



## **LLANHARAN COMMUNITY COUNCIL**

11<sup>th</sup> September 2020

To Members of the Council.

The next meeting of the Council will be held on Thursday, 17<sup>th</sup> September 2020 at 7.00pm.

The meeting will be held on a remote basis in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

The agenda will be as follows:

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. To approve as a true and accurate record the minutes of the Council meeting held remotely on Thursday 16<sup>th</sup> July 2020 at 7.00pm. Appendix One
4. To approve as a true and accurate record the minutes of the Extraordinary meeting of the Council held remotely on Thursday, 6<sup>th</sup> August 2020. Appendix Two
5. To consider the recommendations of the Community Engagement Group held remotely on Tuesday, 21<sup>st</sup> July 2020. Appendix Three
6. To consider excluding the press and public from the next item of business as it relates to a confidential personnel matter.
7. To consider the recommendations of the Human Resources Committee held remotely on Wednesday, 16<sup>th</sup> September 2020.
8. To discuss any matters arising from the minutes.
9. An opportunity for members of the public to speak for up to 3-minutes on any item on the agenda – 24-hour notice required.
10. To receive reports from Members.



11. To receive community crime reports from the local Police Community Support Officer (PCSO).
  12. To consider any important items of correspondence received since the last meeting.
  13. To note the payment reports for July and August. Appendix Four
  14. To re-consider a Covid-19 Grant application from Bryncae Community Centre.
  15. To consider essential maintenance work on footpath PSM 42 leading to Brynna Woods.
  16. To note maintenance tasks undertaken in July and August. Appendix Five
  17. To consider excluding the press and public from the next item of business with regards to the Data Protection Act 2018.
  18. To consider correspondence received regarding Meadow Rise encroachments.
  19. To consider planning applications received since the last meeting.
- a. 20/0628/10 – 7<sup>th</sup> July 2020 First floor rear extension. 31 WILLIAM STREET, BRYNNA, PONTYCLUN, CF72 9QJ GRID REF: 298601, 183230. (Expiry 6<sup>th</sup> October 2020)
- b. 20/0705/13 – 20<sup>th</sup> July 2020 Demolition of an existing conservatory and the erection of a two-storey detached dwelling including the creation of a new access to the public highway (Re-submission of 20/0067/13). FARMHOUSE, LANELAY FARM, LANELAY LANE, TALBOT GREEN, PONTYCLUN, CF72 9LA GRID REF: 303153, 182948 (Expiry 16<sup>th</sup> September 2020)
- c. 20/0871/10 - 01/09/2020 Front and rear dormers. 5 RED ROOFS CLOSE, PENCOED, BRIDGEND, CF35 6PH GRID REF: 297768, 182573 (Expiry 23<sup>rd</sup> October 2020)
- d. 20/0847/10 - 21/08/2020 Single storey rear extension 77 FFORDD DOL Y COED, LLANHARAN, PONTYCLUN, CF72 9WA GRID REF: 299314, 182414 (Expiry 16<sup>th</sup> October 2020)



