



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday 9th June 2022

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Chris Parker (Chair of the ORA Committee), Janine Turner, Helen Donnan, Mark Steer, Neil Feist.

Clerk to the Council: Leigh Smith

Apologies received: Ollie Wicks.

Absent without apologies: None

1 member of the public

ORA2022/016 Welcome, introductions, and apologies for absence

The Chair welcomed everyone to the meeting.

Apologies were received from Ollie Wicks.

ORA2022/017 Disclosures of Interests

Councillor Neil Feist declared a personal interest with regards to agenda items 13 and 15.

Councillor Mark Steer declared a personal interest with regards to agenda items 8 and 12.

ORA2022/018 Minutes



RESOLVED

The minutes of the ORA Committee meeting held remotely on Tuesday 1st March 2022 at 7.00pm were approved as a true and accurate record of the meeting.

ORA2022/019 Matters arising

None

ORA2022/020 ORA Action plan

The action plan was noted.

ORA2022/021 Public speaking slot

A member of the public spoke on agenda items 9 and 13.

ORA2022/022 Christmas festive lights

This item was deferred to the next meeting of full council.

ORA2022/023 Alternative arrangements for the commissioning of carvings for Brynna Woods.

RECOMMENDED

That the Clerk approach 'Wildboar carvings' and other artists to seek alternatives to Chris Woods to provide carvings for Brynna Woods.

ORA2022/024 Japanese knotweed in the community.

RECOMMENDED

- That members of the Community Council maintenance team attend training in the management of Japanese knotweed so that they are licenced to deal with Japanese knotweed on Community Council land. The Clerk to enquire with RCT regarding availability, scope and cost of such training.
- That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).
- Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears



on private land. And/or keep a list of contractors who may be able to assist private landowners.

RECOMMENDED

The Clerk to contact RCTCBC and Bridgend College to enquire on training RE Japanese knotweed for maintenance staff.

RECOMMENDED

The Clerk to obtain leaflets and/or factsheets to keep at the Council office for members of the public.

ORA2022/025 Area of ground near the bench adjacent to the Haran roofing building.

RECOMMENDED

That the Clerk contact RCTCBC highways to enquire whether they own the land.

ORA2022/026 One Voice Wales 'Nature hub'

Noted.

ORA2022/027 RCT 'Action for nature website'

RECOMMENDED

That Councillor Mark Steer be proposed as the Community Council's official liaison to the website.

ORA2022/028 Lighting of fires on allotment plots.

RECOMMENDED

That the Clerk contacts plot-holders to trial the allowance of fires at any time of day during the months of November through to and including February. Fires to be prohibited at any other time. The trial to be undertaken on a voluntary basis with the consent of plot-holders with no changes to the tenancy agreements at this time.

RECOMMENDED

That the Clerk post notices to remind plot holders at the appropriate time of year to remind them that regardless of what material is burned on fires, they must not cause a nuisance to local residents.

ORA2022/029 Exclusion of the press and public.

RESOLVED



To exclude members of the press and public from discussion of agenda item 15 by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ORA2022/030 Notice of warnings issued and other matters relating to allotment plots.

Noted.

ORA2022/031 Status of PSM32/1 near Gellifedi Road,

This matter was deferred to the next meeting as information requested from RCTCBC rights of way department was not forthcoming.

RECOMMENDED

That the Clerk write to RCTCBC Rights of Way department to express the Council's disappointment that the information requested has not been provided despite repeated requests.

ORA2022/032 Urgent information

The continued poor and dangerous condition of the barbed wire fence along the Tan Y Bryn bridleway was noted. (PSM 33/3). The Clerk reported that the landowner had been approached in 2021 with an unfulfilled commitment to repair the fence by September 2021 obtained. The issue subsequently reported to RCTCBC Rights of Way in early 2022. Cllr David Evans to follow up with RCTCBC

There being no further business the meeting closed at 9.04pm

The next meeting will be held on 28th July 2022

Councillor Chris Parker
Chair of the ORA Committee



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday 1st March 2022

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Chris Parker (Chair of the ORA Committee),

Co-optees to the ORA Committee: Mark Steer, Ollie Wicks.

Clerk to the Council: Leigh Smith

Office Administrator: Christina Badham

Apologies received: Cllrs Janine Turner, Helen Donnan.

Absent: Councillors Parmindra Pannu, Jeff Williams.

