LLANHARAN COMMUNITY COUNCIL

20th November 2026

To Members of the Open Spaces, Rights of Way and Allotments committee (ORA)

The next meeting of the ORA Committee will be held on Thursday 26th November 2026 at 7.00pm via Zoom.

The meeting will be held on a remote basis in accordance with:

The Local Government and Elections (Wales) Act 2021

The agenda will be as follows:

1. To welcome all attendees and receive any apologies for absence.

2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.

3. An opportunity for members of the public to speak for up to 3 minutes on any item on the agenda – 24-hour notice required.

4. To approve as a true and accurate record the minutes of the ORA Committee meeting held remotely on Thursday 3rd September 2026.
   Appendix 1

5. Correspondence
   Appendix 2

6. To note the ORA Committee's action plan.
   Appendix 3

7. To review the LCC Biodiversity Plan and consider any motions submitted in advance to the officers for amendments.
   Appendix 4

8. To consider requesting a budget of £500 in line with Biodiversity Plan item 7:
   "To create a separate budget line for Biodiversity/Environmental initiatives delegated to the ORA Committee. Amount £500 - a virement to be taken from general reserves to create this budget line."

9. To receive a verbal update on the progress of the Walking and Multiuser Leaflets Working Group.

10. To receive a verbal update on the progress of the Hamlet/Ward Gateway Working Group.

11. To consider two exceptions to the complete asbestos clearance programme at the allotments
    Appendix 5

12. To consider a resident's application for retrospective permission to plant trees on council land.
    Appendix 6

13. To consider a request from a member of the public to reduce the height of trees on council land adjoining their property.
    Appendix 7

14. To consider a review of the annual rent charged to allotment tenants.
    Appendix 8

15. To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the meeting on the basis that with regards to the following agenda items, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. To update members on any allotment warning or improvement notices issued.
    Appendix 9

17. To consider evicting allotment plot-holders following the expiry of previously issued 3-month improvement notices (those under threat of eviction having been invited to attend or to provide a written submission).
    Appendix 10

18. To provide information on any items which the Chair considers should be communicated as a matter of urgency or suggested to the Clerk to be included on the agenda for the next meeting.

Members of the public and the press may attend and may obtain any documents referred to on the agenda prior to the meeting.

To request documents and/or joining instructions contact Clerk@llanharan-cc.gov.wales or 01443 231430.

Leigh Smith
Clerk to the Council