



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces, Rights of Way and Allotments Committee (ORA) Meeting held remotely at 7.00pm on Thursday 5th March 2026

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present: Councillors: Mark Steer (Chair), Chris Parker, Robert Smith, Will Thomas.

Clerk to the Council: Leigh Smith

Assistant Clerk: Rebecca Jenkins

Members of the Public: None

Apologies received: Cllr Neil Feist, Cllr Rob Smith

Absent: None

ORA2026/013 Welcome and Apologies for Absence

The Chair welcomed everyone to the meeting.

RESOLVED

- a) That the reason proffered with Cllr Neil Feist's apology for absence be accepted as a valid reason for absence.
- b) That the reason proffered with Cllr Rob Smith's apology for absence be accepted as a valid reason for absence.

ORA2026/014 Disclosures of Personal and Prejudicial Interests

None

ORA 2026/015 Public Speaking Slot

None.

ORA2026/016 Minutes of the ORA Committee meeting 8th January 2026

RESOLVED

The minutes of the ORA Committee meeting held on 8th January 2026 were approved as a true and accurate record

ORA2026/017 Correspondence

Noted.

ORA2026/018 ORA Committee Action Plan

Noted.

ORA2026/019 Verbal update on the progress of the Walking and Multiuser Leaflets Working Group

No update

ORA2026/020 Verbal update on the progress of the Hamlet/Ward Gateway Working Group

No update

ORA2026/021 Draft Section 6 Biodiversity report and plan 2026

RECOMMENDED

To adopt the Biodiversity Action Plan presented to the Committee in Appendix 4; to instruct the Officers to carry out any actions that do not involve a financial spend or further resolutions; to include the plan as a standing item on the agenda of meetings of the ORA Committee.

ORA2026/022 Further proposals relating to the Mountain Hare wildflower area

a) *RECOMMENDED*

To set aside a plot at the northeast end of the grassed area at Mountain Hare playground of approximately 15m x 10m to be developed as a wildflower area.

b) *RECOMMENDED*

To accept the offer of the Welsh Wildlife Trust to mow this area using the cut and collect approach, following the mowing schedule recommended by One Voice Wales Biodiversity: once at Easter, possibly once at high summer and once in the autumn, distributing the arisings on site along the hedge as appropriate.

c) RECOMMENDED

To apply for and accept a One Voice Wales biodiversity package of funding to supply public information signage and to maintain the signs within the budget line “Play and open spaces maintenance” for a minimum period of 5 years.

ORA2026/023 Proposed signage designs offered by One Voice Wales

RECOMMENDED

To apply for options 1 and 3 from the series of designs offered by One Voice Wales and shown to the Committee as Appendix 6.

ORA2026/024 Proposal to amend Section 10 of the allotment tenancy hire agreement

a) RECOMMENDED

To amend Section 10 of the allotment tenancy hire agreement adding paragraph (g) as follows:

- g) Poultry must not be kept on any plot a quarter or less of the size of a regular 5 perch plot, that is, any plot less than 1.25 perch (31.5m²) in area.

b) RECOMMENDED

To add the same wording to the Poultry Welfare Policy.

ORA2026/025 A second draft of the DMMO assistance policy presented to the Council on 15th January 2026 and referred by the Council to this committee

RECOMMENDED

To adopt Draft 2 of the DMMO Assistance Policy as provided to the Committee in Appendix 8a, having been amended from Draft 1 in accordance with the Resolution of Full Council on 15th January 2026 (Minute Ref 2026/022).

ORA2026/026 Offer of a mature three stemmed Yucca plant by a member of the public

RECOMMENDED

To express the Council's thanks to the Member of the Public for the offer but to decline it due to the lack of an appropriate location within the Council's land; suggesting that other community groups could be approached.

ORA2026/027 Proposal to consider creating a permissive pathway from Bridgend Road into Parc Bryn Derwyn given the dangerous unofficial route that pedestrians are currently using; to authorise the officers to research land ownership and other relevant considerations.

RECOMMENDED

To instruct Officers to write to the relevant landowners of CYM167138 and CYM182396 to ascertain their views on allowing formal public access over their land,

whether by dedicating a public right of way or by entering into a formal legal agreement indicating their consent.

ORA2026/028 Urgent Items for Information or Items Suggested to the Clerk for Future Agenda

- a) Report of Heras fencing on the footpath between Trenos Bridge and A473 without any temporary closure having been put in place. Cllr Steer to seek urgent clarification from RCTCBC Rights of Way department.
- b) Wildlife Trust nature walk planned for Wednesday 25th March 10am Brynna Woods starting at the west end.

There being no further business, the meeting closed at 8.05pm

The next meeting is scheduled for 28th May 2026.

Cllr Mark Steer
Chair of the ORA Committee



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces, Rights of Way and Allotments Committee (ORA) Meeting held remotely at 7.00pm on Thursday 8th January 2026

The meeting was held on a remote basis in accordance with:

The Local Government and Elections (Wales) Act 2021

Present: Councillors: Mark Steer (Chair), Neil Feist, Chris Parker, Robert Smith.

Clerk to the Council: Leigh Smith

Assistant Clerk: Rebecca Jenkins

Apologies received: Will Thomas

Absent: None

ORA2026/001 Welcome and Apologies for Absence

The Chair welcomed everyone to the meeting.

ORA2026/002 Disclosures of Personal and Prejudicial Interests

Cllr Neil Feist declared a general personal interest, jointly holding an allotment tenancy on a council site and being a member of cycling UK.

ORA 2026/003 Public Speaking Slot

None.

ORA2026/004 Minutes of the ORA Committee meeting 4th November 2025

RESOLVED

The minutes of the ORA Committee meeting held on 4th November 2025 were approved as a true and accurate record



ORA2026/005 Correspondence

Noted.

ORA2026/006 ORA Committee Action Plan

Noted.

ORA2026/007 Verbal update on the progress of the Walking and Multiuser Leaflets Working Group

No update

ORA2026/008 Verbal update on the progress of the Hamlet/Ward Gateway Working Group

Renewed efforts to communicate with RCTCBC have been undertaken.

ORA2026/009 Management and replacement of trees at Meadow Rise open space
RECOMMENDED

To instruct the officers to arrange for the failing and dead rowans to be cut to a safe height as assessed by council staff; for three new alders to be purchased from Coed Y Tor Nursery; choosing potted trees if available; and to authorise the officers to spend up to £75 for this purpose with a virement from the General Reserve to be made for this purpose.

ORA2026/010 Improvements to Mountain Hare play area

a) RECOMMENDED

to instruct the officers to source a new goal post or posts for the Mountain Hare play area.

b) RECOMMENDED

To instruct the officers to design and implement public communication regarding a wildflower area;

c) RECOMMENDED

To negotiate a satisfactory arrangement with the Wildlife Trust or RCTCBC for use of a cut and collect mower and to report to council the proposed fee for each cut.

d) RECOMMENDED



To allocate up to £2,000 in total for the project, including the first 2 cuts and to authorise the officers to spend up to this amount making virements from general reserves where necessary.

ORA2026/011 Section 6 Biodiversity report and plan 2026
RECOMMENDED

In future, to prepare stand-alone Statutory Section 6 Biodiversity reports and plans covering January to December, following the suggested format from OneVoice Wales Local Places for Nature.

