



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 7pm on Thursday 17th March 2022.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Robert Lewis-Watkin JP, Roger Turner, Barry Stephens JP, Rhys Jenkins, Will Thomas.

Apologies: Cllrs Janine Turner, Helen Donnan, Daniel Morelli, Jeff Williams.

Absent: Cllrs Geraint Hopkins, Serkan Aksin, Pam Uppal, Parmindra Pannu.

Clerk to the Council: Leigh Smith

Invited: Ms Vanessa McCarthy

2 members of the public.

2022/044 Welcome and Apologies.

Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli.

2022/045 Retirement of Mrs Vanessa McCarthy, headteacher at Brynnau Primary School.

Cllrs Chris Parker, Roger Turner and Barry Stephens all spoke to thank Mrs McCarthy for her 21 years of service to the community on behalf of the Community Council.



Cllr Chris Parker recalled the occasion when he was on the interview panel who appointed Mrs McCarthy as head-teacher many years ago and expressed the opinion that they had made the correct choice. Cllr Parker paid tribute to the contribution that Mrs McCarthy had made to the community and the lives of generations of children who attended the school.

Cllr Roger Turner reminded Mrs McCarthy that their careers had progressed almost in tandem with Cllr Parker being first elected around the same time she was appointed as head-teacher and they would both retire this year, so they will have started and finished together. Cllr Turner paid tribute to the work Mrs McCarthy had done in the community, in particular her drive to resurrect the Brynna carnival. He also pointed out that her name would be permanently remembered in Brynna alongside that of Mr David Emlyn Davies on the plaque accompanying the centenary clock mounted above Leyshon's shop in 2004, which commemorates the Centenary of Brynnau Primary School. Cllr Turner said that he had enjoyed an excellent working relationship with Mrs McCarthy for the past 21 years and he would miss her.

Cllr Barry Stephens paid tribute to Mrs McCarthy's work in the community over the years and said that he had especially enjoyed working closely with her in recent years. Cllr Stephens expressed that he had the utmost respect for Mrs McCarthy and for the work she had done for the community, and he knew that she also had the respect of the parents of the children who have attended the school. He explained that he had many happy memories of working with Mrs McCarthy that he would carry forever.

All of the Councillors wished Mrs McCarthy and her husband Paul a happy retirement and good health and expressed the hope that she would return to visit some community events in the future.

Paul presented Mrs McCarthy with rose bushes on behalf of the Community Council.

Mrs McCarthy responded by thanking everyone for their kind words and sentiments. She explained that her career had lasted 42 years, and the last 21 years had by far been the happiest and proudest. She said that she had so many happy memories and expressed her gratitude to the Community Council for its support over the years. She also wished to



recognise the diligence and loyalty of her staff and those serving on the governing bodies and expressed that it had been her honour and privilege to serve the community. Mrs McCarthy expressed the hope that the incoming head would receive a similar welcome and be allowed the space and support of the community to take the school in a new direction. She reminded the Council that, 'once a Brynna babe, always a Brynna babe'.

2022/046 Disclosures of personal and/or prejudicial interests.

Cllrs Chris Parker and Barry Stephens disclosed an interest with regards to item 8 being governors of Brynnau Primary School. Cllr Barry Stephens disclosed an interest with regards to item 21 being a governor of Dolau Primary School.

2022/047 Public speaking.

A member of the public spoke on agenda item 22 and expressed their disappointment that the outcomes from that meeting had not been released by RCTCBC.

2022/048 Minutes of Ordinary Council meeting.

RESOLVED

The minutes for the meeting of the Council held by remote attendance at 7.00pm on Thursday 17th February 2022 were approved as a true and accurate record of proceedings.

2022/049 Matters arising.

None

2022/050 Recommendations of ORA committee held on Tuesday 1st March 2022.

RESOLVED

(ORA2022/007) Popular or interesting walking routes around the community. The Clerk to produce a draft leaflet showing 'Route 1'.



RESOLVED

That the template allotment tenancy agreement be amended as per the suggested text (in red shown in Appendix Four presented to the ORA Committee held on 1st March 2022), or similar.

And that....

That the Council's policy with regards to those clauses changes immediately to reflect the changes and that newly issued tenancy agreements reflect those changes, but that the Council does NOT physically re-issue tenancy agreements until the next scheduled re-issue in December 2022 but rather writes to current plot-holders to inform them of the policy change and impending changes to tenancy agreements.

RESOLVED

(ORA2022/009) Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way.

That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.

RESOLVED

(ORA2022/010) pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.

That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area.

RESOLVED

(ORA2022/011) Disabled access to play areas in the community
That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore, that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.

RESOLVED



(ORA2022/012) Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.

That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.

RESOLVED

(ORA2022/013) Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn.

That given the multiple ownership of the car parking area and the requirement for individual right-of-way licences for each landowner the matter be considered closed.

RESOLVED

(ORA2022/014) Definitive map anomaly at RAN32/1 at Parc Bryn Derwyn.

That given correspondence received from RCTCBC, the matter be considered closed and that the accompanying resolution 'for the Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order' be considered moot.

2022/051 Recommendations of CIL committee held on Wednesday 9th March 2022.

RESOLVED

That in principle the scope of works to the Welfare Ground shower block be limited to targeted repair and limited refurbishment in order to bring the facility back up to reasonable and compliant standard.

RESOLVED

That the Clerk obtains reports on the condition of the roof, drainage and water/heating system & boilers and the electrical system as deemed appropriate and the Clerk authorised to use council funds as appropriate to commission these reports, allocating from CIL funds if found to be in scope.

RESOLVED



That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.

RESOLVED

That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.

RESOLVED

(CIL2022/022) Potential project 'Upgrade of Council notice boards'
That an up-to-date quote be obtained for the design and size of noticeboard shown in the accompanying paper for both Ynysmaerdy and Llanharan Road with a view to purchasing both using CIL funds and for the Active project list be amended accordingly. And for the Clerk to enquire regarding bulk discount.

RESOLVED

(CIL2022/023) Bike shelter for LCC21/11a Bike/Scooter rack/storage for Brynnau Primary School pupils.
That a Kimmeridge Cycle Shelter as shown on the accompanying paper, be purchased using CIL funds up to the value of £1,345 and to update the CIL lists accordingly.

RESOLVED

(CIL2022/024) Bike shelter for LCC21/11b Bike/Scooter rack/storage for Llanharan Primary School pupils.
That a Traffic line cycle rack as shown on the accompanying paper, plus fixings be purchased using CIL funds up to the value of £100 and to update the CIL lists accordingly and for the Clerk to proactively make the school aware of the full range of options available to them in the catalogue.

RESOLVED

(CIL2022/027) 'Garage & Memorial Garden project'



To apply to divert the sewer identified on the site. Furthermore, to obtain costs to engage Welsh Water to carry out a diversion design and to carry out all works.

2022/0052 Recommendations of Audit committee held on Tuesday 15th March 2022.

Noted.

2022/053 Action plan

The Council's action plan was noted.

2022/054 Expenditure for February 2022

Noted and approved.

2022/055 Spend to date versus budget

Noted.

2022/056 'The Pantry' Income, expenditure and balance for February 2022.

Noted.

2022/057 Allocation of funds from CIL.

RESOLVED

To allocate £185.95 spent on materials used to install bund of material on path to the entrance to Brynna Woods to CIL, to add the project to the CIL123 lists and active projects lists accordingly.

2022/058 Police crime report

Noted.



2022/059 Members reports

Cllr Barry Stephens

Concerns have been expressed from member of the Llanharan OAP association regarding the parking on the corner of Bridgend Road and Llanharan Road, possibly customers of the Chinese takeaway. I request that this be highlighted to the PCSO and RCTCBC traffic enforcement.

I also highlight the condition of the paths near the old navigation building. They are no longer in keeping with the condition of the new paths in place for the new housing developments and I request that we ask RCTCBC if they could be upgraded.

2022/060 Events or activities to mark the Queen's Platinum Jubilee in June 2022

RESOLVED

That the Community Council set aside a budget of £2,500, a virement from the 'Multicultural Carnival' in section 7 (Community Functions) of the 2022/23 budget.

RESOLVED

That a Committee of the Council be constituted (The Platinum Jubilee Committee) and the spend of the £2,500 budget delegated to that Committee under the following conditions:

1. That provided adequate evidence of costs is produced, the Committee may at its discretion, award a grant of up to £100 per street party or £250 per organised event up to the total value of the Budget. *

*Excluding events organised by the Community Council itself or in partnership with other organisations where no cap shall apply.



2. That the Community Council delegate decisions on the detail of the arrangements to the Committee, reporting to Council on progress in due course. All expenditure under the budget and these conditions to be reported to Council regularly.
3. That 3 Beacons be purchased at a cost of £490+VAT per beacon.
4. That the Community Council advertise its intention to facilitate events such as street parties and other events in the community.

That the Committee be made up of the following members:

Cllrs Chris Parker, Helen Donnan and Janine Turner.

RESOLVED

That at the appropriate time a letter be written to Her Majesty The Queen on behalf of the Community Council congratulating her on her Platinum Jubilee.

2022/061 Leasing a van for the use of the maintenance team.

RESOLVED

For the Clerk to obtain quotations for an electric van to the specification described in the report contained in appendix 12 presented to this meeting. For the quotations be presented to the next meeting of Council.

2022/062 Membership of One Voice Wales

RESOLVED

To renew the Council's membership of One Voice Wales at a cost of £1,348 in April 2022.

2022/063 Commission of tree survey

RESOLVED



That the Clerk carry out an exercise to identify where there are trees on the Community Council's land and to arrange for a tree survey to take place up to a maximum cost of £500

2022/064 Planning

Noted without formal comment.

2022/065 Outcome of RCTCBC CIL meeting held in February 2022

Minutes and outcomes from the meeting have yet to be received.

2022/066 Grant application 'The Wimbles'

RESOLVED

For the Council to approach 'The Wimbles' to enquire whether they would allow the Council to purchase the item and to then gift it to them. If so then the items to be purchased up to a value of £1,500 plus VAT subject to the receipt of the appropriate financial and other information required on the Council's grant form, and subject to the Clerk's satisfaction that all matters are in order.

RESOLVED

For the Clerk to check whether the items/project is in scope for CIL and if so to allocate from CIL funds and to add to the appropriate CIL lists.

2022/067 To exclude members of the press and public

RESOLVED

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

2022/068 To employ additional maintenance cover on a temporary basis.



RESOLVED

To employ a temporary maintenance person to take the total number of available working hours to circa 55 hours per week and for the details of the work-mix between employees and recruitment matters to be delegated to the Clerk.

2022/069 Clarification of minute reference 2022/018

RESOLVED

To issue a clarification and in effect supersede minute 2022/018 with the following resolution:

Governance constituted to full Council with day-to-day operation delegated to the officers of the Council in conjunction with Councillor Janine Turner. Councillor Turner to liaise with officers regarding the day-to-day operation regarding the co-ordination of food deliveries/collections, cash handling, the physical manning of the pantry and other such minor practical arrangements in line with the resolution of Council passed in January 2022 (2022/18). Officers to make all necessary payments under that resolution and under the Council's financial regulations.

