



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Infrastructure Levy (C.I.L)
Committee held by remote attendance at 7.00pm on Tuesday 1st September
2026

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Janine Turner (Chair), Chris Parker, Andrea James.

Clerk to the Council: Leigh Smith.

Apologies: Cllr Rhys Jenkins.

Absent: Cllr Nick Richards..

CIL2026/023 Welcome and Apologies.
The Chair welcomed all attendees.

CIL2026/024 Disclosures of Interests
None

CIL2026/025 Minutes of CIL meeting 7th July 2026

RESOLVED

To approve as a true and accurate record the minutes of the CIL committee
meeting held remotely on 7th July 2026



CIL2026/026 Public speaking

None.

CIL2026/027 Correspondence

Noted.

CIL2026/028 CIL123 list, Active Project list, potential project lists, and action plan.

Noted.

CIL2026/029 Progress of project LCC23/02 “Improvements to Bryncae Community Centre” including the provisional receipt of a grant from Grantscape and the financial implications for the project and to consider approving a fee payment of £600 to RCTCBC.

RECOMMENDED

RCT having levied an admin fee for the necessary licences for major works to the community centre, to approve a fee payment of £600 to RCTCBC.

CIL2026/030 Progress of the project LCC19/07 Memorial Garden/Garage, to consider approving the final design and payment of a mandatory £1,008 inspection fee to RCTCBC Suds dept.

a) RECOMMENDED

To authorise the officers to spend £1,008 against project LCC19/07 Memorial Garden/Garage for mandatory ‘SUDS Inspection fees’ to RCTCBC.

b) RECOMMENDED

To approve the final design of the Memorial Garden as presented in Appendix 4 to the CIL Committee, delegating any permissible minor alterations to the Clerk working in conjunction with the Memorial Garden Centrepiece Working Group.



CIL206/031 Update on the progress of the LCC25/09 Oakbrook Skatepark Project and to consider a tender pack and subsequent actions to bring the project to fruition

RECOMMENDED

To approve the tender pack as presented in Appendix 5a to the CIL Committee and to authorise the officers to issue the tender when the new lease is legally signed in line with the Council's Standing Orders

CIL2026/032 Progress Oakbrook skatepark refurb and pump track Working Group

None.

CIL2026/033 Urgent information or to suggest items to the Clerk for a future agenda.

None.

There being no further business the meeting closed at 7.55pm

Date of next scheduled meeting: 10th November 2026

Councillor Janine Turner
Chair of the CIL Committee



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Community Infrastructure Levy (C.I.L)
Committee held by remote attendance at 7.00pm on Tuesday 7th July 2026

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Present:

Councillors Janine Turner (Chair), Chris Parker, Nick Richards, Rhys Jenkins, Andrea James.

Clerk to the Council: Leigh Smith

Apologies: None.

Absent: None.

CIL2026/023 Welcome and Apologies.

Cllr Chris Parker took the Chair in Cllr Turner's absence.

The Chair welcomed all attendees.

CIL2026/024 Disclosures of Interests

Cllr Nick Richards declared a personal interest with regards the Memorial Garden project being a resident of Grove Terrace

CIL2026/025 Minutes of CIL meeting 7th April 2026

RESOLVED

To approve as a true and accurate record the minutes of the CIL committee meeting held on 7th April 2026



CIL2026/026 Public speaking

None.

CIL2026/027 Correspondence

Noted.

CIL2026/028 CIL123 list, Active Project list, potential project lists, financial summary and action plan.

Noted.

Cllr Janine Turner joined the meeting and took the Chair.

**CIL2026/029 CIL grant application policy and amended application form.
*RECOMMENDED***

To adopt the CIL Grant Policy and Application form as presented in Appendix 4 to the meeting with the following amendments:

1. To correct the typing error replacing the word 'sighted' with 'sited'
2. To add a section making it explicit that the Council will seek evidence of Planning permission (or LDC), Suds, easements or other documentation where appropriate.

CIL2026/030 Updated quotations provided by, and the quote selected by LRGT relating to LCC26/03 Resurfacing of Carpark

Quotations not provided by applicant.

CIL2026/031 Updated figures for LCC23/02 'Improvements to Bryncae Community Centre' and to note progress.

RECOMMENDED

To approve the updated figures for the Capital plan relating to LCC23/02 and to note progress.



CIL2026/032 Updated and further quotations from Brynna Allotment Association relating to LCC 26/02 'Brynna Allotment Association, Civil works to expand storage shed'

RECOMMENDED

To note the quotations provided and the selected vendor and to approve payment of £4,454.38 for project LCC26/02 (Brynna Allotment Association - Civil works to expand storage shed) upon the receipt of appropriate invoices. And to reduce the overall allocation to the project on the CIL123 and Active Project lists to that amount.

CIL2026/033 CIL funds to purchase 2 x Benches for the memorial Garden and 1 x replacement bench for Mountain Hare play area.

a) RECOMMENDED

To purchase 1 standard recycled plastic bench as a replacement for a damaged bench at the Mountain Hare play area authorising the officers to spend £425 plus a contingency of £50, to be added to the CIL123 and Active Project Lists. Suspending Financial Regulation 11.3e)iii in order to purchase this style of bench. This style of bench having proved to be good value evidenced by previous quotation exercises and proving to be of robust construction.

b) RECOMMENDED

To delegate to the Clerk the sum of up to £3,775 for the provision of 2 decorative benches for the Memorial Garden. This amount to be added to project LCC19/07 Garage/Memorial Garden and for Financial Regulation 11.3e)ii to be suspended on the grounds that particular designs particular to individual suppliers are required. Selection of the appropriate benches to be delegated to the Clerk in consultation with members of the Memorial Garden Centrepiece Working Group.



CIL2026/034 Recommendations of Memorial Garden Centrepiece Working Group.

a) *RECOMMENDED*

To arrange the centrepiece as per below:

1. Remove the posts and gate and make redundant the railings, posts and gate that formed a 'hexagon' type shape. This will make the whole area more open and amenable to arrange planters as appropriate.
2. To move the position of the fittings for a Community Christmas Tree more towards the corner of the junction of Brynna Road/Grove Terrace but still within the boundary of the garden.
3. Where the Christmas Tree fittings were to be place to place a multi-tier fountain planter coloured and badged as per the existing community planters. Also the memorial plaque to Peterson Super Montem CC to be attached to this.
4. The budget cost from Amberol is £2128 ex VAT, the Clerk to obtain a more accurate quotation prior to the Full Council meeting and to present the quotation alongside this recommendation.
5. To create a concrete base of dimensions similar to the base of a fountain to adequately support the weight of it. (This may, subject to negotiation be done under the present contract)

b) *RECOMMENDED*

To request of Full Council that the terms of reference of the working group be expanded to look at the final layout, aesthetics and dedication of the garden subject to the final approved Suds designs. This would also allow the group to consider the possibility of creating a 'living' wall running parallel to the wooden fencing whilst maintaining a service path for the neighbours to have access to maintain their fence.



CIL2026/035 written motion from a member to submit and support an external CIL Grant application from The Llanharan Branch of the Royal British Legion and the accompanying application.

No motion was received.

CIL2026/036 Verbal update on the progress of the Oakbrook skatepark refurb and pump track Working Group

Noted.

CIL2026/022 Urgent information or to suggest items to the Clerk for a future agenda.

None.

There being no further business the meeting closed at 7.55pm

Date of next scheduled meeting: 1st September 2026

Councillor Janine Turner
Chair of the CIL Committee

From: [Leigh Smith. The Clerk. Llanharan Community Council](#)
To: ["CIL"](#)
Subject: RE: CIL - Llanharan Community Council
Date: 21 July 2026 12:52:00
Attachments: [image001.png](#)

Hi Leanne,

Thanks for coming back to me.

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

llanharan-cc.gov.uk

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From: Lott, Leanne <Leanne.M.Lott@rctcbc.gov.uk> **On Behalf Of** CIL

Sent: 21 July 2026 12:39

To: Leigh Smith. The Clerk. Llanharan Community Council <clerk@llanharan-cc.gov.wales>

Subject: CIL - Llanharan Community Council

Dear Leigh

Thank you for your time on the 1 July and I note the view of your internal auditor that earmarked reserves may be classed as committed spend in accounting terms. However, I do not think that the creation of an earmarked reserve, of itself, necessarily means that CIL receipts have been "applied" for the purposes of Regulation 59E of the Community Infrastructure Levy Regulations 2010.

An Earmarked Reserve often results from instances where anticipated expenditure on an item or project, which can be predicted with some degree of accuracy, has been postponed. However, earmarking funds would not, in my view, automatically stop the 5-year repayment period from applying.

CIL receipts to build a 4G pitch and for the refurbishment and maintenance of that 4G pitch may be classed as acceptable spend and may comply with Regulation 59C provided the expenditure supports the development of the local council's area. However, Regulation 59E is concerned with whether CIL receipts have been applied to support the development of the area within 5 years of receipt.

It is also understood that earmarked reserves are not a mechanism for rolling forward and protecting resources. On that basis, I would not be comfortable advising that Llanharan Community Council can protect CIL receipts from the Regulation 59E repayment position simply by transferring them into a named earmarked reserve for future refurbishment or maintenance.

Kind regards,

Leanne Lott

Swyddog Arddoll Seilwaith Cymunedol | Community Infrastructure Levy Officer
Materion Tai ac Adfywio | Housing and Regeneration

Rhagenwau: Hi

Pronouns: She/Her

Ffôn/Telephone: 01443 281114

Gwefan/Website: www.rctcbc.gov.uk

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi.
Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.
Os byddwch yn mynychu cyfarfod, rhowch wybod i'r trefnydd os yr hoffech gyfrannu i'r cyfarfod yn Gymraeg ac/neu os yr hoffech dderbyn gwasanaeth derbynfa Cymraeg yn ystod eich ymweliad.

We welcome correspondence in Welsh and corresponding in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.

If you are attending a meeting, please let the organiser know if you would like to contribute to the meeting in Welsh and/or if you'd like to receive a Welsh language reception service during your visit.



Creu Lleuedd Cymru
Placemaking Wales
Llofnodydd y Starter Charter Signatory

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

CIL 123 list updated 28.8.26

Project	Project description	Est cost
Welfare ground - floodlights on rugby and football pitches	Erection of new lights and power supply. Plus upgrade of power supply to 3phase and trenching.	£103,438
Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	£78,032
Dolau Primary School - Climbing/play area for Key stage 2 pupils. Could also be made available to the community (eg After school club)	As per application.	£74,000
Refurbishments to Llanharan OAP hall		£71,451
Brynnau Primary school. Outdoor classroom/play area.	Minute 2021/148	£60,000
Lamp posts upgrades - Brynna and Bridgend road.	0	£33,194
Brynna Community Centre, works to improve the drainage of the 'top field' at 'Brynna fields'	Works to improve top pitch drainage	£26,042
Brynna Community Centre, works to improve the drainage of the 'bottom pitch' at 'Brynna fields'	Works to improve bottom pitch drainage	£26,376
Refurbishment of Brynna Community Centre 3G pitch	Conditional on pledges of full funding	£20,000
Decorative sculptures and art works for Brynna Woods.	See artist quotation.	£18,000
Brynna Community Trust Infrastructure Grant	Covid	£15,000
Llanharan branch of the Royal British legion.Storage cabin	Providing a storage building on LRFC ground. A spend of £19,500 was approved.	£14,850
Llanharan Recreational Ground Trust Infrastructure Grant	Covid	£12,432
Improvements to the southern access to RAN17.5 at enterprise Way.	Path along ridge and steps up grass bank	£8,500
Civils work for festive display expansion 2024	Groundworks and column conversion	£8,490
Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffs lane)	Installation of streetlights.	£8,428
Reopening of Footpath RAN17/5 adjacent to the Bryncae Arms	Minute 2021/107	£8,300
Further defibs and cabinets at 5 locations plus 2 extra cabinets.	ors	£7,585
Improvement of Tan Y Bryn – Church Street Bridleway PSM31/1	Improve bridleway	£7,200
Brynna Community Centre Boiler replacement	Replacement boiler for Brynna Community Centre.	£6,720
Improvements/Repair to footpath RAN6/1 North of Talyfan Road.	Joint project with RCTCBC	£6,300
Path from Meadow rise across top of Llanharan cemetery to join with PROW	Improvements to the path with suitable soak away drainage at strategic points and erection of bollards half way down the entrance to stop vehicle access.	£6,150
Welfare ground Rugby posts and installation	Minute ref 2025/037b)	£5,680
Refurbishment of red telephone box in the square	To professionally refurbish the telephone box.	£5,018
Pavement at Wood-view	Pavement.	£4,500
Planters	Additional planters for the community. LS note: Add locations.	£4,420
Parc Bryn Derwyn path	Asphalt	£4,000
Dolau school outdoor resources. Part 2 of application.	Outdoor resources to improve sports facilities and well-being areas.	£3,935
Brynna Community Centre grant RE waste pump.	Grant to replace and upgrade the waste pump system.	£3,105
Rear exit (emergency exit) door and front door on the shower block at the Welfare ground	0	£2,936
Improvements to the surface of the path adjacent to the newly constructed steps on Enterprise way	Asphalting	£2,850
New noticeboard for both Ynysmaerdy and Llanharry Road	Quotes recieved Feb 23 Order placed June 23	£2,782
4 Large planters for 2025 summer display expansion	Minute ref 2025/037 g) and 2025/041	£2,424
Purchase and fitting of 3 x benches in the community. From Ground Control to Llanharry Road.	Minute ref 2024/067.	£2,370
Further 5 benches - Jan21	475 each.	£2,256
To carry out works to provide power to the new wall mounted Christmas tree brackets at the new locations.	Minute 2021/148	£2,175
Planters 3 large and 2 small	Large oct - 408ea small 176ea	£1,983
To Carry out works to provide power to the new Christmas tree site at Ynysmaerdy.	Minute 2021/148	£1,972
Further 5 benches - 2021	0	£1,530
Brynna Community Centre. Improvements to dugouts.	Increase in capacity to dugouts to satisfy league rules.	£1,500
'The Wimbles' overhead trellis	Minute ref 2022/244 Trellis	£1,500
Accessible gates at Meadow Rise play area and Meadow Rise Bench	Minute ref 2025/037d)	£1,440
Improvements to equestrian access on Bridleway PSM40/4. Bethlehem Way to Brynna Woods.	Slip resistant surfacing. Work to be carried out under the Highway's Act.	£1,400
Bike/Scooter rack/storage for Brynnau pupils	Bike/Scooter rack/storage for Brynnau pupils	£1,395
Maintenance of Oakbrook skatepark and Mountain Hare	Minute ref 2023/226 (CIL2023079) maintenance to the Oakbrook skatepark and Mountain Hare playpark	£1,170
2023/206 Extra ZOLL defibrillator to replace Llan RFC defib	2023/206 CIL funds to purchase a ZOLL defibrillator to replace that currently used at the Llanharan Rugby Club defib station.	£996
Emergency lighting in Welfare ground Shower block	Minute ref 2024/067	£950
Park Benches	Additional park benches for the community. LS note: Add locations.	£950
Installaton of WiFi Equipment in Ynysmaerdy Community Centre	Installation and 12 month costs	£936
Replacement wheelchair-friendly picnic Bench, Oakbrook park.	Bench	£915
Land preparation for bench at bottom of Oakbrook	Bench and wall	£900
Fitting of benches at WG, L'Oreal and A473 layby	KS	£900
Defibrillator for Trenos Gardens	Minute ref 2024/067.	£900
Path next to Brynna School to Brynna woods	Asphalt	£850
Resurfacing of land adjacent to BT telephone box, William Street	Resurface.	£830
CIL funding for replacement of lights on War Memorial	Minute2021/170	£720

Defibrillator and cabinet for Llanharan OAP Hall		£645
Replacement distribution board, Llanharan Cemetery	Minute ref 2024/300	£600
Fitting benches Brynna fields	Fitting benches Brynna fields	£500
Work to ensure legionella compliance at the Welfare ground shower block	(Risk assessment and written scheme).	£490
Christmas tree wall fittings at the War Memorial	Minure ref 2024/300	£480
Fitting of Xmas tree socket near St Peters Church, Brynna.	Minute 2021/169	£400
Replace damaged bench on Terry's Way	Contractor now engaged at a cost of £385	£385
Electrical safety inspection and and replace E.Lights at Welfare ground shower block	Minute ref 2024/300	£380
Commercial gas safetyinspection and boiler services Welfare shower block	Minure ref 2024/300	£257
Ground conditions on Bridleway PSM40/4 to Brynna Woods	Work to Improve Bunding to prevent flooding	£186
Bus shelter rooftop garden at Hillcrest	Decorative	£139
Bike/scooter rack/storage area for Llanharan PS pupils	Bike/scooter rack/storage area for Llanharan PS pupils	£75
Fitting brackets for 3 benches on new road		£23
Ewenny Bridge and associated paths	To provide an all-user bridge over the river Ewenny and associated paths to provide a multi-user route from Bryncae Community Centre, through Brynna Woods and to the Green (Ecohouses).	£600,000
Garage for asset Memorial Garden refurb & storage	Build a storage garage on the memorial garden site and refurb garden.	£159,695.00
Skateparks	To provide an upgrade to the Oakbrook skatepark and investigate options for a new skatepark or pumptrack in Llanilid fields	£106,000.00
Improvements to Bryncae Community Centre	See Capital plan	£173,177
LRGT - Resurfacing of carpark	Resurfacing of Llanharan Welfare Ground carpark	£75,000
Improvements to the welfare ground shower block	Condition of transfer	£67,205
Brynna Allotment Association - Civil works to expand storage shed	Civil works to expand storage shed	£4,454
Llanharan Primary School - Equipment for reading corners	Equipment for dedicated reading corners	£5,313
Community garden at Ynysmaerdy	Minute ref 2023/060 CIL2023/010. Precise arrangements to be agreed with Ynysmaerdy Hall.	£2,750
Replacement bench for Mountain Hare park	Standard 2 seater recycled bench in blue.	£383
Timers for festive lampposts	Minute ref 2023/060 CIL2023/012	£750
10% Contingency on incomplete Council Managed projects		£66,799
Proposed multi-user route from Terrys Way to Jubilee Street		£250,000
Extending the LCDP drop in center.		£100,000
Gateway to the village(signage)		£6,000
Upgrade of Council notice boards		£5,000
Total completed projects		£697,235.26
Total projects underway or actively under investigation (Active Projects)		£1,261,525.76
Total aspirational projects		£361,000
Total allocated CIL 123 list(all)		£2,319,761

**Llanharan Community Council - CIL Active Project List Updated 28.8.26**

Project No	Date added	Project	Project description	Status	Monies spent	Further monies Est	Forecast total spend	Council managed/Grant
LCC23/01	18/02/2023	Ewenny Bridge and associated paths	To provide an all-user bridge over the river Ewenny and associated paths to provide a multi-user route from Bryncae Community Centre, through Brynna Woods and to the Green (Ecohouses).	Project approved and in progress	£32,663.65	£567,336.35	£600,000.00	Council managed
LCC19/07	Prior 1/10/20	Garage for asset Memorial Garden refurb & storage	Build a storage garage on the memorial garden site and refurb garden.	Project approved and in progress	£78,221.00	£81,474.00	£159,695.00	Council managed
LCC25/09	17/05/2025	Skateparks	To provide an upgrade to the Oakbrook skatepark and investigate options for a new skatepark or pumptrack in Llanilid fields	Investigation in progress	£0.00	£106,000.00	£106,000.00	Council managed
LCC23/02	18/02/2023	Improvements to Bryncae Community Centre	See Capital plan	Project and spend approved for action.	£13,401.74	£159,775.26	£173,177.00	Council managed
LCC26/03	17/04/2026	LRGT - Resurfacing of carpark	Resurfacing of Llanharan Welfare Ground carpark	Investigation in progress	£0.00	£75,000.00	£75,000.00	Grant only
LCC25/01	22/02/2025	Improvements to the welfare ground shower block	Condition of transfer	Project approved and in progress	£16,525.53	£50,678.97	£67,204.50	Council managed
LCC26/01	17/04/2026	Llanharan Primary School - Equipment for reading corners	Equipment for dedicated reading corners	Project approved and in progress	£4,563.85	£749.15	£5,313.00	Grant only
LCC26/02	17/04/2026	Brynna Allotment Association - Civil works to expand storage shed	Civil works to expand storage shed	Investigation in progress	£0.00	£4,454.38	£4,454.38	Grant only
LCC23/Ynys1	17/3/2023	Community garden at Ynysmaerdy	Minute ref 2023/060 CIL2023/010. Precise arrangements to be agreed with Ynysmaerdy Hall.	Project and spend approved for action.	£1,675.84	£1,074.16	£2,750.00	Grant only
LCC23/Lamps1	17/3/2023	Timers for festive lampposts	Minute ref 2023/060 CIL2023/012	Project and spend approved for action.	£0.00	£750.00	£750.00	Council managed
LCC26/04	17/07/2026	Replacement bench for Mountain Hare park	Standard 2 seater recycled bench in blue.	Project and spend approved for action.	£0.00	£382.50	£382.50	Council managed
CONTINGENCY	Updated 15.5.24	10% Contingency on incomplete Council Managed projects	10% contingency to be maintained in relation to available funds. Temporarily minus £25,342.45 as proposed by CIL April 26			£66,799.38	£66,799.38	Contingency
				On Active Projects:	Actual spend	Further est spend	Forecast total spend	

		Totals			£147,051.61	£1,114,474.15	£1,261,525.76
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		Further confirmed CIL receipts to be received		Est further future CIL receipts (unconfirmed) Ph	
		£623,045		£696,025	
		Current CIL Reserves balance (EMR) 1/7/2026	at	Forecast balance following further confirmed CIL receipts to be received from current active housing developments (Llanilid Ph 3,4 & 5)	Forecast balance following confirmed receipts plus Est unconfirmed receipts from Ph 5-8 Llanilid (Ph 9 excluded)
		£1,114,474		£1,737,519	£2,433,544
Current available and uncommitted EMR		£0.00		£623,044.57	£1,319,069.57

Projected income (Confirmed)		Projected future available uncommitted EMR balance (cashflow) as of 11.03.2026 RE Confirmed CIL receipts	
Amount	Receipt date		
£93,836.80	28/04/2027	£93,836.80	
£93,836.80	28/04/2028	£187,673.60	
£93,836.80	28/04/2029	£281,510.40	
£93,836.80	28/04/2030	£375,347.20	
		Projected future available uncommitted balance (cashflow) as of 25/6/26 including confirmed and unconfirmed CIL receipts in Ph 6-8 Note Ph 9 is excluded as no information available.	
£696,025			

Removed from 10% contingency onfurther est spend for council managed projects
£5,111.64 LCC23/02 Bryncae Community Centre
£18,494.64 LCC25/01 Welfare ground Showerblock
£2,603.25 g CIL payment April 26 to ensure a 0 EMT availale balance.

£3,630.80 alance. Not this follows a recorection to a 10% contingency from 7.5% on the sheet
£29,840.33 total



Llanharan Community Council - CIL potential Projects list 28.08.2026

Note: Some of the projects on the list may have already been actioned or set aside but the list not yet updated. This is because nothing is removed from the list without a resolution of Council.

No	Date added to list	Project	Project description	Est cost
11/20/02	06/11/2020	Improving the entrance to Bryngwiniog play area (Mountain hare)	Asphalting / signage?	£2,000
11/20/03	06/11/2020	Walking commuter route. Railway station to authors place.	Walking options for people in the newer houses to reach not only the train station but also the general amenities in the Village. The route, starting from the 'black path' at the bottom of Jubilee Street, could link onto the path that runs from Authors Place to the Bryncae Community Centre. From there the unofficial path along the railway line could be resurfaced to link into the current footpath from Brynna Woods RAN/20/1. Some initial work has been done by Community Councillor Jeff Williams and there is an appetite from Welsh Government to create more 'active travel routes'.	£250,000
11/20/31	06/11/2020	Improvements to Llanharan service station - Loreal roundabout path/cycleway		£500,000
11/20/06	06/11/2020	Create a series of well waymarked and published local walking/horse riding routes. With information boards and a bespoke waymark.	There are amazing public rights of way in the area and this would be a good way of helping people get outdoors and get active. Create the routes with a bespoke waymark, good quality gates/stiles, published availability, and some information boards to give the user a more thorough experience. The routes could range in distance and hopefully give that helping hand that some people need to get out walking/riding.	£2,000
11/20/07	06/11/2020	Traffic calming measures on Enterprise Way		
11/20/14	06/11/2020	A pedestrian crossing on Bridgend road		
11/20/15	06/11/2020	Access to the opencast lakes when houses are built		
11/20/19	06/11/2020	Purchase the land behind Haran roofing		
11/20/26	06/11/2020	Brynna 3G. Replacing floodlights with LED		£5,000
11/20/28	16/10/2020	New build - development childcare provision (EG LCDP)	Development of building or new build for community provision such as extra childcare. Possibly in partnership with local group (eg LCDP)	£500,000
11/20/37		Speed camera (school) -infrastructure?		
11/20/41		Investigate ownership of chapel near school		
11/20/42		Move Robert St park into the green field. Then put allotments in the original Park field. Then add a running track and outdoor exercise equipment.		

11/20/43	06/11/2020	Simple BMX track (Similar to what they have at Park Slip)	Earth track somewhere for the kids to take their bikes. Used to be one in brynna woods. Inexpensive to build. Minimal maintenance required.	£5,000
11/20/44	06/11/2020	open public loo and shelter in Llanharan cemetry	People come from miles around, often elderly people. Could use CIL money to refurbish if necessary and LCC staff could open/close it and keep it clean.	
11/20/46	11.11.2020	establish a well needed footway from Allotment site to Maes yr Gobaith area		
11/20/47	11.11.2020	Indoor sports facility/hall		
12/20/02	20/12/2020	Welfare ground - Small extention to house external toilet.	Could be used for outdoor events or those using the fields/chaging rooms. When main hall toilets are not available (closed or hall being rented).	£7,500
12/20/03	20/12/2020	Welfare ground - Improvements to the pathway to the boxing club entrance.	Improve the pathway to make it safer and more established, to the right of the welfare hall and down to the boxing club.	£4,000
12/20/04	20/12/2020	Welfare ground - Works to improve the levels at the welfare ground entrance.	Limited works to relevel a small area just inside the main gate. Not tarmacing or anything substantial.	£2,000
12/20/05	20/12/2020	Welfare ground - Pathway down to and past football field. Compacted dust or similar.	To provide a safe and dry access path to the football field and beyond. Possibly following on from the path to the boxing club (To the right of the welfare hall).	£5,000
12/20/06	20/12/2020	Welfare ground - Repairs tro boxing club roof.	The roof is in danger of collapse at some stage and requires repairs. Also insulating.	
12/20/09	20/12/2020	Welfare ground - Lower priority - External portch and access door to meeting room.	Fit access door and portch to meeting room so it can be used independantly whilst the hall is being hired. Note: Would also require external toilet (See pp no 12/20/02 above)	£5,000
12/20/10	20/12/2020	Welfare ground - Limited refurb of park. See also 11/20/11	Floor alteration to rubber safety flooring. Replacement components for existing play equipment. Possibly new apperatus but priority is improving the existing facility.	
12/20/12	20/12/2020	Access improvements to Llanharan community garden.	Zig zag path down the bank to allow pushchair/wheelchair access. (Not tarmac) and a suitable gateway. Idea to make the garden an area of mindfulness and seclusion for all.	£5,000
20/12/2013	20/12/2020	Development work to Llanharan community garden.	Currentlry work relies on volunteers and what can be achieved is limited. Access to proper funding would allow the garden to be developed properly.	
12/20/13	20/12/2020	Street signage to the Welfare ground	To allow those visitng to be able to find the facility from the highway	
21/12/2013	20/12/2020	Street signage for the Llanharan community garden	To allow those visitng to be able to find the facility from the highway	
12/20/14	20/12/2020	Bryncae community centre - Proper path from the carpark to the fire door	There is a desire line pathway in mud. To make a proper path here.	
1/21/002	29/1/21	meadow rise play area - renew path and do drainage		
2/21/001	29/01/2021	It would be amazingly beneficial for all the community if the "Swan pond" could be purchased for community use as a nature reserve.		

1/21/004	29/01/2021	I think for the community of Llanharan it would be beneficial to make the pathways in Brynna woods more durable. With covid the pathways have become very muddy. These paths have been wonderful during the pandemic and I feel that this should be looked after.		
1/21/005	29/01/2021	Further dog waste bins at the entrances to Brynna woods and meadow rise		
2/21/001	29/01/2021	Create a pleasant seating area next to River on Chapel Street	we create a area by the river bank opposite the war memorial next to the Chinese chip shop. It has a natural beauty and just needs a bit of loving care and attention to bring it into a place that people young and old could enjoy. Being opposite the memorial and close to the community council offices it is an ideal place to enhance. We could also erect a plaque for the NHS for their services which would be in keeping with the memorial. Wild flower planting could be arranged so the upkeep would be a minimal cost. Seating here would be great so in the future when socialising is allowed families and older generations could meet. Being by water is a natural healer for many mental health issues.	
5/21/001	29.3.21	Improvements/expansion to brynna community centre skateboard bowl.	Please see below email that we discussed. Ideally the bowl should be 3ft deep and if a rail can be put as the edge of top for grinding even better. Not expecting the world but it does need looking at so if money needs spending why not get it right 1st as last. If there is scope for it to be larger fantastic but if not the depth of 3ft should really be considered. Only going deeper or raising the edge with that so no impact on surrounding ground if that is a concern. Below is what has just been done and pencoed. There is no skate bowl type of park From cardiff to Porthcawl and the one in brynna isn't up to much as you will see below again with the links of Porthcawl. Hopefully something comes of this thanks for your time https://www.bridgend.gov.uk/news/new-pencoed-skateboard-and-bmx-park/ http://www.middle-age-shred.com/forum/viewtopic.php?f=17&t=23701	
5/21/002	26.4.21	Park or wooded area next to Bryncae Community Centre.	Owned by LMW	
5/21/003	26.4.21	Llanharan Primary School - Green security fence between Allotment and allotment car park and the school	I would like to submit a bid for new fencing between the school, the community allotment carpark and community allotments. Somebody, parked in the Community Carpark, reversed into the fencing over the Christmas period and although the school repaired the pillar and fence it is still in poor repair. I have spoken to our RCT surveyor to get a quote to replace the wire fencing with a green security fence.	£1,900
6/21/001	8.6.21	Sensory garden		
6/21/002	8.6.21	Sensory play area		
6/21/003	8.6.21	Wooden sculptures for schools		
6/21/005	8.6.21	Live wall at Meadow Rise		

LCC21/13	11/20/48	06/05/2021	Bike racks at Train station	£500.00
LCC21/10	12/20/15	06/05/2021	Community Orchard/wildlife areas.	£1,000.00
LCC21/11	11/20/32a	06/05/2021	Bike/scooter rack/storage area for Dolau pupils	£1,000.00
LCC22/BCFC1		22/07/2022	Signage for Bryncae FC	£100.00



Llanharan Community Council - Master Action Plan

Action no	Date added	Category	From	Action	Notes	Status2	Owner
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).	Lease to be prepared. See above		LS
2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.	Present to Council for resolution.		LS
2022/108	22/05/2022	Full Council	CIL	2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.	To be included in review of CIL application form and policy for their July 2026 meeting.	Completed	LS
2023/060	17/03/2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists. Awaiting progress. The Clerk has contacted the MOP involved and requested works be carried out Summer 2024. June 2024. Clerk has requested an update Oct 24. Residents intend to proceed with the project. Clerk requested update April 2025. Project underway May 25. Requested status update Nov 25. Project ongoing into 2026. Have informed applicant that cutoff is likely to be end 2026 before unspent funds are reallocated. June 26. Requested progress report and plan for spending remaining funds this year. Requested again in August. Note: At the time of writing 24.8.26 £1,675 spent. £1,074 remaining.		LS
2026/119e)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 e) RESOLVED CIL2026/013 Spend of £920 against CIL Project LCC19/07 Memorial Garden/Garage to facilitate resubmission of lapsed SAB/SuD application. To authorise a further spend of £920 against project LCC19/07 Memorial Garden/Garage.	Alter CIL sheets to show total allocated to project £155,920 Master version done. Chris' version - To be completed		LS
2026/119f)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 f) RESOLVED CIL2026/015 CIL Grant application. LRGT – Resurfacing of carpark. To add the project to the Active Project List and to allocate £75,000 of CIL funds indicating the Council's support for the project and the commitment of funds. But to request that the applicant carries out the further work suggested by them to confirm the validity of the quotations and to clarify their VAT status and intentions and for the quotations and the grant amount requested to then be resubmitted.	Master version - Done Chris version -		LS
2026/119g)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 g) RESOLVED CIL2026/016 CIL Grant application. Llanharan Primary School – Equipment for dedicated reading corners. To add the project to the Active Project List and grant the sum of £5,313 from CIL funds.	Master version - Done Chris version - Applicant informed. Project in progress.		LS

2026/119h)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 h) RESOLVED CIL2026/017 CIL Grant application. Brynna Allotment Association. To support in principle the element of the project relating to the civil works required to improve the storage shed, but not the purchase of the pallet truck. To add the project to the Active Project List and to allocate £8,500 of CIL funds. But to request that the applicant obtains 2 further quotations for the civils work and for the 3 quotations and the grant amount requested to then be resubmitted.	Master version - Done Chris version - Applicant informed.		LS
2026/119j)i)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 j) RESOLVED CIL2026/019 Removal of projects from the CIL123 list and/or Active Project List and closure of ongoing projects. i) To remove LCC24/07 'Allotment expansion project' from the CIL123 List and Active Project List releasing £10,000 back into available funds. The project being unlikely to proceed in the foreseeable future.	Master version - Done Chris version -		LS
2026/119j)ii)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 j) RESOLVED CIL2026/019 Removal of projects from the CIL123 list and/or Active Project List and closure of ongoing projects. ii) To close project LCC21/14 Royal British Legion storage cabin, releasing the unspent £5,850 back into available funds. The cabin having been purchased in 2022 and commissioned in 2023.	Master version - Done Chris version - Applicant informed.		LS
2026/119j)iii)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 j) RESOLVED CIL2026/019 Removal of projects from the CIL123 list and/or Active Project List and closure of ongoing projects. iii) To remove project LCC21/15 'Provision of dropped kerbs, Hillcrest-Grove Terrace' releasing the £12,012 allocated to the project back into available funds. The RCTCBC project having been completed in 2021 and the Community Council's share of funds never called for, despite prompts from the Clerk.	Master version - Done Chris version -		LS
2026/119j)iv)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 j) RESOLVED CIL2026/019 Removal of projects from the CIL123 list and/or Active Project List and closure of ongoing projects. iv) To remove the project "Provision of youth shelters" from the CIL123 list	Master version - Done Chris version -		LS
2026/119j)v)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 j) RESOLVED CIL2026/019 Removal of projects from the CIL123 list and/or Active Project List and closure of ongoing projects. v) To remove the project "MUGA on LRGT land adjacent to Bryncae Community Centre" from the CIL123 list.	Master version - Done Chris version -		LS
2026/119j)vi)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 j) RESOLVED CIL2026/019 Removal of projects from the CIL123 list and/or Active Project List and closure of ongoing projects. vi) To remove the project "Rain capture and irrigation system for Brynna allotments" from the CIL123 list.	Master version - Done Chris version -		LS
2026/119j)vii)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 j) RESOLVED CIL2026/019 Removal of projects from the CIL123 list and/or Active Project List and closure of ongoing projects. vii) To remove the project "Land from Grove Terrace to Chapel Road (Improvements)" from the CIL123 list.	Master version - Done Chris version -		LS

