



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Community Infrastructure Levy (C.I.L) Committee held by remote attendance at 7.00pm on Wednesday 12<sup>th</sup> March 2024

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors** Janine Turner (Chair), Neil Feist, David Evans, Chris Parker, Robert Lewis-Watkin JP, Helen Donnan, Mark Steer,

**Clerk to the Council:** Leigh Smith

**Deputy Clerk/RFO:** Lisa Phillips

**Apologies:** Cllr Rhys Jenkins.

**Absent:** None.

**CIL2024/001 Welcome and Apologies.**

The Chair welcomed all attendees.

**RESOLVED**

Cllr Rhys Jenkins proffered a reason with their apology for absence and this reason was accepted as a valid reason for absence by the Committee.

**CIL2024/002 Disclosures of Interests**

Cllr Robert Lewis-Watkin declared a personal and prejudicial interest with regards to agenda item 12 (Minute ref CIL2024/012)



### **CIL2024/003 Minutes of CIL meeting 15<sup>th</sup> November 2023**

#### ***RESOLVED***

To approve as a true and accurate record the minutes of the CIL committee meeting held remotely on 15<sup>th</sup> November 2023

#### **CIL2024/004 Public speaking**

None.

#### **CIL2024/005 Correspondence**

Noted

#### **CIL2024/006 CIL123 list, Active Project list, Potential Project list and current financial outlook.**

Noted.

#### **CIL2024/007 Updated costs associated with the Memorial Garden /Garage project**

##### ***RECOMMENDED***

To accept the revised costs of £98,458 from Action building services and to authorise the officers to make such payments in line with payment terms previously negotiated. The cost increases being considered reasonable given the time elapsed and taking into account generally accepted inflationary prices rises. Also given that the revised price remains competitive when compared to the originally tendered quotations from the unsuccessful vendors. And to note that work had formally commenced on the project prior to its suspension

##### ***RECOMMENDED***

To deduct a further £3,488 from project LCC21/15 Provision of dropped kerbs, Hillside-Grove Terrace leaving a project forecast of £12,012, and to update the CIL lists accordingly.

##### ***RECOMMENDED***

To amend the CIL 123 and Active Project lists to show a forecast cost for the Garage and Memorial Garden project (LCC19/07) of £143,196.



**CIL2024/008 CIL funds for the purchase and fitting of 3 x benches in the community**

***RECOMMENDED***

To allocate £2,400 of CIL funds for the purchase and fitting of 3 x benches in the community, and to update the Active Project list and CIL123 list accordingly.

**CIL2024/009 CIL funds for a defibrillator to be placed at or near Trenos Gardens**

***RECOMMENDED***

To allocate up to £1,250 of CIL funds for a defibrillator to be placed at or near Trenos Gardens, and authorising the officers to make such a purchase and arrange for fitting. And to update the Active Project list and CIL123 list accordingly.

**CIL2024/010 Increasing the allocation of CIL for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods**

***RECOMMENDED***

To increase the allocation of CIL funds from £1,000 to a maximum of £1,750 subject to the Clerk obtaining 3 quotations for project LCC22/04. 'Improvements to equestrian access on Bridleway PSM40/4. Bethlehem View to Brynna Woods. This following a price increase from the initial quotations provided.

**CIL2024/011 retrospectively allocating £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block being an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.**

***RECOMMENDED***



To allocate £950 (ex VAT) for invoice LML31601 from CIL funds, the work being to install emergency lighting to the shower block and an appropriate use of CIL funds. And for this to be added to the appropriate CIL lists.

Cllr Robert Lewis-Watkin left the meeting prior to consideration of the following item of business.

Cllr Chris Parker joined the meeting at this point.

**CIL2024/012 CIL application from Brynna Football Club (Seniors). Pitch drainage.**

***RECOMMENDED***

That the application be rejected. The reason being that the applicant is neither the owner nor the leasee of the ground upon which work is proposed.

Cllr Robert Lewis-Watkin returned to the meeting following the conclusion of consideration of the application.

**CIL2024/013 Updated costs from Vale Consultancies regarding the Ewenny Bridge project.**

***RECOMMENDED***

To allocate £2,540 rather than £1,850 of CIL funds to the project to facilitate the production of the more detailed scoping design by Vale Consultancies. To authorise the Officers to spend up to this amount with Vale consultancies. Note that previously the officers attempted to engage a number of consultancies to quote to carry out the work without successfully obtaining 3 written quotations, with this being the case to suspend financial regulation 11.3eii (where value... is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply) upon the recommendation of the Clerk with regards to this item.



**RECOMMENDED**

To allocate up to £1,500 of CIL funds for the obtaining of an engineering design for the path between the Network Rail railway crossing and the proposed Ewenny Bridge to the appropriate specification (being compliant with bridleway spec and in line with the Disability Act 2010 and best practice). To authorise the officers to spend up to this amount pending the receipt of a quote or quotes from appropriate suppliers. This authorisation valid only should the cheapest available quote be selected with the relevant information to be presented to a future meeting of the Committee and Council. This item included under this agenda item given the only currently available quote is from Vale Consultancies.

**CIL2024/014 Update on the progress of the Trenos Crossing and Ewenny Bridge Working group regarding the potential construction of a Bridge over the Ewenny River and to consider next steps.**

Noted

**CIL2023/099 Urgent information or to suggest items to the Clerk for a future agenda.**

There being no further business the meeting closed at 8.10pm.

**Date of next meeting:** 9<sup>th</sup> April 2024

Councillor Janine Turner  
Chair of the CIL Committee



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Community Infrastructure Levy (C.I.L) Committee held by remote attendance at 7.00pm on Wednesday 15<sup>th</sup> November 2023

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors** Janine Turner (Chair), Neil Feist, Chris Parker, Robert Lewis-Watkin JP, Helen Donnan, Mark Steer, Rhys Jenkins.

**Clerk to the Council:** Leigh Smith

**Deputy Clerk/RFO:** Lisa Phillips

1 member of the Public

**Apologies:** Cllr David Evans.

**Absent:** None.

**CIL2023/084 Welcome and Apologies.**

The Chair welcomed all attendees.

**RESOLVED**

Cllr David Evans proffered a reason with their apology for absence and this reason was accepted as a valid reason for absence by the Committee.



**CIL2023/085 Disclosures of Interests**

Cllr Neil Feist declared a general personal interest being a member of Cycling UK.

**CIL2023/086 Minutes of CIL meeting 5th September 2023**

***RESOLVED***

To approve as a true and accurate record the minutes of the CIL committee meeting held remotely on 5th September 2023

**CIL2023/087 To discuss any matters arising from the minutes.**

None

**CIL2023/088 Public speaking**

A member of the public spoke on agenda item 12 (Minute ref CIL2023/095).

**CIL2023/089 CIL123 list, Active Project list, Potential Project list and current financial outlook.**

Noted.

**CIL2023/090 Costs for placing a Legal charge on properties.**

***RECOMMENDED***

To defer the matter of considering costs for placing a legal charge on properties to a future meeting to allow further investigation to take place.



**CIL2023/091 Lane from Bridgend Road to Parc View and potential CIL spend.**

***RECOMMENDED***

To defer to a future meeting of the Committee, consideration of whether the lane from Bridgend Road to Parc View should in principle be further investigated for potential CIL spend. Members to approach RCTCBC informally to investigate options.

**CIL2023/092 Options for the use of the Red Telephone box upon its return**

***RECOMMENDED***

That the final use and interior for the K6 telephone box be determined as a defibrillator housing with the associated internal and external fittings and configuration. This option being considered an appropriate use of the kiosk remaining relatively maintenance-free, would not require curating and would be in keeping with the signage that would be fitted in the vision panels. Total cost estimated at £5,200

**CIL2023/093 Costs from CIL and arrangements associated with the Section 187 agreement to be made with Dwr Cymry/Welsh Water regarding the sewer diversion on the Memorial Garden.**

***RECOMMENDED***

To defer the matter of approving spend from CIL, and other arrangements associated with the Section 185 agreement to be made with Dwr Cymry/Welsh Water regarding the sewer diversion on the Memorial Garden to a future meeting, pending the receipt of information requested from Vale consultancies.





**CIL2023/094 Costs from CIL associated with the proposed Ewenny stream bridge.**

***RECOMMENDED***

To approve updated costs from CIL associated with the scoping design for the proposed Ewenny stream bridge and to authorise officers to spend up to £5000 to produce the scoping design. Comprising £4250 quoted plus £750 contingency for any extra work (billable at £90/hour). To supersede resolution 2023/191 giving authorisation for up to £4,000 of spend.

**CIL 2023/095 Request from Llanharan OAP to purchase certain items under the umbrella of the grant made for the refurbishment of the hall.**

***RECOMMENDED***

To approve a request from Llanharan OAP to purchase items listed in their written request under the umbrella of the grant made for the refurbishment of the hall and within the originally granted amount of £74,925 but excluding the request for white goods to the value of £1,587. The white goods to be subject to the normal general grant application process should any application be received.

Cllr Robert Lewis-Watkin left the meeting and did not return.

**CIL2023/096 Removing project LCC22/BFC1 'Brynna FC Dugouts referb' from the Active Project list and CIL123 lists.**

***RECOMMENDED***

To remove project LCC22/BFC1 'Brynna FC Dugouts referb' from the Active Project list and CIL123 lists, the application having been withdrawn by the applicant.



**CIL2023/097 Amend CIL 123 list and Active Project list to amend the forecast costs for Memorial Garden/Garage LCC19/07**

***RECOMMENDED***

To amend the CIL 123 list and Active Project list to amend the forecast costs for LCC19/07 Memorial Garden/Garage from circa £85,000 to circa £120,000 given sewer diversion costs and the likelihood of price rises.

**CIL2023/098 LCC22/04 'Improvements to equestrian access on Bridleway PSM40/4 Bethlem view to Brynna Woods'**

***RECOMMENDED***

To allocate funds and reintroduce project LCC22/04 'Improvements to equestrian access on Bridleway PSM40/4 Bethlem view to Brynna Woods' to the Active Project list and to proceed with the project and authorise officers to spend up to £1,000 of CIL funds.

Cllr Neil Feist wished the minutes to record that he voted against this motion.

**CIL2023/099 Urgent information or to suggest items to the Clerk for a future agenda.**

None

There being no further business the meeting closed at 8.10pm.

**Date of next meeting: 9<sup>th</sup> January 2024**

Councillor Janine Turner  
Chair of the CIL Committee

## Appendix 2

### Correspondence (CIL)

During a telephone call with Deryck Evans of Audit Wales he intimated that a member of the public with whom he was in correspondence regarding a separate matter had queried whether the Community Council's CIL funds were being spent appropriately.

During the call I informed him of the robust processes that the Council has in place to ensure all spends were made in line with the CIL Regulations 2010, and in particular how the Council obtains the view of RCTCBC prior to the allocation of CIL funds for projects or project types, given that the CIL regulations state that the Local Authority is the final arbiter of whether a spend has been made in line with the CIL regulations.

It was requested that I provide some evidence to demonstrate our processes. The following correspondence is a record of the following interactions.

Please note that some of the detail of the interactions with RCT officers on the merits of individual projects has been subsequently superseded following the providing of further information, the intention is not to give definitive answers to all projects, but rather to identify the evidence of our processes for ensuring that CIL monies are spent in line with the CIL regulations 2010 to the satisfaction of the local authority.

**From:** [The Clerk / Project Officer](#)  
**To:** [Deryck Evans](#)  
**Cc:** [Office](#)  
**Bcc:** [David Evans](#)  
**Subject:** RE: Llanharan Community Council's CIL list.  
**Date:** 13 February 2024 14:37:00  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[FW\\_Updated 13.3.23 - Potential CIL projects, Llanharan CC.pdf](#)  
[image008.png](#)  
[image009.png](#)  
[image010.png](#)  
[image011.png](#)  
[image012.png](#)  
[image013.png](#)  
[RE\\_CIL - defibrillators.pdf](#)  
[Llanharan Community Council - CIL Receipts.pdf](#)

Hi Deryck,

Apologies for the delay in getting back to you on this.

As you will be aware it is the decision of the Community Council how CIL monies are spent in the community whilst ensuring that we use CIL monies in compliance with CIL regulations.

However, we have setup a feedback loop with RCTCBC (Leanne Lott, CIL Officer who reports to the head of planning) to try and ensure that there is no risk of the Local Authority (who are the final arbiter under the regulations) retrospectively challenging whether a project is applicable for CIL and attempting to reclaim funds.

On occasion, where a very similar project is approved, taking the relevant factors into account, I will use that as precedent to advise Council accordingly without further recourse to RCTCBC.

This email along with some of the emails provided, whilst not exhaustive, will show evidence of this process.

**LCC19/07 – Welfare Ground floodlights** - I am still looking for the emails from RCTCBC on this one, I know I have emails on this either from RCT CIL officer themselves or forwarded via one of our county borough members, but this project generated a lot of email traffic and I'm still trawling. Bear with me and I will get back to you.

In any case I would suggest that this project clearly falls under the terms of the CIL regs (59c) and provision of sporting and recreational facilities is one of the items explicitly listed as 'infrastructure' in the Planning act 2008 (S216(2)).

**LCC21/12 – Llanharan Primary School** - See attachment **Llanharan Community Council – CIL receipts** . See page 1, item 3.

**Dolau Primary school climbing/play area** - See attachment **FW-Updated 13.3.23** – Potential CIL projects etc.... See page 3, 4<sup>th</sup> item down.

**LCC21/05 Lamp post upgrades** – Before my time as Clerk this one. The minute where this project was first muted is shown for reference. (Minutes 18<sup>th</sup> February 2021) minute ref 2020/233

- o **Lamp posts upgrades - Brynna and Bridgend road. Est cost £35k;**
- e) **That the following projects be added to the CIL123 list and Active projects list:**

And this is an extract from the minutes of the Council from 17<sup>th</sup> December 2020 which indicate that permission from CIL officer of RCT had been obtained, whilst not definitive indicates it was obtained. I have asked members who were involved to forward me any email correspondence and will get back to you.

- 2. To allocate a budget of £35,000.00 to cover the cost of re-siting the lampposts.
- 3. That this cost to be met from CIL monies. (**Noted:** The officer of RC responsible for CIL expenditure has indicated that this would be an allowable expenditure).

I would note that in any case this project seems to clearly fall under the terms of the CIL regs (59c).

**LCC19/06 – Brynna Community infrastructure grant** –Before my time so still looking. Extract from the minutes of Full council 16<sup>th</sup> July 2020 :2028/28

- b. The recommendations from the minutes of the Open Spaces, Rights of Way and Allotments Committee (ORA) held on the 7<sup>th</sup> July 2020 and the Audit Committee held on the 14<sup>th</sup> July 2020) were accepted by full council pending the following amendments:

(no amendments relevant)

- g. Brynna Community Centre - £15,000 – (to be funded from CIL monies and subject to two quotes being obtained for the work to be carried out)

and the wording of the recommendation from the Audit Committee minutes 14<sup>th</sup> July 2020 to which they allude. I have asked those who were involved at the time to forward me any email correspondence RE eligibility for CIL.

