



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 7.00pm on Thursday, 15 October 2020.

The meeting was held in accordance with:

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.

Present:

Councillors Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair) Barry Stephens, Janine Turner, Rhys Jenkins, Helen Donnan, Will Thomas, Daniel Morelli.

Apologies: Cllr Parmindra Pannu

Clerk to the Council/Responsible Financial Officer Catherine Kennedy

Assistant Clerk/Project Officer Leigh

Smith Plus two members of the public.

Disclosures of personal and prejudicial interests:

Councillor Janine Turner disclosed an interest in a matter to be discussed under Members Reports – regarding a financial aid application from the Llanharan Community Development Project for the purchase of Halloween Pumpkins.

2020/54

Minutes

RESOLVED

(a) The minutes for the meeting of the Council held by remote attendance, 7.00pm on Thursday 18 September 2020 were approved as a true and accurate record of proceedings.

2020/55 Matters arising

Item **2020/47** – It was noted that volunteers from the Wales Wildlife Trust have completed repairs to the steps in Brynna Woods (adjacent to Brynna Primary). The cost of the materials totalled £150.

Signature: 
Christopher Parker (Oct, 15 2021 21:56 GMT)

Email:

chris.parker@llanharan-cc.gov.wales



RESOLVED

Members unanimously agreed for the Community Council to cover the cost of the repairs.

Item 2020/52 – The Chair reported that a counter had now been constructed in the Council office and had greatly improved security and social distancing and it was also intended to construct a plastic screen above the counter in anticipation of the office re-opening to the general public.

2020/56 Extraordinary Meeting

The minutes for the extraordinary meeting of the Council held on 22 September 2020 were approved as a true and accurate record of proceedings.

2020/57 Open Spaces, Rights of Way and Allotments

The recommendations of the Open Spaces, Rights of Way and Allotments Committee held remotely on Tuesday, 6 October 2020 were approved.

A discussion took place regarding the accessibility of a footpath stretching from Enterprise Way to Bridgend Rd (above the Bryncae Arms). It was reported that community council staff had started to clear the path and would continue to clear the path as far as they could without encroaching on private land. Meanwhile officials from Rhondda Cynon Taf are in negotiations to re-open the blocked entrance to the path at the High Corner end.

A member of the public expressed concern regarding a proposal to tarmac a footpath at Parc Bryn Derwen and instead suggested the same compacted gravel surfacing utilised at the newly surfaced Tan Y Bryn Bridleway off Church Street, Brynna. Councillor Barry Stephens expressed support for, though advised caution as the cost may be prohibitive, he went on to say that he was sure a range of quotes would be considered and brought back for the council's consideration.

2020/58 An opportunity for members of the public to ask questions.

A member of the public requested information on the progress of the Llanharan bypass. It was reported that the scheduled May 2020 meeting was cancelled due to Covid-19 and an online pre-application consultation will take place early 2021.

A second member of the public requested a link to the Local Development Plan (LDP) be placed on the Community Council Website.

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ACTION

The Clerk to add the link to the website and Community Council social media pages.

2020/59 Members Reports

Councillor Barry Stephens enquired as to the possible continuation of the 'Community Resilience Scheme' to support residents during the second lockdown. A discussion followed, where Cllrs Morelli and Donnan expressed concern regarding the nature of requests.

The Clerk assured members that all support visits were pre-arranged by the Clerk and volunteers were not asked to enter the homes of any persons and only provided basic support such as essential grocery shopping and the collection and delivery of prescriptions.

ACTION

The Clerk reported that the scheme was still running, albeit at a lower level than during the first lockdown and prior to the second lockdown she intended to contact volunteers to assess availability.

Councillor Rhys Jenkins reported on his attendance at two One Voice Wales meetings, it was noted that member payments will no longer be subject to income tax.

Councillor Chris Parker (Chair) reported that in the absence of a public Remembrance Day parade, Councillor Geraint Hopkins had advised that Rhondda Cynon Taf County Borough Council were considering a county wide approach with a small number of officials attending at different times. Councillor Rhys Jenkins asked if the gate of the Llanharan Cenotaph could be left open all day for members of the public to pay their respects.

ACTION

The Clerk to arrange for the gate to be unlocked on both Remembrance Sunday and the official day of Remembrance.

Councillor Janine Turner reported that in collaboration with the Local Community Development Project (LCDP) she had organised a 'Scavenger Hunt' and devised a QR Code for families to take part on a rota basis. The hunt would start at the High Corner Public house and end in Brynna Woods. Participants would be required to pre-register to be allocated a timeslot – local businesses have generously donated treats and prizes.

RESOLVED

The Community Council resolved to donate £200 for the purchase of pumpkins.

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2020/60 Community Infrastructure Levy (C.I.L.) presentation

The Assistant Clerk/Project Officer presented an overview of CIL. A brief question and answer session took place, where the importance of public consultation was discussed along with expenditure timelines. These would need to be monitored closely to ensure earliest monies received are classed prioritised expenditure, as any monies not spent within 5 years of receipt would be returned to the Principal Authority. He recommended the formation of a CIL Committee to meet bi-monthly or as and when required dependant on individual projects.

RESOLVED

The following members were elected to the CIL Committee: Councillor Rob Lewis Watkin, Janine Turner, Will Thomas, Helen Donnan and Rhys Jenkins.

Councillor Rob Lewis Watkin was elected to the position of Chair and Councillor Janine Turner to the position of Deputy Chair.

ACTION

The Project Officer to develop a Terms of Reference and Communications Strategy.

2020/61 Public Sector Deposit Fund

The Clerk presented a report recommending the investment of £100,000 CIL monies to the newly opened deposit fund.

RESOLVED

Members agreed to invest £100,000 and to re-visit the investment monthly in conjunction with the council income and expenditure report.

2020/62 Staff Payment Cards

The Clerk presented a report recommending individual spending limits for staff payment cards.

RESOLVED

Members agreed that the Clerk finalise arrangements for officer payment cards based on the recommendations of her report.

2020/63 Community Crime Report

There were no crime reports from the local Police Community Support Officer (PCSO) provided for this meeting.

2020/64 Council Income and Expenditure

Members noted the income and expenditure report for August and September 2020.

2020/65 Maintenance Tasks

Members noted maintenance tasks undertaken in August and September 2020.

2020/66 Correspondence

The Clerk presented correspondence from the Post Office Ltd regarding the opening of a temporary Post Office in Llanharan, pending arrangements for a more permanent solution.

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2020/67 Planning Applications

Members considered planning applications received since the last meeting.

2020/68 Matters of Urgency

There were no matters to discuss.

2020/69 Exclusion of the press and public RESOLVED

Members unanimously agreed to exclude the press and public from the following agenda items (2020/70 and 2020/71) with regards to the Data Protection Act 2018.

2020/70 Community Council Clocks

The Clerk presented a report to members regarding the future of the Community Council Clocks, recommending that in the interests of property owners (on which the clocks are located) and to protect the future of the clocks, it was advisable for the Community Council to draw up a legally binding agreement detailing responsibilities around maintenance and liability.

RESOLVED

Members unanimously agreed to engage a Solicitor to draw up a legal agreement regarding ownership, liability, and maintenance of the clocks.

2020/71 Meadow Rise Encroachments

A discussion took place regarding the Meadow Rise encroachments.

RESOLVED

Council unanimously agreed to instruct the Clerk to seek specialist advice, with the intention of commencing legal proceedings,

With no further business to discuss, the Chair closed the meeting at 9.15pm.

Signature: 
Christopher Parker (Oct, 15 2021 21:56 GMT)

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Councillor Chris Parker
Chair of Llanharan Community Council