full Council	CIL	2023/040 Llanharan OAP association hall defibrillator RESOLVED To accept the proposal made in the paper presented to the meeting and to approve the spend of £640 from CIL funds.	Lisa to progress.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/007 Stone hamlet/ward gateways That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.	Hold until after CIL consultation.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/010 CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.	Cllr Feist has made initial contact. Awaiting details to be able to follow up.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/011 Improvements to a section of Danygraig Road Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.	Ref Cllr Turner and Donnan.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		

2023/042	17.02.2023	Full Council	FC	2023/042 Damaged bench at the bottom of Terry's Way RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.	Action and add to CIL lists.		
2023/045	17.02.2023	Full Council	FC	2023/045 Further arrangements for Fireworks display in November 2023. RESOLVED For a working group to be formed comprising the following members: Cllrs David Evans, Neil Feist, Andrea James and Joanne Miller. The terms of reference to be to examine any other arrangements or terms to be set	Proposals for contacting venues and original spec sent to members of working group. 22.2.23. awaiting responses from members. Working group proceeding and will present a paper in due course.		
2023/047	17.02.2023	Full Council	FC	2023/047 Legal costs regarding Meadow Rise encroachments. RESOLVED For the Clerk to contact the insurers to enquire on their attitude regarding recovery of their costs.	council to be advised March 23	Completed	
2023/047	17.02.2023	Full Council	FC	2023/047 Legal costs regarding Meadow Rise encroachments. RESOLVED For more detail on this matter to be brought to a future meeting	Have contacted insurers. Investigate charges and do paper for FC March 23	Completed	
2023/052	22.02.2023	Full Council	FC	2023/052 Motion, That Llanharan Community Council deplores the Roads Review Panel Recommendation that "the Welsh Government should not provide further support to the A473 Llanharan bypass." RESOLVED For the Clerk to write to the leader of RCTCBC stating that Llanharan Community Council calls upon Rhondda Cynon Taf County Borough Council to give guarantees to the people of Llanharan and Brynna, notwithstanding the recommendation that the scheme will be delivered by the local authority with or without the support of Welsh Government in the manner and timescale long-promised to the residents. And to seek a guarantee from the leader of RCTCBC. The Clerk to also to write to Huw Irranca-Davies MS, Member of the Senedd for the Ogmore Constituency on behalf of the residents of this community to express the Council's anger and disappointment of this Recommendation.	Draft letters circulated for consideration. Letters sent. (& in email form).	Completed	

List of Payments made between 01/02/2023 and 28/02/2023














































<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/02/2023	Barclaycard	Pantry	603.97		24/1;27/1;30/1;31/1 Aldi
02/02/2023	Trustmark Print & Design	BACS	20.35	CP	Trustmark Print & Design
02/02/2023	Jet Rod	BACS	192.00	CP	INV-1233
06/02/2023	Barclays Bank	DDR	18.63	DDR	13Dec/12Jan Charges
07/02/2023	Barclaycard	Pantry	579.20		2/2; 7/2 Aldi
07/02/2023	Wood Art Works	BACS	800.00	RLW	BWSP 2 Animal Trail
07/02/2023	T. Lewis	BACS	30.00	CP	BCC Damage Deposit Refund
07/02/2023	K.Orum	BACS	140.00	CP	BCC Dep refund 25/02
08/02/2023	Tesco Mobile phones x 3	BACS	25.00	DDR	134163304526
13/02/2023	SSE Electric	BACS	8.67	RLW	241887734-0017
13/02/2023	SSE Electric	BACS	4.64	RLW	291886931-0017
13/02/2023	Wood Art Works	BACS	700.00	RLW	BWSP3 Animal Trail
13/02/2023	SSE Electric	DDR	3.03	DDR	6919019230003
13/02/2023	SSE Electric	DDR	-2.08	DDR	6919019230002
15/02/2023	Barclaycard	Pantry	616.53		10/2;14/2 Aldi
15/02/2023	ARVAL	DDR	500.58	DDR	RI0010083393
16/02/2023	SSE Electric	BACS	74.31	DDR	8019001940001
16/02/2023	SSE Electric	DDR	277.25	DDR	8019001940002
17/02/2023	Barclaycard	Pantry	349.86		17/2 Aldi
17/02/2023	RRADAR	BACS	1,527.60	CP	23776
17/02/2023	SSE Electric	BACS	9.24	CP	241887734-0016
17/02/2023	SSE Electric	BACS	4.88	CP	291886931-0016
22/02/2023	Brynna Cleaning	BACS	192.00	RLW	00394
27/02/2023	Barclaycard	FebBcard	1,162.02		Feb Bcard Mth End balance
27/02/2023	Severnside Defibs Ltd	BACS	600.00	RLW	SDT-16
27/02/2023	Centregreat	BACS	15,552.00	RLW	SL117522
27/02/2023	SSE Electric	BACS	287.71	DDR	8019001940003
28/02/2023	RCT Pension Payment	BACS	1,540.37	RLW	Pension Feb23
28/02/2023	STAFF SALARIES	BACS	4,843.62	RLW	FebSalaries
28/02/2023	Wildlife Trust	BACS	10,000.00	RLW	2023 Grant
28/02/2023	Fungrenade	BACS	180.00	RLW	1307

Total Payments	<u>40,841.38</u>
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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	28/02/2023		500.00
Businesss Premium A/c	28/02/2023		109,919.47
			<u>110,419.47</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			110,419.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			110,419.47
		Balance per Cash Book is :-	110,419.47
		Difference is :-	0.00


































