



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 20th April 2023

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Janine Turner, David Evans, Mark Steer, Will Thomas, Neil Feist, Andrea James, Joanne Miller, Tracy Allen, Parmindra Pannu.

Apologies: Cllrs Robert Lewis Watkin JP, Helen Donnan, Rhys Jenkins.

Absent: Cllr. Geraint Hopkins JP

Clerk to the Council: Leigh Smith

RFO/Deputy Clerk to the Council: Lisa Phillips

2 members of the public.

2023/070 Welcome and Apologies.

RESOLVED

To accept Councillor Robert Lewis Watkin's reason for absence proffered with their apology as a valid reason for absence.

RESOLVED

To accept Councillor Helen Donnan's reason for absence proffered with their apology as a valid reason for absence.

RESOLVED

To accept Councillor Rhys Jenkins' reason for absence proffered with their apology as a valid reason for absence.

2023/071 Disclosures of personal and/or prejudicial interests.

Cllr David Evans declared a prejudicial interest with regards to agenda item 14 (minute ref 2023/083xx)



2023/072 Public speaking

None.

2023/073 Minutes

RESOLVED

The minutes of the ordinary council meeting held remotely at 7pm on Thursday 16th March 2023 were approved as a true and accurate record.

Councillor Neil Feist wished the minutes to record the fact that he voted against the resolution.

2023/074 Matters arising

None

2023/075 Action plan

Noted

2023/076 Crime report

Noted.

2023/077 Expenditure March 2023

Approved.

2023/078 Correspondence received

Noted.

2023/079 Member' reports

Cllr David Evans

To note the postponement of the road closure to facilitate work on the A473 railway crossing footbridge. The contractor has made some errors and RCTCBC will look to financial penalties on the contract. 27th May is the revised expected date given to lift the new bridge in.

Cllr Mark Steer

I highlight the recent issues regarding contractors working on the housing development to the west of Brynna Woods and the associated footpaths. Site meetings have been held with the site manager to try and resolve the issues although the right of way has been damaged largely due to the moving of heavy plant etc... without the permission of the Wildlife Trust. This situation could have been avoided had the developer sought permission beforehand. I



have liaised with RCTCBC and The Wildlife trust and the developer has been told that no further work can take place in these areas until the development has submitted a written traffic management plan. The Wildlife Trust have reluctantly accepted this condition.

The Wildlife trust are running events in April and May in that the Community Council have publicised.

I attended a meeting of a cross party Biodiversity group in the Senedd recently. The aim of the group is seek both a commitment and funding from Welsh Government to reverse the decline in Biodiversity over the next 7 years. The group's slogan is 30/30, with the aim to increase biodiversity by 30% by 2030. It remains to see whether the Senedd will have the commitment and provide funding to help achieve this aim.

I have been championing the issue of busses with RCTCBC's integrated transport unit for some years now and I am happy to report that they will be fitting some composite bus timetables where appropriate on bus shelters and bus stops hopefully in the next few weeks.

However what the future of the bus services will be after the end of July is open to question.

2023/080 Recommendations of ORA Committee held Tuesday 4th April 2023.

RESOLVED

ORA2023/017 ORA Action plan. The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.

RESOLVED

ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots. That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters.

RESOLVED

That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.



RESOLVED

ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots. That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.

RESOLVED

ORA2023/021 Quotations for noticeboards for Llanharry road and Ynysmaerdy. That the Clerk be authorised to place an order for 2 noticeboards for Llanharry Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.

RESOLVED

ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land. For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.

RESOLVED

ORA2023/023 Tree survey carried out in February 2023. The Officers authorised to make payment of £720 for the tree survey.

RESOLVED

For the Clerk to obtain quotations for the carrying out of the work recommended in the surveys.

RESOLVED

ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership. That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.

RESOLVED

ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2. The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods.

RESOLVED

ORA2023/027 Cut and collect mowing. The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.



RESOLVED

ORA2023/029 Allotment eviction notice. To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting.

RESOLVED

ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds. To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period. A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.

RESOLVED

ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda. To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5

2023/081 Adding the Responsible Financial Officer (RFO) as a signatory to PSDF

RESOLVED

To add the RFO, Lisa Phillips as a signatory of the PSDF, removing the former RFO Tracy Rees.

2023/082 Additional £5 CIL funds on Llanharan OAP association hall

RESOLVED

To retrospectively approve an additional £5 spend of CIL funds on the previously approved project (Minute ref 2023/040) to fit a defibrillator to at Llanharan OAP association hall, taking the total authorised spend to £645.

2023/083 Revised quotations for the ongoing fitting of benches

Cllr David Evans left the room for the duration of the discussion regarding this item and returned only once it was resolved.

RESOLVED

To accept the quotation of CE Carpentry & Developments (Vendor C in the accompanying paper) to fit all Council benches as per the specification provided and for the price of £385 per bench, regardless of type.



2023/084 Extent and limits of cover of the Council's insurance policy

RESOLVED

To defer this item until May's meeting of Council to allow Councillors extra time to consider the papers.

RESOLVED

For the Clerk to enquire what cover is required and offered for the Council's allotment sites.

2023/085 Progress of Trens Crossing Working Group and Bridge over River Ewenny.

A motion was brought forward and seconded in relation to the resolution below.

RESOLVED

For the Clerk to write to the appropriate person within RCTCBC to enquire what support RCTCBC would be willing to provide with the Ewenny River crossing project. From support with designing the specification and assisting in submitting a planning application through to full project management including specification, consultation, planning and delivery of the bridge and its associated civil works. The Clerk to make it clear that the Community Council has CIL funds and would welcome a negotiation on the matter should RCTCBC be minded to assist.

RESOLVED

For the Clerk to investigate the customer and Community Improvement Fund for 2023/24.

2023/086 Motion for the Community Council to write to RCT to request 'a congestion charge be introduced for heavy goods vehicles entering the village

RESOLVED

For the Clerk to write to the relevant person in RCTCBC to request a congestion charge for HGV's entering the village be introduced.

2023/087 Planning

RESOLVED

For the Clerk to invite AF Blakemore & Sons or their agents to invite them to make a presentation to the Council regarding its proposed planning application.



RESOLVED

For the Clerk to formally respond to RCTCBC planning department regarding to planning application 22/0725/01. To request that a condition be made that the illuminated signage only be illuminated during the hours that the shop is open.

2023/088 Exclusion of press and public

RESOLVED

To exclude the press and public from the meeting whilst the following agenda item is considered by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

2023/089 Meadow Rise encroachments, status of matters following the passing of the deadline for action on 31st March 2023

RESOLVED

For the Clerk to obtain an estimated completion date from the contractor engaged to carry out the work at 6 Hillcrest and to inform the Council's solicitor of a new deadline which will be 2 weeks following that date.

2023/090 Urgent information and suggestions to the Clerk for future agenda items.

The Chair gave an update on the progress of the King's Coronation Committee including that the evening event on Saturday 6th May was being converted from a gala ball to a more informal party with a band and a buffet.

RESOLVED

To add to the next agenda, to consider carrying out a temporary clean-up of the memorial garden worksite at Grove Terrace and for the Clerk to present a status update.

There being no further business the meeting closed at 8.45pm

The Annual General Meeting of the Council is scheduled to be held on Thursday 18th May 2023 followed immediately by the next ordinary meeting of the full Council

Councillor Chris Parker
Chair of the Community Council



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Councillors; Chris Parker (Chair), Robert Lewis Watkin JP. Janine Turner, David Evans, Mark Steer, Will Thomas, Neil Feist, Andrea James, Rhys Jenkins, Helen Donnan, Joanne Miller.

Apologies: Cllr Tracy Allen

Absent: Cllr. Parmindra Pannu. Geraint Hopkins JP

Clerk to the Council: Leigh Smith

3 members of the public.

2023/049 Welcome and Apologies.

RESOLVED

Councillor Tracy Allen proffered a reason for absence with their apology, and this was accepted by Council as a valid reason for absence.

2023/050 Disclosures of personal and/or prejudicial interests.

Cllr David Evans declared a prejudicial interest with regards to agenda item 16 (minute ref 2023/064)

Cllr Robert Lewis-Watkin declared a personal interest with regards to agenda item 15 (minute ref 2023/063)



2023/051 Public speaking

None.

2023/052 Minutes

RESOLVED

The minutes of the ordinary council meeting held remotely at 7pm on Thursday 16th February 2023 were approved as a true and accurate record.

2023/053 Matters arising

None

2023/054 Action plan

Noted

2023/055 Crime report

Noted.

2023/056 Expenditure February 2023

Approved.

2023/057 Report on Pantry finances

Noted

2023/058 Correspondence received

Noted.

2023/059 Member' reports

Cllr Janine Turner

I have emailed the leader of RCTCBC and the relevant Cabinet Member regarding funding for the proposed bridge over the Ewenny at Brynna Woods, I am awaiting a response.

Cllr David Evans

The completion date for replacing the footbridge over the railway line has been put back from 13th April, the contractors have had a new work program approved by network rail and the plan is to lift the footbridge in on 22nd April with fill completion in the middle of May.



I met RCTCBC highways regarding the 20mph zones in the village. There are a few areas in our community they are considering leaving at 30mph. So whilst the default speed limit across the villages will be 20mph the zone between the High Corner pub and just beyond the petrol station is likely to remain at 30mph, as is the zone between Llanharan Cemetery and the bottom of Hillcrest, the section from Brynna Gwynnion to the border with RCTCBC at Pencoed near the roundabout and the section from Trenos Gardens to the film studio, with a view to potentially reviewing this as the housing development progresses. They are also considering changing the 40mph zone from Brynna Gwynnion to the golf club to 30mph. All are subject to change and are simply considerations at the moment. There will be no formal public consultation as such.

Cllr Mark Steer

I attended a seminar on Invasive non-native species (INNS) organised by the Ramblers and met Gareth Henson and David Brown, invasive species officer for RCTCBC and have facilitated a meeting with the Clerk to try and identify where knotweed may be on RCTCBC land and what can be done to control it.

I attended a second meeting in Swansea this morning on the same topic and would be happy to advise on any issues regarding invasive species.

In the coming weeks I will be attending a Senedd cross party working group meeting on Biodiversity.

RCTCBC have managed to secure funding to provide free bus travel during the month of March, the Clerk has shared this on the Council's social media channels. This is an attempt to coax people back on to the busses, however when the funding ceases at the end of March it is difficult to see how the current service levels can be maintained, particularly Sunday services.

2023/060 Recommendations of CIL Committee held Wednesday 8th March 2023.

RESOLVED



CIL2023/007 Consideration of quotes for Llanharan OAP hall refurbishment. To engage 'The Parkinson Partnership' for an annual fee of £220 for sector specific VAT advice, to ascertain whether there are opportunities to be able to take measures to be able to reclaim VAT on the project.

RESOLVED

CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.

RESOLVED

CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.

RESOLVED

CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.

RESOLVED

CIL2023/011 CIL application from Dolau School. The matter to be deferred to a future meeting and the Clerk to contact the applicant to provide specific information on the 'Outlast School complete set with storage' which comprises a large chunk of the grant application.

RESOLVED

The Clerk to make enquiries with RCTCBC CIL department regarding the eligibility of the project for CIL funding.



RESOLVED

CIL2023/012 Timers to be fitted to RCT lampposts (for Christmas motifs). That the project to retrofit timers to lamp posts to allow the mounting of existing Christmas motifs be added to the CIL123 list and Active project lists and for the Clerk to obtain quotations and present to the CIL Committee at a future date.

2023/061 Barclays banking mandate cancellation and raising of new mandate

RESOLVED

To cancel the current Banking mandate application and to start a new application to add the RFO (Lisa Phillips) only to the banking mandate.

RESOLVED

Following the AGM in May 2023 for a subsequent application to be processed to add members to the mandate if necessary.

2023/062 Progress of Trenos Crossing Working Group

RESOLVED

To set aside £275,000 of CIL funds to underwrite the construction of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project, with a view to negotiating alternative sources of funding from RCTCBC and others. The amount to be added to the CIL123 list and Active Project list.

RESOLVED

To organise external professional project management of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.

RESOLVED

To obtain formal advice regarding the legality of the tendering process reference the Public Contracts Regulations 2015, and the requirement or otherwise to go through a formal tendering process. The outcome to be reported to a future meeting of Council.

RESOLVED



For the Clerk to attempt to identify potential further sources of funding for the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.

RESOLVED

The Clerk write to RCTCBC Cabinet member for 'Development and Prosperity', Councillor Mark Norris to request a meeting to discuss RCTCBC's commitment to part funding the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project.

2023/063 Summer grass cutting and fields maintenance regime

RESOLVED

To issue notice to Llanharan RFC that regrettably, given that the Council cannot lawfully receive reimbursement for services provided the Council will cease cutting the grass at the Dairy Field from the end of September 2023.

RESOLVED

The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.

2023/064 Quotations for the ongoing fitting of benches

Cllr David Evans left the room for the duration of the discussion regarding this item and returned only once it was resolved.

RESOLVED

To approach Vendor C and offer them the opportunity to obtain public liability insurance and to requote.

If this is the case all vendors be invited to requote.

If not then Vendor B be selected as the provider.

2023/065 Provision for donated trees from CGI Ltd

RESOLVED

To allow the Clerk to advertise the donated trees to community groups and individuals in the community.



For decisions regarding the planting of any remaining trees on Community Council land to be delegated to the ORA Committee.

2023/066 Competition in local schools to design the Community Council Van livery.

RESOLVED

For a competition to be organised to design the livery of the Community Council Van.

2023/067 Exclusion of press and public

RESOLVED

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

2023/068 Legal costs regarding Meadow Rise encroachments.

RESOLVED

For the Council not to recover any costs from those householders who comply with the March 31st deadline to move their boundaries back to the specified limits.

2023/069 Urgent information and suggestions to the Clerk for future agenda items.

To propose that the council adopt a policy that all contractors used by the Council must have public liability insurance of at least £10 Million.

There being no further business the meeting closed at 9.29pm

The next full council meeting is scheduled for 20th April 2023

Councillor Chris Parker
Chair of the Community Council



Llanharan Community Council Action Plan

| Action no | Date added | Category | From | Action | Notes | Status | Owner |
|-----------|------------|--------------|--------------|---|---|-----------|-------|
| 2020/232h | 19.2.2021 | Full Council | ORA | That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public. | To be progressed once ROW database progress made. | | LS |
| 2020/107 | 22.1.2021 | Full Council | Full Council | Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights. | Not started. This action to be deferred | | LS |
| 2020/118 | 22.1.2021 | Full Council | Full Council | Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land. | a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made. Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal. | | LS |
| 2020/231 | 19.2.2021 | Full Council | Full Council | RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members. | In progress | | LS |
| 2021/138 | 31.10.21 | Full Council | HR Com | 2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter. | In progress | | LS |
| 2021/148 | 20.11.2021 | Full Council | CIL | RESOLVED To approve CIL application from LCDP for improvements to pathway outside LCDP office. To move to phase 1 of the CIL123 list and to the Active project list and to approve the project at a cost of £1200(net) subject to the receipt of the appropriate financial information being received and scrutinised to the satisfaction of the Clerk. This application is recommended pending RCTCBC's decision on LCDP's eligibility for CIL funding. | Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP RCTCBC CIL and Lega met in early Feb 2022, awaiting outcomes. May 22 - Approval now obtained. LCDP to refresh quotes to ensure original resolution covers cost. Jan 23 - New quotes received. Item being resubmitted to CIL | | LS |
| 2021/053 | 16.6.2021 | Full Council | ORA | ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn.(SIC Parc View) RESOLVED – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them. | Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response. Application form obtained and to be completed. Superseded by a subsequent resolution to attempt to register the land (2022/233) | Completed | LS |

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| 2021/105 | | Full Council | CIL | 2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner. | Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL. | | LS |
| 2021/105 | | Full Council | CIL | RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years). | | | LS |
| 2021/105 | | Full Council | CIL | RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date. | | | LS |
| 2021/013 | 20.1.22 | Full Council | ORA | RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas: New Road (A473); Lanley estate; Enterprise Way. | | | LS |
| 2021/014 | 20.1.22 | Full Council | ORA | RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023. | Form working group. On agenda of FC meetings until resolved. | | LS |
| 2022/015 | 20.1.22 | Full Council | CIL | RESOLVED To add the potential project 'Improvements to the Welfare Field Shower Block' (Already on CIL123 list) to the Active Projects list for scoping and further investigation. | Added to list - Scoping project. Presented to March 22 CIL Committee. On hold. | | LS |
| 2022/034 | 18.2.22 | Full Council | | 2022/034 Rationalisation of working groups of the Council. RESOLVED That the following working groups be dissolved: Tacking Poverty Working Group; Bryncae Community Centre Working Group; Proposed Community Café/Hub Working Group; And their members be reconstituted into a new working group known as: The Community Wellbeing Working Group. Terms of reference for the group to be as per those detailed in appendix 7 presented to the meeting. | Action - To post a terms of reference document in the sharepoint folder. | | LS |
| 2022/039 | 18.2.22 | Full Council | Audit | RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation. | Find logbook Advertise in appropriate channels. On hold pending report on Red tractor. | | LS |
| 2022/040 | 18.2.22 | Full Council | ORA | RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting. (Oakbrook) | Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor. Obtain permission RCT parks dept. Mote: Need a note on minutes rto approve for CIL. LS contacted LA to chase Jan 23 | | LS |

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| 2022/050 | 18.3.22 | Full council | ORA | <p>ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way.</p> <p>RECOMMENDED</p> <p>That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.</p> | <p>Quote accepted and job awarded to Eric Avril.</p> <p>LS checking with RCT and landowner on spec and practicalities. Jan 23 - Job awarded. RCT highways satisfied. LS Checking with RoW, Landowner and Wales and West Utilities (Gas pipe)</p> | Completed | LS |
| 2022/050 | 18.3.22 | Full council | ORA | <p>ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.</p> <p>RECOMMENDED</p> <p>That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area</p> | <p>Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work. Need a note to make a CIL project Minute). LS chased LA for spec Jan 23. Sirte meeting held Jan 23 and permission given to fit bench. Obtaining quotes.</p> | | LS |
| 2022/050 | 18.3.22 | Full council | ORA | <p>ORA2022/011 Disabled access to play areas in the community</p> <p>RECOMMENDED</p> <p>That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.</p> | <p>Speak to Lisa Austin RE spec for gates - existing and future.</p> <p>Look for engagement from wheelchair user(s).</p> <p>Review report and resubmit to ORA</p> <p>Jan 23 update. It appears all parks are accessible. LS chasing RCT survey and report from LA Jan 23 Received.</p> | | LS |
| 2022/050 | 18.3.22 | Full council | ORA | <p>ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.</p> <p>RESOLVED</p> <p>That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.</p> | <p>Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists</p> <p>Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC</p> | | LS |
| 2022/051 | 18.3.22 | Full Council | CIL | <p>RESOLVED</p> <p>That the Clerk obtains reports on the condition of the roof, drainage and water/heating system & boilers and the electrical system as deemed appropriate and the Clerk authorised to use council funds as appropriate to commission these reports, allocating from CIL funds if found to be in scope.</p> | | | LS |
| 2022/051 | 18.3.22 | Full Council | CIL | <p>RESOLVED</p> <p>That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.</p> | | | LS |
| 2022/051 | 18.3.22 | Full Council | CIL | <p>RESOLVED</p> <p>That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.</p> | | | LS |

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| 2022/051 | 18.3.22 | Full Council | CIL | RESOLVED (CIL2022/022) Potential project 'Upgrade of Council notice boards' That an up-to-date quote be obtained for the design and size of noticeboard shown in the accompanying paper for both Ynysmaerdy and Llanharry Road with a view to purchasing both using CIL funds and for the Active project list be amended accordingly. And for the Clerk to enquire regarding bulk discount. | | | LS |
| 2022/051 | 18.3.22 | Full Council | CIL | RESOLVED (CIL2022/027) 'Garage & Memorial Garden project' To apply to divert the sewer identified on the site. Furthermore, to obtain costs to engage Welsh Water to carry out a diversion design and to carry out all works. | In progress. Awaiting result of sewer diversion application. | | LS |
| 2022/066 | 18.3.22 | Full Council | | 2022/066 Grant application 'The Wimbles' RESOLVED For the Council to approach 'The Wimbles' to enquire whether they would allow the Council to purchase the item and to then gift it to them. If so then the items to be purchased up to a value of £1,500 plus VAT subject to the receipt of the appropriate financial and other information required on the Council's grant form, and subject to the Clerk's satisfaction that all matters are in order. | HOLD on the instruction of the Wimbles. Check link for spec. Awaiting confirmation from RCT for CIL. | | LS |
| 2022/066 | 18.3.22 | Full Council | | 2022/066 Grant application 'The Wimbles' RESOLVED For the Clerk to check whether the items/project is in scope for CIL and if so to allocate from CIL funds and to add to the appropriate CIL lists. | Emailed LL 10.11.22 Added to CIL lists. | | LS |
| 2022/083 | 22.4.22 | Full Council | | 2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project. RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner. | In progress. Design completed and submitted to RCTBCB SuDs and Welsh Water in June 22 | | LS |
| 2022/098 | 20.5.22 | Full council | | To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect. | | | LS |
| 2022/108 | 22.5.22 | Full council | | 2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land. | | | |