2022/0 Urgent matters

Cllr Chris Parker reported that the Office Administrative Assistant, Christina Badham had handed in her notice. He reported that the reason given was difficulty in committing to the hours required in the role. Cllr Parker asked that this thanks to Christina be placed on record for the work she had done in her time with the Council having completed a fantastic amount of work particularly with regards to the financial administration of the Council.

There being no further business the meeting closed at 9.15pm



Councillor Chris Parker

Chair of the Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 7pm on Thursday 17th February 2022.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Robert Lewis-Watkin JP, Roger Turner, Pam Uppal, Helen Donnan, Rhys Jenkins, Geraint Hopkins, Parmindra Pannu.

Apologies: Janine Turner, Barry Stephens JP, Daniel Morelli.

Absent: Jeff Williams, Serkan Aksin, Will Thomas.

Clerk to the Council: Leigh Smith

Invited: Duncan Ludlow, Wildlife Trust of South and West Wales.

2 members of the public.

2022/022 Welcome and Apologies.

Apologies for absence were received from Councillors Janine Turner, Barry Stephens JP, and Daniel Morelli.

2022/023 Disclosures of personal and/or prejudicial interests.

None

2022/024 Public speaking.

A member of the public spoke on agenda item 13 and expressed a wish to be part of the working group to be set up to look at the future placement of summer plants.



2022/025 Minutes of Ordinary Council meeting.

RESOLVED

The minutes for the meeting of the Council held by remote attendance at 7.00pm on Thursday 20th January 2022 were approved as a true and accurate record of proceedings.

2022/026 Matters arising.

None

2022/027 Presentation from Wildlife Trust of South & West Wales

A presentation was received from Duncan Ludlow.

RESOLVED

To grant the Wildlife Trust of South & West Wales the sum of £10,000.

2022/028 Action plan

The Council's action plan was noted.

2022/029 Expenditure for January 2022

Noted and approved.

2022/030 Police crime report (excluding information considered sensitive)

The Police Crime Report had not been provided in time for the meeting.



2022/031 Members reports

Cllr Geraint Hopkins

The latest update regarding the footbridge over the railway on the A473, Bridgend Road is that work has now started. The contractor has indicated that the work may take up to 22 weeks, however I am very hopeful that work will be completed sooner.

Cllr Roger Turner

I can report that I project I have been working on for some time is coming to fruition in that a planning application will be presented to RCT's planning committee in the coming week for 18 commercial units at Pencoed technology park. The development comprises a mix of industrial and commercial units and will be good for the local area in terms of economic growth and employment opportunities.

Cllr Helen Donnan

Following my nomination by this council I can report that I have recently been appointed as the One Voice Wales' Bridgend/RCT/Merthyr Community & Town Council representative on Cwm Taff Morgannwg UTB stakeholders reference group (Bridgend/RCT/Merthyr area).

I attended my first meeting recently and will forward notes of the meeting to the Clerk in due course.

Cllr Chris Parker

I wish to congratulate Councillor Donnan on her appointment on behalf of the Community Council.

2022/032 Implication for CIL receipts to the Council RE commencement of phase 3&4 of Persimmon development.

RESOLVED

To request of RCTCBC that CIL receipts for phases 3&4 are partially deferred in order to ensure receipts are kept below the cap in each financial year. Pending information from RCT, the details of which individual payments are deferred and until when, to be delegated to the Clerk in consultation with the Chair of the Council and actual figures to be reported to the next Full council meeting.



2022/033 Outcome of RCTCBC CIL meeting held in February 2022

Minutes and outcomes from the meeting have yet to be received.

2022/034 Rationalisation of working groups of the Council.

RESOLVED

That the following working groups be dissolved:

Tacking Poverty Working Group;

Bryncae Community Centre Working Group;

Proposed Community Café/Hub Working Group;

And their members be reconstituted into a new working group known as:
The Community Wellbeing Working Group.

Terms of reference for the group to be as per those detailed in appendix 7 presented to the meeting.

2022/035 Terms of reference of Bryncae Community Centre working group

This item was considered moot following the resolution made in minute ref 2022/034, above.

2022/036 Working group regarding a community café/‘hub’

This item was considered moot following the resolution made in minute ref 2022/034, above.

2022/037 Activities to mark the Queen’s Platinum Jubilee in June 2022

RESOLVED

To support the activities and events in principle contained in appendix 10 presented to this meeting but to allocate no budget at this time. For more detailed proposals to be presented to Council in due course.



2022/038 Further defibrillators and associated equipment for the community

RESOLVED

Assuming the consent and permission of interested parties, to provide and externally mount public access defibrillators at the following locations (as shown on the plan presented in appendix 11 of this meeting):

Brynna Community Centre; Bryncae Community Centre; New Road; L'Oreal layby.

Plus a further unit to be mounted between Lonydd Glas and St Illids Meadow.

The Community Council to register as guardians for these defibrillators and carry out the appropriate inspections and replacement of consumables etc...

Costs approved up to £1400 per unit (defibrillator and cabinet) which may be met from CIL funds.

The Clerk to investigate grant opportunities to offset cost.

RESOLVED

The Clerk to enquire with Llanharan RFC and The Welfare Hall trustees whether these organisations would be prepared to allow the Community Council to mount their defibrillators externally nearby and/or take on guardianship. The costs of purchasing cabinets also approved.

2022/039 Selling price parameters for the sale of the Green tractor

RESOLVED

The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.



2022/040 Replacement of picnic bench at Oakbrook play

RESOLVED

To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting.

RESOLVED

The Clerk to present a report to the ORA committee regarding disabled access to the play parks and play areas in the community. This report to include disabled access to the new picnic bench for Oakbrook park.

2022/041 Planning applications, submitted between the Council meeting held on 16th December 2021 and the Council meeting held on 20th January 2022.

Noted

2022/042 Planning applications, submitted since last council meeting

Noted, without comment.

2022/0 Urgent matters

None.

There being no further business the meeting closed at 8.50pm

Councillor Chris Parker

Chair of the Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday 1st March 2022

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Chris Parker (Chair of the ORA Committee),

Co-optees to the ORA Committee: Mark Steer, Ollie Wicks.

Clerk to the Council: Leigh Smith

Office Administrator: Christina Badham

Apologies received: Cllrs Janine Turner, Helen Donnan.

Absent: Councillors Parmindra Pannu, Jeff Williams.

ORA2022/001 Welcome, introductions, and apologies for absence
Councillor Chris Parker (Chair) welcomed everyone to the meeting.

Apologies were received from Cllrs Janine Turner and Helen Donnan.

ORA2022/002 Disclosures of Interests

There were no disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.



ORA2022/003 Minutes

RESOLVED

The minutes of the ORA Committee meeting held remotely on Tuesday 4th January 2022 at 7.00pm were approved as a true and accurate record of the meeting.

ORA2022/004 Matters arising

None

ORA2022/005 ORA Action plan

The action plan was noted.

ORA2022/006 Public Speaking Slot

None.

ORA2022/007 Popular or interesting walking routes around the community.

RECOMMENDED

The Clerk to produce a draft leaflet showing 'Route 1'.

ORA2022/008 Changes to the allotment tenancy agreements (Notice periods and allowance of Hens on Bridgend Road allotments)

RECOMMENDED

That the matter be considered by full Council at the next Council meeting.

ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way.



RECOMMENDED

That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.

ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.

RECOMMENDED

That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area.

ORA2022/011 Disabled access to play areas in the community

RECOMMENDED

That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore, that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.

ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.

RECOMMENDED

That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.



ORA2022/013 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn

RECOMMENDED

That given the multiple ownership of the car parking area and the requirement for individual right-of-way licences for each landowner the matter be considered closed.

ORA2022/014 Definitive map anomaly at RAN32/1 at Parc Bryn Derwyn.

RECOMMENDED

That given correspondence received from RCTCBC, the matter be considered closed and that the accompanying resolution 'for the Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order' be considered moot.

ORA2022/015 Status of PSM32/1 near Gellifedi Road,

This matter was deferred to the next meeting pending information from RCTCBC rights of way department.

ORA2022/016 Urgent Matters for discussion

None

There being no further business the meeting closed at 8.45pm.

The next meeting will be held on April 21st 2022.

Councillor Chris Parker Chair
of the ORA Committee Chair
of the Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Infrastructure Levy (C.I.L.) Committee held by remote attendance at 7.00pm on Wednesday 9th March 2022

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Present:

Councillors Rob Lewis-Watkin JP (Chair), Rhys Jenkins, Helen Donnan,

Clerk to the Council

Leigh Smith

2 members of the public.

Apologies: Councillor Janine Turner.

Absent: Cllrs Geraint Hopkins JP, Will Thomas.

CIL2022/013 Welcome and Apologies

The Chair welcomed all attendees - apologies for absence were received from Councillor Janine Turner.

CIL2022/014 Disclosures of Interests

None.



CIL2022/015 To approve as a true and accurate record the minutes of the CIL committee meeting held remotely on Wednesday 12th January 2022 at 7pm.

RESOLVED

The minutes for the meeting were approved as a true and accurate record.

CIL2022/016 To discuss any matters arising from the minutes.

None

CIL2022/017 An opportunity for members of the public to speak for up to 3-minutes on any item on the agenda – 24-hour notice required.

A member of the public had given prior notice that they wished to speak on agenda item 13 and 14. However information had not been received from RCTCBC in time for the meeting and so the items were deferred. The member of the public expressed their disappointment that RCTCBC had again failed to provide the information requested.

CIL2022/018 To consider the current CIL123 List, Active Project List and Potential project list.

The lists were noted.

CIL2022/019 Strategic analysis of current CIL expenditure and committed funds.

Noted.



CIL2022/020 Report on CIL funds granted to external group for projects and the status of those projects.

Noted.

CIL2022/021 Scope of project LCC22/02 'Improvements to the Welfare Field Shower Block'

Recommended

That the matter be referred to the next full council meeting.

CIL2022/022 Potential project 'Upgrade of Council notice boards'

Recommended

That an up-to-date quote be obtained for the design and size of noticeboard shown in the accompanying paper for both Ynysmaerdy and Llanharan Road with a view to purchasing both using CIL funds and for the Active project list be amended accordingly.

Recommended

That an enquiry be made with the supplier whether a bulk discount could be obtained if more similar noticeboards were ordered.

CIL2022/023 Bike shelter for LCC21/11a Bike/Scooter rack/storage for Brynnau Primary School pupils.

Recommended

That a Kimmeridge Cycle Shelter as shown on the accompanying paper, be purchased using CIL funds up to the value of £1,345 and to update the CIL lists accordingly.

CIL2022/024 Bike shelter for LCC21/11b Bike/Scooter rack/storage for Llanharan Primary School pupils.



Recommended

That a Traffic line cycle rack as shown on the accompanying paper, plus fixings be purchased using CIL funds up to the value of £100 and to update the CIL lists accordingly.

Recommended

For the Clerk to proactively make the school aware of the full range of options available to them in the catalogue.

CIL2022/025 To update members of the correspondence with RCTCBC regarding the CIL eligibility of LCDP.

Information had not been received from RCTCBC in time for the meeting and so the item was deferred to a future meeting.

CIL2022/026 To update members of the correspondence with RCTCBC regarding the Council's intention to defer some CIL receipts.

Information had not been received from RCTCBC in time for the meeting and so the item was deferred to a future meeting.

CIL2022/027 current situation regarding the 'Garage & Memorial Garden project' and to consider next steps.

