



## **LLANHARAN COMMUNITY COUNCIL**

12<sup>th</sup> September 2025

To Members of the Council.

The next meeting of the Council will be held at 7pm on Thursday 18<sup>th</sup> September 2025.

The meeting will be held on a **hybrid** basis (online and in person at **Llanharan OAP Association**) in accordance with:

### **The Local Government and Elections (Wales) Act 2021**

#### **The agenda will be as follows:**

1. To welcome all attendees and receive any apologies for absence. \*
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct. \*
3. An opportunity for members of the public present to speak for up to 3 minutes on any item on the agenda. \*

**Note: Following the conclusion of this item, members of the public attending online will be requested to turn their cameras off. Councillors will be reminded that should they turn their cameras off at any time from this point on, then they will need to request that their camera be turned back on by the meeting controller. Alternatively, they may use their electronic hand to indicate that they wish to speak or to indicate their vote during a motion.**

4. To approve as a true and accurate record the minutes of the ordinary council meeting held on 17<sup>th</sup> July 2025 \*

#### ***Appendix 1***

5. To approve as a true and accurate record the minutes of the extraordinary council meeting held on 26<sup>th</sup> August 2025



## ***Appendix 2***

6. To note the two ongoing councillor vacancies in Brynna ward.

7. To note the Community Council's action plan. \*

### ***Appendix 3***

8. Correspondence \*

### ***Appendix 4***

9. To receive community crime reports from the Police Community Support Officer (PCSO) and other publicly available crime information.  
\*

### ***Appendix 5, Appendix 5a***

10. To approve council's expenditure for July and August 2025\*

### ***Appendix 6***

11. To note YTD spend versus budget. \*

### ***Appendix 7***

12. To note the Pantry finances report. \*

### ***Appendix 8***

13. To note the Bryncae Community Centre finance report. \*

### ***Appendix 9***

14. To consider an application for grant funding from Bryncae Brass added as an emergency application in line with the Councils Grant policy and with permission of the Chair of the audit Committee.

### ***Appendix 10***



15. To consider a quote for refurbishing and updating the Chair's Chain of Office and options for adding further Chair names to the chain  
**Appendix 11 and 11a**

16. To note the resolutions and consider the recommendation of the Bryncae Community Centre (BCC) Committee held on 29<sup>th</sup> July 2025  
**Appendix 12**

17. To consider allowing free use of Bryncae Community Centre to the police, members and other interested parties for quarterly PACT meetings and for quarterly police/councillor catchup meetings. Dates to be arranged with the officers of the Council.  
**Appendix 13**

18. To consider changing the Council's financial regulations to allow integration of online payments, such as via Stripe payment software; and to add the Stripe integration to the Hallwizard subscription.  
**Appendix 14**

19. To note the resolutions and consider the recommendation of the CEC Committee held on 31<sup>st</sup> July 2025  
**Appendix 15**

20. To consider issuing a tender for a 3-year contract for the provision of hire of Christmas lights  
**Appendix 16**

21. To note the resolutions and consider the recommendation of the TEC Committee held on 26<sup>th</sup> August 2025  
**Appendix 17**

22. To note that the TEC Committee meeting scheduled for 11<sup>th</sup> September 2025 was postponed.

23. To consider adding Cllr Nick Richards and Cllr Andrew Morgan to the membership of the TEC Committee.  
**Appendix 18**



24. To note that the CIL Committee meeting scheduled for 4<sup>th</sup> September 2025 was postponed.

25. To consider additional costs required for signoff of the Sewer Diversion on Grove Terrace, relating to the Memorial Garden/Garage Project. Included with the permission of the Chair of the CIL Committee.

***Appendix 19***

26. To receive any updates of the work of the Digital Working Group, or any recommendations or papers provided as a paper via the Clerk prior to the meeting. \*

27. Member's reports. \*

28. To receive feedback on any formal or informal meetings of external groups to whom the Council has appointees. Whether a meeting has taken place, whether the appointee attended and whether there is anything relevant to report: \*

a) RCT Town & Community Council Liaison Committee (Cllrs Rhys Jenkins and Chris Parker)

b) One Voice Wales, RCT/Merthyr/Caerphilly area Committee (Cllr Robert Smith)

c) Dolau Primary School appointed governor (Cllr Neil Feist)

d) Llanharan Primary School appointed governor: (Cllr Geraint Hopkins)

e) Brynnau Primary School appointed governor (Cllr Rhys Jenkins)

f) The Wildlife Trust (Brynna Woods/Llanharan Marsh) Liaison (Cllr Mark Steer)

g) Llanharan Community Development Project (LCDP) Liaison (Cllr Robert Smith)



29. Planning. To consider whether to formally comment on pending pre-planning consultations or planning applications. \*

***Appendix 20***

30. To instruct the Council's nominated attendee on how to vote on motions submitted to the One Voice Wales AGM

***Appendix 21***

31. To consider approving and becoming a signatory to the revised RCTCBC Charter with Town and Community Councils.

***Appendix 22***

32. To update the Council on the RBL's arrangements for the 2025 Remembrance Service and to consider a request for administrative support.

***Appendix 23***

33. To consider spending £176 on the 14<sup>th</sup> edition of the book, "Arnold-Baker on Local Council Administration"

***Appendix 24***

34. To consider excluding the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the next item of business on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

35. To update the Council on the conclusion of a personal injury claim.

***Appendix 25***

36. To provide any information which the Chair considers should be relayed to Council as a matter of urgency, or to suggest items to the Clerk for inclusion on the agenda for the next meeting. \*

Members of the public and the press may attend and can obtain any documents referenced on the agenda which are not considered confidential prior to the meeting. Members of the public will be offered a reasonable opportunity to speak on matters of business appearing on the agenda.



To request documents and or joining instructions contact [Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales) or 01443 231430.

Leigh Smith.  
Clerk to Llanharan Community Council.