Time: 19:31

Bank Reconciliation up to 22/03/2023 for Cashbook No 1 - Current and Premium Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/02/2023	G James		78.00	78.00		R 	Receipt(s) Banked
02/02/2023	Pantry	603.97		603.97		R 	Barclaycard
02/02/2023	BACS	20.35		20.35		R 	Trustmark Print & Design
02/02/2023	BACS	192.00		192.00		R 	Jet Rod
02/02/2023	D Parsons		26.00	26.00		R 	Receipt(s) Banked
02/02/2023	L Butler		52.00	52.00		R 	Receipt(s) Banked
02/02/2023	T Reynolds		26.00	26.00		R 	Receipt(s) Banked
02/02/2023	N Tomlins		26.00	26.00		R 	Receipt(s) Banked
02/02/2023	K Tsui		26.00	26.00		R 	Receipt(s) Banked
02/02/2023	J Davies		52.00	52.00		R 	Receipt(s) Banked
03/02/2023	G Howells		26.00	26.00		R 	Receipt(s) Banked
03/02/2023	M Phillips		26.00	26.00		R 	Receipt(s) Banked
03/02/2023	Allot23		169.00	169.00		R 	Receipt(s) Banked
03/02/2023	Pantry		187.25	187.25		R 	Receipt(s) Banked
06/02/2023	DDR	18.63		18.63		R 	Barclays Bank
06/02/2023	TWoodward		26.00	26.00		R 	Receipt(s) Banked
06/02/2023	I Hopkins		50.00	50.00		R 	Receipt(s) Banked
06/02/2023	F Russell		26.00	26.00		R 	Receipt(s) Banked
06/02/2023	N Key		26.00	26.00		R 	Receipt(s) Banked
06/02/2023	1312/1201		3.19	3.19		R 	Receipt(s) Banked
07/02/2023	Pantry	579.20		579.20		R 	Barclaycard
07/02/2023	BACS	800.00		800.00		R 	Wood Art Works
07/02/2023	BACS	30.00		30.00		R 	T. Lewis
07/02/2023	BACS	140.00		140.00		R 	K.Orum
07/02/2023	H Bhantoo		26.00	26.00		R 	Receipt(s) Banked
08/02/2023	BACS	25.00		25.00		R 	Tesco Mobile phones x 3
08/02/2023	AHalford		26.00	26.00		R 	Receipt(s) Banked
09/02/2023	IStockton		26.00	26.00		R 	Receipt(s) Banked
09/02/2023	K Evans		20.00	20.00		R 	Receipt(s) Banked
09/02/2023	C Gist		52.00	52.00		R 	Receipt(s) Banked
09/02/2023	MWiseman		26.00	26.00		R 	Receipt(s) Banked
09/02/2023	Pantry0102		97.20	97.20		R 	Receipt(s) Banked
09/02/2023	Allot23		657.80	657.80		R 	Receipt(s) Banked
13/02/2023	BACS	8.67		8.67		R 	SSE Electric
13/02/2023	BACS	4.64		4.64		R 	SSE Electric
13/02/2023	BACS	700.00		700.00		R 	Wood Art Works
13/02/2023	DDR	3.03		3.03		R 	SSE Electric
13/02/2023	DDR	-2.08		-2.08		R 	SSE Electric
13/02/2023	S Langdon		26.00	26.00		R 	Receipt(s) Banked
13/02/2023	SMouti		26.00	26.00		R 	Receipt(s) Banked
13/02/2023	DPritchard		26.00	26.00		R 	Receipt(s) Banked
13/02/2023	A Mered		56.00	56.00		R 	Receipt(s) Banked
13/02/2023	D Jenkins		17.00	17.00		R 	Receipt(s) Banked
14/02/2023	O EvanRees		26.00	26.00		R 	Receipt(s) Banked
14/02/2023	A.Bryan		52.00	52.00		R 	Receipt(s) Banked

Time: 19:31

Bank Reconciliation up to 22/03/2023 for Cashbook No 1 - Current and Premium Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
15/02/2023	Pantry	616.53		616.53		R 	Barclaycard
15/02/2023	DDR	500.58		500.58		R 	ARVAL
15/02/2023	E.Roper		26.00	26.00		R 	Receipt(s) Banked
15/02/2023	Allot23		202.00	202.00		R 	Receipt(s) Banked
15/02/2023	Pantry		241.60	241.60		R 	Receipt(s) Banked
16/02/2023	BACS	74.31		74.31		R 	SSE Electric
16/02/2023	DDR	277.25		277.25		R 	SSE Electric
17/02/2023	Pantry	349.86		349.86		R 	Barclaycard
17/02/2023	BACS	1,527.60		1,527.60		R 	RRADAR
17/02/2023	BACS	9.24		9.24		R 	SSE Electric
17/02/2023	BACS	4.88		4.88		R 	SSE Electric
17/02/2023	BE Pring		26.00	26.00		R 	Receipt(s) Banked
17/02/2023	N Young		26.00	26.00		R 	Receipt(s) Banked
20/02/2023	JTWilliams		26.00	26.00		R 	Receipt(s) Banked
20/02/2023	L.Taylor		26.00	26.00		R 	Receipt(s) Banked
21/02/2023	J.Marsh		26.00	26.00		R 	Receipt(s) Banked
21/02/2023	C.Harvey		26.00	26.00		R 	Receipt(s) Banked
22/02/2023	BACS	192.00		192.00		R 	Brynna Cleaning
22/02/2023	L.Payne		88.00	88.00		R 	Receipt(s) Banked
24/02/2023	J.Wreford		26.00	26.00		R 	Receipt(s) Banked
24/02/2023	P.Ryan		26.00	26.00		R 	Receipt(s) Banked
24/02/2023	EvansOShea		26.00	26.00		R 	Receipt(s) Banked
27/02/2023	FebBcard	1,162.02		1,162.02		R 	Barclaycard
27/02/2023	BACS	600.00		600.00		R 	Sevenside Defibs Ltd
27/02/2023	BACS	15,552.00		15,552.00		R 	Centregreat
27/02/2023	BACS	287.71		287.71		R 	SSE Electric
27/02/2023	E.Fear		26.00	26.00		R 	Receipt(s) Banked
27/02/2023	Pantry		290.05	290.05		R 	Receipt(s) Banked
28/02/2023	BACS	1,540.37		1,540.37		R 	RCT Pension Payment
28/02/2023	BACS	4,843.62		4,843.62		R 	STAFF SALARIES
28/02/2023	BACS	10,000.00		10,000.00		R 	Wildlife Trust
28/02/2023	BACS	180.00		180.00		R 	Fungrenade
22/03/2023	DIRECT	13.30		13.30		R 	Coop
		<u>40,854.68</u>	<u>3,093.09</u>				

