



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Community Infrastructure Levy (C.I.L.) Committee held by remote attendance at 7.00pm on Tuesday 16<sup>th</sup> May 2023

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors** Janine Turner (Chair), Neil Feist, Helen Donnan, Mark Steer, Rhys Jenkins, Chris Parker (Ex Officio).

**Clerk to the Council:** Leigh Smith

**RFO/Deputy Clerk:** Lisa Phillips

3 members of the public.

**Apologies:** David Evans

**Absent:** Cllrs Geraint Hopkins JP, Robert Lewis-Watkin JP

**CIL2023/021 Welcome and Apologies.**

The Chair welcomed all attendees.

***RESOLVED***

Apologies were received from Cllr David Evans and reasons given accepted as a valid reason for absence.

**CIL2023/022**

**Disclosures of Interests**



None

**CIL2023/023 Minutes of CIL meeting 25<sup>th</sup> April 2023**

***RESOLVED***

To approve as a true and accurate record the minutes of the CIL committee meeting held remotely on 25<sup>th</sup> April 2023

**CIL2023/024 To discuss any matters arising from the minutes.**

None

**CIL2023/025 Public speaking**

None

**CIL2023/026 CIL application from Llanharan Primary School.**

***RECOMMENDED***

That this item be deferred to a future meeting of the Committee.

**CIL2023/027 CIL application from Dolau Primary School**

***RECOMMENDED***

To reject part 1 of the application. To grant part 2 of the application to the value of **£3934.96**

**CIL2023/028 CIL application from LCDP**

***RECOMMENDED***

To grant the application to the value of £16,000 subject the application of a legal charge on the property for a period of 5 years (The Clerk to arrange) and receipt of the formal planning permission certificate.



## **CIL2023/029 Removal of potential projects from the potential projects list**

### ***RECOMMENDED***

To remove the following projects from the Potential Project list.

11/20/27 Road widening on Grove Terrace (linked with memorial garden/garage)

11/20/04 Outdoor exercise equipment.

11/20/12 A recycling area in the community.

11/20/13 Provision of a Saturday market.

11/20/17 Path from the Station to Bryncae.

11/20/20 Traffic restrictions along Bridgend road

11/20/21 Make speed limit near Dolau school 20mph.

11/20/29 Add access steps up the grass bank to access the footpath that runs at the rear of the houses at Heritage way to the Bryncae arms

11/20/39 Infill of flooded footpath road up near Mynydd Coedbychan (farm). Past Gellifedi road.

11/20/40 Investigate land behind Haran roofing - other land purchase opportunities

11/20/45 Swimming pool / Gym

12/20/01 Welfare ground - Changing room refurb

12/20/07 Welfare ground - Repair of condemned floodlights on rugby pitch. Limited scheme (Half pitch)



12/20/08 Welfare ground - Repair of condemned floodlights on rugby pitch. - Full pitch

12/20/11 Mains water supply to Brynna allotments.

6/12/006 Repair of cracked and dangerous paving on pavement outside LCDP centre.

7/21/001 Defibs at Bryncae Community Centre, Brynna Community Centre, Llanharan Drop in Centre, Llanharan Rugby Club, OAP Hall Llanharan, OAP Hall Brynna.

3/22/005 Youth shelters at appropriate points around the community.

4/23/001 Statue of Michael Jackson on the square.

1/21/001 Tarmac a path from Bethlehem View to the "eco houses" in Brynna through the woods

**CIL2023/030 Adding project 'Outdoor exercise equipment' to the CIL 123 list**

***RECOMMENDED***

To defer this item to be considered at the next meeting of the CIL Committee to allow further work to be carried out.

**CIL2023/031 Adding project 'providing a mains water supply to Brynna allotments' to the CIL 123 list**

***RECOMMENDED***

To amend the scope of this project to 'Rain capture and Irrigation system for Brynna allotments' and to add to the CIL123 list with a budget figure of £10,000



**CIL2023/032 Adding project 'Purchase of the Harold Street open space land' to the CIL 123 list**

***RECOMMENDED***

To add the project 'Purchase of the Harold Street open space land' to the CIL123 list with a budget figure of £40,000

**CIL2023/033 Adding project 'Improvements to the access lane leading to the meadow rise open space' to the CIL 123 list.**

***RECOMMENDED***

To defer this item to be considered at the next meeting of the CIL Committee to allow further clarification on the matter.

**CIL2023/034 adding projects to the CIL123 list received before close of business on 14<sup>th</sup> May 2023 - 'Replacement of emergency exit door on Welfare Ground shower block'.**

***RECOMMENDED***

To add the project 'Replacement of emergency exit door on Welfare Ground shower block' to the CIL123 list and Active Project list with the value to be determined at the Full Council meeting to be held on 18<sup>th</sup> May 2023.

**CIL2023/035 Next steps in developing the Council's strategic project delivery plan and CIL funds deferral plan**

***RECOMMENDED***

For the Clerk to produce the revised CIL123 list and to produce a draft of the Active Project list showing only projects currently underway. The Committee to then consider which, if any projects to add to the Active list at this time and to consider the order in which it intends to action future projects.



**CIL2023/036 information from RCTCBC CIL dept regarding the applicability of a number of projects**

Noted

**CIL2023/037 Urgent information or to suggest items to the Clerk for a future agenda.**

There being no further business the meeting closed at 8.55pm.

**Date of next meeting:** To be determined.

Councillor Janine Turner  
Chair of the C.I.L Committee



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Community Infrastructure Levy (C.I.L.) Committee held by remote attendance at 7.00pm on Tuesday 25<sup>th</sup> April 2023

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors** Janine Turner (Chair), David Evans, Robert Lewis-Watkin JP, Neil Feist, Helen Donnan. Chris Parker (Ex Officio).

**Clerk to the Council:** Leigh Smith

1 member of the public.

**Apologies:** Mark Steer.

**Absent:** Cllrs Geraint Hopkins JP, Rhys Jenkins.

**CIL2023/014 Welcome and Apologies**

The Chair welcomed all attendees.

**RESOLVED**

Apologies were received from Cllr Mark Steer and reasons given accepted as a valid reason or absence.

**CIL2023/015**

**Disclosures of Interests**

None



**CIL2023/016 Minutes of CIL meeting 8<sup>th</sup> March 2023**

***RESOLVED***

To approve as a true and accurate record the minutes of the CIL committee meeting held remotely on 8<sup>th</sup> March 2023

**CIL2023/017 To discuss any matters arising from the minutes.**

None

**CIL2023/018 Public speaking**

None

**CIL2023/019 Current CIL123 list and whether any items should be recommended to be removed from the list.**

***RECOMMENDED***

To remove the following projects from the CIL123 and if relevant also from the Active Project list and return them to the Potential Project list.

LCC21/13 Bike racks at Train Station.

LCC21/10 Community Orchard/Wildlife areas.

LCC21/11 Bike/Scooter rack/storage area for Dolau pupils.

LCC22/BCFC1 Signage for Bryncae FC

**CIL2023/020 Urgent information or to suggest items to the Clerk for a future agenda.**

***RESOLVED***

The next meeting of the CIL Committee to consider the following:

- CIL applications from community groups.
- Items brought forward by Committee members including;



Outdoor exercise equipment; To provide a Mains water supply to Brynna allotments; Purchase of Harold Street open space.

- Items to be removed from the potential project list (Members are asked to consider the potential project list in detail prior to that meeting).
- The process by which projects will be prioritised.

There being no further business the meeting closed at 9pm.

**Date of next meeting:** To be determined.

Councillor Janine Turner  
Chair of the C.I.L Committee



## Llanharan Community Council – CIL application form for Community Groups

*Note: This form is intended for the use of Community Groups and Organisations for projects in excess of £1000*

<b>SECTION A: ABOUT YOU</b>	
<b>Name of Organisation:</b>  (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan Primary School
<b>Legal Status of the Organisation:</b> (i.e. limited company, Trust, Charitable Incorporated Organisation, CASC etc...)	RCTCBC Community Primary School
<b>Registered Charity Number</b> <i>(if applicable)</i>	N/A
<b>Name of Main Contact:</b>  (All correspondence will be addressed to this person)	Bethan Price
<b>Full Postal Address of Applicant:</b>	Llanharan Primary School, Llwynbrain Terrace, Llanharan



	CF72 9PW
<b>Contact Telephone Number:</b>	Daytime: 01443 237831 Mobile:
<b>Main Contact Email Address:</b>	Bethan.price@llanharanprimary.rctcbc.cymru
<p><b>Has the organisation received Grant Aid or CIL funding from Llanharan Community Council in the past 3 years?</b></p> <p><b>If the answer is yes, please complete the box below: No</b></p>	
<b>Date and type of funding (Grant/CIL)</b>	<b>Amount</b>
	£
	£
	£
	£
<p>Please provide a brief description of the main aims and activities of the organisation applying for CIL funding.</p> <p>Primary education for pupils aged 3 to eleven.</p>	



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

163 pupils with 100% living within the Llanharan Community.

Are you a not for profit organisation? (Note: This is a legal term)

Yes

No

How long has the organisation been established?

The school has been established on this site from the early 1980s.

### **SECTION B: FOR WHAT PURPOSE ARE YOU APPLYING FOR CIL FUNDING?**

Please provide a brief description of the project you intend to use CIL funding for?

The aims of the funding application are:

- To improve the learning environment for all learners
- To develop problem solving skills
- To increase pupils' physical activity and promote healthy lifestyles
- To develop pupils' understanding of the nature, growing plants, fruit and vegetables
- To increase biodiversity within the Llanharan area.

The project and playground development is divided into three zones:

- Activity zone
- Biodiversity zone
- Problem solving zone.



The activity zone would include playground equipment to promote a healthy lifestyle and increase pupils' physical activity. This area would include a climbing frame and safety flooring and also shaded area and seating for pupils. Installation and ground works are also included on the quote attached. (*Area 1 and 3 on quote provided – Dragon Play.*)

The biodiversity zone would include an outdoor classroom, bug hotel, wormery, composter, storage and planters. One of the planters would be at a height that is wheelchair accessible to ensure all enjoy planting and growing fruit and vegetables. *Please note that all other resources can be viewed and accessed by wheelchair users.* The outdoor classroom would be provided with a living roof and could be carved to acknowledge a donation from the Community Council. (*Landscapes for learning quote.*)

The problem solving zone would meet the needs of both our younger and older learners. During lesson time it would be used to enhance the teaching and learning of STEM and also be used at break times to promote problem solving activities. Many of our ASD pupils enjoy a quiet area to explore and solve problems and this would also provide a safe space when pupils may feel overwhelmed with the excitement of the main playground. (*Area 2 on quote provided – Dragon Play*)

How will the project tangibly benefit the Community?

The proposed project would:

- encourage pupils and future members of the Llanharan Community to be healthy and confident individuals
- through providing access to problem solving activities, develop enterprising and creative individuals
- encourage pupils to grow fruit and vegetables with the view that they could apply for a community allotment in future years
- be open and accessible to community groups to book sessions during holidays and weekends



- be available to the RCT Funded 'Food and Fun' holiday group open to the local community for three weeks in the Summer holiday.

Please provide the dates you intend to start and finish the project.

Start Date: Summer Term 2023

Completion Date: December 2023

**SECTION C: How much CIL funding is being applied for?**

What is the total cost of the project for which CIL funding is required?

£78,031.98

What is the amount of CIL Funding the organisation would like to apply for?

£78,031.98

What other sources of funding have been approached, or are available for the project?

- RCT C1st Century Schools have provided bat and bird boxes, cleared an area of the grounds and created three benches.
- Free standing resources / games for the Problem Solving Zone would be purchased from school budget.
- The school has undertaken training with the NBGoFW to develop staff understanding and skills in promoting biodiversity and how this can be incorporated in pupils' teaching and learning.

**Supply the following information dependant on grant applied for.**

- Organisation/Group constitution or rules



- Income and expenditure account/balance sheet
- Last bank statement
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Latest audited/ratified accounts and balance sheet.
- Provide quotations for items the CIL funding will be used for.

#### **Section D: Sustainability**

Will the project/activity continue after this funding has ended?  
YES (delete as applicable)

If yes, provide details.

The maintenance of the outdoor area will be included in the SLA with RCTCBC.  
Equipment will be annually checked through our equipment audit.

#### **Section E: Payment Details**

If your application is successful, payment will be made using the details below.

**Account Name** (*Use name of the organisation applying as in Section A*)

Llanharan Primary School Fund



**Account Number**

40912417

**Sort Code**

20-18-27

**SECTION F: Completing the application**

Your Signature – This must be the signature of the main contact named in Section A

**Declaration:**

- i. I certify that the information contained in this application is correct.



- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:

Date:

**Please note that this form requires two signatures:**

Second Signature:

Position held in organisation:

Signed:

Date:

**Completed application forms should be returned to:**

Project Officer  
Llanharan Community Council  
2 Chapel Rd  
Llanharan  
CF72 9QA  
Project@llanharan-cc.gov.wales  
01443 231430

### Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.



- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

**Please note any applications received after the deadline date will not be considered.**

**For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430**

### **Appendix One**

#### **Llanharan Community Council CIL Feedback**

Name:	
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Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	
Amount received:	
Date received:	
I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	



How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

*Return the completed form to:*

**Llanharan Community Council  
2 Chapel Road  
Llanharan  
CF72 9QA**

[Project@llanharan-cc.gov.wales](mailto:Project@llanharan-cc.gov.wales)

01443 231430

## Landscapes for Learning Ltd

9, Velindre Road  
Whitchurch  
Cardiff  
CF14 2TE  
hello@landscapes4learning.com  
VAT Registration No.: 290 6848 67



## Estimate

ADDRESS  
Llanharan Primary School  
Llwynbrain Terrace  
Llanharan  
CF72 9PW

SHIP TO  
Llanharan Primary School  
Llwynbrain Terrace  
Llanharan  
CF72 9PW

ESTIMATE 2193  
DATE 15/03/2023

ACTIVITY	QTY	RATE	VAT	AMOUNT
Compact Healey Classroom 3.6m x 6m Rear wall enclosed	1	8,935.00	20.0% S	8,935.00
Concrete Base 4m x 6.4m	1	4,750.00	20.0% S	4,750.00
Delivery and Installation	1	1,787.00	20.0% S	1,787.00
Grand Bug Hotel	1	1,250.00	20.0% S	1,250.00
Freestanding Wormery	2	345.00	20.0% S	690.00
Compost Cottage	1	1,500.00	20.0% S	1,500.00
Shop Shelter / Storage 50% storage 50% shelter	1	2,100.00	20.0% S	2,100.00
Installation Area to be levelled and paving to be laid.	1	450.00	20.0% S	450.00
Large Framed Chalkboard To be attached inside the outdoor classroom	1	710.00	20.0% S	710.00
Large framed whiteboard 1.2m x 2.4m  To be attached within the outdoor classroom	1	725.00	20.0% S	725.00
Chalkboard Picnic Table	2	649.00	20.0% S	1,298.00
Disabled access picnic bench 6ft	1	495.00	20.0% S	495.00
What we learn sign	1	220.00	20.0% S	220.00
2m Sleeper Planters	4	345.00	20.0% S	1,380.00
Wheelchair Accessible Planter	1	845.00	20.0% S	845.00
Rustic log planters and bench	2	735.00	20.0% S	1,470.00

Payment can be accepted over the phone, by quoting your invoice number and calling 02922 403777.

Alternatively, cheques can be made payable to Landscapes for Learning Ltd

BACS: NATWEST PLC  
Sort Code: 52-21-06  
Account Number: 20260997  
Page 1 of 2

Den Making Poles Pack of four	1	599.00	20.0% S	599.00
Timber Tepee	1	490.00	20.0% S	490.00
Stumps and sleeper benches 1.2m	3	180.00	20.0% S	540.00

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SUBTOTAL	30,234.00
DISCOUNT	-234.00
VAT TOTAL	5,999.98
<b>TOTAL</b>	<b>£35,999.98</b>

**VAT SUMMARY**

	<b>RATE</b>	<b>VAT</b>	<b>NET</b>
	VAT @ 20%	5,999.98	30,000.00

Accepted By

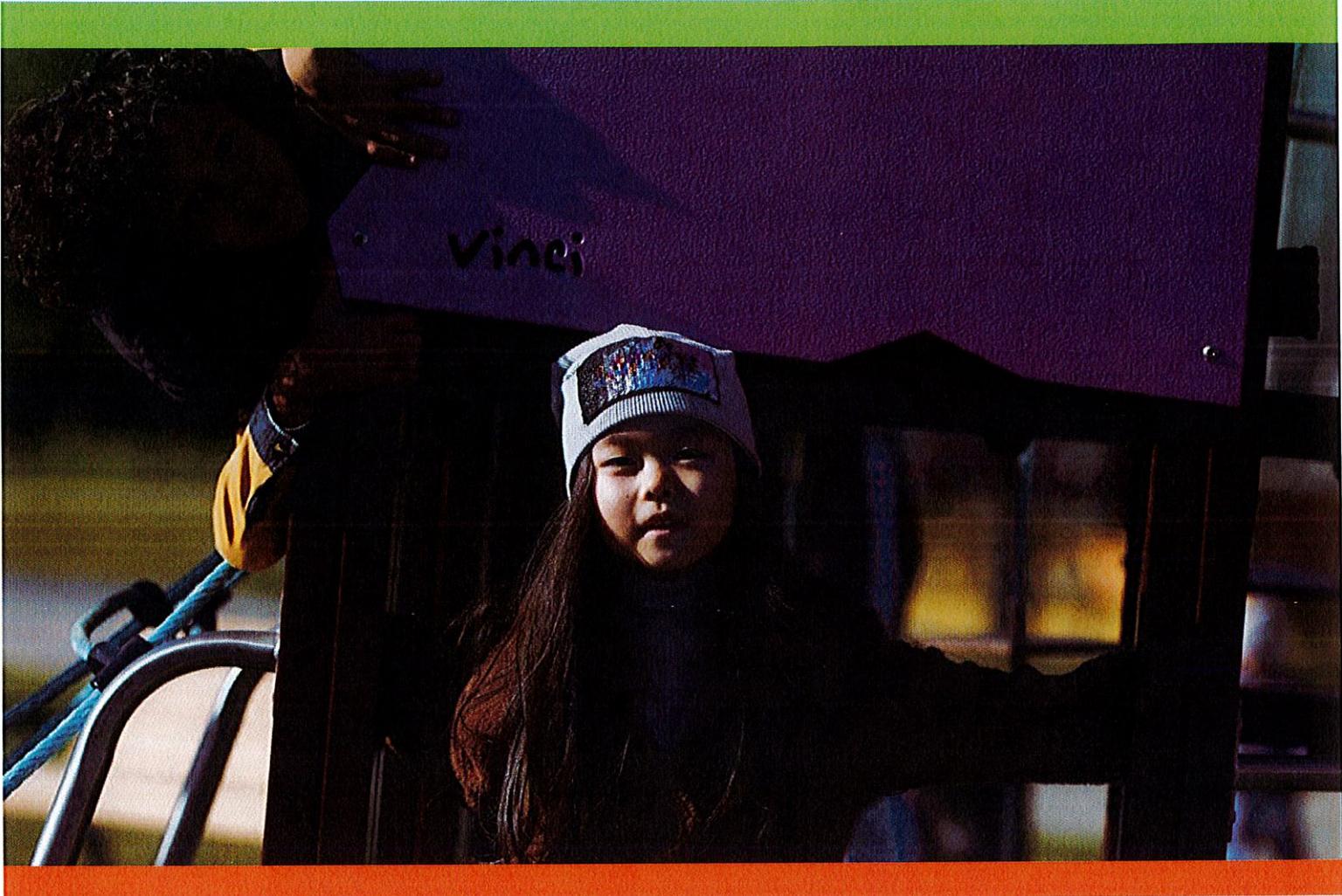
Accepted Date

Payment can be accepted over the phone, by quoting your invoice number and calling 02922 403777.

Alternatively, cheques can be made payable to Landscapes for Learning Ltd

BACS: NATWEST PLC  
Sort Code: 52-21-06  
Account Number: 20260997  
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# Dragon PLAY



Itemised Quotation

**Llanharan Primary School**

**Playground Improvements**

**Quotation ref: Q-9942**

**8<sup>th</sup> March 2023**

# Dragon Play & Sports

8<sup>th</sup> March 2023

Quotation Ref: **Q-9942**

Quotation type: **Playground Improvements**

Valid for: **30 days**

FAO: Bethan Price

## Re: Playground Improvements

Dear Bethan,

As discussed, please find our quotation for the play area works at Llanharan Primary School below. Once you have had a look through, please feel free to contact us with any questions.

### **By choosing to work with Dragon Play & Sports you will benefit from:**

- **30 years combined play industry experience**
- **UK & European Manufactured products with market leading guarantees**
- **A South Wales based company with unrivalled customer service**

We trust our proposal meets your requirements and expectations in full, however if you wish to make amendments or have any questions about the products or services offered, please do not hesitate to contact either myself or my sales coordinator.

Yours sincerely

*James McGrath & Leon Wilson*

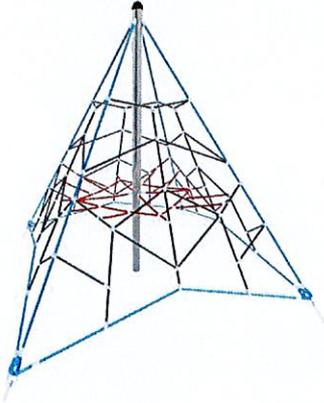


James McGrath  
Director  
07411 465793

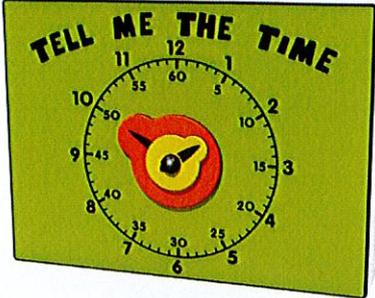
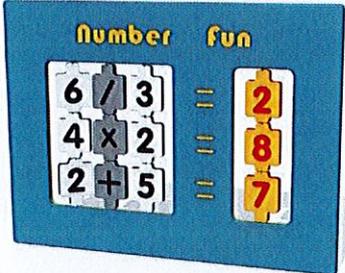


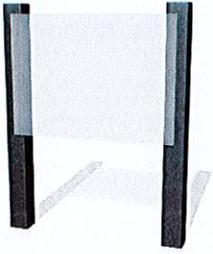
Leon Wilson  
Director  
07557 795808

## Quotation breakdown - Area 1

Image	Description	£
	<p><b>Net Climber</b></p> <p>Suitable for ages 4-12, children can improve their balance and coordination on this net climbing tower.</p>	<p>£2,955.00</p>
	<p><b>Installation and Ground works</b></p> <p>Installation of play equipment and associated ground works (excavation and stone subbase)</p>	<p>£4,648.00</p>
	<p><b>Rubber Mulch Surfacing</b></p> <p>Safety surfacing under equipment. (47m2) Colour tbc.</p>	<p>£3,755.00</p>
	<p><b>Preliminaries</b></p> <p>Heras fencing and waste removal</p>	<p>£549.00</p>
	<p><b>Delivery</b></p>	<p>£999.00</p>
	<p><b>Discount</b></p>	<p>-£100.00</p>
<p><b>Quotation total</b></p>		<p><b>£12,806.00</b> Ex VAT</p>

## Quotation breakdown - Area 2

Image	Description	£
	<p><b>Time Play Panel</b></p> <p>Children can learn to tell the time with this movable clock play panel.</p>	<p>£149.00</p>
	<p><b>Dragon Height Chart</b></p> <p>Are you as tall as the dragon? Learn to measure using this fun dragon height chart.</p>	<p>£239.00</p>
	<p><b>Number Fun Play Panel</b></p> <p>Ideal for practicing their maths, children can flip the panels to test each other.</p>	<p>£365.00</p>
	<p><b>Giant Chalkboard Panel</b></p> <p>Children can use the chalkboard to practice writing, maths, reading and drawing.</p>	<p>£1,431.00</p>

	<p>Recycled plastic posts for play panels</p> <p>X6 posts for installation of play panels.</p>	<p>£435.00</p>
	<p>Installation</p> <p>Installation of play equipment</p>	<p>£2,475.00</p>
	<p>Rubber Mulch Surfacing</p> <p>Rubber mulch surfacing to cover entire floor area. (Approx 30m2)</p> <p>Area must be clear and surface cleaned prior to start of works.</p>	<p>£2,699.00</p>
	<p>Preliminaries</p> <p>Heras fencing and waste removal</p>	<p>£549.00</p>
	<p>Delivery</p>	<p>£179.00</p>
	<p>Discount</p>	<p>-£159.00</p>
<p><b>Quotation total</b></p>		<p><b>£8,432.00</b> Ex VAT</p>

## Quotation breakdown – Area 3

Image	Description	£
	<p><b>Rubber Mulch Surfacing</b></p> <p>Safety surfacing to cover full surface area over existing flagstone. (56m<sup>2</sup>) Colour tbc.</p> <p>Area must be clear, and surface cleaned prior to start of works.</p>	<p>£4,999.00</p>
	<p><b>Canopy</b></p> <p>4.2m<sup>2</sup> canopy with ground insert and post protector – colour tbc</p>	<p>£6,308.00</p>
	<p><b>Installation</b></p> <p>Installation of canopy</p>	<p>£1,255.00</p>
	<p><b>Discount</b></p>	<p>-£200.00</p>
<p><b>Quotation total</b></p>		<p><b>£12,362.00</b> Ex VAT</p>

Quotation breakdown - KS2 Yard		
Image	Description	£
	<p><b>Canopy</b></p> <p>4.2m2 canopy with ground insert and post protector – colour tbc</p>	£6,308.00
	<p><b>Installation</b></p> <p>Installation of canopy</p>	£1,255.00
<b>Quotation total</b>		<b>£7,563.00</b> Ex VAT

# Our accreditations



As a proud member of ROSPA our organisation supports ROSPA's mission to save lives and reduce injury.



Trusted advice and guidance



Access to a wealth of up to date information



Opportunities to network with industry leaders



Ability to have your voice heard



Recognition of your commitment to safety

## Terms of Quotation

1. This quotation will remain open for acceptance for a period of 30 days. In the event that you are unable to confirm your order within this period, we will endeavour to keep any increases to a minimum. Dragon Play & Sports reserves the right to reject an order where supplies of products are no longer available.
2. All prices quoted are exclusive of VAT. (Excluding VAT)
3. The following terms and conditions, together with the particulars and any express terms set out on the order acknowledgement, shall represent the entire agreement between Dragon Play & Sports Ltd and the client.
4. A binding contract will only be entered into once the client has confirmed their order in writing and Dragon Play & Sports has acknowledged acceptance of such an order.
5. Any delivery / installation dates provided by the staff of Dragon Play & Sports will be done so in good faith but may be subject to matters outside of our control.
6. Suitable and unhindered access to the site will be provided by the client. Dragon play & Sports will reserve the right to invoice for stage payments (and additional expenses where applicable) in the event of a delay in gaining access to the site due to actions of others beyond our control.
7. Every reasonable step will be taken to ensure that the works are started and completed within an agreed time scale. The progress will be subject to ground conditions, weather conditions and matters beyond the control of Dragon Play & sports.
8. It will be the responsibility of the client to give notice of any underground service or any other restriction prior to start of works, otherwise extra costs may be incurred. Dragon Play & Sports have not made allowances to divert public utility services, pipes or cables etc. Furthermore, no allowances have been made to excavate into rock or any other unexpected hard surface / objects found during the construction of the project. In the event that any of the above situations arise, the client shall be notified immediately and informed of any additional charges.
9. Subsequent to entering into a contract, should the client wish to cancel / withdraw from the contract, the client will be responsible for all reasonable costs borne to Dragon Play & Sports. Where Dragon Play & Sports have committed to purchase products and materials in order to fulfil the terms of this contract, full payment of any invoices outstanding shall be made and where appropriate.

10. A 30% deposit is required unless otherwise agreed. For projects that take more than 2 weeks from the commencements of works, we reserve the right to submit stage payment invoices. A final invoice shall be submitted on the day of completion of works. No retention is to be made by the client unless otherwise agreed in writing.
11. Our normal credit terms are 21 days from receipt of final invoice, unless otherwise agreed.
12. If payment is late, Dragon Play & Sports will charge interest shall accrue on all sums due and outstanding at 3% above Barclays Bank Plc base rate until the actual date of payment (both before and after any judgement).
13. All goods shall remain the property of Dragon Play & Sports until full settlement of invoice. No restriction of access will be enforced preventing the removal of unpaid goods in the event of this course of action being necessary.
14. It is the client's responsibility to ensure no planning consent is required for any equipment or buildings prior to installation.
15. Manufacturers' warranties will apply on all goods supplied, only where the client can prove that regular maintenance has been undertaken by an approved contractor in accordance with the manufacturer's recommendations.
16. Dragon Play & Sports will warrantee the installation of equipment and any new safer surfaces, specified in this quotation, for a maximum of one year from date of completion. Normal wear and tear, vandalism, puncture damage, damage caused by strimming around base of timber posts etc, removal of graffiti or the use of improper cleaning materials/equipment, 'Acts of God' (such as waterlogging of ground causing loosening of posts) and damage caused by activities outside the uses for which the equipment and surfacing is intended are excluded from the terms of the guarantee..
17. It is the client's responsibility to undertake annual safety checks (preferably by an independent qualified inspector). Regular and documented maintenance inspections should be at least quarterly and visual checks should be undertaken weekly or as and when found appropriate to the use of the site. Any damage, build-up of algae, moss or dirt must be rectified immediately. All timber and steel components must be checked at least annually and prepared, cleaned and coated with an appropriate preservative/paint. All moving parts must be regularly checked and replaced where necessary with approved spares (approved by Dragon Play & Sports or the original manufacturers of the equipment)
18. We reserve the right to modify or to change the design of any of our products illustrated in our marketing material in the interest of progress.

# Dragon

## PLAY & SPORTS

[www.dragonplay.co.uk](http://www.dragonplay.co.uk) | [sales@dragonplay.co.uk](mailto:sales@dragonplay.co.uk) | 02922 677190

Dragon Play & Sports Ltd

Britannia House 3 Caerphilly Business Park, Caerphilly CF83 3GG



- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: *Betha Pi*

Date: 18/04/2023

**Please note that this form requires two signatures:**

Second Signature: *Jhenderson* Jackie Henderson

Position held in organisation: *School Clerk*

Signed: *Jhenderson*

Date: 18/04/2023

**Completed application forms should be returned to:**

Project Officer  
Llanharan Community Council  
2 Chapel Rd  
Llanharan  
CF72 9QA  
Project@llanharan-cc.gov.wales  
01443 231430

**Checklist:-**

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.



Llanharan Community Council - CIL application form for Community Groups

*Note: This form is Intended for the use of Community Groups and Organisations for projects in excess of £1000*

<b>SECTION A: ABOUT YOU</b>	
<p><b>Name of Organisation:</b></p> <p>(Please note that if you are successful, payment will be made to a bank account registered in this name).</p>	Ysgol Gynradd Dolau Primary School
<p><b>Legal Status of the Organisation:</b> (i.e. limited company, Trust, Charitable Incorporated Organisation, CASC etc...)</p>	Primary School
<p><b>Registered Charity Number</b> (if applicable)</p>	N/A
<p><b>Name of Main Contact:</b></p> <p>(All correspondence will be addressed to this person)</p>	Mr G.D.Evans
<p><b>Full Postal Address of Applicant:</b></p>	Dolau Primary School Bridgend Road, Llanharan Pontyclun CF72 9RP
<p><b>Contact Telephone Number:</b></p>	Daytime: 01443 237830  Mobile: 07799692243



<b>Main Contact Email Address:</b>	Gareth.D.Evans@rctcbc.gov.uk
------------------------------------	------------------------------

**Has the organisation received Grant Aid or CIL funding from Llanharan Community Council in the past 3 years?**

**If the answer is yes, please complete the box below:**

Date and type of funding (Grant/GIL)	Amount
CIL	£ 87,000
	£
	£
	£

Please provide a brief description of the main aims and activities of the organisation applying for CIL funding.

Dolau is a bilingual primary school serving the village of Llanharan, Bryncae and Brynnau. There are currently 522 pupils on roll and numbers are constantly rising due to all the new developments in the area. The school employs over 67 people many of whom reside in the area.

Dolau has very strong links with the community particularly the senior citizens groups, local sports clubs and organisations, places of worship and local businesses.



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

Pupils 522 with the vast majority over 95% living in the community

67 + staff of which over 50% live in the community

Are you a not for profit organisation? (Note: This is a legal term)

Yes

How long has the organisation been established?

Since 1927 recently celebrated 95<sup>th</sup> year

**SECTION B: FOR WHAT PURPOSE ARE YOU APPLYING FOR CIL FUNDING?**

Please provide a brief description of the project you intend to use CIL funding for?

Please see attached document

Having been fortunate to receive funding previously we would like to apply for CiL funding for the next academic year.

Through the grant we were able to provide a fantastic facility to improve the physical and mental well being of our older pupils.

We therefore aim to build upon this and further enhance the outdoor opportunities for our pupils.

In this bid we ask you to consider two projects.

1. Outdoor resources for Foundation phase pupils
2. Outdoor resources to improve sports facilities and well-being areas.

1. We aim to purchase outdoor resources to improve learning



opportunities for the pupils. These will encourage enthusiasm, collaboration and independence. The equipment aims to make learning fun whilst at the same time providing challenges in science, technology and creativity. We have visited other schools where these facilities have been provided and we witnessed very enthusiastic pupils who developed many skills to overcome challenges. Younger pupils need inspiration to learn and we certainly witnessed this. The new resource we propose assists the new curriculum so well and develops independence and collaboration and enables them to learn without actually realizing it! Though expensive the benefits are clear to see.

Blocks are one of the most powerful learning tools for young children. From hand-sized Mini unit blocks to large Hollow blocks, this modular system of wooden blocks fosters the open-ended, creative, constructive play that is the cornerstone of early learning.

Research has shown that block play supports the development of social skills, abstract thinking, creativity, mathematical thinking, literacy and more.

Blocks help children learn to take turns and share materials, develop new friendships, become self-reliant, increase attention span, cooperate with others, and develop self-esteem.

2. Our second project is to improve the outdoor facilities for sport and wellbeing. Being such a large school has its challenges particularly with regards to the outdoor facilities.

We aim to provide sporting equipment such as netball posts, football goals and general sporting equipment. In addition to this, we would like to purchase picnic benches to create well being areas for the pupils. This will benefit the whole school community. Thank you for considering the application.





How will the project tangibly benefit the Community?

As you are probably aware Dolau has a very proud tradition of producing many sporting talents which have resulted from the wide range of extra-curricular opportunities we offer. Our latest success being a former pupils Luke Evans who has just been selected at the age of 16, for the Wales Under 18's rugby squad. Luke was first introduced the sport at Dolau.

Every week we provide opportunities for nearly 180 pupils to participate in after school activities and whereas the school will benefit from additional facilities this will have a direct impact on our local clubs and organizations. We know that many of our pupils who start activities at the school, go on to join the many organizations within the community, such as the guides scouts and cubs, Llanharan rugby club, Bryncae and Brynnau football teams. We only need to look as far as the millennium stadium final last year, where Llanharan were victorious. In the starting team, 9 boys started their rugby at Dolau with a further 5 boys coming on during the game making a total of 14 Dolau boys in the squad of 23 which I would assume is a record.

Encouraging pupils to become active citizens has a knock-on effect for our local community.

As I have eluded to, we have been very lucky in the past to have benefitted from the generosity of our local community council and we hope once again you will see that the bid will enhance the opportunities for our local children.

Thank you for considering the application.

Please provide the dates you intend to start and finish the project.

Start Date: March 2023

Completion Date: March 2023



**SECTION C: How much CIL funding is being applied for?**

What is the total cost of the project for which CIL funding is required?  
Total cost £17k

What is the amount of CIL Funding the organisation would like to apply for?  
In a perfect world ALL please.



What other sources of funding have been approached, or are available for the project?

School Fund , School PTA – approximately £5k

**Supply the following information dependent on grant applied for.**

- Organisation/Group constitution or rules
- Income and expenditure account/balance sheet
- Last bank statement
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Latest audited/ratified accounts and balance sheet.
- Provide quotations for items the CIL funding will be used for.

**Section D: Sustainability**

Will the project/activity continue after this funding has ended?

YES – This will be a permanent long lasting facility



### Section E: Payment Details

If your application is successful, payment will be made using the details below.

**Account Name** {Use name of the organisation applying as in Section A)

\_\_\_\_\_

Ac co unt **Number**

**Sort Code**

\_\_\_\_\_



**SECTION F: Comoletina the aoolication**

Your Signature - This must be the signature of the main contact named in Section A

**Declaration:**

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: 

Date: 2/3/23

**Please note that this form requires two signatures:**

Second Signature: Simon Poole

Position held in organisation: Chair of Governors

Signed: 

Date: 2/3/23

**Completed application forms should be returned to:**

Project Officer  
Llanharan Community Council



2 Chapel Rd  
Llanharan  
CF72 9QA  
Project@llanharan-cc.gov.wales  
01443 231430

**Checklist:-**

A copy of the organisations Constitution or rules to be provided

Two signatories on the form.

Submission of the application form is completed before the deadline date.

You have considered any Equality impact issues in your application.

If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

**Please note any applications received after the deadline date will not be considered.**

**For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430**



## Appendix One

### Llanharan Community Council CIL Feedback

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	



Amount received:	
Date received:	
I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

*Return the completed form to:*

**Llanharan Community Council**



**2Chapel Road  
Llanharan  
CF72 9QA**

[Project@llanharan-cc.gov.wales](mailto:Project@llanharan-cc.gov.wales)

01443 231430

- **Part 1 of application - Outdoor learning resources for Foundation phase pupils**

Outlast school complete set with storage

£7,045excl. VAT x 2

total = £14,090

**Total for part 1 of CIL application – outdoor learning resources for foundation phase pupils  
- £14,090**

- **Part 2 of application - Outdoor facilities for sport and wellbeing**

**Quantity Price Total**

[MH 16ft X 7ft Aluminium Quick Release Football Goal Package \(9v9\) - Pair](#)

Pair£1,185.00

total £1,185.00

[FREESTANDING NETBALL POSTS](#)

2 x £139.99

total £279.98

[Millennium Portable Basketball System](#)

2x £349.99

total £649.98

[General Primary School Sport Equipment](#)

1 x £500.00

total £500.00

subtotal outdoor sport facilities & equipment = £2614.96

Benches for wellbeing area

Standard picnic bench – NBB recycled furniture 4 x £330 =

total £1320

**Total for part 2 of CIL application. Outdoor sport and wellbeing = £3934.96**

**Grand total for both parts of application: £18024.96**

## Catalogue and quotation for Part 1 of application

community playthings

Search Community Playthings

Login Customer support About us

Furniture Play Art and science Outdoor Room design Learning library

Outdoor > Outlast collection > Outdoor blocks > Outlast school complete set with storage

### Outlast school complete set with storage

Item number: W390

£7,045 excl. VAT

Quantity

This price includes free kerbside delivery. Ask your account manager about our full installation service (£200 charge).

Add to basket

Add to list

15-year warranty • Free shipping

Description

Product information

Product support

The Outlast storage unit provides durable, secure storage right at the point of play. Pack away your blocks and have them ready for another day, right where you want them. Block set includes 96 pieces.



Outdoor Use



Weatherproof Wood



Outlast school complete set with storage

Link: [Outlast school complete set with storage \(communityplaythings.co.uk\)](https://communityplaythings.co.uk)

Customer no: 1587875

**Sold to:**

Dolau Primary School  
Bridgend Road  
Llanharan  
PONTYCLUN  
CF72 9RP



# community playthings

Community Products (UK) Limited  
Darvell • Brightling Road  
Robertsbridge • England • TN32 5DR  
Phone 01580 883 310 • Fax 01580 883 357  
Registered in England and Wales, No. 3498955

Quote no: 24611  
Quote date: 28 Mar 2023  
Printed on: 28 Mar 2023  
Freight terms:  
Terms: Net 30 Days

**Ultimate destination:**

Dolau Primary School  
Bridgend Road  
Llanharan  
PONTYCLUN  
CF72 9RP

**Customer PO number:**

**VAT no:**

Qty ordered	Item no.	Description	VAT Standard Rate	Unit price	Extended price
2	W390	§Outlast School complete set with storage	y	7,045.00	14,090.00

§ denotes FSC Mix 70%: TT-COC-002562

**Subtotal:** 14,090.00  
**Freight:** 0.00  
**VAT:** 2,818.00

**Total:** 16,908.00  
**Paid:** 0.00

**Quote total: £ 16,908.00**

For BACS Payments:  
Account No: 59554916 • Sort Code: 60-02-07  
Remittance: accounts@communityproducts.co.uk

## Quote

This quote good until 27/06/2023

## Catalogues for part 2 of application



Goals   Footballs   Football Nets   Training Equipment   Matchday Equipment   Coaching Equipment   Players   [Q](#)



**FREE DELIVERY** On Orders Over  
£150\*



**FAST DELIVERY** Delivery Within  
1-2 Working Days



**365 Days** Return Policy

Home > [MH 16ft x 7ft Aluminium Quick Release Football Goal Package \(9v9\) - Pair](#)



### MH 16ft X 7ft Aluminium Quick Release Football Goal Package (9v9) - Pair

**IN STOCK**   SKU: FT-121

£1,285.00

For delivery between Wednesday 31st of May 2023 and Wednesday 7th of June 2023, order this item in the next 23 hours, 5 minutes, 28 seconds

**PayPal** Pay in 3 interest-free payments on purchases from £30-£2,000. [Learn more](#)

1

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ORDER BEFORE 10PM



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WITH KLARNA

Home > [Netball](#) > [Netball Posts](#) > [Freestanding Netball Posts \[School Standard\]](#)



**SALE**

### FREESTANDING NETBALL POSTS [SCHOOL STANDARD]

The best netball hoop and base around. 50mm galvanised steel frame covered with either a blue or pink finish for additional durability. Features self-weighted base to prevent toppling and nylon non-slip wheels for quick and easy transport. Heavy-duty mobile netball posts weigh 25kg (55lbs) for added stability. Available in pink or blue, single or as a pair and with or without pole protective padding.

★★★★★ **4.8/5** ([Read 10 customer reviews](#))

£139.99 ~~£167.99~~ **IN STOCK**

Colour:



Single or Pair:

Choose an Option...

With Pole Padding:

Choose an Option...

1

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Speedy FREE Delivery\*



Price Match Promise

Home > Primary > PE > Sport > Basketball > Millennium Portable Basketball System



## Millennium Portable Basketball System

Product Code: PE02178

Regulation basketball system contains a Pro Style backboard, a D45cm solid steel ring and an all weather net.

- ★ Height adjustable 2.3 to 3.05m
- ★ 145kg base and wheel system
- ★ Free Pole Pad

[Read more](#)

Pack Size

1



Quantity

-

1

+

**£349.99** ex VAT

£ 419.99 inc VAT



## Llanharan Community Council – CIL application form for Community Groups

**Note: This form is intended for the use of Community Groups and Organisations for projects in excess of £1000**

<b>SECTION A: ABOUT YOU</b>	
<b>Name of Organisation:</b>  (Please note that if you are successful, payment will be made to a bank account registered in this name).	LCDP  Llanharan Community Development Project Ltd
<b>Legal Status of the Organisation:</b> (i.e. limited company, Trust, Charitable Incorporated Organisation, CASC etc...)	Registered Charity
<b>Registered Charity Number</b> (if applicable)	1064957
<b>Name of Main Contact:</b>  (All correspondence will be addressed to this person)	Katie Evans Operations & Finance Manager  Jane Hawkshaw Treasurer
<b>Full Postal Address of Applicant:</b>	23a Bridgend Road, Llanharan, Pontyclun RCT CF72 9RD
<b>Contact Telephone Number:</b>	Daytime: 01443 229723 Katie  Mobile: 07766 107056 Jane



<b>Main Contact Email Address:</b>	katie@lcdp.org.uk  jane@lcdp.org.uk	
<b>Has the organisation received Grant Aid or CIL funding from Llanharan Community Council in the past 3 years?</b>		
<b>If the answer is yes, please complete the box below:</b>		
<b>Date and type of funding (Grant/CIL)</b>	<b>Amount</b>	
New Accessible porch & Entrance to existing hall	£	16,000.00
	£	
	£	
<b>Please provide a brief description of the main aims and activities of the organisation applying for CIL funding.</b>		
<p>LCDP Mission is to develop and empower the community through learning, play and partnerships. Llanharan Community Development Project Ltd (LCDP) seeks to identify and address the needs and well-being of the people primarily within the areas of Llanharan, Brynna and Bryncae. Through partnerships and employing local qualified staff, we aim to deliver high quality childcare, play opportunities and education.</p>		



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

We have hundreds of service users that are part of the community, on a daily basis we have 12 children and their families entering the building for our day nursery, families with babies and toddlers needing to enter the building, service users that enter the building for adult education classes and wellbeing support. This will also allow the safety of children, young people and families accessing holiday club, youth club and all our provisions that LCDP offer.

Are you a not for profit organisation? (Note: This is a legal term)

Yes

No

How long has the organisation been established?

LCDP has been in existence for nearly 27 years. The organisation was established in July 1996.

**SECTION B: FOR WHAT PURPOSE ARE YOU APPLYING FOR CIL FUNDING?**

Please provide a brief description of the project you intend to use CIL funding for?

We are applying for CIL funding to allow LCDP to extend their existing porch area to ensure that it is accessible to all our service users and safer as the new proposed plan turns the entrance for side access and exit to the building which then doesn't face straight onto the busy main road. The project will also include new safety flooring through the porch area to

comply with Health & safety for our service users.



**How will the project tangibly benefit the Community?**

This project will be accessible for those with mobility needs. It will allow safer use of the building for families with prams & toddlers. It will be quantifiable and measurable so we will be able to monitor attendance more effectively with a safer more welcoming entrance.

**Please provide the dates you intend to start and finish the project.**

**Start Date:** Once planning permission has been approved. Application has been submitted

**Completion Date:** 6 weeks

**SECTION C: How much CIL funding is being applied for?**

**What is the total cost of the project for which CIL funding is required?**

£16,000.00

**What is the amount of CIL Funding the organisation would like to apply for?**

£16,000.00



What other sources of funding have been approached, or are available for the project?

**Supply the following information dependant on grant applied for.**

- Organisation/Group constitution or rules
- Income and expenditure account/balance sheet
- Last bank statement
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Latest audited/ratified accounts and balance sheet.
- Provide quotations for items the CIL funding will be used for.

**Section D: Sustainability**

Will the project/activity continue after this funding has ended?  
**YES/NO** (delete as applicable)

If yes, provide details.

Once the project has been completed, it will allow the safe and accessible use for our service users at LCDP and those within the community and surrounding areas that have not accessed our service prior.



### Section E: Payment Details

If your application is successful, payment will be made using the details below.

**Account Name** *(Use name of the organisation applying as in Section A)*

LCDP

**Account Number**

21509314

**Sort Code**

40-44-48



**SECTION F: Completing the application**

Your Signature – This must be the signature of the main contact named in Section A

**Declaration:**

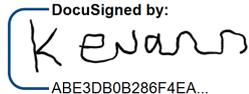
- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:  Jane Hawkshaw Date: 06.03.2023  
EA3CDF31F2FE413...

**Please note that this form requires two signatures:**

Second Signature:

Position held in organisation:

Signed:  Katie Evans Date: 06.03.2023  
ABE3DB0B286F4EA...