- e. 20/0799/13 - 21/08/2020 Outline application for 22 no. dwellings with some matters reserved (access to be considered at this stage). GELLI FEDI FARM, GELLIFEDI RISE, BRYNNA. GRID REF: 298843, 183568 (Expiry 12<sup>th</sup> October 2020)
- f. 20/0690/10 - 19/08/2020 Build a porch with pitched roof to front of property, taking up 5 square metres of the front garden. 22 ROBERT STREET, LLANHARAN, PONTYCLUN, CF72 9RG GRID REF: 299891, 182773. (Expiry 13<sup>th</sup> October 2020)
- g. 20/0810/10 - 18/08/2020 Loft conversion, to include roof changes from hipped to gable and raise roof on rear annexe. LLEOLIAD/LOCATION : WEST HILL, BRYNNA ROAD, BRYNNA, BRIDGEND, CF35 6PG GRID REF: 297818, 182560 (Expiry 13<sup>th</sup> October 2020)
- h. 20/0805/01 - 13/08/2020 Signage to rear of building, facing M4 motorway. OFFICE 4 PHASE 2, ORTHO CLINICAL DIAGNOSTICS, FELINDRE MEADOWS, LLANHARAN, PENCOED, BRIDGEND, CF35 5PZ GRID REF: 297270, 180702 (Expiry 7<sup>th</sup> October 2020)
- i. 20/0713/10 - 29/07/2020 Two storey side extension and single storey rear extension. 10 ST LUKE'S CLOSE, LLANHARAN, PONTYCLUN, CF72 9ST GRID REF: 299809, 183634. (Expiry 18<sup>th</sup> September 2020)
- j. 20/0166/10 - 21/07/2020 Proposed rear single storey extension and internal works. Garage to be converted into a room and a 3rd parking space created to the front garden. 2 ST PETERS AVENUE, LLANHARAN, PONTYCLUN, CF72 9UQ GRID REF: 299616, 182837. (Expiry 14<sup>th</sup> September 2020)
- k. 20/0691/36 - 21/07/2020 Scoping Opinion in respect of the forthcoming s73 application to extend timeframes for the submission of reserved matters and commencement of development in relation to the



Coed Ely Colliery outline planning permission ref: 09/0386/13. COED ELY COLLIERY SITE, LAND OFF A4119, ELY VALLEY ROAD, COEDEL, TONYREFAIL CYF GRID/GRID REF: 301654.65, 186530.84 (Expiry 11<sup>th</sup> September 2020)

I. 20/0229/10 - 14 July 2020 TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER S78 AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION. 2 YNYSMAERDY TERRACE, YNYSMAERDY, LLANTRISANT, PONTYCLUN, CF72 8LG Description of development: Detached double garage (retrospective). Application reference: 20/0229/10 Appeal start date: 09/07/2020.

All Rhondda Cynon Taff planning applications can be viewed at:

<https://planningonline.rctcbc.gov.uk/online-applications/>

18. To consider any items which the Chair considers should be discussed as a matter of urgency, or to be included on the agenda for the next meeting.

Members of the public and the press may attend and can obtain any documents referenced on the agenda from the Acting Clerk prior to the meeting. To request documents and or joining instruction contact [clerk@llanharan-cc.gov.wales](mailto:clerk@llanharan-cc.gov.wales) or 01443 231430 Monday to Friday 9.30am to 1.30pm.

Catherine Kennedy

Acting Clerk  
11<sup>th</sup> September 2020



Council Minutes 16th July 2020

## **LLANHARAN COMMUNITY COUNCIL**

**2 Chapel Road  
Llanharan  
CF72 9QA**

Minutes for the ordinary meeting of the Llanharan Community Council held by video link on Thursday 16th July 2020 at 7pm.

*The meeting was held in accordance with:*

**The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.**

**Present:** Councillors Chris Parker (Chair), Rob Lewis-Watkin (Vice Chair), Roger Turner, Geraint Hopkins, Jeff Williams, Barry Stephens, Janine Turner, Rhys Jenkins, Parmindra Pannu, Helen Donnan.

**In attendance:** Catherine Kennedy (Acting Clerk), plus 2 members of the public.

**Apologies:** Councillors Will Thomas and Daniel Morelli.

**Disclosures of personal and prejudicial interests:**

There were no declarations of interest.

### **2020/28 Minutes**

a. The minutes for the annual general meeting and the ordinary meeting of the council held by video link, at 7pm on Thursday 18<sup>th</sup> June 2020 were approved as an accurate record of events, subject to the following amendments: 2020/16 typing error, Hopkin to Watkin.

b. The recommendations from the minutes of the Open Spaces, Rights of Way and Allotments Committee (ORA) held on the 7<sup>th</sup> July 2020 and the Audit Committee held on the 14<sup>th</sup> July 2020) were accepted by full council pending the following amendments:

### **7. Allotments**

#### **c. Jubilee Street**

- i. **Japanese Knotweed** - Contact RCT rights of way and maintenance team regarding the issue of Japanese knotweed.



