



Minutes 3/11/2020

LLANHARAN COMMUNITY COUNCIL

AUDIT COMMITTEE

Minutes of the **Audit Committee** held by video link at 7pm on Tuesday 3 November, 2020 in accordance with the: Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1st May 2021 to be held by means of remote attendance.

Present: Councillors: C Parker (Chair), R Lewis-Watkin (Deputy Chair), R Turner, B Stephens, W Thomas.

Apologies: D Morelli

Clerk to the Council/Responsible Financial Officer: Catherine Kennedy

Assistant Clerk/Project Officer: Leigh Smith

1. Welcome and apologies for absence

Apologies received from Cllr D Morelli.

2. Disclosures of personal and prejudicial interests

Cllr R Lewis-Watkin declared an interest in grant applications Brynna Football Club and Brynna Community Centre and Cllr R Turner declared an interest in Grant Applications Brynna Football Club and Bryncae Football Club.

3. Minutes

The minutes of the meeting held on 14th July 2020 by remote attendance were approved as an accurate record of events.

4. Matters Arising

There were no matters arising from the minutes.

5. Public Speaking

There were no members of the public in attendance.

6. Annual Financial Aid Applications

To consider applications for financial aid from the following organisations:

- a) Brynna Football Club - £800
- b) Brynna Doggy Bags (Brynna Community Centre) - £480
- c) Brynna OAP Association - £1000



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d) Bryncae Football Club – £499

e) Ynysmaerdy Community Centre – £1000

RECOMMENDATION

Council to accept all financial aid applications, except Ynysmaerdy Community Centre for which further information is required.

ACTION

The Clerk to request details of recent audited accounts and constitution from Ynysmaerdy Community Centre.

7. Covid-19 Financial Aid

The Chair of the Committee floated the possibility that community organisations may experience further financial hardship in the event of a continuing delay in the re-opening of premises.

ACTION

Include on the agenda for the January 2021 Audit meeting.

8. Review Standing Orders and Financial Regulations

The Chair of the Committee asked members to consider the draft papers, with a view to agreeing committee spending limits and powers. A discussion took place and as members were unable to come to a consensus, more time was requested to consider the limits.

ACTION

Without undue delay, the Clerk to arrange a follow up meeting to review the draft papers.

9. Council Expenditure

The Clerk presented a Council expenditure report for the financial year dated from 1st April 2020 to 31st October 2020. The report was reviewed and noted by members.

10. Community Infrastructure Levy

The Community Infrastructure Levy expenditure report presented by the Clerk to members was noted.

11. Asset Register

The Clerk presented the Council Asset Register which included the following additions: liability insurance for the Brynna and Llanharan War memorials, the purchase of a strimmer and a hedge cutter, the addition of the ride on tractor used to maintain the 3g sports pitch in Brynna, new park benches and planter containers. The register was noted by all present.

12. Summer Baskets and Planters 2021

The Clerk presented quotes for the 2021 planting of the Summer hanging baskets and containers. She recommended that due to the high-quality displays of 2020 and the efficiency and co-operation of the current supplier that members agree to contract with the same supplier for 2021.

RECOMMENDATION

To contract with Boverton Nurseries for the provision of flowers and plants for the Summer 2021 hanging baskets and containers.

13. Matters of Urgency

The Chair of the Audit Committee informed members that due to previous problems with accessing electrical supplies and suitable lamp-posts, the village of Ynysmaerdy has for several years been without Christmas Lights and Summer baskets. Following a discussion with the Ynysmaerdy Community Centre Committee, the Clerk obtained quotes for the provision of 6 x 4ft Christmas trees, 6 sets of light strings and 2 outside electrical sockets, totalling **£922**. The Clerk advised that the £922 be provided from the Christmas Dinners budget as due to Covid-19 the 2020 dinners had been cancelled.

RECOMMENDATION

To accept the Committees recommendation to provide Ynysmaerdy with 6 x 4ft Christmas trees, 6 light strings and 2 outside sockets totalling £922.

The meeting ended at 8.15pm

Councillor Chris Parker
Chair of the Audit Committee
Chair of the Council

Signature:  _____
Christopher Parker (Nov 26, 2020)