



LLANHARAN COMMUNITY COUNCIL

HUMAN RESOURCES COMMITTEE (HR)

3rd December 2020

To Members of the Human Resources Committee.

The next meeting of the Human Resources committee will be held remotely on Wednesday 9th December 2020 at 1.00pm.

The following resolution applies to meetings of the HR committee.

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The agenda will be as follows:

1. Welcome attendees and receive any apologies of absence.
2. Receive any declarations of personal and/or prejudicial interests.
3. Approve as a correct record the minutes of the meeting held on the 16th September 2020. **Appendix One**
4. Pay and Staffing Review for the financial year 2021/22.
5. To discuss any items which the chair considers should be discussed as a matter of urgency, or to be included on the agenda for the next meeting.

Catherine Kennedy
Clerk to the Council/Responsible Financial Officer



LLANHARAN COMMUNITY COUNCIL

MINUTES OF A VIRTUAL MEETING OF THE HUMAN RESOURCES COMMITTEE HELD ON WEDNESDAY 16th September 2020

At a virtual meeting of the Human Resources Committee of Llanharan Community Council, where the following Members were present:

Cllr Geraint Hopkins (Chair of the Committee),
Cllr Chris Parker (Chair of the Community Council),
Cllr Pam Uppal,
Cllr Robert Lewis-Watkin,
Cllr Rhys Jenkins,
and with Mr Paul Egan (One Voice Wales) in attendance:

Welcome and Introductions

Cllr Hopkins in the Chair

1. The Chair welcomed Members of the Committee. The Chair also again welcomed Mr Egan in his role as advisor to the Council on the Staffing Review.

Apologies for Absence

2. (a) All members of the Committee were present.

(b) The Committee noted that upon the advice of the Chair, the Acting Clerk was not present at the meeting as the substantial item for discussion addressed the matter of appointment of clerical posts to the Council.

Declarations of Interest

3. No declarations of interest were made by Members.

Minutes of the Previous Meeting

4. The Minutes of the meeting of the Human Resources Committee held on 16th July 2020 were approved as a true record of proceedings.

5. Staff Matters

Mr Paul Egan of One Voice Wales presented all applications for the position of Clerk/Responsible Financial Officer to the Committee for shortlisting.

RESOLVED:

The Panel agreed unanimously that all three applicants were of a standard to merit an interview.

It was further noted that the interviews will take place on the 22nd September 2020, followed by an Extraordinary meeting of the Council, to consider the recommendations of the HR Committee.

There being no further business the meeting was closed.

Cllr Geraint Hopkins Chair