Having looked at the original application though it is for work to a community building and certainly would fall under the terms of the CIL regs (59c). It is possible that given this kind of work to community buildings is explicitly mentioned as being suitable for CIL funds in the training material and guidance provided that it was not felt necessary to liaise with RCT on this one. I can't confirm that though, will come back to you RE any correspondence with RCT.

- b. The recommendations from the minutes of the Open Spaces, Rights of Way and Allotments Committee (ORA) held on the 7<sup>th</sup> July 2020 and the Audit Committee held on the 14<sup>th</sup> July 2020) were accepted by full council pending the following amendments:

**LCC19/05 – LRGT infrastructure grant** - Before my time so still looking. Extract from the minutes of Full council 16<sup>th</sup> July 2020 :2028/28 amendments relevant) (no

- f. Llanharan Recreational Ground Trust - £12,432 (to be funded from CIL monies and subject to two quotes being obtained for the work to be carried out)

and the wording of the recommendation from the Audit Committee minutes 14<sup>th</sup> July 2020 to which they allude. I have asked those who were involved at the time to forward me any email correspondence RE eligibility for CIL.

Having looked at the original application though it is for work to a community building and certainly would fall under the terms of the CIL regs (59c). It is possible that given this kind of work to community buildings is explicitly mentioned as being suitable for CIL funds in the training material and guidance provided that it was not felt necessary to liaise with RCT on this one. I can't confirm that though, will come back to you RE any correspondence with RCT.

**LCC22/05 – Defibs and cabinets** - Please see attachment **RE\_CIL-defibrillators**. Bear in mind that I believe that RCT had already approved the use of CIL monies for defibs for earlier purchases, this was 'belt and braces' to establish the precedent in writing.

I will come back to you should I obtain any of the missing email correspondence alluded to above. Should you have any further questions on particular projects or our processes (both historical or current), please don't hesitate to drop me a line.

The attachment **Llanharan Community Council – CIL receipts** shows a typical set of project enquiries with RCT along with responses.

Best regards

Leigh

Law In Force

**[59C.— Application of CIL by local councils**

A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure;
- or
- (b) anything else that is concerned with addressing the demands that development places on an area.

]¹

"Infrastructure" has the meaning given in section 216(2) of PA 2008 as amended by regulation 63.

Section 216(2) of PA 2008 says:

In [F3]this section (except subsection (3)) and sections 216A(2) and 216B(2)] "infrastructure" includes—

- (a) roads and other transport facilities,
- (b) flood defences,
- (c) schools and other educational facilities,
- (d) medical facilities,
- (e) sporting and recreational facilities, [F4and]
- (f) open spaces [F5.]

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
**Tel: 01443 231430 / 07769 266675**

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chpio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.  
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**From:** Deryck Evans <Deryck.Evans@audit.wales>  
**Sent:** Monday, February 5, 2024 2:19 PM  
**To:** The Clerk / Project Officer <project@llanharan-cc.gov.wales>  
**Subject:** RE: Llanharan Community Council's CIL list.

Hi Leigh

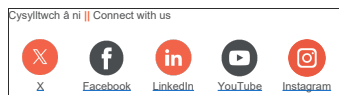
Have you had a chance to pull out the emails for the highlighted projects yet? For convenience these are:

Project No	Date added	Project	Project description	Status	Monies spent	Further monies Est	Forecast total spend	Council managed/Grant only
LCC19/07	20/12/2020	Welfare ground - floodlights on rugby and football pitches	Erection of new lights and power supply. Plus upgrade of power supply to 3phase and trenching.	Project completed.	£103,435.46	-£0.02	£103,435.44	Grant only
LCC21/12	06/05/2021	Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	Project completed.	£0.00	£78,031.98	£78,031.98	Grant only
	06/11/2020	Dolau Primary School - Climbing/play area for Key stage 2 pupils. Could also be made available to the community (eg After school club)	As per application.	Project completed.	£74,000.00	£0.00	£74,000.00	Grant only
LCC21/05	07/01/2021	Lamp posts upgrades - Brynna and Bridgend road.		Project completed.	£33,193.88	£0.00	£33,193.88	Council managed
LCC19/06	Prior 1/10/20	Brynna Community Trust Infrastructure Grant	Covid	Project completed.	£15,000.00		£15,000.00	Grant only
LCC19/05	Prior 1/10/20	Llanharan Recreational Ground Trust Infrastructure Grant	Covid	Project completed.	£12,432.00		£12,432.00	Grant only
LCC22/05	19/2/2022	Further defibs and cabinets at 5 locations plus 2 extra cabinets.	Brynna and Bryncae Community Centres, New Road, L'oreal, St Illyds Meadow. 2 cabinets LRFC and Welfare. Approved up to £1400 per unit.	Project completed.	£7,585.00	£0.00	£7,585.00	Council managed

Kind regards

**Deryck Evans**  
 Rheolwr Archwilio - Tim Astudiaethau Ymchwiliol || Audit Manager – Investigative Studies Team || Ffôn Tel: 02920 320559 / 07780 554874

[www.archwilio.cymru](http://www.archwilio.cymru) || [www.audit.wales](http://www.audit.wales)



Ysgrifennwch atom yn Gymraeg neu'n Saesneg  
 Please write to us in Welsh or English

**From:** Deryck Evans

Sent: Wednesday, January 31, 2024 10:48 AM  
To: The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
Subject: RE: Llanharan Community Council's CIL list.

Thanks Leigh

The projects are identified in column Q of the copy file I sent through yesterday

Deryck

From: The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
Sent: Tuesday, January 30, 2024 5:30 PM  
To: Deryck Evans <[Deryck.Evans@audit.wales](mailto:Deryck.Evans@audit.wales)>  
Cc: Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
Subject: RE: Llanharan Community Council's CIL list.

**EXTERNAL:** This email originated from outside Audit Wales.

Hi Deryck,

The future spend column is for office use and usually hidden, you can ignore that. It was initially used to track spend throughout a project but has been superseded anyway, if a project is green the forecast total spend is the final spend.

If you let me know the 6 projects ill dig the email out for you.

Best regards

**Leigh Smith**  
Clerk to the Council.  
Llanharan Community Council  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys ogybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.  
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From: Deryck Evans <[Deryck.Evans@audit.wales](mailto:Deryck.Evans@audit.wales)>  
Sent: Tuesday, January 30, 2024 5:22 PM  
To: The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
Subject: RE: Llanharan Community Council's CIL list.

Thanks Leigh

I've identified 6 projects for copies of the RCT approval email. I've also flagged 2 projects that are complete but with estimated future spend – why is this?

Thanks

Deryck

From: The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
Sent: Tuesday, January 30, 2024 4:30 PM  
To: Deryck Evans <[Deryck.Evans@audit.wales](mailto:Deryck.Evans@audit.wales)>  
Cc: Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
Subject: Llanharan Community Council's CIL list.

**EXTERNAL:** This email originated from outside Audit Wales.

Afternoon Deryck,

As discussed, please see our CIL 'Active project' list.

I have opened up the document to show all of the projects. (usually some are hidden to show only current projects). This is part of a wider spreadsheet showing process plan, individual project management etc....

Green is completed, amber in progress and white planned.

All are ordered in order of value (or potential value).

We also have some items on our CIL123 list that don't appear here as at this stage they are conceptual only and haven't been resolved or gone through any process yet.

There were a few projects completed before I started but the vast majority have been pre-approved by RCTCBC. There may also be some where RCT have previously approved the same usage (For example, RCT allowed spend on a defibrillator, so we would not go back and obtain further pre-approval for a further defibrillator) or where we have decided there is an obvious link to the wording used in the CIL regs. I cant think of one of these off hand but there may be,

If you want to pick some out ill find the relevant email.

Projects completed before my time as Clerk - I would have to do digging a bit deeper to find the approvals for these, but can do so I'm sure if necessary.

LCC19/06	Prior 1/10/20	Bryna Community Trust Infrastructure Grant	Covid	Project completed.	£15,000.00		£15,000.00	Grant only
LCC19/05	Prior 1/10/20	Llanharan Recreational Ground Trust Infrastructure Grant	Covid	Project completed.	£12,432.00		£12,432.00	Grant only
LCC19/08	Prior 1/10/20	Improvement of Tan Y Bryn – Church Street Bridleway PSM31/1	Improve bridleway	Project completed.	£7,200.00		£7,200.00	Council managed
LCC19/03	Prior 1/10/20	Pavement at Wood-view	Pavement.	Project completed.	£4,500.00		£4,500.00	Council managed
LCC19/02	Prior 1/10/20	Planters	Additional planters for the community. LS note: Add locations.	Project completed.	£4,420.00		£4,420.00	Council managed
LCC21/06	07/01/2021	Further 5 benches - Jan21	475 each.	Project completed.	£2,550.00	£0.00	£2,550.00	Council managed
LLC21/CpG	prior 1/10/2021	Land preparation for bench at bottom of Oakbrook	Bench and wall	Project completed.	£900.00	£0.00	£900.00	Council managed
LCC19/04	Prior 1/10/20	Resurfacing of land adjacent to BT telephone box, William Street	Resurface.	Project completed.	£830.00		£830.00	Council managed

Any issues feel free to give me a call on 07769 266675

Best regards

**Leigh Smith**  
Clerk to the Council.  
Llanharan Community Council  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
Tel: 01443 231430 / 07769 266675

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**From:** [The Clerk / Project Officer](#)  
**To:** [Lott, Leanne](#)  
**Cc:** [Office; Janine Turner](#)  
**Subject:** FW: Updated 13.3.23 - Potential CIL projects, Llanharan CC  
**Date:** 09 May 2023 17:41:00  
**Attachments:** [image001.png](#)  
[CIL Presentation October 2022.pptx](#)

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Afternoon Leanne,

I have received the following from Councillor Turner.

I will take these as the formal responses to the Community Council's requests for approval.

If you could let me know the status of the CIL payments due/deferred this time around I would appreciate it. Just to reiterate we wish to defer any funds that would take us over the cap.

The CIL Committee is in the process of producing a more sophisticated project phasing plan so we are able to produce a strategic cashflow (deferral) plan for the medium to long term.

I'll send you a draft when the Committee has finished its work, I would imagine within the next 3 months.

Catch up soon,

regards

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)  
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**From:** Turner, Janine (Councillor) <Janine.Turner@rctcbc.gov.uk>  
**Sent:** Thursday, May 4, 2023 2:55 PM  
**To:** The Clerk <clerk@llanharan-cc.gov.wales>  
**Subject:** Fwd: Updated 13.3.23 - Potential CIL projects, Llanharan CC

Sent from [Outlook for Android](#)

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**From:** Lott, Leanne <[Leanne.M.Lott@rctcbc.gov.uk](mailto:Leanne.M.Lott@rctcbc.gov.uk)>  
**Sent:** Thursday, May 4, 2023 2:51:48 PM  
**To:** Turner, Janine (Councillor) <[Janine.Turner@rctcbc.gov.uk](mailto:Janine.Turner@rctcbc.gov.uk)>  
**Cc:** Bailey, Jim <[David.J.Bailey@rctcbc.gov.uk](mailto:David.J.Bailey@rctcbc.gov.uk)>  
**Subject:** Updated 13.3.23 - Potential CIL projects, Llanharan CC

Dear Councillor Turner

Thank for your email and I would apologise for the delay.

Please see below my comments in respect of each of the projects/schemes in blue beneath the project/scheme.

Notwithstanding this, the decision on how the CIL monies are spent in your community council are at the discretion of Llanharan Community Council. However I would stress that it is important for the Community Council to consider whether or not the use of CIL monies in each particular case would comply with the requirements of the relevant CIL Regulations as set out below.

 Law In Force

**[ 59C.— Application of CIL by local councils**

A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure;
- or
- (b) anything else that is concerned with addressing the demands that development places on an area.

]¹

May I also add that the relevant Council department should be contacted before any project/scheme is carried out to any Council owned asset and it would be helpful going forward if the Community Council were able to provide the exact addresses of the scheme/projects. In addition I would also recommend that future maintenance should be considered for all projects/schemes and the appropriate agreements are in place.

Please see attached the latest CIL presentation, in particular slides 8-12, which you may find a helpful tool.

To retrofit timers to RCTCBC lamp posts for the fitting of Xmas motifs.

The installation of the sockets to allow a feed to be taken off to power Christmas lights was approved on the 14<sup>th</sup> January and the 19<sup>th</sup> May 2021 and the retrofitting of timers would be an extension of this project. In my opinion this would be classed as acceptable spend and it will also improve energy efficiency and would contribute to the resilience to the effects of climate change on the environment. I would recommend that Street Lighting be contacted for any work carried out to Council owned lamp posts and they can be contacted by emailing [StreetLighting@rctcbc.gov.uk](mailto:StreetLighting@rctcbc.gov.uk)

To refurbish a community centre.

To improve a community building/public building or a village hall would be classed as acceptable spend. If the community centre is a Council owned asset, the relevant department would need to be contacted.

CIL monies can also be used to provide match funding with other income streams to make

the most efficient use of funding to benefit the community and I suggest that the Community Council contacts the Enterprise Team at [Regeneration@rctcbc.gov.uk](mailto:Regeneration@rctcbc.gov.uk) to find out if the project is eligible for the [Welsh Church Act Fund](#) which provides support for capital expenditure such as refurbishment of community buildings.

To refurbish a local hall.(Llanharan OAP hall).

As mentioned above, the improvement of a community building/public building or a village hall would be classed as acceptable spend. It is understood that Llanharan OAP Hall is a Council owned asset and is leased by the Council and may I suggest that the Community Council contact Corporate Estates by emailing [CorpEstProjectRoom@rctcbc.gov.uk](mailto:CorpEstProjectRoom@rctcbc.gov.uk)

CIL monies can be used to provide match funding with other income streams to make the most efficient use of funding to benefit the community and I suggest that the Community Council contacts the Enterprise Team at [Regeneration@rctcbc.gov.uk](mailto:Regeneration@rctcbc.gov.uk) to find out if the project is eligible for the [Welsh Church Act Fund](#) which provides support for capital expenditure such as refurbishment of community buildings.

To improve access to a public right of way (Steps and a footpath along the route of RAN 17/5).

The improvement of a public right of way would be classed as acceptable spend and I would recommend that the Community Council contacts Jason Bragg, Public Rights of Way Officer by emailing [Countryside@rctcbc.gov.uk](mailto:Countryside@rctcbc.gov.uk)

To provide a multi-user bridge over the River Ewenny (as part of a new bridleway).

In principle this project/scheme will be classed as acceptable spend due it providing infrastructure as part of a new bridleway. I would recommend that you contact Jason Bragg, Public Rights of Way Officer along with Highways Structures by emailing [HighwaysStructures@rctcbc.gov.uk](mailto:HighwaysStructures@rctcbc.gov.uk)

To provide outdoor play and other outdoor equipment for a local primary school (non curriculum)

The provision of an outdoor play and other outdoor equipment would be classed as acceptable spend. I would recommend that the Community Council contacts the Councils Parks and Play Strategy Manager by emailing [ParksBookings@rctcbc.gov.uk](mailto:ParksBookings@rctcbc.gov.uk)

Refurbishment of disused BT Telephone box that houses a defibrillator.

On balance I would consider the refurbishment of a disused BT telephone box that houses a defibrillator which was also funded by CIL would be classed as acceptable spend as the overall scheme is to address the demands that development places on the area. May I recommend that the Community Council also looks at the [Community Heartbeat Trust](#) website, in particular the Renovation page.

Providing Christmas lights for a local school (purchased not leased).

In my opinion providing Christmas lights for a local school will not be classed as appropriate spend.

Work to repair public footpath (done these previously using Cil)

The repair and maintenance of public footpaths would be classed as acceptable spend. I would recommend that the Community Council contacts Daniel Hitchings, Streetcare Manager via [CustomerServices@rctcbc.gov.uk](mailto:CustomerServices@rctcbc.gov.uk)

Work to install steps at the end of a public footpath (done similar before on Cil)

Regulation 59C says that the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is addressed with addressing the demands that the development places on an area, therefore I would be class this as acceptable spend, however, I would also recommend that you contact Daniel Hitchings, Streetcare Manager via [CustomerServices@rctcbc.gov.uk](mailto:CustomerServices@rctcbc.gov.uk).

To produce a leaflet of interesting walking routes and features around the community - primarily for new residents coming into the new estates and elsewhere

In my opinion I would not class producing leaflets as appropriate spend. May I suggest that you contact the Countryside Team by emailing [Countryside@rctcbc.gov.uk](mailto:Countryside@rctcbc.gov.uk) who could be able to provide suitable alternatives to promoting interesting walking routes and also the Tourism Team by emailing [TourismEnquiry@rctcbc.gov.uk](mailto:TourismEnquiry@rctcbc.gov.uk). The following Council's webpages may also be of use [Visit Rhondda Cynon Taf](#) and [Biodiversity RCT](#).

Providing an internet connection (and paying the annual fees) for a local hall (Ynysmaerdy hall).

I believe that Ynysmaerdy Community Centre, Glan Yr Ely, Ynysmaerdy, Pontyclun, CF72 8LJ is a Council owned asset and [ParksBookings@rctcbc.gov.uk](mailto:ParksBookings@rctcbc.gov.uk) should be made aware. In my opinion providing an internet connection for use in a community building would be classed as appropriate spend, along with the operation of the infrastructure which is the annual fees.

Upgrading of electrics (powering the sewage pump) at Brynna Community centre.

The improvement/replacement/maintenance of the faulty sewage pumping station that serves Brynna Community Centre, Heol Dewi, Brynna, CF72 9SP would be classed as acceptable spend. An email was sent to Roger Turner on the 30<sup>th</sup> September 2022 supporting an application that he was going to submit to the Community Council and again on the 27<sup>th</sup> March 2023. The facility is owned by Leisure, Sports and Parks and it is recommended that you contact [ParksBookings@rctcbc.gov.uk](mailto:ParksBookings@rctcbc.gov.uk)

Providing outdoor garden equipment for a local -volunteer group (Wimbles – they have their own bank account, insurance etc...), equipment on this occasion is specifically a trellis.

I understand that Llanharan and Brynna Community Wimbles is a community group set up to make and keep the local community clean and tidy and is operated from Llanharan Village Centre, CF72 9RD and on balance providing outdoor garden equipment would be classed as appropriate spend.

Providing outdoor garden equipment for a local rehab centre. (Brynawel house ltd – They are a registered charity).

It is my opinion that the local rehab centre cannot be regarded as a community building, public building or a village hall and the provision of outdoor garden equipment would not be classed as appropriate spend.

Refurbishments of Brynna FC dugouts

It is understood that the Brynna FC dugouts are located at Brynna Recreation Grounds which are owned by the Council and the refurbishment of the dugouts would be classed as appropriate spend as the dugouts would be for the use of the community.

---

**From:** Turner, Janine (Councillor) <[Janine.Turner@rctcbc.gov.uk](mailto:Janine.Turner@rctcbc.gov.uk)>  
**Sent:** 28 March 2023 14:10  
**To:** Lott, Leanne <[Leanne.M.Lott@rctcbc.gov.uk](mailto:Leanne.M.Lott@rctcbc.gov.uk)>  
**Subject:** Fwd: updated 13.3.23 Potential CIL projects, Llanharan CC

Hi Leanne

I have left a voicemail but hoping this will reach you.  
Below is the list of projects were looking for guidance with.

Many thanks  
Cllr Turner

Sent from [Outlook for Android](#)

Sent from [Outlook for iOS](#)

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**From:** The Clerk / Project Officer  
**Sent:** Monday, March 13, 2023 1:40:17 PM  
**To:** Lott, Leanne <[Leanne.M.Lott@rctcbc.gov.uk](mailto:Leanne.M.Lott@rctcbc.gov.uk)>  
**Cc:** Office <[Office@llanharan-cc.gov.wales](mailto:Office@llanharan-cc.gov.wales)>  
**Subject:** updated 13.3.23 Potential CIL projects, Llanharan CC

Hi Leanne, added a few more.

Quite a few of these have been resolved and have been placed hold pending approval or have been progressed on the assumption they will be approved based on previous approvals. We really need resolution of some for year end figures please.

To retrofit timers to RCTCBC lamp posts for the fitting of Xmas motifs.

To refurbish a community centre.

To refurbish a local hall.(Llanharan OAP hall).

To improve access to a public right of way (Steps and a footpath along the route of RAN 17/5).

To provide a multi-user bridge over the River Ewenny (as part of a new bridleway).

To provide outdoor play and other outdoor equipment for a local primary school (non curriculum)

Refurbishment of disused BT Telephone box that houses a defibrillator.

Providing Christmas lights for a local school (purchased not leased).

Work to repair public footpath (done these previously using Cil)

Work to install steps at the end of a public footpath (done similar before on Cil)

To produce a leaflet of interesting walking routes and features around the community - primarily for new

residents coming into the new estates and elsewhere

Providing an internet connection (and paying the annual fees) for a local hall (Ynysmaerdy hall).

Upgrading of electrics (powering the sewage pump) at Brynna Community centre.

Providing outdoor garden equipment for a local -volunteer group (Wimbles – they have their own bank account, insurance etc...), equipment on this occasion is specifically a trellis.

Providing outdoor garden equipment for a local rehab centre. (Brynawel house ltd – They are a registered charity),

And just a gentle nudge about refurb of Brynna FC dugouts please.

**Leigh Smith**

**Clerk to the Council.**

**Llanharan Community Council**

[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)

[Clerk@llanharan-cc.gov.wales](mailto:Clerk@llanharan-cc.gov.wales)

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**Tel: 01443 231430 / 07769 266675**

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**From:** [Lott, Leanne](#)  
**To:** [The Clerk / Project Officer](#)  
**Subject:** RE: CIL - defibrillators  
**Date:** 17 May 2022 17:30:21

---

Hi Leigh

Sorry for the delay, yes this will be an appropriate use of CIL receipts.

I've also spoken to Jim and we will provide answers to your outstanding queries for the meeting on the 19<sup>th</sup> May.

Many thanks  
Leanne

---

**From:** The Clerk / Project Officer <[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)>  
**Sent:** 17 May 2022 10:49  
**To:** Lott, Leanne <[Leanne.M.Lott@rctcbc.gov.uk](mailto:Leanne.M.Lott@rctcbc.gov.uk)>  
**Subject:** FW: CIL - defibrillators

Hiya,

Are you able to confirm defibs ok for CIL please? Quote is due to expire

Ta

**Leigh Smith**  
**Clerk to the Council.**  
**Llanharan Community Council**  
[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)  
[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)  
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**From:** The Clerk / Project Officer  
**Sent:** 12 May 2022 13:04  
**To:** Lott, Leanne <[Leanne.M.Lott@rctcbc.gov.uk](mailto:Leanne.M.Lott@rctcbc.gov.uk)>

**Subject:** RE: CIL - defibrillators

Hiya,

Just double checking you are happy that the new defibs are ok for CIL spend? (I think you've already OK'd it but cant find the email)

They are to largely cover the expansion of the village due to the new houses so I am comfortable but just confirming before I place the order.

BTW – Ill come back to you on deferments of CIL payments soon, just getting the new Council stuff out of the way.

Thanks

Leigh

**Leigh Smith**

**Clerk to the Council.**

**Llanharan Community Council**

[project@llanharan-cc.gov.wales](mailto:project@llanharan-cc.gov.wales)

[www.llanharan-cc.gov.wales](http://www.llanharan-cc.gov.wales)

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**From:** The Clerk / Project Officer

**Sent:** 29 April 2022 20:48

**To:** Lott, Leanne <[Leanne.M.Lott@rctcbc.gov.uk](mailto:Leanne.M.Lott@rctcbc.gov.uk)>

**Subject:** Cil - defibrillators

Hi Leanne

I'm pretty sure they are but just want to double check that defibrillators for the community are an appropriate use of CIL funds.

We want to purchase some new ones including to place to cover the new housing developments. Could you confirm please?

Regards

Leifh

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Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth personol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol. I ddarllen yr ymwadiad llawn, ewch i <http://www.rctcbc.gov.uk/ymwadiad>

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**From:** [Lott, Leanne](#) on behalf of [CIL](#)  
**To:** [Assistant Clerk](#)  
**Cc:** [Hopkins, Geraint \(Councillor\)](#); [Bailey, Jim](#); [Gale, Simon](#)  
**Subject:** Llanharan Community Council - CIL Receipts  
**Date:** 19 May 2021 15:43:19  
**Attachments:** [image001.png](#)  
[CIL Presentation correct at 21-1-20.pptx](#)

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Hi Leigh

Further to receipt of your email I have discussed the proposed projects/schemes put forward to the Community Council for CIL assistance/spend with Jim Bailey, Head of Planning.

Further, I would advise that I had a call this morning from Councillor Geraint Hopkins, in relation to project nos. 5 (British Legion) and 6 (Llanharan RFC), as identified on the list below.

Ultimately the decision/s on how the CIL monies are spent in your community council area lies with Llanharan Community Council. However what I would stress is, that it is important for the Community Council to consider whether or not the use of CIL monies in each particular case would comply with the requirements of the relevant CIL Regulations.

Regulation 59C is set out below. Also I've attached a copy of a CIL presentation, which you may find a helpful tool.

 Law In Force

**[ 59C.— Application of CIL by local councils**

A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure;
- or
- (b) anything else that is concerned with addressing the demands that development places on an area.

]¹

My comments in respect of each of the projects/schemes as set out in your email are given in blue beneath the project/scheme outline below.

1. A set of concrete steps on a pavement has fallen into disrepair (on private land) that requires repair. A request has been made that we repair using CIL funds.

The steps would need to be in public use in order to be acceptable and I would require clarification on the location of the steps, however as you mention that they are on private land I do not believe this would comply with the CIL Regulations.

2. To install sockets on lamp posts (and the associated internals) to allow a feed to be taken off to power xmas lights/xmas tree lights. (Similar to the recent enquiry about running power across the road to power them which was deemed as in-scope.

Yes, in my opinion this would be classed as acceptable spend as previously confirmed on the 14<sup>th</sup> January 2021.

3. A local school has asked us to consider a CIL project for an outdoor shelter to complement their existing outdoor learning area so the children can use the area when wet. They own a small section of wood adjoining the school and are happy to

make it available outside school hours to other local groups such as the guides etc....

Yes, in my opinion this would be classed as acceptable spend as the school will be making the outdoor shelter available to other local groups within the community.

4. I think I know the answer to this one but I promised that I would check – A local school has asked if CIL could fund a project, they wish to purchase radio studio equipment to make their own podcasts/radio broadcasts with the children.

No, this would not be classed as appropriate spend.

5. The local branch of the British Legion has submitted a CIL project. They currently use an old leaking storage shed to store their wreaths, cenotaph flags etc... and to carry out work inside (sorting, maintenance of wreaths etc...) it has no power (due to leaks), is cold and damp. Their proposed project is to build a small block building to serve as a store and small workshop. Obviously the Royal British Legion are a community organisation.

On balance I would consider that this would be classed as acceptable spend. In this case I would advise that the Community Council need to be satisfied that the use of the building by the Legion for the storage of commemorative wreaths and cenotaph flags can be considered as providing for community benefit in compliance with the regulations.

6. The Rugby club have previously enquired about whether their toilet refurb would be in scope and advised that it would not.

I met with them a few weeks back and they explained that the refurb of the general facilities (inc wheelchair access etc..) was part of an initiative to provide a working from home facility. They also pointed out that they are a not for profit organisation.

Please see the email copied below that I have received from them. Would this total project be in scope please?

*Llanharan RFC are looking to develop the faculties of club to offer something innovative and unique to the local community. With the drastic shift to home working caused by the pandemic, many organisations are seeing the cost savings that can be achieved by having their staff work from home. While this works well for organisations and there are benefits for staff, working from home can leave people feeling alone, isolated, can put pressure on people's homes with regards to space and can make having a quality work life balance feel more difficult as you are potentially always contactable.*

*Llanharan RFC are looking to provide a space for working from home individuals and those looking to have a space to set up a business from. The club would offer a free Working From Home Membership (WFHM) to all local residents that wish to use the club. The WFHM would entitle members to 2 free desk days a month and they would be able to avail of free WiFi and power. Tea and coffee would be available for purchase and if there was demand a hot lunch would be provided starting with a trial on a Fridays.*

*WFHM would be able to either pay for additional desk days on a pay as you go basis or upgrade their membership to allow more desk days.*

*Significant infrastructure works are needed to ensure that the facility is suitable for this project to work. Currently the building is not very accessibility friendly and the toilet facilities are not fit for purpose. The club have been working hard on developing a plan to improve these elements.*

*The club are proposing to develop new toilet facilities with improved disabled toilet and baby*

*changing facilities, opening up the lobby and corridor to make it more wheel chair friendly and developing the lounge area to accommodate the WFHM's.*

*The club have had a quote of £80k for the development of the work. The club have £40k to contribute to the project and have additional grant funds of £10k in the pipeline leaving a £30k shortfall to allow the completion of the project.*

*The club have worked very hard to raise the amount of funds they have. The club is a non-profit entity and exists to provide a sporting environment for all local residents that caters for all age groups and genders. It provides facilities for other local groups that use it all year round and would like to offer something unique in the area for those that would find it beneficial. The club provides 11 local people with employment and this project is projected to create another job initially. This could increase as demand for the WFHM increases.*

*Llanharan RFC would be grateful if the Community Council would consider the project for funding to allow the provision of this working from home co-working space.*

In my opinion Llanharan RFC can not be regarded as a community building, public building or a village hall (as noted within the attached presentation). Although, I have no doubt whatsoever that the rugby club are a focus within the local community and do a lot of good work with all age groups from juniors to seniors the club is in effect a private club.

