



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 21st March 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; David Evans (Chair), Chris Parker, Helen Donnan, Will Thomas, Neil Feist, Andrea James, Mark Steer, Joanne Miller, Tracy Allen, Robert Smith.

Apologies: Cllrs; Rhys Jenkins, Janine Turner, Robert Lewis-Watkin JP.

Absent: Geraint Hopkins JP.

Clerk to the Council: Leigh Smith

1 member of the public.

2024/056 Welcome and Apologies.

The Chair welcomed all to the meeting.

RESOLVED

That the reason proffered with Cllr Rhys Jenkins' apology for absence be accepted as a valid reason for absence.

RESOLVED

That the reason proffered with Cllr Janine Turner's apology for absence be accepted as a valid reason for absence.

RESOLVED

That the reason proffered with Cllr Robert Lewis-Watkin's apology for absence be accepted as a valid reason for absence.



2024/057 Disclosures of personal and/or prejudicial interests

Cllr Robert Smith declared a personal and prejudicial interest with regards to consideration of the RCTCBC LDP contained in agenda item 14 (Minute Ref 2024/068).

Cllr Tracy Allen declared a personal and prejudicial interest with regards to consideration of the RCTCBC LDP contained in agenda item 14 (Minute Ref 2024/068).

2024/058 Public speaking

None

2024/052 Minutes of ordinary meeting 15th February

RESOLVED

To approve the amended draft minutes of the ordinary meeting of Council held on 15th February as a true and accurate record.

2024/059 Action plan

Noted

2024/060 Correspondence.

Noted

2024/061 Crime report

Not received

2024/062 Expenditure February 2024

RESOLVED

To approve expenditure for February 2024 shown in payment schedule 'Appendix 5'

2024/063 YTD Spend V Budget

Noted.

2024/064 Income and expenditure for 'The Pantry'.

Noted.

2024/065 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.

Noted.



2024/066 Members reports

Members stood for a minute's silence in memory of the recently deceased former Councillor, William Hopkin.

The Clerk was asked to send a letter of condolences.

Cllr Mark Steer

Cllr Steer reported that there will be Bus service changes from beginning of April which will be publicised in due course.

The final sculpture has been installed in Brynna Woods, a 'Fairy Castle' has now been installed and positive feedback has been received from members of the public.

Cllr Steer reported that he has reported to both British Transport Police and Taziker that fencing at the work site of the Network Rail Trenos crossing bridge has again been damaged and there have been people crossing the line. The fencing has now been repaired.

Cllr Steer deputised for the Chair recently at the Llanharan OAP Association St David's day event.

Cllr Robert Smith

Cllr Smith deputised for the Chair recently at the Llanharan OAP Association Easter event where he judged the Easter bonnet parade at Llanharan RFC. The Dolau School choir gave a performance and a good day was had by all.

Cllr David Evans

Cllr Evans reported that Mr Evans, the head teacher at Dolau Primary school is retiring this year and the school will undergo a recruitment process with a view to recruiting a replacement to take up the post ready for the following academic year.

Cllr Evans updated members that whilst there was limited information available progress had apparently been made between RCTCBC and Welsh Government regarding the 'Llanharan bypass' or 'Llanharan link road' with the scheme now being known as a 'sustainable transport corridor'.

Revised plans for the scheme include increased bus services comprising



4 busses per hour, an integrated active travel network throughout and hopefully will give the opportunity to divert HGV traffic from the village.

Cllr Evans reminded members that the RLDP 2022/2037 (Revised Local Development Plan) is now out for consultation.

Cllr Evans reported that Network Rail are intending to install a temporary foot crossing at the Trenos railway crossing following delays in construction of the multi-user bridge.

Cllr Helen Donnan left the meeting

2024/067 Recommendations of the CIL Committee meeting held 12TH March 2024

RESOLVED

CIL2024/007 Updated costs associated with the Memorial Garden /Garage project

To accept the revised costs of £98,458 from Action building services and to authorise the officers to make such payments in line with payment terms previously negotiated. The cost increases being considered reasonable given the time elapsed and taking into account generally accepted inflationary price rises. Also given that the revised price remains competitive when compared to the originally tendered quotations from the unsuccessful vendors. And to note that work had formally commenced on the project prior to its suspension

RESOLVED

To deduct a further £3,488 from project LCC21/15 Provision of dropped kerbs, Hillside-Grove Terrace leaving a project forecast of £12,012, and to update the CIL lists accordingly.

RESOLVED

To amend the CIL 123 and Active Project lists to show a forecast cost for the Garage and Memorial Garden project (LCC19/07) of £143,196.

RESOLVED

CIL2024/008 CIL funds for the purchase and fitting of 3 x benches in the community

To allocate £2,400 of CIL funds for the purchase and fitting of 3 x benches in the community, and to update the Active Project list and CIL123 list accordingly.

RESOLVED



CIL2024/009 CIL funds for a defibrillator to be placed at or near Trenos Gardens

To allocate up to £1,250 of CIL funds for a defibrillator to be placed at or near Trenos Gardens, and authorising the officers to make such a purchase and arrange for fitting. And to update the Active Project list and CIL123 list accordingly.

RESOLVED

CIL2024/010 Increasing the allocation of CIL for project LCC22/04.

'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods

To increase the allocation of CIL funds from £1,000 to a maximum of £1,750 subject to the Clerk obtaining 3 quotations for project LCC22/04.

'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem View to Brynna Woods. This following a price increase from the initial quotations provided.

RESOLVED

CIL2024/011 retrospectively allocating £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block being an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.

To allocate £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block and an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.

RESOLVED

CIL2024/012 CIL application from Brynna Football Club (Seniors). Pitch drainage.

That the application be rejected. The reason being that the applicant is neither the owner nor the leasee of the ground upon which work is proposed.

RESOLVED

CIL2024/013 Updated costs from Vale Consultancies regarding the Ewenny Bridge project.

To allocate £2,540 rather than £1,850 of CIL funds to the project to facilitate the production of the more detailed scoping design by Vale Consultancies. To authorise the Officers to spend up to this amount with Vale consultancies.

Note that previously the officers attempted to engage a number of consultancies to quote to carry out the work without successfully obtaining 3 written quotations, with this being the case to suspend financial regulation 11.3eii (where value... is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced



descriptions of the proposed supply) upon the recommendation of the Clerk with regards to this item.

RESOLVED

To allocate up to £1,500 of CIL funds for the obtaining of an engineering design for the path between the Network Rail railway crossing and the proposed Eweny Bridge to the appropriate specification (being compliant with bridleway spec and in line with the Disability Act 2010 and best practice). To authorise the officers to spend up to this amount pending the receipt of a quote or quotes from appropriate suppliers. This authorisation valid only should the cheapest available quote be selected with the relevant information to be presented to a future meeting of the Committee and Council. This item included under this agenda item given the only currently available quote is from Vale Consultancies.

Cllr Tracy Allen left the meeting prior to consideration of the following agenda item.

Cllr Robert Smith left the room prior to consideration of the item regarding the RCTCBC LDP 2022-37

2024/068 Planning

Noted without formal comment.

Cllrs Tracy Allen and Robert Smith returned to the meeting following consideration of the agenda item above.

2024/069 Exclusion of the press and public

RESOLVED

To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the meeting on the basis that with regards to agenda items 16, 17 and 18, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

2024/070 Correspondence received in respect of a legal matter

Noted

2024/071 Potential leasing of land around Bryncae Community Centre.



RESOLVED

For the Clerk to obtain estimates of cost from a solicitor to draft a lease agreement and act on the Council's behalf in this matter. Costs to be presented to a future meeting of council.

RESOLVED

For the Clerk to obtain comprehensive deeds for the land, including a title plan from LRGT.

2024/072 Review SLA and other formal agreements with external bodies

RESOLVED

For the officers of the Council to enter into informal negotiations regarding an agreement with a local organisation.

2024/073 Urgent information and suggestions to the Clerk for future agenda items.

None.

There being no further business the meeting closed at 9pm

The next scheduled meeting of Full Council will be held on 18th April 2024

Councillor David Evans

Chair of Llanharan Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 15th February 2024

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; David Evans (Chair), , Helen Donnan, Will Thomas, Neil Feist, Andrea James, Rhys Jenkins, Mark Steer, Joanne Miller, Robert Lewis-Watkin JP, Tracy Allen, Robert Smith, Geraint Hopkins JP.

Apologies: Chris Parker, Janine Turner.

Absent: None.

Clerk to the Council: Leigh Smith

Deputy Clerk/RFO: Lisa Phillips

1 member of the public.

2024/025 Welcome and Apologies.

The Chair welcomed all to the meeting.

2024/026 Disclosures of personal and/or prejudicial interests

Cllr Neil Feist declared a personal interest with regards to agenda item 14 (Minute Ref 2024/038) being a member of Cycling UK.

2024/027 Public speaking

None

2024/028 Minutes of ordinary meeting 16th November 2023

RESOLVED

To approve the amended draft minutes of the Ordinary meeting of Council held on 21st December 2023 as a true and accurate record, the Clerk having



noticed an error leading to the duplication of minute reference numbers. Amendments having been made from 2023/205 onwards.

This resolution constitutes a rescission of the previous resolution Minute reference 2024/004) where the minutes were initially approved. The Clerk advised that this rescission could be considered in-order given that new information regarding the error has come to light.

2024/029 Minutes of ordinary meeting 18th January 2024

RESOLVED

To approve the draft minutes of the Ordinary meeting of Council held on 18th January 2024 as a true and accurate record.

2024/030 Action plan

Noted

2024/031 Correspondence, including an amended audit completion notice from Audit Wales

Noted

2024/032 Crime report

Noted.

2024/033 Expenditure January 2024

RESOLVED

To approve expenditure for January 2024 shown in payment schedule 'Appendix 5'

2024/034 YTD Spend V Budget

Noted.

2024/035 Income and expenditure for 'The Pantry'.

Noted.

2024/036 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.

Noted



2024/037 Members reports

Cllr Mark Steer

Cllr Steer reported details of a site meeting at PSM53, adjacent to Llanharan Cemetery attended by the RCTCBC Rights of Way Officer and drainage engineers concerning the condition of the path and drainage issues. Discussions also took place regarding PSM3 and the potential to replace the gate.

Cllr Steer along with Cllr Donnan also attended a site meeting at Danygraig Road with RCTCBC highways officers. The officer's to investigate funding options.

Cllr Steer reported details of a series of nature walks and talks in Brynna Woods including the first walk to take place on Wednesday 21st February at 10am.

Cllr Steer reported that the Network Rail Trenos crossing bridge construction is progressing. Cllr Steer notes that the current temporary closure order expires on 19th March 2024.

Cllr Rhys Jenkins

Cllr Jenkins informed the meeting that Welsh Water Dwr Cymru has agreed to take over the water supply for Lantern Close, Llonydd Glas and St Illyd's Meadow, the issue currently being processed via Ofwat. The process is expected to take around 6 months.

Cllr Geraint Hopkins

Cllr Hopkins noted that according to recent information, the substantial objections of Welsh Government to the Llanharan bypass appear to have been resolved following conversations between RCTCBC officers, the leader of RCTCBC, the relevant Welsh Government minister and officials. Whilst no public announcements have been made as yet the conversations appear to have been ostensibly positive and it is hoped that this can now move forward.

Cllr David Evans

Cllr Evans reported that bus travel that originates or ends in RCTCBC is only £1 a trip this month and that the pavement on the A473 is currently undergoing resurfacing work on the pavement.



2024/038 Recommendations of the ORA Committee meeting held 6th February 2024

RESOLVED

(ORA2024/008) Quotations for 4 addition benches to be fitted from Bryncae to 'the square'

To authorise officers to purchase 3 x NBB benches as per option 1 in blue (Product code PBE09) at a price of £355 each plus a fitting cost if required of £385 per bench. A total of £2,220. Plus a contingency of £180 giving a total of £2,400.

This matter to be referred to the CIL Committee for consideration of CIL funds in the first instance. Otherwise, funds to be taken from general funds and using general reserves where necessary.

Final precise locations of the benches to be specified by the Clerk in consultation with Cllrs Will Thomas and Mark Steer.

RESOLVED

(ORA2024/009) Arrangements to prevent cars mounting the pavement at the junction of Hillside Avenue and the Square.

For the Clerk to engage with RCTCBC highways regarding permission to provide an appropriate and acceptable method of preventing vehicles from mounting the pavement given concerns over affecting sightlines for vehicles exiting Talyfarn Road and the junction from Hillside Avenue.

RESOLVED

(ORA2024/010) Review arrangements for the fitting of a non-slip asphalt strip or other arrangements on Bridleway PSM40/4, Bethlehem View to Brynna Woods following a price increase from the initial quotation

To instruct the Clerk to obtain fresh quotations for the proposed work to the same specification with a coloured asphalt. The costs to be referred to the CIL Committee for approval of the use of CIL funds.

2024/039 Grant application from 'The Wimbles'

RESOLVED

To grant The Wimbles £675.50 for the purchase of litter picking equipment.



2024/040 Information received from Llanharan Football club in relation to a recent resolution to grant funds under certain conditions.

Noted.

2024/041 Renaming of the 'Trenos Crossing Working Group'

RESOLVED

To rename the 'Trenos Crossing Working Group' to the 'Trenos Crossing and Ewenny Bridge Working Group'.

2024/042 Change to the project map for the potential Ewenny Bridge project

RESOLVED

To amend the process map for the proposed Ewenny Bridge project to:

Ewenny Stream Bridge – Proposed project route-map V2 February 2024

1. For the Trenos Crossing Working Group to meet with key stakeholders as soon as possible and to seek engage early pending formal written permission as required. In particular the Wildlife Trust, NRW and any other relevant bodies.
2. For the Clerk to obtain quotations from an appropriate company to produce a scoping design for the bridge, the approaches and associated works.
3. The Trenos Crossing working Group to meet to decide on matters to be included in the scoping design. This will include all aspects of the scoping design including the required specification and design parameters, access arrangements and restrictions, licensing requirements and other factors that will be used as the basis of a public consultation/tender document. The Clerk to produce a document to capture all aspects to be considered and to record any decisions made.
4. Produce a scoping design to be used as the basis for a public consultation. Carry out a public consultation on the question of committing circa £275,000 of CIL funds to replace the current footbridge over the river Ewenny with a multi- user bridge, including improvements to its approaches and associated works. This public consultation be specifically focused on the proposed bridge and associated works and distinct from any consultations carried out regarding changes to public rights of way (although it will be necessary to allude to them in the consultation).



5. Following the public consultation, if the Council resolves to proceed with the project the scoping design be reviewed and any alterations arising from the public consultation be made to produce a stage 2 scoping design.

6. The Clerk to apply for a Lawful development certificate (planning) from RCTCBC, A Flood Risk Assessment Plan (FRAP) from NRW and any other relevant pre-tender permissions and consents using the stage 2 scoping design.

7. Provided the relevant permissions and licenses are obtained, details and any conditions to be added to the scoping design to produce a final scoping design for tender.

8. A suitable tender document to be drawn up using the scoping design.

9. Then project put to tender to facilitate the selection of an appropriate vendor to deliver the project.

10. Council to select a vendor.

Cllr Geraint Hopkins wished the minutes to record that they voted against this motion.

2024/043 Reporting lines of the Trenos Crossing and Ewenny Bridge Working Group.

RESOLVED

That the Trenos Crossing and Ewenny Bridge Working Group to report directly to the CIL Committee in the first instance with an acceptance that once the Council has a scoping document that has been approved by the CIL Committee and subsequently by full Council, that the holding of a formal public consultation exercise and consideration of the results will be delegated to the Community Engagement Committee.