ORA2022/001 Welcome, introductions, and apologies for absence
Councillor Chris Parker (Chair) welcomed everyone to the meeting.

Apologies were received from Cllrs Janine Turner and Helen Donnan.

ORA2022/002 Disclosures of Interests

There were no disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.



ORA2022/003 Minutes

RESOLVED

The minutes of the ORA Committee meeting held remotely on Tuesday 4th January 2022 at 7.00pm were approved as a true and accurate record of the meeting.

ORA2022/004 Matters arising

None

ORA2022/005 ORA Action plan

The action plan was noted.

ORA2022/006 Public Speaking Slot

None.

ORA2022/007 Popular or interesting walking routes around the community.

RECOMMENDED

The Clerk to produce a draft leaflet showing 'Route 1'.

ORA2022/008 Changes to the allotment tenancy agreements (Notice periods and allowance of Hens on Bridgend Road allotments)

RECOMMENDED

That the matter be considered by full Council at the next Council meeting.

ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way.



RECOMMENDED

That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.

ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.

RECOMMENDED

That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area.

ORA2022/011 Disabled access to play areas in the community

RECOMMENDED

That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore, that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.

ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.

RECOMMENDED

That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.



ORA2022/013 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn

RECOMMENDED

That given the multiple ownership of the car parking area and the requirement for individual right-of-way licences for each landowner the matter be considered closed.

ORA2022/014 Definitive map anomaly at RAN32/1 at Parc Bryn Derwyn.

RECOMMENDED

That given correspondence received from RCTCBC, the matter be considered closed and that the accompanying resolution 'for the Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order' be considered moot.

ORA2022/015 Status of PSM32/1 near Gellifedi Road,

This matter was deferred to the next meeting pending information from RCTCBC rights of way department.

ORA2022/016 Urgent Matters for discussion

None

There being no further business the meeting closed at 8.45pm.

The next meeting will be held on April 21st 2022.

Councillor Chris Parker Chair
of the ORA Committee Chair
of the Council



Llanharan Community Council - Action plan 17.5.22

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/2321	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made. Draft presented to Council March 22		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1) Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.	Met with RCTCBC in January to agree Spec. Awaiting quotes.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.	Written to RCTCBC to enquire on a joint approach. 13.7.21 RCTCBC have responded verbally indicating that they would be open to sharing the Cost. project Officer to obtain an estimate. Awaiting other quotes.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/031 Consider PSM32/1 near Gellifedi Road Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.	Written to RCTCBC on 13.7.21 and again in August 21 and again Feb 22. Awaiting formal response.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response.		LS
		Full council	ORA	ORA2021/049 Book-swap stations Recommended That the Project Officer/Assistant Clerk liaise with interested parties to develop a community plan showing where book swap stations could be placed, how they would be managed and what funds would be requested from the Community Council.	Member of the public assisting. Awaiting response.		LS

		Full council	ORA	Recommended That the Project Officer/Assistant Clerk liaise with interested parties to obtain designs and a price for a suitable outdoor cabinet to be sighted at Mountain Hare.	Member of the public assisting with obtaining quotes. Awaiting response.		LS
ORA2021/041	24.9.21	ORA	ORA	The minutes of the ORA Committee meeting held remotely on Tuesday 8th June 2021 at 7.00pm were approved as a true and accurate record of proceedings subject to the following amendments to minute reference ORA2021/35 Steps in the alley between Bridgend Road and Parc Bryn Derwyn To be changed to: Steps in the alley between Bridgend Road and Parc View	Change them and reissue on website and sharepoint	Completed	
2021/097a		Full Council	ORA	RESOLVED (RE Decorative sculptures): That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs	Awaiting prices from CW. Summer 2022. The artist is currently abroad working on a project.		LS
2022/010	20.1.22	Full Council	ORA	ORA2021/067 Improvements to southern end of RAN17/5 at Enterprise Way. RECOMMENDED The Clerk to investigate options to create access both along the ridge of the bank and up the slope of the bank. To design a scheme of works and obtain budget prices and obtain advice and permissions from relevant landowners and authorities. For the project to be added to the CIL123 list and Active project list for further investigation.	Design to ORA in March meeting. Price obtained. Awaiting further quotes. Scope of works to be resolved by FC.		LS