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| 2022/106 | 22.5.22 | Full council | | <p>2022/106 Draft lease of Bryncae Community Centre and statutory inspection and repair arrangements.</p> <p>RESOLVED</p> <p>For the Clerk to write to RCTCBC officers on the following matters:</p> <p>That's the Community Council requests that it be formally recognised in writing that the decision regarding future rent-free periods will not be linked to commitments to deliver capital spend and that a variety of other factors will be considered including quantifiable social values (which the Community Council would like to jointly assess on an annual basis) and the overall success of the centre.</p> <p>That the Community Council requests sight of the tool to quantify social value.</p> <p>That the Community Council request the rent values for all other halls subject to a CAT within RCT during the past 3 years and for any others having taken place in the Llanharan Community Council area regardless of timeframe. Furthermore, that RCTCBC provide the calculation/rationale upon which this rent was calculated.</p> | Written to but no response received. Have nudged June 22 Response received Aug 22. The working group to meet prior to next FC meeting to consider options. | | |
| 2022/106 | 22.5.22 | Full council | | <p>RESOLVED</p> <p>That the Clerk draws up a memorandum of understanding with RCTCBC corporate estates outlining which elements of statutory compliance and/or building maintenance would be covered and over what period. The memorandum of understanding to cover statutory items only and to exclude general maintenance and repairs. This to be presented to a future Council meeting for resolution.</p> | Written to but no response received. Have nudged June 22. Nudged 12.8.22 RCT have stated they are happy to do so following the signing of the lease. | | |
| 2022/138 | 17.6.22 | Full council | FC | <p>2022/138 Terms of Reference for Community Engagement Working Group</p> <p>RESOLVED</p> <p>That the working group be made up of 3 councillors, councillor David Evans, Chris Parker and Will Thomas as previously resolved and unlimited members of the public be invited to attend.</p> <p>The terms of reference for the working group to be deferred to a future meeting of Council.</p> | | | |
| 2022/155 | 22.7.2022 | Full council | ORA | <p>RESOLVED</p> <p>That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).</p> | Contacted both RCT in June, Awaiting responses. Quantify which areas of survey are on RCT/CC land. Survey complete. | Completed | |
| 2022/155 | 22.7.2022 | Full council | ORA | <p>RESOLVED</p> <p>Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.</p> | | | |
| 2022/156 | 22.7.2022 | Full council | CIL | <p>RESOLVED</p> <p>CIL2022/038 Youth shelters. That a project for the provision of youth shelters be added to the CIL123 list and Active Project lists and that the Clerk and Chair of the CIL Committee make further investigations into feasibility, cost etc... and present a comprehensive paper for the consideration of the committee at a future date.</p> | Contacted LCDP to engage on consultation process. 11.8.22. Met on 8/9/22 with LCDP. Cllr Turner to progress. | | |
| 2022/156 | 22.7.2022 | Full council | CIL | <p>RESOLVED</p> <p>CIL2022/039 Location signage for Bryncae Football pitch. The Clerk to obtain a quotation and permissions to place a post and sign in a suitable location to direct the public to Bryncae football pitch.</p> | | | |

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| 2022/157 | 22.7.2022 | Full council | Audit | RESOLVED To grant Brynna FC the amount of £708 for the reasons specified in the application. (broadly, general running costs). The Clerk to clarify whether CIL could be used for the repairs to the dugouts and if so to inform the club of the CIL grant application process | Clerk still awaiting clarity from RCTCBC on CIL status. Chased Sept 22 | | |
| 2022/182 | 30.9.2022 | Full Council | FC | 2022/182 Purchase of a replacement laptop and a tablet RESOLVED For the Clerk to purchase a replacement laptop, and a tablet or other device to facilitate the running of hybrid meetings up to a budget of £1500. | Specification of equipment to be obtained and order placed. | | LS |
| 2022/183 | 30.9.2022 | Full Council | ORA | RESOLVED That in principle a policy be adopted that trees will be addressed should they overshadow plots, however each case will be assessed on its merits with near-neighbours and others consulted. | Investigate PE plot and plot 31 | | LS |
| 2022/183 | 30.9.2022 | Full council | ORA | RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty | Write the action plan. | | LS |
| 2022/184 | 30.9.2022 | Full council | CIL | RESOLVED That the CIL application received from Llanharan OAP association regarding refurbishment of their hall be approved in principle with a budgeted spend of £60,000 allocated. That the VAT arrangements be clarified given the VAT status of the association and this reported to council for final approval prior to any monies being released. For the Clerk to advise the Association of any external funding opportunities available. | Amend lists. Investigate VAT status. | | LS |
| 2022/219 | 1.10.2022 | Full council | FC | 2022/219 CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods. | | | |
| 2022/219 | 1.10.2022 | Full council | FC | RESOLVED The Clerk to enquire whether the Council's existing insurance arrangements would cover the finished assets and to what extent, or whether alternative insurance could be arranged | Clerk emailed insurance company Jan 23. Awaiting response. | | |
| 2022/200 | 21.10.2022 | Full council | FC | 2022/200 Repairs to Red Tractor. RESOLVED To approve a sum of £2306.55 for repairs to the red tractor. | | | |
| 2022/205 | 21.10.2022 | Full council | FC | 2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting. | | | |
| 2022/208 | 21.10.2022 | Full council | FC | 2022/208 Recommendations of Bryncae Community Centre CAT working group held on Monday 17th October 2022 RESOLVED To defer the item to a future meeting. | | | |
| 2022/227 | 18.11.2022 | Full council | CIL | RESOLVED That the Clerk undertake a fresh public consultation to seek ideas from the community incorporating social media, the Council website and Council noticeboards. For the Clerk to liaise with Cllrs Evans, Thomas and Parker on how best to utilise the Community Engagement Working Group as part of the consultation. | | | |
| 2022/227 | 18.11.2022 | Full council | CIL | RESOLVED That an exercise to refresh the CIL123 and Active Project lists and to synchronise a CIL fund deferral plan to it to be deferred until after the public consultation has ended. | | | |

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| 2022/227 | 18.11.2022 | Full council | CIL | RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element. | Add this and other policy items to application form | | |
| 2022/227 | 18.11.2022 | Full council | CIL | RESOLVED For the Clerk to explore the VAT Exemption application process in order to be able to advise community groups where appropriate. | Look at HMRC rules and application process. | | |
| 2022/227 | 18.11.2022 | Full council | CIL | RESOLVED That consideration of the application for a CIL grant from Bryncae Football Club be deferred for the applicant to clarify the situation with regards necessity for planning permission. For the applicant to provide 3 quotes for materials and to provide a more accurate assessment of costs. The Clerk to contact the applicant to explain the requirements | Speak to Bryncae FC. Clerk contacted club 19.12.22 | | |
| 2022/227 | 18.11.2022 | Full council | Audit | RESOLVED That the amount of £3,104.70 be granted from CIL funds for the purposes detailed in the application from Brynna Community Centre and for the CIL123 list and Active project list to be altered accordingly. Note: Having declared a personal and prejudicial interest, Cllr Robert Lewis-Watkin left the meeting for the duration of this item of business. | Inform Brynna CC check lists updated? | | LS |
| 2022/228 | 18.11.2022 | Full council | Audit | RESOLVED To appoint Kerry-Leigh Grabham of KLG Services as the Council's internal auditor for the remainder of 2022/23 for the costs detailed in the paper presented and for the Clerk to arrange an interim audit as soon as possible | Lisa to arrange with Kerry. | | LP |
| 2022/230 | 18.11.2022 | Full council | FC | RESOLVED For a working group to be established to recommend a draft contract for the holding of the event to Council. | Paper for location Paper for contract / working group | | LS |
| 2022/232 | 18.11.2022 | Full council | FC | 2022/232 King's coronation in summer 2023 RESOLVED To approve the holding of events to celebrate the King's Coronation on or around Saturday May 6th, 2023 with approval for a budget of £5,000. This amount to be vired general reserves for 2022/23 financial year. RESOLVED For arrangements for the day-to-day governance and delegation of the spend of the approved budget to be deferred to a future meeting. | Nudge to Councillors to arrange | | LS |
| 2022/238 | 18.11.2022 | Full council | CIL | 2022/238 Meadow Rise encroachments RESOLVED The Clerk to write to all affected householders regarding the matter. Subject to advice from the Council's solicitor that this action would not be prejudicial to any future legal proceedings. | Written to Solicitor 1.12.22 to instruct to prepare a draft letter. Nudged 19.12.22 and again January 2023 | | LS |
| nk | nk | Full council | HR | RECOMMENDED That the Clerk's pay and conditions be set to SCP27 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023. | | | |
| nk | nk | Full council | HR | RECOMMENDED That the Deputy Clerk/RFO's pay and conditions be set to SCP25 as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales that and a revised contract and relevant paperwork be prepared accordingly to take effect from 1st April 2023. | | | |

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| 2022/226 | 16.12.2022 | Full Council | HR | <p>2022/226 Minutes.</p> <p>RESOLVED The minutes for the ordinary meeting of the Council held by on a hybrid basis at 7.00pm on Thursday 17th November 2022 were approved as a true and accurate record of proceedings subject to the following amendments:</p> <p>Cllr Robert-Lewis Watkin JP is recording as having proffered reasons for absence. This to be removed as the Councillor was in fact present at the meeting and is recorded as such.</p> | Amend minutes and re-publish | | LS |
| 2022/232 | 16.12.2022 | Full Council | HR | <p>2022/232 Audit arrangements for financial year 2022/23</p> <p>RESOLVED To deviate from resolution 2022/228 specifying an interim internal audit and year end internal audit and with regards financial year 2022/23 to hold a year end internal audit only.</p> <p>RESOLVED For the 2023/24 financial year, for the Clerk to arrange dates for an interim internal audit and year end internal audit.</p> | Lisa to arrange with auditor and place dates in the diary. | | LP |
| 2022/233 | 16.12.2022 | Full Council | ORA | <p>RESOLVED That subject to the prior receipt of appropriate public liability insurance certificates Eric Avril be awarded the work 'Improvements to the southern end of RAN17/5 on Enterprise Way' and the Clerk be approved a spend of £8,500 + 10% contingency = £9,350. For the project to be funded using CIL funds if eligible, the Clerk to confirm with RCTCBC.</p> | Check spec with RCTCBC highways, obtain copy of insurance. Proceed. Clerk chased RCTCBC Jan 23 RE spec. Consent from all parties received. Awaiting availability of contracotr and favourable weather conditions. | | LS |
| 2022/233 | 16.12.2022 | Full Council | ORA | <p>RESOLVED Security arrangements at allotment sites. For the Clerk to carry out a survey of Jubilee Street plot-holders in order to ascertain their views on current security arrangements at the Jubilee Street allotment site. A report to be presented to the next ORA Committee.</p> | LS to canvass. | Completed | LS |
| 2022/233 | 16.12.2022 | Full Council | ORA | <p>RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.</p> | The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. | | LS |
| 2022/233 | 16.12.2022 | Full Council | ORA | <p>RESOLVED Steps in the alleyway between Bridgend Road and Parc View. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.</p> | Clerk requesting consent of Council to engage a solicitor | | LS |
| 2022/233 | 16.12.2022 | Full Council | ORA | <p>RESOLVED Area of rough ground near the bench next to Haran Roofing. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.</p> | Clerk requesting consent of Council to engage a solicitor | | LS |

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| 2022/233 | 16.12.2022 | Full Council | ORA | <p>RESOLVED Leaflet of walking routes around the community. That the Clerk purchase an annual subscription to OS Maps online up to a cost of £60 for the year.</p> <p>RESOLVED For a budget of £1000 to be allocated to this project and for the Clerk to be authorised to spend up to that amount.</p> <p>RESOLVED For the Clerk to enquire whether the project is applicable for CIL funding. If so for the project to be funded from CIL funds. If not for the funds to be taken from the general reserve.</p> <p>RESOLVED For the Clerk to engage a graphical designer to produce a draft mock-up of route 1 to demonstrate what is achievable.</p> | In progress. Meeting arranged with Graphic designer March 23. graphic designer has been engaged and is drawing up a draft concept leaflett. | | LS |
| 2023/015 | 20.01.2023 | Full Council | FC | <p>RESOLVED To make available to the Voluntary Management Committee of Bryncae Community Centre the amount of £1000, to be repaid as soon as the group is able to withdraw funds from the Community Centre account.</p> | | Completed | |
| 2023/016 | 20.01.2023 | Full Council | FC | <p>2023/016 Annual community ceremony.</p> <p>RESOLVED To agree in principle to hold a community ceremony. To form a working group to explore the details, the formation</p> | Working group to be formed at a later date. | | |
| 2023/017 | 20.01.2023 | Full Council | FC | <p>2023/017 Covid 19 Plaque.</p> <p>RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.</p> | Councillors to bring proposals to a future meeting. | | |
| 2023/018 | 20.01.2023 | Full Council | FC | <p>2023/018 Chair's chain of office and updating of Chairperson's board.</p> <p>RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.</p> | | | |
| 2023/018 | 20.01.2023 | Full Council | FC | <p>RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.</p> | | | |
| 2023/027 | 17.02.2023 | Full Council | FC | <p>RESOLVED To pay a 2022/23 grant of £10,000 to The Wildlife Trust of South and West Wales to assist in the maintenance and upkeep of Brynna Woods</p> | Pay | Completed | LP |
| 2023/038 | 17.02.2023 | Full Council | CIL | <p>RESOLVED CIL2022/056 Revised CIL application from LCDP That the Clerk contact LCDP and request they provide a fresh application in line with the quotation setting out all aspects of the project. This application to include evidence of whether planning permission is required.</p> | Updated application pending. | | |

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| 2023/038 | 17.02.2023 | Full Council | CIL | RESOLVED The Clerk to investigate options for applying charges to property in relation to significant CIL grants. | | | |
| 2023/038 | 17.02.2023 | Full Council | CIL | RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date. | Add to CIL lists. - Added. Lisa to progress order. | | LP |
| 2023/038 | 17.02.2023 | Full Council | CIL | RESOLVED The Clerk to make enquiries with RCTCBC planning, NRW and other agencies regarding the construction of the bridge. | Engaged RCTCBC rights of way and seeking an urgent meeting RE funding and timescales. Emailed JB 23.2.23. Options for funding to be considered by Council in March23 | | |
| 2023/038 | 17.02.2023 | Full Council | CIL | RESOLVED CIL2022/060 Method of public consultation The Clerk to proceed with the consultation to run for the month of March. The method of engagement to be as per the paper presented. CIL lists to be published prominently on website prior to engagement commencing. Cllr Evans to assist. | | Completed | |
| 2023/038 | 17.02.2023 | Full Council | CIL | 2023/040 Llanharan OAP association hall defibrillator RESOLVED To accept the proposal made in the paper presented to the meeting and to approve the spend of £640 from CIL funds. | Lisa to progress. LS to update CIL lists | | |
| 2023/041 | 17.02.2023 | Full Council | ORA | RESOLVED ORA2023/007 Stone hamlet/ward gateways That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval. | Hold until after CIL consultation. | | |
| 2023/041 | 17.02.2023 | Full Council | ORA | RESOLVED ORA2023/010 CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require. | Cllr Feist has made initial contact. Awaiting details to be able to follow up. No contact from group. Application submitted by Cllr Feist. Trees delivered and distributed April 23 | Completed | |
| 2023/041 | 17.02.2023 | Full Council | ORA | RESOLVED ORA2023/011 Improvements to a section of Danygraig Road Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road. | Ref Cllr Turner and Donnan. | | |
| 2023/041 | 17.02.2023 | Full Council | ORA | RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members. | Add to future agenda. | | |

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| 2023/042 | 17.02.2023 | Full Council | FC | 2023/042 Damaged bench at the bottom of Terry's Way RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way. | Action and add to CIL lists. | | |
| 2023/045 | 17.02.2023 | Full Council | FC | 2023/045 Further arrangements for Fireworks display in November 2023. RESOLVED For a working group to be formed comprising the following members: Cllrs David Evans, Neil Feist, Andrea James and Joanne Miller. The terms of reference to be to examine any other arrangements or terms to be set | Proposals for contacting venues and original spec sent to members of working group. 22.2.23. awaiting responses from members. Working group proceeding and will present a paper in due course. Cllr Feist resigned from WG April 23. | | |
| 2023/047 | 17.02.2023 | Full Council | FC | 2023/047 Legal costs regarding Meadow Rise encroachments. RESOLVED For the Clerk to contact the insurers to enquire on their attitude regarding recovery of their costs. | council to be advised March 23 | Completed | |
| 2023/047 | 17.02.2023 | Full Council | FC | 2023/047 Legal costs regarding Meadow Rise encroachments. RESOLVED For more detail on this matter to be brought to a future meeting | Have contacted insurers. Investigate charges and do paper for FC March 23 | Completed | |
| 2023/052 | 22.02.2023 | Full Council | FC | 2023/052 Motion, That Llanharan Community Council deplores the Roads Review Panel Recommendation that "the Welsh Government should not provide further support to the A473 Llanharan bypass." RESOLVED For the Clerk to write to the leader of RCTCBC stating that Llanharan Community Council calls upon Rhondda Cynon Taf County Borough Council to give guarantees to the people of Llanharan and Brynna, notwithstanding the recommendation that the scheme will be delivered by the local authority with or without the support of Welsh Government in the manner and timescale long-promised to the residents. And to seek a guarantee from the leader of RCTCBC. The Clerk to also to write to Huw Irranca-Davies MS, Member of the Senedd for the Ogmore Constituency on behalf of the residents of this community to express the Council's anger and disappointment of this Recommendation. | Draft letters circulated for consideration. Letters sent. (& in email form). | Completed | |
| 2023/060 | 17.3.2023 | Full Council | CIL | CIL2023/007 Consideration of quotes for Llanharan OAP hall refurbishment. To engage 'The Parkinson Partnership' for an annual fee of £220 for sector specific VAT advice, to ascertain whether there are opportunities to be able to take measures to be able to reclaim VAT on the project. | | | |
| 2023/060 | 17.3.2023 | Full Council | CIL | RESOLVED CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date. | | | |
| 2023/060 | 17.3.2023 | Full Council | CIL | RESOLVED CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained. | | | |

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| 2023/060 | 17.3.2023 | Full Council | CIL | RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase. | | | |
| 2023/060 | 17.3.2023 | Full Council | CIL | RESOLVED CIL2023/011 CIL application from Dolau School. The matter to be deferred to a future meeting and the Clerk to contact the applicant to provide specific information on the 'Outlast School complete set with storage' which comprises a large chunk of the grant application. The Clerk to make enquiries with RCTCBC CIL department regarding the eligibility of the project for CIL funding. | RCTCBC contacted, no response. | | |
| 2023/060 | 17.3.2023 | Full Council | CIL | RESOLVED CIL2023/012 Timers to be fitted to RCT lampposts (for Christmas motifs). That the project to retrofit timers to lamp posts to allow the mounting of existing Christmas motifs be added to the CIL123 list and Active project lists and for the Clerk to obtain quotations and present to the CIL Committee at a future date. | | | |
| 2023/061 | 17.3.2023 | Full Council | | 2023/061 Barclays banking mandate cancellation and raising of new mandate RESOLVED To cancel the current Banking mandate application and to start a new application to add the RFO (Lisa Phillips) only to the banking mandate. | | | |
| 2023/061 | 17.3.2023 | Full Council | | RESOLVED Following the AGM in May 2023 for a subsequent banking mandate application to be processed to add members to the mandate if necessary. | | | |
| 2023/062 | 17.3.2023 | Full Council | | 2023/062 Progress of Treno Crossing Working Group RESOLVED To set aside £275,000 of CIL funds to underwrite the construction of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project, with a view to negotiating alternative sources of funding from RCTCBC and others. The amount to be added to the CIL123 list and Active Project list. | Update CIL lists | | |
| 2023/062 | 17.3.2023 | Full Council | | RESOLVED To organise external professional project management of the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project. | | | |
| 2023/062 | 17.3.2023 | Full Council | | RESOLVED To obtain formal advice regarding the legality of the tendering process reference the Public Contracts Regulations 2015, and the requirement or otherwise to go through a formal tendering process. The outcome to be reported to a future meeting of Council. | Advice to be presented to Council | Completed | |
| 2023/062 | 17.3.2023 | Full Council | | For the Clerk to attempt to identify potential further sources of funding for the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project. | | | |
| 2023/062 | 17.3.2023 | Full Council | | RESOLVED The Clerk write to RCTCBC Cabinet member for 'Development and Prosperity', Councillor Mark Norris to request a meeting to discuss RCTCBC's commitment to part funding the 'Multi-user/Equestrian Bridge over the River Ewenny at Brynna Woods' project. | | | |
| 2023/063 | 17.3.2023 | Full Council | | RESOLVED To issue notice to Llanharan RFC that regretfully, given that the Council cannot lawfully receive reimbursement for services provided the Council will cease cutting the grass at the Dairy Field from the end of September 2023. | | Completed | |

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| 2023/063 | 17.3.2023 | Full Council | | RESOLVED The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date. | | | |
| 2023/064 | 17.3.2023 | Full Council | | RESOLVED RE fitting of benches and foundations - To approach Vendor C and offer them the opportunity to obtain public liability insurance and to requote. If this is the case all vendors be invited to requote. If not then Vendor B be selected as the provider. | To be represented to Council | Completed | |
| 2023/065 | 17.3.2023 | Full Council | | 2023/065 Provision for donated trees from CGI Ltd RESOLVED To allow the Clerk to advertise the donated trees to community groups and individuals in the community. | | completed | |
| 2023/065 | 17.3.2023 | Full Council | | For decisions regarding the planting of any remaining trees on Community Council land to be delegated to the ORA Committee. | | Completed | |
| 2023/066 | 17.3.2023 | Full Council | | 2023/066 Competition in local schools to design the Community Council Van livery. RESOLVED For a competition to be organised to design the livery of the Community Council Van. | | | |

Crime Figures for past 30 days

Llanharan

Burglary - 1

- The square – Alarm activation. Entry attempted through doorway/window. Damage caused.

Damage – 7

- Park view – Bottle thrown at house door. Damage caused.
- Harold Street – Youths throwing rocks at vehicles.
- Coedcae lane – Damage to motor vehicle. Window smashed. Nothing taken.
- Nant y Dwrgi – Coins superglued to door.
- Heol Cynllan – Damage to vehicle. Key like marks to the passenger side doors.
- Park view – Attempt to damage property. Person seen pulling at fence.

Theft – 4

- Bridgend road – Theft of diesel
- Cynllan Avenue – Stolen vehicle
- Cynllan Avenue – Package stolen from the front door

ASB - 8

- Park view – Dispute over CCTV location. Suitable advice given.
- Park view – Noise nuisance from visitors attending neighbours' property.
- Park view – Unwanted contact over social media. Suitable advice given.
- Park view – Youths attempting to steal bike/causing nuisance to children resident.
- The square – Noise nuisance complaint. Suitable advice given.
- Park view – Motorbike annoyance.
- Ynysddu – Noise nuisance. Fireworks going off.
- Park view – Motorbike annoyance.

