



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Wednesday 14th June 2023

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Mark Steer (Chair), Neil Feist, Will Thomas.

Clerk to the Council: Leigh Smith

RFO/Deputy Clerk: Lisa Phillips

Apologies received: Cllr Tracy Allen, Helen Donnan

Absent without apologies: Olie Wicks.

1 Member of the public.

ORA2023/032 Welcome, introductions, and apologies for absence

The Chair welcomed everyone to the meeting.

RESOLVED

Cllr Tracy Allen proffered a reason for absence with their apology, and this was accepted by the Committee as a valid reason for absence.

Cllr Helen Donnan proffered a reason for absence with their apology, and this was accepted by the Committee as a valid reason for absence.

ORA2023/033 Disclosures of Interests

Councillor Neil Feist declared a personal interest with regards to all agenda items being a joint tenant holder of an allotment plot.



Councillor Neil Feist also declared a prejudicial interest in agenda items 13 and 15 and that he would leave the meeting during consideration of that business.

ORA2023/034 Public speaking slot

A member of the public spoke in relation to agenda item 15.

ORA2023/035 Minutes

RESOLVED

The minutes of the ORA Committee meeting held remotely on 4th April 2023 at 7.00pm were approved as a true and accurate record of the meeting.

ORA2023/036 Matters arising

RECOMMENDED

Cllr Steer asked that the actions with regard to minute reference ORA2023/025 (and Full council reference 2023/080) be prioritised by the Clerk given the ongoing issues still being experienced.

ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2

RECOMMENDED

The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address

ORA2023/037 ORA Action plan

Noted.

ORA2023/038 Placement of additional benches from Bryncae to 'The Square'.

RECOMMENDED

That 4 addition benches be purchased and sited in the following locations. 1) Adjacent to Greggs/Ground Control 2) Adjacent to the Terry's Way/Enterprise Way roundabout , 3) At the junction with Llanharry Road, 4) On the square near to the junction with Hillside Avenue. That CIL funds be used, the Clerk to present Costs to full council.



ORA2023/039 Signage for allotment site gates

RECOMMENDED

That the officers be authorised to spend up to £400 for the allotment gates and sites.

ORA2023/040 Walking route leaflets progress

RESOLVED

That a working group be set up to work with the designer on the detail to be included in the leaflet for Route 1. The working group to be known as 'The Walking leaflet Working Group' comprising Cllrs Mark Steer, Neil Feist and Will Thomas. The Chair to be Councillor Mark Steer.

Terms of reference to be:

The Walking Leaflet Working Group to be tasked with examining the details of arranging the leaflets for Route 1 and for subsequent leaflets. The working group will work with the designer and others and make recommendations to the ORA Committee.

ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2

RECOMMENDED

For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.

RECOMMENDED

For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.



Councillor Neil Feist requested that the minutes reflect that he voted against this motion.

ORA2023/042 Cut and collect techniques

RECOMMENDED

The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land.

ORA2023/043 Felling a tree on Bridgend Road allotments

RECOMMENDED

That the Clerk obtain a price to fell the tree and obtains consent from the owner of the adjacent property.

ORA2023/044 Survey existing plot holders regarding the potential to allow bees to be kept on allotment plots

Councillor Neil Feist having declared a prejudicial interest in this item, the meeting would become inquorate and so the matter was deferred to a future meeting.

ORA2023/045 Exclusion of press and public

RESOLVED

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the next two agenda items disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

ORA2023/046 To consider issuing an eviction notice on Jubilee Street allotments



RESOLVED

Councillor Neil Feist having declared a prejudicial interest in this item, the meeting would become inquorate and so the matter was deferred to a future meeting.

ORA2023/047 To consider issuing an eviction notice on Bridgend Road allotments

RECOMMENDED

That the tenant be allowed to voluntarily surrender one of the plots and that they be given the opportunity to improve the condition of the remaining plot. However, that formal notice of eviction be given on that remaining plot to be enforced if the condition of the plot has not improved during the 1 month notice period and sustained over a 3 month period at the discretion of the Clerk. The notice of eviction be issued under the appropriate terms of the tenancy agreement as set out.

ORA2023/048 Urgent items for information or items suggested to the Clerk for future agenda.

None

There being no further business the meeting closed at 8.30pm.

