



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 7pm on Thursday 17th June 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair), Roger Turner, Barry Stephens, Rhys Jenkins, Janine Turner, Helen Donnan, Geraint Hopkins, Pam Uppal, Parmindra Pannu, Daniel Morelli, Jeff Williams joined the meeting prior to agenda item 17 item (Minute 2021/060), Geraint Hopkins left the meeting prior to agenda item 22 (Minute 2021/065).

Apologies: Cllr. Jeff Williams. Cllr Will Thomas.

Absent: Cllrs Serkan Askin.

Clerk to the Council / RFO: Tracey Rees.

Project Officer/Assistant Clerk (Officer for this meeting):

Leigh Smith

1 member of the public.

2021/043 Welcome and Apologies.

Noted.

2021/044 Disclosures of personal and/or prejudicial interests.

None.

2021/045 Public speaking.

There were no advance requests from members of the public to speak at the meeting.



2021/046 Matters arising.

None

2021/047 Minutes of Annual General Meeting

RESOLVED

The minutes for the meeting of the Annual General Meeting by remote attendance at 6.30pm on Thursday 20th May 2021 were approved as a true and accurate record of proceedings subject to the following alteration: That Councillor Hopkins' name be added to the CIL committee.

2021/048 Matters arising.

None

2021/049 Minutes of ordinary council meeting

RESOLVED

The minutes for the meeting of the extraordinary council meeting held by remote attendance at 7pm on Thursday 20th May 2021 were approved as a true and accurate record of proceedings.

2021/050 Matters arising.

None

2021/051 Minutes of extraordinary council meeting

RESOLVED

The minutes for the meeting of the extraordinary council meeting held by remote attendance at 7pm on Monday 7th June 2021 were approved as a true and accurate record of proceedings.

2021/052 Matters arising.

None

2021/053 Recommendations of ORA Committee held by remote attendance at 7pm on Tuesday 8th June 2021

RESOLVED - Councillor Helen Donnan to be elected as Vice-Chairperson of the ORA Committee.

RESOLVED - ORA2021/025 Footpath to the north of Talyfan Road



(RAN 6/1) – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.

RESOLVED - ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.

RESOLVED - ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.

RESOLVED - ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake, and;

Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.

RESOLVED - ORA2021/031 Consider PSM32/1 near Gellifedi Road - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.

RESOLVED - ORA2021/032 Support for Horse access on the proposed active travel routes – That the Community Council actively support horse access and routes regarding any future developments.

RESOLVED - ORA2021/034 Benches along A473 to Talbot Green – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.

RESOLVED - ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.

RESOLVED - ORA2021/036 Consideration of allowing existing allotment



plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.

2021/054 Recommendations of CIL Committee

RESOLVED - CIL2021/015 That the Project Officer/Assistant Clerk proceed with a presentation regarding the future strategic management of CIL funds and lists.

RESOLVED

That the CIL Committee draw up the revised strategic CIL123 list with phasing for consideration by full council.

RESOLVED – CIL2021/017 That Potential Projects 12/20/07 and 12/20/08, floodlighting on Welfare Ground be added to the CIL123 list and Active Project List for further investigation regarding scope and cost.

RESOLVED - CIL2021/019 To add the project 'Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffs Lane)' To the CIL123 and Active Projects List.

RESOLVED - CIL2021/020 To adopt the CIL application form for community groups.

2021/055 Management of CIL funds with regards to VAT and HMRC

RESOLVED

Charities and non VAT registered organisations to be funded Net (Excluding VAT).

VAT registered groups and all organisations to be funded Net (Excluding VAT). However where this presents a barrier to project completion due to cashflow, the Community Council will consider the provision of a short term loan to pay the VAT element which is provided for under the Local Government (Miscellaneous Provisions) Act 1976, S19.



2021/056 Action plan

The Community Council's action plan was noted.

2021/057 Income and expenditure.

RESOLVED

The Income and expenditure report for April 21 was noted and approved.

2021/058 Maintenance report

The maintenance report for May 2021 was noted.

2021/059 Police crime report.

The Llanharan and Brynna Police Crime Report for May 2021 was noted.

2021/060 Members reports

Councillor Roger Turner reported that the new footway at St Peters Church, Brynna, would be completed in the coming weeks.

Councillor Janine Turner reported to the meeting that she had met with 'Transport Wales' regarding the potential adoption of Llanharan Railway Station.

Councillor Janine Turner also reported that she had received feedback from RCTCBC highways department that the potential project regarding the fitting of drop kerbs and resurfacing that herself and Cllr Roger Turner had discussed with RCTCBC had progressed and was scheduled for this summer pending Council's approval.

Councillor Chris Parker reported that the majority of the Council's planters had now been delivered to various locations around the community including Lanley Hall. 4 more will be delivered in the coming weeks intended for the Welfare Ground and Ynysmaerdy.

2021/061 2021 Firework display.

RESOLVED - To obtain further information and to revisit at the next full council meeting.



2021/062 2021 Christmas Dinners.

RESOLVED - To obtain further information and to revisit at the next full council meeting.

2021/063 Grant Applications.

RESOLVED - For grant applications to be considered by the Audit committee and recommendations made to Full Council in July.

2021/064 Planning

RESOLVED

The planning applications were noted without comment.

2021/065 Confidential matters

RESOLVED

To exclude members of the press and public.

2021/066 Meadow Rise Encroachments.

RESOLVED – The Clerk to engage legal representation to seek enforcement of reclamation of the Council's land.

RESOLVED - The Clerk To write to the affected residents notifying them of the Council's decision to seek enforcement.

The following Council Members wished it to be minuted that they each voted against this resolution:

Councillor Robert Lewis-Watkin; Councillor Helen Donnan;
Councillor Barry Stephens; Councillor Daniel Morelli;
Councillor Rhys Jenkins.



2021/067 Clock on 'The Smithy'.

RESOLVED – To approve the final version of the licence agreement and approve its signing.

2021/068 Urgent business/Next Agenda

RESOLVED – For the CIL Project 'Proposed access from Terry's Way to Jubilee Street path' to be considered by the next ORA Committee and for Councillor Geraint Hopkins to be invited to that Committee meeting.

With no further business to discuss, the meeting ended at 9.15pm

Councillor Chris Parker
Chair of Llanharan Community Council



LLANHARAN COMMUNITY COUNCIL

DRAFT MINUTES OF THE ANNUAL GENERAL MEETING (AGM) OF THE COUNCIL HELD ON A REMOTE BASIS ON THURSDAY 20TH MAY 2021 AT 6.30 pm

Meeting held in accordance with:

The Local Government and Elections (Wales) Act 2021

PRESENT: Councillors C Parker (Chair), R Lewis-Watkin (Deputy Chair), R Turner, G.Hopkins, B Stephens, H Donnan, J Turner, R Jenkins.

IN ATTENDANCE: The Acting Clerk/Project Officer Leigh Smith, plus two members of the attendance.

