



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 8.05pm on Thursday 16<sup>th</sup> May 2024

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

### **Members Present:**

**Councillors;** David Evans (Chair), Chris Parker, Will Thomas, Neil Feist, Andrea James, Mark Steer, Joanne Miller, Tracy Allen, Robert Smith, Rhys Jenkins, Janine Turner, Robert Smith.

**Apologies:** Cllr Geraint Hopkins JP, Andrea James.

**Absent:** Cllr Helen Donnan

**Clerk to the Council:** Leigh Smith

1 member of the public.

### **2024/107 Welcome and Apologies.**

The Chair welcomed all to the meeting.

### **RESOLVED**

That the reason proffered with Cllr Andrea James' apology for absence be accepted as a valid reason for absence.

### **2024/108 Disclosures of personal and/or prejudicial interests**

### **2024/109 Public speaking**

None.



### **2024/110 Minutes of ordinary meeting 18<sup>th</sup> April 2024**

#### ***RESOLVED***

To approve the minutes of the ordinary meeting of Council held on 18<sup>th</sup> April 2024 as a true and accurate record.

### **2024/111 Minutes of Extra ordinary meeting 2<sup>nd</sup> May 2024**

#### ***RESOLVED***

To approve the minutes of the ordinary meeting of Council held on 2<sup>nd</sup> May 2024 as a true and accurate record.

### **2024/112 Action plan**

Noted

### **2024/113 Correspondence.**

None.

### **2024/114 Crime report**

Noted.

### **2024/115 Expenditure April 2024**

#### ***RESOLVED***

To approve expenditure for April 2024 shown in payment schedule 'Appendix 6'

### **2024/116 YTD Spend V Budget**

Noted.

### **2024/117 Income and expenditure for 'The Pantry'.**

Noted.

### **2024/118 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.**

Noted.



## **2024/119 Motion to suspend the consideration of CIL applications from local groups**

### ***RESOLVED***

To suspend the consideration of any further CIL applications from local groups until February 2025. This being necessary given the revised cashflow forecasts for CIL income following the rescheduling of CIL payments to the Community Council imposed by RCTCBC and the need to maintain adequate reserves for the projects already added to the Active Project list.

## **2024/120 Motion to allow members to propose CIL projects to the CIL Committee, including those from local groups under certain conditions**

Following advice from the Clerk, this motion was considered moot being contrary to the previously resolved item.

## **2024/121 Members reports.**

### Cllr Mark Steer

Improvements have been made to the surface of the bridleway in Brynna woods. The Trenos crossing temporary bridge work has progressed and foundations are being constructed. I am told by the contractors that the target gate is the end of May 2024.

### Cllr Robert Smith

I have made a start regarding the work of the working group to consider the annual community survey. I have circulated an email with ideas and have set up lines of communication. I will be in touch with members soon to arrange a meeting.

Cllr Janine Turner left the meeting

### Cllr Chris Parker

I have spoken to contractors to give some ideas regarding the potential bridge and path route in Brynna woods.



I wish to allay fears regarding an incident that happened outside Brynnau Primary School recently involving a car. I wish to report that despite rumours there were no injuries to anyone.

**2024/122 Planning**

Noted without formal comment.

**2024/123 Information which the Chair considers should be relayed to Council as a matter of urgency, or to suggest items to the Clerk for inclusion on the agenda for the next meeting.**

The Chair wished to express his thanks on behalf of the Council to former Councillor Robert Lewis-Watkin for his many years of service.

There being no further business the meeting closed at 9.15pm

The next scheduled meeting of Full Council will be held on 20<sup>th</sup> June 2024

Councillor David Evans

Chair of Llanharan Community Council



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance), 7pm on Thursday 18<sup>th</sup> April 2024

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

### **Members Present:**

**Councillors;** David Evans (Chair), Chris Parker, Will Thomas, Neil Feist, Andrea James, Mark Steer, Joanne Miller, Tracy Allen, Robert Smith, Rhys Jenkins, Janine Turner.

**Apologies:** Cllrs Robert Lewis-Watkin JP, Helen Donnan.

**Absent:** Geraint Hopkins JP.

**Clerk to the Council:** Leigh Smith

1 member of the public.

### **2024/074 Welcome and Apologies.**

The Chair welcomed all to the meeting.

#### **RESOLVED**

That the reason proffered with Cllr Helen Donnan's apology for absence be accepted as a valid reason for absence.

#### **RESOLVED**

That the reason proffered with Cllr Robert Lewis-Watkin's apology for absence be accepted as a valid reason for absence.

### **2024/075 Disclosures of personal and/or prejudicial interests**

Cllr Janine Turner declared a personal interest with regards to agenda item 8 (Minute Ref 2024/084) being the founder of 'the Pantry' and a current volunteer.



Cllr Chris Parker declared a personal interest with regards to agenda item 8 (Minute Ref 2024/084) being a current volunteer at 'the Pantry'.

Cllr Rhys Jenkins declared a personal interest with regards to agenda item 22 (Minute Ref 2024/098) a close relative being named as an officer in one of the relevant historical documents.

**2024/076 Public speaking**

A member of the public spoke on agenda item 13.

**2024/077 Minutes of extra ordinary meeting 22nd February 2024**

***RESOLVED***

To approve the minutes of the extraordinary meeting of Council held on 22nd February as a true and accurate record.

**2024/078 Minutes of ordinary meeting 21<sup>st</sup> March 2024**

***RESOLVED***

To approve the minutes of the ordinary meeting of Council held on 21<sup>st</sup> March as a true and accurate record.

**2024/079 Action plan**

Noted

**2024/080 Correspondence.**

Noted

**2024/081 Crime report**

Not received.

**2024/082 Expenditure March 2024**

***RESOLVED***

To approve expenditure for March 2024 shown in payment schedule 'Appendix 5'

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.



For this item of business, as the request to record votes of each councillor was made later in the meeting, the only information available shows that Cllrs Andrea James and Janine Turner voted for the motion. No members voted against the motion.

**2024/083 YTD Spend V Budget**

Noted.

**2024/084 Income and expenditure for 'The Pantry'.**

Noted.

**2024/085 Progress on banking mandate signatories, internet banking signatories and PSDF signatories.**

Noted.

**2024/086 Recommendations of Community Engagement Committee meeting 26<sup>th</sup> March 2024**

***RESOLVED***

(CEC2024/006 Future placement of summer hanging baskets from Summer 2025).

From Summer 2025 to investigate adding the following to the Councils Summer plant schedule:

- 1 x Large planter at the green space adjacent to St Ilyd's Meadow.
- 2 x Large planters either side of the roundabout at Heol Y Parc (New Road).
- 1 x Large planter near the bus stop at Trens Gardens.
- 2 x Troughs on Llanilid village sign markers near Dragon Studio's.

The Clerk to obtain prices and present to the Committee at a future date.

***RESOLVED***

(CEC2024/007 Future placement of Christmas motifs and other decorations from Christmas 2024).

To consider adding the following Christmas decorations to the Councils scheme for Christmas 2024:

- 1 x Large Christmas tree and lights at the green space adjacent to St Ilyd's Meadow.



1 x Large Christmas tree at the roundabout at Heol Y Parc (New Road).  
10 x Lamp post 'String lights' along New Road.  
1 x Large Christmas tree at Lanley estate (left hand side of roundabout).  
8 x Lamp post 'String lights' along entrance to Lanley estate.

The Clerk to obtain prices and practical aspects of providing sockets, power and other aspects of delivering the additions and present to the Committee at a future date together with spend/budgeting options.

**RESOLVED**

The Clerk to enquire with RCTCBC about the feasibility of fitting 'string lights' on the wooden lamp posts in Brynna.

**RESOLVED**

(CEC2024/008 Quotations for the erection of summer hanging baskets for 2024).

To appoint D3 signs to erect the summer hanging baskets as per the specification provided and the quotation received. The conditions of the Councils' financial regulations having been satisfied. And to authorise the officers to spend up to £950 comprising £880 quoted plus a small contingency.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the only information available shows that Cllrs David Evans and Rhys Jenkins voted for the motion. No members voted against the motion.

**RESOLVED**

(CEC2024/009 Annual survey of residents).

For the Council to run an annual survey of residents to help better understand what residents want and how they feel the community council can support them through the services provided. The survey to run at an appropriate time to allow members to digest the results which will help inform the budget for the following financial year. To form a working group comprising Cllrs Neil Feist, Rhys Jenkins, Chris Parker, Robert Smith and David Evans. Cllr Robert Smith elected as Chair. Terms of reference as per the text in this resolution.

**RESOLVED**

(CEC2024/010 Working group to consider arrangements for the





annual senior citizen's Christmas lunches).

To form a working group to consider arrangements for the annual senior citizen's Christmas lunches comprising Cllrs Joanne Miller, Neil Feist, Andrea James, David Evans. The Chair to be decided at a future meeting. Terms of reference as per the text in this resolution.

### **2024/087 Recommendations of Fireworks Working Group**

#### ***RESOLVED***

The 2024 fireworks event be held on Tuesday 5th November 2024 and that the balance of 'full noise' to 'low noise' fireworks be between 50/50 and 70/50. That is, a maximum of 50% and a minimum of 30% 'low noise' fireworks subject to availability of low noise fireworks

### **2024/088 Recommendations of CIL Committee meeting 9<sup>th</sup> April 2024**

#### ***RESOLVED***

To defer the motion listed below to a future meeting.

To increase the allocated CIL funds allocated to the Project ' Ewenny Bridge' from £275,000 to £475,000. For this amount to comprise funds set aside to facilitate the building of the Ewenny Bridge, the construction of an appropriate path to the South to link up with the Network Rail crossing bridge and to also now to include the following: Funds to make improvements to relevant paths to the northern side of the Ewenny Bridge, into and through Brynna Woods to make them suitable for all users in line with the requirements of The Equality Act 2010; Funds to make improvements to relevant paths to the southern side of the Network rail crossing bridge to make them suitable for all users in line with the requirements of The Equality Act 2010; Subject to the permission of the relevant landowners and in partnership with other interested parties. Details to be decided at some later date.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans, Neil Feist, Rhys Jenkins, Mark Steer, Tracy Allen, Robert Smith, Janine Turner, Chirs Parker, Andrea James, Will Thomas and Joanne Miller voted to defer the motion. No members voted against.

#### ***RESOLVED***

To defer the motion listed below to a future meeting.



Ref Decision making matrix item 1 – Assumed material from which the bridge is to be constructed to allow Vale to design a base-line design for public consultation and tendering. (NOTE: The decision made here is to decide which material to use for the base-line design. This does not mean that the final bridge design is being set prior to tendering). To specify a traditional steel/timber construction design now to allow Vale to design a base-line design but to make it clear that the Council do NOT stipulate any material in the tender pack. This option can be subject to change at a later date.

**RESOLVED**

To defer the motion listed below to a future meeting.

Decision making matrix item 3 - Consider decking spec on bridge. (Note: This information is required for the eventual tender document but not necessary for Vale to complete the base-line design for the scoping design) To defer this decision. To allow Vale to use an appropriate decking solution for the scoping design at this stage. This matter to be reconsidered prior to producing a tender document.

**RESOLVED**

To defer the motion listed below to a future meeting

Decision making matrix item 6 – Consider whether to carry out further ground testing to inform the design. To authorise £1000 of CIL funds from the project allocation to carry out further ground investigation drilling further from the bank where the original drilling took place. This work to be done to inform the tender document, not to delay production of the initial scoping design.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans, Neil Feist, Rhys Jenkins, Mark Steer, Tracy Allen, Robert Smith, Janine Turner, Chirs Parker, Andrea James, Will Thomas and Joanne Miller voted to defer the motion. No members voted against.

**RESOLVED**

To reject the proposal to allocate £50,000 of CIL funds for the improvement of the surface at Danygraig Road, adding to the CIL123 list and Active project lists.



Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans and Chirs Parker voted for the motion. No members voted against the motion.

### **RESOLVED**

To grant Brynna Community Centre £30,500 for works to improve the drainage of the 'top field' at 'Brynna fields' (Brynna welfare and recreation ground) as per the details described in the application. For monies to the value of £30,500 to be paid to Brynna Community Centre on the receipt of appropriate invoices for the project.

Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans and Chirs Parker voted for the motion. No members voted against the motion.

### **2024/089 Motion to suspend the consideration of CIL applications from local groups**

#### ***RESOLVED***

To defer the motion listed below to the May 2024 meeting of the Council

To suspend the consideration of any further CIL applications from local groups until February 2025. This being necessary given the revised cashflow forecasts for CIL income following the rescheduling of CIL payments to the Community Council imposed by RCTCBC and the need to maintain adequate reserves for the projects already added to the Active Project list.

Cllr Neil Feist requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

Cllrs Rhys Jenkins, Joanne Miller, David Evans, Mark Steer, Robert Smith, Tracy Allen and Andrea James voted to defer the motion.



Cllrs Janine Turner, Will Thomas, Chris Parker and Neil Feist voted against deferring the motion.

**2024/090 Motion to allow members to propose CIL projects to the CIL Committee, including those from local groups under certain conditions**

The motion was withdrawn.