ORA2026/012 Urgent Items for Information or Items Suggested to the Clerk for Future Agenda

None.

There being no further business, the meeting closed at 8.05pm

The next meeting is scheduled for 5th March 2026.

Cllr Mark Steer
Chair of the ORA Committee

FW: Goal posts manufacture to international specification.

From Bob James <[REDACTED]>
Date Wed 21/01/26 11:02 AM
To Rebecca Jenkins <Rebecca.Jenkins@llanharan-cc.gov.wales>

 1 attachment (82 KB)
5 a side football goal posts.pdf;

Dear Rebecca,

Good to meet yesterday.

Please find sketch of proposal for supplying two goal posts as drawn.

The structure will be supplied galvanised to ensure no corrosion. Finish white by yourselves after etch priming with paint on solution. I can supply spec

I have enclosed typical hole sizes to perform that will enable the posts to be firmly anchored to the ground.

We have provided tangs to bind the post to concrete.

If you can approve then we can make and deliver to your site.

I trust this will be satisfactory.

Best Regards

Bob James BSc. Mech Eng

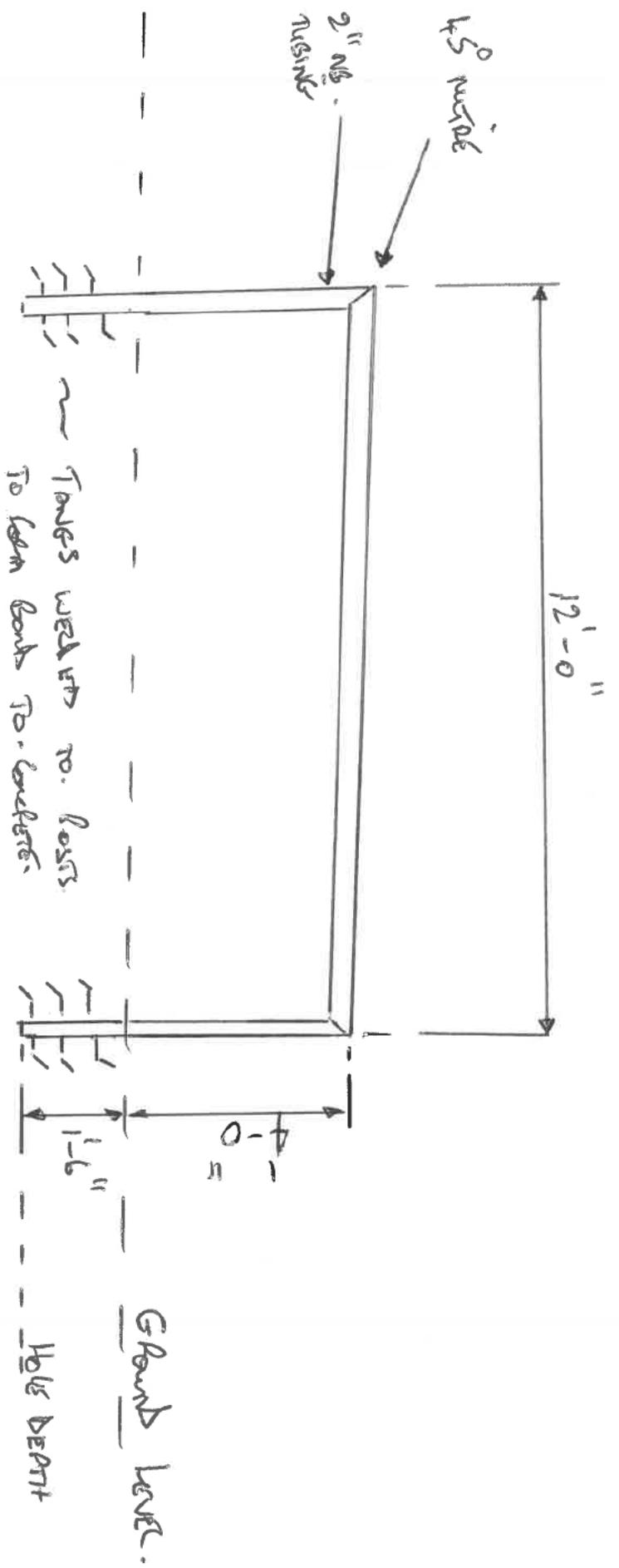
Excel Power Construction Ltd
Tel: 01656 66 11 88



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Material 2" nls. TUBE OR EQUIVALENT C/S.
 Finish 1. Galvanized finish
 Quantity 2m³ approx.
 Finish 2. with 8y Chem (ETCH finish fastly).

Holes by Chem 250mm x 250mm
 x 450mm deep
 Covered in with Post center.
LINE & LEVEL BY Chem

5 @ SIDE POSITION POSTS TO INTERIOR SECTION

USA 21.1.26.



LLANHARAN COMMUNITY COUNCIL

Bob James BSc. Mech Eng
Excel Power Construction Ltd
Unit C, Parc Eirin
Tonyrefail
CF39 8WW

25th February 2026

Dear Bob,

The Chair and Members of Llanharan Community Council have asked me to pass on their appreciation to Excel Power Construction Ltd for the generous donation of two new goalposts for the playground in Brynnau Gwynion. Please accept our thanks for your very kind gift, as well as for the consideration with which you and your colleagues supported the installation.

The goalposts are a great enhancement to the playground and are sure to encourage lots of healthy activity in the community for years to come.

Thank you so much!

Kind regards

Rebecca

Rebecca Jenkins
Assistant Clerk
Llanharan Community Council
rebecca.jenkins@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07882 920422

Installation date for the bus shelter at The High Corner, Llanharan

From Bates, Alan <[REDACTED]>

Date Thu 05/02/26 3:08 PM

To The Clerk / Project Officer <project@llanharan cc.gov.wales>; Office <Office@llanharan cc.gov.wales>; Rebecca Jenkins <Rebecca.Jenkins@llanharan-cc.gov.wales>; Mark Steer <Mark.Steer@llanharan-cc.gov.wales>

Cc Evans, David (Councillor) <David.Evans@rctcbc.gov.uk>; geraint.e.hopkins@rctcbc.gov.uk <geraint.e.hopkins@rctcbc.gov.uk>; Turner, Janine (Councillor) <Janine.Turner@rctcbc.gov.uk>; Jones, Sue (Public Transport) <[REDACTED]>; Greenslade, Robin <[REDACTED]>

Good afternoon all

I am writing to inform you that Bus Shelters Ltd have scheduled to install the bus shelter at The High Corner, Llanharan, on Wednesday 25th February 2026.

I trust this information helps to keep you updated and we will notify you in advance if there are any changes.

