



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday 4th April 2023

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Mark Steer (Chair), Helen Donnan, Chris Parker, Neil Feist,.

Clerk to the Council: Leigh Smith

Apologies received: Cllr Janine Turner.

Absent without apologies: Olie Wicks.

ORA2023/012 Welcome, introductions, and apologies for absence

The Chair welcomed everyone to the meeting.

RESOLVED

Cllr Janine Turner proffered a reason for absence with their apology, and this was accepted by the Committee as a valid reason for absence.

ORA2023/013 Disclosures of Interests

Councillor Neil Feist declared a personal interest with regards to the meeting being a joint tenant holder of an allotment plot.

ORA2023/014 Public speaking slot

None



ORA2023/015 Minutes

RESOLVED

The minutes of the ORA Committee meeting held remotely on 7th February 2023 at 7.00pm were approved as a true and accurate record of the meeting.

ORA2023/016 Matters arising

None

ORA2023/017 ORA Action plan

Noted.

RECOMMENDED

The Clerk to send a summary of all pending right of way issues raised with RCTCBC with a request for update and/or RCTCBC's intentions on these matters.

ORA2023/018 Council's policy regarding allowing tree planting by plot-holders on allotment plots.

RECOMMENDED

That a policy be adopted immediately that when plot-holders request permission to plant trees then only Cordon trees be permitted which may not grow to a height greater than 2 meters.

RECOMMENDED

That the next version of the tenancy agreement issued be amended to include this policy and to include the provision that when surrendering a plot, the plot holder has the option of taking the trees with them.

ORA2023/019 Council's policy regarding allowing bee-hives on allotment plots.

RECOMMENDED

That the council should allow the keeping of bees in principle but that first the Clerk present a paper to a future meeting outlining any rules or restrictions that should be put in place.



ORA2023/020 'Pigeon shed' on Bridgend Road allotments.

Noted.

ORA2023/021 Quotations for noticeboards for Llanharan road and Ynysmaerdy

RECOMMENDED

That the Clerk be authorised to place an order for 2 noticeboards for Llanharan Road and Ynysmaerdy respectively as per the quotation received, up to the value of £2300, to be taken from CIL funds.

ORA2023/022 Using a solicitor (conveyancer) in relation to the registration of land.

RECOMMENDED

For the Clerk to be authorised to spend up to £1000 to engage an appropriate solicitor for the registration of land relating to 'the steps between Bridgend Road and Parc View' and 'land near Haran Roofing'.

ORA2023/023 Tree survey carried out in February 2023

RECOMMENDED

The Officers authorised to make payment of £720 for the tree survey.

RECOMMENDED

For the Clerk to obtain quotations for the carrying out of the work recommended in the surveys.

ORA2023/024 Japanese Knotweed survey previously in relation to RCTCBC land ownership

RECOMMENDED

That the Clerk forward a copy of the analysis showing where Japanese knotweed (identified in the survey undertaken in 2020/2021) is present on RCTCBC land to the RCTCBC Invasive species officer.



ORA2023/025 Blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2

RECOMMENDED

The Clerk to write to the developer working in the area to request a site meeting with a senior manager to address the issues regarding access to PSM40/2 and access to Brynna Woods.

ORA2023/026 Blocking of LID19 at Llanilid Farm and lack of adequate signage

Noted. Issue to be raised with RCTCBC borough councillors.

ORA2023/027 Cut and collect mowing

RECOMMENDED

The Clerk to contact RCT Countryside department regarding the availability of suitable cut and collect machinery and best practise methods.

ORA2023/028 Exclusion of press and public

RESOLVED

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the next two agenda items disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.

ORA2023/029 Allotment eviction notice

RECOMMENDED

To issue an eviction notice to a plot-holder under the terms described in the confidential paper presented to the meeting.

ORA2023/030 Request from an allotment plot-holder on Jubilee Street to keep more than 6 birds.



RECOMMENDED

To grant the request for dispensation to keep extra birds, none of which may be cockerels, with a review to take place at each tenancy renewal period.

A count to be taken of the number of birds present and this number not to be exceeded. Stipulation that as birds pass away or are otherwise removed from the allotment plot they are not replaced, so that the number of birds kept will reach a maximum of 6 over time.

ORA2023/031 Urgent items for information or items suggested to the Clerk for future agenda.

RECOMMENDED

To suggest to the Clerk that the following issue be added to the agenda for the next ORA Committee: Condition of stile and way-marker on RAN5/5,

There being no further business the meeting closed at 9.30pm.

The next meeting date to be decided.

Councillor Mark Steer
Chair of the ORA Committee



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The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Mark Steer (Chair), Janine Turner, Chris Parker, Neil Feist, Helen Donnan.

Clerk to the Council: Leigh Smith

Deputy Clerk/RFO: Lisa Phillips.

Apologies received: Cllr Helen Donnan. Olie Wicks.

Absent without apologies: None

ORA2023/001 Welcome, introductions, and apologies for absence

The Chair welcomed everyone to the meeting.

Apologies were received from Olie Wicks.

ORA2023/002 Disclosures of Interests

Councillor Neil Feist declared a personal interest with regards to agenda item 8
(Minute references ORA2023/008)

ORA2023/003 Public speaking slot

None



ORA2023/004 Minutes

RESOLVED

The minutes of the ORA Committee meeting held remotely on Tuesday 6th December 2022 at 7.00pm were approved as a true and accurate record of the meeting.

ORA2023/005 Matters arising

None

ORA2023/006 ORA Action plan

Noted.

ORA2023/007 Stone hamlet/ward gateways

RECOMMENDED

That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.

ORA2023/008 Survey of Jubilee Street allotment plot-holder's RE site security

Noted.

ORA2023/009 Condition of pavements from Enterprise Way to the shops

Noted.

This and other pavement issues have been taken forward by Cllr Turner in her capacity as County Borough Councillor.

ORA2023/010 CGI's Tree Planting Programme

RECOMMENDED



That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.

ORA2023/011 Improvements to a section of Danygraig Road

RECOMMENDED

Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.

ORA2022/060 Urgent items for information or items for future agenda.

RECOMMENDED

Future agenda to include training on basic tree safety training for staff and interested members.

There being no further business the meeting closed at 9.45pm.

