



## **LLANHARAN COMMUNITY COUNCIL**

**To Members of the Open Spaces, Rights of Way and Allotments committee.**

**29<sup>th</sup> December 2023**

The next meeting of the ORA Committee will be held on Thursday 7<sup>th</sup> December 2023 at 7.00pm via Zoom.

The meeting will be held on a remote basis in accordance with:  
**The Local Government and Elections (Wales) Act 2021**

***The agenda will be as follows:***

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. An opportunity for members of the public to speak for up to 3-minutes on any item on the agenda – 24-hour notice required.
4. To approve as a true and accurate record the minutes of the ORA Committee meeting held remotely on 3<sup>rd</sup> October 2023  
***Appendix 1***
5. To note the ORA Committee's action plan.  
***Appendix 2***
6. To note relevant correspondence received  
***Appendix 3***
7. To consider the draft 2024 allotment tenancy agreement.  
***Appendix 4***
8. To consider allotment fees for 2024.  
***Appendix 5***

9. To consider in principle the matter of adding individuals to long standing tenancy agreements to create new joint tenancies, circumstances where this might be considered appropriate and the mechanisms to examine such circumstances.  
**Appendix 6**
10. To consider instructing the Clerk to obtain quotations to alter the current access gate arrangements at Meadow Rise open space.  
**Appendix 7**
11. To provide an update on potential improvements to RAN3/2 and 4/1  
**Appendix 8**
12. To provide an update on progress of producing a leaflet for 'walking route 1' and to consider instructing the Clerk to investigate obtaining a licence from Ordnance Survey for the use of its materials in leaflets and to consider setting a suitable budget for doing so.
13. To discuss progress regarding the condition of the fence on the Tan-Y-Bryn bridleway (PSM 33/3).  
**Appendix 9**
14. To discuss the status of RAN 13/1, situated to the South of the A473 on 'Llanharan Straight', being impassable due to the railway line.  
**Appendix 10**
15. To provide an update on proposals to investigate cut and collect mowing techniques.
16. To provide an update on efforts to improve the surface of the lane at Danygraig road.  
**Appendix 11**
17. To consider the placement of addition benches in the Community following the receipt of formal permission from RCTCBC highways department.  
**Appendix 12**
18. To consider the condition of the footpath adjacent to Llanharan Cemetery. Specifically the southern end of PSM53/2.  
**Appendix 13**
19. To provide information on any items which the Chair considers should be communicated as a matter of urgency, or suggested to the Clerk to be included on the agenda for the next meeting.

Members of the public and the press may attend and can obtain any documents referenced on the agenda prior to the meeting.

To request documents and/or joining instructions contact [Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales) or 01443 231430.

Leigh Smith  
Clerk to the Council