The project description (the scope of which is outlined above) seems to suggest it will address the demands that the pandemic has placed on the community and changes to peoples working environment. However, such considerations do not fall within the scope of permitted CIL spend, i.e. that is:

- a. The provision, improvement, replacement, operation or maintenance of infrastructure; or
- b. Anything else that is concerned with addressing the demands that development places on an area

Unfortunately, with this being the case I do not consider that the refurbishment of the toilets and the opening of the lobby at Llanharan RFC would represent an acceptable use of CIL monies.

However, as I have said above the decision as to whether to authorise the use of CIL monies lies with the community council. If the community council did agree to support this scheme it would need to be sure it were able to adequately demonstrate that the use of CIL monies for this capital project was compliant with the regulations.

Many thanks  
Leanne

**Leanne Lott**  
Swyddog Cymorth Rheoli | Management Support Officer  
Ffyniant a Datblygiad | Prosperity and Development

Ffôn/Telephone: 01443 281114  
Gwefan/Website: [www.rctcbc.gov.uk](http://www.rctcbc.gov.uk)

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*Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.*

*Os byddwch yn mynychu cyfarfod, rhowch wybod i'r trefnydd os yr hoffech gyfrannu i'r cyfarfod yn Gymraeg ac/neu os yr hoffech dderbyn gwasanaeth derbynfa Cymraeg yn ystod eich ymweliad.*

*We welcome correspondence in Welsh and corresponding in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.*

*If you are attending a meeting, please let the organiser know if you would like to contribute to the meeting in Welsh and/or if you'd like to receive a Welsh language reception service during your visit.*



Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth personol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol. I ddarllen yr ymwadiad llawn, ewch i <http://www.rctcbc.gov.uk/ymwadiad>

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### CIL 123 list updated 6.3.2024

Project	Project description	Est cost
Welfare ground - floodlights on rugby and football pitches	Erection of new lights and power supply. Plus upgrade of power supply to 3phase and trenching.	£103,435
Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	£78,032
Dolau Primary School - Climbing/play area for Key stage 2 pupils. Could also be made available to the community (eg After school club)	As per application.	£74,000
Refurbishments to Llanharan OAP hall		£71,451
Brynnau Primary school. Outdoor classroom/play area.	Minute 2021/148	£60,000
Lamp posts upgrades - Brynna and Bridgend road.	0	£33,194
Brynna Community Trust Infrastructure Grant	Covid	£15,000
Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	£78,032
Llanharan Recreational Ground Trust Infrastructure Grant	Covid	£12,432
Improvements to the southern access to RAN17.5 at enterprise Way.	Path along ridge and steps up grass bank	£8,500
Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffs lane)	Installation of streetlights.	£8,428
Reopening of Footpath RAN17/5 adjacent to the Bryncae Arms	Minute 2021/107	£8,200
Further defibs and cabinets at 5 locations plus 2 extra cabinets.	ors	£7,585
Improvement of Tan Y Bryn – Church Street Bridleway PSM31/1	Improve bridleway	£7,200
Brynna Community Centre Boiler replacement	Replacement boiler for Brynna Community Centre.	£6,720
Path from Meadow rise across top of Llanharan cemetery to join with PROW	Improvements to the path with suitable soak away drainage at strategic points and erection of bollards half way down the entrance to stop vehicle access.	£6,150
Pavement at Wood-view	Pavement.	£4,500
Planters	Additional planters for the community. LS note: Add locations.	£4,420
Parc Bryn Derwyn path	Asphalt	£4,000
Dolau school outdoor resources. Part 2 of application.	Outdoor resources to improve sports facilities and well-being areas.	£3,935
Improvements/Repair to footpath RAN6/1 North of Talyfan Road.	Joint project with RCTCBC	£3,150
Brynna Community Centre grant RE waste pump.	Grant to replace and upgrade the waste pump system.	£3,105
Rear exit (emergency exit) door and front door on the shower block at the Welfare ground	0	£2,936
New noticeboard for both Ynysmaerdy and Llanharan Road	Quotes recieved Feb 23 Order placed June 23	£2,782
To Carry out works to provide power to the new Christmas tree site at Ynysmaerdy.	Minute 2021/148	£2,675
Further 5 benches - Jan21	475 each.	£2,550
Further 5 benches - 2021	0	£1,530
To carry out works to provide power to the new wall mounted Christmas tree brackets at the new locations.	Minute 2021/148	£2,175
Planters	Large oct - 408ea small 176ea	£1,983
Bike/Scooter rack/storage for Brynnau pupils	Bike/Scooter rack/storage for Brynnau pupils	£1,345
'The Wimbles' overhead trellis	Minute ref 2022/244 Trellis	£959
2023/206 Extra ZOLL defibrillator to replace Llan RFC defib	2023/206 CIL funds to purchase a ZOLL defibrillator to replace that currently used at the Llanharan Rugby Club defib station.	£996
Park Benches	Additional park benches for the community. LS note: Add locations.	£950
Replacement wheelchair-friendly picnic Bench, Oakbrook park.	Total proposed = £1000 from CIL fundsComprising:• Wheelchair friendly picnic b	£915
Land preparation for bench at bottom of Oakbrook	Bench and wall	£900
Fitting of benches at WG, L'Oreal and Screwfix layby	KS	£900
Path next to Brynna School to Brynna woods	Asphalt	£850
Resurfacing of land adjacent to BT telephone box, William Street	Resurface.	£830
CIL funding for replacement of lights on War Memorial	Minute2021/170	£720
Defibrillator and cabinet for Llanharan OAP Hall		£645
Fitting of Xmas tree socket near St Peters Church, Brynna.	Minute 2021/169	£400
Replace damaged bench on Terry's Way	Contractor now engaged at a cost of £385	£385
Ground conditions on Bridleway PSM40/4 to Brynna Woods	Work to Improve Bunding to prevent flooding	£188
Bus shelter rooftop garden at Hillcrest	Decorative	£139
Bike/scooter rack/storage area for Llanharan PS pupils	Bike/scooter rack/storage area for Llanharan PS pupils	£75
Bridge over the River Ewenny	To provide an all-user bridge over the river Ewenny	£275,000
Garage for asset Memorial Garden refurb & storage	Build a storage garage on the memorial garden site and refurb garden.	£122,250
Improvements to Bryncae Community Centre	Including improvements as identified in condition report.	£100,000
Llanharan branch of the Royal British legion.Storage cabin	Providing a storage building on LRFC ground. A spend of £19,500 was approved.	£19,500
Decorative sculptures and art works for Brynna Woods.	See artist quotation.	£18,000
Provision of dropped kerbs, Hillcrest-Grove Terrace	Joint project with RCTCBC	£15,500
Refurbishment of red telephone box in the square	To professionally refurbish the telephone box.	£6,200
Maintenance of Oakbrook skatepark and Mountain Hare	Minute ref 2023/226 (CIL2023079) maintenance to the Oakbrook skatepark and Mountain Hare playpark	£3,320
Community garden at Lanley estate	Minute ref 2023/060 CIL2023/010. Precise arrangements to be agreed with Ynysmaerdy Hall.	£3,000
Picnic benches at Lanley estate	Minute ref 2023/060 CIL2023/009. Precise locations and styles required. Ref CILr	£3,000
Community garden at Ynysmaerdy	Minute ref 2023/060 CIL2023/010. Precise arrangements to be agreed with Ynysmaerdy Hall.	£2,750
Timers for festive lampposts	Minute ref 2023/060 CIL2023/012	£340
Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods.	Slip resistant surfacing. Work to be carried out under the Highway's Act.	£1,000

Provision for a 4G sport pitch		£400,000
Proposed active travel route from Terrys Way to Jubilee Street		£250,000
Extending the LCDP drop in center.		£100,000
MUGA on LRGT land adjacent to Bryncae Community Centre		£60,000
Improvements to the Welfare Field Shower Block		£50,000
Provision of Youth shelters		£50,000
Purchase of the Harold Street open space land		£40,000
'Rain capture and Irrigation system for Brynna allotments'		£10,000
Gateway to the village(signage)		£6,000
Land from GroveTerrace to Chapel Rd(Improvements)		£6,000
Upgrade of Council notice boards		£5,000
Dugouts at welfare ground football pitch.	Minute 2021/148.On receipt of updated quotes and Appropriate financial information. Awaiting Planning / LDC.	£4,500
Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods.	Slip resistant surfacing. Work to be carried out under the Highway's Act.	£450
Total completed projects		£629,297
Total projects underway or actively under investigation (Active Projects)		£569,860
Total aspirational projects		£981,950
Total allocated CIL 123 list(all)		<b>£2,181,107</b>

		Further confirmed CIL receipts to be received £605,666	Est further future CIL receipts (unconfirmed) Ph 5-8 Llanilid £940,000
	Current CIL Reserves balance (EMR)	Balance following further confirmed CIL receipts to be received from current active housing developments	Est Balance following confirmed and Est unconfirmed receipts from Ph 5-8 Llanilid
	£656,743	£1,262,409	£2,202,409
Available after further est spend on Active Project List	£131,526.37	£737,192.37	£1,677,192.37



### Llanharan Community Council - CIL Active Project List Updated 6.3.2024

Project No	Date added	Project	Project description	Status	Monies spent	Further monies Est	Forecast total spend	Council managed/Grant only
LCC23/01	18/02/2023	Bridge over the River Ewenny	To provide an all-user bridge over the river Ewenny	Investigation in progress	£2,560.00	£272,440.00	£275,000.00	Council managed
LCC19/07	Prior 1/10/20	Garage for asset Memorial Garden refurb & storage	Build a storage garage on the memorial garden site and refurb garden.	Project approved and in progress	£8,476.70	£113,773.30	£122,250.00	Council managed
LCC23/02	18/02/2023	Improvements to Bryncae Community Centre	Including improvements as identified in condition report.	Investigation in progress	£0.00	£100,000.00	£100,000.00	Council managed
LCC21/14	06/05/2021	Llanharan branch of the Royal British legion.Storage cabin	Providing a storage building on LRFC ground. A spend of £19,500 was approved.	Project approved and in progress	£13,650.00	£5,850.00	£19,500.00	Grant only
LCC22/BW1	05/11/2022	Decorative sculptures and art works for Brynna Woods.	See artist quotation.	Project approved and in progress	£16,300.00	£1,700.00	£18,000.00	Council managed
LCC21/15	06/11/2020	Provision of dropped kerbs, Hillcrest-Grove Terrace	Joint project with RCTCBC	Project and spend approved for action.	£0.00	£15,500.00	£15,500.00	Grant only
LCC23/03	18/02/2023	Refurbishment of red telephone box in the square	To professionally refurbish the telephone box.	Project approved and in progress	£1,486.23	£4,713.77	£6,200.00	Council managed
LCC23/226	23/9/2023	Maintenance of Oakbrook skatepark and Mountain Hare	Minute ref 2023/226 (CIL2023079) maintenance to the Oakbrook skatepark and Mountain Hare playpark	Project approved and in progress	£1,170.00	£2,150.00	£3,320.00	Council managed
LCC23/Lan1	17/3/2023	Community garden at Lanley estate	Minute ref 2023/060 CIL2023/008 Permissions and precise details required. Ref Cllr Turner.	Project and spend approved for action.	£0.00	£3,000.00	£3,000.00	Council managed
LCC23/Lan2	17/3/2023	Picnic benches at Lanley estate	Minute ref 2023/060 CIL2023/009. Precise locations and styles required. Ref Cllr Turner.	Project and spend approved for action.	£0.00	£3,000.00	£3,000.00	Council managed
LCC23/Ynys1	17/3/2023	Community garden at Ynysmaerdy	Minute ref 2023/060 CIL2023/010. Precise arrangements to be agreed with Ynysmaerdy Hall.	Project and spend approved for action.	£0.00	£2,750.00	£2,750.00	Council managed
LCC23/Lamps1	17/3/2023	Timers for festive lampposts	Minute ref 2023/060 CIL2023/012	Project and spend approved for action.	£0.00	£340.00	£340.00	Council managed

LCC22/04	30/03/2022	Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods.	Slip resistant surfacing. Work to be carried out under the Highway's Act.	Project approved and in progress	£0.00	£0.00	£1,000.00	Council managed
					Actual spend	Further est spend	Forecast total spend	
		<b>Totals</b>			<b>£43,642.93</b>	<b>£525,217.07</b>	<b>£569,860.00</b>	

Further confirmed CIL receipts to be received	Est further future CIL receipts (unconfirmed) Ph 5-8 Llanilid
£605,666	£940,000

	Current CIL Reserves balance (EMR)	Balance following further confirmed CIL receipts to be received from current active housing developments	Est Balance following confirmed and Est unconfirmed receipts from Ph 5-8 Llanilid
	£656,743	£1,262,409	£2,202,409
Available after further est spend on Active Project List	£131,526.37	£737,192.37	£1,677,192.37





## Llanharan Community Council - CIL potential Projects list

Note: Some of the projects on the list may have already been actioned or set aside but the list not yet updated. This is because nothing is removed from the list without a resolution of Council.

No	Date added to list	Project	Project description	Est cost
11/20/02	06/11/2020	Improving the entrance to Bryngwiniog play area (Mountain here)	Asphalting / signage?	£2,000
11/20/03	06/11/2020	Walking commuter route. Railway station to authors place.	Walking options for people in the newer houses to reach not only the train station but also the general amenities in the Village. The route, starting from the 'black path' at the bottom of Jubilee Street, could link onto the path that runs from Authors Place to the Bryncae Community Centre. From there the unofficial path along the railway line could be resurfaced to link into the current footpath from Brynna Woods RAN/20/1. Some initial work has been done by Community Councillor Jeff Williams and there is an appetite from Welsh Government to create more 'active travel routes'.	£250,000
11/20/31	06/11/2020	Improvements to Llanharan service station - Loreal roundabout path/cycleway		£500,000
11/20/06	06/11/2020	Create a series of well waymarked and published local walking/horse riding routes. With information boards and a bespoke waymark.	There are amazing public rights of way in the area and this would be a good way of helping people get outdoors and get active. Create the routes with a bespoke waymark, good quality gates/stiles, published availability, and some information boards to give the user a more thorough experience. The routes could range in distance and hopefully give that helping hand that some people need to get out walking/riding.	£2,000
11/20/07	06/11/2020	Traffic calming measures on Enterprise Way		
11/20/14	06/11/2020	A pedestrian crossing on Bridgend road		
11/20/15	06/11/2020	Access to the opencast lakes when houses are built		
11/20/19	06/11/2020	Purchase the land behind Haran roofing		
11/20/26	06/11/2020	Brynna 3G. Replacing floodlights with LED		£5,000
11/20/28	16/10/2020	New build - development childcare provision (EG LCDP)	Development of building or new build for community provision such as extra childcare. Possibly in partnership with local group (eg LCDP)	£500,000
11/20/37		Speed camera (school) -infrastructure?		

11/20/41		Investigate ownership of chapel near school		
11/20/42		Move Robert St park into the green field. Then put allotments in the original Park field. Then add a running track and outdoor exercise equipment.		
11/20/43	06/11/2020	Simple BMX track (Similar to what they have at Park Slip)	Earth track somewhere for the kids to take their bikes. Used to be one in brynna woods. Inexpensive to build. Minimal maintenance required.	£5,000
11/20/44	06/11/2020	open public loo and shelter in Llanharan cemetry	People come from miles around, often elderly people. Could use CIL money to refurbish if necessary and LCC staff could open/close it and keep it clean.	
11/20/46	11.11.2020	establish a well needed footway from Allotment site to Maes yr Gobaith area		
11/20/47	11.11.2020	Indoor sports facility/hall		
12/20/02	20/12/2020	Welfare ground - Small extention to house external toilet.	Could be used for outdoor events or those using the fields/chaging rooms. When main hall toilets are not available (closed or hall being rented).	£7,500
12/20/03	20/12/2020	Welfare ground - Improvements to the pathway to the boxing club entrance.	Improve the pathway to make it safer and more established, to the right of the welfare hall and down to the boxing club.	£4,000
12/20/04	20/12/2020	Welfare ground - Works to improve the levels at the welfare ground entrance.	Limited works to relevel a small area just inside the main gate. Not tarmacng or anything substantial.	£2,000
12/20/05	20/12/2020	Welfare ground - Pathway down to and past football field. Compacted dust or similar.	To provide a safe and dry access path to the football field and beyond. Possibly following on from the path to the boxing club (To the right of the welfare hall).	£5,000
12/20/06	20/12/2020	Welfare ground - Repairs tro boxing club roof.	The roof is in danger of collapse at some stage and requires repairs. Also insulating.	
12/20/09	20/12/2020	Welfare ground - Lower priority - External portch and access door to meeting room.	Fit access door and portch to meeting room so it can be used independantly whilst the hall is being hired. Note: Would also require external toilet (See pp no 12/20/02 above)	£5,000
12/20/10	20/12/2020	Welfare ground - Limited refurb of park. See also 11/20/11	Floor alteration to rubber safety flooring. Replacement components for existing play equipment. Possibly new apperatus but priority is improving the existing facility.	
12/20/12	20/12/2020	Access improvements to Llanharan community garden.	Zig zag path down the bank to allow pushchair/wheelchair access. (Not tarmac) and a suitable gateway. Idea to make the garden an area of mindfulness and seclusion for all.	£5,000
20/12/2013	20/12/2020	Development work to Llanharan community garden.	Currently work relies on volunteers and what can be achieved is limited. Access to proper funding would allow the garden to be developed properly.	
12/20/13	20/12/2020	Street signage to the Welfare ground	To allow those visitng to be able to find the facility from the highway	
21/12/2013	20/12/2020	Street signage for the Llanharan community garden	To allow those visitng to be able to find the facility from the highway	

12/20/14	20/12/2020	Bryncae community centre - Proper path from the carpark to the fire door	There is a desire line pathway in mud. To make a proper path here.	
1/21/002	29/1/21	meadow rise play area - renew path and do drainage		
2/21/001	29/01/2021	It would be amazingly beneficial for all the community if the "Swan pond" could be purchased for community use as a nature reserve.		
1/21/004	29/01/2021	I think for the community of Llanharan it would be beneficial to make the pathways in Brynna woods more durable. With covid the pathways have become very muddy. These paths have been wonderful during the pandemic and I feel that this should be looked after.		
1/21/005	29/01/2021	Further dog waste bins at the entrances to Brynna woods and meadow rise		
2/21/001	29/01/2021	Create a pleasant seating area next to River on Chapel Street	we create a area by the river bank opposite the war memorial next to the Chinese chip shop. It has a natural beauty and just needs a bit of loving care and attention to bring it into a place that people young and old could enjoy. Being opposite the memorial and close to the community council offices it is an ideal place to enhance. We could also erect a plaque for the NHS for their services which would be in keeping with the memorial. Wild flower planting could be arranged so the upkeep would be a minimal cost. Seating here would be great so in the future when socialising is allowed families and older generations could meet. Being by water is a natural healer for many mental health issues.	
5/21/001	29.3.21	Improvements/expansion to brynna community centre skateboard bowl.	<p>Please see below email that we discussed. Ideally the bowl should be 3ft deep and if a rail can be put as the edge of top for grinding even better. Not expecting the world but it does need looking at so if money needs spending why not get it right 1st as last. If there is scope for it to be larger fantastic but if not the depth of 3ft should really be considered. Only going deeper or raising the edge with that so no impact on surrounding ground if that is a concern.</p> <p>Below is what has just been done and pencoed. There is no skate bowl type of park From cardiff to Porthcawl and the one in brynna isn't up to much as you will see below again with the links of Porthcawl. Hopefully something comes of this thanks for your time</p> <p><a href="https://www.bridgend.gov.uk/news/new-pencoed-skateboard-and-bmx-park/">https://www.bridgend.gov.uk/news/new-pencoed-skateboard-and-bmx-park/</a></p> <p><a href="http://www.middle-age-shred.com/forum/viewtopic.php?f=17&amp;t=23701">http://www.middle-age-shred.com/forum/viewtopic.php?f=17&amp;t=23701</a></p>	
5/21/002	26.4.21	Park or wooded area next to Bryncae Community Centre.	Owned by LMW	

5/21/003	26.4.21	Llanharan Primary School - Green security fence between Allotment and allotment car park and the school	I would like to submit a bid for new fencing between the school, the community allotment carpark and community allotments. Somebody, parked in the Community Carpark, reversed into the fencing over the Christmas period and although the school repaired the pillar and fence it is still in poor repair. I have spoken to our RCT surveyor to get a quote to replace the wire fencing with a green security fence.	£1,900
6/21/001	8.6.21	Sensory garden		
6/21/002	8.6.21	Sensory play area		
6/21/003	8.6.21	Wooden sculptures for schools		
6/21/005	8.6.21	Live wall at Meadow Rise		
LCC21/13	11/20/48	06/05/2021	Bike racks at Train station	£500.00
LCC21/10	12/20/15	06/05/2021	Community Orchard/wildlife areas.	£1,000.00
LCC21/11	11/20/32a	06/05/2021	Bike/scooter rack/storage area for Dolau pupils	£1,000.00
LCC22/BCFC1		22/07/2022	Signage for Bryncae FC	£100.00

## Appendix 4

**To consider updated costs associated with the Memorial Garden /Garage project on Grove Terrace following receipt of revised costs from the contractor. And to update the Active Project list and CIL123 list accordingly.**

The original tender process was concluded in the Council meeting held on 21<sup>st</sup> April 2021.

*2021/017 Tenders received for the Garage and Memorial Garden projects.*

### **RESOLVED**

*To award the tender for both projects to Tender ref B. (Tender ref B revealed to be 'Action Building Solutions' following the awarding decision). Subject to the following: Payment terms to be negotiated; The Acting Clerk/Project Officer to carry out further investigation into two surfacing options a) Resin, b) Printed concrete. Presentation on investigation including pros and cons of each to be made to council.*

This resolution was followed by:

*2021/37 Surfacing materials for Garage and Memorial Garden and final costs.*

### **RESOLVED**

*To accept the recommendations of the Acting Clerk/Project officer detailed below: That the garage drive and parking areas be constructed in printed concrete and that the memorial garden/non trafficked areas be constructed out of resin. That the final colours, exact placement of materials be delegated to the judgement of the Acting Clerk/Project Officer working in conjunction with the contractor, Chair of the Council and other interested councillors. That the Council*

*approves a total spend of £66,390 for both projects to allow the projects to commence, and to allow the Acting Clerk/Project Officer to negotiate that figure down once the final mix of printed concrete and resin, colours, placement and detail has been agreed with the contractor.*

Following negotiations with the contractor the final cost for both projects was agreed as £63,740. Payment terms were agreed, and work commenced on site.

Work was suspended following notification from RCTCBC that a Suds application was required.

Subsequently Action building solutions provided quotations to carry out further work as required to comply with the Suds design provisionally approved by RCTCBC (designed by Vale consultancies) to a value of £9,016.

They also provided a quotation to carry out further asphaltting work and kerbing around the perimeter of the site following conversations with RCTCBC highways officers to a value of £7,250. This cost was offset by an agreed reduction in CIL payments committed towards the dropped kerbing on hillside Avenue. This was resolved by Council.

Both the extra work required for compliance with the Suds design and the asphalt and kerb work were considered integral to and additions to the existing project.

Given the significant delays experienced with obtaining a Suds licence from RCTCBC, including the necessity for a Section 185 Sewer diversion agreement with Welsh Water/Dwr Cymru and the carrying out of the sewer diversion before such a licence can be issued, costs have inevitably risen since the tender was originally awarded and subsequent quotations provided.

With this in mind the appointed contractor, 'Action building solutions' have been contacted to provide revised costs.

A summary of these revised costs alongside the quotations originally provided in the tender from 2021 are shown below:

<b>Work element</b>	<b>Original cost</b>	<b>Revised cost</b>
Combined Garage and Memorial garden tender (Printed concrete driveway and parking area and coloured resin pedestrian areas) April 2021.	£63,740	£80,300
Work required to incorporate Suds design.	£9,016	£10,170
Work to resurface perimeter, install dropped kerbs and replace damaged kerbs.	£7,250	£7,988
<b>Total Action building solution costs</b>	<b>£80,006</b>	<b>£98,458</b>

This constitutes a 23% increase on original costs over approximately 3 years.

**Factors to consider.**

1. The tender had been issued and work had formally commenced.
2. A comparison of the revised costs in relation to the original costs provided by all vendors during the tender process.

The tables below suggest that even discounting the effects of price rises and inflation that would have also effected the other unsuccessful vendors, the revised cost of £98,458 remains the cheapest quotation received when the additional costs of compliance with Suds and asphaltting/kerbing are factored in.

## Original combined project (Garage and Memorial Garden) tender results.

Tender ref B = Action building solutions.

Tender ref	Est availability	Est timescale	Total price for project with driveway surfacing option				Payment terms	Notes
			Asphalt	Printed Concrete	Block paving	Resin		
A	Mid June 21	8-12wks	£117,400	£110,330	£111,268	£118,850	NA	Timescale for completion based on both projects being carried out simultaneously.
B	Mid June 21	6-8wks	£60,170	£60,390	£61,270	£66,390	3 payments. First payment required once ground clearance completed. Two further payments.	We are a local company and would love the opportunity to enhance the area. We can guarantee an outstanding finish in both aesthetics and practicality.
C	Mid July 21	12wks	£85,795	NA	£98,349	NA	Payments to be made fortnightly following commencement of works.	Quote assumes awarding of both projects and all materials/soils etc... on site are non hazardous/non contaminated.
D	Nov-21	8-9wks	£89,200	NA	£89,200	£94,200	5% deposit. 25% on clearance and excavation of groundworks. 30% on erection of garage (watertight). 25% on resurfacing inclusive of dropkerbing. 15% on completion.	Technically this tender does not meet the requirements of the specification as the quote does not include whitelining or signage for parking bays. But vendor states they can provide a quote for this. *Project Officers note. Likely cost of this element = circa£1,200. I have added this amount to the quotation figures for the councils consideration. The original incomplete quote is noted in comments.
E	Mid May 21	11wks	£131,481	NA	NA	£148,886	Monthly invoice and payment in 28 days.	



This can be illustrated by using the asphalt surfacing option (as the only option for which each vendor submitted a tender) and applying a differential to reflect the final negotiated cost of £63,740 with Action building solutions for the desired surfacing options of printed concrete and resin as selected.

Vendor	Original asphalt price	Revised theoretical price for same surfacing option at 2021 prices	Revised including extra costs for asphaltting and Suds compliance (2021/original prices)	Revised accounting for same % increase 2021 v 2024
A	£117,400	£124,366	£140,632	£173,066
B (Action building solutions)	£60,170	£63,740	£80,006	£98,458
C	£85,795	£90,885	£107,151	£131,864
D	£89,200	£94,492	£110,758	£136,303
E	£131,481	£139,282	£155,548	£191,422
Negotiated cost for chosen surfacing options (2021)	£63,740			
Correction factor for chosen surfacing options	5.9%			
Updated Action building solutions cost 2024	£98,458			
Correction factor for % increase 2021 v 2024	23%			

\*Original spreadsheet provided with papers.

\*\* The calculations provided rely on the assumption that the correction factor for the chosen surfacing options is a valid measure.

**Motion:**

To accept the revised costs of £98,458 from Action building services and to authorise the officers to make such payments in line with payment terms previously negotiated. The cost increases being considered reasonable given the time elapsed and taking into account generally accepted inflationary prices rises. Also given that the revised price remains competitive when compared to the originally tendered quotations from the unsuccessful vendors. And to note that work had formally commenced on the project prior to its suspension.

**Motion:**

To deduct a further £3,488 from project LCC21/15 Provision of dropped kerbs, Hillside-Grove Terrace leaving a project forecast of £12,012, and to update the CIL lists accordingly.

## Total updated forecast project costs

Forecast costs for Garage/Memorial Garden project. As of 7.3.2024			
		PAID	
Paid	Observer	Tender advert for Garage	£452
Paid	W.Water	Connection	£2,136
Paid	RCTCBC	Building control	£289
Paid	Vale inv	Inv 10677. 3rd party CCTV survey 28 Sept 22	£435
Paid	Vale inv	Inv 7842 Quotation email 20.7.21 Initial fees.	£1,200
Paid	Vale inv	Inv 9058 3rd party Topo survey of sewer	£380
Paid	CHECK	Asset location survey	£170
Paid	Vale inv	Inv 14030 Design and layout changes . Email 6.12.23	£750
Paid	Vale inv	50% of inv 9933	£1,125
Paid		Soil soakaway tests	£525
Paid	DCWW	Drainage CCTV survey DCWW Feb 22	£955
Paid	Action builders	Temp Cleanup of site June 23	£500
Paid	Action builders	Herrace fencing for duration of work	£3,600
Paid		EV charging point	£1,140
<b>TO BE PAID - PENDING -</b>			
	Surety cover for S185		£1,129
	DCWW Sewer diversion fees	Est - Added as a contingency	£5,000
	Work to divert sewer	Redwood environmental. Tender issued.	£22,170
	Action	Tender Garage printed conc	£40,460
	Action	Tender garden in resin	£39,840
	Action	Extra costs to incorporate Suds design V1	£10,170
	Action	Extra tarmac and drop kerbs	£7,988
	further CCTV investigation	To be done Redwood March 24	£457
	Vale inv	50% of inv 9933	£1,125
	Western Power	Connection	£1,200
	<b>Total paid</b>		<b>£13,657</b>
	<b>Est to pay</b>		<b>£129,539</b>
	<b>Total forecast</b>		<b>£143,195</b>

**Motion:**

To amend the CIL 123 and Active Project lists to show a forecast cost for the Garage and Memorial Garden project (LCC19/07) of £143,196

## Appendix 5

**To consider allocating £2,400 of CIL funds for the purchase and fitting of 3 x benches in the community and to update the Active Project list and CIL123 list accordingly.**

Council has resolved the following:

### **2024/038 RESOLVED**

To authorise officers to purchase 3 x NBB benches as per option 1 in blue (Product code PBE09) at a price of £355 each plus a fitting cost if required of £385 per bench. A total of £2,220. Plus a contingency of £180 giving a total of £2,400.