AGM2021/01 ELECTION OF CHAIRMAN:

RESOLVED: Councillor C Parker be elected Chairperson of the Council for 2021/22

AGM2021/02 ELECTION OF DEPUTY CHAIRMAN

RESOLVED: Councillor R Lewis-Watkin be elected Deputy Chairperson of the Council for 2021/22.

AGM2021/03 APOLOGIES FOR ABSENCE: Apologies were received from Councillor J Williams.

AGM2021/04 NOTE MINUTES OF AGM MINUTES HELD ON 18TH JUNE 2020
Noted.

AGM2021/05 DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS
None

AGM2021/06 APPOINTMENT OF COMMITTEES

RESOLVED: The following membership, committee dates and amendments were adopted as follows:

a) Human Resources Committee (5 members)

Councillors Geraint Hopkins (Chair), Rhys Jenkins, Chris Parker, Pam Uppal and Robert Lewis-Watkin.

All meetings of the HR Committee to be held subject to the following Resolution:

“By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted”.

Meeting dates: 14 July 21, 14 Sept 21, 9 Nov 21, 11 Jan 22, 8 March 22.

b) Open Spaces, Rights of Way and Allotments (5 members)

Councillors Chris Parker (Chairman), Helen Donnan, Will Thomas, Jeff Williams, Janine Turner plus 2 co-opted members, Olie Wicks and Mark Steer.

Meeting dates: 8 June 21, 7 Sept 21, 2 Nov 21, 4 Jan 22, 1 March 22, 10 May 22.

c) Audit Committee (6 members)

Councillors Roger Turner (Chairman), Chris Parker, Daniel Morelli, Barry Stephens, Will Thomas, Robert Lewis-Watkin. Geraint Hopkins.

Meeting dates: 15th June 21, 21st Sept 21, 16th November 21, 18th January 22, 15th March 22, 17th May 22.

d) Community Infrastructure Levy Committee (5 members)

Councillors Robert Lewis-Watkin (Chairman), Janine Turner (Vice Chair), Will Thomas, Helen Donnan, Rhys Jenkins.

Proposed meeting dates: 6 July 21, 15 September 21, 10 Nov 21, 12 January 22, 9 March 22

AGM2021/07 APPOINTMENT OF WORKING GROUPS

RESOLVED: The following membership, dates and amendments were adopted as follows:

e) Community Engagement Working Group (6 members)

Councillors Chris Parker (Chair) and Will Thomas, plus 2 Co-opted members, Andrea James and Poppy Evans.

RESOLVED to dissolve the previous Committee and reconstitute as a working group.

Meeting dates: 22 June 21, 28 Sept 21, 14 Dec 21, 22 March 22

f) Tacking Poverty Working Group (4 members)

Councillors Janine Turner, Chris Parker, Geraint Hopkins, Barry Stephens.

Dated to be determined.

AGM2021/08 APPOINTMENT OF EXTERNAL LIAISON GROUPS.

RESOLVED: The following memberships were adopted as follows:

a) RCT/Town and Community Liaison Committee

Councillors Chris Parker and Helen Donnan

b) Llanharan Community Development Project (1 member)

Councillor Geraint Hopkins

c) One Voice Wales (1 member)

Councillor Rhys Jenkins

d) School Governing Bodies

Dolau – Councillor Janine Turner

Brynna – Councillor Barry Stephens

Llanharan – Councillor Geraint Hopkins

AGM2021/09 APPEALS AND DISCIPLINARY PROCESS

RESOLVED To continue with the below process with regards to membership of panels relating to the Appeals and Disciplinary process:

a) Appeals

All Members of the Council.

If the Panel is convened, Members who do not have a previous interest will be chosen by rote by the HR Committee.

b) Disciplinary

All Members of the Council. If the Panel is convened Members who do not have an interest will be chosen by rote by the HR Committee.

AGM2021/10 PAYMENT OF CIVIC ALLOWANCES

RESOLVED The following payments were agreed.

- a. The Chair of the Council's allowance for the ensuing year of £1500
- b. The Deputy Chairperson of the Council's allowance for the ensuing year of £500
- c. The Members' allowance for the ensuing year was noted

AGM2021/11 CONSIDERATION OF WRITTEN MOTIONS

RESOLVED The following were resolved.

The maximum total of motions required by written notice that can be considered by the Council in the municipal year will be unlimited.

The maximum total of motions required by written notice that can be considered by the Council in any one ordinary meeting will be 3.

AGM2021/12 CONSIDERATION OF MEMBERSHIP TO BODIES

RESOLVED To renew the following memberships and pay memberships fees.

One Voice Wales (OVW) at a cost of £1280.00

Society of Local Council Clerks for the Clerk and Assistant Clerk, cost to be determined.

AGM2021/13 INTERNAL AUDIT

RESOLVED To Appoint Mr Nick Goss as an Internal Auditor for 2021/22

Chris Parker

Chair of the Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 6.55pm on Wednesday 20th May 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair), Roger Turner, Rhys Jenkins, Will Thomas, Janine Turner, Helen Donnan, Geraint Hopkins, Parmindra Pannu.

Daniel Morelli Joined the meeting at 7.40pm prior to agenda item 15 item (Minute 2021/35).

Barry Stephens left the meeting prior to agenda item 17 (Minute 2021/37).

Apologies: Cllr. Jeff Williams.

Absent: Cllrs Serkan Aksin. Pam Uppal.

Acting Clerk/Project Officer Leigh Smith

2 members of the public.

2021/21 Welcome and Apologies.

Apologies for absence were received from Cllr Jeff Williams.

2021/22 Disclosures of personal and/or prejudicial interests.

Cllr Geraint Hopkins declared an interest as President of LRFC and as a Governor of Llanharan Primary School in relation to agenda item 10.

2021/23 Public speaking.



There were no advance requests from members of the public to speak at the meeting.

2021/24 Minutes of Ordinary Council meeting.

RESOLVED

The minutes for the meeting of the Council held by remote attendance at 7.00pm on Wednesday 21st April 2021 were approved as a true and accurate record of proceedings.

2021/25 Matters arising.

None

2021/26 Minutes of extraordinary council meeting

RESOLVED

The minutes for the meeting of the extraordinary council meeting held by remote attendance at 7.00pm on Thursday 22nd April 2021 were approved as a true and accurate record of proceedings.

2021/27 Matters arising.

None

2021/28 Minutes of extraordinary council meeting

RESOLVED

The minutes for the meeting of the extraordinary council meeting held by remote attendance at 6.30pm on Friday 30th April 2021 were approved as a true and accurate record of proceedings.

2021/29 Matters arising.

None

2021/30 Recommendations of CIL Committee

RESOLVED

That the following potential projects be added to the Council's CIL123 list and Active projects list:

11/20/22 Community Orchard. (Text from potential project list be provided as a paper for Council together with recommendation that The Acting Clerk contact local groups and / or the public to propose potential locations and the addition to the UK 'Forage Map' if multiple locations exist and local publicity).



