

LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 7.00pm on Thursday, 21 January 2021.

The meeting was held in accordance with:

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.

Members Present

Councillors; Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair), Jeff Williams, Geraint Hopkins, Roger Turner, Barry Stephens, Janine Turner, Pam Uppal, Rhys Jenkins, Helen Donnan, Daniel Morelli.

In Attendance

Clerk to the Council/Responsible; Financial Officer Catherine Kennedy

Assistant Clerk/Project Officer Leigh Smith

Rhondda Cynon Taff (RCT) Leisure, Corporate Estates and Community Development Team Officers;

Debra Hanney, Sue Colston, Clair Ruddick and Michael Cude

2 members of the public.

Apologies

Councillor Parmindra Pannu

Absent

Councillors; Serkan Aksin and Will Thomas

The Chair welcomed all attendees to the meeting and accepted apologies from Councillor Parmindra Pannu.

For the benefit of the RCT Officers in attendance he asked for all meeting attendees to introduce themselves.

2020/105 Presentation from members of RCT Leisure, Corporate Estates and Community Development Teams Officers.

RCT Officers commenced the presentation with an overview of the history of Bryncae Community Centre.

It was explained that RCT are inviting community groups to submit initial expressions of interest in taking over the management of the centre, followed by a full business case.

They gave an overview of the process, with particular emphasis on requirements, to engage with the wider community, other successful projects in RCT and the availability of financial help to cover setting up costs.

They responded to questions from members regarding similar projects taken on by other community councils and said if required they could signpost to a group offering funding opportunities for community groups. A discussion followed regarding different tenancy options and confirmation of the footprint of the centre and ownership of the land.

Following a 30-minute discussion, the Chair thanked the RCT Officers for attending and requested that members take time to digest and consider the information received.

RESOLVED

- a) The Chair expressed his intention to call a special meeting of the Council, Thursday, 28 January 2021.
- b) He requested that members attend the meeting prepared to share their thoughts and ideas, with the aim of deciding if the Council should submit an expression of interest for the asset transfer of Bryncae Community Centre.

2020/106 Disclosures of personal and prejudicial interests

- a) Cllr. Barry Stephens declared an interest in item 10 – Covid-19 Grant Application, with regards to his role as Chairman of the Llanharan OAP Association.
- b) Cllr. Geraint Hopkins declared an interest in a matter arising from item 8 Budget 2021-22 (L.C.D.P. Service Level Agreement), with regards to his role as a Trustee of the Llanharan Community Development Project.

2020/107 Public Speaking

- a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights.
- b) He asked members to consider if local businesses would be interested in sponsoring Christmas lights and the Summer floral display.

RESOLVED

That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council events.

2020/108 Minutes

RESOLVED

The minutes for the meeting of the Council held by remote attendance, 7.00pm, Thursday 17 December 2020 are a true and accurate record of proceedings.

2020/109 Matters arising

There were no matters arising.

2020/110 Audit Committee

RESOLVED

The following recommendations of the Audit Committee held remotely on the 12 January 2021 were approved:

- a) Invite representatives of Llanharan Community Development Project (LCDP) to prepare a detailed report of the benefits to the community, culminating from the 2018-2019 Service Level Agreement (SLA), plus a forward plan with the purpose of informing the consideration of a future SLA with Llanharan Community Council.
- b) The Chair will call a Special Meeting of the Council for Thursday, 4 February 2021 to allow LCDP representatives the opportunity to present the report to members.
- c) Invite Wales Wildlife Trust to present at the council meeting scheduled for 18 February 2021, with the purpose of informing members of improvements/tasks carried out in the financial year 2020-21.
- d) The Clerk presented a report of information provided by the Trussel Trust Foodbank since the meeting of the Audit Committee. Members agreed that the report provided sufficient and pleasing evidence that Community Council donations over the last 3 years, have and will continue to support families with children during the school holidays in the way that the scheme was intended.
- e) The foodbank budget for 2021-22 was approved.

2020/111 Precept/Budget 2021-22

RESOLVED

- a) There would be no increase to Council Tax Band D Precept Rate of **64.56p** per household. **Noted:** When multiplied by the council tax base provided by RCT of £3,078.31, this will generate an income of £198,735.69.
- b) That councillors should be provided with a possible decrease of 1% for consideration at next year's council precept meeting.
- c) The budget for the 2021-22 financial year to be set with a total expenditure of **£260,845** as listed:

Item Description	Proposed Budget 2021-2022	% of Budget
Debits		
Adminstration		
Staff Salaries & Wages (Gross)	65000	24.92%
Employer Pension Contribution	13455	5.16%
Employer NI Contibution	8970	3.44%
Mileage & Subsistence	750	0.29%
Council Tax	2400	0.92%
Office Rent	3500	1.34%
IT Costs (Office 365 Suite) + Web Site	2000	0.77%
Telephone & Broadband	1600	0.61%
Energy	1500	0.58%