2024/044 Signing of the agreements and documentation required to arrange the surety cover required for the Sewer diversion (Section 185) agreement for the memorial garden

RESOLVED

As required by standing order 23, to authorise via resolution of the Council, the Chair of the Council, Councillor David Evans and Councillor Robert Smith to be authorised to sign (execution of deed) on behalf of the Council as a party to the Section agreement arrange to provide surety cover as part of the



Section 185 agreement with Welsh Water as per the execution block presented in appendix 13.

2024/045 Extra 'lamp post poppies' for remembrance Sunday 2024

RESOLVED

To purchase 30 large poppies for attaching to lamp-posts in the community. To replace those damaged in 2023. To authorise the officers to spend up to £150 with the Royal British Legion for their supply.

2024/046 Motion to instruct the Clerk to write to the relevant department of RCTCBC regarding flooding and drainage on the A473 near 'Llanharan Square'.

RESOLVED

The Clerk to write to the relevant department in RCTCBC to request what remedial work is required to the road drains on the A473 adjacent to the High Corner pub and to describe what, if any remedial work is planned over the next 12 months to rectify the situation”.

2024/047 Planning

Noted without formal comment.

2024/048 Urgent information and suggestions to the Clerk for future agenda items.

None.

There being no further business the meeting closed at 8.10pm

The next scheduled meeting of Full Council will be held on 21st March 2024

Councillor David Evans

Chair of Llanharan Community Council



Llanharan Community Council - Master Action Plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be defered.		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made. Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/138	31.10.21	Full Council	HR	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress. Supported by resolutions Oct 23.		LS
2021/105		Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL.		LS
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).	Lease to be prepared.		LS

2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS
2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor and developments RE Cut and collect.		LS
2022/050	18.3.22	Full council	ORA	ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view. RESOLVED That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.	Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC. Potentially request a letter in pursuance of the above, stating that the CC has received complaints about the suitability of surface for users and will be laying a non-slip material, the CC has been authorised to carry out these works by the Council as the relevant highway authority responsible for the bridleway. Awaiting further resolutions Nov 23 RESOLVED. Clerk obtaining fresh quotations in line with fresh resolution 2023/279 (arising from CIL Committee) and will proceed with the project without further recourse. Budget £1000. Superseded by 2024/038	completed	LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.	Quote for Legionella actions received June 23, chasing fire report quote. June 23. Capital works all complete. Work on monitoring system to be done.		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.	See 2022/051. Plus adequate documented monitoring regimes to be put in place with audit control. Legionella and Fire RA carried out and all hardware recommendations satisfied. Monitoring regime to be improved.		LS
2022/083	22.4.22	Full Council	Full Council	2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project. RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTCBC SuDs and Welsh Water in June 22. Tender issued July 23. Awaiting formal S187 agreement.		LS
2022/098	20.5.22	Full council	Full Council	To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.			LS

2022/108	22.5.22	Full council	CIL	2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.			
2022/155	22.7.2022	Full council	ORA	RESOLVED Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.			
2022/183	30.9.2022	Full council	ORA	RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty	Write the action plan.		LS
2022/219e	1.10.2022	Full council	Full council	2022/219e CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods.	Ongoing. Working group established.		
2022/205	21.10.2022	Full council	Full council	2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting.			
2022/227	18.11.2022	Full council	CIL	RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element.	Add this and other policy items to application form		
2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. Received in March - 'the Council is unlikely to pursue legal action over a substantial long-standing obstruction (i.e. of considerable size, worth and requiring major engineering works to remove or to reinstate public passage), a diversion may be considered an acceptable solution in such extenuating circumstances. While we are open to discussions with the landowners, we currently have a small very small team compared to the size of the PRoW network and are prioritising are work/enforcement accordingly. I am happy to arrange a meeting but this unlikely to happy over the coming weeks due to current work load.' No progress. currently with RCTCBC.		LS

2023/017	20.01.2023	Full Council	Full Council	2023/017 Covid 19 Plaque. RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.	Councillors to bring proposals to a future meeting.		
2023/018	20.01.2023	Full Council	Full Council	2023/018 Chair's chain of office and updating of Chairperson's board. RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.	the Clerk to send the Chain of office to Fattorinis after the Horticultural show in August to obtain a quote.		
2023/018	20.01.2023	Full Council	Full Council	RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.	Board to be sent to supplier in Bridgend for a quote.		
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.	Add to CIL lists. - Added. Lisa to progres order.		LP
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		
2023/042	17.02.2023	Full Council	Full Council	2023/042 Damaged bench at the bottom of Terry's Way RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.	Action and add to CIL lists. Completed, check CIL lists updated.		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.	Added to lists. Awaiting progress.		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.	Added to lists. Awaiting progress.		

2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists. Awaiting progress.		
2023/063	17.3.2023	Full Council	Full council	RESOLVED The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.			
2023/066	17.3.2023	Full Council	Full council	2023/066 Competition in local schools to design the Community Council Van livery. RESOLVED For a competition to be organised to design the livery of the Community Council Van.	Details required from the Chair		
	19.5.2023	Full Council	AGM	CP to add LP (RFO) to banking mandate and online signatories - and only then change designated person. Additional changes to then follow.	LS to email CP. - emailed 22.5.23		
2023/119	1.6.1823	Full council	CIL	CIL2023/028 CIL application from LCDP RECOMMENDED To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.	LCDP informed 5.6.23 Clerk to arrange charge. Emailed Devonlads Talbot Green 13.7.23. Obtaned costs Sept 23 to be reported to Committee in November's meeting.		
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Clerk to obtain a Legal Development Certificate with regards to planning permission for the Bridge and its approaches and to confirm permissive development rights and their scope.	Emailed Jim Bailey 6.6.23 again, and planning services 13.7.23. Awaiting scoping design.		
2023/125	1.6.23	Full council	Full Council	RESOLVED Once a scoping design is in place and all parties have given formal consent, a public consultation to be carried out on the use of CIL funds to construct the bridge.	Vale presenting a quotation ready for meeting July 20th 2023. Topo survey and ground investigation reports obtained nov 23, awaiting scoping desagin from Vale.		
2023/139	16.6.23	Full Council	CIL	RECOMMENDED For the RFO to draw up a cashflow plan for presentation to the Committee, showing current and forecast cashflows and balances.	clerk presented a snapshot in Junes CIL meeting. However a spreadsheet rolling format is required to capture live cashflow. Revised snapshot presented Nov 23		
2023/141	16.6.23	Full Council	HR	2023/141 Recommendations of HR Committee, Tuesday 13th June 2023 RESOLVED That the Senior Grounds-person rate be set to SPC8 on the NJC pay-scale.	Clerk to proceed with recruitment. Interviews scheduled for July 6th 2023. appointment made. Clerk to draw up and issue a contract.		

2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/038 Placement of additional benches from Bryncae to 'The Square'. That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout , 3) At the junction with Llanharry Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to enquire with RCT highways on the specifics of each location and to obtain permission to site benches and present findings and costs to the ORA Committee.	Wrote to Terry Evans 13.7.23 acknowledgement received, awaiting response. Chased Sept 23. Locations approved RCTCBC Nov 23. Matter to be referred to the CIL Committee.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/039 Signage for allotment site gates That the officers be authorised to spend up to £400 for signage for the allotment gates and sites.	To be decided upon and ordered with evidence showing best value.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2 For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.	Awaiting details of type and dimentions of required gat and consent from landowner.		
2023/142	16.6.23	Full Council	ORA	For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.	Clerk wrote to 3 x landowners 25.9.23. Awaiting responses. Response recieved from 1, awaiting response from other. Have telephoned second landowner but awaiting response.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/042 Cut and collect techniques The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land	Awaiting information on the potential for a grant to purchase equipment from Rachel Carter ref 2013/225. Note Emailed RC on 25.9.23 to seek help on what equipment req and what funding might be available.Cllr Steer carrying out further investigations.		
2023/143	16.6.23	Full Council	Full Council	RESOLVED When the changing of the 'Primary contact' on the Barclays accounts is resolved, the RFO, Lisa Phillips will initially be added to all mandates and permissions. (Officers to have raising but not approval access to accounts). Only then will the process of altering the other named persons begin. This matter to be kept on the agenda until resolved	Mandate updated. Await Internet banking access for mandate holders		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED The following people will subsequently be added to the Barclays accounts mandates and permissions and all other Councillors names removed: David Evans, Chris Parker, Robert Lewis-Watkin	This item cannot be started until the action above is completed.		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips to the Barclaycard account as the Authorised Officer. This matter to be kept on the agenda until resolved.	Awaiting action from Councillors.		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED For the following people to be named as directors of the PSDF accounts, all other names to be removed Councillor David Evans, Councillor Helen Donnan. Lisa Phillips to be named as a director provided her access can be limited to raising transactions only. Should this not be possible then further directors will need to be considered.	Cllr David Evans and Helen Donnan now added. A third director will need to be added to replace Lisa Phillips (RFO).		LP

2023/164	30.6.23	Full Council	Full Council	<p>2023/164 To supersede resolution 2023/140 and to consider the grant amount for the Llanharan OAP hall refurbishment.</p> <p>RESOLVED</p> <p>Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £74,925 to Llanharan OAP association from CIL funds comprising the quoted £71,357 cost of the works plus a 5% contingency. The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.</p>	<p>Clerk met with JM of Llan OAP and explained provision for LDC and process. Awaiting LDC document. LDC received, project underway and funds being accessed.</p> <p>Clerk to investigate placing a charge. Costs obtained from Devonalds. Costs presented to Nov 23 meeting of CIL Committee.</p>		
2023/185	21.7.23	Full Council	CEG	<p>RESOLVED</p> <p>For the Community Council to pay for the hall to be cleaned the Monday following the (fireworks) event (Officer's note: Est cost £45 based on 3 hours).</p>	2023/185		
2023/186	21.7.23	Full Council	CIL	<p>RESOLVED</p> <p>CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre.</p> <p>That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.</p>	Cllr Evans holding informal negotiations.		
2023/188	21.7.23	Full Council	Audit	<p>RESOLVED</p> <p>To accept the recommendations of the Clerk (Summarised below) with the following amendments:</p> <p>R13 deferred to a future meeting of the audit Committee to allow further investigation</p> <p>R9 for the Clerk and Chair of the audit committee to be satisfied with the detail of financial information received from LCDP and The Wildlife trust prior to the matter being added to the Council agenda and for the information provided to specify exactly what the granted funds were spent on in the previous year and what they will be spent on in the upcoming year.</p> <p>R10 The Clerk to communicate with Councillors that should they wish to NOT participate in any vote they must state this clearly during the meeting and request that this fact be minuted.</p>	<p>R13 - Obtain further advice</p> <p>R9 - LCDP and Wildlife trust informed and provided with forms - Completed.</p> <p>R10 -Email sent 1.8.23 Completed.</p>	Completed	
2023/194	21.7.23	Full Council	Full Council	<p>2023/194 Discharge of condition 34 (Sustainable Development Strategy) of 10/0845/34 (insofar that it relates to Phases 3 and 4). LAND AT FORMER OPEN CAST COAL SITE AND LAND TO THE NORTH OF THE A473, LLANILID (PHASE 3 & 4)</p> <p>RESOLVED</p> <p>For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:</p> <ul style="list-style-type: none"> • The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner'). • ... to the current Llanharry road being transformed into a pedestrian and cycle underpass. • If so then the SDS appears to be valid. • If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation. 	Emailed RCT planning 27.7.23. As of 1.9.23 Holding responses received but no definitive respnses. LS nudged 19.9.23		

2023/225	22.9.22	Full Council	ORA	2023/225 ORA Committee meeting held on 25th July 2023 RESOLVED Ref 2023/041 from action plan, (ORA2023/011) Improvements to a section Danygraig Road. The Clerk to add to the next agenda of the ORA committee to follow up and to request an update from Cllr Turner.	Add to next ORA agenda. Clerk to contact Cllr Turner RE progress. Cllr Steer to meet Terry Evans on site early February 2024. Cllr Steer to pickup.	Completed	
2023/226	22.9.23	Full Council	CIL	RESOLVED CIL2023/077 CIL application from LCDP regarding development of a 'Community Hub'. To defer consideration of the application pending the receipt of a business plan to supplement the application.	Resubmit new application when received to CIL Comm.	Completed	
2023/226	22.9.23	Full Council	CIL	RESOLVED CIL2023/079 CIL funds to carry out maintenance to the Oakbrook skatepark and Mountain Hare playpark. That the proper officers be authorised to spend £3,320 of CIL funds to carry out maintenance on the Oakbrook skatepark and Mountain Hare play park as per the quotation provided. The Clerk having unsuccessfully attempted to obtain 3 quotes and the work being specialist in nature and reasonably urgent.	Jerry Widas (Urban Creations) undertaking work in Sept/Oct. Mountain Hare work complete, Oakbrook working pending, waiting for materials. Oct 23. Work planned for Early 2024		
2023/233	22.9.23	Full Council	Full Council	2023/233 Quotations for the taking down of Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... RESOLVED To award a 1-year contract to Centregreat on the terms and prices provided. To approve the spend accordingly with a 5% contingency, namely: £13,189 for 2023. RESOLVED The Clerk to carry out a tender process to provide the taking down Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... for a 3 year period, years 2024 to 2026. RESOLVED To authorise the Proper Officers to spend up to £1,000 of CIL funds in order to retrofit lamp post timers as required to allow the placement of Christmas motifs.	Centregreat informed. Clerk to arrange formal tender. Retrofitting of timers arranged and invoice to be provided by RCTCBC		
2023/243	24.10.23	Full Council	Full Council	2023/243 Wildlife Trust of South and West Wales general grant application RESOLVED To grant £10,000 to The Wildlife Trust for South and West Wales for financial year 2023/24 for the reasons set out in the application submitted. (Summarised as, to support staffing costs for guided walks, tools training and equipment for volunteers, surveys and monitoring, infrastructure maintenance and provision of an interpretation board)	Obtain invoice and pay.	Await invoice	LP

2023/254	24.10.23	Full Council	Full Council	<p>2023/254 Recommendations of ORA Committee meeting, 3rd October 2023</p> <p>RESOLVED</p> <p>ORA2023/071 Quotations to fell trees at Meadow Rise open space and Bridgend Road allotment site.</p> <p>To accept the quote from Miskin Tree Services to carry out work identified in the tree survey in February 2023 and to fell the extra tree identified that overhang the public highway.</p> <p>To accept the quote from Miskin Tree services to carry out the work identified to fell and to cap the tree on Pam Evan's allotment plot and to fell and cap the trees on the adjacent plot.</p> <p>Further quotations were not obtained due to the fact that the work is considered relatively specialist, the quality of the vendor's work being known as satisfactory, and the prices obtained being considered reasonable.</p> <p>To authorise the proper officers to engage Miskin tree services and spend up to £2,000 which includes a £100 contingency for any unforeseen extra ancillary costs.</p>	<p>engage contractor and carry out work.</p> <p>Note: contractor engaged 24.10.23 - Will program work in coming weeks/months.</p>		LS
2023/266	17.11.2023	Full Council	Full Council	<p>RESOLVED</p> <ul style="list-style-type: none"> • For all Councillors set their screen-name as "Cllr firstname secondname" or the Welsh equivalent prior to the meeting starting. The Clerk to facilitate this if necessary. • For the screen-name for the meeting to be amended so far as possible to include the names of Councillors present. • For Councillors attending in person to be provided with a place card with their name on. • For all Councillors to remain muted until invited to speak by the Chair of the meeting. 	<p>Order place name cards and print for all members. Ordered 17.11.23 Amazon.</p> <p>Print and issue new public participation rules (and publish online)</p>		LS
2023/275	17.11.2023	Full Council	Audit	<p>RESOLVED</p> <p>A2023/024 To approve the draft revised financial regulations, version 4 on the following basis:</p> <p>a) That for clause 2.1, the red text be adopted as the final wording of the clause. That is, On a regular basis, at least once in each quarter, and at each financial year end, the Audit Committee shall be presented with bank reconciliations for all accounts produced by the RFO. The RFO will highlight any unreconciled items or other anomalies. The Committee shall, by resolution approve the reconciliations as evidence of verification.</p> <p>b) That for clause 11.3 e) the values in green text be adopted as the final wording of the clause. That is,</p> <p>i. is £45,000 or greater, a formal tendering process must be followed as set out in Regulation 12</p> <p>ii. is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply.</p> <p>iii. is below £1,500 and above £250 the Proper Officer shall strive to obtain 3 estimates of the cost of proposed supply.</p> <p>iv. Otherwise, Regulation 10.3 shall apply</p>	<p>Issue new financial regulations: Note the regulations take effect from the date of this resolution. (16.11.23)</p>		LS
2023/275	17.11.2023	Full Council	Audit	<p>NOT RESOLVED</p> <p>To appoint KLG Services as the internal auditor for 2023/24 and to schedule an internal audit for June 2024. The matter to be deferred to a future meeting.</p>	<p>Obtain quotations x 3 and represent to Audit then Council.</p>		LS