The next meeting will be held on 4th April 2023

Councillor Mark Steer
Chair of the ORA Committee



Llanharan Community Council Action Plan ORA 30.3.23

Action no	Date added	Category	From	Action	Notes	Status	Owner
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
163		Allotments	ORA	Do hen register and issue written permissions	Issue declaration paperwork to each plotholder with Hens.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn.(SIC Parc View) RESOLVED – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Contacted Land Registry on 16 Feb 22. Ref 220216-321997. Awaiting response. Application form obtained and to be completed. Superseded by a subsequent resolution to attempt to register the land (2022/233)	Completed	LS
2021/013	20.1.22	Full Council	ORA	RESOLVED The Clerk to gather background information and carry out a feasibility study (Christmas decorations) with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas: New Road (A473); Lanley estate; Enterprise Way.			LS
2021/014	20.1.22	Full Council	ORA	RESOLVED To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.	Form working group. On agenda of FC meetings until resolved.		LS
2022/040	18.2.22	Full Council	ORA	RESOLVED To purchase a replacement, wheelchair-friendly picnic bench for up to a cost of £450 plus £120 fitting. (Oakbrook)	Purchase bench and arrange fitting. Delivery to be made to site. Co-ordinate with contractor. Obtain permission RCT parks dept. Mote: Need a note on minutes rto approve for CIL. LS contacted LA to chase Jan 23		LS
2022/050	18.3.22	Full council	ORA	ORA2022/009 Design for steps regarding improvements to the southern end of RAN17/5 on Enterprise Way. RECOMMENDED That the design is adopted as per that in the accompanying paper, but that the steps be of concrete construction, with lower side walls and incorporate key-clamp style handrails.	Quote accepted and job awarded to Eric Avril. LS checking with RCT and landowner on spec and practicalities. Jan 23 - Job awarded. RCT highways satisfied. LS Checking with RoW, Landowner and Wales and West Utilities (Gas pipe)	Completed	LS
2022/050	18.3.22	Full council	ORA	ORA2022/010 pathway to the picnic bench, MUGA and Skatepark at Oakbrook play area. RECOMMENDED That the design in the accompanying paper be accepted subject to consultation with RCTCBC regarding the specification and obtaining of the relevant permissions and for the picnic bench be situated outside of the fenced-off playpark area	Speak to Lisa Austin at RCTCBC. Width, material etc.. Specifically for disabled access. And for permission to do the work. Need a note to make a CIL project Minute). LS chased LA for spec Jan 23. Sirte meeting held Jan 23 and permission given to fit bench.		LS

2022/050	18.3.22	Full council	ORA	<p>ORA2022/011 Disabled access to play areas in the community</p> <p>RECOMMENDED</p> <p>That before the matter is progressed further that RCTCBC parks are consulted on specification of gates (existing and future) for disabled access. Furthermore that disabled members of the community, including wheelchair users are engaged on the findings of the survey. On completion of this work an updated report to be submitted to the ORA Committee.</p>	<p>Speak to Lisa Austin RE spec for gates - existing and future.</p> <p>Look for engagement from wheelchair user(s). Review report and resubmit to ORA</p> <p>Jan 23 update. It appears all parks are accessible. LS chasing RCT survey and report from LA Jan 23 Received.</p>		LS
2022/050	18.3.22	Full council	ORA	<p>ORA2022/012 Bridleway PSM40/4, approach to Brynna Woods from Bethlehem view.</p> <p>RESOLVED</p> <p>That pending formal approval from the landowners, as described in the accompanying paper, a non-slip surface material be overlaid over the asphalt in a 1.5m wide strip from the joint on the drain cover to the joint in the road. The colour to be chosen by the landowner and approval given to spend £450 from CIL funds for the project with the project to be added to the CIL123 list and Active Project list.</p>	<p>Proceed. Booked for completion early October. Clerk to reconfirm with landowner consent given. Consent withdrawn by landowner Oct 22. RCTCBC ROW investigating options. Added to CIL lists</p> <p>Note: The landowner has withdrawn consent. On hold. Raised with RCTCBC</p>		LS
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>That the Community Council identify where outbreaks are on RCTCBC land and take ownership of engaging RCTCBC to manage the outbreaks themselves. (Note: If the Community Council staff are able to become trained and competent in the management of Japanese knotweed it is possible that the Community Council could attempt to negotiate a service level agreement (SLA) to manage outbreaks on RCT's behalf, if desired by the Council it is recommended that this potential proposal be deferred until some future date).</p>	<p>Contacted both RCT in June, Awaiting responses. Quantify which areas of survey are on RCT/CC land. Survey complete.</p>	Completed	
2022/155	22.7.2022	Full council	ORA	<p>RESOLVED</p> <p>Whilst the Community Council cannot charge the public for services at this time, if its staff are to become trained and competent it could offer a 'without prejudice' advisory service to the public where Japanese knotweed appears on private land. And/or keep a list of contractors who may be able to assist private landowners.</p>			
2022/183	30.9.2022	Full Council	ORA	<p>RESOLVED</p> <p>That in principle a policy be adopted that trees will be addressed should they overshadow plots, however each case will be assessed on its merits with near-neighbours and others consulted.</p>	<p>Investigate PE plot and plot 31</p>		LS
2022/183	30.9.2022	Full council	ORA	<p>RESOLVED</p> <p>That the Clerk refer to the Environment(Wales) Act 2016 – Section 6, Biodiversity duty when preparing the Council's draft strategic action plan, and that the Council's actions with regards to Japanese knotweed, funding of the Wildlife trust and other actions are included as examples of compliance with the duty</p>	<p>Write the action plan.</p>		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED</p> <p>That subject to the prior receipt of appropriate public liability insurance certificates Eric Avril be awarded the work 'Improvements to the southern end of RAN17/5 on Enterprise Way' and the Clerk be approved a spend of £8,500 + 10% contingency = £9,350. For the project to be funded using CIL funds if eligible, the Clerk to confirm with RCTCBC.</p>	<p>Check spec with RCTCBC highways, obtain copy of insurance. Proceed. Clerk chased RCTCBC Jan 23 RE spec. Consent from all parties received. Awaiting availability of contractor and favourable weather conditions.</p>		LS
2022/233	16.12.2022	Full Council	ORA	<p>RESOLVED</p> <p>Security arrangements at allotment sites. For the Clerk to carry out a survey of Jubilee Street plot-holders in order to ascertain their views on current security arrangements at the Jubilee Street allotment site. A report to be presented to the next ORA Committee.</p>	<p>LS to canvass.</p>	Completed	LS

2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange.		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Steps in the alleyway between Bridgend Road and Parc View. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Area of rough ground near the bench next to Haran Roofing. That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.	Clerk requesting consent of Council to engage a solicitor		LS
2022/233	16.12.2022	Full Council	ORA	RESOLVED Leaflet of walking routes around the community. That the Clerk purchase an annual subscription to OS Maps online up to a cost of £60 for the year. RESOLVED For a budget of £1000 to be allocated to this project and for the Clerk to be authorised to spend up to that amount. RESOLVED For the Clerk to enquire whether the project is applicable for CIL funding. If so for the project to be funded from CIL funds. If not for the funds to be taken from the general reserve. RESOLVED For the Clerk to engage a graphical designer to produce a draft mock-up of route 1 to demonstrate what is achievable.	In progress. Meeting arranged with Graphic designer March 23. graphic designer has been engaged and is drawing up a draft concept leaflett.		LS
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/007 Stone hamlet/ward gateways That the Clerk design a draft public consultation to garner ideas for the location and/or design of hamlet/ward gateways in the community and for the draft to be presented to the ORA Committee for approval.	Hold until after CIL consultation.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/010 CGI's Tree Planting Programme That the Clerk to contact GCI to check on the detailed process for applying for trees including what specific information they require.	Cllr Feist has made initial contact. Awaiting details to be able to follow up. Trees being delivered in March		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2023/011 Improvements to a section of Danygraig Road Councillors Turner and Donnan to meet with RCTCBC highways officers to investigate potential options for the road.	Ref Cllr Turner and Donnan.		
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.		

Appendix 3

Policy regarding allowing tree planting by plot-holders on allotment plots.

Under section 5 of the current version of the allotment tenancy agreement the following is stated:

5. Use and Cultivation of the Allotments

g) Tenants may only plant fruit or any other trees on the Allotment with the specific consent of the Council

A number of plot-holders have sought such permission in recent times.

The known drawbacks of allowing fruit trees to be planted on the Council's plots are:

Trees produce shade which may make the plot undesirable for future plot-holders and/or cause the Council to incur future cost to remove the tree.