Recommended

To apply to divert the sewer identified on the site. Furthermore, to obtain costs to engage Welsh Water to carry out a diversion design and to carry out all works.



CIL2022/028 Urgent matters

None

There being no further business the meeting closed at 8.00pm.

Date of next meeting: TBD.

Councillor Robert Lewis-Watkin JP
Chair of the C.I.L Committee



Llanharan Community Council - Action plan 16.3.22

Action no	Date added		Category	From	Action	Notes	Status	Owner
131b			Full Council	ORA	Arrange persimmon to install benches on new road	Benches delivered to Persimmon Homes 15th Feb 22.		LS
2020/232h	19.2.2021		Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/232i	19.2.2021		Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made. Draft presented to Council March 22		LS
2020/107	22.1.2021		Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred to next year.		LS
2020/111	22.1.2021		Full Council	Full Council	RESOLVED - That councillors should be presented with a possible decrease of 1% of precept for consideration at next years council precept meeting.	New year 2022.	Completed	LS
2020/118	22.1.2021		Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May - Response that no decision yet made.		LS
2020/231	19.2.2021		Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/007	22.4.21		Full Council	ORA	Public ROW RAN31/1 The owners of Garth Uchaf farm have been contacted to see if a suitable alternative route can be identified on their land to avoid the blocked section of path. An alternative route has been agreed with the landowner. The Acting Clerk to check Land registry documents to ensure the alternative route is on land under the same ownership and to liaise with RCTCBC and the Owner of Garth Isaf to finalise an alternative route.	RCT progressing with landowners Draft agreement agreed and diversion order application in progress.	Completed	LS

2021/007	22.4.21		Full Council	ORA	The ROW database to be made available for members to access and update with suitable controls.	Not started.	Completed	LS
192	22.4.21		Full Council	ORA	Waymarkings/Roadsigns RCT Rights Of Way have provided a number of waymarkers. LCC to approach RCTCBC for a discussion on purchasing (or contributing towards purchasing) a batch of highway signs when we have identified a batch to be completed.	ID a batch and recommend to committee A list has been sent to RCT. Further work to id the next batch is required.		LS
2021/007	14.4.21		Full Council	ORA	Recommended – That priority of those added to waiting lists be given in the following manner: i. Those living inside the boundary of the Community Council area who are not existing plotholders. ii. Those living inside the boundary of the Community Council area who are existing plotholders. iii. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are not existing plotholders. iv. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are existing plotholders. v. Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list.	To be codified and distributed to interested parties - Add to next years tenancy agreement as well as action relating to swapping of plots. 2022 Draft Tenancy agreement containing this text presented to ORA Jan 22.	Completed	LS
2021/007	14.4.21		Full Council	ORA	the management of barren allotment plots. Recommended – That RCTCBC and Llanharan Horticultural Society be consulted to see what expertise they have in terms of returning barren plots to a growing condition.	Not started. No current unlet barren plots.	Completed	LS
2021/108			Full Council	#	2021/108 Foodbank and 'The Pantry' RESOLVED To continue funding the foodbank at current levels. For the Community Council to 'take on' 'The Pantry'.	Clr J Turner to advise on subsequent conversations with Fairshare. And to provide detail on requirements for paper for Council.	Completed	LS
2021/133	29.10.21		Full Council		RESOLVED The Clerk to investigate what is required to allow Hybrid meetings in the future. The investigation to include equipment and venues and attending a Hybrid meeting of another similarly sized Community Council if possible.	Attended Llantrisant Community Council meeting on March 8th 2022. Report and recommendations pending.		LS

2021/138	31.10.21		Full Council	HR Com	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress		LS
2021/148	20.11.2021		Full Council	CIL	RESOLVED To approve CIL application from LCDP for improvements to pathway outside LCDP office. To move to phase 1 of the CIL123 list and to the Active project list and to approve the project at a cost of £1200(net) subject to the receipt of the appropriate financial information being received and scrutinised to the satisfaction of the Clerk. This application is recommended pending RCTCBC's decision on LCDP's eligibility for CIL funding.	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP RCTCBC CIL and Lega met in early Feb 2022, awaiting outcomes.		LS
2021/148	20.11.2021		Full Council	CIL	RESOLVED That with regards to the LCDP CIL Application for improvements to pathway outside LCDP office, LCDP be encouraged to include the potential project 'Install suitable disabled access ramp' to this project and to obtain fresh quotes. Any application will be held pending RCTCBC's decision on LCDP's eligibility for CIL funding	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP RCTCBC CIL and Lega met in early Feb 2022, awaiting outcomes.		LS
2021/148	20.11.2021		Full Council	CIL	RESOLVED The Clerk to carry out a project to identify suitable locations for further defibrillators and associated equipment.	Paper presented to council Feb 22. Resolved. See 2022/038	Completed	LS
2021/053	16.6.2021		Full Council	ORA	ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1) Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.	Met with RCTCBC in January to agree Spec. Awaiting quotes.		LS
2021/053	16.6.2021		Full Council	ORA	ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn. Recommended – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.	Grass bank is RCTCBC. Ownership of separate section complicated. Information presented to March 22 ORA committee.	Completed	LS
2021/053	16.6.2021		Full Council	ORA	ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.	Written to RCTCBC to enquire on a joint approach. 13.7.21 RCTCBC have responded verbally indicating that they would be open to sharing the Cost. project Officer to obtain an estimate. Awaiting other quotes.		LS

2021/053	16.6.2021		Full Council	ORA	ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn. Recommended - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake.	Response received from RCTCBC. Reported to March 22 ORA Committee.	Completed	LS
2021/053	16.6.2021		Full Council	ORA	Recommended - Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.	Not started		LS
2021/053	16.6.2021		Full Council	ORA	ORA2021/031 Consider PSM32/1 near Gellifedi Road Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.	Written to RCTCBC on 13.7.21 and again in August 21 and again Feb 22. Awaiting formal response.		LS
2021/053	16.6.2021		Full Council	ORA	ORA2021/034 Benches along A473 to Talbot Green Recommended – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.	Completed	Completed	LS
2021/053	16.6.2021		Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response.		LS
2021/053	16.6.2021		Full Council	ORA	ORA2021/036 Consideration of allowing existing allotment plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list Recommendation – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.	Add to next years tenancy agreement alson with waiting list hierarchy	Completed	LS
2021/077	16.7.21		Full Council	CIL	1. Potential project 11/20/32 "Dolau Primary School climbing/play area for key stage 2 pupils" to be added to phase 1 of the 'CIL123 list', added to the 'Active Project list' with a status of 'Project approved and in progress' with a value of £74,000 approved for spend.	Funds transferred	Completed	LS
2021/077	16.7.21		Full Council	CIL	3. Project LCC21/12. Llanharan Primary School, outdoor classroom. To be retained in Phase 1 of the 'CIL 123 List' and marked 'Project approved and in progress' on the 'Active Project List' with a value of £15,000 approved for spend.	£15,000 spend authorised. Applicant informed of decision. Awaiting request to transfer funds. Reminded Feb 22.. Funds transferred March 2022	Completed	LS
			Full council	ORA	ORA2021/045 Decorative sculptures Recommended That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs.	Completed. Awaiting drawings and prices. Expected March/April 2022.	Completed	LS
			Full council	ORA	ORA2021/046 Purchase of further benches Recommended Project Officer/Assistant Clerk to order 3 new benches	Completed	Completed	LS

			Full council	ORA	ORA2021/047 Memorial Bench at Bridgend Road allotments Recommended That permission be given for a memorial bench to be erected at Bridgend Road allotments at a suitable location as indicated by the Project Officer/Assistant clerk	Completed	Completed	LS
			Full council	ORA	ORA2021/48 Security bond scheme for new allotment plot-holders Recommended That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.	In place.	Completed	LS
			Full council	ORA	ORA2021/049 Book-swap stations Recommended That the Project Officer/Assistant Clerk liaise with interested parties to develop a community plan showing where book swap stations could be placed, how they would be managed and what funds would be requested from the Community Council.			LS
			Full council	ORA	Recommended That the Project Officer/Assistant Clerk liaise with interested parties to obtain designs and a price for a suitable outdoor cabinet to be sighted at Mountain Hare.	Member of the public assisting with obtaining quotes. Awaiting response.		LS
2021/094	6.10.21		Full Council	Full Council	2021/094 Minutes of the Ordinary Council meeting held 15th July 2021 RESOLVED That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on Tuesday 15th July 2021 were a true and accurate record of proceedings subject to the following amendment: That Councillor Will Thomas be recorded as present	Will be updated on website minutes when signed version uploded. Attendance tracker has been updated accordingly.	Completed	LS
2021/097			Full Council	Audit	That up to £2250 from the Christmas Lights Budget is spent on the purchase of the necessary lights and ancillary equipment to facilitate the new premises and locations		Completed	LS
2021/097			Full Council	Audit	That up to £2000 from Christmas Lights Budget is spent on the purchase of Christmas trees of varying heights to distribute to the listed businesses, community centres and community locations;		Completed	LS
2021/097			Full Council	Audit	That under the remit of the Financial Regulations V2.02 of this Council, LML Electrics are appointed as the contractor to oversee the installation of all the festival lighting and any necessary electrical works and that The Festive Lighting Co. Ltd be the sole supplier of any festive lighting and ancillary parts that are required for the remainder of the year 2021		Completed	LS

2021/097a			Full Council	ORA	RESOLVED (RE Decorative sculptures): That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs	Awaiting prices from CW. Expected March 2022		LS
			Full Council	ORA	RESOLVED That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.	Amend tenancy agreements - See other actions.	Completed	LS
			Full Council	ORA	RESOLVED That a working group be set up in order to carry out a feasibility study and costings on providing a pathway between approximately Terry's Way and the Black Path. Its members to be made up of the following: Cllrs Chris Parker, Helen Donnan, Geraint Hopkins, Jeff Williams. And Co-opted members of the ORA committee Mark Steer and Olle Wicks.	Awaiting progress on feasibility study process. First meeting to be arranged when more information received from RCTCBC.	Completed	LS
2021/105			Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Awaiting delivery and invoicing		LS
2021/105			Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).			LS
2021/105			Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS
2021/106			Full Council	CIL	RESOLVED to increase the budget of 'Memorial Garden and Garage' (LCC19/07&21/04) by £10,981 (inclusive of VAT) as a result of works required to meet RCT Sustainable drainage (SuDS) requirements	Check final costs . Awaiting SUDS permission.	Completed	LS
2021/167	23.12.2021		Full Council		2021/167 Community asset transfer of Bryncae Community Centre RESOLVED The Clerk to seek a solicitor with relevant experience to handle the CAT on behalf of the Community Council and to return to Council with findings before engaging formally.	Howells solicitors engaged.	Completed	
2021/168	23.12.2021		Full Council		2021/168 3 Year contract with Rialtos for 'year end' assistance. RESOLVED To sign a 3 year contract with Rialtos for assistance with financial 'year end'.		Completed	LS