11/20/32 Bike/scooter rack/storage area for Dolau Primary School pupils and for the Acting Clerk to investigate potential desire for the same at Llanharan and Brynna Primary Schools.

11/20/33 Llanharan Primary School – Outdoor classroom.

11/20/48 Bike racks for the railway station.

11/20/49 Llanharan branch of the Royal British legion - Providing a storage building on LRFC ground. A spend of £19,500 was approved.

RESOLVED

The Welfare Trust be approached and encouraged to apply for a Community Council grant for potential project 22/12/2013 “Removal of old redundant play equipment from the Bryncae community centre green area” as it is not considered appropriate for CIL funding.

RESOLVED

The CIL Committee to meet a week before the next full council meeting to scrutinise a presentation on strategic spending plan to be put together by the Acting Clerk/Project Officer.

2021/31 Action plan

The Council's action plan was noted.

2021/32 Income and expenditure.

RESOLVED

That the Income and expenditure report for April 21 will be included in the next meeting of the council.

2021/33 Maintenance report

The maintenance report for April 2021 was noted.

2021/34 Members reports

Councillor Roger Turner thanked the council for supporting the placement of a new footway at St Peters Church, Brynna. He updated the meeting that the work would be completed early next week.



Councillor Geraint Hopkins reported that the 20mph signs and road markings were now fully complete through the villages.

Councillor Roger Turner reminded the meeting that the speed limit change was part of a 6 month consultation.

Councillor Chris Parker advised that some of the signs in Brynna had twisted and required repair.

2021/35 Police crime report.

The Llanharan and Brynna Police Crime Report for April 2021 was noted.

The shift patterns supplied by the PCSO were noted.

2021/36 INSURANCE COVER

RESOLVED

To renew the Councils insurance policy at the quoted renewal figure.

2021/37 Surfacing materials for Garage and Memorial Garden and final costs.

RESOLVED

To accept the recommendations of the Acting Clerk/Project officer detailed below:

That the garage drive and parking areas be constructed in printed concrete and that the memorial garden/non trafficked areas be constructed out of resin.

That the final colours, exact placement of materials be delegated to the judgement of the Acting Clerk/Project Officer working in conjunction with the contractor, Chair of the Council and other interested councillors.

That the Council approves a total spend of £66,390 for both projects to allow the projects to commence, and to allow the Acting Clerk/Project Officer to negotiate that figure down once the final mix of printed concrete and resin, colours, placement and detail has been agreed with the contractor.



2021/38 Ancillary costs for the Garage and Memorial Garden Projects

RESOLVED

To approve payment of the following costs: (VAT inc. where applicable)

Western Power - £1,178.59

Welsh Water - £2,498.80

Building control - £202.08

2021/38 Payment terms for the Garage and Memorial Garden Projects

RESOLVED

The following payment terms were approved:

30% Payable once ground clearance complete. i.e. All arisings dug and removed from site.

30% on erection of garage (Secure and Watertight with doors fitted).

25% on completion of surfacing works including drop kerbs and all edgings etc...

15% Balance payable on satisfactory completion and signing off of the works.

2021/38 Planning

RESOLVED

The following planning applications were noted without comment.

Ref: 21/0365/10 Date: 23/04/2021 please ask for: Guy Watkins
01443 281130 PROPOSAL: Extension
of builders yard, regularise: storage heights, modification to
parking arrangements and the installation of a tool hire
Compound. LOCATION: COEDCAE LANE INDUSTRIAL ESTATE,
TALBOT GREEN. GRID REF: 302551, 182310



Ref: 21/0428/10 Date: 27/04/2021 Please ask for: Gregory Smart
01443 281130 PROPOSAL: Rear two storey extension. 4
HEATHFIELD CRESCENT, LLANHARAN, PONTYCLUN, CF72
9RU GRID REF: 299136, 182727

Ref: 21/0441/10 Date: 27/04/2021 Please ask for: Gregory Smart
01443 281130 PROPOSAL: Proposed single storey extension to
rear of semi ARFAETHEDIG/PROPOSAL: detached property with
raised decking area. Proposed steps leading down to existing car
port and additional steps to lower garden area. LOCATION: 14 ST
PETERS CLOSE, LLANHARAN, PONTYCLUN, CF72 9SD GRID
REF: 299816, 183567

Ref: 21/0580/10 Date: 30/04/2021 Please ask for: James Emery
01443 281130 PROPOSAL: Conversion of 2no. dwellings to form
1no. dwelling house and associated works. LOCATION: 1 & 2
FOREST VIEW, ROAD TO FOREST VIEW, YNYSMAERDY,
LLANTRISANT, PONTYCLUN, CF72 9JZCYF GRID/GRID
REF: 303094, 184108

2021/39 Consultation on removal of William Street telephone box

RESOLVED

The Acting clerk to respond to the consultation indicating that the Community Council would like to see the telephone box removed.

2021/40 Confidential business

RESOLVED

To exclude members of the press and public.

2021/41 Correspondence.

RESOLVED

The correspondence was noted.



2021/42 Urgent business

None

The meeting closed at 8.30pm

Councillor Chris Parker

Chair of the Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Extraordinary Council meeting held by remote attendance, 7.00pm on Monday 7th June 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair), Roger Turner, Barry Stephens, Rhys Jenkins, Janine Turner, Jeff Williams.

Apologies: Cllrs. Parmindra Pannu, Helen Donnan.

Absent: Cllrs Will Thomas, Pam Uppal, Serkan Aksin. Geraint Hopkins, Daniel Morelli.

Clerk to the Council/RFO: Tracey Rees.

Project Officer/Assistant Clerk: Leigh Smith.

EM2021/010 Welcome and Apologies.

Apologies for absence were received from Cllr Helen Donnan and Cllr Parmindra Pannu.

EM2021/011 Disclosures of personal and/or prejudicial interests.

None.

EM2021/012 Draft business plan to be submitted as part of the application to take on the lease of Bryncae Community Centre under the RCT Together initiative.



RESOLVED

To submit the business plan subject to the following alterations:

To insert a preference to take on the freehold of the building with appropriate wording alluding to the Community Council's status as a statutory authority.

To insert a second preference to take on the lease at a peppercorn rate for its duration. The precise wording and format to be delegated to the Project Officer/ Assistant Clerk.



With no further business to discuss, the meeting ended at 7.45pm

**Councillor Chris Parker
Chair of Llanharan Community Council**

Appendix 4 – Recommendations of ORA Committee, Tuesday 8th June 2021

ORA2021/022 Election of Vice-Chairperson

Recommended – Councillor Helen Donnan to be elected as Vice-Chairperson of the ORA Committee.

ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1)

Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage

ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn.

Recommended – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.

ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2)

Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.

ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn.

Recommended - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake.

Recommended - Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.

ORA2021/031 Consider PSM32/1 near Gellifedi Road

Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.

ORA2021/032 Support for Horse access on the proposed active travel routes.

Recommended – That the Community Council actively support horse access and routes regarding any future developments.

ORA2021/034 Benches along A473 to Talbot Green

Recommended – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.

ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn.

Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.