**2024/091 Motion to include on the Active Project List a contingency of 10% of the total funds committed**

***RESOLVED***

To include as a line on the Active Project list a contingency. This contingency to equal 10% of the total funds allocated to “council managed” projects. Should any new project be proposed, or the allocation of increased funds to an existing project be proposed, the proposal must take into account maintaining the contingency and the effect on the contingency. Should a proposal have the effect of reducing the contingency below 10% then this must be explicitly included in the proposal. Any proposal not containing this detail will not be presented for consideration.

Where the currently available contingency figure does not achieve 10% then the maximum percentage available be listed and this figure increased as further funds are received (or current allocated funds reduced) until the figure of 10% is reached. This figure to maintained thereafter.

Cllr Neil Feist requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

Cllrs Janine Turner, Neil Feist, David Evans, Tracy Allen, Rhys Jenkins, Chris Parker, Andrea James, Will Thomas and Joanne Miller voted for the motion as resolved.

No councillors voted against the motion as resolved.

**2024/092 Verbal report on progress of project LCC19/07 Garage/Memorial Garden at Grove Terrace.**

Noted

**2024/093 Members reports.**

Cllr Mark Steer



Regarding the 'Eco houses' development near Brynna Woods, the developer has promised to carry out some remedial work to the bridleway through the woods, however progress on this work has been very slow and not to a good standard. I will be raising this matter with the Wildlife Trust. I attended a site meeting at Brynna Woods organised by Cllr Chris Parker together with third parties to look at aspects of the proposed Ewenny Bridge.

#### Cllr Neil Feist

Arrangements are underway for the Village horticultural show which will take place on 10<sup>th</sup> August at Llanharan RFC. People are expected to attend this popular event from far and wide. There are 3 new categories in this year's show being cherry tomatoes, parsnips and lemon drizzle cake. I urge people to put this date in their diary.

#### **2024/094 Motion to discuss the need for a social media policy**

##### **RESOLVED**

To direct the Clerk to produce a draft social media policy to be considered at a future meeting. Aspects of the draft policy pertaining to employees of the Council to be referred to the HR Committee in the first instance.

#### **2024/095 Strategic risk assessment**

##### **RESOLVED**

To approve the Strategic Financial and Management Risk Assessment presented in 'Appendix 15' presented to the meeting.

Cllr Neil Feist requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.

Cllrs David Evans and Chris Parker voted for the motion as resolved.

No councillors voted against the motion as resolved.

#### **2024/096 Planning**

Noted without formal comment.

#### **2024/097 To exclude the press and public**

##### **RESOLVED**



To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the meeting on the basis that with regards to the following 2 agenda items, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**2024/098 Amendments to a Service Level agreement involving the council and next steps.**

***RESOLVED***

For the Clerk to contact affected groups and to inform them of potential changes to current arrangements.

**2024/099 Information which the Chair considers should be relayed to Council as a matter of urgency, or to suggest items to the Clerk for inclusion on the agenda for the next meeting.**

Noted.

The Clerk indicated that in relation to an insurance matter presented to members, approval to proceed in line with the insurer's recommendations would be provided by the close of business Monday 22<sup>nd</sup> April 2024 unless members wished the Council to consider an alternative course of action via an extraordinary meeting of the council called via the mechanisms outlined in the Standing Orders.

There being no further business the meeting closed at 9.10pm

The next scheduled meeting of Full Council will be held on 16<sup>th</sup> May 2024

Councillor David Evans

Chair of Llanharan Community Council



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Extraordinary meeting of the Council held on a remote basis at 7pm on Thursday 2nd May 2024

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Members Present:**

**Councillors;** David Evans (Chair), Rhys Jenkins, Neil Feist, Andrea James, Mark Steer, Joanne Miller, Tracy Allen, Chris Parker, Janine Turner, Will Thomas, Robert Smith, Geraint Hopkins JP.

**Apologies:** Helen Donnan.

**Absent:** Robert Lewis-Watkin JP

**Clerk to the Council:** Leigh Smith

**RFO/Deputy Clerk:** Lisa Phillips

**2024/100 Welcome and Apologies.**

The Chair welcomed all to the meeting.

**2024/101 Disclosures of personal and/or prejudicial interests**

None.

Cllr Geraint Hopkins stated that he was a member of the RCTCBC Standards Committee and that should any matters be referred to that committee in future pertaining to business being considered at this meeting, it would be his intention to declare an interest and not take part in discussions at the Standards Committee.

**2024/102 Public speaking**

None



## **2024/103 Recommendations Audit Committee 16<sup>th</sup> April 2024**

### **RESOLVED**

(A2024/023 Bank reconciliations and list of payments for Quarter 4, 2023/24)  
To approve the bank reconciliations and payments for Quarter 4, 2023/24 as presented in Appendix 2.

### **RESOLVED**

(A2024/026 Transfers between accounts 2023/24)  
To approve transfers between accounts for the financial year 2023/24 as presented in appendix 5.

### **RESOLVED**

(A2024/027 Virements from general reserves for end of year 2023/24)  
To approve virements from general reserves for end of year 2023/24 as presented in appendix 6.

### **RESOLVED**

(A2024/028 General grant application from Dolau Primary School PTA).  
To grant Dolau Primary School PTA a total of £1,500 to be paid directly to their account. To remind the PTA that the Council will subsequently require a narrative of exactly which events the granted funds were spend on along with a copy of invoices/receipts.

### **RESOLVED**

(A2024/029 Draft investment strategy)  
To adopt the draft investment strategy presented as the Council's investment strategy.

### **RESOLVED**

(A2024/030 Amendment of total expenditure figure contained within the 2024/25 budget).  
An additional £23,750 be added to the annual expenditure total for 2024/25 giving a total expenditure of £302,310 for that year. This figure to supersede that stated in minute reference A2024/009





**RESOLVED**

(A2024/032 Information relating to a previously awarded grant. To request further information from the applicant, specifically bank statements for both the Nat West and the Lloyds account from June 2023 to date, showing all transactions and not just end of statement balances).

**2024/104 Exclude press and public**

**RESOLVED**

To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the next item of business, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**2024/105 Matters pertaining to the Ewenny Bridge project and revised project map**

**RESOLVED**

Given new information that has come to light and upon the advice of the Clerk for the Ewenny Bridge project plan to be revised accordingly:

- a) To appoint a provider (who has so far not been involved in the project) to produce a document appropriate to be used in a public consultation (a slimmed down version of the scoping design). This document would have a graphical representation of the concept of the project with enough detail to allow a meaningful public consultation to take place.

Arrangements for and the terms of reference for the public consultation to be decided by and delegated to the Community Engagement Committee and directions given to the Trenos crossing and Ewenny bridge working group by that committee on the details of the consultation document for subsequent approval by the Committee. Budgetary control and other matters of delegation to be decided at a later date. This action to take place following the annual meeting in May 2024.

- b) Following a meaningful public consultation, and taking its results into account, the Council (utilising its Committees and working groups in the usual way) to consider all aspects of the project and to make fresh resolutions accordingly.



- c) To continue to produce the scoping document as planned with a view to taking the project to tender.

**2024/106 Urgent information and suggestions to the Clerk for future agenda items.**

None.

There being no further business the meeting closed at 8.10pm

Councillor David Evans

Chair of Llanharan Community Council



## Llanharan Community Council - Action Plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 Correspondence The meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May 21 - Response that no decision yet made.  Jan 2023 Cllr Evans reports that RCTCBC are now actively considering this for disposal.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2021/138	31.10.21	Full Council	HR	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.	In progress. Supported by resolutions Oct 23.		LS
2021/105		Full Council	CIL	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.	Order placed Jan 22. Cabin ready for delivery, awaiting RBL to arrange. Canin delivered June 22. Formal lease required. Some minor works to be completed. Awaiting invoices from RBL.		LS
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).	Lease to be prepared.		LS
2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.			LS

2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor and developments RE Cut and collect.		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That quotations for the repair/replacement for the items identified in the report (Appendix Five presented to CIL Committee Wednesday 9th March 2022) and from subsequent inspections and reports be obtained.	Quote for Legionella actions received June 23, chasing fire report quote. June 23. Capital works all complete. Work on monitoring system to be done.		LS
2022/051	18.3.22	Full Council	CIL	RESOLVED That the responsibility for ensuring statutory compliance for the shower block, including arranging statutory inspections and for the appropriate rectification of any defects identified be taken on by the Clerk. To ensure the compliance with legislation and the maintain the validity of insurance cover.	See 2022/051. Plus adequate documented monitoring regimes to be put in place with audit control. Legionella and Fire RA carried out and all hardware recommendations satisfied. Monitoring regime to be improved.		LS
2022/083	22.4.22	Full Council	Full Council	2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project.  RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTBCB SuDs and Welsh Water in June 22. Tender issued July 23. Awaiting formal S187 agreement.		LS
2022/098	20.5.22	Full council	Full Council	To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.			LS
2022/108	22.5.22	Full council	CIL	2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.			
2022/155	22.7.2022	Full council	ORA	RESOLVED Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.			
2022/183	30.9.2022	Full council	ORA	RESOLVED That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty	Write the action plan.		LS
2022/219e	1.10.2022	Full council	Full council	2022/219e CIL funding for appropriate sculptures at Brynna Woods. RESOLVED To approve a spend of up to £18,000 of CIL funds (and for the project to be added to the CIL 123 list and Active Project list) for the commissioning of decorative sculptures and art works for Brynna Woods.	Ongoing. Working group established.		

2022/205	21.10.2022	Full council	Full council	2022/205 Contract for supply of electricity for lights on 'Jeff's Lane'. RESOLVED To defer this item to a future meeting.			
2022/227	18.11.2022	Full council	CIL	RESOLVED To amend the Council's policy so that in circumstances where a group is not VAT exempt and is not VAT registered, to allow at the council's discretion a grant to include the VAT element.	Add this and other policy items to application form		
2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. Received in March - 'the Council is unlikely to pursue legal action over a substantial long-standing obstruction (i.e. of considerable size, worth and requiring major engineering works to remove or to reinstate public passage), a diversion may be considered an acceptable solution in such extenuating circumstances. While we are open to discussions with the landowners, we currently have a small very small team compared to the size of the PRoW network and are prioritising are work/enforcement accordingly. I am happy to arrange a meeting but this unlikely to happy over the coming weeks due to current work load. ' No progress. currently with RCTCBC.		LS
2023/017	20.01.2023	Full Council	Full Council	2023/017 Covid 19 Plaque. RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.	Councillors to bring proposals to a future meeting.		
2023/018	20.01.2023	Full Council	Full Council	2023/018 Chair's chain of office and updating of Chairperson's board. RESOLVED The Clerk to obtain a quotation from Fattorini's of Birmingham for the refurbishment of the Chair's chain of office and the addition of all Chair's names to the chain or its links. The Council to suspend its standing orders in this matter with regards to the obtaining of 3 quotes given that this is a specialist matter.	the Clerk to send the Chain of office to Fattorinis after the Horticultural show in August to obtain a quote.		
2023/018	20.01.2023	Full Council	Full Council	RESOLVED For a budget of £100 to be allocated via a virement from general reserves and for the authority to spend up to this amount for the purpose of updating the Chairpersons board to be delegate to officers.	Board to be sent to supplier in Bridgend for a quote.		
2023/038	17.02.2023	Full Council	CIL	RESOLVED CIL2022/057 CIL project to refurbish the red telephone box in the square To approve a budget and authorise spend of CIL funds of up to £6200 and provide delegated authority to the Proper Officers to complete the refurbishment of the telephone box. Project to be added to the CIL 123 list and Active project list. The final use of the box to be determined at a later date.	Add to CIL lists. - Added. Lisa to progres order.		LP

2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		
2023/042	17.02.2023	Full Council	Full Council	2023/042 Damaged bench at the bottom of Terry's Way  RESOLVED To approve a spend of up to £800 from CIL funds to replace the bench at the bottom of Terry's Way.	Action and add to CIL lists. Completed, check CIL lists updated.		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/008 Community garden at Lanley estate. To add provision for a community garden at Lanley estate to the CIL123 list and Active project lists with a provisional budget allocation of £3000 and that the Clerk and interested members carry out further investigations regarding location, design, future maintenance, cost and other factors and that a paper be presented to the CIL committee at a future date.	Added to lists. Awaiting progress.		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/009 Picnic benches at Lanley estate. To add provision for 2 picnic benches (one disable friendly) and one standard bench at Lanley estate to the CIL123 list and Active project lists with a CIL budget allocation of £3000 and that the Clerk be authorised to spend up to this amount provided the appropriate permissions etc... are obtained.	Added to lists. Awaiting progress.		
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists. Awaiting progress.		
2023/063	17.3.2023	Full Council	Full council	RESOLVED The Clerk to carry out a more in depth analysis of the SLA's between the Community Council, RCTCBC and LRGT regarding grounds maintenance at Brynna fields and LRGT grounds. Details to be presented to Council at a future date.			
2023/066	17.3.2023	Full Council	Full council	2023/066 Competition in local schools to design the Community Council Van livery.  RESOLVED For a competition to be organised to design the livery of the Community Council Van.	Details required from the Chair		
	19.5.2023	Full Council	AGM	CP to add LP (RFO) to banking mandate and online signatories - and only then change designated person. Additional changes to then follow.	LS to email CP. - emailed 22.5.23		

