



Minutes of the Annual General Meeting (AGM) Of Llanharan Community Council

Held by video link on Thursday 12th May 2022 at 7pm in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors: Chris Parker, Robert Lewis Watkin JP, David Evans, Geraint Hopkins JP, Helen Donnan, Mark Steer, Janine Turner, Neil Feist, Rhys Jenkins, Will Thomas.

Apologies: None

Absent: None

Clerk to the Council: Leigh Smith

1 member of the public.

AGM2022/01 Declarations of Acceptance.

The Clerk confirmed that 'Declarations of Acceptance of Office' had been properly signed by all members present at the meeting.

AGM2022/02 Minutes of AGM held on 20th May 2021

Noted

AGM2022/03 Motion for Secret Ballot.

Motion brought forward under Standing Order 15 (xvi): To conduct the election of the Chair by means of secret ballot. (Ref Standing order 8(i)). The vote to take place using ADoodle anonymous voting software. Motion brought introduced by Cllr Evans. Motion seconded by Cllr Feist. Vote was 'for' by

simple majority.

The Clerk advised that the use of the software was suitable and did not contradict Standing Orders and so the vote would be lawful.

MOTION CARRIED

AGM2022/04 Election of Chair of the Council.

RESOLVED

Cllr Chris Parker, elected Chair of Llanharan Community Council.

(The Declarations of Acceptance of Office for Chair and Deputy Chair to be signed when it is deemed safe to do so).

AGM2022/05 Election of Deputy Chair of the Council.

RESOLVED

Cllr Robert Lewis-Watkin JP, elected Deputy-Chair of Llanharan Community Council

(The Declarations of Acceptance of Office for Chair and Deputy Chair to be signed when it is deemed safe to do so).

AGM2022/06 Human Resources Committee

RESOLVED

The Membership of the HR Committee to be as follows:

Cllrs Rhys Jenkins, Geraint Hopkins JP, Chris Parker, and Robert Lewis-Watkin JP, Janine Turner.

RESOLVED

Cllr Rhys Jenkins elected Chair of the HR Committee.

RESOLVED

Cllr Robert Lewis-Watkin JP elected Deputy-Chair of the HR Committee.

RESOLVED

All meetings of the HR Committee to be held subject to the following:
“By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the

confidential nature of the business to be transacted”.

RESOLVED

The HR Committee to meet on the following dates subject to the discretion of the Chair: 2022: 9th June, 1st September, 1st December
2023: Thursday 2nd March.

AGM2022/07 Open spaces, Rights of Way and Allotments Committee (ORA)

RESOLVED

The Membership of the ORA Committee to be as follows:

Cllrs Chris Parker, Helen Donnan, Mark Steer, Janine Turner, Neil Feist plus 1 co-opted member, Olie Wicks.

RESOLVED

Cllr Mark Steer elected Chair of the ORA Committee.

RESOLVED

Cllr Helen Donnan elected Deputy-Chair of the ORA Committee.

RESOLVED

The ORA Committee to meet on the following dates subject to the discretion of the Chair: 2022: 7th June, 28th July, 4th October, 6th December. 2023: 7th February, 4th April.

AGM2022/08 Audit Committee

RESOLVED

The Membership of the Audit Committee to be as follows:

Cllrs Chris Parker, Janine Turner, David Evans, Rhys Jenkins. Will Thomas, Robert Lewis-Watkin JP, Geraint Hopkins JP.

RESOLVED

Cllr Chris Parker elected Chair of the Audit Committee.

RESOLVED

Cllr Janine Turner elected Deputy-Chair of the Audit Committee.

RESOLVED

The Audit Committee to meet on the following dates subject to the discretion of the Chair: 2022: 7th July , 6th October, 2023: 5th January, 6th April.

AGM2022/09 Community Infrastructure Levy (CIL) Committee

RESOLVED

The Membership of the CIL Committee to be as follows:

Cllrs Janine Turner, David Evans, Rhys Jenkins, Robert Lewis-Watkin JP, Geraint Hopkins JP, Helen Donnan, Mark Steer, Neil Feist.

RESOLVED

Cllr Janine Turner elected Chair of the CIL Committee.

RESOLVED

Cllr David Evans elected Deputy-Chair of the CIL Committee.