ORA2021/036 Consideration of allowing existing allotment plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list

Recommendation – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.

Appendix 5 – Recommendations of CIL Committee held 10th June 2021

CIL2021/015 Presentation from Project Officer RE future strategic management of CIL funds and lists.

RECOMMENDED – That the presentation be given to Full Council at the next meeting. - Request that the drawing up of the actual draft CIL123 list with phasing be delegated to the Project Officer/Assistant Clerk working together with the Chair, or alternatively that a working group be set up.

CIL2021/017 To consider potential projects 12/20/07 and 12/20/08, Floodlighting on welfare ground. To add CIL123 list and/or Active Project list or to remove from Potential Project List.

RECOMMENDED – To add these projects to the CIL123 list and Active Project list for further investigation with regards to scope and cost.

CIL2021/019 To add the project ‘Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffs Lane)’ To the CIL123 and Active Projects List.

RECOMMENDED – To add the project to the lists.

CIL2021/020 To consider a draft CIL application form for community groups.

RECOMMENDED – To adopt the CIL application form for community groups.

Llanharan Community Council - CIL Strategic analysis

* Analysis alludes to projects and costs on the Active Project list

Types of project					
General projects	Asthetic projects	Footpaths/ROW	COVID		Total
Garage, Benches.	Planters, resurfacing, Memorial Garden, Lamp post upgrades for Xmas lights.	Paths, bridelways, pathway lighting.			
£40,464	£77,750	£33,850	£27,432		£179,496

Sections of community specifically affected					
Other	Older people	Youth	Children	Extra needs	LCC
	£5,464				£35,000

*It is assumed most projects affect All members of the community. This table indicated where projects specifically affect a particular group.

Data							
Project (Taken from Active Project list)			Older	Youth	Child	Extra needs	LCC
Benches	£950	Gen	1				
Planters	£4,420	Asthetics					
Pavement at Wood-view	£4,500	Footpaths					
Resurfacing of land adjacent to BT telephone box, William Street	£830	Asthetics					
Llanharan Recreational Ground Trust Infrastructure Grant	£12,432	COVID					
Brynna Community Trust Infrastructure Grant	£15,000	COVID					
Improvement of Tan Y Bryn – Church Street Bridleway PSM31/1	£7,200	Footpaths					
Garage for asset storage	£35,000	Gen					1
Memorial Garden landscaping (and resurfacing)	£35,000	Asthetics					
Path from Meadow rise across top of Llanharan cemetery to join with PROW	£6,300	Footpaths					
Parc Bryn Derwyn path	£4,000	Footpaths					
Path next to Brynna School to Brynna woods	£850	Footpaths					
Lamp posts upgrades - Brynna and Bridgend road.	£35,000	Asthetics					
Further 5 benches - Jan 21	£2,257	Gen	1				
Further 5 benches - 2021	£2,257	Gen	1				
Planters	£2,500	Asthetics					
Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffs lane)	£11,000	Footpaths					

CIL 123 list with Phasing		
Project	Project description	Est cost
Park Benches	Additional park benches for the community. LS note: Add locations.	£950
Planters	Additional planters for the community. LS note: Add locations.	£4,420
Pavement at Wood-view		£4,500
Resurfacing of land adjacent to BT telephone box, William Street		£830
Llanharan Recreational Ground Trust Infrastructure Grant	Detail on use required.	£12,432
Brynna Community Trust Infrastructure Grant	Detail on use required.	£15,000
Improvement of Tan Y Bryn – Church Street Bridleway PSM31/1	Improve bridleway	£7,200
Parc Bryn Derwyn path	Asphalt	£4,000
Path next to Brynna School to Brynna woods	Asphalt	£850
Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffer's lane)		£8,429
Path from Meadow rise across top of Llanharan cemetery to join with PROW	Improvements to the path (asphalting?) and potentially make PROW?M.T. Tarmac have been approached to provided a quotation for the work. Path width to be 1.5m with suitable soak away drainage at strategic points. Within their quotation they said that they would include the erection of bollards half way down the entrance to stop vehicle access. Others quotations will be needed to progress the matter.	£6,300
Garage for asset storage	Build a storage garage on the memorial garden site.	£35,000
Memorial Garden landscaping (and resurfacing)	Refurbish the memorial garden at Grove Terrace.	£35,000
Lamp posts upgrades - Brynna and Bridgend road.		£35,000
Further 5 benches - Jan 21	475 each.	£2,257
Further 5 benches - 2021		£2,257
Planters	Large oct - 408ea small 176ea	£2,500
Community Orchard/wildlife areas.	Community Orchard/wildlife areas.	£1,000
Bike/scooter rack/storage area for Dolau pupils	Bike/scooter rack/storage area for Dolau pupils	£1,000
Llanharan Primary School – Outdoor classroom	Llanharan Primary School – Outdoor classroom	£15,000
Bike racks at Train station	Bike racks at Train station	£500
Llanharan branch of the Royal British Legion.	Providing a storage building on LRFC ground. A spend of £19,500 was approved.	£19,500
Provision of dropped kerbs, Hillcrest-Grove Terrace	Joint project with RCTCBC	£12,000
Upgrade of Council notice boards		£5,000
Land preparation for bench at bottom of Oakbrook		£1,150
Gateway to the village (signage)		£6,000
Land from Grove Terrace to Chapel Rd (improvements)		£6,000
TOTAL PHASE 1	TOTAL PHASE 2	£244,075
UNALLOCATED PHASE 1	UNALLOCATED PHASE 1	£123,354
Improvements to the Welfare Field Shower Block		£25,000
Proposed access from Terrys Way to Jubilee Street		£250,000
Further MUGA play area.		£50,000
Extending the LCDP drop in center.		£100,000
TOTAL PHASE 2	TOTAL PHASE 2	£425,000
UNALLOCATED PHASE 2	UNALLOCATED PHASE 2	£175,000
Provision for a 4G sport pitch		£400,000
TOTAL PHASE 3/4	TOTAL PHASE 3/5	£400,000
UNALLOCATED PHASE 3/4	UNALLOCATED PHASE 3/5	£200,000
		£0
TOTAL PHASE 5-8	TOTAL PHASE 5-9	£0
UNALLOCATED PHASE 5-8	UNALLOCATED PHASE 5-9	£775,000

Phase 1 LOCC and Prior (Tot £367,429)

Phase 2 LOCC (Tot £600,000 EST)

Phase 3/4 LOCC (Tot £600,000 EST)

Phase 5-8 LOCC (£775,000 EST)



Llanharan Community Council – CIL application form for Community Groups

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name).	
Legal Status of the Organisation: (i.e. limited company, Trust, Charitable Incorporated Organisation, CASC etc...)	
Registered Charity Number (<i>if applicable</i>)	
Name of Main Contact: (All correspondence will be addressed to this person)	
Full Postal Address of Applicant:	
Contact Telephone Number:	Daytime: Mobile:
Main Contact Email Address:	



Has the organisation received Grant Aid or CIL funding from Llanharan Community Council in the past 3 years?