2022/010	20.1.22	Full Council	ORA	RESOLVED With regards to the asphalt section leading immediately from Bethlehem View, the Clerk to approach the relevant landowners to enquire about their attitude to allowing improvement works to be carried out in principle. The Clerk to also check access rights, easements etc... over the land.	Permission in principle from land-owner given to surface with a slip resistant material. Budget price £450. Presented to March 22 ORA Committee.		LS
2022/050	18.3.22	Full council	ORA	ORA2022/007 Popular or interesting walking routes around the community. RECOMMENDED The Clerk to produce a draft leaflet showing 'Route 1'.	Liaise with MS and historical leaflet RE Features. Include mileage, difficulty level. (eh RAG? Hilly?) Look at Llantrisant Bunny walks (Ramblers) leaflet for examples. Copies to JB		LS
2022/050	18.3.22	Full council	ORA	ORA2022/008 Changes to the allotment tenancy agreements (Notice periods and allowance of Hens on Bridgend Road allotments) RESOLVED That the template allotment tenancy agreement be amended as per the suggested text (in red shown in Appendix Four presented to the ORA Committee held on 1st March 2022), or similar. And that... That the Council's policy with regards to those clauses changes immediately to reflect the changes and that newly issued tenancy agreements reflect those changes, but that the Council does NOT physically re-issue tenancy agreements until the next scheduled re-issue in December 2022 but rather writes to current plot-holders to inform them of the policy change and impending changes to tenancy agreements.			LS
2022/050	18.3.22	Full council	ORA	ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way. RECOMMENDED That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.	Re-quote for amended design and obtain further quotes.		LS

2022/050	18.3.22	Full council	ORA	<p>ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area.</p> <p>RECOMMENDED</p> <p>That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area</p>	<p>Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work.</p>		LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/011 Disabled access to play areas in the community</p> <p>RECOMMENDED</p> <p>That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.</p>	<p>Speak to Lisa Austin RE spec for gates - existing and future.</p> <p>Look for engagement from wheelchair user(s).</p> <p>Review report and resubmit to ORA</p>		LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.</p> <p>RESOLVED</p> <p>That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.</p>	<p>Obtain formal permission and colour option. Obtain further quotes.</p>		LS

Appendix 4

Alternative arrangements for the commissioning of carvings for Brynna Woods.

In November 2021 Councillors met with the artist Chris Woods with a view to commissioning artworks, carvings and sculptures in Brynna Woods.

Mr Woods was due to produce sketches and prices for the designs discussed.

When prompted in January 2022, Mr Woods indicated that due to workload he would be unable to produce anything until March 2022. Mr Woods is currently abroad working on a project for the rest of the month and it is not known when he can produce sketches.prices.

It has been suggested that the Council seeks an alternative artist.

One suggestion made was Wildboar Carvings.

email: wildboarcarvings@gmail.com

[facebook.com/wildboarcarvings](https://www.facebook.com/wildboarcarvings)



Proposal

Option 1

For the Clerk to contact Mr Woods with a deadline for him to produce the sketches and prices and to ascertain when he would be available to begin work. Deadline to be determined by Council.

Should Mr Woods be unavailable to meet the deadline or the sketches and prices are not forthcoming by the deadline then the Clerk to contact the alternative artist (or others) to arrange a site visit.

Option 2

Clerk to contact the alternative artist (or others) to arrange a site visit as soon as possible.

Appendix 5

The Community Council's potential role in the management of Japanese Knotweed in the community.

A series of surveys were carried out between July 2020 and June 2021 by Councillor Steer and a member of the public, identifying outbreaks of Japanese knotweed around the community (See below).

Furthermore prior to the Covid -19 pandemic Councillor Parker and then Clerk met with RCTCBC officers to discuss how the Community Council might assist in the management of Japanese knotweed in the community.

The following is proposed:

- That members of the Community Council maintenance team attend training in the management of Japanese knotweed so that they are licenced to deal with Japanese knotweed on Community Council land. The Clerk to enquire with RCT regarding availability, scope and cost of such training.
- That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves.
(Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).
- Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private land owners.

Survey for Japanese Knotweed - 28th July 2020

Neil McAndrew and Mark Steer

Today's survey concentrated on mainly south of the Railway Station, Jubilee Marsh along Ewenni Fach, open area to west of Jubille Street Allotments and area to rear of Drop in Centre. Further surveys will be carried out in due course.

Ordnance Survey grid references can be viewed at www.gridreferencefinder.com which will show Google Earth satellite view.

- 1) ST0002 8307 north side of railway line
- 2) SS9996 8305 south of station by kissing gate PSM44, area to west of PSM44 (Black Path) also has a fair amount.
 - 1) SS9990 8284 fenced area to south of Ewenni Fach near bridleway bridge PSM44
 - 2) SS9986 8288 Jubilee Marsh
 - 3) SS9985 8287 Jubilee Marsh on bank of Ewenni Fach
 - 4) SS9980 8291 Jubilee Marsh south of Ewenni Fach
 - 5) SS9985 8283 south of Ewenni Fach to west of Jubilee Street open area close to Jubilee Street Allotments – extensive infestation
 - 6) ST0012 8286 south of Ewenni Fach behind Drop in Centre
 - 7) ST0011 8286 north of Ewenni Fach behind private house
 - 8) ST0021 8297 Alongside Ewenni Fach and A473. Also some seen on opposite bank of Ewenni Fach nearby.

Survey for Japanese Knotweed 10th August 2020

Neil McAndrew and Mark Steer

Today's survey concentrated north of the main railway line and along the Ewenni Fach as far as we could go.

- 9) SS9988 8330 and south for about 10m – along unregistered footpath from Grove Terrace to Bethlehem Chapel
- 10) ST0022 8315 – alongside Ewenni Fach and Chinese takeaway.
- 11) ST0023 8317 – by Memorial Garden on opposite side of Ewenni Fach
- 12) ST0025 8325 – on west side of Ewenni Fach about 15m south of bridge Danygraig Road
- 13) SS9994 8309 – on east side of footpath between railway station and Bethlehem View

Survey for Japanese Knotweed - 31st August 2020

Neil McAndrew and Mark Steer

We started at Trenos railway crossing along the south side of the main railway line to Bryncae Community Centre and Author's Place. No signs seen. MS had surveyed on 29th August 2020 along the path through trees to north of the old BMX track and to the bottom of Dyffryn Crescent. No signs there.

At the eastern end of the Attenuation ponds by Author's Place there was JKW on either side of the Ewenny Fach on the edge of Jubilee Marsh:
SS9957 8294 and SS9957 8294

Pitstop Garage entrance:

SS9980 8279 and around perimeter of garage yard

RCT grassed area bordering Pitsop Garage:

SS9982 8279

3 small areas spotted alongside 'Black Path' PSM44/1:

West edge at SS9992 8279 and SS9993 8296

East edge at SS9995 8291

In addition an area on verge along Brynna Road just west of the old railway bridge and dropping down to the old railway linewhere RCT have previously sprayed herbicide but it has reappeared:

SS9837 8297

MS 31/08/2020

Japanese Knotweed Survey 12th June 2021

On bridleway PSM45/1 2 small patches – in front of garage SS996 8324 and to north east of garage SS9986 8323

Footpath Chapel Road to Grove Terrace – on stream side SS9987 8329, east and west side SS9988 8330, on bank east side SS9989 8330

To south of Chapel Road informal footpath by 'mast' SS9981 8319 (Perkins' family land?)

Footpath from Bethlehem View to railway station, on right lineside ST0002 8307 (Network Rail)

MS 13/06/2021

Appendix 6

Proposal to clean up the area adjacent to the 'Haran Roofing' building

The area where the bench is placed on old Llanharry Road is reported to be unsightly and an eyesore, particularly in winter when the shrubs die back. The area has been litter picked in the past but there is a persistent fly-tipping issue on the private land immediately behind the bench. It has been requested that the area be cleaned up or the bench removed.





Appendix 7

One Voice Wales 'Nature Hub'

The following correspondence was received by the Clerk from Rachel Carter, One Voice Wales's 'Local Places For Nature Officer'.

Dear Clerk,

Please could you forward this message onto any councillors and/or officers who may be interested in joining our networking group to discuss Environmental issues.

As your local places for nature officer I would like to invite you to join our Nature hub hosted on Microsoft Teams.

The hub will also be meeting regularly to discuss environmental projects, ideas, potential funding streams and all topics Nature!

This network offers the perfect opportunity for you to see what other councils are doing to meet their biodiversity action plans, share project ideas, successes and even some of the failures too!