The next meeting to be held 25th July 2023

Councillor Mark Steer
Chair of the ORA Committee



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday 4th April 2023

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Mark Steer (Chair), Helen Donnan, Chris Parker, Neil Feist,.

Clerk to the Council: Leigh Smith

Apologies received: Cllr Janine Turner.

Absent without apologies: Olie Wicks.

ORA2023/012 Welcome, introductions, and apologies for absence

The Chair welcomed everyone to the meeting.

RESOLVED

Cllr Janine Turner proffered a reason for absence with their apology, and this was accepted by the Committee as a valid reason for absence.

ORA2023/013 Disclosures of Interests

Councillor Neil Feist declared a personal interest with regards to the meeting being a joint tenant holder of an allotment plot.

ORA2023/014 Public speaking slot

None



ORA2023/015 Minutes

RESOLVED

The minutes of the ORA Committee meeting held remotely on 7th February 2023 at 7.00pm were approved as a true and accurate record of the meeting.

ORA2023/016 Matters arising

None

ORA2023/017 ORA Action plan

Noted.

RECOMMENDED

The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.

ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots.

RECOMMENDED

That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters.

RECOMMENDED

That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.

ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots.

RECOMMENDED

That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.



ORA2023/020 'Pigeon shed' on Bridgend Road allotments.

Noted.

ORA2023/021 Quotations for noticeboards for Llanharan road and Ynysmaerdy

RECOMMENDED

That the Clerk be authorised to place an order for 2 noticeboards for Llanharan Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.

ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land.

RECOMMENDED

For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.

ORA2023/023 Tree survey carried out in February 2023

RECOMMENDED

The Officers authorised to make payment of £720 for the tree survey.

RECOMMENDED

For the Clerk to obtain quotations for the carrying out of the work recommended in the surveys.

ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership

RECOMMENDED

That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.



ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2

RECOMMENDED

The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods.

ORA2023/026 Blocking of LID19 at Llanilid Farm and lack of adequate signage

Noted. Issue to be raised with RCTCBC borough councillors.

ORA2023/027 Cut and collect mowing

RECOMMENDED

The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.

ORA2023/028 Exclusion of press and public

RESOLVED

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the next two agenda items disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

ORA2023/029 Allotment eviction notice

RECOMMENDED

To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting.

ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds.



RECOMMENDED

To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period.

A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.

ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda.

RECOMMENDED

To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5,

There being no further business the meeting closed at 9.30pm.

The next meeting date to be decided.

Councillor Mark Steer
Chair of the ORA Committee



Llanharan Community Council Action Plan - ORA 12.6.23

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
163		Allotments	ORA	Do hen register and issue written permissions	Issue declaration paperwork to each plotholder with Hens.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn.(SIC Parc View) RESOLVED – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response. Application form obtained and to be completed. Superceded by a subsequent resolution to attempt to register the land (2022/233)	Completed	LS
2021/013	20.1.22	Full Council	ORA	RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas: New Road (A473); Lanley estate; Enterprise Way.			LS
2021/014	20.1.22	Full Council	ORA	RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.	Form working group. On agenda of FC meetings until resolved. On hold pending TOR for the newly formed Community Engagement Working Group formed in May 23		LS
2022/040	18.2.22	Full Council	ORA	RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting. (Oakbrook)	Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor. Obtain permission RCT parks dept. Mote: Need a note on minutes rto approve for CIL. LS contacted LA to chase Jan 23. RCTCBC Permission obtained. Minute needed to increase spend in line with new quotation. Going to Council May 23 and superceded by that resolution.	completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way. RECOMMENDED That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.	Quote accepted and job awarded to Eric Avril. LS checking with RCT and landowner on spec and practicalitled. Jan 23 - Job awarded. RCT highways satisfied. LS Checking with RoW, Landowner and Wales and West Utilities (Gas pipe)	Completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area. RECOMMENDED That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area	Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work. Need a note to make a CIL project Minute). LS chased LA for spec Jan 23. Sirte meeting held Jan 23 and permission given to fit bench. Obtaining quotes.		LS

