



## **LLANHARAN COMMUNITY COUNCIL**

### **HUMAN RESOURCES COMMITTEE (HR)**

15<sup>th</sup> July 2021

#### **To Members of the Human Resources Committee.**

The next meeting of the Human Resources committee will be held remotely on Thursday 22<sup>nd</sup> July 2021 at 7.00pm.

#### **The following resolution applies to meetings of the HR committee.**

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

#### **The agenda will be as follows:**

1. Welcome attendees and receive any apologies of absence.
2. Receive any declarations of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. Approve as a correct record the minutes of the meeting held on the 14th July 2021 **Appendix 1**
4. To discuss any matters arising from the minutes. **Appendix 2**
5. To receive an update from the Clerk regarding the backlog of work to be undertaken. **Appendix 3**
6. To consider the additional training and time allocated for the Clerk to continue using the financial software required in Rialtos, Pensions, Payroll and Accounts. **Appendix 4**
7. To update on staffing issues.
8. To consider any items which the Chair considers should be discussed as a matter of urgency, or to be included on the Agenda for the next meeting

Tracey Rees



Clerk and RFO

Chair