



LLANHARAN COMMUNITY COUNCIL

Minutes of the Ordinary Council meeting held by remote attendance, 7pm on Thursday 15th July 2021.

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Cllrs. Chris Parker (Chair), Rob Lewis-Watkin J.P. (Deputy Chair), Roger Turner, Barry Stephens, Rhys Jenkins, Janine Turner, Helen Donnan, Geraint Hopkins.

Apologies: Cllrs. Jeff Williams, Pam Uppal, Parmindra Pannu. Daniel Morelli.

Absent: Cllr. Serkan Aksin.

Clerk to the Council / RFO: Tracey Rees.

Project Officer/Assistant Clerk: Leigh Smith

2 members of the public.

2021/069 Welcome and Apologies.

Apologies for absence were received and accepted from Cllrs. Jeff Williams, Pam Uppal, Parmindra Pannu and Daniel Morelli.

2021/070 Disclosures of personal and/or prejudicial interests.

Cllr. Geraint Hopkins declared an interest as President of Llanharan RFC and as a trustee of Llanharan Community Development Project (LCDP) in relation to minute 2021/076 and an interest as Chair of Governors of Llanharan Primary School in relation to minute 2021/077
Cllr. Roger Turner declared an interest as Vice Chair of Governors of Dolau Primary School in relation to minute 2021/077



2021/071 Public speaking.

There were no advance requests from members of the public to speak at the meeting.

2021/72 Minutes of the Ordinary Council meeting held 17th June 2021

RESOLVED

That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on 17th June 2021 were a true and accurate record of proceedings.

2021/073 Matters arising.

There were no matters arising

2021/074 Minutes of the Extraordinary Council meeting held 30th June 2021

RESOLVED

That the minutes of the extraordinary council meeting held by remote attendance at 7pm on Thursday **30th June 2021** were a true and accurate record of proceedings.

2021/075 Matters arising.

There were no matters arising

2021/076 Recommendations of the Audit meeting held 12th July 2021

RESOLVED

That the following recommendations be acted upon

1. **To grant** Blandy Jenkins Archery Club £600
2. **NOT to grant** Llanharan Parish Church £1100
Reason: Due to their accounts having a year-on-year increase of up to 2k and a bank balance of 19k as shown in their bank statements.
3. **NOT to grant** -Ynysmaerdy Community Centre £499
Reason: Painting of the outside of the centre is the responsibility of RCT.



However, the Clerk to offer that Community Council purchases the remaining items are that are included in the application and that the Council gifts them to the Centre.

4. **to grant** Llanharan RFC £2,000 on the basis they consider that the hall is provided free of charge to LCDP for their Happy DayZ venture
5. **to grant** Llanharan Old Age Pensioners £1,000
6. **NOT to grant** Brynawel £1,968, but to Grant £300 towards the cost of the materials involved in the project.
Reason: whilst Brynawel has its base in Llanharan its scope is to provide care to certain types of vulnerable people from all over South Wales.
7. **to grant** Llanharan RFC – MINI & JUNIORS £2,000 Subject to further financial information being made available and Officers of the Council satisfied that their contents are appropriate.
8. **NOT to grant** Llanharan Horticultural Society £1,200 and for the application to remain on the table for consideration in 2022/23
Reason: The event has been cancelled this year due to the COVID19 pandemic.
9. **to grant** Brynna FC £800
10. **NOT to grant** Llanharan Community Development Project (LCDP) £1200 but a contribution of £300 towards the extras mentioned in their application.
Reason: Llanharan RFC will be requested to consider giving the use of the hall free of charge.
11. **to grant** Llanharan Rainbows and Guides £400
12. **NOT to grant** Brynna OAP £1500 but to grant £1000 towards the cost of a new boiler.
13. Reason: the organisation has a health balance sheet.
14. **Not to grant** Llanharan Recreation Ground Trust £2200 at this moment in time.
Reason: To investigate whether the cost of providing dugouts as prescribe in the application can be met from CIL funds.

With regards to recommendation 14 it had been established prior to this meeting that such structures could be met out of CIL funds.

Therefore, it was **resolved** that the matter be referred to the CIL committee for consideration.



2021/077 Recommendations of the CIL Committee meeting held 6th July 2021

RESOLVED

that the CIL123 list to be amended as follows:

1. Potential project 11/20/32 “Dolau Primary School climbing/play area for key stage 2 pupils” to be added to phase 1 of the ‘CIL123 list’, added to the ‘Active Project list’ with a status of ‘Project approved and in progress’ with a value of £74,000 approved for spend.
2. For the following to be moved from phase 1 into phase 2 of the CIL123 list:
 - a. Potential project 12/20/01 “Welfare ground changing room refurb”.
 - b. Potential project 2/21/01 “Development of land from Grove Terrace to Chapel Road”.
 - c. “Upgrade of Council notice boards”.
 - d. “Gateway to the village signage”.
3. Project LCC21/12. Llanharan Primary School, outdoor classroom. To be retained in Phase 1 of the ‘CIL 123 List’ and marked ‘Project approved and in progress’ on the ‘Active Project List’ with a value of £15,000 approved for spend.

2021/078 Community Council Action Plan as of June 2021 NOTED

2021/080 Income and expenditure report for May 2021 APPROVED.