2022/050	18.3.22	Full council	ORA	<p>ORA2022/011 Disabled access to play areas in the community</p> <p>RECOMMENDED</p> <p>That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.</p>	<p>Speak to Lisa Austin RE spec for gates - existing and future.</p> <p>Look for engagement from wheelchair user(s). Review report and resubmit to ORA</p> <p>Jan 23 update. It appears all parks are accessible. LS chasing RCT survey and report from LA Jan 23 Received.</p>		LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.</p> <p>RESOLVED</p> <p>That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.</p>	<p>Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists</p> <p>Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC</p>		LS
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).</p>	<p>Contacted both RCT in June, Awaiting responses. Quantify which areas of survey are on RCT/CC land. Survey complete.</p>	Completed	
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.</p>			
2022/183	30.9.2022	Full Council	ORA	<p>RESOLVED</p> <p>That in principle a policy be adopted that trees will be addressed should they overshadow plots, however each case will be assessed on its merits with near-neighbours and others consulted.</p>	<p>Investigate PE plot and plot 31</p>		LS
2022/183	30.9.2022	Full council	ORA	<p>RESOLVED</p> <p>That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty</p>	<p>Write the action plan.</p>		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED</p> <p>That subject to the prior receipt of appropriate public liability insurance certificates Eric Avril be awarded the work 'Improvements to the southern end of RAN17/5 on Enterprise Way' and the Clerk be approved a spend of £8,500 + 10% contingency = £9,350. For the project to be funded using CIL funds if eligible, the Clerk to confirm with RCTCBC.</p>	<p>Check spec with RCTCBC highways, obtain copy of insurance. Proceed. Clerk chased RCTCBC Jan 23 RE spec. Consent from all parties received. Awaiting availability of contractor and favourable weather conditions.</p>		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED</p> <p>Security arrangements at allotment sites. For the Clerk to carry out a survey of Jubilee Street plot-holders in order to ascertain their views on current security arrangements at the Jubilee Street allotment site. A report to be presented to the next ORA Committee.</p>	<p>LS to canvass.</p>	Completed	LS

2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange.		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Steps in the alleyway between Bridgend Road and Parc View. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Area of rough ground near the bench next to Haran Roofing. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Leaflet of walking routes around the community. That the Clerk purchase an annual subscription to OS Maps online up to a cost of £60 for the year. RESOLVED For a budget of £1000 to be allocated to this project and for the Clerk to be authorised to spend up to that amount. RESOLVED For the Clerk to enquire whether the project is applicable for CIL funding. If so for the project to be funded from CIL funds. If not for the funds to be taken from the general reserve. RESOLVED For the Clerk to engage a graphical designer to produce a draft mock-up of route 1 to demonstrate what is achievable.	In progress. Meeting arranged with Graphic designer March 23. graphic designer has been engaged and is drawing up a draft concept leaflett.		LS
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/007 Stone hamlet/ward gateways That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.	Hold until after CIL consultation.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/010 CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.	Cllr Feist has made initial contact. Awaiting details to be able to follow up. No contact from group. Application submitted by Cllr Feist. Trees delivered and distributed April 23	Completed	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/011 Improvements to a section of Danygraig Road Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.	Ref Cllr Turner and Donnan.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/017 ORA Action plan. The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.			