This matter to be referred to the CIL Committee for consideration of CIL funds in the first instance. Otherwise, funds to be taken from general funds and using general reserves where necessary.

## **Appendix 6**

To consider allocating up to £1,250 of CIL funds for a defibrillator to be placed at or near Trenos Gardens, and authorising the officers to make such a purchase and arrange for fitting. And to update the Active Project list and CIL123 list accordingly.

Motion:

To purchase a defibrillator and cabinet for Trenos Gardens.

Councillor Neil Feist.



# LML Electrics

Lee Huckridge  
42 Terrys Way  
Llanharan, Pontyclun  
Cf729UJ  
☎ 07703296962  
☒ 01443238274  
lee@lmlelectrics.co.uk

INVOICE

31601

DATE

Sep 8, 2023

DUE DATE

Oct 23, 2023

BALANCE DUE

GBP £1,140.00

## BILL TO

### Llanharan Community Council

Clerk@llanharan-cc.gov.wales

DESCRIPTION	RATE	QTY	AMOUNT
Invoice for the installation of 2 new emergency lighting circuits to the Welfare Hall changing rooms. The installation includes 2 x test key switches, 2 x maintained emergency lights to inside of emergency exits and 2 x non maintained lights to external side of emergency exits.	£950.00	1	£950.00

All certificates will be provided on receipt of payment

## Payment Info

### PAYMENT INSTRUCTIONS

Natwest  
LML ELECTRICAL LIMIT  
Sort Code: 01-01-55  
Account number: 17739454  
BIC: NWBKGB2L  
IBAN: GB42NWBK01015517739454

### BY CHEQUE

LML ELECTRICAL LTD

VAT NUMBER 415 6107 22.

SUBTOTAL	£950.00
VAT (20%)	£190.00
<b>TOTAL</b>	<b>£1,140.00</b>
<b>BALANCE DUE</b>	<b>GBP £1,140.00</b>

DATE SIGNED

Sep 8, 2023

## **Original resolution authorising spend**

2023/190 Quotations for remedial works identified in the fire risk assessment for the welfare field shower block

### ***RESOLVED***

To authorise the Clerk to spend up to £1000 based on a subsequent quotation provided for remedial works identified in the fire risk assessment for the Welfare ground shower block. The Clerk having sought further quotations and the work being considered urgent



## Appendix 8

### Brynna FC (Seniors) CIL Application

Supplementary to the application, the following information was requested from the applicant:

- A brief plan/drawing of the proposed works (where the drainage would go, what the work involved, and which pitch is affected).
- Confirmation of who owns the pitches and whether there are any lease agreements in place or proposed? (this may also be relevant should the Council look to place a charge on the land).
- Whether planning permission and /or building control would be required for the project and whether any enquires had been made in this regard.

The response received is noted here:

*The pitches are owned by RCT, they are aware of our plans as they recommended the contractors to tender, they are the preferred contractors of RCT.*

*It is only the top pitch where the work would take place. I have no specific detail on how much of the pitch is going to be dug up as the surveyor who carried out the soil survey in conjunction with the contractors know where they need to dig. The work does not need planning permission as similar work was initially carried out some 10 years ago, but this planned scheme is a more comprehensive project. The contractors approached are all experienced in carrying out this kind of work for RCT and so are competent.*

Application form and associated documents shown below.

Given the amount of funds currently held in the 2 x bank accounts, the applicant has provided the following narrative:

"Whilst we currently hold healthy reserves, this is held to ensure we can cover payment of the 'tote' when it is won. The prize pot currently stands at £2,100 but rolls over weekly until it is won. The previous payout last July was £6,150. In any case the sums held in reserve are no-where near adequate to fund the proposed drainage improvements".



## Llanharan Community Council – CIL application form for Community Groups

*Note: This form is intended for the use of Community Groups and Organisations for projects in excess of £1000*

<b>SECTION A: ABOUT YOU</b>	
<b>Name of Organisation:</b>  (Please note that if you are successful, payment will be made to a bank account registered in this name).	Bryнна Seniors Football Club.
<b>Legal Status of the Organisation:</b> (i.e. limited company, Trust, Charitable Incorporated Organisation, CASC etc...)	CASC.
<b>Registered Charity Number</b> ( <i>if applicable</i> )	
<b>Name of Main Contact:</b>  (All correspondence will be addressed to this person)	Robert Lewis-Watkin.
<b>Full Postal Address of Applicant:</b>	47 Red Roofs Close, Bryнна Road, Pencoed. CF35 6PL.
<b>Contact Telephone Number:</b>	Daytime: 01656 861267.  Mobile: 07779 492791.



<b>Main Contact Email Address:</b>	<a href="mailto:rob2107@live.com">rob2107@live.com</a>
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**Has the organisation received Grant Aid or CIL funding from Llanharan Community Council in the past 3 years?**

**If the answer is yes, please complete the box below:**

Date and type of funding (Grant/CIL)	Amount
2023 Grant	£1,000
2022 Grant	£708
2021 Grant	£800
	£

Please provide a brief description of the main aims and activities of the organisation applying for CIL funding.

The Club exists to promote Sport/Football activities to the people of Brynna and surrounding areas. To help participants in developing their abilities in playing as well as the opportunity to move into coaching qualifications.  
It supports the health and well-being of local youngsters who can progress from the Junior sections into the Senior section, currently of 4 Senior teams.



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

There are over 90 members and 6 coaches and small committee who organise voluntarily the running of the club.  
95% live in or near the area or have lived here and moved but still participate.

Are you a not for profit organisation? (Note: This is a legal term)

Yes

No

How long has the organisation been established?

Established 1907

### **SECTION B: FOR WHAT PURPOSE ARE YOU APPLYING FOR CIL FUNDING?**

Please provide a brief description of the project you intend to use CIL funding for?

Through years of being played on, the pitch has become very compact and drainage has become a huge problem resulting in matches being postponed. We have had a survey carried out by R.C.T. approved contractors to cure the problem, which involves professional contractors to carry out the work recommended. This should ensure a much better surface for the future.



How will the project tangibly benefit the Community?

To ensure a long term future of the club at both Junior and Senior levels and the well being and health of all the youth of the area , who use the field for pleasure activities as it is not solely for the use of the Football Clubs.

Please provide the dates you intend to start and finish the project.

Start Date: [End of season \(May 2024 approx.\)](#)

Completion Date: [Beginning next season \(August 2024 approx.\)](#)

**SECTION C: How much CIL funding is being applied for?**

What is the total cost of the project for which CIL funding is required?

[As per recommended contractor attached:- £30,500](#)

What is the amount of CIL Funding the organisation would like to apply for?

[Full amount.](#)

What other sources of funding have been approached, or are available for the project?



**Supply the following information dependant on grant applied for.**

- Organisation/Group constitution or rules
- Income and expenditure account/balance sheet
- Last bank statement
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Latest audited/ratified accounts and balance sheet.
- Provide quotations for items the CIL funding will be used for.

**Section D: Sustainability**

Will the project/activity continue after this funding has ended?

YES

If yes, provide details.

The pitch will always be used after the work has been completed.

**Section E: Payment Details**



If your application is successful, payment will be made using the details below.

**Account Name** (*Use name of the organisation applying as in Section A*)

Brynna Football Club.

**Account Number**

84057467

**Sort Code**

60-16-48





## SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

### Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:

Date: 14/02/2024.

A handwritten signature in black ink, appearing to read 'R. Llanharan'.

Second Signature:

Raymond Slade

Position held in organisation: Secretary.

Signed:

Date: 14/02/2024.

A handwritten signature in blue ink, appearing to read 'R. Slade'.

**Completed application forms should be returned to:**

Project Officer

Llanharan Community Council

2 Chapel Rd



Llanharan  
CF72 9QA  
Project@llanharan-cc.gov.wales  
01443 231430

**Checklist:-**

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

**Please note any applications received after the deadline date will not be considered.**

**For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430**



## Appendix One

### Llanharan Community Council CIL Feedback

Name:	R. Lewis-Watkin
Organisation:	Brynna FC Seniors
Address:	47 Red Roofs Close, Brynna Road, Pencoed.
Telephone:	07779 492791
Email address:	rob2107@live.com
Website:	
Reason for previous application: (Project/activity name/details)	No previous CIL application.



Amount received:	N/A
Date received:	N/A
I was happy with the application process?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If your answer to the above question is no, please give further details to enable us to improve the application process.	N/A
How has the donation made a difference to the Community?	N/A

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

*Return the completed form to:*

**Llanharan Community Council**



**2 Chapel Road  
Llanharan  
CF72 9QA**

[Project@llanharan-cc.gov.wales](mailto:Project@llanharan-cc.gov.wales)

01443 231430

# CLUB CONSTITUTION.



2024.

## **1. Name**

The club shall be called Brynna Football Club (hereinafter called the 'Club').

## **2. Affiliation**

The club shall be affiliated to the South Wales Football Association.

## **3. Aims and Objectives**

The club shall aim to positively promote Amateur Football to its members and offer coaching and competitive opportunities to all those members who wish to play. To this end it shall operate a 'turn up and play' policy for junior members, to ensure those who wish to play have the opportunity to do so. It will seek to involve all members, particularly adults and parents of junior members, in the undertaking of its activities to ensure there is sustainable and quality provision for all.

## **4. Equality Statement**

The club is fully committed to the principles of the equality of opportunity.

No participant, volunteer, job applicant or employee of the club will receive less favourable treatment on the grounds of gender, age, colour, disability, ethnic origin, parental or marital status, religious belief, social class or sexual preference than any other.

The club will ensure that there is open access for all those who wish to participate in the activities of the club, in whatever capacity and that they are treated fairly. The club recognises its legal obligations not to discriminate and will regard discrimination by any employee, participant or volunteer as grounds for disciplinary action under the relevant club rules.

## **5. Welfare Statement**

The club recognises its responsibility to safeguard the welfare of all children, young people and vulnerable adults who are in membership of the club. The club will aim to provide good quality football in a safe environment by adopting the procedures and working practices of the South Wales Football Association.

## **6. Membership**

- 6.1 The club shall consist of the Officers and the members.
- 6.2 In accepting membership, a person agrees to abide by the Constitution of the Club and the decisions of the Club Management Committee.
- 6.3 All members are also required to abide by the appropriate Code of Conduct of the Bridgend and District Football League, or whichever League we may be promoted to.
- 6.4 The Management committee shall be responsible for considering whether applications for membership should be accepted. This decision shall be made in accordance with the Equality statement in paragraph 4.
- 6.5 Members under the age of eighteen shall be considered as junior members.
- 6.6 Junior members shall not have the right to vote at Committee meetings but are entitled to elect one representative who shall have the right to vote.

## **7. Membership Fees**

- 7.1 Membership fees shall be set at the Annual General Meeting. The level of fees shall distinguish between those members who are in full-time employment, members who are unemployed or in full-time education and junior members.
- 7.2 Annual membership fees shall be collected in August of each year and are payable to the Club Treasurer. No member will be eligible to represent the Club if he/she has not paid the agreed membership by the start of the playing season.

## **8. Management Committee**

- 8.1 The Management Committee will act for the members of the club and shall be comprised of the following nominated Officers: Chairperson, Secretary, Treasurer, Team Managers, and any Committee members.
- 8.2 These Officers shall be appointed at the Annual General Meeting and hold their posts for a calendar year but may seek re-election at the following year's AGM.
- 8.3 Any liabilities incurred shall fall upon the membership of the club providing the Management Committee acts in accordance with the Constitution, in honesty and good faith.
- 8.4 The Management Committee shall meet bi-monthly (or when determined by the Chairperson) and the Secretary will convene all meetings.



- 8.5 The quorum necessary for Management meetings shall be 3.
- 8.6 The Management Committee shall be responsible for interpreting the Club Constitution in relation to the operation of the club's affairs. Proposed amendments to the Constitution can only be agreed at the AGM.
- 8.7 Responsibility for all property owned or leased by the club rests with the Management Committee.
- 8.8 The Management Committee is responsible for the recruitment and management of all professional staff employed by the Club.

## **9. Finance**

- 9.1 All monies raised by, or on behalf of the club shall be applied to further the aims and objectives of the club and for no other purpose.
- 9.2 The Club Treasurer is responsible for collecting membership subscriptions and maintaining the financial accounts of the club detailing all income received and expenditure made.
- 9.3 The financial year of the club starts on 1<sup>st</sup>. April and ends 31<sup>st</sup>. March.
- 9.4 The funds of the club shall be lodged at a bank or building society in an account in the name of the club. All cheques, drafts, etc. drawn on this account shall be signed by two of the following officers, Chairperson, Secretary or Treasurer.

## **10. Annual General Meeting and other meetings**

- 10.1 The Annual General Meeting (AGM) of the club shall be held in May of each year or within three months of the end of the club's financial year. At this meeting the annual report of the Management Committee and the audited statement of accounts up to the end of the financial year shall be presented.
- 10.2 The Secretary shall give no less than 21 days notice of the date of the AGM to all members.
- 10.3 All elections of Officers shall be confirmed at the AGM. The Secretary should receive all nominations for Officer's posts not less than fourteen days prior to the AGM. Nominations shall require two supporting signatures from members of the club eligible to vote. No nominations can be accepted from the floor of the meeting.
- 10.4 The dates of the AGM and the Management Committee meetings shall be determined at the previous meeting. In addition, the Chairperson may call a meeting when he or she considers it necessary or desirable, or upon the written request of at least three members of the Management Committee.

10.5 The quorum for general meetings shall be 4 members present who are eligible to vote.

10.6 An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary signed by not less than 3 members. The Management Committee shall have the discretion to call an EGM by decision of a simple majority of its members.

## **11. Voting Procedures for all meetings**

11.1 All members entitled to vote at meetings shall have equal voting rights.

11.2 A motion shall be carried by a simple majority of those present and voting, except when the motion is a Constitutional amendment, which shall require a two-thirds majority.

11.3 In the event of equal votes being cast, the Chair shall have a casting vote in addition to a deliberate vote.

## **12. Discipline and Appeals**

12.1 The Management Committee shall have the authority to take appropriate disciplinary action against any member or employee of the club and the discretion to terminate membership or employment if any person is found guilty of conduct deemed detrimental to the club.

12.2 Should a disciplinary issue involve the Welfare of a child or vulnerable adult then the South Wales Football Association will be informed.

12.3 All individuals have the right of Appeal to any disciplinary decision made by the Management Committee.

12.4 Any request made for an Appeal Hearing should be made to either the Secretary or Chairperson within 14 days of the Disciplinary decision.