Trees develop root structures which may make the plot undesirable for future plot-holders and/or cause the Council to incur future cost to remove the tree.

The Clerk seeks clear guidance on the criteria for granting or not granting permission to plot-holders.

Options to consider:

- Amend the tenancy agreement (with adequate notice) to not allow any further tree planting by plot-holders.
- Amend the tenancy agreement (with adequate notice) to allow unlimited tree planting by plot-holders.
- Amend the tenancy agreement (with adequate notice) to limit the number of trees allowed on any 5 perch plot.
- Some other option not listed here.

Appendix 5.

Replacement noticeboards for Llanharry Road and Ynysmaerdy

See quotation below for 6 noticeboards.

Pro-rate the price for 2 x noticeboards is £2177.06.

With a circa 5% contingency the proposal is to authorise spend of up to £2,300 to purchase the noticeboards.

Note the old noticeboards have been removed.



Greenbarnes Ltd.

Leigh Smith
Clerk to the Council
Llanharan Community Council
2a Chapel Road
Llanharan
CF72 9QA

QUOTATION

Ref No. 27342/1
Dated 28/02/2023
Contact Leigh Smith
Tel 01443 231 430
Fax
Mobile 07769 266 675

Dear Leigh,

Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

Re : 6 off A-Multi 2-Bay 6A4 Noticeboards, Single-Sided (Previous Quote 24869)

Item	Qty	Ref Code	Description	Unit Price	Total
A	6	AF30MC/D6/PC	AF30 Multi-Bay Kit for 2 x AF30/6A4 single or double sided with Contemporary 76mm diameter x 2500mm aluminium posts, Powder-coated RAL9005 Black	£562.76	£3,376.56
B	6	HEAF30M/DA6B	External Header for AF30 Multi-Double Bay 6A4 Noticeboards Bow pattern (200mm high) Powder-coated RAL9005 Black	£137.92	£827.52
C	6	LOGOAF/C	Full Colour Logo for AF Board printed on White vinyl (from ready to use artwork to be provided by client)	£61.50	£369.00
D	6	SLH	Signwriting, Cost per Header in vinyl lettering. Times or Arial font ? White, Black or Gold vinyl ?	£53.06	£318.36
LLANHARAN COMMUNITY COUNCIL					
E	12	AF30/6A4/BLACK	AF30 Aluminium Noticeboard 6A4 Side Hinge O/A size 750 wide x 750 high x 30mm, 4mm Plexichoc Glazing (Back Panel White Internal & Light Grey External) Powder-coated RAL9005 Black Supplied with 6 x 20mm Magnetic Discs in White (as MD2/AF)	£264.62	£3,175.44
F	12	AFPB	Paint Outside of Back Panel to RAL9005 Black	£18.96	£227.52
G	1	DELRS�	Delivery to Llanharan	£263.00	£263.00
Sub Total					£8,129.52
VAT					£1,625.91
TOTAL					£9,755.43

Item Qty	Ref Code	Description	Unit Price	Total
			Sub Total	£8,557.40
			Discount (5%)	£427.87
			Discounted Total	£8,129.52
			VAT	£1,625.91
			TOTAL	£9,755.43

Terms:

Payment: Net 30 days

Payment Methods Accepted By:

Cheques: Made payable to Greenbarnes Ltd

BACS: Metro Bank, Sort Code 23-05-80. Account No 26585244

Credit/Debit Cards accepted

VAT is charged at 20%.

Delivery: Typically expected approx 8 - 10 weeks from receipt of order.

This quotation is valid for 30 days from the date of this document.

Details and sizes as per catalogue.

Installation not included.

Line item prices exclude VAT

E & OE

OPTIONS(ex VAT):

Boards available in: RAL9005 Black, RAL6005 Green, RAL3004 Red, RAL5010 Blue, RAL8017 Brown, RAL 9010 White

Additional magnets:

MD2 20mm dia magnets: £13.47/pack of 12

Self healing pinboard (grey) in place of standard magnetic back panel: +£136.92 per 2 bay board

To order, simply ring, fax or email quoting the reference number at top of this document. Alternatively, if you need clarification, or would like to discuss or amend your requirements, please do not hesitate to contact our sales team on 01280 701093 or sales@greenbarnes.co.uk.

Yours sincerely ,



Andy Brewer
Technical Sales

Appendix 6

To consider engaging a solicitor regarding the registration of land

The following resolutions have been made.

2022/233

RESOLVED

Area of rough ground near the bench next to Haran Roofing.

That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.

RESOLVED

Steps in the alleyway between Bridgend Road and Parc View.

That the Clerk take steps to register the land in the name of the Community Council, paying any registration fees accordingly.

Officer's recommendation

Having made enquiries into the process for registering the land, due to the complexities involved and the specialist nature of the work the Clerk recommends that a solicitor specialising in conveyancing/land registration matters is engaged to undertake these applications with an appropriate budget with approval to spend up to that budget. (Suggest £1000).

Note: YTD spend on budget line 'Professional & Legal Fees' is £4,046 v a budget of £3,500 and so overbudget. Therefore, a virement would need to be taken from general reserves.

Appendix 7.

Results of Tree Survey carried out in February 2023

In line with the expectations of the Council's insurers a tree survey is required at intervals of at least every 5 years.

As such a tree survey was carried out in February 2023, the results of which are attached.

The sites surveyed were:

Bridgend Road allotment site.

Jubilee Street allotment site.

Pendre allotment site.

Meadow Rise open space.

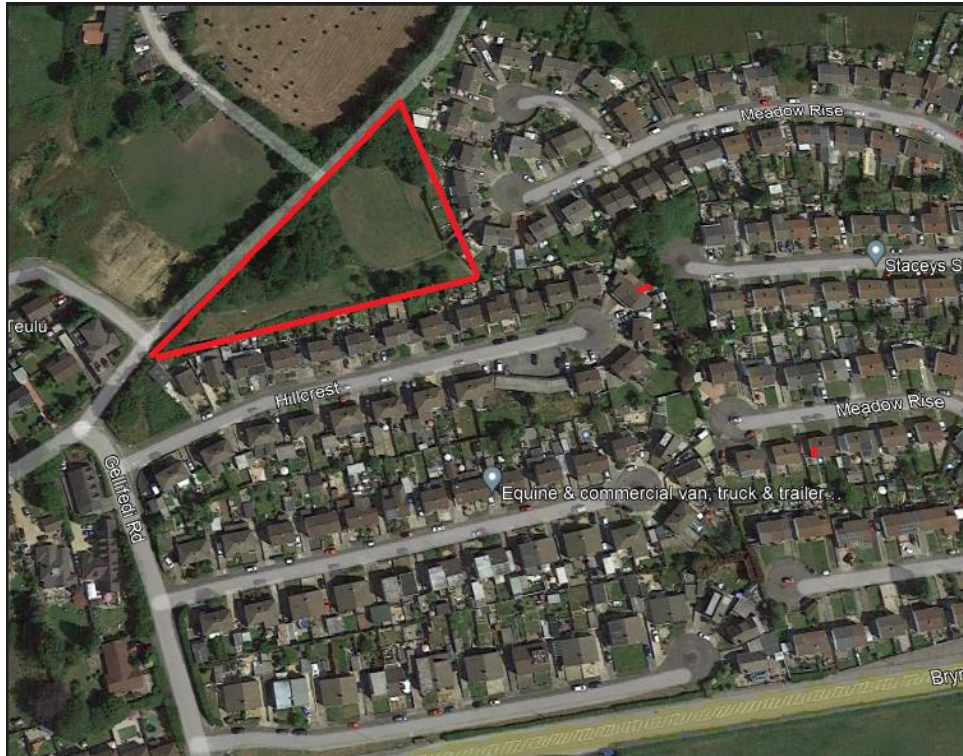
Mountain Hare play area.