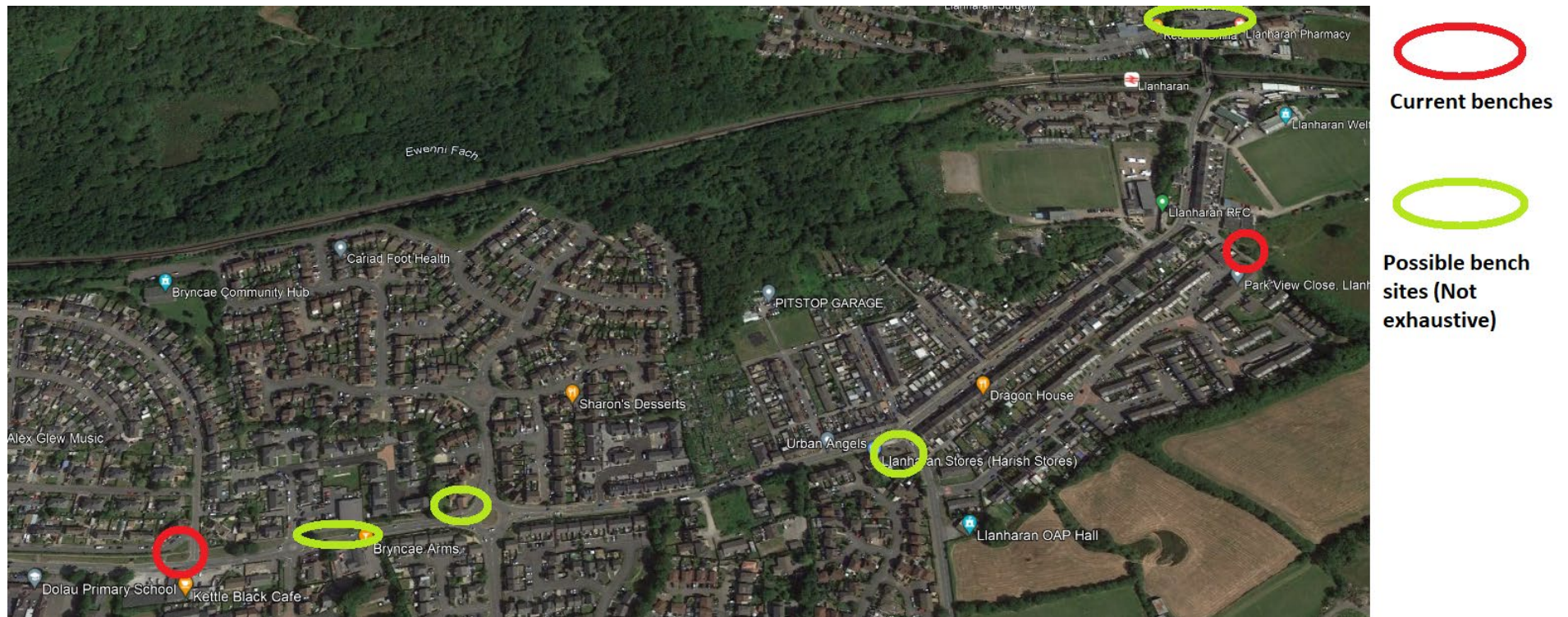
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots. That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters	Put notice on gates		
2023/080	21.4.2023	Full Council	ORA	RESOLVED That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots. That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.	Research. Contact details provided by Cllr Steer.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/021 Quotations for noticeboards for Llanharry road and Ynysmaerdy. That the Clerk be authorised to place an order for 2 noticeboards for Llanharry Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.	To be presented to Extra meeting, quotation is £2782	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land. For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.	Emailed Devonalds Talbot Green 3.5.23 Spoke to Howells, Cardiff 12.6.23.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/023 Tree survey carried out in February 2023. The Officers authorised to make payment of £720 for the tree survey.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED For the Clerk to obtain quotations for the carrying out of the work recommended in the surveys.	Arrange.		
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership. That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.		Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2. The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods			
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/027 Cut and collect mowing. The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.	Cllr Steer to provide contact details and examine draft.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/029 Allotment eviction notice. To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting	Inform tenant. Letter sent. Plot to be vacated 21st May 2023.	Completed	
2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds. To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period. A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.	Inform tenant	Completed	

2023/080	21.4.2023	Full Council	ORA	RESOLVED ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda. To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5	Completed. Added to Agenda for June 2013	Completed	
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Appendix 3

Additional benches in the community

A member of the public has requested that the Council consider placing extra benches in the community. Specifically, from Dolau school down to the square, and also to have a bench on the square itself.



Proposal:

To arrange for the fitting of extra benches at appropriate locations. *Note: Only the route from Bryncae to the square has been examined at this time.*

Appendix 4

Purchase of signage to be placed on allotment gates.

Name and contact details of the site with some detail.

Keep gates clear at all times (No parking).

Close the gate behind you.

X 4 gates.

The Clerk requests approval to spend up to £400 on appropriate signage for the allotment gates.



Walk number 1

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Stages of the walk

- | | | |
|----|--|---------|
| 1 | Go into the field crossing the style | 4 mins |
| 2 | Walk with the hedge on your left | 3 mins |
| 3 | Keep going following the hedge | 12 mins |
| 4 | Lorem ipsum dolor sit amet, consectetur adipiscing elit. | 5 mins |
| 5 | Lorem ipsum dolor sit amet, cillisis. | 4 mins |
| 6 | Lorem dolor sit amet, cillisis. | 3 mins |
| 7 | Lorem ipsum dolor sit amet, cillisis. | 12 mins |
| 8 | Lorem ipsum dolor sit amet, cillisis. | 5 mins |
| 9 | Lorem ipsum dolor cillisis. | 5 mins |
| 10 | Lorem ipsum dolor cillisis. | 5 mins |

Watch videos of this walk



Walk number 1

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Between Llanharan and Bryncae

Easy to medium difficulty

Some medium steep parts, mainly flat.