The informal hub meetings will be hosted regularly, and the topics so far have included:

Changing mowing practices
Community food growing initiatives
Creating pollinator areas.
Tree planting and orchards
Applying for grant funding

Pethau Bychain

A Green Network

for

Town & Community Councils



Small steps make a big difference

A new online hub, with regular meetings to discuss environmental issues, policies and funding, and to share best practice and ideas.



Un Llais Cymru



One Voice Wales

**To find out more or to sign up:
Contact rcarter@onevoicewales.wales**

Pethau Bychain

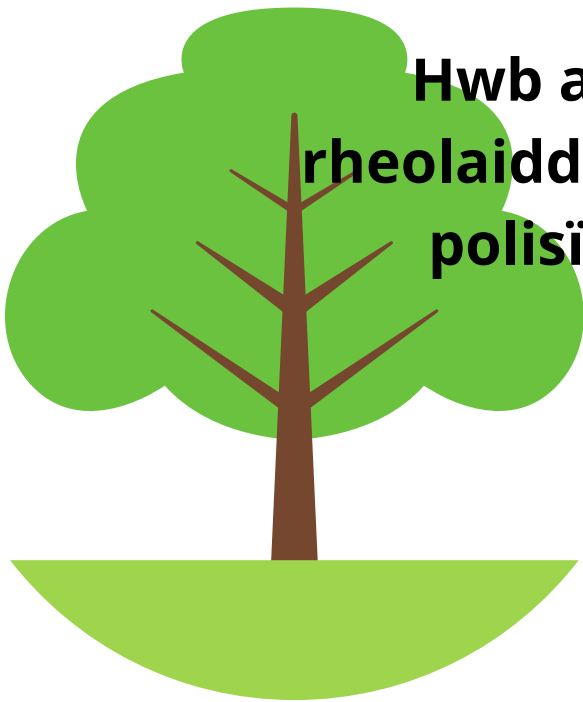
Rhydwaith Gwyrdd

ar gyfer

Cynghorau Cymuned & Thref



Mae camau bach yn gwneud gwahaniaeth mawr



Hwb ar-lein newydd, yn cyfarfod yn rheolaidd i drafod materion amgylcheddol, polisiau a chyllid, a rhannu arfer a syniadau gorau.



Un Llais Cymru



One Voice Wales

**Er mwyn cael gwybod mwy neu i gofrestru:
Cysylltwch: rcarter@onevoicewales.wales**

Appendix 8

RCT 'Action For Nature' website

Councillor Steer wishes to bring to the attention of the Committee the RCT Local nature partnership, 'Action For Nature' website and to discuss how individual Councillors or the Council as a whole may wish to get involved.

Cllr Steer has already submitted an article on the Council's support for Brynna Woods and Llanharan Marsh Nature Reserve and on Violet Oil Beetles.

The link to the website can be found here:

[HOME | RCT Action 4 Nature \(rctlnp.wixsite.com\)](http://rctlnp.wixsite.com)

Appendix 9

Lighting of fires on allotment plots

A member of the public recently made a complaint regarding the fact that the Community Council allows fires on its allotment plots claiming that that a bonfire in a residential area at any time constitutes a statutory nuisance that attracts a fine of up to £5,000 for a private individual or up to £20,000 for a business or organisation.

The Clerk advised that this was not the case and that the threshold for a fire (or the resulting smoke) to constitute a statutory nuisance is higher than simply being held in a residential area, with reference to the severity and frequency of the bonfire and the extent of the nuisance caused all factors taken into account by the principal authority when investigating such matters.

However, the member of the public requested that the Community Council review its policy on allowing allotment fires.

The current policy as set out in the tenancy agreement states:

9. Bonfires

- (a) No bonfires are permitted on the Allotments from 1st April to 30th September and thereafter, any bonfire must be after 6pm on any day of the week.
- (b) Bonfires must be restricted to burning dry allotment waste only, with care being taken not to be a nuisance to neighbouring residents through excess smoke or smell.
- (c) Fires are only permitted where an appropriate garden incinerator is used. No ground fires are permitted.

The Clerk is satisfied that the policy is legal.

A proposal put forward by Councillor Feist is that Bonfires be allowed during the winter months with no time restrictions but then no fires at any time are allowed from March onwards.

The Clerk reports that the Council received 1 justified complaint regarding fires in 2021.

Options

- To retain the existing policy
- To allow fires during winter months with no time restrictions but then no fires at any time are allowed from March onwards.
- Some other arrangement.