



LLANHARAN COMMUNITY COUNCIL

Minutes of the Ordinary Council meeting held by remote attendance, 7pm on Thursday 23rd September 2021.

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Cllrs. Chris Parker (Chair), Rob Lewis-Watkin J.P. (Deputy Chair), Roger Turner, Geraint Hopkins, Will Thomas, Jeff Williams, Barry Stephens, Pam Uppal, Parmindra Pannu, Janine Turner, Rhys Jenkins, Serkan Aksin.

Absent: Cllrs. Daniel Morelli, Helen Donnan.

Apologies: Cllrs. Helen Donnan

Acting Clerk to the Council / RFO: Leigh Smith

2 members of the public.

2021/091 Welcome and Apologies.

Apologies for absence were received and accepted Cllr Helen Donnan.

2021/092 Disclosures of personal and/or prejudicial interests.

Cllr. Jeff Williams declared an interest as a member of the Royal British Legion, (Llanharan Branch) Committee. Cllr Roger turner declared an interest as a member of the Brynna Community Centre Committee.

2021/093 Public speaking.

A statement from a member of the public was read at their request on the topic of the pending decision regarding the venue for the 2021 Fireworks display.



A highways Officer for RCT attended as a member of the public and addressed the meeting and took questions from Councillors on the topic of the closed railway footbridge on Bridgend road.

2021/094 Minutes of the Ordinary Council meeting held 15th July 2021

RESOLVED

That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on Tuesday 15th July 2021 were a true and accurate record of proceedings subject to the following amendment:

That Councillor Will Thomas be recorded as present.

2021/095 Matters arising.

There were no matters arising

2021/096 Recommendations of the HR Committee held 22nd July 2021

RESOLVED

That an approach to sickness and return to work procedures were undertaken and further reports given to HR committee

RESOLVED

A meeting with HR members to discuss workload solutions matrix to assist Clerk with backlog of work.

RESOLVED

Additional temporary part time grounds person to be employed and advert organised for the post. (15 hours).

RESOLVED

Continuation of training in financial packages

2021/097 Recommendations of the joint Audit and HR Committee meeting held 2nd September 2021



RESOLVED

Regarding Christmas lights:

- 1) That the invoice for **£14040.62(net)** comprising of the cost of the rental agreement entered into in 2019 (£4593.13 net) and the rental agreement entered into in 2020 (£9447.49 net) is paid;
- 2) That up to **£2250** from the Christmas Lights Budget is spent on the purchase of the necessary lights and ancillary equipment to facilitate the new premises and locations;
- 3) That up to **£2000** from Christmas Lights Budget is spent on the purchase of Christmas trees of varying heights to distribute to the listed businesses, community centres and community locations;
- 4) New motifs plus ancillary fittings are obtained under a 1 year rental agreement for:
 - posts 2,4,6,9,11 and 12 on Hillside Ave.
 - posts 37,38,40,41,42,43,44 and 45 on Southall Street/ William Street.
 - posts 72,73 and 74 to follow normal pattern using motifs already under contract.
- 5) That new motifs plus ancillary fittings are obtained under a 1 year rental agreement for:
 - posts 31,32,33,34,35,36 around the Maes Y Gobaith Roundabout
 - posts 20,24,26, 28 and 44 to follow normal pattern using motifs already under contract.

RESOLVED



That under the remit of the Financial Regulations V2.02 of this Council, LML Electrics are appointed as the contractor to oversee the installation of all the festival lighting and any necessary electrical works and that The Festive Lighting Co. Ltd be the sole supplier of any festive lighting and ancillary parts that are required for the remainder of the year 2021

RESOLVED

That an alternative venue be sought for this years display given that the Welfare field have quoted £500 for the use of the field.

RESOLVED

That the Project Officer/Assistant Clerk assume the title, responsibilities, and terms of Responsible Financial Officer and Acting Clerk until a new Clerk is appointed.

RESOLVED

That the position of the Clerk/RFO be increased from 25 hours per week to 30 hours per week. All other employment terms to remain as per the previous job specification

RESOLVED

That the position of the Clerk/RFO be advertised via Paul Egan of One Voice Wales with a closing date of 20th September 2021. Interviews to take place 28th September 2021.

RESOLVED

That the question of opening a separate bank account for the windmill fund be added to the agenda of the next Full council meeting

2021/097 Recommendations of the ORA Committee meeting held 7th September 2021

RESOLVED

(RE Decorative sculptures): That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs.

RESOLVED



Project Officer/Assistant Clerk to order 3 new benches

RESOLVED

That permission be given for a memorial bench to be erected at Bridgend Road allotments at a suitable location as indicated by the Project Officer/Assistant clerk

RESOLVED

That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.

RESOLVED

That the Project Officer/Assistant Clerk liaise with interested parties to develop a community plan showing where book swap stations could be placed, how they would be managed and what funds would be requested from the Community Council.

RESOLVED

That the Project Officer/Assistant Clerk liaise with interested parties to obtain designs and a price for a suitable outdoor cabinet (for a book swap station) to be sighted at Mountain Hare.

RESOLVED

That a working group be set up in order to carry out a feasibility study and costings on providing a pathway between approximately Terry's Way and the Black Path.

Its members to be made up of the following:

Cllrs Chris Parker, Helen Donnan, Geraint Hopkins, Jeff Williams. And Co-opted members of the ORA committee Mark Steer and Olle Wicks.



2021/098 Community Council Action Plan as of 20th September 2021
Noted

2021/099 Council expenditure for June, July and August 2021
Approved

2021/100 Council's year to date expenditure against budget
Noted

2021/101 Community crime reports from the Police Community Support Officer (PCSO).
Noted

2021/102 Verbal reports from members

Cllr. Hopkins reported:

Expanded on the report from RCT highways regarding the closed footbridge. RCT are planning to engage with Network rail imminently to remove the current bridge ASAP and to agree a timetable for replacement. The structure of the bridge is in a poor condition and requires complete replacement and the parapets require work to meet modern specifications before a new bridge can be fitted. Leader of RCT and MP for the area seeking an urgent personal meeting with Network rail to agree an urgent resolution and a timetable for works.

RCT have approved a further £2M to be set aside for the Llanharan bypass. This is part of a regular funding plan for the bypass which has been ongoing for a number of years. It is not thought that the Llanharan bypass is included in the transport minister's moratorium on new roads as this scheme is not thought to be considered a 'new road' or technically a bypass by Welsh Government in that a section of the scheme is already built and the scheme is linked to a housing development. It is the view of RCTCBC therefore that the scheme is not covered by the Welsh Government's moratorium.

Consultation for a crossing at Llanharan square means that the location for the crossing has been decided, the location to be near the 'Corner



shop'. The building of the crossing has now been delayed by the ongoing issues with temporary traffic lights at the railway bridge, it is hoped that this work can be done at the same time as the work to the bridge footway described earlier.

Cllr. Roger Turner reported:

A public consultation will begin for the Llanharan bypass on 30th September and last for the month of October. Letters will be sent out to the public shortly. The public will be able to make representations on the preferred route incorporating the eastern section of the bypass which is being built by RCTCBC and the western section by Persimmon homes. The route includes a section to deal with 'Cow Corner' on the way to Pencoed. The consultation will include 2 public exhibitions planned to be held on 14th and 15th October. One in Bryncae community centre and the other at a venue still to be finalised. It is intended to submit a full planning application towards the end of 2021 with a timetable for completion of the scheme in spring 2025.

Cllr. Jeff Williams reported:

Pleased to see the extra dropped kerbs being fitted but would like to ask when the bus shelters that have been removed will be replaced.

Cllr. Roger Turner responded:

RCT expecting new shelters in stock in approximately 2 weeks and will then start fitting them.

2021/103 Application for lease of Bryncae Community Centre

RESOLVED

To pursue Option 1.

Continue with two separate, **competitive** proposals for leasehold transfer of:-

- Bryncae Community Centre – Building;
- Bryncae CC – Car Park

2021/104 Fireworks display. Costs and venue options.

RESOLVED



That in future years the display be put out to competitive tender.

RESOLVED

That Brynna Community Centre and fields be the venue for the 2021 display and that a payment of £85 be made in order to cover lost revenue.

2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'.

RESOLVED

For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds.

The Community Council to pay and reclaim the VAT in the usual manner.

RESOLVED

The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).

RESOLVED

Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.

2021/106 Extra costs for CIL projects LCC 19/07 & LCC 21/04 'Garage and Memorial Garden'.

RESOLVED

To divert spend from project 'Provision of dropped kerbs, Hillside to Grove Terrace' (LCC21/15) to 'Memorial Garden and Garage' (LCC19/07&21/04). Up to a value of £5400 inclusive of VAT.

RESOLVED

to increase the budget of 'Memorial Garden and Garage' (LCC19/07&21/04) by £10,981 (inclusive of VAT) as a result of works required to meet RCT Sustainable drainage (SuDS) requirements.



2021/107 Funding Bryncae Arms footpath (Ran 17/5 and RAN 17/6)

RESOLVED

To approve the budget of £8000* for the project out of CIL funds.
To move the project to the CIL123 list and the Active project list with permission to proceed

2021/108 Foodbank and 'The Pantry'

RESOLVED

To continue funding the foodbank at current levels.
For the Community Council to 'take on' 'The Pantry'.

2021/109 Planning

No comments

2021/110 Consideration of matters of urgency to be included in the agenda for next full council.

None

There being no other business the meeting ended at 9.25pm

**Councillor Chris Parker
Chair of Llanharan Community Council**



LLANHARAN COMMUNITY COUNCIL

Minutes of the Ordinary Council meeting held by remote attendance, 7pm on Thursday 15th July 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Cllrs. Chris Parker (Chair), Rob Lewis-Watkin J.P. (Deputy Chair), Roger Turner, Barry Stephens, Rhys Jenkins, Janine Turner, Helen Donnan, Geraint Hopkins.

Apologies: Cllrs. Jeff Williams, Pam Uppal, Parmindra Pannu. Daniel Morelli.

Absent: Cllr. Serkan Aksin.

Clerk to the Council / RFO: Tracey Rees.

Project Officer/Assistant Clerk: Leigh Smith

2 members of the public.

2021/069 Welcome and Apologies.

Apologies for absence were received and accepted from Cllrs. Jeff Williams, Pam Uppal, Parmindra Pannu and Daniel Morelli.

2021/070 Disclosures of personal and/or prejudicial interests.

Cllr. Geraint Hopkins declared an interest as President of Llanharan RFC and as a trustee of Llanharan Community Development Project (LCDP) in relation to minute 2021/076 and an interest as Chair of Governors of Llanharan Primary School in relation to minute 2021/077
Cllr. Roger Turner declared an interest as Vice Chair of Governors of Dolau Primary School in relation to minute 2021/077



2021/071 Public speaking.

There were no advance requests from members of the public to speak at the meeting.

2021/72 Minutes of the Ordinary Council meeting held 17th June 2021

RESOLVED

That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on 17th June 2021 were a true and accurate record of proceedings.

2021/073 Matters arising.