	Date	£	Receipt?	Description
Money In				
Arnold Clarke Grant	10/12/2021	2500.00		
Transferred into bank (Janine)	08/02/2022	32.84		
RCT grant (Food support fund)	01/08/2022	500.00		
Asda award	01/08/2022	300.00		
Comm lottery grant	21/10/2022	8600.00		
RCT Food Support fund	14/12/2022	1779.00		
Arnold Clarke Grant	15/12/2022	2500.00		
Total cash receipts	Rolling	6338.83		
total in		22550.67		
Money Out				
FareShare Cymru	20/04/2022	195.00		
500 leaflets	01/07/2022	96.56		
FareShare Cymru	01/08/2022	195.00		
Asda online order	05/08/2022	306.00		Janine paid - claimed back
Asda online order	17/08/2022	284.20		LS claim received Ref 4282229000568 ASDA receipt requested
Amazon order (Noticeboards etc..)	18/08/2022	90.86		
Asda online order	20/08/2022	271.09		LS claim received Ref 7962238000661 ASDA receipt requested
Fridge freezer	23/08/2022	348.99		Add to asset register
Chest freezer	23/08/2022	278.99		Add to asset register
25th Aug online shop Asda	25/08/2022	98.45		LS claim
30th Aug Aldi shop	30/08/2022	57.74		LS claim
5th Sept online shop Asda	05/09/2022	418.00		LS claim
Cash to Janine for Aldi visit	06/09/2022	160.00		Change and receipt req
Aldi shop	06/09/2022	93.29		Janine used float cash (£160)
Booker shop	09/09/2022	276.32		Combo cash and card
Aldi shop	09/09/2022	49.20		LCC CC
Booker shop	13/09/2022	425.36		LCC CC
Aldi shop	20/09/2022	103.55		Janine - Need receipt Paid to Janine 20/9
Aldi shop	23/09/2022	139.06		LS claim
Aldi shop	23/09/2022	18.80		LS claim
Aldi shop	28/09/2022	93.74	tbc	
Aldi shop	28/09/2022	188.87	tbc	
Aldi shop	28/09/2022	55.03		
Aldi shop	28/09/2022	41.86		
Booker shop	30/09/2022	225.12		
Aldi shop	04/10/2022	219.41		
The Range	04/10/2022	5.00		Thermometers
Aldi shop	6 or 7 oct 22	158.93	tbc	LCC CC
Aldi shop	6 or 7 oct 22	157.24	tbc	LCC CC
Asda	12/10/2022	348.41		
Aldi shop	14/10/2022	232.10		Leigh to claim back- paid
Aldi shop	14/10/2022	36.85		Leigh to claim back- paid
Freezer labels	17/10/2022	17.47		
Aldi shop	18/10/2022	717.38		Leigh to claim back- paid
Aldi shop	21/10/2022	446.16		Leigh to claim back- paid
Aldi shop	26/10/2022	312.68		Payment raised to LS
Aldi Shop	28/10/2022	204.33		
FareShare Cymru	01/11/2022	195.00		
Aldi Shop	01/11/2022	248.78		
Aldi Shop	04/11/2022	197.93		
Aldi Shop	04/11/2022	-24.99	tbc	
Aldi Shop	08/11/2022	349.26		
Aldi shop	11/11/2022	242.39		Paid on PB card
Amazon perspex displays	14/11/2022	29.94		
Aldi shop	15/11/2022	314.74		
Aldi shop	18/11/2022	199.42		
Aldi shop	22/11/2022	33.69		
Aldi shop	25/11/2022	228.74		
Aldi shop	29/11/2022	208.38		
Aldi shop	02/12/2022	378.00		
Aldi shop	06/12/2022	232.31		
FareShare Cymru	13/12/2022	195.00		
Aldi shop	13/12/2022	101.34		
Aldi shop	14/12/2022	61.82		
Aldi shop	16/12/2022	87.80		
Aldi shop	16/12/2022	41.04		

Aldi shop	16/12/2022	207.02	MP	
Aldi shop	16/12/2022	192.93	MP	
Aldi shop	19/12/2022	119.58	LS	
Aldi shop	19/12/2022	110.62	LS	
Aldi shop	19/12/2022	103.80	LS	
Aldi shop	20/12/2022	72.89	MP	
Aldi shop	28/12/2022	51.70	PB	
Aldi shop	28/12/2022	113.78	PB	
Aldi shop	28/12/2022	135.53	PB	
Aldi shop	28/12/2022	103.05	PB	03/01?
Aldi shop	06/01/2023	61.11	PB	
Aldi shop	06/01/2023	102.27	PB	
Aldi shop	06/01/2023	113.63	PB	
Aldi shop	10/01/2023	109.65	PB	Paid off £481.79 16.01.23
Aldi shop	10/01/2023	77.86	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	188.46	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	105.82	PB	Paid off £481.79 16.01.23
Aldi shop	17/01/2023	187.59	PB	
Aldi shop	20/01/2023	136.01	PB	Paid off £136.01 30.01.23
Aldi shop	20/01/2023	146.93	PB	Paid off £146.93 30.01.23
Aldi shop	24/01/2023	126.31	PB	Paid off £603.97 02.02.23
Aldi shop	24/01/2023	16.15	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	136.58	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	97.86	PB	Paid off £603.97 02.02.23
Aldi shop	30/01/2023	122.51	PB	Paid off £603.97 02.02.23
Aldi shop	31/01/2023	104.56	PB	Paid off £603.97 02.02.23
Aldi shop	02/02/2023	106.93	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	121.09	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	173.02	PB	Paid off £579.20 07.02.23
Aldi shop	03/02/2023	54.56		No receipt
Aldi shop	07/02/2023	138.47	PB	Paid off £579.20 07.02.23
Aldi shop	07/02/2023	39.69	PB	Paid off £579.20 07.02.23
Aldi shop	10/02/2023	128.81	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	105.80	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	12.75	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	128.94	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	86.57	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	153.66	PB	Paid off £616.53 15.02.23
Aldi shop	17/02/2023	118.01	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	165.37	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	43.68	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	22.80	PB	Paid off £349.86 17.2.23
Aldi shop	21/02/2023	94.49	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	168.06	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	21.28	PB	Paid off £603.43 02.03.23
Co-op	22/02/2023	13.30	PS	Hospitality stuff for Sub Pantry Group meeting
Aldi shop	23/02/2023	138.36	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	119.96	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	61.28	PB	Paid off £603.43 02.03.23
Aldi shop	28/02/2023	138.36	PB	Paid off £542.11 10.03.23
Aldi shop	03/03/2023	148.21	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	104.37	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	39.27	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	65.40	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	46.50	PB	Paid off £542.11 10.03.23
Aldi shop	10/03/2023	58.83	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	116.58	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	120.64	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	107.75	PB	Paid off £403.80 14.03.23
Aldi shop	14/03/2023	45.81	PB	
Aldi shop	14/03/2023	95.05	PB	
Aldi shop	14/03/2023	29.29	PB	
Aldi shop	14/03/2023	128.54	PB	

total out 17193.31

Balance of Funds 5357.36

From: [N McAndrew](#)
To: geraint.e.hopkins@rctcbc.gov.uk; [Janine Turner](#); david.evans@rctcbc.gov.uk
Cc: [The Clerk / Project Officer](#)
Subject: Life without the Llanharan Bypass
Date: 28 February 2023 18:40:18

Dear RCT Borough Councilors

Below is the detail of my presentation to Llanharan Community Council regarding the Road Review Panel Recommendation, I appreciate that the meeting was not an appropriate place for a response.

I ask for your views and what actions you think are appropriate.

"Waiting for a new bypass at some distant time in the future is not enough.

Throughout the building work around the village there has been little if any information to residents about the scheme or consideration to the disruptions it causes to us.

There has been constant sets of traffic lights along the A473, with no prior warning as to when they will be in place or how long they will be there. The lights are constantly breaking down with motorists stuck in them and the road work takes a huge amount of time to complete.

On the RCT website there is a page where information can be given on road works, there has never been any reference made there.

There are guidelines in place which state that daily checks should take place to ensure traffic lights work correctly. I suggest these never take place.

As you drive through the road works there seems to be limited manpower if any on the job.

RCT are taking a huge amount of CIL money from the developers and are installing the corresponding required infrastructure on the cheap.

There is a load more pain coming to us, with 2 large lakes being drained to allow the Dolau extension to be built and another set of permanent traffic lights being put in place to access the development. As with any new school there is limited pick up and drop off and no parking put in place.