Brynna

Burglary - 0

Damage - 0

Theft – 2

- Llanilid – Persons making off with goods without offering payment.
- Bridgend road – Theft of meat from store.

ASB - 2

- Powell drive – Motorbike annoyance
- Melbourne Terrace – Neighbour dispute. Verbal altercation.

List of Payments made between 01/03/2023 and 31/03/2023

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|----------------|---------------------------|-----------|-------------|----------------|-----------------------|
| 02/03/2023 | Barclaycard | 02.03.23 | 603.43 | | Pantry 21/2;23/2;24/2 |
| 02/03/2023 | S Davies | BACS | 30.00 | RLW | BCC Dep Return |
| 02/03/2023 | Cara DeTedstone | BACS | 40.00 | RLW | 070523 FacePainter |
| 02/03/2023 | Festive Lighting | BACS | 10,392.30 | RLW | 20332 |
| 02/03/2023 | Festive Lighting | BACS | 991.80 | RLW | 20334 |
| 06/03/2023 | Barclays Bank | BACS | 37.83 | | 13JAN12FEB |
| 06/03/2023 | SSE Electric | BACS | 8.38 | CP | 241887734-0018 |
| 06/03/2023 | SSE Electric | BACS | 4.64 | CP | 291886931-0018 |
| 07/03/2023 | JThompson | BACS | 30.00 | RLW | BCC Dep Return |
| 08/03/2023 | Tesco Mobile phones x 3 | BACS | 25.00 | DD | 134166133900 |
| 09/03/2023 | K Lee Wah | BACS | 240.00 | RLW | 090323 |
| 09/03/2023 | AG Gallagher | BACS | 37.45 | RLW | 521471791 |
| 10/03/2023 | Barclaycard | PB Card | 542.11 | | Pantry 28/2;3/3;7/3 |
| 10/03/2023 | British Telecom | BACS | 259.40 | CP | Q094 |
| 14/03/2023 | Barclaycard | PB card | 403.80 | | Pantry 10/3 |
| 14/03/2023 | Hire a Funfair Ltd | BACS | 1,114.50 | CP | 0547 |
| 15/03/2023 | ARVAL | BACS | 500.58 | DD | RI0010206312 |
| 16/03/2023 | Barclaycard | Bcard16/3 | 298.69 | | Pantry 14/3 |
| 16/03/2023 | Nat Soc of Allotments | BACS | 67.00 | CP | 160323 |
| 16/03/2023 | Llanharan OAP Association | BACS | 60.00 | CP | 1/2023 |
| 17/03/2023 | Leigh Smith | BACS | 28.99 | RLW | 97769742 |
| 20/03/2023 | Bryнна Cleaning | BACS | 192.00 | RLW | 0396 |
| 22/03/2023 | Coop | DIRECT | 13.30 | CP | Food pantry hosting |
| 27/03/2023 | Barclaycard | Bcard | 1,274.58 | | Mar Bcard |
| 27/03/2023 | P Palmer | BACS | 30.00 | RLW | BCC Dep Return |
| 27/03/2023 | CHill | BACS | 30.00 | RLW | BCC Dep Return |
| 27/03/2023 | RCT | BACS | 720.00 | RLW | 328934647 |
| 27/03/2023 | SSE Electric | DD | 217.73 | LS | 801900194/0004 |
| 28/03/2023 | STAFF SALARIES | BACS | 4,579.37 | RLW | Mar23 |
| 29/03/2023 | Lektromek Ltd | BACS | 174.00 | RLW | 13327 |
| 29/03/2023 | RCT Pension Payment | BACS | 1,597.63 | RLW | LCC Remit Mar23 |
| 29/03/2023 | STAFF SALARIES | BACS | 413.09 | RLW | Mar23 |
| 29/03/2023 | Reach Publishing | BACS | 128.40 | CP | 226318342 |
| 31/03/2023 | badham | BACS | 38.10 | CP | 070722 |
| 31/03/2023 | Barclaycard | 31.03.23 | 439.64 | | Pantry 21/3;28/3 |
| 31/03/2023 | HMRC NI & Tax | BACS | 1,492.57 | RLW | NI & Tax |
| Total Payments | | | 27,056.31 | | |

List of Payments made between 01/03/2023 and 31/03/2023

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|-----------------------|------------------|--------------------|-----------------------|---------------------------|
| 01/03/2023 | Amazon | CREDITCARD | 6.98 LS | | GB-2023-81027546 |
| 02/03/2023 | ALDI | CREDITCARD | 21.28 PB | | 210223 |
| 02/03/2023 | ALDI | CREDITCARD | 168.06 PB | | Pantry 21/02 |
| 02/03/2023 | ALDI | CREDITCARD | 94.49 PB | | Pantry 21/02 |
| 02/03/2023 | ALDI | CREDITCARD | 119.96 PB | | Pantry 24/2 |
| 02/03/2023 | ALDI | CREDITCARD | 61.28 PB | | Pantry 24/2 |
| 02/03/2023 | ALDI | CREDITCARD | 138.36 PB | | Pantry 28/2 |
| 06/03/2023 | Amazon | CREDITCARD | -10.48 LS | | GB-2023-81011614 |
| 10/03/2023 | ALDI | CREDITCARD | 65.40 PB | | Pantry 10/3 |
| 10/03/2023 | ALDI | CREDITCARD | 39.27 PB | | Pantry 7/3 |
| 10/03/2023 | ALDI | CREDITCARD | 148.21 PB | | Pantry 3/3 |
| 10/03/2023 | ALDI | CREDITCARD | 46.50 PB | | Pantry 07/3 |
| 14/03/2023 | ALDI | CREDITCARD | 120.64 PB | | Pantry10/3 |
| 14/03/2023 | ALDI | CREDITCARD | 116.58 PB | | Pantry 10/3 |
| 14/03/2023 | ALDI | CREDITCARD | 104.37 PB | | Pantry 10/3 |
| 14/03/2023 | ALDI | CREDITCARD | 58.83 PB | | Pantry 10/3 |
| 16/03/2023 | ALDI | CREDITCARD | 128.54 PB | | Pantry 14/3 |
| 16/03/2023 | ALDI | CREDITCARD | 29.29 PB | | Pantry 14/3 |
| 16/03/2023 | ALDI | CREDITCARD | 95.05 PB | | Pantry 14/3 |
| 16/03/2023 | ALDI | CREDITCARD | 45.81 PB | | Pantry 14/3 |
| 27/03/2023 | Microsoft | CREDITCARD | 54.00 LS | | E0200MB539 |
| 27/03/2023 | Microsoft | CREDITCARD | 108.00 LS | | E0200MBFJR |
| 27/03/2023 | ZOOM | CREDITCARD | 12.99 LS | | INV192702887 |
| 27/03/2023 | ADOBE | CREDITCARD | 15.17 LS | | IEN2023012876294 |
| 27/03/2023 | The Range | CREDITCARD | 6.27 LP | | 240223 |
| 27/03/2023 | TonerPartner | CREDITCARD | 94.58 LP | | K30238 |
| 27/03/2023 | HM Land Registry | CREDITCARD | 3.00 LS | | 020323 |
| 27/03/2023 | HM Land Registry | CREDITCARD | 12.00 LS | | 090323 |
| 27/03/2023 | ALDI | CREDITCARD | 455.37 LS | | Pantry 17/3 |
| 27/03/2023 | ALDI | CREDITCARD | 51.25 PB | | Pantry 17/3 |
| 27/03/2023 | Amazon | CREDITCARD | 241.95 LS | | 204-8236817-98243 |
| 27/03/2023 | Really Useful Storage | CREDITCARD | 158.27 LS | | 280223 |
| 27/03/2023 | Dunsterhouse | CREDITCARD | 288.00 LS | | 280223 |
| 27/03/2023 | Amazon | CREDITCARD | 6.90 LS | | GB-2023-82625857 |
| 27/03/2023 | Amazon | CREDITCARD | 16.44 LS | | 81011614&81011899 |
| Total Payments | | | 3,122.61 | | |

List of Payments made between 01/04/2022 and 31/03/2023

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|------------------|---------------------------|------------------|--------------------|-----------------------|---------------------------|
| 27/04/2022 | Llanharan Pharmacies | CREDITCARD | 5.97 | CB | Llanharan Pharmacies |
| 27/04/2022 | Llanharan Service Station | CREDITCARD | 17.01 | PB | 2203239196 |
| 27/04/2022 | Llanharan Service Station | CREDITCARD | 50.00 | PB | 2203290708 |
| 27/04/2022 | HM Land Registry | CREDITCARD | 6.00 | LS | 244676462080 |
| 27/04/2022 | HM Land Registry | CREDITCARD | 3.00 | LS | 24476455315 |
| 27/04/2022 | HM Land Registry | CREDITCARD | 6.00 | LS | 24476446756 |
| 27/04/2022 | ADOBE | CREDITCARD | 15.17 | LS | BL2151888738 |
| 27/04/2022 | Tesco | CREDITCARD | 80.00 | LS | UQC1BN52PK5CT3A1D |
| 27/04/2022 | ZOOM | CREDITCARD | 11.99 | LS | 142764112 |
| 27/04/2022 | Microsoft | CREDITCARD | 122.40 | LS | E0200131kk |
| 27/05/2022 | Moneysoft | CREDITCARD | 90.00 | LS | U254098 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 24.00 | MP | 22051801020034 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 30.00 | MP | 22051702010068 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 16.99 | PB | 22051701020021 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 26.50 | MP | 22051601010113 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 22.00 | MP | 22051301010203 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 26.00 | MP | Llanharan Service Station |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 22.00 | MP | 22051001010178 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 34.00 | MP | 22050901010200 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 17.90 | PB | 22050901010203 |
| 27/05/2022 | Applegreen | CREDITCARD | 60.00 | PB | 00263078 |
| 27/05/2022 | Indeed | INDEED | 69.91 | LS | 60768861 |
| 27/05/2022 | Eriks | CREDITCARD | 61.69 | PB | 51581 |
| 27/05/2022 | Amazon | CREDITCARD | 39.98 | LS | 4243538 |
| 27/05/2022 | AMBEROL | CREDITCARD | 119.94 | LS | 151358320 |
| 27/05/2022 | Amazon | CREDITCARD | 39.98 | LS | 151256348 |
| 27/05/2022 | Amazon | CREDITCARD | 119.94 | LS | 151299286 |
| 27/05/2022 | Amazon | CREDITCARD | 119.94 | LS | 151306810 |
| 27/05/2022 | Microsoft | CREDITCARD | 79.99 | LS | 250474987502 |
| 27/05/2022 | Post Office Ltd | CREDITCARD | 7.65 | LS | 1-538053 |
| 27/05/2022 | Microsoft | CREDITCARD | 93.60 | LS | e678cb755c2c |
| 27/05/2022 | Amazon | CREDITCARD | 79.97 | LS | 316632 |
| 27/05/2022 | Amazon | CREDITCARD | 99.90 | LS | 151893789 |
| 27/05/2022 | Amazon | CREDITCARD | 38.36 | LS | 151893786 |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 55.03 | PB | Llanharan Service Station |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | 16.99 | PB | Llanharan Service Station |
| 27/05/2022 | Llanharan Service Station | CREDITCARD | -0.90 | LP | Llanharan Service Station |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 26.00 | MP | 20/05/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 20.01 | MP | 24/05/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 19.20 | MP | 31/05/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 17.01 | MP | 01/06/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 25.00 | MP | 01/06/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 22.20 | MP | 02/06/22 |

List of Payments made between 01/04/2022 and 31/03/2023

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|------------------|---------------------------|------------------|--------------------|-----------------------|---------------------------|
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 18.01 MP | | 06/06/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 8.00 MP | | 10/06/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 28.00 MP | | 07/06/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 35.00 MP | | 10/06/22 |
| 27/06/2022 | Llanharan Service Station | CREDITCARD | 9.50 MP | | 13/06/22 |
| 27/06/2022 | Tesco | CREDITCARD | 50.00 PB | | 24/05/22 |
| 27/06/2022 | Halfords | CREDITCARD | 6.40 PB | | 2206010133 |
| 27/06/2022 | Riverside Hardware | CREDITCARD | 92.00 PB | | 260574163612 |
| 27/06/2022 | Screwfix | CREDITCARD | 10.89 PB | | 030674163612 |
| 27/06/2022 | Tesco | CREDITCARD | 50.00 PB | | 03/06/22 |
| 27/06/2022 | Microsoft | CREDITCARD | 30.00 PB | | 130674163612 |
| 27/06/2022 | Texaco | CREDITCARD | 40.00 PB | | 200674163612 |
| 27/06/2022 | Applegreen | CREDITCARD | 30.00 PB | | 200674463652 |
| 27/06/2022 | Poundland | CREDITCARD | 10.00 PB | | 060674163612 |
| 27/06/2022 | ZOOM | CREDITCARD | 11.99 LS | | 152511721 |
| 27/06/2022 | Adobe | CREDITCARD | 15.17 LS | | IEN2022021723778 |
| 27/06/2022 | Solopress | CREDITCARD | 96.56 LS | | 3060552 |
| 27/06/2022 | Microsoft | CREDITCARD | 88.32 LS | | 040622 |
| 27/06/2022 | ADOBE | CREDITCARD | 15.17 LS | | IEN2022026641690 |
| 27/06/2022 | Amazon | CREDITCARD | 9.98 LS | | 161675931-2022-354079 |
| 27/06/2022 | Amazon | CREDITCARD | 13.98 LS | | 2022-181945772 |
| 27/06/2022 | Amazon | CREDITCARD | 29.99 LS | | 2022-219425 |
| 27/06/2022 | Amazon | CREDITCARD | 5.99 LS | | 2022-181946916 |
| 27/06/2022 | Amazon | CREDITCARD | 16.98 LS | | 2022-2381 |
| 27/06/2022 | Amazon | CREDITCARD | 16.98 LS | | 1311551845-2022-2369 |
| 27/06/2022 | Amazon | CREDITCARD | 37.76 LS | | GB239B0MLAEUI |
| 27/06/2022 | Amazon | CREDITCARD | 33.90 LS | | 136466481-2022-136771 |
| 27/06/2022 | Amazon | CREDITCARD | 6.95 LS | | GB238LROVAEUI |
| 27/06/2022 | Amazon | CREDITCARD | 18.99 LS | | 2022-189432435 |
| 27/06/2022 | Amazon | CREDITCARD | -18.99 LS | | 2022-8803634 |
| 27/06/2022 | Amazon | CREDITCARD | 53.46 LS | | GB238ZN65AEUI |
| 27/06/2022 | Amazon | CREDITCARD | 8.99 LS | | 2022-126186 |
| 27/06/2022 | Amazon | CREDITCARD | 2.99 LS | | GB239716RAEUI |
| 27/06/2022 | Amazon | CREDITCARD | 12.99 LS | | 2022-182161332 |
| 27/06/2022 | Amazon | CREDITCARD | 19.99 LS | | 2022-55850 |
| 27/06/2022 | Amazon | CREDITCARD | 15.98 LS | | 2022-76039 |
| 27/06/2022 | Amazon | CREDITCARD | 9.76 LS | | 2022-400123 |
| 27/06/2022 | Amazon | CREDITCARD | 299.97 LS | | 795568965-2022-145 |
| 27/06/2022 | HM Land Registry | CREDITCARD | 9.00 LS | | 08/06/22 |
| 27/06/2022 | HM Land Registry | CREDITCARD | 3.00 LS | | 08/06/22 |
| 27/06/2022 | RCT | CREDITCARD | 21.00 LS | | Events license |
| 27/06/2022 | Tesco | CREDITCARD | 25.00 LS | | 094235 |
| 27/06/2022 | Tesco | CREDITCARD | 50.00 LS | | 067897 |

List of Payments made between 01/04/2022 and 31/03/2023

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|---------------------------|------------------|--------------------|-----------------------|---------------------------|
| 27/06/2022 | Tesco | CREDITCARD | 100.00 LS | | 042776 |
| 27/06/2022 | Indeed | CREDITCARD | 42.09 LS | | 62900538 |
| 27/06/2022 | ThePlasmaCentre | CREDITCARD | 89.99 LS | | 160674056572 |
| 27/06/2022 | Amazon | CREDITCARD | 5.99 LS | | 2004-6979213-51995 |
| 27/06/2022 | ZOOM | CREDITCARD | 11.99 LS | | 147779452 |
| 27/06/2022 | SP Party Britain | CREDITCARD | 105.68 LS | | 23/05/22 |
| 27/06/2022 | SP Party Britain | CREDITCARD | 30.90 LS | | 25/05/22 |
| 27/06/2022 | Amazon | CREDITCARD | 40.77 LS | | 204-0532495-20075 |
| 27/06/2022 | Amazon | CREDITCARD | 61.73 LS | | 202-9242657-25971 |
| 27/06/2022 | Amazon | CREDITCARD | 19.18 LS | | 202-8921842-43443 |
| 27/06/2022 | Amazon | CREDITCARD | 7.99 LS | | 202-6485586-61851 |
| 27/06/2022 | Amazon | CREDITCARD | 7.99 LS | | 202-1621528-78251 |
| 27/06/2022 | Amazon | CREDITCARD | 23.97 LS | | 202-0164731-83115 |
| 27/06/2022 | Amazon | CREDITCARD | 7.99 LS | | 202-8795516-32371 |
| 27/06/2022 | Amazon | CREDITCARD | 11.98 LS | | 202-0025351-44123 |
| 27/06/2022 | Amazon | CREDITCARD | -23.75 LS | | 202-9242657-25971 |
| 27/06/2022 | Amazon | CREDITCARD | 79.00 LS | | D01-5521491-64214 |
| 27/06/2022 | Amazon | CREDITCARD | 74.36 LS | | 2022-181138994 |
| 27/06/2022 | Amazon | CREDITCARD | -18.99 LS | | 2022-189432435 |
| 27/06/2022 | Amazon | CREDITCARD | -18.99 LS | | 2022-9242657-25971 |
| 01/07/2022 | SSE Electric | DD | 122.51 DD | | 181878791/0007 |
| 01/07/2022 | SSE Electric | CREDITCARD | -122.51 DD | | 181878791/0007 |
| 27/07/2022 | Toolstation | CREDITCARD | 4.64 MP | | XKL044242383 |
| 27/07/2022 | Screwfix | CREDITCARD | 1.59 MP | | A9704351276 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 40.00 MP | | 2206210015 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 33.90 MP | | 2206220859 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 41.00 MP | | 2207013084 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 28.90 MP | | 2207053782 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 36.95 MP | | 2207074326 |
| 27/07/2022 | Screwfix | CREDITCARD | 16.06 MP | | A9772843082 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 18.59 PB | | 2207156357 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 18.00 PB | | 2207197450 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 38.01 PB | | 2207065733 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 28.94 PB | | 2206245284 |
| 27/07/2022 | Tesco | CREDITCARD | 50.01 PB | | 6KIF8U4WK9TQKWULQ |
| 27/07/2022 | Tesco | CREDITCARD | 30.00 PB | | 35241XJSV0Y8676JP |
| 27/07/2022 | Tesco | CREDITCARD | 30.00 PB | | 5EV55CCY2YJ2XLWEY |
| 27/07/2022 | MFG Pencoed | CREDITCARD | 40.00 PB | | 2206210015 |
| 27/07/2022 | Tesco | CREDITCARD | 41.70 PB | | 6BJVJ0LN8JVY64W96 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 39.90 LS | | 2206200359 |
| 27/07/2022 | ZOOM | CREDITCARD | 11.99 LS | | 157068089 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 31.21 LS | | 2207197692 |
| 27/07/2022 | Microsoft | CREDITCARD | 93.60 LS | | E0200J7WS7 |

List of Payments made between 01/04/2022 and 31/03/2023

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|---------------------------|------------------|--------------------|-----------------------|---------------------------|
| 27/07/2022 | Amazon | CREDITCARD | -9.76 LS | | 202-4124741-96363 |
| 27/07/2022 | Amazon | CREDITCARD | -7.99 LS | | 202-1621528-78251 |
| 27/07/2022 | Amazon | CREDITCARD | -5.99 LS | | 202-0567630-65075 |
| 27/07/2022 | ADOBE | CREDITCARD | 15.17 LS | | IEN2022031570188 |
| 27/07/2022 | Tesco | CREDITCARD | 12.00 LS | | 5JPZ-1XR8-2021-DGZ3 |
| 27/07/2022 | Amazon | CREDITCARD | 19.67 LS | | 202-9177639-84779 |
| 27/07/2022 | Llanharan Service Station | CREDITCARD | 43.00 LS | | 2207146061 |
| 27/07/2022 | Argos | CREDITCARD | 274.94 LS | | Monitor |
| 28/07/2022 | Llanharan Service Station | CREDITCARD | 33.50 MP | | 2206292487 |
| 27/08/2022 | Tesco | CREDITCARD | 50.15 PB | | H57TDCUC1AXEGMEAO |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 25.01 PB | | 2208052427 |
| 27/08/2022 | Tesco | CREDITCARD | 40.01 PB | | SSWDTJ1WTtoAOLED0C |
| 27/08/2022 | Tesco Filling Station | CREDITCARD | 16.31 PB | | 4AB7QK8KJCV158L1A |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 38.00 MP | | 2207280087 |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 38.50 MP | | 2208052366 |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 38.60 MP | | 2208031938 |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 37.40 MP | | 2208021591 |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 9.00 MP | | 2208087190 |
| 27/08/2022 | Screwfix | CREDITCARD | 3.69 MP | | A9898399427 |
| 27/08/2022 | Forest park & Garden | CREDITCARD | 5.40 MP | | 259264 |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 46.41 MP | | 2207259148 |
| 27/08/2022 | Llanharan Service Station | CREDITCARD | 41.00 LS | | 2208185688 |
| 27/08/2022 | ZOOM | CREDITCARD | 11.99 LS | | 161679453 |
| 27/08/2022 | ADOBE | CREDITCARD | 15.17 LS | | IEN2022036494673 |
| 27/08/2022 | British Legion | CREDITCARD | -59.25 LS | | Prime refund |
| 27/08/2022 | Microsoft | CREDITCARD | 54.00 LS | | 953706c1 |
| 27/08/2022 | Microsoft | CREDITCARD | 80.16 LS | | E0200JLM7J |
| 27/08/2022 | British Legion | CREDITCARD | 210.00 LS | | 31232179 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 10.00 MP | | 22081902010020 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 41.35 MP | | 22082302010066 |
| 27/09/2022 | Tesco Filling Station | CREDITCARD | 30.00 PB | | VS34BJG5GQ10ZI3GP |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 40.00 PB | | 5Z77Z66HZPEHL0YZ9 |
| 27/09/2022 | Toolstation | CREDITCARD | 6.49 MP | | xKL110904407 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 8.30 MP | | 22091301010194 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 35.00 MP | | 22091401010284 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 34.02 PB | | 22091401010107 |
| 27/09/2022 | Tesco Filling Station | CREDITCARD | 40.00 PB | | R7TW4QDZSMBCU14EA |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 41.65 MP | | 22091602010072 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 42.51 MP | | 22090501010152 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 41.50 MP | | 22090601020045 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 20.50 MP | | 22090702010154 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 16.99 PB | | 22090702010103 |
| 27/09/2022 | Tesco Filling Station | CREDITCARD | 40.00 PB | | A4Z806WODZXMMKUTT |