There were no matters arising

2021/074 Minutes of the Extraordinary Council meeting held 30th June 2021

RESOLVED

That the minutes of the extraordinary council meeting held by remote attendance at 7pm on Thursday **30th June 2021** were a true and accurate record of proceedings.

2021/075 Matters arising.

There were no matters arising

2021/076 Recommendations of the Audit meeting held 12th July 2021

RESOLVED

That the following recommendations be acted upon

1. **To grant** Blandy Jenkins Archery Club £600
2. **NOT to grant** Llanharan Parish Church £1100
Reason: Due to their accounts having a year-on-year increase of up to 2k and a bank balance of 19k as shown in their bank statements.
3. **NOT to grant** -Ynysmaerdy Community Centre £499
Reason: Painting of the outside of the centre is the responsibility of RCT.



However, the Clerk to offer that Community Council purchases the remaining items are that are included in the application and that the Council gifts them to the Centre.

4. **to grant** Llanharan RFC £2,000 on the basis they consider that the hall is provided free of charge to LCDP for their Happy DayZ venture
5. **to grant** Llanharan Old Age Pensioners £1,000
6. **NOT to grant** Brynawel £1,968, but to Grant £300 towards the cost of the materials involved in the project.
Reason: whilst Brynawel has its base in Llanharan its scope is to provide care to certain types of vulnerable people from all over South Wales.
7. **to grant** Llanharan RFC – MINI & JUNIORS £2,000 Subject to further financial information being made available and Officers of the Council satisfied that their contents are appropriate.
8. **NOT to grant** Llanharan Horticultural Society £1,200 and for the application to remain on the table for consideration in 2022/23
Reason: The event has been cancelled this year due to the COVID19 pandemic.
9. **to grant** Brynna FC £800
10. **NOT to grant** Llanharan Community Development Project (LCDP) £1200 but a contribution of £300 towards the extras mentioned in their application.
Reason: Llanharan RFC will be requested to consider giving the use of the hall free of charge.
11. **to grant** Llanharan Rainbows and Guides £400
12. **NOT to grant** Brynna OAP £1500 but to grant £1000 towards the cost of a new boiler.
13. Reason: the organisation has a health balance sheet.
14. **Not to grant** Llanharan Recreation Ground Trust £2200 at this moment in time.
Reason: To investigate whether the cost of providing dugouts as prescribe in the application can be met from CIL funds.

With regards to recommendation 14 it had been established prior to this meeting that such structures could be met out of CIL funds.

Therefore, it was **resolved** that the matter be referred to the CIL committee for consideration.



2021/077 Recommendations of the CIL Committee meeting held 6th July 2021

RESOLVED

that the CIL123 list to be amended as follows:

1. Potential project 11/20/32 “Dolau Primary School climbing/play area for key stage 2 pupils” to be added to phase 1 of the ‘CIL123 list’, added to the ‘Active Project list’ with a status of ‘Project approved and in progress’ with a value of £74,000 approved for spend.
2. For the following to be moved from phase 1 into phase 2 of the CIL123 list:
 - a. Potential project 12/20/01 “Welfare ground changing room refurb”.
 - b. Potential project 2/21/01 “Development of land from Grove Terrace to Chapel Road”.
 - c. “Upgrade of Council notice boards”.
 - d. “Gateway to the village signage”.
3. Project LCC21/12. Llanharan Primary School, outdoor classroom. To be retained in Phase 1 of the ‘CIL 123 List’ and marked ‘Project approved and in progress’ on the ‘Active Project List’ with a value of £15,000 approved for spend.

2021/078 Community Council Action Plan as of June 2021

NOTED

2021/080 Income and expenditure report for May 2021

APPROVED.

2021/081 Maintenance tasks undertaken in June 2021

NOTED

2021/082 To receive community crime reports from the Police Community Support Officer (PCSO).

That no Police and Community Crime Reports were available

2021/083 Verbal reports from members



NOTED that

Cllr. Turner reported: William Street, Brynna – from the Chapel (where the recent resurfacing had ended) to the traffic calming measure just beyond the school will be resurfaced during the school's autumn half term in October along with replacement of the anti-skid surfaces where appropriate outside Brynna school.

Cllr. Rhys Jenkins reported: One Voice Wales – update regarding advice for remote and hybrid meetings.

After a brief discussion, the consensus was that the council should stay with remote virtual meetings until funding and equipment is sourced and further advice is provided by Welsh Government.

Cllr. Chris Parker reported: All hanging flower baskets and planters are now all in place across Llanharan Community and he also expressed his thanks to Cllr. J Turner and Leigh Smith (Project Officer) for the works undertaken for the CIL funded works that have been completed.

2021/084 Planning applications submitted since last meeting

NOTED

Planning Application 21/0907/10 – no comments made

Planning application 19/1245/10 for 25 dwellings to west of Brynna Gwynion adjacent to Brynna Road has been rejected by the Welsh Ministers.

2021/085 Consideration of the proposed revised version of the agreement relating to the public right of way – Bryncae Arms RAN 17/5.

RESOLVED

That, after due consideration of the Project Officer's report on this matter the revised version of the agreement should be put to the landowner.

2021/086 Consideration of this year's (2021) Firework display

RESOLVED

That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.

2021/087 Christmas dinners event/s for the elderly residents.

RESOLVED

That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.



2021/088 Consideration of matters of urgency to be included in the agenda for next full council.

Dropped kerbs Welsh Government guidelines - Cllr. Geraint Hopkins
Halloween event – Cllr. Janine Turner

**2021/089 Confidential matters
RESOLVED**

To exclude members of the press and public.

2021/090 Recommendations of the HR Committee held 14th July 2021

RESOLVED

That all the recommendations put forward by the HR committee at the afore said meeting to be enacted.

**Councillor Chris Parker
Chair of Llanharan Community Council**



LLANHARAN COMMUNITY COUNCIL

HR Minutes 22/07/2021

LLANHARAN COMMUNITY COUNCIL

HR COMMITTEE MINUTES

Minutes of the **HR Committee** held by video link at 7pm on Wednesday 22nd July 2021 in accordance with the:

Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 - enabling meetings of local authorities held before 1st May 2021 to be held by means of remote attendance.

Present: Councillors: Geraint Hopkins (Chair), Chris Parker and Robert Lewis-Watkins,

Clerk to the Council/Responsible Financial Officer: Tracey Rees

HR2021/005 Welcome and apologies for absence The Chair welcomed all attendees and accepted apologies from Councillor Pam Uppal, Rhys Jenkins

HR2021/006 Disclosures of personal and prejudicial interests
None

HR2021/007 Minutes: Resolved: The minutes of the meeting held on 14th July 2021 by remote attendance were approved as an accurate record.

HR2021/08 Recommended that an approach to sickness and return to work procedures were undertaken and further reports given to HR committee.

HR2021/09 Recommended

1. A meeting with HR members to discuss workload solutions matrix to assist Clerk with backlog of work discussed.
2. Additional temporary part time grounds person to be employed and advert organised for the post. (15 hours).

HR2021/10 Recommended Continuation of training in financial packages.

Matters arising There were no matters arising from the minutes.

1. Meeting to be arranged for Audit committee in August regarding Christmas lights.

Cllr. Geraint Hopkins Chair of the HR Committee





LLANHARAN COMMUNITY COUNCIL

AUDIT/HR COMMITTEE MINUTES

Minutes of the Joint **Audit Committee and HR Committee** meeting held by video link at 7pm on Tuesday 2nd September 2021 in accordance with the:

Local Government and Elections (Wales) Act 2021

Present: Councillors: Roger Turner (Chair Audit Committee), Geraint Hopkins (Chair HR Committee), Chris Parker, Robert Lewis-Watkins, Rhys Jenkins, Pam Uppal.

Project Officer / Assistant Clerk: Leigh Smith

Paul Egan, of One Voice Wales.

Absent: Councillors Will Thomas, Barry Stephens, Daniel Morelli.

Note: Only members of the relevant committee were permitted to vote on matters pertaining to that committee.

A2021/006 Welcome and apologies for absence

None,

A2021/007 Disclosures of personal and prejudicial interests

Councillor Geraint Hopkins declared an interest as President of Llanharan RFC.

A2021/008 Minutes

RESOLVED

The minutes of the Audit Committee meeting held on 12th July 2021 by remote attendance were approved as an accurate record subject to the following amendments:

- That the minutes be appended with appropriate minute numbers



- That item 7 in the list of recommendations relating to grant applications be altered to read the following:

Recommendation

To grant Llanharan RFC (Mini and Juniors section) £2,000 subject to the Clerk receiving further financial information pertaining to the relevant bank account and that the Clerk is satisfied that the group does not hold such reserves that could make a grant inappropriate.

A2021/009 Matters arising

None

A2021/010 Current expenditure

An update on current expenditure was noted

A2021/011 Christmas lights

Recommended

1. that the invoice for **£14040.62(net)** comprising of the cost of the rental agreement entered into in 2019 (£4593.13 net) and the rental agreement entered into in 2020 (£9447.49 net) is paid
2. that up to **£2250** from the Christmas Lights Budget is spent on the purchase of the necessary lights and ancillary equipment to facilitate the new premises and locations.
3. that up to **£2000** from Christmas Lights Budget is spent on the purchase of Christmas trees of varying heights to distribute to the listed businesses, community centres and community locations.
4. new motifs plus ancillary fittings are obtained under a 1 year rental agreement for:
 - posts 2,4,6,9,11 and 12 on Hillside Ave.
 - posts 37,38,40,41,42,43,44 and 45 on Southall Street/ William Street.
 - posts 72,73 and 74 to follow normal pattern using motifs already under contract.



5. that new motifs plus ancillary fittings are obtained under a 1 year rental agreement for:
- posts 31,32,33,34,35,36 around the Maes Y Gobaith Roundabout
 - posts 20,24,26, 28 and 44 to follow normal pattern using motifs already under contract.

Recommended

That under the remit of the Financial Regulations V2.02 of this Council, LML Electrics are appointed as the contractor to oversee the installation of all the festival lighting and any necessary electrical works and that The Festive Lighting Co. Ltd be the sole supplier of any festive lighting and ancillary parts that are required for the remainder of the year 2021

A2021/012 Fireworks display 2021

Recommended

That an alternative venue be sought for this years display given that the Welfare field have quoted £500 for the use of the field.

A2021/013 HR

Resolved

To agree that by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the remaining items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

A2021/014 Minutes

Resolved

The minutes of the HR meeting held at 7pm on 22nd July 2021 by remote attendance were approved as an accurate record of the meeting.

A2021/015 Matters arising

None

A2021/016 Staffing issues

A verbal report of current staffing issues was provided.



A2021/017 Delegation of responsibilities

Recommended

That the Project Officer/Assistant Clerk assume the title, responsibilities, and terms of Responsible Financial Officer and Acting Clerk until a new Clerk is appointed.

A2021/018 Appointment of replacement Clerk/RFO

Recommended

That the position of the Clerk/RFO be increased from 25 hours per week to 30 hours per week. All other employment terms to remain as per the previous job specification

Recommended

That the position of the Clerk/RFO be advertised via Paul Egan of One Voice Wales with a closing date of 20th September 2021. Interviews to take place 28th September 2021.