It is time a different approach is taken by the community to make RCT take more of interest in our well being. I ask that our Borough Councilors take the lead in working with active members in the community to make this happen.

When you look at Rhondda Cynnon Taff you see that we in 'Taff' are at the bottom of the list and this is how we are seen – at the bottom of

the list and it needs to change.”

I look forward to your responses.

Regards

Neil McAndrew

REDACTED,

Bryнна

REDACTED



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INTRUDER ALARMS | FIRE ALARMS | CCTV | ACCESS CONTROL | MONITORING | GATES & BARRIERS

17th February 2023

F.A.O: Mr Roger Turner

To who it may concern,

My name is Philip Vbranch and I am the operations manager for Laser Fire & Security Ltd. I have been asked to verify the CCTV capabilities of the general Surveillance system other than that of the ANPR system that is installed within the Mountainhare neighbourhood watch area.

The CCTV system is setup to record general surveillance in and around a small vicinity within the area of Brynna and a 24hr continuous mode is in use. The bullet cameras that are installed are not setup with any analytic features, ie. (Vehicle or Facial) recognition as they serve no purpose to their intended use.

If you require any further information regarding the above system, please don't hesitate to contact me @ philip@lasersecurity.co.uk or 07866 492999

Yours Sincerely

Philip Vbranch



Appendix 7

Recommendations of the Community Infrastructure Levy (C.I.L.) Committee held on Wednesday 8th March 2023

CIL2023/007 Consideration of quotes for Llanharan OAP hall refurbishment

RECOMMENDED

To engage 'The Parkinson Partnership' for an annual fee of £220 for sector specific VAT advice, to ascertain whether there are opportunities to be able to take measures to be able to reclaim VAT on the project.

CIL2023/008 Community garden at Lanley estate

RECOMMENDED

To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.

CIL2023/009 Picnic benches at Lanley estate

RECOMMENDED

To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.

CIL2023/010 CIL application for a community garden at Ynysmaerdy

RECOMMENDED

To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.

CIL2023/011 CIL application from Dolau School

RESOLVED

The matter to be deferred to a future meeting and the Clerk to contact the applicant to provide specific information on the 'Outlast School complete set with storage' which comprises a large chunk of the grant application.

RECOMMENDED

The Clerk to make enquiries with RCTCBC CIL department regarding the eligibility of the project for CIL funding.

CIL2023/012 Timers to be fitted to RCT lampposts (for Christmas motifs)

RECOMMENDED

That the project to retrofit timers to lamp posts to allow the mounting of existing Christmas motifs be added to the CIL123 list and Active project lists and for the Clerk to obtain quotations and present to the CIL Committee at a future date.

Appendix 8

To consider cancelling the instruction to Barclays regarding adding multiple members to the banking mandate and issuing a new mandate solely to add the Responsible Financial Officer (RFO)/Deputy Clerk to the mandate.

At the Council's AGM in May 2022 the following was resolved:

RESOLVED

AGM2022/20 Bank Signatories RESOLVED The following members to be approved for online banking mandates and to sign physical cheques in line with the financial regulations: Cllrs Chris Parker, Janine Turner, David Evans, Rhys Jenkins. Will Thomas, Robert Lewis-Watkin JP, Geraint Hopkins JP

Following this the process to add new signatories and remove previous signatories was commenced. However, despite members having presented information to Barclays to date on 13th March 2023 this matter is yet to be concluded. The banking mandate can only be processed once all of the information from each named person has been provided to the satisfaction of the bank. The process is opaque with Barclays sometimes rejecting information provided without giving the reason.

The Responsible Financial Officer does not currently have formal direct access to the Bank accounts.

Proposal:

To cancel this application and to start a new application to add the RFO (Lisa Phillips) to the banking mandate.

Following the AGM in May 2023 for a subsequent application to be processed to add members to the mandate if necessary.

Appendix 9

Update on Trens Crossing working Group progress and consideration of next steps

Background

The Trens Crossing working group comprising Community Councillors, RCTCBC, Network Rail, Persimmon, The British Horse Society, The Wildlife trust and other interested parties has been working towards the installation of a multi-user crossing bridge to the north of Trens Gardens for many years.

Network Rail have indicated that the project is nearing fruition and that their intention is to construct the bridge in 2023.

(Note: The next meeting of the working group is scheduled for week commencing 17th April 2023).

The overall project can be separated into 3 elements: (See also Appendix 9a)

1. The construction of the multi-user railway crossing.
2. The stopping up of the existing bridleway crossing point near Llanharan railway station and the creation of a new bridleway utilising the new bridge and running into Brynna Woods.
3. The construction of a smaller, multi-user bridge over the river Ewenny at the entrance to Brynna Woods to replace the current footbridge.

Progress

1. The construction of the multi-user railway crossing.

Network Rail indicate the bridge will be installed in approximately September 2023 although this date is to be confirmed.

2. The stopping up of the existing bridleway crossing point near Llanharan railway station and the creation of a new bridleway utilising the new bridge and running into Brynna Woods.

This aspect of the project is being progressed with Jason Bragg, RCTCBC Rights of Way Officer. Network Rail are the applicant.

3. The construction of a smaller, multi-user bridge over the river Ewenny at the entrance to Brynna Woods to replace the current footbridge.

Procurement and commissioning

The engineering contractors who designed and have been commissioned to provide the Network Rail crossing bridge have provided a quotation to provide a suitable bridge over the river Ewenny. (See Appendix 2b).

The scope of this quotation is to provide a replacement Bridge along with abutments etc.. to existing levels.

The price is predicated on the assumption that this bridge would be installed at the same time as the main railway crossing bridge.

The price does not include project management, including the obtaining of permissions, licences and approvals.

The Clerk has requested a revised quotation from the engineering contractors to incorporate full project management (See Appendix 9c)

The Clerk recommends that given the complexities involved, the size of the project and the risks associated, that an experienced project management consultant is engaged to project manage the project. Either via the eventual supplier of the bridge or independently.

Financial regulations and obligations under Public Contracts Regulations 2015 and similar.

Extract from The Council's Financial Regulations:

11.2. Procedures as to contracts are laid down as follows: a. Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that this regulation need not apply to contracts which relate to items (i) to (vi) below:

- i. for the supply of gas, electricity, water, sewerage and telephone services.*
- ii. for specialist services such as are provided by legal professionals acting in disputes.*
- iii. for work to be executed or goods or materials to be supplied which consist of repairs to or parts for existing machinery or equipment or plant.*
- iv. for work to be executed or goods or materials to be supplied which constitute an extension of an existing contract by the Council.*
- v. for goods or materials proposed to be purchased which are proprietary articles and / or are only sold at a fixed price.*

b. The full requirements of The Public Contracts Regulations 2015 (“the Regulations”), as applicable, shall be followed in respect of the tendering and award of a public supply contract, public service contract or public works contract which exceed thresholds in The Regulations set by the Public Contracts Directive 2014/24/EU (which may change from time to time).

c. When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to the Council.