2021/169	23.12.2021		Full Council		2021/169 CIL funding of £400 for the installation of a Christmas tree support socket near St Peters Church, Brynna. RESOLVED To grant £400 from CIL funds for the installation of a Christmas tree support socket at St Peters Church, Brynna. To add to the CIL123 and Active project lists.	Paid and funfds transferred from PSDF	Completed	LS
2021/170	23.12.2021		Full Council		2021/170 CIL funding for replacement of lights on War Memorial RESOLVED To grant £720 from CIL funds for the replacement of lights at the War Memorial. To add to the CIL123 and Active project lists.	Paid and funfds transferred from PSDF	Completed	LS
2021/171	23.12.2021		Full Council		2021/171 Queen's Platinum Jubilee in June 2022 RESOLVED The Community Council to mark the Queens Platinum Jubilee in principle. Ideas to be put forward to Council in future meetings.		Completed	
2021/173	23.12.2021		Full Council		2021/173 Office Administrator banking administration. RESOLVED To authorise the Office Admin Assistant as a signatory to all banking accounts including online banking and the Public Sector Deposit Fund to allow her to administer the bank accounts and Fund, to initiate payments or authorise payments in accordance with the Financial Regulations.		Completed	
2021/174	23.12.2021		Full Council		2021/174 Credit cards RESOLVED To apply for a credit card for the Office Admin Assistant and to set monthly spend and transaction limits for The Clerk, Office Admin Assistant and Maintenance staff as per the recommendation		Completed	
2022/010	20.1.22		Full Council	ORA	ORA2021/067 Improvements to southern end of RAN17/5 at Enterprise Way. RECOMMENDED The Clerk to investigate options to create access both along the ridge of the bank and up the slope of the bank. To design a scheme of works and obtain budget prices and obtain advice and permissions from relevant landowners and authorities. For the project to be added to the CIL123 list and Active project list for further investigation.	Design to ORA in March meeting. Price obtained. Awaiting further quotes. Scope of works to be resolved by FC.		LS

2022/010	20.1.22		Full Council	ORA	<p>ORA2021/068 Ground conditions on Bridleway PSM40/4</p> <p>RECOMMENDED</p> <p>With regards to the asphalt section leading immediately from Bethlehem View, the Clerk to approach the relevant landowners to enquire about their attitude to allowing improvement works to be carried out in principle. The Clerk to also check access rights, easements etc... over the land.</p>	Permission in principle from land-owner given to surface with a slip resistant material. Budget price £450. Presented to March 22 ORA Committee.		LS
2022/010	20.1.22		Full Council	ORA	<p>ORA2021/068 Ground conditions on Bridleway PSM40/4</p> <p>RECOMMENDED</p> <p>With regards to the section of the PROW prone to flooding near the entrance to Brynna Woods, the Clerk to arrange to place a 'bund' of several tonnes of material along the southern bank of the stream to effectively increase the capacity of the stream in this area. All work to be carried out with prior permission of the landowner and in conjunction with the Wildlife Trust.</p>		Completed	LS
2022/010	20.1.22		Full Council	ORA	<p>ORA2021/069 Allotment tenancy agreements, proposed changes.</p> <p>RECOMMENDED</p> <p>Existing tenancy agreements to be used for existing plot holders for the 2022 period, with a consultation note outlining the changes to be made to the agreements for next year, explaining that the changes are already in force.</p> <p>New amended tenancies to be issued to new plot-holders provided One Voice Wales do not raise any concerns over the insertion of the clause relating to the taking of a security deposit (bond).</p>	Legality of the bond clause confirmed.	Completed	LS
2022/010	20.1.22		Full Council	ORA	<p>ORA2021/070 Poultry wellbeing policy, proposed changes.</p> <p>RECOMMENDED</p> <p>That the amended version of the Poultry wellbeing policy be adopted as presented with changes made to the wording to clarify that birds other than hens are permitted to be kept, but cockerels are not permitted to be kept. Changes also to be made to the wording to make it clear that on the Pendre allotment only new plot-holders need restrict the size of their flocks to 6 birds.</p>		Completed	LS

2022/011	20.1.22		Full Council	Audit	RESOLVED To grant Hope Rescue the sum of £2000 towards building of a Welfare facility for staff and volunteers as per the application received.		Completed	LS
2022/011	20.1.22		Full Council	Audit	RESOLVED To grant Bryncae FC the sum of £800 towards general running costs of the club as per the application received.		Completed	LS
2022/011	20.1.22		Full Council	Audit	RESOLVED That (an) amended forms and process be adopted with the following alterations: That on page 1 of the application form the text "....returned by the end of June and the end of October respectively unless otherwise indicated". Be amended to, "Returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate....."			LS
2022/011	20.1.22		Full Council	Audit	RESOLVED That the green tractor be disposed of and for the clerk to ascertain a fair market price and to return to council with a recommended sale price.	To be advertised.		LS
2022/012	20.1.22		Full Council	Audit	RESOLVED That the draft budget be amended and presented for consideration by full Council resulting in the following outcomes: • A balanced budget with total expenditure set at £251,154 • A total income of £251,154. Comprising precept and 'other income' • A resultant Band D Council tax rate of £75.40 representing an increase of 16.79% or £10.84 per annum generating a precept of £243,094	Resolved and RCT informed.	Completed	LS
2021/013	20.1.22		Full Council		RESOLVED To retain the existing plan for the purchase and placement of Christmas decorations in 2022	Negotiate price and contract for submission to Council within Budget £26k		LS
2021/013	20.1.22		Full Council		RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas: New Road (A473); Lanley estate; Enterprise Way.			LS
2021/014	20.1.22		Full Council		RESOLVED To retain the existing plan for the purchase and placement of Summer plants in 2022 RESOLVED To approve the spend of up to £7500 for summer plants for 2022.	Order placed Jan 2022	Completed	LS

2021/014	20.1.22		Full Council		RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.	Form working group		LS
2022/015	20.1.22		Full Council	CIL	RESOLVED To add the potential project 'Improvements to the Welfare Field Shower Block' (Already on CIL123 list) to the Active Projects list for scoping and further investigation.	Added to list - Scoping project. The be presented to March 22 CIL Committee.		LS
2022/015	20.1.22		Full Council	CIL	RESOLVED To remove the noticeboards at Ynysmaerdy and Llanharry Road given their poor condition.		Completed	LS
2022/016	20.1.22		Full Council		RESOLVED To approve spend of up to £955 (plus VAT) from CIL funds to carry out survey of Memorial Garden site to identify status and details of underground drain/sewer with reference to the holding objection to the SuDS application lodged by Dwr Cymru/Welsh Water.	Surveys completed awaiting reports.	Completed	LS
2022/017	20.1.22		Full Council		RESOLVED To appoint Howells Solicitor based on the quote and terms provided (£1770+VAT) plus to allow a further spend of up to £250 for Land Registry fees.		Completed	LS
2022/018	20.1.22		Full Council		2022/018 Governance, oversight and operational management of 'The Pantry'. RESOLVED Governance constituted to full Council with day-to-day operation delegated to Councillor Janine Turner in conjunction with the Officers. RESOLVED The Pantry to be operated in line with the following procedures	In 1 month check that procedures are being complied with. Note: Resolution to be clarified folling correspondance from MOP		LS
2022/019	20.1.22		Full Council		RESOLVED A working group to be set up to examine the feasibility of setting up and running a Community café / hub. The working group to comprise a maximum of 5 members, with a recommended makeup of 3 Councillors and 2 members of the public.	Agenda item Feb 22 to determine membership.	Completed	LS
2022/027	18.1.22		Full Council		RESOLVED To grant the Wildlife Trust of South & West Wales the sum of £10,000	Instruction sent to Office Admin for payment.Paid March 22	Completed	TR

2022/032	18.1.22		Full Council		<p>RESOLVED</p> <p>To request of RCTCBC that CIL receipts for phases 3&4 are partially deferred in order to ensure receipts are kept below the cap in each financial year. Pending information from RCT, the details of which individual payments are deferred and until when, to be delegated to the Clerk in consultation with the Chair of the Council and actual figures to be reported to the next Full council meeting.</p>	Have emailed RCTCBC CIL dept 22.2.22 informing them in principle of request to defer some payments but requesting details expected receipt figures and CIL cap figures so that deferral of specific payments can be requested with timeframe.		LS
2022/034	18.1.22		Full Council		<p>2022/034 Rationalisation of working groups of the Council.</p> <p>RESOLVED</p> <p>That the following working groups be dissolved: Tacking Poverty Working Group; Bryncae Community Centre Working Group; Proposed Community Café/Hub Working Group; And their members be reconstituted into a new working group known as: The Community Wellbeing Working Group. Terms of reference for the group to be as per those detailed in appendix 7 presented to the meeting.</p>	Action - To post a terms of reference document in the sharepoint folder.		LS
2022/037	18.1.22		Full Council		<p>2022/037 Activities to mark the Queen's Platinum Jubilee in June 2022</p> <p>RESOLVED</p> <p>To support the activities and events in principle contained in appendix 10 presented to this meeting but to allocate no budget at this time. For more detailed proposals to be presented to Council in due course.</p>	Awaiting proposals from Councillors.		LS
2022/038	18.1.22		Full Council		<p>RESOLVED</p> <p>Assuming the consent and permission of interested parties, to provide and externally mount public access defibrillators at the following locations (as shown on the plan presented in appendix 11 of this meeting): Brynna Community Centre; Bryncae Community Centre; New Road; L'Oreal layby. Plus a further unit to be mounted between Lonydd Glas and St Illids Meadow. The Community Council to register as guardians for these defibrillators and carry out the appropriate inspections and replacement of consumables etc... Costs approved up to £1400 per unit (defibrillator and cabinet) which may be met from CIL funds. The Clerk to investigate grant opportunities to offset cost.</p>	<p>Look for funding sources.</p> <p>Make purchases accordingly using CIL funds.</p>		LS

2022/038	18.1.22		Full Council		RESOLVED The Clerk to enquire with Llanharan RFC and The Welfare Hall trustees whether these organisations would be prepared to allow the Community Council to mount their defibrillators externally nearby and/or take on guardianship. The costs of purchasing cabinets also approved.	Welfare Ground happy to have mounted externally (Public access) but will remain Gauradian. Llanharan RFC accept in principle and will get back to us.		LS
2022/039	18.1.22		Full Council		RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels		LS
2022/040	18.1.22		Full Council		RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting.	Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor.		LS
2022/040	18.1.22		Full Council		RESOLVED The Clerk to present a report to the ORA committee regarding disabled access to the play parks and play areas in the community. This report to include disabled access to the new picnic bench for Oakbrook park	Identify paks/play areas. Carry out survey, with photographs. Draw up report to be presented to March 22 ORA Committee.	Completed	LS

