



## **LLANHARAN COMMUNITY COUNCIL**

16<sup>th</sup> February 2024

### **To Members of the Human Resources Committee.**

The next meeting of the HR Committee will be held at 7pm on Wednesday 21st February 2024

The meeting will be held on a remote basis in accordance with:

### **The Local Government and Elections (Wales) Act 2021**

### **The following resolution applies to meetings of the HR committee.**

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting on the basis that with regards to all agenda items, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### **The agenda will be as follows:**

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. To approve as a true and accurate record the minutes of the HR Committee meeting held remotely on 17<sup>th</sup> January 2024  
**Appendix 1**
4. To discuss any matters arising from the minutes.
5. To consider a course of action with regards to an employment matter affecting an employee of the council.  
**Appendix 2**
6. To provide any information which the Chair considers should be relayed to Council as a matter of urgency, or to suggest items to the Clerk for inclusion on the agenda for a future agenda.

Leigh Smith  
Clerk to Llanharan Community Council.