2026/119k)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 k) RESOLVED CIL2026/020 Specific items to be added to the capital plan for Bryncae Community Centre and any resulting increase to the £100,000 currently allocated to project LCC23/02 "Improvements to Bryncae Community Centre" To add items i) to xvii) to the capital plan for Bryncae Community centre and to project LCC23/02 'Improvements to Bryncae Community Centre', and amending the allocated CIL funds for the project to £168,633 i to xvi not listed here for reasons of brevity. xvii - In order to accommodate all of the resolutions made by the Council at this meeting including to authorise the officers to take such a sum of money from the council's CIL contingency funds as to ensure that unallocated funds balance at £0 following the expected CIL receipts at the end of April 2026.	Master version - Done Chris Version -		LS
2026/119L)	17/04/2026	Full Council	CIL	2026/119 Resolutions and recommendations of the CIL Committee held on 17th April 2026 l) RESOLVED CIL2026/021 Progress Oakbrook skatepark refurb and pump track Working Group That the project proceeds with design 2 (Clerk's note: Labelled as Concept Two on appendix 12a presented to the CIL Committee) to be adopted as the design for the skatepark, to add an additional £6,000 of CIL funding to the project and to instruct the Clerk to produce a formal tender pack for further presentation and to take whatever action is necessary to ensure the £100,000 of grant funding from Grantscape is delivered.	Master version - Done Note:V This element is subject to a successful Grantscape grant Chris version -		LS
2026/174	21/05/2026	Full Council	CIL	Progress the proposed alteration in design to the Grove Terrace Garage project and make any necessary submissions for formal permission.	Inform builder - Done Non material alteration application submitted 5.6.26 Approved June 26. Builder recommenced works.	Completed	LS
2026/228a)	17/07/2026	Full Council	CIL	2026/228 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 7th July 2026 a) RESOLVED CIL2026/029 CIL grant application policy and amended application form. To adopt the CIL Grant Policy and Application form as presented in Appendix 4 to the meeting with amendments to correct 'sighted' to 'sited' and to add a section making explicit that the Council will seek evidence of Planning permission (or LDC), SuDS, easements or other documentation where appropriate.	Correct typing error - Sighted to sited. Add section making explicit that the Council will seek evidence of Planning permission (or LDC), SuDS, easements or other documentation where appropriate. Append with Version number Minute number and date etc.. Upload to sharepoint and website if necessary.		LS
2026/228b)	17/07/2026	Full Council	CIL	2026/228 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 7th July 2026 b) RESOLVED CIL2026/031 Updated figures for LCC23/02 'Improvements to Bryncae Community Centre' and to note progress. To approve the updated figures for the Capital plan relating to LCC23/02 presented in Appendix 6 to the CIL Committee and to note progress.		Noted	LS
2026/228c)	17/07/2026	Full Council	CIL	2026/228 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 7th July 2026 c) RESOLVED CIL2026/032 Updated and further quotations from Brynna Allotment Association relating to LCC26/02 'Brynna Allotment Association, Civil works to expand storage shed'. To note the quotations provided and the selected vendor and to approve payment of £4,454.38 for project LCC26/02 upon receipt of appropriate invoices, and to reduce the overall allocation to the project on the CIL123 and Active Project lists to that amount.	Inform applicant - DONE Make payment to the applicant ONLY upon receipt of invoices. Update CIL lists - LS (Done)		CK
2026/228d)	17/07/2026	Full Council	CIL	2026/228 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 7th July 2026 d) RESOLVED CIL2026/033 CIL funds to purchase benches. To purchase one standard recycled plastic bench as a replacement for a damaged bench at the Mountain Hare play area, authorising officers to spend £425 plus a contingency of £50, to be added to the CIL123 and Active Project Lists, suspending Financial Regulation 11.3e)iii in order to purchase this style of bench.	Order bench. - Done. 25.8.26 Awaiting delivery. Update CIL Lists - Done		LS

2026/228e)	17/07/2026	Full Council	CIL	2026/228 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 7th July 2026 e) RESOLVED To delegate to the Clerk the sum of up to £3,775 for the provision of two decorative benches for the Memorial Garden. This amount to be added to project LCC19/07 Garage/Memorial Garden and Financial Regulation 11.3e)ii to be suspended. Selection of the appropriate benches to be delegated to the Clerk in consultation with members of the Memorial Garden Centrepiece Working Group.	Look at available benches. Present options to working group and Purchase. - Have engaged WG to select benches. Update CIL Lists (Added to project on CIL spreadsheet/tracker) - DONE)		LS
2026/228f)	17/07/2026	Full Council	CIL	2026/228 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 7th July 2026 f) RESOLVED CIL2026/034 Recommendations of Memorial Garden Centrepiece Working Group. Subject to obtaining the appropriate permissions: 1. Remove the posts and gate and make redundant the railings, posts and gate that formed a 'hexagon' type shape. This will make the whole area more open and amenable to arrange planters as appropriate. 2. To move the position of the fittings for a Community Christmas Tree more towards the corner of the junction of Brynna Road/Grove Terrace but still within the boundary of the garden. 3. Where the Christmas Tree fittings were to be placed to place a multi-tier fountain planter coloured and badged as per the existing community planters. Also the memorial plaque to Peterson Super Montem CC to be attached to this. 4. The budget cost from Amberol is £2128 ex VAT, the Clerk to obtain a more accurate quotation prior to the Full Council meeting and to present the quotation alongside this recommendation. 5. To create a concrete base of dimensions similar to the base of a fountain to adequately support the weight of it. (This may, subject to negotiation, be done under the present contract)	Note: No resolution made to purchase the Fountain planter based on the quotation provided or to suspend FR as per the notes in the paper. Check paramaters with Suds team. (Pay inspection charge, check parameters) Check with Ben all covered in quote. Note: Suds design specifies detailed design. Therefore this may be moot.		LS
2026/228g)	17/07/2026	Full Council	CIL	2026/228 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 7th July 2026 g) RESOLVED That the terms of reference of the Memorial Garden Centrepiece working group be expanded to look at the final layout, aesthetics and dedication of the garden subject to the final and approved Suds designs and other permissions. This would also allow the group to consider making recommendations for further aesthetic improvements, for example the possibility of creating a 'living' wall running parallel to the wooden fencing whilst maintaining a service path for the neighbours to have access to maintain their fence.	Alter TOR on WG Master list, email members to inform of change	Completed	LS
2026/229	17/07/2026	Full Council	CIL	2026/229 Renegotiation of the forthcoming renewal of the Oakbrook Skatepark lease from RCTCBC RESOLVED To delegate authority to the Clerk to renegotiate the forthcoming renewal of the Oakbrook Skatepark lease from RCTCBC for a period of up to 25 years and on similar terms to the existing lease, only where there are no further practical or financial obligations placed upon the Council than the previous lease.	Clerk to arrange signing of the lease ONLY following a RESOLUTION of full Council . Once signed by both parties, send to Grantscape and issue the Skatepark tender (Check resoution in place).		LS

Appendix 3

To receive an update on progress of project LCC23/02 “Improvements to Bryncae Community Centre” including the provisional receipt of a grant from Grantscape and the financial implications for the project.

Landlord's consent

- RCTCBC have granted formal landlords' consent for Item 42 Of the Capital plan - the blackout blinds (which are being fitted on 9th September) and for Item 45 - New fire alarm and addressable ancillaries including magnetic door holders etc...
- They have notified us that items 18,19, 20b, 29 and 30 do not require written landlord's consent being considered tenants obligations under the terms of the community centre lease. All of these elements are part of the main tender.
- Items numbered 20c, 23, 27a, 28, 39 - 40, 43 – 44 & 46 are classed as major works; and will need to be covered under a formal Licence for Alterations. Officers have instructed RCT's legal department to undertake a Report on Lease regarding this¹
- This covers all elements of the Capital plan not already completed. The tender cannot be issued therefore until the formal licence has been received.
- RCT also note that any Planning, Building or any other Statutory requirements must be met.
- RCT remind us that we should ensure any insurance policies for the building are checked and updated if necessary and that there is adequate Public Liability Insurance in place during the refurbishment (We need to inform our insurance company and check cover).

¹ An analysis of how the proposed works fits in with the current lease.

Funding

Following an application from the Community Council, Grantscape (The administrators of the Mynydd Portref Windfarm fund) have provisionally awarded a grant of £15,221 for the blackout blinds, toilet refurbishment and kitchen refurbishment.

This grant has been approved by the 3 RCTCBC County Councillors.

This offer is provisional subject to further information that has now been submitted to Grantscape.

The Clerk has requested payment of £6,000 for the blackout blinds now, and for the remaining balance to be paid in 2027 upon completion of the kitchen and toilet refurbishment.

Grantscape have requested 3 quotes for all items. The Clerk has informed them that despite best efforts only 1 quote was obtained for the blackout blinds to the specification required, therefore we await communication from them regarding the status of this element of the grant.

Financial implications

A potential reduction in total project costs of £15,221 subject to final approval.

Motion

RCT having levied a fee of £600 for the necessary documentation, to consider approving a fee payment of £600 to RCTCBC.



RHONDDA CYNON TAF

Sustainable Drainage Approval Body
Highway, Streetcare and Transportation Services
Llawr / Floor 2
Pontypridd, CF37 4TH
SAB@rctcbc.gov.uk

FLOOD AND WATER MANAGEMENT ACT 2010

DETERMINATION: APPROVED

Applicant	Agent
Leigh Smith	Akeem Amin
1 Church Villas	Suite 2 Churchgate Court
Danygraig Road	3 Church Road
Llanharan	Cardiff
CF72 9NS	CF14 2DX

Part I – Particulars of Application – RCTSAB122-001-FA3

Proposed Construction Work: Grove Terrace, Llanharan

Location: Memorial Garden, Grove Terrace, Llanharan, CF72 9PR

Grid Ref: 299859, 1833645

Submitted Documentation:

- 13411_500_r06 Drainage Layout.pdf"
- 13411_501_r05 Drainage Details.pdf"
- 13411_502_r04 Contributing Catchment Plan.pdf"
- 13411_503_r04 Flow Exceedance Plan.pdf"
- 13411_505_r02 Drainage Sections & Details.pdf"
- 13411-DSR-Rev05.pdf"
- 13411-MP-04.pdf"
- 13411-PS01_r01 Planting Schedule.pdf"
- SAB Full Application Review and Comments - RCTSAB122-001-FA3 (responded).docx"

Gwasanaethau'r Amgylchedd/Environmental Services

Ffôn/Tel: 01443 425001

Cyngor Bwrdeistref Sirol Rhondda Cynon Taf
Rhondda Cynon Taf County Borough Council

Llawr 2, 2 Llys Cadwyn, Stryd y Taf, Pontypridd, CF37 4TH
Floor 2, 2 Llys Cadwyn, Taff Street, Pontypridd, CF37 4TH



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YOUR DATA MATTERS www.rctcbc.gov.uk/dataprotection



Part II – Particulars of decision

In pursuance of its powers under Schedule 3 of the Flood and Water Management Act 2010, Rhondda Cynon Taf County Borough Council acting in its capacity as the SuDS Approval Body (SAB) grants approval for the drainage system for the Proposed Construction Work as specified in the application and plans submitted, subject to the following conditions: -

Notification of start

1. Not to commence construction work unless 10 clear working days written notice of commencement of the work has been given to the SAB.

Reasons: To allow the SAB to manage inspections to ensure the drainage system is constructed in accordance with SAB approval

Notification of completion

2. To give the SAB written notice of the completion of the drainage system within 7 clear working days of completion.

Reason: To allow the SAB to inspect and review the construction work prior to issuing the Provisional certificate

Inspections

3. The applicant must comply with the inspection programme appended to this approval.
4. Not to commence construction work unless a fee of £1008.00 in respect of the inspections required by the Inspection Programme has been paid to the SAB.
5. The construction work must be inspected by the SAB in accordance with the inspection programme appended to this approval.
6. Not to commence any stage of the construction work detailed in the inspection programme without providing the SAB 2 clear working days prior written notice of that stage of the work.
7. The applicant must keep a record of all material tickets and specifications of the materials used in the drainage system and make the same available to the SAB upon request.

Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth
Highways, Streetcare and Transportation
Llawr 2, 2 Llys Cadwyn, Pontypridd, CF37 4TH
Floor 2, 2 Llys Cadwyn, Pontypridd, CF37 4TH

Ffôn/Tel: 01443 425001

Stephen Williams BSc(hons)MBA, GDipLaw, PGDipLegalPractice, MCIOB

Cyfarwyddwr Gwasanaethau Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth | Director for Highways, Streetcare and Transportation Services

Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhwch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.
We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.



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YOUR DATA MATTERS www.rctcbc.gov.uk/dataprotection



Reason: To ensure that the drainage system is built in accordance with the SAB approval.

DCWW

8. No surface water and/or land drainage shall be allowed to connect directly or indirectly with the public sewerage network

Reason: To prevent hydraulic overloading of the public sewerage system, to protect the health and safety of existing residents and ensure no pollution of or detriment to the environment

Dated: 14/07/2026

Signed



Owen Griffiths
Flood and Water Risk Manager

Advisory Notes:

1. If you are aggrieved by the decision of your SuDS approving Body to refuse approval for the drainage system for the Proposed Construction Work or to approve it subject to conditions, then you can appeal to the Welsh Ministers under paragraph 25 of Schedule 3 of the Flood and Water Management Act 2010.

If you want to appeal against your SuDS approving body's decision, then you must do so within 6 months of the date of this notice.

To make a formal appeal, please contact Planning and Environment Decisions Wales (PEDW). For further information, please visit the below webpage:

[Contact us: Planning and Environment Decisions Wales | GOV.WALES](https://gov.wales/planning-and-environment-decisions-wales)

Please note that should you make an appeal against a decision, or a condition as part of the approval, the appeal does not have the effect of suspending the decision. Therefore, construction work must not commence until the appeal is determined or withdrawn.

Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth
Highways, Streetcare and Transportation
Llawr 2, 2 Llys Cadwyn, Pontypridd, CF37 4TH
Floor 2, 2 Llys Cadwyn, Pontypridd, CF37 4TH

Ffôn/Tel: 01443 425001

Stephen Williams BSc(hons)MBA, GDipLaw, PGDipLegalPractice, MCIOB
Cyfarwyddwr Gwasanaethau Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth | Director for Highways, Streetcare and Transportation Services

Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhwch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.
We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.



MAE EICH DATA O BWYS www.rctcbc.gov.uk/diogeludata
YOUR DATA MATTERS www.rctcbc.gov.uk/dataprotection



2. The above conditions may be pre-commencement of construction work and therefore these must be satisfied prior to any construction work.
3. If you wish to contact the SAB regarding the approval or to discharge a condition, please issue an E-mail to SAB@rctcbc.gov.uk. Please note all further written correspondence including the discharge of conditions must be issued directly to the SAB E-mail address detailed above and not to individual case officers.
4. Should any modification be required to the proposed construction work that alters the drainage, this will likely require a full re-submission by application for a revised approval. All proposed changes to an approved design must be issued in writing to the SAB at SAB@rctcbc.gov.uk.
5. This approval does not free you from the need to obtain other licences, consents, approvals, or permissions (including planning permission) which may be required in law or in order to comply with any duties or responsibilities for conservation or protection of the environment. In addition, you should ensure that you obtain the consent of any owners or occupiers of land if necessary. This Consent does not confer any rights of entry or rights over property.

Ordinary watercourse Consent

6. Please note that SAB approval does not provide the right to connect into a culverted watercourse. As per Paragraph G2.3 and G2.4 of the National Standards, the right to connect must be secured from the Landowner who is responsible for the receiving drainage system in which the connection is proposed.
7. Furthermore, the SAB approval process does not provide consent under Section 23 of the Land Drainage Act 1991 to undertake connection/ outfall works to the ordinary watercourse. This type of consent (Ordinary Watercourse Consent) is regulated by the Lead Local Flood Authority (LLFA). Under this process, the LLFA will review the connection and as to whether the additional flow of water will present an increase in flood risk by reviewing the capacity of the culvert. For more information the applicant is advised to visit RCT's Ordinary Watercourse Consent Webpage which provides Application Guidance, Culverting Policy and contact details to make an application (Section 7)*.

DCWW:

Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth
Highways, Streetcare and Transportation
Llawr 2, 2 Llys Cadwyn, Pontypridd, CF37 4TH
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Ffôn/Tel: 01443 425001

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Cyfarwyddwr Gwasanaethau Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth | Director for Highways, Streetcare and Transportation Services

Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages

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8. Please note that this SAB consent relates solely to the approval of SuDS components. In order to establish whether the proposed development benefits from consent, the applicant is advised to refer to the planning permission granted as well as any conditions in reference to foul water drainage. In accordance with the Town & Country Planning (Development Management Procedure)(Wales)(Amendment) Order 2016 Dwr Cymru Welsh Water is a statutory consultee to the planning process and will provide comments to any proposals for foul water drainage by response to a planning application consultation.
9. The applicant is also advised that some public sewers and lateral drains may not be recorded on our maps of public sewers because they were originally privately owned and were transferred into public ownership by nature of the Water Industry (Schemes for Adoption of Private Sewers) Regulations 2011. The presence of such assets may affect the proposal. In order to assist us in dealing with the proposal the applicant may contact Dwr Cymru Welsh Water. Under the Water Industry Act 1991 Dwr Cymru Welsh Water has rights of access to its apparatus at all times.

Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth
Highways, Streetcare and Transportation
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Ffôn/Tel: 01443 425001

Stephen Williams BSc(hons)MBA, GDipLaw, PGDipLegalPractice, MCIOB
Cyfarwyddwr Gwasanaethau Prifffyrdd, Gofal y Strydoedd a Thrafnidiaeth | Director for Highways, Streetcare and Transportation Services

Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhwch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.
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YOUR DATA MATTERS www.rctcbc.gov.uk/dataprotection



Appendix I - Inspection Programme

Site name: Grove Terrace, Llanharan

Site Reference: RCTSAB122-001-FA3

Purpose of Programme

In order for the Sustainable Drainage System (SuDS) Approval Body (SAB) to be satisfied that the drainage system is built in accordance with approval, the SAB will undertake general inspections and also may request that certain stages of works be inspected by a SAB officer. This inspection programme details when an inspection is required and when and how the SAB are notified.

Required Inspections

A number of inspections will be required throughout the duration of the works. Based on the proposed works and anticipated duration, an estimated 0general inspections will be required. Table one details the particular stage of works that have been determined to require an inspection with prior notice provided to the SAB to ensure that the SuDS are constructed in accordance with the approved proposal.

Table 1. Stages of works that require inspection

Item	Stage of Works	Quantity	Prior Notice Required	Required Prior Notice Period
N/A	General Inspections		No	N/A
DNI122-FA3-1	Completion of excavation to formation level of raingardens and filter drain including impermeable liner	1	Yes	2 working days
DNI122-FA3-2	Completion of installation of clean stone within raingardens.	1	Yes	2 working days
DNI122-FA3-3	Completion of excavation to formation level for attenuation tank	1	Yes	2 working days
DNI122-FA3-4	Completion of installation of attenuation tank	1	Yes	2 working days
DNI122-FA3-5	Completion of Installation of orifice flow control structure and overflow	1	Yes	2 working days
DNI122-FA3-6	Completion of works including filter medium, planting and overflows within raingardens	1	Yes	2 working days
	Total including general inspections	6	No	

Inspection fee

The aforementioned inspections will be charged at £168.00 per inspection as detailed within Regulation 8 of The Sustainable Drainage (Application for Approval Fees) (Wales) Regulations 2018. Based on the estimated number of inspections listed above, the estimated inspection fee to be paid to the SAB prior to commencement of works is **£1008.00**.

To arrange payment via debit or credit card, please notify the SAB of the contact details of the payer and the SAB will arrange for payment to be processed. For further information, please see “making payment” on the Sustainable Drainage – Make a Sustainable Drainage Application webpage. If another form of payment is required, please contact the SAB at SAB@rctcbc.gov.uk

Please note that the number of inspections has been estimated based on design and programme. This does not include additional inspections in cases of re-inspection due to construction not in accordance with approval i.e. enforcement. A final balance will be determined following the completion of the works and a credit or debit invoice shall be issued should one be required.

Notification of works

In order for the SAB to inspect the stages of work listed above, the SAB must be notified within the required prior notice period specified in Table 1 prior to the stage of works detailed to allow the SAB to coordinate an inspector to undertake the inspection.

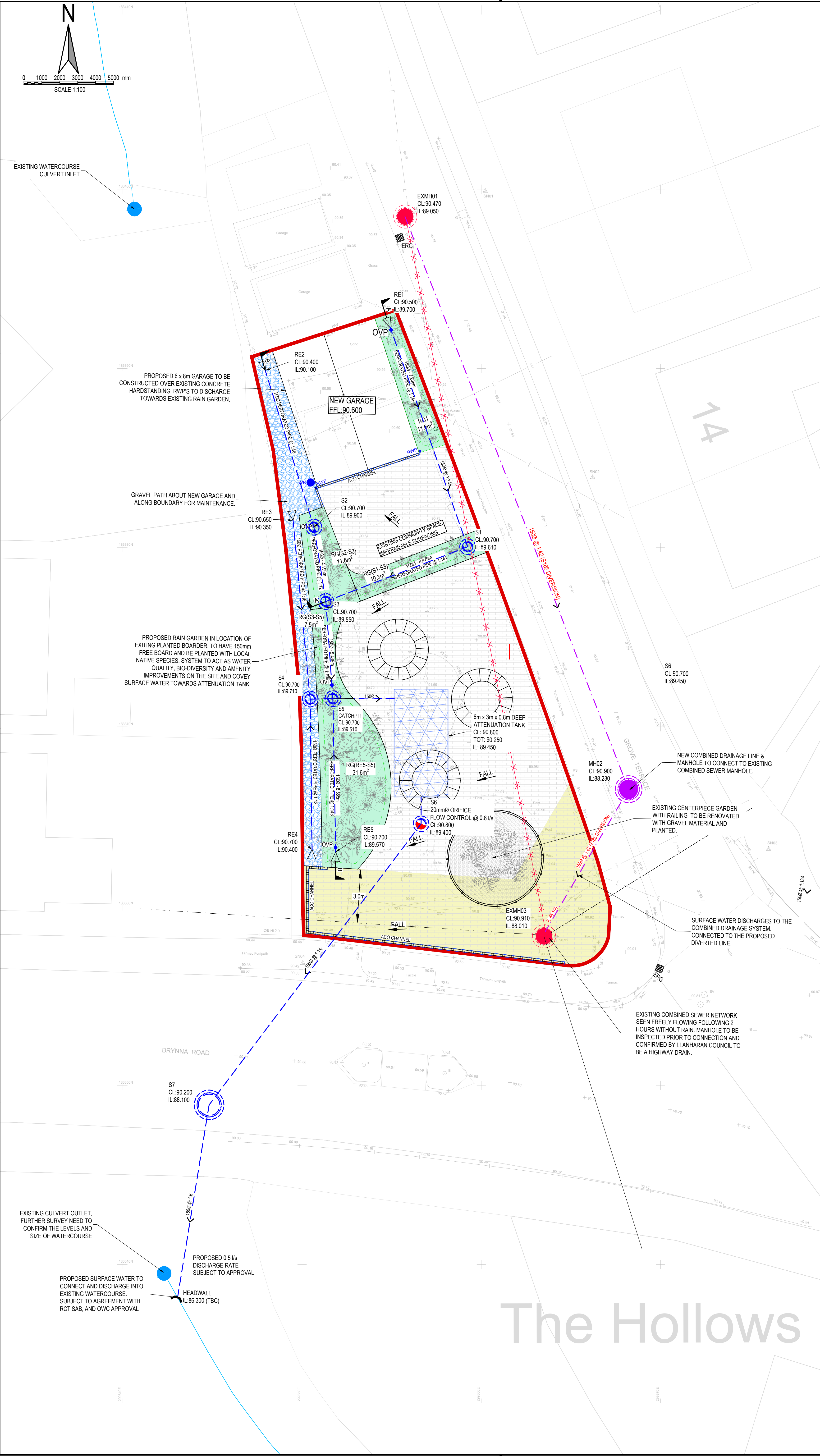
To notify the SAB, please email at SAB@rctcbc.gov.uk. When notifying the SAB, the inspection reference(s) (item in schedule) must be provided.

Where a contractor is unsuccessful in contacting the SAB inspector verbally over the phone, then the contractor must issue the notification via email in order for a SAB officer to action accordingly. Please note, the SAB inspector must only be contacted to notify or discuss an inspection. Any other matters such as discharge of condition or fees must be issued to the SAB email address.

Evidence of works

Whilst the SAB inspector will be expected to visually inspect each stage of works as noted in table 1. The contractor must also provide supporting evidence upon request for particular stages of works in which a visual inspection cannot ascertain full compliance. This includes, but is not limited to the following:

- Progress photos
- Specification sheets/ delivery tickets
- QA sheet to evidence levels
- As built for levels, areas and volume
- Testing, where required i.e. CBR testing.



- NOTES:
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 2. ALL LEVELS ARE SHOWN IN METRES UNLESS NOTED OTHERWISE.
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NOTE:
PROPOSED LEVELS TO BE CONFIRMED.
ALL LEVELS SHOWN INDICATIVELY BASED
ON OS MAPS AND SITE INSPECTION.

DRAINAGE LEGEND

- 1500 @ 1:150 PROPOSED COMBINED WATER DRAINAGE
- 1500 @ 1:150 PROPOSED SURFACE WATER DRAINAGE
- EXISTING SURFACE WATER DRAINAGE
- PROPOSED SUMP DRAIN
- RWP PROPOSED RAINWATER PIPE
- WB PROPOSED WATER BUTT
- OP PROPOSED OVERFLOW PIPE
- ERG EXISTING ROAD GULLY
- DENOTES FLOW CONTROL CHAMBER
- GEO-CELLULAR TANK 1 IN 100 YEAR EVENT WITH ACCESS POINTS
- RAIN GARDEN WITH NATIVE PLANTING. SEE DETAIL.
- GRAVEL PATH

SAB APPROVAL

05	AA	PG	PG	UPDATED TO NEW DRAINAGE DESIGN
04	AA	SH	SH	AMENDED FOLLOWING SAB COMMENTS
03	RP	FP	SH	AMENDED FOLLOWING SAB REFUSAL AND COMMENTS
02	JW	JW	LR	UPDATED TO SUIT EXTERNAL LAYOUT
01	JW	JW	LR	PRELIMINARY ISSUE

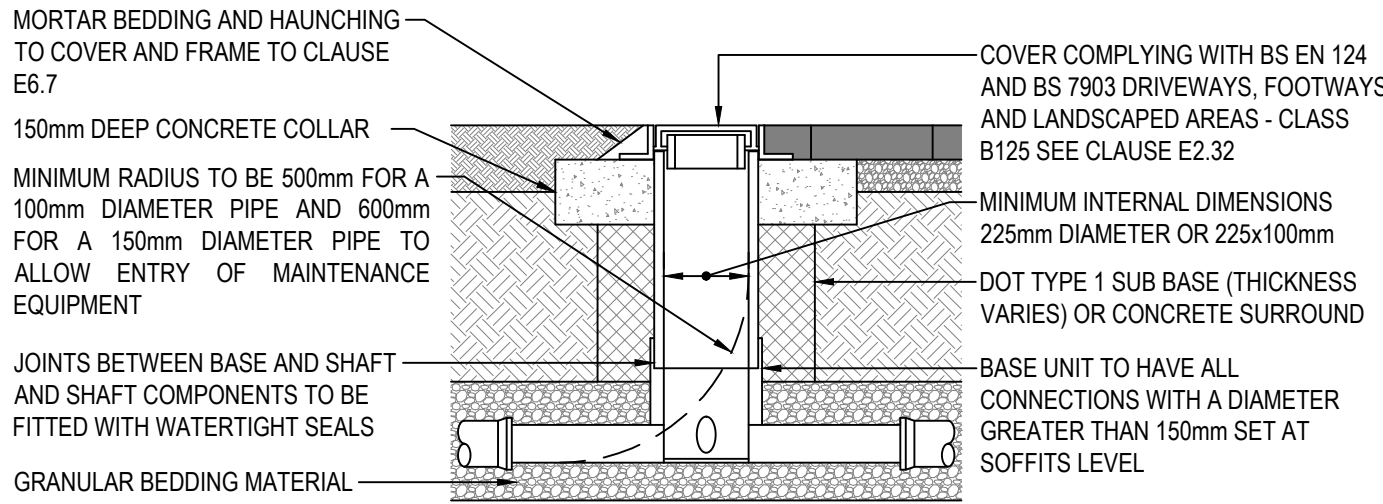
rev.	drawn	chkd.	appvd.	date	description
Client					
LLANHARAN COMMUNITY COUNCIL					
Project					
LLANHARAN MEMORIAL GARDENS					
Title					
DRAINAGE LAYOUT					



date	drawn	checked	approved
11.08.21	JW	FP	SH
scale @ A1		project no.	
1:100		13411	
status	drg. no.	rev.	
A	13411_500	05	

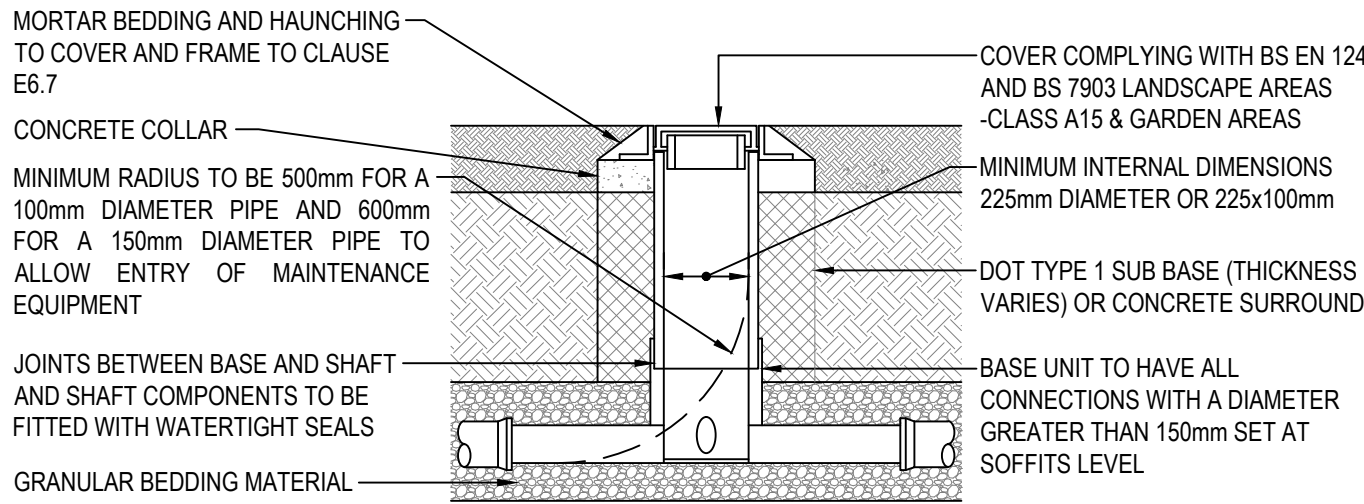
DRAWING STATUS
A - Approval, AB - As-Built, C - Construction, D - Draft, P - Preliminary, T - Tender

The Hollows



TYPICAL INSPECTION CHAMBER DETAIL - TYPE 4A
WITHIN PAVED AREAS

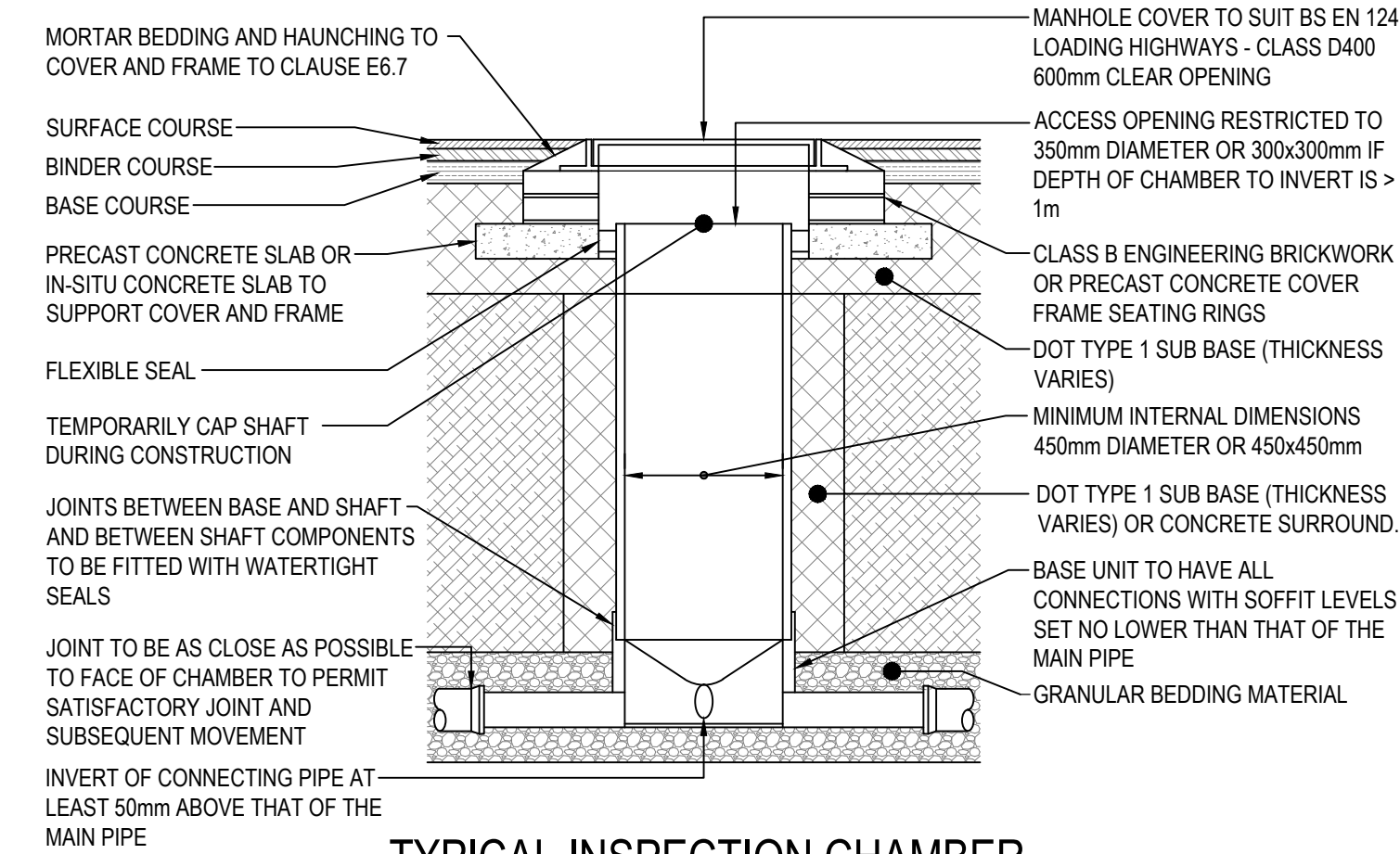
(REFER TO FIG. B.21 OF SEWERS FOR ADOPTION 7th ED) - SITED IN DRIVEWAYS/PAVED AREAS
(FLEXIBLE MATERIAL DETAIL)
SCALE 1:20



TYPICAL INSPECTION CHAMBER DETAIL - TYPE 4B
WITHIN LANDSCAPE AREAS

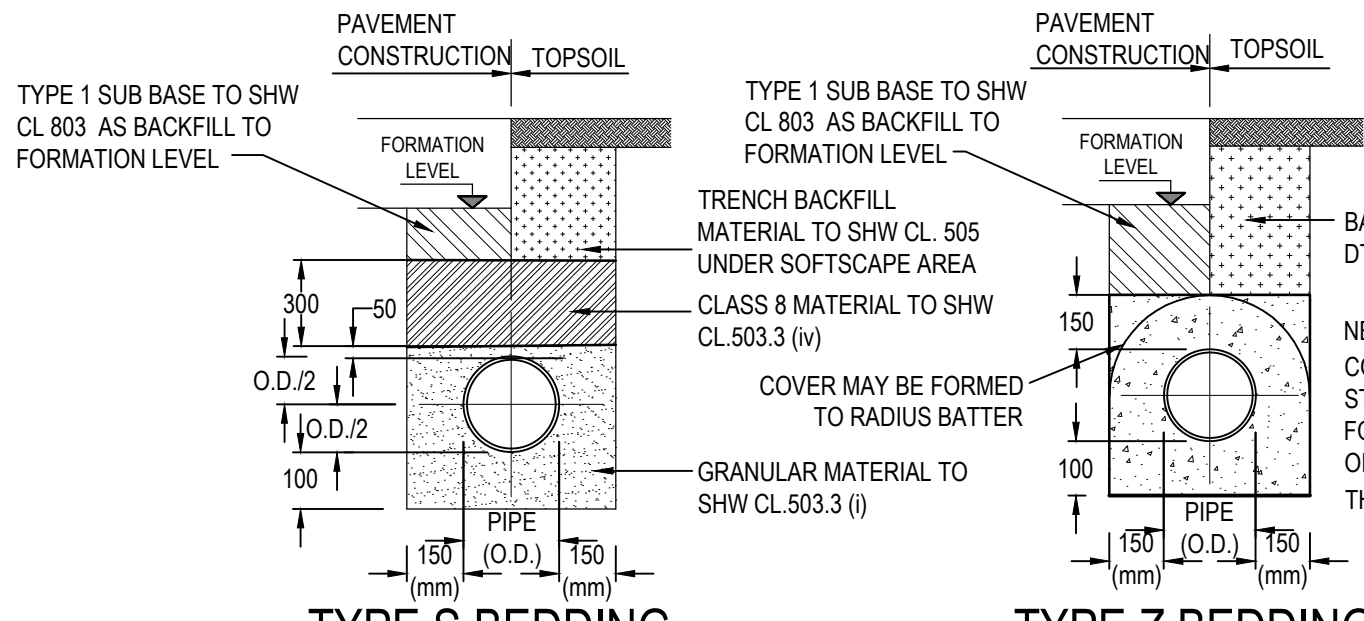
(REFER TO FIG. B.21 OF SEWERS FOR ADOPTION 7th ED) SITED IN DOMESTIC GARDENS
(FLEXIBLE MATERIAL DETAIL)
SCALE 1:20