Current and Premium Bank A/c

List of Payments made between 01/02/2022 and 28/02/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/02/2022	Barclays Bank	DIRECT	9.40	CB	Charges
07/02/2022	One Voice Wales	BACS	60.00	CP	January'22 Training
07/02/2022	Brynna Cleaning	BACS	120.00	R LW	Invoice 382 Dec & January
07/02/2022	Llanharan Concrete	CREDITCARD	-223.14	CP	Brynna Woods Footpath
07/02/2022	Llanharan Concrete	CREDITCARD	223.14	CP	Brynna Wood Footpath
08/02/2022	Tesco Mobile phones x 3	DD	25.00	CB	inv 13413060175
17/02/2022	The Corner Shop	BACS	477.28	CP	inv 89
20/02/2022	Pencoed Builders Merchant	CREDITCARD	-23.00	CP	brackets & bolts benches
20/02/2022	Pencoed Builders Merchant	CREDITCARD	23.00	CP	brackets & bolts
20/02/2022	Pencoed Builders Merchant	CREDITCARD	-23.00	CP	brackets & bolts benches
20/02/2022	Pencoed Builders Merchant	CREDITCARD	23.00	CP	brackets & bolts benches
21/02/2022	SSE Electric	DD	285.90	CP	inv 3, 2 Chapel Rd
22/02/2022	Trustmark Print & Design	BACS	52.80	CP	inv 12525 Hi vis jacket
22/02/2022	Trustmark Print & Design	BACS	82.65	cp	INV 97016
22/02/2022	One Voice Wales	BACS	60.00	CP	inv 6001
22/02/2022	One Voice Wales	BACS	770.50	CP	inv 5878
24/02/2022	Salaries	BACS	3,821.84	CP	Feb 22 salaries
28/02/2022	Barclaycard	CC	847.09		Barclaycard payment
Total Payments			<u>6,612.46</u>		

Detailed Income & Expenditure by Budget Heading 15/03/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Income</u>							
Precept	198,736	199,428	692			99.7%	
Investment Interest	41	300	259			13.6%	
Agency Income	6,011	1,330	(4,681)			452.0%	
Employment Allowance Income	4,324	0	(4,324)			0.0%	
Other Income	575	0	(575)			0.0%	
Llanharan Pantry	2,795	0	(2,795)			0.0%	
Income :- Income	212,482	201,058	(11,424)			105.7%	0
Net Income	212,482	201,058	(11,424)				
<u>Administration</u>							
Staff Salaries & Wages (Net)	45,205	65,000	19,795		19,795	69.5%	
HMRC Interest Charges	16	0	(16)		(16)	0.0%	
Employer & Employee Pension	13,153	13,455	302		302	97.8%	
Employer & Employee NI & Tax	8,567	8,970	403		403	95.5%	
Mileage & Subsistence	397	750	353		353	52.9%	
Council Tax	2,247	2,400	153		153	93.6%	
Office Rent	2,625	3,500	875		875	75.0%	
IT Costs (Office 365)Web Site	1,911	2,000	89		89	95.6%	
Telephone & Broadband	1,330	1,600	270		270	83.1%	
Energy	1,204	1,500	296		296	80.2%	
Water Rates (for Office)	150	200	50		50	74.9%	
Stationery and postage	809	700	(109)		(109)	115.6%	
Cleaning Materials	67	400	333		333	16.8%	
Cleaning Contract	888	1,160	272		272	76.6%	
Office Cap ExpChain of Office	0	2,000	2,000		2,000	0.0%	
Office Maintenance	609	500	(109)		(109)	121.8%	
Professional and Legal Fees	1,619	3,000	1,381		1,381	54.0%	
Land Registry Fees	75	0	(75)		(75)	0.0%	
Internal Audit Fees	(246)	450	696		696	(54.7%)	
External Audit Fees	(450)	450	900		900	(100.0%)	
Subscriptions and Memberships	1,253	2,000	747		747	62.6%	
Bank Charges	131	100	(31)		(31)	131.1%	
Administration :- Indirect Expenditure	81,560	110,135	28,575	0	28,575	74.1%	0
Net Expenditure	(81,560)	(110,135)	(28,575)				
<u>Insurances</u>							
General Insurance	3,476	3,500	24		24	99.3%	
Vehicle Insurance	2,219	1,000	(1,219)		(1,219)	221.9%	

Detailed Income & Expenditure by Budget Heading 15/03/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Office Insurance	82	80	(2)		(2)	102.4%	
Insurances :- Indirect Expenditure	5,777	4,580	(1,197)	0	(1,197)	126.1%	0
Net Expenditure	(5,777)	(4,580)	1,197				
<u>Staff & Member Training</u>							
Members Training	165	500	335		335	33.0%	
Staff Training	245	1,000	755		755	24.5%	
Staff & Member Training :- Indirect Expenditure	410	1,500	1,090	0	1,090	27.3%	0
Net Expenditure	(410)	(1,500)	(1,090)				
<u>Member's Allowances</u>							
Chair	1,500	1,500	0		0	100.0%	
Special Responsibility	500	500	0		0	100.0%	
Member Allowances	1,500	2,110	610		610	71.1%	
Member's Allowances :- Indirect Expenditure	3,500	4,110	610	0	610	85.2%	0
Net Expenditure	(3,500)	(4,110)	(610)				
<u>Plant & Equipment</u>							
Plant Purchase / Lease	2,980	7,000	4,020		4,020	42.6%	
Bowser Maintenance	318	100	(218)		(218)	318.4%	
Green Mower Maintenance	756	1,500	744		744	50.4%	
Red Tractor Maintenance	422	1,200	778		778	35.2%	
Portable & Hand Tools Purchase	479	2,000	1,521		1,521	23.9%	
Portable & Hand Tool Maint	39	0	(39)		(39)	0.0%	
PPE - New & Replacement	197	300	103		103	65.6%	
Plant & Equipment Fuel	1,197	3,000	1,803		1,803	39.9%	
Plant & Equipment :- Indirect Expenditure	6,389	15,100	8,711	0	8,711	42.3%	0
Net Expenditure	(6,389)	(15,100)	(8,711)				
<u>Street Furnishings</u>							
Hanging Baskets	11,534	10,100	(1,434)		(1,434)	114.2%	
Christmas Lights and Trees	38,866	38,500	(366)		(366)	101.0%	
Public Clocks - Maintenance	400	900	500		500	44.4%	
Notice Boards - Maintenance	305	150	(155)		(155)	203.7%	281
Bus shelter - Maintenance	549	500	(49)		(49)	109.8%	
Planters - Maintenance	50	150	100		100	33.3%	
Benches & Tables Maintenance	0	150	150		150	0.0%	1,530
Street Furnishings :- Indirect Expenditure	51,704	50,450	(1,254)	0	(1,254)	102.5%	1,811
Net Expenditure	(51,704)	(50,450)	1,254				
plus Transfer from EMR	1,811						

Detailed Income & Expenditure by Budget Heading 15/03/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	<u>(49,893)</u>						
<u>Community Functions</u>							
Christmas Dinners	3,305	3,700	395		395	89.3%	
Soup and Carols	0	170	170		170	0.0%	
Firework Display	7,154	6,000	(1,154)		(1,154)	119.2%	
Multi Cultural Carnival	0	2,000	2,000		2,000	0.0%	
General Sponsorship	0	1,000	1,000		1,000	0.0%	
Community Functions :- Indirect Expenditure	<u>10,459</u>	<u>12,870</u>	<u>2,411</u>	<u>0</u>	<u>2,411</u>	<u>81.3%</u>	<u>0</u>
Net Expenditure	<u>(10,459)</u>	<u>(12,870)</u>	<u>(2,411)</u>				
<u>Grants</u>							
General Grants	11,084	15,000	3,916		3,916	73.9%	
LCDP - SLA	25,000	26,000	1,000		1,000	96.2%	
Wild Life Trust - Brynna Woods	10,000	10,000	0		0	100.0%	
Food Bank	5,546	5,850	304		304	94.8%	
Grants :- Indirect Expenditure	<u>51,630</u>	<u>56,850</u>	<u>5,220</u>	<u>0</u>	<u>5,220</u>	<u>90.8%</u>	<u>0</u>
Net Expenditure	<u>(51,630)</u>	<u>(56,850)</u>	<u>(5,220)</u>				
<u>Outdoor Spaces</u>							
Rights of Way	4,980	1,500	(3,480)		(3,480)	332.0%	
Skateboard Park - Maintenance	0	500	500		500	0.0%	
Play & O/Spaces Maintenance	7	1,000	993		993	0.7%	
General Repair Consumables	99	0	(99)		(99)	0.0%	
Outdoor Spaces :- Indirect Expenditure	<u>5,087</u>	<u>3,000</u>	<u>(2,087)</u>	<u>0</u>	<u>(2,087)</u>	<u>169.6%</u>	<u>0</u>
Net Expenditure	<u>(5,087)</u>	<u>(3,000)</u>	<u>2,087</u>				
<u>War Memorials</u>							
Other Maintenance	19	1,000	981		981	1.9%	
War Memorials :- Indirect Expenditure	<u>19</u>	<u>1,000</u>	<u>981</u>	<u>0</u>	<u>981</u>	<u>1.9%</u>	<u>0</u>
Net Expenditure	<u>(19)</u>	<u>(1,000)</u>	<u>(981)</u>				
<u>Allotments</u>							
Allotment Income	1,473	2,100	627			70.2%	
Allotments :- Income	<u>1,473</u>	<u>2,100</u>	<u>627</u>			<u>70.2%</u>	<u>0</u>
Allotment Lease Costs	22	1,000	978		978	2.2%	

Detailed Income & Expenditure by Budget Heading 15/03/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Allotment Maintenance	231	0	(231)		(231)	0.0%	
Allotment Water	262	250	(12)		(12)	104.8%	
Allotments :- Indirect Expenditure	515	1,250	735	0	735	41.2%	0
Net Income over Expenditure	958	850	(108)				
<u>Community Infrastructure Levy</u>							
Investment Interest	110	0	(110)			0.0%	
Community Infrastructure Levy	72,865	1	(72,864)			7286514	72,865
Community Infrastructure Levy :- Income	72,975	1	(72,974)			7297483	72,865
CIL Electrical Installations	4,867	0	(4,867)		(4,867)	0.0%	4,867
CIL Benches	4,253	0	(4,253)		(4,253)	0.0%	2,723
CIL Footpaths	17,686	0	(17,686)		(17,686)	0.0%	17,686
CIL Bus Shelter	139	0	(139)		(139)	0.0%	139
CIL Planters	1,983	0	(1,983)		(1,983)	0.0%	1,983
CIL Project 1 Memorial Garden	5,754	0	(5,754)		(5,754)	0.0%	4,640
CIL Project 2 Wood - Steel Lig	33,194	0	(33,194)		(33,194)	0.0%	33,194
CIL Project 3 Jeffs Lane	8,428	0	(8,428)		(8,428)	0.0%	8,428
CIL Grants	74,000	0	(74,000)		(74,000)	0.0%	
Community Infrastructure Levy :- Indirect Expenditure	150,303	0	(150,303)	0	(150,303)		73,660
Net Income over Expenditure	(77,328)	1	77,329				
plus Transfer from EMR	73,660						
less Transfer to EMR	72,865						
Movement to/(from) Gen Reserve	(76,534)						
<u>Contingency</u>							
Contingency	0	15,000	15,000		15,000	0.0%	
Contingency :- Indirect Expenditure	0	15,000	15,000	0	15,000		0
Net Expenditure	0	(15,000)	(15,000)				
Grand Totals:- Income	286,930	203,159	(83,771)			141.2%	
Expenditure	367,354	275,845	(91,509)	0	(91,509)	133.2%	
Net Income over Expenditure	(80,423)	(72,686)	7,737				
plus Transfer from EMR	75,471						
less Transfer to EMR	72,865						
Movement to/(from) Gen Reserve	(77,818)						

Llanharan Pantry

	December'21	January'22	February'22	To 12th March'22
Balance B/FWD		2500.00	2355.00	2464.84
Receipts				
Arnold Clarke Grant	2500.00			
Transferred into bank (Janine)			32.84	
RCT Grant				500.00
Total of Weekly Donations		50.00	82.00	50.00
Total Receipts	2500.00	50.00	114.84	550.00
Payments				
FareShare Cymru		195.00		
Cash purchase for squash			5.00	5.00
In Kind Direct				42.41
Total Payments	0.00	195.00	5.00	47.41
Balance c/fwd	2500.00	2355.00	2464.84	2967.43
Balance per Rialtas			2337.84	2795.43
Cash in office			127	162
Cash held at Pantry				10
			2464.84	2967.43

Allocation of spend to CIL funds.