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|------------------|---------------------------|------------------|--------------------|-----------------------|---------------------------|
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 31.25 MP | | 22082401010255 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 31.93 MP | | 22082402010037 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 26.75 MP | | 22082502010087 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 41.75 MP | | 22090101010203 |
| 27/09/2022 | Toolstation | CREDITCARD | 18.56 MP | | xKL110904407 |
| 27/09/2022 | Llanharan Service Station | CREDITCARD | 30.50 MP | | 22083002010048 |
| 27/09/2022 | Tesco Filling Station | CREDITCARD | 25.01 PB | | C2S0SCVNZSF55GGXJ |
| 27/09/2022 | Tesco Filling Station | CREDITCARD | 50.01 PB | | WRTZXVPMRVKALNTIJ |
| 27/09/2022 | ZOOM | CREDITCARD | 11.99 LS | | 166205528 |
| 27/09/2022 | Microsoft | CREDITCARD | 86.40 LS | | 53f9e770 |
| 27/09/2022 | Amazon | CREDITCARD | 13.98 LS | | 202-4597817-6665918 |
| 27/09/2022 | Amazon | CREDITCARD | 34.95 LS | | 202-6581549-1177112 |
| 27/09/2022 | AO | CREDITCARD | 348.99 LS | | AOI214651466 |
| 27/09/2022 | HM Land Registry | CREDITCARD | 6.00 LS | | 82-ac9eb)d5e1d89 |
| 27/09/2022 | Talbot Florists | CREDITCARD | 100.00 LS | | HRH Tribute |
| 27/09/2022 | ADOBE | CREDITCARD | 15.17 LS | | IEN2022041483768 |
| 27/09/2022 | Booker | CREDITCARD | 439.16 LS | | 269970 |
| 27/09/2022 | ALDI | CREDITCARD | 49.20 LS | | 090922 |
| 27/09/2022 | ALDI | CREDITCARD | 166.81 LS | | Pantry |
| 27/09/2022 | ALDI | CREDITCARD | 113.89 LS | | Pantry |
| 27/09/2022 | Booker | CREDITCARD | 222.79 LS | | Booker |
| 27/09/2022 | SLM Tyres | CREDITCARD | 25.00 PB | | Wheelbarrow tyre |
| 27/09/2022 | Amazon | CREDITCARD | 90.86 LS | | 204-0145566-91027 |
| 28/09/2022 | ALDI | CREDITCARD | 72.53 LS | | Pantry 28/09 |
| 07/10/2022 | ALDI | CREDITCARD | 153.68 LS | | Pantry 07/10 |
| 07/10/2022 | ALDI | CREDITCARD | 156.86 LS | | Pantry 07/10 |
| 12/10/2022 | ASDA | CREDITCARD | 348.81 LS | | 12/10 Pantry |
| 21/10/2022 | AO | CREDITCARD | 278.99 LS | | AOL214651561 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 50.02 PB | | 22092201020069 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 8.30 PB | | 22092202010060 |
| 27/10/2022 | Tesco Filling Station | CREDITCARD | 30.01 PB | | P17118XAV3YS9K8VX |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 22.24 MP | | 22092001010336 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 38.60 MP | | 22092201010232 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 40.75 MP | | 22092601010194 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 32.00 MP | | 22092701010210 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 34.00 MP | | 22100101010191 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 41.51 MP | | 22101101010274 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 34.64 MP | | 22101201010255 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 42.50 MP | | 22101801020022 |
| 27/10/2022 | Toolstation | CREDITCARD | 6.49 MP | | XKL144478783 |
| 27/10/2022 | ALDI | CREDITCARD | 55.03 LS | | 270922 |
| 27/10/2022 | ALDI | CREDITCARD | 41.86 LS | | 270922 |
| 27/10/2022 | Llanharan Concrete | CREDITCARD | 51.83 LS | | 271652 |

List of Payments made between 01/04/2022 and 31/03/2023

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|------------------|---------------------------|------------------|--------------------|-----------------------|---------------------------|
| 27/10/2022 | ALDI | CREDITCARD | 219.41 LS | | 041022 |
| 27/10/2022 | The Range | CREDITCARD | 5.00 LS | | 111517 |
| 27/10/2022 | ASDA | CREDITCARD | -6.29 LS | | 121022 |
| 27/10/2022 | ZOOM | CREDITCARD | 11.99 LS | | 170732457 |
| 27/10/2022 | ALDI | CREDITCARD | 75.53 LS | | 141022 |
| 27/10/2022 | Amazon | CREDITCARD | 17.47 LS | | 412476405-2022-26885 |
| 27/10/2022 | Amazon | CREDITCARD | 5.78 LS | | 412398115-2022-169456 |
| 27/10/2022 | ADOBE | CREDITCARD | 15.17 LS | | IEN2022046515878 |
| 27/10/2022 | Microsoft | CREDITCARD | 86.40 LS | | E0200KCOG9 |
| 27/10/2022 | Microsoft | CREDITCARD | 54.00 LS | | E0200KCPJ1 |
| 27/10/2022 | Llanharan Service Station | CREDITCARD | 8.70 MP | | 191022 |
| 27/10/2022 | Booker | CREDITCARD | 225.12 LS | | 271652 |
| 28/10/2022 | Llanharan Service Station | CREDITCARD | 16.99 PB | | 22102801010206 |
| 04/11/2022 | ALDI | CREDITCARD | 197.93 PB | | Pantry 041122 |
| 04/11/2022 | ALDI | CREDITCARD | -24.99 PB | | Pantry 041122 |
| 09/11/2022 | Forest park & Garden | CREDITCARD | 31.23 PB | | SI-114459 |
| 11/11/2022 | ALDI | CREDITCARD | 242.39 PB | | Pantry 11/11 |
| 23/11/2022 | ASDA | CREDITCARD | 276.58 LS | | 011022 Pantry |
| 28/11/2022 | Newport City Supplies | CREDITCARD | 522.00 LP | | 161122 |
| 28/11/2022 | The Poppy Shop | CREDITCARD | 42.49 LS | | 12001365338 |
| 28/11/2022 | ALDI | CREDITCARD | 314.74 LS | | Pantry 15/11 |
| 28/11/2022 | ALDI | CREDITCARD | 248.78 LS | | Pantry 01/11 |
| 28/11/2022 | Post Office Ltd | CREDITCARD | 15.20 LS | | 1-563746 |
| 28/11/2022 | ALDI | CREDITCARD | 349.26 LS | | Pantry 08/11 |
| 28/11/2022 | Amazon | CREDITCARD | 17.98 LS | | GB-412398115-2022-181408 |
| 28/11/2022 | ZOOM | CREDITCARD | 11.99 LS | | INV175225117 |
| 28/11/2022 | Amazon | CREDITCARD | 29.94 LS | | GB2761WKWAEUI |
| 28/11/2022 | ADOBE | CREDITCARD | 15.17 LS | | IEN2022051616972 |
| 28/11/2022 | ALDI | CREDITCARD | 446.16 LS | | Pantry 211022 |
| 28/11/2022 | ALDI | CREDITCARD | 204.33 LS | | Pantry 281022 |
| 28/11/2022 | Microsoft | CREDITCARD | 108.00 LS | | E0200KQMB7 |
| 28/11/2022 | Microsoft | BACS | 54.00 LS | | E0200KQYUU |
| 28/11/2022 | The Works | CREDITCARD | 6.00 LS | | The Works |
| 28/11/2022 | Llanharan Service Station | CREDITCARD | 8.50 MP | | 22111501020039 |
| 28/11/2022 | DPD Group | CREDITCARD | 9.99 LS | | 081174657362 |
| 28/12/2022 | Llanharan Service Station | CREDITCARD | 18.20 PB | | 22120501010206 |
| 28/12/2022 | Llanharan Service Station | CREDITCARD | 7.50 MP | | 2212146654 |
| 28/12/2022 | Forest park & Garden | CREDITCARD | 48.00 PB | | SI- 114830 |
| 28/12/2022 | The Range | CREDITCARD | 1.49 LP | | 131222 |
| 28/12/2022 | ADOBE | CREDITCARD | 15.17 LS | | IEN2022056669533 |
| 28/12/2022 | ZOOM | CREDITCARD | 11.99 LS | | INV179564099 |
| 28/12/2022 | Microsoft | CREDITCARD | 108.00 LS | | E0200L4U7P |
| 28/12/2022 | Microsoft | CREDITCARD | 54.00 LS | | E0200L4KXK |

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|------------------|-------------------------------|------------------|--------------------|-----------------------|---------------------------|
| 28/12/2022 | Viking Group | CREDITCARD | 60.84 LP | | 9753118 |
| 28/12/2022 | SLCC ENTERPRISES | CREDITCARD | 221.00 LP | | MEM242436-1 |
| 28/12/2022 | IT Repairs Ltd | CREDITCARD | 35.00 LP | | 3389 |
| 28/12/2022 | ALDI | CREDITCARD | 199.42 PB | | 181122 |
| 28/12/2022 | ALDI | CREDITCARD | 33.69 PB | | 221122 |
| 28/12/2022 | ALDI | CREDITCARD | 208.38 PB | | 291122 |
| 28/12/2022 | ALDI | CREDITCARD | 232.31 PB | | 061222 |
| 28/12/2022 | ALDI | CREDITCARD | 192.93 MP | | 161222 |
| 28/12/2022 | ALDI | CREDITCARD | 207.02 MP | | 161222 |
| 28/12/2022 | ALDI | CREDITCARD | 15.02 LP | | 241122 |
| 28/12/2022 | ALDI | CREDITCARD | 87.80 LP | | 161222 |
| 28/12/2022 | ALDI | CREDITCARD | 41.04 LP | | 161222 |
| 28/12/2022 | ALDI | CREDITCARD | 228.74 LS | | 251122 |
| 28/12/2022 | ALDI | CREDITCARD | 378.00 LS | | 021222 |
| 28/12/2022 | ALDI | CREDITCARD | 101.34 LS | | 131222 |
| 28/12/2022 | ALDI | CREDITCARD | 61.82 LS | | 141222 |
| 28/12/2022 | ALDI | CREDITCARD | 103.80 LS | | 191222 |
| 28/12/2022 | ALDI | CREDITCARD | 110.62 LS | | 191222 |
| 28/12/2022 | ALDI | CREDITCARD | 119.58 LS | | 191222 |
| 16/01/2023 | ALDI | CREDITCARD | 77.86 PB | | 100123Pantry |
| 16/01/2023 | ALDI | CREDITCARD | 109.65 PB | | 100123Pantry |
| 16/01/2023 | ALDI | CREDITCARD | 105.82 PB | | 120123Pantry |
| 16/01/2023 | ALDI | CREDITCARD | 188.46 PB | | 120123Pantry |
| 17/01/2023 | Llanharan Concrete | CREDITCARD | 44.94 PB | | 24737 |
| 23/01/2023 | SP CPS | CREDITCARD | -15.23 LP | | 1089 refund |
| 24/01/2023 | Information Commission Office | CREDITCARD | 40.00 LP | | 00d7d6250402 |
| 24/01/2023 | Cartridge People | CREDITCARD | 116.29 LP | | GB230124-LA5208133-1 |
| 27/01/2023 | Argos | CREDITCARD | 19.99 LP | | 20230110 |
| 27/01/2023 | TonerPartner | CREDITCARD | 94.99 LP | | TUK29102 |
| 27/01/2023 | Microsoft | CREDITCARD | 108.00 | | E0200LINK3 |
| 27/01/2023 | Microsoft | CREDITCARD | 54.00 | | E0200LIT4D |
| 27/01/2023 | ADOBE | CREDITCARD | 15.17 LS | | IEN2023002575230 |
| 27/01/2023 | ZOOM | CREDITCARD | 11.99 LS | | 183920486 |
| 27/01/2023 | Viking Group | CREDITCARD | 13.40 LP | | 9771953 |
| 27/01/2023 | Cheap Packaging Solutions | CREDITCARD | 15.23 LP | | 15.23 |
| 27/01/2023 | ALDI | CREDITCARD | 6.44 LP | | 150123 |
| 27/01/2023 | ALDI | CREDITCARD | 187.59 PB | | 170123Pantry |
| 27/01/2023 | ALDI | CREDITCARD | 51.70 PB | | 281222Pantry |
| 27/01/2023 | ALDI | CREDITCARD | 113.78 PB | | 281222Pantry |
| 27/01/2023 | ALDI | CREDITCARD | 135.53 PB | | 281222Pantry |
| 27/01/2023 | ALDI | CREDITCARD | 103.05 PB | | 281222Pantry |
| 27/01/2023 | ALDI | CREDITCARD | 61.11 PB | | 060123Pantry |
| 27/01/2023 | ALDI | CREDITCARD | 113.63 PB | | 060123Pantry |

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|------------------|-------------------|------------------|--------------------|-----------------------|---------------------------|
| 27/01/2023 | ALDI | CREDITCARD | 102.27 PB | | 060123Pantry |
| 27/01/2023 | ALDI | CREDITCARD | 72.89 PB | | 201222Pantry |
| 27/01/2023 | Post Office Ltd | CREDITCARD | 81.60 LP | | 1-51531 |
| 30/01/2023 | ALDI | CREDITCARD | 136.01 PB | | Aldi Pantry 20/01 |
| 30/01/2023 | ALDI | CREDITCARD | 146.93 PB | | Aldi Pantry 20/01 |
| 01/02/2023 | Amazon | CREDITCARD | 192.19 LS | | 204-6241993-16747 |
| 02/02/2023 | ALDI | CREDITCARD | 126.31 PB | | Aldi Pantry 24/01 |
| 02/02/2023 | ALDI | CREDITCARD | 16.15 PB | | Aldi pantry 24/01 |
| 02/02/2023 | ALDI | CREDITCARD | 136.58 PB | | Aldi Pantry 27/01 |
| 02/02/2023 | ALDI | CREDITCARD | 97.86 PB | | Aldi Pantry 27/01 |
| 02/02/2023 | ALDI | CREDITCARD | 122.51 PB | | Aldi Pantry 30/01 |
| 02/02/2023 | ALDI | CREDITCARD | 104.56 PB | | Aldi Pantry |
| 07/02/2023 | ALDI | CREDITCARD | 106.93 PB | | Aldi Pantry 02/02 |
| 07/02/2023 | ALDI | CREDITCARD | 121.09 PB | | Aldi Pantry 02/02 |
| 07/02/2023 | ALDI | CREDITCARD | 173.02 PB | | Aldi Pantry 02/02 |
| 07/02/2023 | ALDI | CREDITCARD | 138.47 PB | | Aldi Pantry 07/02 |
| 07/02/2023 | ALDI | CREDITCARD | 39.69 PB | | Aldi Pantry 07/02 |
| 15/02/2023 | ALDI | CREDITCARD | 105.80 PB | | Pantry 10/2 |
| 15/02/2023 | ALDI | CREDITCARD | 128.81 PB | | Pantry 10/02/23 |
| 15/02/2023 | ALDI | CREDITCARD | 12.75 PB | | Pantry 10/02/23 |
| 15/02/2023 | ALDI | CREDITCARD | 128.94 PB | | Pantry 14/02/23 |
| 15/02/2023 | ALDI | CREDITCARD | 153.66 PB | | Pantry 14/02/23 |
| 15/02/2023 | ALDI | CREDITCARD | 86.57 PB | | Pantry 14/02 |
| 16/02/2023 | BDS Company | CREDITCARD | 34.65 PB | | 160223 |
| 17/02/2023 | ALDI | CREDITCARD | 43.68 PB | | Pantry 17/02/23 |
| 17/02/2023 | ALDI | CREDITCARD | 165.37 PB | | Pantry 17/02/23 |
| 17/02/2023 | ALDI | CREDITCARD | 22.80 PB | | Pantry 17/02/23 |
| 17/02/2023 | ALDI | CREDITCARD | 118.01 PB | | Pantry 17/02/23 |
| 27/02/2023 | TonerPartner | CREDITCARD | 190.90 LP | | TUK29253 |
| 27/02/2023 | Microsoft | CREDITCARD | 108.00 LS | | E0200LWSMW |
| 27/02/2023 | Microsoft | CREDITCARD | 54.00 LS | | E0200LX513 |
| 27/02/2023 | ZOOM | CREDITCARD | 11.99 LS | | INV188347580 |
| 27/02/2023 | ADOBE | CREDITCARD | 15.17 LS | | IEN2023007738238 |
| 27/02/2023 | Amazon | CREDITCARD | 60.89 LS | | 140081771-2023-15887 |
| 27/02/2023 | Amazon | CREDITCARD | 157.97 LS | | 2023-30138754 |
| 27/02/2023 | Amazon | CREDITCARD | 13.48 LS | | 2023-61502002 |
| 27/02/2023 | Amazon | CREDITCARD | 23.76 LS | | 026-5924006-3957152 |
| 27/02/2023 | Amazon | CREDITCARD | 16.44 LS | | 900667805-2023-3096 |
| 27/02/2023 | Amazon | CREDITCARD | 5.36 LS | | GB3NR982AEUI |
| 27/02/2023 | ALDI | CREDITCARD | 54.56 PB | | Pantry Aldi 03/02 |
| 01/03/2023 | Amazon | CREDITCARD | 6.98 LS | | GB-2023-81027546 |
| 02/03/2023 | ALDI | CREDITCARD | 21.28 PB | | 210223 |
| 02/03/2023 | ALDI | CREDITCARD | 168.06 PB | | Pantry 21/02 |

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|------------------|-----------------------|------------------|--------------------|-----------------------|---------------------------|
| 02/03/2023 | ALDI | CREDITCARD | 94.49 PB | | Pantry 21/02 |
| 02/03/2023 | ALDI | CREDITCARD | 119.96 PB | | Pantry 24/2 |
| 02/03/2023 | ALDI | CREDITCARD | 61.28 PB | | Pantry 24/2 |
| 02/03/2023 | ALDI | CREDITCARD | 138.36 PB | | Pantry 28/2 |
| 06/03/2023 | Amazon | CREDITCARD | -10.48 LS | | GB-2023-81011614 |
| 10/03/2023 | ALDI | CREDITCARD | 65.40 PB | | Pantry 10/3 |
| 10/03/2023 | ALDI | CREDITCARD | 39.27 PB | | Pantry 7/3 |
| 10/03/2023 | ALDI | CREDITCARD | 148.21 PB | | Pantry 3/3 |
| 10/03/2023 | ALDI | CREDITCARD | 46.50 PB | | Pantry 07/3 |
| 14/03/2023 | ALDI | CREDITCARD | 120.64 PB | | Pantry10/3 |
| 14/03/2023 | ALDI | CREDITCARD | 116.58 PB | | Pantry 10/3 |
| 14/03/2023 | ALDI | CREDITCARD | 104.37 PB | | Pantry 10/3 |
| 14/03/2023 | ALDI | CREDITCARD | 58.83 PB | | Pantry 10/3 |
| 16/03/2023 | ALDI | CREDITCARD | 128.54 PB | | Pantry 14/3 |
| 16/03/2023 | ALDI | CREDITCARD | 29.29 PB | | Pantry 14/3 |
| 16/03/2023 | ALDI | CREDITCARD | 95.05 PB | | Pantry 14/3 |
| 16/03/2023 | ALDI | CREDITCARD | 45.81 PB | | Pantry 14/3 |
| 27/03/2023 | Microsoft | CREDITCARD | 54.00 LS | | E0200MB539 |
| 27/03/2023 | Microsoft | CREDITCARD | 108.00 LS | | E0200MBFJR |
| 27/03/2023 | ZOOM | CREDITCARD | 12.99 LS | | INV192702887 |
| 27/03/2023 | ADOBE | CREDITCARD | 15.17 LS | | IEN2023012876294 |
| 27/03/2023 | The Range | CREDITCARD | 6.27 LP | | 240223 |
| 27/03/2023 | TonerPartner | CREDITCARD | 94.58 LP | | K30238 |
| 27/03/2023 | HM Land Registry | CREDITCARD | 3.00 LS | | 020323 |
| 27/03/2023 | HM Land Registry | CREDITCARD | 12.00 LS | | 090323 |
| 27/03/2023 | ALDI | CREDITCARD | 455.37 LS | | Pantry 17/3 |
| 27/03/2023 | ALDI | CREDITCARD | 51.25 PB | | Pantry 17/3 |
| 27/03/2023 | Amazon | CREDITCARD | 241.95 LS | | 204-8236817-98243 |
| 27/03/2023 | Really Useful Storage | CREDITCARD | 158.27 LS | | 280223 |
| 27/03/2023 | Dunsterhouse | CREDITCARD | 288.00 LS | | 280223 |
| 27/03/2023 | Amazon | CREDITCARD | 6.90 LS | | GB-2023-82625857 |
| 27/03/2023 | Amazon | CREDITCARD | 16.44 LS | | 81011614&81011899 |
| Total Payments | | | 24,879.09 | | |

Huw Irranca-Davies

Aelod o'r Senedd dros Ogwr
Member of the Senedd for Ogmore

Senedd Cymru

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Swyddfa Etholaeth

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Welsh Parliament

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(sent by email: clerk@llanharancc.co.uk)

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3rd April 2023

Dear Leigh Smith, Clerk to Llanharan Community Council,

Thank you for your recent correspondence in respect of the response of Welsh Government to the recommendations of the independent Roads Review, and in particular to express your disappointment on the outcome for the Llanharan scheme.

