



LLANHARAN COMMUNITY COUNCIL

12th March 2021

To Members of the Council.

The next meeting of the Council will be held at 7.00pm on Thursday, 18 March 2021.

The meeting will be held on a remote basis in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

The agenda will be as follows:

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. An opportunity for members of the public to speak for up to 3-minutes on any item on the agenda – 24-hour notice required.
4. To approve as a true and accurate record the minutes of the **ordinary council** meeting held remotely on Thursday 18 February 2021 at 7.00pm.
Appendix 1
5. To approve as a true and accurate record the minutes of the **extra council** meeting held remotely on Thursday 11 March 2021 at 7.00pm.
Appendix 2
6. To discuss any matters arising from the minutes.
7. To approve the recommendations of the **Human Resources Committee** meeting held remotely on Thursday 4 March 2021 at 7.00pm.
Appendix 3
8. To consider the adoption of a protocol for 'Operation London Bridge'.
Appendix 4
9. To approve council income and expenditure for February 2021.
Appendix 5
10. To receive reports from members.
11. To note maintenance tasks undertaken in February 2021.
Appendix 6



12. To receive community crime reports from the Police Community Support Officer (PCSO).

Appendix 7

13. To consider the following planning applications, submitted since the last meeting.

a. My Ref: 21/0209/10 Date: 10/03/2021 Please ask for: Gregory Smart 01443 281130 PROPOSAL: Garden fencing. LOCATION: 24 RHODFA BRYN RHYDD, TALBOT GREEN, PONTYCLUN, CF72 9FD GRID REF: 303260.236377372, 182701.691440068

b. My Ref: 21/0277/10 Your Ref: Date: 08/03/2021 Please ask for: James Emery 01443 281130 PROPOSAL: Single storey rear extension. LOCATION : 16 RED ROOFS CLOSE, PENCOED, BRIDGEND, CF35 6P GRID REF: 297804, 182630

c. My Ref: 21/0228/10 Your Ref: Date: 08/03/2021 Please ask for: Guy Watkins 01443 281130 PROPOSAL: Construction of a summerhouse within the rear garden, construction of a veranda on the side of the existing house forming a porch to the front door and construction of 2 dormer windows to the front elevation to replace existing velux roof windows. LOCATION : 16 OAKMEAD ROAD, LLANHARAN, PONTYCLUN, CF72 9FB CYF GRID/GRID REF: 300152, 183922

d. My Ref: 21/0227/10 Your Ref: Date: 08/03/2021 Please ask for: Laura Heron 01443 281130 PROPOSAL: First floor rear extension. LOCATION : 20 ARGOED AVENUE, LLANHARAN, PONTYCLUN, CF72 9PJ CYF GRID/GRID REF: 300045, 183293

e. My Ref: 21/0218/10 Your Ref: Date: 24/02/2021 Please ask for: James Emery 01443 281130 PROPOSAL: First floor side extension. LOCATION : 6 HEATHFIELD CRESCENT, LLANHARAN, PONTYCLUN, CF72 9RU CYF GRID/GRID REF: 299150, 182728

14. All Rhondda Cynon Taff planning applications can be viewed at:
<https://planningonline.rctcbc.gov.uk/online-applications/>

15. To consider any important items of correspondence received since the last meeting.

16. To consider quotations received for the following projects:

- a. Garage at Grove Terrace



- b. Memorial Garden renovation at Grove terrace.
- c. Improvements to Parc Bryn Derwen Path
- d. Improvements to Path from Meadow Rise across top of Llanharan Cemetery.
- e. Improvements to Path to Brynna Woods next to Brynna School
- f. Improvements to Enterprise Way footpath at The Bryncae Arms.
- g. Improvements to the lighting on the Lane from Bridgend Road to Parc Bryn (Jeff's lane)
- 17. To discuss the possibility of installing highway lighting from column one near Llanharan garage to last street column.
- 18. To seek to improve footpath opposite Nant Melyn.
- 19. To consider any items which the Chair considers should be discussed as a matter of urgency, or to be included on the agenda for the next meeting.