In January 2022 Council resolved the following:

RESOLVED

With regards to the section of the PROW prone to flooding near the entrance to Brynna Woods, the Clerk to arrange to place a 'bund' of several tonnes of material along the southern bank of the stream to effectively increase the capacity of the stream in this area. All work to be carried out with prior permission of the landowner and in conjunction with the Wildlife Trust

This work is in scope for CIL funding and so it is proposed to allocate this spend to CIL, to add the project to the CIL123 lists and active projects lists accordingly.

The cost for the work was £185.95 for building materials.

Crime Figures for past 30 days

Llanharan

Burglary – 0

Damage – 0

Theft – 1

- Blackmail/Sextortion – Demand for 500 dollars otherwise exposure of indecent photo. Social media accounts deleted. No further contact has been made. Relevant information has been passed to intelligence department.
- Made off without payment – Offence not complete as details provided. Civil matter.

ASB - 4

- Park view – Off road bike. Patrols in place. Identity unknown. No sightings on police attendance. X3
- Park view – Noise nuisance. Suitable advice given in regards to environmental health with RCT council. No further police support wanted.

Other

- Verbal altercation in pub. Victim asked for suitable words of advice to be provided to other party.
- Male “booting” door. Person responsible has been residing at the address with friends and has lost key. Other neighbours have attempted to help. Male conveyed to another suitable address.
- Knife found in hedge. Related to another domestic call.
- Domestic call – Mental health episode. Threatening to harm.
- Threatening text messages between neighbours. Parties were intoxicated and victim was not alarmed/distressed by the messages. Wanted call logged.
- Threats. Two parties known to each other. Victim/Reporter not engaging with police. No further enquiries available.
- Male knocking/throwing things at window. Male charged with malicious communications and threatening behaviour.
- Crime related fraud. Uploading pictures of puppies and asking for money upfront. Pretending to be working on behalf of a charity. Action fraud informed.
- Llanharan railway – Young female close to tracks. Female returned to home address, safe.
- Lifeline activation. Mental health episode. Reassurance visit and relevant support referrals made.

- Mental health episode. Concern for life. Police attended and conveyed for voluntary attendance at hospital.
- Youths with pick axe. Police attended. False report good intent. Axe was a scooter handle bars.
- Mental health episode. Request for police. Relevant support referrals submitted.
- Vehicle obstruction. Parked on junction/double yellows. Police attended and owner moved vehicle.
- Operation snap – Photograph of driver on phone. Evidence doesn't meet threshold. Advisory notice sent.

Brynna

Burglary - 0

Damage – 1

- Gellifedi rise – Damage to motor vehicle. Key like marks. No time frame known. No witnesses or further enquiries available.

Theft - 2

- Blackmail via email. Report of hacked computer demanding bitcoin. Action fraud report submitted.
- Theft from building site. Tools and stock taken. CCTV being reviewed.

ASB - 8

- Bryncae community centre – Suspicious behaviour in the car park and play park area. Regular strategic patrols in place.
- Trenos place – Victim of ASB behaviour. Youth annoyance reported. No evidence. CCTV in the process of being installed. Reassurance visits and patrols being carried out.
- Loud music coming from vehicles in Gellifedi rise. Vehicles had left prior to police attendance.
- Ffordd dol y coed – Youth annoyance and damage to the park fence. No identities known. Further enquiries being carried out and regular patrols.
- Harvester car park – Annoyance with youths. Asking for weed and being generally abusive. No identities known. Victim not engaging with police.

Other

- Drug paraphernalia located by police officer at Bryncae community centre car park.
- Neighbour dispute. Report of public order offence. No witnesses/No CCTV. No supporting evidence. Suitable advice given.
- Assault police. Whilst dealing with a medical concern call.
- Sexual harassment/malicious communications – Between neighbours. Investigation ongoing.

- Sextortion. Financial demand via social media. Indecent photograph threatened.
- Neighbour dispute over parking. Police attended. Suitable advice given.
- Old Llanharry road – Dog bite incident. Enquiries made but dog couldn't be identified. Suitable advice given to houses located in the vicinity.

Appendix 11

Celebrating the Queen's Platinum Jubilee

Following the paper presented to Council in the February meeting (shown below) Council resolved the following:

RESOLVED

To support the activities and events in principle contained in appendix 10 presented to this meeting but to allocate no budget at this time. For more detailed proposals to be presented to Council in due course.

Further correspondence has come to the Council, also shown below.

Proposal:

- That the Community Council set aside a budget of £2,500, a virement from the 'Multicultural Carnival' in section 7 (Community Functions) of the 2022/23 budget.
- That a Committee of the Council be constituted (The Platinum Jubilee Committee) and the spend of the budget delegated to that Committee under the following conditions:
 1. That provided adequate evidence of costs is produced the Committee may at its discretion, award a grant of up to £100 per street party or £250 per organised event up to the total value of the Budget. *

*Excluding events organised by the Community Council itself or in partnership with other organisations where no cap shall apply.

- That the Community Council delegate decisions on the detail of the arrangements to the Committee, reporting to Council on progress in due course. All expenditure under the budget and conditions to be reported to Council regularly.
- That 3 Beacons be purchased at a cost of £490+VAT per beacon.
- That the Community Council advertise its intention to facilitate events such as street parties and other events in the community.

16th July Joint Jubilee Event

Llanharan RFC & Llanharan R. B. Legion

16th July 11.00am to 5.00pm ALL FREE of Charge on FIELD

16th July 7.00pm to 11.00pm in HALL £5 ticket, buffet with bar & dancing

ON Rugby Ground During Day with FREE participation :

Royal Artillery BIG Gun

Royal Logistics x2 ton Vehicles

Large climbing wall with Instructors

Very Large Bouncy Castles x2

Display of modern & vintage (safe) fire arms

Army, Air Force & Navy Display areas and probably a display in "Arena"

Mini Rugby Tournament in Arena

Local Women's Rugby Team

LOW PRICE - BBQ until Lunch Time

Rugby Club Bar available

Re-enactment Society with Vehicles

Have ago different sex and age group rugby in Arena

OTHERS TO BE ADDED

Event in the Evening in the Hall only :

Tickets including Buffet £6 each (£10 a pair before 7.00pm Start) £6 after.

NO discount for Children

Raffle in aid of **RBL**

Dancing to live music

Bar with Club prices

MORE MAY BE ADDED

To

Date 8 / 3 / 22

The Clerk to the Council. (Manhavan)

I would like to put in a request to the Community Council for the Residents of Jubilee St Robert St Harold St Rose Terrace and part of Bridgend Rd. to have the full use of the Children Play Area that is situated at the bottom of Harold St next to the Children Park for a Childrens Party. This is going to take place on Saturday 11th June as part of the Queen's Platinum Jubilee Celebrations.

As this is a Bank Holiday Weekend the 3 streets are going to be so full of traffic it would be totally unsuitable for us, the residents to organise street parties for the Children. This area is ideal.

The numbers so far are 60 children - ages from Babies to 15/16 yr olds. Food will be supplied by residents, Tables supplied by the O.A.P Organisation.

Games, Bouncy Castle Water Slides, Weather permitting Music, Finishing approx 9/10 pm. Most residents have been informed and there as been no negativity.

This will be a big coming together of our Community.

All we ask of the Council is that you arrange for the grass to be cut about a week before in readiness for this event.

Residents will then be aware of this event taking place and will politely remind all dog owners that this field is out of bounds to them.

Can we also put in a request to C. Council for Financial help for Bunting paper cups and plates

All other costs will be met by the residents

Yours Truly

Cheryl Jones (resident of Robert Street)

Full Council meeting 17th Feb 2022 - Appendix 10

Celebrating the Queen's Platinum Jubilee

The following suggestions have been received for consideration:

- Main event – lighting beacon(s) at 9.45pm on the 2nd June. Cost £490.00 plus VAT per beacon. Number of beacons and locations to be decided. Entertainment with bugler and choir, ideally at all sites. TBD.
- Brynna Methodist Chapel and St. Peters Church are planning to hold an afternoon tea event on the 3rd June. Tickets will be sold for entry and any profit made will be donated to charity. The event could be held in the church, community centre or on the field. Could also have stalls and/or entertainment. Attendance numbers are unpredictable. They are not sure yet in what area they would like our assistance.
- The Community Council to organise an afternoon tea dance in the rugby club. Ticket entry, therefore, potentially self-funding. 50's themed event, dress and music with a band/singer. Catering to be provided by external company such as LCDP.
- Street parties – Community Council to provide nominal cost towards things like bunting and facilitate where practical. Advertise for those organising street parties to contact us with estimated numbers of those attending.
- It is school half term that week. During half term, in conjunction with LCDP, run craft activities e.g. Flag making, treasure hunts etc...
- Mementos – provide each participating family with a tree to plant in their garden or other space. Giving commemorative mugs is another suggestion
- Ynysmaerdy are thinking of organizing a street party and would welcome support for this. They will also consider an event around lighting a beacon. Sharon Griffiths will inform us when a final decision has been made.

Other events happening that we know about:

Llanharan OAP event on the 6th June.

Llanharan School are also doing something when they return on the 6th.

Street party at Southall Street.

Street party in Lonydd Glas.

Proposals:

1. That the Community Council set aside a budget of up to £2496 to be taken from unspent 'Community Functions' budget.

2021/22 Budget = £12,870. Current projected year end spend = £10,374

Available within budget = £2496

2. That the Community Council support arrangements relating to the suggestions shown above.
3. That the Community Council delegate decisions on the detail of the arrangements to the Clerk of the Council in consultation with the Chair of the Council. Reporting to Council on progress in due course.

Appendix 12

Van lease for maintenance team

In 2021 the Council resolved to hire a diesel fuelled Van for the use of the maintenance team for a 6-month period. The intention being that this would give enough time to construct the Garage on the memorial garden site which would be fitted with an appropriate electrical supply which would then allow the Council to consider options for the long-term lease of an electric van.

The Garage construction is unlikely to be complete for some time and the Van hire period ends in mid-May 2022.

The cost of the current 6-month van hire is £448/month + vat which equates to an annual cost of £5376 + vat

The proposal is for the Clerk to obtain quotes for a long-term lease agreement. In order to do so, Council needs to agree on a specification for the vehicle and for the terms of any lease. Below are some of the options available and the recommendations of the Clerk.

Van specification

The Clerk recommends a medium van/panel van with a ply-lined interior and a tow-hitch. (See examples below). This allows the maintenance team the flexibility to carry all of its equipment and to carry out all of the routine tasks required of it.



Citroen e-dispatch



Ford Transit Custom

Fuel

Options – Diesel or electric.

The clerk recommends options for an electric van are explored and prices compared against their like-for-like diesel equivalents.