2023/277	17.11.2023	Full Council	Full Council	2023/277 Purchase of Christmas trees RESOLVED The officers authorised to spend up to £1,900 comprising £1862 as per the cheapest quote provided to date plus a small contingency. This authorisation is valid provided that no further quotations received before ordering are more than 10% cheaper than £1862 and	If no further quotes received by 21.11.23 place order. Save evidence of quotations request and quotes on file.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED To defer the matter of considering costs for placing a legal charge on properties to a future meeting to allow further investigation to take place.	Investigation RE legality of placing charge on RCT property via a grant application from a third party (Llanharan OAP). Contact RCTCBC and seek further legal opinion. Check insurance cover. Clerk has contacted RCT, awaiting response. Dec 23. RCT will not consent to a charge on OAP hall.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED That the final use and interior for the K6 telephone box be determined as a defibrillator housing with the associated internal and external fittings and configuration. This option being considered an appropriate use of the kiosk remaining relatively maintenance-free, would not require curating and would be in keeping with the signage that would be fitted in the vision panels. Total cost estimated at £5,200.	Inform supplier and process.		LP
2023/279	17.11.2023	Full Council	CIL	RESOLVED To defer the matter of approving spend from CIL, and other arrangements associated with the Section 185 agreement to be made with Dwr Cymry/Welsh Water regarding the sewer diversion on the Memorial Garden to a future meeting, pending the receipt of information requested from Vale consultancies.	Continue to chase Vale for relevant information. And arrange surety provider. Nov 23 Solicitor and Surety quote obtained. Submitted to FC in Jan 24 meeting.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED To approve updated costs from CIL associated with the scoping design for the proposed Ewenny stream bridge and to authorise officers to spend up to £5000 to produce the scoping design. Comprising £4250 quoted plus £750 contingency for any extra work (billable at £90/hour). To supersede resolution 2023/191 giving authorisation for up to £4,000 of spend.	Pay Utilimap and SW Ground service invoices, monitor cost of Vale invoice. Awaiting draft scoping design from Vale. Met with Vale and in principle agreed change of approach. See email and action plan Jan 23. Awaiting arrangement of Jan/Early Feb WG meeting.		LS
2023/279	17.11.2023	Full Council	CIL	RESOLVED To allocate funds and reintroduce project LCC22/04 'Improvements to equestrian access on Bridleway PSM40/4 Bethlem view to Brynna Woods' to the Active Project list and to proceed with the project and authorise officers to spend up to £1,000 of CIL funds.	Obtain 3 quotes and proceed. Write to potential landowners to inform. Note: Have sent for 3 quotes: MT Tarmac, Mid Glam construction, Eric Averill. Awaiting quotations . Superseded by 2024/038	Completed	LS
2023/286	17.11.2023	Full Council	Full Council	2023/286 Venues and other arrangements for future Council meetings. RESOLVED For the Clerk to investigate the feasibility of holding hybrid meetings at other locations and to present a paper to a future meeting of the Council.			LS
2023/290	22.12.2023	Full Council	Full Council	2023/290 Co-option to fill casual vacancy. Under the process previously resolved and outlined in the paper presented to Council: RESOLVED Robert Smith to be co-opted onto the council to fill the casual vacancy, subject to the correct signing of their declaration of acceptance of office.	Provide induction. Obtain signed declaration of acceptance. - Done Obtain signed information form - Obtain signed register of interests form -	completed	LS

2023/298	22.12.2023	Full Council	Full Council	<p>2023/298 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.</p> <p>Noted RESOLVED To add Councillor Rhys Jenkins as the third director of the Public Sector Deposit Fund.</p>	Add Rhys Jenkins as 3rd director. Application form populated, await sign off by signatories	completed	LP
2023/300	22.12.2023	Full Council	Full Council	<p>RESOLVED For the Clerk to write to Gill Richards and Anne Davies of Llanharan OAP and Brynna OAP respectively to thank them for their hard work helping to organise the event and to Llanharan RFC for the free use of the hall</p>	Write and deliver x 3 letters		LS
2023/302	22.12.2023	Full Council	Full Council	<p>2023/302 Community consultation regarding aspects of the 2023 fireworks display</p> <p>RESOLVED To instruct the Clerk to carry out a community consultation regarding aspects of the 2023 fireworks display. The details of which to be decided by the Fireworks working group.</p>	Clerk to liaise with Fireworks group and publish poll. FW Group provided details. Clerk to issue.		LS
2023/303	22.12.2023	Full Council	Full Council	<p>2023/303 Specification upon which to obtain quotations for the 2024 summer flowers.</p> <p>RESOLVED To add the following to the specification presented to the Council to be used to obtain quotations for 2024.</p> <ul style="list-style-type: none"> Plants to fill the troughs on the village entrance signs. (7 large 1 small troughs) including the purchase of 2 large troughs. <p>RESOLVED For the Clerk to obtain quotations for a further large hexagonal planter to be presented to the next meeting of the Council.</p>	Obtain quotes and present to FC	Completed	LS
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED ORA2023/089 Draft 2024 allotment tenancy agreement. To adopt the draft presented as the tenancy agreement for 2024.</p>	To send to all tenants. Due to be sent late Jan 24.	Completed	LS

2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/091 Adding individuals to long standing tenancy agreements, creating joint tenancies circumstances where this might be considered.</p> <p>To allow the principle of new joint tenancies under certain circumstances and the Clerk (alone or in conjunction with a working group) to draft a process and application form designed to allow the applicant to demonstrate that the applicant can meet a certain criteria (to be decided) and provide evidence of such. This would include an investigation by the Clerk to attempt to ascertain the validity of the application.</p>	Clerk to draw up draft process map		LS
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/092 Access gate arrangements at Meadow Rise open space.</p> <p>To instruct the Clerk to obtain quotes to remove both gates and to install suitable staggered barriers at the Western entrance to the Meadow Rise open space following consultation with RCTCBC highways department</p>	checked spec with RCTCBC. Min 1.2 clearance to be maintained on footway.		
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/098 Placement of addition benches in the Community following the receipt of formal permission from RCTCBC highways department.</p> <p>The matter be referred to the CIL Committee for the consideration of the allocation of CIL funds of up to £4,000 for the purchase and fitting of 3 benches at the following locations:</p> <p>1) Adjacent to Greggs/Ground Control; 2) Adjacent to the Terry's Way/Enterprise Way roundabout; 3) At the junction with Llanharry Road; and that concurrently;</p> <p>The officers of the Council be directed to obtain 3 quotations for the 3 benches, (The contract for the fitting of benches already having been resolved) and these costs be presented to the next ORA Committee to select a quotation and to decide the precise location of the benches.</p> <p>That authority be delegated to the ORA Committee to select a quotation from those provided, authorise the purchase of the benches and the associated fitting costs and to decide the precise location of the benches</p>	Present quotes to ORA. Referred to CIL. CIL funds allocated. Order placed.	Completed	LS
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/099 Condition of the footpath adjacent to Llanharan Cemetery. Specifically the southern end of PSM53/2.</p> <p>That the Clerk report the condition of the relevant sections of PSM53/2 adjacent to Llanharan cemetery to RCTCBC rights of way department and for the Clerk to write to RCTCBC rights of way to explore options for installing drainage or other options to provide a long term solution for the path.</p>	Engage with Jason Bragg. Emailed Dec 23. Response received. Meeting arranged with ROW and highways engineers Jan 24. Cllr Steerer attended will report to ORA.	Completed	LS
2023/208	22.12.2023	Full Council	HR	<p>2023/208 Terms of Reference HR Committee</p> <p>RESOLVED</p> <p>To adopt the terms of reference for the HR Committee</p>	Publish and put on website.		LS
2023/209	22.12.2023	Full Council	HR	<p>RESOLVED</p> <p>HR2023/020 Course of action with regards to an employment matter affecting an employee of the council.</p> <p>For the Officer's to carry out steps 1-3 as outlined in the confidential paper presented to Council and for a formal 'medical capability hearing' to be arranged with Cllr Jenkins attending as a minute taker and for a further meeting of the HR Committee to be arranged in order to consider the outcomes</p>			LS

2023/209	22.12.2023	Full Council	HR	HR2023/021 Feasibility and details of employing a part time project officer for the financial year 2024/25 and beyond. RECOMMENDED To defer the decision until more data is available and/or the Committee has had further time to consider the details with a view to potentially adding to the budget for 2025/26.			LS
2023/209	22.12.2023	Full Council	HR	RESOLVED HR2023/022 HR Policies To adopt the following policies as presented as the formal policies of the Council Appendix 3 – Draft disciplinary policy & procedure V2. Appendix 4 – Draft equality & diversity policy V2. Appendix 5 – Draft grievance policy and procedure V2. Appendix 6 – Draft sickness & absence policy & procedure V2.	Put in sharepoint and add to website and issue to staff		LS
2023/210	22.12.2023	Full Council	Full Council	RESOLVED To rescind a previous resolution of Council, (minute ref 2023/261 to evict a plot-holder from an allotment plot and instead resolving to allow the plot-holder to retain the plot on the following conditions: •The Clerk draws up an action plan containing specific, achievable and time bound actions to return the plot to an acceptable standard. (This plan to be approved by the Chair of the ORA committee before implementation and updated and formally reviewed by the ORA Committee at each ORA Committee meeting). • The Clerk to closely monitor the plot to ensure reasonable attendance and cultivation of the plot for the year 2024 and to ensure that the plot does not lapse back into a state of disrepair. •That the plot-holder commits to meeting the Clerk on site monthly at a mutually convenient time but during standard office hours between 9am and 5.30pm so that progress can be reviewed to the satisfaction of the Clerk. The plot holder's attendance at the plot to be monitored so as far is possible to ensure regular attendance and that the plot is being sufficiently cultivated. Should the plot holder miss any of the agreed meeting dates and times, or any deadlines given in the action plan, and/or the non-cultivation of the plot continues to prove unacceptable then they understand that an eviction process is likely to be instigated under the relevant terms of the tenancy agreement. •The Clerk to inform the plot-holder verbally as soon as is practicable and issue a letter to the plot-holder superseding the eviction notice already issued and outlining the terms of this proposal (or any amended proposal) with a legally enforceable warning that failure to comply with any deadlines given in the action plan or failure to reasonably attend and cultivate the plot may lead to an eviction process being instigated. The Clerk to suitably word the letter and carry out all actions within their delegated powers as usual.	Draw up action plan. Site visit taken place and notes and photographs taken. Plan under construction.		LS
	19.01.2024	Full Council	Full Council	No resolution - The Clerk to arrange for quotations for 2 large troughs and a large octagonal planter at a later date. Quotes to be presented to FC.	Obtain quotes and present to FC.		LS
2024/010	19.01.2024	Full Council	Full Council	2024/010 Further costs for the 2023 Christmas dinners RESOLVED To note final costs for the event and to authorise the officers to pay the LCDP invoice for the 2023 Christmas lunches for £5,344.86	Pay and inform vendor		LP
2024/011	19.01.2024	Full Council	Full Council	2024/011 Further costs for the 2023 Fireworks event RESOLVED To note final costs for the event and to authorise the officers to pay the final LCDP invoice for the 2023 Fireworks event for £5,890.10 and to make a virement from general reserves of to account for a budget overspend of £1210.10	Pay and inform vendor		LP

2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/010 Following the obtaining of further quotations, to appoint WGW as the internal auditor for 2023/24 and to schedule an internal audit for June 2024.	Inform WGW - LS Completed. Inform KLG - LS Completed. Arrange audit dates - LP		
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/011 To grant Llanharan OAP Hall a total of £1,946 comprising £1,546 to cover electricity costs and £400 to cover gas costs	Pay and inform applicant		LP
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/012 To grant Llanharan Football Club £495 towards the purchase of the equipment detailed in the application to facilitate the reinstatement of a Saturday 'second' team. Payment to be made subject to the receipt of the following supporting documentation to the satisfaction of the Clerk (these items not considered material to decision making): a) The constitution document of the club (including details of the named officers of the club or if this is not included in the constitution document the applicant to annotate the application to show the formal positions of the signatories). b) Invoices totalling £900 to show what the previous grant was spent on. (As per Appendix 2 of the application).	Inform applicant. Note: Informed. Clerk to provide assistance and put on agenda of Feb 24 meeting.		LS
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/013 General grant application from 'The Wimbles' To defer consideration of the general grant application from 'the Wimbles' to a future meeting pending receipt of the following, the items being considered material to decision making: a) A signed copy of the application signed by two authorised signatories and stating the names of those signatories. b) The group's latest bank statement. c) An application with Section A of the form completed detailing what grant aid has been received from the Community Council in the past 3 years. Section A must detail the amount received and the date. d) An application with all sections of Appendix two correctly and fully completed to the satisfaction of the Clerk. No invoices being required if the Community Council has purchased and gifted items to the group.	Inform applicant. Clerk to check any items already received and provide feedback to applicant. Check chair audit review date.		LS
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/015 Discharge of recommendation R13 from the most recent internal audit. Following the recent notification from The Independent Remuneration Panel for Wales (IRPW) regarding taxation guidance for the payment of Council allowances, that each member in receipt of the £156 payment (or part payment) is issued with the relevant letter (to be signed by the member) to evidence a formal arrangement between the council and the councillor and provided that the councillor is not already claiming the allowance against another source of income then it be treated as exempt from PAYE. This being the case there is no need for payments to be made via the payroll system.	Letters to be drawn up - LS Letters to be sent, signed and returned and filed - LP		