Please note that I have already written to the Minister for Climate Change and the Deputy Minister to request an urgent meeting with them, and including council Leader Andrew Morgan OBE. We need to fully understand the way forward for Llanharan and the area which will indeed reduce traffic congestion from the road network, whilst also ensuring transport connectivity.

I will of course bring your views to the attention of the Minister when we meet, but you may also want to write directly to the Minister at Correspondence.Julie.James@gov.wales

Yours sincerely,



Member of the Senedd for Ogmore/Aelod o'r Senedd dros Ogwr
Welsh Labour and Co-operative/ Llafur Cymru a Chydweithredol

Croesewir gohebiaeth yn Gymraeg neu Saesneg. / We welcome correspondence in Welsh or English.



Senedd Cymru
Welsh Parliament

From: [Jayne Jenkins](#)
To: [The Clerk](#)
Subject: Cardiff: Traffic fears over building 2,500 homes
Date: 28 February 2023 08:40:14

For the Attention of Cllr Chris Parker and Llanharan Community Council.

Dear Councillors,

If Cardiff are worried about 2,500 houses, we should be far more so regarding the impending population explosion in Llanharan and Brynna!

[Cardiff: Traffic fears over building 2,500 homes - BBC News](#)

Seeing the new houses flying up in Llanharan at a rate of knots with NO additional facilities, is increasingly concerning.

With regards,
Jayne Jenkins

ADDRESS REDACTED

Sent from [Mail](#) for Windows

Appendix 6

Recommendations of ORA Committee meeting held Tuesday 4th April 2023

ORA2023/017 ORA Action plan

RECOMMENDED

The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.

ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots.

RECOMMENDED

That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters.

RECOMMENDED

That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.

ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots.

RECOMMENDED

That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.

ORA2023/021 Quotations for noticeboards for Llanharry road and Ynysmaerdy

RECOMMENDED

That the Clerk be authorised to place an order for 2 noticeboards for Llanharry Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.

ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land.

RECOMMENDED

For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.

ORA2023/023 Tree survey carried out in February 2023

RECOMMENDED

The Officers authorised to make payment of £720 for the tree survey.

RECOMMENDED

For the Clerk to obtain quotations for the carrying out of the work recommended in the surveys.

ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership

RECOMMENDED

That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.

ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2

RECOMMENDED

The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods.

ORA2023/027 Cut and collect mowing

RECOMMENDED

The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.

ORA2023/029 Allotment eviction notice

RECOMMENDED

To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting.

ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds.

RECOMMENDED

To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period. A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.

ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda.

RECOMMENDED

To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5

End

Appendix 7

Adding the Responsible Financial Officer (RFO) as a signatory to the Public Sector Deposit Fund (PSDF) fund.

The PSDF is the investment fund that the Council uses to hold funds. It is used by many public bodies.

Further details can be found here:

<https://www.ccla.co.uk/funds/public-sector-deposit-fund>

Or by searching for 'Public Sector Deposit Fund' on a search engine.

In practice, Llanharan Community Council uses the fund to hold its unspent CIL funds.

It is proposed that the RFO (Lisa Phillips) be added to the fund as a signatory to replace Tracy Rees, a former RFO.

Appendix 7a

Quotations for the ongoing fitting of benches including their foundation slabs

Quotations are required for the ongoing fitting of benches in the community on an ongoing basis.

Several vendors were approached, and quotations requested on the following specification:

Picnic benches:

To fit bench (bench and brackets supplied).

Dig out and dispose of arisings as required.

Concrete slab 2.5 x 2.5m depth n/k

Standard bench:

To fit bench (bench and brackets supplied).

Dig out and dispose of arisings as required.

Concrete slab 1.5 x 0.5m depth n/k

In The March meeting of Council the following was resolved:

To approach Vendor C and offer them the opportunity to obtain public liability insurance and to requote.

If this is the case all vendors be invited to requote.

If not then Vendor B be selected as the provider.

Vendor C has obtained public liability insurance and all parties given the opportunity to requote.

The following quotations were received from well-known local vendors.

Vendor A

Picnic bench - £750

Standard bench - £550

Vendor B

Picnic bench - £690

Standard bench - £400

Vendor C

Picnic bench - £385

Standard bench - £385

For context. If the Council were to fit 10 benches, 5 picnic benches and 5 standard benches the installation costs would be as follows:

Vendor A - £6500

Vendor B - £5450

Vendor C - £3850

Appendix 8

Extent and limits of the Councils insurance policy

(Note: Excludes vehicles which are covered by separate policies)

Council's insurance policy is due for renewal.

Council is invited to scrutinize what is covered and excluded and to approve the extent of the cover.

See the following documents from the current policy.

Pre Renewal Questionnaire

Llanharan Community Council

Renewal Date: 1st June 2023

Blenheim House
1-2 Bridge Street
Guildford
GU1 4RY

Tel: 01483 462860

Email: communityrenewals@ajg.com

Web: www.ajg.com/uk



Insurance | Risk Management | Consulting

This document sets out details of your current cover. Please review it carefully and contact us with any updated or additional information.

If we do not hear from you, we will issue your renewal documentation based on the information we currently hold. Do please be aware of your disclosure obligations as set out below.

Duty of Fair Presentation

When you answer questions or agree with assumptions during the quotation process, you must disclose material facts or circumstances about the risk(s) you want to insure. A material fact or circumstance is something that would influence the judgement of an insurer in deciding whether or not to insure the risk.

This is known as a 'duty of fair presentation' and includes disclosing the following:

- Information that you, your firm's senior management, or anyone responsible for arranging your insurance knows, or should know in relation to your business; and
- Information that would be revealed by a reasonable search of information available to you or by making enquiries, and could include information held within your business or by someone else (such as your insurance broker).
- Remember that if you fail to meet this duty, it could mean that the policy is void, or that the insurer is not liable to pay all or part of your claim(s).

Examples of material facts or circumstances include the following (please note these have been provided as examples only and the list is not exhaustive):

- Being declared bankrupt, participating in an Individual Voluntary Arrangement (IVA) or protected deed of trust in Scotland or making a compromise arrangement with creditors
- Other policies in place covering the same risk
- Previous claims or incidents which may have led to a claim but for which you did not actually submit a claim
- Any caution, charge or conviction of a criminal offence for you or any director/business partner/trustee
- Any motoring convictions or disqualification by any director/business partner/trustee or any driver of a company vehicle in respect of a motor insurance application
- The organisation, directors, partners or trustees having been prosecuted or received a prohibition or improvement notice for failure to comply with any Health and Safety, Welfare or Environmental Protection legislation
- Being declined cover by other insurers or having special terms imposed
- Changes to your business activities
- Changes to the Police response to alarm signals.

Please remember that if any of your details, material facts or circumstances change during the policy period, you must always notify us immediately.

Short Form Privacy Notice

We are the data controller of any personal data you provide to us. We collect and process personal data in order to offer and provide insurance services and policies and to process claims. Personal data is also used for business purposes such as fraud prevention and detection, financial management, to generate risk modelling, conduct analytics including to advise, improve and develop our products and services and to comply with our legal and regulatory obligations. This may involve sharing information with, and obtaining information from, our group companies and third parties such as (re)insurers, other brokers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators or fraud prevention agencies.

We may record telephone calls to help us to monitor and improve the service we provide as well as for regulatory purposes.

Please see our Privacy Notice for further information on how your personal data is used, shared, disclosed and retained, your rights in relation to your personal data and how to contact our Data Protection Officer. Our Privacy Notice can be found at <https://www.ajg.com/uk/privacy-policy/>. From time to time we may make important updates to our Privacy Notice and these may in turn affect the way we use and handle your data. Please ensure you review our Privacy Notice periodically to ensure you are aware of any changes.

If you are providing us with personal data of another individual that would be covered under the insurance policy we may be placing or services we may provide to you, you shall ensure that you have obtained all appropriate consents, where required, tell them you are providing their information to us and show them a copy of this notice. You must not share personal data with us that is not necessary for us to offer, provide or administer our services to you.

| Question | Yes | No |
|--|-----|----|
| Do you consent for Gallagher marketing activities | | |
| Method of Contact for Marketing and Communications | | |
| Mobile | | |
| Work | | |
| Email | | |

Sanctions and Trade Restrictions

Gallagher is committed to complying with sanctions laws in the United Kingdom, the European Union, United Nations and United States of America as well as the applicable sanctions laws and regulations in the jurisdictions in which we operate. You should advise us if you trade, directly or indirectly, with:

- any sanctioned party, or those owned or controlled by sanctioned parties
- any parties from or in a sanctioned country, in particular the countries in which Gallagher considers to be of greatest sanctions risk (as advised by your account executive).
- Military items as defined in the UK Strategic Military Control List

(https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/856510/UK_strategic_export_control_lists_20191231.pdf)

Current Sums Insured

Core Cover

| Cover | Standard Cover Applicable (£) | Sums Insured If Standard Cover Not Applicable (£) |
|--|-------------------------------|---|
| Crisis Management | 25,000 | |
| Employee Dishonesty | 150,000 | |
| Employers' Liability | 10,000,000 | |
| Key Person – (per week, up to a maximum of 2,500 per year) | 250 | |
| Legal Expenses | 100,000 | |
| Libel and Slander | 500,000 | |
| Money In Transit | 1,000 | |
| Officials and Trustees Liability | 500,000 | |
| Personal Accident | 100,000/500 per week | |
| Defibrillator & Cabinet Cover | 5,000 | |
| Public and Products Liability | 10,000,000 | |

Optional Cover Extensions

| Cover | Standard Cover Applicable | Existing Sums Insured (£) |
|---------------------|---------------------------|---------------------------|
| Equipment Breakdown | Yes | |
| Terrorism | Not Included | |

Business Interruption

| Cover | Existing Sums Insured (£) | Indemnity Period |
|---------------------------|---------------------------|------------------|
| Increased Cost of Working | 10,000 | 12 Months |
| Loss of Rent Receivable | 10,000 | |
| Loss of Revenue | 10,000 | 12 Months |
| Rent Payable | 0 | |

Premises

| Premises Address | Existing Sums Insured (£) |
|--|---------------------------|
| Changing Rooms Llanharan Rugby Football Club, Bridgend Road, Llanharan, Pontyclun, Mid Glamorgan, CF72 9RD THIS SHOULD BE CHANGED TO: Changing rooms at: Llanharan Recreation Ground Trust Welfare Hall and Fields Llanharan CF72 9RA | 163,297 |

Contents Cover

| Material Damage Contents Cover | Existing Sums Insured (£) |
|--|---------------------------|
| Office Contents | 3,159 |
| General Contents | 47,601 |
| Outside Equipment | 0 |
| Street Furniture | 147,109 |
| Gates & Fences | 0 |
| War Memorial | 126,536 |
| Playground Equipment | 111,395 |
| Mowers and Machinery | 11,693 |
| Sports Equipment | 0 |
| Other Surfaces | 0 |
| Natural Surfaces | 0 |
| Specified All Risks | 0 |
| Civic Regalia CLERKS NOTE: Should the chains of office be insured and for how much? | |
| Total Contents | 447,493 |

Basis of Valuations

The figures should represent your best estimate of a replacement as new value at renewal date. Include an allowance for:

- the effects of inflation since last renewal
- inflation in the next 12 months and subsequent rebuilding period (unless your insurance is arranged on a Day One Basis)
- an allowance for Debris Removal (Note a separate sum insured for stock debris removal is required) and Professional fees (Architects, Surveyors and Consultants), unless your insurance is arranged on a first loss basis.

It is important that you fully consider increasing your values/sums insured to reflect increases in rebuilding and replacement costs. Whilst we cannot provide inflationary figures to you there are organisations that are able to offer professional advice in this respect.

It is your responsibility to ensure values/sums insured are set correctly. Please note that should generic values (for example, rebuilding costs data) be obtained from independent organisations care should be taken when considering the adoption of these figures as they may not cater for your specific requirements relating to your individual insured property(ies).

VAT Status - to avoid being underinsured, sums insured on material damage policies should make the appropriate allowance for VAT on rebuilding or repair depending on your organisation's VAT status: VAT registered. VAT can usually be reclaimed in full and sums insured should be calculated excluding VAT.

Suppliers of only zero rated goods - normally VAT is recoverable and sums insured should be calculated excluding VAT.

- Exempt or not registered - VAT is not recoverable and sums insured should include VAT.

Underwriting Information

| Does your council/organisation have responsibility for any of the following? | Yes | No |
|--|-----|----|
|--|-----|----|

- | | | |
|--|-----|--------------------------|
| • BMX Tracks | | <input type="checkbox"/> |
| • Derelict, empty, or disused buildings | | <input type="checkbox"/> |
| • Firework or bonfire events | YES | |
| • Playgrounds | YES | <input type="checkbox"/> |
| • River, lake, pond, or any other body of water | | <input type="checkbox"/> |
| • Skate parks | YES | |
| • Zip wires | | <input type="checkbox"/> |
| • Events with more than 1,000 in attendance at any one time | | <input type="checkbox"/> |
| • Buildings of non standard construction i.e. Walls not made of brick and roofs not tiled or flat roof | | <input type="checkbox"/> |

Additional Information

If you have answered Yes to any of the above questions can you please provide details:

We contract out the holding of a bonfire event each year. However part of the tender is to provide insurance for the event.

We have 1 playground.

We have 1 skate park.

The Council organises events where less than 1000 people attend, however these may include the provision of bouncy castles and other inflatables, mechanical fairground rides etc... via third party contractors who provide their own insurance,

Declaration

Renewal will be negotiated on the basis that any of your officials, trustees or committee members have not:

1. Been convicted or charged (but not yet tried) with a criminal offence other than a motoring offence
2. Received an Official Police Caution in respect of any criminal offence other than a motoring offence
3. Been the subject of any county court judgement (CCJ), winding up order, insolvent liquidation or administration or have made any composition or arrangement with creditors or protected trust of deed or deed of trust in Scotland
4. Been a director or partner of a company which has gone into insolvency, liquidation, receivership or administration or protected trust of deed or deed of trust in Scotland
5. Been declared bankrupt or been disqualified from being a company director
6. Been prosecuted for failure to comply with any Health and Safety or Welfare or Environmental Protection legislation
7. Had an Insurance proposal declined, renewal refused, insurance cancelled or special terms applied

If any of the above statements are inaccurate please provide details below.

I/We declare that the information contained within this form is true and we agree that should any of the information given by me/us alter between the date of this questionnaire and the renewal / inception date of the insurances to which this form relates, we will give an immediate notification of the changes.

Completed by:
(Please Print name)

Position:

Signature:

Date:

Return by email suffices for electronic signature

Additional Areas for Consideration

Please indicate if you would like more information or quotations in respect of any of the following:

| Product | Yes | No | Comments |
|--------------------------------|--------------------------|--------------------------|----------|
| • Motor | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Engineering | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Cyber | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Additonal Flood Cover | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Desk Top Building Valuations | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Professional Indemnity | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Associated Charities | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Village Hall Policies | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Anglican Church Policies | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Enhanced Risk Management | <input type="checkbox"/> | <input type="checkbox"/> | |
| • Event Coverage | <input type="checkbox"/> | <input type="checkbox"/> | |

Please provide additional details below

What is a policy summary?

This document provides key information about the insurance policy specifically designed for parish, town and community councils, registered charities and not-for-profit organisations, underwritten by Hiscox. If you have any additional questions, then please contact your insurance broker, Arthur J. Gallagher Insurance Brokers Ltd on 01483 462860.

Policy name: Local councils and not-for-profit insurance

Type of insurance: commercial combined

Underwritten by: Hiscox Underwriting Ltd on behalf of Hiscox Insurance Company Limited

Significant features and benefits

We offer some of the broadest levels of cover available, giving our customers true peace of mind. All communications, including the policy wordings, are written in plain English with no jargon to ensure that you know exactly what is and, as importantly, what is not covered.

The following are included as standard with this insurance.

Contents which covers accidental physical loss or damage to:

- property which belongs to you or for which you are legally responsible at the insured location;
- your money at the insured location, in a locked safe, at your employees' and volunteers' homes and while in transit;
- the personal effects of your councillors, trustees, employees and visitors while at the insured location;
- outdoor furniture, ornaments and statues that are normally left outdoors within the confines of the insured location;
- exhibition stands and exhibition equipment for which you are legally responsible within the UK and Ireland;
- defibrillators and defibrillator cabinets for which you are legally responsible within the UK and Ireland;
- items bequeathed to you, provided that you tell us the values as soon as possible;
- raffle prizes, auction lots, additional stock and equipment hired in by you for any fund-raising event or religious festival;
- your property which is used and kept at the home of any councillor, trustee or employee of yours.

Contents also covers:

- the cost of replacing or reconstituting your electronic data and business documents if they have been lost or destroyed;
- the cost you incur for any metered water and fuel as a direct result of insured damage to any storage tank or piping;
- your direct financial loss as a result of fraud or dishonesty of any councillor, trustee or employee of yours;
- irrecoverable business travel and accommodation expenses following accidental injury or illness of any councillor, trustee or employee of yours.

Property away which covers accidental physical loss or damage to:

- your portable equipment and property anywhere in the EU.

Business interruption which covers your financial losses resulting from an interruption to your activities caused by:

- insured damage to property which belongs to you or for which you are legally responsible;
- insured damage to property within 1km of the insured location which prevents or hinders access to the insured location;
- failure in the supply of water, gas, electricity or telecommunications for more than 24 hours as a result of insured damage;
- your inability to use the insured location due to restrictions imposed by a public authority.

Business interruption also covers:

- the expenses you incur in replacing any of your key personnel following their illness or accidental bodily injury;
- your financial losses due to the unauthorised use of water, gas or electricity or telecommunications by a third-party.

Employers' liability which covers claims brought against you:

- by your employees and volunteers for bodily or mental injury arising out of their work for you.

Public and products liability which covers claims brought against:

- you for bodily injury of any person or damage to any property which does not belong to you as a result of your activities;
- any hirer of the insured location for bodily injury or property damage arising from their use of the insured location;
- your councillors and trustees for bodily injury or property damage as a result of your activities;
- you for defamation or infringement of intellectual property rights as a result of your activities.

Public and products liability also covers:

- the motor vehicle excess and reduction in no claims discount payable by a councillor, trustee or employee of yours as a result of an accident involving a motor vehicle used in connection with your activities.

Officials' and trustees' indemnity which covers claims brought against:

- your trustees, directors, officers and members for errors arising from the performance of their duties in that capacity.

Commercial legal protection which covers legal defence costs in connection with:

- disputes with your employees and voluntary workers, allegations of a criminal offence, civil actions following physical damage to your property, appeal proceedings following assessment by HMRC and contractual disputes relating to goods and services.

Personal accident which provides:

- a capital benefit following death or permanent disablement of any of your councillors, trustees, employees and volunteers;
- a weekly benefit following temporary disablement of any of your councillors, trustees, employees and volunteers.

A flexible approach

The following are also available under this insurance.

Buildings which covers:

- accidental physical loss or damage to insured buildings, including street furniture, memorials and fixed outside equipment;
- the cost of locating and repairing any accidental physical loss or damage to your cables, underground pipes and drains;
- the reasonable and necessary cost you incur to protect insured buildings from imminent insured damage;
- damage to trees, shrubs and plants at the insured location as a result of fire or explosion;
- accidental physical loss or damage to buildings bequeathed to you, provided that you tell us the values as soon as possible;
- accidental physical loss or damage to building works in progress and unfixed materials relating to a building contract.

Equipment breakdown which covers:

- electrical or mechanical breakdown or failure of your electrical equipment and computers at the insured location;
- electrical or mechanical breakdown or failure of your computers while temporarily elsewhere in the UK or Ireland;
- the cost of replacing or reconstituting your electronic data if it has been lost or destroyed following breakdown or failure.

Significant or unusual exclusions and limitations

Any claims, circumstances or incidents which you know about or ought reasonably to have known about prior to the inception of the policy are excluded unless notified previously. You have an obligation to take reasonable steps to prevent accident or injury and to protect your property against loss or damage. You must keep any property insured under this policy in good condition and repair and you must also take reasonable steps to maintain back-up copies of data files or programmes.

You will normally have to pay an initial amount for each claim made against you under the policy. These excesses may vary and your individual quotation and policy schedule will show the specific excesses applicable to you. Any special conditions, limitations or terms that may apply to an individual risk will also be clearly shown in your quotation and policy schedule.

Contents and Property away do not cover loss or damage:

- caused by wear and tear, inherent defect, rot, fungus, mould, vermin or infestation;
- caused by theft from an unattended vehicle unless the item is out of sight in a locked boot;
- to property being cleaned, worked on or maintained, other than fine art;
- terrorism, civil commotion in Northern Ireland, war, confiscation, nuclear risks or communicable disease;
- to property while temporarily outside the UK unless it is in your care, custody or control or secured in a locked room or safe.

Equipment breakdown does not cover loss or damage:

- to domestic laundry, kitchen, audio visual and home entertainment equipment used in private living quarters;
- which is recoverable under any maintenance agreement, warranty or guarantee.

Buildings does not cover loss or damage caused by:

- settlement, bedding down or movement of new structures or made-up ground;
- coastal erosion or a rise in the water table;
- storm or flood to gates or fences, other than lych gates;
- terrorism, civil commotion in Northern Ireland, war, confiscation, nuclear risks or communicable disease;

- the building contractor to building works in progress and unfixed materials relating to a building contract.

Business interruption does not cover:

- illness of or injury to any of your key personnel resulting from any medical condition known to them at the inception date of this policy, unless the condition has been without the need for any medical advice during the previous 24 months;
- any interruption to your business caused by any communicable disease or fear or threat of communicable disease except where the interruption is caused by one of the specified diseases at your premises which means that you are unable to use your premises.

