



LLANHARAN COMMUNITY COUNCIL

4th September 2024

To Members of the Human Resources Committee.

The next meeting of the HR Committee will be held at 7pm on Tuesday 10th September 2024

The meeting will be held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

The following resolution applies to meetings of the HR committee.

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting on the basis that with regards to all agenda items, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The agenda will be as follows:

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. To approve as a true and accurate record the minutes of the HR Committee meeting held remotely on 21st February 2024

Appendix 1

4. To consider staff training plans.

Appendix 2

5. To consider proposed arrangements for staff appraisals.

Appendix 3

6. To consider a headcount review and proposals to add to the Councils workforce.

Appendix 4



7. To consider reviewing staff contracts to bring into line with the NALC model contracts (as advised by the internal audit 2024)

Appendix 5

8. To consider making an amendment to the Senior groundsperson's payment terms.

Appendix 6

9. To consider any items which the Chair considers should be discussed as a matter of urgency, or to be suggested to the Clerk for inclusion on the agenda for the next meeting.

Leigh Smith
Clerk to Llanharan Community Council.