The Clerk is in the process of obtaining definitive advice from the relevant bodies regarding the requirements or otherwise to commence a formal tendering process.

The Clerk recommends that no decisions regarding the supplier of goods or services with regards to this project are undertaken until such advice is obtained and presented to Council.

Funding

The Council has allocated £150,000 of CIL funds to its CIL123 list for the project.

The Clerk has held informal conversations with RCTCBC Officers and made initial approaches to The British Horse Society regarding potential financial contributions to the project.

RCTCBC officers have made similar enquiries with 'The Great Glamorgan Way' on our behalf.

The results of these enquiries will be reported to Council in due course.

Regarding the financial contribution of RCTCBC, Network Rail and others, these are to be negotiated.

Note: Network Rail will be the applicant for the Bridleway creation and therefore for this application to be successful the upgrading of the Ewenny bridge to a bridleway bridge could be significant.

Taziker have informed us that no engineering designs for the bridge, abutments or associated civil engineering works can be obtained until an order for the bridge is placed.

Until designs are available no meaningful consultations can progress with RCTCBC planning, NRW, The Wildlife Trust or other bodies until designs are available.

It is proposed that in principle the Community Council considers allocating adequate CIL funds to the project to allow an order to be placed (notwithstanding the advice and tendering referenced earlier) and to cover full project costs and for negotiations regarding funding from other bodies to take place subsequently.

Proposed next steps

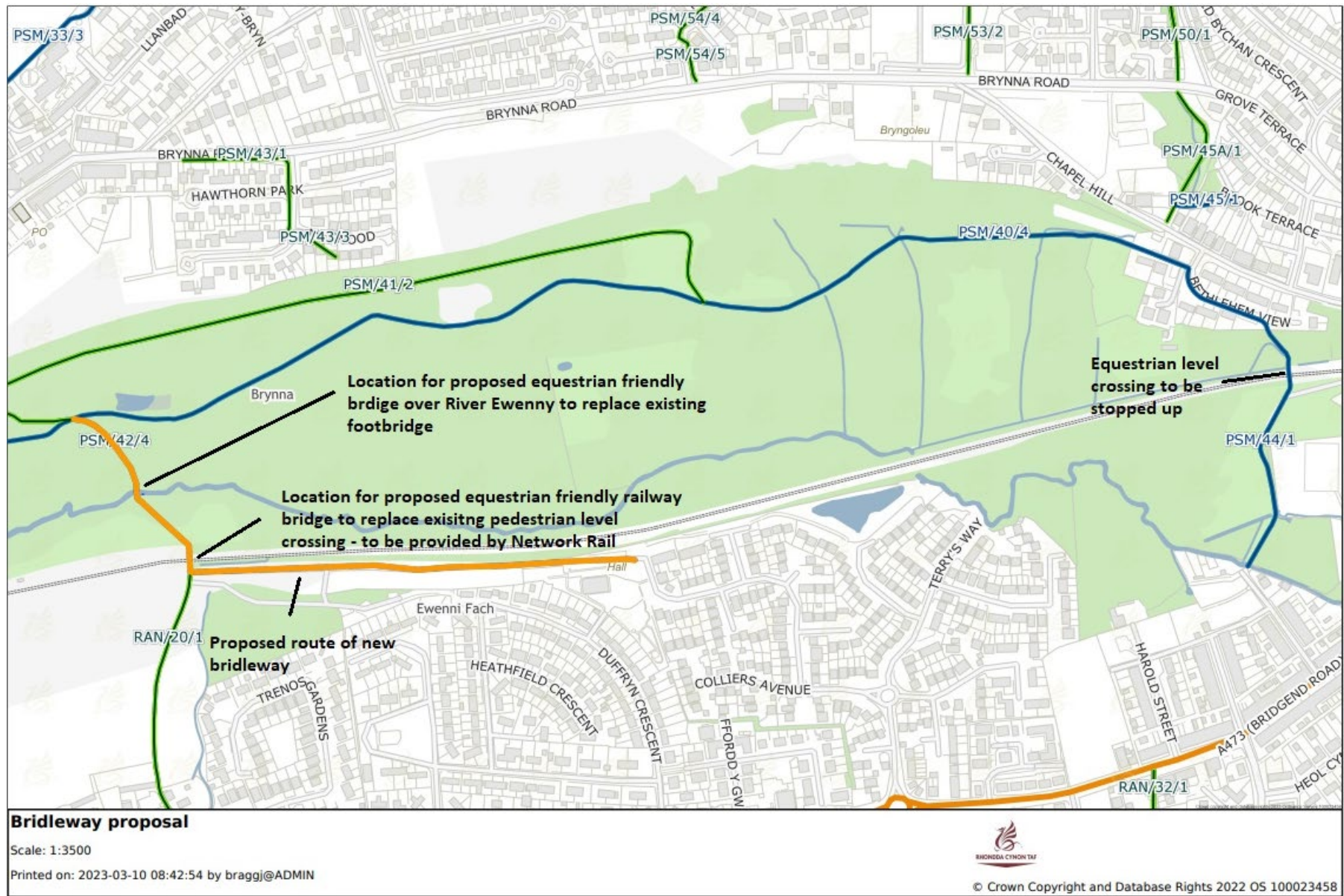
- Obtain advice regarding the legality of the tendering process reference the Public Contracts Regulations 2015 and similar.
- Decide upon scope of works to be contracted out (eg Whether to include project management aspect).
- Decide on approach to funding. Whether to allocate additional CIL funds. And method of negotiating with RCTCBC and/or Network Rail.

It has been proposed that the Community Council request an urgent meeting with the RCTCBC Cabinet member for 'Development and

Prosperity', Councillor Mark Norris to discuss RCTCBC's commitment to part funding the project.

- Obtain advice on potential for other funding streams. (Grants and/or Welsh government funding).

Appendix 9a



Llanharan Community Council
Office: 2a Chapel Road,
Llanharan
CF72 9QA

For the Attention of Leigh Smith - Clerk to Council

Reference: Equestrian friendly bridge to span the river Ewenny

Date: 17th February 2023

Following the Site walkout out to the existing footbridge over the river Ewenny with Chris Parker (Llanharan Community Council), we have been asked to provide a cost to provide an equestrian friendly bridge to span the river Ewenny to replace the current bridge and suitable banking's either side to match the levels of the approaches.

As discussed on site with the various local stakeholders, in the interest of minimising the costs, it was agreed that all necessary approvals and licenses required to carry out these works would be obtained by the Llanharan Community Council, and that the Brynna Wood Welsh Wildlife trust would take responsibility for the removal of any trees / Vegetation required to facilitate the works.



Our proposal for the works would be to remove the existing footbridge, excavate behind existing retaining walls and remove / or include within new interlock concrete block retaining walls either side of the river.

Back fill, with Type 1 MOT Subbase to existing approach levels.

Add and compact additional subbase to achieve satisfactory levels prior to hand laying suitable wearing coarse to the immediate bridge approaches.