A2021/019 Urgent matters

Resolved

That the question of opening a separate bank account for the windmill fund be added to the agenda of the next Full council meeting

There being no further business, the meeting closed at 8.35pm

Cllr. Roger Turner
Chair of the Audit Committee



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday September 7th 2021.

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Chris Parker (Chair of the ORA Committee and Chair of the Council), Helen Donnan

Co-optees to the ORA Committee Mark Steer.

Project Officer/Assistant Clerk to the Council and Officer for this Committee. Leigh Smith

1 member of the public

Absent: Councillors Parmindra Pannu, Janine Turner and Jeff Williams and co-opted member Olie Wicks.

ORA2021/039 Welcome, introductions, and apologies for absence
Councillor Chris Parker (Chair) welcomed everyone to the meeting.

There were apologies received from Councillors Parmindra Pannu, Janine Turner and Jeff Williams and co-opted member Olie Wicks.

ORA2021/040 Disclosures of Interests

There were no disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.



ORA2021/041 Minutes

Resolved

The minutes of the ORA Committee meeting held remotely on Tuesday 8th June 2021 at 7.00pm were approved as a true and accurate record of proceedings subject to the following amendments to minute reference ORA2021/35

*Steps in the alley between Bridgend Road and **Parc Bryn Derwyn***

To be changed to:

*Steps in the alley between Bridgend Road and **Parc View***

ORA2021/042 Matters arising

Updates were requested on a number of recommendations made in the minutes and subsequently resolved by Full council. Members were directed to the ORA action plan which details progress although progress on a number of resolutions were also discussed.

ORA2021/043 ORA Action plan

The action plan was noted.

ORA2021/044 Public Speaking Slot

A member of the public spoke on the subject of book-swap stations See agenda item 11 (Minute reference ORA2021/049 of these minutes).

ORA2021/045 Decorative sculptures

Recommended

That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs.

ORA2021/046 Purchase of further benches

Recommended

Project Officer/Assistant Clerk to order 3 new benches



ORA2021/047 Memorial Bench at Bridgend Road allotments

Recommended

That permission be given for a memorial bench to be erected at Bridgend Road allotments at a suitable location as indicated by the Project Officer/Assistant clerk

ORA2021/48 Security bond scheme for new allotment plot-holders

Recommended

That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.

ORA2021/049 Book-swap stations

Recommended

That the Project Officer/Assistant Clerk liaise with interested parties to develop a community plan showing where book swap stations could be placed, how they would be managed and what funds would be requested from the Community Council.

Recommended

That the Project Officer/Assistant Clerk liaise with interested parties to obtain designs and a price for a suitable outdoor cabinet to be sited at Mountain Hare.

ORA2021/050 Working group for path from Terry's Way to Black Path

Recommended

That a working group be set up in order to carry out a feasibility study and costings on providing a pathway between approximately Terry's Way and the Black Path.

ORA2021/051 Urgent Matters

None



There being no further business the meeting closed at 9pm.

The next meeting will be held on Tuesday 2nd November 2021

Councillor Chris Parker
Chair of the ORA Committee
Chair of the Council

DRAFT



Llanharan Community Council Action Plan

Action no	Date added	Category	From	Action	Notes	RAG	Status	Owner
131a		Full Council	ORA	Arrange bench at Oakbrook and 2 x benches on Brynna fields	Completed		Completed	LS
131b		Full Council	ORA	Arrange persimmon to install benches on new road	Sites now decided upon. Awaiting timing of fixing benches.			LS
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.			LS
2020/232i	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made.			LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred to next year.			LS
2020/111	22.1.2021	Full Council	Full Council	RESOLVED - That councillors should be presented with a possible decrease of 1% of precept for consideration at next years council precept meeting.	New year 2022			LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May - Response that no decision yet made.			LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress			LS
2020/265a	18.3.21	Full Council	Full Council	2020/265 - RESOLVED Officers of the Council write to RCT Road Safety Officials requesting policing of the through roads at Bryncae and Brynnau Gwynion.	Ref 20mph speed limits. - Project officer/AC has written to RCT in September to enquire.			LS

2021/007	22.4.21	Full Council	ORA	<p>Public ROW RAN31/1</p> <p>The owners of Garth Uchaf farm have been contacted to see if a suitable alternative route can be identified on their land to avoid the blocked section of path. An alternative route has been agreed with the landowner. The Acting Clerk to check Land registry documents to ensure the alternative route is on land under the same ownership and to liaise with RCTCBC and the Owner of Garth Isaf to finalise an alternative route.</p>	<p>Land registry documents confirm alternative Garth Uchaf route is on the owners land.</p> <p>RE Garth Isaf, RCTCBC have conducted negotiations with involved landowners and are setting a meeting to finalise an alternative route in the coming weeks.</p>			LS
2021/007	22.4.21	Full Council	ORA	<p>The ROW database to be made available for members to access and update with suitable controls.</p>	<p>Not started.</p>			LS
192	22.4.21	Full Council	ORA	<p>Waymarkings/Roadsigns</p> <p>RCT Rights Of Way have provided a number of waymarkers. LCC to approach RCTCBC for a discussion on purchasing (or contributing towards purchasing) a batch of highway signs when we have identified a batch to be completed.</p>	<p>ID a batch and recommend to committee</p> <p>Not started.</p>			LS
2021/007	14.4.21	Full Council	ORA	<p>Recommended – That priority of those added to waiting lists be given in the following manner:</p> <p>i. Those living inside the boundary of the Community Council area who are not existing ploholders.</p> <p>ii. Those living inside the boundary of the Community Council area who are existing ploholders.</p> <p>iii. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are not existing ploholders.</p> <p>iv. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are existing ploholders.</p> <p>v. Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list.</p>	<p>To be codified and distributed to interested parties - Add to next years tenancy agreement as well as action relating to swapping of plots.</p>			LS
2021/007	14.4.21	Full Council	ORA	<p>the management of barren allotment plots.</p> <p>Recommended – That RCTCBC and Llanharan Horticultural Society be consulted to see what expertise they have in terms of returning barren plots to a growing condition.</p>	<p>Not started. No current unlet barren plots.</p>			LS

2021/009b	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to write to all 2020/21 grant aid recipients for details of what the grant received was actually spent on and to reconcile with original application submitted.	Have written to all grant recipients who reviewed grants of over £500. Responses received in September and a report to be compiled for the audit committee.			LS
2021/009c	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to alter the Grant Aid application form to make explicit that feedback will subsequently be requested on how monies granted were actually spent.	Complete. Draft to be presented to the Audit committee in due course.		Completed	LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1) Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.	Not Started			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn. Recommended – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.	Not Started			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.	Written to RCTCBC to enquire on a joint approach. 13.7.21 RCTCBC have responded verbally indicating that they would be open to sharing the Cost. project Officer to obtain an estimate.			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn. Recommended - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake.	Not started			LS
2021/053	16.6.2021	Full Council	ORA	Recommended - Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.	Not started			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/031 Consider PSM32/1 near Gellifedi Road Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.	Written to RCTCBC on 13.7.21 and again in August 21.			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/034 Benches along A473 to Talbot Green Recommended – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.	Expected to be completed before September's full Council meeting.		Planned 18.9.21	LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Not Started			LS

2021/053	16.6.2021	Full Council	ORA	ORA2021/036 Consideration of allowing existing allotment plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list Recommendation – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.	Add to next years tenancy agreement also with waiting list hierarchy			LS
2021/076	16.7.21	Full Council	Audit	1. To grant Blandy Jenkins Archery Club £600			Completed	LS
2021/076	16.7.21	Full Council	Audit	4. To grant Llanharan RFC £2,000 on the basis they consider that the hall is provided free of charge to LCDP for their Happy DayZ venture			Completed	LS
2021/076	16.7.21	Full Council	Audit	5. To grant Llanharan Old Age Pensioners £1,000			Completed	LS
2021/076	16.7.21	Full Council	Audit	6 Recommendation: to grant Brynawel £300 towards the requested £1,968 The committee recommends to Council to make a contribution towards the amount requested, not the full amount.				LS
2021/076	16.7.21	Full Council	Audit	grant Llanharan RFC (Mini and Juniors section) £2,000 subject to the Clerk receiving further financial information pertaining to the relevant bank account and that the Clerk is satisfied that the group does not hold such reserves that could make a grant inappropriate.			Completed	LS
2021/076	16.7.21	Full Council	Audit	9. To grant Brynna FC £800			Completed	LS
2021/076	16.7.21	Full Council	Audit	11. To grant Llanharan Rainbows and Guides £400			Completed	LS
2021/076	16.7.21	Full Council	Audit	to grant (Brynna OAP) £1000 towards the cost of a new boiler.			Completed	LS
2021/076	16.7.21	Full Council	Audit	resolved that the matter (LRGT dugout grant application) be referred to the CIL committee for consideration.	Added to next CIL Com list		Completed	LS
2021/077	16.7.21	Full Council	CIL	1. Potential project 11/20/32 "Dolau Primary School climbing/play area for key stage 2 pupils" to be added to phase 1 of the 'CIL123 list', added to the 'Active Project list' with a status of 'Project approved and in progress' with a value of £74,000 approved for spend.	£74,000 spend authorised. Applicant informed of decision. Awaiting request to transfer funds.			LS
2021/077	16.7.21	Full Council	CIL	3. Project LCC21/12. Llanharan Primary School, outdoor classroom. To be retained in Phase 1 of the 'CIL 123 List' and marked 'Project approved and in progress' on the 'Active Project List' with a value of £15,000 approved for spend.	£15,000 spend authorised. Applicant informed of decision. Awaiting request to transfer funds.			LS

2021/077	16.7.21	Full Council	CIL	<p>2. For the following to be moved from phase 1 into phase 2 of the CIL123 list:</p> <p>a. Potential project 12/20/01 "Welfare ground changing room refurb".</p> <p>b. Potential project 2/21/01 "Development of land from Grove Terrace to Chapel Road".</p> <p>c. Upgrade of Council notice boards".</p> <p>d. Gateway to the village signage".</p>			Completed	LS
2021/085	16.7.2021	Full Council	Full Council	<p>2021/085 Consideration of the proposed revised version of the agreement relating to the public right of way – Bryncae Arms RAN 17/5.</p> <p>RESOLVED</p> <p>That, after due consideration of the Project Officer's report on this matter the revised version of the agreement should be put to the landowner.</p>	Deadline in place		Completed	LS
2021/086	16.7.2021	Full Council	Full Council	<p>2021/086 Consideration of this year's (2021) Firework display</p> <p>RESOLVED</p> <p>That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.</p>	Underway. Prices received. Consideration of venue.			TR
2021/087	16.7.2021	Full Council	Full Council	<p>2021/087 Christmas dinners event/s for the elderly residents.</p> <p>RESOLVED</p> <p>That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.</p>	Informal discussions have taken place.			TR
2021/088	16.7.2021	Full Council	Full Council	<p>2021/088 Consideration of matters of urgency to be included in the agenda for next full council.</p> <p>Dropped kerbs Welsh Government guidelines - Cllr. Geraint Hopkins</p> <p>Halloween event – Cllr. Janine Turner</p>	Halloween to be added to Septembers agenda. Drop kerbs related to Welsh Gov legislation RE Parking on pavements. Issue deferred to a future meeting at request of Cllr Hopkins,		Completed	TR

Current and Premium Bank A/c

List of Payments made between 01/06/2021 and 30/06/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2021	STAFF SALARIES	BACS	3,955.17	CP	STAFF SALARIES
01/06/2021	STAFF SALARIES	BACS	-3,955.17	CP	May salaries & wages correct
01/06/2021	STAFF SALARIES	BACS	3,902.70	cp	May salaries & wages
06/06/2021	CORNER SHOP	BACS	450.90	CP	FOOD BANK
07/06/2021	Bank charges	BACS	8.10	cp	Bank charges April/May
08/06/2021	Microsoft	CREDITCARD	122.40		online services
08/06/2021	Tesco Mobile phones x 3	DD	25.00	cp	May
09/06/2021	Kevin Sayer	BACS	900.00	CP	oakbrook benches fit
12/06/2021	ZOOM	CREDITCARD	11.99		ZOOM SERVICES
12/06/2021	BT	BACS	2,029.01	Chris Parker	BT
12/06/2021	BT	BACS	600.10	Chris Parker	BT adjustment
12/06/2021	BT	BACS	-600.10	CP	BT reverse
12/06/2021	BT	BACS	-1,428.91		BT ADJUSTMENT
16/06/2021	Screwfix	CREDITCARD	54.92		build materials
16/06/2021	ADOBE	CREDITCARD	15.17		Digital software
18/06/2021	Point Thirteen Media	BACS	542.40	RLW	TENDER advert for garage build
18/06/2021	SLCC ENTERPRISES	BACS	54.00	Chris Parker	2 X virtual conferences
18/06/2021	LML Electric	BACS	2,300.00	Chris Parker	Installation of brackets
18/06/2021	SSE Electric	BACS	11.05	Chris Parker	electricity
18/06/2021	RCT	BACS	5.00	Chris Parker	land charge lease
18/06/2021	Welsh Water	BACS	71.21	Chris Parker	office water - chapel rd
18/06/2021	Christmas Cabin	BACS	445.50	CP	brackets
18/06/2021	JB Directors Trust	BACS	875.00	CP	office rent
18/06/2021	AMBEROL	BACS	2,379.12	CP	PLANTERS
18/06/2021	Festive Lighting	BACS	435.36	CT	TOOLS
18/06/2021	SSE Electric	BACS	100.00	CP	electric additional payment
21/06/2021	SLCC ENTERPRISES	BACS	54.00	CP	virtual conference
21/06/2021	SSE Electric	BACS	131.35	CP	ELECTRIC OFFICE
21/06/2021	Frank Sutton	BACS	780.78	CP	Repair
22/06/2021	RCT	BACS	33,193.88	Chris Parker	Lighting colns/reloc festive
22/06/2021	Western Power Distribution	BACS	1,178.59	Chris Parker	Electr CC garage connect
22/06/2021	RCT	BACS	33,193.88	Chris Parker	Festive Lighting columns
22/06/2021	Welsh Water	BACS	2,498.80	Chris Parker	Memorial garden
22/06/2021	RCT	BACS	-33,193.88		Reverse as entered twice
22/06/2021	Western Power Distribution	BACS	-1,178.59	cp	supply electric correction
23/06/2021	Western Power Distribution	BACS	1,178.59	L.Smith	garage Grove Terrace supply
27/06/2021	RCT	BACS	2,247.00	CP	Non dom rates
28/06/2021	Welsh Water	BACS	49.93	Chris Parker	Allotment site Bridgend road
28/06/2021	Microsoft	CREDITCARD	122.40	Chris Parker	Monthly subscription
28/06/2021	Llanharan Service Station	CREDITCARD	7.60	T REES	PETROL
28/06/2021	Llanharan Service Station	CREDITCARD	43.23		PETROL
28/06/2021	Llanharan Service Station	CREDITCARD	38.14	t rees	petrol
28/06/2021	Llanharan Service Station	CREDITCARD	12.00	t rees	petrol
28/06/2021	Llanharan Service Station	CREDITCARD	30.29	t rees	petrol
28/06/2021	Llanharan Service Station	CREDITCARD	34.98	CP	petrol
28/06/2021	Llanharan Service Station	CREDITCARD	12.89	CP	PETROL
28/06/2021	Pencoed Builders Merchant	CREDITCARD	19.59	CP	Builders supplies

Current and Premium Bank A/c

List of Payments made between 01/06/2021 and 30/06/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/06/2021	CORNER SHOP	BACS	3.48		BATTERIES
29/06/2021	Brynna Cleaning	BACS	96.00	CHRIS PARKER	office cleaner
29/06/2021	D.M.D.S	BACS	200.00	Chris Parker	Decorating services
29/06/2021	Festive Lighting	BACS	1,005.12	Chris Parker	refurb stras and angels lights
29/06/2021	Welsh Water	BACS	58.46	Chris Parker	Allotment - Llanharan
29/06/2021	Paul Beach	BACS	50.00	Chris Parker	Flower planting 5 hours work
29/06/2021	Brynna Cleaning	BACS	96.00	chris parker	office clean 000369
29/06/2021	Nick Goss Accountancy	BACS	450.00	Chris Parker	Accounts/audit yr end Mar2021
29/06/2021	RCT	CREDITCARD	288.70	L.S	BUILDING REGS MEM GRDS
30/06/2021	AMAZON - TR - NUMBERS	BACS	5.99	CHRIS PARKER	AMAZON - TR - NUMBERS
30/06/2021	STAFF SALARIES	BACS	5,274.59	CP	staff salaries x 4
30/06/2021	One Voice Wales	BACS	685.00	CP	recruitment services

Total Payments	<u>61,978.71</u>
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List of Payments made between 01/07/2021 and 31/07/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2021	Llanharan Service Station	CREDITCARD	6.70	Chris Parker	PETROL
01/07/2021	MT TARMAC	BACS	5,880.00	C K	FOOTPATH
01/07/2021	PAYE	BACS	7.20	CP	PAYE
01/07/2021	PAUL BEACH	BACS	60.30	CP	MILEAGE
01/07/2021	HMRC NI & Tax	BACS	1,446.16	CP	Part Payof April & full May
01/07/2021	RCT Pension Payment	BACS	1,952.92	CP	Part payment of June 21
05/07/2021	HMRC CHARGE	BACS	7.40	CP	HMRC CHARGE
05/07/2021	Barclays Bank	DIRECT	-7.40	CP	HMRC Charge - correction
05/07/2021	Barclays Bank	DIRECT	7.40	CP	Bank Charges
06/07/2021	Machine Mart	BACS	382.14	Chris Parker	PUMP FOR BOWZER
06/07/2021	SSE Electric	BACS	-65.40	CP	correction of duplicate entry
07/07/2021	HMRC CHARGE	BACS	8.10	CP	HMRC CHARGE
07/07/2021	Barclays Bank	DIRECT	-8.10	CP	HMRC CHARGES - correction
08/07/2021	Tesco Mobile phones x 3	DD	25.00	Chris Parker	3 Mobile Tesco phones
12/07/2021	SSE Electric	BACS	65.40	Chris Paker	office
12/07/2021	ZOOM	CREDITCARD	11.99	Chris Parker	zoom
12/07/2021	AMAZON TRACEY REES	BACS	14.99	CHRIS PARKER	Keyboard amazon
12/07/2021	Amazon - TR	BACS	30.99	CHRIS PARKER	KEY lock box Amazon order
12/07/2021	B AND Q	BACS	35.00	CHRID PARKER	WEED CONTROL LINER
12/07/2021	ROYAL MAIL	BACS	9.12	CHRID PARKER	STAMPS
12/07/2021	Treforest Hardware	BACS	9.49	chris parker	gold metallic paint for pots
12/07/2021	TESCO	BACS	11.50	CHRIS PARKER	OFFICE STATIONERY
12/07/2021	ZOOM	CREDITCARD	-11.99	CP	double entry
13/07/2021	Boverton Nurseries	BACS	7,327.92	Chris Parker	flower baskets & Planters
13/07/2021	TRCAEY REES	BACS	132.29	CP	EXPENSES
13/07/2021	tracey rees	BACS	-132.29	CP	TRACEY REES
16/07/2021	ADOBE	CREDITCARD	15.17	Chris PARKER	adobe software
16/07/2021	ADOBE	CREDITCARD	-15.17	CP	correction of double entry
17/07/2021	AMBEROL	BACS	3,753.16	CP	POTS AND BRACKETS
19/07/2021	Machine Mart	BACS	-382.14	CP	PUMP FOR BOWSER
20/07/2021	ZOOM	CREDITCARD	11.99	Chris Parker	zoom july - aug
20/07/2021	VIKING	CREDITCARD	27.37	T REES	Office white board
20/07/2021	MACHINE MART	BACS	382.14	CP	PUMP
21/07/2021	Came & Company	BACS	3,476.31	Chris Parker	Insurance - Council
27/07/2021	WILCO	CC	4.00	CHRIS PARKER	WATERING CAN
27/07/2021	Llanharan Service Station	CREDITCARD	35.80	CHRIS PARKER	PETROL
27/07/2021	ADOBE	CC	15.17	CHRIS PARKER	ADOBE
27/07/2021	Llanharan Service Station	CREDITCARD	12.15	T REES	PETROL
27/07/2021	Llanharan Service Station	CREDITCARD	13.19		Petrol
27/07/2021	Llanharan Service Station	CREDITCARD	40.01	CP	Petrol
27/07/2021	Llanharan Service Station	CREDITCARD	38.94		Diesel
27/07/2021	Land Registry	CREDITCARD	3.00	LS	Land title search
27/07/2021	Llanharan Service Station	BACS	-38.94	CP	Diesel
27/07/2021	Llanharan Service Station	BACS	-13.19	CP	Petrol
27/07/2021	STAFF SALARIES	BACS	0.20	CP	Correction to total
28/07/2021	Llanharan Service Station	CREDITCARD	37.75	T REES	PETROL
28/07/2021	KEVIN SAYER	BACS	500.00	CP	BENCH INSTALLATION

List of Payments made between 01/07/2021 and 31/07/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/07/2021	STAFF SALARIES	BACS	4,858.62	CP	Salaries & Wages July 21
30/07/2021	Tresforst Hardware	BACS	11.73	chrsi parker	office keys
Total Payments			<u>29,994.09</u>		