12.5 An Appeal Hearing should be convened within 14 days of the request for an Appeal being submitted.

12.6 An Appeal Hearing should be convened by a member of the Management Committee and no more than four additional Club members who are independent of the original Disciplinary Hearing and subsequent decision.

## **13. Dissolution procedures**

13.1 In the event of the club ceasing to exist and following the discharge of all debts and liabilities, any assets at the time of dissolution shall become the property of Brynna Juniors. No member shall obtain any asset from the club.

13.2 The club may be wound up upon a motion proposed and seconded by club members and passed by a two-thirds majority at a special meeting convened for that purpose following a written request signed by 50% of members of the club.

#### **14. Review of the Constitution**

14.1 This Constitution should be reviewed a minimum of once every two years.

14.2 Any amendments to the Constitution can only be agreed at the Club's AGM.

14.3 Proposed additions to, or alterations of the Constitution shall be submitted in writing to the Secretary not less than 21 days before the date of the AGM. All suggested amendments should be signed and seconded. No motion involving an amendment to the Constitution may be proposed from the floor of a meeting.

14.4 In the event of a proposal for amending the Constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 14 days prior to the AGM.

14.5 Any amendments to the proposed motion duly proposed and seconded shall be submitted not later than seven days before the meeting.

14.6 Any alteration to the Constitution shall require a two-thirds majority of members voting and present.

14.7 All matters arising that are not provided for by the Constitution will be dealt with by the Management Committee, whose decision shall be final.

## Tender Review

for

Brynna FC

Prepared by

Dr Andy McLeod MSC, FInstG

05 September 2023

Private & Confidential

## **1. Tender Review for Brynna FC**

Alan Lewis Ltd put the specification out to tender and two of four companies returned tenders, Alan Lewis Ltd has worked with all the companies that sent in a tender return with no major problems. The tender review will be on costs against industrial standards costs.

The three companies completing the return are:

### **South Wales Sports Grounds (SWSG)**

Did not return tender

### **Peter Villiers Sportsground Maintenance**

Did not return tender

### **Julian Mousley & Sons**

Llwyncelyn  
St Clears  
SA33 4AY

### **Folly Contractors**

Unit 14 Polo Grounds  
New Inn  
Pontypool  
Torfaen  
NP4 0TW

## **2. General Points**

- Both contractors have provided information that the surface will be to the standard set out in the specification of August 2023.
- All tenders were complete and provided all required information.
- All tenders are in line with industry costs but there is #variation of some rates between individual contractors.

### **South Wales Sports Grounds**

Did not tender.

### **Peter Villiers Sportsground Maintenance**

Did not tender.

### **Julian Mousley & Sons**

This contractor has returned the highest of the two prices and has provided all required information on material specification. They have higher costs for sand grooving, supplying & applying grass seed and goalmouth repairs.

### **Folly Contractors**

This contractor has returned the lowest price and has provided all required information on material specification. All unit rates are within industry averages and have stated that they can start works within the clubs timeframe.

### 3. Tender Returns – Brynna FC

Item	Description	Quantity	Unit	Folly	Julian Mousley
1	Mobilisation		Item	£ 1,980.00	£ 2,000.00
1.1	Check surfaces	6,534	m <sup>2</sup>		£ -
2.1	Repair Goalmouth		Item	£ 980.00	£ 1,700.00
2.2	Install Sand Grooves	6,534	m <sup>2</sup>	£ 8,500.47	£ 9,250.00
2.3	Apply Medium/course sport sand	150	tonnes	£ 5,961.31	£ 6,500.00
2.4	Aerate	6,534	m <sup>2</sup>	£ 620.00	£ 800.00
2.5	Supply and apply fertiliser	458	kg	£ 932.96	£ 1,200.00
2.6	Supply and apply seed	229	kg	£ 1,599.36	£ 2,000.00
2.7	Brush the area	6,534	m <sup>2</sup>		£ 400.00
4	3 months Maintenance	6,534	m <sup>2</sup>	£ 3,600.00	£ 4,500.00
			Sub-total	£ 24,174.10	£ 28,350.00
			Contingency (5%)	£ 1,208.71	£ 1,417.50
			Sub-total	£ 25,382.81	£ 29,767.50
			VAT (20%)	£ 5,076.56	£ 5,953.50
			<b>Total</b>	<b>£ 30,459.37</b>	<b>£ 35,721.00</b>

#### 4. Recommendation

From these points there are two possible outcomes from the initial review information:

- Appointment of a contractor
- Further investigation of contractor tenders.
- Contractor interviews

#### Action

If further investigation of all, or some, of the contractors, and their tenders, is required then it is recommended that this is carried out using personal interviews with a representative of each contractor. This information can be assessed along with the results from the tender review using a quality/price mechanism. The advantages of this are that it formalizes what can be a very subjective evaluation process.

Both contractors are similar in resources but there is a 15% difference in costs; I would recommend the appointment of **Folly Contractors** as contractor for this project.



**INCOME****2023/2024**

Tote ticket share (50%)	£	1,806.00
Nat West Account	£	949.00
Sponsorships	£	1,075.00

Players subs	£	1,613.05	July
	£	1,753.00	August
	£	1,844.99	Sept
	£	1,918.92	Oct
	£	1,718.31	Nov.
	£	1,778.29	Dec
	£	1,651.79	Jan
	£	1,684.62	Feb
	£	1,507.54	Mar
			May
£	304.32	Jun-23	

Community Council Grant	£	1,000.00
Community Shop Grant	£	125.00
Sport Foundation Grant	£	500.00
Co-op Grant	£	1,060.35

£ 20,484.18

**OUTGOINGS**

Bridgend College 3G	£	4,480.00
F.A.W Fees	£	1,060.00
Laundry	£	1,456.00
Shower cleaning	£	255.00
Refs' fees	£	1,587.50
Equipment Purchases	£	1,622.01
Registration fees	£	1,120.00
Coach Hire	£	500.00
Video Equipment	£	2,252.40
First aid courses x3	£	150.00
Newitts	£	615.95
Key fobs x 4	£	59.72
Raffle Shirts	£	191.00
Bar Bills	£	928.00
Rememberance Wreath	£	25.00
Food (Leyshons)	£	136.80
Gym Hire	£	60.00
Coaches Voice Subscription	£	99.00
Safe guard cert	£	50.00
Coaching Certs.	£	350.00

£ 16,998.38

PROFIT / LOSS

**£3,485.80**

**Account Name**  
BRYNNA FOOTBALL CLUB  
CLUB AND SOCIETY CURRENT ACCOUNT

**Account No** 84057467   **Sort Code** 60-16-48   **Page No** 1 of 2



BRYNNA FOOTBALL CLUB  
BRYNNA HOUSE, BRYNNA ROAD  
BRYNNA  
PONTYCLUN  
CF72 9QF

### Current Account

Summary	
Statement Date	05 DEC 2023
Period Covered	04 NOV 2023 to 05 DEC 2023
Previous Balance	£478.39
Paid In	£1,000.00
Withdrawn	£0.00
New Balance	£1,478.39
BIC	NWBKGB2L
IBAN	GB42NWBK60164884057467

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If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
04 NOV 2023	BROUGHT FORWARD			478.39
29 NOV	Automated Credit LLAN COM COUNCIL LCC GRANT 2023 FP 29/11/23 1156 RP4659988280770800	1,000.00		1,478.39

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<p><b>Statement Abbreviations</b> N-S TRN FEE = Non Sterling Transaction Fee VRATE = Variable Payment Scheme Exchange Rate OD = Overdrawn</p>	
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Bryнна Football Club  
47 Red Roofs Close  
Bryнна Road  
Bridgend  
Mid Glamorgan  
CF35 6PL

Your Account

**Sort Code** 30-96-26  
**Account Number** 22015660

BRYNNA FOOTBALL CLUB

01 March 2024 to 07 March 2024

<b>Money In</b>	£1,877.87	<b>Balance on 01 March 2024</b>	£5,682.57
<b>Money Out</b>	£1,487.00	<b>Balance on 07 March 2024</b>	£6,057.44

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Mar 24	D CLARIDGE DARREN CLARIDGE	FPI	16.00		5,682.57
01 Mar 24	BASSROCK LAUNDRY S CD 2439	DEB		153.00	5,529.57
04 Mar 24	LEON 400000001309210532 COACHING CERTS 040004	FPO		350.00	5,179.57
04 Mar 24	BRYNNA FOOTBALL CL NATWESTACC	FPI	350.00		5,529.57
04 Mar 24	PAYPAL *FAW CD 2439 03MAR24	DEB		12.00	5,517.57
05 Mar 24	GC C1 BRYNNA SENIOR-477NX 27135558659820000R 162224	FPI	1,507.54		7,025.11
07 Mar 24	PHELPS JA HOOLIO BFC TOTE 6675733454326016SO 404784	FPI	4.33		7,029.44
07 Mar 24	BRIDGEND COLLEGE 200000001302813357 CSI-	FPO		972.00	6,057.44

Transaction types

<b>BGC</b> Bank Giro Credit	<b>BP</b> Bill Payments	<b>CHG</b> Charge	<b>CHQ</b> Cheque
<b>COR</b> Correction	<b>CPT</b> Cashpoint	<b>DD</b> Direct Debit	<b>DEB</b> Debit Card
<b>DEP</b> Deposit	<b>FEE</b> Fixed Service	<b>FPI</b> Faster Payment In	<b>FPO</b> Faster Payment Out
<b>MPI</b> Mobile Payment In	<b>MPO</b> Mobile Payment Out	<b>PAY</b> Payment	<b>SO</b> Standing Order
<b>TFR</b> Transfer			



NatWest

## Transactions

Account type: Business Current

Account number: 84057467

Sort code: 601648

Account name: BRYNNA FOOTBALL CLUB

### Your transactions

Date: 07 Mar 2024

Showing: 07 Feb 2024 to 06 Mar 2024, All Transactions

Date	Type	Description	Paid in	Paid out	Balance
05 Mar 2024	BAC	ACCOUNTS PAYABLE , COOPFEB86324	£1,060.35		£2,188.74
04 Mar 2024	DPC	Nat West Acc , NATWESTACC , VIA ONLINE - PYMT , FP 03/03/24 10 , 55093144808621000N		£350.00	£1,128.39

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## Appendix 9

### Updated costs from Vale Consultancies RE Ewenny Bridge project.

Note: The conclusions of the working group will be presented to the CIL Committee for recommendations to Full Council when its work has produced outcomes which require a recommendation and subsequent resolution of Council. The following proposals are intended to facilitate the work of the working group. Note that the working group is due to meet towards the end of March. It is hoped that following this meeting there will be conclusions that can be brought to the CIL Committee/Council to be resolved prior to the spend associated with proposals 1 and 2 being actioned.

#### Scoping design costs

The initial scope of works to produce a scoping design for the proposed Ewenny Bridge was quoted at £1,850

Initial scope of works:

To produce a scoping design containing enough detail and technical information to allow it to be used as a specification for tendering (eg dimensions, gradients, aesthetic details etc...), including a half day site visit.

Excluding detailed specifications on the bridge and its support structures itself.

However, following the revision to the project process map Council has resolved to include a baseline bridge and foundation engineering design in the overall scoping design.

In order to complete the more comprehensive bridge and foundation engineering design, and to include all of the other externally sourced information\* required for the scoping design into a coherent, annotated document suitable for a public consultation the proposed fee is £2,540

\*ie Soil investigation data, topographical survey data, path civil engineering design etc...

#### Proposal 1

To allocate £2,540 rather than £1,850 of CIL funds to the project to facilitate the production of the more detailed scoping design by Vale Consultancies. To authorise the Officers to spend up to this amount with Vale consultancies. Note that previously the officers attempted to engage a number of consultancies to quote to carry out the work without successfully obtaining 3 written quotations, with this being the case to suspend financial regulation 11.3eii (*where value... is less than £45,000 and greater than £1,500 the Proper Officer shall obtain 3 written quotations which clearly detail the priced descriptions of the proposed supply*) upon the recommendation of the Clerk with regards to this item.

### Path design costs

Following meetings of the working group it has become clear that the route and final design of the path between the Network Rail bridge and the proposed Ewenny Bridge will require a professional civil engineering design given the challenges of the local topography and the desire to achieve a multi-user route accessible by those with mobility issues/disabilities.

The Clerk has contacted a number of engineering consultancies and contractors to provide quotations to produce a design to be included in the scoping design for the project. Indicative responses indicate a potential cost of £1,250-£1,500 therefore in this regard the requirements of financial regulation 11.3eiii (*where value... is below £1,500 and above £250 the Proper Officer shall strive to obtain 3 estimates of the cost of proposed supply*) have been satisfied.

### Proposal 2

To allocate up to £1,500 of CIL funds for the obtaining of an engineering design for the path between the Network Rail railway crossing and the proposed Ewenny Bridge to the appropriate specification (being compliant with bridleway spec and in line with the Disability Act 2010 and best practice). To authorise the officers to spend up to this amount pending the receipt of a quote or quotes from appropriate suppliers. This authorisation valid only should the cheapest available quote be selected with the relevant information to be presented to a future meeting of the Committee and Council.

This item included under this agenda item given the only currently available quote is from Vale Consultancies.

## Appendix 10

### **Update on the progress of the Trenos Crossing and Eweny Bridge Working group regarding the potential construction of a Bridge over the Eweny River and to consider next steps.**

The Trenos Crossing and Eweny River Working Group met on 29<sup>th</sup> January 2024.

At this meeting a number of decisions were taken regarding the details of the project. These details being required to produce a scoping design

The working group is due to meet again at the end of March with a view to making further progress (and to engage with Network Rail regarding progress and recent statements regarding the railway crossing bridge).

The attached document is a summary of the decisions put to the working group and its progress along with notes.

Once the working group is satisfied it has answered relevant questions adequately a final version will be presented to the CIL Committee seeking a recommendation to full Council for resolution on its conclusions.

The CIL Committee is invited to review the document and current progress and consider recommending any next steps.



Decision making matrix - Ewenny Bridge project. Updated 4th March 2024

Item no	Element of specification	Notes	Further notes	Decision	Further notes/actions
1	Provide Vale with specification for Equestrian bridge relevant to our circumstances	Height, width, surface material (bhs Specification sheet sent to CN). Some of this detail will depend on the eventual span and deck height. Also some of the specifications in the document are subjective - See document notes. This should be reviewed by the working group and definitive measurements given pertaining to the local conditions.	RE Bridleway aspects, as per the BHS guidance to Bridges gradients and steps in England and Wales (Oct 19). However for a bridge with a span of over 8m and a deck height of ver 1m, a 4m width is specified with an asterix referring to text relating to mitigation measures should the recommended width not be practicable. (The width being primarily to allow two way passing). Mitigation measures "such as signs at each end giving priority to horses so that passing another user does not place a horse too close to a parapet" are recommended.  RE access for disabled people or those with reduced mobility to be built into the bridge design (ie Access ramps to be between 1:12 and 1:20 and as close to 1:20 as possible).	20 meter span. (From start of northern foundation to start of southern foundation - Actual design span of bridge may be greater - Foundation location parameters shown in item 4 and 5)  As per bhs spec, specifically: 3 meters wide. 1.8m parapet.  Suitable for bridleway use and disabled access.	Q - Material to be decided following further advice from Vale RE Benefit and disadvantages of FRP materials. (LS note Add flammability to Vale feedback).  Suggest signage (See further notes) as mitigation for 3m width.  Q - Surface material of deck (see item 3) to be decided following the above and further research. Note: Should be durable, provide long lasting skid resistance, be equestrian and wheelchair friendly (and those with limited mobility) should be resistant to puddling have drainage properties and able to be used in a woodland environment (leaves/mulch etc..)
2	Felling of trees.	Where trees will need to be felled (This will form part of the initial FRAP application), who will fell them. Wildlife trust prior to construction (with note in tender that contractor will fell any additional trees as necessary once approved by WT and FRAP) by contractor.	The contractor must specify which trees would need to be felled for the final design and /or during access to site and construction.	The contractor would identify and make arrangements for felling all trees. This would include applying for a felling licence if necessary.	To be built into tender
3	Consider decking spec on bridge	Recommendation is timber although other cost effective solutions may exist. Timber is long lasting. Realistic alternative is concrete (composite is very expensive). Would need to add to tender requirement for a grippiness and to cope with environment (falling leaves, equestrian use).solution (can be scored in tender consideration).			Q - Surface material of deck (see also item 1) to be decided and further research. Note: Should be durable, provide long lasting skid resistance, be equestrian and wheelchair friendly (and those with limited mobility) should be resistant to puddling have drainage properties and able to be used in a woodland environment (leaves/mulch etc..). If an FRP bridge is selected this may be an integral part of that design.
4	Decide on the final point of the bridge on the southern end.	Take into account option to extend the span of the bridge to extend further to the south along the route of RAN20/1 on the definitive map, over the sewer pipe. This could allow existing southern abutments and concrete path etc.. to stay in place (reduce cost and mitigate any NRW concern pending NRW site visit) and remove the need for any work in proximity to the sewer pipe.  Or  Southern abutment to be constructed on the southern bank and build a path to the south, following the definitive route, the desire line of the current path or some other route to facilitate a reasonable gradient. (An alternative route may necessitate costs and a path diversion application).	Note: We must provide Vale with the exact points so the span of the bridge can be calculated.  Option to build new abutments/bank pads slightly to the rear of the current abutments discussed. This could be a viable alternative to produce a shorter span which will a) reduce bridge costs and b) allow flexibility in overcoming the practical difficulties of on site construction.	Foundation to be constructed 4.5m from the banks and must not encroach within 3m of the DCWW sewer pipe at any point (southern end). (No construction activity other than access allowed within 3m of the pipe and full RAMS and mitigation measures such as use of bog mats etc.. to be pre-approved by DCWW).  Span 20 meters. (Start of N foundation to start of S foundation. Actual design span of bridge may be greater).  Note: Orientation of the Bridge to be along current angle. Approximate location of foundation pads shown on attached diagram.	Q - Check with NRW whether bank erosion protection might be required and/or desired. If so ask for recommendations RE type and extent of solutions. (email sent 30.1.24)  Q - Should we survey in the start locations of the N and S foundations?
5	Decide on the final point of the bridge on the northern end. (ie How far to the North can the bridge terminate).	The further to the north then potentially the less need for disruption to the bank to remove/replace the existing northern abutment. This could reduce/eliminate the need for mitigation measures from NRW .			
6	Should either the northern or southern termination points be further away from the current bridge abutments then decide on whether to carry out further ground testing to inform the tender document or to use the current information taken from close to the river bank.	The cost for the extra testing could be mitigated by reduced construction costs due to an expectation that the ground conditions improve further from the bank. Note testing costs est £800.  This may lead to a delay as the testing rig needs to access the southern side. Either through the river (which is difficult when water levels are high) or via the Network rail bridge when it opens.			Q - The ground testing data was obtained from much closer to the river bank. Recommend we obtain fresh ground testing results from the likely foundation points. Reason - The condition of the ground is likely to be much drier at the foundation points. The ground testing data will be used to calculate foundations and there is likely to be a cost implication for the final design.

7	Should either the northern or southern termination points be further away from the current bridge abutments then decide on whether leave existing abutments in place.	Largely to mitigate the risk of affecting the watercourse which could mean restrictions or extra requirements from NRW.  Would also reduce cost.		Leave existing abutments in place	
8	Decide on the route of the path to the south (If path necessary). Its construction. Materials. Handrails? Start and end point.	Any aspects of this path that are to be specified. Will further applications be necessary (eg - Diversion order) - How will this be managed? Who will apply and when?? Include restrictions around the DCWW Sewer pipe.	RE Sewer pipe - Design to be sent to DCWW (Stuart Sheath) for formal approval. But guidance that:  Any machine access should use bog mats and aim to traverse pipe at deepest point.  No excavation or structure within 3 meters of the pipe.  A structure passing over the top of the pipe is acceptable but provide DCWW with the headroom measurement,  Laying material over the pipe (ie building a path from any material including asphalt of concrete) is acceptable although the RAMS for doing so should be approved by DCWW before approving.  In principle no access arrangements for future inspection/maintenance of the pipe is required.  RAMS as part of ascope of works must be provided to DCWW - Include that in the scoping design/tender pack.  Photos of existing path to be included in scoping design/tender pack if relevant (See utilimap report)..	Pathway from southern exit of bridge to NR bridge ramp to be 3m wide and constructed with a finish of compacted GSB Type 1. Section leading on to the footsteps to be 1m wide and constructed from GSB Type 1. All sections suitably edged.  Gradient of this path to be no greater than the access ramp 1:20 (Checking with NR)  final design and method of traversing DCWW sewer pipe to be provided to DCWW for prior approval.  Note: An appropriate route MUST be maintained prior to any closure order being put in place.	Route and design to be determined. A professional design incorporating statutory requirements for paths and ramps to achieve the desired gradient must be obtained. Material can be imported.  DfT best practice...gradients should not exceed 1 in 20. (A slope steeper than this is generally defined as a 'ramp'). Even if a pedestrian route has no slopes in excess of 1 in 20, it is important that there are level sections, or 'landings', at regular intervals. This is to provide people with an opportunity to rest, where possible accessible seating should be provided on such landings. A level landing should be provided for every 500mm that the route rises. The length of each landing should be equal to at least the width of the ramp. Gradients steeper than 1 in 20 can be managed by some wheelchair users, but only over very short distances (1000mm or less), for example on a ramp between a bus entrance and the pavement. Even over these short distances the maximum gradient used should be no more than 1 in 10. As a general rule, however, 1 in 12 should be the absolute maximum.  Sensory trust.....Building regulations and other standards recommend that a ramp at 1:20 (5%) should not exceed 10m or rise more than 500mm without a level platform. The maximum length for a steeper gradient will be less (see BS 8300-1:2018 for calculating distances between landings).  Level platforms should be at least 1500mm long and span the full width of the ramp.  Clerk recommends an engineering design is obtained which incorporates all of the requirements.  Who will apply for diversion order(or appropriate order)and/or closure order and what is the sequencing?
9	Decide on how to manage the small tributary stream running from the north and joining the stream to the east of the northern abutment.	- Piping underground would necessitate licenses and a FRAP  - Leaving as is may cause future issues or issues during construction  - Option to leave roughly in place but to fortify the western bank with a suitable material (Not concrete)..	Photos of this should be added to scoping design/tender pack.	Look for soft engineering solutions to be built into tender.	Contact the Rivers Trust and NRW for advice on potential soft engineering solutions that can be built into a tender pack.  Note: there will be felled trees available.
10	Spec required for fencing on approaches to bridge.	Necessary to prevent users falling into stream and to guide to bridge. Extent, design, colour and material.		Material used in keeping with the bridge design. To provide a guide or corral onto the bridge and provide some measure of edge protection.	
11	Spec required for any path surface. (If path is required)	In particular where forest floor meets metaled or hard surface. To decrease future puddling. Consider a transitional material to avoid going to soft and wet to hard which produces puddling and high maintenance demand		See item 8.	
12	Consider any other aesthetic aspects of the bridge or the project. (eg Colour, style etc.)	Once a colour is decided upon the Clerk can obtain codes and samples for further consideration if necessary.		Green. RAL no to be chosen once material is decided upon and any colour restrictions ascertained.	
13	Consider what aesthetic finish, if any, is required on the bridge abutments .	eg Gabion baskets / Brick finish / Timber finish / Stone facing / sympathetic to woods and/or existing Colliery ruins. May require samples/pre meeting as part of tender process.		Awaiting design to ascertain if there is any exposed foundation. Vale to be explicitly asked.	
14	Access arrangements/restrictions for plant and equipment and working area restrictions.	Any restrictions from Wildlife trust. Timings, types of machines etc...including restrictions around the greywater(?) pipe and manhole on the northern approach path. This should include any currently known or desired restrictions regarding ecology (eg Oil beetles), although the FRAP should address these issues also. or Note: As part of the tender a site visit will be required and the tender MUST make clear the access restrictions both sides of the bridge as this will feed into construction method. It should be assumed that the NR bridge will be operational then. Include design in scoping design/tender pack.	Pictures/diagrams and rough measurements to be included in the scoping design/tender pack.	Pre-tender visit mandatory.  Path from the north is currently 2m wide in places. (potential to widen slightly subject to agreement from the Wildlife trust and any consents or licences that might be necessary).  Drop off only (no parking) on reserve land itself. Limited parking available at the western end of the reserve.  Access from the south will in future be limited to traffic that can pass over the NR railway bridge.  May also require permission in future to pass over Persimmon land (Relevant contact can be provided).  Scheme of works must include the usual biosecurity plans and pollution plans. (To be written into tender).	Status and weight limits on the buried greywater pipe on the northern path unknown.
15	Decide upon desired future ownership status of the bridge.	Technically will the bridge be 'adopted' and therefore 'owned' by RCT following construction?	Agreement and written confirmation required.	Desire that RCTCBC will 'adopt' the bridge following its construction.	Obtain written confirmation that RCTCBC will 'adopt' the bridge following its construction.

16	Agree in principle construction dates and arrangements for temporary closure of footpath.	<p>No works are permitted between 15th October and 15th April in or immediately around the watercourse. Given weather conditions this would suggest an ideal operating window for construction of between approx the end April to end June. (Target 2025?)</p> <p>Bird nesting between March and Sept unless surveys undertaken.</p> <p>Oil beetle critical period between March to end May. Desirable that no work to take place on south side along pathway or in wooded area between these times.</p> <p>Further information required RE Mice, bats etc... Wildlife trust has some survey data that might suffice.</p>	Due to restrictions it may be necessary to carry out tree felling the season before construction commences.	To be decided once more information obtained. (FRAP??)	Have contacted NRW to check whether FRAP will address surveys, mitigations etc.. With regards mice, bats and other species (ie all environmental aspects of the scheme).
	Other environmental aspects/licences.	2 x FRAP required. Possibly tree felling licence. Bats, mice, etc... dealt with in FRAP application?			Have contacted NRW to check whether FRAP will address surveys, mitigations etc.. With regards mice, bats and other species (ie all environmental aspects of the scheme).
17	Provide all info relating to the spec and send to Vale. CN will then produce a more specific scoping design for use as public consultation / tender document using that information.	Est 3 weeks to complete if all info is provided			
18	As part of Tender pack, insist on a pre-tender site visit to look at various aspects.	Including access restrictions, available working area, colour matching for abutment facings and any other aspect of the tender.			
19	Consider including a criteria/score for environmental sustainability in tender document	This encourages the participation of local contractors and materials			
20	LS to check previous tender packs on Sell2Wales for ideas for clauses and scoring criteria				
21	CN to check that work falls within current Vale quotation.			Vale have issued a fresh quotation to be put to the March meeting of CIL March 24	
22	Obtain quotation from Vale consultancies and others to submit a FRAP application for the final build (To be built into tender document).	Scoping design needs to make clear that 2nd FRAP for construction phase will be required by the contractor.			
23	Tender pack/Scoping design to include macro and micro location details and survey data and lots of photographs.				
24	Both Barry Cox and Duncan Ludow have offered for their contact details to form part of the tender document so potential applicants can contact them directly should they have any questions on aspects of the tender (The Clerk's details are included as a matter of course).	Add to scoping design/tender document			
25		Add to scoping design/tender document			

26	Obtain written confirmation that the bridge can take advantage of RCT's permitted development rights.	Verbally given by Jim Bailey but no written confirmation despite engagement with RCT planning. Contradictory advice given. Best mechanism possibly to apply for a legal development certificate.	Either Idc or planning permission should be obtained and included in the tender pack.	Send email to Planning (copy JB) once we have a baseline design from Vale	
27	Obtain LSS files for exact termination point for NR bridge, ramp and Steps. Provide to Vale for plotting.	Will form part of the tender design and design of the bridge.			
28	Obtain written confirmation from RCT that they commit to taking on ongoing inspection and maintenance of bridge.(Pending approval of design etc..)	Verbally commitment given by Jim Bailey, required in writing. Design must be approved by RCT before issuing tender.		LS emailed Ross Williams (RCT Structures) and JB 1.3.24 to ascertain the process for formal adoption. Awaiting a response.	
29	Soffit level of bridge must be equal to or greater than current footbridge. (Soffit level is the level of the lowest part of the bridge deck structure ie the clearance between the bridge deck and water).	Include in scoping design/tender pack			
30	Add to info for scoping design that design and construction methods must comply with ...CDM regs, DMRB etc... (Chris Newby can advise and Ls to check other tenders)				
31	Final Scoping design to be sent to RCT structures and NRW.	NRW for informal preconsultation before FRAP application. RCT for formal approval of the design.	<p>Just worth noting at this phase that the below is what we will require to be considered/included within the scope/design specification.</p> <p>The design to be in accordance with CDM Regulations and the Design Manual for Roads and Bridges or exceptions to be listed and explained. .</p> <p>We will need technical approval following DMRB too – outline of stages I can think of are:</p> <ul style="list-style-type: none"> <li>•Pre-design stage – an AIP including the geotechnical design chapter appropriate for the category of bridge – there can be two iterations of this if it is a design and build contract – the initial AIP for the tender and AIP prior to detailed design.</li> <li>•During Design stage – liaison with regards to any changes to the AIP or any exceptions to the DMRB standards</li> <li>•Post Design – Design and Check Certificates and Drawings/Specification for acceptance</li> <li>•During construction – any changes to the specification/design to be consulted on and compilation of Health and Safety File</li> <li>•Post construction – receipt of health and safety file</li> </ul>	Ensure written into tender document.	
32	Review of process map for the project	Alter to include change in emphasis RE providing detail for scoping design. This will form part of the recommendations of the working group to go to full council in February's meeting.	Current plan: Provided with documentation for the meeting	Process map V2 approved by Council Feb 24	

To accompany point 4 & 5