The new bridge will be installed onto the concrete block retaining wall and secure in place with resin fixings.

Equestrian Bridge Design Specification

A structural GRP (Glass Reinforced Polyester) outer in a 'Wood Effect' finish with a 100% Recycled PET Bottle core. Structural beams and channels are pultruded GRP. All manufactured in the UK. Supplied in kit form to assemble on site.

Outer Structure

GRP is strong, durable, requires no maintenance and offers a life expectancy of over 75 years. It is anti-corrosive, 40% of the weight of steel, non-conductive, and through coloured. Properties for GRP pultrusion's comply with BS EN 13706 grade E23 with the exception that longitudinal modulus to be 28 GPA. Carbon fibre pultruded strip to have longitudinal modulus of 139 GPA.

Inner Core of Planks, Posts and Rails.

The bridge utilises an inner core of 100% recycled P.E.T. (Polyethylene Terephthalate)- utilising 140no recycled bottles per metre squared of deck. This is around 2800no recycled bottles for an average bridge.

Deck Planks

Deck planks are usually supplied with a castellated top with our class leading "resin-infused" finish of GRIPfast Aluminium Oxide. Slip resistance values of SRV60 to SRV84 in wet and dry conditions. The UK Slip resistance Group requirement is above SRV35. Recycled plastic, Timber and steel decks are known to be slippery in wet conditions and would therefore require a post-manufacture coating to meet the SRV standards.

Equestrian Rubber Tiles

The bridge deck will be fitted with 40mm Horse Tiles resin bonded to the decking panels.

Why not use 100% Recycled plastic?

Recycled materials are not structural and therefore not fit for deck panels or bridge loading requirements requiring a minimum of 5kn/m².

Unlike 100% recycled post-consumer plastic waste, the GRP outer structure has a much higher slip resistance and is not affected by sunlight or heat which leads to recycled equivalents to warp and deform.

Loadings of Bridge

Our bridges are typically designed to BS4592-0:2006 + A1:2012 5kn/m². All parapets are designed to BS-7818: 1995 Class 2 for a 0.7KN/m loading.

Fire Specification

All GRP section complainant to BS476 Part 7 Class 2 - Classification of spread of flame Fire tests on building materials and structures.

CODES AND DESIGN STANDARDS**Structural Design**

- BS EN 1993-1-1 General Rules and Rules for Buildings • BS EN 1993-1-1 UK NA Published on Dec 2008
- BS EN 1991-1-1 General Rules
- BS EN 1991-1-1 UK NA General Rules
- BS EN 1993-2 Bridges (for guidance only)
- BS EN 1993-2 UK NA Bridges (for guidance only)
- PD 6695-2 Design of bridges
- SCI P185 Best Practice in Bridge Design
- SN003_NCCI_Elastic critical moment for LTB
- SN004_NCCI_Calculation of alpha-cr
- CD 368 Design of fibre reinforced polymer bridges and highway structures
- CIRIA C779 Fibre reinforced polymer bridges
- BS EN ISO 3506 Fasteners Mechanical properties of corrosion-resistant stainless steel fasteners.

Global and Geometric Design

- Bridleway Bridge Specification - British Horse Society
- LTN 1/20 Cycle Infrastructure Design - Sustrans
- Design Standards for Accessible Railway Stations, V04 - Department for Transport
- CD 143 Designing for walking, cycling and horse-riding
- CD 353 Design criteria for footbridges - Highways England.

Total Cost = £234,086.00

Assumptions

In preparing our quotation we have assumed the following:

We have assumed that the footpath / bridleway will be fully closed for the duration of the works.

Exclusions

Cutting back of vegetation / pruning / pollarding or removal of trees in order to facilitate the works within Brynna woods will be carried out by the Welsh Wildlife trust in advance of the works.

A site walk out will be carried out prior to these works in order to identify the extent of the de-vegetation works required.

All approvals, licenses, footpath closures etc., required to carry out the works will be arranged and paid for by the Llanharan Community Council in sufficient time to allow the works to be carried out during the installation of the new Bridleway across

Contract Terms and Conditions

Taziker clarify that contract terms and conditions did not form part of this enquiry, so provision has been made for the following contract assumptions:

1. That the award will be made on an unamended NEC3 (April 2013) Option A Form of Contract, including secondary clauses X1, X2, X7, X18, W2, Y(UK)2, Y(UK)3 and noted key Z Clauses.
2. X7 - Liability is to be capped at 10% contract award sum.
3. X18.1 - No liability for Employer's indirect or consequential loss.
4. X18.2 - Taziker liability for loss of or damage to the Employer's property is limited to 50% of the contract award sum.
5. X18.3 - Taziker liability to the Employer for defects due to Taziker design which are not listed in the Defects Certificate is limited to 50% of the contract award sum.
6. X18.4 - Taziker total liability to the Employer for all matters arising under or in connection with the contract, other than the excluded matters, is limited to 50% of the contract award sum and applies in contract, tort, or delict and otherwise to the extent allowed under the law of the contract. The excluded matters are amounts payable by Taziker for Injury or death of a person, willful misconduct, confidentiality breaches (including data protection), Fraud & corruption and matters that legally cannot be excluded by Law.
7. X18.5 Taziker is not liable to the Employer for a matter unless it is notified to Taziker before the end of the liability date.
8. Z1 - The Intellectual Property Rights in all documents prepared by or on behalf of Taziker Industrial Limited in relation to the contract and the work executed from them remains the property of Taziker Industrial Limited. Taziker Industrial Limited hereby grants to the Contractor an irrevocable, royalty free, non-exclusive licence to use and reproduce the

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Online.
sales@taziker.com
www.taziker.com

documents for any and all purposes connected with the construction, use, alterations, maintaining, dismantling, reassembling, repairing, adjusting or demolition of the works. Such licence entitles the Contractor to grant sub-licenses to third parties in the same terms as this licence provided always that Taziker Industrial Limited is not liable to any licensee for any use of the documents or the Intellectual Property Rights in the documents for purposes other than those for which the same were originally prepared by or on behalf of Taziker Industrial Limited.

Commercial Assumptions

- TI has assumed that the Contract, terms and conditions, programme, insurances, liquidated damages, site restrictions, site rules, interactions with other operations etc. will be agreed during negotiations if our offer is of interest. TI reserve the right to revise our offer as and when we become aware of anything that may alter any assumption we have made in this proposal. Or that we become aware of, at any time that an experienced contractor could not reasonably have foreseen.
- TI has assumed that that neither Liquidated or Ascertained Damages nor General Damages will apply to any future contract between the parties and has not allowed for such risk within our price.
- TI has assumed that our normal industry standard levels of insurance cover will suffice for this work.
- TI has assumed that in any future contract entered into by the parties, neither party shall have any liability for any indirect or consequential losses except for indirect or consequential losses caused by its willful misconduct or arising out of any liability which TI cannot exclude in law, such as fraud.
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We trust that the enclosed is of interest and if you require any further information, please do not hesitate in contacting Matt Greenhalgh on 0344 8800 385 Mobile 07545 609358

Matt Greenhalgh

Matt Greenhalgh

Director of Technical Services and Special Projects

**TAZIKER**

Llanharan Community Council
Office: 2a Chapel Road,
Llanharan
CF72 9QA

For the Attention of Leigh Smith - Clerk to Council

Reference: Equestrian friendly bridge to span the river Ewenny

Date: 13th March 2023

Following the Site walkout out to the existing footbridge over the river Ewenny with Chris Parker (Llanharan Community Council), we have been asked to provide a cost to provide an equestrian friendly bridge to span the river Ewenny to replace the current bridge and suitable banking's either side to match the levels of the approaches.