Water Rates (for Office)	200	0.08%
Stationery and postage	700	0.27%
Cleaning Materials	400	0.15%
Cleaning Contract	1160	0.44%
Office Capital Expenditure (incl. upgrading Chain of Office)	2000	0.77%
Office Maintenance	500	0.19%
Professional and Legal Fees	3000	1.15%
Internal Audit Fees	450	0.17%
External Audit Fees	450	0.17%
Subscriptions and Memberships	2000	0.77%
Bank Charges	100	0.04%
Storage Space Rental	0	0.00%
Sub Total	110135	42.22%
Insurances		
Employer, Public Liability & General Insurance	3500	1.34%
Vehicle Insurance	1000	0.38%
Office Insurance	80	0.03%
Sub Total	4580	1.76%
Staff & Member Training		
Members	500	0.19%
Staff	1000	0.38%
Sub Total	1500	0.58%
Member's Allowances		
Chair	1500	0.58%
Special Responsibility	500	0.19%
Member	2110	0.81%
Sub Total	4110	1.58%
Plant & Equipment		
Plant Purchase / Lease	7000	2.68%
Bowser Maintenance	100	0.04%
Green Mower Maintenance	1500	0.58%
Red Tractor Maintenance	1200	0.46%
Portable & Hand Tools Purchase	2000	0.77%
Portable & Hand Tool Maintenance		
PPE - New & Replacement	300	0.12%
Plant & Equipment Fuel	3000	1.15%
Sub Total	15100	5.79%
Street Furnishings		0.00%
Summer Hanging Baskets inc installation	10100	3.87%
Christmas Lights and Trees	38500	14.76%
Public Clocks - Maintenance	900	0.35%
Notice Boards - Maintenance	150	0.06%
Bus shelter - Maintenance	500	0.19%
Planters - Maintenance	150	
Benches & Tables Maintenance	150	
Sub Total	50450	19.34%

Community Functions		0.00%
Christmas Dinners	3700	1.42%
Soup and Carols	170	0.07%
Firework Display	6000	2.30%
Community Multi Cultural Carnival	2000	0.77%
General Sponsorship	1000	0.38%
Sub Total	12870	4.93%
Grants		
General	15000	5.75%
COVID-19 relief to local organisation		
LCDP - SLA	26000	9.97%
Wild Life Trust - Brynna Woods	10000	3.83%
Food Bank	5850	2.24%
Sub Total	56850	21.79%
Outdoor Spaces		
Rights of Way	1500	0.58%
Skateboard Park - Maintenance	500	0.19%
Play Area & Open Spaces Areas - Maintenance	1000	0.38%
General Repair Consumables		
Sub Total	3000	1.15%
War Memorials		
Maintenance Contract	0	0.00%
Other Maintenance	1000	
Sub Total	1000	0.38%
Allotments		
Allotment - Maintenance	1000	0.38%
Water	250	0.10%
Sub Total	1250	0.48%
Contingency		
Contingency	15000	5.75%
Sub Total	15000	5.75%
Total Debits	260845	100.00%
EARMARKED RESERVES		
Memorial Gardens	0	
Replacement Mower	0	
TOTAL EARMARKED RESERVES	0	

2020/112 Income and Expenditure

RESOLVED

- a) The council income and expenditure report for December 2020 was approved.

- b) A query was raised regarding the high cost of telephone and broadband.
- c) The Clerk reported that she was currently in the process of negotiating an improved rate.

2020/113 Covid-19 Grant Application

An emergency grant application from Llanharan OAP was considered.

RESOLVED

A grant of £1000 to cover revenue expenditure for the next 6 months was approved.

2020/114 Member Reports

1. Councillor Roger Turner

- a) Cllr. Turner reported that the new owner of the Eagle Hotel in Brynna, has agreed for 3 brackets to be fitted to the building to accommodate Christmas trees in Winter and floral baskets in Summer. In addition, a lighting post will be moved from across the road and each Christmas a motif will be fitted. These new measures will have the positive effect of brightening up the centre of Brynna.
- b) Two quotations have been received with the intention of addressing drainage problems at the Eastern front of Llanharan Cemetery. Maintenance and tarmacking will be paid for from Windmill funds.
- c) There has been no change in the forecast for completion of the Llanharan Bypass, however, the online consultation planned for early this year is likely to take place in April/May 2021.
- d) Cllr Hopkins informed the meeting that RCT periodically contribute monies to the 'bypass pot'. Cllr R Turner reassured the meeting that the bypass will include the improvement of 'Cows Corner', the dangerous curve in the road between Bryncae and Pencoed.

Mar 3, 2021

2. Councillor Barry Stephens

- a) Cllr. Stephens thanked Cllr R Turner for reporting the blocked drains in Brynna Road and reported that following the heavy rains there was still a problem and requested further action be taken on this matter.

3. Councillor Jeff Williams

- a) Cllr Williams asked if anyone was aware of work being carried out at the rear of William Street, Brynna. Cllr Parker responded to say that 2 of the transformers on poles were historically problematic and are in the process of being replaced.