Council Minutes 16th July 2020

**Audit committee (item 8 - Christmas lights)**

**RESOLVED**

1. That, in the interest of uniformity it was unanimously agreed to suspend standing orders 52 & 53 (regarding the requirement to go out to tender) and thereof adopt a 2-year hire agreement from the 2019 hirers (Festive Lighting Ltd) for 35 additional motifs, to run in unison with the current 3-year hire agreement for 15 motifs.
2. That, in the interest of continuity to contract with the 2019 installer (LML Electrics) for the 2020 Christmas lights.

**2020/29 Community Issues**

Reports were received from the following county borough members:

**Councillor G Hopkins**

(a) Cllr Hopkins reported that initial contact with RCT County Borough Council will lead to a conversation regarding the future of County Borough owned land in the community.

**RESOLVED**

The ORA committee will take the lead on negotiations with RCT.

**Councillor R Turner**

(b) Cllr Turner reported that the number 65 bus service between Bryncae and Bridgend has been temporarily suspended due to the Covid-19 virus.

Thanks to RCT's collaboration with Bridgend Council, Councillor Turner was able to report that a community bus service has been introduced between Llanharan Railway station and Bridgend through Bryncae.

Journeys need to be pre-booked, details of which have been circulated throughout the village i.e., bus shelters, local Shops, notice boards and social media.

It was noted that concessionary bus passes are acceptable on the Community bus service.



Council Minutes 16th July 2020

**RESOLVED**

Inform residents of the new service from Bryncae to Bridgend through the medium of timetables posted in various locations, for example, bus shelters, local shops, notice boards and social media.

(c) Councillor Roger Turner reported that the planning application for housing development at Brynnau Gwynion, north of Brynna Road was approved by RCT's planning committee at the meeting held on the 9th July 2020, which was contrary to the views of this community council.

However, as RCT Council had received a 'call in' request from the Welsh Government Inspectorate prior to the planning meeting, a final decision will not be made until the application has been considered by the inspectorate.

(d) There were no updates from other members.

**2020/30 Community police report**

The police report for June 2020 was considered and members attention was brought to a makeshift bike track in Brynna woods which has now been removed.

**2020/31 Correspondence**

The acting clerk reported correspondence from the British Heart Foundation offering discounts to community councils for the provision of defibrillators.

**RESOLVED**

It was noted that the community already has 11 defibrillators in the community and would consider including provision for an additional one or two more defibrillators in the 2021/22 budget.

**2020/32 Financial matters**

**Payments report**

The report of expenditure was reviewed and accepted.

**2020/33 Grounds-staff report**

The report of maintenance work was reviewed and accepted. A query was raised regarding drawing a clear line between the work of RCT and the community council in maintaining the footpaths.

A brief discussion followed confirming that the community council acts as an agency for RCT council, carrying out agreed tasks on their behalf.



Council Minutes 16th July 2020

#### **2020/34 Annual firework display and senior citizen Christmas dinners**

A discussion took place regarding the annual firework display and senior citizen Christmas dinners. It was unanimously agreed that due to social distancing and the unknown course of the virus, the 2020 events would be cancelled and monies would be diverted to other budgets for the benefit of the community.

#### **2020/35 Planning applications**

Planning applications since the last meeting were reviewed by members.

Planning Application Reference 20/0058/10 - Cllr Roger Turner reported that the applicants had submitted a request for the right of way which runs through their plot, to be diverted which should give easier access to walkers.

#### **2020/36 Urgent matters**

It was requested that consideration be made to urgent maintenance of the Ridgeway gate byway/bridleway, along with other gates in the community that need urgent attention.

#### **RESOLVED**

Cllr Roger Turner to discuss with RCT rights of way officers and if required community council monies to be spent on repairs and where possible, maintenance and repairs will be carried out by the community council.

**The meeting concluded at 8.50pm**

**Councillor Chris Parker**  
**Chair of the Council**



Extraordinary minutes  
06/08/2020

## **LLANHARAN COMMUNITY COUNCIL**

2 Chapel Road  
Llanharan  
CF72 9QA

Minutes of the Extraordinary meeting of the Council  
held by video link on Thursday 6<sup>th</sup> August 2020 at 7pm.