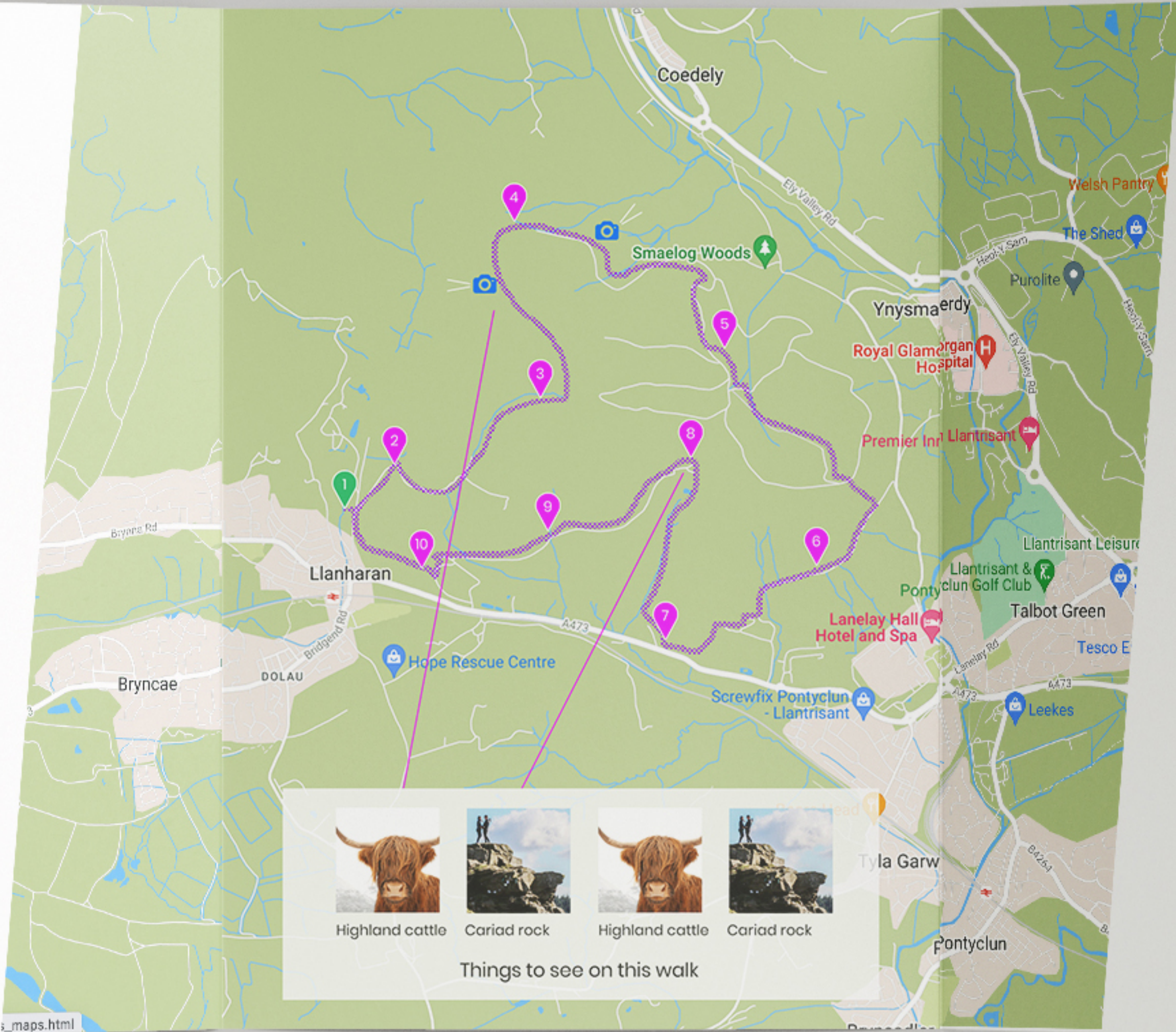
Total distance of 7 miles

About 1 hour 30 mins

Great for families



Small print about the legal terms of people undertaking the walk.