Kind regards,

Alan Bates

Uwch Swyddog Trafnidiaeth (Trafnidiaeth Gyhoeddus) / Senior Transport Officer (Public Transport)

Uned Trafnidiaeth Integredig / Integrated Transport Unit (ITU)

Gwasanaethau'r Amgylchedd / Environmental Services

Cyngor Bwrdeistref Sirol Rhondda Cynon Taf / Rhondda Cynon Taf County Borough Council

Tŷ Glantaf, Uned B23, Taffs Fall Road, Ystad Ddiwydiannol Trefforest, Pontypridd, CF37 5TT

Tŷ Glantaf, Unit B23, Taffs Fall Road, Trefforest Industrial Estate, Pontypridd, CF37 5TT

Ffon/Tel: 01443 425001

Ebost/Email: [REDACTED]





HIGH
CORNER
HOTEL
CAFE BAR GRILL

Quality Coach
SHORT BREAK COACH
W12 1125

KALAL
CFEW
HOW

RE: Alteration to suggested mowing regime for Brynnau Gwynion Wild Flower Meadow

From Duncan Ludlow <[REDACTED]>

Date Wed 04/03/26 10:10 AM

To Rebecca Jenkins <Rebecca.Jenkins@llanharan-cc.gov.wales>

Cc Mark Steer <Mark.Steer@llanharan-cc.gov.wales>; Tim Jones <[REDACTED]>

Hi Rebecca,

Yes, that should be fine (depending on weather conditions). I'll ask Tim to put it on the work programme.

Regards,

Duncan Ludlow MCIEEM

Reserves Manager (East Region) | Rheolwr Gwarchodfa Dwyrain

The Wildlife Trust of South and West Wales | Ymddiriedolaeth Natur De a Gorllewin Cymru

[REDACTED]

Working hours Monday – Friday, 9am – 4:30pm | Oriau gwaith Dydd Llun – Dydd Gwener, 9yb – 4:30yp



Ymddiriedolaeth Natur
De a Gorllewin Cymru
Wildlife Trust of
South & West Wales

From: Rebecca Jenkins <Rebecca.Jenkins@llanharan-cc.gov.wales>

Sent: 04 March 2026 10:04

To: Duncan Ludlow <[REDACTED]>

Cc: Mark Steer <Mark.Steer@llanharan-cc.gov.wales>

Subject: Alteration to suggested mowing regime for Brynnau Gwynion Wild Flower Meadow

Dear Duncan,

I hope you are well.

Further to our conversations about the above, Rachel Carter has recommended an adjustment to the mowing regime we discussed (see below).

- The first cut to be at Easter instead of waiting till July

Whether one or two further cuts take place (July and/or September) is something we could review depending on how the season goes.

I'm just checking with you that bringing this first cut forward to Easter will be OK with you.

Many thanks
Rebecca

Rebecca Jenkins
Assistant Clerk
Llanharan Community Council
rebecca.jenkins@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07882 920422

From: Mark Steer <Mark.Steer@llanharan-cc.gov.wales>
Sent: Wednesday, March 04, 2026 8:09 AM
To: Rebecca Jenkins <Rebecca.Jenkins@llanharan-cc.gov.wales>
Subject: Fw: AGA Toolkit Pilot Study

Hi Rebecca,
Suggested mowing regime for Brynnau Gwynion Wild Flower Meadow
Regards,
Mark

From: Rachel Carter <[REDACTED]>
Sent: 02 March 2026 16:38
To: Mark Steer <Mark.Steer@llanharan-cc.gov.wales>
Subject: Re: AGA Toolkit Pilot Study

Hi Mark,

Thank you for sending these.

To manage a sight with species such as Devils-bit scabious you could try the following:

Using cut and collect is essential, this is where all the cuttings (arisings) are removed from the ground.

Option A

Late March/ Early April each year

- Cut the whole area at a lower height.

Every 2-3 weeks

- Mow the edges of the hard surface paths (<1m in width)
- Mow any paths to connect with hard paths and create a nature trail.

September

- Cut the whole area at a higher height.

Option B

Late March/ Early April each year

- Cut the whole area at lower height.

Every 2-3 weeks

- Mow the edges of any hard surface paths (<1m in width)
- Mow any paths to connect with hard paths and create a nature trail.

Mid July

- Cut the whole area on a high height to allow low growing flowers to continue to bloom. This can also create a second bloom for other species.

Late September/October

- Cut the whole area at a higher height.

It may be trial and error here as flowering times can vary between areas.

Another option is to stagger cuts ie only cut half the site using A and the other half using B. In this way it will preserve some of the flowers as a food source right through the season.

Hope that helps



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From: Mark Steer <Mark.Steer@llanharan-cc.gov.wales>

Sent: Tuesday, February 24, 2026 8:31 AM

To: Rachel Carter <[REDACTED]>

Subject: Re: AGA Toolkit Pilot Study

Bore da Rachel,

I am attaching my write ups from last year's plants in flower surveys for both sites. I hope these are sufficient.

For the Assessment sheet I would add - County Area Rhondda Cynon Taf, Current mowing regime cut and drop, Frequency about monthly dependent on growth, County species I haven't found one for RCT nearest is for Glamorgan Yellow Whitlowgrass but I think that is only found on Gower!

Would you please advise best cut and collect mowing regime - with Devil's Bit Scabious present maybe late cut? WTSWW have agreed to carry out mowing with arisings being spread around the edges of the Play Area. The allocated area for 'Wild Flower Meadow is smaller than I would have liked - about 150 sq. M

Regards,
Mark

From: Mark Steer <Mark.Steer@llanharan-cc.gov.wales>
Sent: 23 February 2026 12:31
To: Rachel Carter <[REDACTED]>
Subject: Re: AGA Toolkit Pilot Study

Prynhawn da Rachel,
[REDACTED]

I will email species lists (3 surveys each site) and information for the feedback sheets as soon as I can.
Mark

From: Rachel Carter <[REDACTED]>
Sent: 23 February 2026 12:07
To: Mark Steer <Mark.Steer@llanharan-cc.gov.wales>
Subject: Re: AGA Toolkit Pilot Study

Hi Mark,

That is great news thank you.
[REDACTED]

Please just send me the species list on an email or on word I will do the rest.

Thank you
Rachel



Rachel Carter

Sam Langdon

Jen Willis

[REDACTED]

Gwnewch gais nawr am un o'n [Pecynnau Bioamrywiaeth Un Llais Cymru](#)

[Bioamrywiaeth ULIC](#)



Ysgrifennwch atom yn Gymraeg neu yn Saesneg.

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[OVW Biodiversity](#)



Please write to us in Welsh or in English.

From: Mark Steer <Mark.Steer@llanharan-cc.gov.wales>

Sent: Monday, February 23, 2026 10:37 AM

To: Rachel Carter <[REDACTED]>

Subject: AGA Toolkit Pilot Study

Bore da, Rachel

[REDACTED]

Good news from LCC - an area of the Mountain Hare Play Area will be allocated for a trial Wild Flower Meadow! WTSWW have agreed to carry out cut and collect mowing.

