

LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Human Resources Committee held by remote attendance at 7.00pm on Thursday 8th May 2025

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

The following resolution applies to meetings of the HR committee:

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of all items of business on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, having been resolved at the Council's Annual Meeting.

Present:

Councillors: Rhys Jenkins (Chair), Chris Parker, Andrea James,

Clerk to the Council: Leigh Smith

Apologies: None

Absent: Cllrs Geraint Hopkins JP. David Evans.

HR2025/016 Welcome and Apologies

The Chair welcomed all attendees.

HR2025/017 Disclosures of Interests

None.

HR2025/018 Minutes of HR committee meeting held 17th April 2025

RESOLVED

To approve the minutes of the HR committee meeting held on 17th April 2025 as a true and accurate record.

HR2025/019 Recommendations of the interview panel and to appoint a Grounds-person under delegated authority.

RESOLVED

To appoint Paul Harris as Grounds-person

Employment to commence at a mutually agreeable date after 11th May 2025 (Delegated to the Clerk).

Hours of work: 16 hours per week. (To be arranged with the Clerk).

Pay: SCP 5 (currently £12.85).

All other terms of contract as per NALC standard contract.

The Clerk to issue a contract accordingly.

The Officers of the council delegated authority to make such arrangements as necessary to facilitate the employees employment, pension enrolment and other matters pertaining to their lawful employment.

HR2025/020 Urgent information or suggestions for future agendas

None

There being no further business the meeting closed at 7.10pm

Date of next meeting: TBD

Councillor Rhys Jenkins
Chair of the HR Committee.

Appendix 2

To consider the recommendation of the interview panel and to appoint the Grounds-person

Recommendation of the interview panel (comprising Cllrs Rhys Jenkins, The Senior Grounds-person and The Clerk).

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