Highland cattle



Cariad rock



Highland cattle



Cariad rock

Things to see on this walk

Stages of the walk

1	Go into the field crossing the style	4 mins
2	Walk with the hedge on your left	3 mins
3	Keep going following the hedge	12 mins
4	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	5 mins
5	Lorem ipsum dolor sit amet, cilisis.	4 mins
6	Lorem dolor sit amet, cilisis.	3 mins
7	Lorem ipsum dolor sit amet, cilisis.	12 mins
8	Lorem ipsum dolor sit amet, cilisis.	5 mins
9	Lorem ipsum dolor cilisis.	5 mins
10	Lorem ipsum dolor cilisis.	5 mins

Watch videos of this walk



Interesting facts about this walk

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More walks

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Walk 2

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Walk 3

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Walk 4

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Walk 5

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Walk number 1



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Appendix 6

Replacing Waymarker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2

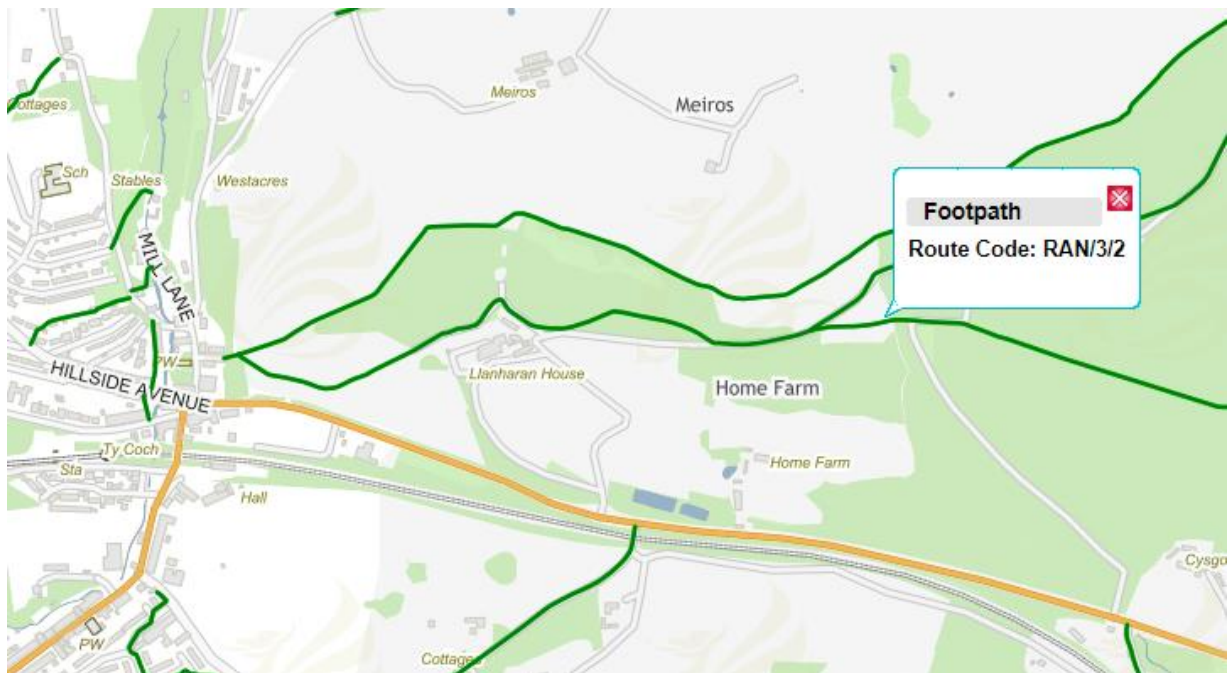
Motion put forward by Councillor Mark Steer:

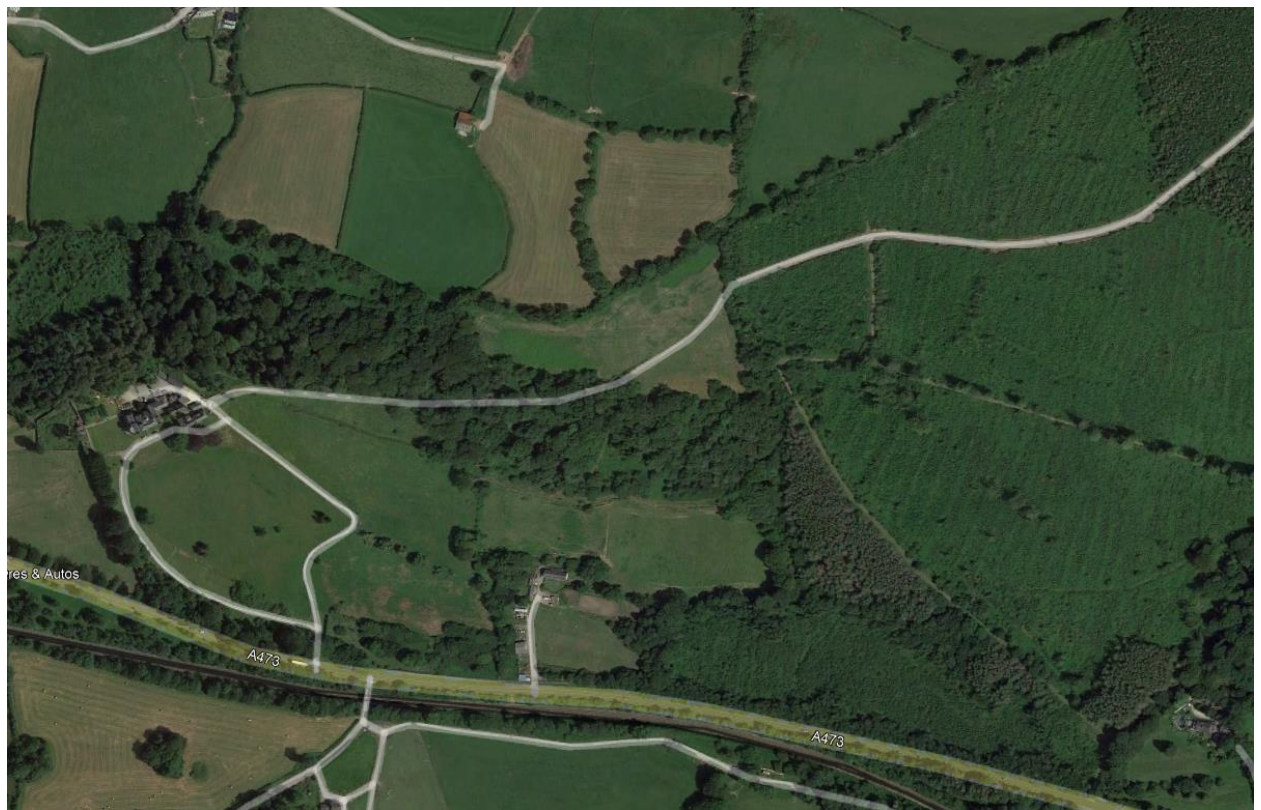
For the Clerk to approach the landowners to negotiate the replacement of the waymarker and to replace the broken stile.

Officers Note:

Terms of negotiation to be determined

Diagrams below:





Appendix 7

To consider cut and collect techniques on council land.

Motion put forward by Councillor Mark Steer:

Pending the availability on loan or otherwise of the appropriate equipment from RCTCBC. For the Community Council to carryout 'cut and collect' cutting techniques on its land. Sites to be determined.

Cut and collect mowing method

Collecting the grass clippings when cutting reduces the soil fertility, resulting in lower growth rates, longer periods between cutting and a far better environment for wildflowers to establish and thrive; in some examples a significant reduction in cuts per year can be achieved and allow the propagation of wildflowers. This reduction in cutting allows wildflowers the time to complete their life cycles which benefits bees and other pollinators. This method also saves time and reduces fuel consumption, further aiding the environment.

Officer's notes:

Pending the loan of equipment from RCTCBC. LCC staff could be trained in its use. Arrangements would need to be made for the transport and disposal of the collected cuttings. Where possible this would be done on site.

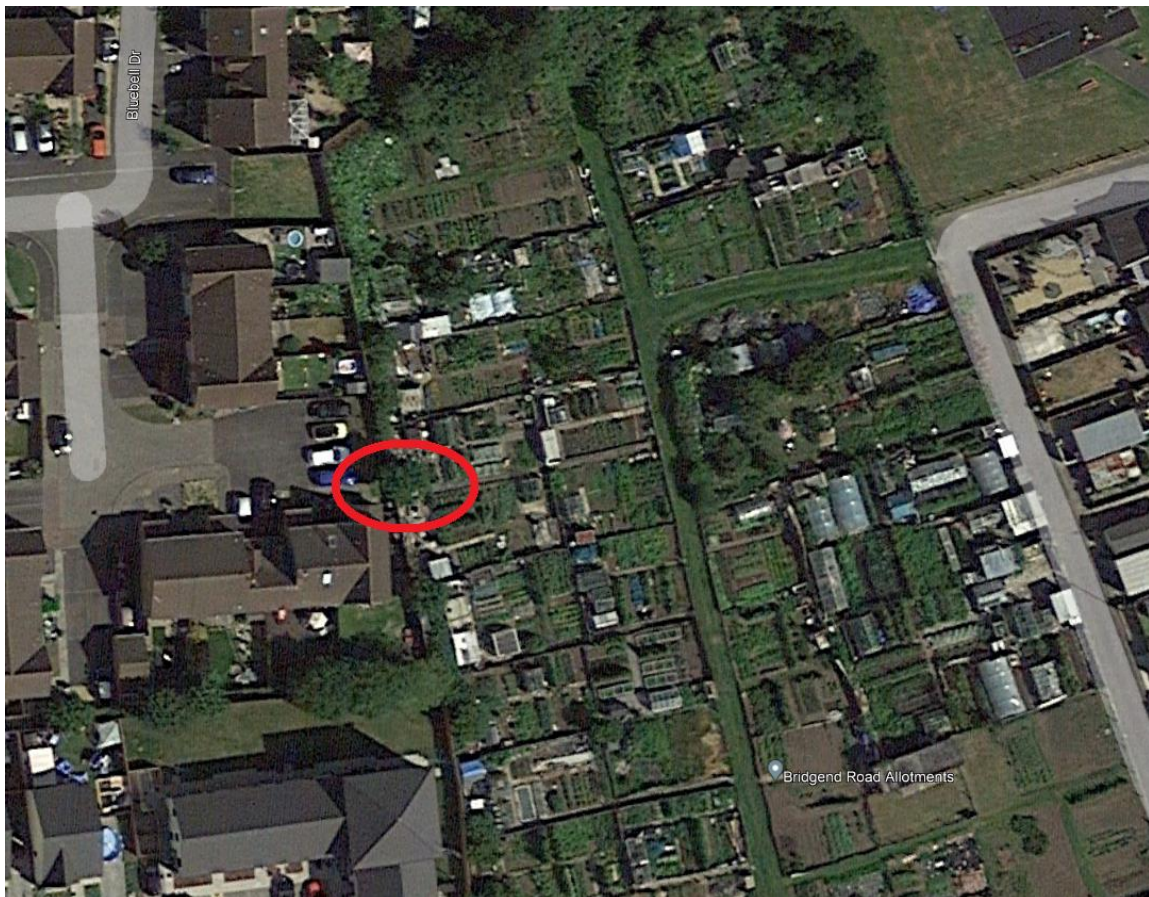
Appendix 8

To consider felling a tree on plot 23, Bridgend Road

The Council has previously resolved to fell trees where they are shading allotment plots but that each case to be considered on its own merits.

The tenant on plot 23, Bridgend Road allotment site has requested that a tree overshadowing part of their plot be felled.

The tree also shades a property to the rear of the allotment site.



Officer's notes:

The Clerk makes no recommendation on this matter. However, if Council is minded to fell the tree the Clerk recommends that the residents of the property behind the allotment plot are contacted for their consent.

There is a greenhouse and other plotholder's sheds close to the tree and therefore it is recommended that a professional tree surgeon would be needed to carry out the work and it is possible that access to their property may be required to carry out the work.

Council would need to approve an appropriate amount to be spent for the Clerk to proceed.



Appendix 9

The keeping of Bees on allotment plots

The Council has previously resolved the following:

ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots. RECOMMENDED That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.

Motion

Given the interest that this has generated amongst existing plot-holders, It has been proposed that before progressing this matter any further, that existing plot-holders are surveyed to ascertain their opinions on the matter.