



## LLANHARAN COMMUNITY COUNCIL

10th November 2023

To Members of the Council.

The next meeting of the Council will be held at 7pm on Thursday 16<sup>th</sup> November 2023

The meeting will be held on a **hybrid** basis (online and in person at **Llanharan OAP Association**) in accordance with:

### **The Local Government and Elections (Wales) Act 2021**

#### **The agenda will be as follows:**

1. To welcome all attendees and receive any apologies for absence.
2. To consider
3. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
4. To consider matters of process with regards hybrid meetings.  
**Appendix 1**
5. An opportunity for members of the public to speak for up to 3-minutes on any item on the agenda – 24-hours' notice required.
6. To approve as a true and accurate record of the minutes of the ordinary council meeting held on 19<sup>th</sup> October 2023  
**Appendix 2**
7. To discuss any matters arising from the minutes.
8. To note the Community Council's action plan.  
**Appendix 3**
9. To note correspondence received  
**Appendix 4**



10. To receive community crime reports from the Police Community Support Officer (PCSO).  
**Appendix 5**
11. To approve council's expenditure for October 2023.  
**Appendix 6**
12. To note income and expenditure for 'The Pantry'.  
**Appendix 7**
13. To consider the recommendations of the Audit Committee held on 24<sup>th</sup> October 2023 including spend V budget YTD and Bank reconciliations Q2, 2023/24.  
**Appendix 8**
14. To consider a general grant application from Bryncae Football Club (Seniors), the item being added to the agenda with the consent of the Chair of the audit Committee.  
**Appendix 9**
15. To consider authorising the Officers to spend up to £1900 on Christmas Trees for the Christmas display against a quotation for £1862 received, being no increase on 2022 prices, together with a small contingency. The Clerk having strived to, but been unable to obtain alternative formal quotations for supply, the conditions of the financial regulations are therefore satisfied.
16. Member's reports
17. To consider the recommendations of the CIL Committee meeting held on 15<sup>th</sup> November 2023.  
**Appendix 10**
18. To consider making a virement from general reserves to budget line 4800, 'Rights of Way' to fund the project to carry out improvement works to the surface of PROW PSM40/4 from Bethlehem View to Brynna Woods under section 62 of the highways Act 1980 and for the Clerk to write to the landowner informing them that it intends a range such works within the powers allowed under that act as previously resolved under minute reference 2022/050 but for the Community Council to decide upon the colour of the surface and to authorise the spend of up to £700 of funds to allow for any price increases that may have occurred since the original resolution.



19. To note a casual vacancy on the Council and to agree the process for co-optation at a future council meeting.

**Appendix 11**

20. To consider the timings during the day that the festive lights are illuminated.

**Appendix 12**

21. To provide an update on works being carried out under LCC22/BW1  
Decorative sculptures and art works at Brynna Woods.

**Appendix 13**

22. Planning. To consider whether to formally comment on pending pre-planning consultations or planning applications.

**Appendix 14**

23. To consider a motion to direct the Officers, HR committee and Audit Committee to investigate the feasibility and details of employing a part time project officer for the financial year 2024/25 and beyond.

**Appendix 15**

24. To discuss potential venues and other arrangements for future Council meetings.

**Appendix 16**

25. To consider any information which the Chair considers should be relayed to Council as a matter of urgency, or to suggest items to the Clerk for inclusion on the agenda for the next meeting.

Members of the public and the press may attend and can obtain any documents referenced on the agenda which are not considered confidential prior to the meeting. Members of the public will be offered a reasonable opportunity to speak on matters of business appearing on the agenda.

To request documents and or joining instructions contact  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales) or 01443 231430.

Leigh Smith  
Clerk to the Council.