The meeting was held in accordance with: 'The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1st May 2021 to be held by means of remote attendance'.

Staffing matters are discussed in accordance with the following resolution: "By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted".

**Present:** Cllrs. Chris Parker (Chair), Rob Lewis-Watkin, Barry Stephens, Geraint Hopkins; Janine Turner; Jeff Williams; Pam Uppal, Rhys Jenkins; Roger Turner

**Apologies:** Cllrs. Helen Donnan, Parmindra Pannu

**Declarations of interest** - No declarations of interest were made.

### **2020/37 Staffing review**

Cllr Hopkins as Chair of HR gave a short verbal background report on the HR committee's discussions that lead up to the recommendations being put to Council.

It was resolved to accept the all recommendations as stated and that the HR committee be the interview panel.

There being no other business the meeting concluded at 7:35 pm

Councillor Chris Parker  
Chair of the Council





CEG Minutes 21/07/2020

## **LLANHARAN COMMUNITY COUNCIL**

**2 Chapel Road  
Llanharan  
CF72 9QA**

Minutes of the **Community Engagement Group (helping to set the direction of the council)** held by video link at 7pm on Tuesday 21<sup>st</sup> July, 2020.

***The meeting was held in accordance with:***

**The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1st May 2021 to be held by means of remote attendance.**

**Present:** Councillors Chris Parker (Chair), Rhys Jenkins and Janine Turner.

Catherine Kennedy (Acting Clerk) plus one member of the public.

### **1. Chair and Deputy Chair**

It was unanimously agreed that Cllr Chris Parker would chair the meeting on this occasion.

### **2. Apologies for absence**

There were no apologies for absence from members.

### **3. Disclosures of personal and prejudicial interests**

There were no declarations of personal or prejudicial interests in accordance with the members code of conduct.

### **4. Minutes**

The minutes of the meeting held on Tuesday 10<sup>th</sup> March, 7.15pm at Llanharan OAP Hall were approved as a true record of proceedings subject to the following amendment: *Janine Turner attended as a co-optee to the community engagement group prior to her co-option as a member of the council.*

### **5. a. Planters**

It was noted that 8 new planters are now in situ around the community and 6 new troughs placed at the entrances to the villages.



CEG Minutes 21/07/2020

**b. Park Benches**

It was noted that the benches in William Street, Brynna and the entrance to Dyffryn Crescent, Bryncae, have been replaced and 2 new benches are being purchased – one for the bottom of Oakbrook and one for next to the bus shelter opposite Dolau primary school in Bryncae.

**c. Frontage of Bridgend Rd**

It was noted that the loose stones at the front of the Bridgend Rd allotments have been replaced with top-soil and turf resulting in a far safer surface next to the busy road.

**6. Open discussion forum**

a. Cllr Chris Parker noted that council had agreed to a new 2 -year contact for hiring an extra 35 Christmas motifs with the current suppliers **Festive Lighting Ltd** to terminate at the same time as the current 3-year contract.

b. Cllr Chris Parker noted that council are planning to replace a number of bus shelters in the community over the coming months.

c. A member of the public initiated a discussion on the issue of Japanese Knotweed and Himalayan Balsam within the community.

d. Cllr Janine Turner asked if a similar initiative to the placement of dog poop bags around Brynna could be active in Llanharan.

e. Cllr Chris Parker reported that footpath improvements, funded from community infrastructure levy (CIL) monies had been agreed and were soon to take place between Woodview and the Green in Brynna.

f. Cllr Chris Parker noted that the back of Church View – Tan y Bryn will be upgraded to a bridleway, funded by CIL monies.

g. Cllr Rhys Jenkins raised the issue of parking problems at Enterprise Way when football games are taking place, Cllr Chris Parker responded that with the construction of the by-pass, the problem should resolve.

h. A member of the public noted that the best route for a walkway between Terrys Way and Authors Place through to Jubilee Street would need further investigations to take place in partnership with the Rhondda Cynon Taff footpath team.