Regards,
Mark



Llanharan Community Council - ORA Committee Action Plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
88	3.12.2020	ORA	ORA	ROW cemetery path - Check process to formalise as permissive path	Emailed JB 30.7.21		LS
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. Received in March - 'the Council is unlikely to pursue legal action over a substantial long-standing obstruction (i.e. of considerable size, worth and requiring major engineering works to remove or to reinstate public passage), a diversion may be considered an acceptable solution in such extenuating circumstances. While we are open to discussions with the landowners, we currently have a small very small team compared to the size of the PROW network and are prioritising our work/enforcement accordingly. I am happy to arrange a meeting but this is unlikely to happen over the coming weeks due to current work load. ' No progress. currently with RCTCBC.		LS
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		LS
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2 For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.	Awaiting details of type and dimensions of required gate and consent from landowner. Cllr Steer engaging with landowner. June 2024. HOLD		LS
2023/142	16.6.23	Full Council	ORA	For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.	Clerk wrote to 3 x landowners 25.9.23. Awaiting responses. Response reviewed from 1, awaiting response from other. Have telephoned second landowner but awaiting response. Cllr Steer directly engaging landowners. June 2024, HOLD		LS
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/042 Cut and collect techniques The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land	Awaiting information on the potential for a grant to purchase equipment from Rachel Carter ref 2013/225. Note Emailed RC on 25.9.23 to seek help on what equipment req and what funding might be available.Cllr Steer carrying out further investigations. Deemed not cost effective. Overridden by 2026/014d)		LS
2023/205	22.12.2023	Full Council	ORA	RESOLVED ORA2023/091 Adding individuals to long standing tenancy agreements, creating joint tenancies circumstances where this might be considered. To allow the principle of new joint tenancies under certain circumstances and the Clerk (alone or in conjunction with a working group) to draft a process and application form designed to allow the applicant to demonstrate that the applicant can meet a certain criteria (to be decided) and provide evidence of such. This would include an investigation by the Clerk to attempt to ascertain the validity of the application.	Clerk to draw up draft process map.		LS

2024/135	21.06.2024	Full Council	ORA	<p>iii. RESOLVED ORA2024/037 Summer planting of seeding/bulbs on sections of 'New Road' (A473). Referred to ORA by the Community Engagement Committee. To proceed with planting of seeds/bulbs on sections of new road (A473) as per the drawings attached in the appendix provided (appendix 4). Allowing the grounds-person some practical leeway to make minor alterations depending on ground conditions and ensuring appropriate plants are planted. The Clerk to seek permission from the landowner. The Clerk to ensure the landowner/local authority consents not to mow the areas where planting takes place in future.</p>	<p>Obtain consent from RCTCBC and / /or landowner. Issue instruction to senior grounds person. RCT contacted 27.3.25 Landowner contacted Feb 25 - Awaiting consent. Nudged 9.5.25 Meeting offered by management company to take place July 25. Permission given to proceed. Inform Sharon of area to be sown so the grass is not cut there. Attempted contact through latter of 2025 and early 2026. No response to date.</p>		LS
2024/213a)	20.09.2024	Full Council	ORA	<p>2024/213 Resolutions and Recommendations of the ORA Committee meeting held 30th July 2024 a)RESOLVED ORA2024/054 Development of small 'Starter plots' on the council's allotment sites. To hold back 1 plot on each of the Council's allotment sites to be divided up and developed into smaller 'starter plots', with a view to letting in January 2025.</p>	<p>Suitable plots identified on all three sites. Publicity prepared for a Facebook campaign. Interested parties viewing plots Jan 2026. Four tenancies undertaken at Bridgend Road Jan 2026.</p>	Completed	RJ
2024/213c)	20.09.2024	Full Council	ORA	<p>2024/213 Resolutions and Recommendations of the ORA Committee meeting held 30th July 2024 c)RESOLVED ORA2024/057 Risk assessments on Mountain Hare play area and Oakbrook skate Park and next steps. For the condition of and future options for the repair or development of the Oakbrook Skatepark to be referred to the 'Oakbrook Refurb working Group' as a matter of urgency. The group's existing terms of reference are: Reporting to the CIL Committee. To investigate the feasibility and arrangements of refurbishing the Oakbrook skatepark. And to request that the group make recommendations to the CIL Committee, the outcome to be considered by Council at a future meeting.</p>	<p>Inform Chair of working group. - Completed. Awaiting outcomes. Note working group reports to CIL.. WG arranged visit to site by skatepark provider (Dragon Play) July 25. Budget design and quote provided. Public consultation to be held to confirm design. Survey live.Dec 25 Contacted potential developer Jan 2026 to progress. Awaiting response. Met with dragon play Feb 26 to review public consultation. Have requested alterations to the design.</p>		LS
2024/301	20.12.2024	Full Council	ORA	<p>a) RESOLVED ORA2024/084 Expansion of the Pendre Allotment site. For the Clerk to advertise for expressions of interest for plots at the site to gauge demand with a view to having extra plots available in January 2026.</p>	<p>Pending. Current demand low. Engagement exercise to be planned for later in the year given current resources and time constraints. Note: These plots are now occupied. HOLD</p>		LS
2025/040	21.02.2025	Full Council	ORA	<p>2025/040 ORA Committee Recommendations (5th February 2025) c) RESOLVED ORA2025/010 To proceed with placing a bus shelter at the High Corner bus stop and to authorise the officers to spend up to £5,000 to facilitate the project and any consultation with interested parties via RCTCBC. The money to be taken from CIL funds if resolved by council following a recommendation of the CIL Committee, otherwise a virement to be made from general reserves.</p>	<p>Instructed RCT to proceed. March 25. Nudged May, June and August 2025, awaiting progress report. Made contact Sept 25 and example provided. for presentation to ORA. Expected completion 8 weeks. Half panel one side full panel Talbot green side. Chased Dec 25. Completed 25th February 2026</p>		LS
2025/040	21.02.2025	Full Council	ORA	<p>2025/040 ORA Committee Recommendations (5th February 2025) f) RESOLVED ORA2025/012. To install signage on the new barriers at the Western End of the Meadow Rise Open Space stating, "Beware of traffic on road." For the Clerk to take advice on placement from RCTCBC highways.</p>	<p>RCT consulted, awaiting response. 26.6.25 No response received 12.9.25 so assume can be ordered. 13.11.25 RCT advised the sign cannot be placed on or near the highway. A location will be found further back from the road or an alternative proposed.</p>		LS
2025/040	21.02.2025	Full Council	ORA	<p>2025/040 ORA Committee Recommendations (5th February 2025) h) RESOLVED ORA2025/014 Removal of Collapsed Fence on the Northern Boundary of Tan Y Bryn Bridleway. To approach the owners of the fence the northern boundary of Tan Y Bryn Bridleway for consent for Council staff to remove the damaged section of fencing.</p>	<p>Clerk to approach landowner. Note left at property to request contact Jan 26.</p>		LS