As discussed on site with the various local stakeholders, in the interest of minimising the costs, it was agreed that the Brynna Wood Welsh Wildlife trust would take responsibility for the removal of any trees / Vegetation required to facilitate the works.



Our proposal for the works would be to remove the existing footbridge, excavate behind existing retaining walls and remove / or include within new interlock concrete block retaining walls either side of the river.

Back fill, with Type 1 MOT Subbase to existing approach levels.

Add and compact additional subbase to achieve satisfactory levels prior to hand laying suitable wearing coarse to the immediate bridge approaches.

The new bridge will be installed onto the concrete block retaining wall and secure in place with resin fixings.

We have included for the removal and disposal of the redundant footbridge and any redundant supporting elements that cannot be included within the new bridleway bridge foundation design.

Equestrian Bridge Design Specification

A structural GRP (Glass Reinforced Polyester) outer in a 'Wood Effect' finish with a 100% Recycled PET Bottle core. Structural beams and channels are pultruded GRP. All manufactured in the UK. Supplied in kit form to assemble on site.

Outer Structure

GRP is strong, durable, requires no maintenance and offers a life expectancy of over 75 years. It is anti-corrosive, 40% of the weight of steel, non-conductive, and through coloured. Properties for GRP pultrusion's comply with BS EN 13706 grade E23 with the exception that longitudinal modulus to be 28 GPA. Carbon fibre pultruded strip to have longitudinal modulus of 139 GPA.

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The bridge utilises an inner core of 100% recycled P.E.T. (Polyethylene Terephthalate)- utilising 140no recycled bottles per metre squared of deck. This is around 2800no recycled bottles for an average bridge.

Deck Planks

Deck planks are usually supplied with a castellated top with our class leading "resin-infused" finish of GRIPfast Aluminium Oxide. Slip resistance values of SRV60 to SRV84 in wet and dry conditions. The UK Slip resistance Group requirement is above SRV35. Recycled plastic, Timber and steel decks are known to be slippery in wet conditions and would therefore require a post-manufacture coating to meet the SRV standards.

Equestrian Rubber Tiles

The bridge deck will be fitted with 40mm Horse Tiles resin bonded to the decking panels.

Why not use 100% Recycled plastic?

Recycled materials are not structural and therefore not fit for deck panels or bridge loading requirements requiring a minimum of 5kn/m².

Unlike 100% recycled post-consumer plastic waste, the GRP outer structure has a much higher slip resistance and is not affected by sunlight or heat which leads to recycled equivalents to warp and deform.

Loadings of Bridge

Our bridges are typically designed to BS4592-0:2006 + A1:2012 5kn/m². All parapets are designed to BS-7818: 1995 Class 2 for a 0.7KN/m loading.

Fire Specification

All GRP section complainant to BS476 Part 7 Class 2 - Classification of spread of flame Fire tests on building materials and structures.

CODES AND DESIGN STANDARDS**Structural Design**

- BS EN 1993-1-1 General Rules and Rules for Buildings • BS EN 1993-1-1 UK NA Published on Dec 2008
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- SCI P185 Best Practice in Bridge Design
- SN003_NCCI_Elastic critical moment for LTB
- SN004_NCCI_Calculation of alpha-cr
- CD 368 Design of fibre reinforced polymer bridges and highway structures
- CIRIA C779 Fibre reinforced polymer bridges
- BS EN ISO 3506 Fasteners Mechanical properties of corrosion-resistant stainless steel fasteners.

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Global and Geometric Design

- Bridleway Bridge Specification - British Horse Society
- LTN 1/20 Cycle Infrastructure Design - Sustrans
- Design Standards for Accessible Railway Stations, V04 - Department for Transport
- CD 143 Designing for walking, cycling and horse-riding
- CD 353 Design criteria for footbridges - Highways England.

Project Management

Including the following: Bridge design, Foundation design, Design drawings, Design Certs in accordance with CG300, AIP document in accordance with CG300

Planning drawings

TAA approval and liaison with LA, Liaison with statutory bodies - (assumed EA)
Issue final design, Check of fabrication drawings.

Total Cost = £256,658.00

Assumptions

In preparing our quotation we have assumed the following:

We have assumed that the footpath / bridleway will be fully closed for the duration of the works.

Exclusions

Cutting back of vegetation / pruning / pollarding or removal of trees in order to facilitate the works within Brynna woods will be carried out by the Welsh Wildlife trust in advance of the works.

A site walk out will be carried out prior to these works in order to identify the extent of the de-vegetation works required.

We will obtain all approvals, licenses, and footpath closures etc., required to carry out the works, but it is assumed that the Fees for these items will be paid for by the Llanharan Community Council in sufficient time to allow the works to be carried out during the installation of the new Bridleway across

Contract Terms and Conditions

Taziker clarify that contract terms and conditions did not form part of this enquiry, so provision has been made for the following contract assumptions:

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We trust that the enclosed is of interest and if you require any further information, please do not hesitate in contacting Matt Greenhalgh on 0344 8800 385 Mobile 07545 609358

Matt Greenhalgh

Matt Greenhalgh

Director of Technical Services and Special Projects

Appendix 10

To consider the current summer grass cutting and fields maintenance program and future options.

The Community Council currently cuts and strims from approximately April to November the following sites:

(Note: Excludes allotment sites, footpaths etc... also excludes fuel costs and tractor/trimmer maintenance and other running costs).

All costings approximate.

- Meadow Rise open space (Owned by the Community Council)

4 hours each fortnight. 15 occasions per year.

Est labour cost 2022/23 = £645

- Mountain Hare play area (Owned by the Community Council)

4 hours each fortnight. 15 occasions per year.

Est labour cost 2022/23 = £645

- Llanharan RFC Dairy field (Owned by Llanharan RFC)

2.5 hours each fortnight. 15 occasions per year.

Est labour cost 2022/23 = £400

Note: Previously the Community Council had invoiced a fee of £25 per occasion. However, the Community Council does not have the power to charge for services and so this fee cannot be lawfully collected.

- Brynna football pitches x 2, play park and surrounding areas (owned by RCTCBC).

13 hours each fortnight. 15 occasions per year.

Est labour cost 2022/23 = £2100

- LRGT Welfare fields, football pitch, rugby pitch and play park (Owned by LRGT).