MAXIMUM DEPTH FROM COVER LEVEL TO SOFFIT OF PIPE 2m. NON-ENTRY PLASTIC CHAMBERS AND RINGS SHALL COMPLY WITH BS EN 13598-1 AND BS EN 13598-2 OR HAVE EQUIVALENT INDEPENDENT APPROVAL



TYPICAL INSPECTION CHAMBER DETAIL - TYPE 3

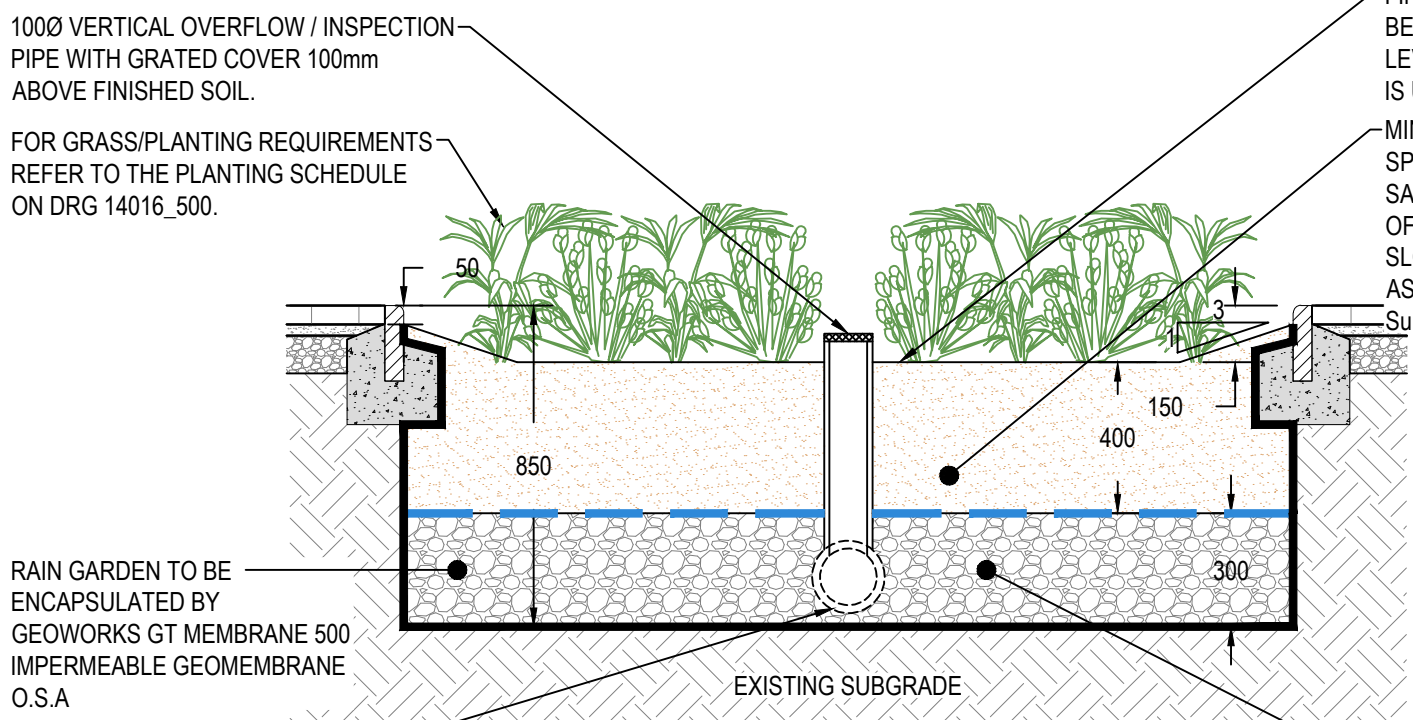
(REFER TO FIG. B.16 OF SEWERS FOR ADOPTION 7th ED)
(DEPTH FROM COVER LEVEL TO SOFFIT OF PIPE 3m)
(FLEXIBLE MATERIAL DETAIL)



TYPE S BEDDING
GRANULAR BED AND SURROUND UNDER ROAD
(BEDDING FACTION = 2.2)
SCALE 1:20

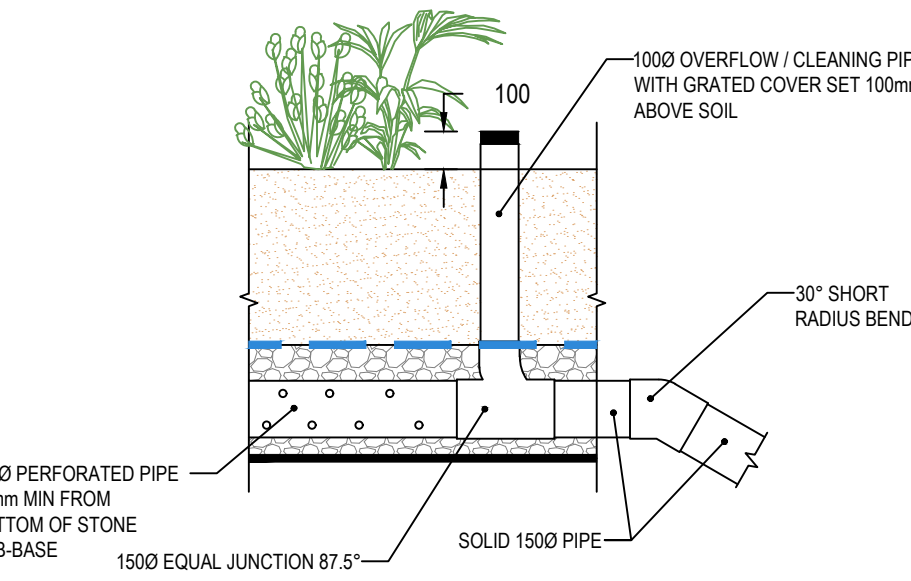
TYPE Z BEDDING
CONCRETE BED AND SURROUND
(BEDDING FACTION = 2.6)
SCALE 1:20

BEDDING DETAILS



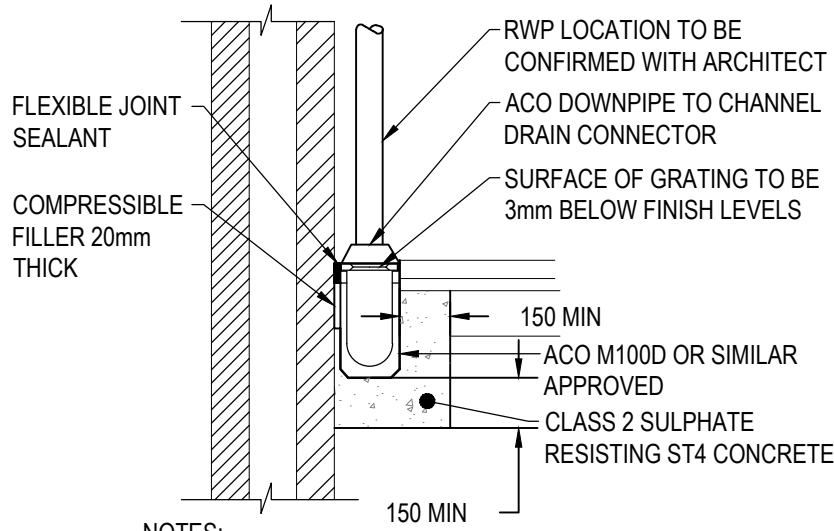
SuDS RAINGARDEN CONSTRUCTION DETAIL

SCALE 1:20



TYPICAL OVERFLOW DETAIL IN RAINGARDEN

SCALE 1:20

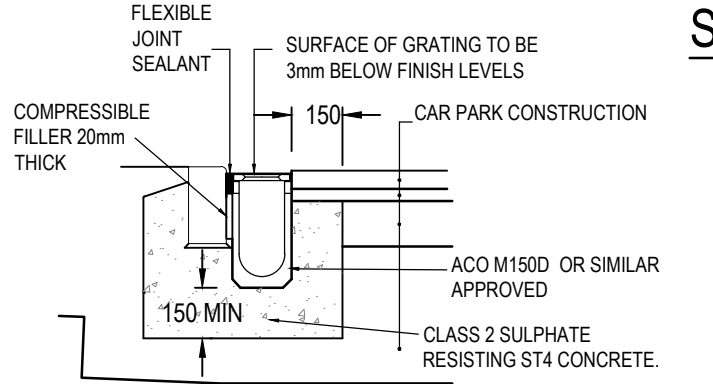


NOTES:

1. DRAINAGE CHANNELS TO BE ACO M150D OR SIMILAR APPROVED
2. FOUNDATION FOR CHANNELS TO BE LAID ON A ROLLED SUB-BASE OF 150mm MINIMUM THICKNESS.
3. GRATING LOAD CLASSIFICATION TO BE C250/ D400
4. RWP'S TO HAVE ACO DOWNPIPE CONNECTORS TO CHANNEL GRATINGS - REFER TO MANUFACTURERS GUIDELINES

RAINWATER PIPE/DRAINAGE CHANNEL CONNECTION DETAIL

SCALE (N.T.S)

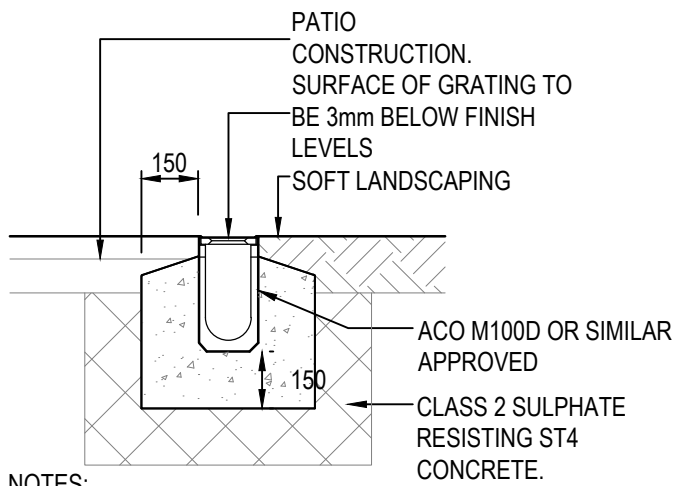


NOTES:

1. DRAINAGE CHANNELS TO BE ACO M150D OR SIMILAR APPROVED
2. FOUNDATION FOR CHANNELS TO BE LAID ON A ROLLED SUB-BASE OF 150mm MINIMUM THICKNESS.
3. GRATING LOAD CLASSIFICATION TO BE C250/ D400

DRAINAGE CHANNEL DETAIL

SCALE (N.T.S)



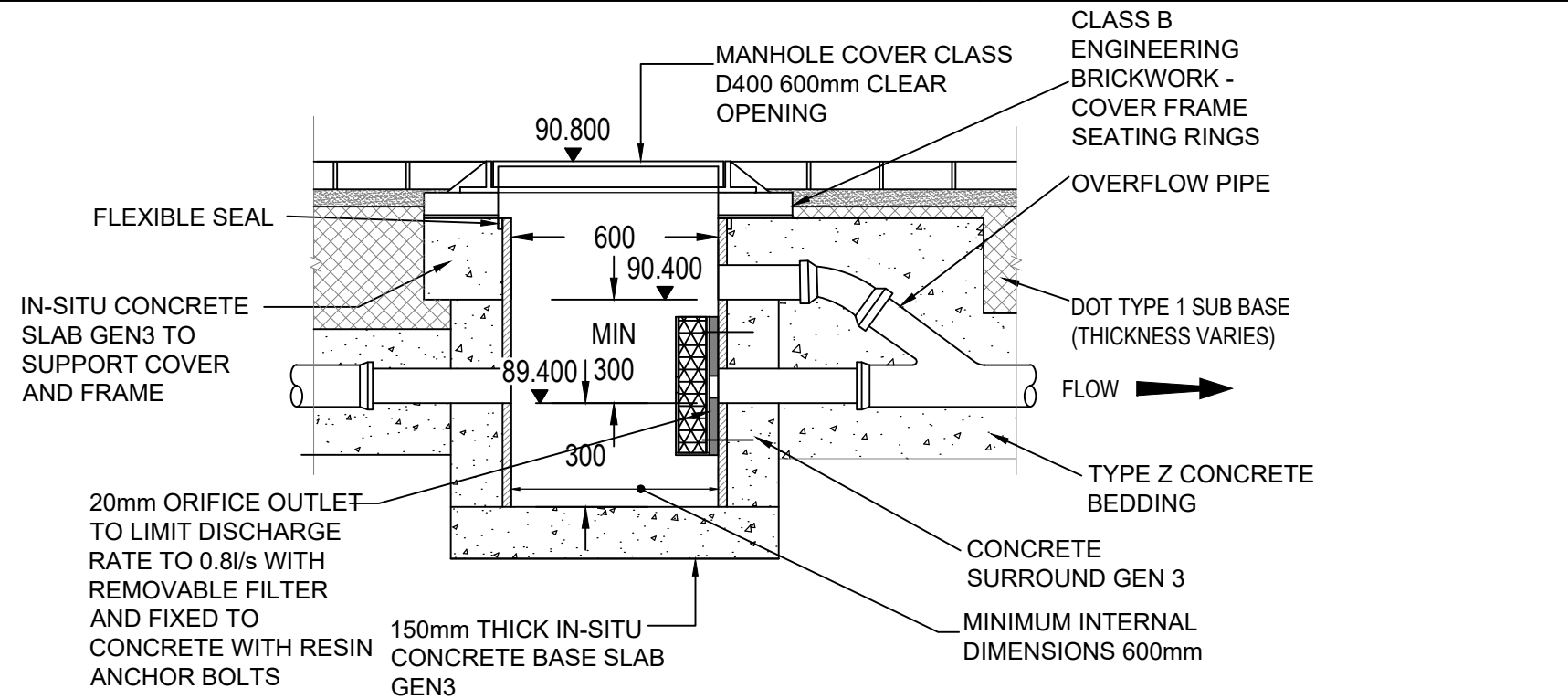
NOTES:

1. DRAINAGE CHANNELS TO BE ACO M100D OR SIMILAR APPROVED
2. FOUNDATION FOR CHANNELS TO BE LAID ON A ROLLED SUB-BASE OF 150mm MINIMUM THICKNESS.
3. GRATING LOAD CLASSIFICATION TO BE A15

DRAINAGE CHANNEL DETAIL

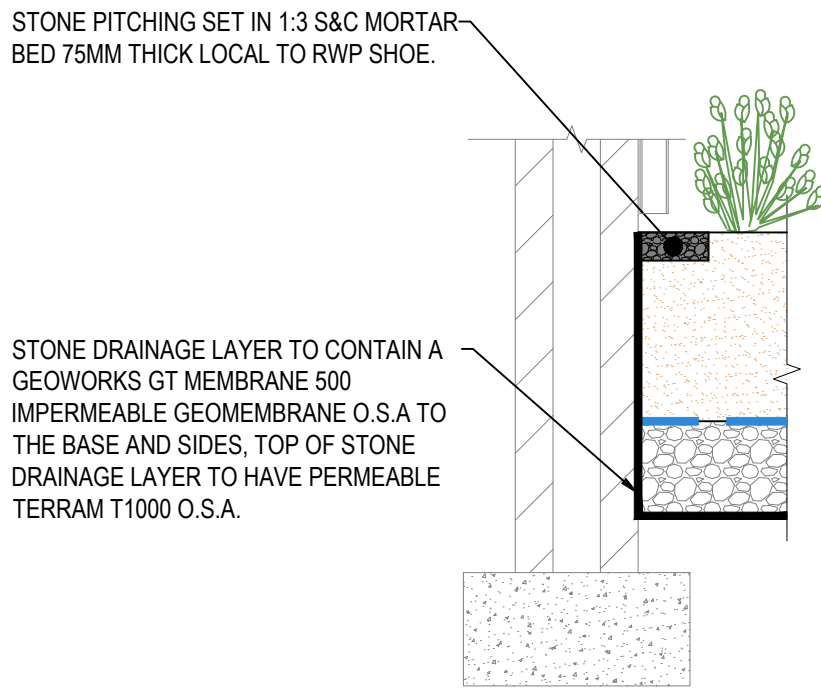
N.T.S.

- BEDDING DETAIL NOTES:**
1. REFER TO SHW TABLE S/3 AND SHW TABLE 6/1
 2. BEDDING BENEATH AND AT SIDES OF THE PIPE TO BE WELL COMPACTED IN ACCORDANCE WITH CL 505.
 3. CONCRETE CRADLES AND ARCHES MAY BE EXTENDED TO THE SIDES OF THE TRENCH.
 4. GEOTEXTILES MAY BE USED WHERE DIRECTED OR APPROVED BY THE ENGINEER TO CONTAIN BEDDING MATERIAL IN CERTAIN SOILS E.G. RUNNING SAND.
 5. IN VERY WET CONDITIONS, WHERE DIRECTED OR APPROVED BY THE ENGINEER A TEMPORARY LAND DRAIN MAY BE LAID WITHIN THE GRANULAR BED. (TYPE Z ONLY)
 6. WHERE PIPES WITH FLEXIBLE JOINTS ARE USED, THE CONCRETE PROTECTION IS TO BE INTERRUPTED OVER ITS FULL CROSS SECTION AT INTERVALS NOT EXCEEDING 5 METRES (OR AS DIRECTED BY THE ENGINEER) BY A SHAPED FORMER OF BITUMEN IMPREGATED MIN. 18mm COMPRESSIBLE FILLER. THESE INTERRUPTIONS SHALL COINCIDE WITH PIPE JOINTS. (SEE TABLE E5 IN SFA 7th EDITION.
 7. CONCRETE TO BE FND4 WHERE FLEXIBLE PIPES ARE USED. CARE MUST BE TAKEN TO PREVENT THE PIPES FROM FLOATING.



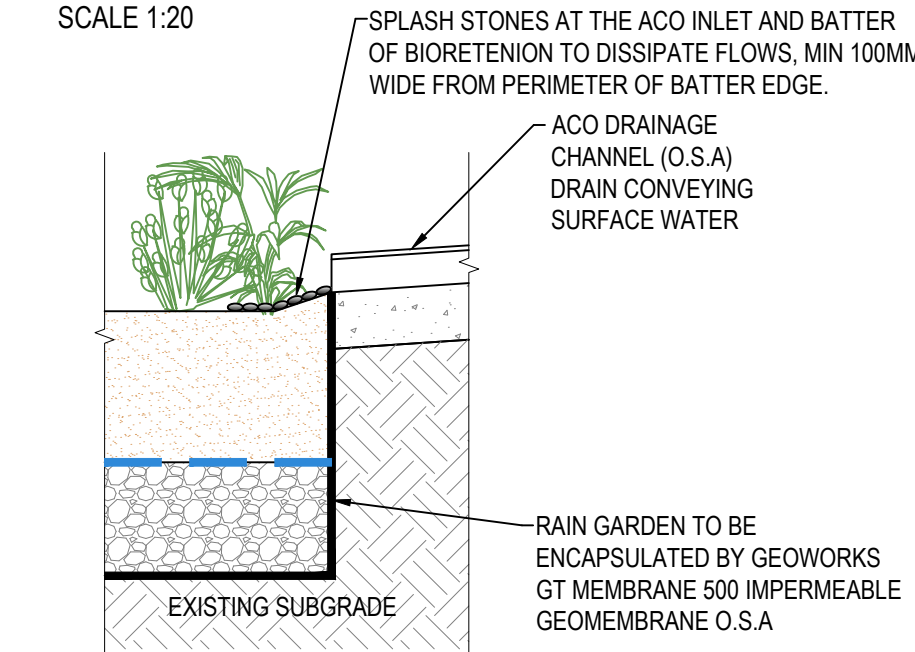
S6 - ORIFICE FLOW CONTROL WITH REMOVABLE FILTER DETAIL

SCALE 1:20



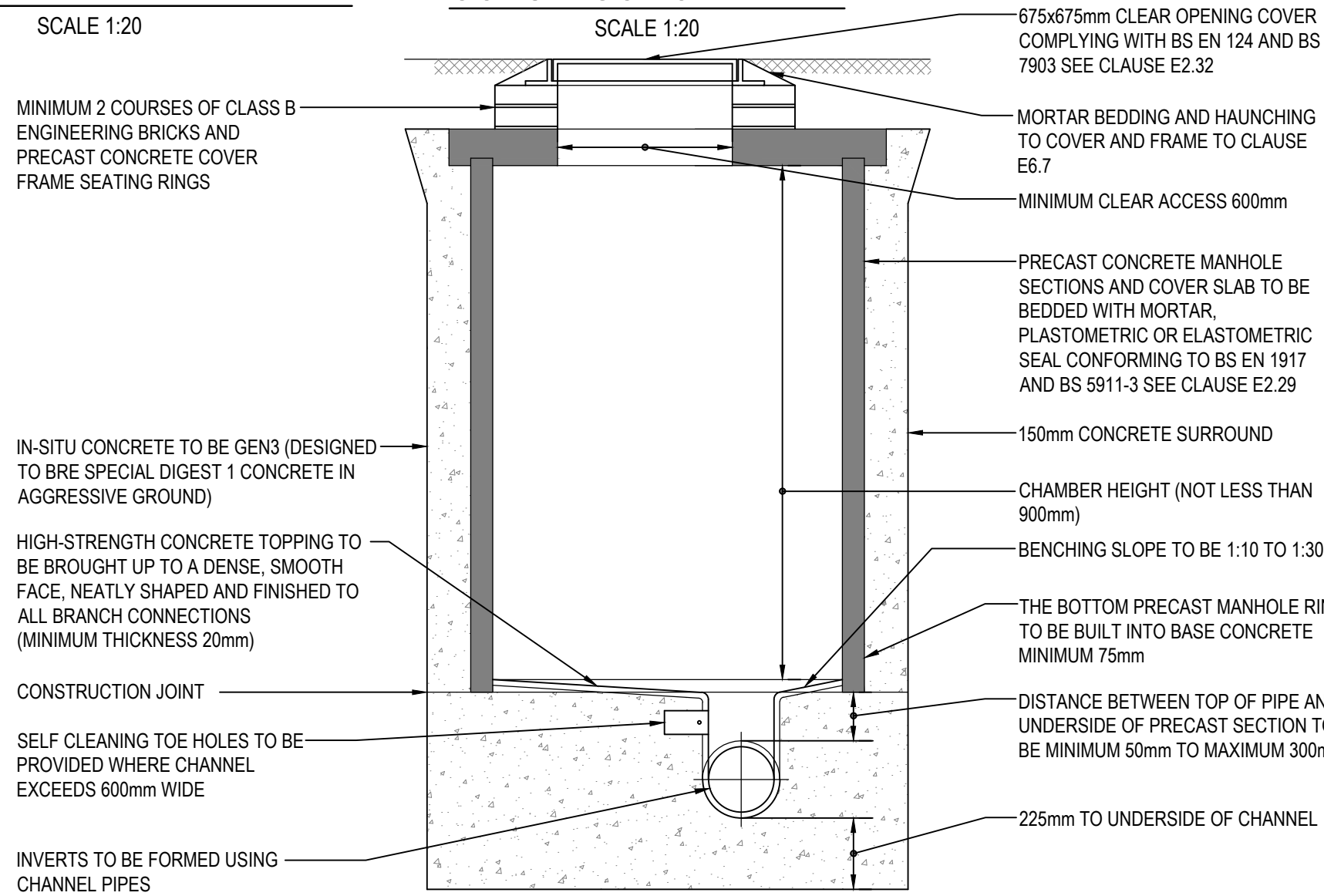
SuDS RAINGARDEN CONSTRUCTION DETAIL ADJACENT TO BUILDING

SCALE 1:20



ACO CHANNEL INLET TO SuDS RAINGARDEN CONSTRUCTION DETAIL

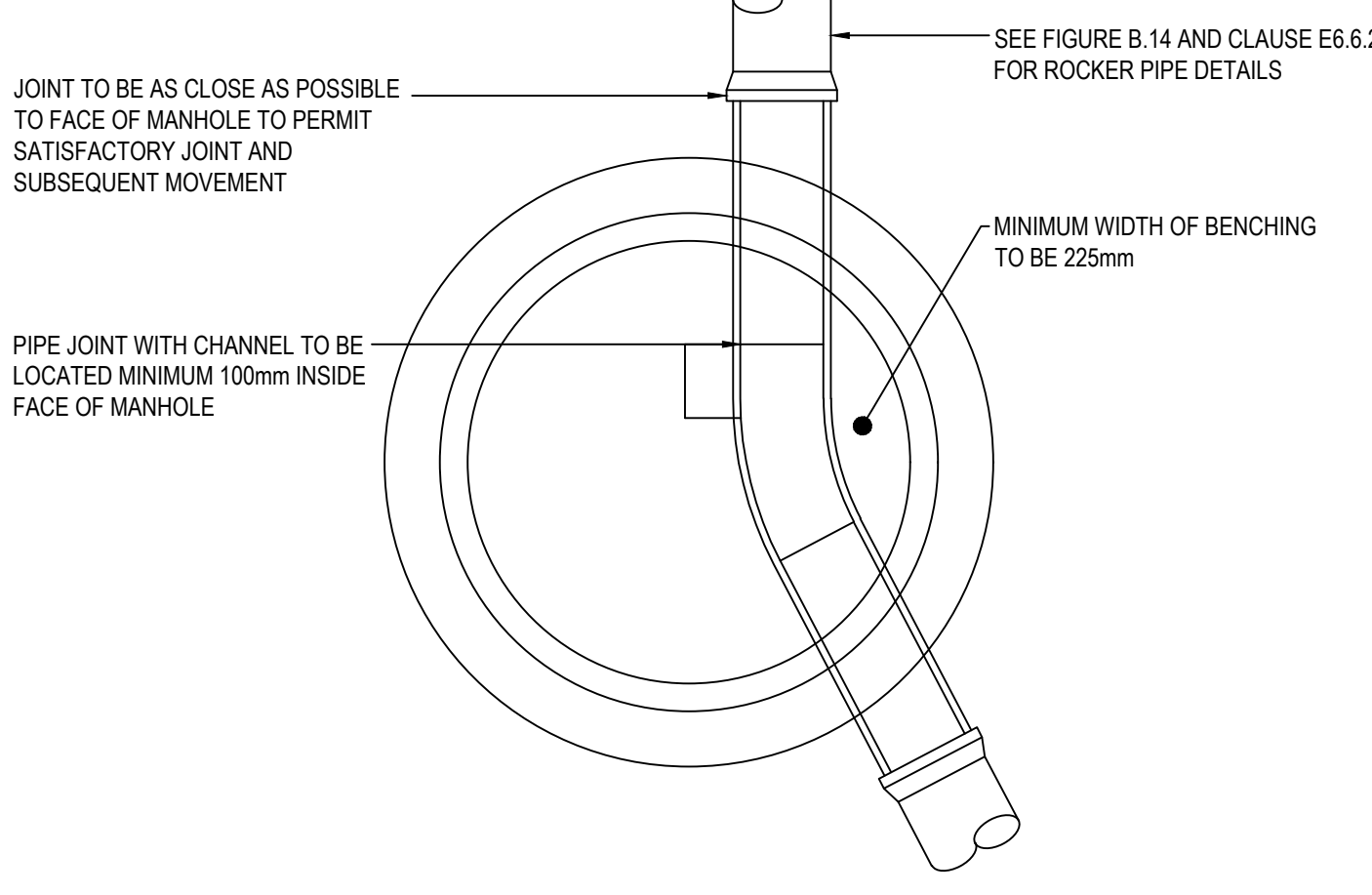
SCALE 1:20



TYPICAL MANHOLE DETAIL TYPE 2 - 1200Ø

(REFER TO FIG. B.12 OF SEWERS FOR ADOPTION 7th ED)
(MAXIMUM DEPTH FROM COVER TO SOFFIT LEVEL OF PIPE - 3.0m)

SCALE 1:20



TYPICAL MANHOLE DETAIL TYPE 2 - Ø1200

PLAN
SCALE 1:20

NOTES:

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SAB APPROVAL

rev.	drawn	chd.	approved	date	description
05	AA	PG	PG	18.04.23	AMENDED FOLLOWING SAB COMMENTS
04	AA	SH	SH	18.04.23	AMENDED FOLLOWING SAB COMMENTS
03	RP	FP	SH	23.11.21	MINOR AMENDMENT FOLLOWING COMMENTS FROM SAB
02	JW	JW	LR	03.09.21	UPDATE TO SUIT EXTERNAL LAYOUT
01	JW	JW	LR	02.09.21	PRELIMINARY ISSUE

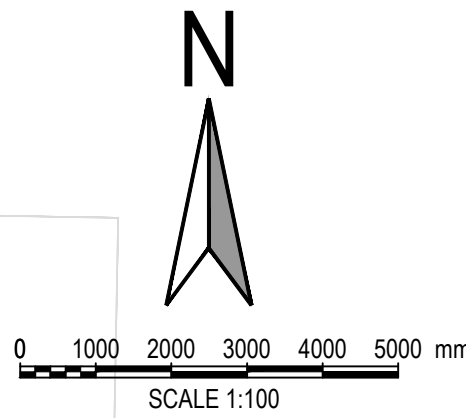
Client
LLANHARAN COMMUNITY COUNCIL

Project
LLANHARAN MEMORIAL GARDENS

Title
CONSTRUCTION DETAILS



date	drawn	checked	approved
11.08.21	JW	FP	SH
scale @ A1	project no.		
AS SHOWN		13411	
status	drg. no.	rev.	
A	13411_501	05	



EXISTING WATERCOURSE
CULVERT INLET

NEW GARAGE
FFL:90.600

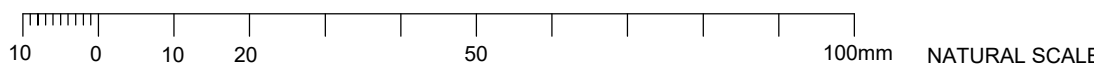
EXISTING COMMUNITY SPACE
IMPERMEABLE SURFACING

GROVE TERRACE

12

14

BRYNNA ROAD



- NOTES:
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LEGEND

- CATCHMENT AREA A = 24m²
- CATCHMENT AREA B = 64m²
- CATCHMENT AREA C = 16m²
- CATCHMENT AREA D = 20m²
- CATCHMENT AREA E = 223m²

FOR SAB
APPROVAL

04	AA	JP	AMENDED TO SAB COMMENTS
03	AA	PG	AMENDED TO SAB COMMENTS
02	DD	AA	AMENDED SITE PLAN
01	RP	SH	PRELIMINARY ISSUE

rev.	drawn	chd.	appd.	date	description
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Client
LLANHARAN COMMUNITY COUNCIL

Project
LLANHARAN MEMORIAL GARDENS

Title
CATCHMENT AREA PLAN

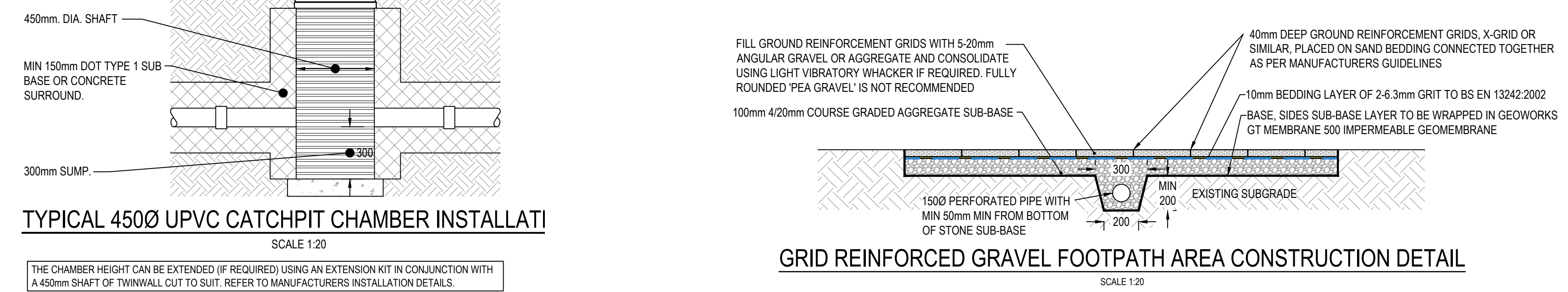
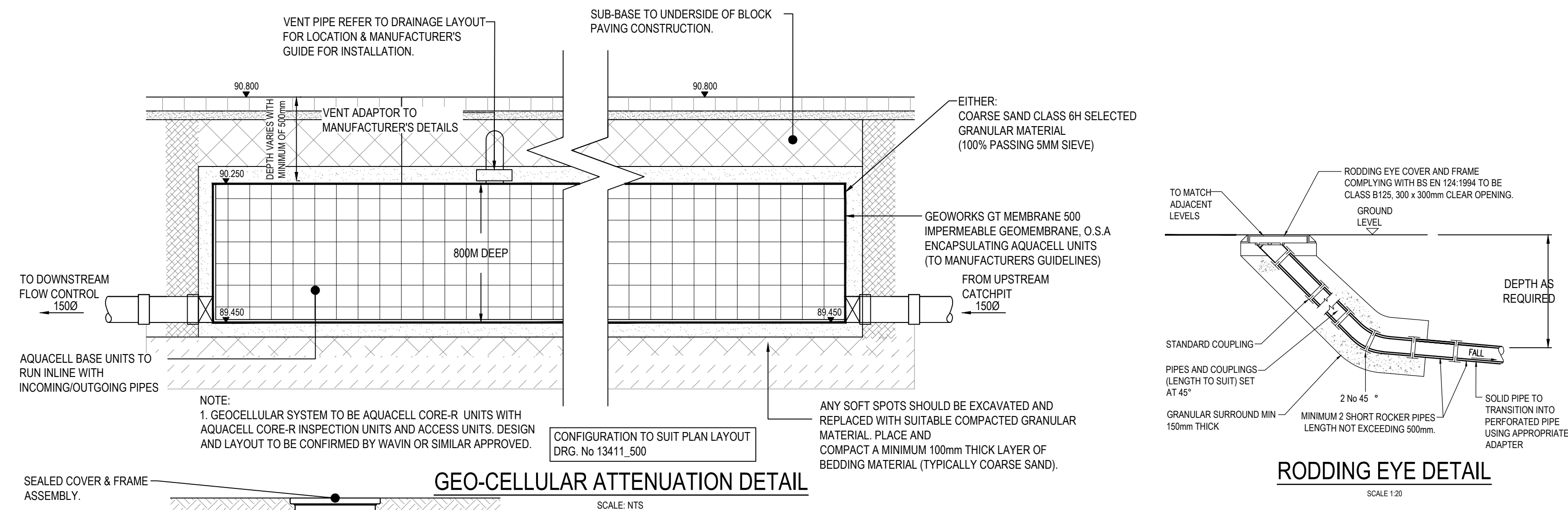
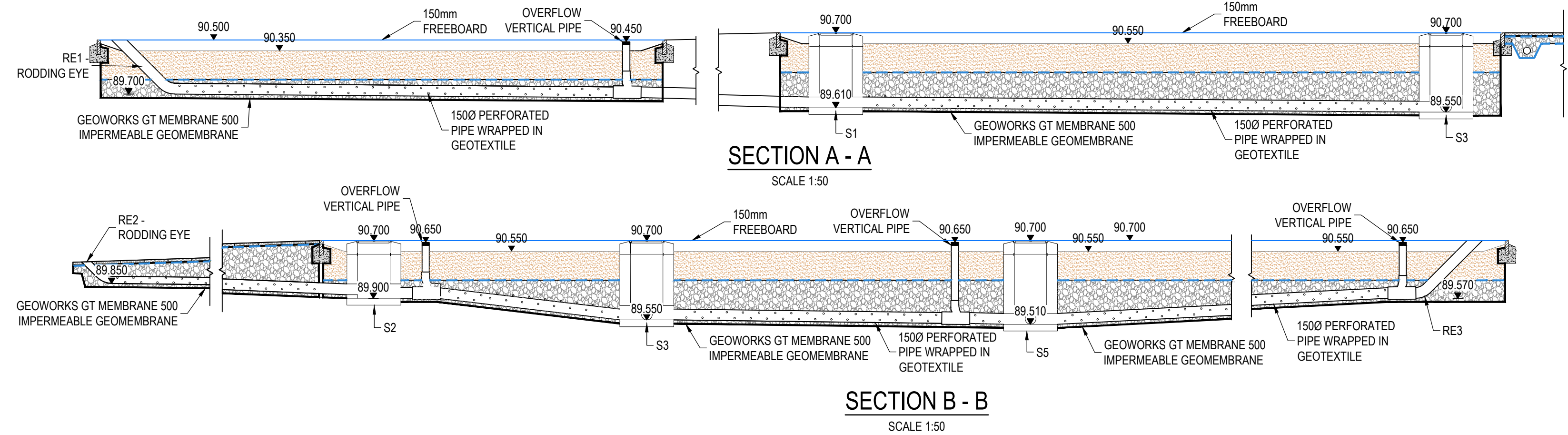


