



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Human Resources Committee held by remote attendance at 7.00pm on Thursday 25<sup>th</sup> June 2026

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors: Rhys Jenkins (Chair), Robert Smith, Chris Parker, Andrea James, Andrew Morgan**

**Apologies:** None.

**Absent:** None.

### **HR2026/014 Welcome and Apologies**

The Chair welcomed all attendees.

### **HR2026/015 Disclosures of Interests**

None.

### **HR2026/016 Minutes of HR committee meeting held 8th May 2026**

**RESOLVED**

To approve the minutes of the HR committee meeting held on 8<sup>th</sup> May 2026 as a true and accurate record.

### **HR2026/017 Exclude the press and public.**

**RESOLVED**

By virtue of the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public from all following items of business considered at the meeting on the basis that with regards to all following agenda items, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### **HR2026/018 One Voice Wales Job evaluation report.**

**a) RECOMMENDATION**

Taking the report into account, plus other factors, to adopt the following pay scale ranges for specific roles.

RFO/Deputy Clerk	SCP 26-29*
Assistant Clerk	SCP 19-22*
Senior Groundsperson	SCP 8-11*
Groundsperson	SCP 5-8*

\*Any contractual increments (e.g. contractual increment increases for the obtaining of certain qualifications) to be applied in addition across the range.

**b) RECOMMENDATION**

That the recommended SCP range, be adopted for each role. With employees moving up the scale each year (subject to at least a 'satisfactory' annual appraisal) until the top of the scale is reached for that role.

**c) RECOMMENDATION**

For any roles where the current SCP sits below the selected range, for the employee's SCP to be increased immediately to the bottom of the scale and back dated to the start of this financial year (Or their date of employment should they have been initially employed after 1<sup>st</sup> April 2026).

**d) RECOMMENDATION**

For any roles where the current SCP sits above the selected range, for the employee's SCP to be frozen at their current SCP.

**HR2026/019 Urgent information or suggestions for future agendas**

The Clerk made members aware of a statutory pension reassessment process being undertaken for a former employee.

There being no further business the meeting closed at 8.00pm

**Date of next scheduled meeting:** 3<sup>rd</sup> December 2026

Councillor Rhys Jenkins  
Chair of the HR Committee.