2023/119	1.6.1823	Full council	CIL	CIL2023/028 CIL application from LCDP RECOMMENDED To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.	LCDP informed 5.6.23 Clerk to arrange charge. Emailed Devonlads Talbot Green 13.7.23. Obtained costs Sept 23 to be reported to Committee in November's meeting.		
2023/125	1.6.23	Full council	Full Council	RESOLVED For the Clerk to obtain a Legal Development Certificate with regards to planning permission for the Bridge and its approaches and to confirm permissive development rights and their scope.	Emailed Jim Bailey 6.6.23 again, and planning services 13.7.23. Awaiting scoping design.		
2023/125	1.6.23	Full council	Full Council	RESOLVED Once a scoping design is in place and all parties have given formal consent, a public consultation to be carried out on the use of CIL funds to construct the bridge.	Vale presenting a quotation ready for meeting July 20th 2023. Topo survey and ground investigation reports obtained Nov 23, awaiting scoping design from Vale.		
2023/139	16.6.23	Full Council	CIL	RECOMMENDED For the RFO to draw up a cashflow plan for presentation to the Committee, showing current and forecast cashflows and balances.	clerk presented a snapshot in June's CIL meeting. However a spreadsheet rolling format is required to capture live cashflow. Revised snapshot presented Nov 23		
2023/141	16.6.23	Full Council	HR	2023/141 Recommendations of HR Committee, Tuesday 13th June 2023 RESOLVED That the Senior Grounds-person rate be set to SPC8 on the NJC pay-scale.	Clerk to proceed with recruitment. Interviews scheduled for July 6th 2023. appointment made. Clerk to draw up and issue a contract.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/038 Placement of additional benches from Bryncae to 'The Square'. That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout, 3) At the junction with Llanharry Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to enquire with RCT highways on the specifics of each location and to obtain permission to site benches and present findings and costs to the ORA Committee.	Wrote to Terry Evans 13.7.23 acknowledgement received, awaiting response. Chased Sept 23. Locations approved RCTCBC Nov 23. Matter to be referred to the CIL Committee.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/039 Signage for allotment site gates That the officers be authorised to spend up to £400 for signage for the allotment gates and sites.	To be decided upon and ordered with evidence showing best value.		
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2 For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.	Awaiting details of type and dimensions of required gate and consent from landowner.		
2023/142	16.6.23	Full Council	ORA	For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.	Clerk wrote to 3 x landowners 25.9.23. Awaiting responses. Response received from 1, awaiting response from other. Have telephoned second landowner but awaiting response.		

2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/042 Cut and collect techniques The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land	Awaiting information on the potential for a grant to purchase equipment from Rachel Carter ref 2013/225. Note Emailed RC on 25.9.23 to seek help on what equipment req and what funding might be available.Cllr Steer carrying out further investigations.		
2023/143	16.6.23	Full Council	Full Council	RESOLVED When the changing of the 'Primary contact' on the Barclays accounts is resolved, the RFO, Lisa Phillips will initially be added to all mandates and permissions. (Officers to have raising but not approval access to accounts). Only then will the process of altering the other named persons begin. This matter to be kept on the agenda until resolved	Mandate updated. Await Internet banking access for mandate holders		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED The following people will subsequently be added to the Barclays accounts mandates and permissions and all other Councillors names removed:  David Evans, Chris Parker, Robert Lewis-Watkin	This item cannot be started until the action above is completed.		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED To add the RFO, Lisa Phillips to the Barclaycard account as the Authorised Officer. This matter to be kept on the agenda until resolved.	Awaiting action from Councillors.		LP
2023/143	16.6.23	Full Council	Full Council	RESOLVED For the following people to be named as directors of the PSDF accounts, all other names to be removed Councillor David Evans, Councillor Helen Donnan. Lisa Phillips to be named as a director provided her access can be limited to raising transactions only. Should this not be possible then further directors will need to be considered.	Cllr David Evans and Helen Donnan now added. A third director will need to be added to replace Lisa Phillips (RFO).		LP
2023/164	30.6.23	Full Council	Full Council	2023/164 To supersede resolution 2023/140 and to consider the grant amount for the Llanharan OAP hall refurbishment. RESOLVED Pending the presentation to the Clerk of a planning permission certificate or a Legal development certificate, To grant £74,925 to Llanharan OAP association from CIL funds comprising the quoted £71,357 cost of the works plus a 5% contingency. The Clerk to investigate the legality of placing a charge of £60,000 on the property for a period of 5 years and to report back the status of this matter to council. The grant to be made regardless of the outcome of the matter of a legal charge being placed on the building.	Clerk met with JM of Llan OAP and explained provision for LDC and process. Awaiting LDC document. LDC received, project underway and funds being accessed.  Clerk to investigate placing a charge. Costs obtained from Devonalds. Costs presented to Nov 23 meeting of CIL Committee.		
2023/185	21.7.23	Full Council	CEG	RESOLVED For the Community Council to pay for the hall to be cleaned the Monday following the (fireworks) event (Officer's note: Est cost £45 based on 3 hours).	2023/185		
2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre. That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.	Cllr Evans holding informal negotiations.		



2023/194	21.7.23	Full Council	Full Council	<p>2023/194 Discharge of condition 34 (Sustainable Development Strategy) of 10/0845/34 (insofar that it relates to Phases 3 and 4).   LAND AT FORMER OPEN CAST COAL SITE AND LAND TO THE NORTH OF THE A473, LLANILID (PHASE 3 &amp; 4)</p> <p>RESOLVED</p> <p>For the Clerk to write to RCTCBC planning department to ascertain whether the following two aspects of development quoted in the SDS are going ahead:</p> <ul style="list-style-type: none"> <li>• The section of 'bypass' from the County Boundary to the Dragon studio roundabout (ie, the section of road proposed to eliminate the necessity to drive along 'Cow's Corner').</li> <li>• ... to the current Llanharry road being transformed into a pedestrian and cycle underpass.</li> <li>• If so then the SDS appears to be valid.</li> <li>• If either or both are no longer planned, then the Community Council writes to RCTCBC planning to object to the discharge of condition 34 (Sustainable development strategy) and any other conditions where these aspects are quoted in mitigation.</li> </ul>	Emailed RCT planning 27.7.23. As of 1.9.23 Holding responses received but no definitive respnses. LS nudged 19.9.23		
2023/226	22.9.23	Full Council	CIL	<p>RESOLVED</p> <p>CIL2023/079 CIL funds to carry out maintenance to the Oakbrook skatepark and Mountain Hare playpark.</p> <p>That the proper officers be authorised to spend £3,320 of CIL funds to carry out maintenance on the Oakbrook skatepark and Mountain Hare play park as per the quotation provided. The Clerk having unsuccessfully attempted to obtain 3 quotes and the work being specialist in nature and reasonably urgent.</p>	Jerry Widas (Urban Creations) undertaking work in Sept/Oct. Mountain Hare work complete, Oakbrook working pending, waiting for materials. Oct 23. Work planned for Early 2024		
2023/233	22.9.23	Full Council	Full Council	<p>2023/233 Quotations for the taking down of Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc...</p> <p>RESOLVED</p> <p>To award a 1-year contract to Centregreat on the terms and prices provided. To approve the spend accordingly with a 5% contingency, namely: £13,189 for 2023.</p> <p>RESOLVED</p> <p>The Clerk to carry out a tender process to provide the taking down Summer hanging baskets and erection and subsequent removal of Christmas Trees, Christmas motifs etc... for a 3 year period, years 2024 to 2026.</p> <p>RESOLVED</p> <p>To authorise the Proper Officers to spend up to £1,000 of CIL funds in order to retrofit lamp post timers as required to allow the placement of Christmas motifs.</p>	<p>Centregreat informed.</p> <p>Clerk to arrange formal tender.</p> <p>Retrofitting of timers arranged and invoice to be provided by RCTCBC</p>		
2023/243	24.10.23	Full Council	Full Council	<p>2023/243 Wildlife Trust of South and West Wales general grant application</p> <p>RESOLVED</p> <p>To grant £10,000 to The Wildlife Trust for South and West Wales for financial year 2023/24 for the reasons set out in the application submitted. (Summarised as, to support staffing costs for guided walks, tools training and equipment for volunteers, surveys and monitoring, infrastructure maintenance and provision of an interpretation board)</p>	Obtain invoice and pay.	Await invoice	LP

2023/254	24.10.23	Full Council	Full Council	<p>2023/254 Recommendations of ORA Committee meeting, 3rd October 2023</p> <p>RESOLVED</p> <p>ORA2023/071 Quotations to fell trees at Meadow Rise open space and Bridgend Road allotment site.</p> <p>To accept the quote from Miskin Tree Services to carry out work identified in the tree survey in February 2023 and to fell the extra tree identified that overhang the public highway.</p> <p>To accept the quote from Miskin Tree services to carry out the work identified to fell and to cap the tree on Pam Evan's allotment plot and to fell and cap the trees on the adjacent plot. Further quotations were not obtained due to the fact that the work is considered relatively specialist, the quality of the vendor's work being known as satisfactory, and the prices obtained being considered reasonable.</p> <p>To authorise the proper officers to engage Miskin tree services and spend up to £2,000 which includes a £100 contingency for any unforeseen extra ancillary costs.</p>	<p>engage contractor and carry out work.</p> <p>Note: contractor engaged 24.10.23 - Will program work in coming weeks/months.</p>		LS
2023/266	17.11.2023	Full Council	Full Council	<p>RESOLVED</p> <ul style="list-style-type: none"> <li>• For all Councillors set their screen-name as "Clr first name second name" or the Welsh equivalent prior to the meeting starting. The Clerk to facilitate this if necessary.</li> <li>• For the screen-name for the meeting to be amended so far as possible to include the names of Councillors present.</li> <li>• For Councillors attending in person to be provided with a place card with their name on.</li> <li>• For all Councillors to remain muted until invited to speak by the Chair of the meeting.</li> </ul>	<p>Order place name cards and print for all members. Ordered 17.11.23 Amazon.</p> <p>Print and issue new public participation rules (and publish online)</p>		LS
2023/275	17.11.2023	Full Council	Audit	<p>RESOLVED</p> <p>A2023/024 To approve the draft revised financial regulations, version 4 on the following basis:</p> <p>a) That for clause 2.1, the red text be adopted as the final wording of the clause. That is, On a regular basis, at least once in each quarter, and at each financial year end, the Audit Committee shall be presented with bank reconciliations for all accounts produced by the RFO. The RFO will highlight any unreconciled items or other anomalies. The Committee shall, by resolution approve the reconciliations as evidence of verification.</p> <p>b) That for clause 11.3 e) the values in green text be adopted as the final wording of the clause. That is,</p> <p>i. is £45,000 or greater, a formal tendering process must be followed as set out in Regulation 12</p> <p>ii. is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply.</p> <p>iii. is below £1,500 and above £250 the Proper Officer shall strive to obtain 3 estimates of the cost of proposed supply.</p> <p>iv. Otherwise, Regulation 10.3 shall apply</p>	<p>Issue new financial regulations: Note the regulations take effect from the date of this resolution. (16.11.23)</p>		LS
2023/275	17.11.2023	Full Council	Audit	<p>NOT RESOLVED</p> <p>To appoint KLG Services as the internal auditor for 2023/24 and to schedule an internal audit for June 2024. The matter to be deferred to a future meeting.</p>	<p>Obtain quotations x 3 and represent to Audit then Council.</p>		LS