2024/015	19.01.2024	Full Council	Full Council	<p>RESOLVED</p> <p>A2024/016 To adopt the following policy regarding the payment of mandatory costs to Councillors joining the council part way through a year</p> <p>For any new payment to Councillors who have been elected or co-opted during a Council term:</p> <ul style="list-style-type: none"> • The £52 per year for office consumables required to carry out their role be paid in full when or soon after that member signs their declaration of acceptance of office. This to provide funds to assist with any initial costs involved in the member fulfilling their role as well as providing for ongoing office consumables. • The £156 per year for expenses involved in working from home to be paid on a pro-rata basis at a rate of £3 per week based on the remaining number of weeks until the end of the financial year.at the end of April. Should any date fall during a week then for the purposes of calculation the week be counted as a whole week. 	Calculate, pay and inform recipient		LP
2024/016	19.01.2024	Full Council	Full Council	<p>2024/016 Memorial Garden CIL project Costs</p> <p>RESOLVED</p> <p>To authorise the officers to spend a total of £2,100 comprising 50% payment of Vale Consultancies invoice 9933 and £750 for unforeseen costs upon receipt of an invoice. Monies to be taken from CIL funds and the CIL 123 list and Active project lists to be updated accordingly.</p>			LP
2024/016	19.01.2024	Full Council	Full Council	<p>2024/016 Memorial Garden CIL project Costs</p> <p>RESOLVED</p> <p>To appoint Howells Solicitors to represent the Council regarding its Section 185 Sewer diversion application with Dwr Cymru Welsh Water (DCWW) and to authorise the Officers to spend up to £1,200 as per the attached estimate with a small contingency for legal fees in relation to the application. Monies to be taken from CIL funds for the memorial garden project.</p>	LS to inform and progress. Note: LS provided details to Vale.	Completed	LS
2024/016	19.01.2024	Full Council	Full Council	<p>2024/016 Memorial Garden CIL project Costs</p> <p>RESOLVED</p> <p>To authorise the officers to arrange the necessary surety cover with a suitable provider up to a maximum value of £1129.13 to cover a 2-year period. This cover being necessary for the S185 Sewer diversion application to DCWW for the memorial garden project. Monies to be taken from CIL funds for the project.</p>	Fresh, more specifically worded resolution being brought to FC Feb 24. This action to be superceded.	Completed	LS
2024/017	19.01.2024	Full Council	Full Council	<p>2024/017 £500 to purchase software to facilitate the development of electronic application forms</p> <p>RESOLVED</p> <p>To authorise the officers to spend \$399 dollars per year (or the £ sterling equivalent) if following an investigation into its capabilities, the plugin is felt to serve the purposes for which it would be intended. For the Officer's in consultation with the Chair to proceed to develop draft forms and applications. The relevant committees to have final approval over the format and content of any application forms in the normal way prior to publishing.</p>	DE to advise		LS

2024/018	19.01.2024	Full Council	Full Council	2024/018 £1,500 to make alterations to the Council office to improve security RESOLVED To authorise the officers of the Council to spend up to £1,500 to facilitate the fitting of a door latch and CCTV in the office. For a virement to be taken from general reserves and added to the office maintenance line			LS
2024/019	19.01.2024	Full Council	Full Council	2024/019 Vehicle insurance policy RESOLVED To approve payment of £ 2,561.38 for the council's annual vehicle insurance policy.	Paid	Completed	LS
2024/020	19.01.2024	Full Council	Full Council	2024/020 Planning RESOLVED For the Clerk to write to RCTCBC planning department regarding Acolaid case 24/0004/10 to request that the applicant seek professional advice on the lawful removal of Japanese knotweed, being a controlled waste.		Completed	LS
2024/023	19.01.2024	Full Council	Full Council	2024/023 Spend of £500 to facilitate resolution of a HR matter To approve the officers of the Council to pay up to £500 for costs associated with a confidential HR issue. The invoice presented for Caer health plus any ancillary costs that may arise in relation to the matter.			LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/008) Quotations for 4 addition benches to be fitted from Bryncae to 'the square' To authorise officers to purchase 3 x NBB benches as per option 1 in blue (Product code PBE09) at a price of £355 each plus a fitting cost if required of £385 per bench. A total of £2,220. Plus a contingency of £180 giving a total of £2,400. This matter to be referred to the CIL Committee for consideration of CIL funds in the first instance. Otherwise, funds to be taken from general funds and using general reserves where necessary. Final precise locations of the benches to be specified by the Clerk in consultation with Cllrs Will Thomas and Mark Steer.	Agree precise locations with Cllrs Steer and Thomas, then purchase and fit. On agenda of CIL March 24 CIL approved. Order placed 13.3.24 Bench cost increased to £415 each but all still within contingency. Deleivery date expected 25.3.24		LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/009) Arrangements to prevent cars mounting the pavement at the junction of Hillside Avenue and the Square. For the Clerk to engage with RCTCBC highways regarding permission to provide an appropriate and acceptable method of preventing vehicles from mounting the pavement given concerns over affecting sightlines for vehicles exiting Talyfarn Road and the junction from Hillside Avenue	Engage RCTCBC highways. Emailed TE 13.3.24. Referred to RCTCBC traffic section by TE. March 24		LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/010) Review arrangements for the fitting of a non-slip asphalt strip or other arrangements on Bridleway PSM40/4, Bethlehem View to Brynna Woods following a price increase from the initial quotation To instruct the Clerk to obtain fresh quotations for the proposed work to the same specification with a coloured asphalt. The costs to be referred to the CIL Committee for approval of the use of CIL funds.	Obtain fresh prices. CIL to consider a ceiling of £1,750 in the March meeting. Emailed highways and vendors for fresh documented quotations. March 2024		LS
2024/039	16.02.2024	Full Council	Full Council	To grant The Wimbles £675.50 for the purchase of litter picking equipment.	Transfer and inform applicant.	Completed	LP
2024/041	16.02.2024	Full Council	Full Council	RESOLVED To rename the 'Trenos Crossing Working Group ' to the 'Trenos Crossing and Ewenny Bridge Working Group'		Completed	LS

2024/042	16.02.2024	Full Council	Full Council	<p>2024/042 Change to the project map for the potential Ewenny Bridge project RESOLVED</p> <p>To amend the process map for the proposed Ewenny Bridge project to: Ewenny Stream Bridge – Proposed project route-map V2 February 2024</p> <ol style="list-style-type: none"> 1. For the Trenos Crossing Working Group to meet with key stakeholders as soon as possible and to seek engage early pending formal written permission as required. In particular the Wildlife Trust, NRW and any other relevant bodies. 2. For the Clerk to obtain quotations from an appropriate company to produce a scoping design for the bridge, the approaches and associated works. 3. The Trenos Crossing working Group to meet to decide on matters to be included in the scoping design. This will include all aspects of the scoping design including the required specification and design parameters, access arrangements and restrictions, licensing requirements and other factors that will be used as the basis of a public consultation/tender document. The Clerk to produce a document to capture all aspects to be considered and to record any decisions made. 4. Produce a scoping design to be used as the basis for a public consultation. Carry out a public consultation on the question of committing circa £275,000 of CIL funds to replace the current footbridge over the river Ewenny with a multi- user bridge, including improvements to its approaches and associated works. This public consultation be specifically focused on the proposed bridge and associated works and distinct from any consultations carried out regarding changes to public rights of way (although it will be necessary to allude to them in the consultation). 5. Following the public consultation, if the Council resolves to proceed with the project the scoping design be reviewed and any alterations arising from the public consultation be made to produce a stage 2 scoping design. 6. The Clerk to apply for a Lawful development certificate (planning) from RCTCBC, A Flood Risk Assessment Plan (FRAP) from NRW and any other relevant pre-tender permissions and consents using the stage 2 scoping design. 7. Provided the relevant permissions and licenses are obtained, details and any conditions to be added to the scoping design to produce a final scoping design for tender. 8. A suitable tender document to be drawn up using the scoping design. 9. Then project out to tender to facilitate the selection of an appropriate vendor to 	Working group to take account of process.	Completed	
2024/043	16.02.2024	Full Council	Full Council	<p>2024/043 Reporting lines of the Trenos Crossing and Ewenny Bridge Working Group. RESOLVED</p> <p>That the Trenos Crossing and Ewenny Bridge Working Group to report directly to the CIL Committee in the first instance with an acceptance that once the Council has a scoping document that has been approved by the CIL Committee and subsequently by full Council, that the holding of a formal public consultation exercise and consideration of the results will be delegated to the Community Engagement Committee.</p>		Completed	LS
2024/044	16.02.2024	Full Council	Full Council	<p>2024/044 Signing of the agreements and documentation required to arrange the surety cover required for the Sewer diversion (Section 185) agreement for the memorial garden RESOLVED</p> <p>As required by standing order 23, to authorise via resolution of the Council, the Chair of the Council, Councillor David Evans and Councillor Robert Smith to be authorised to sign (execution of deed) on behalf of the Council as a party to the Section agreement arrange to provide surety cover as part of the Section 185 agreement with Welsh Water as per the execution block presented in appendix 13.</p>	<p>Print and Arrange for David and Rhys to physically sign.</p> <p>Send.</p> <p>Awaiting documents with new execution block to be sent. 3.4.24</p> <p>Appointment made to sign 22.3.24</p>		LS
2024/045	16.02.2024	Full Council	Full Council	<p>2024/045 Extra 'lamp post poppies' for remembrance Sunday 2024 RESOLVED</p> <p>To purchase 30 large poppies for attaching to lamp-posts in the community. To replace those damaged in 2023. To authorise the officers to spend up to £150 with the Royal British Legion for their supply.</p>	Purchase		LP

2024/046	16.02.2024	Full Council	Full Council	2024/046 Motion to instruct the Clerk to write to the relevant department of RCTCBC regarding flooding and drainage on the A473 near 'Llanharan Square'. RESOLVED The Clerk to write to the relevant department in RCTCBC to request what remedial work is required to the road drains on the A473 adjacent to the High Corner pub and to describe what, if any remedial work is planned over the next 12 months to rectify the situation".	Write letter and send. On hold ref RS		LS
2024/054	23.02.2024	Full Council	HR	<p>2024/054 Recommendations of HR Committee held Wednesday 21st February 2024</p> <p>RESOLVED</p> <p>Following a recent medical capability meeting held to discuss an employee's ongoing long-term absence from work including the results of an occupational health report, and following advice from One Voice Wales confirming the legality of the process and all correspondence with the employee, to terminate the employment of a named employee on the grounds of ill health.</p> <p>For the termination to take place immediately (or as soon as is practicable) and to pay the employee 10 week's pay in lieu of their notice along with all accrued but untaken holiday leave to which they are entitled allowing contractual leave to be rolled over where applicable.</p> <p>For the Council to arrange and facilitate an application for retirement on the grounds of ill health with the Local Government Pension Scheme and bear the costs of such an application including the costs of any further medical reports that may be necessary.</p> <p>To authorise the Officer's to pay such necessary costs relating to the application up to the value of £500.</p> <p>To authorise the termination letter presented.</p>		Completed	LS

Appendix 2

Correspondence (CIL)

During a telephone call with Deryck Evans of Audit Wales he intimated that a member of the public with whom he was in correspondence regarding a separate matter had queried whether the Community Council's CIL funds were being spent appropriately.

During the call I informed him of the robust processes that the Council has in place to ensure all spends were made in line with the CIL Regulations 2010, and in particular how the Council obtains the view of RCTCBC prior to the allocation of CIL funds for projects or project types, given that the CIL regulations state that the Local Authority is the final arbiter of whether a spend has been made in line with the CIL regulations.

It was requested that I provide some evidence to demonstrate our processes. The following correspondence is a record of the following interactions.

Please note that some of the detail of the interactions with RCT officers on the merits of individual projects has been subsequently superseded following the providing of further information, the intention is not to give definitive answers to all projects, but rather to identify the evidence of our processes for ensuring that CIL monies are spent in line with the CIL regulations 2010 to the satisfaction of the local authority.

From: [The Clerk / Project Officer](#)
To: [Deryck Evans](#)
Cc: [Office](#)
Bcc: [David Evans](#)
Subject: RE: Llanharan Community Council's CIL list.
Date: 13 February 2024 14:37:00
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[FW - Updated 13.3.23 - Potential CIL projects, Llanharan CC.pdf](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)
[RE_CIL - defibrillators.pdf](#)
[Llanharan Community Council - CIL Receipts.pdf](#)

Hi Deryck,

Apologies for the delay in getting back to you on this.

As you will be aware it is the decision of the Community Council how CIL monies are spent in the community whilst ensuring that we use CIL monies in compliance with CIL regulations.

However, we have setup a feedback loop with RCTCBC (Leanne Lott, CIL Officer who reports to the head of planning) to try and ensure that there is no risk of the Local Authority (who are the final arbiter under the regulations) retrospectively challenging whether a project is applicable for CIL and attempting to reclaim funds.

On occasion, where a very similar project is approved, taking the relevant factors into account, I will use that as precedent to advise Council accordingly without further recourse to RCTCBC.

This email along with some of the emails provided, whilst not exhaustive, will show evidence of this process.

LCC19/07 – Welfare Ground floodlights - I am still looking for the emails from RCTCBC on this one, I know I have emails on this either from RCT CIL officer themselves or forwarded via one of our county borough members, but this project generated a lot of email traffic and I'm still trawling. Bear with me and I will get back to you.

In any case I would suggest that this project clearly falls under the terms of the CIL regs (59c) and provision of sporting and recreational facilities is one of the items explicitly listed as 'infrastructure' in the Planning act 2008 (S216(2)).

LCC21/12 – Llanharan Primary School - See attachment **Llanharan Community Council – CIL receipts** . See page 1, item 3.

Dolau Primary school climbing/play area - See attachment **FW-Updated 13.3.23** – Potential CIL projects etc.... See page 3, 4th item down.

LCC21/05 Lamp post upgrades – Before my time as Clerk this one. The minute where this project was first muted is shown for reference. (Minutes 18th February 2021) minute ref 2020/233

- o **Lamp posts upgrades - Brynna and Bridgend road. Est cost £35k;**
- e) **That the following projects be added to the CIL123 list and Active projects list:**

And this is an extract from the minutes of the Council from 17th December 2020 which indicate that permission from CIL officer of RCT had been obtained, whilst not definitive indicates it was obtained. I have asked members who were involved to forward me any email correspondence and will get back to you.

- 2. To allocate a budget of £35,000.00 to cover the cost of re-siting the lampposts.
- 3. That this cost to be met from CIL monies. (**Noted:** The officer of RC responsible for CIL expenditure has indicated that this would be an allowable expenditure).

I would note that in any case this project seems to clearly fall under the terms of the CIL regs (59c).

LCC19/06 – Brynna Community infrastructure grant –Before my time so still looking. Extract from the minutes of Full council 16th July 2020 :2028/28

- b. The recommendations from the minutes of the Open Spaces, Rights of Way and Allotments Committee (ORA) held on the 7th July 2020 and the Audit Committee held on the 14th July 2020) were accepted by full council pending the following amendments: (no amendments relevant)

g. Brynna Community Centre - £15,000 – (to be funded from CIL monies and subject to two quotes being obtained for the work to be carried out) . I have asked those who were involved at the time to forward me any email correspondence RE eligibility for CIL.

Having looked at the original application though it is for work to a community building and certainly would fall under the terms of the CIL regs (59c). It is possible that given this kind of work to community buildings is explicitly mentioned as being suitable for CIL funds in the training material and guidance provided that it was not felt necessary to liaise with RCT on this one. I can't confirm that though, will come back to you RE any correspondence with RCT.

- b. The recommendations from the minutes of the Open Spaces, Rights of Way and Allotments Committee (ORA) held on the 7th July 2020 and the Audit Committee held on the 14th July 2020) were accepted by full council pending the following amendments: (no amendments relevant)

f. Llanharan Recreational Ground Trust - £12,432 (to be funded from CIL monies and subject to two quotes being obtained for the work to be carried out) I have asked those who were involved at the time to forward me any email correspondence RE eligibility for CIL.

Having looked at the original application though it is for work to a community building and certainly would fall under the terms of the CIL regs (59c). It is possible that given this kind of work to community buildings is explicitly mentioned as being suitable for CIL funds in the training material and guidance provided that it was not felt necessary to liaise with RCT on this one. I can't confirm that though, will come back to you RE any correspondence with RCT.