ORA2025/067	05/11/2025	ORA	ORA	<p>2025/289 Resolutions and recommendations of the Open Spaces, Rights of Way and Allotments (ORA) Committee held on 4th November 2025</p> <p>NOTED - This having already been actioned by the Clerk under Financial Regulation 4.1b).</p> <p>ORA2025/067 Improvements to woodland area at Meadow Rise open space</p> <p>RECOMMENDED</p> <p>To instruct the officers to arrange for the grounds team to install a wire fence along the Gellifedi Road boundary, and authorising a spend of up to £468.</p>	Already actioned under 4.1b of FR. Ordered and in progress.		RJ
2026/014a)	16/01/2026	Full Council	ORA	<p>2026/014 Resolutions and recommendations of the ORA Committee held on 8th January 2026.</p> <p>a) RESOLVED</p> <p>ORA2026/009 Management and replacement of trees at Meadow Rise open space</p> <p>To instruct the officers to arrange for the failing and dead rowans to be cut to a safe height as assessed by council staff; for three new alders to be purchased from Coed Y Tor Nursery; choosing potted trees if available; and to authorise the officers to spend up to £75 for this purpose with a virement from the General Reserve to be made for this purpose.</p>	Instruct staff to cut down trees. New trees ordered. Planting locations identified.		RJ
2026/014b)	16/01/2026	Full Council	ORA	<p>ORA2026/010 Improvements to Mountain Hare play area</p> <p>b) RESOLVED</p> <p>to instruct the officers to source a new goal post or posts for the Mountain Hare play area</p>	Met Bob James of Excel Power. Bob supplied design spec. Asked to proceed with manufacture. Staff to dig holes and install in discussion with Bob. Delivery arranged for 04/02/2026	Completed	RJ
2026/014c)	16/01/2026	Full Council	ORA	<p>ORA2026/010 Improvements to Mountain Hare play area</p> <p>c) RESOLVED</p> <p>to instruct the officers to design and implement public communication regarding a wildflower area</p>	Application in preparation for April 2026 grant deadline pending land ownership evidence.		RJ
2026/014d)	16/01/2026	Full Council	ORA	<p>ORA2026/010 Improvements to Mountain Hare play area</p> <p>d) RESOLVED</p> <p>to negotiate a satisfactory arrangement with the Wildlife Trust or RCTCBC for use of a cut and collect mower and to report to council the proposed fee for each cut</p>	Met Duncan Ludlow and Tim Jones at site. Agreed for them to cut and collect at the appropriate times and to spread out the arisings under the boundary hedges as needed. No charge will be made. Contact them again in July to remind.		RJ
2026/014f)	16/01/2026	Full Council	ORA	<p>ORA2026/011 Section 6 biodiversity report and plan 2026</p> <p>f) RESOLVED</p> <p>In future, to prepare stand-alone Statutory Section 6 Biodiversity reports and plans covering January to December, following the suggested format from One Voice Wales Local Places for Nature.</p>	Prepare three-year report as advised by OVW. Draft presented to ORA Committee 5th March 2026.		LS
2026/055	20/02/2026	Full Council	ORA	<p>2026/055 To consider spending up to £1,000 on replacement fencing at the Mountain Hare playground</p> <p>RESOLVED</p> <p>To authorise the officers to instruct council staff to replace the fence at the Mountain Hare Playground at a cost of £1000 and to make a virement from General Reserves of up to £1,859 comprising a current overspend of £859 plus up to £1,000 to facilitate replacement of the fence.</p>	Complete.	Completed	RJ

2026/056	20/02/2026	Full Council	ORA	<p>2026/056 Acknowledgement to 'Excel Power Construction Ltd' for the donation of new manufactured goalposts to be sited at the Mountain Hare play park.</p> <p>RESOLVED</p> <p>To instruct officers to write to 'Excel Power Construction Ltd' to formally record the Council's thanks for the donation of new manufactured goalposts to be sited at the Mountain Hare play park.</p>	Write formal letter of thanks. Copy to be included in council correspondence at next meeting.	Completed	RJ
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Community & Town Councils

DRAFT Biodiversity Action Plan 2026-2028

Environment (Wales) Act 2016 Part 1 – Section 6 The Biodiversity and Resilience of Ecosystems Duty

Name of Community & Town Council:	Llanharan Community Council
Council type (Group 1, 2 or 3 for NRAP Objectives):	2
Introduction and Context	
<p><i>Provide a short description of the Council, its functions and context in relation to</i></p> <ul style="list-style-type: none"> - <i>how it could help biodiversity (through functions with regard to land management, grant funding, education activities, for e.g.)</i> - <i>spatial scale and place (e.g. how much land does it cover, population, precept?)</i> - <i>public service delivery (e.g. is it subject to the Well-being of Future Generations (WFG) Act?)</i> <p>Llanharan Community Council serves the communities of Llanharan, Brynna, Brynnau Gwynion, Bryncae, Llanilid and Ynysmaerdy, comprising three wards, with 14 Councillors serving an electorate of approximately 7500 people. At the time of writing the Council employs 3 part time officers, a full time Senior Groundsperson and a part time Groundsperson.</p> <p>The Council owns or leases 3 allotment sites and a number of areas of green space, including a mixed play area and open space at Brynnau Gwynion and a mixed mini-football pitch and open space at Meadow Rise, this area also containing a small wooded area. A memorial garden at Grove Terrace, a parcel of lightly wooded area to the east of Meadow Rise, a skatepark at Oakbrook, land around the war memorial on Hillside Avenue and some land around the ruins of St Peter’s Church.</p>	



NRAP Objective	Biodiversity objectives	Action planned	Time scale	Monitored by:
1	<p>-embed biodiversity into decision making & procurement</p> <p>And</p> <p>-raise awareness of biodiversity & its importance</p>	1- Make sure all members are aware of the Council’s duties under Section 6 of the Environment Wales Act by circulating a note/email to all members alongside this BAP.	End of May 2026	ORA Committee
		2 - Make all members aware of available biodiversity and Section 6 duties training.	End of May 2026	ORA Committee
		3 - Include a standard agenda item in ORA Committee’s – “To Review the Council’s Biodiversity Action Plan and consider any business relating to it brought in advance and distributed as a formal paper by the Clerk”	End of May 2026	ORA Committee
		4 - Include as a standard agenda item at the Council’s annual meeting – “To review the Council’s Biodiversity Action Plan”	End of May 2026	Council
		5 - To alter the wording of the paper accompanying the Planning agenda item at full council meetings to include that consideration of commenting on planning matters should take into account the impact on biodiversity.	End of May 2026	Council
		6 - For the Council to appoint a ‘Biodiversity Champion’ to be named on the Councils list of external representatives. For this person to attend RCTCBC Local Partnership for Nature (LNP) meetings and forums and to act as liaison with other groups.	End of May 2026	Council
		7 - To create a separate budget line for Biodiversity/Environmental initiatives delegated to the ORA Committee. Amount £500 - a virement to be taken from general reserves to create this budget line. .	End of Nov 2026	Council



1...cont	<p>.... continued</p> <p>-embed biodiversity into decision making & procurement</p> <p>And</p> <p>-raise awareness of biodiversity & its importance</p>	9 - To amend the Council General Grant Policy and CIL Grant Policy and forms to prompt members to consider the effects of any application on biodiversity.	End of Nov 2026	Audit Committee
		10 - To publish the Council's Biodiversity Action Plan, reviews and reports on a separate section of the Council's website and to publicise these via social media when reviewed, to help inform the public.	End of July 2026	ORA Committee
		11 - To publish tangible actions/work carried out to enhance biodiversity on the Council's social media channels, to help inform the public.	End of July 2026	ORA Committee
		12 - Where appropriate to place signage where tangible actions/work has been carried out to enhance biodiversity, to help inform the public.	NA	ORA Committee
		13 - Where biodiversity surveys are to be carried out by the Council to publicise these via social media and invite participation from the public.	NA	ORA Committee
2, 3 & 4	-safeguard principal	14 - To redesign aspects of the play area at Brynnau Gwynion to incorporate a biodiversity area. The area to be developed using cut and collect mowing methods. Appropriate signage to be placed and the area publicised on the Council's social media channels.	End Aug 2026	ORA Committee