4. Councillor Rhys Jenkins

- a) Cllr Jenkins reported that he had recently attended the Regional Meeting of One Voice Wales.
- b) He said the main point arising from the meeting was the requirement to ensure that all unregistered land owned by Community Councils was registered by 2025.
- c) He went on to say that ensuring the registration of land is particularly important when it comes to boundary disputes.
- d) He continued with an announcement from the postal service that more post people will be employed to combat the recent unreliability of the service.

5. Councillor Janine Turner

- a) Cllr Turner announced that she is setting up 'Llanharan Pantry'. It is part of the 'Fair Share' Cymru Scheme which has local outlets in Beddau and Bryncethin. The Scheme allows local people to pick up a weekly bag of shopping worth £20 for £5 from an agreed collection point. The items are donated by shops as either surplus to requirements or short date items.
- b) Last year, Fare Share Cymru saved 511 tonnes of surplus food from waste – enough to provide almost 950,000 meals – which was diverted to 136 organisations, including homeless shelters, school breakfast clubs and community centres.
- c) Cllr. Barry Stephens and Geraint Hopkins complemented Cllr Turner on the setting up of the pantry and a brief discussion followed on the possibility of preparing an 'Anti-Poverty' Strategy.

RESOLVED

- d) To create an Anti-Poverty Working Group – the following councillors volunteered, Janine Turner, Barry Stephens, Geraint Hopkins and Chris Parker.

2020/115 Maintenance

To review tasks carried out by the maintenance team in December 2020.

RESOLVED

- a) The maintenance report for December 2020 was approved.

- b) The subject of the Brynna 3G sports pitch being brushed by a local volunteer for Brynna Community Centre was raised including positive reports on the regularity and quality of the work being carried out. The Clerk reported that a risk assessment and training was initially carried out and the volunteer updates every week when he has completed the task.

2020/116 Police Crime Report

The Llanharan and Brynna Police Crime Report for December 2020 was reviewed.

- a) Cllr. Hopkins noted that the crime figures have been consistently low for the last couple of months.
- b) The Clerk reported that dog theft was a serious problem throughout the UK, in particular South Wales. She went on to say that South Wales Police are urging people to take extra care and not to leave dogs unattended at any time.

2020/117 Publication Scheme

The Clerk presented a draft Publication Scheme and recommended that council agree to adopt the scheme to formalise procedures around Data Protection and the Freedom of Information Act.

RESOLVED

The recommendation to adopt the Publication Scheme was approved.

2020/118 Correspondence

The meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan.

RESOLVED

- a) To commission a survey requesting ideas for future usage of the land.
- b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.

2020/119 Planning Applications

- a) 21/0001/15 Date: 06/01/2021 PROPOSAL: Variation/removal of condition 1 (c) & (d). LOCATION: LAND AT FORMER COED ELY COLLIERY, OFF THE A4119, COED ELY. CYF GRID/GRID REF: 301654.65, 186530.84

RESOLVED

The matter of the land at Coed Ely was briefly discussed, Cllr. Helen Donnan volunteered to forward information regarding the proposed development.

- b) 20/0229/10 Please ask for Gregory Smart 01443 281130 Date: 06 January 2021 TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER S78 AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION. Site Address: 9 ST JOHN'S STREET, GLYNFACH, PORTH, CF39 9LA Description of development: Demolition of single storey extension, construction of double storey extension (part retrospective). Application reference: 20/1058/10 Appellant's name: Mr N Saunders Appeal reference: D/20/3264267 Appeal start date: 05/01/2021.

RESOLVED

There were no comments regarding the above planning application.

- c) 20/1399/10 Date: 07/01/2021 Please ask for: Laura Heron 01443 281130
PROPOSAL: Two storey rear extension. LOCATION: 24 DUFFRYN
CRESCENT, LLANHARAN, PONTYCLUN, CF72 9RS GRID REF: 299264,
182753.

RESOLVED

There were no comments regarding the above planning application.

- d) 20/1264/10 Date: 08/01/2021 Please ask for: Gregory Smart 01443 281130
PROPOSAL: Single storey extension to rear for hydrotherapy pool with
balcony. LOCATION: 20 LONYDD GLAS, LLANHARAN, PONTYCLUN, CF72
9FZ GRID REF: 299272, 182287.

RESOLVED

There were no comments regarding the above planning application.

All Rhondda Cynon Taff planning applications can be viewed at:

<https://planningonline.rctcbc.gov.uk/online-applications/>

2020/220 Matters of Urgency

There were no matters of urgency to discuss.

With no further business to discuss, the meeting ended at 9.00pm

**Councillor Chris Parker
Chair of the Council**

Mar 3, 2021

Signature: 
Christopher Parker (Mar 3, 2021 13:17 GMT)

Email: chris.parker@llanharan-cc.gov.wales

Council Minutes 21 January 2021

Final Audit Report

2021-03-03

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