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/08/2021	BT	BACS	600.10	Chris Parker	phones office
03/08/2021	Screwfix	CREDITCARD	54.92		maintenance equipment
03/08/2021	Microsoft	CREDITCARD	122.40	Chris Parker	microsoft office
03/08/2021	BT	BACS	-600.10	CP	duplicate entry
03/08/2021	Screwfix	CREDITCARD	-54.92	CP	correct double entry
03/08/2021	Microsoft	CREDITCARD	-122.40		Microsoft Office-rev duplicate
04/08/2021	Barclays Bank	DIRECT	6.70	CP	Bank Charges 14 Jun - 12 Jul
09/08/2021	Gibbs Geo Technical	BACS	525.00	chris parker	Soil soakaway tests
09/08/2021	Bryнна Cleaning	BACS	96.00	Chris P	Cleaning
09/08/2021	LEEKES	CREDITCARD	21.97	RW	MAINTENANCE PRODUCTS
09/08/2021	Tesco Mobile phones x 3	DD	25.00	1cp	July 21 bill
10/08/2021	Bryнна Cleaning	BACS	96.00	CP	CLEANING
10/08/2021	Bryнна Cleaning	BACS	-96.00	CP	should be zero VAT
10/08/2021	Bryнна Cleaning	BACS	96.00	CP	Inv 371
11/08/2021	CORNER SHOP	BACS	900.00	CP	FOODBANK
11/08/2021	CORNER SHOP	BACS	897.99	CP	FOODBANK
11/08/2021	Corner Shop	BACS	2.01	RWL	Food Banm Inv 46 part payment
11/08/2021	Corner Shop	BACS	900.00	CP	Food Bank 2nd fortnight
11/08/2021	One Voice Wales	BACS	1,280.00	CP	Membership
12/08/2021	RCT	BACS	17.00	CP	PENDRE ALLOT. RENT
16/08/2021	SSE Electric	BACS	65.40	CP	ELECTRIC
16/08/2021	Llanharan OAP	BACS	1,000.00	CP	Grant
16/08/2021	Bryнна FC	BACS	800.00	CP	Grant
16/08/2021	Llanharan OAP	BACS	1,000.00	CP	GRANT
16/08/2021	Blandy Jenkins Archers	BACS	600.00	CP	GRANT
16/08/2021	Llanharan Guides/Brownies	BACS	400.00	CP	GRANT
16/08/2021	Llanharan OAP	BACS	-1,000.00		Grant- wrong payee name
16/08/2021	Bryнна OAP Assoc.	BACS	1,000.00	CP	Grant 21/22
17/08/2021	RCT	BACS	8,848.92	CP	Lighting for Jeffs Lane
19/08/2021	SSE Electric	BACS	62.62	RLW	inv 211983998115
20/08/2021	Llanharan RFC Minis	BACS	2,000.00	CP	General Grant
23/08/2021	HMRC NI & Tax	BACS	248.84	RLW	248.84 > M3
23/08/2021	HMRC NI & Tax	BACS	1,458.92	RLW	229.16>M3 1229.76>M4
23/08/2021	HMRC NI & Tax	BACS	1,709.98	RLW	234.01>M12 248.23>M1 1227.74>3
23/08/2021	RCT Pension Payment	BACS	1,637.34	RLW	Eploy'er & Eploy'ee July21
24/08/2021	Barclays Bank	DIRECT	8.10	CP	Bank Charges 21/5 -18/6
24/08/2021	Barclays Bank	DIRECT	-8.10	CP	Bank Charges 13 Apr - 12 May
27/08/2021	Llanharan Service Station	CREDITCARD	38.94	CHRIS PARKER	PETROL
27/08/2021	Trustmark Stationery	CREDITCARD	24.00	CP	Trustmark Stationery
27/08/2021	Trustmark Stationery	CREDITCARD	18.00	CP	Stationery
27/08/2021	Trustmark Stationery	CREDITCARD	-3.00	CP	Refund from 20/21
27/08/2021	Trustmark Stationery	CREDITCARD	-24.00	CP	Trustmark Stationery
27/08/2021	Trustmark Stationery	CREDITCARD	-18.00	CP	Stationery
27/08/2021	Trustmark Stationery	CREDITCARD	3.00	CP	Refund from 20/21
28/08/2021	Kevin Sayer	BACS	500.00	CHRIS PARKER	Benches in Bryнна Park install
28/08/2021	Llanharan Service Station	CREDITCARD	13.19	T REES	PETROL
28/08/2021	Kevin Sayer	BACS	-500.00		Benches in Bryna Park-dupe

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/08/2021	CORNER SHOP	BACS	3.49	CHRDIPARKER	BATTERIES
30/08/2021	CORNER SHOP	BACS	-3.49		BATTERIES - CORR
30/08/2021	PB	BACS	54.45	CP	Mileage - May 21
30/08/2021	PB	BACS	41.85	CP	Mileage July 21
30/08/2021	Trustmark Stationery	BACS	22.31	CP	Inv 94970
30/08/2021	RCT Pension Payment	BACS	1,118.22	CP	Pension payments catchup
30/08/2021	PB	BACS	41.85	CP	Mileage August 21
30/08/2021	PB	BACS	-41.85	CP	Mileage Aug 21 - Correction
31/08/2021	Trustmark Stationery	BACS	42.76	RLW	invoice 94649 part payment
31/08/2021	STAFF SALARIES	BACS	4,735.67	CP	Salary & Wages August 21
31/08/2021	STAFF SALARIES	BACS	12.09	CP	Adj of wage June 21
31/08/2021	FOOD BANK	BACS	459.72		Inv 48
31/08/2021	Llanharan RFC	BACS	2,000.00	CP	Grant - July 2021
Total Payments			<u>33,138.89</u>		

Detailed Income & Expenditure by Budget Heading 26/08/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	198,736	199,428	692			99.7%	
1090 Investment Interest	33	300	267			11.0%	
1100 Agency Income	4,900	1,330	(3,570)			368.4%	
1990 Other Income	8	0	(8)			0.0%	
Income :- Income	<u>203,676</u>	<u>201,058</u>	<u>(2,618)</u>			101.3%	0
Net Income	<u>203,676</u>	<u>201,058</u>	<u>(2,618)</u>				
<u>200 Administration</u>							
4000 Staff Salaries & Wages (Net)	18,037	65,000	46,963		46,963	27.7%	
4005 Employer & Employee Pension	3,248	13,455	10,207		10,207	24.1%	
4010 Employer & Employee NI & Tax	7	8,970	8,963		8,963	0.1%	
4055 Mileage & Subsistence	125	750	625		625	16.7%	
4060 Council Tax	2,247	2,400	153		153	93.6%	
4065 Office Rent	875	3,500	2,625		2,625	25.0%	
4070 IT Costs (Office 365)Web Site	1,324	2,000	676		676	66.2%	
4075 Telephone & Broadband	604	1,600	996		996	37.8%	
4080 Energy	437	1,500	1,063		1,063	29.1%	
4085 Water Rates (for Office)	71	200	129		129	35.6%	
4090 Stationery and postage	56	700	644		644	8.0%	
4095 Cleaning Materials	64	400	337		337	15.9%	
4100 Cleaning Contract	480	1,160	680		680	41.4%	
4105 Office Cap ExpChain of Office	0	2,000	2,000		2,000	0.0%	
4110 Office Maintenance	506	500	(6)		(6)	101.3%	
4115 Professional and Legal Fees	792	3,000	2,208		2,208	26.4%	
4116 Land Registry Fees	39	0	(39)		(39)	0.0%	
4120 Internal Audit Fees	(806)	450	1,256		1,256	(179.1%)	
4125 External Audit Fees	(450)	450	900		900	(100.0%)	
4130 Subscriptions and Memberships	1,280	2,000	720		720	64.0%	
4135 Bank Charges	60	100	40		40	60.0%	
Administration :- Indirect Expenditure	<u>28,995</u>	<u>110,135</u>	<u>81,140</u>	0	81,140	26.3%	0
Net Expenditure	<u>(28,995)</u>	<u>(110,135)</u>	<u>(81,140)</u>				
<u>220 Insurances</u>							
4200 General Insurance	3,476	3,500	24		24	99.3%	
4205 Vehicle Insurance	981	1,000	19		19	98.1%	
4210 Office Insurance	0	80	80		80	0.0%	
Insurances :- Indirect Expenditure	<u>4,457</u>	<u>4,580</u>	<u>123</u>	0	123	97.3%	0
Net Expenditure	<u>(4,457)</u>	<u>(4,580)</u>	<u>(123)</u>				

Detailed Income & Expenditure by Budget Heading 26/08/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>240 Staff & Member Training</u>							
4300 Members Training	90	500	410		410	18.0%	
4305 Staff Training	90	1,000	910		910	9.0%	
Staff & Member Training :- Indirect Expenditure	180	1,500	1,320	0	1,320	12.0%	0
Net Expenditure	(180)	(1,500)	(1,320)				
<u>260 Member's Allowances</u>							
4350 Chair	0	1,500	1,500		1,500	0.0%	
4355 Special Responsibility	0	500	500		500	0.0%	
4360 Member Allowances	0	2,110	2,110		2,110	0.0%	
Member's Allowances :- Indirect Expenditure	0	4,110	4,110	0	4,110	0.0%	0
Net Expenditure	0	(4,110)	(4,110)				
<u>300 Plant & Equipment</u>							
4400 Plant Purchase / Lease	0	7,000	7,000		7,000	0.0%	
4405 Bowser Maintenance	318	100	(218)		(218)	318.4%	
4410 Green Mower Maintenance	651	1,500	849		849	43.4%	
4415 Red Tractor Maintenance	0	1,200	1,200		1,200	0.0%	
4420 Portable & Hand Tools Purchase	450	2,000	1,550		1,550	22.5%	
4430 PPE - New & Replacement	0	300	300		300	0.0%	
4435 Plant & Equipment Fuel	513	3,000	2,487		2,487	17.1%	
Plant & Equipment :- Indirect Expenditure	1,933	15,100	13,167	0	13,167	12.8%	0
Net Expenditure	(1,933)	(15,100)	(13,167)				
<u>400 Street Furnishings</u>							
4500 Hanging Baskets	11,534	10,100	(1,434)		(1,434)	114.2%	
4505 Christmas Lights and Trees	1,209	38,500	37,291		37,291	3.1%	
4510 Public Clocks - Maintenance	0	900	900		900	0.0%	
4515 Notice Boards - Maintenance	9	150	141		141	6.3%	
4520 Bus shelter - Maintenance	549	500	(49)		(49)	109.8%	
4525 Planters - Maintenance	50	150	100		100	33.3%	
4530 Benches & Tables Maintenance	0	150	150		150	0.0%	
Street Furnishings :- Indirect Expenditure	13,351	50,450	37,099	0	37,099	26.5%	0
Net Expenditure	(13,351)	(50,450)	(37,099)				

