



To: Members of Llanharan Community Council

12 June 2020

Dear Member,

ANNUAL GENERAL MEETING (AGM) OF THE COUNCIL

The Annual Meeting of the Council will be held by video link on Thursday 18 June at **6.30 pm.**

The following applies:

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.

The agenda will be as follows:

1. To elect the Chairman for the Council.
2. To elect a Deputy Chairman for the Council.

The Declaration of Acceptance will be signed when it is deemed safe to do so.
3. To receive the Report of the Retiring Chairman,
4. To receive apologies for absence.
5. To receive any disclosures of Personal Interests from Members in accordance with the Code of Conduct.
6. To review Committees and to fix dates and times of Committee meetings for the year 2020/21 as follows:



a) Human Resources Committee (5 members)

Councillors Geraint Hopkins (Chair), Roger Turner (Vice Chair), Chris Parker, Pam Uppal and Robert Lewis-Watkin.

To consider making all meetings of the HR Committee subject to the following Resolution:

“By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted”.

Proposed meeting dates: 9 September, 11 November, 20 January

b) Allotments, Rights of Way and Open Spaces Committee (5 members)

Membership is currently: Councillors Chris Parker (Chairman), Jeff Williams (Vice Chairman) and Will Thomas with 2 vacancies plus 2 co-optees Olie Wicks and Mark Steer.

To consider amending the title of the Committee to Open Spaces, Rights of Way and Allotments.

Proposed meeting dates: 7 July, 6 October, 2 December and 5 January.

c) Audit Committee (6 members)

Membership is currently: Councillors Roger Turner (Chairman), Chris Parker, Daniel Morelli, Barry Stephens, Will Thomas with 1 vacancy.

Proposed meeting dates: 14 July, 3 November and 12 January.

d) Community Engagement Committee (6 members)

Membership is currently: Councillors Chris Parker (Chair) and Will Thomas, plus 2 Co-optees, Andrea James and Poppy Evans.

Recommendation to amend the Terms of Reference as follows: *Community*



Engagement Advisory Group, 4 members, open to all members of the public, not subject to standing orders.

Proposed meeting dates: 15 September, 8 December, 9 March.

7. To review membership of external liaison committees:

a) RCT/Town and Community Liaison Committee

Councillor Chris Parker

b) Llanharan Community Development Project (1 member)

Councillor Geraint Hopkins and Serkan Askin.

c) One Voice Wales (1 member)

Councillor Chris Parker

d) School Governing Bodies

To review the present nominations:

Dolau – Councillor Janine Turner
Brynna – Councillor Barry Stephens
Llanharan – Councillor Geraint Hopkins

8. To review the Appeals and Disciplinary process:

a) Appeals

All Members of the Council.

If the Panel is convened, Members who do not have a previous interest will be chosen by rote.

b) Disciplinary

All Members of the Council. If the Panel is convened Members who do not have an interest will be chosen by rote.



9. Payment of Civic Allowances

a) To consider the attached report outlining the recommendations of the Independent Remuneration Panel for Member allowances. **Appendix One**

10. One Voice Wales (OVW) and the Society of Local Council Clerks (SLCC)

To consider the renewal of the Council's memberships of these bodies.

Membership fees are OVW £1241.00 and the cost of SLCC is still to be confirmed.

11. Internal Auditor

To Appoint an Internal Auditor for 2020/21 (Currently the Internal Auditor is Mr Nick Goss).

12. Honorary Freeman Scheme

To report that the former Councillor William Hopkin was nominated under this scheme and the nomination was accepted.

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