29 Bocam Park, Old Field Road, Pencoed, Bridgend CF35 5LJ.
Phone: 01656 863794 Email: enquiries@vale-consultancy.co.uk

date	drawn	checked	approved
05.07.22	DD	AA 05.07.22	SH 05.07.22

scale @ A1	project no.
1:100	13401

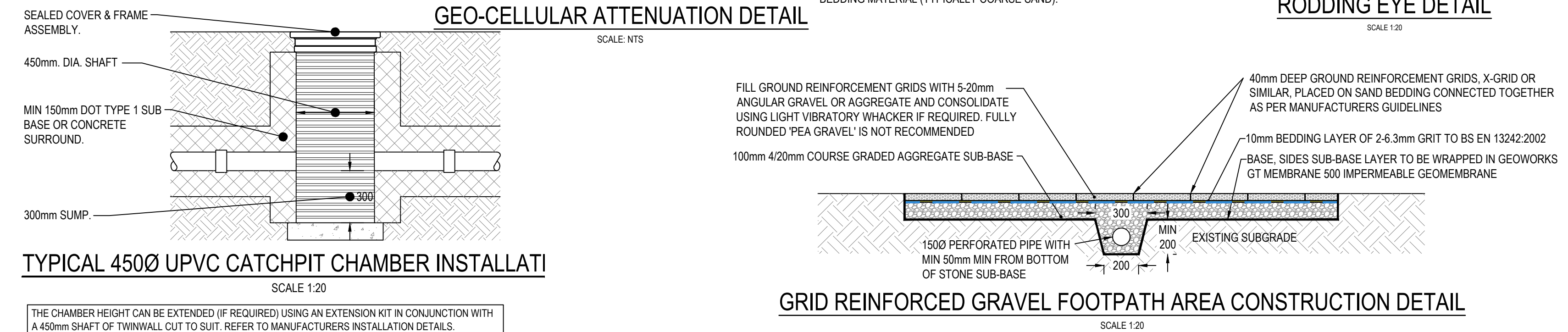
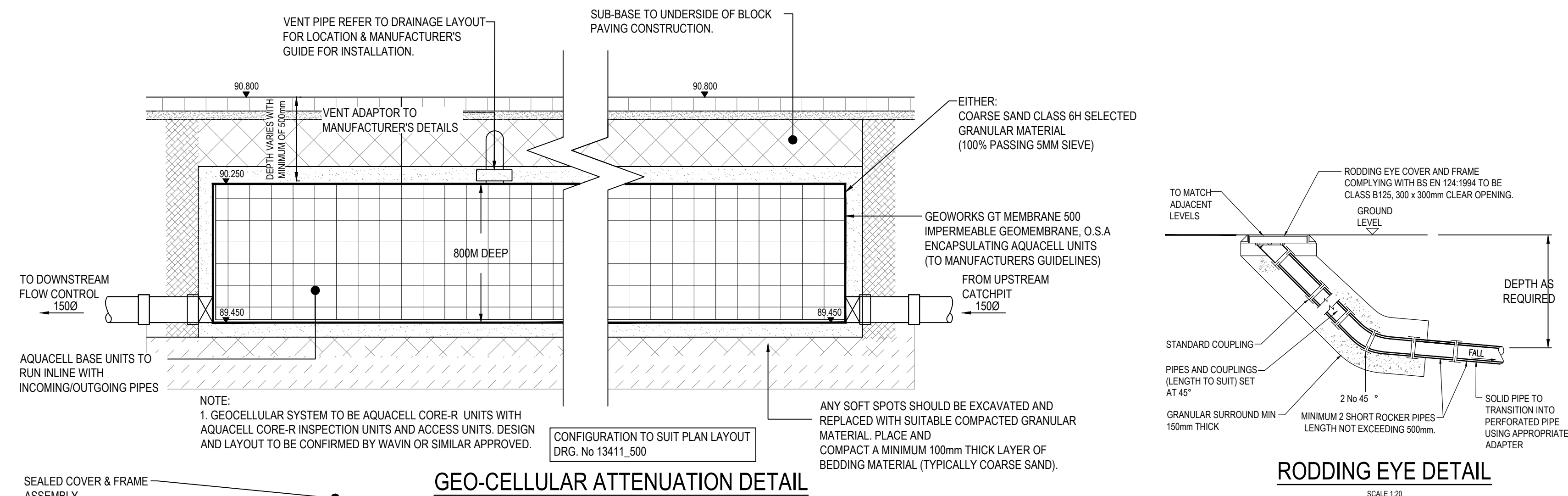
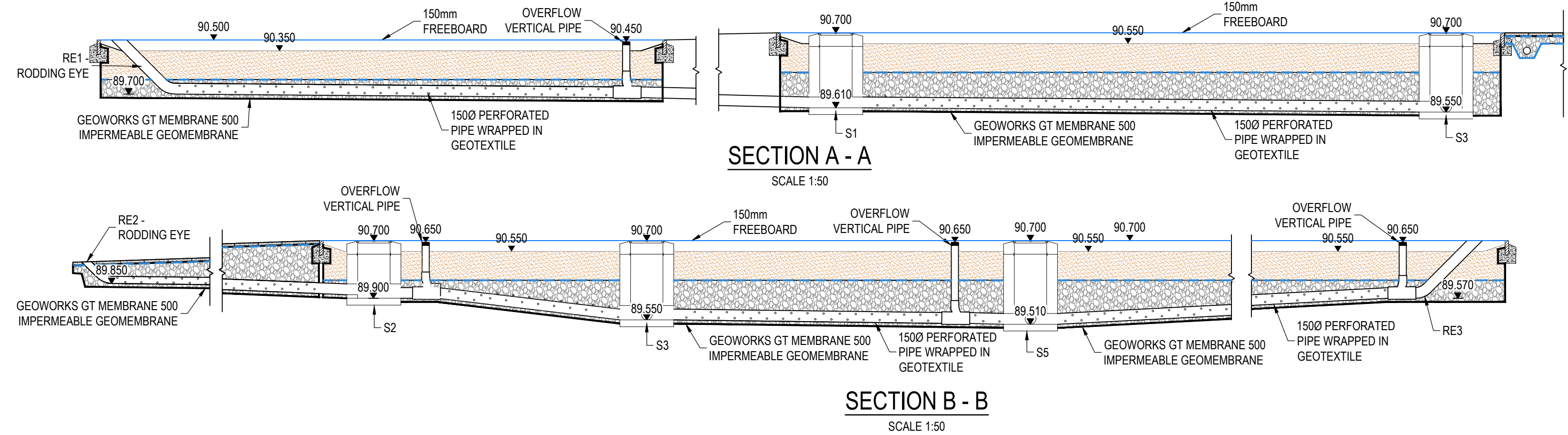
status	drg. no.	rev.
A	13411_502	04



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ISSUE FOR SAB APPROVAL

02	AA	PG	PG	11.06.26	GEO-CELLULAR ATTENUATION DETAIL ADDED		
01	AA	PG	PG	12.06.25	ISSUE FOR SAB APPROVAL		
rev.	drawn	chkd.	appvd.	date	description		
Client							
LLANHARAN COMMUNITY COUNCIL							
Project							
LLANHARAN MEMORIAL GARDENS							
Title							
DRAINAGE DETAILS AND SECTIONS							
 Vale Consultancy CONSULTING CIVIL & STRUCTURAL ENGINEERS 29 Bocam Park, Old Field Road, Pencoed, Bridgend CF35 5LJ. Phone: 01656 863794 Email: enquiries@vale-consultancy.co.uk							
date		drawn		checked		approved	
JUN 25		AA		PG		PG	
AS SHOWN				project no.			
				13411			
A		13411_505				rev.	
						02	



- NOTES:
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE.
 - ALL LEVELS ARE SHOWN IN METRES UNLESS NOTED OTHERWISE.
 - DO NOT SCALE FROM THE DRAWING. USE FIGURED DIMENSIONS ONLY.
 - ANY DISCREPANCIES TO BE REPORTED IMMEDIATELY TO THE ENGINEER.
 - THIS DRAWING TO BE READ IN CONJUNCTION WITH ALL RELEVANT ARCHITECTS, ENGINEERS, SUBCONTRACTORS AND SPECIALISTS DRAWINGS AND SPECIFICATIONS.
 - EXISTING SERVICES HAVE NOT BEEN SHOWN BUT ARE PRESENT - THE CONTRACTOR IS TO LIAISE WITH ALL STATUTORY AUTHORITIES PRIOR TO THE COMMENCEMENT OF ANY WORKS.

ISSUE FOR SAB APPROVAL

02	AA	PG	PG	GEO-CELLULAR ATTENUATION DETAIL ADDED
01	AA	PG	PG	ISSUE FOR SAB APPROVAL
rev.	drawn	chkd.	appvd.	date
				description

Client
LLANHARAN COMMUNITY COUNCIL

Project
LLANHARAN MEMORIAL GARDENS

Title
DRAINAGE DETAILS AND SECTIONS



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date	drawn	checked	approved
JUN 25	AA	PG	PG
AS SHOWN		project no. 13411	
A	13411_505	rev. 02	

DRAWING STATUS
A - Approval, AB - As-Built, C - Construction, D - Draft, P - Preliminary, T - Tender

SUDS Maintenance Plan

Grove Terrace,
Llanharan Memorial Gardens,
Llanharan,
CF72 9PR

Prepared for:

Llanharan
Community Council

REF: 13411-MP

Date: December 2021

Document Control

Project	Grove Terrace, Llanharan
Client	Llanharan Community Council
Vale Consultancy Ref:	15991-MP

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Verified By:

S Hardacre

Signed:



Issue	Date	Status
01	Novemvber 2021	First issue
02	December 2021	Additional of maintenance schedules for certain SuDS components
03	June 2025	Updated to latest drainage design
04	June 2026	Updated to SAB comments

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1 INTRODUCTION

This SuDS Management and Maintenance Plan has been prepared by Vale Consultancy in support of a scheme for the proposed new Garage and SuDS features at Llanharan Memorial Gardens, CF72 9PR, 299859E, 183365N.

The development proposal is to construct a new garage (6 x 8m) along with associated gravel paths and raised planters. The proposed works include re-surfacing of the whole site area. The total application site area is approximately 473m² or 0.047ha of which 334 m² or 0.0334ha is proposed hard standing.

The scheme incorporates a sustainable drainage system for surface water runoff, which consists of an attenuation tank and bioretention areas (rain gardens). The proposed method for the disposal of surface water runoff is to the watercourse, having justified that all other prior SuDS hierarchy of surface water discharge locations are not viable and have been exhausted.

The scheme incorporates a sustainable drainage system for surface water runoff, which consists of rain gardens.

The purpose of this document is to set out the overall management and maintenance objectives for the proposed SuDS components and to describe the long-term maintenance required to allow the system to continue operating as is intended.

All references to SuDS components are based on the SAB submission drawings:

- **13411_500: Drainage Plan**

2 MANAGEMENT RESPONSIBILITIES

All inspections and maintenance work must be recorded. This allows for future assessment of the maintenance activities and their response to the system. It can also provide protection against legal claims should the system be exceeded in a storm event leading to flooding elsewhere. Operation and maintenance of the proposed drainage systems on the site will be the sole responsibility of Llanharan Community Council.

3 MANAGEMENT OBJECTIVES

The site shall be managed and maintained as an attractive, tidy, and safe finish to all landscape elements. The proposed structural planting will give a cohesive site character, provide a visual buffer, and provide green framework to the newly built development.

The proposed planting shall enhance the biodiversity and nature conservation interests.

Best Health & Safety practices shall always be understood and followed.

To monitor standards and make amendments where required, it is expected that the homeowner will review the management work (with reference to this document) at least quarterly for the first year and annually thereafter.

4 MAINTENANCE VISITS OR INSPECTIONS

The Owner's appointed maintenance contractor shall carry out a minimum of 2 maintenance visits (Spring and Autumn) or inspections per year to check drainage SuDS components. Additional visits may be needed to deal with extreme weather conditions or specific horticultural requirements.

5 GENERAL

All materials and workmanship are to be to the highest possible standards and shall be in accordance with relevant British Standards, good horticultural and arboricultural practices, and the landscape specification.

The Owner shall employ suitably qualified staff for all work and when using sprays and mechanical equipment.

Owner and their appointed contractors shall comply with all relevant Health and Safety regulations and good working practices.

The Owner shall take care when work is beside any structure or paved area and will, at their own cost, be responsible for making good any damage caused.

Weeds, pruning's, leaves, rubbish and other arisings shall be removed from site for composting, where possible. No material shall be left on site, and the area shall be left in a neat and tidy condition after each visit.

6 ORNAMENTAL PLANTING

Specific objectives:

- To ensure early establishment and healthy growth
- To maintain a dense canopy cover
- To maintain year-round appearance and visual interest

7 MAINTENANCE OPERATIONS

All shrub beds in the raingarden areas shall be maintained substantially free of weeds. Work shall be done either manually or with appropriate selective weed killer in accordance with manufacturer's recommendations. If weed killer is used, the dead weeds shall be removed at the next maintenance visit. Care must be taken to avoid damage to adjacent planting and grass and replaced immediately if affected by weed killer.

Once established, shrubs shall be selectively thinned or reduced in height as appropriate by removal or pruning to allow room for growth and avoid overcrowding/overshadowing and create a natural form rather than cube or cloud shapes. Care shall be taken to avoid over pruning and so creating obvious gaps in the shrub beds.

Ground cover plants shall be clipped or pruned, if necessary, to give a neat and tidy finish and contained within the planting bed. Work to remove dead vegetation shall be carried out during the winter months.

Pruning of herbaceous planting:

- In spring cut stems close to the 'crown' or 'dormant' top of the plant, avoiding the removal of new shoots.
- Tidy up the base of the plant, removing dead foliage and debris.
- Remove all material from site.
- Apply a 50mm layer of fine horticultural mulch. This will help moisture retention in the soil, contribute to weed suppression and allow delicate stems to grow.
- Leave dried flower head over winter for relevant species e.g., ornamental grasses.

Fertilising:

- One application, just before or at the time of spring growth.
- A balanced fertiliser is required, one high in Phosphorus (which encourages blooming as well as strong roots and disease resistance). Fertilisers high in nitrogen should not be used as nitrogen promotes excess foliage at the expense of flowers and roots which can result in weak stems.

8 LITTER COLLECTION

All hard surfacing shall be swept as necessary, and all rubbish removed from site.

Litter picking/clearance shall take place during each maintenance visit and all waste shall be removed from site.

During autumn maintenance visits all fallen leaves shall be collected and removed from site.

9 TRADITIONAL DRAINAGE

- A bi-monthly site inspection should be carried out, checking for any areas that are not operating correctly and collecting/removing litter and debris.
- All rainwater pipes, channel drains, gullies and inspection chambers should be inspected biannually, typically spring and autumn.
- Any excessive sediment build-up in rainwater pipes, channel drains or inspection chambers causing blockage or poor performance shall be cleared and cleaned as required.
- Geo-cellular attenuation tanks require little to no maintenance. They should however be inspected after every major storm event. For traditional drainage systems it is recommended that a slit trap/catchpit is incorporated into the pipework at the inlet to the tank. However, in SuDS applications silt and debris is usually removed by upstream SuDS components so there is less need for a silt trap.

10 SUMMARY OF INSPECTION AND MAINTENANCE

10.1 Bioretention areas (Raingardens)

Operation and maintenance requirements for Bioretention Raingardens		
Maintenance schedule	Required action	Typical frequency
Regular inspections	Inspect infiltration surfaces for silting and ponding, record de-watering time of the facility and assess standing water levels in underdrain (if appropriate) to determine if maintenance is necessary	Quarterly
	Check operation of underdrains by inspection of flows after rain	Annually
	Assess plants for disease infection, poor growth, invasive species etc and replace as necessary	Quarterly
	Inspect inlets and outlets for blockage	Quarterly
Regular maintenance	Remove litter and surface debris and weeds	Quarterly (or more frequently for tidiness or aesthetic reasons)
	Replace any plants, to maintain planting density	As required
	Remove sediment, litter and debris build-up from around inlets or from forebays	Quarterly to biannually
Occasional maintenance	Infill any holes or scour in the filter medium, improve erosion protection if required	As required
	Repair minor accumulations of silt by raking away surface mulch, scarifying surface of medium and replacing mulch	As required
Remedial actions	Remove and replace filter medium and vegetation above	As required but likely to be > 20 years

10.2 Attenuation tanks

Operation and maintenance requirements for Attenuation Storage Tanks		
Maintenance schedule	Required action	Typical frequency
Regular maintenance	Inspect and identify any areas that are not operating correctly. If required, take remedial action	Monthly for 3 months, then annually
	Remove debris from the catchment surface (where it may cause risks to performance)	Monthly
	For systems where rainfall infiltrates into the tank from above, check surface of filter for blockage by sediment, algae or other matter; remove and replace surface infiltration medium as necessary.	Annually
	Remove sediment from pre-treatment structures and/ or internal forebays	Annually, or as required
Remedial Actions	Repair/rehabilitate inlets, outlet, overflows and vents	As required
Monitoring	Inspect/check all inlets, outlets, vents and overflows to ensure that they are in good condition and operating as designed	Annually
	Survey inside of tank for sediment build-up and remove if necessary	Every 5 years or as required

10.3 Flow control devices/chambers

Operation and maintenance requirements for flow control		
Maintenance schedule	Required action	Typical frequency
Regular maintenance	Inspection of flow control device including litter and debris removal	Routine maintenance should be undertaken on completion of drainage works and then annually thereafter
	Check emergency drain down (if fitted) is in good working order	
	Check and clean orifice screening device and replace if damaged	
	Check component fixings are secure	
Occasional maintenance	De-silting / sediment removal	As required upon inspection
Remedial Actions	Damage repair	As required upon inspection

10.4 Pervious Paving

Operation and maintenance requirements for Pervious Pavements		
Maintenance schedule	Required action	Typical frequency
Regular maintenance	Brushing and vacuuming (standard cosmetic sweep over whole surface)	Once a year, after autumn leaf fall, or reduced frequency as required, based on site-specific observations of clogging or manufacturer's recommendations - pay particular attention to areas where water runs onto pervious surface from adjacent impermeable areas as this area is most likely to collect the most sediment
Occasional maintenance	Stabilise and mow contributing and adjacent areas	As required
	Removal of weeds or management using glyphosate applied directly into the weeds by an applicator rather than spraying	As required - once per year on less frequently used pavements
Remedial Actions	Remediate any landscaping which, through vegetation maintenance or soil slip, has been raised to within 50 mm of the level of the paving	As required
	Remedial work to any depressions, rutting and cracked or broken blocks considered detrimental to the structural performance or a hazard to users, and replace lost jointing material	As required
	Rehabilitation of surface and upper substructure by remedial sweeping	Every 10 to 15 years or as required (if infiltration performance is reduced due to significant clogging)
Monitoring	Initial inspection	Monthly for three months after installation
	Inspect for evidence of poor operation. and/or weed growth - if required, take remedial action	Three-monthly, 48 h after large storms in first six months
	Inspect silt accumulation rates and establish appropriate brushing frequencies	Annually
	Monitor inspection chambers	Annually

11 LIFETIME MANAGEMENT AND MAINTENANCE COST

The costs associated with the management and maintenance of the SuDS system over the 60-year design life of the scheme has been estimated based on the inspection and maintenance activities in section 12, as follows:

General:

- General monthly inspection by the site owner (incl. litter removal) – no cost as is incorporated in general site maintenance undertaken by site owner
- Biannual check of traditional drainage - no cost as is incorporated in general site maintenance undertaken by site owner
- Annual check of flow control chamber - no cost as is incorporated in general site maintenance undertaken by site owner

Bioretention areas - Rain Gardens:

- Annual inspection - no cost as is incorporated in general site maintenance undertaken by site owner.
- Annual pruning/fertilising - no cost as is incorporated in general site maintenance undertaken by site owner.
- Plant replacement over 60 years, assuming 10% of plants need to be replaced each year with Meadowmat SuDS & Slopes seed mix (10% of 72.6 m² = 7.3 m²) @ £4 / m² / year - £1728

Permeable paving - Reinforced Gravel Path:

- Weed kill every 5 years @ £0.30 / m² x 35.3m² = £10.60
- Take up and clean/replace surface course once in year 30 @ £15 / m² x 35.3m² = £529.50

Attenuation Tank - Geocellular:

- Annual inspection (quarterly in first year) £30 x 4 = £120 (first year) + £30 x 59 year = £1,770
- Annual trimming of roots £100 x 60 year = £6,000

The total sum of management and maintenance costs for the proposed SuDS over a 60-year design life: £10,038.10 or £167.30 a year (average).

Drainage Strategy Report (DSR) For:
Grove Terrace,
Llanharan,
Rhondda Cynon Taf (RCT),
CF72 9PR

Prepared for:
Llanharan
Community Council

13411 – Rev05

AUGUST 2022



Vale Consultancy
CONSULTING CIVIL & STRUCTURAL ENGINEERS

Document Control

Project	Grove Terrace, Llanharan
Client	Llanharan Community Council
Vale Consultancy Ref:	13411-DSR-Rev04

Document Checking:

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Signed:



Checked By: F Payne

Signed:



Verified By: S Hardacre

Signed:



Issue	Date	Status
01	14.09.2021	First issue
02	22.11.2021	Amendments following SAB refusal
03	18.08.2022	Amended following drainage & site layout change
04	16.06.2025	Amended to new discharge destination
05	11.06.2026	Amended to SAB comments

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Limitations

The DSR is prepared in support of a planning application, and is for exclusive benefit of *The Client*. It may not be assigned to or relied upon by third party without the agreement of Vale Consultancy in writing. Vale Consultancy retains all copyright and other intellectual property rights in the document and its contents unless transferred by written agreement between Vale Consultancy and *The Client*.

All comments and proposals contained in this report, including any conclusions, are based on information available to Vale Consultancy during investigations. The conclusions drawn by could therefore differ if the information is found to be inaccurate or misleading. Vale Consultancy accepts no liability should this be the case, nor if additional information exists or becomes available with respect to this scheme.

Except as otherwise requested by the client, Vale Consultancy is not obliged to and disclaims any obligation to update the report for events taking place after: -

The date on which this assessment was undertaken, and the date on which the final report is delivered.

Vale Consultancy makes no representation whatsoever concerning the legal significance of its findings or the legal matters referred to in the following report.

All the Natural Resources Wales (NRW) mapping data used is under special license. Data is current as of **November 2021** and is subject to change.

The information presented and conclusions drawn are based on statistical data and are for guidance purposes only. The study provides no guarantee against flooding of the study site or elsewhere, nor of the absolute accuracy of water levels, flow rates and associated probabilities.

Purpose of the Report

The purpose of the report is to describe the proposed strategies for the discharge of surface water emanating from the development proposals, in support of a full SuDS Approval Body (SAB) application for **Rhondda Cynon Taf County Borough Council**. The SAB consent legislation came into effect on 7th January 2019, when the Welsh Government introduced Schedule 3 of the Flood and Water Management Act 2010.

1 Introduction

Vale Consultancy has been appointed by Llanharan Community Council (the Client) to prepare a Drainage Strategy Report (DSR) for a proposed development at a community park located at Grove Terrace, Llanharan, Rhondda Cynon Taf, CF72 9PR (Grid Reference: 299859E, 183365N). The proposal includes the construction of a garage on an existing community garden within a memorial green space.

The site occupies a corner plot at the junction of Grove Terrace and Brynna Road, featuring a small landscaped area with hardstanding for local residents. The site is situated north of a larger park area within a residential estate and is adjacent to a group of garages to the rear.

Refer to **Figure 1** below for the location plan.

1.1 Site Location

The proposed site is situated at the junction between Grove Terrace and Brynna Road in the small town of Llanharan. The existing council-owned site is covered by asphalt hardstanding and features multiple planted areas with a few benches and small planters. The site is bordered by a few sheds/garages to the north, Grove Terrace to the east, Brynna Road to the south, and residential housing to the east and west. Grove Terrace provides access to the site.

The site classification is Previously Developed and therefore a **“Brownfield”** designation.



Figure 1: Site Location Plan

1.2 Proposed Development

The development proposes the construction of a new 6m x 8m garage, alongside associated gravel pathways and raised planters. The entire site will be resurfaced. The total site area is approximately 442m² (0.0442 ha), of which 347m² (0.0347 ha) is to be impermeable hardstanding.

Refer to **Appendix A** for proposed plans.

1.3 Topography and Features

A topographical survey was conducted in February 2022. The site is predominantly flat, with levels falling gradually from southeast to northwest. Site elevations range from 91.10m AOD (maximum) to 90.37m AOD (minimum).

Approximately 10m north of the site lies a culverted watercourse, tributary to the Ewenni Fach, running through third-party land and re-emerging as an open watercourse around 20m to the southwest.

Refer to **Appendix B** for the Topographical Survey.

1.4 Existing Geology

Ground investigations and infiltration testing in accordance with BRE 365 were undertaken by Gibbs Geotechnical in July 2021. The test pits failed to drain within the prescribed timeframe, indicating poor infiltration capacity.

Groundwater was not encountered during testing. The soil strata are as follows:

Pit 1 and Pit 2:

0m – 0.3m: Made Ground / Gravel

0.3m – 1.0m: Light red-brown sandy, silty gravel

Bedrock: Not encountered

Geological Summary (BGS Online Data):

Superficial Deposits: Devensian Till – Diamicton

Bedrock Geology: Rhondda Member – Mudstone, Siltstone, and Sandstone (Carboniferous Period)

Refer to **Appendix C** for Infiltration Testing Report.

2 Flood Risk Assessment (FRA).

According to the NRW Flood Risk Assessment Wales (FRAW) map, the site is not at risk from fluvial (river) or tidal flooding. There is a marginal risk of surface water (pluvial) flooding, categorised as low risk.

The site is within Zone A of the Development Advice Map (DAM), indicating minimal risk from both fluvial and tidal sources.

Conclusion: The site is considered to be at **very low risk of flooding**.

3 Surface Water

3.1 Existing Drainage Systems

The site is largely impermeable, and surface water currently discharges uncontrolled into highway drainage gullies, which are believed to outfall into the nearby watercourse.

Additionally, there is an existing DCWW combined drainage system running through the site in which has been agreed to be diverted as part of Section 185 agreement.

3.2 SuDS hierarchy of surface water discharge locations

The following receptors have been considered for surface water runoff on site, in order of SuDS preference. The aim of SuDS Standards is to ensure that the most effective drainage scheme is delivered with the most preferred levels of surface water destination, where the design can move to the next means of discharge only under exception criteria.

1. Surface Water collection for reuse.
2. Discharge by infiltration into ground
3. Discharge into open surface water body
4. Discharge into surface water sewer, highway drain, or other drainage system
5. Discharge into combined sewer.

3.2.1 Priority Level 1 - Surface water collected for use:

Although a water butt has been incorporated into the surface water drainage proposal, rainwater harvesting on site has been discounted as the primary solution for the discharge of surface water. This would not be practical or financially viable. Furthermore, there is limited demand for grey water use on-site.

Move to next priority level.

3.2.2 Priority Level 2 – Discharge via infiltration:

Infiltration is not a viable option for the discharge of surface water from the site. This is due to the poor infiltration rates observed during testing, which only allowed one test per pit to be undertaken in the allotted time. Therefore, as the testing was not completed to BRE 365 standard, the infiltration rates weren't able to be determined as neither pit sufficiently drained in the allotted time. ***Move to next priority level.***

3.2.3 Priority Level 3 – Discharge via body of water:

As previously mentioned, the watercourse is 20m South-East of the site boundary through highway and council-owned land. Proposed discharge point subject to OWC from LLFA or NRW.

Watercourse discharge via Priority Level 3 is the proposed solution

3.3 S2: Surface Water Runoff Hydraulic Control

Proposed SuDS drainage system

The proposed drainage systems will consist of drainage channels, rain gardens, gravel paths and underground pipe network to capture the surface water runoff from the impermeable surfacing before discharging into the watercourse at the greenfield runoff rate. Rainwater pipes from the proposed garage roof will discharge into the rain garden directly or be conveyed via drainage channels. The hardstanding areas' surface water runoff will be discharged into the rain garden or conveyed via drainage channels. The gravel path will be self-serving and will discharge into the proposed surface water drainage. The site utilises rain gardens and geo-cellular create for attenuation, interception and treatment.

Hydraulic Control

Following the revision to the proposed discharge location, a greenfield runoff assessment was undertaken. The Greenfield Runoff Rate Estimation Tool published by HR Wallingford was used to determine an allowable discharge rate of 0.5 l/s for the site. Achieving this discharge rate would require a 15 mm diameter orifice, which would be susceptible to blockage and present maintenance concerns. Therefore, a 20 mm diameter orifice has been proposed to reduce the risk of blockage while maintaining effective flow control, the flow will be restricted to a maximum of 0.8l/s. Surface water discharge will be attenuated by means of the proposed orifice flow control prior to discharge from the site.

Hydraulic modelling has been completed using Causeway Flow software and FEH2022 rainfall data. Designs accommodate the Q100+40% climate change allowance. Urban creep is not included due to the site being maximised.

Refer to **Appendix D** for Hydraulic Design and Greenfield Runoff Calculations.

Refer to **Appendix E** for Proposed Drainage Layout, Details and Catchments.

3.4 S3: Water quality

Water quality - Simple Index Approach

Land Use	Pollution Hazard Level	Pollution hazard index			SuDS Components for land use	Mitigation Index			Mitigation hazard index > Pollution hazard index (for each contaminant type)
		Total Suspended Solids (TSS)	Metals	Hydro-carbons		Total Suspended Solids (TSS)	Metals	Hydro-carbons	
Individual driveway	Low	0.5	4	0.4	Bioretention System	0.8	0.8	0.8	Yes
Commercial roofing: Low potential for metal leaching	Low	0.3	0.4	0.05	Bioretention System	0.8	0.8	0.8	Yes

The proposed design will ensure that surface water runoff will pass through the proposed SuDS features before discharging to the existing watercourse. Surface water will be treated by multiple SuDS components before discharging to the existing watercourse. The SuDS components will separate the smaller particles and chemicals from the surface water discharge as it traverses through the feature, providing sufficient water quality treatment to any discharging water.

3.5 S4: Amenity

The proposal will significantly improve the aesthetic and amenity value of the site. Green spaces i.e., raingardens can help to improve mental health and wellbeing in an urban setting.

Within the site constraints the proposed solution looks to maximise amenity benefits which is a significant enhancement and improvement in comparison to the existing site.

3.6 S5: Biodiversity

The use of rain gardens and incorporation of a new planting / landscaping scheme can help to provide a new quality habitat for wildlife, having a positive contribution to biodiversity in the area. The use of planting native species can support local biodiversity by providing habitat and food for invertebrates and birds.

A planting schedule has been developed giving recommended plant species suitable to the environment which can be incorporated into the bioretention areas.

4 Conclusions

The development proposal is to construct a new garage (6 x 8m) along with associated gravel paths and a large garden. The proposed works include resurfacing of the whole site area. The total application site area is approximately **442m²** or **0.0442ha**, of which 347 m² or 0.0347ha.

The NRW Welsh Development Advice Map (DAM) shows the site to fall within **Zone A**. Areas within **Zone A** are considered to be at little or no risk of fluvial or coastal/tidal flooding. Therefore, the site is considered to be at **very low risk** of flooding.

The strategy recognises the greenfield status of the site and aims to closely replicate natural hydrological behaviour through the use of Sustainable Drainage Systems (SuDS). Following detailed geotechnical testing and a review of local constraints, a split-drainage approach has been adopted.

It is proposed to connect to the existing watercourse at an attenuated rate of 0.8 l/s using a 20mm orifice flow control.

Attenuation has been provided for the 1 in 100-year event plus 40% CC.

The proposed SuDS systems consist of rain gardens and gravel path storage to ensure that sufficient attenuation, interception and water quality is provided by the proposed systems. The site utilises rain gardens and geo-cellular create for attenuation, interception and treatment. The site will discharge at the greenfield rate via orifice flow control.

The proposal will significantly improve the aesthetic and amenity value of the site.

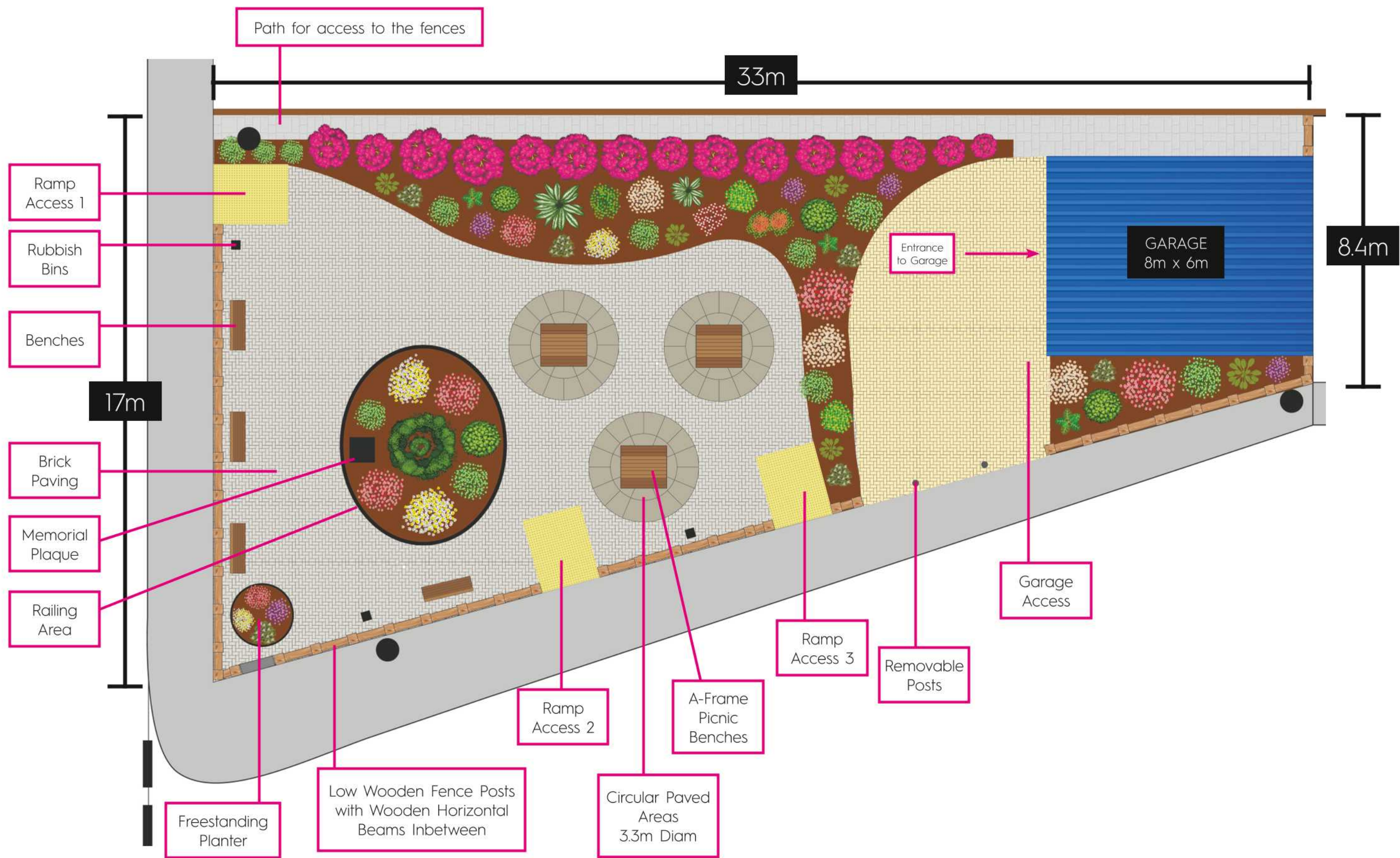
Within the site constraints, the proposed solution looks to maximise amenity benefits, which is a significant enhancement and improvement in comparison to the existing site.