Whilst uncertainties over both diesel and electricity prices make forecasting any cost saving difficult a snapshot exercise can be carried out to give indicative costs at current market prices.

The range of electric vehicles fits with our estimated useage of 5000-7000 miles per annum and the short-range nature of the vast majority of journeys.

RCTCBC have indicated that an electric charging point could be fitted at Llanharan cemetery at the maintenance team's current store where the van could be safely charged and stored off-street overnight.

Lease/Finance term

The Clerk recommends a lease/finance period of 5 years (60 months).

Maintenance costs/replacement vehicle

The Clerk recommends a package with full maintenance and servicing cover with a replacement vehicle when necessary.

Dear Clerk

Please bring this letter to the attention of your Chair and Councillors.

Membership of One Voice Wales 2022-23

I am writing to invite your council to renew its membership to join One Voice Wales from April 2022. Once again - whilst taking account of the challenges presented by the Covid pandemic the past year has seen many positive developments to our services, many of which are outlined in this letter, which we believe add significantly to the value for money offered by One Voice Wales membership.

We continue to represent the sector in a wide variety of ways – we regularly meet with the Minister for Finance and Local Government Rebecca Evans MS and we continue to represent the sector on the **Local Government Partnership Council**. During 2021-22 we have made strong representation on the role the sector can play in supporting sustainable local services and supporting the Local Government Reform agenda amongst others. We have continued to develop even stronger working relationships with the Welsh Government, Welsh Local Government Association (WLGA) and the WCVA strengthening the voice of the sector within the public services family in Wales and improving working relations with the Third Sector.

One Voice Wales continues to make significant contributions to public policy developments through our representation on several Welsh Government advisory panels including the **Decarbonisation Strategy Panel, Ystadau Cymru Working Group, the External Advisory Group on Community Asset Transfer, Ministerial Towns Action Advisory Group, Welsh Government Litter Advisory Panel, Ministerial Advisory Forum on Ageism, Welsh Government Diversity in Democracy Working Group, NAFW Cross Party Group on Fuel Poverty** and **the National Training and Advisory Group**. One Voice Wales is playing an ever-increasing role in the development resources for the sector and during the year has secured Welsh Government resources to establish the role of **Local Places for Nature Officer** in our team who has helped hundreds of councils to date on environmental projects and issues; we have secured funding from Pembrokeshire CC to establish a **Community and Town Councils Projects Officer** role – this exciting pilot project will provide an opportunity to show how our sector can collaborate more effectively at the local level; and we have secured two years of funding from Welsh Government to establish the post of **Community CPR and Defibrillator Manager** in the team who will work with Save a Life Cymru and community and town councils in developing this critically important agenda. We have also played a significant role working with Welsh Government and SLCC colleagues in the development of a **Self-Assessment Tool** for the sector which will help to drive up standards of working practice. We continue to work collaboratively with a range of other bodies including the **Local Government Democracy and Boundary Commission for Wales, Independent Remuneration Panel, Public Services Ombudsman and Wales Audit Office**. So, our ability to influence key stakeholder organisations continues to grow year on year.

There are exciting and challenging times ahead for Community and Town Councils in Wales and we will continue to develop our lobbying and representational roles especially in relation to the outcomes of the **Local Government and Elections (Wales) Act 2021**. Work has already begun with Welsh Government colleagues in developing actions to address the new requirements facing community and town councils and this will continue into our 2022/23 work programme.

Our representational role means that ***we have direct interface not only with the Minister for Finance and Local Government but other Ministers*** where our sector's remit extends. During 2021-22 we made several representations to the **Minister for Housing and Local Government** on a range of matters - on the need for greater resources for the sector, the need for digital skills and capabilities to be developed, the role community and town councils can play in town regeneration and community planning, how the sector can support the decarbonization agenda, devolution of services and asset transfer agenda and support for the sector to better engage on the green infrastructure agenda. During 2021-22 we have extended our **representational role** - One Voice Wales' many Councillors across Wales are increasingly able to provide their views on a wide range of policy areas to support our lobbying activities and **influence government and stakeholder organisations** in their decision-making. This includes representation on health trust stakeholder forums and several **Public Services Boards**. These developments have improved and further developed our representational and lobbying roles and we will seek to further develop them in 2022-23.

Some of our other accomplishments over the past 12 months include:

- There has been a healthy increase in membership numbers during the year. Over 88% (87% previous year) of all councils in membership of One Voice Wales, or 650 (639 previous year) out of the 735 Councils in Wales and this is the highest level of membership since One Voice Wales was formed. Plans are already in place to drive increases in membership in 2022-23.
- Through our new Local Places for Nature Officer post, we have enabled over £180,000 of funding to be accessed by Community and Town Councils across Wales with a further £500,000 of projects being worked up for 2022/23.

As current members are aware, we provide the following services, and we are aware from feedback from our **Members Survey 2020** by our members that all aspects of the service are highly valued.

- **Provision of free legal advice** from a team of experienced Solicitors which can save members significant time and cost compared with using local solicitors for advice (These savings can in many cases exceed the membership that is payable)
- **Quality and timely advice and support service** on topics relevant to member councils.
- **Training** for members and staff, including policy seminars and new working opportunities.
- **General information via our website including a members' area.**
- **Monthly** editions of our new '**E- Newsletter**'
- **Representation** of the sector on the Local Government Partnership Council.
- Creating **new opportunities for collaboration** with national organisations across Wales.

The training and development agenda is another area where much progress has been made during 2021-22 with the successful delivery of webinar-based training. Under the auspices of the **National Training Advisory Group**, chaired by One Voice Wales, we have continued to refine and develop and extend our training provision to the community and town council sector. Once again, the breadth of our training programmes has been extended and will be available to members throughout the year. During 2020-21 we provided over 1,400 units of training to the sector.

Furthermore, our **Consultancy Services** have been growing at a pace with many councils taking advantage of this service. We are increasingly able to provide 'One Stop Shop' solutions for our members and have supported our councils on **community planning exercises, accountancy services, technical VAT advice, HR and personnel matters including representation at Industrial Tribunals**, assisted in **policy development and health and safety** – and at **costs significantly below market rates**. We are also now able to offer consultancy support in relation to community planning and engagement. Please contact the Ammanford Office if you would like further details on how we can support you through these services.

Importantly our role as a representative body has been significantly improved with a significant growth in our membership during 2021-22 – **at year end we had 650 local councils in membership or 88% of all community and town councils**.

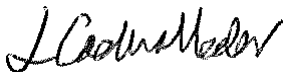
I hope that this summary of current and future developments has demonstrated that One Voice Wales continues to do all it can to represent the sector and provide a high-class information and support service for our members.

For your council to have a voice in the future of this vital sector of local government, and to benefit from the support provided by One Voice Wales, please return the attached Membership Form by email or to our office in Ammanford – the address is at the top of this letter.

If you have any further queries relating to membership, please contact the office on 01269 595400 / 07917 846510 or email: tgilmartin@onevoicewales.wales

I trust that your Council will give this invitation full consideration and I hope to be able to welcome you into membership shortly. I look forward to working with your council in 2022-23.

Yours sincerely,



Lyn Cadwallader
Chief Executive

ONE VOICE WALES
The Voice of Community & Town Councils

Invoice / Membership Form

Please enter all details in block letters and return original form for our records

I write to inform you that my Council has decided to join One Voice Wales for 2022/2023

Clerk to the Council

Mr / Mrs / Ms / Miss (Delete as applicable)

Signed: Please print name:

Name & Address of Council - Enter any amendments clearly alongside

Mr Leigh Smith, Clerk
Llanharan Community Council

Tel No's: 01443 231430 / 07769 266675

E-mail address: clerk@llanharan-cc.gov.wales

Website: www.llanharancc.webs.com

Please inform us if any of the above details change

Please tick the preferred language for future correspondence:

☐ Welsh

☐ English

☐ Bilingual

Membership Fee: **£1348**

Based on **3747** chargeable dwellings @ **£0.360p** per dwelling
(Based on Valuation List, not Electoral Register)

Please make cheque payable to One Voice Wales
Bank details - Account number: 16689360 Sort code: 30-94-85

Please return the form to the following address:

One Voice Wales, 24c College Street, Ammanford, Carmarthenshire, SA18 3AF

e-mail: tgilmartin@onevoicewales.wales Tel: 01269 595400 Fax: 01269 598510

UN LLAIS CYMRU
Llais Cyngorau Cymuned a Thref

Anfoneb / Ffurflen Aelodaeth

**Rhowch yr holl fanylion mewn bloc llythrennau a dychwelwch y ffurflen
Wreiddiol ar gyfer ein cofnodion**

Ysgrifennaf i'ch hysbysu bod fy Nghyngor wedi penderfynu ymuno â Un Llais Cymru ar gyfer 2022/2023

Clerc i'r Cyngor

Mr / Mrs / Ms / Miss (Dileer fel bo'n gymwys)

Arwyddwyd: Llythrennau brâs:

Enw a Chyfeiriad y Cyngor - Nodwch unrhyw newidiadau i'r manylion yn glir.

Mr Leigh Smith, Clerk
Llanharan Community Council

Rhif Ffôn: 01443 231430 / 07769 266675

Cyfeiriad e-bost: clerk@llanharan-cc.gov.wales

Gwefan: www.llanharancc.webs.com

Rhowch wybod i ni am unrhyw newidiadau i'r manylion uchod os gwelwch yn dda

Ticiwch i nodi eich dewis iaith i dderbyn gohebiaith os gwelwch yn dda.

☐ Cymraeg

☐ Saesneg

☐ Dwyieithog

Tâl Aelodaeth: **£1348**

Yn seiliedig ar **3747** o anheddau trethadwy yn ôl **£0.360p** yr annedd.
(Yn seiliedig ar Restr Brisio, nid Cofrestr Etholiadol)

Gwnewch y siec yn daladwy i Un Llais Cymru
Manylion Banc – Rhif y Cyfrif: 16689360 Cod Didoli'r: 30-94-85

Dychwelwch y ffurflen i'r cyfeiriad canlynol:
Un Llais Cymru, 24c Stryd y Coleg, Rhydaman, Sir Gaerfyrddin, SA18 3AF

e-bost: tgilmartin@onevoicewales.wales Rhif Ffôn: 01269 595400 Ffacs: 01269 598510

Appendix 14

Tree surveys

Our insurers inform us that it is expected that a tree survey would be carried out on the Community Councils land every 3-5 years. Or more frequently if identified in any previous survey.

In addition to this a plot-holder has raised concerns over some of the trees surrounding his plot. (An interim visual inspection has already taken place by a qualified person which did not raise any immediate concerns, however it is recommended that a full survey be carried out).

RCTCBC have indicated that they would provide a tree survey for a cost of £250/day.

It is recommended that the Clerk carry out an exercise to identify where there are trees on community Councils land and to arrange for a tree survey to take place.

The proposal is for Council to approve up to 2 days' worth of survey to a total cost of £500.

Appendix 15

Planning applications received since the last Council meeting

Fy Nghyf/My Ref:
21/1656/08

EichCyf/Your Ref:

Dyddiad/Date: 15/02/2022

Gofynnwch am/Please ask for: Barry Worthington
01443 281130

DATBLYGIAD Change of use from Social Housing (Use Class
ARFAETHEDIG/PROPOSAL: C3) to Regulated Children's Home (Use Class
C3(b)) (amended description added 16/12/2021).