Detailed Income & Expenditure by Budget Heading 26/08/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>500 Community Functions</u>							
4600 Christmas Dinners	0	3,700	3,700		3,700	0.0%	
4605 Soup and Carols	0	170	170		170	0.0%	
4610 Firework Display	0	6,000	6,000		6,000	0.0%	
4615 Multi Cultural Carnival	0	2,000	2,000		2,000	0.0%	
4620 General Sponsorship	0	1,000	1,000		1,000	0.0%	
Community Functions :- Indirect Expenditure	0	12,870	12,870	0	12,870	0.0%	0
Net Expenditure	0	(12,870)	(12,870)				
<u>550 Grants</u>							
4700 General Grants	5,984	15,000	9,016		9,016	39.9%	
4710 LCDP - SLA	12,500	26,000	13,500		13,500	48.1%	
4715 Wild Life Trust - Brynna Woods	0	10,000	10,000		10,000	0.0%	
4720 Food Bank	3,151	5,850	2,699		2,699	53.9%	
Grants :- Indirect Expenditure	21,635	56,850	35,215	0	35,215	38.1%	0
Net Expenditure	(21,635)	(56,850)	(35,215)				
<u>600 Outdoor Spaces</u>							
4800 Rights of Way	4,980	1,500	(3,480)		(3,480)	332.0%	
4805 Skateboard Park - Maintenance	0	500	500		500	0.0%	
4810 Play & O/Spaces Maintenance	0	1,000	1,000		1,000	0.0%	
4815 General Repair Consumables	67	0	(67)		(67)	0.0%	
Outdoor Spaces :- Indirect Expenditure	5,047	3,000	(2,047)	0	(2,047)	168.2%	0
Net Expenditure	(5,047)	(3,000)	2,047				
<u>620 War Memorials</u>							
4855 Other Maintenance	0	1,000	1,000		1,000	0.0%	
War Memorials :- Indirect Expenditure	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	(1,000)	(1,000)				
<u>700 Allotments</u>							
1200 Allotment Income	104	2,100	1,996			5.0%	
Allotments :- Income	104	2,100	1,996			5.0%	0
4900 Allotment Lease Costs	22	1,000	978		978	2.2%	
4905 Water	99	250	151		151	39.5%	
Allotments :- Indirect Expenditure	121	1,250	1,129	0	1,129	9.7%	0
Net Income over Expenditure	(17)	850	867				

Detailed Income & Expenditure by Budget Heading 26/08/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>750 Community Infrastructure Levy</u>							
1090 Investment Interest	23	0	(23)			0.0%	
1300 Community Infrastructure Levy	72,865	1	(72,864)			7286514.	72,865
Community Infrastructure Levy :- Income	<u>72,888</u>	<u>1</u>	<u>(72,887)</u>			<u>7288768.</u>	<u>72,865</u>
4950 CIL Benches	1,400	0	(1,400)		(1,400)	0.0%	1,400
4951 CIL Footpaths	11,000	0	(11,000)		(11,000)	0.0%	11,000
4953 CIL Bus Shelter	139	0	(139)		(139)	0.0%	139
4954 CIL Planters	1,983	0	(1,983)		(1,983)	0.0%	1,983
4955 CIL Project 1 Memorial Garden	4,470	0	(4,470)		(4,470)	0.0%	4,470
4956 CIL Project 2 Wood - Steel Lig	33,194	0	(33,194)		(33,194)	0.0%	33,194
4957 CIL Project 3 Jeffs Lane	8,428	0	(8,428)		(8,428)	0.0%	8,428
Community Infrastructure Levy :- Indirect Expenditure	<u>60,613</u>	<u>0</u>	<u>(60,613)</u>	<u>0</u>	<u>(60,613)</u>		<u>60,613</u>
Net Income over Expenditure	<u>12,274</u>	<u>1</u>	<u>(12,273)</u>				
6000 plus Transfer from EMR	60,613						
6001 less Transfer to EMR	72,865						
Movement to/(from) Gen Reserve	<u>23</u>						
<u>800 Contingency</u>							
4990 Contingency	0	15,000	15,000		15,000	0.0%	
Contingency :- Indirect Expenditure	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>15,000</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>(15,000)</u>	<u>(15,000)</u>				
Grand Totals:- Income	276,668	203,159	(73,509)			136.2%	
Expenditure	136,333	275,845	139,512	0	139,512	49.4%	
Net Income over Expenditure	<u>140,335</u>	<u>(72,686)</u>	<u>(213,021)</u>				
plus Transfer from EMR	60,613						
less Transfer to EMR	72,865						
Movement to/(from) Gen Reserve	<u>128,083</u>						

Crime Figures for past 60 days

Llanharan

Burglary – 0 incidents

Damage – 4 incidents

- Lanelay road – Male kicking bins, punching windows and generally causing a disturbance. Male has been arrested for damage. Investigation ongoing.
- Bridgend road – Male has attempted to set fire to petrol pumps. Male arrested for damage/attempted arson. Investigation ongoing.
- Chapel road – Male has kicked a vehicle and caused damage. Male identified. Investigation ongoing.
- Bridgend road – Tyres slashed on vehicle. No Witnesses/No CCTV. No suspects identified. No further police action.

Theft – 4 incidents

- The square – Theft of phone and wallet from person known. Investigation ongoing.
- Hillside avenue – Neighbour dispute. Shared driveway, gates taken. Civil dispute. Suitable advice given to both parties.
- RGH – Items taken from office unit. Investigation ongoing.
- Lanelay road – Fuel taken. No CCTV. No witnesses. No further lines of enquiry.

ASB – 5 incidents

- Colliers Avenue – Youths congregating and smoking. Patrols in place.
- Bridgend road – Noise nuisance from neighbour. Officers attended. No evidence of noise/party/disturbance.
- Park view – Neighbour dispute. Suitable advice given to reporting person to contact environmental health for noise nuisance complaints.
- Park view – Human faeces on private dwelling bench. Cleaned up prior to police arrival. No CCTV. No witnesses. No further lines of enquiry.
- Llantrisant forestry – Off road bikes. Officers attended. No signs of bikes. Anti-social behaviour referral made on the area. Patrols continued.

Other

- Brynna road – Dog attack. Investigation ongoing.
- Tredegar avenue – neighbour dispute. Civil matter. Suitable advice given.
- Llanharan train station – Youths causing disturbance. Throwing stones. BTP aware. Patrols in place in surrounding area.
- Rhodfa Bryn Rhydd – Bone found on river bank. CSI checked and confirmed not human.
- Harold street – Bike found in garden. System checked and not reported stolen. Found property report made.

Brynna

Burglary

- Bridgend road – Theft of tools from site. No CCTV/Witnesses/Forensic opportunities

Damage

- Bethlehem view – Window smashed. No signs of entry. No CCTV/Witnesses.

Theft

- Lonydd Glas - Work laptop and charger missing from car. Multiple locations would have occurred at. No witnesses/CCTV.
- Domestic dispute over belongings – Investigation ongoing.

ASB

- Bryn henllan – dog continuously barking. Suitable advice given to make contact with council.
- Brynna road – Noise nuisance. Advised to contact council.
- Powell drive – Youths congregating in park smoking. Identities unknown. Patrols in place.
- Gellifedi rise – Neighbour dispute. Suitable advice and reassurance given to reporting person.
- Enterprise way – Off road bikes on area. Patrols in place and crime prevention advice given to local shops/garages supplying fuel. Anti-social behaviour referral submitted on 1 person identified. X2
- Meadow rise – Covid breach. Reporting person unable to be contacted. Suitable advice given to subjects however no evidence to prove allegation.
- Meadow rise – CCTV query. Suitable advice given and ICO contact details passed.

Other

- Meadow rise – Possible rogue traders. Scottish power. No further details known.
- Bridgend road – Male acting suspiciously in the area by looking through windows. Identity unknown. Male left area.
- Heol y parc – Possible rogue trader. Salesman. Trading standards advised.
- Duffryn Crescent – suspicious incident. 2 males knocked on a door asking for details about a vehicle. No other incidents. Potentially a genuine call.

Appendix 11

To consider options with regards to the Community Council's application for the lease of the Bryncae Community Centre.

RCTCBC have received two applications.
Llanharan Community Council and LCDP.

RCTCBC requested a meeting with both parties in August in order to explore whether it would be viable for both organisations to agree on a common approach and to submit a joint application.

The Community Council's working group met to discuss possible options and subsequently Cllrs Roger Turner and Chris Parker attended the meeting with RCTCBC and LCDP.

A number of potential approaches were debated, and 3 main possible options emerged from that meeting, presented below.

Llanharan Community Council needs to decide which option to proceed with in principle. A further meeting with RCTCBC and LCDP will be held following the decision.

Option 3 is presented out of sequence, immediately after option 1 for ease of comparison.

If either Option 2 or Option 3 were resolved, given the number of variables and their complex nature, then further work and negotiation would be required in order to decide upon the detail of any agreements.

Each option begins on a new page for ease of reading.

Option 1

Continue with two separate, **competitive** proposals for leasehold transfer of:-

- Bryncae Community Centre – Building;
- Bryncae CC – Car Park

This is the original option upon which our application has been based. If successful in its application, then the Community Council would be the sole leaseholder. Whilst all options for collaboration would be available to the Community Council it would not be held to any formal obligations.

If unsuccessful in its application the LCDP could be granted the lease and the Community Council's interest in the matter could end.

Option 3

Continue with a **single proposal** where:-

Llanharan Community Council secure lead / anchor tenancy of:-

- Bryncae Community Centre – Building;
- Bryncae CC – Car Park

Short Term Childcare Options:-

- **Llanharan CDP** sub-let area of car park directly from **Llanharan Community Council** for use in placement of porta cabin/s fit for purpose and dedicated to deliver childcare / nursery services.

Longer Term Childcare Options:-

- Purchase of garage site adjacent to Drop In Centre for purpose build facility;
- Building extension to existing Bryncae Community Centre;
- Use of existing local venue following needs assessment / building audit.

Option 3 Differs from Option 1 in that LCC would be committing to subletting the car park to LCDP and by implication the extension of the building. This would be written into a revised business plan upon which the tenancy agreement would be based.

RCTCBC have recommended that the long term childcare options also be incorporated into our business plan if this approach is pursued, as well as committing to engage in full joint working with LCDP including the provision of a needs assessment.

If in principle Council decided to resolve Option 3 then it is advised that a decision is made on the extent and/or limits of the long term options and joint working with LCDP and that details are included in the resolution.

Option 2

Continue with **two separate complimentary** proposals where:-

Llanharan Community Council secure tenancy of:-

- Bryncae Community Centre – Building;

LCDP secure land transfer tenancy of:-

- Bryncae CC – Car park (part of – to site portacabins and or purpose built childcare facility)

The option to place portacabin style buildings in the short term, or to physically extend the existing building and whom would lead on these projects would be subject to further negotiation.

End

Appendix 12

Options for 2021 Fireworks display

Costs from LCDP for arranging and delivering the 2021 Fireworks display = £8319* excluding venue.

A breakdown of those costs is given below:

- Fireworks - £2220
- First Aid - £175
- Barriers/Light - £1700*
- DJ - £100
- Skip - £100
- Insurance - £200
- Banners - £220
- Radio's - £104
- Fee for LCDP - £3500

**Subject to change pending further quotes.*

Officer's notes: The remaining factor is the venue. There are three options for Council to consider. The Welfare Ground (LRGT), the fields and pitches adjacent to Brynna Community Centre and Llanharan Rugby Club.

