



27th August 2021

To Members of the Audit and Human Resources Committees,

A Joint meeting of the Audit and the Human Resources Committees will be held on Thursday 2nd September 2021 at 7.00pm.

The meeting will be held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Note: Only members of the Audit Committee can vote during the Audit section of the meeting.

Only members of the HR Committee can vote during the HR section of the committee.

Agenda:

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. To approve as a true and accurate record the minutes of the Audit Committee meeting held remotely on 12th July January 2021 at 7.00pm. - **Appendix One**
4. To discuss any matters arising from the minutes.
5. To receive an update on current expenditure. - **Appendix 2**
6. To consider the provision of Christmas Lights and approve the appropriate expenditure as delegated by full Council. - **Appendix 3**
7. To consider the provision of a fireworks display for the community and approve the appropriate expenditure as delegated by full Council. - **Verbal report**
8. To agree that by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the remaining items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9. Approve as a correct record the minutes of the HR meeting held remotely on the 22nd July 2021 at 7.00 pm. - **Appendix 4**
10. To receive an update on current staffing issues -. **verbal report**
11. To delegate current RFO responsibilities to the Assistant Clerk.
12. To consider the method and financial implications of appointing a new Clerk / RFO.
13. To consider any items which the Chair considers should be discussed as a matter of urgency.

Members of the public and the press may attend and can obtain any documents referenced on the agenda prior to the meeting.

To request documents and or joining instructions contact office@llanharan-cc.gov.wales or 01443 231430.

Leigh Smith

Project Officer/Assistant Clerk