If the answer is yes, please complete the box below:

Date and type of funding (Grant/CIL)	Amount
	£
	£
	£
	£

Please provide a brief description of the main aims and activities of the organisation applying for CIL funding.



How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

Are you a not for profit organisation? (Note: This is a legal term)

Yes ☐

No ☐

How long has the organisation been established?

SECTION B: FOR WHAT PURPOSE ARE YOU APPLYING FOR CIL FUNDING?

Please provide a brief description of the project you intend to use CIL funding for?



How will the project tangibly benefit the Community?

Please provide the dates you intend to start and finish the project.

Start Date:

Completion Date:

SECTION C: How much CIL funding is being applied for?

What is the total cost of the project for which CIL funding is required?

What is the amount of CIL Funding the organisation would like to apply for?

What other sources of funding have been approached, or are available for the project?



Supply the following information dependant on grant applied for.

- Organisation/Group constitution or rules
- Income and expenditure account/balance sheet
- Last bank statement
- Constitution or rules
- VAT registration
- Is the organisation profit making?
- Latest audited/ratified accounts and balance sheet.
- Provide quotations for items the CIL funding will be used for.

Section D: Sustainability

Will the project/activity continue after this funding has ended?
YES/NO (delete as applicable)

If yes, provide details.



Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Use name of the organisation applying as in Section A*)

Account Number

Sort Code



SECTION F: Completing the application

Your Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct.
- ii. If the information changes in any way I will inform Llanharan Community Council.

Signed:

Date:

Please note that this form requires two signatures:

Second Signature:

Position held in organisation:

Signed:

Date:

Completed application forms should be returned to:

Project Officer
Llanharan Community Council
2 Chapel Rd
Llanharan
CF72 9QA
Project@llanharan-cc.gov.wales
01443 231430

**Checklist:-**

- ✓ A copy of the organisations Constitution or rules to be provided
- ✓ Two signatories on the form.
- ✓ Submission of the application form is completed before the deadline date.
- ✓ You have considered any Equality impact issues in your application.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One.

Please note any applications received after the deadline date will not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430



Appendix One

Llanharan Community Council CIL Feedback

Name:	
Organisation:	
Address:	
Telephone:	
Email address:	
Website:	
Reason for previous application: (Project/activity name/details)	
Amount received:	
Date received:	



I was happy with the application process?	Yes ☐ No ☐
If your answer to the above question is no, please give further details to enable us to improve the application process.	
How has the donation made a difference to the Community?	

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box ☐

Return the completed form to:

Llanharan Community Council
2 Chapel Road
Llanharan
CF72 9QA
Project@llanharan-cc.gov.wales
01443 231430

Appendix 6 – Consideration of CIL funds with regards to VAT.

- Where a group being funded is a charity – All funding to be provided net (Excluding VAT) as charities do not pay VAT.
- Where a group being funded that is not a charity and eligible for VAT –
 - There may be the potential to claim back VAT where the Community Council provides or engages the work and other certain conditions are met.
 - However, this is uncertain and advice is mixed. It may even be unlawful as far as HMRC is concerned. The HMRC website appears to offer conflicting/unclear advice. Other sources of advice also seem mixed.

Should it be lawful to claim back VAT on such projects then this would represent a significant saving for the Community Council.

However there are obvious risks should the Community Council attempt to reclaim VAT and this prove to be unlawful.

The status of our eligibility to reclaim VAT on these projects will inform how we manage projects going forward.

Project Officer Recommendation – To take specialist and definitive tax advice regarding the potential for the Community Council to recover VAT on these projects. (RCTCBC or a specialist tax advisor).

Project Officer Recommendation – For charities and other VAT exempt organisations to be funded directly on a net (Ex VAT) basis.

But for all other projects to be funded on a basis where the Community Council arranges and is invoiced for the work. The Community Council then pays suppliers direct. This will ensure that should we receive definitive advice that VAT can be reclaimed on these projects

Action no	Date added	Category	From	Action	Notes	RAG	Status	Owner
131a		Full Council	ORA	Arrange Bench at Oakbrook and 2 x benches on Brynna fields	New contractor identified. Price to be agreed and Risk assessments to be scrutinised.	p		LS
131b		Full Council	ORA	Arrange persimmon to install benches on new road	Awaiting contact from Persimmon.			LS
2020/232d	19.2.2021	Full Council	ORA	That the Project Officer/Assistant Clerk engages RCT to consult whether the suggested locations (1 - Near the layby opposite the Screwfix building and 2 - Near the layby opposite the Blakemore existing bench) are appropriate, or if they wish to suggest alternative locations.	RCTCBC response - We would not have any objection to the placing of these benches, but it would be in he understanding that future maintenance responsibility for the benches lies with the Community council. This put to ORA June meeting.	p	Completed	LS
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.	p		LS
2020/232i	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made.	p		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started.			LS
2020/111	22.1.2021	Full Council	Full Council	RESOLVED - That councillors should be presented with a possible decrease of 1% of precept for consideration at next years council precept meeting.	New year 2022			LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May - Response that no decision yet made.	p		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	Not started.			LS
2020/265a	18.3.21	Full Council	Full Council	2020/265 - RESOLVED Officers of the Council write to RCT Road Safety Officials requesting policing of the through roads at Bryncae and Brynnau Gwynion.	Ref 20mph speed limits. - Not started.			LS
2020/270	18.3.21	Full Council	Full Council	2020/267 RESOLVED Encroachments onto Council land. Officers of the Council to contact solicitors with a timeline for moving forward with the above matter.	Awaiting a definitive response from our insurers RE cover. Decision required on whether we will proceed regardless of cover.			LS

2021/007	22.4.21	Full Council	ORA	Public ROW RAN31/1 The owners of Garth Uchaf farm have been contacted to see if a suitable alternative route can be identified on their land to avoid the blocked section of path. An alternative route has been agreed with the landowner. The Acting Clerk to check Land registry documents to ensure the alternative route is on land under the same ownership and to liaise with RCTCBC and the Owner of Garth Isaf to finalise an alternative route.	Land registry documents confirm alternative Garth Uchaf route is on the owners land. RE Garth Isaf, RCTCBC are involved in conversations with the landowner there and have requested we wait until those conversations are concluded.	p		LS
2021/007	22.4.21	Full Council	ORA	The ROW database to be made available for members to access and update with suitable controls.	Not started.			LS
192	22.4.21	Full Council	ORA	Waymarkings/Roadsigns RCT Rights Of Way have provided a number of waymarkers. LCC to approach RCTCBC for a discussion on purchasing (or contributing towards purchasing) a batch of highway signs when we have identified a batch to be completed.	ID a batch and recommend to committee Not started.			LS
2020/007	14.4.21	Full Council	ORA	The steps leading from Bridgend road to Parc View. Recommended – That the Acting Clerk/Project Officer carry out further investigations both with the Land Registry and with owners of adjoining properties to attempt to ascertain the ownership of the steps. Should no ownership be established then the Community Council may wish to apply to register ownership in order that the Community Council can maintain the steps.	Owners of no 36 and 37 either side deny ownership/ Land reg show neither own the lane and no ownership can be established online. Decision required - LCC to apply to register ownership??			LS
2021/007	14.4.21	Full Council	ORA	Recommended – The Acting Clerk/Project Officer to chase up progress with the relevant officer in RCTCBC.(Purchase of land behind Harold street).	Response received in May - No decision made yet.	p	Completed	LS