LLEOLIAD/LOCATION : 30 GELLIFEDI RISE, BRYNNA, PONTYCLUN,
CF72 9PX

CYF GRID/GRID REF: 298876, 183561

DEDDF CYNLLUNIO GWLAD A THREF	TOWN AND COUNTRY PLANNING ACT
1990 / GORCHYMYN CYNLLUNIO GWLAD	1990 / TOWN AND COUNTRY PLANNING
A THREF (GWEITHDREFN RHEOLI	(DEVELOPMENT MANAGEMENT
DATBLYGU) (CYMRU) 2012	PROCEDURE) (WALES) ORDER 2012

Fy Nghyf/My Ref:
22/0174/10

EichCyf/Your Ref:

Dyddiad/Date: 22/02/2022

Gofynnwch am/Please ask for: Laura Heron
01443 281130

DATBLYGIAD Porch to front / side.
ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION : 8 LLANBAD, BRYNNA, PONTYCLUN, CF72 9QQ

CYF GRID/GRID REF: 298769, 183380

DEDDF CYNLLUNIO GWLAD A THREF	TOWN AND COUNTRY PLANNING ACT
1990 / GORCHYMYN CYNLLUNIO GWLAD	1990 / TOWN AND COUNTRY PLANNING
A THREF (GWEITHDREFN RHEOLI	(DEVELOPMENT MANAGEMENT
DATBLYGU) (CYMRU) 2012	PROCEDURE) (WALES) ORDER 2012

Fy Nghyf/My Ref:
22/0216/10

EichCyf/Your Ref:

Dyddiad/Date: 02/03/2022

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Alterations to the existing kitchen and first floor
ARFAETHEDIG/PROPOSAL: extension above the existing garage.
LLEOLIAD/LOCATION : 22 COLLIERS AVENUE, LLANHARAN,
PONTYCLUN, CF72 9UT
CYF GRID/GRID REF: 299326, 182739

DEDDF CYNLLUNIO GWLAD A THREF **TOWN AND COUNTRY PLANNING ACT**
1990 / GORCHYMYN CYNLLUNIO GWLAD **1990 / TOWN AND COUNTRY PLANNING**
A THREF (GWEITHDREFN RHEOLI **(DEVELOPMENT MANAGEMENT**
DATBLYGU) (CYMRU) 2012 **PROCEDURE) (WALES) ORDER 2012**

Fy Nghyf/My Ref:
22/0199/10

EichCyf/Your Ref:

Dyddiad/Date: 02/03/2022

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Single storey rear extension, garage conversion with
ARFAETHEDIG/PROPOSAL: small extension to provide store
LLEOLIAD/LOCATION : 32 DUFFRYN CRESCENT, LLANHARAN,
PONTYCLUN, CF72 9RS
CYF GRID/GRID REF: 299237, 182777

DEDDF CYNLLUNIO GWLAD A THREF **TOWN AND COUNTRY PLANNING ACT**
1990 / GORCHYMYN CYNLLUNIO GWLAD **1990 / TOWN AND COUNTRY PLANNING**
A THREF (GWEITHDREFN RHEOLI **(DEVELOPMENT MANAGEMENT**
DATBLYGU) (CYMRU) 2012 **PROCEDURE) (WALES) ORDER 2012**

Fy Nghyf/My Ref:
22/0180/10

EichCyf/Your Ref:

Dyddiad/Date: 02/03/2022

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Rear single storey extension.
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : 7 WESTBOURNE TERRACE, LLANHARAN,
PONTYCLUN, CF72 9RW
CYF GRID/GRID REF: 299192, 182646

DEDDF CYNLLUNIO GWLAD A THREF 1990 / GORCHYMYN CYNLLUNIO GWLAD A THREF (GWEITHDREFN RHEOLI DATBLYGU) (CYMRU) 2012 **TOWN AND COUNTRY PLANNING ACT 1990 / TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Fy Nghyf/My Ref:
22/0256/12

EichCyf/Your Ref:

Dyddiad/Date: 03/03/2022

Gofynnwch am/Please ask for: Barry Worthington
01443 281130

DATBLYGIAD Enlargement and refurbishment of the former
ARFAETHEDIG/PROPOSAL: catering kitchen to provide additional teaching
space. The works include the removal of internal
walls to incorporate storerooms into the former
kitchen and new flooring and a suspended ceiling.
One blocked up window is to be reopened and
windows and an external door are to be replaced.
LLEOLIAD/LOCATION : DOLAU JUNIOR AND INFANTS SCHOOL,
BRIDGEND ROAD, LLANHARAN, PONTYCLUN,
CF72 9RP
CYF GRID/GRID REF: 299167, 182534

DEDDF CYNLLUNIO GWLAD A THREF 1990 / GORCHYMYN CYNLLUNIO GWLAD A THREF (GWEITHDREFN RHEOLI DATBLYGU) (CYMRU) 2012 **TOWN AND COUNTRY PLANNING ACT 1990 / TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (WALES) ORDER 2012**

Fy Nghyf/My Ref:
22/0043/10

EichCyf/Your Ref:

Dyddiad/Date: 08/03/2022

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD

First floor side extension.

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION : 12 POWELL DRIVE, LLANHARAN, PONTYCLUN,
CF72 9UU

CYF GRID/GRID REF: 299350, 182838

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**



Dear Friend,

I am pleased to let you know that the Community Council has reserved funds within its 2021/22 budget to award grants to community organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with guidance notes is attached.

If you would like to apply for a Grant, the application form must be completed and returned by the 30th June 2021.

If your organisation/project previously received a Grant from the Council, it is imperative that you also complete and return the Grant Feedback form in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA



LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Guidance Notes

Please read the guidance notes before completing the form:

Llanharan Community Council awards grants, at its discretion, to community organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;

- providing a service
- enhancing a quality of life
- improving the environment
- promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant; you may also seek assistance/guidance from your local Councillor.

Eligibility

Grants will not be made;

- to organisations situated outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- to organisations established for party political purposes or promoting religious purposes



- where the aims and objectives of the organisation are inconsistent with the values of the Community Council.
- no grant will be awarded to or for any commercial venture for private gain
- the grant cannot fund the purchase of alcohol, wages, loans or interest payments or VAT that you can recover
- no retrospective applications will be considered.

Grants will be considered under the following criteria:

The organisation must be non-profit making or charitable (i.e. an independent group that does not make profit to pay Directors, Members of Shareholders; normally run by volunteers). Grants will not be made to individuals and would not normally exceed 50% of the cost of the project or activity.

Grants will not be made retrospectively and only one application for a grant will be considered from each organisation in any one financial year.

All grants must be used within one year from the award being made.

All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.

A grant may only be used for the purpose set out in the application and it cannot be given or transferred to any other group.

Any monies not used, in part or full, for the agreed purpose must be immediately returned to the Community Council.

At the Council's discretion, for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered.

The Council will require details of how the money has been spent within 1 year of the award being made.



Recognition of the grant from the Llanharan Community council must be made in any publicity and in the Group's accounts.

The Council may use the name of your Group and its project in our own publicity material where appropriate.

All grants are at the discretion of the council:

All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and may not be re-considered. Especially if the budget is depleted.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

The Council will take into consideration any previous grants made to an organisation when considering a new application.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.



LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The Community Council must be informed of requests for grants less than £499 by the end of August and more than £500 by the end of November. The maximum grant available is up to £2,000.

No payments will be paid by cash.

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan and Brynna Wimbles
Registered Charity Number <i>(if applicable)</i>	
Name of Main Contact: (All correspondence will be addressed to this person)	Sarah Liney
Full Postal Address of Applicant:	18 Cynllan Avenue Llanharan CF72 9UL
Contact Telephone Number:	Daytime: 07760162077 Mobile: 07760162077
Main Contact Email Address:	Llanharanandbrynnawimbles@gmail.com



Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years? No

If the answer is yes, please complete the box below:

Date	Amount
	£
	£
	£
	£

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

We are a Community Environmental Group founded in 2016.

We work for a stronger community, healthier environment working towards a plan of action to mitigate against the impact of climate change from the damage done within our community.

We encourage and educate the community around this area, whilst managing two community gardens, carrying out litter picks and river cleans.

Sharing skills, ideas, knowledge and experience we hope for a community rich in wildlife that encourages biodiversity. Empowering our community to make a real difference we guide people and provide kit so all can become socially responsible creating a sustainable community where we actively care for our wellbeing and environment for future generations.



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

6 committee members

39 active litter pickers

The wider community

100% live within The LCC area

Are you a not for profit organisation?

Yes ☒

No ☐

How long has the organisation been established?

6 years

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of what you intend to use the Grant Aid for?

We wish to use the grant at the Brynna Garden, creating a canopy and raised allotment beds.

The garden is currently being redesigned so it is more appealing for those walking by to come in, in addition we wish to start using the garden for bush craft skills; educating children about growing produce and using these to survive.

The canopy will provide an area that is covered allowing users protection from the elements (sun, rain) all year around.

The raised beds will offer better weed control and ease for disabled users, whilst growing produce.

If we don't carry out the work now we will miss another year due to preparation and set up, now the Country are in the process of



removing all covid restrictions we need to home in and capture the passion that is currently available to revigourise our garden. The garden has been used over the past 12 months, however; the weeds were relentless and provided difficult for us all.

How will the Grand Aid benefit the Community?

The garden has been missed by many during the pandemic.

It is proven that gardening can reduce stress and depression in varying ways, in addition we will educate people to garden in an environment and sustainable way.

Whether users wish to sit by the pond quietly, garden or take part in an activity it will improve their mental and physical health.

In addition working with the wider community and various groups will provide a sense of community and belonging.

The garden is a great asset to assist those suffering with mental health and those that wish their children to experience the outdoors in a safe environment providing them with skills to grow their own produce.

Please provide the dates you intend to start and finish the project.

Start Date: Now

Completion Date: End of April

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project for which Grant Aid is required?
£1,700

What is the amount of Grant Aid the organisation would like to apply for?
£1,500



What other sources of funding have been approached, or are available for the project?

Applied to Blakemore outcome end of the month early April

Supply the following information dependant on grant applied for.

A. Up to £100

- Organisation/Group constitution or rules

B. £101 - £499

- Income and expenditure account/balance sheet
- Last bank statement
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Provide quotations for items the Grant will be used for.

C. £500 - £2,000

- As requested in B
- Latest audited/ratified accounts and balance sheet.

Section D: Sustainability

Will the project/activity continue after this funding has ended?
YES (delete as applicable)

If yes, provide details.

The group is in its 7th year, the passion and desire for an environmental aware community is stronger than ever.

We have seen an increased awareness during the pandemic and moving forward we can only see The Wimbles growing.



Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Llanharan and Brynna Wimbles

Account Number

20391663

Sort Code

608301



SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: 

Date: 11th March 2022

Please note that this form requires two signatures:

Second Signature: *O Wickes*

Position held in organisation: Chair

Signed: Olie Wicks

Date: 11th March 2022

Completed application forms should be returned to:

Clerk to the Council
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430

**Checklist:-**

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

Please note any applications received after the deadline date will not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council Grant Feedback

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	
Amount received:	
Date received:	



I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box ☐

Return the completed form to:

Clerk to the Council
Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
clerk@llanharan-cc.gov.wales
01443 231430