LCC22/05 – Defibs and cabinets - Please see attachment **RE_CIL-defibrillators**. Bear in mind that I believe that RCT had already approved the use of CIL monies for defibs for earlier purchases, this was 'belt and braces' to establish the precedent in writing.

I will come back to you should I obtain any of the missing email correspondence alluded to above. Should you have any further questions on particular projects or our processes (both historical or current), please don't hesitate to drop me a line.

The attachment **Llanharan Community Council – CIL receipts** shows a typical set of project enquiries with RCT along with responses.

Best regards

Leigh

Law In Force

[59C.— Application of CIL by local councils

A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure;
- or
- (b) anything else that is concerned with addressing the demands that development places on an area.

]¹

"Infrastructure" has the meaning given in section 216(2) of PA 2008 as amended by regulation 63.

Section 216(2) of PA 2008 says:

In [F3]this section (except subsection (3)) and sections 216A(2) and 216B(2)] "infrastructure" includes—

- (a) roads and other transport facilities,
- (b) flood defences,
- (c) schools and other educational facilities,
- (d) medical facilities,
- (e) sporting and recreational facilities, [F4and]
- (f) open spaces [F5.]

Leigh Smith
Clerk to the Council.
Llanharan Community Council
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chpio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.
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 llanharan-cc.gov.uk

From: Deryck Evans <Deryck.Evans@audit.wales>
Sent: Monday, February 5, 2024 2:19 PM
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Subject: RE: Llanharan Community Council's CIL list.

Hi Leigh

Have you had a chance to pull out the emails for the highlighted projects yet? For convenience these are:

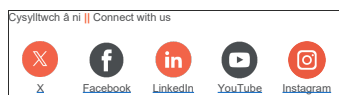
Project No	Date added	Project	Project description	Status	Monies spent	Further monies Est	Forecast total spend	Council managed/Grant only
LCC19/07	20/12/2020	Welfare ground - floodlights on rugby and football pitches	Erection of new lights and power supply. Plus upgrade of power supply to 3phase and trenching.	Project completed.	£103,435.46	-£0.02	£103,435.44	Grant only
LCC21/12	06/05/2021	Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	Project completed.	£0.00	£78,031.98	£78,031.98	Grant only
	06/11/2020	Dolau Primary School - Climbing/play area for Key stage 2 pupils. Could also be made available to the community (eg After school club)	As per application.	Project completed.	£74,000.00	£0.00	£74,000.00	Grant only
LCC21/05	07/01/2021	Lamp posts upgrades - Brynna and Bridgend road.		Project completed.	£33,193.88	£0.00	£33,193.88	Council managed
LCC19/06	Prior 1/10/20	Brynna Community Trust Infrastructure Grant	Covid	Project completed.	£15,000.00		£15,000.00	Grant only
LCC19/05	Prior 1/10/20	Llanharan Recreational Ground Trust Infrastructure Grant	Covid	Project completed.	£12,432.00		£12,432.00	Grant only
LCC22/05	19/2/2022	Further defibs and cabinets at 5 locations plus 2 extra cabinets.	Brynna and Bryncae Community Centres, New Road, L'oreal, St Illyds Meadow. 2 cabinets LRFC and Welfare. Approved up to £1400 per unit.	Project completed.	£7,585.00	£0.00	£7,585.00	Council managed

Kind regards

Deryck Evans

Rheolwr Archwilio - Tim Astudiaethau Ymchwiliol || Audit Manager – Investigative Studies Team || Ffôn Tel: 02920 320559 / 07780 554874

www.archwilio.cymru || www.audit.wales



Ysgrifennwch atom yn Gymraeg neu'n Saesneg
 Please write to us in Welsh or English

From: Deryck Evans

Sent: Wednesday, January 31, 2024 10:48 AM
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Subject: RE: Llanharan Community Council's CIL list.

Thanks Leigh

The projects are identified in column Q of the copy file I sent through yesterday

Deryck

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Sent: Tuesday, January 30, 2024 5:30 PM
To: Deryck Evans <Deryck.Evans@audit.wales>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: RE: Llanharan Community Council's CIL list.

EXTERNAL: This email originated from outside Audit Wales.

Hi Deryck,

The future spend column is for office use and usually hidden, you can ignore that. It was initially used to track spend throughout a project but has been superseded anyway, if a project is green the forecast total spend is the final spend.

If you let me know the 6 projects ill dig the email out for you.

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys ogybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.
llanharan-cc.gov.uk

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From: Deryck Evans <Deryck.Evans@audit.wales>
Sent: Tuesday, January 30, 2024 5:22 PM
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Subject: RE: Llanharan Community Council's CIL list.

Thanks Leigh

I've identified 6 projects for copies of the RCT approval email. I've also flagged 2 projects that are complete but with estimated future spend – why is this?

Thanks

Deryck

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Sent: Tuesday, January 30, 2024 4:30 PM
To: Deryck Evans <Deryck.Evans@audit.wales>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: Llanharan Community Council's CIL list.

EXTERNAL: This email originated from outside Audit Wales.

Afternoon Deryck,

As discussed, please see our CIL 'Active project' list.

I have opened up the document to show all of the projects. (usually some are hidden to show only current projects). This is part of a wider spreadsheet showing process plan, individual project management etc....

Green is completed, amber in progress and white planned.

All are ordered in order of value (or potential value).

We also have some items on our CIL123 list that don't appear here as at this stage they are conceptual only and haven't been resolved or gone through any process yet.

There were a few projects completed before I started but the vast majority have been pre-approved by RCTCBC. There may also be some where RCT have previously approved the same usage (For example, RCT allowed spend on a defibrillator, so we would not go back and obtain further pre-approval for a further defibrillator) or where we have decided there is an obvious link to the wording used in the CIL regs. I cant think of one of these off hand but there may be,

If you want to pick some out ill find the relevant email.

Projects completed before my time as Clerk - I would have to do digging a bit deeper to find the approvals for these, but can do so I'm sure if necessary.

LCC19/06	Prior 1/10/20	Bryna Community Trust Infrastructure Grant	Covid	Project completed.	£15,000.00		£15,000.00	Grant only
LCC19/05	Prior 1/10/20	Llanharan Recreational Ground Trust Infrastructure Grant	Covid	Project completed.	£12,432.00		£12,432.00	Grant only
LCC19/08	Prior 1/10/20	Improvement of Tan Y Bryn – Church Street Bridleway PSM31/1	Improve bridleway	Project completed.	£7,200.00		£7,200.00	Council managed
LCC19/03	Prior 1/10/20	Pavement at Wood-view	Pavement.	Project completed.	£4,500.00		£4,500.00	Council managed
LCC19/02	Prior 1/10/20	Planters	Additional planters for the community. LS note: Add locations.	Project completed.	£4,420.00		£4,420.00	Council managed
LCC21/06	07/01/2021	Further 5 benches - Jan21	475 each.	Project completed.	£2,550.00	£0.00	£2,550.00	Council managed
LLC21/CpG	prior 1/10/2021	Land preparation for bench at bottom of Oakbrook	Bench and wall	Project completed.	£900.00	£0.00	£900.00	Council managed
LCC19/04	Prior 1/10/20	Resurfacing of land adjacent to BT telephone box, William Street	Resurface.	Project completed.	£830.00		£830.00	Council managed

Any issues feel free to give me a call on 07769 266675

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: [The Clerk / Project Officer](#)
To: [Lott, Leanne](#)
Cc: [Office; Janine Turner](#)
Subject: FW: Updated 13.3.23 - Potential CIL projects, Llanharan CC
Date: 09 May 2023 17:41:00
Attachments: [image001.png](#)
[CIL Presentation October 2022.pptx](#)

Afternoon Leanne,

I have received the following from Councillor Turner.

I will take these as the formal responses to the Community Council's requests for approval.

If you could let me know the status of the CIL payments due/deferred this time around I would appreciate it. Just to reiterate we wish to defer any funds that would take us over the cap.

The CIL Committee is in the process of producing a more sophisticated project phasing plan so we are able to produce a strategic cashflow (deferral) plan for the medium to long term.

I'll send you a draft when the Committee has finished its work, I would imagine within the next 3 months.

Catch up soon,

regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

project@llanharan-cc.gov.wales

Clerk@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

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From: Turner, Janine (Councillor) <Janine.Turner@rctcbc.gov.uk>

Sent: Thursday, May 4, 2023 2:55 PM

To: The Clerk <clerk@llanharan-cc.gov.wales>

Subject: Fwd: Updated 13.3.23 - Potential CIL projects, Llanharan CC

Sent from [Outlook for Android](#)


From: Lott, Leanne <Leanne.M.Lott@rctcbc.gov.uk>
Sent: Thursday, May 4, 2023 2:51:48 PM
To: Turner, Janine (Councillor) <Janine.Turner@rctcbc.gov.uk>
Cc: Bailey, Jim <David.J.Bailey@rctcbc.gov.uk>
Subject: Updated 13.3.23 - Potential CIL projects, Llanharan CC

Dear Councillor Turner

Thank for your email and I would apologise for the delay.

Please see below my comments in respect of each of the projects/schemes in blue beneath the project/scheme.

Notwithstanding this, the decision on how the CIL monies are spent in your community council are at the discretion of Llanharan Community Council. However I would stress that it is important for the Community Council to consider whether or not the use of CIL monies in each particular case would comply with the requirements of the relevant CIL Regulations as set out below.

 Law In Force

[59C.— Application of CIL by local councils

A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure;
- or
- (b) anything else that is concerned with addressing the demands that development places on an area.

]¹

May I also add that the relevant Council department should be contacted before any project/scheme is carried out to any Council owned asset and it would be helpful going forward if the Community Council were able to provide the exact addresses of the scheme/projects. In addition I would also recommend that future maintenance should be considered for all projects/schemes and the appropriate agreements are in place.

Please see attached the latest CIL presentation, in particular slides 8-12, which you may find a helpful tool.

To retrofit timers to RCTCBC lamp posts for the fitting of Xmas motifs.

The installation of the sockets to allow a feed to be taken off to power Christmas lights was approved on the 14th January and the 19th May 2021 and the retrofitting of timers would be an extension of this project. In my opinion this would be classed as acceptable spend and it will also improve energy efficiency and would contribute to the resilience to the effects of climate change on the environment. I would recommend that Street Lighting be contacted for any work carried out to Council owned lamp posts and they can be contacted by emailing StreetLighting@rctcbc.gov.uk

To refurbish a community centre.

To improve a community building/public building or a village hall would be classed as acceptable spend. If the community centre is a Council owned asset, the relevant department would need to be contacted.

CIL monies can also be used to provide match funding with other income streams to make

the most efficient use of funding to benefit the community and I suggest that the Community Council contacts the Enterprise Team at Regeneration@rctcbc.gov.uk to find out if the project is eligible for the [Welsh Church Act Fund](#) which provides support for capital expenditure such as refurbishment of community buildings.

To refurbish a local hall.(Llanharan OAP hall).

As mentioned above, the improvement of a community building/public building or a village hall would be classed as acceptable spend. It is understood that Llanharan OAP Hall is a Council owned asset and is leased by the Council and may I suggest that the Community Council contact Corporate Estates by emailing CorpEstProjectRoom@rctcbc.gov.uk

CIL monies can be used to provide match funding with other income streams to make the most efficient use of funding to benefit the community and I suggest that the Community Council contacts the Enterprise Team at Regeneration@rctcbc.gov.uk to find out if the project is eligible for the [Welsh Church Act Fund](#) which provides support for capital expenditure such as refurbishment of community buildings.

To improve access to a public right of way (Steps and a footpath along the route of RAN 17/5).

The improvement of a public right of way would be classed as acceptable spend and I would recommend that the Community Council contacts Jason Bragg, Public Rights of Way Officer by emailing Countryside@rctcbc.gov.uk

To provide a multi-user bridge over the River Ewenny (as part of a new bridleway).

In principle this project/scheme will be classed as acceptable spend due it providing infrastructure as part of a new bridleway. I would recommend that you contact Jason Bragg, Public Rights of Way Officer along with Highways Structures by emailing HighwaysStructures@rctcbc.gov.uk

To provide outdoor play and other outdoor equipment for a local primary school (non curriculum)

The provision of an outdoor play and other outdoor equipment would be classed as acceptable spend. I would recommend that the Community Council contacts the Councils Parks and Play Strategy Manager by emailing ParksBookings@rctcbc.gov.uk

Refurbishment of disused BT Telephone box that houses a defibrillator.

On balance I would consider the refurbishment of a disused BT telephone box that houses a defibrillator which was also funded by CIL would be classed as acceptable spend as the overall scheme is to address the demands that development places on the area. May I recommend that the Community Council also looks at the [Community Heartbeat Trust](#) website, in particular the Renovation page.

Providing Christmas lights for a local school (purchased not leased).

In my opinion providing Christmas lights for a local school will not be classed as appropriate spend.

Work to repair public footpath (done these previously using Cil)

The repair and maintenance of public footpaths would be classed as acceptable spend. I would recommend that the Community Council contacts Daniel Hitchings, Streetcare Manager via CustomerServices@rctcbc.gov.uk

Work to install steps at the end of a public footpath (done similar before on Cil)

Regulation 59C says that the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is addressed with addressing the demands that the development places on an area, therefore I would be class this as acceptable spend, however, I would also recommend that you contact Daniel Hitchings, Streetcare Manager via CustomerServices@rctcbc.gov.uk.

To produce a leaflet of interesting walking routes and features around the community - primarily for new residents coming into the new estates and elsewhere

In my opinion I would not class producing leaflets as appropriate spend. May I suggest that you contact the Countryside Team by emailing Countryside@rctcbc.gov.uk who could be able to provide suitable alternatives to promoting interesting walking routes and also the Tourism Team by emailing TourismEnquiry@rctcbc.gov.uk. The following Council's webpages may also be of use [Visit Rhondda Cynon Taf](#) and [Biodiversity RCT](#).

Providing an internet connection (and paying the annual fees) for a local hall (Ynysmaerdy hall).

I believe that Ynysmaerdy Community Centre, Glan Yr Ely, Ynysmaerdy, Pontyclun, CF72 8LJ is a Council owned asset and ParksBookings@rctcbc.gov.uk should be made aware. In my opinion providing an internet connection for use in a community building would be classed as appropriate spend, along with the operation of the infrastructure which is the annual fees.

Upgrading of electrics (powering the sewage pump) at Brynna Community centre.

The improvement/replacement/maintenance of the faulty sewage pumping station that serves Brynna Community Centre, Heol Dewi, Brynna, CF72 9SP would be classed as acceptable spend. An email was sent to Roger Turner on the 30th September 2022 supporting an application that he was going to submit to the Community Council and again on the 27th March 2023. The facility is owned by Leisure, Sports and Parks and it is recommended that you contact ParksBookings@rctcbc.gov.uk

Providing outdoor garden equipment for a local -volunteer group (Wimbles – they have their own bank account, insurance etc...), equipment on this occasion is specifically a trellis.

I understand that Llanharan and Brynna Community Wimbles is a community group set up to make and keep the local community clean and tidy and is operated from Llanharan Village Centre, CF72 9RD and on balance providing outdoor garden equipment would be classed as appropriate spend.

Providing outdoor garden equipment for a local rehab centre. (Brynawel house ltd – They are a registered charity).

It is my opinion that the local rehab centre cannot be regarded as a community building, public building or a village hall and the provision of outdoor garden equipment would not be classed as appropriate spend.

Refurbishments of Brynna FC dugouts

It is understood that the Brynna FC dugouts are located at Brynna Recreation Grounds which are owned by the Council and the refurbishment of the dugouts would be classed as appropriate spend as the dugouts would be for the use of the community.

From: Turner, Janine (Councillor) <Janine.Turner@rctcbc.gov.uk>
Sent: 28 March 2023 14:10
To: Lott, Leanne <Leanne.M.Lott@rctcbc.gov.uk>
Subject: Fwd: updated 13.3.23 Potential CIL projects, Llanharan CC

Hi Leanne

I have left a voicemail but hoping this will reach you.
Below is the list of projects were looking for guidance with.

Many thanks
Cllr Turner

Sent from [Outlook for Android](#)

Sent from [Outlook for iOS](#)

From: The Clerk / Project Officer
Sent: Monday, March 13, 2023 1:40:17 PM
To: Lott, Leanne <Leanne.M.Lott@rctcbc.gov.uk>
Cc: Office <Office@llanharan-cc.gov.wales>
Subject: updated 13.3.23 Potential CIL projects, Llanharan CC

Hi Leanne, added a few more.

Quite a few of these have been resolved and have been placed hold pending approval or have been progressed on the assumption they will be approved based on previous approvals. We really need resolution of some for year end figures please.

To retrofit timers to RCTCBC lamp posts for the fitting of Xmas motifs.

To refurbish a community centre.

To refurbish a local hall.(Llanharan OAP hall).

To improve access to a public right of way (Steps and a footpath along the route of RAN 17/5).

To provide a multi-user bridge over the River Ewenny (as part of a new bridleway).

To provide outdoor play and other outdoor equipment for a local primary school (non curriculum)

Refurbishment of disused BT Telephone box that houses a defibrillator.

Providing Christmas lights for a local school (purchased not leased).

Work to repair public footpath (done these previously using Cil)

Work to install steps at the end of a public footpath (done similar before on Cil)

To produce a leaflet of interesting walking routes and features around the community - primarily for new

residents coming into the new estates and elsewhere

Providing an internet connection (and paying the annual fees) for a local hall (Ynysmaerdy hall).

Upgrading of electrics (powering the sewage pump) at Brynna Community centre.

Providing outdoor garden equipment for a local -volunteer group (Wimbles – they have their own bank account, insurance etc...), equipment on this occasion is specifically a trellis.

Providing outdoor garden equipment for a local rehab centre. (Brynawel house ltd – They are a registered charity),

And just a gentle nudge about refurb of Brynna FC dugouts please.

Leigh Smith

Clerk to the Council.

Llanharan Community Council

project@llanharan-cc.gov.wales

Clerk@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

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From: [Lott, Leanne](#)
To: [The Clerk / Project Officer](#)
Subject: RE: CIL - defibrillators
Date: 17 May 2022 17:30:21

Hi Leigh

Sorry for the delay, yes this will be an appropriate use of CIL receipts.

I've also spoken to Jim and we will provide answers to your outstanding queries for the meeting on the 19th May.

Many thanks
Leanne

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Sent: 17 May 2022 10:49
To: Lott, Leanne <Leanne.M.Lott@rctcbc.gov.uk>
Subject: FW: CIL - defibrillators

Hiya,

Are you able to confirm defibs ok for CIL please? Quote is due to expire

Ta

Leigh Smith
Clerk to the Council.
Llanharan Community Council
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: The Clerk / Project Officer
Sent: 12 May 2022 13:04
To: Lott, Leanne <Leanne.M.Lott@rctcbc.gov.uk>

Subject: RE: CIL - defibrillators

Hiya,

Just double checking you are happy that the new defibs are ok for CIL spend? (I think you've already OK'd it but cant find the email)

They are to largely cover the expansion of the village due to the new houses so I am comfortable but just confirming before I place the order.

BTW – Ill come back to you on deferments of CIL payments soon, just getting the new Council stuff out of the way.

Thanks

Leigh

Leigh Smith

Clerk to the Council.

Llanharan Community Council

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

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From: The Clerk / Project Officer

Sent: 29 April 2022 20:48

To: Lott, Leanne <Leanne.M.Lott@rctcbc.gov.uk>

Subject: Cil - defibrillators

Hi Leanne

I'm pretty sure they are but just want to double check that defibrillators for the community are an appropriate use of CIL funds.

We want to purchase some new ones including to place to cover the new housing developments. Could you confirm please?

Regards

Leifh

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From: [Lott, Leanne](#) on behalf of [CIL](#)
To: [Assistant Clerk](#)
Cc: [Hopkins, Geraint \(Councillor\)](#); [Bailey, Jim](#); [Gale, Simon](#)
Subject: Llanharan Community Council - CIL Receipts
Date: 19 May 2021 15:43:19
Attachments: [image001.png](#)
[CIL Presentation correct at 21-1-20.pptx](#)

Hi Leigh

Further to receipt of your email I have discussed the proposed projects/schemes put forward to the Community Council for CIL assistance/spend with Jim Bailey, Head of Planning.

Further, I would advise that I had a call this morning from Councillor Geraint Hopkins, in relation to project nos. 5 (British Legion) and 6 (Llanharan RFC), as identified on the list below.

Ultimately the decision/s on how the CIL monies are spent in your community council area lies with Llanharan Community Council. However what I would stress is, that it is important for the Community Council to consider whether or not the use of CIL monies in each particular case would comply with the requirements of the relevant CIL Regulations.

Regulation 59C is set out below. Also I've attached a copy of a CIL presentation, which you may find a helpful tool.

 Law In Force

[59C.— Application of CIL by local councils

A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure;
- or
- (b) anything else that is concerned with addressing the demands that development places on an area.

]¹

My comments in respect of each of the projects/schemes as set out in your email are given in blue beneath the project/scheme outline below.

1. A set of concrete steps on a pavement has fallen into disrepair (on private land) that requires repair. A request has been made that we repair using CIL funds.

The steps would need to be in public use in order to be acceptable and I would require clarification on the location of the steps, however as you mention that they are on private land I do not believe this would comply with the CIL Regulations.

2. To install sockets on lamp posts (and the associated internals) to allow a feed to be taken off to power xmas lights/xmas tree lights. (Similar to the recent enquiry about running power across the road to power them which was deemed as in-scope.

Yes, in my opinion this would be classed as acceptable spend as previously confirmed on the 14th January 2021.

3. A local school has asked us to consider a CIL project for an outdoor shelter to complement their existing outdoor learning area so the children can use the area when wet. They own a small section of wood adjoining the school and are happy to

make it available outside school hours to other local groups such as the guides etc....

Yes, in my opinion this would be classed as acceptable spend as the school will be making the outdoor shelter available to other local groups within the community.

4. I think I know the answer to this one but I promised that I would check – A local school has asked if CIL could fund a project, they wish to purchase radio studio equipment to make their own podcasts/radio broadcasts with the children.

No, this would not be classed as appropriate spend.

5. The local branch of the British Legion has submitted a CIL project. They currently use an old leaking storage shed to store their wreaths, cenotaph flags etc... and to carry out work inside (sorting, maintenance of wreaths etc...) it has no power (due to leaks), is cold and damp. Their proposed project is to build a small block building to serve as a store and small workshop. Obviously the Royal British Legion are a community organisation.

On balance I would consider that this would be classed as acceptable spend. In this case I would advise that the Community Council need to be satisfied that the use of the building by the Legion for the storage of commemorative wreaths and cenotaph flags can be considered as providing for community benefit in compliance with the regulations.

6. The Rugby club have previously enquired about whether their toilet refurb would be in scope and advised that it would not.

I met with them a few weeks back and they explained that the refurb of the general facilities (inc wheelchair access etc..) was part of an initiative to provide a working from home facility. They also pointed out that they are a not for profit organisation.

Please see the email copied below that I have received from them. Would this total project be in scope please?

Llanharan RFC are looking to develop the faculties of club to offer something innovative and unique to the local community. With the drastic shift to home working caused by the pandemic, many organisations are seeing the cost savings that can be achieved by having their staff work from home. While this works well for organisations and there are benefits for staff, working from home can leave people feeling alone, isolated, can put pressure on people's homes with regards to space and can make having a quality work life balance feel more difficult as you are potentially always contactable.

Llanharan RFC are looking to provide a space for working from home individuals and those looking to have a space to set up a business from. The club would offer a free Working From Home Membership (WFHM) to all local residents that wish to use the club. The WFHM would entitle members to 2 free desk days a month and they would be able to avail of free WiFi and power. Tea and coffee would be available for purchase and if there was demand a hot lunch would be provided starting with a trial on a Fridays.

WFHM would be able to either pay for additional desk days on a pay as you go basis or upgrade their membership to allow more desk days.

Significant infrastructure works are needed to ensure that the facility is suitable for this project to work. Currently the building is not very accessibility friendly and the toilet facilities are not fit for purpose. The club have been working hard on developing a plan to improve these elements.

The club are proposing to develop new toilet facilities with improved disabled toilet and baby

changing facilities, opening up the lobby and corridor to make it more wheel chair friendly and developing the lounge area to accommodate the WFHM's.

The club have had a quote of £80k for the development of the work. The club have £40k to contribute to the project and have additional grant funds of £10k in the pipeline leaving a £30k shortfall to allow the completion of the project.

The club have worked very hard to raise the amount of funds they have. The club is a non-profit entity and exists to provide a sporting environment for all local residents that caters for all age groups and genders. It provides facilities for other local groups that use it all year round and would like to offer something unique in the area for those that would find it beneficial. The club provides 11 local people with employment and this project is projected to create another job initially. This could increase as demand for the WFHM increases.

Llanharan RFC would be grateful if the Community Council would consider the project for funding to allow the provision of this working from home co-working space.

In my opinion Llanharan RFC can not be regarded as a community building, public building or a village hall (as noted within the attached presentation). Although, I have no doubt whatsoever that the rugby club are a focus within the local community and do a lot of good work with all age groups from juniors to seniors the club is in effect a private club.

The project description (the scope of which is outlined above) seems to suggest it will address the demands that the pandemic has placed on the community and changes to peoples working environment. However, such considerations do not fall within the scope of permitted CIL spend, i.e. that is:

- a. The provision, improvement, replacement, operation or maintenance of infrastructure; or
- b. Anything else that is concerned with addressing the demands that development places on an area

Unfortunately, with this being the case I do not consider that the refurbishment of the toilets and the opening of the lobby at Llanharan RFC would represent an acceptable use of CIL monies.

However, as I have said above the decision as to whether to authorise the use of CIL monies lies with the community council. If the community council did agree to support this scheme it would need to be sure it were able to adequately demonstrate that the use of CIL monies for this capital project was compliant with the regulations.

Many thanks
Leanne

Leanne Lott
Swyddog Cymorth Rheoli | Management Support Officer
Ffyniant a Datblygiad | Prosperity and Development

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Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.

Os byddwch yn mynychu cyfarfod, rhowch wybod i'r trefnydd os yr hoffech gyfrannu i'r cyfarfod yn Gymraeg ac/neu os yr hoffech dderbyn gwasanaeth derbynfa Cymraeg yn ystod eich ymweliad.

We welcome correspondence in Welsh and corresponding in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.

If you are attending a meeting, please let the organiser know if you would like to contribute to the meeting in Welsh and/or if you'd like to receive a Welsh language reception service during your visit.



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Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth personol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol. I ddarllen yr ymwadiad llawn, ewch i <http://www.rctcbc.gov.uk/ymwadiad>

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Date: 19/03/2024

Llanharan Community Council

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Time: 14:38

Current and Premium Bank A/c

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/02/2024	Barclays Bank	DIRECT	12.44	DDR	13dec14jan
08/02/2024	Tesco Mobile phones x 3	DDR	28.88	DDR	134198067289
15/02/2024	ARVAL	DDR	500.58	DDR	RI0011535411
16/02/2024	FareShare Cymru	BACS	65.00	RLW	FareShare Cymru
16/02/2024	FareShare Cymru	BACS	65.00	RLW	2544
16/02/2024	Llanharan & Brynna Wimbles	BACS	675.50	RLW	LCC Grant 24
20/02/2024	SSE Electric	DDR	235.24	DDR	IV00186970
21/02/2024	Wildlife Trust	BACS	10,000.00	RLW	2710
23/02/2024	SSE Electric	BACS	14.78	RLW	IV00297265
26/02/2024	Centregreat	BACS	14,623.62	RLW	SL124392
27/02/2024	Barclaycard	BcardFeb24	1,331.69		Bcard Feb24
28/02/2024	Brynna Cleaning	BACS	192.00	RLW	0405
28/02/2024	RCT Pension Payment	BACS	3,101.98	RLW	LLC Remit Feb24
28/02/2024	STAFF SALARIES	BACS	10,227.69	RLW	Feb24 salaries
29/02/2024	Fungrenade	BACS	288.00	RLW	1369
29/02/2024	SSE Electric	DDR	224.93	DDR	IV00330518
29/02/2024	Clarity Copiers	BACS	17.59	RLW	199341
29/02/2024	Clarity Copiers	BACS	-14.10		CN inv199341
Total Payments			<u>41,590.82</u>		

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/02/2024	Current and Premium Bank A/c	CIL 2/4ret	50,000.00		Trfr CIL24 2/4 ret to Main a/c
Total Payments			<u>50,000.00</u>		

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/02/2024	Forest park & Garden	CREDITCARD	229.55	PB	SI-127586
27/02/2024	Llanharan Service Station	CREDITCARD	14.19	PB	24021601010152
27/02/2024	Microsoft	CREDITCARD	124.11	LS	E0200QONTJ
27/02/2024	Microsoft	CREDITCARD	49.20	LS	E0200QOLV6
27/02/2024	ADOBE	CREDITCARD	19.97	LS	IEN2024008454339
27/02/2024	ZOOM	CREDITCARD	12.99	LS	INV240523159
27/02/2024	Post Office Ltd	CREDITCARD	24.00	LP	1-70419
27/02/2024	Post Office Ltd	CREDITCARD	36.00	LP	1-612632
27/02/2024	Post Office Ltd	CREDITCARD	7.25	LP	1-613396
27/02/2024	Information Commission Office	CREDITCARD	40.00	LS	00015642888
27/02/2024	ALDI	CREDITCARD	108.28	PB	190124
27/02/2024	ALDI	CREDITCARD	118.48	PB	260124
27/02/2024	ALDI	CREDITCARD	108.67	PB	260124
27/02/2024	ALDI	CREDITCARD	99.25	PB	090224
27/02/2024	ALDI	CREDITCARD	106.09	PB	090224
27/02/2024	ALDI	CREDITCARD	46.70	PB	160224
27/02/2024	ALDI	CREDITCARD	78.79	PB	160224
27/02/2024	ALDI	CREDITCARD	2.35	LP	010224
27/02/2024	Premier Farnell	CREDITCARD	17.71	LP	4627004
27/02/2024	ALDI	CREDITCARD	88.11	PB	190124
Total Payments			1,331.69		

Detailed Income & Expenditure by Budget Heading 29/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	261,900	261,900	0			100.0%	
1090 PSDF Re-invested dividend	33,037	1,500	(31,537)			2202.4%	
1100 Agency Income	(1,330)	1,330	2,660			(100.0%)	
1990 Other Income	3,068	200	(2,868)			1534.2%	
<u>200 Administration</u>							
4000 Staff Salaries & Wages (Net)	(63,410)	(55,667)	(7,743)		(7,743)	113.9%	
4005 Employer & Employee Pension	(20,210)	(22,447)	2,237		2,237	90.0%	
4010 Employer & Employee NI & Tax	(22,935)	(35,823)	12,888		12,888	64.0%	
4055 Mileage & Subsistence	(35)	(200)	165		165	17.4%	
4057 HR Expenditure	(248)	0	(248)		(248)	0.0%	
4060 Council Tax	(2,247)	(2,400)	153		153	93.6%	
4065 Office Rent	(3,620)	(3,600)	(20)		(20)	100.6%	
4070 IT Costs (Office 365)Web Site	(2,794)	(2,500)	(294)		(294)	111.7%	
4075 Telephone & Broadband	(1,082)	(1,400)	318		318	77.3%	
4080 Electric (office)	(1,032)	(3,500)	2,468		2,468	29.5%	
4085 Water Rates (for Office)	(153)	(350)	197		197	43.6%	
4090 Stationery and postage	(228)	(330)	102		102	69.1%	
4095 Cleaning Materials	(7)	(50)	43		43	13.3%	
4100 Cleaning Contract	(1,152)	(1,160)	8		8	99.3%	
4105 Office Cap ExpChain of Office	0	(500)	500		500	0.0%	
4110 Office Maintenance	(144)	(500)	356		356	28.8%	
4115 Professional and Legal Fees	(1,382)	(3,500)	2,118		2,118	39.5%	
4116 Land Registry Fees	(53)	(60)	7		7	88.3%	
4120 Internal Audit Fees	63	(2,000)	2,063		2,063	(3.2%)	
4125 External Audit Fees	(545)	(2,000)	1,455		1,455	27.3%	
4130 Subscriptions and Memberships	(2,701)	(2,000)	(701)		(701)	135.0%	
4135 Bank Charges	(174)	(200)	26		26	87.0%	
4140 Storage Space Rental	(480)	(360)	(120)		(120)	133.3%	
<u>220 Insurances</u>							
4200 General Insurance	(4,649)	(4,300)	(349)		(349)	108.1%	
4205 Vehicle Insurance	(2,561)	(2,500)	(61)		(61)	102.5%	
4210 Office Insurance	0	(90)	90		90	0.0%	
<u>240 Staff & Member Training</u>							
4300 Members Training	(242)	(750)	508		508	32.3%	
4305 Staff Training	(114)	(750)	636		636	15.2%	
<u>260 Member's Allowances</u>							
4350 Chair	(1,500)	(1,500)	0		0	100.0%	
4355 Special Responsibility	(500)	(500)	0		0	100.0%	

Detailed Income & Expenditure by Budget Heading 29/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Member Allowances	(2,599)	(2,100)	(499)		(499)	123.8%	
<u>300 Plant & Equipment</u>							
4400 Plant Purchase / Lease	(4,594)	(5,500)	906		906	83.5%	
4415 Red Tractor Maintenance	0	(1,000)	1,000		1,000	0.0%	
4420 Portable & Hand Tools Purchase	(143)	(250)	107		107	57.2%	
4425 Portable & Hand Tool Maint	(264)	(400)	136		136	66.0%	
4430 PPE - New & Replacement	(134)	(275)	141		141	48.9%	
4435 Plant & Equipment Fuel	(534)	(1,500)	966		966	35.6%	
<u>400 Street Furnishings</u>							
4500 Hanging Baskets	(7,384)	(7,500)	116		116	98.5%	
4505 Christmas Lights and Trees	(23,897)	(27,500)	3,603		3,603	86.9%	
4510 Public Clocks - Maintenance	(1,814)	(500)	(1,314)		(1,314)	362.8%	
4515 Notice Boards - Maintenance	(39)	(100)	61		61	39.1%	
4520 Bus shelter - Maintenance	0	(100)	100		100	0.0%	
4525 Planters - Maintenance	0	(100)	100		100	0.0%	
4530 Benches & Tables Maintenance	0	(100)	100		100	0.0%	
<u>500 Community Functions</u>							
4600 Christmas Dinners	(5,897)	(6,000)	103		103	98.3%	
4605 Soup and Carols	0	(250)	250		250	0.0%	
4610 Firework Display	(10,210)	(9,000)	(1,210)		(1,210)	113.4%	
4615 Multi Cultural Carnival	0	(5,500)	5,500		5,500	0.0%	
4617 King's Coronation 23	(4,649)	0	(4,649)		(4,649)	0.0%	
4620 General Sponsorship	0	(500)	500		500	0.0%	
<u>550 Grants</u>							
4700 General Grants	(8,173)	(10,000)	1,827		1,827	81.7%	
4710 LCDP - SLA	(25,000)	(25,000)	0		0	100.0%	
4715 Wild Life Trust - Brynna Woods	(10,000)	(10,000)	0	(5,000)	(5,000)	150.0%	
<u>600 Outdoor Spaces</u>							
4800 Rights of Way	(64)	(1,330)	1,266		1,266	4.8%	
4805 Skateboard Park - Maintenance	0	(500)	500		500	0.0%	
4810 Play & O/Spaces Maintenance	(150)	(500)	350		350	30.0%	
4815 General Repair Consumables	0	(250)	250		250	0.0%	
<u>620 War Memorials</u>							
4855 Other Maintenance	0	(550)	550		550	0.0%	
<u>630 Llanharan Pantry</u>							
1991 Llanharan Pantry	10,552	0	(10,552)			0.0%	10,552
4730 Llanharan Pantry Expenses	(12,937)	(1,500)	(11,437)		(11,437)	862.4%	13,617

Detailed Income & Expenditure by Budget Heading 29/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>640 Bryncae Community Centre</u>							
4735 BCC Cleaning Expenses	202	0	202		202	0.0%	
4740 BCC Maintenance Expenses	184	0	184		184	0.0%	
4745 BCC Deposits	290	0	290		290	0.0%	
<u>650 Street Lighting Electric</u>							
4575 Street Lighting Electric	(131)	(300)	169		169	43.7%	
<u>700 Allotments</u>							
1200 Allotment Income	2,239	2,500	261			89.5%	
4900 Allotment Lease Costs	(17)	(22)	5		5	77.3%	
4901 Allotment Maintenance	(160)	(100)	(60)		(60)	160.0%	
4905 Allotment Water	(361)	(350)	(11)		(11)	103.2%	
<u>750 Community Infrastructure Levy</u>							
1300 Community Infrastructure Levy	296,947	0	(296,947)			0.0%	296,947
4950 CIL Benches	(1,300)	0	(1,300)		(1,300)	0.0%	1,300
4951 CIL Footpaths	(8,500)	0	(8,500)		(8,500)	0.0%	8,500
4952 CIL Noticeboards	(2,782)	0	(2,782)		(2,782)	0.0%	2,782
4955 CIL Project 1 Memorial Garden	(2,375)	0	(2,375)		(2,375)	0.0%	2,375
4958 CIL Grants	(102,339)	0	(102,339)		(102,339)	0.0%	102,339
4959 CIL Defibrillator	(996)	0	(996)		(996)	0.0%	996
4961 CIL Brynna Woods Wood ArtWorks	(11,800)	0	(11,800)		(11,800)	0.0%	11,800
4962 CIL Project Telephone Kiosk	(1,486)	0	(1,486)		(1,486)	0.0%	1,486
4963 CIL LRGT Floodlights	(77,092)	0	(77,092)		(77,092)	0.0%	77,092
4964 CIL Llanharan OAP Refurb	(71,451)	0	(71,451)		(71,451)	0.0%	71,451
4965 CIL LCC shower block	(3,886)	0	(3,886)		(3,886)	0.0%	3,886
4966 CIL Project Ewenny Bridge	(2,400)	0	(2,400)		(2,400)	0.0%	2,400
4967 CIL Parks	(1,170)	0	(1,170)		(1,170)	0.0%	1,170
<u>800 Contingency</u>							
4990 Contingency	0	(10,000)	10,000		10,000	0.0%	
Grand Totals:- Income	606,413	267,430	(338,983)			226.8%	
Expenditure	540,188	279,514	(260,674)	5,000	(265,674)	195.0%	
Net Income over Expenditure	66,225	(12,084)	(78,309)				
plus Transfer from EMR	301,195						
less Transfer to EMR	307,500						
Movement to/(from) Gen Reserve	59,920						

Appendix 7

	Date	£	Receipt	Description
Money In				
Arnold Clarke Grant	10/12/2021	2500.00		
Transferred into bank (Janine)	08/02/2022	32.84		
RCT grant (Food support fund)	01/08/2022	500.00		
Asda award	01/08/2022	300.00		
Comm lottery grant	21/10/2022	8600.00		
RCT Food Support fund	14/12/2022	1779.00		
Arnold Clarke Grant	15/12/2022	2500.00		
GH Windfarm	06/07/2023	2000.00		
JT Windfarm	06/07/2023	1000.00		
Interlink	17/07/2023	1000.00		
RCT Community Grant	17/08/2023	1000.00		
RCT grant (Food support fund)	31/08/2023	1000.00		
Total cash receipts	Rolling	11453.43		
total in		33665.27		
Money Out				
FareShare Cymru	20/04/2022	195.00		
500 leaflets	01/07/2022	96.56		
FareShare Cymru	01/08/2022	195.00		
Asda online order	05/08/2022	306.00		Janine paid - claimed back
Asda online order	17/08/2022	284.20		LS claim received Ref 428222900
Amazon order (Noticeboards etc..)	18/08/2022	90.86		
Asda online order	20/08/2022	271.09		LS claim received Ref 796223800
Fridge freezer	23/08/2022	348.99		Add to asset register
Chest freezer	23/08/2022	278.99		Add to asset register
25th Aug online shop Asda	25/08/2022	98.45		LS claim
30th Aug Aldi shop	30/08/2022	57.74		LS claim
5th Sept online shop Asda	05/09/2022	418.00		LS claim
Cash to Janine for Aldi visit	06/09/2022	160.00		Change and receipt req
Aldi shop	06/09/2022	93.29		Janine used float cash (£160)
Booker shop	09/09/2022	276.32		Combo cash and card
Aldi shop	09/09/2022	49.20		LCC CC
Booker shop	13/09/2022	425.36		LCC CC
Aldi shop	20/09/2022	103.55		Janine - Need receipt Paid to Jar
Aldi shop	23/09/2022	139.06		LS claim
Aldi shop	23/09/2022	18.80		LS claim
Aldi shop	28/09/2022	93.74		
Aldi shop	28/09/2022	188.87	tbc	
Aldi shop	28/09/2022	55.03		
Aldi shop	28/09/2022	41.86		

Booker shop	30/09/2022	225.12		
Aldi shop	04/10/2022	219.41		
The Range	04/10/2022	5.00		Thermometers
Aldi shop	07/10/2022	158.93	tbc	LCC CC
Aldi shop	07/10/2022	157.24	tbc	LCC CC
Asda	12/10/2022	348.41		
Aldi shop	14/10/2022	232.10		Leigh to claim back- paid
Aldi shop	14/10/2022	36.85		Leigh to claim back- paid
Freezer labels	17/10/2022	17.47		
Aldi shop	18/10/2022	717.38		Leigh to claim back- paid
Aldi shop	21/10/2022	446.16		Leigh to claim back- paid
Aldi shop	26/10/2022	312.68		Payment raised to LS
Aldi Shop	28/10/2022	204.33		
FareShare Cymru	01/11/2022	195.00		
Aldi Shop	01/11/2022	248.78		
Aldi Shop	04/11/2022	197.93		
Aldi Shop	04/11/2022	-24.99	tbc	
Aldi Shop	08/11/2022	349.26		
Aldi shop	11/11/2022	242.39		Paid on PB card
Amazon perspex displays	14/11/2022	29.94		
Aldi shop	15/11/2022	314.74		
Aldi shop	18/11/2022	199.42		
Aldi shop	22/11/2022	33.69		
Aldi shop	25/11/2022	228.74		
Aldi shop	29/11/2022	208.38		
Aldi shop	02/12/2022	378.00		
Aldi shop	06/12/2022	232.31		
FareShare Cymru	13/12/2022	195.00		
Aldi shop	13/12/2022	101.34		
Aldi shop	14/12/2022	61.82		
Aldi shop	16/12/2022	87.80		
Aldi shop	16/12/2022	41.04		
Aldi shop	16/12/2022	207.02	MP	
Aldi shop	16/12/2022	192.93	MP	
Aldi shop	19/12/2022	119.58	LS	
Aldi shop	19/12/2022	110.62	LS	
Aldi shop	19/12/2022	103.80	LS	
Aldi shop	20/12/2022	72.89	MP	
Aldi shop	28/12/2022	51.70	PB	
Aldi shop	28/12/2022	113.78	PB	
Aldi shop	28/12/2022	135.53	PB	
Aldi shop	28/12/2022	103.05	PB	03/01?
Aldi shop	06/01/2023	61.11	PB	
Aldi shop	06/01/2023	102.27	PB	
Aldi shop	06/01/2023	113.63	PB	
Aldi shop	10/01/2023	109.65	PB	Paid off £481.79 16.01.23

Aldi shop	10/01/2023	77.86	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	188.46	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	105.82	PB	Paid off £481.79 16.01.23
Aldi shop	17/01/2023	187.59	PB	
Aldi shop	20/01/2023	136.01	PB	Paid off £136.01 30.01.23
Aldi shop	20/01/2023	146.93	PB	Paid off £146.93 30.01.23
Aldi shop	24/01/2023	126.31	PB	Paid off £603.97 02.02.23
Aldi shop	24/01/2023	16.15	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	136.58	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	97.86	PB	Paid off £603.97 02.02.23
Aldi shop	30/01/2023	122.51	PB	Paid off £603.97 02.02.23
Aldi shop	31/01/2023	104.56	PB	Paid off £603.97 02.02.23
Aldi shop	02/02/2023	106.93	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	121.09	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	173.02	PB	Paid off £579.20 07.02.23
Aldi shop	03/02/2023	54.56	PB	
Aldi shop	07/02/2023	138.47	PB	Paid off £579.20 07.02.23
Aldi shop	07/02/2023	39.69	PB	Paid off £579.20 07.02.23
Aldi shop	10/02/2023	128.81	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	105.80	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	12.75	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	128.94	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	86.57	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	153.66	PB	Paid off £616.53 15.02.23
Aldi shop	17/02/2023	118.01	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	165.37	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	43.68	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	22.80	PB	Paid off £349.86 17.2.23
Aldi shop	21/02/2023	94.49	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	168.06	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	21.28	PB	Paid off £603.43 02.03.23
Co-op	22/02/2023	13.30	PS	Hospitality stuff for Sub Pantry G
Aldi shop	23/02/2023	138.36	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	119.96	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	61.28	PB	Paid off £603.43 02.03.23
Aldi shop	28/02/2023	138.36	PB	Paid off £542.11 10.03.23
ReallyUseful storage	02/02/2023	131.89		
Aldi shop	03/03/2023	148.21	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	104.37	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	39.27	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	65.40	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	46.50	PB	Paid off £542.11 10.03.23
Aldi shop	10/03/2023	58.83	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	116.58	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	120.64	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	107.75	PB	Paid off £403.80 14.03.23

Aldi shop	14/03/2023	45.81	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	95.05	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	29.29	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	128.54	PB	Paid off £298.69 16.03.23
Aldi shop	17/03/2023	455.37	LS	
Aldi shop	17/03/2023	51.25	PB	
Aldi shop	21/03/2023	144.28	PB	Paid off £439.64 31.03.23
Aldi shop	21/03/2023	47.03	PB	Paid off £439.64 31.03.23
Aldi shop	24/03/2023	310.45	LS	
Aldi shop	28/03/2023	135.14	PB	Paid off £439.64 31.03.23
Aldi shop	28/03/2023	113.19	PB	Paid off £439.64 31.03.23
Aldi shop	31/03/2023	213.90	PB	Paid off £624.15 05.04.23
Aldi shop	31/03/2023	199.30	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	112.29	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	98.66	PB	Paid off £624.15 05.04.23
Aldi shop	05/04/2023	132.01	LS	
Aldi shop	06/04/2023	85.95	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	110.91	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	154.87	PB	Paid off £353 11.04.23
Aldi shop	11/04/2023	183.62	PB	Paid off 382.58 17.04.23
Aldi shop	11/04/2023	90.21	PB	Paid off 382.58 17.04.23
Aldi shop	14/04/2023	108.75	PB	Paid off 382.58 17.04.23
Aldi shop	18/04/2023	139.81	PB	Paid off £515 21.04.23
Aldi shop	21/04/2023	366.97	LS	Paid off £515 21.04.23
Aldi shop	24/04/2023	151.29	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	197.13	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	56.59	PB	Paid off 405.01 26.04.23
Aldi shop	28/04/2023	210.00	PB	Paid off 444.35 03.05.23
Fareshare	30/04/2023	65.00		April 23 membership
Aldi shop	02/05/2023	125.30	PB	Paid off 444.35 03.05.23
Aldi shop	02/05/2023	109.05	PB	Paid off 444.35 03.05.23
Aldi shop	05/05/2023	113.49	PB	Paid off £327.03 11.05.23
Aldi shop	05/05/2023	108.02	PB	Paid off £327.03 11.05.23
Aldi shop	09/05/2023	105.52	PB	Paid off £327.03 11.05.23
Aldi shop	12/05/2023	116.69	PB	Paid off £350.95 19.05.23
Aldi shop	12/05/2023	94.25	PB	Paid off £350.95 19.05.23
Aldi shop	16/05/2023	140.01	PB	Paid off £350.95 19.05.23
Aldi Shop	19/05/2023	237.56	PB	Paid off £675.70 24.05.23
Aldi Shop	19/05/2023	227.18	PB	Paid off £675.70 24.05.23
Aldi Shop	23/05/2023	210.96	PB	Paid off £675.70 24.05.23
Aldi Shop	26/05/2023	22.95	PB	Paid off £444.04 02.06.23
Aldi Shop	26/05/2023	130.97	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	133.35	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	156.77	PB	Paid off £444.04 02.06.23
Fareshare	31/05/2023	65.00		May 23 membership
Aldi Shop	03/06/2023	121.61	PB	Paid off 373.99 08.06.23 (121.61)

Aldi Shop	03/06/2023	102.38	PB	Paid off 373.99 08.06.23 (121.61
Aldi Shop	05/06/2023	156.45	PB	Paid off 373.99 08.06.23 (121.61
Aldi Shop	09/06/2023	187.02	PB	Paid off 690.60 14.06.23
Aldi Shop	09/06/2023	299.26	LS	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	109.56	PB	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	94.76	PB	Paid off 690.60 14.06.23
Aldi Shop	16/06/2023	134.01	PB	Paid off 462.82 23.06.23
Aldi Shop	16/06/2023	152.66	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	82.50	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	93.65	PB	Paid off 462.82 23.06.23
Aldi shop	23/06/2023	136.23	PB	
Aldi shop	23/06/2023	181.32	PB	
Fareshare	23/06/2023	65.00		June 23 membership
Aldi shop	27/06/2023	316.84	LS	
Aldi shop	27/06/2023	87.34	PB	Paid off 699.39 29.06.23
Aldi shop	30/06/2023	123.29	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	64.56	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	117.70	PB	Paid off 305.55 03.07.23
Aldi shop	03/07/2023	144.15	PB	
	08/07/2023	0.00		No Pantry
Aldi shop	11/07/2023	37.41	PB	
Aldi shop	11/07/2023	95.29	PB	
Aldi shop	13/07/2023	157.59	PB	
Aldi shop	18/07/2023	71.73	PB	
Aldi shop	21/07/2023	35.61	PB	
Aldi shop	21/07/2023	69.48	PB	
Aldi shop	25/07/2023	60.62	PB	
Fareshare	26/07/2023	65.00		July 23 membership
Aldi Shop	28/07/2023	88.45	PB	
Really Useful Storage	31/07/2023	-116.90	credit	
Aldi shop	01/08/2023	104.13	PB	
Aldi shop	04/08/2023	103.48	PB	
Aldi shop	04/08/2023	58.46	PB	
Aldi shop	08/08/2023	90.07	PB	
	12/08/2023	0.00		No Pantry (hort show)
Aldi shop	15/08/2023	116.80	PB	
Aldi shop	15/08/2023	50.49	PB	
Aldi shop	17/08/2023	70.07	PB	
Aldi shop	17/08/2023	56.82	PB	
Aldi shop	22/08/2023	181.10	PB	
Aldi shop	25/08/2023	94.64	PB	
Aldi shop	29/08/2023	94.90	PB	
Aldi shop	01/09/2023	76.84	PB	
Fareshare	01/09/2023	65.00		August 23 membership
Aldi	05/09/2023	90.69	PB	
Aldi	08/09/2023	57.65	PB	

Aldi	08/09/2023	40.62	PB	
Aldi	12/09/2023	50.01	PB	
Aldi	12/09/2023	36.20	PB	
Aldi	12/09/2023	62.96	PB	
Aldi	15/09/2023	77.10	PB	
Aldi	15/09/2023	25.53	PB	
Aldi	19/09/2023	41.58	LP	
Aldi	19/09/2023	46.93	CP	
Aldi	22/09/2023	47.36	CP	
Aldi	22/09/2023	84.99	CP	
Aldi	26/09/2023	73.16	PB	
Aldi	29/09/2023	49.14	PB	
Fareshare	01/10/2023	65.00		Sept 23 membership
Aldi	03/10/2023	53.18	PB	
Aldi	03/10/2023	44.20	PB	
Aldi	06/10/2023	48.33	PB	
Aldi	10/10/2023	26.57	PB	
Aldi	13/10/2023	79.12	PB	
Aldi	13/10/2023	33.93	PB	
Aldi	17/10/2023	84.40	PB	
Aldi	17/10/2023	79.34	PB	
Aldi	20/10/2023	66.31	PB	
Aldi	24/10/2023	68.01	PB	
Fareshare	25/10/2023	65.00		Oct 23 membership
Aldi	27/10/2023	170.87	PB	
Aldi	31/10/2023	62.48	PB	
Aldi	03/11/2023	60.23	PB	
Aldi	07/11/2023	69.38	PB	
Aldi	14/11/2023	55.73	PB	
Aldi	17/11/2023	25.07	PB	
Aldi	21/11/2023	56.02	PB	
Fareshare	25/11/2023	65.00		Nov 23 membership
Aldi	28/11/2023	52.10	PB	
Aldi	01/12/2023	77.25	PB	
Aldi	08/12/2023	110.26	PB	
Aldi	15/12/2023	76.87	PB	
Aldi	20/12/2023	86.95	PB	
Aldi	20/12/2023	86.84	PB	
Aldi	29/12/2023	75.56	CP	
Aldi	05/01/2024	51.42	PB	
Aldi	12/01/2024	131.87	PB	
Aldi	19/01/2024	108.28	PB	
Aldi	19/01/2024	88.11	PB	
Aldi	26/01/2024	118.48	PB	
Aldi	26/01/2024	108.67	PB	
Aldi	02/02/2024	99.25	PB	

Aldi	09/02/2024	106.09	PB	
Aldi	16/02/2024	46.70	PB	
Aldi	16/02/2024	78.79	PB	
Fareshare	16/02/2024	65.00		Dec 23 membership
Fareshare	16/02/2024	65.00		Jan 24 membership
Aldi	23/02/2024	75.03	PB	
Aldi	28/02/2024	94.25	PB	

total out **31718.47**

Balance of Funds **1946.80**

Av. Sat footfall from 13.01.24 **17**

Appendix 8

Progress on banking mandate signatories, internet banking signatories and PSDF signatories

Barclays Bank

Mandate change request approved by Barclays on 29.12.23.

Current mandate holders are as follows;

Cllr. D. Evans, Cllr. R. Lewis-Watkin, Cllr. C. Parker, L. Smith & L.

Phillips. L. Phillips online banking access obtained.

Cllr. D.Evans to confirm online banking access status.

Public Sector Deposit Fund

Mandate change application to include Cllr. Jenkins as 3rd signatory has been submitted to CCLA Investment Management Ltd.

Request still pending due to 6 week backlog. RFO requested for this to be expedited on 19.03.24.

Barclaycard

Await update from Cllr. Parker.

Recommendations of the CIL Committee Wednesday 12th March 2024

CIL2024/007 Updated costs associated with the Memorial Garden /Garage project

RECOMMENDED

To accept the revised costs of £98,458 from Action building services and to authorise the officers to make such payments in line with payment terms previously negotiated. The cost increases being considered reasonable given the time elapsed and taking into account generally accepted inflationary prices rises. Also given that the revised price remains competitive when compared to the originally tendered quotations from the unsuccessful vendors. And to note that work had formally commenced on the project prior to its suspension

RECOMMENDED

To deduct a further £3,488 from project LCC21/15 Provision of dropped kerbs, Hillside-Grove Terrace leaving a project forecast of £12,012, and to update the CIL lists accordingly.

RECOMMENDED

To amend the CIL 123 and Active Project lists to show a forecast cost for the Garage and Memorial Garden project (LCC19/07) of £143,196.

CIL2024/008 CIL funds for the purchase and fitting of 3 x benches in the community

RECOMMENDED

To allocate £2,400 of CIL funds for the purchase and fitting of 3 x benches in the community, and to update the Active Project list and CIL123 list accordingly.

CIL2024/009 CIL funds for a defibrillator to be placed at or near Trenos Gardens

RECOMMENDED

To allocate up to £1,250 of CIL funds for a defibrillator to be placed at or near Trenos Gardens, and authorising the officers to make such a purchase and arrange for fitting. And to update the Active Project list and CIL123 list accordingly.

CIL2024/010 Increasing the allocation of CIL for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods

RECOMMENDED

To increase the allocation of CIL funds from £1,000 to a maximum of £1,750 subject to the Clerk obtaining 3 quotations for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem View to Brynna Woods. This following a price increase from the initial quotations provided.

CIL2024/011 retrospectively allocating £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block being an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.

RECOMMENDED

To allocate £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block and an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.

CIL2024/012 CIL application from Brynna Football Club (Seniors). Pitch drainage.

RECOMMENDED

That the application be rejected. The reason being that the applicant is neither the owner nor the leasee of the ground upon which work is proposed.

CIL2024/013 Updated costs from Vale Consultancies regarding the Ewenny Bridge project.

RECOMMENDED

To allocate £2,540 rather than £1,850 of CIL funds to the project to facilitate the production of the more detailed scoping design by Vale Consultancies. To authorise the Officers to spend up to this amount with Vale consultancies. Note that previously the officers attempted to engage a number of consultancies to quote to carry out the work without successfully obtaining 3 written quotations, with this being the case to suspend financial regulation 11.3eii (where value... is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply) upon the recommendation of the Clerk with regards to this item.

RECOMMENDED

To allocate up to £1,500 of CIL funds for the obtaining of an engineering design for the path between the Network Rail railway crossing and the proposed Ewenny Bridge to the appropriate specification (being compliant with bridleway spec and in line with the Disability Act 2010 and best practice). To authorise the officers to spend up to this amount pending the receipt of a quote or quotes from appropriate suppliers. This authorisation valid only should the cheapest available quote be selected with the relevant information to be presented to a future meeting of the Committee and Council. This item included under this agenda item given the only currently available quote is from Vale Consultancies.

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
24/0174/10

EichCyf/Your Ref:

Dyddiad/Date: 11/03/2024

Gofynnwch am/Please ask for: Barry Worthington
01443 281130

DATBLYGIAD

Removal of stone chimney

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION :

OLD PARSONAGE, 1 DANYGRAIG ROAD,
LLANHARAN, PONTYCLUN, CF72 9NX

CYF GRID/GRID REF: 300270, 183235

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
24/0215/10

EichCyf/Your Ref:

Dyddiad/Date: 07/03/2024

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Double storey side extension.

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION : 74 HEOL DEWI, BRYNNA, PONTYCLUN, CF72
9SQ

CYF GRID/GRID REF: 298367, 183056

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
24/0218/15

EichCyf/Your Ref:

Dyddiad/Date: 05/03/2024

Gofynnwch am/Please ask for: Giles Howard
01443 281130

DATBLYGIAD Variation of condition 1 of planning permission
ARFAETHEDIG/PROPOSAL: 17/1236/10 to extend the permission for a further
five year period
LLEOLIAD/LOCATION : 21 TRENOS GARDENS, LLANHARAN,
PONTYCLUN, CF72 9SZ
CYF GRID/GRID REF: 298955, 182747

**DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012**

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

AH/HYS/220003/L0001s

29th February 2024

Clerk to Llanharan Community Council
2a Chapel Road
Llanharan
CF72 9QA

Dear Sir/Madam

Plot E, Land off Felindre Meadows, Pencoed Technology Park, Pencoed, CF35 5PZ

Please find enclosed formal notice under the Article 2D of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012 (as amended) that a planning application is being made by **Fabco Holdings Limited** at the above address for the following development:

“Development of Class B2 and/or B8 units, access, car parking, landscaping and associated works”

In accordance with the requirements of the Order, the applicant has made the draft planning application available on-line for inspection and comment by Specialist Consultees, Community Consultees and owners and/or occupiers of adjoining land.

You can find out more about this application and view the draft submission at **www.haveyoursay.wales** or by scanning the QR code at the bottom of this letter.

In accordance with Article 2E of the Order a consultation response must be sent to comments@haveyoursay.wales by the date set out in the attached Notice.

All comments made on the draft application will be considered by the applicant prior to submission of the application.

Thank you for your assistance.

Yours faithfully,

HAVE YOUR SAY LIMITED

This letter is available in Welsh / Mae'r llythyr hwn ar gael yn y Gymraeg



**SCHEDULE 1C Article 2D
CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION
Town and Country Planning (Development Management Procedure) (Wales) Order
2012
CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION
NOTICE UNDER ARTICLE 2D**

(to be served on specialist consultees, as defined by article 2(1) of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Purpose of this notice: this notice comprises a formal request for a pre-application consultation response under article 2D of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012.

Proposed development at (a) **Plot E, Land off Felindre Meadows, Pencoed Technology Park, Pencoed, Bridgend CF35 5PZ**

I give notice that (b) **Fabco Holdings Limited** are intending to apply for planning permission to (c): **Rhondda Cynon Taff County Borough Council** for:

“Development of Class B2 and/or B8 units, access, car parking, landscaping and associated works”

A copy of the proposed application; plans; and other supporting documents can be viewed online at (d) **www.haveyoursay.wales**

In accordance with the requirements of Article 2E of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012, a consultation response must be sent to (e) **comments@haveyoursay.wales** by (f) **28th March, 2024** (please quote the site address in any correspondence).

Signed: *Have Your Say Limited*

Date: 29th February 2024

Appendix 10a

Planning – Consultation on preferred strategy RCTCBC LDP 2022-2037 (Closes April 17th 2024).

On 28th February 2024 members were sent details of the consultation currently underway regarding the strategy for the 2022-2037 Local Development Plan (LDP).

Whilst no specific motions have been received regarding the consultation, some of the information is listed again here offering an opportunity for the Council to respond formally as a corporate body should it wish to do so.

RCTCBC Website relating to the consultation.

<https://www.rctcbc.gov.uk/EN/Resident/PlanningandBuildingControl/RevisedLocalDevelopmentPlan20222037/PreferredStrategyConsultation.aspx>

Strategy document – Sent to members 28/2/24

Candidate site register (Sent to members 28/2/24)

<https://rctcbc.oc2.uk/document/2/366#d366>

Note that there will also be an RCTCBC engagement event, open to the public, at the Bryncae Community Centre on 9th April 2024 3pm-6pm.