2021/007	14.4.21	Full Council	ORA	Recommended – That priority of those added to waiting lists be given in the following manner: i. Those living inside the boundary of the Community Council area who are not existing plotholders. ii. Those living inside the boundary of the Community Council area who are existing plotholders. iii. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are not existing plotholders. iv. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are existing plotholders. v. Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list.	To be codified and distributed to interested parties.	p		LS
2021/007	14.4.21	Full Council	ORA	the management of barren allotment plots. Recommended – That RCTCBC and Llanharan Horticultural Society be consulted to see what expertise they have in terms of returning barren plots to a growing condition.	Not started. No current unlet barren plots.	p		LS
2021/009b	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to write to all 2020/21 grant aid recipients for details of what the grant received was actually spent on and to reconcile with original application submitted.	Not started	p		LS
2021/009c	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to alter the Grant Aid application form to make explicit that feedback will subsequently be requested on how monies granted were actually spent.	Not started	p		LS
2021/015	22.4.21	Full Council	Full Council	Clock on Llanharan Square. RESOLVED The Acting Clerk to ascertain the latest situation with regards the documented agreement for the clock on Llanharan square. The Acting Clerk or Chairman authorised to sign said agreement on behalf of the Council assuming terms are felt to be satisfactory.	Householder has responded accepting the fianl agreement. Council to approve and then to be signed by both parties.	p	Completed	LS
2021/016	22.4.21	Full Council	Full Council	Pavement outside St Peters Church, Brynna. RESOLVED To provide a pavement outside St Peters Church, Brynna for a sum of £4,990. Funds to be then reimbursed by the Windmill fund.	Work due to begin 24.5.21. Grant application submitted with Grantscape. Project delayed - Awaiting completion of project then Officer can complete Grantscape proccess.	p		LS

2021/017	22.4.21	Full Council	CIL	RESOLVED To award the tender for both projects to 'Action Building Solutions' following the awarding decision). Subject to the following: Payment terms to be negotiated; The Acting Clerk/Project Officer to carry out further investigation into two surfacing options a) Resin, b) Printed concrete. Presentation on investigation including pros and cons of each to be made to council.	Tender awarded. Payment terms accepted. Investigation into materials completed. Recommendation to be made to Council. Work to commence Monday 21st June 2021.		Completed	LS
	21.5.21	AGM	AGM	Pay chairmans allowance and other civic allowances as per AGM	Not started			LS
	21.5.21	AGM	AGM	Ring Nick Goss to arrange internal audit	Internal audit to take place from 17.6.21. Report due 24.6.21		Completed	LS
	21.5.21	AGM	AGM	Put meeting dates of meetings on website from AGM	Not started			LS
	21.5.21	AGM	AGM	Publish membership of groups and committees on website	Not started			LS
	21.5.21	AGM	AGM	Check if standing orders to be amended to reflect no limit on written motions per year and 3 motions in any 1 meeting	Not started			LS
	21.5.21	AGM	AGM	Pay OVW membership and SLCC memberships	Not started			LS
2021/30	26.5.2021	Full council	CIL	ADD TO CIL123 and ACTIVE 11/20/22 Community Orchard. (Text from potential project list be provided as a paper for Council together with recommendation that The Acting Clerk contact local groups and / or the public to propose potential locations and the addition to the UK 'Forage Map' if multiple locations exist and local publicity).	Not started - Tie in with Rob LW and Roger, Brynna CC		Completed	LS
2021/30	26.5.2021	Full council	CIL	ADD TO CIL 123 & ACTIVE LIST 20/20/15 Grassed land areound the community - Convert the area to a wildlife area. Encourage bees, diverse wildlife and flora.	As above		Completed	LS
2021/30	26.5.2021	Full council	CIL	ADD to 123 & ACTIVE 11/20/32 Bike/scooter rack/storage area for Dolau Primary School pupils and for the Acting Clerk to investigate potential desire for the same at Llanharan and Brynna Primary Schools.	Action		Completed	LS
2021/30	26.5.2021	Full council	CIL	ADD 123 & ACTIVE 11/20/33 Llanharan Primary School – Outdoor classroom.	prices		Completed	LS
2021/30	26.5.2021	Full council	CIL	ADD 123 & ACTIVE 11/20/48 Bike racks for the railway station.	prices		Completed	LS
2021/30	26.5.2021	Full council	CIL	ADD 123 & ACTIVE 11/20/49 Llanharan branch of the Royal British legion - Providing a storage building on LRFC ground.	Approved spend of 'new' £19,500. GROSS. To be funded NET - Awaiting confirmation from LRBL		Completed	LS

2021/30	26.5.2021	Full council	CIL	The Welfare Trust be approached and encouraged to apply for a Community Council grant for potential project 22/12/2013 "Removal of old redundant play equipment from the Bryncae community centre green area" as it is not considered appropriate for CIL funding.	Not started		LS
2021/30	26.5.2021	Full council	CIL	RESOLVED The CIL Committee to meet a week before the next full council meeting to scrutinise a presentation on strategic spending plan to be put together by the Acting Clerk/Project Officer.	Not started		LS
2021/36	26.5.2021	Full council	Full Council	2021/36 INSURANCE COVER RESOLVED To renew the Councils insurance policy at the quoted renewal figure.	Renewed - Awaiting certs	Completed	LS
2021/37	26.5.2021	Full council	CIL	That the garage drive and parking areas be constructed in printed concrete and that the memorial garden/non trafficked areas be constructed out of resin.		Completed	LS
2021/37	26.5.2021	Full council	CIL	That the final colours, exact placement of materials be delegated to the judgement of the Acting Clerk/Project Officer working in conjunction with the contractor, Chair of the Council and other interested councillors.		Completed	LS
2021/37	26.5.2021	Full council	CIL	That the Council approves a total spend of £66,390 for both projects to allow the projects to commence, and to allow the Acting Clerk/Project Officer to negotiate that figure down once the final mix of printed concrete and resin, colours, placement and detail has been agreed with the contractor.		Completed	LS
2021/38	26.5.2021	Full council	CIL	RESOLVED To approve payment of the following costs: (VAT inc where applicable) Western Power - £1,178.59 Welsh Water - £2,498.80 Building control - £202.08	Not yet paid		LS

2021/39	26.5.2021	Full council	Full Council	2021/39 Consultation on removal of William Street telephone box RESOLVED The Acting clerk to respond to the consultation indicating that the Community Council would like to see the telephone box removed.	Not started		LS
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**Bank Reconciliation Statement as at 30/04/2021
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	30/04/2021		500.00
Premium	30/04/2021		287,097.27
			<u>287,597.27</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			287,597.27
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			287,597.27
		Balance per Cash Book is :-	287,597.27
		Difference is :-	0.00