2021/081 Maintenance tasks undertaken in June 2021 NOTED

2021/082 To receive community crime reports from the Police Community Support Officer (PCSO). That no Police and Community Crime Reports were available

2021/083 Verbal reports from members



NOTED that

Cllr. Turner reported: William Street, Brynna – from the Chapel (where the recent resurfacing had ended) to the traffic calming measure just beyond the school will be resurfaced during the school's autumn half term in October along with replacement of the anti-skid surfaces where appropriate outside Brynna school.

Cllr. Rhys Jenkins reported: One Voice Wales – update regarding advice for remote and hybrid meetings.

After a brief discussion, the consensus was that the council should stay with remote virtual meetings until funding and equipment is sourced and further advice is provided by Welsh Government.

Cllr. Chris Parker reported: All hanging flower baskets and planters are now all in place across Llanharan Community and he also expressed his thanks to Cllr. J Turner and Leigh Smith (Project Officer) for the works undertaken for the CIL funded works that have been completed.

2021/084 Planning applications submitted since last meeting

NOTED

Planning Application 21/0907/10 – no comments made

Planning application 19/1245/10 for 25 dwellings to west of Brynna Gwynion adjacent to Brynna Road has been rejected by the Welsh Ministers.

2021/085 Consideration of the proposed revised version of the agreement relating to the public right of way – Bryncae Arms RAN 17/5.

RESOLVED

That, after due consideration of the Project Officer's report on this matter the revised version of the agreement should be put to the landowner.

2021/086 Consideration of this year's (2021) Firework display

RESOLVED

That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.

2021/087 Christmas dinners event/s for the elderly residents.

RESOLVED

That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.



2021/088 Consideration of matters of urgency to be included in the agenda for next full council.

Dropped kerbs Welsh Government guidelines - Cllr. Geraint Hopkins
Halloween event – Cllr. Janine Turner

**2021/089 Confidential matters
RESOLVED**

To exclude members of the press and public.

2021/090 Recommendations of the HR Committee held 14th July 2021

RESOLVED

That all the recommendations put forward by the HR committee at the afore said meeting to be enacted.

**Councillor Chris Parker
Chair of Llanharan Community Council**



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held by remote attendance, 7pm on Thursday 17th June 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair), Roger Turner, Barry Stephens, Rhys Jenkins, Janine Turner, Helen Donnan, Geraint Hopkins, Pam Uppal, Parmindra Pannu, Daniel Morelli, Jeff Williams joined the meeting prior to agenda item 17 item (Minute 2021/060), Geraint Hopkins left the meeting prior to agenda item 22 (Minute 2021/065).

Apologies: Cllr. Jeff Williams. Cllr Will Thomas.

Absent: Cllrs Serkan Askin.

Clerk to the Council / RFO: Tracey Rees.

Project Officer/Assistant Clerk (Officer for this meeting):

Leigh Smith

1 member of the public.

2021/043 Welcome and Apologies.

Noted.

2021/044 Disclosures of personal and/or prejudicial interests.

None.

2021/045 Public speaking.

There were no advance requests from members of the public to speak at the meeting.



2021/046 Matters arising.

None

2021/047 Minutes of Annual General Meeting

RESOLVED

The minutes for the meeting of the Annual General Meeting by remote attendance at 6.30pm on Thursday 20th May 2021 were approved as a true and accurate record of proceedings subject to the following alteration: That Councillor Hopkins' name be added to the CIL committee.

2021/048 Matters arising.

None

2021/049 Minutes of ordinary council meeting

RESOLVED

The minutes for the meeting of the extraordinary council meeting held by remote attendance at 7pm on Thursday 20th May 2021 were approved as a true and accurate record of proceedings.

2021/050 Matters arising.

None

2021/051 Minutes of extraordinary council meeting

RESOLVED

The minutes for the meeting of the extraordinary council meeting held by remote attendance at 7pm on Monday 7th June 2021 were approved as a true and accurate record of proceedings.

2021/052 Matters arising.

None

2021/053 Recommendations of ORA Committee held by remote attendance at 7pm on Tuesday 8th June 2021

RESOLVED - Councillor Helen Donnan to be elected as Vice-Chairperson of the ORA Committee.

RESOLVED - ORA2021/025 Footpath to the north of Talyfan Road



(RAN 6/1) – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.

RESOLVED - ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.

RESOLVED - ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.

RESOLVED - ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake, and;

Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.

RESOLVED - ORA2021/031 Consider PSM32/1 near Gellifedi Road - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.

RESOLVED - ORA2021/032 Support for Horse access on the proposed active travel routes – That the Community Council actively support horse access and routes regarding any future developments.

RESOLVED - ORA2021/034 Benches along A473 to Talbot Green – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.

RESOLVED - ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.

RESOLVED - ORA2021/036 Consideration of allowing existing allotment



plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.

2021/054 Recommendations of CIL Committee

RESOLVED - CIL2021/015 That the Project Officer/Assistant Clerk proceed with a presentation regarding the future strategic management of CIL funds and lists.

RESOLVED

That the CIL Committee draw up the revised strategic CIL123 list with phasing for consideration by full council.

