

LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Human Resources Committee held by remote attendance at 7.00pm on Wednesday 21st February 2024

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

The following resolution applies to meetings of the HR committee:
By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of all items of business on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

Present:

Councillors: Rhys Jenkins (Chair), Andrea James, Robert Lewis-Watkins, Janine Turner.

Clerk to the Council: Leigh Smith

Apologies: Cllr David Evans

Absent: None.

HR2024/008 Welcome and Apologies

The Chair welcomed all attendees.

HR2024/009 Disclosures of Interests

None.

HR2024/010 Minutes of HR committee meeting held 7th January 2024

RESOLVED

To approve the minutes of the HR committee meeting held on 7th January 2024 as a true and accurate record.

HR2024/011 Matters arising from the minutes.

None.

HR2024/012 Course of action with regards to an employment matter affecting an employee of the council.

RECOMMENDED

Following a recent medical capability meeting held to discuss an employee's ongoing long-term absence from work including the results of an occupational health report, and following advice from One Voice Wales confirming the legality of the process and correspondence with the employee, to terminate the employment of the employee on the grounds of ill health.

For the termination to take place immediately (or as soon as is practicable) and to pay the employee 10 week's pay in lieu of their notice along with all accrued but untaken holiday leave to which they are entitled.

For the Council to arrange and facilitate an application for retirement on the grounds of ill health with the Local Government Pension Scheme and bear the costs of such an application including the costs of any further medical reports that may be necessary.

To authorise the Officer's to pay such necessary costs relating to the application up to the value of £500.

To authorise the termination letter produced at the end of the confidential paper presented.

HR2024/013 Urgent information or suggestions for future agendas

None

There being no further business the meeting closed at 7.25pm

Date of next meeting: TBD

Councillor Rhys Jenkins,
Chair of the HR Committee