Officer's notes are provided in order to offer guidance to Councillors in reaching a decision but should not be considered exhaustive or definitive.

Note that all venues have limitations in terms of availability of parking and access but that all have halls that would/could be open to provide toilet facilities and all would have the option of opening their kitchens/bars to provide refreshments to the public should they wish to do so.

Option 1 – To hold the fireworks display at the Welfare Ground (LRGT)



Quotes provided by LRGT for this years event to be added to £8319:

1. Hall and field £500
2. Field £150
3. Field with no vendors or anyone making money £0.00

Officers notes:

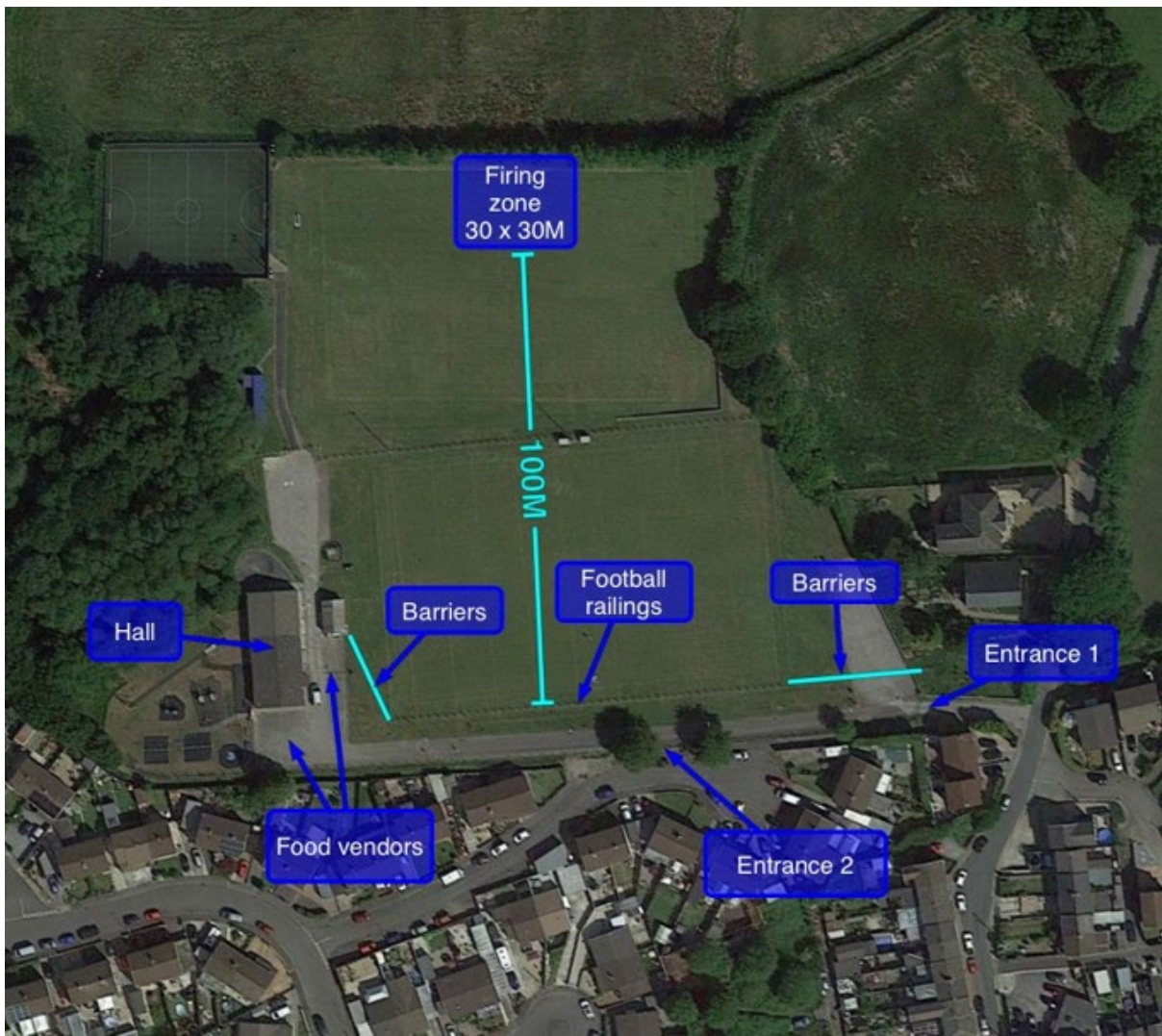
Pro – All parties have experience of the venue, the hazards and control measures outlined in the risk assessment for holding the event at this venue is mature and well established.

Space for spectators and vendors

Con – Extra cost.

Option 2 – To hold the fireworks display at the fields/pitches adjacent to Brynna Community Centre.

Costs: Brynna CC would lose approximately £85 from loss of revenue from 3G pitch and hall hire. It is hoped that this lost revenue could be recovered from running the kitchen to provide refreshments. Or The council has the option of paying £85 to cover those costs.



Officers notes:

Pro – Free of charge or reduced costs depending on decision whether or not to cover hire losses.

Spectator area floodlit and raised.

Con - No recent experience of holding the event of the venue.

Reduced space for spectators. *Note: There is the suggestion that the fireworks could be fired from the field to the north and the spectator area increased to take up a section of the most southerly football pitch although there is a concern that this could cause excessive damage to the pitch.*

Option 3 – To hold the fireworks display at Llanharan Rugby Club

Costs: None



Officers notes:

Pro – Space for spectators and vendors. Venue is floodlit. No cost.

Con – No recent experience of holding the event of the venue.

Note: The LRFC option is subject to formal approval by the LRFC committee.

Methods of funding RBL 'Poppy shed'

(CIL Project no LCC21/14)

Background

- In May 2021, Council resolved the following:

11/20/49 Llanharan branch of the Royal British legion -Providing a storage building on LRFC ground. A spend of £19,500 was approved.

The £19,500 was approved on the basis of quotes received for the supply of a bespoke container and ancillary costs. These prices were Gross (inclusive of VAT)

- Subsequently, in June 2021, Council resolved the following:

2021/055 Management of CIL funds with regards to VAT and HMRC

RESOLVED

Charities and non VAT registered organisations to be funded Net (Excluding VAT).

VAT registered groups and all organisations to be funded Net (Excluding VAT). However where this presents a barrier to project completion due to cashflow, the Community Council will consider the provision of a short term loan to pay the VAT element which is provided for under the Local Government (Miscellaneous Provisions) Act 1976, S19.

Following this resolution the Project Officer contacted the Llanharan branch of RBL and met with their representatives to advise on the Council's position with regards to VAT and grants.

It was agreed that RBL, as a VAT exempt organisation would purchase the container and arrange ancillary works at a net cost of circa £15,600, but that the balance of circa £3,900 would remain available to the RBL for any further costs relating to the project (subject to due diligence by the officers of the Council) such as civil works, disposal costs etc... Again, the expectation would be that these would be Net costs as RBL is a VAT exempt organisation.

However, in order to purchase the Container on a net basis only, the supplier demanded a copy of the RBL VAT exemption certificate.

The head office of RBL have advised the Llanharan branch that their process is for all grants/donations to be paid into a central fund from which a local branch can make an application for funding for a local project. Furthermore, the RBL will not provide the VAT exemption certificate to the local branch in order to purchase the container.

Proposal

- For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds.

The Community Council to pay and reclaim the VAT in the usual manner.

- The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).
- Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.

Extra costs for Garage and Memorial Garden

Contents

- 1.** Proposal to divert spend from project 'Provision of dropped kerbs, Hillside to Grove Terrace' (LCC21/15) to 'Memorial Garden and Garage' (LCC19/07&21/04). A value of £5400 inclusive of VAT based on an initial estimate although further quotes to be obtained.
- 2.** Proposal to increase funding to 'Memorial Garden and Garage' (LCC19/07&21/04) as a result of works required to meet RCT Sustainable drainage (SuDS) requirements. An increase of £10,981 inclusive of VAT to the budget for the projects.

Proposal to divert spend from project 'Provision of dropped kerbs, Hillside to Grove Terrace' (LCC21/15) to 'Memorial Garden and Garage' (LCC19/07&21/04)

The Community Council has resolved to spend £20k on project 'Provision of dropped kerbs, Hillside to Grove Terrace' (LCC21/15). Part of this project is to resurface areas of pavement along the stretch being improved, which includes part of the pavement that surrounds the memorial garden and the installation of a dropped kerb at Grove Terrace. We have as yet no start date for RCT to carry out this work.

RCTCBC highways officers have now verbally agreed that the Community Council can carry out this work at the same time that we develop the memorial garden site to achieve a more aesthetically pleasing effect. This work is now expected to commence in late October. They have also verbally agreed that the extra spend that is incurred by the Community Council in carrying out this work will then be deducted from our share of the 'Provision of dropped kerbs, Hillside to Grove Terrace' (LCC21/15) project'.

The initial estimate for the extra work is £5400 inclusive of VAT although firm quotes will be obtained.

The net extra cost to the Community Council is Nil based on the verbal agreement with RCTCBC. Officers to gain acceptance in writing from RCTCBC.

Proposal to increase funding to 'Memorial Garden and Garage' (LCC19/07&21/04) as a result of works required to meet RCT Sustainable drainage requirements.

Following the receipt of planning permission and agreement with highways, Welsh Water and SSE work commenced on the site. Following the commencement of work The Community Council received a letter regarding the necessity to submit a SuDS application to RCTCBC and that no work was to commence until the application had been approved.

SuDS is "Sustainable drainage also know as SuDS means 'Sustainable drainage' for the management of rainwater (including snow and other precipitation) with the aim of; reducing damage from flooding, improving water quality, protecting and improving the environment, protecting health and safety and ensuring the stability and durability of drainage systems".

It should be noted that at no stage through the planning process for the Garage or at any other time had the Community Council received notification that a SuDS application was required.

Following further investigation the Community Council engaged a drainage consultant, Vale Consultancy who carried out ground investigations and developed a drainage scheme design as part of the SuDS application that has now been submitted.