RESOLVED – CIL2021/017 That Potential Projects 12/20/07 and 12/20/08, floodlighting on Welfare Ground be added to the CIL123 list and Active Project List for further investigation regarding scope and cost.

RESOLVED - CIL2021/019 To add the project 'Lighting improvements to lane from Bridgend Road to Parc Bryn Derwyn (Jeffs Lane)' To the CIL123 and Active Projects List.

RESOLVED - CIL2021/020 To adopt the CIL application form for community groups.

2021/055 Management of CIL funds with regards to VAT and HMRC

RESOLVED

Charities and non VAT registered organisations to be funded Net (Excluding VAT).

VAT registered groups and all organisations to be funded Net (Excluding VAT). However where this presents a barrier to project completion due to cashflow, the Community Council will consider the provision of a short term loan to pay the VAT element which is provided for under the Local Government (Miscellaneous Provisions) Act 1976, S19.



2021/056 Action plan

The Community Council's action plan was noted.

2021/057 Income and expenditure.

RESOLVED

The Income and expenditure report for April 21 was noted and approved.

2021/058 Maintenance report

The maintenance report for May 2021 was noted.

2021/059 Police crime report.

The Llanharan and Brynna Police Crime Report for May 2021 was noted.

2021/060 Members reports

Councillor Roger Turner reported that the new footway at St Peters Church, Brynna, would be completed in the coming weeks.

Councillor Janine Turner reported to the meeting that she had met with 'Transport Wales' regarding the potential adoption of Llanharan Railway Station.

Councillor Janine Turner also reported that she had received feedback from RCTCBC highways department that the potential project regarding the fitting of drop kerbs and resurfacing that herself and Cllr Roger Turner had discussed with RCTCBC had progressed and was scheduled for this summer pending Council's approval.

Councillor Chris Parker reported that the majority of the Council's planters had now been delivered to various locations around the community including Lanley Hall. 4 more will be delivered in the coming weeks intended for the Welfare Ground and Ynysmaerdy.

2021/061 2021 Firework display.

RESOLVED - To obtain further information and to revisit at the next full council meeting.



2021/062 2021 Christmas Dinners.

RESOLVED - To obtain further information and to revisit at the next full council meeting.

2021/063 Grant Applications.

RESOLVED - For grant applications to be considered by the Audit committee and recommendations made to Full Council in July.

2021/064 Planning

RESOLVED

The planning applications were noted without comment.

2021/065 Confidential matters

RESOLVED

To exclude members of the press and public.

2021/066 Meadow Rise Encroachments.

RESOLVED – The Clerk to engage legal representation to seek enforcement of reclamation of the Council's land.

RESOLVED - The Clerk To write to the affected residents notifying them of the Council's decision to seek enforcement.

The following Council Members wished it to be minuted that they each voted against this resolution:

Councillor Robert Lewis-Watkin; Councillor Helen Donnan;

Councillor Barry Stephens; Councillor Daniel Morelli;

Councillor Rhys Jenkins.



2021/067 Clock on 'The Smithy'.

RESOLVED – To approve the final version of the licence agreement and approve its signing.

2021/068 Urgent business/Next Agenda

RESOLVED – For the CIL Project 'Proposed access from Terry's Way to Jubilee Street path' to be considered by the next ORA Committee and for Councillor Geraint Hopkins to be invited to that Committee meeting.

With no further business to discuss, the meeting ended at 9.15pm

**Councillor Chris Parker
Chair of Llanharan Community Council**



LLANHARAN COMMUNITY COUNCIL

Minutes of the Extraordinary Council meeting held by remote attendance, 7.00pm on Monday 30th June 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Chris Parker (Chair), Rob Lewis-Watkin (Deputy Chair), Roger Turner, Rhys Jenkins, Janine Turner.

Apologies: Cllrs. Geraint Hopkins, Helen Donnan, Daniel Morelli.

Absent: Cllrs Will Thomas, Pam Uppal, Serkan Aksin, Parmindra Pannu, Barry Stephens, Jeff Williams.

Clerk to the Council/RFO: Tracey Rees.

Project Officer/Assistant Clerk: Leigh Smith.

EM2021/013 Welcome and Apologies.

Apologies for absence were received from Cllr Helen Donnan and Cllr Geraint Hopkins, Cllr. Daniel Morelli.

EM2021/014 Disclosures of personal and/or prejudicial interests.

None.

EM2021/015 To approve the Annual Return of accounts 2021.

RESOLVED to approve the Annual Return and Audit Report

EM2021/016 To approve Clerk's pension contributions with RCT council's pension scheme.

RESOLVED To approve Clerk joining the scheme.

EM2021/017 Consideration of CIL project 'Provision of dropped kerbs, Hillcrest to Grove Terrace' Project number LCC21/15 and updated potential costs.



RESOLVED To accept the revised scope of the scheme and approve a spend of £20k from CIL funds.

With no further business to discuss, the meeting ended at 7.45pm

**Councillor Chris Parker
Chair of Llanharan Community Council**



LLANHARAN COMMUNITY COUNCIL

Audit Minutes 12/07/2021

LLANHARAN COMMUNITY COUNCIL

AUDIT COMMITTEE MINUTES

Minutes of the **Audit Committee** held by video link at 7pm on Monday 12th July 2021 in accordance with the:

Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1st May 2021 to be held by means of remote attendance.