Text of email included with report

Further to your request for surveying your specified sites, please see the information below and the attached reports. Normal practice is that all trees are checked with a visual tree assessment, but only trees which require work are reported on.

Of the 5 sites only two areas had significant tree issues – which mainly relate to ash dieback disease:

- Meadow Rise Play Area – TreePlotter Groups 270 & 271.



Note that Brynna Village Play Area (as per plan issued) (*Clerk's note – Mountain Hare play area*) was not shown to me by Paul Beach –was subsequently checked and there are no tree issues present.

Tree cover around the 3 allotment sites – Pendre, Dolau & Jubilee Street – is reasonably undangerous. Most relates to boundary shrubs – hazel and willow mostly – which can be managed best on a 5 year coppice cycle to minimise potential sources of active nuisance for allotment holders and neighbouring property. Here the largest shrubs can be cut on the first annual cycle – down to the smallest on the 5th. In the following 5 year cycle, the shrubs can be re-cut to boundary fence height and maintained there on the cycle.

Trees requiring work marked with orange paint as usual. Photos also included within the attached records.

Proposal - To carry put all works as recommended in report 270 and 271 and to obtain quotations from tree surgeons.



Group ID #270

Main

Ownership:	Community Council
Common Name:	Mixed Deciduous
Scientific Name:	Mixed Deciduous
Life Stage:	Mature
Estimated Tree Count:	9
Overall Health:	Fair
Comments:	Mixed group of diseased ash and willow with major deadwood in Llanharan Community council Meadow Rise Play Area/Public Open Space also overhanging adjacent highway.
Priority Rating:	Cautionary 6 months
Last Inspection:	24/02/2023
Inspection Cycle:	1 Year
Next Inspection:	24/02/2024

Location

Address:	Meadow Rise Play Area
Address Number:	237
Address Street:	Meadow Rise
City:	Brynna
Post Code (if applicable):	CF72 9TP
Location Type:	Public Open space
Longitude:	
Latitude:	

Diseases

Date Inspected:	24/02/2023
Comments:	6 x infected mature ash trees currently between Class 0 and Class 1 of Ash Dieback disease

Photos



<p>(ADD) - all 6 trees marked with an orange paint spot. 1 x mature ash at Class 2-3 of ADD overhanging Gelli Fedi Road junction. This tree marked with an orange paint cross. 2 x multi-stemmed goat willows along edge of path through play area with major deadwood - marked with double orange paint spots.</p>	
Ash Die Back Present:	Yes
Massaria Disease Present:	No

Maintenance	
Work required:	Fell, Re-inspect, Remove Deadwood
Tree comments:	1 x mature ash overhanging Gelli Fedi Road junction - at Class 2 - 3 of ADD - marked with orange cross. 6 x mature ash along bank above Gelli Fedi Road/edge of play area marked with orange spots for re-inspection in 12 months time. 2 x multi-stemmed goat willow along edge of path through play area marked with double orange spots for deadwooding.
Maintenance Comments:	
Additional / consultant comments:	Remove Class 2 ash to abate failure hazard onto highway. Manage stump as coppice for conservation value until tree dies completely from ADD. Monitor condition of 6 x diseased ash approaching Class 1 in 12 months time to assess spread of



disease and inform future management action. Remove major deadwood from 2 x goat willow trees along edge of path - marked with double orange spots - to abate failure hazard.

Map



Report Prepared: March 8, 2023

Japanese Knotweed survey results correlated with RCTCBC/LCC ownership.

Ref Surveys undertaken 2020 and 2021, Mark Steer & Neil McAndrew

Ref A

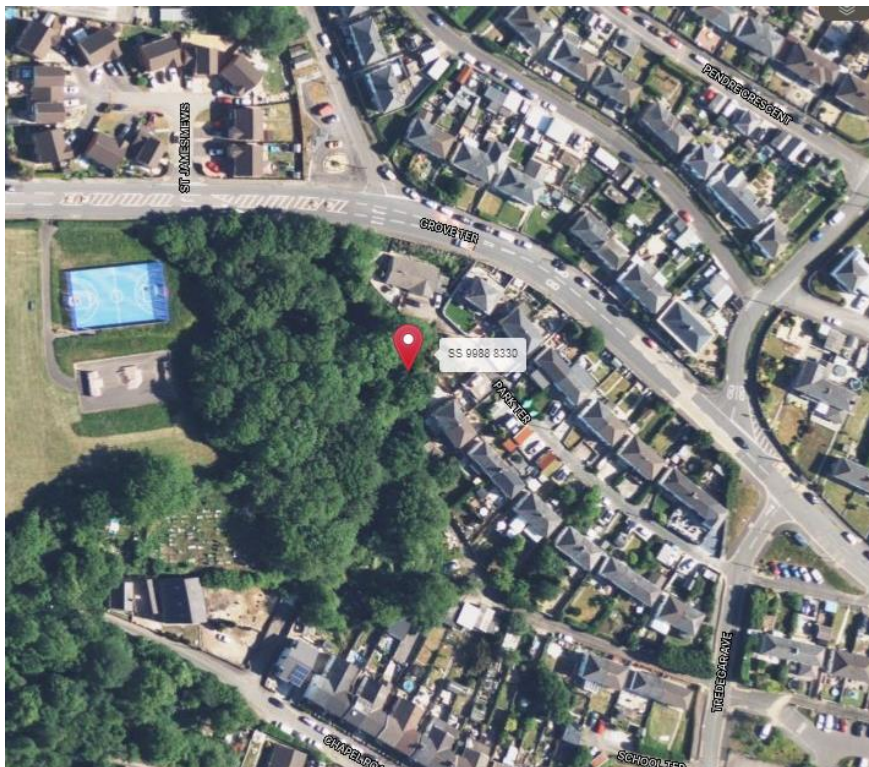
8) ST 0021 8297 Alongside Ewenny Fach and A473, also some seen on opposite bank of Ewenny Fach nearby. **LS Note: From the description and the small area owned by RCTCBC it seems unlikely the outbreak is on RCTCBC land but requires further investigation.**