Employers' liability does not cover any claim or loss due to:

- bodily or mental injury of any of your employees or volunteers while they are offshore;

Public and products liability does not cover any claim or loss due to:

- defamation which arises out of any statement which you knew was defamatory at the time of publication;
- infringement, use, or disclosure of a patent, or any use, disclosure or misappropriation of a trade secret;
- the ownership or use of any aerial device, hovercraft, watercraft or any mechanically-propelled vehicle or trailer;
- designs, plans, specifications, formulae, directions or advice prepared or given by you;
- the failure of any of your products or any service provided by you to perform its intended function or purpose;
- bodily injury directly or indirectly caused by abuse, assault, harassment, mistreatment or maltreatment.

Officials and trustees' indemnity does not cover any claim or loss due to:

- any act intended to secure a personal profit or advantage to which any insured person was not legally entitled;
- an insured person's operation or administration of any defined benefit pension scheme;
- a breach of or failure to provide professional duties or services;
- any employee's termination of employment, breach of any employment contract or employment related discrimination.

Commercial legal protection does not cover:

- any claim reported more than 180 days after the insured person should have known about the incident;
- any costs and expenses incurred before the written acceptance of a claim by DAS.

Personal accident does not cover:

- any injury or illness resulting from any emotional or psychiatric disorder or condition;
- any injury or illness resulting from pregnancy or any condition connected with pregnancy or childbirth.

Your obligations

Remember, your premium and insurance cover will be based specifically on the details you provide to us. So the information you give us will form a record of your unique combination of demands, needs and circumstances.

Please make sure the information you send us is complete and accurate, and inform us immediately of any changes in circumstances that may affect the services provided by us or the cover provided by your policy. This is particularly important before taking out a policy, but it also applies throughout the life of a policy.

You need to bear in mind:

- if you fail to disclose any information material to the insurance you could invalidate the policy and claims may not be paid;
- you should read and check all insurance documents to ensure that you are aware of the cover, limits and other terms that apply;
- please be aware of all terms and conditions of your policy as failure to comply with them could invalidate it;
- in the event of a claim, you should take note of the required procedures, such as prompt notice to us of the claims, as stated in the policy documentation;
- as with any insurance, you have an obligation to take reasonable steps to mitigate any loss.

Policy length

This is not an annual policy. Your policy will run on a continuous basis of insurance and will continue whilst your payments are kept up to date. You must tell us of any changes to your circumstances as described in your insurance policy and we will then have the option of amending the terms of the policy or issuing you with notice of our intention to cancel it.

Cancellation rights

You may cancel the insurance by giving us 30 days' notice in writing of your intention to do so. We may cancel the insurance by giving you 30 days' notice in writing of our intention to do so.

In both cases, we will return to you the amount of premium which relates to the unexpired period, provided that no claims have been notified under the insurance. If a claim or claims have been notified, then we will only return any premium if we (and not you) are cancelling the policy. However, we will not refund any premium under £10.

Claims service

If you suffer a loss and need to make a claim you should contact your insurance broker Arthur J. Gallagher Insurance Brokers Ltd immediately on 01483 462860. If this is not possible, then our claims team can be contacted 9.00am – 5.30pm Monday to Friday on 0800 711 7156. You will need to provide your policy number and full details of the claim, including the date, amount and circumstances of loss.

Outside of normal business hours, if you require emergency assistance in relation to substantial damage to your property, you can speak to our 24-hour emergency assistance team using the telephone number above. Our out-of-hours emergency assistance team operate on a pay-and-claim basis and you will need to have credit card details available as appropriate; the team will then be able to direct you to essential tradesmen, emergency loss adjusters or disaster management companies in the event of significant loss or damage. Your policy schedule will reflect if property cover is included in your policy.

Hiscox prides itself on its fast, efficient, fair and sensible claims service, offering access to expert legal teams. It is when you make a claim that you really find out how good your insurer is and we are confident that you will not find a better service in the UK.

Any questions and complaints

If you have any questions or concerns about the sale of your policy or the service offered by your broker, please speak to your insurance broker Arthur J. Gallagher Insurance Brokers Ltd in the first instance on 01483 462860. If you have any questions or concerns about the terms of your policy or the decisions regarding the settlement of a claim, please contact our customer relations team at:

Hiscox Customer Relations
The Hiscox Building
Peasholme Green
York YO1 7PR

Or by telephone on 01904 681 198 or 0800 116 4627

Or by email at customer.relations@hiscox.com

Our customer relations team will do all they can to put things right, but if you're still not satisfied, we'll tell you how to take your case to the Financial Ombudsman Service.

If for any reason we can't meet our obligations to you, you may be entitled to compensation. In that case, rest assured we're fully covered by the Financial Services Compensation Scheme (FSCS). For further information visit www.fscs.org.

Policy SCHEDULE

Policy Number - 1891376

The information contained on this page is confidential and should not be sent to third parties

INSURANCE DETAILS

| | |
|--------------------------|---|
| Period of insurance : | Continuous cover from 01/06/2022 until the policy is cancelled |
| Date issued to insured : | 08/06/2022 |
| Underwritten by : | Hiscox Underwriting Ltd on behalf of the insurers listed for each section of the policy |
| Payment method : | Payment by Broker's Account |

INSURED DETAILS

| | |
|--|---|
| Insured : | Llanharan Community Council |
| Address : | 2 Chapel Road Pontyclun CF72 9QA |
| Additional insureds : | There are no Additional Insureds on this policy |
| Business : | Community Council |
| General terms and conditions wording : | 11604 WD-HSP-UK-PAC-GTC(4) The General terms and conditions apply to this policy in conjunction with the specific wording detailed in each section below |

PREMIUM DETAILS

| | | | | | |
|------------------|-----------|--------------|---------|---------|-----------|
| Annual premium : | £3,773.95 | Annual Tax : | £452.86 | Total : | £4,226.81 |
|------------------|-----------|--------------|---------|---------|-----------|

Policy SCHEDULE

Local councils & not-for profit organisations scheme

PROPERTY – BUILDINGS

Section wording 11600 WD-HSP-UK-PAC-PYB(5)
Insurer Hiscox Insurance Company Limited

| Premises address | Sum insured |
|--|-------------|
| Changing Rooms, Llanharan Rugby Football Club, Pontyclun, CF72 9RD | £163,297 |

| Item description | Excess | Amount Insured |
|-------------------------|--------|----------------|
| Total Buildings | £250 | £163,297 |
| Gates and fences | £250 | £0 |
| Fixed outside equipment | £250 | £0 |
| Street furniture | £250 | £130,109 |
| War memorials | £250 | £126,536 |
| Playground equipment | £250 | £111,395 |
| Sports surfaces | £250 | £0 |
| Other surfaces | £250 | £0 |
| Rent receivable | £250 | £10,000 |

Excess applies to: Each and every loss

Special excesses

Losses from subsidence £1,000 each and every loss

Additional cover (in addition to the overall limit/amount insured above)

| | |
|--|--|
| Trace and access | £5,000 |
| Emergency services | £5,000 |
| Loss prevention costs | £25,000 |
| Additions to buildings | £50,000 |
| Inadvertent omissions | £500,000 |
| Trees, shrubs and plants | £25,000 |
| Bequeathed buildings | £50,000 |
| Discharge of oil | £10,000 in total during any one period of insurance, across all Property sections combined |
| Contract works and site materials | £75,000 |

Endorsements

| | |
|----------------|--|
| 308.0.2 | Flat roof condition |
| 6469.0 | Addition of cover: under insurance restriction (Buildings) |
| 6728.0 | Removal of cover: cyber claims and losses |
| 6351.0 | Floating amount insured (Buildings) |

PROPERTY – CONTENTS

Section wording 11602 WD-HSP-UK-PAC-PYC(6)
Insurer Hiscox Insurance Company Limited

| Item description | Excess | Amount Insured |
|---|--------|----------------|
| General contents including computer and ancillary equipment | £250 | £50,760 |
| Civic Regalia | £250 | £0 |
| Gardening equipment, plant and machinery | £250 | £11,693 |
| Sports equipment | £250 | £0 |
| Rent payable | £250 | £0 |

Excess applies to Each and every loss
Geographical limits: United Kingdom of Great Britain and Northern Ireland, the Channel Islands and the Isle of Man

Additional cover (in addition to the overall limit/amount insured above)

| | |
|---|---|
| Costs following glass breakage | £10,000 |
| Additions to contents | £10,000 or 10% of the amount insured for contents, whichever is the greater |
| Money in the insured location while open for business or in a locked safe | £1,000 |
| Money in transit or at the home of any councillor, trustee, employee or volunteer | £1,000 |
| Money at all other times | £1,000 |
| Money - non-negotiable instruments | £250,000 |
| Identity fraud | £5,000 |
| Personal effects | £5,000 |
| Reconstitution of electronic data | £5,000 |
| Reconstitution of other business documents | £5,000 |
| Lock replacement | £10,000 |
| Building damage by theft | £10,000 |
| Personal assault - death | £10,000 per person |
| Personal assault - total loss or permanent and total loss of use of one or more limbs | £10,000 per person |
| Personal assault - total and irrecoverable loss of sight in one or both eyes | £10,000 per person |
| Personal assault - disablement which totally prevents the injured person from carrying out all parts of their usual occupation | £100 per week up to a maximum of 104 weeks |
| Metered water and fuel | £5,000 |
| Outdoor items | £5,000 |
| Marquees | £10,000 |
| Refrigerated stock | £2,500 |
| Undamaged tenant's improvements | £5,000 |
| Contents temporarily elsewhere including whilst in transit | £25,000 or 10% of the amount insured for contents, whichever is the less |

Policy SCHEDULE

| | |
|---|--|
| Exhibitions stands and equipment temporarily elsewhere | £25,000 or 10% of the amount insured for contents, whichever is the less |
| Defibrillators | £5,000 |
| Bequeathed property | £5,000 |
| Fund raising events | £5,000 |
| Contents kept at home | £25,000 or 10% of the amount insured for contents, whichever is the less |
| Fraud and dishonesty | £150,000 the aggregate per period of insurance |

Endorsements

| | |
|---------------|---|
| 240.3 | Minimum security condition |
| 6226.0 | Addition of cover (Travel expenses) |
| 6729.0 | Removal of cover: cyber claims and losses |
| 6349.1 | Floating amount insured (Contents) |

PROPERTY AWAY FROM THE PREMISES

| | |
|------------------------|--|
| Wording Insurer | 11602 WD-HSP-UK-PAC-PYC(6) Hiscox Insurance Company Limited |
|------------------------|--|

| Item description | Excess | Amount Insured |
|------------------------|--------|----------------|
| All business equipment | £250 | £5,000 |

| | |
|-----------------------------|--|
| Excess applies to: | Each and every loss |
| Geographical limits: | European Union, United Kingdom of Great Britain and Northern Ireland, Channel Islands, Isle of Man and Gibraltar |

Endorsements

| | |
|---------------|---|
| 65.00 | Contents temporarily elsewhere |
| 6729.0 | Removal of cover: cyber claims and losses |

PROPERTY – BUSINESS INTERRUPTION

| | |
|--------------------------------|--|
| Section wording Insurer | 11601 WD-HSP-UK-PAC-PYI(6) Hiscox Insurance Company Limited |
|--------------------------------|--|

| Item description | Indemnity period | Amount Insured |
|---------------------------------------|------------------|----------------|
| Loss of income | 12 months | £10,000 |
| Additional increased costs of working | 12 months | £10,000 |

Additional cover (in addition to the overall limit/amount insured above)

| | |
|---|---|
| Key person | £250 per week up to a maximum of £2,500 per period of insurance. |
| Unauthorised use of public utilities | £100,000 or the total amount insured for Business interruption, whichever is less |

Special limits (included within and not in addition to the overall limit/amount insured above)

Policy SCHEDULE

| | |
|------------------------------------|---|
| Denial of access | £100,000 or the total amount insured for Business interruption, whichever is less |
| Non-damage denial of access | £100,000 or the total amount insured for Business interruption, whichever is less |
| Bomb threat | £100,000 or the total amount insured for Business interruption, whichever is less |
| Suppliers | £100,000 or the total amount insured for Business interruption, whichever is less |
| Public utilities | £100,000 or the total amount insured for Business interruption, whichever is less |
| Public authority | £100,000 or the total amount insured for Business interruption, whichever is less |
| Failure of safety equipment | £100,000 or the total amount insured for Business interruption, whichever is less |
| Loss of attraction | £100,000 or the total amount insured for Business interruption, whichever is less |
| Alternative hire costs | £5,000 |
| Equipment breakdown | £5,000 |

Endorsements

| | |
|---------------|---|
| 6731.0 | Removal of cover: cyber claims and losses |
| 6820.0 | Amended definition: income |
| 6350.1 | Floating amount insured (Business interruption) |

EQUIPMENT BREAKDOWN

| | |
|--------------------------|--|
| Section wording | 11609 WD-HSP-UK-PAC-EQB(3) |
| Insurer | Hiscox Insurance Company Limited |
| Amount insured | £5,000 |
| Limit applies to | Total amount insured across all property sections combined |
| Excess | £250 |
| Excess applies to | Each and every loss |

Special limits (included within and not in addition to the overall limit/amount insured above)

| | |
|--|---|
| Hazardous substances | £5,000 total amount insured across all Property sections combined |
| Reconstitution of electronic data | £5,000 |
| Expediting expenses | £5,000 |
| Computers | £5,000 |
| Oil and water storage tanks | £5,000 |

Endorsements

| | |
|---------------|---|
| 6732.0 | Removal of cover: cyber claims and losses |
|---------------|---|

EMPLOYERS' LIABILITY

| | |
|----------------------------|---|
| Section wording | 11603 WD-HSP-UK-PAC-EL(4) |
| Insurer | Hiscox Insurance Company Limited |
| Limit of indemnity | £10,000,000 |
| Limit applies to | Each and every occurrence including costs |
| Geographical limits | Worldwide |
| Applicable court | United Kingdom of Great Britain and Northern Ireland, the Channel Islands and the Isle of Man |

Special limits (included within and not in addition to the overall limit/amount insured above)

| | |
|-------------------------------|-----------------------------|
| Criminal defence costs | £100,000 in the aggregate |
| Terrorism | £5,000,000 in the aggregate |

Policy SCHEDULE

Endorsements

| | |
|---------------|--|
| 3121.0 | Employers Liability Tracing Office (ELTO) - mandatory information required |
| 6734.0 | Confirmation of cover: cyber claims |

PUBLIC AND PRODUCTS LIABILITY

| | |
|----------------------------|---|
| Section wording | 11607 WD-HSP-UK-PAC-GL(4) |
| Insurer | Hiscox Insurance Company Limited |
| Limit of indemnity | £10,000,000 |
| Limit applies to | Each and every occurrence, defence costs in addition, other than for pollution or for products to which a single aggregate policy limit including defence costs applies |
| Excess | £250 |
| Excess applies to | Each and every claim for property damage only |
| Geographical limits | United Kingdom of Great Britain and Northern Ireland, the Channel Islands, the Isle of Man, the European Union and Gibraltar |
| Applicable courts | United Kingdom of Great Britain and Northern Ireland, the Channel Islands, the Isle of Man, the European Union and Gibraltar |

Additional cover (in addition to the overall limit/amount insured above)

| | |
|---|--------------------------------------|
| Unauthorised use of third party telephones by your employees | £2,500 any one period of insurance |
| Loss of excess or no claims discount | £250 any one period of insurance |
| Loss of third party keys | £2,500 any one period of insurance |
| Defamation and intellectual property rights | £500,000 any one period of insurance |

Special limits (included within and not in addition to the overall limit/amount insured above)

| | |
|--------------------------------|-----------------------------|
| Criminal defence costs | £100,000 in the aggregate |
| Pollution defence costs | £100,000 in the aggregate |
| Hirer liability | £5,000,000 in the aggregate |

Endorsements

| | |
|---------------|--|
| 6080.0 | Firework and bonfire condition endorsement |
| 6735.0 | Removal of cover: cyber claims |

OFFICIALS' AND TRUSTEES' INDEMNITY

| | |
|-----------------------------------|---|
| Section wording | 11614 WD-HSP-UK-PAC-DO(5) |
| Insurer | Hiscox Insurance Company Limited |
| Policy limit | £500,000 |
| Limit applies to | In the aggregate including costs |
| Legal representation costs | £15,000 |
| Legal representation basis | In the aggregate any one period of insurance |
| Geographical limits | United Kingdom of Great Britain and Northern Ireland, the Channel Islands and the Isle of Man |
| Applicable courts | United Kingdom of Great Britain and Northern Ireland, the Channel Islands and the Isle of Man |

Endorsements

| | |
|---------------|--|
| 705.4 | Prior and pending litigation date |
| 3215.0 | Amendment of cover: cyber claims (DO) |
| 3216.0 | Amendment of cover: breach of professional duty (DO) |

COMMERCIAL LEGAL PROTECTION (DAS)

| | |
|----------------------------|--|
| Section wording | 9927 WD-HSP-UK-CHR-DAS(3) |
| Insurer | DAS Legal Expenses Insurance Company Limited |
| Section limit | £100,000 |
| Limit applies to | All claims resulting from one or more event arising at the same time or from the same originating cause |
| Excess | £200 |
| Excess applies to | Each and every claim arising from aspect enquiries only |
| Geographical limits | For insured incidents 2 Legal Defence (excluding 2(4)), and 3(b) Bodily Injury: The European Union, the United Kingdom of Great Britain and Northern Ireland, the Isle of Man, the Channel Islands, Albania, Andorra, Bosnia Herzegovina, Croatia, Gibraltar, Iceland, Liechtenstein, Macedonia, Monaco, Montenegro, Norway, Romania, San Marino, Serbia, Switzerland and Turkey (west of the Bosphorus). For all other insured incidents: The United Kingdom of Great Britain and Northern Ireland, the Isle of Man and the Channel Islands |

Endorsements

| | |
|--------------|---|
| 524.0 | Commercial legal protection (charities) |
|--------------|---|

PERSONAL ACCIDENT

| | |
|------------------------|----------------------------------|
| Section wording | 11608 WD-HSP-UK-PAC-PA(4) |
| Insurer | Hiscox Insurance Company Limited |

Personal accident

| | |
|--------------------------|--|
| Capital benefit | £100,000 |
| Temporary benefit | £500 per week |
| Medical expenses | £10,000 |
| Insured persons | Councillors, trustees, volunteers and employees of the insured |
| Operative time | While working for you or on your behalf |

Special limits (included within and not in addition to the overall limit/amount insured above)

| | |
|--------------------------------------|---|
| Death | 100% capital benefit amount per person |
| Loss of one limb | 100% capital benefit amount per person |
| Loss of one eye | 100% capital benefit amount per person |
| Loss of two limbs | 100% capital benefit amount per person |
| Loss of two eyes | 100% capital benefit amount per person |
| Loss of one limb and one eye | 100% capital benefit amount per person |
| Loss of hearing | 100% capital benefit amount per person |
| Loss of speech | 100% capital benefit amount per person |
| Permanent total disablement | 100% capital benefit amount per person |
| Temporary total disablement | £500 per week, up to a maximum of 104 weeks, an excess of 14 days applies |
| Temporary partial disablement | £500 per week, up to a maximum of 104 weeks, an excess of 14 days applies |
| Maximum accumulation | £1,000,000 any one loss in the aggregate |

Endorsements

| | |
|---------------|---|
| 6752.0 | Amendment of cover: cyber claims and losses |
|---------------|---|

CRISIS CONTAINMENT

| | |
|----------------|----------------------------|
| Wording | 15369 WD-HSP-UK-PAC-CRI(1) |
|----------------|----------------------------|

Policy SCHEDULE

| | |
|---|---|
| Insurer | Hiscox Insurance Company Limited |
| Limit of indemnity | £25,000 |
| Limit applies to | Per crisis and in the aggregate during any one period of insurance |
| Geographical limits | The United Kingdom of Great Britain and Northern Island, the Isle of Man and the Channel Islands. |
| Special limits | (included within and not in addition to the overall limit/amount insured above) |
| Outside working hours discretionary crisis mitigation costs | £2,000 |
| Endorsements | |
| 9003.0 | Crisis containment provider: Hill Knowlton |

Policy SCHEDULE

The General Terms of this policy and the terms, conditions and exclusions of the relevant sections all apply to this endorsement except as modified below:

Property – buildings clauses in full

| | | |
|--------|---------|--|
| Clause | 308.0.2 | <p>Flat roof condition</p> <p>We will not make any payment for damage arising directly or indirectly from any deficiency of a flat roof unless the roof is inspected once every 2 years by a competent person and any defects are rectified within 14 days.</p> |
| Clause | 6469.0 | <p>Addition of cover: under insurance restriction (Buildings)</p> <p>The following is added to How much we will pay, Under insurance:</p> <p>If, at the time of damage, the amount insured is less than 85% of the total rebuilding cost of the buildings including an allowance for other costs, the amount we pay will be reduced in the same proportion as the under insurance. If, however you provide us with a professional valuation of the buildings that was carried out within the 3 years preceding the incident of loss, we will not apply this reduction.</p> |
| Clause | 6728.0 | <p>Removal of cover: cyber claims and losses</p> <p>What is not covered 1. m. 'any virus.' is deleted.</p> <p>The following is added to What is not covered:</p> <p>We will not make any payment for damage to, or any loss, cost or expense arising in respect of any item of computer or digital technology which is directly caused by:</p> <ul style="list-style-type: none"> a. a cyber attack or fear or threat of a cyber attack; b. a hacker or fear or threat of a hacker; or c. its digital connectivity to any other item of computer or digital technology which has been directly affected by a cyber attack or hacker. <p>We will however cover any other damage, loss, cost or expense insured under this section which is caused by the cyber attack or hacker.</p> <p>We will not make any payment for damage, loss, cost or expense directly or indirectly caused by, contributed to by, resulting from or in connection with a computer or digital technology error.</p> <p>We will not make any payment for the reconstitution of data or the value to you of any lost or distorted records or data.</p> <p>We will not make any payment for loss or damage due to your parting with title or possession of property or rights to property prior to receiving payment in full.</p> |
| Clause | 6351.0 | <p>Floating amount insured (Buildings)</p> <p>The cover under this section for Gates and fences, Fixed outside equipment, Street furniture, War memorials, Playground equipment, Sports surfaces and Other surfaces applies to all locations occupied by you in connection with your activities within the United Kingdom of Great Britain and Northern Ireland, the Channel Islands, the Isle of Man and the Republic of Ireland. The amount insured is the most we will pay in total for damage to such items however many locations are affected.</p> |

Property – contents clauses in full

| | | |
|--------|-------|---|
| Clause | 240.3 | <p>Minimum security condition</p> <p>We will not make any payment for damage unless the physical security measures at the insured location comply with the following criteria and all devices are put into full and effective operation whenever the premises are closed for business or left unattended:</p> <ol style="list-style-type: none"> 1. The final exit door is secured by: <ol style="list-style-type: none"> a. a rim automatic deadlock conforming to or superior to BS3621; or b. a mortice deadlock conforming to or superior to BS3621; or |
|--------|-------|---|

Policy SCHEDULE

- c. a key operated multi-point locking system having at least three locking bolts.
 2. Any other external door or internal door providing access to any part of the building not occupied by **you**, which is not officially designated a fire exit by the local fire authority, is secured by:
 - a. a locking device specified in 1 above; or
 - b. by two key operated security bolts to engage the door frame.
 3. Any other external door or internal door which is officially designated a fire exit by the local fire authority is secured by:
 - a. a panic bar locking system incorporating bolts which engage both the head and sill of the door frame; or
 - b. a mortice lock having specific application for emergency exit doors and which is operated from the inside by means of a conventional handle and/or thumb turn mechanism.
 4. All ground and basement level opening windows and any upper floor opening windows or skylights accessible from roofs, balconies, fire escapes, canopies, downpipes and other features of the building are:
 - a. secured by means of a key-operated locking device; or
 - b. permanently screwed shut.
- Please note:
- (i) The local fire authority must be consulted before **you** replace or augment the existing locking device fitted to a designated emergency exit door; and
 - (ii) The provisions of specification 4 do not apply to windows or skylights that are protected by means of either:
 - a. fixed round or square section solid steel bars not more than 10 cm apart; or
 - b. fixed expanded metal, weld mesh or wrought ironwork grilles; or
 - c. proprietary collapsible locking gate grilles.