Present: Councillors: Roger Turner (Chair), Chris Parker and Robert Lewis-Watkins

Clerk to the Council/Responsible Financial Officer: Tracey Rees

Welcome and apologies for absence The Chair welcomed all attendees and accepted apologies from Councillor Will Thomas, Cllr D Morelli

Disclosures of personal and prejudicial interests

Cllr R Lewis Watkin and Cllr Roger Turner declared an interest in one Grant Application – Brynna Football Club**

Minutes: The minutes of the meeting held on 12th January 2020 by remote attendance were approved as an accurate record. **Appendix 1**

Recommendations: Members agreed the following:-

List of applications for grants

- | | | |
|----------|--|--------------|
| 1 | Recommendation to grant – Blandy Jenkins Archery Club | £600 |
| 2 | Recommendation NOT to grant -Llanharan Parish Church
Due to their accounts having a year on year increase of up to 2k and a bank balance of 19k as shown in their bank statements. | £1100 |
| 3 | Recommendation NOT to grant -Ynysmaerdy Community Centre
RE: Painting of the centre is the responsibility of RCT. However, the committee recommends that the Clerk asks what the items are that are included in the application, with a view of the Community Council purchasing these for them. | £499 |



- 4 Recommendation: to grant - Llanharan RFC 2,000**
 (Suggestion by members that as part of the grant to Llanharan RFC (£2,000), they provide the hall free of charge to LCDP)
- 5 Recommendation: to grant in full - Llanharan Old Age Pensioners £1,000**
- 6 Recommendation: to grant Brynawel £300 towards the requested £1,968**
 The committee recommends to Council to make a contribution towards the amount requested, not the full amount.
- 7 Recommendation: NOT to grant Llanharan RFC – MINI & JUNIORS £2,000*****
 Recommends that the Council needs more financial information to make a full decision. Clerk requested to contact Llanharan RFC for more information before full council to consider. If not available this to be deferred until next Full Council meeting.
- 8 Recommendation: NOT to grant Llanharan Horticultural Society £1,200**
 This application can be withdrawn as the event has been cancelled for this year. However, it is recommended that the application is left to resubmit for next year and saved on file in order that they do not have to resubmit new application forms.
- 9 Recommendation: to grant Brynna FC** £800**
- 10 Recommendation to: to grant Llanharan Drop In Centre a contribution of £300 for the extras mentioned in their application, but not the full grant of £1200 requested. Suggestion by members to council that as part of the grant to Llanharan RFC (£2,000), they provide the hall free of charge to LCDP**
- 11 Recommendation: to grant in full to Rainbows and Guides £400**
- 12 Recommendation: to grant Brynna OAPa contribution of £1000 of the £1500**
 requested for the cost of a new boiler.
- 13 Recommendation: decision on hold* LRGT £2200 ***
 (Check to be made that this may be covered by CIL funding)

Matters arising There were no matters arising from the minutes.

Cllr. Roger Turner
 Chair of the Audit Committee

Appendix 4

Recommendations of CIL Committee held on Tuesday 6th July 21

Note: For the benefit of Councillors, the draft CIL123 list, should these recommendations be resolved is shown in appendix 4(a) for reference.

- **CIL2021/027 To consider the Current CIL123 list.**

RECOMMENDED

Referencing minute reference CIL2021/030, the CIL123 list to be amended as follows:

Potential project 11/20/32 “Dolau Primary School climbing/play area for key stage 2 pupils” to be added to phase 1 of the CIL123 list with a cost of £74,000.

For the following to be moved from phase 1 into phase 2 of the CIL123 list:

Potential project 12/20/01 “Welfare ground changing room refurb”;

Potential project 2/21/01 “Development of land from Grove Terrace to Chapel Road”;

“Upgrade of Council notice boards”;

“Gateway to the village signage”;

- **CIL2021/029 To consider project LCC21/12. Llanharan Primary School, outdoor classroom.**

RECOMMENDED

That a spend of £15,000 be granted from CIL funds for the project.

- **CIL2021/030 To consider potential project 11/20/32 – Dolau School. Climbing/Play area for Key Stage 2 pupils.**

RECOMMENDED

That the project be added to Phase 1 of the CIL123 list and the Active Project list.

RECOMMENDED

That a spend of £74,000 be granted from CIL funds for the project.



Llanharan Community Council Action Plan

Action no	Date added	Category	From	Action	Notes	RAG	Status	Owner
131a		Full Council	ORA	Arrange bench at Oakbrook and 2 x benches on Brynna fields	Oakbrook complete. Price to be agreed and Risk assessments to be scrutinised for Brynna fields benches.	Green	Yellow	LS
131b		Full Council	ORA	Arrange persimmon to install benches on new road	Awaiting contact from Persimmon.	Green	Yellow	LS
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.	Red		LS
2020/232i	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made.	Red		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started.	Green		LS
2020/111	22.1.2021	Full Council	Full Council	RESOLVED - That councillors should be presented with a possible decrease of 1% of precept for consideration at next years council precept meeting.	New year 2022	Red		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May - Response that no decision yet made.	Red	Yellow	LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	Not started.	Green		LS
2020/265a	18.3.21	Full Council	Full Council	2020/265 - RESOLVED Officers of the Council write to RCT Road Safety Officials requesting policing of the through roads at Bryncae and Brynnau Gwynion.	Ref 20mph speed limits. - Not started.	Red		LS
2020/270	18.3.21	Full Council	Full Council	2020/267 RESOLVED Encroachments onto Council land. Officers of the Council to contact solicitors with a timeline for moving forward with the above matter.	Insurance company have confirmed cover level.	Green	Completed	LS

2021/007	22.4.21	Full Council	ORA	<p>Public ROW RAN31/1</p> <p>The owners of Garth Uchaf farm have been contacted to see if a suitable alternative route can be identified on their land to avoid the blocked section of path. An alternative route has been agreed with the landowner. The Acting Clerk to check Land registry documents to ensure the alternative route is on land under the same ownership and to liaise with RCTCBC and the Owner of Garth Isaf to finalise an alternative route.</p>	<p>Land registry documents confirm alternative Garth Uchaf route is on the owners land.</p> <p>RE Garth Isaf, RCTCBC are involved in conversations with the landowner there and have requested we wait until those conversations are concluded.</p>			LS
2021/007	22.4.21	Full Council	ORA	<p>The ROW database to be made available for members to access and update with suitable controls.</p>	<p>Not started.</p>			LS
192	22.4.21	Full Council	ORA	<p>Waymarkings/Roadsigns</p> <p>RCT Rights Of Way have provided a number of waymarkers. LCC to approach RCTCBC for a discussion on purchasing (or contributing towards purchasing) a batch of highway signs when we have identified a batch to be completed.</p>	<p>ID a batch and recommend to committee</p> <p>Not started.</p>			LS
2020/007	14.4.21	Full Council	ORA	<p>The steps leading from Bridgend road to Parc View.</p> <p>Recommended – That the Acting Clerk/Project Officer carry out further investigations both with the Land Registry and with owners of adjoining properties to attempt to ascertain the ownership of the steps. Should no ownership be established then the Community Council may wish to apply to register ownership in order that the Community Council can maintain the steps.</p>	<p>Owners of no 36 and 37 either side deny ownership/ Land reg show neither own the lane and no ownership can be established online.</p> <p>Decision required - LCC to apply to register ownership??</p>		Completed	LS

2021/007	14.4.21	Full Council	ORA	<p>Recommended – That priority of those added to waiting lists be given in the following manner:</p> <p>i. Those living inside the boundary of the Community Council area who are not existing plot holders.</p> <p>ii. Those living inside the boundary of the Community Council area who are existing plot holders.</p> <p>iii. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are not existing plot holders.</p> <p>iv. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are existing plot holders.</p> <p>v. Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list.</p>	To be codified and distributed to interested parties - Add to next years tenancy agreement			LS
2021/007	14.4.21	Full Council	ORA	<p>the management of barren allotment plots.</p> <p>Recommended – That RCTCBC and Llanharan Horticultural Society be consulted to see what expertise they have in terms of returning barren plots to a growing condition.</p>	Not started. No current unlet barren plots.			LS
2021/009b	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to write to all 2020/21 grant aid recipients for details of what the grant received was actually spent on and to reconcile with original application submitted.	Not started - Note: This action can be partially completed by scrutinising the relevant section of the July 21 application forms that requests details of previous grant expenditure.			LS
2021/009c	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to alter the Grant Aid application form to make explicit that feedback will subsequently be requested on how monies granted were actually spent.	Not started			LS
2021/016	22.4.21	Full Council	Full Council	<p>Pavement outside St Peters Church, Brynna.</p> <p>RESOLVED To provide a pavement outside St Peters Church, Brynna for a sum of £4,990.</p> <p>Funds to be then reimbursed by the Windmill fund.</p>	Work due to begin 24.5.21. Grant application submitted with Grantscape. Project delayed - Awaiting completion of project then Officer can complete Grantscape process.		Completed	LS
2021/39	26.5.2021	Full council	Full Council	<p>2021/39 Consultation on removal of William Street telephone box</p> <p>RESOLVED</p> <p>The Acting clerk to respond to the consultation indicating that the Community Council would like to see the telephone box removed.</p>	Not started		Completed	LS

2021/053	16.6.2021	Full Council	ORA	ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1) Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.				LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn. Recommended – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.				LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.	Written to RCTCBC to enquire on a joint approach. 13.7.21			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn. Recommended - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake.				LS
2021/053	16.6.2021	Full Council	ORA	Recommended - Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.				LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/031 Consider PSM32/1 near Gellifedi Road Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.	Written to RCTCBC on 13.7.21			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/034 Benches along A473 to Talbot Green Recommended – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.	Engaged contractor. Awaiting confirmation of price.			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.				LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/036 Consideration of allowing existing allotment plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list Recommendation – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.	Add to next years tenancy agreement alson with other waiting list bits			LS