Time: 15:01

Bank Reconciliation up to 30/04/2021 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/04/2021	REVERSAL	26.00		26.00		R 	A Dando reversal
06/04/2021	BACS	-26.00		-26.00		R 	A Dando reversal
06/04/2021	Allotment		26.00	26.00		R 	Receipt(s) Banked
06/04/2021			26.00	26.00		R 	Receipt(s) Banked
06/04/2021			-26.00	-26.00		R 	Receipt(s) Banked
07/04/2021	BACS	28.62		28.62		R 	Bank Charges
07/04/2021	Loyalty		5.66	5.66		R 	Receipt(s) Banked
08/04/2021	DD	25.00		25.00		R 	Tesco Mobile
09/04/2021	DD	-28.00		-28.00		R 	Woodyard
09/04/2021	DD	57.69		57.69		R 	Woodyard
12/04/2021	Tamas Neme		20.00	20.00		R 	Receipt(s) Banked
12/04/2021	Kay Evans		20.00	20.00		R 	Receipt(s) Banked
13/04/2021	BACS	184.00		184.00		R 	Mr Owen Rees
19/04/2021	BACS	980.00		980.00		R 	Gallaghers
19/04/2021	DD	980.64		980.64		R 	Gallaghers
26/04/2021	BACS	143.92		143.92		R 	SSE
27/04/2021	DD	31.21		31.21		R 	Tesco
27/04/2021	DD	44.99		44.99		R 	Tesco
27/04/2021	DD	103.07		103.07		R 	Boots
27/04/2021	DD	128.40		128.40		R 	Trinnity Mirror publishing
27/04/2021	DD	96.00		96.00		R 	Stone Supplies Wales LTD
27/04/2021	DD	122.40		122.40		R 	Microsoft MSFT
27/04/2021	DD	11.99		11.99		R 	ZOOM Video comms inc
27/04/2021	DD	15.17		15.17		R 	Adobe
27/04/2021	DD	6.00		6.00		R 	Land Registry
27/04/2021	DD	108.00		108.00		R 	SLCC Enterprises
27/04/2021	DD	21.97		21.97		R 	Leekes Llantrisant
27/04/2021	DD	12.59		12.59		R 	Llanharan Service Station
27/04/2021	DD	82.10		82.10		R 	Homebase
27/04/2021	DD	28.00		28.00		R 	The Woodyard
27/04/2021	DD	28.00		28.00		R 	Llanharan Service Station
27/04/2021	DD	36.00		36.00		R 	Llanharan Service Station
30/04/2021	BACS	96.00		96.00		R 	Victorine Evans
30/04/2021	BACS	548.40		548.40		R 	Wallbarn
30/04/2021	DD	-980.00		-980.00		R 	Gallaghers
30/04/2021	Precept		198,735.69	198,735.69		R 	Receipt(s) Banked
		<u>2,912.16</u>	<u>198,807.35</u>				

15:04

Current Bank A/c

Cash Received between 01/04/2021 and 30/04/2021

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
06/04/2021	A Dando		Allotment	26.00
06/04/2021	A Dando		Allotment	-26.00
06/04/2021	A Dando allotment	Allotment	A Dando allotment	26.00
12/04/2021	Kay Evans allotment	Kay Evans	allotment	20.00
07/04/2021	Loyalty Reward	Loyalty	Loyalty reward	5.66
30/04/2021	RCTCBC Precept	Precept	Precept	198,735.69
12/04/2021	Tamas Nemeth allotment	Tamas Neme	Allotment	20.00
Total Receipts				<u>198,807.35</u>

List of Payments made between 01/04/2021 and 30/04/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/04/2021	A Dando reversal	REVERSAL	26.00	A Dando reversal	A Dando reversal
06/04/2021	A Dando reversal	BACS	-26.00		error
07/04/2021	Bank Charges	BACS	28.62	Bank charges	Bank charges
08/04/2021	Tesco Mobile	DD	25.00		Tesco mobile
09/04/2021	Woodyard	DD	-28.00		Woodyard
09/04/2021	Woodyard	DD	57.69		Woodyard
13/04/2021	Mr Owen Rees	BACS	184.00	CP	Refund of allotment overpaymen
19/04/2021	Gallaghers	BACS	980.00	CP	Insurance for Tractor
19/04/2021	Gallaghers	DD	980.64	Insurance	Tractor insurance
26/04/2021	SSE	BACS	143.92	CP	2nd March-1 April 21 Elec
27/04/2021	Tesco	DD	31.21	CC	Household items. Catherine Ken
27/04/2021	Tesco	DD	44.99	CK Credit card	Misc items
27/04/2021	Boots	DD	103.07	CK CC	Covid Antibac etc..
27/04/2021	Trinnity Mirror publishing	DD	128.40	CK CC	Advert for G&MGarden Tender
27/04/2021	Stone Supplies Wales LTD	DD	96.00	CK CC	Stone for Park Bryn Derwynpath
27/04/2021	Microsoft MSFT	DD	122.40	CK CC	Online services
27/04/2021	ZOOM Video comms inc	DD	11.99	CK CC	Zoom video subscription
27/04/2021	Adobe	DD	15.17	CK CC	Adobe subscription
27/04/2021	Land Registry	DD	6.00	LS CC	Land registry search
27/04/2021	SLCC Enterprises	DD	108.00	LS CC	LS CP Virtual training
27/04/2021	Leekes Llantrisant	DD	21.97	PB CC	Brushes (Paint)
27/04/2021	Llanharan Service Station	DD	12.59	PB CC	Not known
27/04/2021	Homebase	DD	82.10	PB CC	Picket edging-roof garden
27/04/2021	The Woodyard	DD	28.00	PB CC	Materials roof garden, bus stp
27/04/2021	Llanharan Service Station	DD	28.00	PB CC	Fuel
27/04/2021	Llanharan Service Station	DD	36.00	PB CC	Fuel
30/04/2021	Victorine Evans	BACS	96.00	CP	Victorine Evans
30/04/2021	Wallbarn	BACS	548.40	RLW	Roof Garden seedum 24 trays
30/04/2021	Gallaghers	DD	-980.00	Barclaycard	Gallaghers
Total Payments			2,912.16		



Maintenance Report
Council Meeting, Thursday 17th June, 2021
Appendix 9

Task and Project Work carried out between 1st May to 31st May 2021

The following tasks were carried out by Llanharan Community Council maintenance staff:

1. Litter picking at the following locations:
Oakbrook skate park; Meadow Rise play area; Mountain Hare play area; The Black path; The Welfare fields.
2. Fitting of underlayer to Hillcrest bus shelters roof garden.
3. Maintenance and dressing of the Parc Bryn Derwyn to Enterprise Way footpath.
4. Grass-cutting and strimming at the Dairy Field, Welfare ground, Brynna fields and Allotments.
5. Issuing agendas around the Councils noticeboards.
6. Weeding at the War Memorial
7. Fitting summer basket brackets.