16 hours each fortnight. 15 occasions per year.

Est labour cost 2022/23 = £2500

- Open spaces around Bryncae Community Centre (Owned by LRGT)

2.5 hours each fortnight. 15 occasions per year.

Est labour cost 2022/23 = £400

Options:

- a) Continue with program as-is.
- b) Review the program and Cease cutting & strimming selected sites with an appropriate period of notice (eg 6-12 months).
- c) Direct the clerk to carry out a more in-depth analysis of selected sites to quantify full costs including fuel and other costs.
- d) Some other option not listed here.

Appendix 11

Quotations for the ongoing fitting of benches including their foundation slabs

Quotations are required for the ongoing fitting of benches in the community on an ongoing basis.

Several vendors were approached, and quotations requested on the following specification:

Picnic benches:

To fit bench (bench and brackets supplied).

Dig out and dispose of arisings as required.

Concrete slab 2.5 x 2.5m depth n/k

Standard bench:

To fit bench (bench and brackets supplied).

Dig out and dispose of arisings as required.

Concrete slab 1.5 x 0.5m depth n/k

The following quotations were received from well-known local vendors.

Vendor A

Picnic bench - £750

Standard bench - £550

Vendor B

Picnic bench - £690

Standard bench - £400

Vendor C

Picnic bench - £280

Standard bench - £280

** Note: This vendor does not hold public liability insurance and would operate under the Council's insurance policy. The council would need to prepare all risk assessments and monitor the work ensuring all aspects were carried out in line with health and safety requirements. Effectively this vendor would operate under the direction of the council rather than as a contractor.*

For context. If the Council were to fit 10 benches, 5 picnic benches and 5 standard benches the installation costs would be as follows:

Vendor A - £6500

Vendor B - £5450

*Vendor C - £2800 **

*Officer's recommendation – Vendor B, given the risks associated with **

Appendix 12

Provision for tree planting/donations for trees expecting to be received as donated by CGI Ltd as part of their tree planting program.

Council has previously resolved the following:

RESOLVED ORA2023/010

CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.

The Clerk has yet to contact CGI, however due to a clerical error, CGI have programmed the delivery of 50 trees to the Community Council which are expected imminently.

Proposal:

To allow the Clerk to advertise the trees to community groups and individuals in the community.

For decisions regarding the planting of any remaining trees on Community Council land to be delegated to the ORA Committee.



DELIVERY CONFIRMATION

Location name	Llanharan, Pontyclun
Contact Name	Neil Feist
Email	neil.feist@rctlibdems.
Phone	01443231430
Delivery Address	2a Chapel Road
	Llanharan
Post Code	CF72 9QA
Delivery date	23.3.2023

	Downy Birch	Betula pubescens	
	Bird Cherry	Prunus padus	10
	Blackthorn	Prunus spinosa	
	Wild Cherry	Prunus avium	
	Common Alder	Alnus glutinosa	
	Crab Apple	Malus sylvestris	10
	Dog Rose	Rosa (o) canina	10
	Dogwood	Cornus sanguinea	
	Elder	Sambucus nigra	
	Field Maple	Acer campestre	
	Gorse	Ulex europaeus	
	Green Beech	Fagus sylvatica	
	Guelder Rose	Viburnum Opulus	
	Hawthorn	Crataegus monogyna	
	Hazel	Corylus avellana	
	Hornbeam	Carpinus betulus	
	English Oak	Quercus robur	
	Sessile Oak	Quercus petraea	
	Silver Birch	Betula pendula	
	Rowan	Sorbus aucuparia	
	Small Leaved Lime	Tilia Cordata	
	Spindle Bush	Euonymus europaeus	
	Whitebeam	Sorbus aria	10
	Goat Willow	Salix caprea	
	Osier Willow	Salix viminalis	
	Copper Beech	Fagus purpurea	
	Scots Pine	Pinus Sylvestris	
	Yew	Taxus baccata	
	Sweet Chestnut	Castanea Sativa	
	Wild Service	Sorbus Torminalis	
	Douglas Fir	Pseudotsuga menziesii	
	Sycamore	Acer pseudoplatanus	
	Holly	Ilex Aquifolium	
	Grey Willow	Salix cinerea	10
	Wych Elm	Ulmus glabra	
	Larch	Larix	

TOTAL TREES			50
	Canes		50
	Spiral Guards		50

Photos:	<p>Please provide photos to Carbon Footprint of the planting for use on our website and social media. These may also be shared with the client.</p> <p>Note: if you do not have permission to share photos of adults/children, then please take photos of the planting area only or the backs of heads, avoiding faces.</p>
Planting Video:	https://youtu.be/dXu8mgkkk4w
Additional Info:	<p>Storing: Cell Grown Saplings are in a dormant state from Nov to Mar so can be stored for a couple of weeks if necessary. Open boxes and store bundles upright. Keep somewhere sheltered, frost free but not too warm. If storing longer than a few days, keep watered to avoid drying out. Bare Root Saplings need to be planted within a couple of days of being received. If you receive a mix of both types please separate and plant accordingly.</p> <p>Choosing location: Please make sure you have considered the long-term when choosing location for planting, e.g. not too close to buildings, over drains or underground</p> <p>Before planting: Try to cut grass short and remove weeds from planting area before planting to give the saplings the best start possible (reduce competition for water/nutrients).</p> <p>After planting: If planting out of season or during warmer/drier spells: * In the first 1-2 weeks after planting, <u>water on a daily basis.</u> * For 3-12 weeks after planting, water every 2 to 3 days. * After 12 weeks, water on a weekly basis until roots are established. * Note: timings may vary depending on soil type and its water-holding capability.</p> <p>Ensure people (e.g. grounds maintenance staff) know where the trees have been planted to avoid mowing and accidental damage.</p> <p>Check saplings/tree guards regularly to make sure they are still upright and not blown over in the wind.</p> <p>Remove tree guards once the trunk's diameter gets large enough to almost fill the guard, or the spiral guard starts splitting.</p>

Appendix 13

Community Council Van livery

The Community Council has a plain white lease Van.

Under the terms of the lease we can sign-write the van provided it is returned with the livery removed at the end of the lease term in 5 years.

The Chair has proposed the Council run a competition in the local schools to design the livery for the van.

Suggestions

Scope

Two sides and the rear doors are available for designs.

(Library pictures used below)



One space could be given to each of the 3 main Primary schools.

The Community Council logo and the wording 'Llanharan Community Council' could be printed on the driver and passenger doors with the blank window panels available for designs.

Suggestions for a theme for designs are invited.

Either a common theme across the schools or a different theme per school.

Engagement with schools and judging

A method of engaging with local schools to describe the competition parameters should be set and a method of shortlisting/judging entries to select the winners.

Delivery

Once the winning designs are selected, the Clerk can engage a graphic designer to draw up a mock-up with costings for presentation to Council

Deadline

A deadline for schools to submit entries could be set.