CEG Minutes 21/07/2020

i. It was noted that the plan for a bridge at Bryncae Railway crossing would need co-operation with Persimmon Homes and landowners.

j. A member of the public raised a question on the future of the Brynna community garden. It was agreed to discuss at a later meeting following the lifting of social distancing restrictions.

**The committee agreed:**

- a) To recommend the council include funds for 2 new planters to replace the old ones in the village square in the 2021/22 budget.
- b) To recommend the council remove the Mountain Hare as a location for a new bus shelter due to the difficulties involved with working around telegraph poles placed at the bus stop site.
- c) To recommend the council replace the bus shelter outside Mid Glamorgan Construction with a new cantilever one.
- d) To recommend to the council that all bus shelters and benches in the community be added to the grounds staff monthly schedule for cleaning.
- e) To recommend the council contact Rhondda Cynon Taff Council to request advice and information on Japanese Knotweed and Himalayan Balsam.
- f) To recommend that council liaise with the Llanharan Community Development Project regarding a project to place dog poop bags around popular dog walking areas in Llanharan.

The next meeting will be held by video link at 7pm, Tuesday 15<sup>th</sup> September 2020.

**The meeting closed at 8pm**

Catherine Kennedy  
Acting Clerk  
4<sup>th</sup> September 2020



## List of Payments made between 01/07/2020 and 31/08/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/07/2020	The Corner Shop	BACS	450.00	RLW	Foodbank(Windmill Fund)
03/07/2020	W Thomas	BACS	41.89	RLW	Webs Annual Domain
07/07/2020	The Corner Shop	BACS	900.00	RLW	Foodbank (Windmill Fund)
20/07/2020	Riverlea	BACS	98.70	TYM starter fault	Riverlea
20/07/2020	C Parker	BACS	345.60	RLW	Office 365 May to July 2020
20/07/2020	N Goss	BACS	450.00	RLW	Internal Audit Fees YE 31/03/20
21/07/2020	Members	BACS	1,240.00	CP	Members Allowances
21/07/2020	The Corner Shop	BACS	900.00	CP	Foodbank (Windfarm Fund)
22/07/2020	Mr Roy Lewis	BACS	5.95	CP	Parts for Allotments
22/07/2020	Mr Roy Lewis	BACS	-5.95	CP	Parts for Allotments
22/07/2020	C Parker	BACS	1,500.00	CP	Chairs Allowance
22/07/2020	Screwfix	BACS	25.98	CP	Screwfix
22/07/2020	1st Llanharan Rainbow Guides	BACS	250.00	CP	Covid-19 Grant
22/07/2020	1st Llanharan Rainbow Guides	BACS	400.00	CP	Annual Grant
22/07/2020	Dairy Tots	BACS	480.00	CP	Annual Grant
22/07/2020	Hope Rescue	BACS	1,000.00	CP	Annual Grant
22/07/2020	Brynna OAP	BACS	1,000.00	CP	Covid-19 Grant
22/07/2020	Llanharan OAP Association	BACS	1,000.00	CP	Covid-19 Grant
22/07/2020	Llanharan RFC	BACS	1,500.00	CP	Annual Grant
22/07/2020	Brynna OAP Association	BACS	1,500.00	CP	Annual Grant
22/07/2020	Llanharan Recreation Ground	BACS	2,123.00	CP	Covid-19 Grant
22/07/2020	Boverton Nurseries	BACS	2,208.00	CP	Planters and Feed
22/07/2020	Brynna Community Centre	BACS	3,049.05	CP	Covid-19 Grant
22/07/2020	LCDP	BACS	5,000.00	CP	Covid-19 Grant
22/07/2020	Llanharan Recreation Ground	BACS	12,432.00	CP	Annual Grant
22/07/2020	Brynna Community Centre	BACS	15,000.00	CP	Annual Grant
22/07/2020	Ynysmaerdy Welfare Association	BACS	250.00	CP	Windfarm Grant
22/07/2020	MOSSFORDS	BACS	5,150.00	CP	3 Year Maintenance Programme
22/07/2020	Ynysmaerdy Welfare Association	BACS	-250.00	CP	Windfarm Grant
22/07/2020	Ynysmaerdy Welfare Association	BACS	250.00	CP	Mynydd Portref Windfarm Grant
22/07/2020	SSE	BACS	24.12	CP	Office Electric
23/07/2020	Carmel Baptist Church	102513	1,400.00	CP	Mynydd Portref Windfarm
24/07/2020	Ynysmaerdy Welfare	BACS	-250.00	CP	Covid 19 Support
24/07/2020	Ynysmaerdy Welfare Association	BACS	250.00	RLW	Covid-19 Grant
27/07/2020	Friends of the Animals Wales	BACS	150.00	RLW	MicroChip Scanner
27/07/2020	Fun Grenade Ltd	BACS	856.00	RLW	Website Development Balance
28/07/2020	C Kennedy	BACS	344.18	RLW	July Tractor Fuel
31/07/2020	Paul Beach	BACS	57.15	RLW	July Mileage
31/07/2020	C Kennedy	BACS	59.51	RLW	July Expenses
31/07/2020	RCT	BACS	956.29	RLW	July Pensions
31/07/2020	Monthly Salaries	BACS	4,117.10	RLW	4117.10
10/08/2020	The Corner Shop	BACS	900.00	CP	Foodbank 4th Aug to 18th Aug
10/08/2020	SSE	BACS	50.32	CP	Electric