2023/277	17.11.2023	Full Council	Full Council	<p>2023/277 Purchase of Christmas trees</p> <p>RESOLVED</p> <p>The officers authorised to spend up to £1,900 comprising £1862 as per the cheapest quote provided to date plus a small contingency. This authorisation is valid provided that no further quotations received before ordering are more than 10% cheaper than £1862 and</p>	<p>If no further quotes received by 21.11.23 place order.</p> <p>Save evidence of quotations request and quotes on file.</p>		LS
2023/279	17.11.2023	Full Council	CIL	<p>RESOLVED</p> <p>To defer the matter of considering costs for placing a legal charge on properties to a future meeting to allow further investigation to take place.</p>	<p>Investigation RE legality of placing charge on RCT property via a grant application from a third party (Llanharan OAP). Contact RCTCBC and seek further legal opinion. Check insurance cover. Clerk has contacted RCT, awaiting response. Dec 23. RCT will not consent to a charge on OAP hall.</p>		LS
2023/279	17.11.2023	Full Council	CIL	<p>RESOLVED</p> <p>That the final use and interior for the K6 telephone box be determined as a defibrillator housing with the associated internal and external fittings and configuration. This option being considered an appropriate use of the kiosk remaining relatively maintenance-free, would not require curating and would be in keeping with the signage that would be fitted in the vision panels. Total cost estimated at £5,200.</p>	<p>Inform supplier and process.</p>		LP
2023/279	17.11.2023	Full Council	CIL	<p>RESOLVED</p> <p>To defer the matter of approving spend from CIL, and other arrangements associated with the Section 185 agreement to be made with Dwr Cymry/Welsh Water regarding the sewer diversion on the Memorial Garden to a future meeting, pending the receipt of information requested from Vale consultancies.</p>	<p>Continue to chase Vale for relevant information. And arrange surety provider. Nov 23 Solicitor and Surety quote obtained. Submitted to FC in Jan 24 meeting.</p>		LS
2023/279	17.11.2023	Full Council	CIL	<p>RESOLVED</p> <p>To approve updated costs from CIL associated with the scoping design for the proposed Ewenny stream bridge and to authorise officers to spend up to £5000 to produce the scoping design. Comprising £4250 quoted plus £750 contingency for any extra work (billable at £90/hour). To supersede resolution 2023/191 giving authorisation for up to £4,000 of spend.</p>	<p>Pay Utilimap and SW Ground service invoices, monitor cost of Vale invoice. Awaiting draft scoping design from Vale. Met with Vale and in principle agreed change of approach. See email and action plan Jan 23. Awaiting arrangement of Jan/Early Feb WG meeting.</p>		LS
2023/286	17.11.2023	Full Council	Full Council	<p>2023/286 Venues and other arrangements for future Council meetings.</p> <p>RESOLVED</p> <p>For the Clerk to investigate the feasibility of holding hybrid meetings at other locations and to present a paper to a future meeting of the Council.</p>			LS
2023/300	22.12.2023	Full Council	Full Council	<p>RESOLVED</p> <p>For the Clerk to write to Gill Richards and Anne Davies of Llanharan OAP and Brynna OAP respectively to thank them for their hard work helping to organise the event and to Llanharan RFC for the free use of the hall</p>	<p>Write and deliver x 3 letters</p>		LS
2023/205	22.12.2023	Full Council	ORA	<p>RESOLVED</p> <p>ORA2023/091 Adding individuals to long standing tenancy agreements, creating joint tenancies circumstances where this might be considered.</p> <p>To allow the principle of new joint tenancies under certain circumstances and the Clerk (alone or in conjunction with a working group) to draft a process and application form designed to allow the applicant to demonstrate that the applicant can meet a certain criteria (to be decided) and provide evidence of such. This would include an investigation by the Clerk to attempt to ascertain the validity of the application.</p>	<p>Clerk to draw up draft process map</p>		LS

2023/205	22.12.2023	Full Council	ORA	RESOLVED ORA2023/092 Access gate arrangements at Meadow Rise open space. To instruct the Clerk to obtain quotes to remove both gates and to install suitable staggered barriers at the Western entrance to the Meadow Rise open space following consultation with RCTCBC highways department	checked spec with RCTCBC. Min 1.2 clearance to be maintained on footway.		
2023/208	22.12.2023	Full Council	HR	2023/208 Terms of Reference HR Committee RESOLVED To adopt the terms of reference for the HR Committee	Publish and put on website.		LS
2023/209	22.12.2023	Full Council	HR	HR2023/021 Feasibility and details of employing a part time project officer for the financial year 2024/25 and beyond. RECOMMENDED To defer the decision until more data is available and/or the Committee has had further time to consider the details with a view to potentially adding to the budget for 2025/26.			LS
2023/209	22.12.2023	Full Council	HR	RESOLVED HR2023/022 HR Policies To adopt the following policies as presented as the formal policies of the Council Appendix 3 – Draft disciplinary policy & procedure V2. Appendix 4 – Draft equality & diversity policy V2. Appendix 5 – Draft grievance policy and procedure V2. Appendix 6 – Draft sickness & absence policy & procedure V2.	Put in sharepoint and add to website and issue to staff		LS
2023/210	22.12.2023	Full Council	Full Council	RESOLVED To rescind a previous resolution of Council, (minute ref 2023/261 to evict a plot-holder from an allotment plot and instead resolving to allow the plot-holder to retain the plot on the following conditions: •The Clerk draws up an action plan containing specific, achievable and time bound actions to return the plot to an acceptable standard. (This plan to be approved by the Chair of the ORA committee before implementation and updated and formally reviewed by the ORA Committee at each ORA Committee meeting). • The Clerk to closely monitor the plot to ensure reasonable attendance and cultivation of the plot for the year 2024 and to ensure that the plot does not lapse back into a state of disrepair. •That the plot-holder commits to meeting the Clerk on site monthly at a mutually convenient time but during standard office hours between 9am and 5.30pm so that progress can be reviewed to the satisfaction of the Clerk. The plot holder's attendance at the plot to be monitored so as far as possible to ensure regular attendance and that the plot is being sufficiently cultivated. Should the plot holder miss any of the agreed meeting dates and times, or any deadlines given in the action plan, and/or the non-cultivation of the plot continues to prove unacceptable then they understand that an eviction process is likely to be instigated under the relevant terms of the tenancy agreement. •The Clerk to inform the plot-holder verbally as soon as is practicable and issue a letter to the plot-holder superseding the eviction notice already issued and outlining the terms of this proposal (or any amended proposal) with a legally enforceable warning that failure to comply with any deadlines given in the action plan or failure to reasonably attend and cultivate the plot may lead to an eviction process being instigated. The Clerk to suitably word the letter and carry out all actions within their delegated powers as usual.	Draw up action plan. Site visit taken place and notes and photographs taken. Plan under construction. 1st Deadline for action April 2024. Plotholder informed.		LS

	19.01.2024	Full Council	Full Council	No resolution - The Clerk to arrange for quotations for 2 large troughs and a large octagonal planter at a later date. Quotes to be presented to FC.	Obtain quotes and present to FC.		LS
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/010 Following the obtaining of further quotations, to appoint WGW as the internal auditor for 2023/24 and to schedule an internal audit for June 2024.	Inform WGW - LS Completed. Inform KLG - LS Completed. Arrange audit dates - LP		
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/012 To grant Llanharan Football Club £495 towards the purchase of the equipment detailed in the application to facilitate the reinstatement of a Saturday 'second' team. Payment to be made subject to the receipt of the following supporting documentation to the satisfaction of the Clerk (these items not considered material to decision making):  a) The constitution document of the club (including details of the named officers of the club or if this is not included in the constitution document the applicant to annotate the application to show the formal positions of the signatories). b) Invoices totalling £900 to show what the previous grant was spent on. (As per Appendix 2 of the application).	Inform applicant. Note: Informed. Clerk to provide assistance and put on agenda of Feb 24 meeting. Documents still to be received.		LS
2024/015	19.01.2024	Full Council	Full Council	RESOLVED A2024/015 Discharge of recommendation R13 from the most recent internal audit. Following the recent notification from The Independent Remuneration Panel for Wales (IRPW) regarding taxation guidance for the payment of Council allowances, that each member in receipt of the £156 payment (or part payment) is issued with the relevant letter (to be signed by the member) to evidence a formal arrangement between the council and the councillor and provided that the councillor is not already claiming the allowance against another source of income then it be treated as exempt from PAYE. This being the case there is no need for payments to be made via the payroll system.	Letters to be drawn up - LS  Letters to be sent, signed and returned and filed - LP		
2024/016	19.01.2024	Full Council	Full Council	2024/016 Memorial Garden CIL project Costs  RESOLVED To authorise the officers to spend a total of £2,100 comprising 50% payment of Vale Consultancies invoice 9933 and £750 for unforeseen costs upon receipt of an invoice. Monies to be taken from CIL funds and the CIL 123 list and Active project lists to be updated accordingly.			LP
2024/017	19.01.2024	Full Council	Full Council	2024/017 £500 to purchase software to facilitate the development of electronic application forms  RESOLVED To authorise the officers to spend \$399 dollars per year (or the £ sterling equivalent) if following an investigation into its capabilities, the plugin is felt to serve the purposes for which it would be intended. For the Officer's in consultation with the Chair to proceed to develop draft forms and applications. The relevant committees to have final approval over the format and content of any application forms in the normal way prior to publishing.	DE to advise		LS

2024/018	19.01.2024	Full Council	Full Council	2024/018 £1,500 to make alterations to the Council office to improve security  RESOLVED To authorise the officers of the Council to spend up to £1,500 to facilitate the fitting of a door latch and CCTV in the office. For a virement to be taken from general reserves and added to the office maintenance line			LS
2024/023	19.01.2024	Full Council	Full Council	2024/023 Spend of £500 to facilitate resolution of a HR matter  To approve the officers of the Council to pay up to £500 for costs associated with a confidential HR issue. The invoice presented for Caer health plus any ancillary costs that may arise in relation to the matter.			LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/008) Quotations for 4 addition benches to be fitted from Bryncae to 'the square' To authorise officers to purchase 3 x NBB benches as per option 1 in blue (Product code PBE09) at a price of £355 each plus a fitting cost if required of £385 per bench. A total of £2,220. Plus a contingency of £180 giving a total of £2,400. This matter to be referred to the CIL Committee for consideration of CIL funds in the first instance. Otherwise, funds to be taken from general funds and using general reserves where necessary. Final precise locations of the benches to be specified by the Clerk in consultation with Cllrs Will Thomas and Mark Steer.	Agree precise locations with Cllrs Steer and Thomas, then purchase and fit. On agenda of CIL March 24 CIL approved. Order placed 13.3.24 Bench cost increased to £415 each but all still within contingency. Deleivery date expected 25.3.24 2 of 3 fitted.		LS
2024/038	16.02.2024	Full Council	ORA	(ORA2024/010) Review arrangements for the fitting of a non-slip asphalt strip or other arrangements on Bridleway PSM40/4, Bethlehem View to Brynna Woods following a price increase from the initial quotation To instruct the Clerk to obtain fresh quotations for the proposed work to the same specification with a coloured asphalt. The costs to be referred to the CIL Committee for approval of the use of CIL funds.	Obtain fresh prices. CIL to consider a ceiling of £1,750 in the March meeting. RESOLVED March 24. Emailed highways and vendors for fresh documented quotations. March 2024 Awaiting documented quotations.		LS
2024/045	16.02.2024	Full Council	Full Council	2024/045 Extra 'lamp post poppies' for remembrance Sunday 2024 RESOLVED To purchase 30 large poppies for attaching to lamp-posts in the community. To replace those damaged in 2023. To authorise the officers to spend up to £150 with the Royal British Legion for their supply.	Purchase		LP
2024/046	16.02.2024	Full Council	Full Council	2024/046 Motion to instruct the Clerk to write to the relevant department of RCTCBC regarding flooding and drainage on the A473 near 'Llanharan Square'. RESOLVED The Clerk to write to the relevant department in RCTCBC to request what remedial work is required to the road drains on the A473 adjacent to the High Corner pub and to describe what, if any remedial work is planned over the next 12 months to rectify the situation".	Write letter and send. On hold ref RS		LS
2024/067	22.03.2024	Full Council	CIL	2024/067 RESOLVED CIL2024/009 CIL funds for a defibrillator to be placed at or near Trenos Gardens To allocate up to £1,250 of CIL funds for a defibrillator to be placed at or near Trenos Gardens, and authorising the officers to make such a purchase and arrange for fitting. And to update the Active Project list and CIL123 list accordingly.	Update lists and purchase. List updated. Quotes requested.		LS

2024/067	22.03.2024	Full Council	CIL	<p>2024/067 RESOLVED</p> <p>CIL2024/010 Increasing the allocation of CIL for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods</p> <p>To increase the allocation of CIL funds from £1,000 to a maximum of £1,750 subject to the Clerk obtaining 3 quotations for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem View to Brynna Woods. This following a price increase from the initial quotations provided.</p>	<p>Update lists. Obtain quotes. Carry out work. Present quotes.</p> <p>Lists updated . Awaiting formal written quotes.</p>		LS
2024/067	22.03.2024	Full Council	CIL	<p>2024/067 RESOLVED</p> <p>CIL2024/013 Updated costs from Vale Consultancies regarding the Ewenny Bridge project. To allocate £2,540 rather than £1,850 of CIL funds to the project to facilitate the production of the more detailed scoping design by Vale Consultancies. To authorise the Officers to spend up to this amount with Vale consultancies. Note that previously the officers attempted to engage a number of consultancies to quote to carry out the work without successfully obtaining 3 written quotations, with this being the case to suspend financial regulation 11.3ei (where value... is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply) upon the recommendation of the Clerk with regards to this item.</p>	<p>List updated. Awaiting scoping design draft from Vale following formal permission to proceed from Council expected 18.4.24</p>		LS
2024/067	22.03.2024	Full Council	CIL	<p>2024/067 RESOLVED</p> <p>To allocate up to £1,500 of CIL funds for the obtaining of an engineering design for the path between the Network Rail railway crossing and the proposed Ewenny Bridge to the appropriate specification (being compliant with bridleway spec and in line with the Disability Act 2010 and best practice). To authorise the officers to spend up to this amount pending the receipt of a quote or quotes from appropriate suppliers. This authorisation valid only should the cheapest available quote be selected with the relevant information to be presented to a future meeting of the Committee and Council. This item included under this agenda item given the only currently available quote is from Vale Consultancies.</p>	<p>List updated</p>		LS
2024/071	22.03.2024	Full Council	Full Council	<p>2024/071 Potential leasing of land around Bryncae Community Centre.</p> <p>RESOLVED</p> <p>For the Clerk to obtain estimates of cost from a solicitor to draft a lease agreement and act on the Council's behalf in this matter. Costs to be presented to a future meeting of council.</p>			LS
2024/071	22.03.2024	Full Council	Full Council	<p>2024/071 RESOLVED</p> <p>For the Clerk to obtain comprehensive deeds for the land, including a title plan from LRGT.</p>	<p>Requested. Awaiting info from LRGT. Nudged April 24.</p>		LS
2024/072	22.03.2024	Full Council	Full Council	<p>2024/072 Review SLA and other formal agreements with external bodies</p> <p>RESOLVED</p> <p>For the officers of the Council to enter into informal negotiations regarding an agreement with a local organisation.</p>	<p>Produce briefing note and arrange meeting.</p>		LS

2024/086	19.04.2024	Full Council	CEC	<p>2024/086 Recommendations of Community Engagement Committee meeting 26th March 2024</p> <p>RESOLVED (CEC2024/006 Future placement of summer hanging baskets from Summer 2025).</p> <p>From Summer 2025 to investigate adding the following to the Councils Summer plant schedule:</p> <p>1 x Large planter at the green space adjacent to St llyd's Meadow. 2 x Large planters either side of the roundabout at Heol Y Parc (New Road).</p> <p>1 x Large planter near the bus stop art Treno's Gardens. 2 x Troughs on Llanilid village sign markers near Dragon Studio's.</p> <p>The Clerk to obtain prices and present to the Committee at a future date.</p>			LS
2024/086	19.04.2024	Full Council	CEC	<p>RESOLVED (CEC2024/007 Future placement of Christmas motifs and other decorations from Christmas 2024).</p> <p>To consider adding the following Christmas decorations to the Councils scheme for Christmas 2024:</p> <p>1 x Large Christmas tree and lights at the green space adjacent to St</p>			LS
2024/086	19.04.2024	Full Council	CEC	<p>RESOLVED</p> <p>The Clerk to enquire with RCTCBC about the feasibility of fitting 'string lights on the wooden lamp posts in Brynna</p>			LS
2024/086	19.04.2024	Full Council	CEC	<p>RESOLVED (CEC2024/008 Quotations for the erection of summer hanging baskets for 2024).</p> <p>To appoint D3 signs to erect the summer hanging baskets as per the specification provided and the quotation received. The conditions of the Councils' financial regulations having been satisfied. And to authorise the officers to spend up to £950 comprising £880 quoted plus a small contingency.</p>		Completed	LS
2024/086	19.04.2024	Full Council	CEC	<p>RESOLVED (CEC2024/009 Annual survey of residents).</p> <p>For the Council to run an annual survey of residents to help better understand what residents want and how they feel the community council can support them through the services provided. The survey to run at an appropriate time to allow members to digest the results which will help inform the budget for the following financial year. To form a working group comprising Cllrs Neil Feist, Rhys Jenkins, Chris Parker, Robert Smith and David Evans. Cllr Robert Smith elected as Chair. Terms of reference as per the text in this resolution.</p>	Completed	Completed	LS
2024/086	19.04.2024	Full Council	CEC	<p>RESOLVED (CEC2024/010 Working group to consider arrangements for the annual senior citizen's Christmas lunches).</p> <p>To form a working group to consider arrangements for the annual senior citizen's Christmas lunches comprising Cllrs Joanne Miller, Neil Feist, Andrea James, David Evans. The Chair to be decided at a future meeting. Terms of reference as per the text in this resolution.</p>		Completed	LS



2024/086	19.04.2024	Full Council	CEC	<p>2024/087 Recommendations of Fireworks Working Group</p> <p>RESOLVED</p> <p>The 2024 fireworks event be held on Tuesday 5th November 2024 and that the balance of 'full noise' to 'low noise' fireworks be between 50/50 and 70/50. That is, a maximum of 50% and a minimum of 30% 'low noise' fireworks subject to availability of low noise fireworks</p>	Fireworks working group to proceed	Completed	LS
2024/088	19.04.2024	Full Council	CIL	<p>RESOLVED</p> <p>To defer the motion listed below to a future meeting.</p> <p>To increase the allocated CIL funds allocated to the Project ' Ewenny Bridge' from £275,000 to £475,000. For this amount to comprise funds set aside to facilitate the building of the Ewenny Bridge, the construction of an appropriate path to the South to link up with the Network Rail crossing bridge and to also now to include the following: Funds to make improvements to relevant paths to the northern side of the Ewenny Bridge, into and through Brynna Woods to make them suitable for all users in line with the requirements of The Equality Act 2010; Funds to make improvements to relevant paths to the southern side of the Network rail crossing bridge to make them suitable for all users in line with the requirements of The Equality Act 2010; Subject to the permission of the relevant landowners and in partnership with other interested parties. Details to be decided at some later date.</p>	Defered		LS
2024/088	19.04.2024	Full Council	CIL	<p>RESOLVED</p> <p>To defer the motion listed below to a future meeting.</p> <p>Ref Decision making matrix item 1 – Assumed material from which the bridge is to be constructed to allow Vale to design a base-line design for public consultation and tendering. (NOTE: The decision made here is to decide which material to use for the base-line design. This does not mean that the final bridge design is being set prior to tendering). To specify a traditional steel/timber construction design now to allow Vale to design a base-line design but to make it clear that the Council do NOT stipulate any material in the tender pack. This option can be subject to change at a later date.</p>	Defered		LS
2024/088	19.04.2024	Full Council	CIL	<p>RESOLVED</p> <p>To defer the motion listed below to a future meeting.</p> <p>Decision making matrix item 3 - Consider decking spec on bridge. (Note: This information is required for the eventual tender document but not necessary for Vale to complete the base-line design for the scoping design) To defer this decision. To allow Vale to use an appropriate decking solution for the scoping design at this stage. This matter to be reconsidered prior to producing a tender document.</p>	Defered		LS
2024/088	19.04.2024	Full Council	CIL	<p>RESOLVED</p> <p>To defer the motion listed below to a future meeting</p> <p>Decision making matrix item 6 – Consider whether to carry out further ground testing to inform the design. To authorise £1000 of CIL funds from the project allocation to carry out further ground investigation drilling further from the bank where the original drilling took place. This work to be done to inform the tender document, not to delay production of the initial scoping design.</p> <p>Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.</p> <p>For this item of business, as the request to record votes of each councillor was made later in the meeting, the information available shows that Cllrs David Evans, Neil Feist, Rhys Jenkins, Mark Steer, Tracy Allen, Robert Smith, Janine Turner, Chirs Parker, Andrea James, Will Thomas and Joanne Miller voted to defer the motion. No members voted against.</p>	Defered		LS

2024/088	19.04.2024	Full Council	CIL	<p>RESOLVED</p> <p>To reject the proposal to allocate £50,000 of CIL funds for the improvement of the surface at Danygraig Road, adding to the CIL123 list and Active project lists.</p> <p>Cllr Neil Feist subsequently requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes.</p>		Completed	LS
2024/088	19.04.2024	Full Council	CIL	<p>RESOLVED</p> <p>To grant Brynna Community Centre £30,500 for works to improve the drainage of the 'top field' at 'Brynna fields' (Brynna welfare and recreation ground) as per the details described in the application. For monies to the value of £30,500 to be paid to Brynna Community Centre on the receipt of appropriate invoices for the project</p>		Completed	LS
2024/088	19.04.2024	Full Council	CIL	<p>2024/089 Motion to suspend the consideration of CIL applications from local groups</p> <p>RESOLVED</p> <p>To defer the motion listed below to the May 2024 meeting of the Council</p> <p>To suspend the consideration of any further CIL applications from local groups until February 2025. This being necessary given the revised cashflow forecasts for CIL income following the rescheduling of CIL payments to the Community Council imposed by RCTCBC and the need to maintain adequate reserves for the projects already added to the Active Project list.</p>	Deferred to May's meeting.		LS
2024/088	19.04.2024	Full Council	CIL	<p>2024/091 Motion to include on the Active Project List a contingency of 10% of the total funds committed</p> <p>RESOLVED</p> <p>To include as a line on the Active Project list a contingency. This contingency to equal 10% of the total funds allocated to "council managed" projects. Should any new project be proposed, or the allocation of increased funds to an existing project be proposed, the proposal must take into account maintaining the contingency and the effect on the contingency. Should a proposal have the effect of reducing the contingency below 10% then this must be explicitly included in the proposal. Any proposal not containing this detail will not be presented for consideration.</p> <p>Where the currently available contingency figure does not achieve 10% then the maximum percentage available be listed and this figure increased as further funds are received (or current allocated funds reduced) until the figure of 10% is reached. This figure to be maintained thereafter.</p>	Add to lists. Recalculate		LS
2024/094	19.04.2024	Full Council	Full Council	<p>2024/094 Motion to discuss the need for a social media policy</p> <p>RESOLVED</p> <p>To direct the Clerk to produce a draft social media policy to be considered at a future meeting. Aspects of the draft policy pertaining to employees of the Council to be referred to the HR Committee in the first instance.</p>			LS
2024/095	19.04.2024	Full Council	Full Council	<p>2024/095 Strategic risk assessment</p> <p>RESOLVED</p> <p>To approve the Strategic Financial and Management Risk Assessment presented in 'Appendix 15' presented to the meeting.</p> <p>Cllr Neil Feist requested that for all agenda items relating to financial matters that the votes of all members be recorded in the minutes</p>		Completed	LS

2024/098	19.04.2024	Full Council	Full Council	2024/098 Amendments to a Service Level agreement involving the council and next steps. RESOLVED For the Clerk to contact affected groups and to inform them of potential changes to current arrangements.			LS
2024/103	3.05.2024	Full Council	Audit	RESOLVED (A2024/028 General grant application from Dolau Primary School PTA). To grant Dolau Primary School PTA a total of £1,500 to be paid directly to their account. To remind the PTA that the Council will subsequently require a narrative of exactly which events the granted funds were spend on along with a copy of invoices/receipts.		Completed	LS
2024/103	3.05.2024	Full Council	Audit	RESOLVED (A2024/029 Draft investment strategy) To adopt the draft investment strategy presented as the Council's investment strategy.		Completed	LS
2024/103	3.05.2024	Full Council	Audit	RESOLVED (A2024/030 Amendment of total expenditure figure contained within the 2024/25 budget). An additional £23,750 be added to the annual expenditure total for 2024/25 giving a total expenditure of £302,310 for that year. This figure to supersede that stated in minute reference A2024/009		Completed	LS
2024/103	3.05.2024	Full Council	Audit	RESOLVED (A2024/032 Information relating to a previously awarded grant. To request further information from the applicant, specifically bank statements for both the Nat West and the Lloyds account from June 2023 to date, showing all transactions and not just end of statement balances).	Information requested. To be considered by Audit Committee.	Completed	LS
2024/105	3.05.2024	Full Council	Full Council	2024/105 Matters pertaining to the Ewenny Bridge project and revised project map RESOLVED Given new information that has come to light and upon the advice of the Clerk for the Ewenny Bridge project plan to be revised accordingly: a) To appoint a provider (who has so far not been involved in the project) to produce a document appropriate to be used in a public consultation (a slimmed down version of the scoping design). This document would have a graphical representation of the concept of the project with enough detail to allow a meaningful public consultation to take place. Arrangements for and the terms of reference for the public consultation to be decided by and delegated to the Community Engagement Committee and directions given to the Trens crossing and Ewenny bridge working group by that committee on the details of the consultation document for subsequent approval by the Committee. Budgetary control and other matters of delegation to be decided at a later date. This action to take place following the annual meeting in May 2024. b) Following a meaningful public consultation, and taking its results into account, the Council (utilising its Committees and working groups in the usual way) to consider all aspects of the project and to make fresh resolutions accordingly. c) To continue to produce the scoping document as planned with a view to taking the project to tender.	CEC to decide terms of reference for consultation.  Working group to decide on what information is required for consultation.		LS

## **Bryнна Crime Report (Last 31 days)**

### **Burglary – 0 Accounts**

### **Damage – 1 Account**

- Llanilid – Tampering with motor vehicle. Wire had been cut off the stopper that prevent the nozzle of fuel going all way into fuel tank. CCTV negative. No suspects identified. Patrols in place.

### **Theft – 2 Accounts**

- Llanilid – Made off without payment.
- Llanilid – Theft of 2 trailers. Damage to metal fencing. 1 located. No forensic opportunities. Awaiting CCTV enquiries. Patrols in place.

### **Anti Social Behaviour – 1 Account**

- Llanilid – Drone flying low over properties. Suitable advice given to potential drone user. Patrols in place.

## **Llanharan Crime Report (Last 31 days)**

### **Burglary – 0 Accounts**

### **Theft – 1 Account**

- **Robert St – Theft of 2 mountain bikes. CCTV negative. No suspects identified.**

### **Damage – 0 Accounts**

### **Anti Social Behaviour – 2 Accounts**

- Park view – Faeces thrown at house. CCTV negative. Patrols in place.
- Rose terrace – Parking complaints. Cones being utilised to reserve spaces causing obstruction to highway and dropped kerbs/kerbs being blocked preventing wheelchair users. Letters have been dropped to houses. Cones removed. Council notified of issues. Warning letters to be placed on offending vehicles or fixed penalty notices depending on the severity of the obstruction.

OFFICIAL - SWYDDOGOL  
**NOT PROTECTIVELY MARKED**

OFFICIAL - SWYDDOGOL  
**NOT PROTECTIVELY MARKED**

## **Bryнна Crime Report (Last 31 days)**

### **Burglary – 0 Accounts**

### **Damage – 2 Accounts**

- Church Street – Damage by youths to a fence to gain entry to multi-use games area.
- Meadow rise – Graffiti on wall.

### **Theft – 6 Accounts**

- Heathfield Crescent – Vehicle taken. Found short time later by owner.
- Ffordd Llanbedr – Vehicle stolen.
- Ffordd y Gwaith glo – Theft from vehicle. Items taken.
- Ffordd Llanbedr – Damage to vehicle. Attempt break in to vehicle.
- Ffordd Y Coetir – Suspicious persons have attended a house to purchase an item. On purchasing they have taken the sellers driving license whilst funds were awaiting to transfer and have left the property. No funds received and no return of the license.
- Westbourne Terrace – Theft from vehicle. Items taken.

### **Anti Social Behaviour – 0 Accounts**

## **Llanharan Crime Report (Last 31 days)**

### **Burglary – 0 Accounts**

- Park view – Known person. Investigation ongoing.

### **Theft – 2 Accounts**

- Bridgend road – Unexplained withdrawal from bank account. Bank have returned money. No investigation required.
- Sextortion. Threats to pay money to prevent exchange of photographs.

### **Damage – 2 Accounts**

- Gwynfi Terrace – Engine oil thrown onto garden fence.
- Ffordd Hann – Vehicle damaged with key.

### **Anti-Social Behaviour – 3 Accounts**

- Park view – Neighbour issues. Engine being excessively revved.
- Danygraig terrace – Vehicle obstruction.
- Park view – Faeces thrown onto fence.

OFFICIAL - SWYDDOGOL  
**NOT PROTECTIVELY MARKED**

OFFICIAL - SWYDDOGOL  
**NOT PROTECTIVELY MARKED**

Date: 14/05/2024

## Llanharan Community Council

Page 1

Time: 10:35

## Current and Premium Bank A/c

## List of Payments made between 01/04/2024 and 30/04/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/04/2024	JB Director's Trust	BACS	875.00	RLW	LlanharanCC Q1 24
02/04/2024	RCT	BACS	2,360.40	RLW	53164934
03/04/2024	SSE Electric	DDR	413.57	DDR	IV00562206
04/04/2024	FareShare Cymru	BACS	65.00	RLW	2798
04/04/2024	Leigh Smith	BACS	28.99	LP	OS SUBS EXPENSES
04/04/2024	Rialtos	BACS	362.40	RLW	SM29740
08/04/2024	Tesco Mobile phone	DDR	9.15	DDR	13420407986
08/04/2024	Barclays Bank	DIRECT	32.37	DDR	13FEB12MAR
08/04/2024	HMRC NI & Tax	BACS	1,357.66	RLW	948PZ001272292412
08/04/2024	Nationwide Sureties	BACS	1,129.13	RLW	LCC/WW/QL074990-01
08/04/2024	Clarity Copiers	BACS	3.10	RLW	202757
15/04/2024	Chris Evans	BACS	770.00	RLW	060424 BASES CIL
15/04/2024	Rialtos	BACS	868.00	RLW	31530
16/04/2024	ARVAL	DDR	500.58	DDR	RI0011777084
23/04/2024	BNP Paribas Printer	DDR	140.13	DDR	FLLB5284599
24/04/2024	Public Sector Deposit Fund	PS3078786	50,000.00		TRFR1 2425 Genres-PSDF
26/04/2024	RCT Pension Payment	BACS	1,557.30	CP	LCC remit Apr 24
26/04/2024	STAFF SALARIES	BACS	4,993.54	CP	Apr 24 sal
26/04/2024	Brynna Community Centre	BACS	9,019.78	CP	0981 DRAINAGE CIL
29/04/2024	Barclaycard	BcardApr24	899.75		Bcard Apr 24
<b>Total Payments</b>			<b>75,385.85</b>		



## List of Payments made between 01/04/2024 and 30/04/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2024	Llanharan Service Station	CREDITCARD	7.35	PB	24041101010226
29/04/2024	ALDI	CREDITCARD	66.81	PB	220324
29/04/2024	ALDI	CREDITCARD	180.33	PB	220324
29/04/2024	ALDI	CREDITCARD	130.62	PB	080324
29/04/2024	ALDI	CREDITCARD	105.16	PB	280324
29/04/2024	ALDI	CREDITCARD	82.40	PB	120424
29/04/2024	Amazon	CREDITCARD	23.97	LP	GB419UV8ABEI
29/04/2024	ALDI	CREDITCARD	10.03	LP	130424
29/04/2024	Microsoft	CREDITCARD	118.08	LS	E0200RFMUB
29/04/2024	Microsoft	CREDITCARD	49.20	LS	E0200RFU66
29/04/2024	ZOOM	CREDITCARD	12.99	LS	INV252279169
29/04/2024	ADOBE	CREDITCARD	19.97	LS	IEN2024019739519
29/04/2024	ZOOM	CREDITCARD	-12.99	LS	INV252279169
29/04/2024	ZOOM	CREDITCARD	12.99	LS	INV252279169
29/04/2024	HM Land Registry	CREDITCARD	3.00	LS	080424
29/04/2024	Amazon	CREDITCARD	9.95	LP	GB41AIAFABEI
29/04/2024	Amazon	CREDITCARD	0.86	LP	GB41LE2GABEI
29/04/2024	Amazon	CREDITCARD	32.99	LP	GB419HSDABEI
29/04/2024	Amazon	CREDITCARD	6.98	LP	GB41E5JTABEI
29/04/2024	Connected Kerb	CREDITCARD	18.93	PB	GBP-1-U88899-Apr-2024
29/04/2024	Connected Kerb	CREDITCARD	19.63	PB	GBP-1-U88899-Apr-2024
29/04/2024	ALDI	CREDITCARD	-180.33	PB	220324
29/04/2024	ALDI	CREDITCARD	180.83	PB	220324
Total Payments			<u>899.75</u>		

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>Income</u>							
1076 Precept	271,894	271,894	0			100.0%	
1090 PSDF Re-invested dividend	3,371	20,000	16,629			16.9%	
1100 Agency Income	0	1,330	1,330			0.0%	
1990 Other Income	7	1,000	993			0.7%	
<u>200</u> <u>Administration</u>							
4000 Staff Salaries & Wages (Net)	(4,994)	(63,238)	58,244		58,244	7.9%	
4005 Employer & Employee Pension	(1,557)	(25,102)	23,545		23,545	6.2%	
4010 Employer & Employee NI & Tax	0	(39,796)	39,796		39,796	0.0%	
4055 Mileage & Subsistence	0	(200)	200		200	0.0%	
4057 HR Expenditure	0	(1,000)	1,000		1,000	0.0%	
4060 Council Tax	(2,360)	(2,500)	140		140	94.4%	
4065 Office Rent	(875)	(3,500)	2,625		2,625	25.0%	
4066 Meeting venue hire	0	(450)	450		450	0.0%	
4070 IT Costs (Office 365)Web Site	(294)	(2,500)	2,206		2,206	11.8%	
4075 Telephone & Broadband	(8)	(1,450)	1,442		1,442	0.5%	
4080 Electric ( office)	(0)	(1,600)	1,600		1,600	0.0%	
4085 Water Rates (for Office)	0	(200)	200		200	0.0%	
4090 Stationery and postage	(1)	(350)	349		349	0.2%	
4095 Cleaning Materials	0	(50)	50		50	0.0%	
4100 Cleaning Contract	0	(1,200)	1,200		1,200	0.0%	
4105 Office Cap ExpChain of Office	0	(1,000)	1,000		1,000	0.0%	
4110 Office Maintenance	(9)	(750)	741		741	1.2%	
4115 Professional and Legal Fees	(157)	(3,500)	3,343		3,343	4.5%	
4116 Land Registry Fees	(3)	(240)	237		237	1.3%	
4120 Internal Audit Fees	400	(750)	1,150		1,150	(53.3%)	
4125 External Audit Fees	400	(400)	800		800	(100.0%)	
4130 Subscriptions and Memberships	(231)	(2,750)	2,519		2,519	8.4%	
4135 Bank Charges	(32)	(250)	218		218	12.9%	
4140 Storage Space Rental	0	(720)	720		720	0.0%	
<u>220</u> <u>Insurances</u>							
4200 General Insurance	0	(5,000)	5,000		5,000	0.0%	
4205 Vehicle Insurance	0	(5,000)	5,000		5,000	0.0%	
4210 Office Insurance	0	(100)	100		100	0.0%	
<u>240</u> <u>Staff &amp; Member Training</u>							
4300 Members Training	0	(750)	750		750	0.0%	
4305 Staff Training	0	(750)	750		750	0.0%	
<u>260</u> <u>Member's Allowances</u>							
4350 Chair	0	(1,500)	1,500		1,500	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4355 Special Responsibility	0	(500)	500		500	0.0%	
4360 Member Allowances	0	(2,912)	2,912		2,912	0.0%	
<u>300 Plant &amp; Equipment</u>							
4400 Plant Purchase / Lease	(417)	(5,500)	5,083		5,083	7.6%	
4415 Red Tractor Maintenance	0	(1,200)	1,200		1,200	0.0%	
4420 Portable & Hand Tools Purchase	0	(250)	250		250	0.0%	
4425 Portable & Hand Tool Maint	0	(400)	400		400	0.0%	
4430 PPE - New & Replacement	0	(300)	300		300	0.0%	
4435 Plant & Equipment Fuel	(38)	(750)	712		712	5.1%	
<u>400 Street Furnishings</u>							
4500 Hanging Baskets	0	(8,500)	8,500		8,500	0.0%	
4505 Christmas Lights and Trees	0	(30,000)	30,000		30,000	0.0%	
4510 Public Clocks - Maintenance	0	(500)	500		500	0.0%	
4515 Notice Boards - Maintenance	0	(100)	100		100	0.0%	
4520 Bus shelter - Maintenance	0	(100)	100		100	0.0%	
4525 Planters - Maintenance	0	(100)	100		100	0.0%	
4530 Benches & Tables Maintenance	0	(100)	100		100	0.0%	
<u>500 Community Functions</u>							
4600 Christmas Dinners	0	(6,500)	6,500		6,500	0.0%	
4610 Firework Display	0	(11,000)	11,000		11,000	0.0%	
4615 Multi Cultural Carnival	0	(6,250)	6,250		6,250	0.0%	
<u>550 Grants</u>							
4700 General Grants	0	(10,000)	10,000		10,000	0.0%	
4710 LCDP - SLA	0	(25,000)	25,000		25,000	0.0%	
4715 Wild Life Trust - Brynna Woods	0	(10,000)	10,000	(5,000)	5,000	50.0%	
<u>600 Outdoor Spaces</u>							
4800 Rights of Way	0	(1,330)	1,330		1,330	0.0%	
4805 Skateboard Park - Maintenance	0	(1,000)	1,000		1,000	0.0%	
4810 Play & O/Spaces Maintenance	0	(1,500)	1,500		1,500	0.0%	
4815 General Repair Consumables	0	(250)	250		250	0.0%	
<u>620 War Memorials</u>							
4855 Other Maintenance	0	(500)	500		500	0.0%	
<u>630 Llanharan Pantry</u>							
4730 Llanharan Pantry Expenses	(178)	0	(178)		(178)	0.0%	631
<u>650 Street Lighting Electric</u>							
4575 Street Lighting Electric	0	(350)	350		350	0.0%	
<u>700 Allotments</u>							
1200 Allotment Income	50	2,500	2,450			2.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4900 Allotment Lease Costs	0	(22)	22		22	0.0%	
4901 Allotment Maintenance	0	(250)	250		250	0.0%	
4905 Allotment Water	0	(550)	550		550	0.0%	
<u>750 Community Infrastructure Levy</u>							
4950 CIL Benches	(770)	0	(770)		(770)	0.0%	770
4955 CIL Project 1 Memorial Garden	(1,129)	0	(1,129)		(1,129)	0.0%	1,129
4958 CIL Grants	(9,020)	0	(9,020)		(9,020)	0.0%	9,020
4962 CIL Project Telephone Kiosk	(20)	0	(20)		(20)	0.0%	20
<u>800 Contingency</u>							
4990 Contingency	0	(10,000)	10,000		10,000	0.0%	
Grand Totals:- Income	275,322	296,724	21,402			92.8%	
Expenditure	21,294	302,310	281,016	5,000	276,016	8.7%	
Net Income over Expenditure	<u>254,028</u>	<u>(5,586)</u>	<u>(259,614)</u>				
plus Transfer from EMR	11,570						
Movement to/(from) Gen Reserve	<u>265,598</u>						

## Appendix 8

	Date	£	Receipt	Description
<b>Money In</b>				
Arnold Clarke Grant	10/12/2021	2500.00		
Transferred into bank (Janine)	08/02/2022	32.84		
RCT grant (Food support fund)	01/08/2022	500.00		
Asda award	01/08/2022	300.00		
Comm lottery grant	21/10/2022	8600.00		
RCT Food Support fund	14/12/2022	1779.00		
Arnold Clarke Grant	15/12/2022	2500.00		
GH Windfarm	06/07/2023	2000.00		
JT Windfarm	06/07/2023	1000.00		
Interlink	17/07/2023	1000.00		
RCT Community Grant	17/08/2023	1000.00		
RCT grant (Food support fund)	31/08/2023	1000.00		
Total cash receipts	Rolling	12170.23		
<b>total in</b>		<b>34382.07</b>		
<b>Money Out</b>				
FareShare Cymru	20/04/2022	195.00		
500 leaflets	01/07/2022	96.56		
FareShare Cymru	01/08/2022	195.00		
Asda online order	05/08/2022	306.00		Janine paid - claimed back
Asda online order	17/08/2022	284.20		LS claim received Ref 4282229000
Amazon order (Noticeboards etc..)	18/08/2022	90.86		
Asda online order	20/08/2022	271.09		LS claim received Ref 7962238000
Fridge freezer	23/08/2022	348.99		Add to asset register
Chest freezer	23/08/2022	278.99		Add to asset register
25th Aug online shop Asda	25/08/2022	98.45		LS claim
30th Aug Aldi shop	30/08/2022	57.74		LS claim
5th Sept online shop Asda	05/09/2022	418.00		LS claim
Cash to Janine for Aldi visit	06/09/2022	160.00		Change and receipt req
Aldi shop	06/09/2022	93.29		Janine used float cash (£160)
Booker shop	09/09/2022	276.32		Combo cash and card
Aldi shop	09/09/2022	49.20		LCC CC
Booker shop	13/09/2022	425.36		LCC CC
Aldi shop	20/09/2022	103.55		Janine - Need receipt Paid to Jani
Aldi shop	23/09/2022	139.06		LS claim
Aldi shop	23/09/2022	18.80		LS claim
Aldi shop	28/09/2022	93.74		
Aldi shop	28/09/2022	188.87	tbc	
Aldi shop	28/09/2022	55.03		
Aldi shop	28/09/2022	41.86		

Booker shop	30/09/2022	225.12		
Aldi shop	04/10/2022	219.41		
The Range	04/10/2022	5.00		Thermometers
Aldi shop	07/10/2022	158.93	tbc	LCC CC
Aldi shop	07/10/2022	157.24	tbc	LCC CC
Asda	12/10/2022	348.41		
Aldi shop	14/10/2022	232.10		Leigh to claim back- paid
Aldi shop	14/10/2022	36.85		Leigh to claim back- paid
Freezer labels	17/10/2022	17.47		
Aldi shop	18/10/2022	717.38		Leigh to claim back- paid
Aldi shop	21/10/2022	446.16		Leigh to claim back- paid
Aldi shop	26/10/2022	312.68		Payment raised to LS
Aldi Shop	28/10/2022	204.33		
FareShare Cymru	01/11/2022	195.00		
Aldi Shop	01/11/2022	248.78		
Aldi Shop	04/11/2022	197.93		
Aldi Shop	04/11/2022	-24.99	tbc	
Aldi Shop	08/11/2022	349.26		
Aldi shop	11/11/2022	242.39		Paid on PB card
Amazon perspex displays	14/11/2022	29.94		
Aldi shop	15/11/2022	314.74		
Aldi shop	18/11/2022	199.42		
Aldi shop	22/11/2022	33.69		
Aldi shop	25/11/2022	228.74		
Aldi shop	29/11/2022	208.38		
Aldi shop	02/12/2022	378.00		
Aldi shop	06/12/2022	232.31		
FareShare Cymru	13/12/2022	195.00		
Aldi shop	13/12/2022	101.34		
Aldi shop	14/12/2022	61.82		
Aldi shop	16/12/2022	87.80		
Aldi shop	16/12/2022	41.04		
Aldi shop	16/12/2022	207.02	MP	
Aldi shop	16/12/2022	192.93	MP	
Aldi shop	19/12/2022	119.58	LS	
Aldi shop	19/12/2022	110.62	LS	
Aldi shop	19/12/2022	103.80	LS	
Aldi shop	20/12/2022	72.89	MP	
Aldi shop	28/12/2022	51.70	PB	
Aldi shop	28/12/2022	113.78	PB	
Aldi shop	28/12/2022	135.53	PB	
Aldi shop	28/12/2022	103.05	PB	03/01?
Aldi shop	06/01/2023	61.11	PB	
Aldi shop	06/01/2023	102.27	PB	
Aldi shop	06/01/2023	113.63	PB	
Aldi shop	10/01/2023	109.65	PB	Paid off £481.79 16.01.23

Aldi shop	10/01/2023	77.86	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	188.46	PB	Paid off £481.79 16.01.23
Aldi shop	12/01/2023	105.82	PB	Paid off £481.79 16.01.23
Aldi shop	17/01/2023	187.59	PB	
Aldi shop	20/01/2023	136.01	PB	Paid off £136.01 30.01.23
Aldi shop	20/01/2023	146.93	PB	Paid off £146.93 30.01.23
Aldi shop	24/01/2023	126.31	PB	Paid off £603.97 02.02.23
Aldi shop	24/01/2023	16.15	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	136.58	PB	Paid off £603.97 02.02.23
Aldi shop	27/01/2023	97.86	PB	Paid off £603.97 02.02.23
Aldi shop	30/01/2023	122.51	PB	Paid off £603.97 02.02.23
Aldi shop	31/01/2023	104.56	PB	Paid off £603.97 02.02.23
Aldi shop	02/02/2023	106.93	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	121.09	PB	Paid off £579.20 07.02.23
Aldi shop	02/02/2023	173.02	PB	Paid off £579.20 07.02.23
Aldi shop	03/02/2023	54.56	PB	
Aldi shop	07/02/2023	138.47	PB	Paid off £579.20 07.02.23
Aldi shop	07/02/2023	39.69	PB	Paid off £579.20 07.02.23
Aldi shop	10/02/2023	128.81	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	105.80	PB	Paid off £616.53 15.02.23
Aldi shop	10/02/2023	12.75	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	128.94	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	86.57	PB	Paid off £616.53 15.02.23
Aldi shop	14/02/2023	153.66	PB	Paid off £616.53 15.02.23
Aldi shop	17/02/2023	118.01	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	165.37	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	43.68	PB	Paid off £349.86 17.2.23
Aldi shop	17/02/2023	22.80	PB	Paid off £349.86 17.2.23
Aldi shop	21/02/2023	94.49	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	168.06	PB	Paid off £603.43 02.03.23
Aldi shop	21/02/2023	21.28	PB	Paid off £603.43 02.03.23
Co-op	22/02/2023	13.30	PS	Hospitality stuff for Sub Pantry Gro
Aldi shop	23/02/2023	138.36	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	119.96	PB	Paid off £603.43 02.03.23
Aldi shop	24/02/2023	61.28	PB	Paid off £603.43 02.03.23
Aldi shop	28/02/2023	138.36	PB	Paid off £542.11 10.03.23
ReallyUseful storage	02/02/2023	131.89		
Aldi shop	03/03/2023	148.21	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	104.37	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	39.27	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	65.40	PB	Paid off £542.11 10.03.23
Aldi shop	07/03/2023	46.50	PB	Paid off £542.11 10.03.23
Aldi shop	10/03/2023	58.83	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	116.58	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	120.64	PB	Paid off £403.80 14.03.23
Aldi shop	10/03/2023	107.75	PB	Paid off £403.80 14.03.23

Aldi shop	14/03/2023	45.81	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	95.05	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	29.29	PB	Paid off £298.69 16.03.23
Aldi shop	14/03/2023	128.54	PB	Paid off £298.69 16.03.23
Aldi shop	17/03/2023	455.37	LS	
Aldi shop	17/03/2023	51.25	PB	
Aldi shop	21/03/2023	144.28	PB	Paid off £439.64 31.03.23
Aldi shop	21/03/2023	47.03	PB	Paid off £439.64 31.03.23
Aldi shop	24/03/2023	310.45	LS	
Aldi shop	28/03/2023	135.14	PB	Paid off £439.64 31.03.23
Aldi shop	28/03/2023	113.19	PB	Paid off £439.64 31.03.23
Aldi shop	31/03/2023	213.90	PB	Paid off £624.15 05.04.23
Aldi shop	31/03/2023	199.30	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	112.29	PB	Paid off £624.15 05.04.23
Aldi shop	04/04/2023	98.66	PB	Paid off £624.15 05.04.23
Aldi shop	05/04/2023	132.01	LS	
Aldi shop	06/04/2023	85.95	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	110.91	PB	Paid off £353 11.04.23
Aldi shop	06/04/2023	154.87	PB	Paid off £353 11.04.23
Aldi shop	11/04/2023	183.62	PB	Paid off 382.58 17.04.23
Aldi shop	11/04/2023	90.21	PB	Paid off 382.58 17.04.23
Aldi shop	14/04/2023	108.75	PB	Paid off 382.58 17.04.23
Aldi shop	18/04/2023	139.81	PB	Paid off £515 21.04.23
Aldi shop	21/04/2023	366.97	LS	Paid off £515 21.04.23
Aldi shop	24/04/2023	151.29	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	197.13	PB	Paid off 405.01 26.04.23
Aldi shop	24/04/2023	56.59	PB	Paid off 405.01 26.04.23
Aldi shop	28/04/2023	210.00	PB	Paid off 444.35 03.05.23
Fareshare	30/04/2023	65.00		April 23 membership
Aldi shop	02/05/2023	125.30	PB	Paid off 444.35 03.05.23
Aldi shop	02/05/2023	109.05	PB	Paid off 444.35 03.05.23
Aldi shop	05/05/2023	113.49	PB	Paid off £327.03 11.05.23
Aldi shop	05/05/2023	108.02	PB	Paid off £327.03 11.05.23
Aldi shop	09/05/2023	105.52	PB	Paid off £327.03 11.05.23
Aldi shop	12/05/2023	116.69	PB	Paid off £350.95 19.05.23
Aldi shop	12/05/2023	94.25	PB	Paid off £350.95 19.05.23
Aldi shop	16/05/2023	140.01	PB	Paid off £350.95 19.05.23
Aldi Shop	19/05/2023	237.56	PB	Paid off £675.70 24.05.23
Aldi Shop	19/05/2023	227.18	PB	Paid off £675.70 24.05.23
Aldi Shop	23/05/2023	210.96	PB	Paid off £675.70 24.05.23
Aldi Shop	26/05/2023	22.95	PB	Paid off £444.04 02.06.23
Aldi Shop	26/05/2023	130.97	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	133.35	PB	Paid off £444.04 02.06.23
Aldi Shop	30/05/2023	156.77	PB	Paid off £444.04 02.06.23
Fareshare	31/05/2023	65.00		May 23 membership
Aldi Shop	03/06/2023	121.61	PB	Paid off 373.99 08.06.23 (121.61&



Aldi Shop	03/06/2023	102.38	PB	Paid off 373.99 08.06.23 (121.61&
Aldi Shop	05/06/2023	156.45	PB	Paid off 373.99 08.06.23 (121.61&
Aldi Shop	09/06/2023	187.02	PB	Paid off 690.60 14.06.23
Aldi Shop	09/06/2023	299.26	LS	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	109.56	PB	Paid off 690.60 14.06.23
Aldi Shop	13/06/2023	94.76	PB	Paid off 690.60 14.06.23
Aldi Shop	16/06/2023	134.01	PB	Paid off 462.82 23.06.23
Aldi Shop	16/06/2023	152.66	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	82.50	PB	Paid off 462.82 23.06.23
Aldi shop	20/06/2023	93.65	PB	Paid off 462.82 23.06.23
Aldi shop	23/06/2023	136.23	PB	
Aldi shop	23/06/2023	181.32	PB	
Fareshare	23/06/2023	65.00		June 23 membership
Aldi shop	27/06/2023	316.84	LS	
Aldi shop	27/06/2023	87.34	PB	Paid off 699.39 29.06.23
Aldi shop	30/06/2023	123.29	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	64.56	PB	Paid off 305.55 03.07.23
Aldi shop	30/06/2023	117.70	PB	Paid off 305.55 03.07.23
Aldi shop	03/07/2023	144.15	PB	
	08/07/2023	0.00		No Pantry
Aldi shop	11/07/2023	37.41	PB	
Aldi shop	11/07/2023	95.29	PB	
Aldi shop	13/07/2023	157.59	PB	
Aldi shop	18/07/2023	71.73	PB	
Aldi shop	21/07/2023	35.61	PB	
Aldi shop	21/07/2023	69.48	PB	
Aldi shop	25/07/2023	60.62	PB	
Fareshare	26/07/2023	65.00		July 23 membership
Aldi Shop	28/07/2023	88.45	PB	
Really Useful Storage	31/07/2023	-116.90	credit	
Aldi shop	01/08/2023	104.13	PB	
Aldi shop	04/08/2023	103.48	PB	
Aldi shop	04/08/2023	58.46	PB	
Aldi shop	08/08/2023	90.07	PB	
	12/08/2023	0.00		No Pantry ( hort show)
Aldi shop	15/08/2023	116.80	PB	
Aldi shop	15/08/2023	50.49	PB	
Aldi shop	17/08/2023	70.07	PB	
Aldi shop	17/08/2023	56.82	PB	
Aldi shop	22/08/2023	181.10	PB	
Aldi shop	25/08/2023	94.64	PB	
Aldi shop	29/08/2023	94.90	PB	
Aldi shop	01/09/2023	76.84	PB	
Fareshare	01/09/2023	65.00		August 23 membership
Aldi	05/09/2023	90.69	PB	
Aldi	08/09/2023	57.65	PB	

Aldi	08/09/2023	40.62	PB	
Aldi	12/09/2023	50.01	PB	
Aldi	12/09/2023	36.20	PB	
Aldi	12/09/2023	62.96	PB	
Aldi	15/09/2023	77.10	PB	
Aldi	15/09/2023	25.53	PB	
Aldi	19/09/2023	41.58	LP	
Aldi	19/09/2023	46.93	CP	
Aldi	22/09/2023	47.36	CP	
Aldi	22/09/2023	84.99	CP	
Aldi	26/09/2023	73.16	PB	
Aldi	29/09/2023	49.14	PB	
Fareshare	01/10/2023	65.00		Sept 23 membership
Aldi	03/10/2023	53.18	PB	
Aldi	03/10/2023	44.20	PB	
Aldi	06/10/2023	48.33	PB	
Aldi	10/10/2023	26.57	PB	
Aldi	13/10/2023	79.12	PB	
Aldi	13/10/2023	33.93	PB	
Aldi	17/10/2023	84.40	PB	
Aldi	17/10/2023	79.34	PB	
Aldi	20/10/2023	66.31	PB	
Aldi	24/10/2023	68.01	PB	
Fareshare	25/10/2023	65.00		Oct 23 membership
Aldi	27/10/2023	170.87	PB	
Aldi	31/10/2023	62.48	PB	
Aldi	03/11/2023	60.23	PB	
Aldi	07/11/2023	69.38	PB	
Aldi	14/11/2023	55.73	PB	
Aldi	17/11/2023	25.07	PB	
Aldi	21/11/2023	56.02	PB	
Fareshare	25/11/2023	65.00		Nov 23 membership
Aldi	28/11/2023	52.10	PB	
Aldi	01/12/2023	77.25	PB	
Aldi	08/12/2023	110.26	PB	
Aldi	15/12/2023	76.87	PB	
Aldi	20/12/2023	86.95	PB	
Aldi	20/12/2023	86.84	PB	
Aldi	29/12/2023	75.56	CP	
Aldi	05/01/2024	51.42	PB	
Aldi	12/01/2024	131.87	PB	
Aldi	19/01/2024	108.28	PB	
Aldi	19/01/2024	88.11	PB	
Aldi	26/01/2024	118.48	PB	
Aldi	26/01/2024	108.67	PB	
Aldi	02/02/2024	99.25	PB	

Aldi	09/02/2024	106.09	PB	
Aldi	16/02/2024	46.70	PB	
Aldi	16/02/2024	78.79	PB	
Fareshare	16/02/2024	65.00		Dec 23 membership
Fareshare	16/02/2024	65.00		Jan 24 membership
Aldi	23/02/2024	75.03	PB	
Aldi	28/02/2024	94.25	PB	
Fareshare	01/03/2024	65.00		Feb 24 membership
Aldi	07/03/2024	247.70		PB
Aldi	15/03/2024	125.55		PB
Aldi	15/03/2024	7.63		PB
Aldi	22/03/2024	247.64		PB
Aldi	28/03/2024	140.62		PB
Fareshare	03/04/2024	65.00	PB	Mar 24 membership
Aldi	05/04/2024	105.73		PB
Aldi	12/04/2024	82.40		PB
Aldi	19/04/2024	114.81		PB
Aldi	19/04/2024	48.89		PB
Aldi	03/05/2024	91.40		PB

**total out**

**33060.84**

**Balance of Funds**

**1321.23**

**Av. Sat footfall from 13.01.24**

**14**

Future funding Approx. wks

11 weeks

## Appendix 9

### **Progress on banking mandate signatories, internet banking signatories and PSDF signatories**

#### Barclays Bank

Mandate change application to include Cllr. D. Evans, Cllr. R. Lewis-Watkin, Cllr. C. Parker, L. Smith & L. Phillips is complete.

L. Phillips online banking access obtained.

Cllr. D.Evans to confirm online banking access status.

#### Public Sector Deposit Fund

Mandate change application to include Cllr. Evans; Cllr Donnan & Cllr. Jenkins is complete.

#### Barclaycard

Authorised person request to add L.Phillips is complete.

## Appendix 12

### **To consider a motion to suspend the consideration of CIL applications from local groups.**

#### Motion

To suspend the consideration of any further CIL applications from local groups until February 2025.

This being necessary given the revised cashflow forecasts for CIL income following the rescheduling of CIL payments to the Community Council imposed by RCTCBC and the need to maintain adequate reserves for the projects already added to the Active Project list.

Proposed by: Cllr Janine Turner.

## Appendix 12a

### **To consider a motion to allow members to propose CIL projects to the CIL Committee, including those from local groups under certain conditions.**

#### Motion

Until February 2025, to allow members of the Council to propose CIL projects to the CIL committee for addition to the Active Project List only under the following conditions:

- That full details of the proposal be provided.
- Where a member is proposing consideration of an application from an external group then the member must ensure the CIL application form is completed in full by the group in the usual fashion with all supporting documentation provided in the usual way. If the application form is not completed in full and all supporting documentation provided to the satisfaction of the Clerk the matter will not be considered.
- Where a member is proposing a project, or proposing consideration of an application from an external group then the member must ensure that sufficient unallocated funds (on the Active Project list) are available for the project and must identify those funds in their proposal. Or if sufficient unallocated funds are not available, they must present a specific proposal to remove a current project on the Active Project List or reduce the allocation of funds to a current project on the Active Project List.

Proposed by: Cllr Janine Turner

Catherine Kennedy  
Llanharan Community Council  
2a Chapel Road  
Llanharan  
Pontyclun  
CF72 9QA

Fy Nghyf/My Ref:  
**24/0342/10**

EichCyf/Your Ref:

Dyddiad/Date: 19/04/2024

Gofynnwch am/Please ask for: Giles Howard  
01443 281130

**DATBLYGIAD** Development of Class B2 and/or Class B8 units,  
**ARFAETHEDIG/PROPOSAL:** access, car parking, landscaping and associated  
works  
**LLEOLIAD/LOCATION :** PLOT E, FELINDRE MEADOWS, LLANHARAN,  
PENCOED  
**CYF GRID/GRID REF:** 297283, 180864

**DEDDF CYNLLUNIO GWLAD A THREF  
1990 / GORCHYMYN CYNLLUNIO GWLAD  
A THREF (GWEITHDREFN RHEOLI  
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT  
1990 / TOWN AND COUNTRY PLANNING  
(DEVELOPMENT MANAGEMENT  
PROCEDURE) (WALES) ORDER 2012**

**Annwyl Sir/Madam**

**Dear Sir/Madam**

Mae manylion cais cynllunio a ddaeth i law  
Cyngor Bwrdeistref Sirol Rhondda Cynon  
Taf, mewn perthynas â'r cais uchod, wedi'u  
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application  
received by Rhondda Cynon Taf County  
Borough Council, in respect of the above  
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod  
ar-lein, ewch i [www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning) a  
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above  
application online at  
[www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning)

Os nad ydw i'n clywed gennych chi o fewn 21  
diwrnod o ddyddiad y llythyr hwn, byddaf yn  
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make  
if I do not hear from you within 21 days of the  
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



**Jim Bailey**  
**Pennaeth Cynllunio / Head of Planning**





Catherine Kennedy  
Llanharan Community Council  
2a Chapel Road  
Llanharan  
Pontyclun  
CF72 9QA

Fy Nghyf/My Ref:  
**24/0464/10**

EichCyf/Your Ref:

Dyddiad/Date: 09/05/2024

Gofynnwch am/Please ask for: Barry Worthington  
01443 281130

**DATBLYGIAD**

**ARFAETHEDIG/PROPOSAL:**

Remove the chimney stack above the 1st floor roof of house, Welsh slate will be used where the chimney is to be removed to match the remaining roof.

**LLEOLIAD/LOCATION :**

8 CHURCH TERRACE, LLANHARAN,  
PONTYCLUN, CF72 9NT

**CYF GRID/GRID REF:** 300319, 183223

**DEDDF CYNLLUNIO GWLAD A THREF  
1990 / GORCHYMYN CYNLLUNIO GWLAD  
A THREF (GWEITHDREFN RHEOLI  
DATBLYGU) (CYMRU) 2012**

**TOWN AND COUNTRY PLANNING ACT  
1990 / TOWN AND COUNTRY PLANNING  
(DEVELOPMENT MANAGEMENT  
PROCEDURE) (WALES) ORDER 2012**

**Annwyl Sir/Madam**

**Dear Sir/Madam**

Mae manylion cais cynllunio a ddaeth i law Cynor Bwrdeistref Sirol Rhondda Cynon Taf, mewn perthynas â'r cais uchod, wedi'u hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application received by Rhondda Cynon Taf County Borough Council, in respect of the above proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod ar-lein, ewch i [www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning) a chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above application online at [www.rctcbc.gov.uk/planning](http://www.rctcbc.gov.uk/planning)

Os nad ydych chi'n clywed gennych chi o fewn 21 diwrnod o ddyddiad y llythyr hwn, byddaf yn tybio nad ydych chi am gyflwyno sylwadau.

I will assume you have no comments to make if I do not hear from you within 21 days of the date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



**Jim Bailey**

**Pennaeth Cynllunio / Head of Planning**

**From:** [Joshua Cheattle](#)  
**To:** [The Clerk](#)  
**Cc:** [Whitehall](#)  
**Subject:** Pre-Application Consultation - Whitehall Farm, Llanharry Road, Llanharan  
**Date:** 03 May 2024 13:11:22  
**Attachments:** [image001.png](#)  
[Llanharan Community Council - PAC - Whitehall Farm, Llanharan.pdf](#)

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Dear Sir / Madam,

On behalf of our client, John McCarthy, Simply Planning have today commenced the formal Pre-Application Consultation for the following proposed development at Whitehall Farm, Llanharry Road, Llanharan, CF72 9LW:

**'Proposed ground mounted solar PV array with a generating capacity of up to 1.3MW, including development of ancillary structures, landscaping and ancillary works.'**

You may inspect copies of:

- the proposed application;
- the plans; and
- other supporting documents

Online at [www.simply-planning.com/consultancy/](http://www.simply-planning.com/consultancy/)

If you are unable to access the documents electronically you may request copies of this information by emailing [whitehall@simply-planning.com](mailto:whitehall@simply-planning.com) or by telephoning Simply Planning on 02922 747477. Anyone who wishes to make representations to about this proposed development must write to Simply Planning at [whitehall@simply-planning.com](mailto:whitehall@simply-planning.com) or Simply Planning, 214 Creative Quarter, 8a Morgan Arcade, Cardiff, CF10 1AF by no later than Saturday 1<sup>st</sup> June 2024.

Please let me know if you have any queries in relation to the proposal, once you have had a chance to review.

Kind regards,

Joshua

Joshua Cheattle  
Assistant Planner



+44 (0)2922 747 477  
[joshua@simply-planning.com](mailto:joshua@simply-planning.com)

London office  
8/9 Stephen Mews  
Gresse Street  
London, W1T 1AF

Birmingham office  
Third Floor Suite, Victoria House  
114-116 Colmore Row  
Birmingham, B3 3BD

Cardiff office  
214 Creative Quarter  
8a Morgan Arcade  
Cardiff, CF10 1AF

[www.simply-planning.com](http://www.simply-planning.com)

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Leigh Smith  
2 Chapel Road  
Llanharan  
CF72 9QA

3<sup>rd</sup> May 2024

Ref: SP23-1022

clerk@llanharan-cc.gov.wales

Dear Llanharan Community Council,

**Town and Country Planning (Development Management Procedure) (Wales)  
Order 2012) (as amended)**

**PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION NOTICE UNDER  
ARTICLES 2C AND 2D.**

Purpose of this notice: this notice provides the opportunity to comment directly to the developer on a proposed development prior to the submission of a planning application to the local planning authority ("LPA"). Any subsequent planning application will be publicised by the relevant LPA; any comments provided in response to this notice will not prejudice your ability to make representations to the LPA on any related planning application. You should note that any comments submitted may be placed on the public file.

Proposed development at: **Whitehall Farm, Llanharry Road, Llanharan, CF72 9LW**

I give notice that: **John McCarthy**

Is intending to apply for planning permission to **Rhondda Cynon Taf County Borough Council** for the following development:

**'Proposed ground mounted solar PV array with a generating capacity of up to 1.3MW, including development of ancillary structures, landscaping and ancillary works.'**

You may inspect copies of:

- the proposed application;
- the plans; and
- other supporting documents

Online at **[www.simply-planning.com/consultancy/](http://www.simply-planning.com/consultancy/)**

If you are unable to access the documents electronically you may request copies of this information by emailing **[whitehall@simply-planning.com](mailto:whitehall@simply-planning.com)** or by telephoning Simply Planning on **02922 747477**.



Anyone who wishes to make representations about this proposed development must write to Simply Planning at **whitehall@simply-planning.com** or **Simply Planning, 214 Creative Quarter, 8a Morgan Arcade, Cardiff, CF10 1AF** by **Saturday 1<sup>st</sup> June 2024**.

Signed:

A handwritten signature in black ink, appearing to read 'J. Dawson'.

Date:

Friday 3<sup>rd</sup> May 2024

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