Members of the public and the press may attend and can obtain any documents referenced on the agenda which are not considered confidential prior to the meeting.

To request documents and or joining instructions contact clerk@llanharan-cc.gov.wales or 01443 231430.

A handwritten signature in black ink, appearing to read 'C Kennedy'.

Catherine Kennedy
Clerk to the Council/Responsible Financial Officer



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 7.00pm on Thursday, 18th February 2021.

The meeting was held in accordance with:

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.

Members Present:

Councillors Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair), Jeff Williams, Roger Turner, Barry Stephens, Janine Turner, Rhys Jenkins, Helen Donnan, Will Thomas.

Clerk to the Council/Responsible Financial Officer Ms Catherine Kennedy

Assistant Clerk/Project Officer Mr Leigh Smith

Also, in attendance:

The Wildlife Trust of South & West Wales

Mr Kerry Rogers

2 members of the public.

2020/221 Apologies for Absence

Apologies for absence were accepted from Councillor Parmindra Pannu.

2020/222 Absent without Apologies

Councillors: Geraint Hopkins, Pam Uppal, Daniel Morelli, Serkan Aksin.

2020/223 Welcome and Introductions

The Chair of the Council welcomed all attendees to the meeting and for the benefit of Mr Kerry Rogers from the Wildlife Trust of South & West Wales asked for all meeting attendees to briefly introduce themselves.

2020/224 Presentation from the Wildlife Trust of South & West Wales

Mr Rogers presented a slide show, outlining tasks undertaken by the Trust over the past financial year.

He spoke of the future programme of development report, to be completed by the end of March 2021.

At the end of his presentation, members asked Mr Rogers to pass condolences to a member of his team who had suffered a bereavement.



RESOLVED

To provide the Wildlife Trust of South & West Wales an annual payment of £10,000 for the financial year 2021/22, pending receipt of the future programme of development report.

2020/225 Disclosures of personal and prejudicial interests

There were no disclosures of interests from members.

2020/226 Public Speaking

There were no pre-arranged questions from members of the public.

2020/227 Council Minutes

RESOLVED

The minutes for the meeting of the Council held by remote attendance, 7.00pm, Thursday 18 February 2021 were approved as a true and accurate record of proceedings.

2020/228 Matters arising

There were no matters arising from the minutes.

2020/229 Extraordinary Minutes

RESOLVED

The minutes of the Extraordinary meeting of the Council held by remote attendance on Thursday 28 January 2021 at 7.00pm were approved as follows:

- a) The motion to express an interest in the asset transfer of Bryncae Community Centre was approved.
- b) The formation of a working group for the purpose of developing a business plan to support the asset transfer was approved.
- c) It was agreed that Cllrs. Roger Turner, Rhys Jenkins, Barry Stephens, Parmindra Pannu, Janine Turner, plus Catherine Kennedy (Clerk) and Leigh Smith (Assistant Clerk) would form the working group.

2020/230 Extraordinary Minutes

RESOLVED

The minutes of the Extraordinary meeting of the Council held by remote attendance on Thursday 4 February 2021 at 7.00pm were approved as follows:

- a) LCDP provide a detailed breakdown of the working hours of staff members, including any difference of hours worked due to the pandemic.



b) An item be added to the next council agenda with regards to making a decision on the feasibility of a new Service Level Agreement.

2020/231 Service Level Agreement

With reference to a presentation from the Llanharan Community Development Project (LCDP) at a meeting of the Llanharan Community Council held on 21 January 2021, a discussion took place examining the case for continuance of a Service Level Agreement with the LCDP.

RESOLVED

- a) It was approved that Llanharan Community Council make an annual payment of £25,000 to the LCDP, supporting the continuance of community outreach work.
- b) £25,000 per annum over a period of 3 years (2021 to 2023), amounting to £75,000 in total was approved.
- c) Officers of the Council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to Members.

2020/232 Open Spaces, Rights of Way and Allotments Minutes

The actions arising from the **Open Spaces, Rights of Way and Allotments Committee** meeting held on Tuesday 2 February 2021 were approved as follows:

- a) That a deadline be set for Memorial Garden quotes to be considered at the March Council meeting.
- b) The Project Officer/Assistant Clerk engage the principal authority to inspect and clear as necessary the three drains on the section of footpath leading down to Brynna Road
- c) The Project Officer/Assistant Clerk draw up a report of progress of outstanding payments due for the next ORA Committee.
- d) The Project Officer/Assistant Clerk engages the principal authority to consult whether the suggested locations (1 - Near the layby opposite the Screwfix building and 2 - near the layby opposite the Blakemore existing bench) are appropriate, or if they wish to suggest alternative locations.
- e) Public ROW RAN31/1
The Assistant Clerk/Project Officer engage with the owners of Garth Uchaf to see if a suitable alternative route can be identified to avoid the blocked section of path.



- f) That a central database of issues regarding individual Rights of Way be setup and maintained.
- g) The Assistant Clerk/Project Officer to speak to the principal authority Rights of Way Officer to enquire about the supply of way-markers and roadside signs, including the potential of consent for the Community Council to purchase and fit them in future.
- h) That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, the principal authority, the Community Council and members of the public.
- i) Produce a draft leaflet/factsheet containing information on popular or interesting walking routes around the community.

2020/233 Community Infrastructure Levy (CIL) Committee Minutes

The actions arising from the **Community Infrastructure Levy Committee** meeting held on Tuesday 9 February 2021 were noted and the following recommendations were approved:

RESOLVED

- a) That the definitions and method of managing the CIL123 list, Potential Project list and Active project list be accepted.
- b) That the following potential projects be rejected and removed from the potential projects list:
 - 11/20/08 - (Extra dog bins to be sited on opencast),
 - 11/20/09 - (Regular litter picking patrols on opencast);
 - 11/20/10 - (Re-opening of footpath behind Heritage Way to Bryncae Arms);
- c) Remove 'Purchase of new bus shelters' from the CIL123 list as this is now funded via RCT.
- d) That the following potential projects be added to the Councils CIL123 list:
 - 11/20/18 - (Extending the LCDP drop in center),
 - 11/20/35 - (Provision for a 4G Pitch);
 - 11/20/36 - (Further MUGA play area(s));
- e) That the following projects be added to the CIL123 list and Active projects list:
 - o Improvements to path from Meadow Rise across top of Llanharan cemetery to join with PROW. Est cost £6k;



- Improvements to Parc Bryn Derwyn path. From public highway to the wooded section. Est cost £4k;
- Improvements to path next to Brynna School to Brynna woods. Est costs £850;
- Lamp posts upgrades - Brynna and Bridgend road. Est cost £35k;
- Purchase of 10 benches. 2 for Brynna playing fields and 8 for 'New Road' Cost £4,513;
- Purchase of Planters for various locations. Cost £2,500;
- g) That an application form be drafted for use by community organisations when proposing projects for CIL funding. With a minimum value of £1000.

2020/244 Tackling Poverty Working Group

Following the inaugural meeting of the Tackling Poverty Working Group held on Thursday 11 February 2021, a draft Tackling Poverty strategy was discussed.

ACTION

Members email suggestions to Officers of the Council and a second draft of the strategy be presented at the next Tackling Poverty Working Group meeting.

220/245 Income and Expenditure

Following an update from the Clerk regarding the current British Telecom contract for telephone and broadband, Councillor Rhys Jenkins volunteered to assist with the details.

RESOLVED

- a) The council income and expenditure report for January 2021 was approved.
- b) The Clerk to collaborate with Councillor Rhys Jenkins, regarding telephone and broadband provision.

2020/246 Member Reports

Councillor Roger Turner

Cllr. Turner informed the meeting that phase 2 of the Persimmon Homes Development was underway and in the interests of health & safety, Persimmon will temporarily fence off the area to the North of the intended bypass route.



2020/247 Maintenance

It was noted that a member of the maintenance team was currently on sick leave.

RESOLVED

The maintenance report for January 2021 was approved.

2020/248 Police Crime Report

The Llanharan and Brynna Police Crime Report for January 2021 was noted.

2020/250 Planning

The following planning applications were considered:

- a) Reference: 21/0078/10 Date: 25/01/2021 Please ask for: Laura Heron 01443 281130 PROPOSAL: Single storey extension to the rear. LOCATION : 1 Ffordd Hann, Talbot Green, Pontyclun, CF72 9WX GRID REF: 303180.663292685, 182772.691116622

RESOLVED

There were no comments on the above planning application.

- b) Reference: 21/0101/15 Date: 27/01/2021 Please ask for: Guy Watkins 01443 281130 PROPOSAL: Variation of condition 1(c) & 1(d) to extend the timescales for outline permission for 'residential development including a new access' (Ref 15/1203/13). LOCATION : LAND ADJACENT TO HENDREWEN, Brynna Road, Brynna, Pontyclun, CF72 9QE CYF GRID/GRID REF: 299484, 183328

RESOLVED

There were no comments on the above planning application.

- c) Fy Nghyf/My Ref: 21/0195/10 EichCyf/Your Ref: Dyddiad/Date: 18/02/2021 Gofynnwch am/Please ask for: Barry Worthington 01443 281130 DATBLYGIAD ARFAETHEDIG/PROPOSAL: Two storey side extension. LLEOLIAD/LOCATION : TY GWYN, Brynna Road, Brynna, Bridgend, CF35 6PG

RESOLVED

There were no comments on the above planning application.

- d) Fy Nghyf/My Ref: 21/0192/10 EichCyf/Your Ref: Dyddiad/Date: 17/02/2021 Gofynnwch am/Please ask for: Gregory Smart 01443 281130 DATBLYGIAD ARFAETHEDIG/PROPOSAL: Garden store, garage and office. LLEOLIAD/LOCATION : 1 YNYSMAERDY TERRACE, YNYSMAERDY, LLANTRISANT, PONTYCLUN, CF72 8LG



RESOLVED

There were no comments on the above planning application.

- e) Fy Nghyf/My Ref: 21/0166/10 EichCyf/Your Ref: Dyddiad/Date: 12/02/2021
Gofynnwch am/Please ask for: Gregory Smart 01443 281130 DATBLYGIAD
ARFAETHEDIG/PROPOSAL: Single storey detached garage.
LLEOLIAD/LOCATION : 48 ST ILID'S MEADOW, LLANHARAN,
PONTYCLUN, CF72 9FX CYF GRID/GRID REF: 299304.157120331,
182013.938307354

RESOLVED

There were no comments on the above planning application.

All Rhondda Cynon Taff planning applications can be viewed at:

<https://planningonline.rctcbc.gov.uk/online-applications/>

2020/251 Matters of Urgency

It was agreed to include a draft protocol for 'Operation London Bridge' on the next council agenda.

With no further business to discuss, the meeting ended at 9.00pm

Councillor Chris Parker
Chair of Llanharan Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Extraordinary meeting of the Council meeting held by remote attendance at 7.00pm on Thursday, 11th March 2021.

The meeting was held in accordance with:

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.

Present: Councillors Barry Stephens, Janine Turner, Roger Turner, Rob Lewis-Watkin (Deputy Chair), Parmindra Pannu, Chris Parker (Chair), Rhys Jenkins, Jeff Williams, Will Thomas, Geraint Hopkins, Helen Donnan and Daniel Morelli.

Absent: Councillors Pam Uppal and Serkan Aksin.

Clerk to the Council/Responsible Financial Officer (RFO):

Catherine Kennedy

2020/252 Apologies for Absence

There were no apologies for absence.

2020/253 To receive Declarations of Interests

There were no declarations of interests.

2020/254 Staffing Matters

Members considered the recommendations of the Human Resources Committee from a meeting held on the 4th March 2021:

a. To mitigate the impact of staff absence the following recommendations were approved;

RESOLVED

- i. To engage the current floral display contractor to undertake the Summer 2021 planting of Council containers at an extra cost of £976.32.
- ii. To increase the current maintenance staff member's contracted working hours from a minimum of 25 hours per week to a minimum of 37 hours per week on a temporary basis and to be re-considered at the May 2021 meeting of the Human Resources Committee.
- iii. To schedule a May 2021 meeting of the Human Resources Committee to re-visit the matter of maintenance workload.



b) Following the resignation of Ms Catherine Kennedy from the role of Clerk to the Council/Responsible Financial Officer the following recommendations were approved:

RESOLVED

- i. To advertise the role of Clerk to the Council/Responsible Financial Officer with no amendments to the current job description and person specification.
- ii. To ask the Assistant Clerk, Mr Leigh Smith if he will consider accepting the temporary role of Acting Clerk whilst recruitment is taking place.
- iii. To delegate powers to the Human Resources Committee to take responsibility for the recruitment process.
- iv. To contract One Voice Wales to oversee the recruitment process.

2020/255. Sickness and Absence Policy

RESOLVED

To delegate responsibility to the Human Resources Committee for the review of the draft Council Sickness and Absence Policy.

With no further business to discuss the Chair closed the meeting at 7.45pm.



LLANHARAN COMMUNITY COUNCIL

Minutes of a remote meeting of the Human Resources Committee held at 7.00pm on Thursday 4th March 2021.

The meeting was held in accordance with:

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
Enabling meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.

The following resolution applies to meetings of the HR committee:

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The following Members were present:

Cllr. Geraint Hopkins (***Chair of the HR Committee***)
Cllr. Chris Parker (***Deputy Chair of the HR Committee & Chair of the Community Council***)
Cllr. Robert Lewis-Watkin
Cllr. Rhys Jenkins
Cllr. Pam Uppal

1. Welcome and Apologies for Absence

a) The Chair welcomed Members of the Committee and confirmed that there were no apologies for absence.

b) All members of the Committee were in attendance.

2. Declarations of Interest

There were no declarations of interests from Members.

3. Minutes of the Previous Meeting

The Minutes of the meeting of the Human Resources Committee held on the 9 December 2020 were approved as a true record of proceedings.

4. Staffing Issues

a) A discussion took place regarding staff absence and the impact of workload for other members of staff.



RECOMMENDED

To mitigate the impact of staff absence the Committee recommend the following actions;

- i. To engage the current floral display contractor to undertake the Summer 2021 planting of Council containers at an extra cost of £976.32.
- ii. To increase the current maintenance staff member's contracted working hours from a minimum of 25 hours per week to a minimum of 37 hours per week.
- iii. To schedule a May 2021 meeting of the HR Committee to re-visit the matter of maintenance workload.

b) Ms Catherine Kennedy confirmed that on the 1 March 2021, she had written to the Chair of the Council and the Chair of the Human Resources Committee formally resigning from the role of Clerk to the Council/Responsible Financial Officer. In accordance with her contract of employment, her last day of employment was confirmed as 31 March 2021.

RECOMMENDED

To advertise the role of Clerk/Responsible Financial Officer at the earliest convenience.

5. Sickness and Absence Policy

RECOMMENDED

To review and confirm the draft Council Sickness and Absence Policy.

Cllr Geraint Hopkins
Chair of the Human Resources Committee



Operation London Bridge

Guidelines for Llanharan Community Council

Implementation of the Protocol on hearing of the death,

Plans should be implemented only when a formal announcement has been made and the following are the names of the staff in the community council that have the authority to implement the plans.

Clerk to the Council/Responsible Financial Officer	Ms Catherine Kennedy
Assistant Clerk/Project Officer	Mr Leigh Smith

The protocol sets out the action to be taken in the event of the death of

H.M. The Queen

H.R.H. The Duke of Edinburgh

H.R.H. The Prince of Wales

H.R.H. The Duchess of Cornwall

H.R.H. The Duke of Cambridge

H.R.H. The Duchess of Cambridge

H.R.H. Prince George of Cambridge

H R H. Princess Charlotte of Cambridge

H R H. Prince Louis of Cambridge

H.R.H. The Duke of Sussex

H.R.H. The Duchess of Sussex

H.R.H. The Duke of York

H.R.H. The Earl of Wessex

H.R.H. The Princess Royal

H.R.H. The Countess of Wessex



What is Operation London Bridge?

Operation London Bridge is the codename for the plan for what will happen in the days after the death of Queen Elizabeth II. The phrase "London Bridge is down" will announce the death of the Queen to the Prime Minister and key personnel, setting the plan into motion.

With the exception of the aspects around the Proclamation, this protocol may be used as a basis of marking the death of senior national figures other than the Sovereign.

Part 1: Implementing the protocol

- In the case of the death of the Sovereign or another senior member of the Royal Family the decision to implement the plan will be delegated to the Clerk or Assistant in their absence.
- Plans to mark a death should be implemented when a formal announcement has been made.
- On receipt of the formal announcement of death the Clerk will advise the Chair, Vice Chair and all Councillors that Operation London Bridge is being implemented.
- Once we have official confirmation that there has been a death the following announcement will be made by the Chairperson on the Council's website and via social media to say: "It has been announced by Buckingham Palace that"

Part 2: Mourning Front Page to Website

- Llanharan Community Council will activate a website holding page with a black background featuring: a photograph of the deceased and the year of birth to the year of death.
- The holding page can be closed, for visitors to then access the main homepage.
- The holding page will be removed the day following the funeral.

Part 3: Letter of Condolence



- It is usual, in the case of the death of a member of the Royal Family, for letters to be sent to the Private Secretary of the deceased, asking that condolences be passed to the next of kin and other members of the Royal Family.
- Except in the case of the Sovereign's death, in which case they should be sent to the new Sovereign's Private Secretary asking that condolences be passed to the new Sovereign.
- In each case, other than exceptional local circumstances, one letter of condolence from the Chairperson only should be sent.

Part 4: Events

- Consideration will need to be given to any pre-planned council events or meetings during the period of mourning as to whether they should be cancelled or rescheduled.
- The Clerk/Assistant Clerk and the Chairperson will make the decision as to what events or meetings will require cancelling or rescheduling.
- Any event or meeting which does take place should sit comfortably within the mood of the nation and not be celebratory. It would be appropriate for a silence to take place at any event during the mourning period.

Part 5: Dress Code

- All Councillors and employees of Llanharan Community Council will be required to wear a black tie, black armband or a black rosette when attending Council business.
- The emblem on the chain of office will be covered with black with only the chains showing when worn on council business.

List of Payments made between 01/02/2021 and 28/02/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2021	Employer PAYE Cumbernauld	BACS	1,010.91	CP	PAYE
01/02/2021	C Kennedy	BACS	185.99	CP	Expenses
03/02/2021	Brynna Domestic Cleaning Servi	BACS	96.00	CP	Office Cleaning
04/02/2021	Barclays	SO	9.85		Charges
08/02/2021	Tesco Mobile	DD	25.00		Staff Phones
17/02/2021	Trade UK	BACS	502.56	RLW	Tools
17/02/2021	The Corner Shop	BACS	462.50	RLW	Foodbank (Windmill)
17/02/2021	SSE	BACS	192.81	CP	Office Electric
17/02/2021	Frank Sutton	BACS	139.30	CP	Mower Wheel Kit
17/02/2021	Trustmark	BACS	44.71	CP	Trustmark
17/02/2021	Riverlea	BACS	22.42	CP	Tractor Parts
17/02/2021	Trustmark	BACS	14.46	CP	Stationery
18/02/2021	Forest Park & Garden	BACS	33.06	RLW	HUSQVARNA & OREGON
Total Payments			<u>2,739.57</u>		


Time: 14:43

Bank Reconciliation up to 28/02/2021 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/02/2021	BACS	1,010.91		1,010.91		R 	Employer PAYE Cumbernauld
01/02/2021	BACS	185.99		185.99		R 	C Kennedy
01/02/2021			26.00	26.00		R 	Receipt(s) Banked
01/02/2021			25.00	25.00		R 	Receipt(s) Banked
02/02/2021			26.00	26.00		R 	Receipt(s) Banked
03/02/2021	BACS	96.00		96.00		R 	Brynna Domestic Cleaning Servi
04/02/2021	SO	9.85		9.85		R 	Barclays
04/02/2021			0.97	0.97		R 	Receipt(s) Banked
05/02/2021			50.00	50.00		R 	Receipt(s) Banked
08/02/2021	DD	25.00		25.00		R 	Tesco Mobile
08/02/2021			26.00	26.00		R 	Receipt(s) Banked
12/02/2021			52.00	52.00		R 	Receipt(s) Banked
12/02/2021			26.00	26.00		R 	Receipt(s) Banked
17/02/2021	BACS	502.56		502.56		R 	Trade UK
17/02/2021	BACS	462.50		462.50		R 	The Corner Shop
17/02/2021	BACS	192.81		192.81		R 	SSE
17/02/2021	BACS	139.30		139.30		R 	Frank Sutton
17/02/2021	BACS	44.71		44.71		R 	Trustmark
17/02/2021	BACS	22.42		22.42		R 	Riverlea
17/02/2021	BACS	14.46		14.46		R 	Trustmark
18/02/2021	BACS	33.06		33.06		R 	Forest Park & Garden
18/02/2021			26.00	26.00		R 	Receipt(s) Banked
24/02/2021			26.00	26.00		R 	Receipt(s) Banked
26/02/2021			1,590.80	1,590.80		R 	Receipt(s) Banked
		<u>2,739.57</u>	<u>1,874.77</u>				

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/01/2021		500.00
Premium A/c	31/01/2021		118,427.25
			<u>118,927.25</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			118,927.25
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			118,927.25
		Balance per Cash Book is :-	118,927.25
		Difference is :-	0.00

Bank Reconciliation up to 31/03/2021 for Cashbook No 2 - Public Sector Deposit Fund

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/02/2021	Dividend		5.33	5.33		R 	Receipt(s) Banked
		<u>0.00</u>	<u>5.33</u>				

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	31/01/2021		172,761.01
			<u>172,761.01</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			172,761.01
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			172,761.01
		Balance per Cash Book is :-	172,761.01
		Difference is :-	0.00

STATEMENT

Ms C M Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
PONTYCLUN
Mid Glamorgan
CF72 9QA
UK

CLIENT: LLANHARAN COMMUNITY COUNCIL

ACCOUNT NAME: Business Premium ME

ACCOUNT NUMBER: 0136520001PC

Statement at 28 February 2021

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/02/21	Brought Forward			172,755.68	
01/02/21	Dividend reinvested		5.33	172,761.01	4
28/02/21	Carried Forward			172,761.01	4

Statement of Dividends paid during the month to 28 February 2021

Date	Receiving Account	Amount Paid £
01-02-21	Dividend reinvested	5.33

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit www.ccla.co.uk

**LLANHARAN COMMUNITY COUNCIL COMMUNITY INFRASTRUCTURE LEVY
INCOME AND EXPENDITURE REPORT
as at 28 February 2021**

COMMUNITY INFRASTRUCTURE LEVY INCOME

Date	Income
2017/2018	1,710.25
2018/2019	1,393.89
2019/2020	72,938.00
22/04/2020	72,865.14
02/11/2020	72,865.14

221,772.42

COMMUNITY INFRASTRUCTURE LEVY EXPENDITURE

Date	Expenditure	Expenditure Detail
23/06/2020	4,420.00	Planters
29/06/2020	830.00	William Street
22/07/2020	12,432.00	Llanharan Recreational Ground Trust
22/07/2020	15,000.00	Brynna Community Trust
11/08/2020	950.00	Park Benches
27/08/2020	4,500.00	Pavement at Woodview
13/11/2020	8,640.00	Tan-Y-Bryn Bridleway

46,772.00



Maintenance Report

Council Meeting, 7.00pm on Thursday 18 February 2021

Appendix 6

Task and Project Work carried out between 1st February to 28 February 2021

The following tasks were carried out by Llanharan Community Council maintenance staff:

1. Meadow Rise strimming and litter pick
2. Skateboard park cleaning and maintenance
3. Meadow Rise hedging, notice board maintenance
4. Meadow Rise and Bryncae cleaning and litter pick
5. Defibrillator check, Tractor maintenance
6. Sanding benches and painting bus shelters
7. Rubbish removal, Bridgend Rd allotments
8. Pruning of Jubilee Rd hedge
9. Gate clearance Gellifedi Road
10. Meadow Rise, Mountain Hare and Coed Bychan Crescent hedge cutting
11. Preparation of council office for painting

The following task was carried out by a local volunteer:

12. Brushing of the 3G sports field (Volunteer)

Catherine Kennedy
Clerk to the Council/Responsible Financial Officer

Crime Figures for past 30 days

Llanharan

Burglary

- Park view – Attempt break in through rear doors. Plastic missing from door, handle loose. House to house negative. No CCTV. No other incidents reported. Nothing missing. No entry gained.

Damage

- RGH car park – Damage to vehicle. Windscreen damaged. CCTV being checked.

Theft

- Lanelay road – Damage to drivers window. Awaiting CCTV results

ASB

- Smilog woods – Covid breaches. Parking at forestry entrance to exercise. Daily patrols in place. Persons questioned on reason for attendance. Fixed penalty notices given to those found blatantly breaching. Covid breach warning letters issued.
- Ynysmaerdy terrace – Covid breach. House party. No breach on officers attendance.
- Bridgend road – Covid breach. Large gathering up the open cast. Daily patrols in place. Persons challenged on if their trip was essential.
- Nant Y Dwrgi – Covid breach. Officers attended, no breach present.

Brynna

Burglary

- Duffryn Crescent – Shed burglary. Electric bike taken. No forensic opportunities due to weather. No CCTV covering area. No witnesses.

Damage

- Meadow rise – Trees cut down on vacant property. Damage occurred over 3 month period. No witnesses. No CCTV. No further lines of enquiry.

Theft

- Bridgend road – Theft of disc cutter from new housing site. No lines of enquiry available.
- South view – stolen vehicle full of tools.
- Bridgend road – theft of debit card. CCTV being reviewed. Investigation ongoing.

ASB

- Powell drive – Covid breach. Partner of resident attending. Officers attended and issued fixed penalty notice.
- Gellifedi rise – Covid breach. Gathering inside address. Officers attended and found carers at the address. No breach.
- Trens place – Covid breach. Single person has attended. They've created a support bubble, no breach.
- Meadow rise – Vehicle obstructing the pavement. Regular patrols in place. No further reports of obstruction.
- Bridgend road – Youths congregating in the old church drinking alcohol. Search conducted to negative result. Anti-social behaviour referral submitted.
- Enterprise way – Covid breaches. People parking up to exercise. Daily patrols in place. Persons challenged. Covid breach warning letters issued.
- Duffryn Crescent – House party. Covid breach. Officers attended however no breach. Suitable advice given. Patrols in place.
- Hillcrest – Covid breach. Family attending the address. Police attended and at the time of attendance, no breach. Suitable advice given.
- Harvester car park – No vehicles on police attendance however nitric oxide canisters in the car park. ASB referral submitted.