



LLANHARAN COMMUNITY COUNCIL

14th January 2024

To Members of the Council.

The next meeting of the Council will be held at 7pm on Thursday 18th January 2024

The meeting will be held on a **hybrid** basis (online and in person at **Llanharan OAP Association**) in accordance with:

The Local Government and Elections (Wales) Act 2021

The agenda will be as follows:

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. An opportunity for members of the public present to speak for up to 3-minutes on any item on the agenda.

Note: Following the conclusion of this item, members of the public attending online will be requested to turn their camera's off. Councillors will be reminded that should they turn their camera's off at any time from this point on, then they will need to request that their camera be turned back on by the meeting controller. Alternatively they may use their electronic hand to indicate that they wish to speak or to indicate their vote during a motion.

4. To approve as a true and accurate record of the minutes of the ordinary council meeting held on 21st December 2023

Appendix 1



5. To note the Community Council's action plan.
Appendix 2
6. To note correspondence received including an audit completion notice.
Appendix 3
7. To receive community crime reports from the Police Community Support Officer (PCSO).
Appendix 4
8. To approve council's expenditure for December 2023.
Appendix 5
9. To review progress on banking mandate signatories, internet banking signatories and PSDF signatories.
Appendix 6
10. To approve further costs for the 2023 Christmas dinners and authorise payment.
Appendix 7
11. To approve payment of further costs for the 2023 Fireworks event and authorise payment
Appendix 8
12. To determine that in future the fireworks working group shall report to the Community Engagement Committee rather than directly to Full Council.
13. To consider quotations received for the 2024 summer flowers.
Appendix 9
14. Member's reports
15. To consider the recommendations of the Audit Committee meeting held on 16th January 2024, including approval of the 2024/25 budget and annual precept.
Appendix 10



16. To consider authorising the officers to pay costs associated with the Memorial Garden project and to consider further costs for the project.

Appendix 11

17. To consider spending up to £500 to purchase software to facilitate the development of electronic application forms for Grants, CIL and for other purposes, on the council's website.

Appendix 12

18. To consider spending up to £1,500 to make alterations to the Council office to improve security following the drawing up a a risk assessment.

Appendix 13

19. To approve payment of the council vehicle insurance policy.

20. Planning. To consider whether to formally comment on pending pre-planning consultations or planning applications.

Appendix 14

21. To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the meeting on the basis that with regards to agenda item 22 disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

22. To consider the recommendations of the HR Committee meeting held on 17th January 2024.

Appendix 15

23. To consider authorising the officers of the Council to spend up to a further £500 to facilitate the resolution of employment matter.

Appendix 16

24. To provide any information which the Chair considers should be relayed to Council as a matter of urgency, or to suggest items to the Clerk for inclusion on the agenda for the next meeting.



Members of the public and the press may attend and can obtain any documents referenced on the agenda which are not considered confidential prior to the meeting. Members of the public will be offered a reasonable opportunity to speak on matters of business appearing on the agenda.

To request documents and or joining instructions contact Clerk@llanharan-cc.gov.wales or 01443 231430.

Leigh Smith
Clerk to the Council.