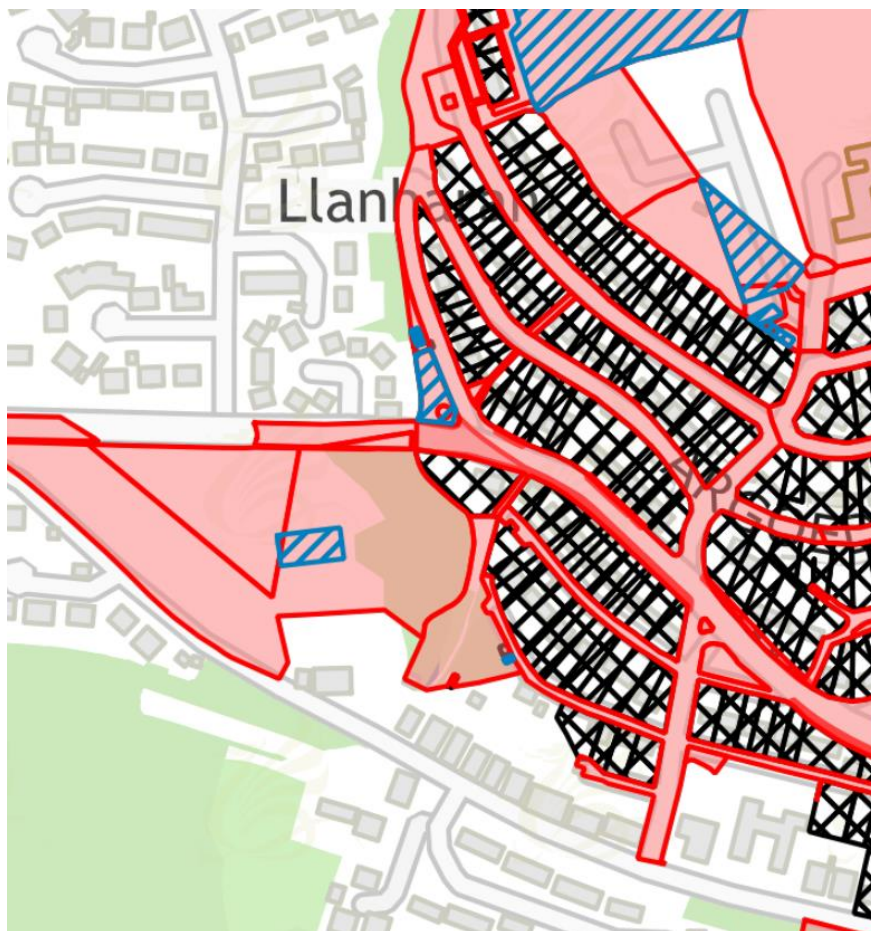




Ref B:

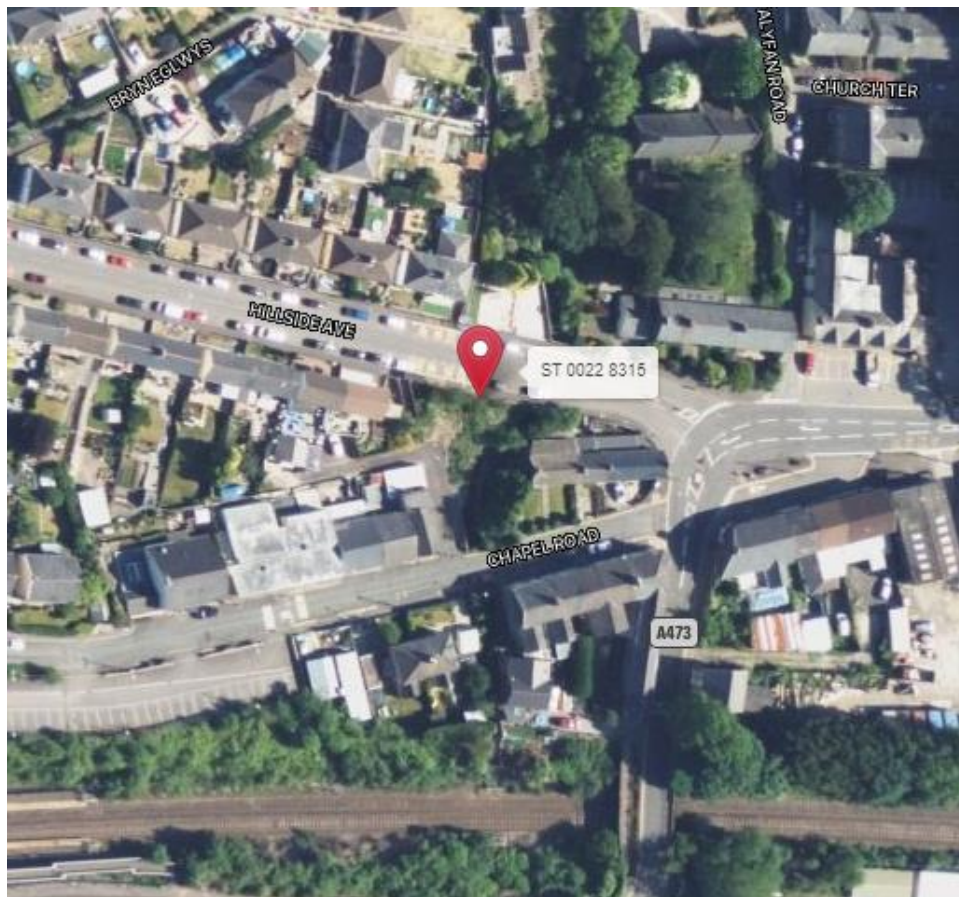
9) SS 9988 8330 and south for about 10m – Along unregistered footpath from Grove Terrace to Bethlehem Chapel. **LS note: The location of the grid reference appears to be on RCTCBC land.**





Ref C:

10) ST 0022 8315 – Alongside Ewenny Fach and Chinese Takeaway. **LS note: The location of the grid reference appears to be on RCTCBC land.**



Ref D:

11) ST 0023 8317 - By Memorial Garden on opposite side of Ewenny Fach. **LS note: The grid reference appears to be on land owned by RCTCBC but leased to a third party.**

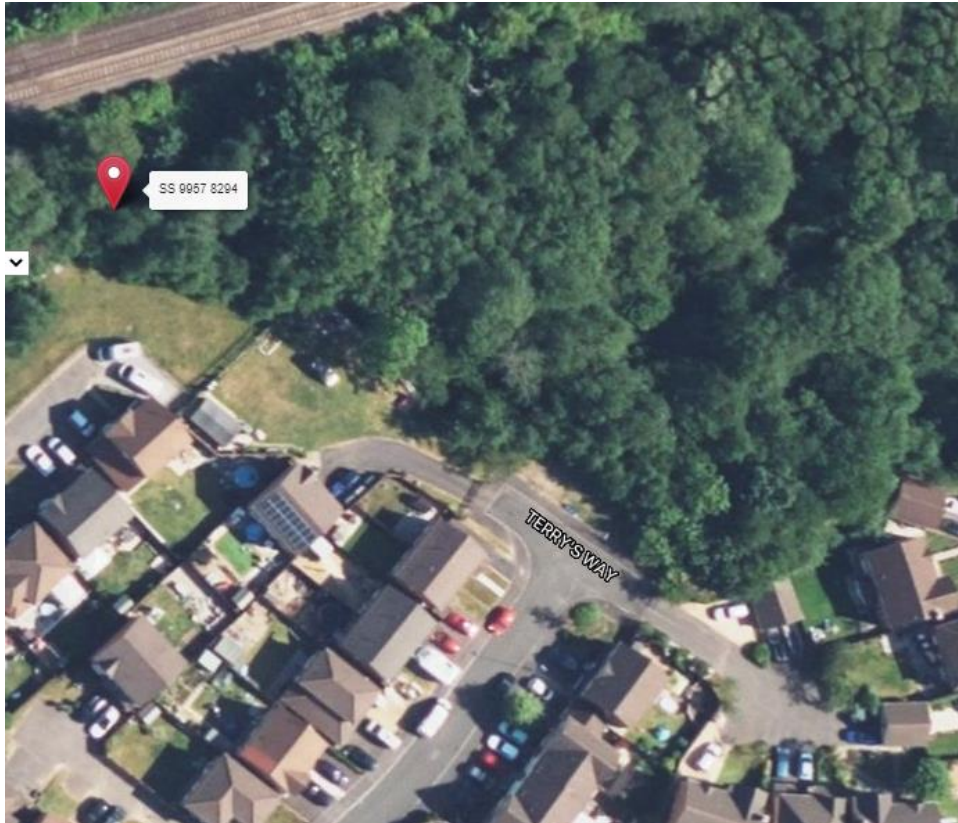




Ref E:

At the eastern end of the attenuation ponds by Author's Place there was JKW on either side of the Ewenny Fach on the edge of Jubilee Marsh. SS 9957 8294 and SS 9957 8294 (sic). **LS note: The grid**

reference appears to POSSIBLY be on land owned by RCTCBC



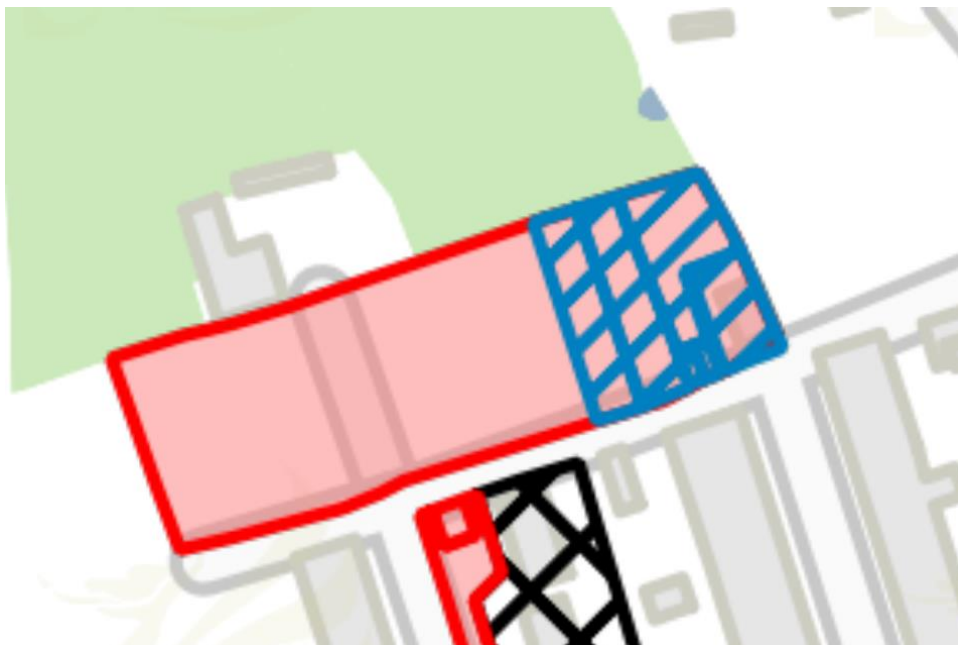
Ref F:

SS 9980 8279 Pitstop garage entrance and around perimeter of garage yard.

And

SS 9982 8279 RCT Grassed area bordering Pitstop garage.

LS note: Both grid references appear to be on land owned by RCTCBC



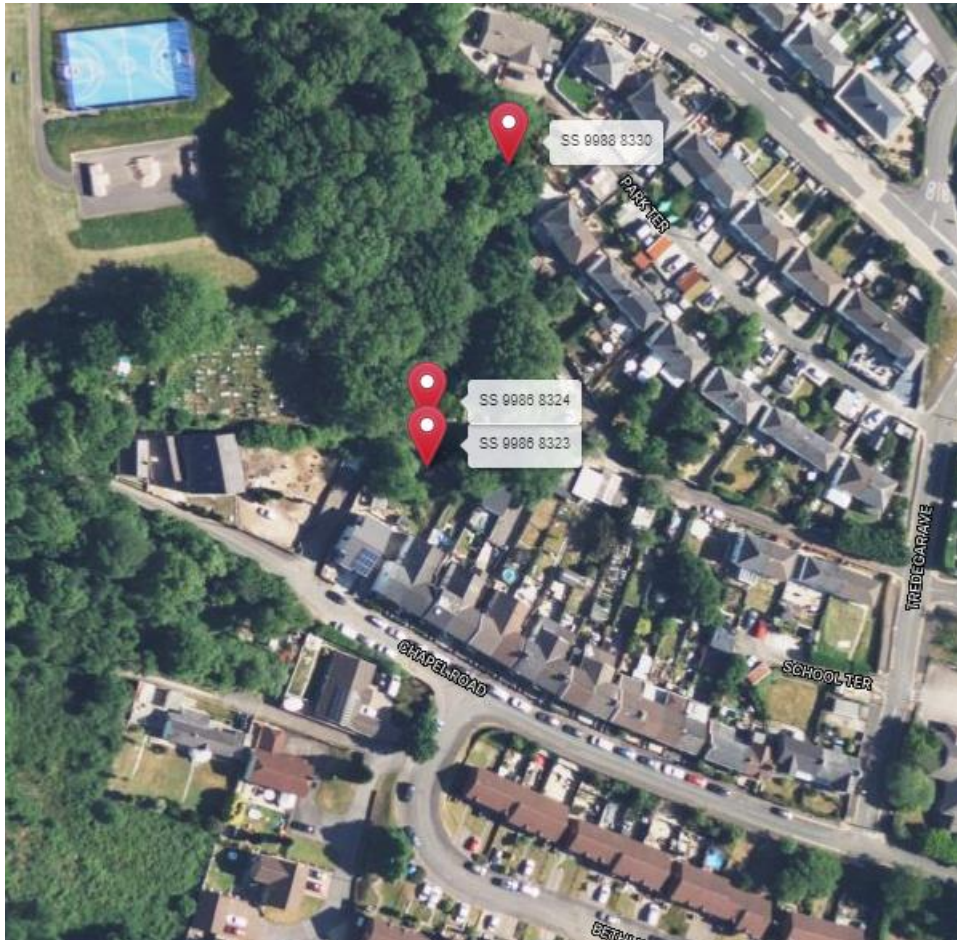
Ref G:

SS 9837 8297area on verge along Brynna Road just west of the old railway bridge and dropping down to the old railway line where RCT have previously sprayed... **LS note: The areas described close to the grid reference appears to be POSSIBLY on land owned by RCTCBC**



Ref H:

SS 996 8324 (sic – Assume SS9986 8324) and SS 9986 8323 On bridleway PSM45/1. 2 small patches – In front of garage and to north east of garage. **LS note: The grid references appear to POSSIBLY be on land owned by RCTCBC**





Survey for Japanese Knotweed - 28th July 2020

Neil McAndrew and Mark Steer

Today's survey concentrated on mainly south of the Railway Station, Jubilee Marsh along Ewenni Fach, open area to west of Jubilee Street Allotments and area to rear of Drop in Centre. Further surveys will be carried out in due course.

Ordnance Survey grid references can be viewed at www.gridreferencefinder.com which will show Google Earth satellite view.

- N - 1) ST0002 8307 north side of railway line
- N - 2) SS9996 8305 south of station by kissing gate PSM44, area to west of PSM44 (Black Path) also has a fair amount.
- N - 1) SS9990 8284 fenced area to south of Ewenni Fach near bridleway bridge PSM44
- N - 2) SS9986 8288 Jubilee Marsh
- N - 3) SS9985 8287 Jubilee Marsh on bank of Ewenni Fach
- N - 4) SS9980 8291 Jubilee Marsh south of Ewenni Fach
- N - 5) SS9985 8283 south of Ewenni Fach to west of Jubilee Street open area close to Jubilee Street Allotments - extensive infestation *writing to landowner re encroachment onto allotments*
- N - 6) ST0012 8286 south of Ewenni Fach behind Drop in Centre
- N - 7) ST0011 8286 north of Ewenni Fach behind private house
- Poss Ref A* - 8) ST0021 8297 Alongside Ewenni Fach and A473. Also some seen on opposite bank of Ewenni Fach nearby.

Survey for Japanese Knotweed 10th August 2020

Neil McAndrew and Mark Steer

Today's survey concentrated north of the main railway line and along the Ewenni Fach as far as we could go.

- Poss Ref B* - 9) SS9988 8330 and south for about 10m - along unregistered footpath from Grove Terrace to Bethlehem Chapel
- Ref C* - 10) ST0022 8315 - alongside Ewenni Fach and Chinese takeaway.
- Ref D* - 11) ST0023 8317 - by Memorial Garden on opposite side of Ewenni Fach
- N - 12) ST0025 8325 - on west side of Ewenni Fach about 15m south of bridge Danygraig Road
- N - 13) SS9994 8309 - on east side of footpath between railway station and Bethlehem View
- But similar to Ref A*

Survey for Japanese Knotweed - 31st August 2020

Neil McAndrew and Mark Steer

We started at Trenos railway crossing along the south side of the main railway line to Bryncae Community Centre and Author's Place. No signs seen. MS had surveyed on 29th August 2020 along the path through trees to north of the old BMX track and to the bottom of Dyffryn Crescent. No signs there.

At the eastern end of the Attenuation ponds by Author's Place there was JKW on either side of the Ewenny Fach on the edge of Jubilee Marsh:

Ref
E -

SS9957 8294 and SS9957 8294

Pitstop Garage entrance:

SS9980 8279 and around perimeter of garage yard

Ref
F -

RCT grassed area bordering Pitsop Garage:

SS9982 8279

N -

3 small areas spotted alongside 'Black Path' PSM44/1:

West edge at SS9992 8279 and SS9993 8296

East edge at SS9995 8291

In addition an area on verge along Brynna Road just west of the old railway bridge and dropping down to the old railway linewhere RCT have previously sprayed herbicide but it has reappeared:

Ref
G -

SS9837 8297

MS 31/08/2020

Japanese Knotweed Survey 12th June 2021

On bridleway PSM45/1 2 small patches – in front of garage SS996 8324 and to north east of garage SS9986 8323

Ref
H -

Footpath Chapel Road to Grove Terrace – on stream side SS9987 8329, east and west side SS9988 8330, on bank east side SS9989 8330

See
Rev B.

To south of Chapel Road informal footpath by 'mast' SS9981 8319 (Perkins' family land?) - N

Footpath from Bethlehem View to railway station, on right lineside ST0002 8307 (Network Rail) - N

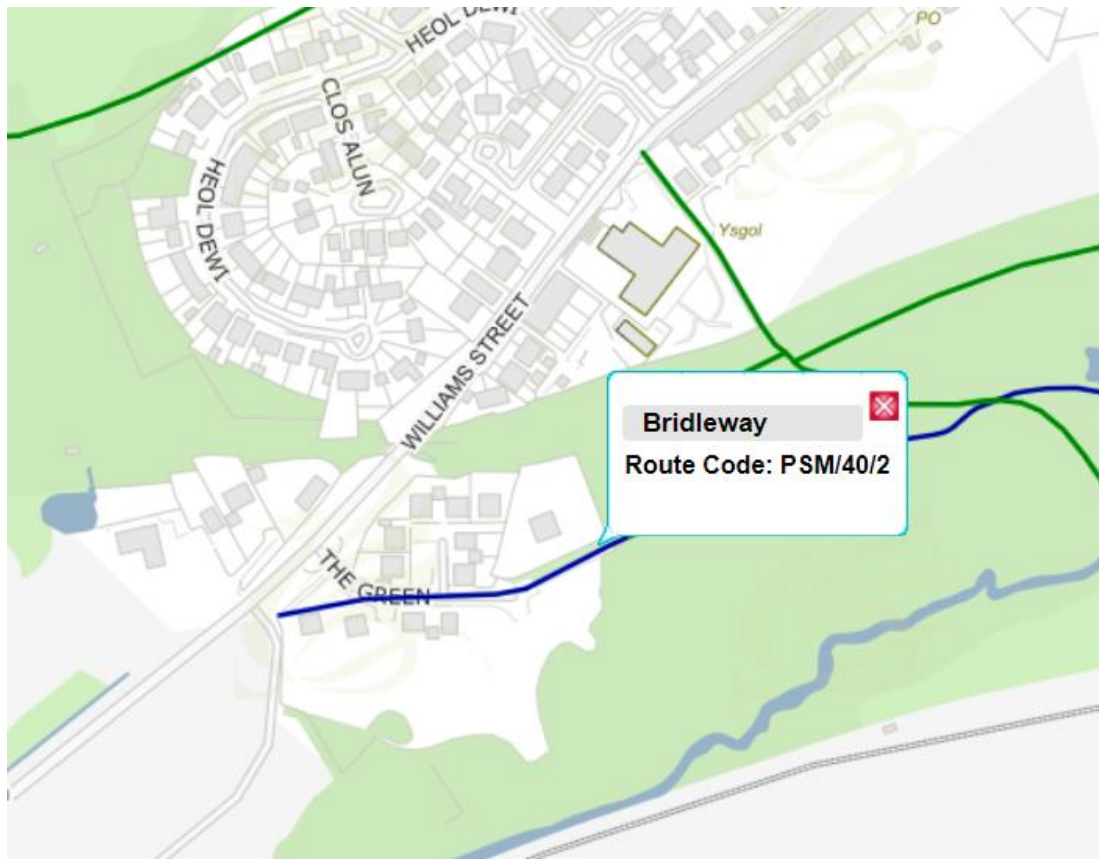
MS 13/06/2021

Appendix 9

Frequent blocking of access by construction vehicles at the entrance to Brynna Woods, PSM 40/2.

Proposal - LCC to contact developers and RCTCBC Rights of Way department to resolve situation.

Officer note: Detail required on the nature of the contact.