2021/054	16.6.2021	Full Council	CIL	CIL2021/015 Presentation from Project Officer RE future strategic management of CIL funds and lists. RECOMMENDED – That the presentation be given to Full Council at the next meeting.	Add status column to CIL123 list		Completed	LS
2021/054	16.6.2021	Full Council	CIL	RESOLVED That the CIL Committee draw up the revised strategic CIL123 list with phasing for consideration by full council.			Completed	LS
2021/063	22.6.2021	Full Council	Full Council	Arrange Audit committee to consider grant applications -	Before 15th July		Completed	TR
2021/066	22.6.2021	Full Council	Full Council	2021/066 Meadow Rise Encroachments. RESOLVED – The Clerk to engage legal representation to seek enforcement of reclamation of the Council's land				TR
2021/066	22.6.2021	Full Council	Full Council	Meadow Rise - RESOLVED - The Clerk To write to the affected residents notifying them of the Council's decision to seek enforcement.			Completed	TR
2021/067	22.6.2021	Full Council	Full Council	To arrange for the signing of the Clock on 'the Smithy' licence.	Kelsey			TR

Time: 12:30

Bank Reconciliation up to 31/05/2021 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/05/2021	BACS	4,000.42		4,000.42		R <input type="checkbox"/>	Staff Salaries
04/05/2021	HMRC		3,085.80	3,085.80		R <input type="checkbox"/>	Receipt(s) Banked
04/05/2021	RCT CIL		72,865.14	72,865.14		R <input type="checkbox"/>	Receipt(s) Banked
04/05/2021	I Stockton		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
06/05/2021	BACS	1,295.22		1,295.22		R <input type="checkbox"/>	Superannuation
06/05/2021	BACS	64.80		64.80		R <input type="checkbox"/>	Employee Mileage allowance
06/05/2021	BACS	672.00		672.00		R <input type="checkbox"/>	Rialtos business
06/05/2021	BACS	4,800.00		4,800.00		R <input type="checkbox"/>	MT Tarmac
06/05/2021	BACS	9.15		9.15		R <input type="checkbox"/>	Barclays
06/05/2021	DD	122.40		122.40		R <input type="checkbox"/>	Microsoft
06/05/2021	DD	6.00		6.00		R <input type="checkbox"/>	HM Land Registry
06/05/2021	Loyalty re		0.79	0.79		R <input type="checkbox"/>	Receipt(s) Banked
07/05/2021	BACS	1,020.00		1,020.00		R <input type="checkbox"/>	MT Tarmac
07/05/2021	BACS	7,380.00		7,380.00		R <input type="checkbox"/>	MT Tarmac
07/05/2021	DD	86.60		86.60		R <input type="checkbox"/>	RCTCBC
07/05/2021	DD	6.00		6.00		R <input type="checkbox"/>	HM Land Registry
07/05/2021	DD	6.00		6.00		R <input type="checkbox"/>	HM Land Registry
07/05/2021	DD	3.00		3.00		R <input type="checkbox"/>	HM Registry
07/05/2021	DD	3.00		3.00		R <input type="checkbox"/>	HM Land Registry
07/05/2021	DD	3.00		3.00		R <input type="checkbox"/>	HM Land Registry
07/05/2021	TRANSFER	50,000.00		50,000.00		R <input type="checkbox"/>	Public Sector Deposit Fund
10/05/2021	DD	25.00		25.00		R <input type="checkbox"/>	Tesco Mobile
10/05/2021	DD	106.79		106.79		R <input type="checkbox"/>	aMAZON
11/05/2021	BACS	166.80		166.80		R <input type="checkbox"/>	Public sector dep fund
11/05/2021	DD	3.00		3.00		R <input type="checkbox"/>	HM Land Registry
11/05/2021	TRANSFER	22,865.14		22,865.14		R <input type="checkbox"/>	Public Sector Deposit Fund
11/05/2021	BACS	12,500.00		12,500.00		R <input type="checkbox"/>	LCDP
16/05/2021	DD	11.99		11.99		R <input type="checkbox"/>	Adobe
19/05/2021	DD	88.80		88.80		R <input type="checkbox"/>	Moneysoft
24/05/2021	Rebate		28.68	28.68		R <input type="checkbox"/>	Receipt(s) Banked
27/05/2021	DD	15.17		15.17		R <input type="checkbox"/>	Adobe
27/05/2021	DD	79.99		79.99		R <input type="checkbox"/>	Microsoft
27/05/2021	DD	6.30		6.30		R <input type="checkbox"/>	Llanharan Service Station
27/05/2021	DD	12.72		12.72		R <input type="checkbox"/>	Llanharan Svs Station
27/05/2021	DD	35.58		35.58		R <input type="checkbox"/>	Llanharan svs station
27/05/2021	DD	26.38		26.38		R <input type="checkbox"/>	Llanharan svs station
27/05/2021	DD	13.00		13.00		R <input type="checkbox"/>	Llanharan svs station
27/05/2021	DD	15.99		15.99		R <input type="checkbox"/>	Pencoed Builders merchants
27/05/2021	DD	29.37		29.37		R <input type="checkbox"/>	Llanharan Svs Station
27/05/2021	DD	16.90		16.90		R <input type="checkbox"/>	Pencoed Bulders merchants
27/05/2021	DD	12.00		12.00		R <input type="checkbox"/>	Llanharan Svs Station
28/05/2021	C.Harvey		18.00	18.00		R <input type="checkbox"/>	Receipt(s) Banked
		<u>105,508.51</u>	<u>76,018.41</u>				