Clause 6226.0

Addition of cover - travel expenses

The following is added to **What is covered**, Additional cover:

Travel expenses

23. **We** will also pay for:
 - the unused travel, accommodation and pre-booked conference or excursion expenses which **you** have paid or legally have to pay and which cannot be recovered; and
 - the necessary and reasonable additional travel and accommodation expenses for **your** member of staff, **councillor** or trustee to return home; as a result of a pre-arranged business trip being cancelled or cut short, during the **period of insurance**, for one of the following reasons:
 - the death, accidental injury or illness of a member of staff, **councillor** or trustee; or
 - the death, accidental injury or illness of the spouse, partner, close relative, fiancée or fiancé of a member of staff, **councillor** or trustee; or
 - the death, accidental injury or illness of any person with whom a member of staff, **councillor** or trustee is planning to stay or conduct business; or
 - a member of staff, **councillor** or trustee being called for jury service or as a court witness; or
 - damage** to a member of staff or **councillor**'s or trustee's pre-booked accommodation making it impossible for the member of staff or **councillor** or trustee to stay there.
 - damage** to the scheduled means of transport or any strike, riot, civil commotion or **terrorism** which causes the cancellation or delayed departure for 24 hours or more of the scheduled transport on which the member of staff or **councillor** or trustee is booked to travel on their outward or return journey.

The most **we** will pay during the period of **insurance** under this additional cover is £750. The **excess** which applies to this additional cover is £75.

Clause 6729.0

Removal of cover: cyber claims and losses

What is covered, Lock replacement, is amended to read as follows:

The costs **you** incur to replace locks and keys necessary to maintain the security of the **insured premises** or any safes or security control apparatus following theft or loss or misuse of physical security keys occurring during the **period of insurance**. However this does apply to the unauthorised modification of any digital or electronic

Policy SCHEDULE

locks.

What is not covered 1. h. 'a virus or hacker.' is deleted.

The following is added to **What is not covered**:

We will not make any payment for **damage** to, or any loss, cost or expense arising in respect of any item of **computer or digital technology** which is directly caused by:

- a. a **cyber attack** or fear or threat of a **cyber attack**;
- b. a **hacker** or fear or threat of a **hacker**; or
- c. its digital connectivity to any other item of **computer or digital technology** which has been directly affected by a **cyber attack** or **hacker**.

We will however cover any other **damage**, loss, cost or expense insured under this section which is caused by the **cyber attack** or **hacker**.

We will not make any payment for **damage**, loss, cost or expense directly or indirectly caused by, contributed to by, resulting from or in connection with a **computer or digital technology error**.

We will not make any payment for loss or **damage** due to **your** parting with title or possession of **property** or rights to **property** prior to receiving payment in full.

We will not make any payment for loss arising from any electronic, online or crypto currency, including Bitcoin.

| | | |
|--------|--------|---|
| Clause | 6349.1 | Floating amount insured (Contents) The cover under this section applies to all locations occupied by you in connection with your activities within the United Kingdom of Great Britain and Northern Ireland, the Channel Islands, the Isle of Man and the Republic of Ireland. The amount insured is the most we will pay in total for damage to your contents however many locations are affected. |
|--------|--------|---|

Property away from the premises clauses in full

| | | |
|--------|--------|---|
| Clause | 65.00 | Contents temporarily elsewhere We will not make any payment when such property is temporarily outside the UK unless it is in your care , custody or control at all times or otherwise secured in a locked hotel room or safe, or other similar securely locked room or building. |
| Clause | 6729.0 | Removal of cover: cyber claims and losses What is covered , Lock replacement, is amended to read as follows: The costs you incur to replace locks and keys necessary to maintain the security of the insured premises or any safes or security control apparatus following theft or loss or misuse of physical security keys occurring during the period of insurance . However this does apply to the unauthorised modification of any digital or electronic locks. What is not covered 1. h. 'a virus or hacker.' is deleted. The following is added to What is not covered : We will not make any payment for damage to, or any loss, cost or expense arising in respect of any item of computer or digital technology which is directly caused by: a. a cyber attack or fear or threat of a cyber attack ; b. a hacker or fear or threat of a hacker ; or c. its digital connectivity to any other item of computer or digital technology which has been directly affected by a cyber attack or hacker . We will however cover any other damage , loss, cost or expense insured under this section which is caused by the cyber attack or hacker . We will not make any payment for damage , loss, cost or expense directly or |

Policy SCHEDULE

indirectly caused by, contributed to by, resulting from or in connection with a **computer or digital technology error**.

We will not make any payment for loss or **damage** due to **your** parting with title or possession of **property** or rights to **property** prior to receiving payment in full.

We will not make any payment for loss arising from any electronic, online or crypto currency, including Bitcoin.

Business interruption clauses in full

| | | |
|--------|--------|---|
| Clause | 6731.0 | <p>Removal of cover: cyber claims and losses Where applicable:</p> <ol style="list-style-type: none"> Special definitions for this section, Cyber attack is deleted. What is covered, Cyber attack and What is covered, Additional cover, Hacker damage, are deleted. <p>The following is added to What is not covered:</p> <p>We will not make any payment for any interruption to your activities or for any loss, cost, payment or expense directly or indirectly caused by, contributed to by, resulting from or in connection with any of the following:</p> <ol style="list-style-type: none"> cyber attack; hacker; computer or digital technology error; any fear or threat of a. or c. above; or any action taken in controlling, preventing, suppressing, responding or in any way relating to a. to d. above. <p>However:</p> <ol style="list-style-type: none"> this exclusion does not apply to What is covered, Financial losses from insured damage; and exclusion c. above does not apply to What is covered, Equipment Breakdown. <p>These amendments i. and ii. above only apply where the applicable insuring clause is incorporated into the Property – Business interruption section of your policy.</p> |
| Clause | 6820.0 | <p>Amended definition: income Special definitions for this section, Income, is amended to read as follows:</p> <p>Income</p> <p>The total income from your activities carried out from your insured location. This does not include precept income.</p> |
| Clause | 6350.1 | <p>Floating amount insured (Business interruption) The cover under this section applies to all locations occupied by you in connection with your activities within the United Kingdom of Great Britain and Northern Ireland, the Channel Islands, the Isle of Man and the Republic of Ireland. The amount insured is the most we will pay in total for each interruption to your activities however many locations are affected.</p> |

Employers' liability clauses in full

| | | |
|--------|--------|---|
| Clause | 6732.0 | <p>Removal of cover: cyber claims and losses What is not covered 2. c. 'a virus' is deleted.</p> <p>The following is added to What is not covered:</p> |
|--------|--------|---|

Policy SCHEDULE

We will not make any payment for **damage**, loss, cost or expense directly or indirectly caused by, contributed to by, resulting from or in connection with any of the following:

- a. **cyber attack**;
- b. **hacker**; or
- c. a failure of electronic equipment to correctly recognise, process or store any data.

Employers' liability clauses in full

| | | |
|--------|--------|---|
| Clause | 3121.0 | <p>Employers Liability Tracing Office (ELTO) – mandatory information required You must provide us with the following information for this section of the policy for each entity insured under this section of the policy:</p> <ol style="list-style-type: none"> 1. Employer name; and 2. Full address of employer including postcode; and 3. HMRC Employer Reference Number (ERN). <p>If any insured entity does not have an ERN, you must provide us with one of the following reasons:</p> <ul style="list-style-type: none"> a. The entity has no employees; or b. All staff employed earn below the current Pay As You Earn (PAYE) threshold; <p>or</p> <ul style="list-style-type: none"> c. The entity is not registered in England, Wales, Scotland or Northern Ireland. <p>You must inform us immediately of any changes to the above information.</p> |
| Clause | 6734.0 | <p>Confirmation of cover: cyber claims The following is added to What is covered:</p> <p>Cyber claims</p> <p>We will pay for any claim that is otherwise covered under this section, where such claim arises from a cyber attack, hack or other computer or cyber-related incident.</p> |

Public and products liability clauses in full

| | | |
|--------|--------|---|
| Clause | 6080.0 | <p>Firework and bonfire condition endorsement The following applies to the whole of this policy and is a condition precedent to our liability.</p> <p>We will not make any payment under this insurance unless you comply with all of the requirements below.</p> <p>Whenever you are responsible for any firework or bonfire displays at the insured location, you must ensure that:</p> <ol style="list-style-type: none"> 1. there is a written risk assessment in place for the proposed event; and 2. the fire brigade have been notified of the details of the event at least seven days before the event is due to take place; and 3. the relevant local authorities have been notified and permission for the event granted and you must also ensure that any requirements from the authorities are fully complied with; and 4. all manufacturers' guidelines in respect of the storage and use of fireworks and sparklers are strictly adhered to; and 5. fireworks are purchased from a reputable supplier and are not modified in any way; and 6. all employees or volunteers have received appropriate training (which is recorded in writing) and are aware of the safety procedures for the event; and 7. there is appropriate first aid presence on site, in line with the risk assessment document; and 8. appropriate fire extinguishing equipment is available at the event and employees and volunteers have been instructed in the safe operation and use of such equipment; and 9. all members of the public are kept at least 25 metres from both the display area and any bonfire itself behind appropriate safety fencing; and |
|--------|--------|---|

Policy SCHEDULE

10. any bonfire is kept at least 25 metres away from the firework display area and is not located within five metres of any trees, fencing or other combustible material; and
11. any bonfire is kept at least 75 metres away from any premises, car park or storage of any flammable or dangerous material; and
12. there will be no use of accelerants or other flammables on any bonfire; and
13. an appropriate check is made of the weather conditions prior to the event going live, and if appropriate a check is made with the fire brigade as to whether to continue with the event; and
14. at the end of the display, a thorough check is undertaken (which is recorded in writing) of the area to ensure that no potential fire hazards remain. Any bonfire area must be doused in water.

We will not make any payment for any claim or loss arising from firework or bonfire displays unless all of the above criteria have been fully complied with.

Clause **6735.0**

Removal of cover: cyber claims

The following are added to **Special definitions for this section**:

Computer or digital technology

Any **programs**, computer network, hardware, software, operational technology, internet-connected device, network-connected device, electronic device, information technology, communications system, including but not limited to any internet-of-things devices, email system, intranet, extranet, website or cloud computing services.

Computer or digital technology error

Any negligent act, error or omission by anyone in the:

1. creation, handling, entry, modification or maintenance of; or
2. on-going operation, maintenance (including but not limited to installation, upgrading or patching) or development of any **computer or digital technology**.

Cyber attack

Any digital attack or interference, whether by a **hacker** or otherwise, designed to:

1. gain access to;
2. extract information from;
3. disrupt access to or the operation of; or
4. cause damage to, any data or **computer or digital technology**, including but not limited to any:
 - a. **programs** designed to damage, disrupt, extract data from, or gain access to any data or **computer or digital technology** including, but not limited to, malware, wipers, worms, trojans, rootkits, spyware, dishonest adware, crimeware, ransomware, crypto-jacking and other malicious software or viruses; or
 - b. denial of service attack or distributed denial of service attack.

Hacker

Anyone, including an employee of **yours**, who gains unauthorised access to or unauthorised use of any:

1. **computer or digital technology**; or
2. data held electronically by **you** or on **your** behalf.

Personal data

Any information about an individually identifiable natural person, including any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular individual, including but not limited to any information protected by the Data Protection Act 2018, General Data Protection Regulation (EU) 2016/679, or any related, similar or successor legislation or regulation in any jurisdiction.

Policy SCHEDULE

The following is added to **What is not covered**:

Cyber incidents

We will not make any payment for any claim or part of a claim or loss directly or indirectly due to any:

- a. **cyber attack**;
- b. **hacker**;
- c. **computer or digital technology error**;
- d. any fear or threat of a. to b. above; or
- e. any action taken in controlling, preventing, suppressing, responding or in any way relating to a. to d. above.

Personal data

We will not make any payment for any claim or part of a claim or loss directly or indirectly due to the actual or alleged processing, acquisition, storage, destruction, erasure, loss, alteration, disclosure, use of or access to **personal data**.

Officials indemnity clauses in Full

| | | |
|--------|--------|--|
| Clause | 705.4 | Prior & pending litigation date Prior & pending litigation date 01/06/2022 |
| Clause | 3215.0 | Amendment of cover: cyber claims (DO) The following are added to Special definitions for this section : Computer or digital technology Any programs , computer network, hardware, software, operational technology, internet-connected device, network-connected device, electronic device, information technology, communications system, including but not limited to any internet-of-things devices, email system, intranet, extranet, website or cloud computing services. Computer or digital technology error Any negligent act, error or omission by anyone in the: 1. creation, handling, entry, modification or maintenance of; or 2. on-going operation, maintenance (including but not limited to installation, upgrading or patching) or development of any computer or digital technology . Cyber attack Any digital attack or interference, whether by a hacker or otherwise, designed to: 1. gain access to; 2. extract information from; 3. disrupt access to or the operation of; or 4. cause damage to, any data or computer or digital technology , including but not limited to any: a. programs designed to damage, disrupt, extract data from, or gain access to any data or computer or digital technology including, but not limited to, malware, wipers, worms, trojans, rootkits, spyware, dishonest adware, crimeware, ransomware, crypto-jacking and other malicious software or viruses; or b. denial of service attack or distributed denial of service attack. Data subject |

Policy SCHEDULE

Any natural person who is the subject of **personal data**.

Hacker

Anyone, including an employee of **yours**, who gains unauthorised access to or unauthorised use of any:

1. **computer or digital technology**; or
2. data held electronically by **you** or on **your** behalf.

Personal data

Any information about an individually identifiable natural person, including but not limited to such information protected by the Data Protection Act 2018 or the General Data Protection Regulation (EU) 2016/679, including any similar or successor legislation or regulation.

Social engineering communication

Any request directed to you or someone on your behalf by a person improperly seeking to obtain possession or the transfer to a third-party of virtual currency, money, securities, data or property that such person or third-party is not entitled to.

The following is added to **What is covered**:

Additional cover

Loss of data resulting from a cyber incident

We will pay on behalf of any **insured person** the **loss** arising from a **claim** against that **insured person**, including any **claim** by any **data subjects** relating to **personal data**, where any such claim is based upon, attributable to or arising from any loss or misuse of data as a direct result of a **cyber attack**, a **hacker** or that **insured person's** own unintentional error. We will not cover **defence costs** in relation to such **claims**.

The following is added to **What is not covered**:

We will not make any payment for any **claim, loss or investigation** based upon, attributable to or arising out of any:

- a. **cyber attack**;
- b. **hacker**;
- c. **computer or digital technology error**;
- d. **social engineering communication**; or
- e. **claims** by any **data subjects** relating to **personal data** arising from a. to d. above.

This exclusion does not apply to any **claim**:

- i. covered under **What is covered, Additional cover**, Loss of data resulting from a cyber incident; or
- ii. brought by you, any shareholder or creditor of **yours** or any **insured person**, directly due to the **insured person's** management of or response to a. to d. above.

Where a **claim** is covered under i. and ii. above, **we** will treat the **claim** as covered under i. **We** will not cover **defence costs** in relation to such **claims**.

The following is added to **How much we will pay**:

The most **we** will pay under **What is covered, Additional cover**, Loss of data resulting from a cyber incident, is the lesser of:

1. £250,000; or
2. the overall limit of indemnity shown on the schedule,

for the total of all such **claims** and **losses**, including **defence costs**, regardless of

Policy SCHEDULE

the number of **claims** or **losses**. This is included within, and not in addition to, the overall limit of indemnity shown in the schedule.

| | | |
|---------------|---------------|--|
| Clause | 3216.0 | <p>Amendment of cover: breach of professional duty (DO) What is not covered, Breach of professional duty, is amended to read as follows:</p> <p>Breach of duty to customers</p> <p>We will not make any payment for any claim, loss or investigation where any claim is brought by your client or customer and which arises directly out of any breach of duty by any person in the provision of products or services to that client or customer. This exclusion does not apply to:</p> <p>a. legal representation costs or any insurable civil fines or penalties associated with an investigation resulting from the claim;</p> <p>b. any health and safety/manslaughter claim; or</p> <p>c. a claim by any of your shareholders including any shareholder derivative proceedings in your name without your or any insured person's voluntary solicitation, assistance or participation arising from any actual or alleged failure to supervise the performance of any professional services.</p> |
|---------------|---------------|--|

Commercial legal protection (DAS) clauses in full

| | | |
|---------------|--------------|---|
| Clause | 524.0 | <p>Commercial legal protection Legal Expenses - cover for up to £100,000 DAS legal advice line: Tel. 0117 933 0626 Please quote policy reference TS5/5997087 in all correspondence For the purpose of Commercial Legal Protection, We/Our means DAS Legal Expenses Insurance Company Limited, who provide the cover and manage all claims under that section.</p> |
|---------------|--------------|---|

Crisis containment: endorsements

| | | |
|---------------|---------------|---|
| Clause | 6752.0 | <p>Amendment of cover: cyber claims and losses The following are added to Special definitions for this section:</p> <p>Computer or digital technology</p> <p>Any programs, computer network, hardware, software, operational technology, internet-connected device, network-connected device, electronic device, information technology, communications system, including but not limited to any internet-of-things devices, email system, intranet, extranet, website or cloud computing services.</p> <p>Computer or digital technology error</p> <p>Any negligent act, error or omission by anyone in the:</p> <ol style="list-style-type: none"> 1. creation, handling, entry, modification or maintenance of; or 2. on-going operation, maintenance (including but not limited to installation, upgrading or patching) or development of any computer or digital technology. <p>Cyber attack</p> <p>Any digital attack or interference, whether by a hacker or otherwise, designed to:</p> <ol style="list-style-type: none"> 1. gain access to; 2. extract information from; 3. disrupt access to or the operation of; or 4. cause damage to, any data or computer or digital technology, including but not limited to any: <p>a. programs designed to damage, disrupt, extract data from, or gain access to any</p> |
|---------------|---------------|---|

Policy SCHEDULE

data or **computer or digital technology** including, but not limited to, malware, wipers, worms, trojans, rootkits, spyware, dishonest adware, crimeware, ransomware, crypto-jacking and other malicious software or viruses; or

b. denial of service attack or distributed denial of service attack.

Hacker

Anyone, including an employee of **yours**, who gains unauthorised access to or unauthorised use of any:

1. **computer or digital technology**; or
2. data held electronically by **you** or on **your** behalf.

The following is added to **What is not covered**:

Cyber incidents

We will not make any payment for any claim or part of a claim or loss directly or indirectly due to any:

- a. **cyber attack**;
- b. **hacker**;
- c. **computer or digital technology error**;
- d. any fear or threat of a. to b. above; or
- e. any action taken in controlling, preventing, suppressing, responding or in any way relating to a. to d. above.

Mental anguish and distress

We will not make any payment for any injury or illness resulting from mental anguish or distress.

Crisis containment: endorsements

| | | |
|--------|--------|--|
| Clause | 9003.0 | <p>Crisis containment provider: Hill & Knowlton Crisis line contact number (24 hours): +44 (0)800 8402783 / +44 (0)1206 711796</p> <p>Crisis containment provider: Hill & Knowlton</p> <p>This contact number will go through to us during working hours, and will go directly to Hill & Knowlton outside of these hours.</p> <p>If you first become aware of a crisis outside of working hours, you must notify us of the crisis as soon as possible within working hours by telephoning +44 (0)800 8402783 or +44 (0)1206 711796.</p> |
|--------|--------|--|

Policy SCHEDULE

Clauses - applicable to the whole policy

| | | |
|--------|--------|--|
| Clause | 6727.0 | <p>Additional definition: cyber</p> <p>The following are added to the Property definitions. These amendments only apply to the Property definitions where the Property definitions are incorporated into the Property sections of your policy:</p> <p>Computer or digital technology</p> <p>Any programs, computer network, hardware, software, operational technology, internet-connected device, network-connected device, electronic device, information technology, communications system, including but not limited to any internet-of-things devices, email system, intranet, extranet, website or cloud computing services.</p> <p>Computer or digital technology error</p> <p>Any negligent act, error or omission by anyone in the:</p> <ol style="list-style-type: none"> 1. creation, handling, entry, modification or maintenance of; or 2. on-going operation, maintenance (including but not limited to installation, upgrading or patching) or development of any computer or digital technology. <p>Cyber attack</p> <p>Any digital attack or interference, whether by a hacker or otherwise, designed to:</p> <ol style="list-style-type: none"> 1. gain access to; 2. extract information from; 3. disrupt access to or the operation of; or 4. cause damage to, any data or computer or digital technology, including but not limited to any: <ol style="list-style-type: none"> a. programs designed to damage, disrupt, extract data from, or gain access to any data or computer or digital technology including, but not limited to, malware, wipers, worms, trojans, rootkits, spyware, dishonest adware, crimeware, ransomware, crypto-jacking and other malicious software or viruses; or b. denial of service attack or distributed denial of service attack. <p>Hacker</p> <p>Anyone, including an employee of yours, who gains unauthorised access to or unauthorised use of any:</p> <ol style="list-style-type: none"> 1. computer or digital technology; or 2. data held electronically by you or on your behalf. <p>Program(s)</p> <p>A set of instructions in a computer language which tells a computer how to process data or interact with ancillary equipment, systems or devices.</p> |
| Clause | 603.1 | <p>Commercial assistance & legal advice helpline</p> <p>This policy gives you access to a legal advice helpline to assist in the day-to-day running of your business.</p> <p>This helpline is available 24 hours a day, 7 days a week and will ensure you have the best advice when your business is facing legal issues at home or abroad on issues such as:</p> <ul style="list-style-type: none"> • Employment • Prosecutions • Discrimination in the workplace • Health & safety • European law |

Policy SCHEDULE

Helpline number: 44 (0)800 840 2269

Helpline hours: 24 hours a day, 7 days a week

This helpline is provided by DAS Legal Expenses Insurance Company Ltd. as a service for eligible Hiscox policyholders.

| | | |
|---------------|--------------|---------------------|
| Clause | 999.0 | Long Term Agreement |
|---------------|--------------|---------------------|

Long term agreement

As used in this endorsement:

- a. Long term agreement shall mean an agreement between you and us for a period of three years. For the duration of the agreement we agree to leave unchanged your annual premium rates and policy details. In return, you agree to renew with us each year for the duration of the agreement.
- b. Annual renewal date shall mean the following date: 31/05/2023
- c. Claims payments and costs shall mean the total of all:
 - i. claims and losses paid; and
 - ii. legal costs and expenses incurred; and
 - iii. new reserves and increases in reserves, during the preceding 12 months.
- d. Income shall mean the total of the gross premiums and any additional premiums, net of any returned premiums for the policy during the preceding 12 months. We and you agree that this policy is subject to a long term agreement beginning on 01/06/2022 and ending on 31/05/2025, provided that:
 - 1. at each annual renewal date the total of all claims payments and costs does not exceed 40% of the income;
 - 2. there are no changes to the material facts concerning your policy; and there are no changes to Insurance Premium Tax during the period of the long term agreement

Policy SCHEDULE

INFORMATION ABOUT US

This policy is underwritten by Hiscox Underwriting Limited on behalf of the insurers listed below.

| | |
|----------------------|---|
| Name | Hiscox Underwriting Limited |
| Registered address | 1 Great St. Helens London EC3A 6HX United Kingdom |
| Company registration | Registered in England number 02372789 |
| Status | Authorised and regulated by the Financial Conduct Authority |

Insurers

These insurers provide cover as specified in each section of the schedule.

| | |
|----------------------|--|
| Name | Hiscox Underwriting Limited |
| Registered address | 1 Great St. Helens London EC3A 6HX United Kingdom |
| Company registration | Registered in England number 00070234 |
| Status | Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority |
| Name | DAS Legal Expenses Insurance Company Limited |
| Registered address | DAS House, Quay Side, Temple Back Bristol BS1 6NH United Kingdom |
| Company registration | Registered in England number 00103274 |
| Status | Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority |

| | |
|----------------------|---|
| Broker Name | Arthur J. Gallagher Insurance Brokers Limited |
| Registered address | Spectrum Building 7 th Floor 55 Blythswood Street Glasgow G2 7AT |
| Company registration | Registered in Scotland. Company Number SC108909 |
| Status | Authorised and regulated by the Financial Conduct Authority |

Appendix 9

Notes from Trenos Crossing Working Group meeting held on 19th April 2023

** Precise dates and details taken from notes and subject to confirmation*

Attendees

Senior representatives of all of the key stakeholders.

Expected timeline for construction of Network Rail's Trenos Rail bridge.

- Manufacture of the bridge structure expected to commence in May 2023.
- Groundworks on site expected to commence in July 2023. (Violet Oil beetle and Door-mice critical periods considered. Taziker ecologist currently undertaking surveys).
- Licences and permissions ongoing now and to progress alongside engineering works.
- Installation of bridge expected to commence in November 2023 with completion expected in January 2024.
- Persimmon have licences for works on the South side of the site but this requires amendment, Persimmon ecologist to modify in coming weeks.

Licences and permissions

- Network Rail's intention at the bridge site is to seek a temporary stopping up of the existing footpath to allow works to take place and once construction is complete to then then apply for the creation of the bridleway.
- Once this bridleway is created they will seek to extinguish the currently suspended bridleway at the black path.
- Network Rail intend to make formal applications to RCTCBC prior to works commencing. Network Rail requested assurances that no objections would be lodged to these applications.
- Network Rail and RCTCBC Rights of Way department intend the statutory applications necessary to run concurrently with construction of the bridge.
- Network Rail have requested that enquiries be made to ascertain whether consent to the right of way that will run through the Bryncae Community Centre carpark is required from RCTCBC and if assurances regarding this consent can be obtained.
- Regarding the creation of the east-west section of bridleway, Persimmon estimate this would take around 12 months. Should Network rail wish this to be accelerated Persimmon have requested that a business case be presented for consideration.
- **Should the Ewenny River bridge be constructed after the Network Rail Trenos Crossing bridge, this may cause a delay in RCTCBC approving the creation of the bridleway route, given that the current Ewenny River footbridge is not suitable for a bridleway. In order to proceed with the**

creation of a bridleway here and the permanent closure of the currently suspended bridleway at the black path this would necessitate goodwill from all parties with assurances given that a) The River Ewenny Crossing would be built to a standard acceptable for equestrian (and multi-user) access. b) there would be no objections to the application for closure of the existing (suspended) bridleway at the black path.

- This issue may require further discussion and/or formal and binding agreements.

Purchase options and project management arrangements of River Ewenny Bridge and potential tie in with Trens Rail Bridge.

- Network Rail has expressed that they do not have the capability or intention to project manage the Ewenny River bridge.
- The Network Rail Trens Crossing bridge project is well advanced with progress on licences and permissions and design work and commissioning well underway.
- The Ewenny River bridge project is in the early stages. No consultations, applications or detailed design or scoping work has yet taken place.
- It is unknown, but potentially unlikely whether the consultations, licences and permissions required to inform the design/scope of the Ewenny River bridge project could now be obtained in time to construct both bridges together. Network Rail have stated that they will not delay progress of the Trens Crossing bridge.
- The Taziker quotations provided to the Council are contingent on both bridges being constructed concurrently.
- The advice obtained from One Voice Wales regarding the potential for the Council to justify suspending elements of its standing orders/financial regulations and not carrying out a formal tendering process is contingent on potential cost savings being achieved due to both bridges being constructed together. If these cost savings are not realised then no justification exists and the Clerk would recommend that the formal tendering process be carried out.
- Anecdotally, the quotation provided by Taziker is expensive given similar multi-user bridges that have been constructed elsewhere. This could only be confirmed by obtaining further quotations or via the formal tendering process. However given the duty to obtain best value, the Clerk recommends that this factor should be taken into consideration.
- The Taziker quotation does not include work to make suitable the section of ground between the railway crossing and the Ewenny River crossing.

Options for the Ewenny River bridge project.

1. To attempt to negotiate with Taziker to amend their quotation to obtain the same price as the current quote but with the Ewenny River bridge being constructed at a later date.

(Officer's note - Anecdotally, the quotation provided by Taziker is expensive given similar multi-user bridges that have been constructed elsewhere. This could only be confirmed by obtaining further quotations or via the formal tendering process. However given the duty to obtain best value, the Clerk recommends that this factor should be taken into consideration).

2. To accept that it is no longer feasible to construct the Ewenny River bridge at the same time as the Trenos Crossing bridge and to attempt to obtain best value by carrying out a project scoping exercise and to go out to formal tender as per the council's standing orders and financial regulations for full project management, procurement and delivery of the Ewenny River bridge project.
3. Some option not listed here.

Other matters

Should there be a desire for RCTCBC to take on future inspection and maintenance of the Ewenny River bridge then this would need to be formally agreed by RCTCBC prior to project commencement and RCTCBC would need to approve the design of the bridge and its supporting structures.

If there should be a desire for some other group to take on future inspection and maintenance of the Ewenny River bridge then this would need to be costed prior to project commencement and arrangements made for its long term funding.

Funding

The Community Council has set aside £275,000 of CIL funds towards the project.

Formal conversations have yet to take place with other groups and organisations.

The Clerk is directed to write to the for Cabinet Member for Development and Prosperity to request a meeting regarding a contribution from RCTCBC.

The next meeting of the working group is scheduled for mid-July.

Appendix 10

Motion: 'For the Community Council to write to RCTCBC to request a congestion charge for HGV's entering the village be introduced'

Councillor Neil Feist

Appendix 11

Pre-planning consultation. AF Blakemore & Son Ltd

Documents relating to the pre-planning consultation can be viewed at:
<https://www.blakemore-pontyclun-pac.co.uk/>

Councillors may respond to the consultation themselves as private individuals.

If a formal response from Llanharan Community Council is deemed necessary, a resolution of council is required.

The Council will have the right to comment formally on any subsequent planning application that may be submitted.

See also following documents:

Our ref: JPW2057

2 Callaghan Square
Cardiff
CF10 5AZ
T +44 2920 668 662

Date: 05 April 2023

Chris Parker
Chair of Llanharan Community Council
ADDRESS REDACTED
Brynna
REDACTED

Dear Sir/Madam / Annwyl syr neu madam,

**Notice of Publicity and Consultation Before Applying for Planning Permission
Town and Country Planning (Development Management Procedure) (Wales) Order 2012**

**Hysbysiad o Cyhoeddusrwydd ac Ymgynghori Cyn Gwneud Cais am Ganiatâd Cynllunio
Gorchymyn Cynllunio Gwlad a Thref (Gweithdrefn Rheoli Datblygu) (Cymru) 2012**

In accordance with the above please find enclosed a Notice relating to a proposed planning application. Yn unol â'r uchod, amgaeaf Hysbysiad i ymwneud a cais cynllunio arfaethedig.

Should you require any clarification please do not hesitate to contact me. Os bydd angen eglurhad arnoch mae croeso i chi gysylltu â mi.

Yours faithfully / Yr eiddoch yn gywir
for RPS Consulting Services Limited / i Grwp RPS Cyfyngedig



Kate Gapper
info@blakemore-pontyclun-pac.co.uk

Enc: As above / Fel uchod

SCHEDULE 1 Article 4(4)
Pre-application notices
SCHEDULE 1B Articles 2C & 2D

PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING
PERMISSION

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION
NOTICE UNDER ARTICLES 2C AND 2D

(to be served on owners and/or occupiers of adjoining land and community consultees; and displayed
by site notice on or near the location of the proposed development)

Purpose of this notice: this notice provides the opportunity to comment directly to the developer on a proposed development prior to the submission of a planning application to the local planning authority ("LPA"). Any subsequent planning application will be publicised by the relevant LPA; any comments provided in response to this notice will not prejudice your ability to make representations to the LPA on any related planning application. You should note that any comments submitted may be placed on the public file.

Proposed development at **Blakemore Retail, Lanelay Road Industrial Estate, Talbot Green, CF72 8XX**

I give notice that **AF Blakemore & Son Ltd**

Is intending to apply for planning permission for: **Demolition of existing buildings and redevelopment of part of the site for a fuel service station incorporating an ancillary Spar store, drive-thru coffee shop, drive-thru restaurant along with parking, access, landscaping and associated infrastructure.**

You may inspect copies of:

- the proposed application;
- the plans; and
- other supporting documents

online at <https://www.blakemore-pontyclun-pac.co.uk> and computer facilities are available to view this information online at: **Pontyclun Library, Heol-y-Felin, Pontyclun, CF72 9BE** between the hours of **Tuesday (9am-1pm and 2pm-6:30pm), Wednesday (9am-1pm and 2pm-5pm), Thursday (9am-1pm), Friday (9am-1pm and 2pm-6pm) and Saturday (9am-1pm).**

Anyone who wishes to make representations about this proposed development must write to the agent at **RPS, 2 Callaghan Square, Cardiff, CF10 5AZ.**

By: **5th May 2023**

Signed:

RPS

Date: **6th April 2023**

ATODLEN 1 Erthygl 4.(4)
Hysbysiadau cyn-ymgeisio
ATODLEN 1B Erthyglau 2C a 2D

CYHOEDDUSRWYDD AC YMGYNGHORI CYN GWNEUD CAIS AM
GANIATÂD CYNLLUNIO Gorchymyn Cynllunio Gwlad a Thref (Gweithdrefn Rheoli Datblygu)
(Cymru) 2012

CYHOEDDUSRWYDD AC YMGYNGHORI CYN GWNEUD CAIS AM GANIATÂD CYNLLUNIO
HYSBYSIAD O DAN ERTHYGLAU 2C A 2D

(i'w gyflwyno i berchnogion a/neu feddianwyr tir cyffiniol ac ymg yngoreion cymunedol; ac i'w
arddangos drwy hysbysiad safle ar neu gerllaw lleoliad y datblygiad arfaethedig)

Diben yr hysbysiad hwn: mae'r hysbysiad hwn yn rhoi cyfle i wneud sylwadau yn uniongyrchol i'r datblygwr ynglŷn â datblygiad arfaethedig cyn cyflwyno cais am ganiatâd cynllunio i'r awdurdod cynllunio lleol ("ACLI"). Bydd unrhyw gais cynllunio dilynol yn cael ei hysbysebu gan yr ACLI perthnasol; ni fydd unrhyw sylwadau a ddarperir gennych wrth ymateb i'r hysbysiad hwn yn lleihau dim ar eich gallu i gyflwyno sylwadau i'r ACLI ar unrhyw gais cynllunio cysylltiedig. Dylech nodi y gellir gosod unrhyw sylwadau a gyflwynir gennych yn y ffeil gyhoeddus.

Datblygiad Arfaethedig yn **Blakemore Retail, Lanelay Road Industrial Estate, Talbot Green, CF72 8XX**

Rwyf yn hysbysu bod **AF Blakemore & Son Ltd**

yn bwriadu gwneud cais am ganiatâd cynllunio ar gyfer: **Dymchwel adeiladau presennol ac ailddatblygu rhan o'r safle ar gyfer gorsaf gwasanaeth tanwydd yn cynnwys storfa Spar ategol, siop goffi drive-thru, bwyty 'drive-thru' ynghyd â pharcio, mynediad, tirlunio a seilwaith cysylltiedig.**

Gellwch archwilio copïau o'r canlynol:

- y cais arfaethedig;
- y planiau; a
- dogfennau ategol eraill

ar-lein yn <https://www.blakemore-pontyclun-pac.co.uk> ac maecyfleusterau cyfrifiadur ar gael i archwilio'r wybodaeth hon ar lein yn **Pontyclun Library, Heol-y-Felin, Pontyclun, CF72 9BE** rhwng yr oriau o **Dydd Mawrth (9am-1pm and 2pm-6:30pm), Dydd Mercher (9am-1pm and 2pm-5pm), Dydd Iau (9am-1pm), Dydd Gwener (9am-1pm and 2pm-6pm) and Dydd Sadwrn (9am-1pm).**

Mae'n rhaid i unrhyw un sy'n dymuno gwneud sylwadau ynglŷn â'r datblygiad arfaethedig hwn ysgrifennu at y yr asiant **RPS, 2 Sgwar Callaghan, Caerdydd, CF10 5AZ.**

Erbyn **5th Mai 2023**

Llofnod:

RPS

Dyddiad: **6th Ebrill 2023**

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0363/10

EichCyf/Your Ref:

Dyddiad/Date: 13/04/2023

Gofynnwch am/Please ask for: Giles Howard
01443 281130

DATBLYGIAD New building to accommodate replacement waste
ARFAETHEDIG/PROPOSAL: packaging compaction and baling plant
LLEOLIAD/LOCATION : BLAKEMORE RETAIL, LANELAY ROAD, TALBOT
GREEN, PONTYCLUN, CF72 8XX
CYF GRID/GRID REF: 303227, 182373

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
22/0725/01

EichCyf/Your Ref:

Dyddiad/Date: 11/04/2023

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Retrospective application for illuminated signage
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : SCOOPS, BRIDGEND ROAD, LLANHARAN,
PONTYCLUN, CF72 9RP
CYF GRID/GRID REF: 299276.66808662, 182533.709524391

| | |
|---|---|
| DEDDF CYNLLUNIO GWLAD A THREF | TOWN AND COUNTRY PLANNING ACT |
| 1990 / GORCHYMYN CYNLLUNIO GWLAD | 1990 / TOWN AND COUNTRY PLANNING |
| A THREF (GWEITHDREFN RHEOLI | (DEVELOPMENT MANAGEMENT |
| DATBLYGU) (CYMRU) 2012 | PROCEDURE) (WALES) ORDER 2012 |

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law Cyngor Bwrdeistref Sirol Rhondda Cynon Taf, mewn perthynas â'r cais uchod, wedi'u hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application received by Rhondda Cynon Taf County Borough Council, in respect of the above proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod ar-lein, ewch i www.rctcbc.gov.uk/planning a chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above application online at www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21 diwrnod o ddyddiad y llythyr hwn, byddaf yn tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make if I do not hear from you within 21 days of the date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0209/23

EichCyf/Your Ref:

Dyddiad/Date: 22/03/2023

Gofynnwch am/Please ask for: James Emery
01443 281130

DATBLYGIAD

Prior Approval - Installation of foot bridge

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION : TRENOS LEVEL CROSSING, LLANHARAN
CYF GRID/GRID REF: 298352.78, 182944.59

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydych chi'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych chi am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0209/23

EichCyf/Your Ref:

Dyddiad/Date: 22/03/2023

Gofynnwch am/Please ask for: James Emery
01443 281130

DATBLYGIAD Prior Approval - Installation of foot bridge
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : TRENOS LEVEL CROSSING, LLANHARAN
CYF GRID/GRID REF: 298352.78, 182944.59

| | |
|---|---|
| DEDDF CYNLLUNIO GWLAD A THREF | TOWN AND COUNTRY PLANNING ACT |
| 1990 / GORCHYMYN CYNLLUNIO GWLAD | 1990 / TOWN AND COUNTRY PLANNING |
| A THREF (GWEITHDREFN RHEOLI | (DEVELOPMENT MANAGEMENT |
| DATBLYGU) (CYMRU) 2012 | PROCEDURE) (WALES) ORDER 2012 |

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law Cyngor Bwrdeistref Sirol Rhondda Cynon Taf, mewn perthynas â'r cais uchod, wedi'u hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application received by Rhondda Cynon Taf County Borough Council, in respect of the above proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod ar-lein, ewch i www.rctcbc.gov.uk/planning a chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above application online at www.rctcbc.gov.uk/planning

Os nad ydych chi'n clywed gennych chi o fewn 21 diwrnod o ddyddiad y llythyr hwn, byddaf yn tybio nad ydych chi am gyflwyno sylwadau.

I will assume you have no comments to make if I do not hear from you within 21 days of the date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0240/10

EichCyf/Your Ref:

Dyddiad/Date: 21/03/2023

Gofynnwch am/Please ask for: Huw Boaler

DATBLYGIAD

Detached garage

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION :

8 HEATHFIELD CRESCENT, LLANHARAN,
PONTYCLUN, CF72 9RU

CYF GRID/GRID REF: 299157, 182725

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0384/10

EichCyf/Your Ref:

Dyddiad/Date: 17/04/2023

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Retrospective application for the installation of an
ARFAETHEDIG/PROPOSAL: ATM
LLEOLIAD/LOCATION : POST OFFICE, BRIDGEND ROAD, LLANHARAN,
PONTYCLUN, CF72 9RP
CYF GRID/GRID REF: 299260.58, 182527.11

DEDDF CYNLLUNIO GWLAD A THREF **TOWN AND COUNTRY PLANNING ACT**
1990 / GORCHYMYN CYNLLUNIO GWLAD **1990 / TOWN AND COUNTRY PLANNING**
A THREF (GWEITHDREFN RHEOLI **(DEVELOPMENT MANAGEMENT**
DATBLYGU) (CYMRU) 2012 **PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0385/01

EichCyf/Your Ref:

Dyddiad/Date: 17/04/2023

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD

LED cash withdrawl sign

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION :

POST OFFICE, BRIDGEND ROAD, LLANHARAN,
PONTYCLUN, CF72 9RP

CYF GRID/GRID REF: 299260.58, 182527.11

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0397/10

EichCyf/Your Ref:

Dyddiad/Date: 17/04/2023

Gofynnwch am/Please ask for: Huw Boaler

DATBLYGIAD Proposed side extension to accommodate new
ARFAETHEDIG/PROPOSAL: bedroom and downstairs shower room
LLEOLIAD/LOCATION : 64 HEOL DEWI, BRYNNA, PONTYCLUN, CF72
9SQ
CYF GRID/GRID REF: 298317, 183060

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
23/0374/10

EichCyf/Your Ref:

Dyddiad/Date: 19/04/2023

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD

Canopy to rear elevation

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION : 11 HEOL YR ALARCH, LLANILID, PONTYCLUN
CYF GRID/GRID REF: 299014.62, 182194.92

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydych chi'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych chi am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning