



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Infrastructure Levy (C.I.L.)
Committee held by remote attendance at 7.00pm on Tuesday 18th July 2023

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Janine Turner (Chair), Neil Feist, David Evans, Chris Parker,
Robert Lewis-Watkin JP.

Clerk to the Council: Leigh Smith

Deputy Clerk/RFO: Lisa Phillips

Apologies: Helen Donnan, Mark Steer, Rhys Jenkins.

Absent: None.

CIL2023/059 Welcome and Apologies.

The Chair welcomed all attendees.

RESOLVED

Cllr Helen Donnan proffered a reason with their apology for absence and this reason was accepted as a valid reason for absence by the Committee.

RESOLVED

Cllr Rhys Jenkins proffered a reason with their apology for absence and this reason was accepted as a valid reason for absence by the Committee.

RESOLVED

Cllr Mark Steer proffered a reason with their apology for absence and this reason was accepted as a valid reason for absence by the Committee.



CIL2023/060 Disclosures of Interests

Cllr Robert Lewis-Watkin declared a personal and prejudicial interest relating to agenda item 7 being a member of the board of trustees of Brynna Community Centre.

CIL2023/061 Minutes of CIL meeting 4th July 2023

RESOLVED

To approve as a true and accurate record the minutes of the CIL committee meeting held remotely on 4th July 2023

CIL2023/062 To discuss any matters arising from the minutes.

None

CIL2023/063 Public speaking

None

CIL2023/064 CIL123 list and Active Project List

Noted.

Cllr Robert Lewis Watkin left the meeting prior to the next item of the agenda being discussed.

CIL2023/065 CIL application from Brynna Community Centre for a replacement boiler and associated works

RECOMMENDED

To grant £6,720 of CIL funds for the project 'Brynna Community Centre replacement boiler' to be paid on receipt of appropriate invoices and for the project to be added to the CIL123 list and Active Project list.

Cllr Robert Lewis-Watkin returned to the meeting following the conclusion of the vote.



CIL2023/066 Consolidated CIL application from LRGT to supersede previous applications for floodlights on the rugby fields and football fields and to request further funding.

RECOMMENDED

£26,343.57 having already been paid by the Council towards the project, to grant a further £77,091.87 of CIL funds for the consolidated project, to be paid pending the receipt of suitable invoices. Giving a total overall grant of £103,435.44

For the CIL123 lists and Active project lists to be amended to reflect the new arrangement.

CIL2023/067 Reclaimed VAT from CIL projects

RECOMMENDED

That reclaimed VAT (by the Council) from monies spent on CIL projects must be returned to the CIL 'pot', being part of the original amount of CIL funds received from the local authority.

RECOMMENDED

Where it can be identified that VAT has already been reclaimed by the Council from CIL spend then any VAT reclaimed to be returned to the CIL 'pot'.

CIL2023/068 Exclude press and public

RESOLVED

To exclude the press and public from the meeting by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that with regards to the following item of business, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Specifically with reference to Part 12 of LGA 1972 Schedule 12A.



CIL2023/069 Report on negotiations regarding a CIL application from LRGT for provision of a MUGA on the land adjacent to Bryncae Community Centre

No formal progress to report. A discussion took place regarding the progress of informal negotiations.

CIL2023/070 Urgent information or to suggest items to the Clerk for a future agenda.

None

There being no further business the meeting closed at 8.00pm.

Date of next meeting: 5th September 2023

Councillor Janine Turner
Chair of the CIL Committee



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Infrastructure Levy (C.I.L.) Committee held by remote attendance at 7.00pm on Tuesday 4th July 2023

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Janine Turner (Chair), Neil Feist, David Evans, Rhys Jenkins, Chris Parker, Helen Donnan, Mark Steer, Robert Lewis-Watkin JP.

Clerk to the Council: Leigh Smith

Absent: None.

CIL2023/048 Welcome and Apologies.

The Chair welcomed all attendees.

CIL2023/049

Disclosures of Interests

None

CIL2023/050 Minutes of CIL meeting 6th June 2023

RESOLVED

To approve as a true and accurate record the minutes of the CIL committee meeting held remotely on 6th June 2023

CIL2023/051 To discuss any matters arising from the minutes.

None



CIL2023/052 Public speaking

None

CIL2023/053 CIL Action Plan

Noted

CIL2023/054 CIL123 list and Active Project List

Noted.

CIL2023/055 Further consideration of a CIL application from LRGT ref Football pitch floodlights.

RECOMMENDED

To grant £40,000 of CIL funds for the project 'LRGT Football pitch floodlights' to be paid on receipt of appropriate invoices and subject to evidence of planning permission. For the project to be added to the Active Project list.

CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre.

RECOMMENDED

That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.



CIL2023/057 CIL project delivery plan

The cashflow analysis was noted.

CIL2023/058 Urgent information or to suggest items to the Clerk for a future agenda.

None

There being no further business the meeting closed at 8.20pm.

Date of next meeting: 5th September 2023

Councillor Janine Turner
Chair of the CIL Committee



CIL 123 list updated 28.6.23

Project	Project description	Est cost
Garage for asset Memorial Garden refurb & storage	Build a storage garage on the memorial garden site and refurb garden.	£84,263
Dolau Primary School - Climbing/play area for Key stage 2 pupils. Could also be made available to the community (eg After school club)	As per application.	£74,000
Brynnau Primary school. Outdoor classroom/play area.	Minute 2021/148	£60,000
Welfare ground - floodlights on rugby pitch - Full pitch	Erection of new lights and power supply. Plus upgrade of power supply to 3phase and trenching.	£52,000
Lamp posts upgrades - Brynna and Bridgend road.	0	£33,194
Llanharan branch of the Royal British legion.Storage cabin	Providing a storage building on LRFC ground. A spend of £19,500 was approved.	£19,500
Provision of dropped kerbs, Hillcrest-Grove Terrace	Joint project with RCTCBC	£15,500
Brynnau Community Trust Infrastructure Grant	Covid	£15,000
Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	£78,032
Llanharan Recreational Ground Trust Infrastructure Grant	Covid	£12,432
Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffs lane)	Installation of streetlights.	£8,428
Reopening of Footpath RAN17/5 adjacent to the Bryncae Arms	Minute 2021/107	£8,200
Further defibs and cabinets at 5 locations plus 2 extra cabinets.	Brynnau and Bryncae Community Centres. New Road. L'oreal. St Illyds Meadow. 2 cabinets LRFC and Welfare. Approved up to £1400 per unit.	£7,585
Improvement of Tan Y Bryn – Church Street Bridleway PSM31/1	Improve bridleway	£7,200
Path from Meadow rise across top of Llanharan cemetery to join with PROW	Improvements to the path with suitable soak away drainage at strategic points and erection of bollards half way down the entrance to stop vehicle access.	£6,150
Pavement at Wood-view	Pavement.	£4,500
Dugouts at welfare ground football pitch.	Minute 2021/148.On receipt of updated quotes and Appropriate financial information. Awaiting Planning / LDC.	£4,500
Planters	Additional planters for the community. LS note: Add locations.	£4,420
Parc Bryn Derwyn path	Asphalt	£4,000
Improvements/Repair to footpath RAN6/1 North of Talyfan Road.	Joint project with RCTCBC	£3,150
Brynnau Community Centre grant RE waste pump.	Grant to replace and upgrade the waste pump system.	£3,105
To Carry out works to provide power to the new Christmas tree site at Ynysmaerdy.	Minute 2021/148	£2,675
Further 5 benches - Jan21	475 each.	£2,550
Further 5 benches - 2021	0	£2,550
To carry out works to provide power to the new wall mounted Christmas tree brackets at the new locations.	Minute 2021/148	£2,175
Planters	Large oct - 408ea small 176ea	£1,983
Bike/Scooter rack/storage for Brynnau pupils	Bike/Scooter rack/storage for Brynnau pupils	£1,345
'The Wimbles' overhead trellis	Trellis.	£1,104
Park Benches	Additional park benches for the community. LS note: Add locations.	£950
Land preparation for bench at bottom of Oakbrook	Bench and wall	£900
Fitting of benches at WG, L'Oreal and Screwfix layby	KS	£900
Path next to Brynnau School to Brynnau woods	Asphalt	£850
Resurfacing of land adjacent to BT telephone box, William Street	Resurface.	£830
CIL funding for replacement of lights on War Memorial	Minute2021/170	£720
Defibrillator and cabinet for Llanharan OAP Hall		£645
Fitting of Xmas tree socket near St Peters Church, Brynnau.	Minute 2021/169	£400
Replace damaged bench on Terry's Way	Contractor now engaged at a cost of £385	£385
Ground conditions on Bridleway PSM40/4	Bunding	£188
Bus shelter rooftop garden at Hillcrest	Decorative	£139
Bike/scooter rack/storage area for Llanharan PS pupils	Bike/scooter rack/storage area for Llanharan PS pupils	£75
Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	£78,032
Refurbishments to Llanharan OAP hall		£60,000
Decorative sculptures and art works for Brynnau Woods.	See artist quotation.	£16,500
LCDP - improvements to LCDP office entrance inc suitable disabled access ramp'	Doorway, Ramp and broken paving	£16,000
Improvements to the southern access to RAN17.5 at enterprise Way.	Path along ridge and steps up grass bank	£5,000
Refurbishment of red telephone box in the square	To professionally refurbish the telephone box.	£6,200
Dugouts at welfare ground football pitch.	Minute 2021/148.On receipt of updated quotes and Appropriate financial information. Awaiting Planning / LDC.	£4,500
Dolau school outdoor resources. Part 2 of application.	Outdoor resources to improve sports facilities and well-being areas.	£3,935
Rear exit (emergency exit) door and front door on the shower block at the Welfare ground		£2,936
Community garden at Ynysmaerdy	Minute ref 2023/060 CIL2023/010. Precise arrangements to be agreed with Ynysmaerdy Hall.	£2,750
Picnic benches at Lanley estate	Minute ref 2023/060 CIL2023/009. Precise locations and styles required. Ref CILr	£3,000
New noticeboard for both Ynysmaerdy and Llanharan Road	Quotes recieved Feb 23 Order placed June 23	£2,782
Timers for festive lampposts	Minute ref 2023/060 CIL2023/012	£1,000
Replacement wheelchair-friendly picnic Bench, Oakbrook park.	Total proposed = £1000 from CIL fundsComprising:• Wheelchair friendly picnic b	£1,000
Brynnau FC Dugouts referb	Approved by RCTCBC.Awaiting application.	£708
Provision for a 4G sport pitch		£400,000
Proposed active travel route from Terrys Way to Jubilee Street		£250,000
Bridge over the River Ewenny	To provide an all-user bridge over the river Ewenny	£275,000
Improvements to Bryncae Community Centre	Including improvements as identified in condition report.	£100,000

Extending the LCDP drop in center.		£100,000
Further MUGA play area.		£50,000
Improvements to the Welfare Field Shower Block	Provides facilities for LRGT sports fields	£50,000
Provision of Youth shelters		£50,000
MUGA on LRGT land adjacent to Bryncae Community Centre		£60,000
LRGT Football pitch floodlights		£40,000
Purchase of the Harold Street open space land		£40,000
'Rain capture and Irrigation system for Brynna allotments'		£10,000
Gateway to the village(signage)		£6,000
Land from GroveTerrace to Chapel Rd(Improvements)		£6,000
Upgrade of Council notice boards		£5,000
Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to	Slip resistant surfacing. On hold. Awaiting RCTCBC decision on action.	£450
Total allocated		£2,173,315

Project Completed	
Project underway or actively under investigation (ie Likely to be progressed in medium term)	
Project aspirational (ie Not committed)	

Llanharan Community Council - CIL Active Project List Updated 28.6.23

Project No	Potential p no	Date added	Project	Project description	Original Estimated cost	Updated estimated cost	Project progress narrative (inc links to investigation documents)	Status	Monies spent	Further monies Est	Forecast total spend	Council managed/Grant only
LCC23/01		18/02/2023	Bridge over the River Ewenny	To provide an all-user bridge over the river Ewenny	£150,000.00	£275,000		Investigation in progress	£0.00	£275,000.00	£275,000.00	Council managed
LCC23/02		18/02/2023	Improvements to Bryncae Community Centre	Including improvements as identified in condition report.	£100,000.00	£100,000	Awaiting CAT	Investigation in progress	£0.00	£100,000.00	£100,000.00	Council managed
LCC19/07		Prior 1/10/20	Garage for asset Memorial Garden refurb & storage	Build a storage garage on the memorial garden site and refurb garden.	£30,000.00	£84,263		Project approved and in progress	£6,106.70	£78,156.00	£84,262.70	Council managed
LCC22/OAP1		9/30/2022	Refurbishments to Llanharan OAP hall	Quotes obtained Feb 23	£60,000.00	£60,000	Awaiting quotes.	Investigation in progress	£0.00	£60,000.00	£60,000.00	Grant only
LCC19/07	12/20/08	20/12/2020	Welfare ground - floodlights on rugby pitch - Full pitch	Erection of new lights and power supply. Plus upgrade of power supply to 3phase and trenching.	£43,087.00	£52,000		Project approved and in progress	£13,411.51	£38,588.49	£52,000.00	Grant only
LCC21/14	11/20/49	5/6/2021	Llanharan branch of the Royal British legion.Storage cabin	Providing a storage building on LRFC ground. A spend of £19,500 was approved.	£19,500.00	£19,500		Project approved and in progress	£13,650.00	£5,850.00	£19,500.00	Grant only
LCC22/BW1		11/5/2022	Decorative sculptures and art works for Brynna Woods.	See artist quotation.	£18,000.00	£16,500	Several sculptures fitted. Others in progress.	Project approved and in progress	£8,000.00	£8,500.00	£16,500.00	Council managed
LCC21/LCDP		11/20/2021	LCDP - improvements to LCDP office entrance inc suitable disabled access ramp'	Doorway, Ramp and broken paving	£16,000.00	£16,000	Awaiting quotes	Investigation in progress	£0.00	£16,000.00	£16,000.00	Grant only
LCC21/15	11/20/25	11/6/2020	Provision of dropped kerbs, Hillcrest-Grove Terrace	Joint project with RCTCBC	£20,000.00	£15,500		Project and spend approved for action.	£0.00	£15,500.00	£15,500.00	Grant only
LCC22/01		1/10/2022	Improvements to the southern access to RAN17.5 at enterprise Way.	Path along ridge and steps up grass bank	£5,000.00	£9,000	Scoping	Project and spend approved for action.	£0.00	£9,000.00	£9,000.00	Council managed
LCC23/03		18/02/2023	Refurbishment of red telephone box in the square	To professionally refurbish the telephone box.	£6,200.00	£6,200		Project approved and in progress	£0.00	£6,200.00	£6,200.00	Council managed
LCC23/Dolau1		2.6.2023	Dolau school outdoor resources. Part 2 of application.	Outdoor resources to improve sports facilities and well-being areas.	£3,934.96	3934.96	Approved	Project and spend approved for action.	£0.00	£3,934.96	£3,934.96	Grant only
LCC23/Lan1		3/17/2023	Community garden at Lanley estate	Minute ref 2023/060 CIL2023/008 Permissions and precise details required. Ref Cllr Turner.		£3,000		Project and spend approved for action.			£3,000.00	Council managed
LCC23/Lan2		3/17/2023	Picnic benches at Lanley estate	Minute ref 2023/060 CIL2023/009. Precise locations and styles required. Ref Cllr Turner.		£3,000		Project and spend approved for action.			£3,000.00	Council managed
LCC23/LRGT1		2.6.2023	Rear exit (emergency exit) door and front door on the shower block at the Welfare ground		£2,936.35			Project and spend approved for action.		£2,936.35	£2,936.35	Council managed
LCC23/Ynys1		3/17/2023	Community garden at Ynysmaerdy	Minute ref 2023/060 CIL2023/010. Precise arrangements to be agreed with Ynysmaerdy Hall.	£2,750	£2,750		Project and spend approved for action.			£2,750.00	Council managed

LCC21/07		1/7/2021	Further 5 benches - 2021		£2,256.27	£2,550		Project approved and in progress	£1,530.00	£1,020.00	£2,550.00	Council managed
LCC22/NB1		3/20/2022	New noticeboard for both Ynysmaerdy and Llanharry Road	Quotes recieved Feb 23 Order placed June 23	£1,500.00	£2,782	Awaiting quotes	Project and spend approved for action.	£0.00	£2,782.20	£2,782.20	Council managed
LCC22/06		19/2/2022	Replacement wheelchair-friendly picnic Bench, Oakbrook park.	Total proposed = £1000 from CIL funds Comprising: • Wheelchair friendly picnic bench NBB - £475 (See quotes below) • Concrete base and filling £350 by approved contractor quote (Minute ref	£570.00	£1,000		Project and spend approved for action.	£0.00	£1,000.00	£1,000.00	Council managed
LCC23/Lamps1		3/17/2023	Timers for festive lampposts	Minute ref 2023/060 CIL2023/012		£1,000		Project and spend approved for action.			£1,000.00	Council managed
LCC22/BFC1		7/22/2022	Brynna FC Dugouts referb	Approved by RCTCBC.Awaiting application.	£708.00	£708		Investigation in progress	£0.00	£708.00	£708.00	Grant only



Llanharan Community Council – CIL application form for Community Groups

Note: This form is intended for the use of Community Groups and Organisations for projects in excess of £1000

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Brynna Community Centre
Legal Status of the Organisation: (i.e. limited company, Trust, Charitable Incorporated Organisation, CASC etc...)	Charitable Incorporated Organisation
Registered Charity Number (if applicable)	1184470
Name of Main Contact: (All correspondence will be addressed to this person)	Julian Phelps
Full Postal Address of Applicant:	30 Maywood Brynna CF72 9PZ
Contact Telephone Number:	Daytime: Mobile:07777645149



Main Contact Email Address:	hoolio610@yahoo.co.uk
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Has the organisation received Grant Aid or CIL funding from Llanharan Community Council in the past 3 years?

If the answer is yes, please complete the box below:

Date and type of funding (Grant/CIL)	Amount
July 2020 (CIL)	£15,000.00
November 2022 (CIL)	£3,104.70
	£
	£

Please provide a brief description of the main aims and activities of the organisation applying for CIL funding.

Brynna Community Centre provides facilities that are enjoyed by a variety of local hirer groups. Although there are intentions to terminate arrangements, there is currently a pre-school child care provision in place which runs every weekday day in term time. The centre also accommodates Rainbows and Brownie groups on Monday evenings, Tae Kwan Do sessions on Tuesday evenings, Friday evenings and Saturday mornings, dance classes on both Wednesday and Thursday evenings, a Kendo class on Saturday evenings and a Karate class on Sunday evenings. On weekends the centre is frequently hired by local parents who use the premises for children's parties

In addition to the main and lesser halls, we also provide a floodlit all-weather training area. This facility is used all year round, primarily by junior football teams, but also by senior walking football enthusiasts and by local junior rugby teams.

Our aim is to maintain or improve the existing facilities and to make those facilities available to local users as cheaply as possible.



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

There are currently four Trustees, all of whom live in the Llanharan Community Council area. There are in addition a further four Committee members, again all of whom live in the Llanharan Community Council area

Are you a not for profit organisation? (Note: This is a legal term)

Yes ☒

No ☐

How long has the organisation been established?

CIO Status achieved 13-5-2019

SECTION B: FOR WHAT PURPOSE ARE YOU APPLYING FOR CIL FUNDING?

Please provide a brief description of the project you intend to use CIL funding for?

On 15th May 2023 our boiler was checked by RCT approved contractors, and because of excess carbon monoxide emissions was consequently condemned.

The purpose of this Application is to source funding to replace the condemned boiler with a more efficient version.



How will the project tangibly benefit the Community?

Without a replacement boiler we will be unable to heat the premises. In colder months we will not be able to accommodate the local user groups that currently use the building. This will in turn lead to the demise of all user groups and the activities that they carry out.

Please provide the dates you intend to start and finish the project.

Start Date: August 2023

Completion Date: September 2023

SECTION C: How much CIL funding is being applied for?

What is the total cost of the project for which CIL funding is required?
J R Services £6,720.00

What is the amount of CIL Funding the organisation would like to apply for?

£6,720.00 (pending confirmation of RCT chargeback costs in relation to work undertaken by Lorne Stewart on behalf of RCT)



What other sources of funding have been approached, or are available for the project?

Should finances allow, Brynna Community Centre is content to contribute up to £1,500 pending confirmation of RCT chargeback costs.

Supply the following information dependant on grant applied for.

- Organisation/Group constitution or rules
- Income and expenditure account/balance sheet
- Last bank statement **for ALL accounts**
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Latest audited/ratified accounts and balance sheet.
- Provide quotations for items the CIL funding will be used for.

Section D: Sustainability

Will the project/activity continue after this funding has ended?

YES

If yes, provide details.

A replacement boiler will allow existing user groups to continue to use the facilities



Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Brynna Community Centre

Account Number

AC No. 17732964 Sort Code 01-01-55

Sort Code





SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed: J Phelps

Date:3-7-2023

Please note that this form requires two signatures:

Second Signature: Roger Turner

Position held in organisation: Trustee / Chair

Signed:

Date:3-7-2023

Completed application forms should be returned to:

Project Officer
Llanharan Community Council



2 Chapel Rd
Llanharan
CF72 9QA
Project@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

Please note any applications received after the deadline date will not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council CIL Feedback

Name:	Julian Phelps
Organisation:	Brynna Community Centre
Address:	30 Maywood Brynna CF72 9PZ
Telephone:	07777645149
Email address:	Hoolio610@yahoo.co.uk
Website:	
Reason for previous application: (Project/activity name/details)	<p>July 2020 – replacement of roof. Cost of roof replacement £17,500. Funding received £15,000</p> <p>November 2022 – replacement of sewer pump relay unit. Total cost £3725.64. Funding received £3104.70</p>



Amount received:	
Date received:	
I was happy with the application process?	Yes
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	The amounts received have been used to replace essential component parts of the facilities which in turn has allowed several user groups to continue using our facilities

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box ☐

Return the completed form to:

Llanharan Community Council



**2 Chapel Road
Llanharan
CF72 9QA**

Project@llanharan-cc.gov.wales

01443 231430

From: [julian.phelps](#)
To: [The Clerk / Project Officer](#)
Cc: [Roger Turner](#)
Subject: CIL Funding Application
Date: 03 July 2023 18:46:47
Attachments: [CIL application form..docx](#)
[Brvna Energy Audit Report 11-4-23.pdf](#)
[Amended Constitution 2nd Sept 2022.docx](#)
[Accounts YE 30-6-22.pdf](#)
[Statement Cheque AC April 2023.pdf](#)
[Statement Cheque AC March 2023.pdf](#)
[Statement Cheque AC May 2023.pdf](#)
[Statement Savings AC APR 2023.pdf](#)
[Statement Savings AC JUNE 2023.pdf](#)
[Statement Savings AC March 2023.pdf](#)
[Statement Savings AC MAY 2023.pdf](#)
[Quote 3G Resurface June 2023.pdf](#)
[Quote Geoff Tremblett June 2023 \(£8,292 inc VAT\).pdf](#)
[Quote J R Services 30-5-23 \(£6,720 inc VAT\).pdf](#)
[Quote Lorne Stewart 15-5-23 \(£7,782 inc VAT\).docx](#)
[Email Mike Baldwin 22-5-23.docx](#)

Good evening,

Please see attached Application for funding which I hope meets with your approval. I have copied Roger Turner in as he is second signatory.

There are a few points of clarification which didn't seem applicable to the Application. I hope they assist.

By way of background, a statutory check of the heating system was arranged for 15th May, where Lorne Stewart reported that the carbon monoxide emissions exceeded the safety limits, and consequently the community centre boiler was condemned. From 15th May the centre has had no central heating. Hot water is heated separately. Fortunately, the weather has been sufficiently warm for this to have not presented a problem

The boiler is estimated to be around 30 years old and is likely to be less than 75% efficient. An energy survey was conducted on 5th April 2023. A summary of the survey's findings in relation to the boiler and general heating system is at pages 9-11 of the attached report. I have also attached a copy of an email dated 22-5-23 from Mike Baldwin of RCT which gives further background as to the condition of the condemned boiler, which I hope assists.

A replacement boiler is essential before the onset of winter. We may also need to consider a replacement of ancillary items like the timer and possibly the hot water tanks, but in the first instance we need to replace the boiler.

In terms of the centre's finances, you will note that we have accumulated significant funds in our savings account number 17732972. As at 1-6-23 there is a credit balance amounting to £45,461 in that bank account. These funds represent amounts specifically set aside to replace our all-weather training area. The existing pitch surface was laid in 2014 and has a life expectancy of around ten years. We expect to have to replace the playing surface in the next couple of years.

We have received a quote from South Wales Sports Grounds to replace the existing playing surface with a 4G synthetic surface, which is dated 1st June 2023.

The cost of replacing the current playing surface amounts to £82,292.57 plus VAT. Total cost will be in the region of £98,750.

The funds accumulated in the savings account numbered 17732972 are specifically set aside to match fund an intended funding Application to replace the existing playing surface. Save for accumulation of interest and transfer of surplus funds from our current account, there has been no movement in the account for many years. The quote dated 1-6-23 from South Wales Sports Grounds is attached for reference.

We are mindful and appreciative of the financial assistance that has previously been provided by the Llanharan Community Council, and as we did in the Applications in both July 2020 (total cost of the roof replacement amounted to £17,500 to which we contributed £2,500) and also the Application made in November 2022 (where we contributed the VAT element of the invoice to replace the sewer relay unit amounting to £620.94) we would like to assist financially in whatever way we can. The problem that we have is that we do not know how much the cost of Lorne Stewarts involvement will be. Lorne Stewart act as RCT contractors and the work that they undertake is invoiced to RCT and subsequently charged back to ourselves. We are unsighted as to what work has been undertaken by Lorne Stewart, and the cost of that work. Consequently, we have applied for the full amount of the cost of the boiler replacement, but would be happy to contribute up to £1,500 should funds allow.

I hope that the above detail is of some assistance, but if any further detail is required, please let me know.

Regards

Julian

J Phelps

Trustee / Treasurer Brynna Community Centre

Brynnal Football Club

Fao Mr Roger Turner



**SOUTH WALES
SPORTS GROUNDS**

Summerleaze Acres, Pill Street,

Monmouthshire, NP26 3DE

3G Muga Resurface

Dated: 01-Jun-23

Budget Quotation

Item	Description	Quantity	Unit	Summary
	Resurface existing 3G muga			
	NOTES:			
	Proposed Pitch			
	3G Surface Length including run-off (as existing)	40.0	Lin.m	
	3G Surface Width including run-off (as existing)	33.0	Lin.m	
	SubTotal	1,320	m2	
	Perimeter	146	Lin.m	
1.0	Preliminaries			
a	Prepare H&S file, site management, site engineering, construction drawings, supervision, transport of plant and equipment, signage, as built drawings and O&M Manuals. Welfare facilities, Secure compound and storage facilities	1	Sum	
b	Allow for carrying out BS EN 15330 testing after completion	1	Sum	
	Subtotal			5,600.00
2.0	Remove existing surface			
a	Take up & remove existing 2G surface	1,320	m2	
b	Clean existing tarmacadam surface & apply herbicide treatment	1,320	m2	
	Subtotal			3,460.88
3.0	Shockpad & Synthetic Carpet			
a	Supply & install prefabricated shockpad	1,320	m2	



Registered in England as South Wales Sports Grounds Contractors Ltd

Registered No. 832363, Vat No. 136 5007 90

Directors: S.P McDermott, N.D Belsham, R. Jones

b	Allow to supply and lay a 3G Synthetic surface; 50mm polyethylene pile; FIFA Quality compliant; with suitable punctured drainage holes to achieve 180mm per hour to EN 12616; Pile anchorage 30N in accordance with ISO 4919; seamed using 2 part polyurethane compounding glue on approved seaming tape; 300mm wide; approx 0.5kg glue per metre. Minimum seam strength in accordance with BS EN 12228 method 2 - 25 N/100mm	1,320	m2	
c	Allow to supply and spread to required infill rates, Sub-rounded - rounded non abrasive sand; particle range 0.2 - 1.0mm with no more than 30% less than 0.315mm; SBR rubber infill; 0.8-2.5 mm compliant with the REACH regulations Annex 17 - Entry 28; spread and brushed into surface using specialist equipment to the stipulated rates of fill.	1	Sum	
d	Allow to cut and inlay full set of football lines (full pitch length) seamed using 2 part polyurethane compounding glue on approved seaming tape; 400mm wide; approx 0.6kg glue per metre.; maximum deviation on lines - 20mm	383	Lin.m	
Subtotal				52,947.00
4.0	Equipment			
a	Supply & install aluminium football goals 3.88m x 1.83m. Mechanically fixed to existing perimeter boundary fence	1	Pair	
Subtotal				2,950.00
5.0	Contingency			
a	Allow a contingency figure for future inflation / project abnormals - recommend 5%			
Subtotal				3,247.89
3G Pitch Total To Summary				68,205.77



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Directors: S.P McDermott, N.D Belsham, R. Jones

Brynna Football Club

Fao Mr Roger Turner



**SOUTH WALES
SPORTS GROUNDS**

Summerleaze Acres, Pill Street,

Monmouthshire, NP26 3DE

4G Muga Resurface

Dated: 01-Jun-23

Budget Quotation

Item	Description	Quantity	Unit	Summary
	Resurface existing 3G muga			
	NOTES: Proposed Pitch			
	4G Surface Length including run-off (as existing)	40.0	Lin.m	
	4G Surface Width including run-off (as existing)	33.0	Lin.m	
	SubTotal	1,320	m2	
	Perimeter	146	Lin.m	
1.0	Preliminaries			
a	Prepare H&S file, site management, site engineering, construction drawings, supervision, transport of plant and equipment, signage, as built drawings and O&M Manuals. Welfare facilities, Secure compound and storage facilities	1	Sum	
b	Allow for carrying out BS EN 15330 testing after completion	1	Sum	
	Subtotal			5,600.00
2.0	Remove existing surface			
a	Take up & remove existing 2G surface	1,320	m2	
b	Clean existing tarmacadam surface & apply herbicide treatment	1,320	m2	
	Subtotal			3,460.88
3.0	Shockpad & Synthetic Carpet			
a	Supply & install prefabricated shockpad	1,320	m2	
b	Allow to supply and lay a 4G Synthetic surface; unfilled system; 32mm polyethelene pile; BSEN15330 compliant; with suitable punctured drainage holes to achieve 180mm per hour	1,320	m2	



Registered in England as South Wales Sports Grounds Contractors Ltd

Registered No. 832363, Vat No. 136 5007 90

Directors: S.P McDermott, N.D Belsham, R. Jones

c	Allow to supply and spread to required infill rates, Sub-rounded - rounded non abrasive sand; particle range 0.2 - 1.0mm with no more than 30% less than 0.315mm; spread and brushed into surface using specialist equipment to the stipulated rates of fill.	1	Sum	
d	Allow to cut and inlay full set of football lines (full pitch length) seamed using 2 part polyurethane compounding glue on approved seaming tape; 400mm wide; approx 0.6kg glue per metre.; maximum deviation on lines - 20mm	383	Lin.m	
e	Supply & install retaining angle and double gate and angle fillet at entry point	1	Sum	
Subtotal				66,363.00
4.0	Equipment			
a	Supply & install aluminium football goals 3.88m x 1.83m. Mechanically fixed to existing perimeter boundary fence	1	Pair	
Subtotal				2,950.00
5.0	Contingency			
a	Allow a contingency figure for future inflation / project abnormals - recommend 5%			
Subtotal				3,918.69
3G Pitch Total To Summary				82,292.57



From: Baldwin, Michael <Michael.Baldwin@rctcbc.gov.uk>

Sent: 22 May 2023 15:13

To: Roger Turner <RogerKTurner@hotmail.com>

Subject: Brynna Community Centre

Roger further to our telephone conversations and meeting last Friday. As discussed, the existing Regency gas fired, atmospheric cast iron heating boiler, has been isolated by Messrs Lorne Stewart PLC, our service engineers, due to the very high levels of Carbon Monoxide measured in the combustion test, performed as part of the service works. The boiler is some 30 years old and is both obsolete and grossly inefficient, as it will, due to its age and design be performing at some 60% and has exceeded its normally expected useful working life by some 10 years at least and cannot therefore be repaired and isolation was the only course of action available at the time of service.

Lorne Stewart, who are our term contractors for Boiler Maintenance, throughout RCT, have provided a quotation to remove and dispose of the boiler and supply and install an ATAG wall mounted fully condensing gas fired boiler complete with updated controls and all associated pipework and field wiring modifications and making good any insulation damaged or removed during the works. Upon completion the system will be tested and recommissioned and be covered by a 12 month warranty and will be serviced prior to the end of that warranty period.

Having seen the existing installation, I believe that replacement of the existing boiler is the only viable solution to getting the heating system back into an operable condition. The replacement boiler is one we are familiar with, as we have installed them previously as part of boiler replacement schemes, and being fully condensing and being installed complete with a matching control system will be A rated for energy, giving an operating efficiency in the high 90's. I regard the quoted cost of £6,485.00 & vat to offer good value but if you wish me to obtain alternative quotations let me know, if you yourselves chose to obtain alternative quotations please ensure that they compare like with like.

If you require any further information or clarification, please let me know.

Regards

Mike

Michael Baldwin IEng ACIBSE
Principal Mechanical Engineer
RCT Corporate Estates

Sent from my iPhone



RDE

Rounded Developments Enterprises
c/o 39 Wyndham Crescent
Canton
Cardiff
CF11 9EE

Brynna Community Centre,
Heol Dewi,
Brynna,
Pontyclun
CF72 9QP

11th April 2023

Dear Julian and Roger,

Ref: Brynna Community Centre

Lovely to meet you both last week, please find report below.



Any questions please do ask. All the very best,

Peter Draper (on behalf of RDE Ltd)

www.rounded-developments.org.uk

Tel: 029 20373094

info@rounded-developments.org.uk

Developing projects that are both socially and environmentally sustainable for all our futures

Registered in Wales No. 4622932

RDE is a not-for-profit company limited by guarantee

Location / context:



Figure 1 Location image from Google

Main building was opened in 1982, therefore assumed designed in 1980/1 so minimal requirements in terms of energy efficiency. Later extension built approx. 1984 and assumed that the forthcoming 1985 Building Act was not conformed to, hence same specifications assumed for both elements of the building. This being informed by 1965 act. Requirements here were a minimum U values of:

Roof: 1.4
Walls: 1.7
Floors: 1.7

These are poor compared to modern standards and effectively required no insulation in the walls or floor and around 50mm of insulation in the roof space.

Flood risk:

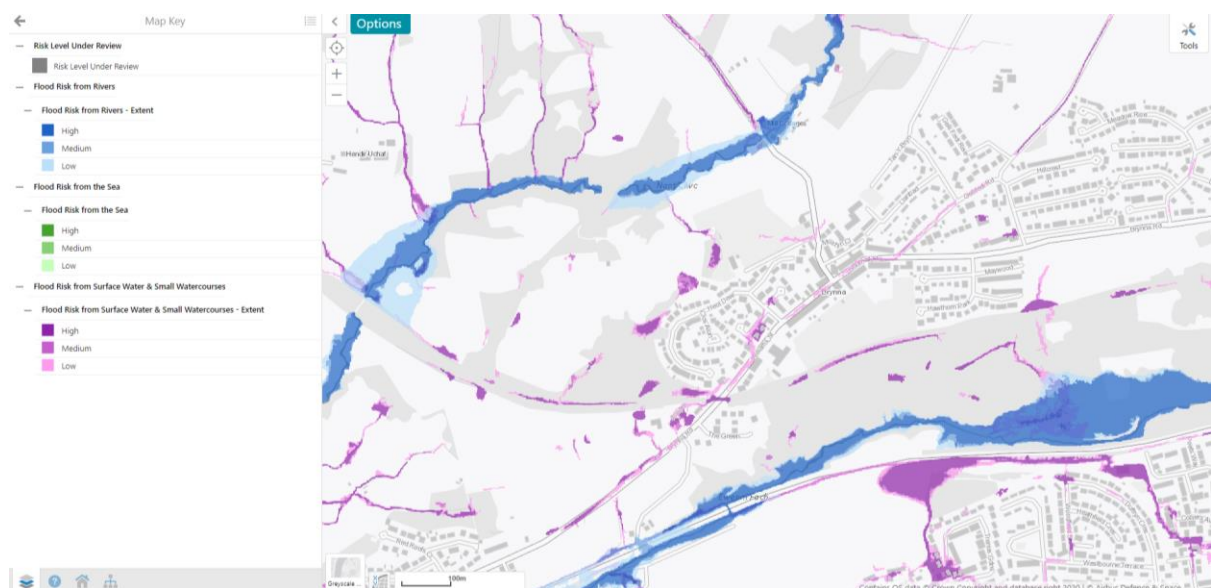
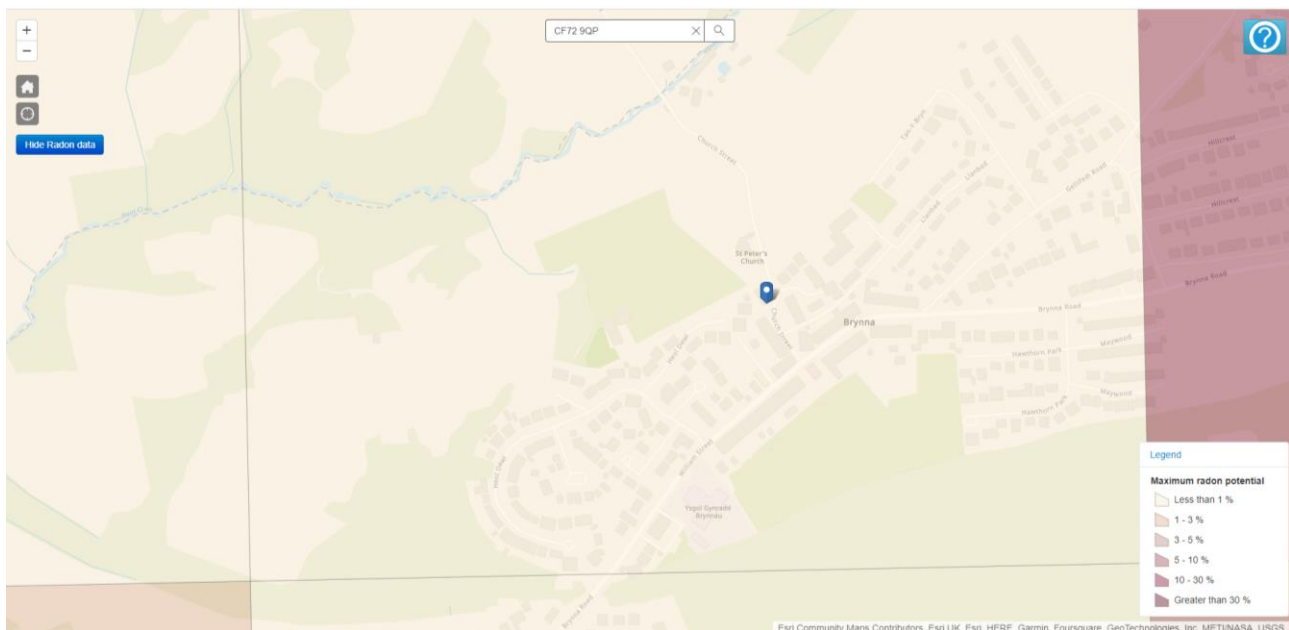


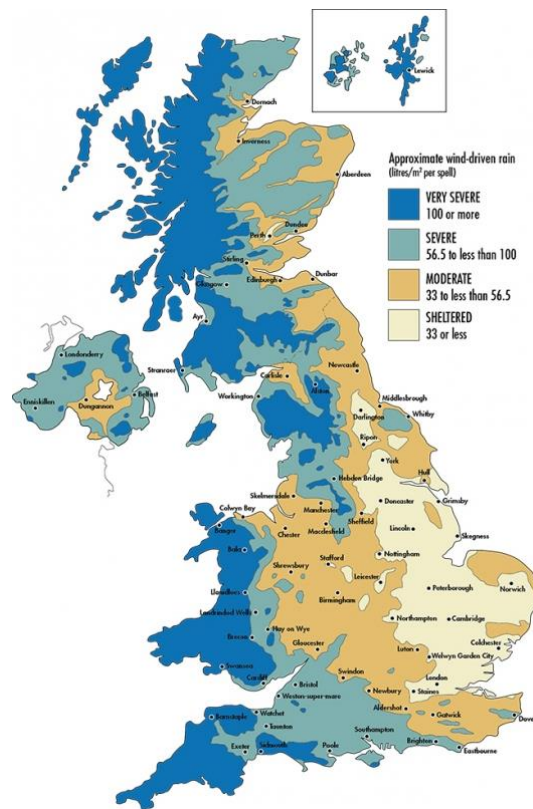
Figure 2 Flood risk map from NRW shows no immediate flood risk to the buildings

Radon risk:



Wind driven rain index:

Brynna lies within zone 4 – Very severe. This has implications for cavity wall insulation as it is not recommended for this level of exposure to wind driven rain.



Significance assessment:

Brynna does not lie within any protected landscape or conservation area. The building is new and hence apart from its connections to the local community it has not inherent significance value that needs to see preservation of any fabric of the site.

Occupation assessment:

The building is well used throughout the year, week and day. Indicative timetable of activities is set out below that shows all year round usage, with weekend as well as weekday occupation that ranges throughout the day and into the evening.

Term times:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9 – 4.30	Playtots	Playtots	Playtots	Playtots	Playtots	Taekwondo	Parties
Post 5	Rainbows / Brownies	Taekwondo	Dance	Dance	Taekwondo	Kendo	Karate

Holiday times:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9 – 1	Playscheme	Playscheme	Playscheme	Playscheme	Playscheme	Parties	Parties

This means that there is a fairly consistent need for heating / cooling and demand for the other services of electricity, water and hot water.

The main user groups of Playtots and Playscheme are regulated by the Care Inspectorate Wales (CIW, note was CSSIW until 2018) – see <https://www.careinspectorate.wales/>. There set of criteria are essential for the centre to adhere to. These can be found at: <https://www.gov.wales/sites/default/files/publications/2022-06/national-minimum-standards-for-regulated-childcare.pdf>

These standards include:

- Maintained to a minimum of 18 degrees Centigrade
- Safe and secure
- Nappy changing facilities
- One toilet suitable for children - minimum
- Wash hand basin with hot and cold water available
- Kitchen (that conforms to health and food hygiene safety regulations) that is not accessible to children.

I have checked with the Care Inspectorate about provision of mixer taps and their answer was that this needs to be checked with the local Environment Health department.

The playing fields are in use by a range of teams with the adult teams generally playing on a Saturday and the juniors on a Sunday. A new shower block has been created for the 'girls' teams so that they can use the grounds as well.

Structural considerations:

Indicative internal layout of main building:

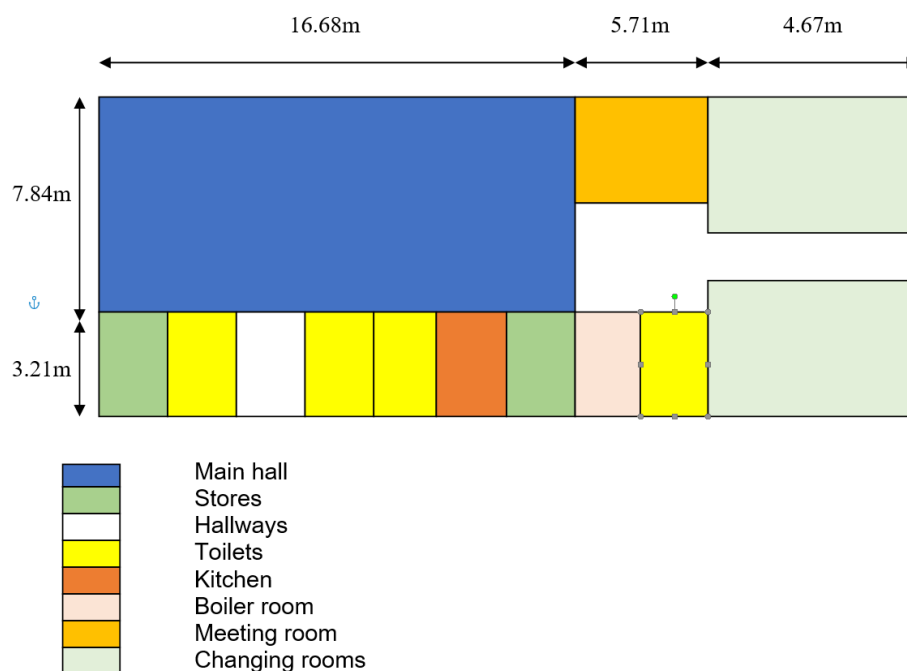


Figure 5 Basic layout of centre showing functionality

The space is therefore quite simple in terms of layout with the toilets being in two main blocks – the toilets and kitchen serving the main hall and the main shower block serving the playgrounds.

Subsequent improvements:

The building has seen several improvements since construction, notably:

- New double-glazed windows B rated (1.4 U value)
- Top-up insulation to loft (approx. 100-200mm)
- LED lighting throughout

Potential improvements:

Walls:

The wind driven rain index suggests that cavity wall insulation (CWI) is not reliable in terms of moisture transfer into the building.

Internal Wall Insulation (IWI) would facilitate the building warming up quicker, but the number of internal walls that would need to have fold back insulation suggests that this would be difficult to prevent thermal bridging in all instances due to infrastructure on the walls.

External Wall Insulation (EWI) would be better in terms of removal of thermal bridges and the structure is quite regular and hence should be suitable for EWI. There are also good soffits at the eaves that would protect the wall insulation. However, at the gable ends of the building there is only minimal soffit and hence the roof would ideally have to be extended to provide the required shelter. However, given that the gable end walls are simple structures with minimal features (one door and the field end and a vent in the car park end)



Figure 6 North northwest facing gable end cavity wall



Figure 7 South south east facing gable end cavity wall



Figure 8 West south west facing wall

Thermal envelope proposed:

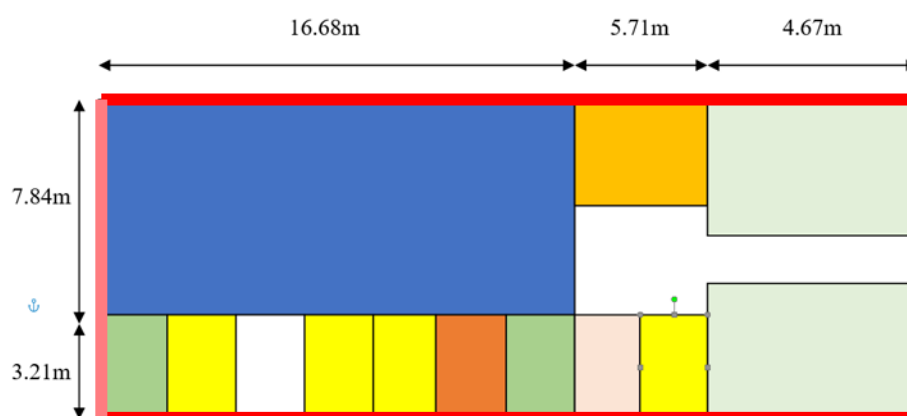


Figure 9 Location of insulations (EWI and IWI) forming thermal envelope of wall structures

■ IWI
■ EWI

There are some finer details required to minimize thermal bridges at the gable ends with the IWI. This would include 'fold-back' IWI of 400mm along the walls with EWI. The window and door reveals also need to be insulated properly, but effectively this would be a fairly simple solution for the building that would bring the U values for the walls down to around 0.28 rather than the assumed 1.7 at present.

This would represent an 80% improvement in the performance of the walls.

Ventilation of main building

Any improvement to the fabric of the building is associated with a reduction in infiltration of air (draughts) and so ventilation is required to ensure that a good Internal Air Quality (IAQ) is maintained.

It was also highlighted during the visit that the hall currently gets too warm in the summer and that this means that windows / doors have been left open when groups have left the building.

The current building has several extraction / inlet fans. Three in the main hall with one in the kitchen and then one each of the large showers / changing rooms.

There are a few factors that are associated with potential improvements will affect the temperature / IAQ of the building.

- Improved loft insulation should help to keep summer heat lower
- Wall insulation will cause the building to warm up quicker in the summer with use
- Purge ventilation by opening windows fully is not a preferred option due to security factors
- Emergency fire escape doors will be draught proofed, thus reducing infiltration
- Cooling may be supplied through mechanical means (see later section on summer cooling requirement)

The recommendations for the ventilation in the building are:

1. Existing extraction in changing rooms removed and replaced with RH controlled centralized extraction that flows through the ceilings of the shower areas and the changing areas and then out of the roof / gable end wall.
2. Existing extraction in kitchen either retained or removed and replaced with constant RH controlled extractor
3. Toilets to have a centralized extraction system serviced by individual vent in each room
4. Main hall to have larger RH and CO2 controlled system so that it is activated both by occupation in the winter (RH) and summer (CO2)
5. Vents to be designed by a ventilation engineer

As an indication of the system and costs see: <https://www.bpcventilation.com/passivent-demand-controlled-imev>. Other companies include Aereco see: <https://www.aereco.co.uk/products/non-residential-systems-uk/>.

Roof:

The current roofs have similar amounts of insulation of around 100mm, although there are areas that have 200mm and others that are devoid of insulation. It is recommended that an even and continuous 270mm is laid across the whole of the roof.



Figure 10 Insulation is not consistent in its application



Figure 11 Raised area in loft for storage holds potential for location of centralized services

Note that ventilation and electrical ducting / circuits to be above insulation layer and any disturbance of the insulation by engineers / installers needs to be rectified by them.

All loft hatches will require insulation to be added to them and to be draught proofed.

Floor:

The floor is difficult to insulate, however the EWI should be designed so that it insulates the perimeter of the floor (this is where most heat is lost).

Heating:

The centre is currently heated using mains gas via a Regency by Sangiorgio – low profile SLP 120 boiler. This does not appear on the SAP PCDB for boilers and an internet search

was not fruitful. Given that this is the original boiler it will not be condensing and hence will have an efficiency of around 70 – 75%. New condensing boilers are around 90+% efficient.



Figure 12 Main boiler specifications

The hot water (HW) is provided for the whole building using two Andrews water heaters (284 litres each) - model 62/75. Again, getting data was difficult, but the heaters are certainly pre 1995 and hence are probably the original heaters. They are estimated to be around a maximum of 80% efficient. Replacement of these heaters with highly insulated tanks fueled by the main boiler and immersion heaters (linked to PV diverters) should be considered.

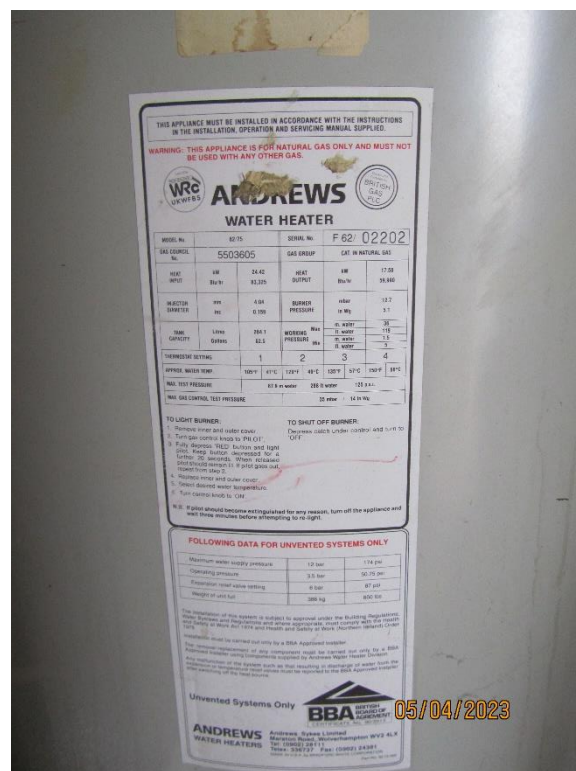


Figure 13 Main Andrews Water Heater specifications - gas fired.

The control unit is a Schneider Electric – Satchwell DC1400 and this appears to be malfunctioning. This requires a heating engineer to assess the issues with the controls, but ideally they would be replaced with an 'app' controlled system so that manual inputting of times on site are minimized.



Figure 14 Existing main control panel for heating and hot water

The whole system needs a radical overhaul / replacement for a number of reasons:

- The boiler and hot water heaters are around 15-20% less efficient than a modern equivalent,
- the controls need to work correctly and ideally via an 'app',
- they have no immersion heaters that could link up with a PV system to help the HW system act as a thermal battery.

The options are numerous in terms of heating, but it would seem appropriate that:

1. a new boiler is used to heat the building when the needs are most, i.e. winter,
2. an air-to-air heat pump is used for the shoulder months and summer cooling,
3. the toilet blocks in the main hall and kitchen are serviced for HW via undercounter heaters or an instantaneous heater by the taps. This minimizes the 'dead leg' from the current HW system and the usage points in the toilets / kitchen. This reduces water and heat waste generated by these dead legs.
4. a highly efficient thermal store (approx. 750 litres) is used for the HW for the shower block that can be heated by the boiler and via immersion heaters.

HW requirement	# people	mins per shower	litres per minute	Volume of water	
Team sports	40	5	7	1400	
Heat ratio	Ideal temp	Hot water temp	Cold water temp	% hot water	% cold water
	40	65	10	1	0.83
Volume of hot water	765 litres				

Figure 15 Calculations for hot water tank sizing for main changing rooms

I am happy to recalculate the volume of hot water required if the number of people showering (or any other variable) needs to be adjusted.

With the growth in girls' rugby and football there was a need for additional 'ladies' changing facilities. The new block is a series of 'containers' that have been converted into showers and changing rooms and this is served only by mains water and electricity.



Figure 16 Specifications from one of the hot water tanks in new changing rooms

The existing twin cylinders (300 litres each) that are heated by immersion heaters can have some of their electrical requirement met by using PV diverters into the immersion elements. This then converts the HW storage into thermal batteries for any PV array.

Summer cooling requirement:

It is important to note that summer cooling is not recommended without the presence of a renewable source of energy on site, e.g. PV panels.

Cooling can be provided by a variety of technologies / techniques. The most obvious is that of ventilation via purge ventilation – effectively the opening of windows, but this does represent a security issue for the centre.

The solution mooted at the meeting was that of using mechanical means e.g. air conditioning unit or via an Air Source Heat Pump (Air to Air) running in reverse. It would make sense to utilize an ASHP as this could couple as heating in the shoulder months.

Renewable energy:

The centre has a demand for space heating, electricity for equipment, lighting and hot water.

With the potential addition of summer cooling, air to air heat pump heating in the shoulder months, undercounter electric water heating and the use of the hot water cylinders as thermal batteries the economies associated with a PV array and battery storage become attractive.

The centre appears to have three-phase electricity on site, and this facilitates a larger array without the need for permission from the District Network Operator (Western Power Distribution). Each phase can carry 3.68kWp, thus giving the centre a total of 11kWp.

A 11kWp will produce around 10,000kWh per annum, with most of this being in the focused on the summer months.

The centre does hold much more potential for generation, but this would require discussions and agreement with the DNO.

The roof of the main building is approx. 156 sq m with the store adding a further 17 sqm, giving a total of approx. 170 sq m – enough for 28kWp array.

On the demand side, there are:

- Flood lighting at 4kW per hour (nighttime only, so reliant on battery storage)
- 750 litres in main changing rooms plus 2 x 300 litres in new changing rooms = 1,350 litres
- Assumed 6 kWh per day for other lighting, ancillary usage.

Using <https://heatingcalculators.com/liquid-heating-calculators/calculate-the-time-required-to-heat-a-volume-of-water/> the HW production would require 7.2 kWh for 12 hours to generate 65 degrees from 10 degree water for the 1,350 litres. However, given that the showers are generally used once a week it may be that this timeframe can be extended if the tanks are well insulated and only losing minimal amounts per day.

Assuming that the flood lights are on for 4 hours a night when in use, ideally there is storage capacity for approx. 16-20 kWh of electrical energy. This would need to be provided by a system that can discharge at 4kWh. This effectively means that 2 batteries are required as most discharge at a maximum of 3kWh. This would suggest that a minimum of 2 x 10kWh batteries be specified. This would tie in with the 'rule of thumb' that the battery storage be double the kWp figure (11kWp)

Whilst this size of PV is considerable, it may not provide all the electrical energy required by the centre, especially in the winter months, however it would have a significant impact on the running costs compared to the current situation.

It would be estimated that with battery storage and PV diverters feeding energy into the HW system that little of the generated energy would be exported. That amount exported would attract the Smart Export Guarantee payment (SEG) which is currently around 5p per kWh. Most of this excess would be generated in the summer months, however with the opportunity to create HW and power cooling and an air to air heat pump in the should months it is estimated that 70% of generation would be used on site.

In broad terms this amounts to 70% of 10,000 kWh. Depending on the price per kWh this could amount to a good return on investment. If rates continue to be high – 35-45p per kWh then this would be in the region of £2,450 - £3,150 per annum. SEG would only contribute approx. £150 per annum at these rates, which emphasizes the utilize as much of the generated power as possible.

An 11kWp array with 2 x 10kWh batteries with PV diverters would be estimated to cost:

£1,200 per kWp PV array	£13,200
£5,000 per 10kWh battery	£10,000
PV diverters @ £350	£ 1,400
Misc.	£ 2,000
 Total (est)	 £26,600

Assuming a saving of £2,800 this equates to a payback period of 9.5 years.

Department for Environment, Food & Rural Affairs (DEFRA) in 2020 estimated that 0.233 kgCO₂e per kWh is the impact of mains electricity in the UK, this equates to a carbon saving of 1.6 tonnes of carbon saved per annum.

It is recommended that three quotes are used to assess the options for PV on the centre.

Water efficiency:

The centre has certain water efficiency measures in place, notably a cisterniser for the urinals, but there is a need for:

1. Push taps to limit water use and also to stop taps being left on accidentally
2. Dual flush toilets (recommended are siphon based systems, not valve, as these are more reliable and don't leak)
3. Push button shower activation in main changing rooms
4. Pipework to be insulated where appropriate to minimize heat loss to outlets.

Lighting:

All lights have been converted over to LED including the flood lights for the pitch. This is excellent.

The 8 flood lights are rated at 500w each, thus creating a demand of 4kW when on. This is important to know when looking at the options for batteries for the centre.

Other comments:

Kitchen:

The kitchen currently has an electric hob that is around 70% efficient. By changing over to induction hob it should be approx. 10% more efficient. The choice for this depends on the amount of use that the hob gets. If minimal then the capital costs will never be recouped by the reduction in running costs, however if used extensively then when replacing it may be worth investing in a more efficient type of hob.

- <https://www.leafscore.com/eco-friendly-kitchen-products/which-is-more-energy-efficient-gas-electric-or-induction/>

Security:

Security on site is important as it has been broken into in the past. This was due to doors being left open. It was suggested that with any upgrade to services that sounding alarms are installed on any doorways so that an internal sounder rings if any of them are left open upon the closure of the building (presumably, the setting of the alarm system).

New storage block

This was not accessed during the visit but appears to be a separate storage facility for the community centre that does not provide any type of 'accommodation'.

Quotation

Brynnna Community Centre	Work to be completed at
Heol Dewi Brynnna CF72 9QP	
Date	30 th May 2023

To replace existing Powermatic Regency 45kw boiler with new Atag 51KW gas	
Condensing boiler with vertical flue through roof.	
Disconnect F&E, fit filling loop and expansion vessel.	
Insulate pipes with Foil glass insulation.	
	£5600.00

Sub Total	£5600.00
VAT @ 20%	£1,120.00
Total	£6,720.00

Please make cheques payable to: **JR Services**
 Bank details (BACS payments)
 Bank name: **Lloyds**
 Sort code: **30 96 72**
 Account number: **31545060**

9 Holborn Terrace, Tonypandy, CF40 1DH
 VAT Registration Number 988 2005 95
 e-mail jr.services.rhondda@gmail.com

GEOFF TREMBLETT PLUMBING & HEATING LTD

THE COACH
YARD
HIGH STREET
BRYNSADLER
PONTYCLUN
CF72 9BX



TELEPHONE:
TEL (01443) 228743
MOBILE 07836 575322
MOBILE 07792 166147

Email: geoff@geofftremblettplumbingheating.co.uk

Rhondda Cynon Taf County Borough Council
Corporate Estates Maintenance
Ty Trevithick
Abercynon
CF45 4uQ

5/6/2023

For the Attention of Mr M Baldwin

Dear Sir,

Re: Brynna Community Centre

I am pleased to be able to submit to you our costs excluding Vat for the following works.

- Isolate, drain and remove the existing Powermatic 45Kw boiler.
- Install an Atag 51Lw gas fired condensing boiler complete with low loss header and twin wall flue terminating through the roof.
- Reconnect the existing pipework, gas, pumps and controls.
- Disconnect the existing feed and expansion tank and cover the system to a sealed system by means of an expansion vessel, quick fill and pressurisation unit interlocked to the control panel.
- Insulate all new pipework with foil backed ridged section glass fibre.
- Commission the boiler and test.
- Cost £6910.00p

Yours sincerely

G R Tremblett

Director

From: Neil Stone <nstonels247@gmail.com>
Sent: 15 May 2023 15:02
To: Baldwin, Michael <Michael.Baldwin@rctcbc.gov.uk>; Graeme Stone <graeme.stone@lornestewart.co.uk>
Subject: Brynna Community Centre

Rhybudd: E-bost allanol yw hwn - sy wedi dod o sefydliad/unigolyn y tu allan i'r Cyngor.
Byddwch yn wyliadwrs wrth glicio ar ddolenni neu agor atodiadau.

Caution: This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments.

Following up on earlier.

The existing Powrmatic Regency 45Kw atmospheric gas boiler is producing 37,000 ppm of CO in flue gas and has been isolated and capped off from the gas supply for safety.

Boiler installed 1994 and totally obsolete.

To replace with an Atag 51Kw gas condensing boiler c/w new twin wall condensing flue through roof and a low loss system header.

Connect onto existing heating pump and Drayton controls.

Disconnect F&E tank in loft, fit wall mounted pressurisation unit and expansion vessel c/w quick fill and interlock into existing controls.

Foil face glass insulation and commissioning.

Total Cost £6,485.00 & vat

Kind Regards
Neil Stone (Supervisor)

Lorne Stewart PLC
Cardiff Branch

Contact Number - 07967 164172
Website - www.lornestewart.co.uk



Constitution of

Brynna Community Centre

a Charitable Incorporated Organisation (foundation structure)
whose only voting members are its charity trustees

Date of constitution (last amended):

2nd September 2022

1. Name

The name of the Charitable Incorporated Organisation ("the CIO") is
Brynna Community Centre

2. National location of principal office

The CIO must have a principal office in England or Wales. The principal office of the CIO is in *Wales*.

3. Objects

The objects of the CIO are

To further or benefit the residents of Brynna and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

4. Powers

The CIO has power to do anything which is calculated to further its objects or is conducive or incidental to doing so. In particular, the CIO has power to:

- 1) borrow money and to charge the whole or any part of its property as security for the repayment of the money borrowed. The CIO must comply as appropriate with sections 124 and 125 of the Charities Act 2011, if it wishes to mortgage land;
- 2) buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use;
- 3) sell, lease or otherwise dispose of all or any part of the property belonging to the CIO. In exercising this power, the CIO must comply as appropriate with sections 117 and 119-123 of the Charities Act 2011;
- 4) employ and remunerate such staff as are necessary for carrying out the work of the CIO. The CIO may employ or remunerate a charity trustee only to the extent that it is permitted to do so by clause 6 (Benefits and payments to charity trustees and connected persons) and provided it complies with the conditions of that clause;
- 5) deposit or invest funds, employ a professional fund-manager, and arrange for the investments or other property of the CIO to be held in the name of a nominee, in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000.

5. Application of income and property

- 1) The income and property of the CIO must be applied solely towards the promotion of the objects.

- a. A charity trustee is entitled to be reimbursed from the property of the CIO or may pay out of such property reasonable expenses properly incurred by him or her when acting on behalf of the CIO.
 - b. A charity trustee may benefit from trustee indemnity insurance cover purchased at the CIO's expense in accordance with, and subject to the conditions in, section 189 of the Charities Act 2011.
- 2) None of the income or property of the CIO may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the CIO.
- 3) Nothing in this clause shall prevent a charity trustee or connected person receiving any benefit or payment which is authorised by Clause 6.

6. Benefits and payments to charity trustees and connected persons

1) General provisions

No charity trustee or connected person may:

- a. buy or receive any goods or services from the CIO on terms preferential to those applicable to members of the public;
- b. sell goods, services, or any interest in land to the CIO;
- c. be employed by, or receive any remuneration from, the CIO;
- d. receive any other financial benefit from the CIO;

unless the payment or benefit is permitted by sub-clause (2) of this clause or authorised by the court or the prior written consent of the Charity Commission ("the Commission") has been obtained. In this clause, a "financial benefit" means a benefit, direct or indirect, which is either money or has a monetary value.

2) Scope and powers permitting trustees' or connected persons' benefits

- a. A charity trustee or connected person may receive a benefit from the CIO as a beneficiary of the CIO provided that a majority of the trustees do not benefit in this way.
- b. A charity trustee or connected person may enter into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the CIO where that is permitted in accordance with, and subject to the conditions in, sections 185 to 188 of the Charities Act 2011.
- c. Subject to sub-clause (3) of this clause a charity trustee or connected person may provide the CIO with goods that are not supplied in connection with services provided to the CIO by the charity trustee or connected person.
- d. A charity trustee or connected person may receive interest on money lent to the CIO at a reasonable and proper rate which must be not more than the Bank of England bank rate (also known as the base rate).
- e. A charity trustee or connected person may receive rent for premises let by the trustee or connected person to the CIO. The amount of the rent and the other terms of the lease must be reasonable and proper. The charity trustee concerned must withdraw from any meeting at which such a proposal or the rent or other terms of the lease are under discussion.
- f. A charity trustee or connected person may take part in the normal trading and fundraising activities of the CIO on the same terms as members of the public.

3) Payment for supply of goods only – controls

The CIO and its charity trustees may only rely upon the authority provided by sub-clause (2)(c) of this clause if each of the following conditions is satisfied:

- a. The amount or maximum amount of the payment for the goods is set out in a written agreement between the CIO and the charity trustee or connected person supplying the goods ("the supplier").
- b. The amount or maximum amount of the payment for the goods does not exceed what is reasonable in the circumstances for the supply of the goods in question.
- c. The other charity trustees are satisfied that it is in the best interests of the CIO to contract with the supplier rather than with someone who is not a charity trustee or connected person.

In reaching that decision the charity trustees must balance the advantage of contracting with a charity trustee or connected person against the disadvantages of doing so.

- d. The supplier is absent from the part of any meeting at which there is discussion of the proposal to enter into a contract or arrangement with him or her or it with regard to the supply of goods to the CIO.
 - e. The supplier does not vote on any such matter and is not to be counted when calculating whether a quorum of charity trustees is present at the meeting.
 - f. The reason for their decision is recorded by the charity trustees in the minute book.
 - g. A majority of the charity trustees then in office are not in receipt of remuneration or payments authorised by clause 6.
- 4) In sub-clauses (2) and (3) of this clause:
- a. "the CIO" includes any company in which the CIO:
 - i. holds more than 50% of the shares; or
 - ii. controls more than 50% of the voting rights attached to the shares; or
 - iii. has the right to appoint one or more directors to the board of the company;
 - b. "connected person" includes any person within the definition set out in clause [30] (Interpretation);

7. Conflicts of interest and conflicts of loyalty

A charity trustee must:

- 1) declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the CIO or in any transaction or arrangement entered into by the CIO which has not previously been declared; and
- 2) absent himself or herself from any discussions of the charity trustees in which it is possible that a conflict of interest will arise between his or her duty to act solely in the interests of the CIO and any personal interest (including but not limited to any financial interest).

Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

8. Liability of members to contribute to the assets of the CIO if it is wound up

- 1) If the CIO is wound up, each member of the CIO is liable to contribute to the assets of the CIO such amount (but not more than £1) as may be required for payment of the debts and liabilities of the CIO contracted before that person ceases to be a member, for payment of the costs, charges and expenses of winding up, and for adjustment of the rights of the contributing members among themselves.
- 2) In sub-clause (1) of this clause "member" includes any person who was a member of the CIO within 12 months before the commencement of the winding up.
- 3) But subject to that, the members of the CIO have no liability to contribute to its assets if it is wound up, and accordingly have no personal responsibility for the settlement of its debts and liabilities beyond the amount that they are liable to contribute.

9. Charity trustees

1) Functions and duties of charity trustees

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- a) to exercise his or her powers and to perform his or her functions in his or her capacity as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - any special knowledge or experience that he or she has or holds himself or herself out as having; and,
 - if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

2) Eligibility for trusteeship

- a) Every charity trustee must be a natural person.
- b) No individual may be appointed as a charity trustee of the CIO:
 - if he or she is under the age of 16 years; or
 - if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].
- c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.
- d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.

3) Number of charity trustees

- a) There must be at least [three] charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.
- b) The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

4) First charity trustees

The first charity trustees are as follows, and are appointed for the following terms –

Rose North for 4 years

Julian Phelps for 4 years

Robert Lewis-Watkin for 4 years

Roger Turner for 4 years

10. Appointment of charity trustees

- 1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
- 2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

11. Information for new charity trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a) a copy of the current version of this constitution; and
- b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

12. Retirement and removal of charity trustees

- 1) A charity trustee ceases to hold office if he or she:
 - a) retires by notifying the CIO in writing (but only if enough charity trustees will remain in office when the notice of resignation takes effect to form a quorum for meetings);
 - b) is absent without the permission of the charity trustees from all their meetings held within a period of six months and the trustees resolve that his or her office be vacated;
 - c) dies;
 - d) in the written opinion, given to the company, of a registered medical practitioner treating that person, has become physically or mentally incapable of acting as a director and may remain so for more than three months;
 - e) is disqualified from acting as a charity trustee by virtue of sections 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).
- 2) Any person retiring as a charity trustee is eligible for reappointment.

13. Taking of decisions by charity trustees

Any decision may be taken either:

- at a meeting of the charity trustees; or
- by resolution in writing or electronic form agreed by a majority of all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to which the majority of all of the charity trustees has signified their agreement. Such a resolution shall be effective provided that
 - a copy of the proposed resolution has been sent, at or as near as reasonably practicable to the same time, to all of the charity trustees; and
 - the majority of all of the charity trustees has signified agreement to the resolution in a document or documents which has or have been authenticated by their signature, by a statement of their identity accompanying the document or documents, or in such other manner as the charity trustees have previously resolved, and delivered to the CIO at its principal office or such other place as the trustees may resolve within 28 days of the circulation date.

14. Delegation by charity trustees

- 1) The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions, or revoke the delegation.
- 2) This power is in addition to the power of delegation in the General Regulations and any other power of delegation available to the charity trustees, but is subject to the following requirements:
 - a) a committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;
 - b) the acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and
 - c) the charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

15. Meetings of charity trustees

- 1) Calling meetings
 - a) Any charity trustee may call a meeting of the charity trustees.
 - b) Subject to that, the charity trustees shall decide how their meetings are to be called, and what notice is required.

2) Chairing of meetings

The charity trustees may appoint one of their number to chair their meetings and may at any time revoke such appointment. If no-one has been so appointed, or if the person appointed is unwilling to preside or is not present within 10 minutes after the time of the meeting, the charity trustees present may appoint one of their number to chair that meeting.

3) Procedure at meetings

- a) No decision shall be taken at a meeting unless a quorum is present at the time when the decision is taken. The quorum is two charity trustees, or the number nearest to one third of the total number of charity trustees, whichever is greater, or such larger number as the charity trustees may decide from time to time. A charity trustee shall not be counted in the quorum present when any decision is made about a matter upon which he or she is not entitled to vote.
- b) Questions arising at a meeting shall be decided by a majority of those eligible to vote.
- c) In the case of an equality of votes, the person who chairs the meeting shall have a second or casting vote.

4) Participation in meetings by electronic means

- a. A meeting may be held by suitable electronic means agreed by the charity trustees in which each participant may communicate with all the other participants.

- b. Any charity trustee participating at a meeting by suitable electronic means agreed by the charity trustees in which a participant or participants may communicate with all the other participants shall qualify as being present at the meeting.
- c. Meetings held by electronic means must comply with rules for meetings, including chairing and the taking of minutes.

16. Membership of the CIO

- 1) The members of the CIO shall be its charity trustees for the time being. The only persons eligible to be members of the CIO are its charity trustees. Membership of the CIO cannot be transferred to anyone else.
- 2) Any member and charity trustee who ceases to be a charity trustee automatically ceases to be a member of the CIO.

17. Informal or associate (non-voting) membership

- 1) The charity trustees may create associate or other classes of non-voting membership, and may determine the rights and obligations of any such members (including payment of membership fees), and the conditions for admission to, and termination of membership of any such class of members.
- 2) Other references in this constitution to “members” and “membership” do not apply to non-voting members, and non-voting members do not qualify as members for any purpose under the Charities Acts, General Regulations or Dissolution Regulations.

18. Decisions which must be made by the members of the CIO

- 1) Any decision to:
 - a) amend the constitution of the CIO;
 - b) amalgamate the CIO with, or transfer its undertaking to, one or more other CIOs, in accordance with the Charities Act 2011; or
 - c) wind up or dissolve the CIO (including transferring its business to any other charity)
 must be made by a resolution of the members of the CIO (rather than a resolution of the charity trustees).
- 2) Decisions of the members may be made either:
 - a) by resolution at a general meeting; or
 - b) by resolution in writing, in accordance with sub-clause (4) of this clause.
- 3) Any decision specified in sub-clause (1) of this clause must be made in accordance with the provisions of clause [28] (amendment of constitution), clause [29] (Voluntary winding up or dissolution), or the provisions of the Charities Act 2011, the General Regulations or the Dissolution Regulations as applicable. Those provisions require the resolution to be agreed by a 75% majority of those members voting at a general meeting, or agreed by all members in writing.
- 4) Except where a resolution in writing must be agreed by all the members, such a resolution may be agreed by a simple majority of all the members who are entitled to vote on it. Such a resolution shall be effective provided that:
 - a) a copy of the proposed resolution has been sent to all the members eligible to vote; and
 - b) the required majority of members has signified its agreement to the resolution in a document or documents which are received at the principal office within the period of 28 days beginning with the circulation date. The document signifying a member's agreement must be authenticated by their signature, by a statement of their identity accompanying the document, or in such other manner as the CIO has specified.

The resolution in writing may comprise several copies to which one or more members has signified their agreement. Eligibility to vote on the resolution is limited to members who are members of the CIO on the date when the proposal is first circulated.

19. General meetings of members

- 1) Calling of general meetings of members

The charity trustees may designate any of their meetings as a general meeting of the members of the CIO. The purpose of such a meeting is to discharge any business which must by law be discharged by a resolution of the members of the CIO as specified in clause [18] (Decisions which must be made by the members of the CIO).

2) Notice of general meetings of members

- a) The minimum period of notice required to hold a general meeting of the members of the CIO is 7 days.
- b) Except where a specified period of notice is strictly required by another clause in this constitution, by the Charities Act 2011 or by the General Regulations, a general meeting may be called by shorter notice if it is so agreed by a majority of the members of the CIO.
- c) Proof that an envelope containing a notice was properly addressed, prepaid and posted; or that an electronic form of notice was properly addressed and sent, shall be conclusive evidence that the notice was given. Notice shall be deemed to be given 48 hours after it was posted or sent.

3) Procedure at general meetings of members

The provisions in clause 15 (2)-(4) governing the chairing of meetings, procedure at meetings and participation in meetings by electronic means apply to any general meeting of the members, with all references to trustees to be taken as references to members.

20. Saving provisions

1) Subject to sub-clause (2) of this clause, all decisions of the charity trustees, or of a committee of charity trustees, shall be valid notwithstanding the participation in any vote of a charity trustee:

- who was disqualified from holding office;
- who had previously retired or who had been obliged by the constitution to vacate office;
- who was not entitled to vote on the matter, whether by reason of a conflict of interest or otherwise;

if, without the vote of that charity trustee and that charity trustee being counted in the quorum, the decision has been made by a majority of the charity trustees at a quorate meeting.

- 2) Sub-clause (1) of this clause does not permit a charity trustee to keep any benefit that may be conferred upon him or her by a resolution of the charity trustees or of a committee of charity trustees if, but for sub-clause (1), the resolution would have been void, or if the charity trustee has not complied with clause 7 (Conflicts of interest).

21. Execution of documents

- 1) The CIO shall execute documents either by signature or by affixing its seal (if it has one)
- 2) A document is validly executed by signature if it is signed by at least two of the charity trustees.
- 3) If the CIO has a seal:
 - a) it must comply with the provisions of the General Regulations; and
 - b) the seal must only be used by the authority of the charity trustees or of a committee of charity trustees duly authorised by the charity trustees. The charity trustees may determine who shall sign any document to which the seal is affixed and unless otherwise so determined it shall be signed by two charity trustees.

22. Use of electronic communications

1) General

The CIO will comply with the requirements of the Communications Provisions in the General Regulations and in particular:

- a) the requirement to provide within 21 days to any member on request a hard copy of any document or information sent to the member otherwise than in hard copy form;
- b) any requirements to provide information to the Commission in a particular form or manner.

2) To the CIO

Any member or charity trustee of the CIO may communicate electronically with the CIO to an address specified by the CIO for the purpose, so long as the communication is authenticated in a manner which is satisfactory to the CIO.

3) By the CIO

- a) Any member or charity trustee of the CIO, by providing the CIO with his or her email address or similar, is taken to have agreed to receive communications from the CIO in electronic form at

that address, unless the member has indicated to the CIO his or her unwillingness to receive such communications in that form.

- b) The charity trustees may, subject to compliance with any legal requirements, by means of publication on its website:
 - i. provide the members with the notice referred to in clause 19(2) (Notice of general meetings);
 - ii. give charity trustees notice of their meetings in accordance with clause 15(1) (Calling meetings); [and
 - iii. submit any proposal to the members or charity trustees for decision by written resolution or postal vote in accordance with the CIO's powers under clause 18 (Members' decisions), 18(4) (Decisions taken by resolution in writing).
- c) The charity trustees must –
 - i. take reasonable steps to ensure that members and charity trustees are promptly notified of the publication of any such notice or proposal; and
 - ii. send any such notice or proposal in hard copy form to any member or charity trustee who has not consented to receive communications in electronic form.

23. Keeping of Registers

The CIO must comply with its obligations under the General Regulations in relation to the keeping of, and provision of access to, a (combined) register of its members and charity trustees.

24. Minutes

The charity trustees must keep minutes of all:

- 1) appointments of officers made by the charity trustees;
- 2) proceedings at general meetings of the CIO;
- 3) meetings of the charity trustees and committees of charity trustees including:
 - the names of the trustees present at the meeting;
 - the decisions made at the meetings; and
 - where appropriate the reasons for the decisions;
- 4) decisions made by the charity trustees otherwise than in meetings.

25. Accounting records, accounts, annual reports and returns, register maintenance

- 1) The charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the CIO, within 10 months of the financial year end.
- 2) The charity trustees must comply with their obligation to inform the Commission within 28 days of any change in the particulars of the CIO entered on the Central Register of Charities.

26. Rules

The charity trustees may from time to time make such reasonable and proper rules or byelaws as they may deem necessary or expedient for the proper conduct and management of the CIO, but such rules or bye laws must not be inconsistent with any provision of this constitution. Copies of any such rules or bye laws currently in force must be made available to any member of the CIO on request.

27. Disputes

If a dispute arises between members of the CIO about the validity or propriety of anything done by the members under this constitution, and the dispute cannot be resolved by agreement, the parties to the dispute must first try in good faith to settle the dispute by mediation before resorting to litigation.

28. Amendment of constitution

As provided by sections 224-227 of the Charities Act 2011:

- 1) This constitution can only be amended:
 - a) by resolution agreed in writing by all members of the CIO; or
 - b) by a resolution passed by a 75% majority of those voting at a general meeting of the members of the CIO called in accordance with clause 19 (General meetings of members).
- 2) Any alteration of clause 3 (Objects), clause [29] (Voluntary winding up or dissolution), this clause, or of any provision where the alteration would provide authorisation for any benefit to be obtained by charity trustees or members of the CIO or persons connected with them, requires the prior written consent of the Charity Commission.
- 3) No amendment that is inconsistent with the provisions of the Charities Act 2011 or the General Regulations shall be valid.
- 4) A copy of every resolution amending the constitution, together with a copy of the CIO's constitution as amended must be sent to the Commission by the end of the period of 15 days beginning with the date of passing of the resolution, and the amendment does not take effect until it has been recorded in the Register of Charities.

29. Voluntary winding up or dissolution

- 1) As provided by the Dissolution Regulations, the CIO may be dissolved by resolution of its members. Any decision by the members to wind up or dissolve the CIO can only be made:
 - a) at a general meeting of the members of the CIO called in accordance with clause 19 (General meetings of members), of which not less than 14 days' notice has been given to those eligible to attend and vote:
 - i. by a resolution passed by a 75% majority of those voting, or
 - ii. by a resolution passed by decision taken without a vote and without any expression of dissent in response to the question put to the general meeting; or
 - b) by a resolution agreed in writing by all members of the CIO.
- 2) Subject to the payment of all the CIO's debts:
 - a) Any resolution for the winding up of the CIO, or for the dissolution of the CIO without winding up, may contain a provision directing how any remaining assets of the CIO shall be applied.
 - b) If the resolution does not contain such a provision, the charity trustees must decide how any remaining assets of the CIO shall be applied.
 - c) In either case the remaining assets must be applied for charitable purposes the same as or similar to those of the CIO.
- 3) The CIO must observe the requirements of the Dissolution Regulations in applying to the Commission for the CIO to be removed from the Register of Charities, and in particular:
 - a) the charity trustees must send with their application to the Commission:
 - i. a copy of the resolution passed by the members of the CIO;
 - ii. a declaration by the charity trustees that any debts and other liabilities of the CIO have been settled or otherwise provided for in full; and
 - iii. a statement by the charity trustees setting out the way in which any property of the CIO has been or is to be applied prior to its dissolution in accordance with this constitution;
 - b) the charity trustees must ensure that a copy of the application is sent within seven days to every member and employee of the CIO, and to any charity trustee of the CIO who was not privy to the application.
- 4) If the CIO is to be wound up or dissolved in any other circumstances, the provisions of the Dissolution Regulations must be followed.

30. Interpretation

In this constitution:

“connected person” means:

- a) a child, parent, grandchild, grandparent, brother or sister of the charity trustee;
- b) the spouse or civil partner of the charity trustee or of any person falling within sub-clause (a) above;
- c) a person carrying on business in partnership with the charity trustee or with any person falling within sub-clause (a) or (b) above;

- d) an institution which is controlled –
 - i. by the charity trustee or any connected person falling within sub-clause (a), (b), or (c) above; or
 - ii. by two or more persons falling within sub-clause (d)(i), when taken together
- e) a body corporate in which –
 - i. the charity trustee or any connected person falling within sub-clauses (a) to (c) has a substantial interest; or
 - ii. two or more persons falling within sub-clause (e)(i) who, when taken together, have a substantial interest.

Section 118 of the Charities Act 2011 apply for the purposes of interpreting the terms used in this constitution.

“General Regulations” means the Charitable Incorporated Organisations (General) Regulations 2012.

“Dissolution Regulations” means the Charitable Incorporated Organisations (Insolvency and Dissolution) Regulations 2012.

The **“Communications Provisions”** means the Communications Provisions in [Part 9, Chapter 4] of the General Regulations.

“charity trustee” means a charity trustee of the CIO.

A **“poll”** means a counted vote or ballot, usually (but not necessarily) in writing.

31. Signatures

<u>Name and address</u>	<u>Signature</u>	<u>Date</u>
Roger Turner 10 Red Roofs Close Brynna Road Brynna CF35 6PH		
Julian Phelps 30 MAYWOOD Brynna Rhondda Cynon Taf CF72 9PZ		
Rose North 3 CLOS ALUN BRYNNA PONTYCLUN CF72 9SR		
Robert Lewis-Watkin 47 RED ROOFS CLOSE PENCOED BRIDGEND CF35 6PL		

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 30 June 2022
for
BRYNNA COMMUNITY CENTRE

James de Frias
Chartered Accountants
Llanover House
Llanover Road
Pontypridd
Mid Glamorgan
CF37 4DY

BRYNNA COMMUNITY CENTRE

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for the Year Ended 30 June 2022

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BRYNNA COMMUNITY CENTRE

Report of the Trustees for the Year Ended 30 June 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To further or benefit the residents of Brynna and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the Trustees shall have power:

- To establish or secure the establishment of a community Centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a Centre for activities promoted by the charity in furtherance of the above objects.

- Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

Significant activities

3.1. Statutory Declaration

"The Trustees of Brynna Community Centre CIO confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and have complied with the duty to have due regard to guidance on public benefit".

The report should provide information to help the user understand how the charity's aims fulfill its legal purposes, the activities it undertakes and what it has achieved.

3.2 Purpose of Brynna Community Centre CIO

The purpose of Brynna Community Centre CIO is to maintain and deliver services based at Brynna Community Centre and the playfields and 3G artificial sports pitch, on a not for profit basis.

3.3 The main activities undertaken by the charity to further its charitable purposes for the public benefit.

Administration of buildings and maintenance. Brynna Community Centre employs no staff and is run by a Management Committee, comprising all Trustees and other Committee Members. The majority of Trustees work on a voluntary basis with no remuneration.

3.4. Risk Management -Summary

EU General Data Protection Regulation (GDPR)

Brynna Community Centre has implemented what it believes to be appropriate and proportionate policy for GDPR governance at the Centre - whilst ostensibly for the CCTV, it is broad enough to cover the Centre as a whole to ensure:

- (a) the small quantity of personal data that it holds;
- (b) the severity of the impact in the event of any data breaches;
- (c) the non-intrusive purposes for which it holds, processes and uses the data, and
- (d) ensure our hirers are aware and adhere to GDPR either through adherence through their own policies or adopting our own policies.

Brynna Community Centre collects, holds and processes only those limited data items (typically name, e-mail address, telephone number) provided by its beneficiaries which are required for the effective provision of the support requested by its beneficiaries.

Brynna Community Centre does not use such personal data for any other purpose - specifically it does not hold personal data for any form of marketing, promotion or sharing with other organisations..

ACHIEVEMENT AND PERFORMANCE

Achievements and Performance

4.1. How the Public Have Benefitted

The Centre is run as a full inclusive community centre for members of the public, locally and from surrounding areas.

4.2. Contributing to Activities Run by Other Organisations

None, mainly due to Covid, although there is a close client relationship with Llanharan Community Development Project (LCDP) and the respective junior and senior football teams.

4.3 Trustee Development

Trustees and Committee Members are invited and do attend seminars and webinars, mainly hosted and provided by Interlink RCT

BRYNNA COMMUNITY CENTRE

Report of the Trustees for the Year Ended 30 June 2022

FINANCIAL REVIEW

Reserves policy

5.1. Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2. Policy on Reserves

This is held as part of the covenant with the 3G (artificial pitch) - funds are retained on a £5,000 a year basis to pay for a future replacement of the pitch, as a part of the original funding conditions for the 3G pitch. As of 19th March 2022, we are in year seven of the ten year covenant cycle, and will restart once a new pitch has been re-laid.

The Centre's policy on reserves is to generate and maintain a balance which is sufficient:

- a) to preserve the financial viability of the Centre in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Centre, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 50% of its annual turnover.

5.3 Summary

As previously reported in the 2021 Annual Report, Covid-19 has had a significant effect on the financial performance and financial position of the charity during the reporting period.

The Covid-19 pandemic has had a major impact on communities and economies world-wide. That impact has been particularly significant in organisations, particularly charities, where the nature of their activities regularly brings them into close contact with other people, particularly the vulnerable, the elderly and those with impaired health and in our case, especially the youth in the community.

Covid-19 has been a major risk to which the Brynna Community Centre CIO has been exposed, and systems or procedures have been established to manage those risks.

However, the Centre has been able to hire and it has been used as emergency childcare provision and this has put the Centre in a better position than other local community centres; the fact an asset transfer to the Trustees from RCT has taken place has given much more control to the Centre than it may have had under the previous working relationship with RCT.

5.4. Principal Sources of Funding and Outgoings

The Centre's principal source of funding is income generated for or by the hire of the 3G (artificial pitch) and the Centre building itself. No income is generated by the hire of the playing fields which is undertaken by RCT Parks and Leisure.

The Centre's business structure has made the availability of applying for grants and funding; the Centre has engaged in the following specific applications for grants or fundraising activities up to 30 June 2022:

- Sport Wales - £5,000

- Rhondda Cynon Taf - £750

The charity's income amounted to £39,124 (2021: £134,564). The charity's assets are available and adequate to fulfil its obligations on a fund by fund basis.

Details of the Company's accounting policies can be found in note 1.

The total balance of all funds at 30 June 2022 amounted to £118,138 (2021: £133,385).

The balance of restricted funds at 30 June 2022 was £Nil (2021: £Nil).

The balance of unrestricted funds at 30 June 2022 was £118,138 (2021: £133,385).

5.5. Remuneration of Key Trustees

All Trustees (with one exception) act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Centre except for costs incurred. The remuneration one Trustee receives for services is within the guidance from the Charity Commission and stipulated in the Constitution.

Out-of-pocket expenses, necessarily and reasonably incurred by Trustees in promoting the purposes of the Centre, are reimbursed at cost.

5.6 Financial Status

Though modest, the Centre's income is sufficient to meet its outgoings for at least next year, if there is no change in the current Covid status; all the indications are that this will remain the case for the foreseeable future.

5.7 Statutory Statements on Liabilities

The Trustees declare that:

BRYNNA COMMUNITY CENTRE

Report of the Trustees for the Year Ended 30 June 2022

The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (eg: any outstanding/ongoing contract or legal undertaking to buy or provide specific services);

The Centre has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (eg: a mortgage on property owned by the charity).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Brynna Community Centre CIO currently has six trustees as per Section 1.3.

In accordance with the Constitution, Trustees are appointed or re-appointed for a term by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

Organisational structure

The charity trustees may delegate any of their powers or functions to a committee or committees and, if they do, they shall determine the terms and conditions on which the delegation is made.

The charity trustees may at any time alter those terms and conditions, or revoke the delegation.

This power is in addition to the power of delegation in the General Regulations and any other power of delegation available to the charity trustees, but is subject to the following requirements:

- a) a committee may consist of two or more persons, but at least two members of each committee must be a charity trustee;
- b) the acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and
- c) the charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

Committee Structure - Members

The following members constitute the Management Committee as of 9th June 2022 - Trustees are noted, along with their main roles - other roles may be undertaken by various Committee members at times such as; grants administration, Covid Officer, Charity Commission Liaison etc:

1. Roger Turner - Trustee & Chair.
2. Julian Phelps - Trustee & Treasurer & Acting Facilities Manager.
3. Rose North - Trustee & Secretary
4. Robert Lewis-Watkin - Trustee & Committee Member
5. Lloyd Matthews - Committee Member
6. Nigel Foster - Committee Member
7. Graham Odlum - Committee Member

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE018234 (England and Wales)

Registered Charity number

1184470

Registered office

Heol Dewi
Brynna
Pontyclun
CF72 9QP

Trustees

R Hughes (resigned 29.4.2022)
Mrs H Day (resigned 9.6.2022)
R Lewis-Watkin
Mrs R North
J Phelps
R Turner (appointed 9.6.2022)

Company Secretary

BRYNNA COMMUNITY CENTRE

Report of the Trustees
for the Year Ended 30 June 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Mr D R Bowden
ACA
James de Frias
Chartered Accountants
Llanover House
Llanover Road
Pontypridd
Mid Glamorgan
CF37 4DY

Bankers

Natwest
Park Place
Cardiff

Approved by order of the board of trustees on and signed on its behalf by:

.....
R Turner - Trustee

Independent Examiner's Report to the Trustees of
Brynna Community Centre

Independent examiner's report to the trustees of Brynna Community Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr D R Bowden
ACA
James de Frias
Chartered Accountants
Llanover House
Llanover Road
Pontypridd
Mid Glamorgan
CF37 4DY

Date:

BRYNNA COMMUNITY CENTRE

Statement of Financial Activities
for the Year Ended 30 June 2022

	Notes	Unrestricted fund £	Restricted fund £	30.6.22 Total funds £	30.6.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,000	-	6,000	117,794
Other trading activities	3	33,112	-	33,112	16,763
Investment income	4	13	-	13	7
Total		39,125	-	39,125	134,564
EXPENDITURE ON					
Raising funds	5	13,618	-	13,618	43,887
Charitable activities					
General		40,756	-	40,756	18,961
Total		54,374	-	54,374	62,848
NET INCOME/(EXPENDITURE)		(15,249)	-	(15,249)	71,716
RECONCILIATION OF FUNDS					
Total funds brought forward		133,385	-	133,385	61,669
TOTAL FUNDS CARRIED FORWARD		118,136	-	118,136	133,385

The notes form part of these financial statements

BRYNNA COMMUNITY CENTRE

Balance Sheet 30 June 2022

	Notes	Unrestricted fund £	Restricted fund £	30.6.22 Total funds £	30.6.21 Total funds £
FIXED ASSETS					
Tangible assets	9	70,718	-	70,718	64,945
CURRENT ASSETS					
Debtors	10	-	-	-	55
Cash at bank		48,768	-	48,768	70,869
		48,768	-	48,768	70,924
CREDITORS					
Amounts falling due within one year	11	(1,350)	-	(1,350)	(2,484)
NET CURRENT ASSETS		47,418	-	47,418	68,440
TOTAL ASSETS LESS CURRENT LIABILITIES		118,136	-	118,136	133,385
NET ASSETS		118,136	-	118,136	133,385
FUNDS	12				
Unrestricted funds				118,136	133,385
TOTAL FUNDS				118,136	133,385

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
R Turner - Trustee

BRYNNA COMMUNITY CENTRE

Notes to the Financial Statements for the Year Ended 30 June 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	30.6.22	30.6.21
	£	£
Donations	250	-
Grants	5,750	117,794
	<hr/>	<hr/>
	6,000	117,794
	<hr/>	<hr/>

BRYNNA COMMUNITY CENTRE

Notes to the Financial Statements - continued for the Year Ended 30 June 2022

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	30.6.22	30.6.21
	£	£
Brynna Community Centre	-	6,602
Sports Council Wales	-	8,588
Mynydd Windfarm Grant	5,000	-
Bridgend CBC	-	250
Grant Scape	-	18,500
Llan Com Council	-	18,529
Rhondda Cynon Taff CBC	-	38,375
Coalfields Regeneration	750	5,000
Interlink Grant	-	250
Welsh Government grant	-	21,700
	<u>-</u>	<u>21,700</u>
	<u>5,750</u>	<u>117,794</u>

3. OTHER TRADING ACTIVITIES

	30.6.22	30.6.21
	£	£
Hall and 3G Hire	<u>33,112</u>	<u>16,763</u>

Hire income is split between £18,570 (2021: £11,991) Hall hire and £14,541 (2021: £4,772) 3G hire.

4. INVESTMENT INCOME

	30.6.22	30.6.21
	£	£
Deposit account interest	<u>13</u>	<u>7</u>

5. RAISING FUNDS

Investment management costs

	30.6.22	30.6.21
	£	£
Administrative expenses	229	1,103
RCT Rent paid	1,480	-
Repairs and renewals	11,672	42,496
Cleaning	237	288
	<u>13,618</u>	<u>43,887</u>

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.6.22	30.6.21
	£	£
Depreciation - owned assets	<u>16,877</u>	<u>7,150</u>

BRYNNA COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 30 June 2022

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2022 nor for the year ended 30 June 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2022 nor for the year ended 30 June 2021.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	117,794	-	117,794
Other trading activities	16,763	-	16,763
Investment income	7	-	7
Total	134,564	-	134,564
EXPENDITURE ON			
Raising funds	43,887	-	43,887
Charitable activities			
General	18,961	-	18,961
Total	62,848	-	62,848
NET INCOME	71,716	-	71,716
RECONCILIATION OF FUNDS			
Total funds brought forward	61,669	-	61,669
TOTAL FUNDS CARRIED FORWARD	133,385	-	133,385

9. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 July 2021	72,095
Additions	22,650
At 30 June 2022	94,745
DEPRECIATION	
At 1 July 2021	7,150
Charge for year	16,877
At 30 June 2022	24,027
NET BOOK VALUE	
At 30 June 2022	70,718
At 30 June 2021	64,945

BRYNNA COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 30 June 2022

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.6.22	30.6.21
	£	£
Trade debtors	-	55
	<u> </u>	<u> </u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.6.22	30.6.21
	£	£
Accrued expenses	1,350	2,484
	<u> </u>	<u> </u>

12. MOVEMENT IN FUNDS

	At 1.7.21 £	Net movement in funds £	At 30.6.22 £
Unrestricted funds			
General fund	133,385	(15,249)	118,136
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	133,385	(15,249)	118,136
	<u> </u>	<u> </u>	<u> </u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	39,125	(54,374)	(15,249)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	39,125	(54,374)	(15,249)
	<u> </u>	<u> </u>	<u> </u>

Comparatives for movement in funds

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	61,669	71,716	133,385
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	61,669	71,716	133,385
	<u> </u>	<u> </u>	<u> </u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	134,564	(62,848)	71,716
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	134,564	(62,848)	71,716
	<u> </u>	<u> </u>	<u> </u>

BRYNNA COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 30 June 2022

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.20 £	Net movement in funds £	At 30.6.22 £
Unrestricted funds			
General fund	61,669	56,467	118,136
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>61,669</u>	<u>56,467</u>	<u>118,136</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	173,689	(117,222)	56,467
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>173,689</u>	<u>(117,222)</u>	<u>56,467</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2022.

BRYNNA COMMUNITY CENTRE

**Detailed Statement of Financial Activities
for the Year Ended 30 June 2022**

	30.6.22 £	30.6.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	250	-
Grants	5,750	117,794
	<hr/> 6,000	<hr/> 117,794
Other trading activities		
Hall and 3G Hire	33,112	16,763
Investment income		
Deposit account interest	13	7
	<hr/> 39,125	<hr/> 134,564
Total incoming resources		
EXPENDITURE		
Investment management costs		
Administrative expenses	229	1,103
RCT Rent paid	1,480	-
Repairs and renewals	11,672	42,496
Cleaning	237	288
	<hr/> 13,618	<hr/> 43,887
Charitable activities		
Wages	6,294	3,120
Rates and water	503	164
Insurance	1,086	914
Light and heat	2,130	4,433
Sundries	1,811	1,896
Depn of plant & machinery	16,876	7,150
Grants paid	10,700	-
	<hr/> 39,400	<hr/> 17,677
Support costs		
Governance costs		
Accountancy and legal fees	1,356	1,284
	<hr/> 54,374	<hr/> 62,848
Total resources expended		
Net (expenditure)/income	<hr/> <hr/> (15,249)	<hr/> <hr/> 71,716

**NatWest**

Statement

BUSINESS CURRENT ACCOUNT

Account number: 17732964

Sort code: 01-01-55

BIC: NWBKGB2L

IBAN: GB90 NWBK 0101 5517 7329 64

BRYNNA COMMUNITY CENTRE
BUSINESS CURRENT

Your current details

MR JULIAN PHELPS
BRYNNA COMMUNITY CENTRE
30 MAYWOOD
PONTYCLUN
MID GLAMORGAN
CF72 9PZ

Period 29 Apr 2023 to 1 Jun 2023

Previous Balance £4,756.71

Paid out £3,174.72

Paid in £2,280.50

New Balance £3,862.49

Date	Type	Description	Paid in	Paid out	Balance
		BROUGHT FORWARD			£4,756.71
2 May 2023	AUTOMATED CREDIT	LUKE PERRIAM , TAYLER , FP 29/04/23 1501 , 00151223632BBMCPY	£21.00		£4,777.71
2 May 2023	AUTOMATED CREDIT	KAHAR L , 30.04.23 7-8PM , FP 29/04/23 2121 , 257394131212924001	£25.00		£4,802.71
2 May 2023	MOBILE/ONLINE TRANSACTION	BANKS K M , 8-9PM , VIA MOBILE - LVP	£25.00		£4,827.71
2 May 2023	MOBILE/ONLINE TRANSACTION	THOMAS ZJW , FOOTBALL , VIA MOBILE - PYMT	£20.00		£4,847.71
2 May 2023	MOBILE/ONLINE TRANSACTION	THOMAS ZJW , FOOTBALL , VIA MOBILE - PYMT	£40.00		£4,887.71
2 May 2023	MOBILE/ONLINE TRANSACTION	HMRC CUMBERNAULD , 120PG02637973 , VIA ONLINE - PYMT , FP 01/05/23 10 , 35105707501976000N		£111.00	£4,776.71
3 May 2023	AUTOMATED CREDIT	CHRISTOPHER LEWIS , DAI LEWIS , FP 03/05/23 1539 , PKU23YMNQ1ZKXBPJOY	£25.00		£4,801.71
4 May 2023	MOBILE/ONLINE TRANSACTION	BURNELL S C V03 , SBURNELL APRIL 23 , VIA MOBILE - PYMT	£63.00		£4,864.71
4 May 2023	MOBILE/ONLINE TRANSACTION	BRYNNA JFC , 3G APRIL 2023 , VIA MOBILE - PYMT	£465.00		£5,329.71
4 May 2023	MOBILE/ONLINE TRANSACTION	AN S , SAMAN KENDO , VIA MOBILE - PYMT	£31.50		£5,361.21
5 May 2023	AUTOMATED CREDIT	HAYES M A , BRYNNA O/50S WF , FP 04/05/23 2026 , 234275106202405001	£25.00		£5,386.21
5 May 2023	STANDING ORDER	CELINE DURHAM		£86.25	£5,299.96
5 May 2023	STANDING ORDER	GRAHAM J ODLUM , FP 05/05/23 30 , 52023234952355000N		£57.00	£5,242.96

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NatWest

Statement

BUSINESS CURRENT ACCOUNT

Account number: **17732964**

Sort code: **01-01-55**

BIC: **NWBKGB2L**

IBAN: **GB90 NWBK 0101 5517 7329 64**

BRYNNA COMMUNITY CENTRE
BUSINESS CURRENT

Your current details

MR JULIAN PHELPS
BRYNNA COMMUNITY CENTRE
30 MAYWOOD
PONTYCLUN
MID GLAMORGAN
CF72 9PZ

Date	Type	Description	Paid in	Paid out	Balance
5 May 2023	STANDING ORDER	MR LLOYD MATTHEWS , FP 05/05/23 30 , 56023234965660000N		£100.00	£5,142.96
9 May 2023	AUTOMATED CREDIT	TAEKWON-DO ACADEMY, HOLLIE - TKD , FP 06/05/23 1955 , PZ4KAXTAMKJPL7NI3V	£105.00		£5,247.96
9 May 2023	AUTOMATED CREDIT	ELMORE&SEGE , CHRIS ELMORE MP , FP 09/05/23 0926 , 653981316290905001	£7.00		£5,254.96
9 May 2023	AUTOMATED CREDIT	PADFIELD M , 6PM FOOTBALL , FP 07/05/23 2020 , 059417720202705001	£25.00		£5,279.96
9 May 2023	AUTOMATED CREDIT	DACKI K , KACEY 3G PITCH , FP 06/05/23 1051 , 846117241501605001	£25.00		£5,304.96
9 May 2023	MOBILE/ONLINE TRANSACTION	BANKS K M , 8-9PM , VIA MOBILE - LVP	£25.00		£5,329.96
9 May 2023	MOBILE/ONLINE TRANSACTION	BANKS K M , 8-9PM , VIA MOBILE - LVP	£25.00		£5,354.96
9 May 2023	MOBILE/ONLINE TRANSACTION	PRS LICENCE , SIN2352513 , VIA ONLINE - PYMT , FP 08/05/23 10 , 04153412828938000N		£445.68	£4,909.28
9 May 2023	DEBIT CARD TRANSACTION	1938 07MAY23 , WWW.SCREWFIX.COM , YEOVIL GB		£11.61	£4,897.67
9 May 2023	DIRECT DEBIT	TOTALENERGIES G&P , 1202679		£350.31	£4,547.36
10 May 2023	AUTOMATED CREDIT	CHRISTOPHER LEWIS , DAI LEWIS , FP 10/05/23 0815 , PAB05OOSYP8327Y610	£25.00		£4,572.36
11 May 2023	AUTOMATED CREDIT	EMMA LOUISE SCHOOL, EMMA DANCE APRIL , FP 11/05/23 0949 , 300000001133336026	£69.00		£4,641.36
12 May 2023	AUTOMATED CREDIT	LLAN COMM PJ , PT APRIL & PS PRIL, FP 12/05/23 1554 , 342152924551215001	£644.00		£5,285.36

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**NatWest**

Statement

BUSINESS CURRENT ACCOUNT

Account number: 17732964

Sort code: 01-01-55

BIC: NWBKGB2L

IBAN: GB90 NWBK 0101 5517 7329 64

BRYNNA COMMUNITY CENTRE
BUSINESS CURRENT

Your current details

MR JULIAN PHELPS
BRYNNA COMMUNITY CENTRE
30 MAYWOOD
PONTYCLUN
MID GLAMORGAN
CF72 9PZ

Date	Type	Description	Paid in	Paid out	Balance
12 May 2023	AUTOMATED CREDIT	HAYES M A , BRYNNA O/50S WF , FP 11/05/23 2022 , 565529322202115001	£25.00		£5,310.36
12 May 2023	MOBILE/ONLINE TRANSACTION	LCDP , REPAY MARCH 23 INV, VIA ONLINE - PYMT , FP 12/05/23 10 , 25094639227601000N		£1,190.00	£4,120.36
12 May 2023	MOBILE/ONLINE TRANSACTION	ADCOCKS , AC NO 226554 , VIA ONLINE - PYMT , FP 12/05/23 10 , 06165551283353000N		£51.66	£4,068.70
12 May 2023	STANDING ORDER	CELINE DURHAM		£86.25	£3,982.45
12 May 2023	STANDING ORDER	GRAHAM J ODLUM , FP 12/05/23 30 , 30023220442719000N		£57.00	£3,925.45
12 May 2023	STANDING ORDER	MR LLOYD MATTHEWS , FP 12/05/23 30 , 41023220451906000N		£100.00	£3,825.45
15 May 2023	AUTOMATED CREDIT	C MACINTYRE , SUNDAY 3G 6PM , FP 15/05/23 1547 , 200000001128337408	£25.00		£3,850.45
15 May 2023	MOBILE/ONLINE TRANSACTION	THOMAS ZJW , FOOTBALL , VIA MOBILE - PYMT	£20.00		£3,870.45
16 May 2023	MOBILE/ONLINE TRANSACTION	BANKS K M , 8-9PM , VIA MOBILE - LVP	£25.00		£3,895.45
17 May 2023	AUTOMATED CREDIT	CHRISTOPHER LEWIS , DAI LEWIS , FP 17/05/23 0934 , PFYTXWHRL26Z18KERK	£25.00		£3,920.45
19 May 2023	AUTOMATED CREDIT	HAYES M A , BRYNNA O/50S WF , FP 18/05/23 2021 , 137257221202815001	£25.00		£3,945.45
19 May 2023	STANDING ORDER	CELINE DURHAM		£86.25	£3,859.20
19 May 2023	STANDING ORDER	GRAHAM J ODLUM , FP 19/05/23 30 , 41023218620939000N		£57.00	£3,802.20
19 May 2023	STANDING ORDER	MR LLOYD MATTHEWS , FP 19/05/23 30 , 43023218626436000N		£100.00	£3,702.20

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NatWest

Statement

BUSINESS CURRENT ACCOUNT

Account number: **17732964**

Sort code: **01-01-55**

BIC: **NWBKGB2L**

IBAN: **GB90 NWBK 0101 5517 7329 64**

BRYNNA COMMUNITY CENTRE
BUSINESS CURRENT

Your current details

MR JULIAN PHELPS
BRYNNA COMMUNITY CENTRE
30 MAYWOOD
PONTYCLUN
MID GLAMORGAN
CF72 9PZ

Date	Type	Description	Paid in	Paid out	Balance
22 May 2023	AUTOMATED CREDIT	M PRITCHARD , ALLTUDION 21/5 , FP 21/05/23 1412 , 400000001140112715	£50.00		£3,752.20
22 May 2023	AUTOMATED CREDIT	A PASKELL , 21/5 AARON , FP 21/05/23 2042 , 400000001140259571	£25.00		£3,777.20
22 May 2023	AUTOMATED CREDIT	PADFIELD M , 6PM FOOTBALL , FP 22/05/23 1806 , 578071136081225001	£25.00		£3,802.20
22 May 2023	MOBILE/ONLINE TRANSACTION	THOMAS ZJW , FOOTBALL , VIA MOBILE - PYMT	£40.00		£3,842.20
23 May 2023	MOBILE/ONLINE TRANSACTION	BANKS K M , 8-9PM , VIA MOBILE - LVP	£25.00		£3,867.20
24 May 2023	AUTOMATED CREDIT	CHRISTOPHER LEWIS , DAI LEWIS , FP 24/05/23 0926 , PS60GE2KD9AKP3HIZC	£25.00		£3,892.20
25 May 2023	AUTOMATED CREDIT	HAVELI RESTAURANT , SHAAM , FP 25/05/23 1049 , 100000001133988558	£25.00		£3,917.20
26 May 2023	MOBILE/ONLINE TRANSACTION	CELINE EXPENSES , WAGES , VIA ONLINE - PYMT		£86.25	£3,830.95
26 May 2023	STANDING ORDER	MR LLOYD MATTHEWS , FP 26/05/23 30 , 33023237734100000N		£100.00	£3,730.95
26 May 2023	STANDING ORDER	GRAHAM J ODLUM , FP 26/05/23 30 , 28023237722992000N		£57.00	£3,673.95
30 May 2023	MOBILE/ONLINE TRANSACTION	THOMAS ZJW , FOOTBALL , VIA MOBILE - PYMT	£15.00		£3,688.95
30 May 2023	DEBIT CARD TRANSACTION	1938 27MAY23 , WWW.SCREWFIX.COM , YEOVIL GB		£41.46	£3,647.49
31 May 2023	AUTOMATED CREDIT	CHRISTOPHER LEWIS , DAI LEWIS , FP 31/05/23 1238 , PR69OG00SYLKDU0CVU	£25.00		£3,672.49
31 May 2023	MOBILE/ONLINE TRANSACTION	BANKS K M , 8-9PM 29/5 , VIA MOBILE - LVP	£25.00		£3,697.49

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NatWest

Statement

BUSINESS CURRENT ACCOUNT

Account number: 17732964

Sort code: 01-01-55

BIC: NWBKGB2L

IBAN: GB90 NWBK 0101 5517 7329 64

BRYNNA COMMUNITY CENTRE
BUSINESS CURRENT

Your current details

MR JULIAN PHELPS
BRYNNA COMMUNITY CENTRE
30 MAYWOOD
PONTYCLUN
MID GLAMORGAN
CF72 9PZ

Date	Type	Description	Paid in	Paid out	Balance
1 Jun 2023	AUTOMATED CREDIT	S RANDEVA , SHAAM THURS 8 , FP 01/06/23 1745 , 400000001147151989	£25.00		£3,722.49
1 Jun 2023	AUTOMATED CREDIT	HOBBS RJ&JE , RAINBOWS/BROWNIES , FP 01/06/23 1349 , 220345359431106001	£140.00		£3,862.49

Dispute resolution for agreed overdrafts or overdrawn accounts

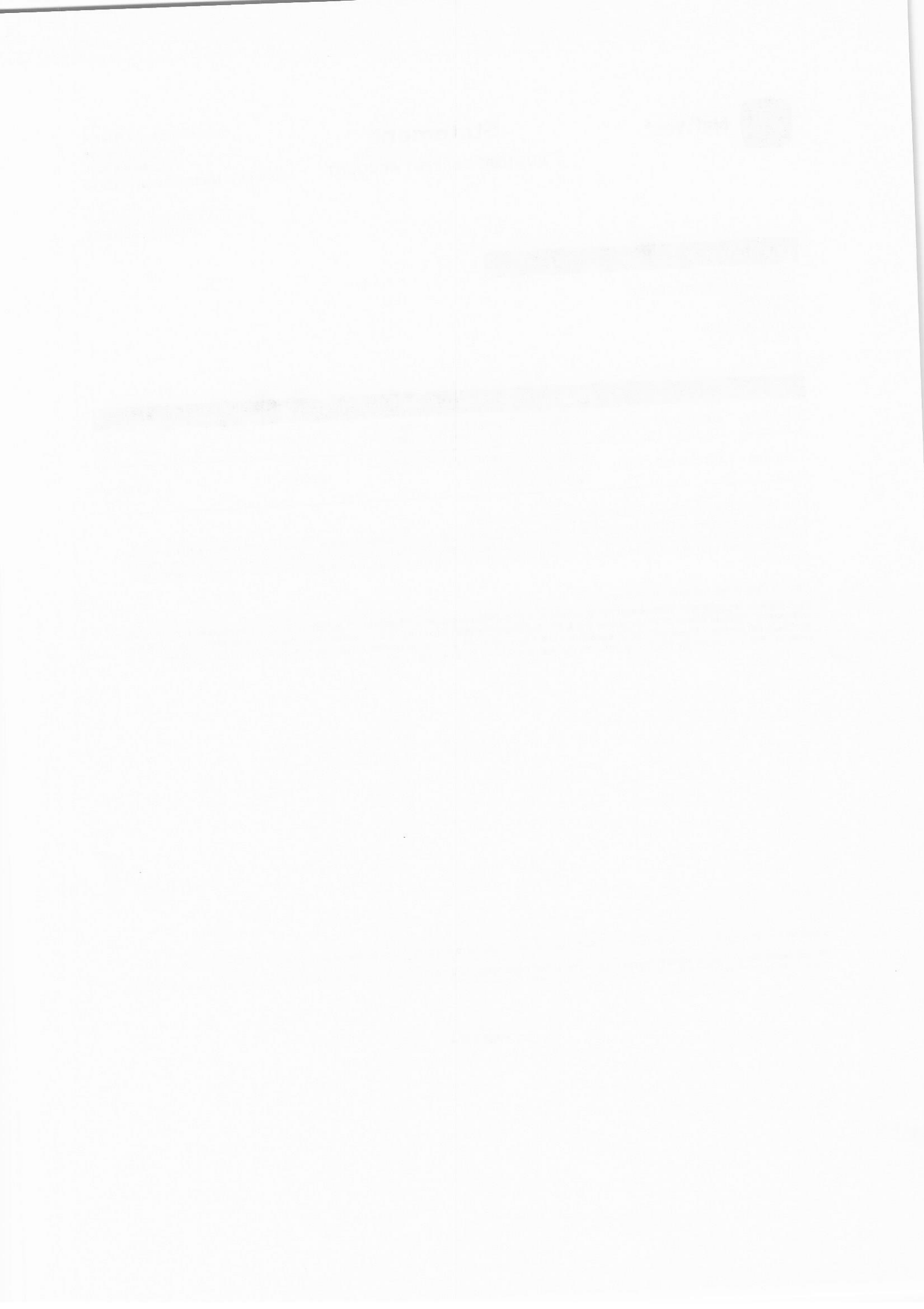
If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Deposit Guarantee Scheme Information

Your eligible deposits with NatWest are protected by the Financial Services Compensation Scheme (FSCS). This means that all deposits with one or more of National Westminster Bank Plc, NatWest Premier, Ulster Bank and Mettle are covered under the same FSCS limit. An FSCS Information Sheet and list of exclusions will be provided to you on an annual basis. For further information about the compensation provided by the FSCS, refer to the website www.FSCS.org.uk

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NatWest

Transactions

Account type: **BUSINESS RESERVE ACCOUNT**
Account number: **17732972**
Sort code: **01-01-55**
Account name: **BRYNNA COMMUNITY CEN**

Date: **30th June 2023**

Your transactions

Showing: Last 1 month (4 weeks), All Transactions

Date	Type	Description	Paid in	Paid out	Balance
31 May 2023	INT	31MAY GRS 17732972	£44.11	-	£45,461.05

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Email: mail@lrgt.co.uk
Tel: 07760162077

12th July 2023

Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA

Dear Councillors

Following the last CIL meeting, it was discovered that there would be a financial shortfall in our project to install floodlights on both the rugby and the football pitch at the Llanharan Welfare ground. We would like to thank you for bringing this to our attention. We would be grateful if you would reconsider the grants you have offered as set out below.

There have been two separate grant applications from LRGT relating to floodlights. The first was for the rugby pitch at an amount of £52,000 and the second for extending the lights to the football pitch for £40,000. To date, a total of £26,343.57 has been claimed from the first grant as detailed in the financial summary attached. To address the shortfall, we would like to cancel the remaining amount on the first grant, cancel the entire of the second grant and request a new grant to cover the remaining project cost. All details of the project costs are displayed in the attached financial summary. Some items we have paid ourselves and others we wish to use CIL funding for and this is shown in the 'LCC Grant requested' column. Where the community council has already paid for all or some of the items, this information is shown in the 'PAID' column'. The amounts shown in the 'LCC remaining' column are what we would like the new consolidated grant will cover.

In summary, the total project cost to include both fields is £113,771.44. The total amount we are asking for grant funding for is £103,435.44. We have already received £26,343.57 from the community council leaving £77,091.87 to complete the project from this consolidated grant application.

Many Thanks

Sarah Liney
Trustee

Trustees: S Liney; D Slater; M Liney; J Stolzenburg; M Thomas; L Everitt
Charity No: 524178
Mailing address: 18 Cynllan Avenue, Llanharan CF72 9UL



Llanharan Community Council – CIL application form for Community Groups

Note: This form is intended for the use of Community Groups and Organisations for projects in excess of £1000

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	Llanharan Recreation Ground Trust
Legal Status of the Organisation: (i.e. limited company, Trust, Charitable Incorporated Organisation, CASC etc...)	Charity
Registered Charity Number (if applicable)	524178
Name of Main Contact: (All correspondence will be addressed to this person)	Sarah Liney
Full Postal Address of Applicant:	18 Cynllan Avenue Llanharan CF72 9UL
Contact Telephone Number:	Daytime: 07760162077 Mobile: 07760162077



Main Contact Email Address:	mail@lrgrt.co.uk
------------------------------------	------------------

Has the organisation received Grant Aid or CIL funding from Llanharan Community Council in the past 3 years?

If the answer is yes, please complete the box below:

Date and type of funding (Grant/CIL)	Amount
Floodlighting Rugby Pitch (Ongoing)	£52,000
Roof and Drainage June 2020	£12,000
	£
	£

Please provide a brief description of the main aims and activities of the organisation applying for CIL funding.

We provide open space, childrens play area, rugby and football pitches to local sports teams at an affordable cost or free of charge. In addition a community hall again hired out at an affordable cost or free of charge.



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

95%

Are you a not for profit organisation? (Note: This is a legal term)

Yes ✓

No

How long has the organisation been established?

1920 The first Welfare Association was formed
Registered as a Charity in 1978

SECTION B: FOR WHAT PURPOSE ARE YOU APPLYING FOR CIL FUNDING?

Please provide a brief description of the project you intend to use CIL funding for?

Provide floodlighting over the rugby and football pitch.



How will the project tangibly benefit the Community?

The demand for the pitches have increased dramatically as teams have increased. Sports/Recreation has never been so important to combat mental health, our provision will ensure the relevant users are not overcharged for use (we would look to cover the electrical cost only) this will ensure our community will be able to afford to attend recreational/sporting activities during this crisis.

The floodlighting will continue to support the community for future generations. There is also a cost saving by carrying out both projects together as plant etc will only be required once.

We have endeavoured to support all the community over the past year and look to continue.

Please provide the dates you intend to start and finish the project.

Start Date: ASAP

Completion Date: Requested completion by September

SECTION C: How much CIL funding is being applied for?

What is the total cost of the project for which CIL funding is required?

£77,091.87

What is the amount of CIL Funding the organisation would like to apply for?

£77,091.87



What other sources of funding have been approached, or are available for the project?

There has been a contribution of £10,000 from BEI which has been spent on columns for the football pitch and part paid some of the rugby pitch columns.

Supply the following information dependant on grant applied for.

- Organisation/Group constitution or rules
- Income and expenditure account/balance sheet
- Last bank statement **for ALL accounts**
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Latest audited/ratified accounts and balance sheet.
- Provide quotations for items the CIL funding will be used for.

Section D: Sustainability

Will the project/activity continue after this funding has ended?
YES

If yes, provide details.

The ground was gifted to the community and is managed by a Trust to ensure its future protection.

The ground has been a huge benefit to the community for the past 103 years and there is no reason the ground cannot benefit the community for another 1,000 years.

Sports participation fulfills important social functions amongst children, adolescents and adults. The number of facilities have grown outside of our community, it is important our community don't have to travel for facilities. A good maintenance programme will be put in place to ensure longevity.



Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Llanharan Recreation Ground Trust

Account Number

20375634

Sort Code

60-83-01





SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:

A handwritten signature in black ink, appearing to be 'Maria Thomas', written over a horizontal line.

Date: 12/07/2023

Please note that this form requires two signatures:

Second Signature: Maria Thomas

Position held in organisation: Trustee



A handwritten signature in black ink, consisting of stylized, overlapping letters.

Signed:

Date: 12/07/2023

Completed application forms should be returned to:

Project Officer

Llanharan Community Council



2 Chapel Rd
Llanharan
CF72 9QA
Project@llanharan-cc.gov.wales
01443 231430

Checklist:-

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

Please note any applications received after the deadline date will not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council CIL Feedback

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	



Amount received:	
Date received:	
I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box ☐

Return the completed form to:

Llanharan Community Council



**2 Chapel Road
Llanharan
CF72 9QA**

Project@llanharan-cc.gov.wales

01443 231430

Llanharan Recreation Ground Trust

Floodlighting Welfare Ground - Rugby Pitch and Football Pitch

Background

We have opted for Supplier EcoClub to install the rugby pitch this has been after 2 years of engaging with a total of 4 other suppliers, who have either refused the job after an initial quotation, increased the cost by 20k after being advised verbally they were being awarded the contract, being more concerned with another contractor and another who refused to submit a quotation after numerous meetings.

Reason to maintain the same supplier and not source additional quotations

EcoClub have been professional, informative, provided a greater level of detail than any other contractor, will carry out the work during the summer period, are able to offer a cost effective maintenance program if required. They have been mindful of the residents and wider area, ensuring lighting pollution does not impact on them.

They have carried out a full site visit, are very happy with the columns we have.

As they are installing the rugby pitch lights with the first payment made, we have a tentative programme of works date starting July. It therefore would not be prudent to use an alternative contractor.

In addition it is important to note, 2 columns will be used to light the football and the rugby pitch. Each lamp will be programmed separately offering total control over the lights.

In addition, they can install both pitches in unison, work will be completed by early September at the latest.

The demand for both pitches to be used in the winter, is greater than we initially envisaged.

Important to note:

The cost of the installation is as follows:

Issue 1 Quote includes the Rugby and Football Pitches £90,023.93

Issue 2 Quote carrying out the pitches separately

Rugby £51,728.23

Football £41,341.86

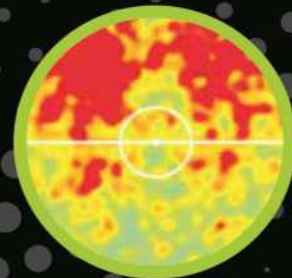
£93,070.09

By us amending our order to include both pitches at the same time the overall saving will be £3,046.16

Both quotations are attached for transparency.

The saving is due to groundworks and not having to install an area to connect to at a later date.

Client: Llanharan Recreation Ground Trust
Project: New LED Floodlighting System
Quote Nr: L4SB42, Option 1 & 2
Issue: 2
Date: 24th May 2023



EcoClub
Saving Cash & Carbon®

CONSULTANCY | DESIGN | SUPPLY | INSTALL | SERVICE | FUNDING



QUOTATION

Supplier:	EcoClub
Customer:	Llanharan RGT
Contact:	Sarah Liney
Project:	Rugby + Soccer Pitch
Quote No.	L4SB71, Option 1 & 2
Issue:	1.0
Date:	29/03/2023
Prepared By:	Martin Roche
Quote Status:	Budget
Quote Validity:	Subject to survey


QUOTE SUMMARY OPTION 1 - RUGBY ONLY

Rugby Training Pitch - design, supply and install a >100 lux pitch Dark Licht floodlight system to meet the area planning requirements. Includes for trenching with new buried cables, 15m high columns (client supplied) with concrete foundations and Dark Licht floodlights. We have included below an option for lighting control system, that links to the clubhouse Wi-Fi so you can dim lights, 1/4 or 1/2 pitch and you can pe-schedule lights on/off. The design is based on a LED colour temperature of 4000K - need to check if bats might be an issue.	£50,455.31
Rugby Lighting control - optional remote lighting management system to dim floodlights, half pitch and scheduling on/off. This requires a suitable internet connection in the clubhouse or a 4G modem can be installed @ £175 + VAT with the club to pay the monthly SIM charges of circa £20/month.	£1,272.92
General Preliminaries to include detailed design, project management, health and safety and handover documentation plus 7 year manufacturer's standard warranty on the floodlights - see note below about a 10 year warranty option.	£0.00
Budget Price Subject to Survey Including Lighting Controls, ex VAT:	£51,728.23

QUOTE SUMMARY OPTION 1 - FUTURE SOCCER

Soccer Training Pitch - design, supply and install a circa 100 lux pitch Dark Licht floodlight system to meet the area planning requirements. Includes for trenching with new buried cables, 15m high columns (client supplied) with concrete foundations and Dark Licht floodlights. We have included below an option for lighting control system, that links to the clubhouse Wi-Fi so you can dim lights, 1/4 or 1/2 pitch and you can pe-schedule lights on/off. The design is based on a LED colour temperature of 4000K - need to check if bats might be an issue.	£40,933.53
Soccer Lighting control - optional remote lighting management system to dim floodlights, half pitch and scheduling on/off. This would use the Master Controller installed with the rugby works if included.	£408.33
General Preliminaries to include detailed design, project management, health and safety and handover documentation plus 7 year manufacturer's standard warranty on the floodlights - see note below about a 10 year warranty option.	£0.00
Budget Price Subject to Survey Including Lighting Controls, ex VAT:	£41,341.86

QUOTE SUMMARY OPTION 2 - RUGBY + SOCCER INSTALLED TOGETHER

Rugby Training Pitch - design, supply and install a >100 lux pitch Dark Licht floodlight system to meet the area planning requirements. Includes for trenching with new buried cables, 15m high columns (client supplied) with concrete foundations and Dark Licht floodlights. We have included below an option for lighting control system, that links to the clubhouse Wi-Fi so you can dim lights, 1/4 or 1/2 pitch and you can pe-schedule lights on/off. The design is based on a LED colour temperature of 4000K - need to check if bats might be an issue.	£49,708.18
Soccer Training Pitch - design, supply and install a circa 100 lux pitch Dark Licht floodlight system to meet the area planning requirements. Includes for trenching with new buried cables, 15m high columns (client supplied) with concrete foundations and Dark Licht floodlights. We have included below an option for lighting control system, that links to the clubhouse Wi-Fi so you can dim lights, 1/4 or 1/2 pitch and you can pe-schedule lights on/off. The design is based on a LED colour temperature of 4000K - need to check if bats might be an issue.	£38,634.50
Lighting control - optional remote lighting management system to dim floodlights, half pitch and scheduling on/off. This requires a suitable internet connection in the clubhouse or a 4G modem can be installed @ £175 + VAT with the club to pay the monthly SIM charges of circa £20/month.	£1,681.25
General Preliminaries to include detailed design, project management, health and safety and handover documentation plus 7 year manufacturer's standard warranty on the floodlights - see note below about a 10 year warranty option.	£0.00
Budget Price Subject to Survey Incl Lighting Controls, ex VAT:	£90,023.93

OPTIONAL EXTRAS, PROVISIONAL SUMS & ASSUMPTIONS (as per Issue 01 Quote)

Our Dark Licht LED floodlights will meet the planning requirements for light pollution to ILP Zone E2 "rural" low brightness districts. The lighting scheme will be Dark Sky compliant in terms of no direct emitted light above the horizontal. we will need to consider tree roots for the cable trench roots and a specialist consultant may be required, which we have not allowed for.	Note only
Lighting control - optional remote lighting management system to dim floodlights, half pitch and scheduling on/off. This requires a suitable internet connection in the clubhouse or a 4G modem can be installed @ £175 + VAT with the club to pay the monthly SIM charges of circa £20/month.	£1,681.25
Access & Reinstatements - we have allowed for trenching and we will do our best to replace grass turfs but all final reinstatements are by the club. We assume the works will be undertaken during the summer.	n/a
Excess spoil, Option 1 Rugby Only - we have allowed to stock pile the excess soil on site but the extra over to load lorries and remove off site would be in the order of:	£4,061.25
Excess spoil, Option 1 Soccer - we have allowed to stock pile the excess soil on site but the extra over to load lorries and remove off site would be in the order of:	£2,827.50
Excess spoil, Option 2 Rugby + Soccer - we have allowed to stock pile the excess soil on site but the extra over to load lorries and remove off site would be in the order of:	£6,888.75

OPTIONAL FUTURE SUPPORT SERVICES

Our Dark Licht LED floodlights are designed for years of trouble free service. However, routine cleaning of the lenses are required and we recommend electrical and column checks. We offer a range of support service options, depending on the capability of your existing team and whether the lighting management system option is included.	
--	--

<p>Basic Support - The project price above includes:</p> <ol style="list-style-type: none"> 1. 7 year manufacturer's warranty on a standard return to base (UK) replacement basis, subject to the recommended maintenance being undertaken. 2. 12 months workmanship warranty to include call out and repairs/replacements for any direct fault of the LED floodlights and control system not caused by theft, vandalism, unnatural damage, electrical and/or lighting spikes/strikes. Please see warranty for more details. 3. Includes for 1 years software license and App access and support for the optional control system. The lights can be switched manually as existing if you do not wish to continue to pay for support services in the future. 	Included in the Project Price
<p>Option 1. Remote Access Support - applicable from Year 2 onwards:</p> <ol style="list-style-type: none"> 1. Software license fee and free use of App for remote lighting controls. 2. UK agents and/or manufacturer's remote technical support to assist with any potential lighting and control issues. Please see warranty for more details. 3. Annual fee to be paid prior to the expiry of the current year - included free for the first year 4. Includes for any additional pitches that may be added in the future on this site. 5. The customer team are responsible for all other maintenance in accordance with the manufacturers instructions. 	£240 per annum from Year 2
<p>Option 2. Maintenance Support - from year 2 and includes Option 1 Remote Access Support above: EcoClub provides a 10 year maintenance support package to include three yearly inspection, cleaning and testing of the lighting and a pitch light survey and report. Includes remote support, web App access, software license. It includes a visual column and base inspection.</p>	£480 + VAT per annum from Year 2.
<p>Option 3. Premier Support - from year 2 and as Option 2 Maintenance Support above plus all parts and labour charges: 10 year maintenance support package as above plus all materials and labour for call outs and repairs/replacements associated with the floodlights, columns and electrics. It includes a visual column and hinged base inspection and maintenance. To be agreed and fee paid before the expiry of 12 months from the date of completion of works.</p>	£1336 + VAT per annum from year 2.
<p>Prices and Order Date All option prices increase annually in line with the Consumer Price Index (CPI). Any maintenance package required is to be ordered and be paid for annually before the expiry of the original 12 months from completion and thereafter within the following 12 months of that year. Once the first support option is chosen, it cannot be changed for another option without prior agreement in writing.</p>	

NOTES	
ITEM	DESCRIPTION
Terms & conditions	To be agreed. Assumes free access to the pitches for circa 5 days.
VAT	All prices are ex VAT, which will be added at the prevailing rate
Project Billing Milestones	The terms of the quotation are:
	Billing - 25% of price paid with order, 25% paid on Bill of Laden for shipping the floodlights and balance invoiced on completion to include handover of documents
	Retention - zero
Payment Terms	Payment is 7 days from date of invoice, except any deposit and pre-shipment payments, which are payable before we procure and ship key components
Programme	Circa 12 weeks from order and payment of deposits to include commissioning and handover documents. This depends on the exact order date and our workload at this time.
Guarantee	The rugby pitch lighting system will provide > 100 average lux measured using the RFU 13 x 7 point grid test and meet the ILP Zone E2 "rural" light pollution guidelines.
CUSTOMER ORDER ACCEPTANCE	
Statement	We hereby instruct EcoClub, the trading name of Advanced Ecobuild Services Ltd, to undertake the works described above for the price quoted and accept the accompanying standard terms and conditions.
Planning Permission	We accept responsibility and liability for any planning permissions necessary. We hereby instruct Advanced Ecobuild Services Ltd to proceed with installation and any planning requirement will be managed retrospectively.
Ecology	We confirm there are no bats present in the vicinity and we accept responsibility and liability for any subsequent lighting system changes and consequential costs/charges/fines.
Power Supply	We confirm the existing mains power supply is between 180VAC and 450VAC and we accept responsibility and liability for any damage or faults caused by power spikes to the floodlight and control system.
Signed	Signed:
	Name: _____ Authorised Position: _____ Date: _____
	on behalf of: _____
Express Order - Customer Cancellation of Cooling Off Period	After signing this Agreement, you are entitled to a 14-day cooling-off period before requiring to pay any deposits. However, if you would like us to commence luminaire manufacture before your 14 day cooling-off period expires, you may do so by signing to cancel the cooling oof period and pay any deposits required:
	Signed:
	Name: _____ Authorised Position: _____ Date: _____
	on behalf of: _____
Lights4Sport by EcoClub www.ecoclub.uk Tel: 0800 3897361	

Item	Net cost	LCC Grant requested	LCC Paid	LCC remaining
Western Power 3 phase upgrade	5804.07	5804.07	5804.07	0
3 phase distribution board	1000			
Move all electric to new board	836			
Columns for rugby pitch	7323.45	7323.45	7323.45	0
RCT Planning	230	230	230	0
UK Mapping plan fee	53.99	53.99	53.99	0
Ecoclub installation	90023.93	90023.93	12932.06	77091.87
Columns for football pitch	8500			
	113771.44	103435.44	26343.57	77091.87

Ecoclub Payment schedule

ECOclub deposit	22505.9825	22505.9825	12932.06	9573.9225
Ecoclub interim payment	22505.9825	22505.9825	0	22505.9825
Ecoclub final payment	45011.965	45011.965	0	45011.965
		Total Paid	Total remaining	
		12932.06	77091.87	

Amendment to Trustee Scheme of Llanharan Recreation Ground Trust Charity No: 524178

Notice of approval by the Charity Commission received on 8 September 2014

Trustees

There should be:

Eight (8) elected trustees and

Three (3) co-opted trustees, co-opted from the users of Llanharan Recreation Ground and or the general public.

The number of trustees should not fall below the quorum required by clause 11 herein.

(1) Elected trustees

The elected trustees must be appointed as follows:

- (a) The first elected trustees are the persons listed in part 1 of the appendix to this amendment. Subject to clause 6 (termination of trusteeship) they will hold office for the periods shown in the appendix thereafter will be elected by majority at the Annual General Meeting.
- (b) Thereafter each appointment must be made for 4 years or the appointment will be effective from the date the elected trustee declares a willingness to act, and signs the register of trustees.
- (c) Vacancies that occur before three months prior to an Annual General Meeting may be filled by co-option subject to ratification at the Annual General Meeting.

(2) Co-opted trustees

- (a) The appointment of a co-opted trustee must be made by the trustees at an ordinary meeting called under clause 9.2.b.
- (b) An appointment may, but need not, be made before the date on which the term of office of an existing co-opted trustee comes to an end, to take effect on that date. In these circumstances:
- (c) The appointment may not be made more than three months before the date on which the existing co-opted trustee's term of office is due to end; and
- (d) Any co-opted trustee whose term of office is about to come to an end must not vote in favour of their own re-appointment.
- (e) Each appointment must be made for four years or shorter

(3) New trustees

- (a) The trust must give each new trustee, on their first appointment:
 - (i) a copy of these rules and any amendments made to it;
 - (ii) a copy of the charity's latest report and statement of accounts.

(4) Register of trustees

The trustees must keep a register of the name and address of every trustee and the dates on which their terms of office begin and end. Every trustee must sign the register before acting as a trustee, whether on their first appointment or on any later re-appointment.

(5) Termination of trusteeship

A trustee will cease to be a trustee if he or she:

- (a) is disqualified from acting as a trustee by section 178 of the Charities Act 2011; or
- (b) is absent without the permission of the trustees from all their meetings held within a period of 6 months and the trustees resolve that his or her office be vacated; or
- (c) gives not less than one month's notice in writing of his or her intention to resign (but only if at least 4 trustees will remain in office when the notice of resignation is to take effect).

OFFICERS

(6) Chairperson and Vice Chairperson

- (a) At their first ordinary meeting in each year the trustees must elect one of their numbers to be chairperson of their meetings.
- (b) At their first ordinary meeting in each year the trustees must elect one of their numbers to be the vice chairperson of their meetings.
- (c) The trustees present at a meeting must elect one of their numbers to chair the meeting if the chairperson or vice chairperson is not present within 15 minutes of the scheduled start of the meeting or the offices of chairperson and vice chairperson are vacant.

(7) Secretary

At their first ordinary meeting in each year the trustees may appoint a secretary. The office may be held by:

- (a) a trustee (who must not receive any reward for acting and who may be dismissed by the trustees as secretary at any time); or
- (b) some other suitable person (who may be employed upon such reasonable terms, including terms as to notice, as the trustees think fit).

(8) Treasurer

At their first ordinary meeting in each year the trustees may appoint a treasurer. The office may be held by:

- (a) a trustee (who must not receive any reward for acting and who may be dismissed by the trustees as treasurer at any time.)

MEETINGS OF TRUSTEES

(9) Annual General Meeting

- (a) The first annual general meeting must be called by the trustees as defined in schedule 1 within 3 months of the lodging of these rules with the Commission. Thereafter;
- (b) There must be an annual general meeting of the charity in May of each year, or as soon as possible thereafter.
- (c) All inhabitants of the area of benefit of 18 years and upwards must be allowed to attend and vote at the meeting.
- (d) Notice and Agenda of the Annual meetings to be issued at least 14 days' prior to the meeting.
- (e) The trustees present at a meeting must elect one of their numbers to chair the meeting if the chairperson or vice chairperson is not present within 15 minutes of the scheduled start of the meeting or the offices of chairperson and vice chairperson are vacant.
- (f) The Annual General Meeting will elect to fill any vacant elected trusteeship by simple majority.
- (g) At the meeting the trustees must present the report and accounts for the last financial year.

(10) Ordinary meetings

- (a) The first meeting must be called within 2 months of the lodging of these amendments with the Commission.
- (b) The trustees must hold at least 3 ordinary meetings in each 12 month period, usually at four monthly intervals, unless there are exceptional circumstances.
- (c) The first meeting of the year may appoint to manage the centre on a day to day basis:
 - (i) a management committee comprising of the officers and 2 other trustees (one of which must be a co-opted member)

- (ii) The terms or reference and scope of powers will be determined by the trustees
- or
- (iii) some other suitable person (who may be employed upon such reasonable terms, including terms as to notice, as the trustees think fit).
- (d) Notice and Agenda of meetings to be issued at least 10 days' prior to the meeting.
- (e) Quorum
 - (i) Subject to sub-clause (ii) below, no business may be transacted at a meeting unless there are present at least one third of the total number of trustees in office
 - (ii) If there are fewer than one third of the total number of trustees in office, those trustees may take such action as is required for the purpose of fillings vacancies in its number, but it may not do any other business.
- (f) Voting
 - (i) There is no power of delegation of vote
 - (ii) Every matter must be decided by majority decision of the trustees present and voting at a duly convened quorate meeting of the trustees.
 - (iii) The chairperson of the meeting may cast a second or casting vote only if there is a tied vote.
- (g) The trustees must keep a proper record of their meetings.
- (h) The trustees must exercise their powers jointly, at properly convened quorate meetings.
- (i) The chairperson of the existing trustees will chair the first meeting. The chairperson of the trustees will chair subsequent meetings. The persons present must elect one of their number to chair the meeting if the chairperson and vice chairperson are not present.
- (j) At the meeting the treasurer must present the report and accounts for the current financial year.
- (k) Every matter must be decided by a majority decision of those present and voting. The chairperson of the meeting may cast a second or casting vote only if there is a tied vote.

2. Appendix 1

Name
Sarah Liney
Maria Thomas
Martin Liney

Llanharan Recreation Ground Trust

Charity Registration No: 524178

Annual Report and Financial Statements

For the period ended 31 March 2022

Llanharan Recreation Ground Trust

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Llanharan Recreation Ground Trust

Reference and Administrative Details

Charity Registration Number: 524178

Registered Office: Welfare Hall
Off Bridgend Road
Llanharan
CF72 9RA

Trustees: Martin Liney
Sarah Liney
Maria Thomas
Judith Stolzenberg
Diane Slater
Lynda Everitt
Gary Watkins

Bankers: Unity Trust Bank
PO Box 7193
Palentry Road
Wilenhall
WV1 9DG

Independent Examiner: Anne-Julie Walker
Cardiff

Llanharan Recreation Ground Trust

Trustees' Report for the period ended 31 March 2022

The Trustees have pleasure in presenting their Annual Report and Financial Statements for the period ended 31 March 2022.

Reference and administrative details

Llanharan Recreation Ground Trust ("the Charity") is a charitable Trust registered and in Wales.

The Charity is registered with the Charity Commission for England and Wales under registration number: 524178.

The registered address of the Charity is Welfare Hall, off Bridgend Road, Llanharan CF72 9RA

Statement on public benefit

The objectives and activities, achievement and performance sections of this report clearly set out the activities which the charity undertakes for public benefit.

The Trustees confirm that they have complied with the duty of the Charities Act 2006.

Objectives and activities

The objectives of the Charity as defined are:

The provision and maintenance of a recreation centre playing fields including children's play area, sports pitches (rugby and football) Green space in Llanharan and Bryncae, Community Activities.

To achieve the charities objectives; the charity focuses activities on providing a good quality facility for all to benefit from.

Management

All positions within the charity are on a voluntary basis and no expenses are paid.

The charity during 2021/22 had approximately 9 volunteers.

Achievements and performance

The year has been a mix of sorts, in part we were still closed due to the pandemic and some hirers still at risk so couldn't return. We continue into the current year supporting a few hirers with no fees to allow them time to recover.

The internal door has been widened and fitted with electronic/automatic door in line with our main door.

All lighting within the hall is now powered by LED lighting having completed the upgrade.

Seating has been upgraded within the ground, and this was supported by two local businesses and public.

The waste bins have also been replaced around the ground.

The floodlighting project is still on going, the electricity has been upgraded to 3phase and this cost has been covered via a grant.

Financial

The charities income for the year was £30,834.60 which mainly derived from hire income.

The expenditure of the charity stands at £34,533.28 which is higher than income.

Grants

£5,804.07 – Llanharan Community Council via CIL Funding

£5,000.00 – Bernard Sunley Charitable Foundation

Trustee Report

The Trustees wish to pass on their grateful thanks to Martin & Sarah Liney who manage the hall and grounds on our behalf. Martin continues to save the Trust thousands of pounds by carrying out repairs and maintenance where possible.

We welcome Gary on board as our latest Trustee, Gary has a commercial building background therefore his skills with large projects will hold us in good stead.

2022/23 is already starting on a positive with lots of projects in the pipeline.

Board of Trustees

Statement of Trustees Responsibilities

The law applicable to charities in England & Wales requires Trustees to prepare financial statements for each financial year which give a true and fair view of the position of the charity.

In preparing these financial statements, the trustees are required to:

1. Select suitable accounting policies and apply them consistently
2. Observe the methods and principles in the charities SORP
3. State where applicable UK accounting standards have been followed; subject to any material departures disclosed and explained in the financial statements.
4. Prepare the financial statements

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the transactions disclosing with reasonable accuracy at any time the financial position and ensure that the financial statements comply with charities Act 2011, the charity accounts and reports regulations 2009 and provisions of the Trust deed. The trustees are also responsible for the prevention and detection of fraud and all other irregularities.

In so far as the Trustees as aware:

- There is no relevant information of which the charities independent examiner is unaware and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

This report was approved by the Trustees on 29th May 2022 and signed on their behalf by:

Signed: _____ (Treasurer/Trustee)

Name: SARAH J LINEY

Llanharan Recreation Ground Trust

Independent Examiners Report to the Trustees for the year ended 31 March 2022

I report to the trustees on my examination of the accounts of the above charity for the period ended 31 March 2022 which are set out on Page 8

Respective and responsibilities of the trustees and examiner

As the charities trustees you are responsible for the preparation of the accounts in the accordance with the requirements of the Charities Act 2011 ("the act")

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable directions given by the charities commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination; I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The records did not accord with the accounting records or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities accounts and reports Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in the report in order to enable a proper understanding of the accounts to be reached.

Anne-Julie Walker

Signature:

Dated: 23/01/2023

Llanharan Recreation Ground Trust

Statement of Financial Activities

For the period 1st April 2021 to 31st March 2022

Account	1 April 2020 - 31 March 2021		1 April 2020 - 31 March 2022	
	Expense	Income	Expense	Income
Fees Hall and Field		13,312		6,743
Fund Raising/Donations		5,718		1,562
Grants (including Government Covid)		11,804		51,055
Bank Interest				16.04
Total Income		30,834		59,376
Premises Cost	30,701		59,997	
Insurance & Legal Fees	2,814		3,079	
Furniture			1,559	
Pest Control			220	
Other expenses	580			
General Admin	126		196	
Bank Charges	54		78	
Tree Maintenance				
Advertising	258		150	
Misc				
Llanharan Pantry			199	
Total Expenditure	34,533		65,473	
Net Income	(3,998)		(6,101)	

Balance Sheet

Closing Bank Balance	
31/03/2021 Current Account	2,988
31/03/2021 Deposit Account	0
Uncleared Payment	
Debtors	3,064
HMRC (VAT Refund)	1,000
Creditors due	1,929
Total	6,853

Profit and Loss Report for Llanharan Recreational Ground Trust (LRGT)

Account	1 Apr 2022 to 31 Mar 2023	
	Expense	Income
SALES		
Fees income		20,838.03
Catering Fundraising		200.00
Sales (total)		21,038.03
OTHER INCOME		
Grant		41,907.44
Fundraising		7,692.65
Interest earned		174.04
Other Income (total)		49,774.13
Total Revenue (Turnover)		70,812.16
INDIRECT EXPENSES		
Premises costs	26,779.54	
Project	8,276.20	
External Maintenance	8,039.65	
Insurance, ICO & Legal Fees	2,298.56	
Furniture	1,204.95	
Other expenses	354.16	
Fundraising costs	148.53	
Advertising	110.14	
Bank Charges	72.00	
Donation	(300.00)	
Indirect Expenses (total)	46,983.73	
Total Expenses	46,983.73	
Net Income		23,828.43

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Sarah Liney
18 Cynllan Avenue
Llanharan
PONTYCLUN
Mid Glamorgan
CF72 9UL

Date: 11/06/2023

Account Name: Llanharan Recreation Ground
Trust RCN 524178

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

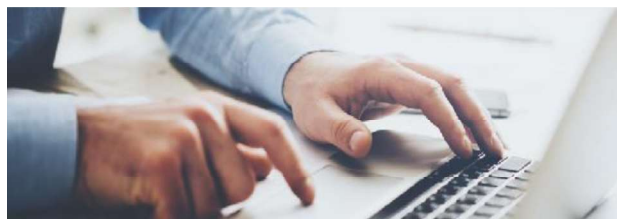
Sort Code: 608301

Account Number: 20375634

Your arranged overdraft limit is £0.00

Fraud Reminder

Unity Trust Bank will NEVER ask you to share passwords or PINs. If you receive a suspicious call, please hang up and contact our dedicated fraud number, freephone 0808 196 8420 or email fraud@unity.co.uk.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/06/2023		Balance brought forward	£0.00	£0.00	£2,070.43
06/06/2023	Credit	Strictly Dance Lim	£0.00	£162.00	£2,232.43
06/06/2023	Credit	LLANHARAN RF	£0.00	£156.00	£2,388.43
06/06/2023	Credit	WONG J M CD	£0.00	£139.94	£2,528.37

Page number 1 of 3

Statement number 105

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
09/06/2023	Credit	WEIGHT WATCHERS UK	£0.00	£120.00	£2,648.37

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Appendix 5

Management of VAT reclaimed from CIL projects

Currently any VAT paid and then reclaimed from CIL projects is regarded as an income and is held in general reserves. The VAT reclaimed from CIL projects is not currently segregated from the Council's normal VAT return.

There are options available to Council as to how to allocate this reclaimed VAT.

- a) For VAT reclaimed from CIL projects to continue to be allocated to and held in general reserve.
- b) For VAT reclaimed from CIL projects to be returned to the 'CIL pot' for exclusive use for CIL projects. (Note: These funds would not be subject to the 5 years spend timetable).
- c) Some other option not listed here.

Clerk's recommendation

That reclaimed VAT on CIL projects must be returned to the CIL 'pot', being part of the original amount of CIL funds received from the local authority.

Where it can be identified that VAT has already been reclaimed from CIL projects, that money should be added to the CIL 'pot'.

Note: Interest is generated by the PSDF (Public sector deposit fund) where CIL funds are held, automatically grows the CIL fund. This figure is currently 4.8%.

Any interest, dividends or other income CANNOT be used to fund CIL projects.

The Power 'CIL regulations 2010' (or subsequent amendments) can only be used to spend funds received from the local authority. No other funds can be used for CIL expenditure.

The RFO is exploring an investment strategy to also potentially hold precept funds in the PSDF in order to generate more interest.