RESOLVED

The CIL Committee to meet on the following dates subject to the discretion of the Chair: 2022: 5th July, 6th September, 1st November, 2023: 3rd January, 7th March, 2nd May.

AGM2022/10 Platinum Jubilee Committee

RESOLVED

The Membership of the Platinum Jubilee Committee to be as follows:

Cllrs Janine Turner, Helen Donnan, Chris Parker.

RESOLVED

Cllr Chris Parker elected Chair of the Platinum Jubilee Committee.

AGM2022/11 Community Engagement Working Group

RESOLVED

The Membership of the Community Engagement Working Group to be as follows:

Cllrs Chris Parker, Will Thomas, David Evans.

The Clerk to enquire whether the 2 members of the public who were previously co-opted would be willing to continue in the working group. If so for them to be co-opted.

Terms of reference to be decided at a future meeting of the Council.

AGM2022/12 Community Wellbeing Working Group

RESOLVED

The Membership of the Community Wellbeing Working Group to be as follows:

Cllrs Janine Turner, Chris Parker, Geraint Hopkins, Rhys Jenkins, Neil Feist.

Terms of reference for the group to be as follows:

- To provide an overall strategic direction for activities as per the 'Anti-Poverty Strategy 2021-2023.
- To scrutinise heads of terms (lease) and other matters relating to the CAT for Bryncae Community Centre.
- To examine the feasibility of a community café/hub (in line with the terms of reference contained in Appendix 12 of papers presented to full council 20/1/2022).

AGM2022/13 Llanharan Active Travel Route Working Group

RESOLVED

The Membership of the Llanharan Active Travel Working Group to be as follows:

Cllrs Chris Parker, Helen Donnan, Geraint Hopkins, Mark Steer, Janine Turner, Neil Feist.

RESOLVED

Cllr Helen Donnan elected Chair of the Llanharan Active Travel Route Working Group.

AGM2022/14 Summer Plants 2023 Working Group

RESOLVED

The Membership of the Summer Plants 2023 Working Group to be decided at a future meeting.

AGM2022/15 Council representatives on external bodies

RESOLVED

That the following appointments be made:

RCT/Town and Community Liaison Committee:

Cllrs Chris Parker, Helen Donnan.

Llanharan Community Development Project:

Cllr Geraint Hopkins.

One Voice Wales RCT/Merthyr/Caerphilly/Area Committee:
Cllr Rhys Jenkins.

School Governing Bodies:

Dolau Primary School – Cllr Janine Turner

Llanharan Primary School – Cllr Geraint Hopkins.

Brynnau Primary School – Barry Stephens to remain as the Council's representative as a member of the public until 23rd June 2022. This to be reconsidered at the July meeting of the Council.

AGM2022/16 Civic allowances

RESOLVED

The Chair of the Council's allowance for the year to be £1,500

The Deputy-Chair of the Council's allowance for the year to be £500

Council members to be paid an allowance of £150 in line with the Independent Remuneration Panel for Wales: annual report 2022 to 2023.

AGM2022/17 Motions

RESOLVED

The maximum total of motions required by written notice that can be considered by the Council in the municipal year to be set at 'unlimited'.

The maximum total of motions required by written notice that can be considered by the Council in any one ordinary meeting to be set at '3'.

AGM2022/18 Appeals and Disciplinary process

RESOLVED

Disciplinary panels

If the Panel is convened Members who do not have an interest will be chosen by rote by the HR Committee from all members of the Council.

Appeals panels

If the Panel is convened Members who do not have an interest will be chosen by rote by the HR Committee from all members of the Council, those panel members not having been members of the original disciplinary panel.

AGM2022/19 Internal Auditor

RESOLVED

To appoint Nick Goss as internal auditor.

AGM2022/20 Bank Signatories

RESOLVED

The following members to be approved for online banking mandates and to sign physical cheques in line with the financial regulations:

Cllrs Chris Parker, Janine Turner, David Evans, Rhys Jenkins. Will Thomas, Robert Lewis-Watkin JP, Geraint Hopkins JP.

AGM2022/21 Membership of Society of Local Council Clerks (SLCC).

RESOLVED

To fund the membership of SLCC for the Clerk and Deputy Clerk.

1. To consider renewing the Clerk and Deputy Clerk's membership of the Society of Local Council Clerks (**SLCC**).

There being no other business the meeting closed at 8.35pm.

Chris Parker
Chair of Llanharan Community Council