



LLANHARAN COMMUNITY COUNCIL

Agenda

HR Committee

Thursday 4th June 1.30pm

**The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
Enabling meetings of local authorities held before 1 May 2021 to be held by
means of remote attendance.**

1. Welcome and Apologies

To welcome attendees and receive any apologies.

2. Declarations of Interest

To receive any declarations of interest from members.

3. Minutes

To approve as a correct record the minutes of the meeting held on 15th May 2020. **Appendix One**

4. The following resolution for items 5 & 6 was unanimously agreed by members present.

“By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted”.

5. Staff Matters

To report on staff matters. **Appendix Two**

6. Assistant Clerk

To review the job description and terms and conditions for the role of Assistant Clerk. **Appendix Three**

7. To discuss any items which the Chair considers should be discussed as a matter of urgency, or to be included on the agenda for the next meeting.



Catherine Kennedy

Acting Clerk

29th May 2020