Date: 16/09/2020

## Llanharan Community Council

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Time: 12:07

Current Bank A/c

## List of Payments made between 01/07/2020 and 31/08/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/08/2020	Frank Sutton	BACS	65.28	RLW	Tractor repairs
11/08/2020	NO BUTTS BIN CO. LTD	BACS	1,140.00	CP	2 x Benches
12/08/2020	LCN	BACS	21.54	CP	.co.uk 2 year domain renewal
13/08/2020	Member	BACS	120.00	CP	Member Allowance
17/08/2020	rradar Limited	BACS	246.00	CP	VAT Invoice Legal Expenses
25/08/2020	Blackwood Chainsaws	BACS	36.00	RLW	Leaf Blower Repairs
28/08/2020	JFH Horticultural	BACS	154.80	CP	Purchase new Telescopic Lance
28/08/2020	MT Tarmac	BACS	5,400.00	CP	Pavement Woodview to the Green
28/08/2020	RCT	BACS	2,247.00	CP	Non Domestic Rates
31/08/2020	K Lee Wah	BACS	60.00	RLW	Storage

<b>Total Payments</b>	<b>76,699.51</b>
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## **LLANHARAN COMMUNITY COUNCIL MAINTENANCE REPORT**

**Ordinary Meeting 17<sup>th</sup> September  
2020**

**1<sup>st</sup> July to 31<sup>st</sup> August 2020**

### **TASK AND PROJECT WORK**

The following tasks and projects have been carried out by grounds staff.

1. Clearance of Welfare Shed
2. Glass clearance at Skateboard Park
3. Monthly cleaning of bus shelters and benches
4. Strimming of footpath next to Dragon Studios
5. Council office back garden strimming and clearance
6. Regular maintenance of Llanharan Rugby Club playing fields
7. Regular maintenance of the Welfare Trust playing fields
8. Regular maintenance of the Brynna Trust playing fields
9. Regular maintenance of the Bryncae Community Centre open space.
10. Regular maintenance of the Mountain Hare open space.
11. Regular maintenance of the Meadow Rise open space.
12. Rubbish removal from Bridgend Rd and Pendre Allotments
13. Mowing and strimming of Allotment Gardens
14. Maintenance of Black Paths between Jubilee St, the railway station and Bethlehem View.
15. Cemetery path maintenance
16. War Memorial litter pick, weeding and general check



17. Three times a week watering of the Summer Hanging Baskets

***The following tasks and projects have been carried out by contractors and volunteers:***

1. Twice Annual cleaning of Llanharan and Brynna War Memorials carried out.
2. New pavement laid between Woodview and the Green, Brynna.

Catherine Kennedy  
Acting Clerk