	species and habitats.	15 - To develop a hedgerow comprising appropriate species (hawthorn, Hazel, Buckthorn, Alder, Holly etc... in front of the newly erected boundary safety fence at the North Western boundary of the Meadow Rise open space.	End Aug 2026	ORA Committee
	-restore & create habitats and resilient ecological networks	16 - To develop a nature trail/woodland walk in the wooded area at the Meadow Rise Open Space. Appropriate signage to be placed and the area publicised on the Council's social media channels.	End July 2027	ORA Committee
	-tackle negative factors: for e.g. reduce pollution, use nature based solutions, address invasive species	17 - To examine the contents of the Council's planters and hanging baskets ready for summer 2027. In particular aiming to achieve the best sustainable, Biodiverse, Colourful Summer display possible. To examine the types of soils used in an effort to retain as much water as possible.	End Sept 2026	ORA Committee
		18 - To examine the potential use of starch granules in the Council's hanging baskets and planters to help retain water. (And reservoirs, potentially using pond liners in planters)	End Sept 2026	ORA Committee
		19 - To make (or purchase) and place 'Bug Hotels' for the following locations: Meadow Rise open space, Brynnau Gwynion play area, Land to the east of Meadow Rise and potentially elsewhere with appropriate signage. Potentially engaging local schools to make the bug hotels and help choose locations. Fairly simple project build instructions can be found online for school projects.	From Sept 2026.	ORA Committee
2, 3 & 4	-safeguard principal	20 - To make (or purchase) and place 'Hedgehog Houses' for the following locations: Meadow Rise open space, Brynnau Gwynion play area, Land to the east of Meadow Rise and elsewhere with appropriate signage. Potentially engaging local schools to make the Hedgehog houses and help choose locations. Fairly simple project build instructions can be found online for school projects. The hedgehog hospital charity could potentially	Nov 2026	ORA Committee



	species and habitats.	assist in engaging the schools. Hibernation season typically begins in November each year.		
	-restore & create habitats and resilient ecological networks	21 - Plant on available verges along New Road (Near Heol Y Parc Roundabout) and maintain in a biodiverse nature. Nature of plants to be decided.	End April 2026	ORA Committee.
	-tackle negative factors: for e.g. reduce pollution, use nature-based solutions, address invasive species	22 - Cut down 3 dead/dying trees identified on tree survey at Meadow Rise and leave as log piles. Replace with locally sourced alder saplings (<i>Alnus glutinosa</i>).	End April 2026	ORA Committee
		23 - Survey council land to identify INNS and develop eradication/management plan	End Dec 2026	Officers/interested members
		24 - Investigate possibility of volunteer teams to help pull Himalayan Balsam on public rights of way	End Dec 2026	Clerk
		25 - Recording of any INNS sightings on an appropriate platform. Details of how to log to be made available to interested parties and made available to the public via the Council's social media channels.	End Dec 2026	Clerk
5	-use, improve, and share evidence	26 - For guidance sheets RE INNS to be kept at the Council offices for public use along with a list of known contractors and provide links to information on INNS management on private land on the Council's social media channels.	End July 2026	Clerk

		27 - Share Biodiversity Action Plan, Annual reviews and 3 yearly reports submitted to One Voice Wales as well as publishing on own dedicated section of the Council's website and social media.	Annually	Clerk
6	-support capacity and/or other organisations	28 - The Council will continue to budget annually for grant support for the Wildlife Trust of South and West Wales, subject to the receipt and approval of a suitable annual grant application. See also actions 6 and 9, above.	Annually	Council

Annual review of the Biodiversity Action Plan		Date reviewed:	
What has worked well?			
What have the barriers been?			
What will you change?			

Next review due:	
Approved by Council on:	

Cynghorau Cymuned a Thref

Cynllun Gweithredu Bioamrywiaeth

Deddf yr Amgylchedd (Cymru) 2016 Rhan 1 – Adran 6 Y Ddyletswydd Bioamrywiaeth a Chydnerthedd Ecosystemau

Enw'r Cyngor Tref neu Gymuned:				
Math o gyngor (Grŵp 1,2, neu 3 ar gyfer amcan NRAP)				
Cyflwyniad a'r Cyd-destun				
<p><i>Disgrifiad byr o'r Cyngor, ei swyddogaethau a'r cyd-destun o ran:</i></p> <ul style="list-style-type: none"> - <i>sut y gallai helpu bioamrywiaeth (trwy ei swyddogaethau rheoli tir, cyllid grant, gweithgareddau addysgol e.e.).</i> - <i>graddfa ofodol a lle (e.e. faint o dir mae'n ei gynnwys, poblogaeth, praesept?).</i> - <i>cyflawni gwasanaethau i'r cyhoedd (e.e. a yw gofynion Deddf Llesiant Cenedlaethau'r Dyfodol yn berthnasol iddo?).</i> 				
Amcan NRAP	Amcan Bioamrywiaeth	Camau arfaethedig	Graddfa amser	Wedi eu monitro gan:
1	-cynnwys bioamrywiaeth o fewn llunio penderfyniadau a chaffael			
	-codi ymwybyddiaeth o fioamrywiaeth a'i bwysigrwydd			
2	-diogelu prif rywogaethau a chynefinoedd			



3	-adfer & chreu cynefinoedd a rhwydweithiau ecolegol cydnerth			
4	-mynd i'r afael ag elfennau negyddol: lleihau llygredd e.e. defnyddio atebion yn seiliedig ar natur, mynd i'r afael â rhywogaethau goresgynnol			
5	-defnyddio gwella a rhannu tystiolaeth			
6	-cefnogi capasiti a/neu sefydliadau eraill			

Adolygiad blynyddol o'r Cynllun Gweithredu Bioamrywiaeth		Dyddiad yr adolygiad:	
Beth sydd wedi gweithio'n dda?			
Beth fu'r rhwystrau?			
Beth fyddwch yn ei newid?			

Dyddiad yr adolygiad nesaf:	
Cymeradwywyd gan y Cyngor ar:	



Group	Description of organisation relative to biodiversity.	Minimum Actions	Examples	NRAP objectives for Action Reporting (see template Annex 1)
	Organisations:			
1	<ul style="list-style-type: none"> that own or occupy an office building only and whose functions are not directly connected to biodiversity and/or land management. 	Actions related to buildings management, procurement, sustainability, awareness raising, training, or in partnership with other organisations	Commissions, DVLA	NRAP objectives 1, 4, 6
2	<ul style="list-style-type: none"> that own, occupy or manage land their own buildings and grounds, whose functions are connected with biodiversity and/or land management, or that can influence those who own or manage land. 	As per Group 1 above PLUS grounds management, cascading funding criteria, providing education and training	Public Health Wales, Universities, Sport Wales	NRAP objectives 1,4,6 as above NRAP objectives 2, 3, 5 relating to own grounds
3	<ul style="list-style-type: none"> that own or manage land beyond their own grounds, whether their functions are connected with biodiversity and/or land management or not. 	As per Groups 1 and 2 above PLUS land management to maintain and enhance biodiversity, and promote the resilience of ecosystems.	Dŵr Cymru, Local Authorities, NRW, Welsh Government	All NRAP objectives

The **Nature Recovery Action Plan for Wales (NRAP)** sets out six objectives for reversing the decline of biodiversity which should be used to help develop and guide actions to comply with the section 6 duty:

The **6 objectives** to maintain and enhance biodiversity are:

- Objective 1:** Engage and support participation and understanding to embed biodiversity throughout decision making at all levels
- Objective 2:** Safeguard species and habitats of principal importance and improve their management
- Objective 3:** Increase the resilience of our natural environment by restoring degraded habitats and habitat creation
- Objective 4:** Tackle key pressures on species and habitats
- Objective 5:** Improve our evidence, understanding and monitoring
- Objective 6:** Put in place a framework of governance and support for delivery



Grŵp	Disgrifiad o sefydliad mewn perthynas â bioamrywiaeth Sefydliadau:	Camau Gweithredu Sylfaenol	Enghreifftiau	Amcanion NRAP ar gyfer Adrodd ar gamau Gweithredu (Gweler Templedi)
1	<ul style="list-style-type: none"> sy'n berchen neu'n meddiannu adeilad swyddfa yn unig ac nad yw eu swyddogaethau'n gysylltiedig yn uniongyrchol â bioamrywiaeth a/neu reoli tir. 	Camau sy'n gysylltiedig a rheoli adeiladau, caffael, cynaliadwyedd, codi ymwybyddiaeth, hyfforddiant, neu mewn partneriaeth â sefydliadau eraill.	Comisynau, DVLA	Amcanion NRAP: 1, 4, a 6
2	<ul style="list-style-type: none"> sy'n berchen yn meddiannu neu'n rheoli eu adeiladau a'u tir eu hunain, y mae eu swyddogaethau'n gysylltiedig a bioamrywiaeth a/neu reoli tir, neu sy'n gallu dylanwadu ar y rhai sy'n berchen ar dir neu'n rheoli tir. 	Fel Grŵp 1 uchod A rheoli tir, rhaeadru meini prawf cyllido, darparu addysg a hyfforddiant	Iechyd Cyhoeddus Cymru, Prifysgolion, Chwaraeon Cymru	Amcanion NRAP: 1, 4, a 6 <i>fel uchod +</i> Amcanion NRAP: 2, 3, a 5 <i>yn ymwneud â thir y sefydliad</i>
3	<ul style="list-style-type: none"> sy'n berchen ar dir neu'n rheoli tir y tu hwnt i'w tir eu hunain, waeth a yw eu swyddogaethau'n gysylltiedig â bioamrywiaeth a/neu reoli tir ai peidio. 	Fel Grŵpiau 1 a 2 uchod A rheoli tir er mwyn cynnal a gwella bioamrywiaeth, a hyrwyddo cydnheredd ecosystemau.	Dŵr Cymru, Awdurdodau Lleol, CNC, Llywodraeth Cymru	Holl amcanion NRAP: 1, 2, 3, 4, 5 a 6

Mae **Cyllun Gweithredu Adfer Natur Cymru (NRAP)** yn gosod chwe amcan ar gyfer gwrthdroi dirywiad bioamrywiaeth a dylid eu defnyddio i helpu i ddatblygu ac arwain gweithredoedd i gydymffurfio â dyletswydd adran 6:

Y **6 amcan** i gynnal a gwella bioamrywiaeth yw:

Amcan 1: Ymgysylltu a chynorthwyo cyfranogi a dealltwriaeth er mwyn gwreiddio bioamrywiaeth ledled y penderfyniadau a wneir ar bob lefel

Amcan 2: Diogelu'r rhywogaethau a'r cynefinoedd pwysicaf, a gwella'r modd y'u rheolir

Amcan 3: Cynyddu cydnheredd ein hamgylchedd naturiol trwy adfer cynefinoedd a ddiraddiwyd, a chreu cynefinoedd

Amcan 4: Mynd i'r afael â'r pwysau allweddol sydd ar rywogaethau a chynefinoedd

Amcan 5: Gwella ein tystiolaeth, ein dealltwriaeth a'n systemau monitro

Amcan 6: Sefydlu fframwaith llywodraethu a chymorth ar gyfer cyflenwi

Appendix 5: To establish a wildflower area at Mountain Hare open space

Proposal: a) To set aside a plot at the northeast end of the grassed area at Mountain Hare playground of approximately 15m x 10m, to be developed as a wildflower area;

b) to accept the offer of the Welsh Wildlife Trust to mow this area using the cut and collect approach, following the mowing schedule recommended by One Voice Wales Biodiversity (see Appendix 2a): once at Easter, possibly once at high summer and once in the autumn, distributing the arisings on site along the hedge as appropriate;

c) to apply for and accept a One Voice Wales biodiversity package of funding to supply public information signage and to maintain the signs within the budget line “Play and open spaces maintenance” for a minimum period of 5 years.

Mountain Hare play area with locations of proposed improvements



Key: Red line indicates strip between wildflower area and park boundary which should continue to be regularly mown for the sake of good relations with residents.

Green area is proposed location of wildflower area.

Blue markings are approximate locations of new football goalposts.

Image shows location of proposed wildflower area.



Iddyn Nhw It's for Them



Yn newid y drefn torri glaswellt er lles natur
Changing mowing to save wildlife



CC-0. © Illustration: Gwyneth Jones (www.gwynethjones.com)

Am ragor o wybodaeth/For more information:  yourcouncil@email.gov.wales

Your
Council
Logo



Iddyn Nhw It's for Them



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Your
Council
Logo



Llywodraeth Cymru
Welsh Government



Iddyn Nhw



It's for Them



Yn newid y drefn torri glaswellt er lles natur

Changes to mowing to save wildlife



Rydyn ni am droi'r tir hwn yn ddôl blodau gwyllt. Mae amgylchedd naturiol Cymru'n dirywio. Rhaid gweithredu nawr i'w achub, felly rydyn ni'n newid y drefn torri glaswellt ar y darn hwn o dir. Daw'n gartref i amrywiaeth o blanhigion ac anifeiliaid ond bydd angen sawl blwyddyn iddo droi'n ddôl blodau gwyllt. Diolch am eich amynedd a'ch cefnogaeth.

We are turning this area into a wildflower meadow. Wales' natural environment is in decline. We urgently need to take action to save it so we're changing how we mow this area. It will become a home for a wide range of plants and animals. It may take several years to become a wildflower meadow. Thank you for your patience and support.

Diben newid y drefn torri yw achub natur nid arbed costau.

Meadow creation is about saving wildlife not costs.



OCCL © Huw/Iwan Jones/Ardduri 2022 / W02/0911

Am ragor o wybodaeth/For more information:  yourcouncil@email.gov.wales

Your
Council
Logo





Iddyn Nhw



Yn newid y drefn torri glaswellt er lles natur

Rydyn ni'n newid pa mor aml rydyn ni'n torri'r glaswellt.

Mae amgylchedd naturiol Cymru'n dirywio. Felly, rhaid gweithredu nawr i'w achub. Mewn rhai ardaloedd, byddwn yn torri'r glaswellt yn llai aml. Bydd hynny'n sicrhau bwyd a chysgod i anifeiliaid gwyllt ac yn rhoi cyfle i flodau gwyllt brodorol hadu a ffynnu.

Diben newid y drefn torri yw achub natur, nid lleihau costau.

It's for Them

Changes to mowing to save wildlife

We are changing how often we cut the grass.

Wales' natural environment is in decline. We urgently need to take action to save it. In some areas, we will cut the grass less often. This will provide food and shelter for wildlife and allow native wildflowers to produce seeds and flourish for years to come.

Changes to mowing is about saving wildlife, not reducing costs.



Am ragor o wybodaeth/For more information:  yourcouncil@email.gov.wales

Your Council Logo



Appendix 7: Amendment to Section 10 of the Allotment Tenancy Agreement to specify that poultry will not be permitted on mini plots where these are less than 1.25 perch (one quarter of a regular plot).

Background As resolved 20th September 2024 (Minute Ref 2024/213a):

a) RESOLVED

ORA2024/054 Development of small 'Starter plots' on the council's allotment sites.

To hold back 1 plot on each of the Council's allotment sites to be divided up and developed into smaller 'starter plots', with a view to letting in January 2025

Starter plots have been advertised and four new tenancies undertaken as of January 2026.

These plots at Bridgend Road range in size from 0.8 (20m²) – 1.6 perch (40m²), being respectively 1/6 and 1/3 of a full-size plot (5 perch or 125m²).

Poultry welfare research recommends **6-10m²** outdoor space per bird, and therefore the smallest mini plots are not suitable for keeping 3-6 birds.

Proposal a) To amend Section 10 of the Allotment Tenancy Agreement adding paragraph (g) as follows:

g) Poultry must not be kept on any plot a quarter or less of the size of a regular 5 perch plot, that is, any plot less than 1.25 perch (31.5m²) in area.

b) To add the same wording to the Poultry Welfare Policy.

Appendix 8 To consider a second draft of the DMMO assistance policy presented to the Council on 15th January 2026 and referred by the Council to this committee.

As resolved by the Council on 15th January 2026:

2026/022 Draft DMMO Assistance Policy

RESOLVED

To instruct the Officers to add some further clarity and detail of what a DMMO is at the beginning of the document and to avoid the use of acronyms. For the document to also explicitly state that officers do not offer legal advice. This revised Draft DMMO Assistance Policy document to then be referred to the ORA Committee for further scrutiny.

Proposal:

To recommend the adoption of Draft 2 of the DMMO Assistance Policy as appended below.



LLANHARAN COMMUNITY COUNCIL DMMO* Assistance POLICY

Policy Statement	1
Introduction	1
Terms used	1
Local Authority Process	2
Policy detail	2

Policy Statement

Llanharan Community Council is committed to providing limited assistance to members of the public who wish to apply for a DMMO (*Definitive Map Modification Order).

The Officers of the Council do not provide legal advice.

Introduction

The Definitive Map is the legal record of public rights of way. If evidence shows the map is wrong, a DMMO is the mechanism to correct it. It does *not* create new rights; it records rights that already exist in law.



Terms used

For the purposes of this policy, “Officers” shall be understood to refer to Community Council staff.

The phrase “The Community Council” usually refers to work carried out by officers of the council.

“Members of the Public” shall refer to any individual over the age of 18 who is a resident of the Llanharan Community Council area.

Local Authority Process

The process of applying for a DMMO belongs to **Rhondda Cynon Taf County Borough Council (RCTCBC)**. **Standard forms are provided by them and applications must be made to them.**

Policy detail

Llanharan Community Council officers will provide limited assistance to members of the public who wish to submit a DMMO application to register a footpath or bridleway as a ‘Public Right of Way’. **Throughout this process, the member of the public is the applicant and will sign all forms.**

i) The member of the public is to collect all witness statements and evidence required and to complete the relevant evidence forms accordingly.

ii) The Community Council will assist in the completion of ‘Certificate 1’ (Application for a DMMO).

iii) The Community Council will check that all evidence paperwork and Certificate 1 is in order.

iv) The Community Council will assist in the completing of ‘Certificate 2’ (To certify that the requirements of paragraph 2 of schedule 14 to the Wildlife Countryside Act 1981 have been complied with, i.e. that landowners have been contacted and served with a ‘Certificate 3’ notice or alternative).

v) The Community Council will carry out land registry searches and other investigations to assist in the identification of landowners so far as is reasonably



possible.

vi) The Community Council will assist in the completion of 'Certificate 3' (Notice of DMMO application) and assist in providing this document to landowners.

vii) The Community Council will assist in the submitting of the application to the Local Authority.

This is a non-contractual policy which will be reviewed from time to time.

Appendix 9: Proposed donation of a mature Yucca to the Council

A resident of Hillcrest, Brynna, has a mature three stemmed Yucca plant in a container which he wishes to donate to the Community Council.

The committee is invited to consider whether to recommend a location for the plant on Council land or a suitable organisation/venue to which it might be donated.

The plant is about 2m in height and currently located on a sunny sheltered patio. While not native to the UK, it can thrive outdoors given good drainage.

One suggestion has been the Memorial Garden site which currently is without a centrepiece.



Appendix 10

To consider creating a permissive pathway from Bridgend Road into Parc Bryn Derwyn given the dangerous unofficial route that pedestrians are currently using; to authorise the officers to research land ownership and other relevant considerations.

Please also see Appendix 10a, written motion submission presented by Cllr Will Thomas.

This matter has been examined previously by Council. Most recently in March 2022 when the Council resolved the following:

2022/050

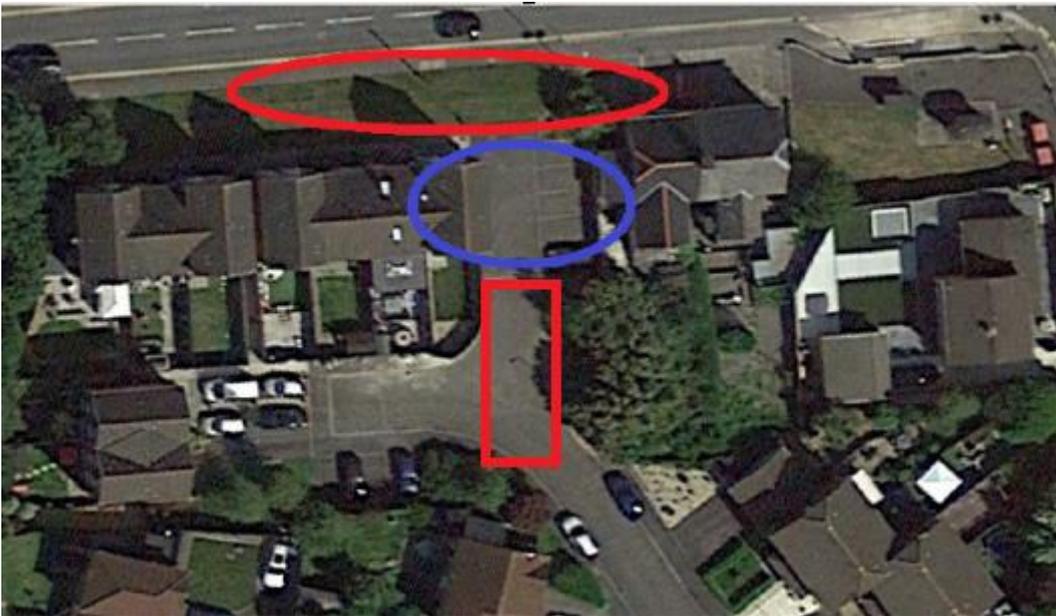
RESOLVED

(ORA2022/013) Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn.

That given the multiple ownership of the car parking area and the requirement for individual right-of-way licences for each landowner the matter be considered closed.

This matter can be lawfully re-examined.

Location of unofficial route.



Note: The areas in red are public highway/verge.

The area circled in blue is privately owned.

Paper presented to ORA Committee March 2022.