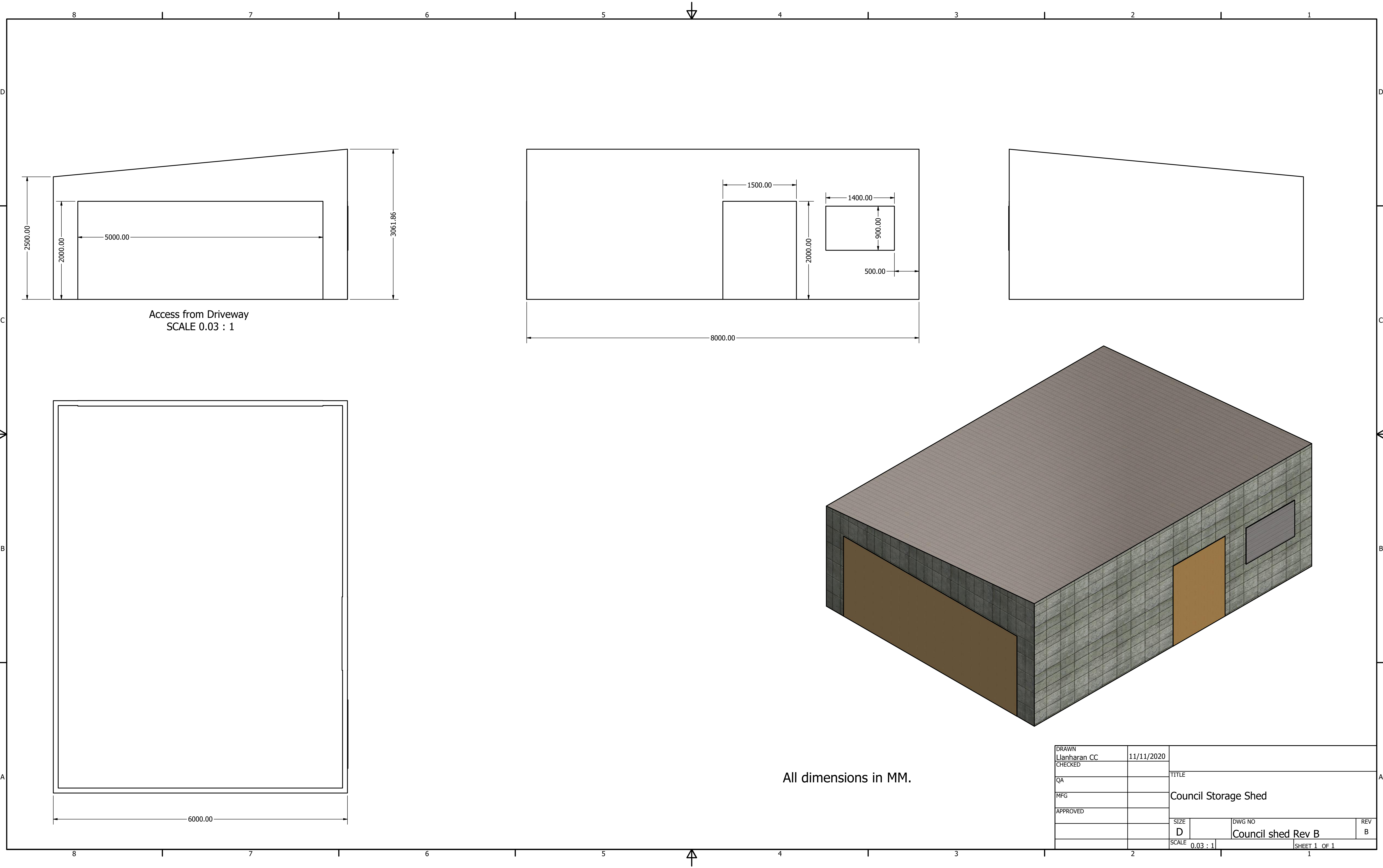
The use of rain gardens and incorporation of a new planting/landscaping scheme can help to provide a new quality habitat for wildlife, making a positive contribution to biodiversity in the area. The use of planting native species can support local biodiversity by providing habitat and food for invertebrates and birds.

Operation and maintenance of the proposed drainage systems on the site will be the sole responsibility of Llanharan Community Council.

APPENDIX A: Proposed Site Plans

LLANHARAN MEMORIAL GARDEN





DRAWN	Llanharan CC	11/11/2020	TITLE		
CHECKED					
QA			Council Storage Shed		
MFG					
APPROVED			SIZE	DWG NO	REV
			D	Council shed Rev B	B
			SCALE	0.03 : 1	SHEET 1 OF 1

APPENDIX B: Topographical Survey

APPENDIX C: Infiltration Testing Report

BRE365 Infiltration Testing For:

Memorial Garden
Grove Terrace,
Brynna,
Llanharan,
CF72 9PR

Prepared for:

Llanharan Community Council

REF: Grove Terrace

DATE: 26.07.2021



GibbsGeoTechnical

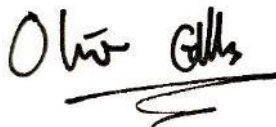
Document Control

Project	Grove Terrace
Client	Llanharan CC
Ref:	Grove Terrace

Document Checking:

Prepared By: Oliver Gibbs

Signed:



Issue	Date	Status
01	26/07/2021	Written and submitted
02		
03		

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1 Introduction

1.1 Brief

Gibbs Geotechnical has been instructed by Joel Wall from Vale Consultancy on behalf of Llanharan Community Council (the Client) to undertake two soil infiltration tests to the BRE 365 digest standard at the memorial gardens at the Grove Terrace junction with Brynna Road, Llanharan, Pontyclun, CF72 9PR

National Grid Reference: SS 99852 83380

Latitude, Longitude: 51.54040206223048, -3.445448843

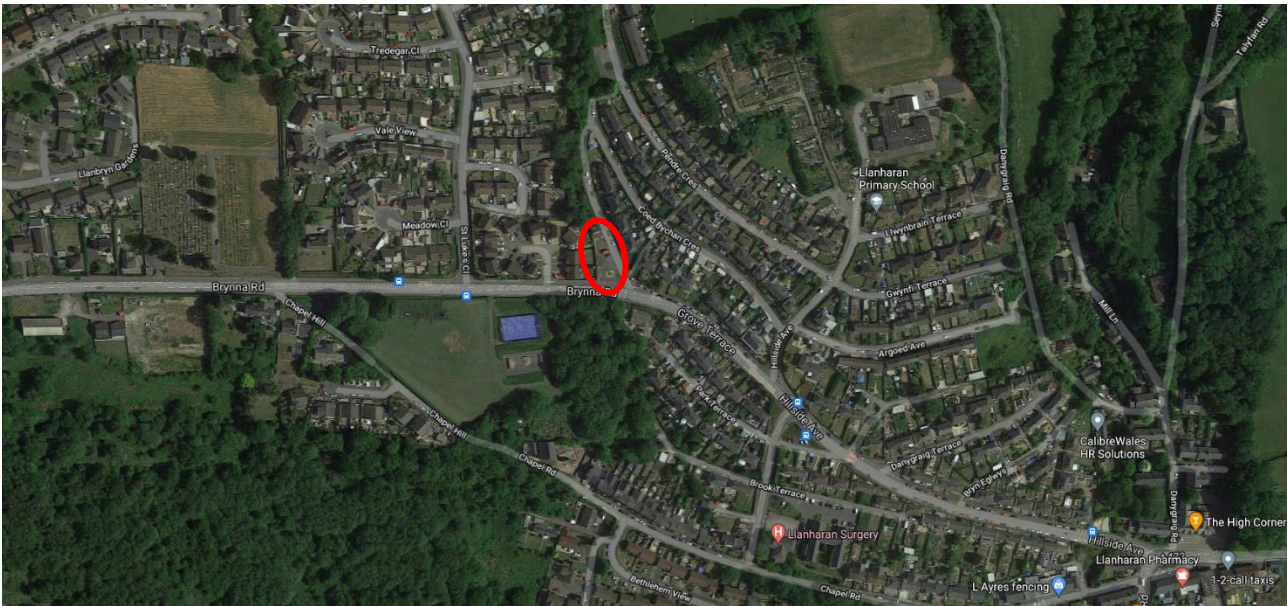


Figure 1 - Site location

Two infiltration tests have been proposed to determine the local geology and permeation rates on site. These tests will be approximately 0.5-1m³ in size and tested a maximum of 3 times or as many as possible in the timeframe allowed. Refer to **Appendix A – Site Test Plans**

1.2 Site Investigations

The site is a memorial garden at the road junction with local garages to the rear. The site has a small garden and green space with hardstanding area for local residents, located just north of the park within a residential estate.

At the time of inspect the area was stripped out and fenced off.

The tests were performed on the 23th of July 2021 by Oliver Gibbs (contractor for Gibbs Geotechnical)

At the time of testing the weather was clear and sunny with no rain.

Refer to **Appendix B – Site photos**

2 Site findings

The following tests were performed to the BRE 365 Digest Standard and to the best of the ability of those involved were possible subject to site constraints and weather conditions. Both pits were dug without encountering bedrock, surface water or other issues to a depth of at least 1.0m in the location shown on **Appendix A**.

2.1 Method of testing

Water was available on site and used to fill a collapsible water bowser. Following excavation of the pits, water from the bowser was then delivered at a rapid rate using a high flow pump drawing. Each pit was fill to the top and monitored. Water levels were taken via measuring staffs left in the pit.

2.2 British Geological Records

Local searches from the British Geological Survey (BGS) online records show the site to have the following superficial soils and bedrock:

Bedrock: Rhondda Member - Mudstone, siltstone and sandstone. Sedimentary bedrock formed between 315.2 and 308 million years ago during the Carboniferous period.

Superficial soils Till, Devensian - Diamicton. Sedimentary superficial deposit formed between 116 and 11.8 thousand years ago during the Quaternary period.

Refer to **Appendix C** for BGS records <http://mapapps.bgs.ac.uk/geologyofbritain3d/>

2.3 Trial pit soil conditions

Ground water was not found during the test. Soils encountered were logged at the following approximate depths:

Pit 1

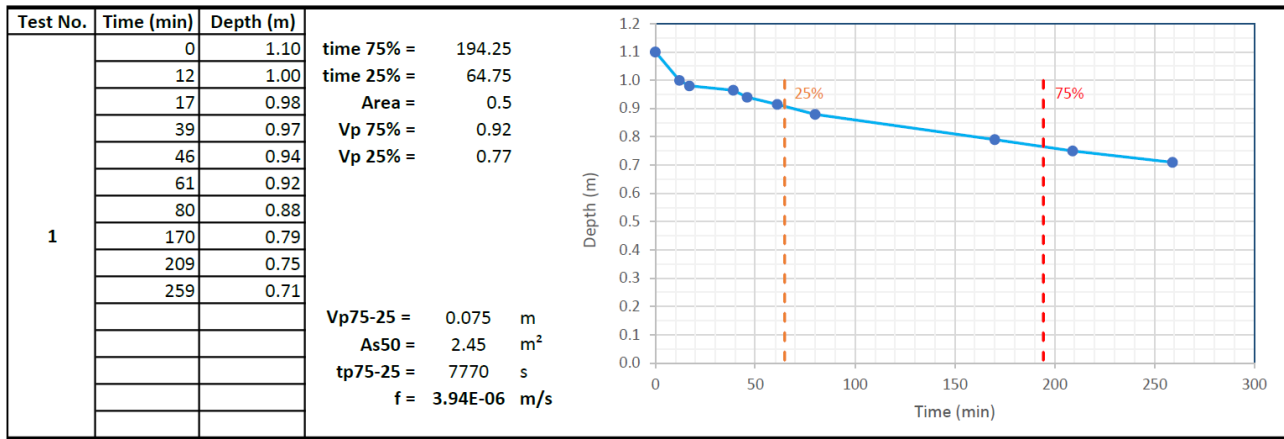
Topsoil:	0-0.3m	- Made Ground/Gravel
Superficial soils:	0.3-1.0m	- Light Red Brown, Sandy, Silty Gravel.
Bedrock:	None encountered	

Pit 2

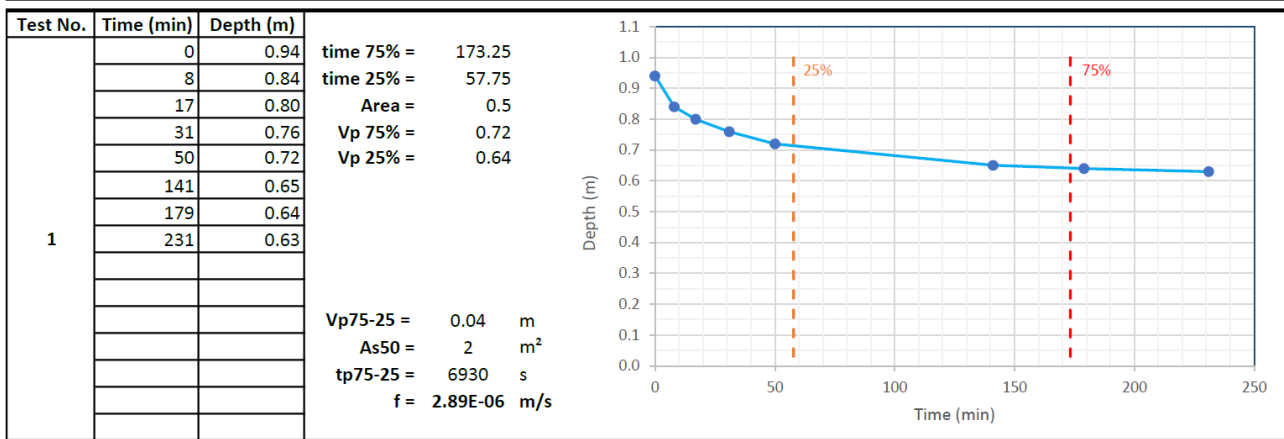
Topsoil:	0-0.3m	- Made Ground/Gravel
Superficial soils:	0.3-1.0m	- Light Red Brown, Sandy, Silty Gravel.
Bedrock:	None encountered	

3 Results

Trial Pit	1	Date:	23.06.2021	 GibbsGeoTechnical
		Performed by:	Oliver Gibbs	
Dimensions	(m)	Weather:	Sunny	
Width	0.5	Topsoil:	Made Ground	
Length	1	Superficial soil:	Light Brown, Sandy, Silty Clay.	
Effective depth	1.3	Comments:	Water did not drain through natural ground	
Total depth of hole	1.3			



Trial Pit	2	Date:	23.06.2021	 GibbsGeoTechnical
		Performed by:	Oliver Gibbs	
Dimensions	(m)	Weather:	Sunny	
Width	0.5	Topsoil:	Made Ground	
Length	1	Superficial soil:	Light Brown, Sandy, Silty Clay.	
Effective depth	1	Comments:	Water did not drain through natural ground	
Total depth of hole	1			



Testing of both pits were performed in the morning. The first 0.3 – 0.4m of water drained over the period of 3 hours. After which the rate of infiltration slowed considerable. Neither test drained to a depth suitable to determine an infiltration rate by the BRE 365 standards. Interpolation of the results found infiltration rates in the order of $3.94 - 2.89 \times 10^{-6}$ m/s which is expected to reduce as the test went on and again is the test were to be repeated.

It was therefore not possible to calculate an infiltration rate for either pit by means of the BRE 365 Digest test method, because neither pit sufficiently drained in the allotted time.

APPENDIX A: Site Test Plans



Figure 2 - Test pit location



APPENDIX B: Site Photos



Picture 1 – Test Pit 1 location



Picture 2 – Test Pit 2 Location



Picture 3 – *Test Pit 2 Ground Strata's*

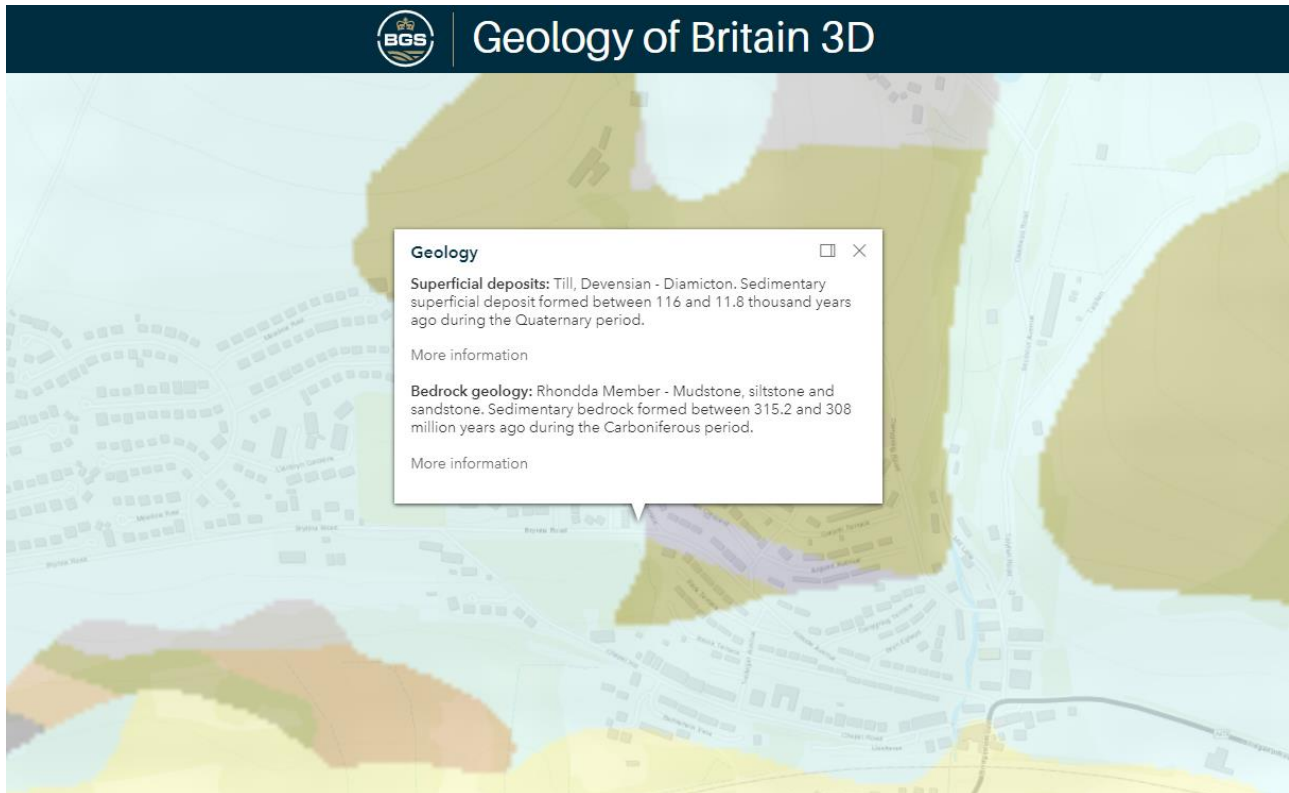


Picture 4 – *Test Pit 2 test 1*



Picture 5 – Test Pit, test 1

APPENDIX C: BGS Records



APPENDIX D: Hydraulic Design and Brownfield Runoff Calculations

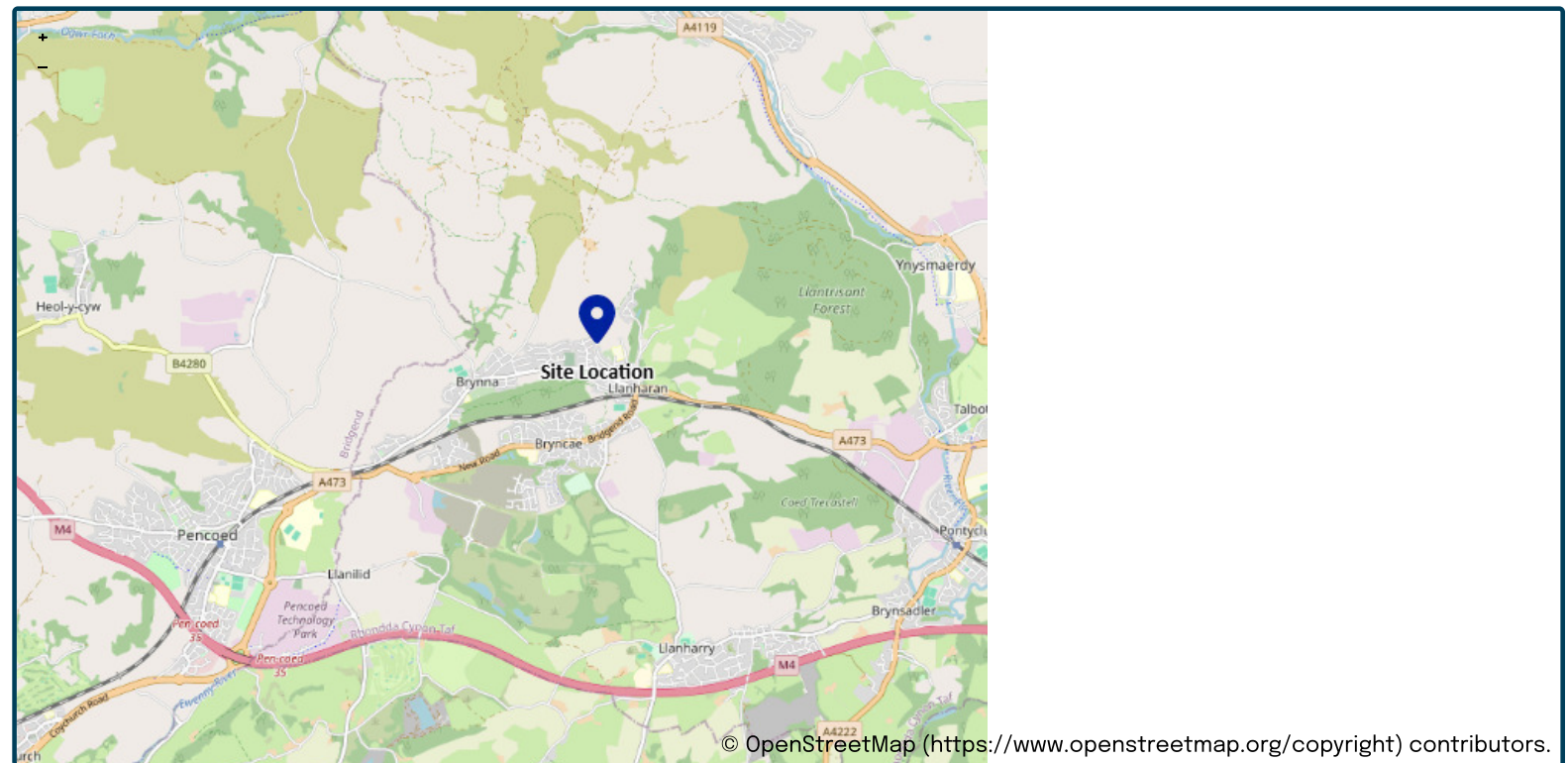
This is an estimation of the greenfield runoff rates that are used to meet normal best practice criteria in line with Environment Agency guidance “Rainfall runoff management for developments”, SC030219 (2013), the SuDS Manual C753 (CIRIA, 2015) and the non-statutory standards for SuDS (Defra, 2015). This information on greenfield runoff rates may be the basis for setting consents for the drainage of surface water runoff from sites.

Project details

Date	12/06/2026
Calculated by	Akeem Amin
Reference	13411
Model version	2.2.3

Location

Site name	Llanharan Memorial Gardens
Site location	Llanharan Memorial Gardens



Site easting (British National Grid)	299855
Site northing (British National Grid)	183377

Site details

Total site area (ha)	.0347	ha
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Greenfield runoff

Method

Method	FEH statistical (2025)
--------	------------------------

FEH statistical (2025)

	<u>My value</u>	<u>Map value</u>
SAAR9120 (mm)	1530 mm	
BFIHOST19scaled	.435	
QMed-QBar conversion	1.075	1.075
QMed (l/s)	0.4 l/s	
QBar (FEH statistical 2025) (l/s)	0.5 l/s	

Growth curve factors

	<u>My value</u>	<u>Map value</u>
Hydrological region	9	9
1 year growth factor	0.88	
2 year growth factor	0.93	
10 year growth factor	1.42	
30 year growth factor	1.78	
100 year growth factor	2.18	
200 year growth factor	2.46	

Results

Method	FEH statistical (2025)	
Flow rate 1 year (l/s)	0.4	l/s
Flow rate 2 year (l/s)	0.4	l/s
Flow rate 10 years (l/s)	0.7	l/s
Flow rate 30 years (l/s)	0.8	l/s
Flow rate 100 years (l/s)	1.0	l/s
Flow rate 200 years (l/s)	1.2	l/s

Please note runoff estimation is subject to significant uncertainty. Results are therefore normally reported to only 1 decimal place. Where 2 decimal places are provided, this does not indicate accuracy to this level, it has been adopted to prevent 'zero' figures from being reported. Outputs less than 0.01 l/s are reported as 0.01 l/s.

Disclaimer

This report was produced using the Greenfield runoff rate estimation tool (2.2.3) developed by HR Wallingford and available at [uksuds.com](https://www.uksuds.com) (<https://www.uksuds.com/>). The use of this tool is subject to the UK SuDS terms and conditions and licence agreement, which can both be found at [uksuds.com/terms-conditions](https://www.uksuds.com/terms-conditions) (<https://www.uksuds.com/terms-conditions>). The outputs from this tool have been used to estimate Greenfield runoff rates. The use of these results is the responsibility of the users of this tool. No liability will be accepted by HR Wallingford, the Environment Agency, Centre for Ecology and Hydrology, Wallingford Hydrosolutions or any other organisation for the use of these data in the design or operational characteristics of any drainage scheme.

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Design Settings

Rainfall Methodology	FEH-22	Minimum Velocity (m/s)	1.00
Return Period (years)	100	Connection Type	Level Soffits
Additional Flow (%)	0	Minimum Backdrop Height (m)	0.200
CV	0.750	Preferred Cover Depth (m)	1.200
Time of Entry (mins)	5.00	Include Intermediate Ground	✓
Maximum Time of Concentration (mins)	30.00	Enforce best practice design rules	x
Maximum Rainfall (mm/hr)	50.0		

Nodes

Name	Area (ha)	T of E (mins)	Cover Level (m)	Diameter (mm)	Easting (m)	Northing (m)	Depth (m)	Invert Level (m)
RE1	0.003	5.00	90.500		299854.900	183392.402	0.800	89.700
RG1		5.00	90.500		299857.301	183385.531	0.850	89.650
S1			90.700	450	299859.238	183380.048	1.090	89.610
S2	0.008		90.700	450	299850.662	183381.137	0.800	89.900
S3			90.700	450	299851.359	183376.995	1.150	89.550
S4	0.002	5.00	90.700	450	299850.452	183371.547	1.140	89.560
RE5			90.700		299851.874	183363.017	1.130	89.570
S5	0.022	5.00	90.700	450	299851.719	183371.609	1.490	89.210
TANK			90.800		299856.640	183366.086	1.350	89.450
S6			90.800	600	299856.640	183364.586	1.400	89.400
S7			90.200	1200	299844.813	183348.956	2.100	88.100
Headwall			86.700		299843.052	183338.157	0.400	86.300

Links

Name	US Node	DS Node	Length (m)	ks (mm) / n	US IL (m)	DS IL (m)	Fall (m)	Slope (1:X)	Dia (mm)	T of C (mins)	Rain (mm/hr)
2.000	RG1	S1	5.815	0.600	89.650	89.610	0.040	145.4	150	5.12	50.0
1.001	S5	TANK	3.422	0.600	89.510	89.450	0.060	57.0	150	5.06	50.0
1.002	TANK	S6	1.500	0.600	89.450	89.400	0.050	30.0	150	5.07	50.0
1.003	S6	S7	19.600	0.600	89.400	88.100	1.300	15.1	150	5.20	50.0
1.000	S4	S5	1.269	0.600	89.560	89.510	0.050	25.4	100	5.01	50.0
1.004	S7	Headwall	10.942	0.600	88.100	86.300	1.800	6.1	150	5.24	50.0

Name	Vel (m/s)	Cap (l/s)	Flow (l/s)	US Depth (m)	DS Depth (m)	Σ Area (ha)	Σ Add Inflow (l/s)	Pro Depth (mm)	Pro Velocity (m/s)
2.000	0.831	14.7	0.0	0.700	0.940	0.000	0.0	0	0.000
1.001	1.334	23.6	3.3	1.040	1.200	0.024	0.0	38	0.943
1.002	1.845	32.6	3.3	1.200	1.250	0.024	0.0	32	1.183
1.003	2.607	46.1	3.3	1.250	1.950	0.024	0.0	27	1.502
1.000	1.538	12.1	0.3	1.040	1.090	0.002	0.0	11	0.624
1.004	4.114	72.7	3.3	1.950	0.250	0.024	0.0	21	2.071

Pipeline Schedule

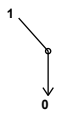
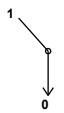
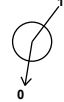
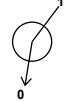
Link	Length (m)	Slope (1:X)	Dia (mm)	Link Type	US CL (m)	US IL (m)	US Depth (m)	DS CL (m)	DS IL (m)	DS Depth (m)
2.000	5.815	145.4	150	Circular	90.500	89.650	0.700	90.700	89.610	0.940
1.001	3.422	57.0	150	Circular	90.700	89.510	1.040	90.800	89.450	1.200
1.002	1.500	30.0	150	Circular	90.800	89.450	1.200	90.800	89.400	1.250
1.003	19.600	15.1	150	Circular	90.800	89.400	1.250	90.200	88.100	1.950
1.000	1.269	25.4	100	Circular	90.700	89.560	1.040	90.700	89.510	1.090
1.004	10.942	6.1	150	Circular	90.200	88.100	1.950	86.700	86.300	0.250

Link	US Node	Dia (mm)	Node Type	MH Type	DS Node	Dia (mm)	Node Type	MH Type
2.000	RG1		Junction		S1	450	Manhole	Adoptable
1.001	S5	450	Manhole	Adoptable	TANK		Junction	
1.002	TANK		Junction		S6	600	Manhole	Adoptable
1.003	S6	600	Manhole	Adoptable	S7	1200	Manhole	Adoptable
1.000	S4	450	Manhole	Adoptable	S5	450	Manhole	Adoptable
1.004	S7	1200	Manhole	Adoptable	Headwall		Junction	

Manhole Schedule

Node	Easting (m)	Northing (m)	CL (m)	Depth (m)	Dia (mm)	Connections	Link	IL (m)	Dia (mm)
RE1	299854.900	183392.402	90.500	0.800		◦			
RG1	299857.301	183385.531	90.500	0.850		↓ ◦			
S1	299859.238	183380.048	90.700	1.090	450	1 1 ◯	2.000 2.000	89.650 89.610	150 150
S2	299850.662	183381.137	90.700	0.800	450	◯			
S3	299851.359	183376.995	90.700	1.150	450	◯			
S4	299850.452	183371.547	90.700	1.140	450	◯→ 0	1.000	89.560	100
RE5	299851.874	183363.017	90.700	1.130		◦			

Manhole Schedule

Node	Easting (m)	Northing (m)	CL (m)	Depth (m)	Dia (mm)	Connections	Link	IL (m)	Dia (mm)	
S5	299851.719	183371.609	90.700	1.490	450		1	1.000	89.510	100
TANK	299856.640	183366.086	90.800	1.350			0	1.001	89.510	150
							1	1.001	89.450	150
S6	299856.640	183364.586	90.800	1.400	600		0	1.002	89.450	150
							1	1.002	89.400	150
S7	299844.813	183348.956	90.200	2.100	1200		0	1.003	89.400	150
							1	1.003	88.100	150
Headwall	299843.052	183338.157	86.700	0.400			1	1.004	88.100	150
							0	1.004	86.300	150

Simulation Settings

Rainfall Methodology	FEH-22	Analysis Speed	Normal	Starting Level (m)	
Rainfall Events	Singular	Skip Steady State	x	Check Discharge Rate(s)	x
Summer CV	1.000	Drain Down Time (mins)	240	Check Discharge Volume	x
Winter CV	1.000	Additional Storage (m³/ha)	20.0		

Storm Durations

15 | 30 | 60 | 120 | 180 | 240 | 360 | 480 | 600 | 720 | 960 | 1440

Return Period (years)	Climate Change (CC %)	Additional Area (A %)	Additional Flow (Q %)
1	0	0	0
30	0	0	0
100	40	0	0

Node S6 Online Orifice Control

Flap Valve	x	Replaces Downstream Link	x	Diameter (m)	0.020
Downstream Link	1.003	Invert Level (m)	89.400	Discharge Coefficient	0.600

Node RG1 Porous Paving Storage Structure

Underdrain Link Type	Circular	Base Inf Coefficient (m/hr)	0.00000
Underdrain Diameter (mm)	150	Side Inf Coefficient (m/hr)	0.00000
Underdrain Velocity	Colebrook-White	Safety Factor	1.0
Underdrain ks (mm) / n	0.600	Porosity	0.30
Underdrain Length (m)	7.208	Invert Level (m)	89.650
Underdrain Slope (1:X)	145.0	Time to half empty (mins)	
Underdrain Height above base (m)	0.000		

Inlets
RE1

Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)
0.000	11.6	0.0	0.250	11.6	0.0	0.251	0.0	0.0

Node TANK Depth/Area Storage Structure

Base Inf Coefficient (m/hr)	0.00000	Safety Factor	1.0	Invert Level (m)	89.450
Side Inf Coefficient (m/hr)	0.00000	Porosity	0.95	Time to half empty (mins)	

Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)
0.000	18.0	0.0	0.800	18.0	0.0	0.801	0.0	0.0

Node S5 Porous Paving Storage Structure

Underdrain Link Type	Circular	Base Inf Coefficient (m/hr)	0.00000
Underdrain Diameter (mm)	150	Side Inf Coefficient (m/hr)	0.00000
Underdrain Velocity	Colebrook-White	Safety Factor	1.0
Underdrain ks (mm) / n	0.600	Porosity	0.30
Underdrain Length (m)	8.555	Invert Level (m)	89.510
Underdrain Slope (1:X)	143.0	Time to half empty (mins)	
Underdrain Height above base (m)	0.000		

Inlets
RE5

Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)
0.000	31.6	31.6	0.250	31.6	36.6	0.251	0.0	36.6

Node S3 Porous Paving Storage Structure

Underdrain Link Type	Circular	Base Inf Coefficient (m/hr)	0.00000
Underdrain Diameter (mm)	150	Side Inf Coefficient (m/hr)	0.00000
Underdrain Velocity	Colebrook-White	Safety Factor	1.0
Underdrain ks (mm) / n	0.600	Porosity	0.30
Underdrain Length (m)	8.479	Invert Level (m)	89.550
Underdrain Slope (1:X)	141.3	Time to half empty (mins)	
Underdrain Height above base (m)	0.000		

Inlets
S1

Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)
0.000	10.3	0.0	0.250	10.3	0.0	0.251	0.0	0.0

Node S3 Porous Paving Storage Structure

Underdrain Link Type	Circular	Underdrain Slope (1:X)	12.0
Underdrain Diameter (mm)	150	Underdrain Height above base (m)	0.000
Underdrain Velocity	Colebrook-White	Base Inf Coefficient (m/hr)	0.00000
Underdrain ks (mm) / n	0.600	Side Inf Coefficient (m/hr)	0.00000
Underdrain Length (m)	4.195	Safety Factor	1.0

Node S3 Porous Paving Storage Structure

Porosity	0.30	Time to half empty (mins)
Invert Level (m)	89.550	

Inlets

S2

Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)
0.000	11.8	0.0	0.250	11.8	0.0	0.251	0.0	0.0

Node S5 Porous Paving Storage Structure

Underdrain Link Type	Circular	Base Inf Coefficient (m/hr)	0.00000
Underdrain Diameter (mm)	150	Side Inf Coefficient (m/hr)	0.00000
Underdrain Velocity	Colebrook-White	Safety Factor	1.0
Underdrain ks (mm) / n	0.600	Porosity	0.30
Underdrain Length (m)	5.439	Invert Level (m)	89.510
Underdrain Slope (1:X)	135.9	Time to half empty (mins)	
Underdrain Height above base (m)	0.000		

Inlets

S3

Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)	Depth (m)	Area (m ²)	Inf Area (m ²)
0.000	7.5	0.0	0.250	7.5	0.0	0.251	0.0	0.0

Results for 1 year Critical Storm Duration. Lowest mass balance: 100.00%

Node Event	US Node	Peak (mins)	Level (m)	Depth (m)	Inflow (l/s)	Node Vol (m³)	Flood (m³)	Status
30 minute summer	RE1	19	89.703	0.003	0.3	0.0000	0.0000	OK
30 minute summer	RG1	19	89.668	0.018	0.3	0.0343	0.0000	OK
600 minute summer	S1	375	89.630	0.020	0.1	0.0000	0.0000	OK
15 minute summer	S2	11	89.905	0.006	0.8	0.0000	0.0000	OK
600 minute summer	S3	375	89.630	0.080	0.4	0.3385	0.0000	OK
600 minute summer	S4	375	89.628	0.068	0.2	0.0132	0.0000	OK
600 minute summer	RE5	375	89.627	0.058	0.0	0.0000	0.0000	OK
600 minute summer	S5	375	89.628	0.118	1.6	1.1774	0.0000	OK
600 minute summer	TANK	375	89.628	0.178	2.0	3.0391	0.0000	SURCHARGED
600 minute summer	S6	375	89.628	0.228	2.9	0.0644	0.0000	SURCHARGED
600 minute summer	S7	375	88.108	0.008	0.4	0.0091	0.0000	OK
600 minute summer	Headwall	375	86.308	0.008	0.4	0.0000	0.0000	OK

Link Event (Upstream Depth)	US Node	Link	DS Node	Outflow (l/s)	Velocity (m/s)	Flow/Cap	Link Vol (m³)	Discharge Vol (m³)
30 minute summer	RE1	Porous Paving	RG1	0.0	0.005	0.000		
30 minute summer	RG1	2.000	S1	0.3	0.567	0.020	0.0036	
600 minute summer	S1	Porous Paving	S3	0.1	0.018	0.006		
15 minute summer	S2	Porous Paving	S3	0.0	0.148	0.000		
600 minute summer	S3	Porous Paving	S5	0.3	0.045	0.018		
600 minute summer	S4	1.000	S5	-0.1	0.150	-0.012	0.0086	
600 minute summer	RE5	Porous Paving	S5	-0.1	-0.029	-0.009		
600 minute summer	S5	1.001	TANK	1.3	0.520	0.055	0.0555	
600 minute summer	TANK	1.002	S6	2.9	0.381	0.090	0.0264	
600 minute summer	S6	1.003	S7	0.4	0.885	0.008	0.0087	
600 minute summer	S7	1.004	Headwall	0.4	1.085	0.005	0.0039	10.9

Results for 30 year Critical Storm Duration. Lowest mass balance: 98.33%

Node Event	US Node	Peak (mins)	Level (m)	Depth (m)	Inflow (l/s)	Node Vol (m³)	Flood (m³)	Status
360 minute winter	RE1	272	89.877	0.177	0.2	0.0000	0.0000	OK
360 minute winter	RG1	272	89.875	0.225	0.2	0.7896	0.0000	SURCHARGED
360 minute winter	S1	272	89.875	0.265	0.2	0.0000	0.0000	OK
15 minute summer	S2	10	89.913	0.014	3.1	0.0000	0.0000	OK
360 minute winter	S3	280	89.874	0.324	0.6	1.3961	0.0000	OK
360 minute winter	S4	280	89.871	0.311	0.2	0.0603	0.0000	SURCHARGED
360 minute winter	RE5	280	89.870	0.300	0.1	0.0000	0.0000	OK
360 minute winter	S5	280	89.870	0.360	1.9	3.2392	0.0000	SURCHARGED
360 minute winter	TANK	280	89.870	0.420	2.5	7.1812	0.0000	SURCHARGED
360 minute winter	S6	280	89.870	0.470	2.7	0.1330	0.0000	SURCHARGED
360 minute winter	S7	280	88.110	0.010	0.6	0.0109	0.0000	OK
360 minute winter	Headwall	280	86.310	0.010	0.6	0.0000	0.0000	OK

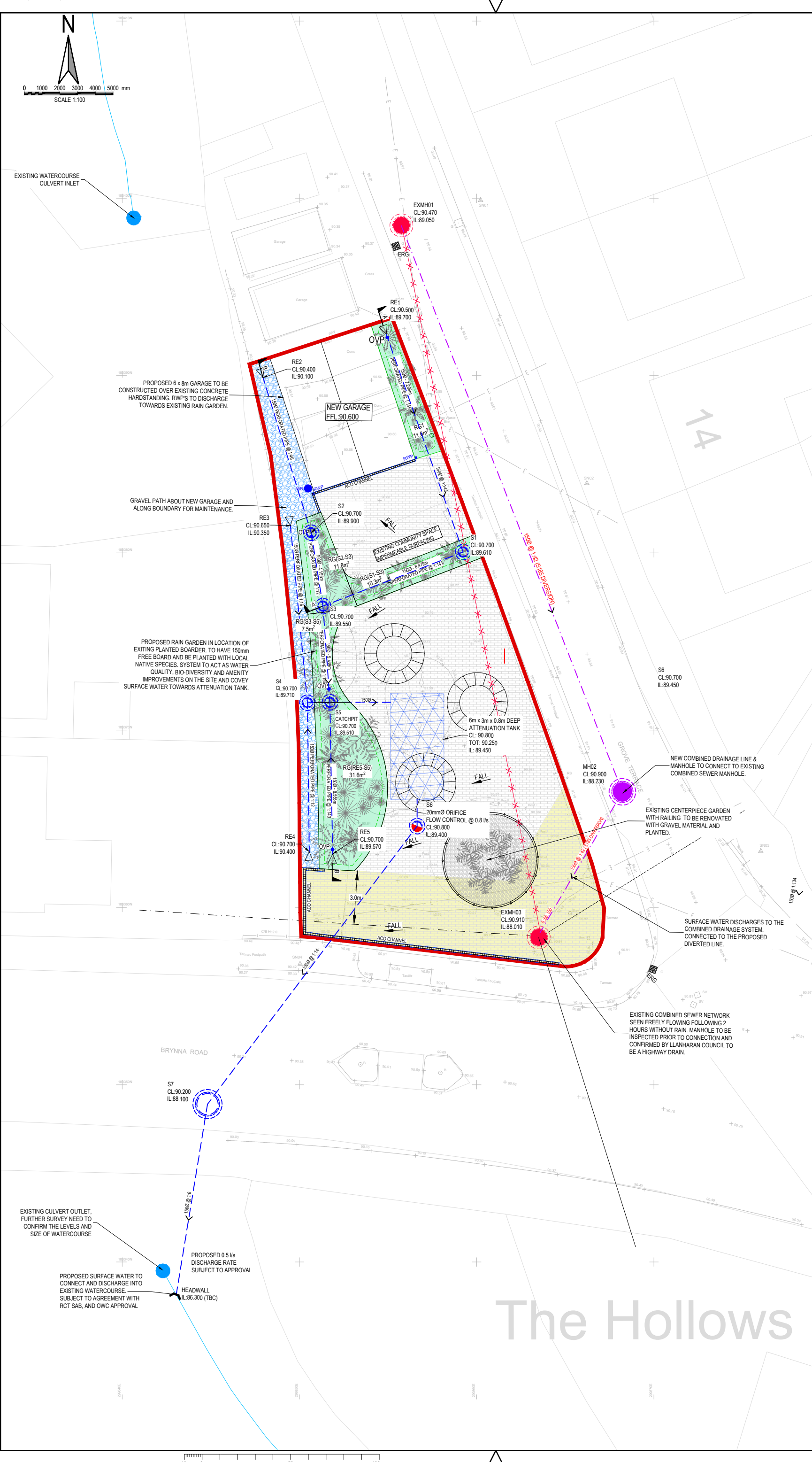
Link Event (Upstream Depth)	US Node	Link	DS Node	Outflow (l/s)	Velocity (m/s)	Flow/Cap	Link Vol (m³)	Discharge Vol (m³)
360 minute winter	RE1	Porous Paving	RG1	0.1	0.023	0.006		
360 minute winter	RG1	2.000	S1	0.2	0.493	0.015	0.1024	
360 minute winter	S1	Porous Paving	S3	-0.2	0.022	-0.012		
15 minute summer	S2	Porous Paving	S3	0.2	0.149	0.003		
360 minute winter	S3	Porous Paving	S5	0.4	0.075	0.026		
360 minute winter	S4	1.000	S5	0.3	0.147	0.021	0.0099	
360 minute winter	RE5	Porous Paving	S5	-0.3	-0.036	-0.019		
360 minute winter	S5	1.001	TANK	1.5	0.706	0.062	0.0602	
360 minute winter	TANK	1.002	S6	2.7	0.421	0.082	0.0264	
360 minute winter	S6	1.003	S7	0.6	0.990	0.012	0.0112	
360 minute winter	S7	1.004	Headwall	0.6	1.216	0.008	0.0051	15.4

Results for 100 year +40% CC Critical Storm Duration. Lowest mass balance: 95.42%

Node Event	US Node	Peak (mins)	Level (m)	Depth (m)	Inflow (l/s)	Node Vol (m³)	Flood (m³)	Status
480 minute winter	RE1	376	90.268	0.568	0.3	0.0000	0.0000	OK
480 minute winter	RG1	376	90.266	0.616	0.2	1.0002	0.0000	FLOOD RISK
480 minute winter	S1	376	90.266	0.656	0.2	0.0000	0.0000	OK
480 minute winter	S2	376	90.266	0.367	0.8	0.0000	0.0000	OK
480 minute winter	S3	376	90.263	0.713	0.8	2.1613	0.0000	OK
480 minute winter	S4	376	90.258	0.698	0.5	0.1355	0.0000	SURCHARGED
480 minute winter	RE5	376	90.259	0.689	0.1	0.0000	0.0000	OK
480 minute winter	S5	376	90.258	0.748	2.7	3.4447	0.0000	SURCHARGED
480 minute winter	TANK	360	90.255	0.805	3.0	13.6886	0.0000	SURCHARGED
480 minute winter	S6	376	90.256	0.856	1.9	0.2424	0.0000	SURCHARGED
480 minute winter	S7	368	88.111	0.011	0.8	0.0125	0.0000	OK
480 minute winter	Headwall	368	86.311	0.011	0.8	0.0000	0.0000	OK

Link Event (Upstream Depth)	US Node	Link	DS Node	Outflow (l/s)	Velocity (m/s)	Flow/Cap	Link Vol (m³)	Discharge Vol (m³)
480 minute winter	RE1	Porous Paving	RG1	0.1	0.016	0.010		
480 minute winter	RG1	2.000	S1	0.2	0.423	0.013	0.1024	
480 minute winter	S1	Porous Paving	S3	-0.3	-0.017	-0.020		
480 minute winter	S2	Porous Paving	S3	0.6	0.044	0.011		
480 minute winter	S3	Porous Paving	S5	0.4	0.049	0.029		
480 minute winter	S4	1.000	S5	-0.4	0.100	-0.032	0.0099	
480 minute winter	RE5	Porous Paving	S5	-0.4	-0.028	-0.026		
480 minute winter	S5	1.001	TANK	2.8	0.706	0.120	0.0602	
480 minute winter	TANK	1.002	S6	-2.4	-0.281	-0.074	0.0264	
480 minute winter	S6	1.003	S7	0.8	1.089	0.017	0.0139	
480 minute winter	S7	1.004	Headwall	0.8	1.334	0.011	0.0063	24.6

APPENDIX E: Proposed Drainage Layout, Details and Catchments



- NOTES:
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE.
 - ALL LEVELS ARE SHOWN IN METRES UNLESS NOTED OTHERWISE.
 - DO NOT SCALE FROM THE DRAWING. USE FIGURED DIMENSIONS ONLY.
 - ANY DISCREPANCIES TO BE REPORTED IMMEDIATELY TO THE ENGINEER.
 - THIS DRAWING TO BE READ IN CONJUNCTION WITH ALL RELEVANT ARCHITECTS, ENGINEERS, SUBCONTRACTORS AND SPECIALISTS DRAWINGS AND SPECIFICATIONS.
 - EXISTING SERVICES HAVE NOT BEEN SHOWN BUT ARE PRESENT - THE CONTRACTOR IS TO LAISE WITH ALL STATUTORY AUTHORITIES PRIOR TO THE COMMENCEMENT OF ANY WORKS.

NOTE:
PROPOSED LEVELS TO BE CONFIRMED.
ALL LEVELS SHOWN INDICATIVELY BASED
ON OS MAPS AND SITE INSPECTION.

DRAINAGE LEGEND

- 1500 @ 1:150 PROPOSED COMBINED WATER DRAINAGE
- 1500 @ 1:150 PROPOSED SURFACE WATER DRAINAGE
- EXISTING SURFACE WATER DRAINAGE
- PROPOSED SUMP DRAIN
- PROPOSED RAINWATER PIPE
- PROPOSED WATER BUTT
- PROPOSED OVERFLOW PIPE
- EXISTING ROAD GULLY
- DENOTES FLOW CONTROL CHAMBER
- GEO-CELLULAR TANK 1 IN 100 YEAR EVENT WITH ACCESS POINTS
- RAIN GARDEN WITH NATIVE PLANTING. SEE DETAIL.
- GRAVEL PATH

SAB APPROVAL

05	AA	PG	PG	23.11.21	12.08.21	UPDATED TO NEW DRAINAGE DESIGN
04	AA	SH	SH	23.11.21	18.04.23	AMENDED FOLLOWING SAB COMMENTS
03	RP	FP	SH	23.11.21	03.09.21	AMENDED FOLLOWING SAB REFUSAL AND COMMENTS
02	JW	JW	LR	03.09.21	03.09.21	UPDATED TO SUIT EXTERNAL LAYOUT
01	JW	JW	LR	02.09.21	02.09.21	PRELIMINARY ISSUE

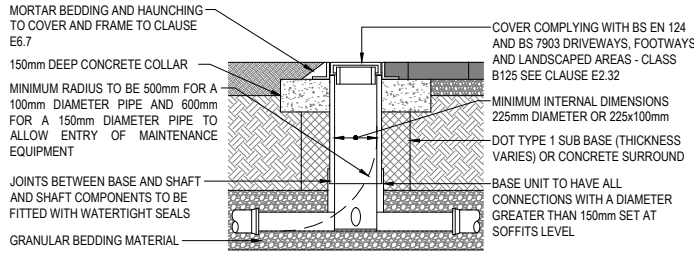
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Client					
LLANHARAN COMMUNITY COUNCIL					
Project					
LLANHARAN MEMORIAL GARDENS					
Title					
DRAINAGE LAYOUT					

ValeConsultancy
CONSULTING CIVIL & STRUCTURAL ENGINEERS
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date	drawn	checked	approved
11.08.21	JW	FP	SH
scale @ A1	project no.		
1:100	13411		
status	drw. no.	rev.	
A	13411_500	05	

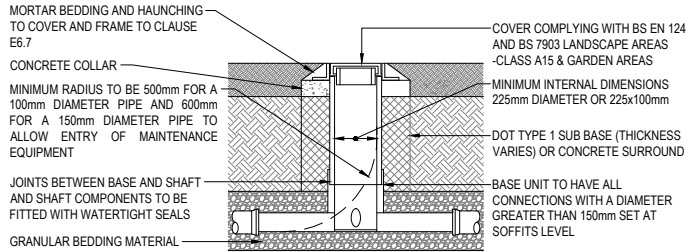
DRAWING STATUS
A - Approval, AB - As-Built, C - Construction, D - Draft, P - Preliminary, T - Tender

The Hollows



TYPICAL INSPECTION CHAMBER DETAIL - TYPE 4A
WITHIN PAVED AREAS

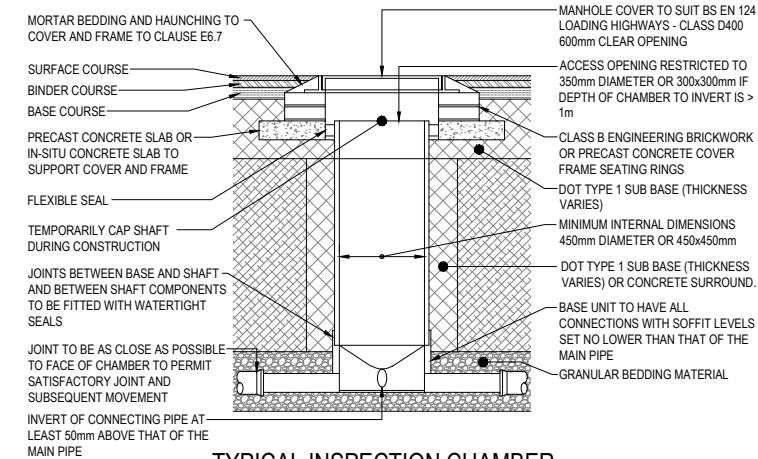
(REFER TO FIG. B.21 OF SEWERS FOR ADOPTION 7th ED) - SITED IN DRIVEWAYS/PAVED AREAS
(FLEXIBLE MATERIAL DETAIL)
SCALE 1:20



TYPICAL INSPECTION CHAMBER DETAIL - TYPE 4B
WITHIN LANDSCAPE AREAS

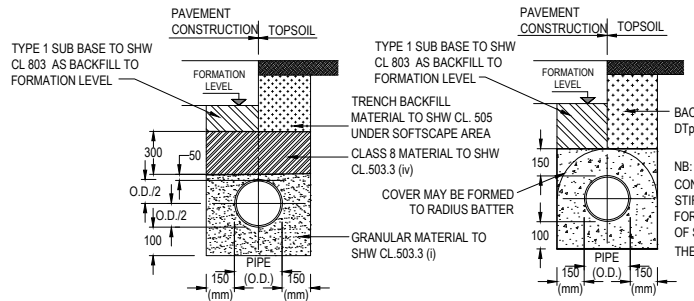
(REFER TO FIG. B.21 OF SEWERS FOR ADOPTION 7th ED) SITED IN DOMESTIC GARDENS
(FLEXIBLE MATERIAL DETAIL)
SCALE 1:20

MAXIMUM DEPTH FROM COVER LEVEL TO SOFFIT OF PIPE 2m. NON-ENTRY PLASTIC CHAMBERS AND RINGS SHALL COMPLY WITH BS EN 13598-1 AND BS EN 13598-2 OR HAVE EQUIVALENT INDEPENDENT APPROVAL



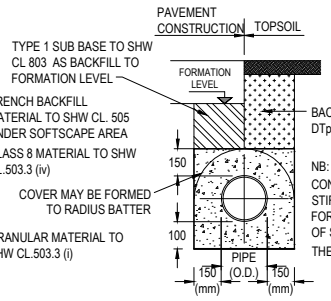
TYPICAL INSPECTION CHAMBER DETAIL - TYPE 3

(REFER TO FIG. B.16 OF SEWERS FOR ADOPTION 7th ED)
(DEPTH FROM COVER LEVEL TO SOFFIT OF PIPE 3m)
(FLEXIBLE MATERIAL DETAIL)



TYPE S BEDDING

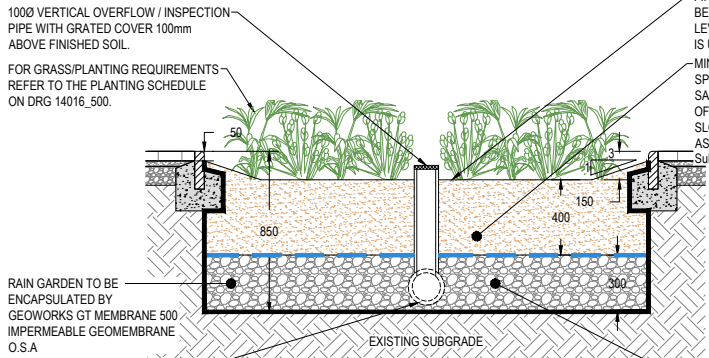
GRANULAR BED AND SURROUND UNDER ROAD
(BEDDING FACTION = 2.2)
SCALE 1:20



TYPE Z BEDDING

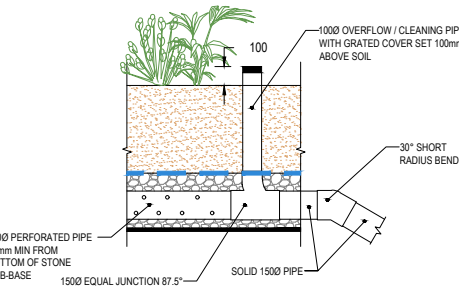
CONCRETE BED AND SURROUND
(BEDDING FACTION = 2.6)
SCALE 1:20

BEDDING DETAILS



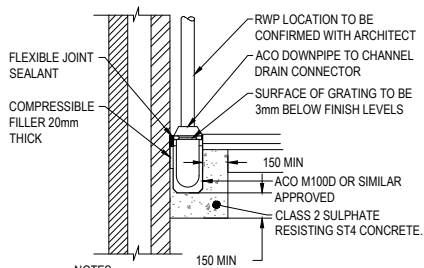
SuDS RAINGARDEN CONSTRUCTION DETAIL

SCALE 1:20



TYPICAL OVERFLOW DETAIL IN RAINGARDEN

SCALE 1:20

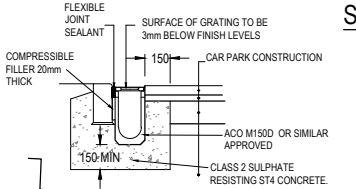


NOTES:

1. DRAINAGE CHANNELS TO BE ACO M150D OR SIMILAR APPROVED
2. FOUNDATION FOR CHANNELS TO BE LAID ON A ROLLED SUB-BASE OF 150mm MINIMUM THICKNESS.
3. GRATING LOAD CLASSIFICATION TO BE C250/ D400
4. RWP'S TO HAVE ACO DOWNPIPE CONNECTORS TO CHANNEL GRATINGS - REFER TO MANUFACTURERS GUIDELINES

RAINWATER PIPE/DRAINAGE CHANNEL CONNECTION DETAIL

SCALE (N.T.S)

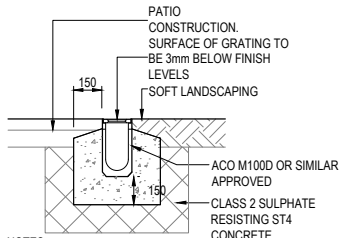


NOTES:

1. DRAINAGE CHANNELS TO BE ACO M150D OR SIMILAR APPROVED
2. FOUNDATION FOR CHANNELS TO BE LAID ON A ROLLED SUB-BASE OF 150mm MINIMUM THICKNESS.
3. GRATING LOAD CLASSIFICATION TO BE C250/ D400

DRAINAGE CHANNEL DETAIL

SCALE (N.T.S)



NOTES:

1. DRAINAGE CHANNELS TO BE ACO M100D OR SIMILAR APPROVED
2. FOUNDATION FOR CHANNELS TO BE LAID ON A ROLLED SUB-BASE OF 150mm MINIMUM THICKNESS.
3. GRATING LOAD CLASSIFICATION TO BE A15

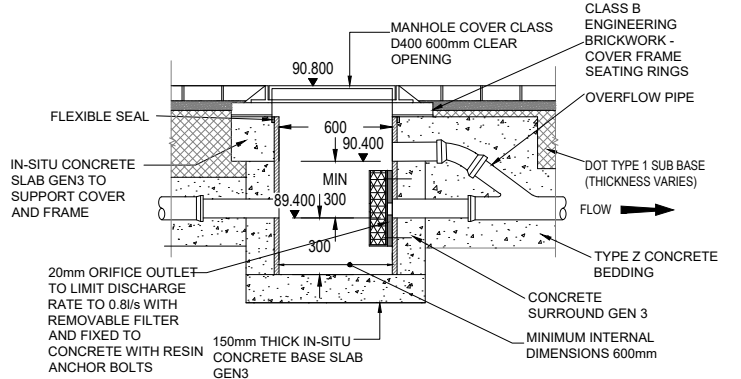
DRAINAGE CHANNEL DETAIL

N.T.S.

- BEDDING DETAIL NOTES:**
1. REFER TO SHW TABLE S/3 AND SHW TABLE 6/1
 2. BEDDING BENEATH AND AT SIDES OF THE PIPE TO BE WELL COMPACTED IN ACCORDANCE WITH CL 505.
 3. CONCRETE CRAILES AND ARCHES MAY BE EXTENDED TO THE SIDES OF THE TRENCH.
 4. GEOTEXTILES MAY BE USED WHERE DIRECTED OR APPROVED BY THE ENGINEER TO CONTAIN BEDDING MATERIAL IN CERTAIN SOILS E.G. RUNNING SAND.
 5. IN VERY WET CONDITIONS, WHERE DIRECTED OR APPROVED BY THE ENGINEER A TEMPORARY LAND DRAIN MAY BE LAID WITHIN THE GRANULAR BED.
 6. WHERE PIPES WITH FLEXIBLE JOINTS ARE USED, THE CONCRETE PROTECTION IS TO BE INTERRUPTED OVER ITS FULL CROSS SECTION AT INTERVALS NOT EXCEEDING 5 METRES (OR AS DIRECTED BY THE ENGINEER) BY A SHAPED FORMER OF BITUMEN IMPREGNATED MIN. 18mm COMPRESSIBLE FILLER. THESE INTERRUPTIONS SHALL COINCIDE WITH PIPE JOINTS. (SEE TABLE E5 IN SFA 7th EDITION).
 7. CONCRETE TO BE FN4 WHERE FLEXIBLE PIPES ARE USED. CARE MUST BE TAKEN TO PREVENT THE PIPES FROM FLOATING.

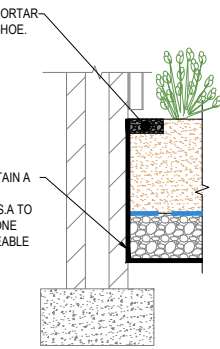
TYPE Z BEDDING ELEVATION

CONCRETE BED AND SURROUND
SCALE 1:20



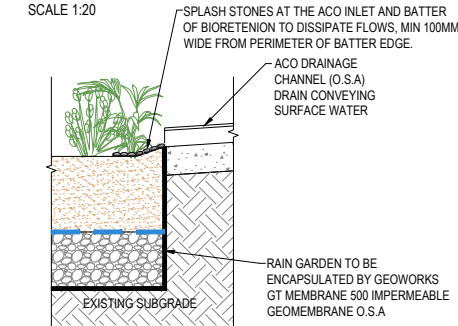
S6 - ORIFICE FLOW CONTROL WITH REMOVABLE FILTER DETAIL

SCALE 1:20



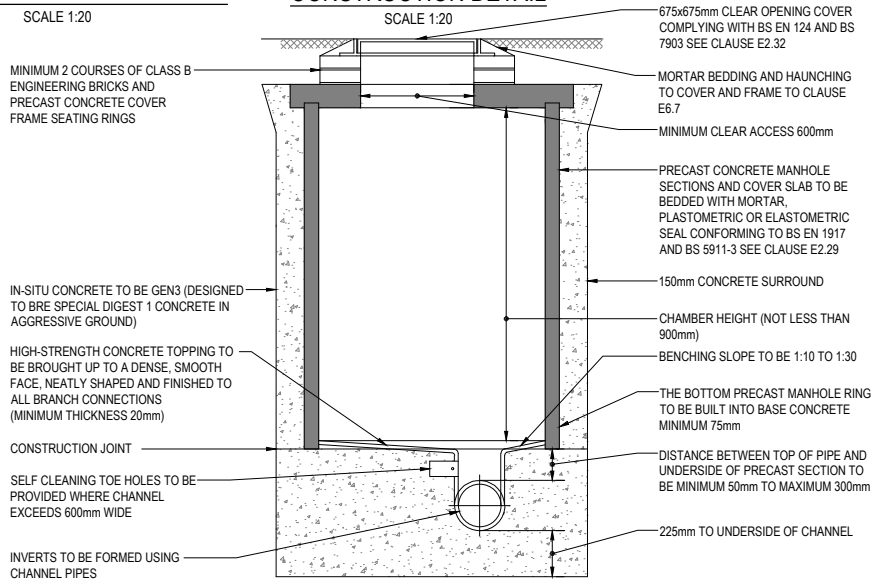
SuDS RAINGARDEN CONSTRUCTION DETAIL ADJACENT TO BUILDING

SCALE 1:20



ACO CHANNEL INLET TO SuDS RAINGARDEN CONSTRUCTION DETAIL

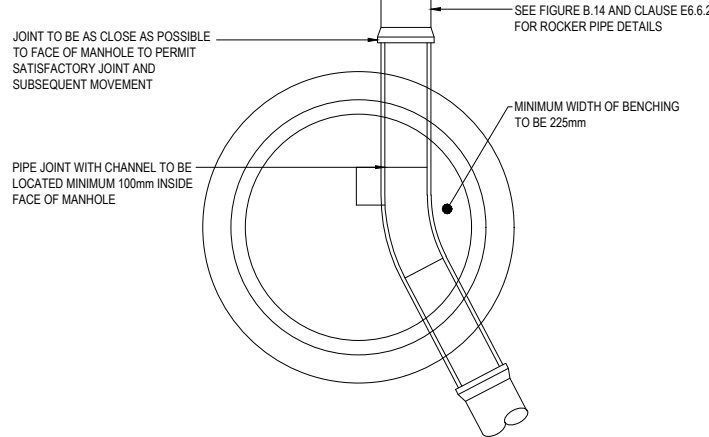
SCALE 1:20



TYPICAL MANHOLE DETAIL TYPE 2 - 1200Ø

(REFER TO FIG. B.12 OF SEWERS FOR ADOPTION 7th ED)
(MAXIMUM DEPTH FROM COVER TO SOFFIT LEVEL OF PIPE - 3.0m)

SCALE 1:20



TYPICAL MANHOLE DETAIL TYPE 2 - Ø1200

PLAN

SCALE 1:20

NOTES:

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6. EXISTING SERVICES HAVE NOT BEEN SHOWN BUT ARE PRESENT - THE CONTRACTOR IS TO LIAISE WITH ALL STATUTORY AUTHORITIES PRIOR TO THE COMMENCEMENT OF ANY WORKS.

SAB APPROVAL

rev.	drawn	checked	approved	description
05	AA	AA	PG	AMENDED FOLLOWING SAB COMMENTS
04	AA	AA	SH	AMENDED FOLLOWING SAB COMMENTS
03	RP	JW	SH	MINOR AMENDMENT FOLLOWING COMMENTS FROM SAB
02	JW	JW	LR	UPDATE TO SUIT EXTERNAL LAYOUT
01	JW	JW	LR	PRELIMINARY ISSUE

Client
LLANHARAN COMMUNITY COUNCIL

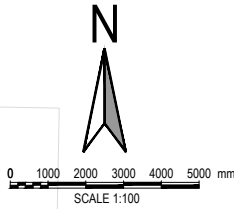
Project
LLANHARAN MEMORIAL GARDENS

Title
CONSTRUCTION DETAILS



date	drawn	checked	approved
11.08.21	JW	FP	SH
scale @ A1	AS SHOWN	project no.	13411
status	drg. no.	rev.	
A	13411_501	05	

DRAWING STATUS
A - Approval, AB - As-Built, C - Construction, D - Draft, P - Preliminary, T - Tender



EXISTING WATERCOURSE
CULVERT INLET

NEW GARAGE
FFL:90.600

EXISTING COMMUNITY SPACE
IMPERMEABLE SURFACING

GROVE TERRACE

BRYNNA ROAD

10 0 10 20 50 100mm NATURAL SCALE

NOTES:

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6. EXISTING SERVICES HAVE NOT BEEN SHOWN BUT ARE PRESENT - THE CONTRACTOR IS TO LIAISE WITH ALL STATUTORY AUTHORITIES PRIOR TO THE COMMENCEMENT OF ANY WORKS.