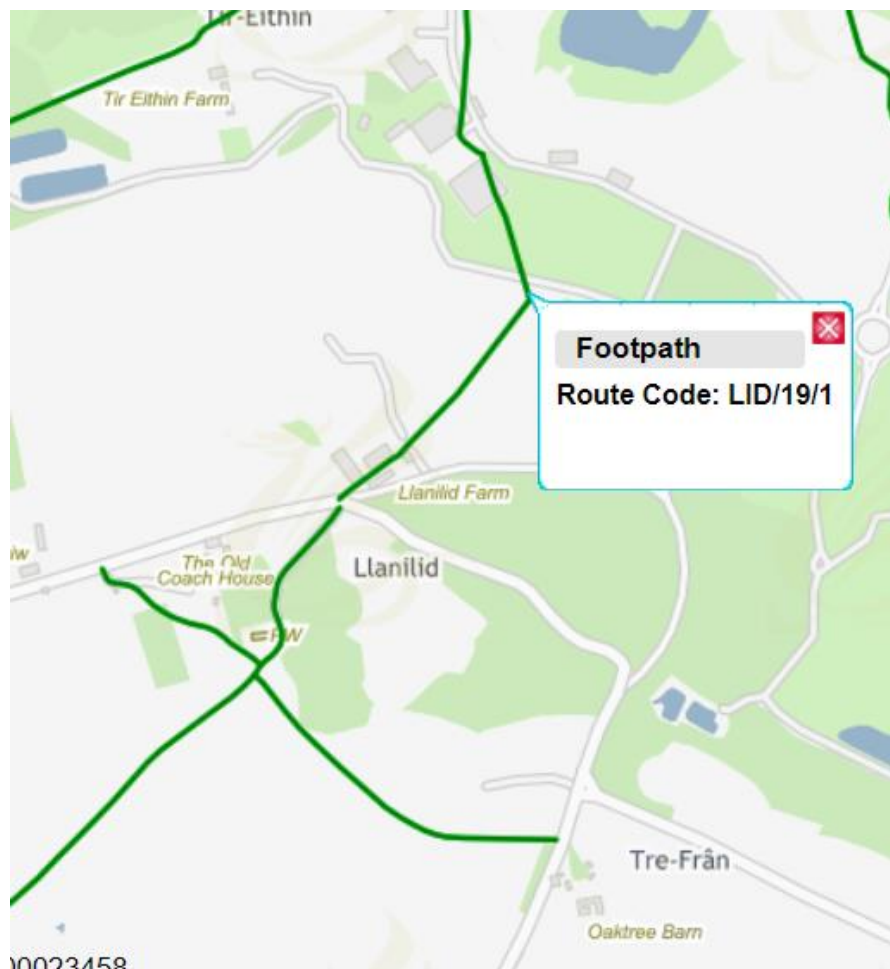


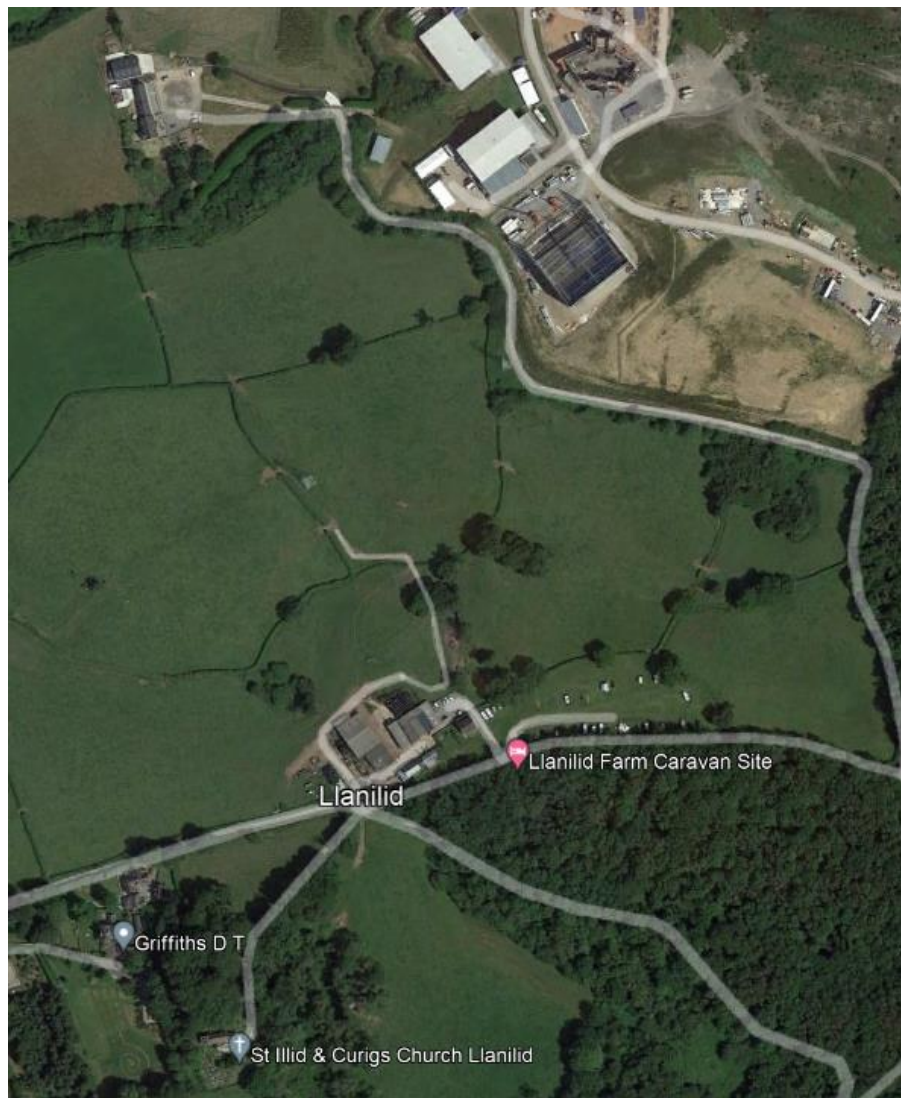
Appendix 10

Blocking of LID19 at Llanilid Farm.

LID 19 Llanilid Farm - from northern end PROW is blocked by barbed wire fence and no signage at southern end through Llanilid Farm yard.

Proposal - LCC to contact RCTCBC Rights of Way department to seek action.





Appendix 11

Cut and collect of Council owned grass areas

Consider using cut and collect mowing methods for grass areas owned by LCC.

(Meadow Rise and Mountain Hare play areas).

Proposal: to contact RCT Countryside department regarding possibility of availability of suitable cut and collect machinery and best practise

Cut and collect mowing method

Collecting the grass clippings when cutting reduces the soil fertility, resulting in lower growth rates, longer periods between cutting and a far better environment for wildflowers to establish and thrive; in some examples a significant reduction in cuts per year can be achieved and allow the propagation of wildflowers. This reduction in cutting allows wildflowers the time to complete their life cycles which benefits bees and other pollinators. This method also saves time and reduces fuel consumption, further aiding the environment.

Appendix 12

Potential eviction of plotholder from Pendre allotment.

The plot-holder of plot 10 on Pendre allotment, Mr Gareth Selwood has been a plot-holder since June 2021.

Since the taking on of the tenancy at that time the plot has not been cultivated although Mr Selwood renewed his tenancy in early 2022 and has on occasion expressed his intention to cultivate the plot.

Mr Selwood has been written to and contacted by other means on several occasions encouraging him to cultivate the plot and warning him of the consequences of not doing so.

Mr Selwood has still to pay his 2023 allotment fee of £26. Attempts have been made to contact him and letters sent to his home. No response has been received.

A large amount of rubbish and debris including old window frames have appears on the plot. There is no suggestion that the debris was put there by Mr Selwood, however the fact that the plot appears not to be tenanted by anyone is often a significant factor contributing to others 'fly-tipping' on a plot.

The Clerk recommends that an eviction notice with the appropriate notice period be given for the following reasons:

That Mr Selwood is in contravention of the following clauses of the tenancy agreement;

- 5. Use and Cultivation of the Allotments

a) The Tenant must ensure that the Allotments are used and occupied as Allotment Gardens and for no other purpose.

d) The Tenant must ensure that general rubbish or building materials are not deposited or dumped anywhere on the site and that the Allotment is kept in a reasonably tidy condition.

For these reasons the Clerk recommends the tenant is evicted under clause 12c) iii

lii. One month's notice to quit if the Tenant is not duly observing the conditions of the tenancy.

- Furthermore, under clause 12c) ii

ii. One month's written notice to quit if the rent is overdue by 40 days or more.

Mr Selwood has not paid his fees for 2023 (The deadline for payment was February 13th, 2023, and two reminder letters have been sent).