



## **LLANHARAN COMMUNITY COUNCIL**

**Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Thursday 7<sup>th</sup> December 2023**

**The meeting was held on a remote basis in accordance with:**  
The Local Government and Elections (Wales) Act 2021

**Present:**

**Councillors:** Mark Steer (Chair), Neil Feist, Will Thomas, Tracy Allen.

**Clerk to the Council:** Leigh Smith

**Deputy clerk/RFO:** Lisa Phillips

**Apologies received:** Cllr Helen Donnan. Olie Wicks.

**Absent:** None

**ORA2023/083 Welcome, introductions, and apologies for absence**

The Chair welcomed everyone to the meeting.

***RESOLVED***

To accept Councillor Helen Donnan's reason for absence proffered with their apology as a valid reason for absence.

***RESOLVED***

To accept Olie Wicks' reason for absence proffered with their apology as a valid reason for absence.

**ORA2023/084 Disclosures of Interests**

Councillor Neil Feist declared a personal interest with regards to all agenda items being a joint tenant holder of an allotment plot and a member of cycling UK.



Councillor Neil Feist also declared a personal and prejudicial interest in agenda items 7 and 8 (minute reference 2023/089 and 2023/090 respectively) and that he would leave the meeting during consideration of those items of business.

**ORA2023/085 Public speaking slot**

None

**ORA2023/086 Minutes**

***RESOLVED***

The minutes of the ORA Committee meeting held remotely on 3<sup>rd</sup> October 2023 at 7.00pm were approved as a true and accurate record of the meeting pending the following alterations:

To alter the text under attendance from Tracey Miller to Tracey Allen and to correct the spelling of Helen Donna to Helen Donnan.

**ORA2023/087 ORA Action plan**

Noted

**ORA2023/088 Correspondence**

Noted

Cllr Neil Feist left the meeting having declared a personal and prejudicial interest in the following 2 items of business.

**ORA2023/089 Draft 2024 allotment tenancy agreement.**

***RECOMMENDED***

To adopt the draft presented to the committee in Appendix 4 as the tenancy agreement for 2024.



### **ORA2023/090 Allotment fees**

#### ***RECOMMENDED***

To increase fees for a 5 perch plot from £26 a year to £30 a year to commence in January 2025 and for a letter to this effect to be sent to plot-holders giving the required 12 months-notice.

Cllr Neil Feist returned to the meeting.

### **ORA2023/091 Adding individuals to long standing tenancy agreements, creating joint tenancies circumstances where this might be considered.**

#### ***RECOMMENDED***

To allow the principle of new joint tenancies under certain circumstances and the Clerk (alone or in conjunction with a working group) to draft a process and application form designed to allow the applicant to demonstrate that the applicant can meet a certain criteria (to be decided) and provide evidence of such. This would include an investigation by the Clerk to attempt to ascertain the validity of the application.

### **ORA2023/092 Access gate arrangements at Meadow Rise open space.**

#### ***RECOMMENDED***

To instruct the Clerk to obtain quotes to remove both gates and to install suitable staggered barriers at the Western entrance to the Meadow Rise open space following consultation with RCTCBC highways department.

### **ORA2023/093 Update on potential improvements to RAN3/2 and 4/1**

Noted

### **ORA2023/094 Update on progress of producing leaflet for 'walking route 1'**

Noted.

### **ORA2023/095 Update on condition of the fence on the Tan-Y-Bryn bridleway**

Noted.



**ORA2023/096 Update on proposals to investigate cut and collect mowing techniques**

Noted.

**ORA2023/097 Update on efforts to improve the surface of the lane at Danygraig road.**

Noted

**ORA2023/098 Placement of addition benches in the Community following the receipt of formal permission from RCTCBC highways department.**

***RECOMMENDED***

The matter be referred to the CIL Committee for the consideration of the allocation of CIL funds of up to £4,000 for the purchase and fitting of 3 benches at the following locations:

- 1) Adjacent to Greggs/Ground Control;
- 2) Adjacent to the Terry's Way/Enterprise Way roundabout;
- 3) At the junction with Llanharry Road;

***RECOMMENDED***

and that concurrently;

The officers of the Council be directed to obtain 3 quotations for the 3 benches, (The contract for the fitting of benches already having been resolved) and these costs be presented to the next ORA Committee to select a quotation and to decide the precise location of the benches.

***RECOMMENDED***

That authority be delegated to the ORA Committee to select a quotation from those provided, authorise the purchase of the benches and the associated fitting costs and to decide the precise location of the benches.



**ORA2023/099 Condition of the footpath adjacent to Llanharan Cemetery.  
Specifically the southern end of PSM53/2.**

***RECOMMENDED***

That the Clerk report the condition of the relevant sections of PSM53/2 adjacent to Llanharan cemetery to RCTCBC rights of way department.

**ORA2023/ Urgent items for information or items suggested to the Clerk for future agenda.**

***RECOMMENDED***

That a suggested item for a future agenda be to consider liaising with RCTCBC highways to address the issue of cars mounting the pavement on the square, where vehicles turning left exiting from Hillside Avenue.

**There being no further business the meeting closed at 8.30pm.**

**The next meeting scheduled to be held 6<sup>th</sup> February 2024**

Councillor Mark Steer  
Chair of the ORA Committee