Bank Reconciliation Statement as at 31/05/2021
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/05/2021		518.00
Premium	31/05/2021		257,589.17
Barclaycard	31/05/2021		0.00
			<hr/>
			258,107.17
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/>
			0.00
			<hr/>
			258,107.17
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/>
			0.00
			<hr/>
			258,107.17
		Balance per Cash Book is :-	258,107.17
		Difference is :-	0.00

Bank Reconciliation Statement as at 31/05/2021
for Cashbook 2 - Public Sector Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	31/03/2021		172,766.28
			<u>172,766.28</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			172,766.28
<u>Receipts not Banked/Cleared (Plus)</u>			
04/05/2021 Dividend		4.58	
07/05/2021 TRANSFER		50,000.00	
11/05/2021 TRANSFER		22,865.14	
			<u>72,869.72</u>
			245,636.00
		Balance per Cash Book is :-	245,636.00
		Difference is :-	0.00



Maintenance Report
Council Meeting, Thursday 15th July, 2021
Appendix 7

Task and Project Work carried out between 1st June to 30th June 2021

The following tasks were carried out by Llanharan Community Council maintenance staff:

1. Litter picking at the following locations:
Oakbrook skate park; Meadow Rise play area; Mountain Hare play area; The Black path; The Welfare fields.

2. Mowing, Welfare and Bridgend Road allotments

3. Moving blue benches into storage (office garden storage area)

4. Maintenance and dressing of the Parc Bryn Derwyn to Enterprise Way footpath.

5. Grass-cutting and strimming at the Dairy Field, Welfare ground, Brynna fields and Allotments.

6. Repaint flower display plant containers in Llanharan Square

7. Fix and place hanging baskets

8. Water and feed hanging flower baskets and containers

Leigh Smith

Project Officer / Assistant Clerk

9. Weeding at the War Memorial

10. Mowing at Welfare and Brynna fields

Catherine Kennedy
Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
CF72 9QA

Fy Nghyf/My Ref:
21/0907/10

EichCyf/Your Ref:

Dyddiad/Date: 13/07/2021

Gofynnwch am/Please ask for: James Emery
01443 281130

DATBLYGIAD Single storey extension to rear, proposed loft
ARFAETHEDIG/PROPOSAL: conversion with dormers and hip to gable
extensions.

LLEOLIAD/LOCATION : 6 TERRY'S WAY, LLANHARAN, PONTYCLUN,
CF72 9UJ

CYF GRID/GRID REF: 299563, 182741

DEDDF CYNLLUNIO GWLAD A THREF
1990 / GORCHYMYN CYNLLUNIO GWLAD
A THREF (GWEITHDREFN RHEOLI
DATBLYGU) (CYMRU) 2012

TOWN AND COUNTRY PLANNING ACT
1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT
PROCEDURE) (WALES) ORDER 2012

Annwyl Sir/Madam

Dear Sir/Madam

Mae manylion cais cynllunio a ddaeth i law
Cyngor Bwrdeistref Sirol Rhondda Cynon
Taf, mewn perthynas â'r cais uchod, wedi'u
hamgáu. Gofynnaf am eich sylwadau.

I enclose details of a planning application
received by Rhondda Cynon Taf County
Borough Council, in respect of the above
proposal, and request your observations.

I weld cynlluniau ac ati ar gyfer y cais uchod
ar-lein, ewch i www.rctcbc.gov.uk/planning a
chlicio ar 'Cymraeg' ar frig y dudalen.

Please view plans etc for the above
application online at
www.rctcbc.gov.uk/planning

Os nad ydw i'n clywed gennych chi o fewn 21
diwrnod o ddyddiad y llythyr hwn, byddaf yn
tybio nad ydych am gyflwyno sylwadau.

I will assume you have no comments to make
if I do not hear from you within 21 days of the
date of this letter.

Yr eiddoch yn gywir / Yours faithfully,



Jim Bailey
Pennaeth Cynllunio / Head of Planning

Appendix 11

Summary of situation regarding negotiations RE Bryncae Arms public right of way. (RAN17/5 and RAN17/6).

Following work carried out by the Community Council (LCC) to maintain the Southern section of RAN 17/5, LCC entered into a dialogue with RCTCBC and the landowner of the Bryncae arms and Bungalow with a view to reopening the northern section of the path.

Following these negotiations, a scheme of works was agreed, quotes obtained and a financial contribution from the landowner agreed.

A formal agreement was drawn up and approved by resolution of Council.

The landowner declined to sign the agreement and engaged a surveyor to act on his behalf.

Following further site meetings between the surveyor, landowner, LCC officers and RCTCBC officers, RCTCBC officers have written to the surveyor informing him that they have set a deadline of 8 weeks from 9th July 2021 for the landowner to set out how he intends to reinstate RAN17/5 in so far as it crosses his property and to remove any obstructions.

I have amended the agreement (Version 3, shown in Appendix 11a) for council to consider.

Officer recommendation

For Council to resolve to approve version 3 of the agreement as shown in Appendix 11a.

For this agreement to be presented to the landowner with a deadline of 3rd September 2021 for acceptance.



Agreement regarding the northern section of RAN17/5, and RAN 17/6 at the Bryncae Arms. V3

Overview

Improvement works were carried out in late 2020 along the section of RAN17/5 adjacent to Heritage Way following a request from a member of the public.

Prior to this the path along this section had not been actively used for a number of years, in fact the access into the garden at the Bryncae Arms bungalow had become blocked where the hedgerow had grown. The landowner of the Bryncae Arms and the Bungalow is Mr Davies.

RAN 17/5 enters the bungalow Garden at the kissing gate and also branches into RAN17/6. Therefore RAN 17/5 and RAN17/6 both run through the garden, through the fence between the garden and car park and into the carpark (See diagram 1, below).

The clearance works led to members of the public beginning to use the path which highlighted the issues associated with the path running through the garden both for the landowner and members of the public. In consultation with RCTCBC Rights of Way department Llanharan Community Council (LCC) drew up a draft agreement intending to provide an amicable solution. This document is version 3 of that original agreement.



Diagram 1 (From RCT Maps)

RAN 17/6

RAN 17/6 is legally recorded and protected but is currently suspended under a Coal Act Order which remains in operation until the section of footpath is formally diverted or stopped up, or reinstated along its original alignment and to similar surface conditions.

An application may be made to RCTCBC to stop up the section of footpath, but an application will only be considered once RAN/17/5 is open and useable. There is a significant cost to such an application.

RAN 17/5

RAN17/5 runs alongside the eastern edge of the garden and the Bryncae Arms carpark on Mr Davies' land, it then runs up the verge/earth bank onto unregistered land. From this point the line of the path runs along the section of unregistered land (The white area shown in diagram 2, below) until it meets the grass verge adjacent to the highway, which is RCTCBC land.

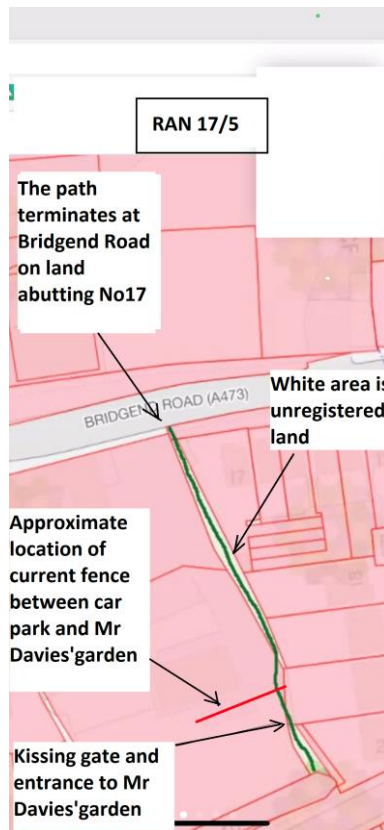


Diagram 2 (Drawing of path line indicative).

Proposal

For the Community Council to arrange works to follow the approximate route of RAN17/5 from the kissing gate/entrance to the garden, running northwards as tight to the eastern fenceline as possible, continuing to the east of the carpark terminating on Bridgend Road on land owned by RCTCBC. RCTCBC ROW have stated that, *“for that part of the order line which runs within Mr Davies property, we are happy for it to be accommodated however it is most convenient to Mr Davies and the public, and do not require it to be constituted on the exact line of the order which appears to have been made without regard to the larger trees in the historic hedge line”*.

The entire route would be bordered by the existing fences or vegetation on the eastern edge of the path and a newly erected 1m high feather-edge fence on the western side. Where the fence would run through the garden the fence height would be increased in order to protect the privacy of the occupants of the bungalow. This would be subject to a successful planning application. The surface would be made up ground similar to that of the majority of the southern section of RAN17/5 adjacent to Heritage Way.

It may be necessary to build up the ground along sections of the path in order to achieve the required legal path width of 1.8m (unless legitimate obstacles necessitate temporary narrowing in places) and some removal of scrub/brambles will be required.

This would provide members of the public with a safe and convenient route along its full length and avoid conflict with the occupiers of the bungalow.

An application would then be made to stop up RAN17/6 funded by the Community Council.

The Community Council will fund the total cost of the project, Mr Davies will contribute £2000 to the cost.

RCTCBC support this proposal in principle and have written to landowners whose properties border the path in order to inform them that it is active.

Agreement summary

Agreement between Mike Davies, (Landowner at the Bryncae Arms) and Llanharan Community Council.

Llanharan Community Council Will:

- Carry out the work as described. Cost estimated to be £6500.
- Lodge an application to remove RAN 17/6 from the definitive map via an extinguishment order under section 118 of the Highways Act 1980 and to pay the associated costs connected with such an application estimated to be £1600.
- Make any planning application that may be required to erect a fence higher than 1m. Cost estimated to be £230
- Carry out any future maintenance works on any sections of path along the length of RAN17/5 excluding future maintenance of sections of fence that lay on Mr Davies' land.

Mike Davies will:

- Agree to the works and specification as described in this document
- Allow the works to take place and access to the site as required to complete the work.
- Contribute a total of £2,000 towards the cost of the work, payable to Llanharan Community Council with payments of £500 per quarter, first payment due within 3 months of works being completed as defined by Llanharan Community Council.

On behalf of the Llanharan Community Council:

Name..... Position.....

Sign..... Date.....

Witnessed by:

Name..... Sign..... Date.....

Mr Mike Davies

Sign..... Date.....

Witnessed by:

Name..... Sign..... Date.....