**Completed application forms should be returned to:**

Project Officer  
Llanharan Community Council



2 Chapel Rd  
Llanharan  
CF72 9QA  
Project@llanharan-cc.gov.wales  
01443 231430

**Checklist:-**

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

**Please note any applications received after the deadline date will not be considered.**

**For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430**



## Appendix One

### Llanharan Community Council CIL Feedback

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	



Amount received:	
Date received:	
I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

*Return the completed form to:*

**Llanharan Community Council**



**2 Chapel Road  
Llanharan  
CF72 9QA**

[Project@llanharan-cc.gov.wales](mailto:Project@llanharan-cc.gov.wales)

01443 231430

**Company Registration No: 03226397**

**Registered Charity No: 1064957**

**LLANHARAN COMMUNITY DEVELOPMENT  
PROJECT LIMITED**

**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 JULY 2022**

# LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED

## CONTENTS

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Report of the Management Committee	2 - 4
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Notes to the accounts	8 - 14

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**YEAR ENDED 31 JULY 2022**

<b>Company Registration number</b>	03226397
<b>Registered charity number</b>	1064957
<b>Registered office</b>	23a Bridgend Road Llanharan Pontyclun Rhondda Cynon Taf CF72 9RD
<b>Directors and Management Committee Members</b>	Mr D Russell                      Chairperson Mrs J Hawkshaw                Treasurer Mr G Hopkins Mr G Butler Miss S Turton Dr B Hallingberg Mr SW Russell
<b>Company Secretary</b>	Miss S Turton
<b>Co-ordinator/Manager</b>	Mrs K Evans
<b>Bankers</b>	HSBC 16 Ely Valley Road Talbot Green Pontyclun CF72 8AP
<b>Reporting accountants</b>	Williams Ross Limited 4 Ynys Bridge Court Gwaelod Y Garth Cardiff CF15 9SS
<b>Solicitor</b>	Geldards LLP Dumfries House Dumfries Place Cardiff CF10 3ZF

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**REPORT OF THE MANAGEMENT COMMITTEE (continued)**  
**YEAR ENDED 31 JULY 2022**

The Trustees present their annual report and financial statements for the year ended 31 July 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes and the trust deed.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Structure, governance and management**

#### **Governing document**

The organisation is a charitable company limited by guarantee and was incorporated on 18 July 1996. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

#### **Charitable status**

The company was granted charitable status on 21 October 1997.

#### **Principal activity and public benefit statement**

The principal activity of the company is to relieve poverty, advance education and provide facilities for recreation and leisure time occupation in particular within the community of Llanharan and with particular regard to such persons who are unemployed or are suffering the consequences of economic disadvantage. The company benefits the public by provision of training and resources through such charitable means as may be deemed appropriate in order to contribute to the development of the area both economically and socially.

#### **Directors and their interests**

The directors of the company are listed on page 1 of these accounts. None of these directors held any shares as the company is limited by guarantee. The directors give their time freely and receive no financial benefits other than the payment of expenses.

#### **Recruitment of Directors / Trustees**

Full membership of the Charity is open to any person who lives or works in Llanharan or the immediately surrounding area. Directors are appointed in accordance with the Charity's Articles of Association at the AGM, with at least two thirds of the directors being full members of the Charity.

Advertisements are placed in local free newspapers, magazines and in shops and the Drop-In Centre to widen the recruitment opportunities.

#### **Overall aims**

Llanharan Community Development Project Limited seeks:

- To identify and address the needs of the people within Llanharan, Brynna and Bryncae and in so doing, to create a stronger sense of community throughout the area.
- To maintain a not-for-profit company and charity to provide training, employment, social and recreational services that meet identified needs.
- To develop effective working partnerships with a range of relevant organisations to achieve our aims.
- To strengthen the management committee board by identifying strengths and applicable skills of individuals whom are keen to sit at a governance level.
- To extend our services wider, where possible within the community to support the needs of local residents.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**REPORT OF THE MANAGEMENT COMMITTEE (continued)**  
**YEAR ENDED 31 JULY 2022**

**Activities and achievements**

LCDP has continued to be a well respected hub in the heart of the community supporting all ages, offering much needed public services, meeting individual and group needs working collaboratively and creatively with many partners, creating new networks achieving agreed outcomes.

LCDP will continue to refurbish and make building repairs where necessary to improve the centre's facilities, using local trades persons where possible to support the community.

LCDP continue to self-evaluate our provisions to maintain the standard of service we provide along with CPD in all areas of training needed to enhance the staff and volunteer's development in line with regulatory requirements.

LCDP continue to provide After-school provision to enable parents to have affordable childcare options. Due to Covid-19 we have needed to adapt the services and utilise local community centres to provide the care. During this time we perfected our community offer to support mental health & wellbeing of community members offering information and advice sessions and becoming an approved hub for social prescribing which in turn has supported LCDP to promote our services working closely with Cwm Taff health board and Interlink Wellbeing team, meeting local authority priorities linked to the future generation & wellbeing act in Wales.

LCDP continue to adhere to CIW regulations to support affordable childcare options within Brynna, Bryncae & Llanharan.

LCDP secured grant funding which allowed us to add additional space to our Day Nursery and renovate the outside space. This renovation has enabled LCDP to extend our numbers having more capacity to support more families which in turn increased our income.

LCDP Playtots registered as a ESTYN provider which allows more families to access free childcare inline with education standards.

**Plans for future periods**

LCDP strive to thrive in the next financial year developing and extending the organisations infrastructure planning to expand building space working with a number of partners to increase the organisations capacity to in time offer additional spaces to families meeting the high demand for local affordable childcare.

Our main sources of income are from our social enterprises, service level agreements and commissioned services with the local authority. We still endeavour to secure long term funding to become further sustainable. The start of the pandemic closed all our services leaving income very low, our efforts were turned to grant funding to remain sustainable and support the community to help combat loneliness & isolation until our social enterprises could reopen to full capacity. LCDP continued to maintain current and new SLA's for youth provision, Playscheme and Care 2 Play services.

**Financial / staff review**

Our staff are part time and full time staff that are dually qualified, this is the most effective and flexible way of meeting the needs to ensure the effective running of the services we provide.

Throughout the Covid-19 pandemic, we were able to retain our staff by the financial support from the furlough scheme until the lifting of restrictions to reopen services.

There was an operating surplus for the year under review of £1,952, i.e. an excess of income over expenditure (2021 - surplus of £27,402).

**Risk Management**

The management committee continues to monitor risks, both external and internal, to which the charity is exposed. Accounting, monitoring and reporting procedures are in place, but will be reviewed periodically to ensure that they still meet the needs of the Project.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**REPORT OF THE MANAGEMENT COMMITTEE (continued)**  
**YEAR ENDED 31 JULY 2022**

**Risk Management (continued)**

Future viability of the charity in terms of continued recruitment of trustees and volunteers to replace those retiring has been addressed successfully during this year and continues to be a priority.

**Reserves policy**

The Reserves Policy of LCDP is that a prudent level of reserves is maintained consistent with the delivery of planned services for the next financial year.

**Investment Policy**

The directors may invest any funds not immediately required for the furtherance of the Charity's objectives in such investments, securities and property as they see fit.

**Responsibilities of the Management Committee**

The Management Committee (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

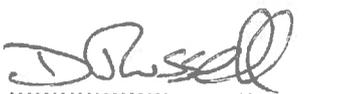
Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Management Committee are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Management Committee are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Board on .....21/3/23..... and signed on its behalf by



Mr D Russell

**Chairperson**

## LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED

### INDEPENDENT EXAMINERS' REPORT TO THE MEMBERS OF LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED

I report on the accounts of the Charity for the year ended 31 July 2022, which are set out on pages 6 to 14.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 145 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in the UK and Republic of Ireland preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) issued on 16 July 2014 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the
- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Williams Ross*

Sian Marshall  
for and on behalf of  
**Williams Ross Limited**  
**Chartered Accountants**  
4 Ynys Bridge Court  
Gwaelod Y Garth  
Cardiff  
CF15 9SS

*22/3/2023*  
.....  
Date

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31 JULY 2022**

	Note	Restricted £	Unrestricted £	2022 Total £	2021 Total £
<b>INCOME</b>					
Grants	2a	11,610	5,347	16,957	86,794
Charitable activities	2b	193	379,110	379,303	246,574
Investment income	2c	-	8	8	6
Other income	2d	286	122,723	123,009	90,075
<b>Total income</b>		<u>12,089</u>	<u>507,188</u>	<u>519,277</u>	<u>423,449</u>
<b>Expenditure:</b>					
Expenditure on charitable activities	4	16,055	501,270	517,325	396,047
<b>Total expenditure</b>		<u>16,055</u>	<u>501,270</u>	<u>517,325</u>	<u>396,047</u>
Operating surplus / (deficit)		(3,966)	5,918	1,952	27,402
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>	11	<u>(3,966)</u>	<u>5,918</u>	<u>1,952</u>	<u>27,402</u>
Total funds brought forward		235,917	55,537	291,454	264,052
<b>Total of funds carried forward</b>		<u>231,951</u>	<u>61,455</u>	<u>293,406</u>	<u>291,454</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED****BALANCE SHEET****31 JULY 2022**

	<b>Note</b>	<b>2022</b>		<b>2021</b>	
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	7		225,314		217,799
<b>Current assets</b>					
Stock		450		450	
Debtors and prepayments	8	60,660		19,054	
Cash at bank and in hand		36,178		82,233	
		<u>97,288</u>		<u>101,737</u>	
<b>Less: Current liabilities</b>	9	<u>29,196</u>		<u>28,082</u>	
<b>Net current assets</b>			68,092		73,655
<b>Total net assets</b>	10		<u>293,406</u>		<u>291,454</u>
<b>Represented by:</b>					
Restricted funds	11		231,951		235,917
Unrestricted funds	11		61,455		55,537
<b>Total funds</b>			<u>293,406</u>		<u>291,454</u>

The company was entitled to exemption from audit under s.477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with s.476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the directors on 21/3/23 and signed on their behalf by



Mr D Russell  
**Chairperson**

**Company Registration No: 03226397**

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**1 Accounting policies**

**a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Llanharan Community Development Project Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**b) Income**

Income is recognised in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

**c) Going concern**

The accounts have been prepared on a going concern basis as there are no material uncertainties over the charity's continuing operation.

**d) Fund accounting**

- i) Unrestricted funds are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- ii) Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

**e) Expenditure and irrecoverable VAT**

Expenditure is included in the accounts on the accruals basis. It is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity.

**f) Tangible fixed assets**

All assets are included in the accounts at original cost and are depreciated as detailed below.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment -	25% straight line
Freehold land and buildings -	Nil

**g) Debtors**

Trade and other debtors are recognised at the settlement amount due after any relevant discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**h) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**1 Accounting policies (continued)**

**i) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any relevant discounts due.

**j) Taxation**

The charity is exempt from corporation tax on its charitable activities.

**2 Income**

	Restricted £	Unrestricted £	2022 Total £	2021 Total £
<b>a) Grants receivable</b>				
Awards 4 All	4,072		4,072	9,999
Blakemore & Son Ltd				150
Child Development Resources Grant				803
Childcare ICT Grant				1,000
Childcare Offer Grant	1,000	-	1,000	4,414
Community Foundation Wales	-	-	-	4,693
Coop Community Fund	3,038	-	3,038	233
Micro Grant (IL)				250
MIND	2,500	-	2,500	9,311
Mynydd Portref Community Benefit Fund	1,000	-	1,000	-
RCT Play Day 2019	-	-	-	500
Third Sector Small Grant Scheme	-	-	-	5,000
VSRF	-	-	-	20,045
Government and local authority grants	-	5,347	5,347	30,396
	<u>11,610</u>	<u>5,347</u>	<u>16,957</u>	<u>86,794</u>
<b>b) Income from charitable activities</b>				
Fees receivable	-	378,794	378,794	232,913
Donations	193	316	509	13,661
	<u>193</u>	<u>379,110</u>	<u>379,303</u>	<u>246,574</u>
<b>c) Investment income</b>				
Bank interest	-	8	8	6
	<u>-</u>	<u>8</u>	<u>8</u>	<u>6</u>
<b>d) Other income (Note 3)</b>				
Care 2 Play (Service Level Agreement)	-	14,082	14,082	2,216
Estyn		950	950	-
Llanharan Community Council	-	32,279	32,279	25,075
Open Access Play (Service Level Agreement)	-	35,775	35,775	38,448
Youth (Service Level Agreement)	-	39,136	39,136	15,000
Other funding	286	501	787	9,336
	<u>286</u>	<u>122,723</u>	<u>123,009</u>	<u>90,075</u>
<b>Total</b>	<u><b>12,089</b></u>	<u><b>507,188</b></u>	<u><b>519,277</b></u>	<u><b>423,449</b></u>

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**3 Other income**

In 2022 £32,279 (2021 - £25,075) was receivable from Llanharan Community Council. The funds were used to support LCDP in providing services within the community. This contributed towards general running costs and additional costs incurred to ensure that LCDP retain a presence within Llanharan, Brynna and Bryncae providing valuable services for a variety of people of all ages, including affordable childcare and play opportunities, adult education, afterschool clubs, sports clubs and a community café. During the pandemic LCDP adapted to the changes of the community needs and supported the isolated and vulnerable with activity packs and treat boxes.

Open Access Play funding of £35,775 (2021 - £38,448) was receiveable as part of a service level agreement to provide play opportunities at 3 locations within the community for children and young people aged between 5 - 14 years.

A further £39,136 (2021 - £15,000) was received from RCTCBC in a service level agreement to allow a youth club to be run one evening per week and additional off-site activities supported by qualified staff in a safe environment offering various activities, issue based sessions and support with social skills where needed. During the pandemic we adapted our services to provide online support to young people.

Care 2 Play provides support to children with additional needs through elements of play opportunities in partnership with RCTCBC.

**4 Expenditure on charitable activities**

	<b>Basis of Allocation</b>	<b>Restricted £</b>	<b>Unrestricted £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
<b>Costs directly allocated to activities</b>					
Materials and equipment	Direct	3,467	30,847	34,314	20,981
Wages and salaries	Staff time	-	309,687	309,687	215,782
Pension contributions	Direct	-	4,449	4,449	3,270
Artists fees	Direct	4,610	8,610	13,220	7,808
Trips and performances	Direct	-	3,744	3,744	-
Hire of rooms and equipment	Direct	478	21,622	22,100	20,351
Staff training, education and promotion	Direct	-	1,639	1,639	-
Repairs and maintenance	Direct	1,458	21,157	22,615	21,993
Insurance	Direct	-	3,262	3,262	2,742
Light and heat	Direct	-	4,853	4,853	4,604
Print, postage & stationery	Direct	-	3,936	3,936	5,868
Advertising	Direct	-	101	101	55
Charitable donations	Direct	-	-	-	92
Travelling and subsistence	Direct	-	8,549	8,549	2,311
Volunteer expenses	Direct	-	274	274	101
Legal and professional fees	Direct	7	7,506	7,513	3,425
Bad and doubtful debts	Direct	-	499	499	2,353
<b>Support costs</b>					
Rates and water rates	Usage	-	1,457	1,457	1,315
General office and finance staff	Staff time	4,736	51,340	56,076	68,670
Telephone	Staff time	141	3,848	3,989	4,477
General expenses	Usage	341	8,077	8,418	5,012
Bank charges	Usage	-	1,587	1,587	1,390
Depreciation - fixtures and equipment	Usage	817	2,090	2,907	1,011
<b>Governance costs</b>					
Accountancy fees	Direct	-	2,136	2,136	2,436
		<u>16,055</u>	<u>501,270</u>	<u>517,325</u>	<u>396,047</u>

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**5 Net income / (expenditure) for the year**  
**This is stated after charging:-**

	<b>2022</b>	<b>2021</b>
	£	£
Accountancy fees	<u>2,136</u>	<u>2,436</u>

**6 Employee information**

	<b>2022</b>	<b>2021</b>
	£	£
Wages and salaries	352,924	279,188
Social security costs	12,839	5,264
Staff pension costs	4,449	3,270
	<u>370,212</u>	<u>287,722</u>

The directors and members of the Committee of Management are not remunerated and no employee received emoluments in excess of £60,000.

No expenses were paid to trustees of the company other than for reimbursement of mileage.

The average monthly number of persons, employed by the company during the year was:

	<b>2022</b>	<b>2021</b>
Direct charitable activities	22	16
Management and administration	4	2
	<u>26</u>	<u>18</u>

**7 Tangible fixed assets**

	<b>Freehold land &amp; buildings £</b>	<b>Fixtures, fittings and equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 August 2021 (restated)	212,449	118,627	331,076
Additions	-	10,422	10,422
Disposals	-	-	-
At 31 July 2022	<u>212,449</u>	<u>129,049</u>	<u>341,498</u>
<b>Depreciation</b>			
At 1 August 2021 (restated)	-	113,277	113,277
Charge for the year	-	2,907	2,907
On disposals	-	-	-
At 31 July 2022	<u>-</u>	<u>116,184</u>	<u>116,184</u>
<b>Net Book Value</b>			
At 31 July 2022	<u>212,449</u>	<u>12,865</u>	<u>225,314</u>
At 31 July 2021	<u>212,449</u>	<u>5,350</u>	<u>217,799</u>

Freehold land and buildings represents the original purchase cost of the premises from which Llanharan Community Development Fund operates.

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**8 Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Debtors	45,410	12,623
Other debtors	15,250	6,431
	<u>60,660</u>	<u>19,054</u>

**9 Creditors - Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other creditors and accruals	29,196	28,082
	<u>29,196</u>	<u>28,082</u>

**10 Analysis of net assets between funds**

	<b>Property</b>	<b>Other fixed assets</b>	<b>Current assets</b>	<b>Current liabilities</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	-	11,186	79,465	(29,196)	61,455
Restricted Funds	212,449	1,679	17,823	-	231,951
	<u>212,449</u>	<u>12,865</u>	<u>97,288</u>	<u>(29,196)</u>	<u>293,406</u>

**11 Movement in Funds**

	<b>Balance at 1 August 2021</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Other movements</b>	<b>Balance at 31 July 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
<b>Restricted Funds</b>					
Awards for All	240	4,072	(6,189)	-	(1,877)
Childcare Offer (Grant)	-	1,000	(1,000)	-	-
Coop Community Fund	2,939	3,038	(500)	-	5,477
Happy Dayz	37	286	(20)	-	303
Millenium Trust Fund	-	2,500	-	-	2,500
Mynydd Portref Community Benefit Fund	1,375	1,000	-	-	2,375
Play Day 2021	896	193	(1,030)	-	59
P S A 19/20	106	-	-	-	106
Third Sector Small Grant Scheme	4,680	-	(4,669)	-	11
VSRF	10,699	-	(1,830)	-	8,869
Youth (SLA)	-	-	-	-	-
Capital expenditure less depreciation	214,945	-	(817)	-	214,128
<b>Total of Restricted Funds</b>	<u>235,917</u>	<u>12,089</u>	<u>(16,055)</u>	<u>-</u>	<u>231,951</u>
<b>Unrestricted Funds</b>					
General Funds	55,537	507,188	(501,270)	-	61,455
<b>Total Funds</b>	<u>291,454</u>	<u>519,277</u>	<u>(517,325)</u>	<u>-</u>	<u>293,406</u>

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**11 Movement in Funds (continued)**

**Purposes of restricted grant funds**

- Awards 4 All funding of £4,072 was secured to revamp the internal space of the Day Nursery and to purchase wooden equipment in line with the Montessori approach.
- Childcare Offer grant of £1,000 was received in purchase IT equipment to support the day nursery and holiday club.
- Coop Community Fund & Happy Dayz - received to support our mental health & wellbeing support group.
- Millennium Trust Fund – Received to support a residential for young people identified within our youth group.
- Mynydd Portref Community Benevolent Fund - Received £1,000 to support expansion opportunities for LCDP.

**12 Capital Commitments**

There were no capital commitments as at 31 July 2022. (2021 - Nil)

**LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2022**

**13 Comparative Statement of Financial Activities - Year ended 31 July 2021**

	Restricted £	Unrestricted £	Total £
<b>INCOME</b>			
Grants	56,398	30,396	86,794
Charitable activities	3,400	243,174	246,574
Investment income	-	6	6
Other income	2,336	87,739	90,075
<b>Total income</b>	<u>62,134</u>	<u>361,315</u>	<u>423,449</u>
<b>EXPENDITURE</b>			
Expenditure on charitable activities	45,300	350,747	396,047
<b>Total expenditure</b>	<u>45,300</u>	<u>350,747</u>	<u>396,047</u>
<b>Net movement in funds</b>	16,834	10,568	27,402
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<u>16,834</u>	<u>10,568</u>	<u>27,402</u>
Total funds brought forward	236,225	27,827	264,052
<b>Total of funds carried forward</b>	<u>253,059</u>	<u>38,395</u>	<u>291,454</u>

The figures on this page give a detailed breakdown of the comparative fund activity as noted on the Statement of Financial Activities shown on page 6 of the accounts.

**Company No: 03226397**  
**Charity No: 1064957**

**THE COMPANIES ACTS 1985 AND 1989**

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**MEMORANDUM  
AND  
ARTICLES OF ASSOCIATION  
OF  
LLANHARAN COMMUNITY DEVELOPMENT PROJECT**

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**Incorporated on 18<sup>th</sup> July 1996**  
**Amended by Special Resolution dated 19<sup>th</sup> January 2006**

Geldards LLP  
Solicitors  
Dumfries House  
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**THE COMPANIES ACTS 1985 AND 1989  
COMPANY LIMITED BY GUARANTEE AND  
NOT HAVING A SHARE CAPITAL**

**MEMORANDUM OF ASSOCIATION  
OF  
LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**

- 1 The name of the Company is **Llanharan Community Development Project Limited** (and in this document it is called 'the Charity')
- 2 The registered office of the Charity is to be situated in Wales
- 3 The objects of the Charity (in this document referred to as 'the Objects') are to relieve poverty, advance education and provide facilities for recreation and leisure time occupation in particular within the community of Llanharan and with particular regard to such persons who are unemployed or who are suffering the consequences of economic disadvantage by the provision of training and resources through such charitable means as may be deemed appropriate in order to contribute to the development of the area both economically and socially
- 4 In furtherance of the Objects but not otherwise the Charity may exercise the following powers:
  - 4.1 to raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise provided that this shall be without prejudice to the ability of the Charity to disclaim any gift, legacy or bequest in whole or in part in such circumstances as the Charity may think fit, and provided also that the Charity shall not undertake any taxable trading activities and shall conform to any statutory regulations;
  - 4.2 to charge fees for services, including for the hire or use of premises and equipment, and for goods produced or supplied by the Charity as and when the Charity considers it necessary and appropriate to do so in order to recover its outlay, provided that such charging shall not be on a profit making basis and shall not involve engaging in any taxable trading;
  - 4.3 to enter into contracts with other bodies or persons, to make or receive payment and to provide or receive goods or services on such contracts for the achievement of the Objects, provided that in doing so the Charity shall not enter into any substantial permanent trading;
  - 4.4 to operate bank or building society accounts in the name of the Charity and to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other similar instruments;

- 4.5 to borrow and raise money on loan or advance in such manner and upon such security as the Charity shall think fit;
- 4.6 to invest in the name of the Charity the monies of the Charity not immediately required for the furtherance of its objects in or upon such investments, securities and property as the Charity may think fit, subject nevertheless to such conditions and consents as may for the time being be imposed or required by law;
- 4.7 to expend the funds of the Charity in such manner as the Charity shall consider most beneficial for the achievement of the Objects;
- 4.8 to purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges and to construct, maintain, alter or improve any buildings which the Charity may think fit for the promotion of the Objects;
- 4.9 to insure to full value against loss or damage any property owned by or in the possession or use of the Charity and to pay the premiums for such insurance from the funds of the Charity;
- 4.10 to sell, let, mortgage, turn to account or otherwise dispose of all or any of the real or personal property of the Charity;
- 4.11 to employ and pay such staff (who shall not be Directors of the Charity) as are necessary for the proper pursuit of the Objects and to make all reasonable and necessary provision for the payment of pensions and superannuation to staff and their dependants;
- 4.12 to insure and indemnify all employees and voluntary workers of the Charity against loss, accident, death, personal injury, professional liability and all other such risks incurred in the performance of their duties to a value which the Charity may think fit (but which shall at least be to any minimum value for the time being required by law) and to pay the premiums for such insurance from the funds of the Charity;
- 4.13 to commission or undertake research and to publish or disseminate the findings of research or other information in support of the Objects provided that in so doing the Charity shall not undertake political campaigning;
- 4.14 to provide, support or assist in the provision of exhibitions, meetings, conferences, seminars, lectures or other similar activities for the achievement of the Objects provided that in so doing the Charity shall not undertake political campaigning;
- 4.15 to cause to be written and printed or otherwise reproduced and circulated, gratuitously or otherwise, books, periodicals, magazines, leaflets, reports or other documents or films or recorded tapes provided that in so doing the Charity shall not undertake political campaigning;
- 4.16 to establish or support or aid the establishment and support of any charitable trusts, associations or institutions formed for all or any of the Objects;
- 4.17 to subscribe to, become a member of, amalgamate or co-operate

with other charities, voluntary bodies or other bodies not formed for the purposes of profit, and to co-operate with statutory bodies in furtherance of the Objects or of similar charitable purposes and to exchange information and advice with them;

- 4.18 to bring together in association representatives of charities, voluntary bodies, statutory bodies and other bodies not formed for the purposes of profit within the area of benefit of the Charity with the aim of promoting co-operation and collaboration in the achievement of the Objects;
- 4.19 to obtain, acquire or purchase all permits, licences or intellectual property rights which the Charity shall think necessary for the lawful conduct of its activities or to ensure the protection of its property;
- 4.20 to institute or defend legal proceedings relating to the Charity, its property, its employees and voluntary workers and its Directors, and to meet legal costs (where these are not recoverable from other parties) from the funds of the Charity, subject to such consents required by law;
- 4.21 to pay out of the funds of the Charity the costs, charges and expenses of and incidental to the formation, incorporation, registration, maintenance and administration of the Charity;
- 4.22 to do all such other lawful things as are necessary for the achievement of the Objects.

5 The income and property of the Charity shall be applied solely towards the promotion of the Objects of the Charity and no part shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to the members of the Charity, and no trustee shall be appointed to any office of the Charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Charity. Provided that nothing in this document shall prevent any payment in good faith by the Charity:

- 5.1 of reasonable and proper remuneration for any services rendered to the Charity by any member, officer or servant of the Charity who is not a trustee;
- 5.2 of interest on money lent by any member of the Charity or trustee at a reasonable and proper rate per annum not exceeding 2 per cent less than the published base lending rate of a clearing bank to be selected by the trustees;
- 5.3 of fees, remuneration or other benefit in money or money's worth to any company of which a trustee may also be a member holding not more than 1/100<sup>th</sup> part of the issued capital of that company;
- 5.4 of reasonable and proper rent for property conveyed or let by any member of the Charity or a trustee;
- 5.5 to any trustee of reasonable out-of-pocket expenses.

6 The liability of the members of the Charity is limited

- 7 Every member of the Charity undertakes to contribute such amount as may be required, not exceeding £1 (one pound), to the Charity's assets if it should be wound up while she or he is a member or within one year after she or he ceases to be a member, for payment of the Charity's debts and liabilities contracted before she or he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of contributories amongst themselves
- 8 If the Charity is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property it shall not be paid to or distributed among the members of the Charity, but shall be given or transferred to some other charity or charities having objects similar to the Objects which prohibits the distribution of its or their income and property to an extent at least as great as is imposed on the Charity by clause 5 above, chosen by the members of the Charity at or before the time of dissolution and if that cannot be done then to some other charitable object

**THE COMPANIES ACTS 1985 AND 1989  
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**ARTICLES OF ASSOCIATION  
OF  
LLANHARAN COMMUNITY DEVELOPMENT PROJECT LIMITED**

**Definitions and interpretation**

**1 In these Articles:**

*'the Charity'* means the company intended to be regulated by these Articles;

*'the Act'* means the Companies Act 1985 including any statutory modification or re-enactment of the Act for the time being in force;

*'the Articles'* means these Articles of Association,

*'the Memorandum'* means the Memorandum of Association of the Charity;

*'the Directors'* means the directors of the Charity (who shall be regarded as the Trustees of the Charity for the purposes of charity law), and a 'Director' has a corresponding singular meaning. The Directors may collectively be referred to as 'the Management Committee';

*'the Secretary'* means the Secretary of the Charity or any other person appointed to perform the duties of the Secretary of the Charity, including a joint, assistant or deputy Secretary;

*'the Office'* means the registered office of the Charity;

*'clear days'* in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

*'the United Kingdom'* means Great Britain and Northern Ireland.

**2** Subject as aforesaid, words or expressions contained in these Articles and in the Memorandum shall, unless the context requires otherwise, bear the same meaning as in the Act but excluding any statutory modification not in force when these regulations become binding upon the Charity.

**3** The Interpretation Act 1978 shall apply to these Articles as it applies to any Act of Parliament.

**Membership**

**4** The subscribers to the Memorandum and such other persons or bodies as are admitted to membership in accordance with these Articles shall be members of the Charity.

**5** Membership shall not be transferable and shall cease upon death.

6 No person or body shall be admitted to be a member of the Charity unless her/his or its application for membership is approved by the Directors.

7 The Directors may admit to membership:

7.1 any person who has attained the age of 18 (eighteen) years and who is in agreement with the Objects of the Charity, without discrimination between persons on any other grounds; or

7.2 any society, unincorporated association or company which is in agreement with the Objects of the Charity;

provided that only persons and bodies shall be admitted who qualify for one of the membership categories specified in Article 8.

#### **Categories of membership**

8 Every member upon admission shall be allocated to one of the following categories of membership at the absolute discretion of the Directors:

8.1 Full Membership shall be open to:

8.1.1 any person who lives or works in Llanharan or the immediately surrounding area; or

8.1.2 any society, unincorporated association or company not formed for the purposes of profit which is based or operating within Llanharan or the immediately surrounding area and which shall nominate an individual to represent it at general meetings of the Charity.

8.2 Associate Membership shall be open to:

8.2.1 any individual who does not qualify under Article 8.1.1 but who supports and is willing to contribute to the furtherance of the Objects of the Charity, subject nevertheless to the limitations of Article 20.2

8.2.2 any society, unincorporated association or company which does not qualify under Article 8.1.2 which shall nominate an individual to represent it at general meetings of the Charity, subject nevertheless to the limitations of Article 20.2

9 Any employee of the Charity shall be eligible to be a member of the Charity but she or he shall not have the right to hold office as a Director or to nominate another member to any such office or to participate in any ballot for electing a member or members to any such office.

#### **Application for and admision to membership**

10 Any person wishing to become a Full or Associate Member of the Charity shall lodge with the Directors a written application for membership in such form as the Directors shall from time to time decide, signed by her or him.

11 Any society, unincorporated association or corporate body wishing to become a Full or Associate member of the Charity shall lodge with the Directors a written application for membership in such form as the Directors shall from time to time decide, signed by the appropriate officials of the

applicant body and giving details of its nominated representative.

12 All applicants for membership of the Charity shall lodge with the Directors such other supporting evidence as the Directors may require.

13 Each application for membership and (where applicable) other supporting evidence shall be considered by the Directors at their first meeting after its receipt.

14 If the Directors resolves at any meeting to admit an applicant to membership, the Directors shall notify the applicant in writing accordingly within a period of 7 (seven) days after the meeting and such notification shall include:

14.1 details of the membership category to which the applicant has been assigned; and

14.2 a request for payment of any annual subscription fee applicable to the category of membership for the time being in force as provided for in Articles 31 to 34

15 Any resolution by the Directors to admit an applicant to membership shall be deemed conditional on the payment by the applicant of the full amount of any annual membership subscription for the time being in force, as provided for in Articles 31 to 34

#### **Register of members**

16 The Directors shall keep a Register of Members. In addition to the particulars required by section 352 of the Act, there shall be entered against each name on the register details of:

16.1 the membership category to which the member has been assigned; and

16.2 in the case of a society, unincorporated association or corporate body, the name of its authorised representative; and

16.3 in the case of a member who is also or who later becomes an employee of the Charity, a statement to that effect.

The Directors may at any time by notice in writing request any member to provide them with such evidence and particulars as are necessary and reasonable for the purpose of maintaining the Register.

#### **Refusal of membership**

18 The Directors may at their discretion refuse to admit any person or body into membership, notwithstanding that the person or body in question fulfilled the qualifications for membership, in such cases where it considers there are reasonable grounds to do so; provided that any person or body whose membership is refused shall have the right to be heard by the Directors before a final decision is taken, and thereafter a right of appeal to a general meeting of the Charity, subject to the limitation of Article 20

19 If the Directors resolve at any meeting to refuse admission of an applicant to membership they shall notify the applicant in writing accordingly within a period of 7 (seven) days after the meeting and such notification shall include:

- 19.1 the reasons why membership was refused; and
  - 19.2 details of the applicant's rights to be heard as provided for in Article 18 but subject to Article 20.
- 20 The Directors shall be bound to refuse to admit an applicant to membership in cases where:
- 20.1 she, he or it does not meet the requirements for membership; or
  - 20.2 her, his or its admission to Associate Membership would result in Full Members ceasing to constitute a majority of at least two thirds of the total membership.

In cases where the Directors are bound to refuse admission to membership the applicant shall have no right of appeal or to be heard by the Directors, although the Directors may grant such a hearing at their discretion.

- 21 The Directors shall have the right to refuse to accept or to request the substitution of a person nominated by a society, unincorporated association or corporate body as its authorised representative in cases where:
- 21.1 the person in question is already entered in the Register of Members either as a current individual member or as the authorised representative of another body in membership; or
  - 21.2 the person in question has previously had her or his membership of the Charity terminated by resolution of the Directors.

#### **Termination of or expulsion from membership**

- 22 Any person or body wishing to withdraw from membership shall lodge with the Charity a written notice of retirement in such form as the Directors shall from time to time decide. Upon receipt of such notice by the Charity she, he or it shall cease to be a member of the Charity; provided that after such retirement the number of members is not fewer than 2 (two).
- 23 The Charity may, by special resolution, terminate the membership of any person or body in cases where:
- 23.1 any annual membership subscription for the time being in force has not been paid by the end of the 28<sup>th</sup> (twenty eighth) day after the accounting reference date on which it fell due; or
  - 23.2 the Charity believes that the actions of the member in question have brought, or risk bringing the Charity into disrepute; or
  - 23.3 the Charity believes that the member in question has breached any explicit rules of the Charity or other reasonable rules or standards of good order.
- 24 The Directors shall report all such actions to terminate membership to the next general meeting of the Charity which shall investigate the conduct of the member in question and resolve appropriately. Any member under investigation shall have the right to address the Charity in general meeting before a final decision is made.

- 25 Any member wishing to propose the expulsion of another person or body from membership shall lodge with the Directors a written notice of her, his or its intention to do so (identifying the member concerned and stating the grounds for the proposed expulsion) not less than 2 (two) weeks before the date of the next general meeting of the Charity.
- 26 The Directors shall, on receipt of a notice under Article 25, send a copy of the notice to the member concerned who shall have the right to make written representations to the Directors with regard to the notice. If the Directors receive such representations (unless they are received too late for them to do so) they shall:
- 26.1 state the fact of the representations having been made in the notice convening the meeting at which the resolution is to be proposed; and
- 26.2 send a copy of the representations to every person or body to whom notice of the meeting was or is given.
- 27 Whether or not a copy of written representations has been given to each of the persons entitled to receive notice of the meeting under Article 26.2, the member in question shall have the right to be heard at the meeting before a final decision is taken.
- 28 Failure to follow correctly any of the provisions of the preceding Articles shall render any resolution for the expulsion of a person or body from membership invalid.
- 29 A person or body whose membership is terminated under Articles 22 to 27 shall cease to be a member with effect from the time at which the resolution to expel her, him or it was passed.
- 30 A person or body whose membership is terminated or who tenders resignation of membership of the Charity shall not be entitled to the refund of any annual subscription paid in respect of the accounting year in which the resignation or expulsion takes effect.
- Membership subscriptions**
- 31 The Charity may, by ordinary resolution, introduce an annual subscription for membership, and determine the amount of such a subscription and vary the amount from time to time and from one membership category to another and introduce or revoke any concessions or waivers in special circumstances.
- 32 Any annual subscription for the time being in force shall be due on each accounting reference date of the Charity and shall (subject to Articles 30 and 34) be deemed to relate to the period from one accounting reference date to the next.
- 33 The Directors shall give to all members not less than 10 (ten) clear days' notice of such accounting reference date; each notice shall specify the amount of membership subscription which will be due and shall state the possible consequence (under Article 23.1) of failure to make payment.

- 34 Any person or body who ceases to be a member of the Charity for whatever reason shall not be entitled to any refund of any annual subscription paid by her, him or it, whatever the period between the date on which the membership subscription last fell due and the date of ceasing to be a member.

#### **General meetings**

- 35 The Charity shall hold an Annual General Meeting of its members in each year in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it.
- 36 Not more than 15 (fifteen) months shall elapse between one Annual General Meeting and the next; provided that so long as the Charity holds its first Annual General Meeting within 18 (eighteen) months of its incorporation, it need not hold it in the year of its incorporation or in the following year.
- 37 Subject to Article 36 and to the requirements under section 366 of the Act, the Annual General Meeting shall be held at such times and places, as the Directors shall decide.
- 38 All general meetings of the members of the Charity other than Annual General Meetings shall be called extraordinary general meetings.
- 39 The Directors may call extraordinary general meetings and, on the requisition of the members pursuant to the provisions of section 368 of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not less than 8 (eight) weeks after receipt of the requisition. If there are not within the United Kingdom sufficient Directors to call an extraordinary general meeting, any Director or any member of the Charity may call an extraordinary general meeting.

#### **Notice of general meetings**

- 40 An Annual General Meeting and an extraordinary general meeting called for the passing of a special resolution or a resolution requiring special notice shall be called by at least 21 (twenty one) clear days' notice. All other extraordinary general meetings shall be called by at least 14 (fourteen) clear days' notice but a general meeting may be called by shorter notice if so agreed:
- 40.1 in the case of an Annual General Meeting, by all the members entitled to attend and vote; and
- 40.2 in the case of any other meeting by a majority in number of the members having a right to attend and vote, being a majority together holding not less than 95% (ninety five per cent) of the total voting rights at the meeting of all members.
- 41 The notice of all general meetings shall specify the time and place of the meeting and the general nature of the business to be transacted. It shall also state the terms of any resolution, which is to be proposed as a special or extraordinary resolution.
- 42 The notice of all general meetings shall be given to all members of the Charity, Directors and to the auditors of the Charity.

- 43 The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person or body entitled to receive notice shall not invalidate the proceedings at that meeting.

**Proceedings at general meetings**

- 44 No business shall be transacted at any general meeting of the Charity unless a quorum is present. 8 (eight) persons entitled to vote upon the business to be transacted, each being a member, or one tenth of the total number of such persons for the time being, whichever is the greater, shall constitute a quorum.
- 45 If the quorum required under Article 44 is not present within half an hour from the time appointed for the commencement of the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to such time and place as may be determined by the chairperson of the meeting.
- 46 The Chairperson of the Directors (or in her or his absence the Vice-Chairperson) shall, if present, preside as chairperson of the meeting. If neither the Chairperson or the Vice-Chairperson is present or willing to act as chairperson within half an hour from the time appointed for the commencement of the meeting the Directors present shall appoint one of their number to act as chairperson of the meeting or, if only one Director is present and willing to act, she or he shall be chairperson.
- 47 If no Director willing to act as chairperson is present within half an hour from the time appointed for the commencement of the meeting, the members present shall elect one of their number to act as chairperson.
- 48 A Director shall, notwithstanding that she or he is not a member of the Charity, be entitled to attend and speak at any general meeting.
- 49 The Chairperson may, with the consent of a meeting at which a quorum is present, and shall if so directed by the meeting, adjourn the meeting from time to time and from place to place; provided that no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had an adjournment not taken place.
- 50 When a meeting is adjourned for 28 (twenty-eight) days or more, at least 7 (seven) clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.
- 51 A resolution put to the vote of a meeting shall be decided upon by a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded by:
- 51.1 the Chairperson of the meeting; or
  - 51.2 at least 2 (two) members having the right to vote at the meeting; or
  - 51.3 a member or members representing not less than one tenth of the total voting rights of all the members having the right to vote at the meeting.

- 52 Unless a poll is demanded in accordance with Article 51, a declaration by the Chairperson that a resolution has been carried or carried unanimously or by a particular majority, or lost or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour or against the resolution.
- 53 The demand for a poll may be withdrawn before the poll is taken, but only with the consent of the Chairperson. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for a poll was made.
- 54 If a poll is demanded in accordance with Article 51 it shall be taken at once by means of a secret ballot of all the members present and entitled to vote and shall be conducted in such a manner as the Chairperson shall direct. The result of such a poll shall be declared at the meeting at which the poll was demanded and shall be deemed to be the resolution of that meeting.
- 55 A resolution in writing signed by all the members entitled to attend and vote at a general meeting shall be as effectual as if it had been passed at a general meeting. Such a resolution may consist of several documents in the same form, each signed by one or more members.

#### **Votes of members**

- 56 Subject to Articles 9, 58 and 59 every member of the Charity shall have one vote.
- 57 Votes at general meetings may be given either personally by members or their appointed representatives or by proxy. The instrument appointing a proxy shall be in writing under the hand of the appointer and shall be deposited with the chairperson of the general meeting before a poll is taken. A proxy need not be a member of the Charity.
- 58 No member of the Charity shall be entitled to vote at any general meeting either in person or by appointment of a proxy unless all monies then payable by her or him in the form of subscriptions or otherwise have been paid in full.
- 59 On any resolution, which is put to the vote, whether on a show of hands, or on a poll, in the case of an equality of votes the Chairperson of the meeting shall be entitled to a second or casting vote.
- 60 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the Chairperson of the meeting whose decision shall be final and conclusive.

#### **Management Committee (Directors): composition**

- 61 The business of the Charity shall be managed and administered by a Management Committee, who shall be regarded as the Directors of the Charity for the purposes of the Act and the Trustees of the Charity for the purposes of charity law.

62 The Management Committee shall consist of a maximum of 15 (fifteen) persons as follows:

62.1 a maximum of 12 (twelve) members of the Charity appointed or elected at the Annual General Meeting of whom at least two thirds shall be full members of the Charity, whose nomination, appointment and retirement is provided for by Articles 64 to 70; and

62.2 a maximum of 3 (three) members co-opted by the Directors who need not be members of the Charity, whose co-option and retirement is provided for by Articles 71 and 72.

63 The first Directors shall be those persons named in the statement delivered pursuant to section 10 (2) of the Act, who shall be deemed to have been appointed under the Articles. Future Directors shall be appointed as provided for subsequently in these Articles.

#### **Appointment and retirement of elected Directors**

64 At the first Annual General Meeting all the Directors shall retire from office, and at every subsequent Annual General Meeting one third of the Directors who are subject to retirement by rotation or, if their number is not 3 (three) or a multiple of 3 (three), the number nearest to one third shall retire from office; but if there is only one Director who is subject to retirement by rotation she or he shall retire. Directors subject to retirement by rotation shall be those provided for by Article 62.1.

65 Subject to the provisions of the Act, the Directors to retire by rotation shall be those who have been longest in office since their last appointment or re-appointment, but as between persons who became or were last re-appointed Directors on the same day those to retire shall be agreed among themselves, or otherwise be determined by lot.

66 The notice of an Annual General Meeting as provided for in Article 35 shall be accompanied by an invitation to all Full Members of the Charity (with the exception of any employees of the Charity who may be members) to nominate themselves or another member, whether Full or Associate, to the Directors. Such invitation shall not be extended to Associate Members or to any non-member entitled to receive notice of the Annual General Meeting.

67 Nominations made in accordance with Article 66 shall be in writing and in such form as the Directors may from time to time decide and shall be signed by the Full Member making the nomination. Nominations shall be received by the Charity at least 7 (seven) days before the date of the Annual General Meeting.

68 At each Annual General Meeting the Charity shall by ordinary resolution appoint as Director any member of the Charity in respect of whom a written nomination has been received in compliance with Article 67, provided that:

68.1 no member shall be appointed if, as a result, the number of Directors would exceed the maximum number provided for in Article 62.1; and

68.2 no member shall be appointed who is disqualified from acting under the provisions of Article 75.1.

69 In the event that the number of nominations lodged with the Charity in compliance with Article 67 exceeds the number of vacancies, a secret ballot shall be held at the Annual General Meeting. Those persons receiving the highest number of votes in favour of their appointment, up to but not exceeding the maximum number of vacant places available, shall by ordinary resolution be appointed as Directors, provided that no person is appointed in this manner who is disqualified from acting under the provisions of Article 75.1.

70 A Director who is due for retirement may be nominated for a further term in compliance with the requirements of Article 67 without limit to the number of consecutive periods in office she or he may serve if duly re-appointed.

#### **Co-option and retirement of co-opted members**

71 The Directors may at any time co-opt any additional person, who need not be a member of the Charity, to be a Director in cases where they consider the person in question has knowledge, skills or experience which would assist the Directors in the performance of their duties, provided that no person shall be co-opted:

71.1 if, as a result, the number of co-opted Directors would exceed the maximum number provided for in Article 62.2; or

71.2 who is disqualified from acting under the provisions of Article 75.1.

72 A Director co-opted under Article 71 shall retire at the end of the Annual General Meeting next after the date on which she or he was co-opted, but she or he may be co-opted by the Directors for a further term without limit to the number of consecutive terms she or he may hold office.

#### **Vacancies**

73 The Directors may at any time appoint any member of the Charity to fill any vacancy in the number of elected Directors, provided that:

73.1 no appointment of an Associate Member is made which would result in the number of Associate Members exceeding the proportion provided for in Article 62.1; and

73.2 no member is appointed who is disqualified from acting under the provisions of Article 75.1.

74 A member appointed as Director under Article 73 shall hold office only until the conclusion of the next Annual General Meeting at which time she or he shall retire and shall not form part of the body of Directors subject to retirement by rotation. A Director retiring in this manner may be nominated for a further term in compliance with the requirements of Article 67 without limit to the number of consecutive terms she or he may hold office.

#### **Removal and disqualification of Directors**

75 A Director shall cease to hold office if she or he:

75.1 is prohibited by virtue of any provision of the Act from acting as a company director or is disqualified from acting as a charity trustee by virtue of section 72 of the Charities Act 1993 (or any statutory re-

enactment or modification of these Acts); or

- 75.2 becomes incapable for medical reasons of fulfilling the duties of her or his office and such incapacity is expected to persist for a period of longer than 6 (six) months; or
- 75.3 becomes an employee of the Charity; or
- 75.4 resigns her or his office by written notice to the Charity (but only if at least 3 (three) Directors will remain in office when the notice of resignation is to take effect); or
- 75.5 is absent without the permission of the other Directors for a period of more than 3 (three) consecutive meetings of the Management Committee and the remaining Directors resolve to remove her or him from office.

#### **Powers of the Directors**

- 76 Subject to the provisions of the Act, the Memorandum of Association, and these Articles and to any directions given by special resolution, the business of the Charity shall be managed by the Directors who may exercise all the powers of the Directors.
- 77 No alteration of the Memorandum or the Articles and no direction by special resolution shall invalidate any prior act of the Directors, which would have been valid, if that alteration had not been made or that direction had not been given.

#### **Directors' remuneration and expenses**

- 78 Subject Clause 5 of the Memorandum and to Article 79 no Director shall be entitled to any remuneration, whether in respect of her or his office as Director or as a holder of any executive office of the Charity.
- 79 The Directors may be paid all reasonable travelling, subsistence and other expenses incurred by them in connection with their attendance at meetings of the Management Committee, general meetings of the Charity or otherwise in connection with the discharge of their duties.

#### **Appointments to executive office**

- 80 At their first meeting after each Annual General Meeting the Directors shall appoint 2 (two) from among their members to the unremunerated executive offices of Chairperson and Vice-Chairperson and, in addition to the duties assigned to such offices by these Articles, may delegate such other tasks and duties to them as they think fit, provided that:
  - 80.1 only elected Directors as provided for by Article 62.1 shall be appointed to such offices and not Directors who are co-opted under Article 62.2; and
  - 80.2 any such appointment shall cease if the member holding the office ceases for whatever reason to be a Director.
- 81 The Directors may appoint one or more of their number to any other unremunerated executive office of the Charity. Any such appointment shall be made upon such terms as the Directors may determine and shall terminate if the member holding the office ceases to be a Director.

- 82 Subject to Articles 80.2, 81 and 84 the Chairperson, Vice-Chairperson and any other executive officer of the Charity shall hold office until the conclusion of the Annual General Meeting, which next follows their appointment.
- 83 An officer whose period of executive office expires under Article 82 may be re-appointed to such office or to any other executive office without limit to the number of consecutive years she or he may hold that office, provided that she or he continues to be an elected Director.
- 84 An officer may resign her or his executive office by written notice to the Charity without prejudice to her or his right to continue to serve as a Director.
- 85 In the event that the Chairperson or Vice-Chairperson resigns her or his office under Article 84 the Directors shall, as soon as reasonably practicable after such resignation, appoint another from among their number to hold such office in her or his place, provided that:
- 85.1 only elected Directors as provided for by Article 62.1 shall be appointed to such offices and not Directors who are co-opted under Article 62.2; and
- 85.2 any Director appointed to executive office under this Article shall hold such office only until the conclusion of the next Annual General Meeting.

#### **Proceedings of the Management Committee**

- 86 Subject to the provisions of these Articles, the Directors may regulate the proceedings of their meetings, as they think fit.
- 87 The Directors shall meet not fewer than 6 (six) times each year.
- 88 Unless otherwise determined by the Directors there shall be 3 representatives nominated by statutory bodies of whom 1 (one) shall be nominated by the local authority and 2 (two) by the community council ('Nominated Representatives') who shall be entitled to attend the meetings of Directors as Nominated Representatives, and who may be invited by the Directors to speak at such meetings, but who shall not be Directors and shall not have any right to vote as such. Nominated Representatives shall be nominated from time to time and replaced in accordance with Rules made by the Directors in accordance with Article 119.
- 89 Any Director may, and the Secretary shall, if requested by a Director, call a meeting of the Management Committee at a reasonable time and giving a reasonable period of notice. It shall not be necessary to give notice of a meeting to a Director who is absent from the United Kingdom.
- 90 The Secretary shall be bound, on the expiry of a period of 6 (six) weeks after receipt of a written application for membership complying with Articles 10 to 13, to call a meeting of the Management Committee if no meeting has been held during that period. Any meeting called by the Secretary under this Article shall be held not later than 7 (seven) days after the expiry of the 6 (six) week period.

- 91 The Directors may decide upon a quorum for the transaction of business at their meetings, provided that they shall not fix a number, which is less than one third of their number or 4 (four) Directors, whichever is the greater.
- 92 The Directors may act notwithstanding any vacancies in their number, but if the number of Directors is less than the number fixed as a quorum, the continuing  
Directors may act only for the purposes of filling vacancies or calling a general meeting.
- 93 The Chairperson shall chair meetings of the Management Committee, but if the Chairperson is not present within 15 (fifteen) minutes after the time appointed for the commencement of the meeting, or if she or he is unwilling to act, the Vice- Chairperson shall chair the meeting. If the Vice- Chairperson is also not present within 15 (fifteen) minutes of the time appointed for the commencement of the meeting, or if she or he is also unwilling to act, the Directors present shall appoint one among their number to chair the meeting.
- 94 Questions arising at a meeting of the Management Committee shall be decided a majority of votes. Subject to Article 96 all Directors shall have one vote, but in the case of an equality of votes the Chairperson or whoever is chairing the meeting shall have a second or casting vote.
- 95 All acts done and all decisions made by the Management Committee, or by a subcommittee of the Directors shall be valid, notwithstanding that it afterwards be discovered that there was a defect in the appointment of any Director or that any of them were disqualified from holding office, or had vacated office or were not entitled to vote.
- 96 Except as otherwise provided for in these Articles, a Director shall not vote at a meeting of the Management Committee or at a sub-committee of the Directors on any resolution concerning a matter in which she or he has, directly or indirectly, an interest or duty which is material and which conflicts or may conflict with the interests of the Charity unless her or his interest or duty arises only because the case falls within either or both of the following:
- 96.1 the resolution relates to giving her or him a guarantee, security or indemnity in respect of money lent to, or any obligation incurred by her or him for the benefit of the Charity or any of its subsidiaries;
- 96.2 the resolution relates to giving to a third party a guarantee, security or indemnity in respect of an obligation of the Charity or any of its subsidiaries for which the Director has assumed responsibility in whole or part (and whether alone or jointly with others) under a guarantee or by the giving of security.
- 97 For the purpose of Article 96, an interest of a person who is, for any purpose of the Act (excluding and statutory modification not in force at the date of incorporation of the Charity), connected with a Director shall be treated as an interest of that Director.

- 98 A resolution in writing, signed by all the Directors entitled to receive notice of a Management Committee meeting or of a sub-committee of the Directors, shall be as valid and effective as if it had been passed at such a meeting or committee duly convened and held. Such a resolution may consist of several documents in the same form; each signed by one or more of the Directors.

**Delegation to sub-committees of the Directors or to executive officers**

- 99 Subject to Article 103 the Directors may appoint sub-committees for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the Directors would be more conveniently undertaken or carried out by a sub-committee: provided that:
- 99.1 a sub-committee shall include at least 2 (two) Directors, 1 (one) of whom shall preside over its meetings; and
  - 99.2 a majority of other members of the sub-committee shall be members of the Charity; and
  - 99.3 all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Directors.
- 100 The Directors may delegate to the Chairperson or any other executive officer such powers and duties as it considers desirable or appropriate to be delegated to her or him: provided that all actions taken by the Chairperson or other executive officer under this provision shall be fully and promptly reported to the Directors.
- 101 Any delegation of powers by the Directors under Articles 99 and 100 may be made subject to such conditions as the Directors may impose, and the Directors may revoke or alter such conditions, as it thinks fit.
- 102 Subject to any condition imposed under Article 101, the proceedings of a subcommittee shall be governed by the Articles regulating the proceedings of meetings of the Directors so far as they are capable of applying.
- 103 Unless otherwise determined by ordinary or special resolution the following matters shall be excluded from delegation to any sub-committee or executive officer:
- 103. 1 any introduction of a new policy or change in policy which is rightly the responsibility of the Management Committee or of another sub-committee or which would conflict with the declared policy of the Directors or of another sub-committee; and
  - 103. 2 any action or decision involving expenditure that is not in accordance with the financial regulations of the Charity; and
  - 103. 3 the appointment or dismissal of any employee of the Charity.

### **Secretary**

- 104 Subject to the provisions of the Act, the Secretary shall be appointed by the Directors for such term, at such remuneration (if not a Director) and upon such conditions as they may think fit, and any Secretary so appointed may similarly be removed by the Directors.

### **Minutes**

- 105 The Directors shall keep minutes in books kept for the purpose of:
105. all proceedings of general meetings of the Charity and of meetings  
1 of the Management Committee and of any sub-committees of Directors, including the names of the Directors present at each meeting; and
105. all appointments of executive officers made by the Directors.  
2

### **The Seal**

- 106 The seal shall only be used by the Management Committee or by a sub-committee of the Directors, which has been duly authorised by to use it by the Directors.
- 107 The Directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Director and by the Secretary or by a second Director.

### **Finances and accounts**

- 108 Any bank account in which any part of the assets of the Charity is deposited shall be operated by the Directors and shall indicate the name of the Charity. All cheques and orders for the payment of money from such an account shall be signed by 2 (two) Directors.
- 109 The Charity shall cause accounting records to be kept in accordance with sections 221 to 223 (inclusive) of the Act.
- 110 The accounting records of the Charity shall be kept at the registered address of the Charity or, subject to section 222 of the Act, at such other place as the Charity thinks fit, and shall at all times be open to inspection by the officers of the Charity.
- 111 No member of the Charity shall have any right of inspecting any accounting records or other book or document of the Charity except as conferred by statute or as authorised by the Directors or by ordinary resolution of the Charity.

112 The Directors shall cause to be prepared and laid before the Charity in general meeting such accounts, balance sheets and financial reports as are required by the Act. A copy of every balance sheet which is to be laid before the Charity in general meeting, together with a copy of the auditor's report and the Charity's annual report shall be sent to all members of the Charity.

113 The Charity shall appoint auditors and regulate the duties of such auditors in accordance with Chapter V Part XI of the Act.

#### **Annual report and annual return**

114 The Directors shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that provision) with regard to the preparation of an annual report and an annual return and the transmission of such documents to the Charity Commissioners.

#### **Notices**

115 Any notice to be given to or by any person pursuant to these Articles shall be in writing. The Charity may give such notice to a member of the Charity or to a Director or to any other person entitled to receive such notice either personally or by sending it by post in a pre-paid envelope addressed to the person at her or his registered address or by leaving it at that address.

116 Proof that an envelope containing a notice was properly addressed, pre-paid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiry of 48 (forty-eight) hours after the envelope containing it was posted.

117 A member of the Charity or a Director present in person at any meeting of the Charity shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called.

#### **Indemnity**

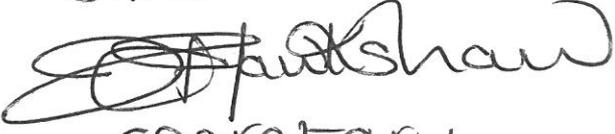
118 Subject to the provisions of the Act but without prejudice to any indemnity to which a Director may otherwise be entitled, every Director or other officer or auditor of the Charity shall be indemnified out of the assets of the Charity against any loss or liability which she or he may sustain or incur in connection with the execution of the duties of her or his office, without prejudice to that generality, any liability incurred by her or him in defending any proceedings, whether civil or criminal, in which judgement is given in her or his favour or in which she or he is acquitted or in connection with any application in which relief is granted to her or him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Charity.

#### **Rules**

119 Subject to Article 121 the Directors may from time to time make rules or bye-laws as it may deem necessary or expedient or convenient for the proper management and conduct of the Charity and which regulate all such matters as are commonly the subject of company and charity rules.

120 Subject to Article 121 the Charity in general meeting shall have the power to alter, add to or repeal the rules or bye-laws of the Charity and the Directors shall adopt such means as they think sufficient to bring to the notice of all members of the Charity such rules or bye-laws, which shall be binding on all members of the Charity.

121 No rules or bye-laws may be made by the Directors or by the Charity in general meeting which would be inconsistent with the Act or with the Memorandum or Articles of the Charity and no resolution shall be made which would have the effect of repealing or making obsolete any provision contained within the Memorandum or Articles of the Charity.

signed JANE HAWKSHAW Dated 7/1/19  
  
company secretary

signed Darren Russell Dated 7/1/19  
  
Chairman.

4, Clos Alun

Brynna,

Pontyclun,

Rhondda Cynon Taff,

CF72 9SR

Email: [Info@Barcombe.info](mailto:Info@Barcombe.info)

## QUOTATION

Date:	08/01/2023
Company/person's name	LCDP
Address:	Llanharan Drop in Centre Llanharan

### Description of work to be undertaken

#### New entrance the front of existing building

- Extend existing front porch
- Block up existing entrance door
- Supply and fit UPVC front door and front window
- Safety flooring to be laid throughout the entrance
- install internal doors
- Create a new opening on the side for a 1 metre-wide disabled automatic door
- Create ramp access leading down to the pavement
- New flat rubber roof to be installed
- Exterior to be finished in render and painted to match existing
- Interior to be finished in plaster-skim
- Internal area to be finished in white emulsion

Sub Total    £16,000

Please contact us for more information if you wish to discuss this quotation further:

David 07557 990275



*...Taking care of  
everything from  
the ground up*

Contact tel 03457 60 60 60  
 see reverse for call times  
 Text phone 03457 125 563  
 used by deaf or speech impaired customers  
[www.hsbc.co.uk](http://www.hsbc.co.uk)

J21D4Q00BSOMBA0000072894001007 389 000

Llanharan Community  
 Development Project Ltd  
 23A Bridgend Road  
 Llanharan  
 Pontyclun  
 Mid Glamorgan  
 CF72 9RD



## Your Statement

### Account Summary

Opening Balance	25,387.81
Payments In	63,489.51
Payments Out	71,766.24
Closing Balance	17,111.08

**26 March to 25 April 2023**

**International Bank Account Number**  
 GB75HBUK40444821509314

**Branch Identifier Code**  
 HBUKGB4149J

**Account Name**  
 LLANHARAN COMMUNITY DEVELOPMENT PROJECT LTD

<b>Sortcode</b>	<b>Account Number</b>	<b>Sheet Number</b>
40-44-48	21509314	230

### Your Charitable Bank Account details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
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No	Date added to list	Project	Project description
11/20/27	16/10/2020	Road widening on Grove Terrace (linked with memorial garden/garage)	Complaints received from residents during consultation for Memorial garden/garage. The road is particularly narrow and exacerbates the parking issues (eg - Vans cannot park on the carriageway and leave adequate space for delivery vans/emergency vehicles to safely pass without encroaching onto the grass verge, opposite).
11/20/02	06/11/2020	Improving the entrance to Bryngwiniog play area (Mountain hare)	Asphalting / signage?
11/20/03	06/11/2020	Walking commuter route. Railway station to authors place.	Walking options for people in the newer houses to reach not only the train station but also the general amenities in the Village. The route, starting from the 'black path' at the bottom of Jubilee Street, could link onto the path that runs from Authors Place to the Bryncae Community Centre. From there the unofficial path along the railway line could be resurfaced to link into the current footpath from Brynna Woods RAN/20/1. Some initial work has been done by Community Councillor Jeff Williams and there is an appetite from Welsh Government to create more 'active travel routes'.
11/20/04	06/11/2020	Outdoor exercise equipment.	Suggest - Harold street field and other sites
11/20/31	06/11/2020	Improvements to Llanharan service station - Loreal roundabout path/cycleway	
11/20/06	06/11/2020	Create a series of well waymarked and published local walking/horse riding routes. With information boards and a bespoke waymark.	There are amazing public rights of way in the area and this would be a good way of helping people get outdoors and get active. Create the routes with a bespoke waymark, good quality gates/stiles, published availability, and some information boards to give the user a more thorough experience. The routes could range in distance and hopefully give that helping hand that some people need to get out walking/riding.
11/20/07	06/11/2020	Traffic calming measures on Enterprise Way	
11/20/12	06/11/2020	A recycling area in the community.	Bottle bank, clothes recycling skip and large general skip to discourage fly tipping
11/20/13	06/11/2020	Provision of a Saturday market.	

11/20/14	06/11/2020	A pedestrian crossing on Bridgend road	
11/20/15	06/11/2020	Access to the opencast lakes when houses are built	
11/20/17	06/11/2020	Path from the Station to Bryncae.	Not the bridle path which is being looked into.
11/20/19	06/11/2020	Purchase the land behind Haran roofing	
11/20/20		Traffic restrictions along bridgend road	Not speed bumps
11/20/21	06/11/2020	Make speed limit near Dolau school 20mph.	
11/20/26	06/11/2020	Brynna 3G. Replacing floodlights with LED	
11/20/28	16/10/2020	New build - development childcare provision (EG LCDP)	Development of building or new build for community provision such as extra childcare. Possibly in partnership with local group (eg LCDP)
11/20/29	06/11/2020	Add access steps up the grass bank to access the footpath that runs at the rear of the houses at Heritage way to the Bryncae arms	
11/20/37		Speed camera (school) -infastructure?	
11/20/39	11.11.2020	Infill of flooded footpath road up near Mynydd Coedbychan (farm). Past Gellifedi road.	
11/20/40		Investigate land behind Haran roofing - other land purchase opportunities	
11/20/41		Investigate ownership of chapel near school	

11/20/42		Move Robert St park into the green field. Then put allotments in the original Park field. Then add a running track and outdoor exercise equipment.	
11/20/43	06/11/2020	Simple BMX track (Similar to what they have at Park Slip)	Earth track somewhere for the kids to take their bikes. Used to be one in brynna woods. Inexpensive to build. Minimal maintenance required.
11/20/44	06/11/2020	open public loo and shelter in Llanharan cemetry	People come from miles around, often elderly people. Could use CIL money to refurbish if necessary and LCC staff could open/close it and keep it clean.
11/20/45	06/11/2020	Swimming pool / Gym	A single story swimming pool with changing rooms and a small gym. Could be priced competitively and run by a community group (LCDP)? Similar to the facility in Pencoed.
11/20/46	11.11.2020	establish a well needed footway from Allotment site to Maes yr Gobaith area	
11/20/47	11.11.2020	Indoor sports facility/hall	
12/20/01	20/12/2020	Welfare ground - Changing room refurb	Full refurb. Guttering, drains, fascia, new floor doors. Options could range from full refurb to more limited work
12/20/02	20/12/2020	Welfare ground - Small extention to house external toilet.	Could be used for outdoor events or those using the fields/chaging rooms. When main hall toilets are not available (closed or hall being rented).
12/20/03	20/12/2020	Welfare ground - Improvements to the pathway to the boxing club entrance.	Improve the pathway to make it safer and more established, to the right of the welfare hall and down to the boxing club.
12/20/04	20/12/2020	Welfare ground - Works to improve the levels at the welfare ground entrance.	Limited works to relevel a small area just inside the main gate. Not tarmacng or anything substantial.
12/20/05	20/12/2020	Welfare ground - Pathway down to and past football field. Compacted dust or similar.	To provide a safe and dry access path to the football field and beyond. Possibly following on from the path to the boxing club (To the right of the welfare hall).
12/20/06	20/12/2020	Welfare ground - Repairs tro boxing club roof.	The roof is in danger of collapse at some stage and requires repairs. Also insulating.

12/20/07	20/12/2020	Welfare ground - Repair of condemned floodlights on rugby pitch. Limited scheme (Half pitch)	Erection of new lights and power supply. Single phase power supply currently available from hall limits scope to half pitch.
12/20/08	20/12/2020	Welfare ground - Repair of condemned floodlights on rugby pitch. - Full pitch	Erection of new lights and power supply. Plus upgrade of power supply to 3phase and trenching.
12/20/09	20/12/2020	Welfare ground - Lower priority - External portch and access door to meeting room.	Fit access door and portch to meeting room so it can be used independantly whilst the hall is being hired. Note: Would also require external toilet (See pp no 12/20/02 above)
12/20/10	20/12/2020	Welfare ground - Limited refurb of park. See also 11/20/11	Floor alteration to rubber safety flooring. Replacement components for existing play equipment. Possibly new apperatus but priority is improving the existing facility.
12/20/11	20/12/2020	Mains water supply to Brynna allotments.	Mains feed to a number of points in the allotment and the community garden
12/20/12	20/12/2020	Access improvements to Llanharan community garden.	Zig zag path down the bank to allow pushchair/wheelchair access. (Not tarmac) and a suitable gateway. Idea to make the garden an area of mindfulness and seclusion for all.
20/12/2013	20/12/2020	Development work to Llanharan community garden.	Currentlry work relies on volunteers and what can be achieved is limited. Access to proper funding would allow the garden to be developed properly.
12/20/13	20/12/2020	Street signage to the Welfare ground	To allow those visitng to be able to find the facility from the highway
21/12/2013	20/12/2020	Street signage for the Llanharan community garden	To allow those visitng to be able to find the facility from the highway
12/20/14	20/12/2020	Bryncae community centre - Proper path from the carpark to the fire door	There is a desire line pathway in mud. To make a proper path here.

1/21/001	13.1.2021	I would like to request that it is considered that a project to tarmac a path from Bethlehem View to the "eco houses" in Brynna through the woods. This would be a hugely ambitious project and cost a lot of money but being at the heart of the whole community, I think would be a very positive move and widely supported. With the appropriate drainage where relevant, it would make the woods a lot more accessible to everyone in the community and improve this amazing resource we have whilst also helping to protect the integrity of the paths that are there. I would love to hear any feedback from councillors on this.	
1/21/002	29/1/21	meadow rise play area - renew path and do drainage	
2/21/001	29/01/2021	It would be amazingly beneficial for all the community if the "Swan pond" could be purchased for community use as a nature reserve.	
1/21/004	29/01/2021	I think for the community of Llanharan it would be beneficial to make the pathways in Brynna woods more durable. With covid the pathways have become very muddy. These paths have been wonderful during the pandemic and I feel that this should be looked after.	
1/21/005	29/01/2021	Further dog waste bins at the entrances to Brynna woods and meadow rise	
2/21/001	29/01/2021	Create a pleasant seating area next to River on Chapel Street	we create a area by the river bank opposite the war memorial next to the Chinese chip shop. It has a natural beauty and just needs a bit of loving care and attention to bring it into a place that people young and old could enjoy. Being opposite the memorial and close to the community council offices it is an ideal place to enhance. We could also erect a plaque for the NHS for their services which would be in keeping with the memorial. Wild flower planting could be arranged so the upkeep would be a minimal cost. Seating here would be great so in the future when socialising is allowed families and older generations could meet. Being by water is a natural healer for many mental health issues.

5/21/001	29.3.21	Improvements/expansion to brynna community centre skateboard bowl.	<p>Please see below email that we discussed. Ideally the bowl should be 3ft deep and if a rail can be put as the edge of top for grinding even better. Not expecting the world but it does need looking at so if money needs spending why not get it right 1st as last. If there is scope for it to be larger fantastic but if not the depth of 3ft should really be considered. Only going deeper or raising the edge with that so no impact on surrounding ground if that is a concern.</p> <p>Below is what has just been done and pencoed. There is no skate bowl type of park From cardiff to Porthcawl and the one in brynna isn't up to much as you will see below again with the links of Porthcawl. Hopefully something comes of this thanks for your time</p> <p><a href="https://www.bridgend.gov.uk/news/new-pencoed-skateboard-and-bmx-park/">https://www.bridgend.gov.uk/news/new-pencoed-skateboard-and-bmx-park/</a></p> <p><a href="http://www.middle-age-shred.com/forum/viewtopic.php?f=17&amp;t=23701">http://www.middle-age-shred.com/forum/viewtopic.php?f=17&amp;t=23701</a></p>
5/21/002	26.4.21	Park or wooded area next to Bryncae Community Centre.	Owned by LMW
5/21/003	26.4.21	Llanharan Primary School - Green security fence between Allotment and allotment car park and the school	I would like to submit a bid for new fencing between the school, the community allotment carpark and community allotments. Somebody, parked in the Community Carpark, reversed into the fencing over the Christmas period and although the school repaired the pillar and fence it is still in poor repair. I have spoken to our RCT surveyor to get a quote to replace the wire fencing with a green security fence.
6/21/001	8.6.21	Sensory garden	
6/21/002	8.6.21	Sensory play area	
6/21/003	8.6.21	Wooden sculptures for schools	
6/21/005	8.6.21	Live wall at Meadow Rise	

6/21/006	9.6.21	Repair of cracked and dangerous paving on pavement outside LCDP centre.	Please see images below of cracked dangerous paving directly outside Drop in Centre, if CIL funding could support repairs we would be very grateful as the area is becoming increasingly dangerous for service users and the public. Home owners on Bridgend Road persist parking there despite us asking them not too. Any support from the Community Council would be appreciated. Quote of £1200 received. Would also like to retarmac if possible
7/21/001	1.7.21	Defibs at Bryncae Community Centre Brynna Community Centre Llanharan Drop in Centre Llanharan Rugby Club OAP Hall Llanharan OAP Hall Brynna	Extra defibs. Where activities are being held.
3/22/005	2.3.22	Youth shelters at appropriate points around the community.	
4/23/001	26.4.23	Statue of Michael Jackson on the square.	<p>Michael Jackson Statue on the Bridgend Road Roundabout on Terry's way.</p> <p>Statues were erected in various places in 1995 to celebrate his history album.</p> <p>How fitting to remember him here in our village where so many were when he met his untimely death in 2009.</p> <p>In addition there are mining links in 1974 Michael Jackson wrote a book the price of coal, hence my choice of location.</p> <p>It may also be fitting to erect Ben the dog by him as so many of us have seen an increase in rats from the development just yards from our homes.</p> <p>I am happy to donate a plaque in memory of Michael and Ben.</p> <p>Stating Ben, you're always running here and there You feel you're not wanted anywhere If you ever look behind And don't like what you find There's something you should know You've got a place to go</p>

Appendix 5a

**To consider adding other projects to the CIL123 list received before close of business on 14th May 2023**

To add the project 'Replacement of emergency exit door on Welfare Ground shower block' to the CIL123 list.

(Note: This item will also appear on the agenda for the meeting of full council to be held on 18<sup>th</sup> May 2023).

## Appendix 6 – Applicability of CIL projects from RCTCBC CIL dept

### **Extract of email to Cllr Turner from Leanne Lott. RCT Planning/CIL.**

Please see below my comments in respect of each of the projects/schemes in blue beneath the project/scheme.

Notwithstanding this, the decision on how the CIL monies are spent in your community council are at the discretion of Llanharan Community Council. However I would stress that it is important for the Community Council to consider whether or not the use of CIL monies in each particular case would comply with the requirements of the relevant CIL Regulations as set out below.

May I also add that the relevant Council department should be contacted before any project/scheme is carried out to any Council owned asset and it would be helpful going forward if the Community Council were able to provide the exact addresses of the scheme/projects. In addition I would also recommend that future maintenance should be considered for all projects/schemes and the appropriate agreements are in place.

Please see attached the latest CIL presentation, in particular slides 8-12, which you may find a helpful tool.

#### To retrofit timers to RCTCBC lamp posts for the fitting of Xmas motifs.

The installation of the sockets to allow a feed to be taken off to power Christmas lights was approved on the 14<sup>th</sup> January and the 19<sup>th</sup> May 2021 and the retrofitting of timers would be an extension of this project. In my opinion this would be classed as acceptable spend and it will also improve energy efficiency and would contribute to the resilience to the effects of climate change on the environment. I would recommend that Street Lighting be contacted for any work carried out to Council owned lamp posts and they can be contacted by emailing [StreetLighting@rctcbc.gov.uk](mailto:StreetLighting@rctcbc.gov.uk)

#### To refurbish a community centre.

To improve a community building/public building or a village hall would be classed as acceptable spend. If the community centre is a Council owned asset, the relevant department would need to be contacted.

CIL monies can also be used to provide match funding with other income streams to make the most efficient use of funding to benefit the community and I suggest that the Community Council contacts the Enterprise Team at [Regeneration@rctcbc.gov.uk](mailto:Regeneration@rctcbc.gov.uk) to find out if the project is eligible for the [Welsh Church Act Fund](#) which provides support for capital expenditure such as refurbishment of community buildings.

**To refurbish a local hall.(Llanharan OAP hall).**

As mentioned above, the improvement of a community building/public building or a village hall would be classed as acceptable spend. It is understood that Llanharan OAP Hall is a Council owned asset and is leased by the Council and may I suggest that the Community Council contact Corporate Estates by emailing [CorpEstProjectRoom@rctcbc.gov.uk](mailto:CorpEstProjectRoom@rctcbc.gov.uk)

CIL monies can be used to provide match funding with other income streams to make the most efficient use of funding to benefit the community and I suggest that the Community Council contacts the Enterprise Team at [Regeneration@rctcbc.gov.uk](mailto:Regeneration@rctcbc.gov.uk) to find out if the project is eligible for the [Welsh Church Act Fund](#) which provides support for capital expenditure such as refurbishment of community buildings.

**To improve access to a public right of way (Steps and a footpath along the route of RAN 17/5).**

The improvement of a public right of way would be classed as acceptable spend and I would recommend that the Community Council contacts Jason Bragg, Public Rights of Way Officer by emailing [CountrySide@rctcbc.gov.uk](mailto:CountrySide@rctcbc.gov.uk)

**To provide a multi-user bridge over the River Ewenny (as part of a new bridleway).**

In principle this project/scheme will be classed as acceptable spend due it providing infrastructure as part of a new bridleway. I would recommend that you contact Jason Bragg, Public Rights of Way Officer along with Highways Structures by emailing [HighwaysStructures@rctcbc.gov.uk](mailto:HighwaysStructures@rctcbc.gov.uk)

**To provide outdoor play and other outdoor equipment for a local primary school (non curriculum)**

The provision of an outdoor play and other outdoor equipment would be classed as acceptable spend. I would recommend that the Community Council contacts the Councils Parks and Play Strategy Manager by emailing [ParksBookings@rctcbc.gov.uk](mailto:ParksBookings@rctcbc.gov.uk)

Refurbishment of disused BT Telephone box that houses a defibrillator.

On balance I would consider the refurbishment of a disused BT telephone box that houses a defibrillator which was also funded by CIL would be classed as acceptable spend as the overall scheme is to address the demands that development places on the area. May I recommend that the Community Council also looks at the [Community Heartbeat Trust](#) website, in particular the Renovation page.

Providing Christmas lights for a local school (purchased not leased).

In my opinion providing Christmas lights for a local school will not be classed as appropriate spend.

Work to repair public footpath (done these previously using Cil)

The repair and maintenance of public footpaths would be classed as acceptable spend. I would recommend that the Community Council contacts Daniel Hitchings, Streetcare Manager via [CustomerServices@rctcbc.gov.uk](mailto:CustomerServices@rctcbc.gov.uk)

Work to install steps at the end of a public footpath (done similar before on Cil)

Regulation 59C says that the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is addressed with addressing the demands that the development places on an area, therefore I would be class this as acceptable spend, however, I would also recommend that you contact Daniel Hitchings, Streetcare Manager via [CustomerServices@rctcbc.gov.uk](mailto:CustomerServices@rctcbc.gov.uk).

To produce a leaflet of interesting walking routes and features around the community - primarily for new residents coming into the new estates and elsewhere

In my opinion I would not class producing leaflets as appropriate spend. May I suggest that you contact the Countryside Team by emailing [Countryside@rctcbc.gov.uk](mailto:Countryside@rctcbc.gov.uk) who could be able to provide suitable alternatives to promoting interesting walking routes and also the Tourism Team by emailing [TourismEnquiry@rctcbc.gov.uk](mailto:TourismEnquiry@rctcbc.gov.uk). The following Council's webpages may also be of use [Visit Rhondda Cynon Taf](#) and [Biodiversity RCT](#).

Providing an internet connection (and paying the annual fees) for a local hall (Ynysmaerdy hall).

I believe that Ynysmaerdy Community Centre, Glan Yr Ely, Ynysmaerdy, Pontyclun, CF72 8LJ is a Council owned asset and [ParksBookings@rctcbc.gov.uk](mailto:ParksBookings@rctcbc.gov.uk) should be made aware. In my opinion providing an internet connection for use in a community

building would be classed as appropriate spend, along with the operation of the infrastructure which is the annual fees.

Upgrading of electrics (powering the sewage pump) at Brynna Community centre.

The improvement/replacement/maintenance of the faulty sewage pumping station that serves Brynna Community Centre, Heol Dewi, Brynna, CF72 9SP would be classed as acceptable spend. An email was sent to Roger Turner on the 30<sup>th</sup> September 2022 supporting an application that he was going to submit to the Community Council and again on the 27<sup>th</sup> March 2023. The facility is owned by Leisure, Sports and Parks and it is recommended that you contact [ParksBookings@rctcbc.gov.uk](mailto:ParksBookings@rctcbc.gov.uk)

Providing outdoor garden equipment for a local -volunteer group (Wimbles – they have their own bank account, insurance etc...), equipment on this occasion is specifically a trellis.

I understand that Llanharan and Brynna Community Wimbles is a community group set up to make and keep the local community clean and tidy and is operated from Llanharan Village Centre, CF72 9RD and on balance providing outdoor garden equipment would be classed as appropriate spend.

Providing outdoor garden equipment for a local rehab centre. (Brynawel house ltd – They are a registered charity),

It is my opinion that the local rehab centre cannot be regarded as a community building, public building or a village hall and the provision of outdoor garden equipment would not be classed as appropriate spend.

Refurbishments of Brynna FC dugouts

It is understood that the Brynna FC dugouts are located at Brynna Recreation Grounds which are owned by the Council and the refurbishment of the dugouts would be classed as appropriate spend as the dugouts would be for the use of the community.

Leanne Lott.