Leigh Smith
Project Officer / Assistant Clerk



Brynna Crime Report – Last 30 days

Burglary

- Domestic related burglary. Victim not engaging with police. Welfare check carried out. Refused any further police action.

Damage

- Felindre farm road – Damage to garden. Further enquiries made however no CCTV or witnesses to identify person responsible.

Theft

- Bridgend road – Theft from store. Suspect known. Investigation ongoing.
- Theft of bench. Matter has been resolved without police action.

Anti Social Behaviour

- Ffordd y gwaith glo – Neighbour dispute. Various allegations/reports. No ASB reported or criminal offences. Matter being dealt with via housing with police awareness.
- Brynna road – Covid breath. Large gathering with music. Police attended and found no breaches.
- Enterprise way – Off road bikers accessing the open cast. Causing annoyance. Regular patrols in place. Area is marked for regular police attendance/patrols.
- Ffordd dol y coed – Neighbour dispute. Counter allegations. No complaint forthcoming. No evidence to support counter allegations. Matter is being dealt with via housing and police advice.

Other

- 11 Violence against persons
- 8 Crime related
- 12 Concern for Safety
- 2 suspicious circumstances

Total of 57 calls

Llanharan Crime Report – Last 30 days

Burglary

Damage

- Gwynfi Terrace – Damage to fence. Neighbour dispute. Victim doesn't want to make a formal complaint. The nature is of a civil matter and is being progressed via solicitors.
- Park view – Dwelling window smashed. No Witnesses/CCTV. No suspect identified.
- Park view – Stones thrown at property. No damage caused. No CCTV/No witnesses. Identities unknown. No further description. Patrols being conducted.

Theft

- Theft of belongings from house. Domestic. Caller not engaging with police. Enquiries ongoing.
- Park view – Theft of money from purse. Matter has been resolved without police action.
- Park view – Theft of xbox from insecure vehicle. Vehicle then was scrapped. No forensic opportunities. No witnesses. No CCTV.

Anti Social Behaviour

- Hillside Avenue – Youths throwing glass bottles into the road. Police attended. No damage. No evidence of bottles. Youths had moved on. No victims have come forward.
- Terrys way – Youths making a tree house causing annoyance and mess to the street. Patrols being conducted in the area to monitor.
- Park view – Noise nuisance from vehicle. Vehicle parking up early hours of the morning and revved and stayed sitting in vehicle. Isolated report. No further reports.
- Park view – Male residing in a caravan. Causing annoyance to local residents by presence. Under influence of alcohol. No evidence of offence being committed. Police are aware and monitoring via patrols.
- Bridgend road – Youths causing annoyance. CCTV enquiries ongoing.

Other calls

- 11 Concern for safety
- 8 Violence against person
- 3 suspicious circumstances
- 5 Road related calls

Total: 45 Calls

Appendix 11 – Planning applications received since the last meeting

Fy Nghyf/My Ref:
21/0730/10

EichCyf/Your Ref:

Dyddiad/Date: 16/06/2021

Gofynnwch am/Please ask for: Gregory Smart
01443 281130

DATBLYGIAD Rear balcony to first floor. post cil
ARFAETHEDIG/PROPOSAL: form to applicant and complete vc
LLEOLIAD/LOCATION : 34 NANT Y DWRG, LLANHARAN, PONTYCLUN,
CF72 9GR
CYF GRID/GRID REF: 300102, 183004

Fy Nghyf/My Ref:
21/0766/10

EichCyf/Your Ref:

Dyddiad/Date: 11/06/2021

Gofynnwch am/Please ask for: Matthew Farley
01443 281130

DATBLYGIAD Replacement of dwelling known as Ty Maelwg due to
ARFAETHEDIG/PROPOSAL: structural issues found whilst undertaking works in
association with previous planning permission 19/0575/10.
LLEOLIAD/LOCATION : TY MAELWG, ROAD TO FOREST VIEW,
YNY SMAERDY, LLANTRISANT, PONTYCLUN,
CF72 9JS
CYF GRID/GRID REF: 303038, 184240

Fy Nghyf/My Ref:
21/0677/10

EichCyf/Your Ref:

Dyddiad/Date: 09/06/2021

Gofynnwch am/Please ask for: Laura Heron
01443 281130

DATBLYGIAD Extension above garage. Renewal of expired
ARFAETHEDIG/PROPOSAL: application number 06/0762/10
LLEOLIAD/LOCATION : 254 MEADOW RISE, BRYNNA, PONTYCLUN,
CF72 9TQ
CYF GRID/GRID REF: 299251, 183566

Fy Nghyf/My Ref:
21/0703/10

EichCyf/Your Ref:

Dyddiad/Date: 26/05/2021

Gofynnwch am/Please ask for: Gregory Smart
01443 281130

DATBLYGIAD Dormer extension to existing bungalow.
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : 5 LLANBRYN GARDENS, BRYNNA, PONTYCLUN,
CF72 9TR
CYF GRID/GRID REF: 299469, 183479

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref: 21/0243/10

Eich cyf/Your ref:
Gofynnwch Guy Watkins
am/Please ask for: 01443 281130

Dyddiad/Date: 25 May 2021

Annwyl / Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990
APPEAL UNDER S78 AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION

Site Address:	8 BLUEBELL DRIVE, LLANHARAN, PONTYCLUN, CF72 9UN
Description of development:	Provide additional bedrooms and a bathroom in loft by raising height of the roof.
Application reference:	21/0243/10
Appellant's name:	Mr P John
Appeal reference:	D/21/3275087

Appeal start date:

18/05/2021

I refer to the above details. An appeal has been made to the Welsh Ministers against the decision of Rhondda Cynon Taff County Borough Council to refuse to grant planning permission.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 1 of the Town and Country Planning (Referrals and Appeals) (Written Representations Procedure) (Wales) Regulations 2015.

As this appeal is a **Householder Appeal**, there is no opportunity for you to submit comments. However, we have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to withdraw any representations you made on the application, you must make this request to the Planning Inspectorate by **15/06/2021**. You can do this by emailing wales@planninginspectorate.gov.uk (quoting the appeal reference). If you do not have access to the internet, you can write (quoting the appeal reference) to:

The Planning Inspectorate
Crown Buildings
Cathays Park
Cardiff
CF10 3NQ

The Planning Inspectorate will publish appeal documentation, including copies of representations received, on the Appeals Casework Portal. Information provided in your representation will be published. This may include your name and address, but personal telephone numbers and email addresses and signatures of individuals will be removed. If you object to publication in this way, please contact the Planning Inspectorate.

The appeal documents can be inspected on the Appeals casework Portal at <https://acp.planninginspectorate.gov.uk/CaseSearch.aspx>

The Planning Inspectorate aims to deal with appeals following this procedure within 12 weeks of the appeal start date. When made, the decision will be published on the Planning Portal.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning