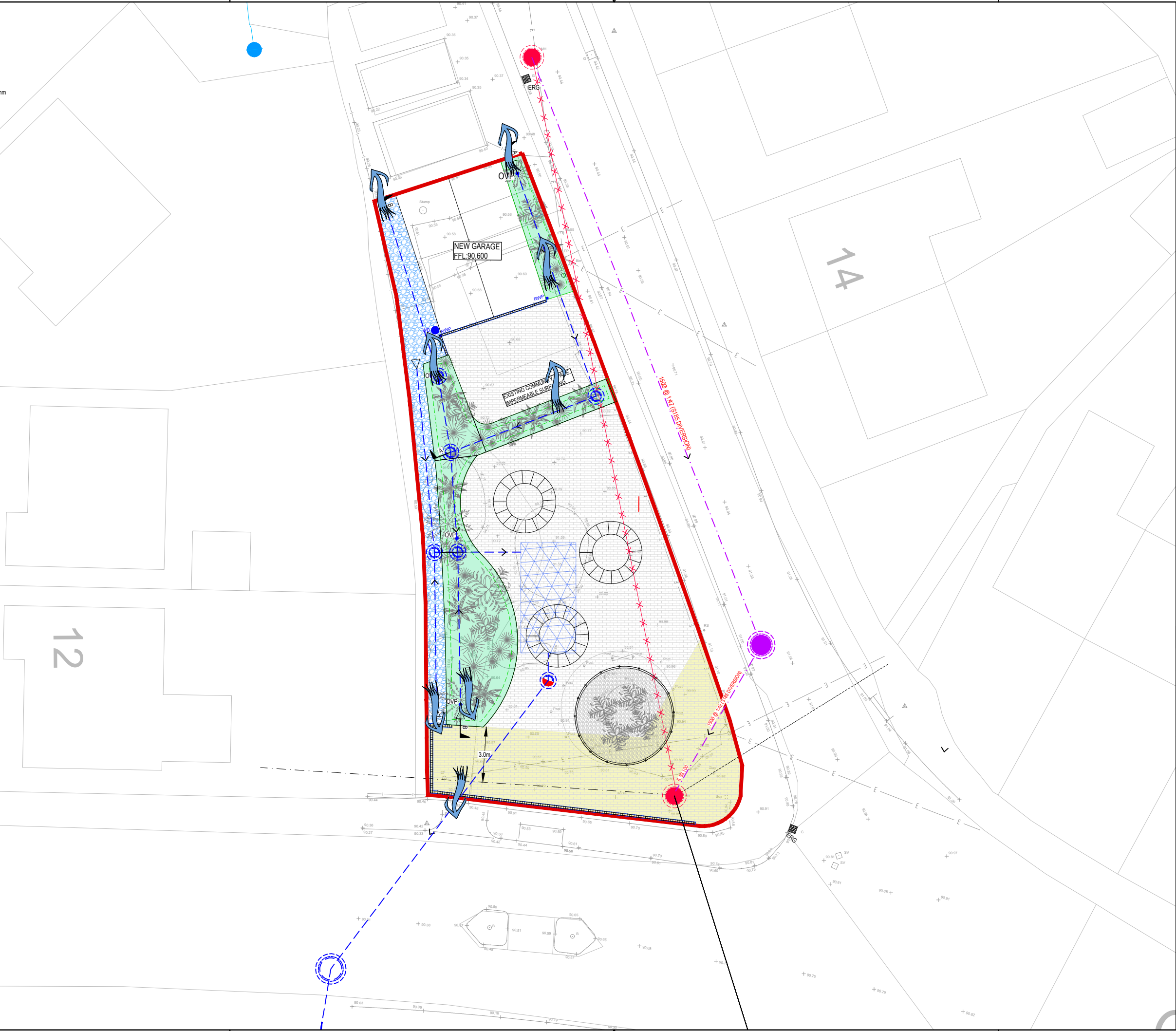
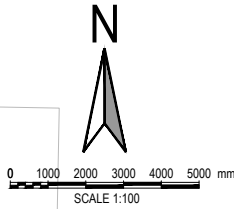
LEGEND

- CATCHMENT AREA A = 24m²
- CATCHMENT AREA B = 64m²
- CATCHMENT AREA C = 16m²
- CATCHMENT AREA D = 20m²
- CATCHMENT AREA E = 223m²

FOR SAB
APPROVAL

rev.	drawn	chkd.	approved	date	description
04	AA	JP		11.06.26	AMENDED TO SAB COMMENTS
03	AA	PG		12.06.25	AMENDED TO SAB COMMENTS
02	DD	AA	SH	05.07.22	AMENDED SITE PLAN
01	RP	FP	SH	23.11.21	PRELIMINARY ISSUE
Client LLANHARAN COMMUNITY COUNCIL					
Project LLANHARAN MEMORIAL GARDENS					
Title CATCHMENT AREA PLAN					
 CONSULTING CIVIL & STRUCTURAL ENGINEERS 29 Bocam Park, Old Field Road, Pencoed, Bridgend CF35 5LJ. Phone: 01656 863794 Email: enquiries@vale-consultancy.co.uk					
date	drawn	checked	approved		
05.07.22	DD	AA	SH	05.07.22	05.07.22
scale @ A1 1:100		project no. 13401			
status	drg. no.			rev.	
A	13411_502			04	

DRAWING STATUS
A - Approval, AB - As-Built, C - Construction, D - Draft, P - Preliminary, T - Tender



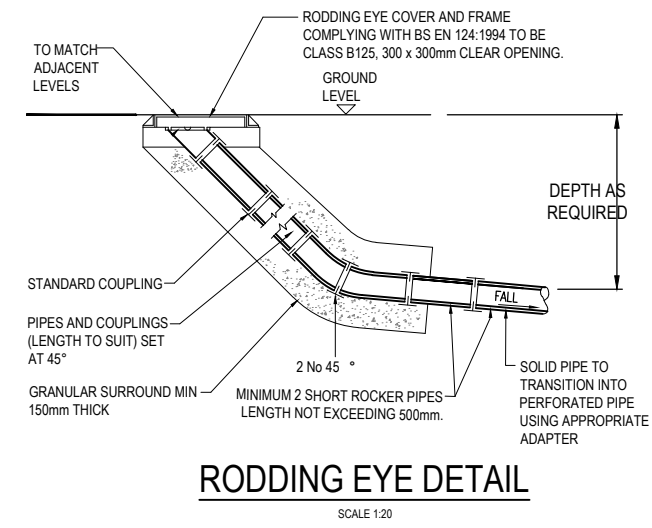
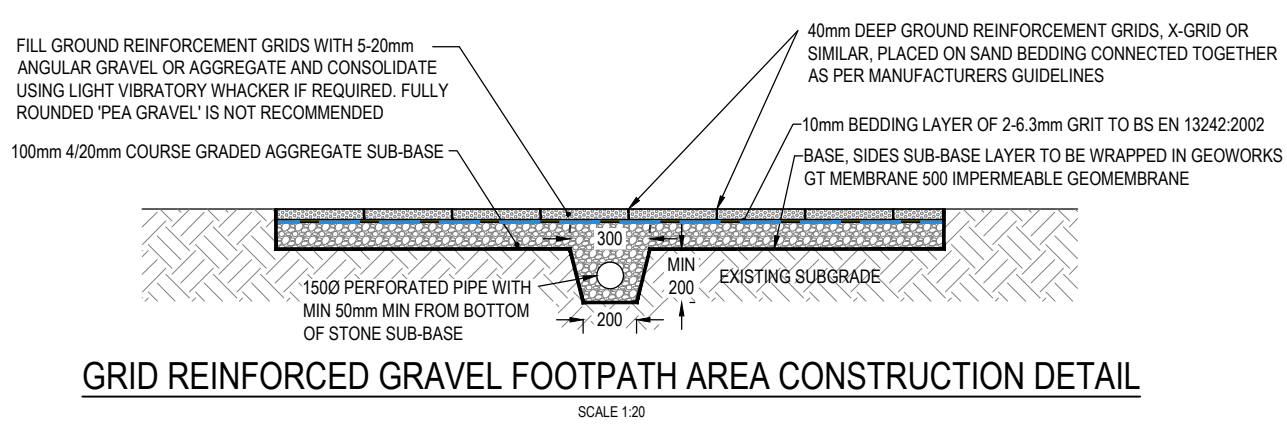
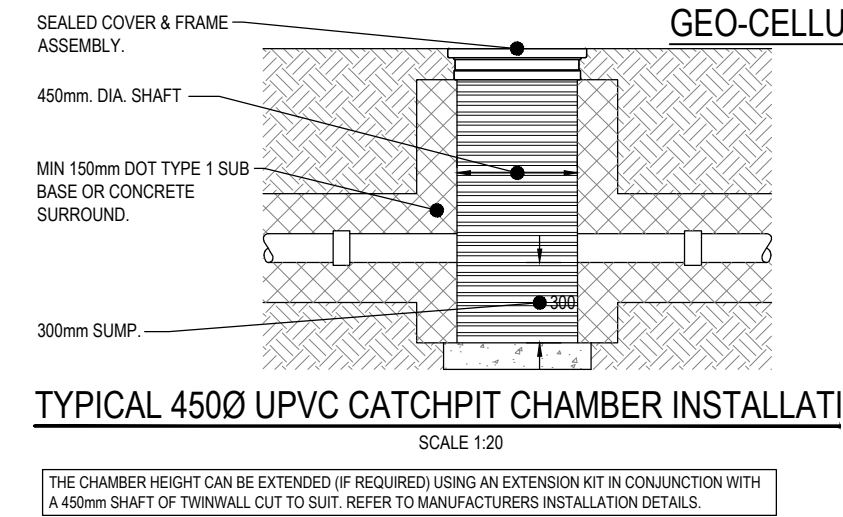
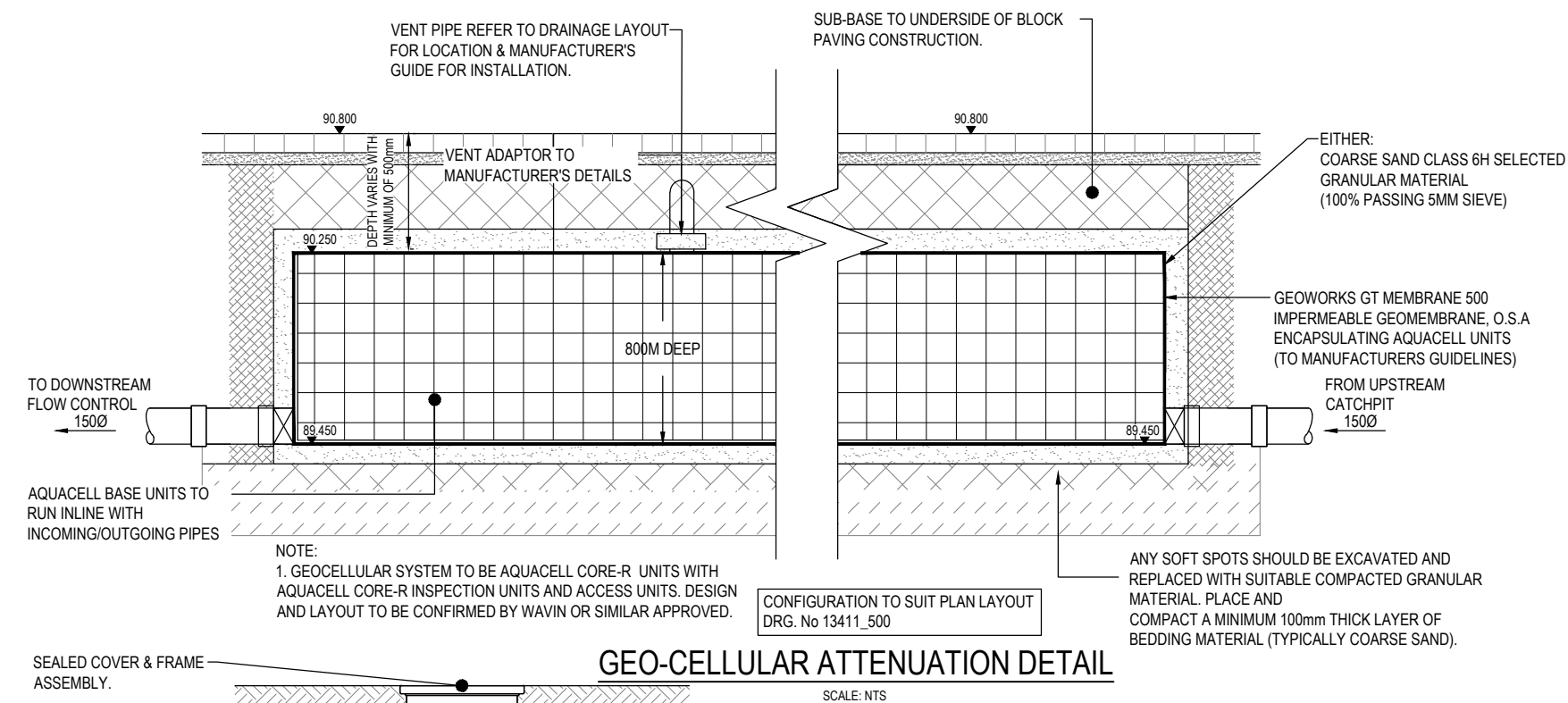
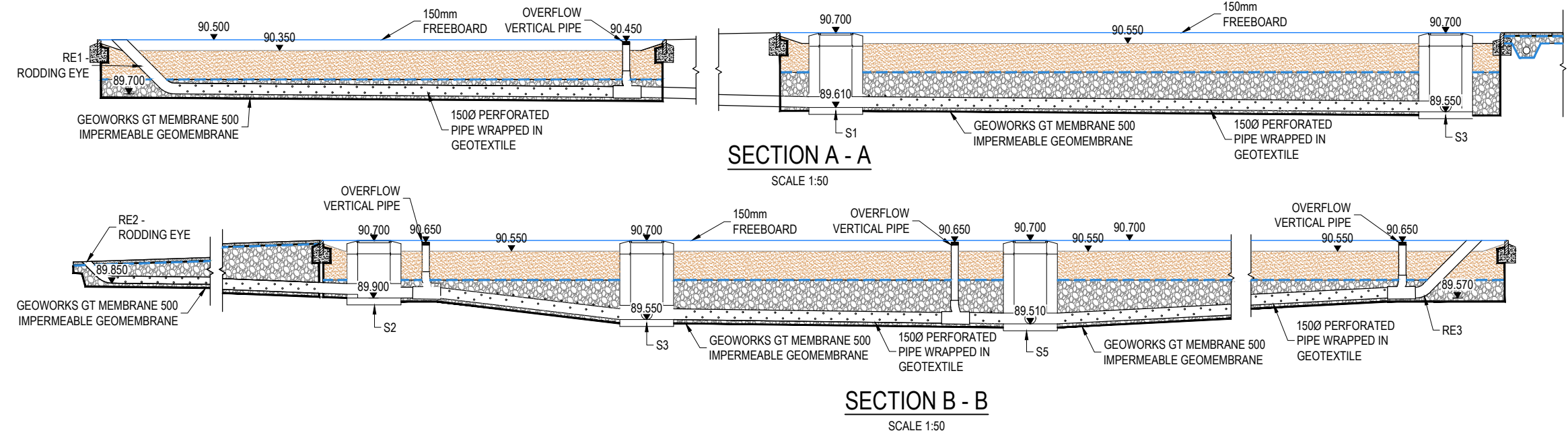
- NOTES:
1. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE.
 2. ALL LEVELS ARE SHOWN IN METRES UNLESS NOTED OTHERWISE.
 3. DO NOT SCALE FROM THE DRAWING. USE FIGURED DIMENSIONS ONLY.
 4. ANY DISCREPANCIES TO BE REPORTED IMMEDIATELY TO THE ENGINEER.
 5. THIS DRAWING TO BE READ IN CONJUNCTION WITH ALL RELEVANT ARCHITECTS, ENGINEERS, SUBCONTRACTORS AND SPECIALISTS DRAWINGS AND SPECIFICATIONS.
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LEGEND



SAB APPROVAL

04	AA	JP	UPDATED TO AMENDED DRAINAGE DESIGN	
03	AA	PG	UPDATED TO AMENDED DRAINAGE DESIGN	
02	JW	AA	SH	AMENDED SITE PLAN
01	JW	FP	SH	FOR SAB APPROVAL
rev.	drawn	chkd.	appvd.	description
Client				
LLANHARAN COMMUNITY COUNCIL				
Project				
LLANHARAN MEMORIAL GARDENS				
Title				
EXCEEDANCE FLOW PLAN				
ValeConsultancy				
CONSULTING CIVIL & STRUCTURAL ENGINEERS				
29 Bocam Park, Old Field Road, Pencoed, Bridgend CF35 5LJ.				
Phone: 01656 863794 Email: enquiries@vale-consultancy.co.uk				
date	drawn	checked	approved	
05.07.22	DD	AA	05.07.22	SH
scale @ A1		project no.		
1:100		13401		
status	drg. no.			rev.
A	13411_503			04



- NOTES:
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE.
 - ALL LEVELS ARE SHOWN IN METRES UNLESS NOTED OTHERWISE.
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 - EXISTING SERVICES HAVE NOT BEEN SHOWN BUT ARE PRESENT - THE CONTRACTOR IS TO LIAISE WITH ALL STATUTORY AUTHORITIES PRIOR TO THE COMMENCEMENT OF ANY WORKS.

ISSUE FOR SAB APPROVAL

02	AA	PG	PG	11.06.26	GEO-CELLULAR ATTENUATION DETAIL ADDED		
01	AA	PG	PG	12.06.25	ISSUE FOR SAB APPROVAL		
rev.	drawn	chkd.	apprvd.	date	description		
Client							
LLANHARAN COMMUNITY COUNCIL							
Project							
LLANHARAN MEMORIAL GARDENS							
Title							
DRAINAGE DETAILS AND SECTIONS							
 Vale Consultancy CONSULTING CIVIL & STRUCTURAL ENGINEERS 29 Bocam Park, Old Field Road, Pencoed, Bridgend CF35 5LJ. Phone: 01656 863794 Email: enquiries@vale-consultancy.co.uk							
date		drawn		checked		approved	
JUN 25		AA		PG		PG	
AS SHOWN				project no.			
				13411			
A		13411_505					rev.
							02

Planting Schedule:

Grove Terrace,

Llanharan

Rhondda Cynon Taf (RCT),

CF72 9PR.

Prepared for:

Llanharan

Community Council

REF: 13411-PS01_r01



Vale Consultancy
CONSULTING CIVIL & STRUCTURAL ENGINEERS

Document Control

Project	Grove Terrace, Llanharan
Client	Llanharan Community Council
Vale Consultancy Ref:	13411-PS01

Issue	Prepared by	Approved by	Date	Status
01	Akeem Amin	Jack Price	12.06.2026	Issue for Approval

1.0 Introduction

2.0 Planting Schedule- Rain Gardens

2.1 Evergreen Plants

2.2 Flowering Ornamental Plants

1.0 Introduction

This document has been prepared by Vale Consultancy on behalf of the Client. The following list of native species plants have been selected as appropriate for use within the scheme rain gardens because of their resilience within the intended environment, ease of maintenance, and which will also contribute towards local biodiversity.

The planting schedule below is based on the South and West Wales Wildlife Trust rain garden guidance document.

2.0 Planting Schedule – Rain Gardens

The planting schedule has been separated into two sections. Firstly, hardy ever green plants that form the mainstay of the planting regime, and secondary, flowering ornamental plants that provide added colour and diversity to the rain garden. The combination of the two will attract insects and subsequently birds.

2.1 Evergreen Plants

The following native species evergreen plants have been selected to form the mainstay of the planting regime:

Water Mint (*mentha aquatica*)

Soft Rush (*Juncus effuses*)

Royal fern (*Osmunda regalis*)

Bugle (*Ajuga Reptans*)

2.2 Flowering Ornamental Plants

The flowering native species flowering ornamental plants have been selected to provide added colour and diversity to the rain garden environment.

Yellow Flag Iris (*Iris pseudocorus*)

Purple Loosestrife (*Lythrum salicaria*)

Chives (*Allium schoenoprasum*)

Appendix 4

To receive an update on progress of the project and to consider authorising the officers to spend £1,000 against project LCC19/07 Memorial Garden/Garage for mandatory 'SUDS Inspection fees' to RCTCBC and to approve the final garden design as presented in appendix 4a.

Progress report

- The garage building is complete and watertight with the windows and doors now fitted.
- Payment 2 to Action Builders of £29,537 now being processed.
- The signoff certificate for the S185 Sewer diversion has now been obtained.
- The SuDS (Sustainable drainage designs) have been approved subject to the conditions and the specific design parameters outlined in the notice (Appendix 4a).
- Note that the design contains a planted centrepiece and some elements deviate from the original design. For example, the desired provision of 3 carparking spaces may not be achievable on the available footprint.
- The Clerk will work with the Memorial Garden Centrepiece Working Group and the builder and liaise with RCTCBC's SuDS (SAB) team where possible to achieve the design. The SuDS decision notice states that any deviation from the design is likely to require a fresh SuDS application.

Motion 1

To consider authorising the officers to spend £1,000 against project LCC19/07 Memorial Garden/Garage for mandatory 'SUDS Inspection fees' to RCTCBC

Motion 2

To consider approving the garden design as shown in Appendix 4

Appendix 5

To receive an update on the progress of the LCC25/09 Oakbrook Skatepark Project and to consider a tender pack and subsequent actions to bring the project to fruition following the correct signing of the new lease.

Progress

- The Council is currently awaiting the new lease for the skatepark land from RCTCBC. A guide time of 4-6 weeks was given in mid-June. The Clerk has requested an update.
- A draft tender document has been produced (Appendix 5a).
- Following an application from the Community Council, Grantscape (The administrators of the Mynydd Portref Windfarm fund) have provisionally awarded a grant of £100,000.
- This grant has been approved by the 3 RCTCBC County Councillors.
- This offer is provisional subject to further information.
- The Clerk has been directed to apply for a further grant from the smaller windfarm fund to a maximum of £6,000 to cover the excess cost above £200k and the actual cost once established by the selection of a tender. The 3 RCT County Councillors have indicated their support. The Clerk intends to only request drawdown of these funds once the total project cost is known (Following the award of a tender).

Motion

To approve the tender pack in Appendix 5a and to authorise the officers to issue the tender when the new lease is legally signed in line with the Council's Standing Orders.

Name of Applicant:

This document must be completed and returned in the published format. Failure to comply with this instruction may result in your submission being rejected.

1 General Information

1.1 Procurement Procedure

Llanharan Community Council is seeking to appoint a single Contractor to Design & Build a skatepark facility for the Local Community. The information submitted within the Applicant's Offer shall be used by the Authority as the means to make a Contract award decision.

1.2 Procurement Timetable

The Authority proposes the following timetable for the award of the Contract(s):

Procurement Stage	Dates
Publication of advertisement	10 August
Clarification questions to be submitted by	Twelve (12:00) noon on 26 August
Clarification responses to be issued by	17:00 on 02 September
Bid Deadline	Twelve (12:00) noon on 30 September
Evaluation	w/c 10 October
Intention to award	w/c 26 October
Contract start	5 January

The Council reserves the right to change the above timetable and Applicants will be notified accordingly if there is a change.

1.3 Council Representatives

Authorised Representative contact details:	
Leigh Smith, Clerk to Llanharan Community Council 07769 266675 Clerk@Llanharan-cc.gov.wales	Note that any queries or questions must be addressed via the Sell2Wales platform so that all those who express an interest have access to the same information.

1.4 Contract Period

It is intended that any resultant Contract shall commence as soon after receipt of formal letter of award as may be agreed and is subject to Planning consent and funding being in place.

1.5 Insurance Levels

1.5.1 Employer's Liability Insurance

The Council's minimum requirement for Employer's Liability Insurance is £10 million

1.5.2 Professional Indemnity Insurance

The Council's minimum requirement for Professional Indemnity Insurance is £5 million.

1.5.3 Public Liability Insurance

The Council's minimum requirement for Public Liability Insurance is £10 million

2 Selection Questionnaire

2.1 Background Information

Llanharan Community Council wishes to replace its current Skatepark at Oakbrook, Llanharan.

After some consultation with the community and local youth groups, the Council has obtained views on what equipment should be provided and the rough scope of a new concrete skatepark that will be designed with local young people in consultation with the successful Applicant of this Tender. A base Concept drawing derived from limited consultation is provided in Appendix One.

The Project is being funded by Llanharan Community Council with funds in place or pledged.

The location of the proposed new skatepark is: Oakbrook, Llanharan. CF72.

The site to be substantially cleared by Llanharan Community Council prior to works commencing to the existing concrete base.

2.2 The Requirement

The outcome of this Tender will be to identify and select a single Contractor to take the Project forward from final consultation to a final design and a completed installed concrete skatepark, to suit the needs of the local young people whilst taking into account a range of ages, abilities and wheels, e.g. scooters, skateboards and BMX, and also taking account of the site constraints.

This Tender aims to select a Contractor based upon examples of previous work, financial viability, Health & Safety procedures, skills, experience of working with Councils and Community Groups, and expertise to delivering a fully funded project from start to finish within budget.

The Applicant is required to provide value for money, use local suppliers where possible, deliver added value, cause minimum disturbance to the community whilst delivering a durable, well designed concrete skatepark built to a high quality that suits the needs of the local young people and adheres to the council's requirements.

The Applicant must include a breakdown of costs for the Project proposal, including;

- Consultation sessions with local young people
- Creation of 3D visuals
- Topographical survey
- Services searches

- Support with obtaining Planning Permission where required (cost of application and any surveys requested will be covered by the Council).
- Project management – H&S and CDM compliance
- Provision of JCT Design and Build Contract 2024 (DB 2024)
- Creation of detailed design engineering drawings
- Preliminaries
- Groundworks & drainage
- Steelworks
- Concrete
- Ancillary items (seating, bins, sign)
- RoSPA Post Installation inspection and handover certificates.
- Launch event

The Contractor will be required to run a consultation/engagement event with local young people on dates to be agreed.

It is planned for the skatepark to be completed and opened in 2026 or 2027 subject to any required Planning Permission or other permissions being granted.

2.2.1 The Contractor will be required to support the Council with the preparation of documentation for any required Planning Application. The Council will submit the application and pay the fees to the Planning Authority. Any surveys specifically requested by Planning will be paid for by the Council outside of the tender sum.

2.2.2 The Contractor must meet the requirements of the JCT Contract, take account of any planning conditions and demands that the Council includes within the project management process.

2.2.3 The Contractor must not exceed the maximum budget for the project which is
£206,000 excluding VAT

2.3 Added Value

The Applicant will be expected to suggest any added value that their offer might be able to bring to the Council. Applicants are expected to build any such offers into their submissions regardless of whether specific questions are asked along these lines or not.

2.4 Performance Management

Applicants should, by way of on-going Contract performance be prepared to produce valuation documentation during the course of the project build at monthly intervals. The format will be agreed between the Contractor and Council.

3 Selection Questionnaire

Notes for completion

1. "Council" means the public sector contracting body, that is seeking to invite suitable suppliers to participate in this procurement process.
2. "You"/ "Your" or "Supplier" means the body completing these questions **i.e. the legal entity seeking to be invited to the next stage of the process and responsible for the information provided.** The 'Supplier' is intended to cover any economic operator as defined by the Public Contract Regulations 2015 and could be a registered company; charitable organisation; Voluntary Community and Social Enterprise (VCSE); Special Purpose Vehicle; or other form of entity.
3. This Selection Questionnaire has been designed to assess the suitability of a Supplier to deliver the Authority's contract requirement(s). If you are successful at this stage of the procurement process, you will be selected for the subsequent award stage of the process.
4. Please ensure that all questions are completed in full, and in the format requested. Failure to do so may result in your submission being disqualified. If the question does not apply to you, please state clearly 'N/A'.
5. Should you need to provide additional Appendices in response to the questions, these should be numbered clearly and listed as part of your declaration. A template for providing additional information is provided at the end of this document.
6. Please return a completed version of this document in accordance with the Submission requirements.

Verification of Information Provided

7. Whilst reserving the right to request information at any time throughout the procurement process, the Council may enable the Supplier to self-certify that there are no mandatory/ discretionary grounds for excluding their organisation. When requesting evidence that the supplier can meet the specified requirements (such as the questions in section 7 of this Selection Questionnaire relating to Technical and Professional Ability) the Council may only obtain such evidence after the final tender evaluation decision i.e. from the winning Supplier only.

Sub-contracting arrangements

8. Where the Supplier proposes to use one or more sub-contractors to deliver some or all of the contract requirements, a separate Appendix should be used to provide details of the proposed bidding model that includes members of the supply chain, the percentage of work being delivered by each sub-contractor and the key contract deliverables each sub-contractor will be responsible for.

9. The Council recognises that arrangements in relation to sub-contracting may be subject to future change, and may not be finalised until a later date. However, Suppliers should be aware that where information provided to the Council indicates that sub-contractors are to play a significant role in delivering key contract requirements, any changes to those sub-contracting arrangements may affect the ability of the Supplier to proceed with the procurement process or to provide the

supplies and/or services required. Suppliers should therefore notify the authority immediately of any change in the proposed sub-contractor arrangements. The Council reserves the right to deselect the Supplier prior to any award of contract, based on an assessment of the updated information.

Consortia arrangements

10. If the Supplier completing this Selection Questionnaire is doing so as part of a proposed consortium, the following information must be provided;

- names of all consortium members;
- the lead member of the consortium who will be contractually responsible for delivery of the contract (if a separate legal entity is not being created); and
- if the consortium is not proposing to form a legal entity, full details of proposed arrangements within a separate Appendix.

11. Please note that the Council may require the consortium to assume a specific legal form if awarded the contract, to the extent that a specific legal form is deemed by the Council as being necessary for the satisfactory performance of the contract.

12. All members of the consortium will be required to provide the information required in all sections of the Selection Questionnaire as part of a single composite response to the Council i.e. each member of the consortium is required to complete the form.

13. Where you are proposing to create a separate legal entity, such as a Special Purpose Vehicle (SPV), you should provide details of the actual or proposed percentage shareholding of the constituent members within the new legal entity in a separate Appendix.

14. The Council recognises that arrangements in relation to a consortium bid may be subject to future change. Suppliers should therefore respond on the basis of the arrangements as currently envisaged. Suppliers are reminded that the Council must be immediately notified of any changes, or proposed changes, in relation to the bidding model so that a further assessment can be carried out by applying the selection criteria to the new information provided. The Council reserves the right to deselect the Supplier prior to any award of contract, based on an assessment of the updated information.

Confidentiality

15. When providing details of contracts in answering section 6 of this Selection Questionnaire (Technical and Professional Ability), the Supplier agrees to waive any contractual or other confidentiality rights and obligations associated with these contracts.

16. The Council reserves the right to contact the named customer contact in section 6 regarding the contracts included in section 6. The named customer contact does not owe the Council any duty of care or have any legal liability, except for any deceitful or maliciously false statements of fact.

17. The Council confirms that it will keep confidential and will not disclose to any third parties any information obtained from a named customer contact, other than to the Cabinet Office and/or contracting authorities defined by the Public Contract Regulations.

1. Supplier Information		
1.1 Supplier Details	Answer	
Full name of the Supplier completing the Selection Questionnaire		
Registered company address		
Registered company number		
Date of Incorporation		
Registered charity number		
Registered VAT number		
Name of immediate parent company		
Name of ultimate parent company		
Please mark 'X' in the relevant box to indicate your trading status	i. a public limited company	
	ii. a limited company	
	iii. a limited liability partnership	
	iv. other partnership	
	v. sole trader	
	vi. other (please specify)	
Please mark 'X' in the relevant boxes to indicate whether any of the following classifications apply to you	i. Voluntary, Community and Social Enterprise (VCSE)	
	ii. Small or Medium Enterprise (SME) ¹	

¹ See EU definition of SME: <http://ec.europa.eu/enterprise/policies/sme/facts-figures-analysis/sme-definition/>

If yes, please include details of your consortium, current lead member and intended SPV in the next column and provide full details of the bidding model using a separate Appendix.	<u>Current lead member</u> <u>Name of Special Purpose Vehicle</u>	
1.3 Contact Details		
Supplier contact details for enquiries about this Selection Questionnaire		
Name		
Postal address		
Country		
Phone		
Mobile		
E-mail		
1.4 Licensing and Registration		
Registration with a professional body If applicable, is your business registered with the appropriate trade or professional register(s) in the EU member state where it is established (as set out in Annex XI of directive 2014/24/EU) under the conditions laid down by that member state).	Please indicate your answer by marking 'X' in the relevant box.	
	Yes	No
Is it a legal requirement in the state where you are established for you to be licensed or a member of a relevant organisation in order to provide the requirement in this procurement?	If Yes, please provide the registration number in this box.	
	If Yes, please provide additional details within this box of what is required and confirmation that you have complied with this.	
2. Grounds for Mandatory Exclusion		
You will be excluded from the procurement process if there is evidence of convictions relating to specific criminal offences including, but not limited to, bribery, corruption, conspiracy, terrorism, fraud and money laundering, or if you have been the subject of a binding legal decision which found a breach of legal obligations to pay tax or social security obligations (except where this is disproportionate e.g. only minor amounts	If you have answered "yes" to question 2.2 on the non-payment of taxes or social security contributions, and have not paid or entered into a binding arrangement to pay the full amount, you may still avoid exclusion if only minor tax or social security contributions are unpaid or if you have not yet had time to fulfil your obligations since learning of the exact amount due. If your organisation is in that position please provide details using a separate Appendix. You may	

involved).	contact the authority for advice before completing this form.	
2.1 Within the past five years, has your organisation (or any member of your proposed consortium, if applicable), Directors or partner or any other person who has powers of representation, decision or control been convicted of any of the following offences?	Please indicate your answer by marking 'X' in the relevant box.	
	Yes	No
a. conspiracy within the meaning of section 1 or 1A of the Criminal Law Act 1977 or article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983 where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA on the fight against organised crime;		
b. corruption within the meaning of section 1(2) of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906;		
c. the common law offence of bribery;		
d. bribery within the meaning of sections 1, 2 or 6 of the Bribery Act 2010; or section 113 of the Representation of the People Act 1983;		
e. any of the following offences, where the offence relates to fraud affecting the European Communities' financial interests as defined by Article 1 of the Convention on the protection of the financial interests of the European Communities:		
i. the offence of cheating the Revenue;		
ii. the offence of conspiracy to defraud;		
iii. fraud or theft within the meaning of the Theft Act 1968, the Theft Act (Northern Ireland) 1969, the Theft Act 1978 or the Theft (Northern Ireland) Order 1978;		
iv. fraudulent trading within the meaning of section 458 of the Companies Act 1985, article 451 of the Companies (Northern Ireland) Order 1986 or section 993 of the		

	Companies Act 2006;		
v.	fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994;		
vi.	an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993;		
vii.	destroying, defacing or concealing of documents or procuring the execution of a valuable security within the meaning of section 20 of the Theft Act 1968 or section 19 of the Theft Act (Northern Ireland) 1969;		
viii.	fraud within the meaning of section 2, 3 or 4 of the Fraud Act 2006; or		
ix.	the possession of articles for use in frauds within the meaning of section 6 of the Fraud Act 2006, or the making, adapting, supplying or offering to supply articles for use in frauds within the meaning of section 7 of that Act;		
f.	any offence listed—		
i.	in section 41 of the Counter Terrorism Act 2008; or		
ii.	in Schedule 2 to that Act where the court has determined that there is a terrorist connection;		
g.	any offence under sections 44 to 46 of the Serious Crime Act 2007 which relates to an offence covered by subparagraph (f);		
h.	money laundering within the meaning of sections 340(11) and 415 of the Proceeds of Crime Act 2002;		
i.	an offence in connection with the proceeds of criminal conduct within the meaning of section 93A, 93B or 93C of the Criminal Justice Act 1988 or article 45, 46 or 47 of the Proceeds of Crime		

(Northern Ireland) Order 1996;		
j. an offence under section 4 of the Asylum and Immigration (Treatment of Claimants etc.) Act 2004; or any offence involving Racial Discrimination		
k. an offence under section 59A of the Sexual Offences Act 2003; or any offence involving Sexual Harrassment		
l. an offence under section 71 of the Coroners and Justice Act 2009		
m. an offence in connection with the proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994; or		
n. any other offence within the meaning of Article 57(1) of the Public Contracts Directive—		
i. as defined by the law of any jurisdiction outside England and Wales and Northern Ireland; or		
ii. created, after the day on which these Regulations were made, in the law of England and Wales or Northern Ireland.		
<u>Non-payment of taxes</u> 2.2 Has it been established by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which your organisation is established (if outside the UK), that your organisation is in breach of obligations related to the payment of tax or social security contributions? If you have answered Yes to this question, please use a separate Appendix to provide further details. Please also use this Appendix to confirm whether you have paid, or have entered into a binding arrangement with a view to paying, including, where applicable, any accrued interest and/or fines?		

3. Grounds for Discretionary Exclusion – Part 1

The authority may exclude any Supplier who answers 'Yes' in any of the following situations set out in paragraphs (a) to (i);

3.1 Within the past five years, please indicate if any of the following situations have applied, or currently apply, to your organisation.	Please indicate your answer by marking 'X' in the relevant box.	
	Yes	No
a. your organisation has violated applicable obligations referred to in regulation 56 (2) of the Public Contract Regulations 2015 in the fields of environmental, social and labour law established by EU law, national law, collective agreements or by the international environmental, social and labour law provisions listed in Annex X to the Public Contracts Directive as amended from time to time;		
b. your organisation is bankrupt or is the subject of insolvency or winding-up proceedings, where your assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State;		
c. your organisation is guilty of grave professional misconduct, which renders its integrity questionable;		
d. your organisation has entered into agreements with other economic operators aimed at distorting competition;		
e. your organisation has a conflict of interest within the meaning of regulation 24 of the Public Contract Regulations 2015 that cannot be effectively remedied by other, less intrusive, measures;		

f. the prior involvement of your organisation in the preparation of the procurement procedure has resulted in a distortion of competition, as referred to in regulation 41, that cannot be remedied by other, less intrusive, measures;		
g. your organisation has shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions;		
h. your organisation— i. has been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria; or ii. has withheld such information or is not able to submit supporting documents required under regulation 59 of the Public Contract Regulations 2015; or		
i. your organisation has undertaken to		
(i) unduly influence the decision-making process of the contracting authority, or		
(ii) obtain confidential information that may confer upon your organisation undue advantages in the procurement procedure; or		
j. your organisation has negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.		
k. You have current markers or actions on your Companies house record or late		

submissions.		
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Conflicts of interest

In accordance with question 3.1 (e), the authority may exclude the Supplier if there is a conflict of interest which cannot be effectively remedied. The concept of a conflict of interest includes any situation where relevant staff members have, directly or indirectly, a financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the context of the procurement procedure.

Where there is any indication that a conflict of interest exists or may arise then it is the responsibility of the Supplier to inform the Council, detailing the conflict in a separate Appendix. Provided that it has been carried out in a transparent manner, routine pre-market engagement carried out by the Council should not represent a conflict of interest for the Supplier.

Taking Account of Bidders' Past Performance

In accordance with question (g), the Council may assess the past performance of a Supplier (through a Certificate of Performance provided by a Customer or other means of evidence). The Council may take into account any failure to discharge obligations under the previous principal relevant contracts of the Supplier completing this Selection Questionnaire. The Council may also assess whether specified minimum standards for reliability for such contracts are met.

In addition, the Council may re-assess reliability based on past performance at key stages in the procurement process (i.e. supplier selection, tender evaluation, contract award stage etc.). Suppliers may also be asked to update the evidence they provide in this section to reflect more recent performance on new or existing contracts (or to confirm that nothing has changed).

'Self-cleaning'

Any Supplier that answers 'Yes' to questions 2.1, 2.2 and 3.1 should provide sufficient evidence, in a separate Appendix, that provides a summary of the circumstances and any remedial action that has taken place subsequently and effectively "self cleans" the situation referred to in that question. The supplier has to demonstrate it has taken such remedial action, to the satisfaction of the authority in each case.

If such evidence is considered by the Council (whose decision will be final) as sufficient, the economic operator concerned shall be allowed to continue in the procurement process.

In order for the evidence referred to above to be sufficient, the Supplier shall, as a minimum, prove that it has;

- paid or undertaken to pay compensation in respect of any damage caused by the criminal offence or misconduct;
- clarified the facts and circumstances in a comprehensive manner by actively collaborating with the investigating authorities; and
- taken concrete technical, organisational and personnel measures that are appropriate to prevent further criminal offences or misconduct.

The measures taken by the Supplier shall be evaluated taking into account the gravity and particular circumstances of the criminal offence or misconduct. Where the measures are considered by the Council to be insufficient, the Supplier shall be given a statement of the reasons for that decision.

4. Grounds for Discretionary Exclusion – Part 2

The Council is not bound to accept the lowest bid or any tender for any reason.

5. Economic and Financial Standing

Financial Information

5.1	Please provide one of the following to demonstrate your economic/financial standing; Please indicate your answer with an 'X' in the relevant box.		
	a. A copy of the audited accounts for the most recent two years		
	b. A statement of the turnover, profit & loss account, current liabilities and assets, and cash flow for the most recent year of trading for this organisation		
	c. A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position		
	d. Alternative means of demonstrating financial status if any of the above are not available (e.g. Forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).		
5.2	Where the Council has specified a minimum level of economic and financial standing and/or a minimum financial threshold within the evaluation criteria for this Selection Questionnaire, please self-certify by answering 'Yes' or 'No' that you meet the requirements set out here.	Yes	No
	(a) Are you are part of a wider group (e.g. a subsidiary of a holding/parent company)? If yes, please provide the name below:		
5.3	Name of the organisation		
	Relationship to the Supplier completing the Selection Questionnaire		
	If yes, please provide Ultimate / parent company accounts if available.		
	If yes, would the Ultimate / parent willing to provide a guarantee if necessary?		

	If no, would you be able to obtain a guarantee elsewhere (e.g from a bank?)		
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6. Technical and Professional Ability

Relevant experience and contract examples

Please provide details of up to three similar skatepark projects, from either the public or private sector, that are relevant to the Council's requirement. Contracts for supplies or services should have been performed during the past five years. The named customer contact provided should be prepared to provide written evidence to the Council to confirm the accuracy of the information provided below. You may provide a separate case study on a separate document for each, containing photographs and further details where applicable.

		Contract 1	Contract 2	Contract 3
6.1	Name of customer organisation			
6.2	Point of contact in customer organisation Position in the organisation E-mail address			
6.3	Contract start date Contract completion date Contract Value			
6.4	In no more than 500 words, please provide a brief description of the contract delivered including evidence as to your technical capability in this market. You should provide photographs separately.			

6.5 If you cannot provide at least one example for questions 6.1 to 6.4, in no more than 500 words please provide an explanation for this e.g. your organisation is a new start-up.

7. Additional Selection Questionnaire Modules

Suppliers who self-certify that they meet the requirements for these additional modules will be required to provide evidence of this if they are successful at contract award stage. Please indicate your answer by marking 'X' in the relevant boxes.

a. Project Specific questions to assess Technical and Professional Ability

Further project specific questions relating to the technical and professional ability of the supplier.

Please self-certify against the requirements below (Please indicate your answer by marking 'X' in the relevant box):	Yes	No
Does your organisation requires your staff and your sub-contractor's staff to undergo a Disclosure and Barring Service (DBS) check to the standard level.		
Please self-certify that your organisation has a Safeguarding Policy or would be willing to ensure that one is in place upon award of the Framework Agreement that complies with current legislative requirements.		

b. Insurance

Please self-certify whether you already have, or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below (Please indicate your answer by marking 'X' in the relevant box):	Yes	No
Employer's (Compulsory) Liability Insurance = £10,000,000		
Public Liability Insurance = £10,000,000		
Professional Indemnity Insurance = £5,000,000		
* It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to Sole Traders.		

Compliance with Equality Legislation

c. For organisations working outside of the UK please refer to equivalent legislation in the country that you are located. (Please indicate your answer by marking 'X' in the relevant box):

In the last five years, has any finding of unlawful discrimination been made against anyone within your organisation by an Employment Tribunal, an Employment Appeal Tribunal or any other court (or in comparable proceedings in any jurisdiction other than the UK)?	Yes	No
In the last five years, has your organisation had a complaint upheld following an investigation by the Equality and Human Rights Commission or its predecessors (or a comparable body in any jurisdiction other than the UK), on grounds or alleged unlawful discrimination?		
If you have answered "yes" to one or both of the questions in this module, please provide, as a separate Appendix, a summary of the nature of the investigation and an explanation of the outcome of the investigation to date.		

If the investigation upheld the complaint against your organisation, please use the Appendix to explain what action (if any) you have taken to prevent unlawful discrimination from reoccurring. You may be excluded if you are unable to demonstrate to the Council's satisfaction that appropriate remedial action has been taken to prevent similar unlawful discrimination reoccurring.		
Environmental Management		
d. (Please indicate your answer by marking 'X' in the relevant box):		
Has your organisation been convicted of breaching environmental legislation, or had any notice served upon it, in the last five years by any environmental regulator or authority (including local authority)? If your answer to this question is "Yes", please provide details in a separate Appendix of the conviction or notice and details of any remedial action or changes you have made as a result of conviction or notices served. The Council will not select bidder(s) that have been prosecuted or served notice under environmental legislation in the last 5 years, unless the Council is satisfied that appropriate remedial action has been taken to prevent future occurrences/breaches.	Yes	No
Health and Safety		
e. (Please indicate your answer by marking 'X' in the relevant box):		
Please self-certify that your organisation has a Health and Safety Policy that complies with current legislative requirements.	Yes	No
Has your organisation or any of its Directors or Executive Officers been in receipt of enforcement/remedial orders in relation to the Health and Safety Executive (or equivalent body) in the last 5 years? If your answer to this question was "Yes", please provide details in a separate Appendix of any enforcement/remedial orders served and give details of any remedial action or changes to procedures you have made as a result. The Council will exclude bidder(s) that have been in receipt of enforcement/remedial action orders unless the bidder(s) can demonstrate to the Council's satisfaction that appropriate remedial action has been taken to prevent future occurrences or breaches.		
If you use sub-contractors, do you have processes in place to check whether any of the above circumstances apply to these		

other organisations?		
Quality		
f. (Please indicate your answer by marking 'X' in the relevant box):		
Please self-certify that your organisation holds a quality certificate such as ISO9001 (or equivalent) or a policy that attests to your organisations' approach to quality management.	Yes	No
If you use sub-contractors, do you have processes in place to check whether any of the above circumstances apply to these other organisations?		
Declaration		
I declare that to the best of my knowledge the answers submitted to these questions are correct. I understand that the information will be used in the selection process to assess my organisation's suitability to be invited to participate further in this procurement, and I am signing on behalf of..... (Insert name of supplier). I understand that the Council may reject my submission if there is a failure to answer all relevant questions fully or if I provide false/misleading information. I have provided a full list of any Appendices used to provide additional information in response to questions. I also declare that there is no conflict of interest in relation to the Authority's requirement. The following appendices form part of our submission;		
Section of Selection Questionnaire		
	Appendix number	
SELECTION QUESTIONNAIRE COMPLETED BY		
8.1		
8.2	Name	
8.3	Role in organisation	
8.1	Date	

Selection Questionnaire – Template for Appendices

Appendix Number -
Selection Questionnaire section -
Question number -

4 Award

4. AWARD AND EVALUATION

4.1 Basis of Award

The Council intends to award the Contract to the Applicant submitting the most advantageous tender, assessed in accordance with the published award criteria and methodology in this Section. The Council will not award the Contract solely on the basis of the lowest price.

The evaluation is deliberately quality-led because the successful Contractor will be responsible for developing the final design and delivering a specialist, durable, predominantly in-situ concrete skatepark on the existing concrete pad. The Council gives particular weight to verified successful delivery of comparable concrete skateparks by the proposed team. Design capability, ride quality, specialist construction expertise, programme certainty, quality assurance and aftercare remain separately assessed to ensure that historical experience is applied credibly to Oakbrook Skatepark.

Only information contained in the Applicant's tender submission, together with any permitted written clarification and verified supporting evidence, will be evaluated. The Applicant must clearly cross-reference all appendices and supporting material.

4.2 Evaluation Stages

Stage	Assessment	Outcome
1	Receipt, deadline, completeness and compliance checks.	Pass / fail
2	Exclusion grounds, conditions of participation, insurance, financial standing and other selection requirements.	Pass / fail
3	Quality evaluation against Questions Q1 to Q7, including the published design presentation stage.	70 weighted marks
4	Price evaluation and arithmetic review.	30 weighted marks
5	Scoring, moderation, clarification where permitted, and calculation of total scores.	Ranked total out of 100
6	Due diligence on the proposed successful Applicant, including verification of case studies, financial checks, references and evidence.	Award recommendation or next-ranked tender considered

A tender may be rejected where it is late, materially incomplete, non-compliant, qualified in a way that is unacceptable to the Council, unaffordable, misleading, abnormally low and incapable of satisfactory explanation, or otherwise incapable of delivering the stated requirement. Any decision will be made in accordance with the tender documents and applicable procurement requirements. The council reserves the right to select any tender regardless of scoring.

4.3 Award Criteria and Weightings

Ref.	Award criterion	Weight
Q1	Relevant concrete skatepark experience and case studies	50%
Q2	Design development capability and design management	5%
Q3	Ride quality and project-specific technical solution	5%
Q4	Delivery methodology, construction approach and risk management	5%
Q5	Project team, management, communication and engagement	2.5%
Q6	Programme and completion assurance	1.25%
Q7	Quality assurance, handover, warranty and aftercare	1.25%
	QUALITY TOTAL	70%
P1	Evaluated tender price	30%
	TOTAL	100%

The weightings will not be changed after the tender deadline. Applicants should allocate the greatest detail and strongest evidence to the highest-weighted questions.

4.3A Q1 Sub-Criteria

The 50 marks available for Q1 will be allocated as follows. The similarity and relevance element assesses objective project characteristics and delivery context. It does not award marks merely because a supplier is established locally or because a project is geographically close to Llanharan.

Q1 sub-criterion	Weight
Demonstrated design-and-build delivery of comparable concrete skateparks	20%
Successful delivery to programme, budget and required quality, supported by verifiable client evidence	10%
Similarity and relevance to the Oakbrook project	10%
Direct involvement and continuity of the named Oakbrook Project Manager, Lead Skatepark Designer and specialist team	5%
Application of lessons learned, including defects, warranty matters, constraints and existing-hardstanding risks	5%
Q1 TOTAL	50%

4.4 Quality Scoring Scale

Each evaluator will score each non-price question on the following 0 to 5 scale. Scores must be based on the content and evidence submitted against the published question and requirements.

Score	Descriptor	Evaluation standard
0	Unacceptable	No response, or the response wholly fails to address the requirement. The proposal is incapable of evaluation or presents unacceptable risk.
1	Poor	Serious deficiencies, little relevant evidence, major omissions, or an approach that provides very low confidence in successful delivery.
2	Weak	Partially addresses the requirement but contains important omissions, weaknesses, uncertainty or poorly controlled risks. Limited relevant evidence.
3	Acceptable	Meets the stated requirement with adequate project-specific detail and evidence. Risks appear manageable and the response gives reasonable confidence in delivery.
4	Good	Meets the requirement well and provides clear, relevant and credible evidence. The approach is well controlled, project-specific and gives a high level of confidence.
5	Excellent	A comprehensive, compelling and fully project-specific response. Evidence is highly relevant and credible, risks are very well controlled, and the proposal offers substantial demonstrable benefit beyond the minimum requirement.

Weighted score for each question = (moderated raw score ÷ 5) × published question weighting.

Example: a moderated score of 4 for Q1, weighted at 25%, produces 20 weighted marks: $(4 \div 5) \times 25 = 20$.

4.5 Minimum Quality Requirements

To remain eligible for award, a tender must satisfy all of the following minimum requirements:

- achieve a moderated score of at least 2 out of 5 for every Quality question Q1 to Q7;
- achieve at least 42 weighted marks out of the 70 marks available for Quality, equivalent to 60% of the available Quality marks;
- submit a compliant fixed tender price that does not exceed the Council's maximum budget of £206,000 excluding VAT; and
- meet all pass/fail requirements elsewhere in the tender documents.

A tender failing a minimum requirement will not proceed to final award ranking. Price marks do not compensate for failure to achieve the Quality threshold.

4.6 Award Questions: Quality

Q1 Relevant Concrete Skatepark Experience and Case Studies (50%)

Question. Provide up to five case studies demonstrating successful delivery of specialist concrete skateparks of comparable scope, complexity and value. Explain how the evidence and lessons from those projects will be applied to Oakbrook.

Minimum response requirements.

- Submit between three and five completed case studies. All must concern concrete skateparks for which the Applicant or its proposed specialist delivery team held material responsibility for both design and construction.
- At least one submitted project must have had a final contract value of at least £150,000 excluding VAT, or an equivalent value where completed outside the United Kingdom.
- The named Oakbrook Project Manager and named Lead Skatepark Designer must each demonstrate direct involvement in at least two of the submitted case studies. Their precise role, period of involvement and responsibilities must be stated and capable of verification.
- For each case study, state the client, location, original and final contract value, start and completion dates, form of contract, scope, the Applicant's precise role, lead designer, structural or civil designer, specialist subcontractors, and whether the facility was delivered on time and within the agreed contract sum.
- Describe site or base conditions, design development, construction techniques, drainage, engagement, principal risks and how these were resolved.
- Provide dated photographs showing the completed facility and, where available, key construction stages. Disclose material defects, warranty claims, remedial works, extensions of time, cost overruns or disputes, together with their cause and resolution.
- Provide a named client contact, current email address and telephone number for every case study, with authority for the Council to verify contract value, scope, programme, performance and outcomes. The Council may disregard a case study that cannot reasonably be verified.
- Explain the direct relevance and transferable learning for adapting or constructing on an existing concrete pad.

Evidence to be evaluated.

- Similarity and relevance to the Oakbrook project (10 weighted marks), assessed by reference to demonstrable features of the submitted projects, including: publicly funded concrete skateparks; delivery for local authorities, town councils or community councils; Welsh projects or comparable UK projects with a materially similar public-sector, regulatory or community context; community consultation and youth engagement; construction on constrained sites or existing hardstanding; and completed projects capable of physical inspection by the Council. Geographic location alone will not attract marks.
- Relevance, scale and complexity of completed projects.
- Credible evidence of outcomes for time, cost, quality and client satisfaction.
- Direct experience of design and specialist construction of in-situ concrete skateparks.
- Application of lessons learned to Oakbrook.
- Relevance and continuity of the proposed team and supply chain.
- Verifiable evidence that the named Oakbrook Project Manager and Lead Skatepark Designer personally contributed to at least two submitted projects each.
- Honest disclosure and effective resolution of defects, delay, cost and warranty issues.

Response limit: Maximum 1,750 words, excluding the mandatory case-study data table and photographs. Submit a minimum of three and a maximum of five case studies.

Applicant response / appendix reference:

Q2 Design Development Capability and Design Management (5%)

Question. Explain how the Contractor will accept, develop, coordinate, check and take responsibility for the design under the Design and Build Contract, from verification of the Employer's Requirements through to construction information, as-built records and completion.

Minimum response requirements.

- Identify the named Lead Skatepark Designer, Structural or Civil Engineer, Principal Designer and other design contributors, stating qualifications, experience, employment or subcontract status, availability and professional indemnity arrangements.
- Provide a design-responsibility matrix showing responsibility for each design element, interfaces, checking, approval, construction information and as-built documentation.
- Describe the design programme, gateways, deliverables, information release schedule, design reviews, change control, document control and coordination with the Council.
- Explain independent checking, calculations, design risk management, buildability reviews and how compliance with applicable standards and statutory requirements will be demonstrated.
- Describe surveys and investigations proposed for the existing concrete pad, including condition, dimensions, levels, cracking, drainage, thickness or structure where relevant, and how assumptions and unknown conditions will be managed.
- Explain design liability throughout the design, construction, defects and warranty periods, including how replacement of any named designer would be controlled.

Evidence to be evaluated.

- Capability and direct experience of the named design team.
- Clarity and completeness of single-point design responsibility and interface management.
- Robustness of checking, approvals, design risk and change control.
- Adequacy of professional indemnity and design continuity arrangements.
- Credibility of the existing-pad verification and unknown-condition strategy.

Response limit: Maximum 1,500 words plus design-responsibility matrix and organisation chart. Of the 5% available, 3% will be scored from the written submission and 2% from the design presentation described in section 4.6A.

Applicant response / appendix reference:

Q3 Ride Quality and Project-Specific Technical Solution (5%)

Question. Describe and illustrate the proposed approach to turning the Council's performance brief and consultation findings into a safe, coherent, inclusive, buildable and durable skatepark on the existing pad.

Minimum response requirements.

- Explain proposed flow, lines, progression, challenge and variety for skateboards, scooters and BMX users across a reasonable range of ages and abilities.
- Describe geometry, transitions, interfaces, fall zones, sightlines, edge treatments, access, levels, reinforcement, coping, embedded items, tolerances and finish requirements.
- Show how the design will avoid ponding and resolve drainage while respecting site levels and the existing pad.
- Identify principal standards and specialist guidance, and explain how safety, ride quality, durability, maintainability, buildability and cost will be balanced.
- Provide a project-specific concept narrative and identify any refinement to the Council's selected concept, with reasons and benefits.
- State assumptions and confirm how user and Council feedback will be tested, recorded and reflected without compromising technical responsibility.

Evidence to be evaluated.

- Quality and coherence of the proposed riding experience.
- Specialist understanding of concrete skatepark geometry, transitions, interfaces and tolerances.
- Response to the existing pad, drainage and site constraints.
- Inclusive progression, safety, durability and maintainability.
- Project specificity and credibility of the proposed solution.

Response limit: Maximum 1,750 words plus up to four A3 drawings or visual sheets. Of the 5% available, 3% will be scored from the written submission and 2% from the design presentation described in section 4.6A.

Applicant response / appendix reference:

Q4 Delivery Methodology, Construction Approach and Risk Management (5%)

Question. Provide a project-specific method statement explaining how the design and works will be planned, coordinated and delivered safely and efficiently from mobilisation to completion and opening.

Minimum response requirements.

- Site establishment, access, security, public protection, welfare, deliveries, noise, dust, waste and disturbance control.
- Surveys, services searches, setting out, investigation of the existing pad, enabling works and interfaces with Council demolition or clearance.
- Groundworks, drainage, reinforcement, formwork, concrete placement, finishing, curing, tolerances, weather protection and defect prevention.
- CDM arrangements, temporary works, inspection and test plans, hold points and coordination of designers, specialists and subcontractors.
- A risk register covering design, pad condition, utilities, planning, interfaces, cost, programme, weather, concrete quality, safeguarding and public access, showing owner, mitigation, contingency and residual risk.
- Approach to early warnings, variations, unforeseen conditions and maintaining the Contract Sum and programme.

Evidence to be evaluated.

- Completeness and project specificity.
- Credibility of specialist concrete construction methods.
- Integration of design development with construction planning.
- Understanding and control of existing-pad, site, safety, quality, cost and programme risks.
- Clarity of responsibilities, hold points and escalation.

Response limit: Maximum 1,750 words plus a project-specific risk register and one methodology diagram.

Applicant response / appendix reference:

Q5 Project Team, Management, Communication and Engagement (2.5%)

Question. Identify the full team proposed for Oakbrook and explain how it will be managed and how the Contractor will communicate with the Council, users, stakeholders and community.

Minimum response requirements.

- Provide an organisation chart and concise role descriptions for the Contract lead, project manager, Lead Skatepark Designer, Structural or Civil Engineer, Principal Designer, site manager, concrete lead and engagement lead.
- Provide relevant qualifications and no more than two pages of CV information per key person, cross-referenced to Q1 case studies.
- State commitment, availability, status, reporting lines and named deputy or replacement arrangements.
- Explain the team's experience of working together and control of designers and specialist subcontractors.
- Set out meetings, reporting, approvals, decisions, issue management, early warnings, change control and escalation.
- Provide an accessible youth and stakeholder engagement plan, including safeguarding, data protection and how feedback will influence the design.

Evidence to be evaluated.

- Appropriateness, experience, capacity and continuity of the team.
- Direct experience of named designers and specialists.
- Governance, accountability and communication.
- Availability and credible replacement controls.
- Inclusive and controlled engagement.

Response limit: Maximum 1,250 words plus organisation chart and key-person CVs.

Applicant response / appendix reference:

Q6 Programme and Completion Assurance (1.25%)

Question. Provide a realistic logic-linked programme for the complete Design and Build requirement and explain the controls that will protect the accepted completion date.

Minimum response requirements.

- Include surveys, pad investigations, engagement, concept approval, planning support, design gateways, checking, information release, procurement, site works, concrete curing, inspection, snagging, handover and opening readiness.
- Identify assumptions, approvals, dependencies, lead times, critical path, float, weather allowances and key Council decisions.

- Explain progress measurement, reporting, recovery from slippage, supply-chain control and management of long-lead items.
- Demonstrate the proposed resources and identify any fixed or committed completion date.

Evidence to be evaluated.

- Realism, completeness and sequencing.
- Integration of design, approvals, procurement and construction.
- Understanding of curing, weather, dependencies and lead times.
- Credibility of resources, critical path, recovery and reporting.
- Confidence in completion assurance.

Response limit: Maximum 1,000 words plus one A3 programme.

Applicant response / appendix reference:

Q7 Quality Assurance, Handover, Warranty and Aftercare (1.25%)

Question. Describe the quality management, inspection, testing, handover, warranty and aftercare arrangements for the completed skatepark.

Minimum response requirements.

- Provide the project quality-plan structure, inspection and testing, dimensional and finish checks, material records, non-conformance control and corrective action.
- Explain designer and specialist sign-off of geometry, transitions, coping, joints, drainage and interfaces before acceptance.
- Set out independent post-installation inspection, snagging, O&M information, as-built records, practical completion and defects management.
- Confirm a minimum 15-year contractor warranty for structural integrity of the concrete skatepark, stating scope, exclusions, claim procedure and remedy.
- List other warranties and response times during the defects and warranty periods.

Evidence to be evaluated.

- Robustness of specialist design and construction quality controls.
- Completeness of testing, certification and handover evidence.
- Clarity and value of warranties and aftercare.
- Confidence in prevention and prompt correction of defects.

Response limit: Maximum 1,000 words plus a sample inspection and test plan and specimen warranty wording.

Applicant response / appendix reference:

4.6A Design Presentation and Clarification Workshop

Following evaluation of the written submissions, the Council may invite the highest-ranked compliant Applicants, normally no more than three, to a structured design presentation and clarification workshop. If used, all invited Applicants will receive the same core instructions, presentation duration, topic headings and reasonable preparation period. The session is part of the published evaluation and is not a negotiation or an opportunity to submit a materially revised tender.

The presentation carries 4 weighted marks in total, already included within Q2 and Q3: 2 marks for demonstrating design development capability and design management under Q2, and 2 marks for explaining and defending the project-specific ride quality and technical solution under Q3. The written components of Q2 and Q3 each carry 3 marks. The combined maximum therefore remains Q2 5% and Q3 5%.

- The named Lead Skatepark Designer and proposed Contract or Project Manager must attend. The Structural or Civil Engineer should be available for technical questions.
- The panel will use pre-published topics derived directly from Q2 and Q3. All Applicants will be assessed against the same scoring scale and sub-criteria.
- Only statements that explain, evidence or clarify the submitted tender may be scored. New material that changes the tender, price, design responsibility or contractual commitment will be disregarded.
- A written record of questions, answers, individual scoring and moderation will be retained.

4.7 Price Evaluation

P1 will be evaluated using the compliant evaluated tender price excluding VAT. The evaluated price will include the complete fixed lump-sum price for all requirements stated in the tender documents, adjusted only for any arithmetic correction or other treatment expressly permitted by those documents.

The maximum available price score is 30 weighted marks. The lowest compliant evaluated tender price will receive 30 marks. Other compliant tenders will be scored as follows:

$$\text{Price score} = (\text{Lowest compliant evaluated tender price} \div \text{Applicant's evaluated tender price}) \times 30$$

Illustrative example only: if the lowest compliant evaluated price is £180,000 and another Applicant's evaluated price is £200,000, the second Applicant's price score is $(£180,000 \div £200,000) \times 30 = 27.00$ marks.

Price scores will be calculated to two decimal places. A price above £206,000 excluding VAT will be treated as non-compliant unless the tender documents expressly provide otherwise. The Council may seek clarification of arithmetic, apparent omissions or an apparently abnormally low price, but clarification will not permit the Applicant to improve or materially rewrite its tender.

The Activity Schedule and any Contract Sum Analysis must reconcile to the total tender price. Applicants must identify assumptions and exclusions expressly permitted by the tender documents. Unpriced, conditional or materially qualified submissions may be rejected.

4.8 Tender Evaluation and Moderation

Evaluators will score Quality responses independently before moderation. At moderation, the evaluation panel will agree a single consensus score and record concise reasons by reference to the published question, evidence, strengths, weaknesses and delivery risks.

- Evaluators must declare actual or potential conflicts of interest and maintain confidentiality.
- The same published criteria, weightings and scoring scale will be applied consistently to all tenders.
- Information will not be assumed. Where a claim is material to the score, Applicants should provide evidence or a clear cross-reference.
- Clarifications, if issued, will be in writing, proportionate and recorded. They will not allow a material change to a tender after the deadline.
- References and case-study contacts may be used to verify factual claims. Verification will not create an opportunity to add a new project or improve the tender response.
- Final score = Quality score + Price score, to a maximum of 100 marks.

Subject to satisfaction of all pass/fail requirements and due diligence, the compliant tender achieving the highest final score will be recommended for award. If two or more tenders achieve the same final score, the tender with the higher Quality score will be ranked first. If still tied, the tender with the higher combined Q2 and Q3 score will be ranked first. If still tied, the tender with the higher Q1 score will be ranked first. If a tie remains, the Council will apply a transparent and recorded tie-break method notified to the affected Applicants.

4.9 Submission Rules for Section 4

- Respond in the order Q1 to Q7 and P1, using the question references shown.
- Observe all stated word, page and attachment limits. Material beyond a stated limit may be disregarded.
- Use project-specific answers. Cross-references must identify the exact document, appendix and page.
- Do not rely on website links or information not submitted with the tender unless the Council has expressly requested it.
- Clearly distinguish commitments included in the tender price from optional or additional items.
- All commitments in the successful tender may be incorporated into the Contract and monitored as contractual obligations.
- Where delivery relies on a subcontractor, designer, consortium member or other entity, identify that entity and its precise responsibility.

4.10 Evaluation Record

The following summary may be used by the Council's evaluation panel. A separate evaluator sheet should record detailed reasons for each raw score and the moderation decision.

Ref.	Criterion	Weight	Raw score 0–5	Weighted score
Q1	Relevant concrete skatepark experience and case studies	50		
Q2	Design development capability and design management	5		
Q3	Ride quality and project-specific technical solution	5		
Q4	Delivery methodology, construction approach and risk management	5		
Q5	Project team, management, communication and engagement	2.5		
Q6	Programme and completion assurance	1.25		
Q7	Quality assurance, handover, warranty and aftercare	1.25		
	QUALITY TOTAL	70		
P1	Evaluated tender price	30	N/A	
	FINAL TOTAL	100		

Quality threshold met (minimum 42/70 and no Q1–Q7 score below 2/5): YES / NO

Tender price within £206,000 excluding VAT: YES / NO

All pass/fail requirements met: YES / NO

Moderation date: _____ Panel members:

Award recommendation and approval reference:

17 Project Costs

17.1 Project Costings

Applicants must note the total maximum Project budget of 206,000 pounds excluding Value Added Tax or which the Contractor must provide the Project in its entirety.

Applicants are required to give a breakdown of the costs at section 5.2 Activity Schedule below that would be allocated to each Project task required as against the total Project budget, including as a guide;

- Consultation sessions with local young people
- Creation of 3D visuals
- Topographical survey
- Services searches
- Support with obtaining Planning Permission (cost of application and any surveys requested will be covered by the Council)
- Project management – H&S and CDM compliance
- Provision of JCT Design and Build Contract 2024 documentation
- Creation of detailed design engineering drawings
- Preliminaries
- Groundworks & drainage
- Steelworks
- Concrete
- Ancillary items (seating, bins, sign)
- RoSPA Post Installation inspection
- Launch event
- Any other items (please detail)

The Applicant may include additional lines within the Activity Schedule as required. The Contractor will not exceed the rates quoted within its Bid at any time during the Contract. Please note that this information will not be scored as part of the procurement process.

17.2 Activity Schedule

Item Number	Description	Unit	Price (£)
1	Consultation (minimum 2 sessions)	Item	
2	Creation of 3D visuals	Item	
3	Topographical survey	Item	
4	Services searches	Item	
5	Support with obtaining Planning Permission	Item	
6	Project Management – H&S & CDM Compliance	Item	
7	Provision of JCT Design and Build Contract 2024 documentation	Item	
8	Creation of Detailed Design Engineering Dwgs	Item	
9	Preliminaries	Item	
10	Groundworks & Drainage	Item	
11	Steelworks	Item	
12	Concrete	Item	
13	Ancillary items (seating, bins, sign)	Item	
14	RoSPA Post installation inspection	Item	
15	Launch Event	Item	
	Total of the prices (excluding VAT)		£

Please add items as required at the end of the list above.

18 Price Review Framework

18.1 Price Validity Period

As a minimum, all prices submitted must remain fixed and firm for 12 months from date of Contract commencement. In support of this, please detail exactly how long your prices will remain fixed and firm for below:

Prices will remain valid for ... years and ... months from the beginning of this Contract (Applicant to complete).

18.2 Price Review Proposals

The Council does not expect the Applicant to implement any price increases throughout the life of this Contract. The Applicant's signature at section 5.6 Pricing Schedule Declaration will be assumed to be an acceptance of this condition. Applicant's whose price review proposal differs from the Council's expectations under this 5.2 Price Review Proposals must state their proposal below.

Price Review Proposal if different from above:

18.3 Contract Renewal

No Contract once awarded shall be renewed at a higher rate than agreed between the parties through this price review framework or through any other such agreement as submitted to and approved by the Council in writing.

18.4 Pricing Schedule Declaration

offer to supply the goods or services as per the pricing schedule above, in accordance with the Specification, terms and conditions and all other documents forming the Contract.

Signed*:	Date:
Name (<i>in block capitals</i>):	
In the capacity of: (<i>State official position, i.e. Director, Manager, etc.</i>)	
Organisation name and postal address:	
Telephone No:	Fax No:
*(<i>It must be clearly shown whether the Applicant is a limited company, statutory corporation, partnership or single individual, trading under his own or another name, and also if the signatory is not the actual Applicant, the capacity in which he/she signs or is employed.</i>)	

19 Certificates

19.1 Conditions of Tender

XXX COUNCIL CONDITIONS OF TENDER	
Reference number and Title of Contract: Shall be as per the Reference Number and Title of Contract as detailed on page one (1) of this Volume Two (2) Applicant's Offer	
1.	Tenders are invited for the supply of the goods or services specified or described in the invitation. Tenders with conditions of contract duly completed should be marked with the title of the Contract and returned electronically to: The Sell2Wales Portal . Tenders must be returned no later than the specified time and date. Tenders received after the time stated or not properly completed will be disregarded.
2.	The Contract shall be subject to the specified terms and Conditions of Contract. Offers by Applicants made subject to additional or alternative conditions may not be considered and may be rejected on the grounds of such conditions alone. No alteration must be made to the printed conditions or schedules. Any Tenders bearing such alterations will not be considered.
3.	The Council does not bind itself to accept the lowest or any Tender, and reserves the right to accept a Tender either in whole or in part, for such item or items specified in the Invitation to Tender, and for such place or places of delivery as it thinks fit, each item and establishment being for this purpose considered as Tended for separately. The Council reserves the right to select whatever tender it deems the most appropriate and for whatever reason.
4.	To XXX COUNCIL I/We the undersigned DO HEREBY UNDERTAKE on the acceptance by the Council of my/our Tender either in whole or in part, to supply (<i>or perform the services</i>), on such terms and conditions and in accordance with such specifications (<i>if any</i>), as are contained or incorporated in the Invitation to Tender. I/We agree and declare that the acceptance of this Tender by letter on behalf of the Council, whether for the whole or part of the items included therein, will constitute a Contract for the supply of such items, I/We agree to enter into a further agreement for the due performance of the Contract, and I/We declare that I am/We are acting as the Delegated Authority for the purposes of signing off this Tender, and therefore, the Contract.
Signed*: _____ Date: _____	
Name (<i>in block capitals</i>): _____	
In the capacity of: (<i>State official position, i.e. Director, Manager, etc.</i>)	
<i>*(It must be clearly shown whether the Applicant is a limited company, statutory corporation, partnership or single individual, trading under his own or another name, and also if the signatory is not the actual Applicant, the capacity in which he/she signs or is employed).</i>	

19.2 Certificate of Undertaking and Absence of Collusion or Canvassing

CERTIFICATE OF UNDERTAKING AND ABSENCE OF COLLUSION OR CANVASSING

The Applicant shall sign the below Certificate of Undertaking and Absence of Collusion clearly indicating whether they sign as a Consortium or Member of Consortium (Box A), or as a single body and/or individual (Box B) by striking through Box A or B, whichever does not apply.

Box A – Consortium

I/We the undersigned do hereby certify that:-

- (a) the consortium's Tender is bona fide and intended to be competitive;
- (b) the consortium has not entered into any agreement with any person outside the consortium with the aim of preventing Tenders being made or asked the amount of another Tender of the conditions or which the Tender is made;
- (c) the consortium has not informed any person outside the consortium other than the person calling for the Tenders the amount or approximate amount of the Tender except where the disclosure in confidence of the approximate amount of the Tender was necessary to obtain insurance premium or other quotations necessarily required for the preparation of the Tender;
- (d) the consortium has not caused or induced any person to enter into such an agreement as is mentioned in (b) above or to inform the consortium of the amount or the approximate amount of any rival Tender for the Contract.
- (e) the consortium has not and will not canvass or solicit any Member, Officer or employee of the Council in connection with the preparation, submission and evaluation of this Tender or award or proposed award of the Contract and that to the best of my knowledge and belief, no person employed by the consortium or acting on the consortium's behalf has done or will do such an act.
- (f) I/We further undertake that the consortium will not do any of the acts mentioned in (b), (c), (d) and (e) above before the hour and date specified for the return of the Tender.

Box B – Single Body and/or Individual

I/We the undersigned do hereby certify that:-

- (a) My/our Tender is bona fide and intended to be competitive and I/we have not fixed or adjusted the amount of the Tender by or under in accordance with any agreement or arrangement with any other person;
- (b) I/we have not indicated to any person other than the person calling for the Tender amount or approximate amount of the proposed Tender except where the disclosure in confidence of the approximate amount of the Tender was necessary to obtain insurance premium or other quotations necessarily required for the preparation of the Tender;
- (c) I/we shall have not entered into any agreement or arrangement with any other person that they shall refrain from Tendering or asked the amount of any Tender to be submitted;
- (d) I/we have not offered to pay or give any sum of money or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other Tender or proposed Tender for the said work any act or thing of the nature specified and described above.
- (e) I/we hereby certify that I/we have not and will not canvass or solicit any Member, Officer or employee of the Authority in connection with the preparation, submission and evaluation of this Tender or award or proposed award of the Contract and that to the best of my knowledge and belief, no person employed by me/us or acting on my/our behalf has done or will do such an act.

(f) I/we further undertake that I/we will not do any of the acts mentioned in (b), (c) and (d) above before the hour and date specified for the return of the Tender.

Signed*:

Date:

Name (*in block capitals*):

In the capacity of: (*State official position, i.e. Director, Manager, etc.*)

**(It must be clearly shown whether the Applicant is a limited company, statutory corporation, partnership or single individual, trading under his own or another name, and also if the signatory is not the actual Applicant, the capacity in which he/she signs or is employed).*

19.3 Certificate of Confidentiality

CERTIFICATE OF CONFIDENTIALITY	
I/we hereby agree with the Authority that I/we shall not at any time divulge or allow to be divulged to any person any information, confidential or otherwise, relating to information passed to me regarding this project. It is appreciated by the parties that in the event of negotiations in respect of the proposed Contract being entered into between the Authority and my organisation that it may be necessary to share information with colleagues within my organisation. In this event this confidentiality clause may be waived to allow such information sharing to take place but not further or otherwise.	
Signed*:	Date:
Name (<i>in block capitals</i>):	
In the capacity of: (<i>State official position, i.e. Director, Manager, etc.</i>)	
*(<i>It must be clearly shown whether the Applicant is a limited company, statutory corporation, partnership or single individual, trading under his own or another name, and also if the signatory is not the actual Applicant, the capacity in which he/she signs or is employed</i>).	

19.4 Commercially Sensitive Information

I declare that I wish the following information to be designated as Commercially Sensitive.

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The reason(s) it is considered that this information should be exempt under Freedom of Information Act 2000 is:

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19.5 Conflict of Interest

CERTIFICATE OF CONFLICT OF INTEREST	
I/we hereby notify the Authority that I/we consider the following declaration to be a conflict of interest (Applicant to insert details of the conflict of interest):	
I/we hereby understand that in accordance with Article 24 of the Public Contract Regulations 2015 that the Authority is obliged to take appropriate measures to effectively prevent, identify and remedy conflicts of interest arising in the conduct of procurement procedures so as to avoid any distortion of competition and to ensure equal treatment of all economic operators.	
Signed*:	Date:

Name (*in block capitals*):

In the capacity of: (*State official position, i.e. Director, Manager, etc.*)

**(It must be clearly shown whether the Applicant is a limited company, statutory corporation, partnership or single individual, trading under his own or another name, and also if the signatory is not the actual Applicant, the capacity in which he/she signs or is employed).*

Appendix One