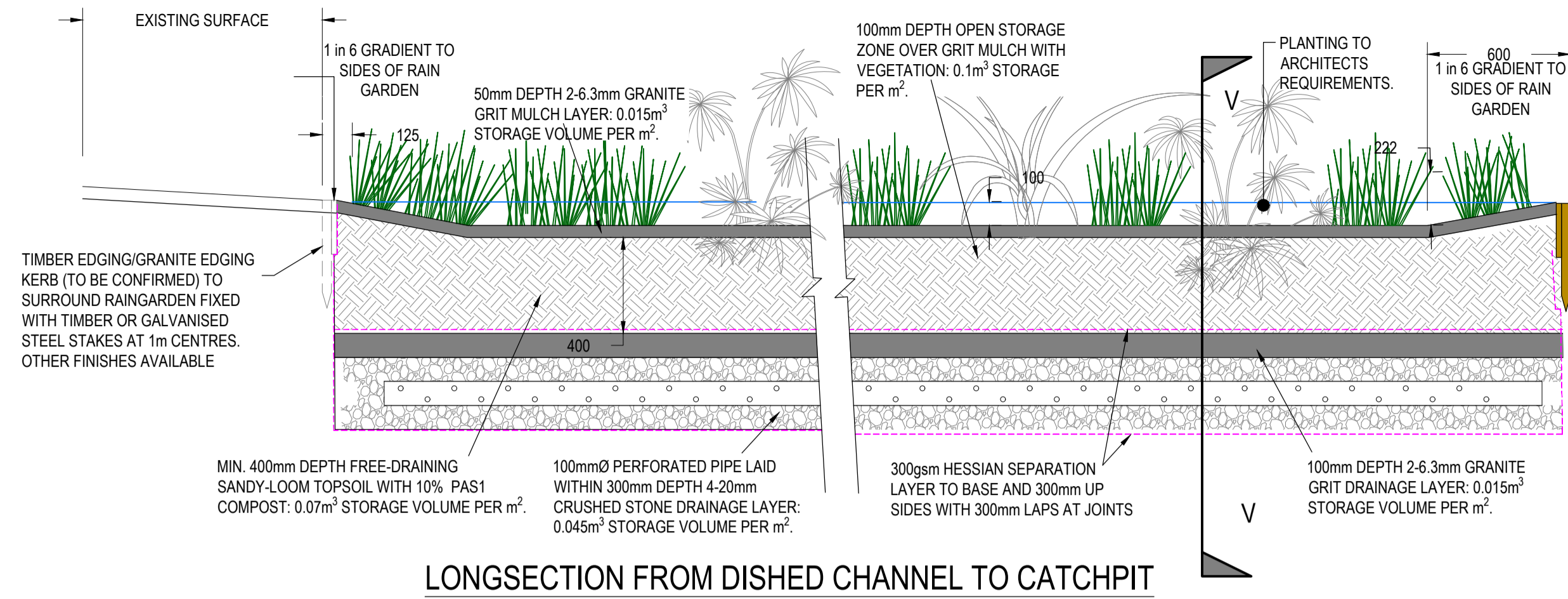
See Appendix 14a for details of the SuDS design.

The cost of the ground investigation was £525 inclusive of VAT.

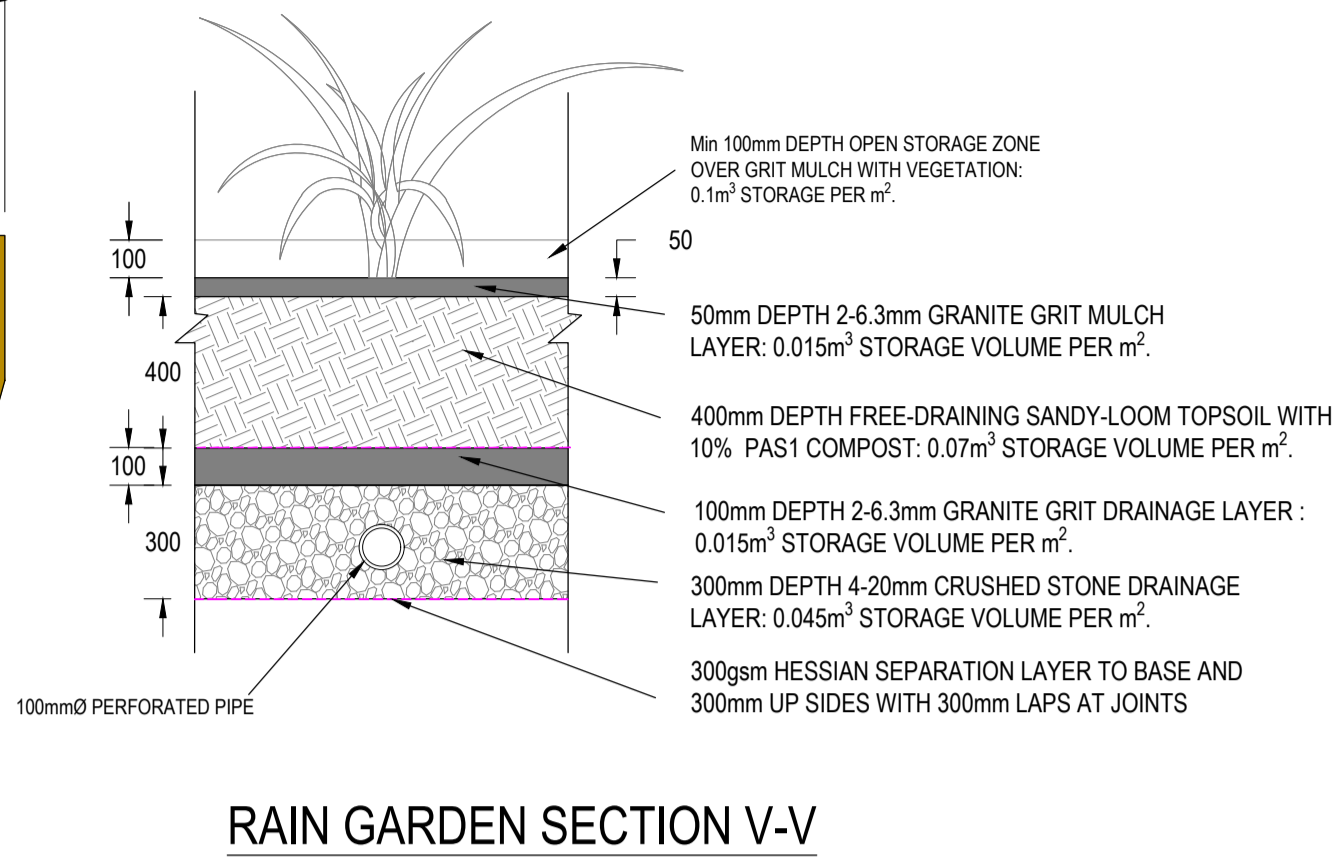
The cost for the SuDS report, design and the application will be £1440 inclusive of VAT.

The extra cost for carrying out all works as per the Suds application is £9016 inclusive of VAT.

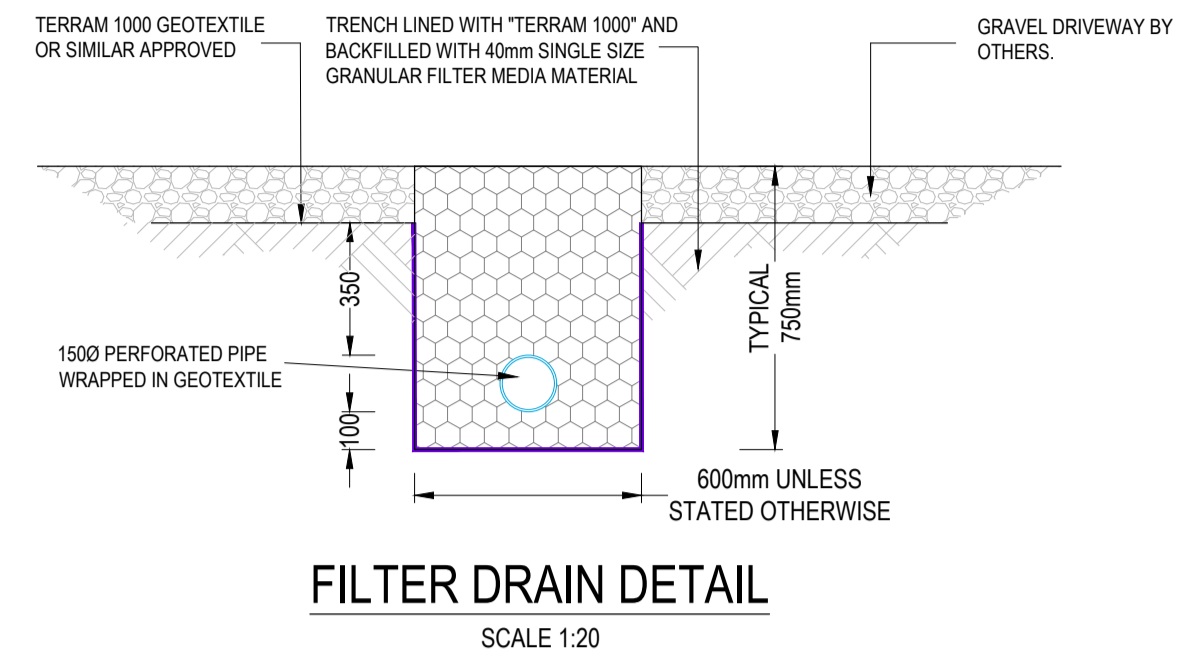
The proposal is to increase the budget for the projects by a total of £10,981, inclusive of VAT.



LONGSECTION FROM DISHED CHANNEL TO CATCHPIT
SCALE 1:20

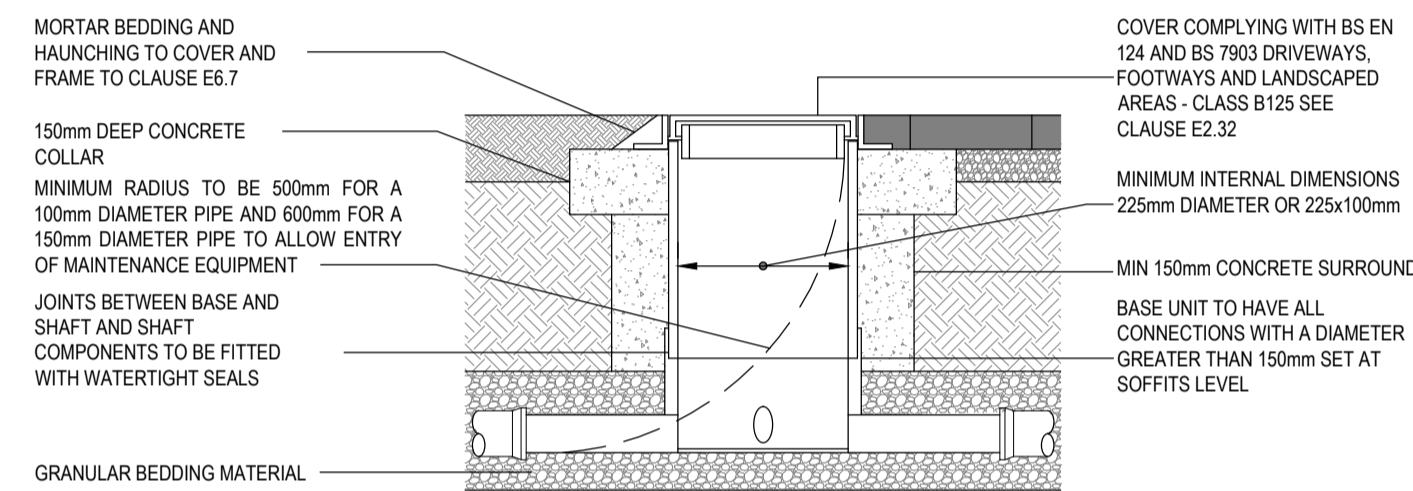


RAIN GARDEN SECTION V-V
SCALE 1:20



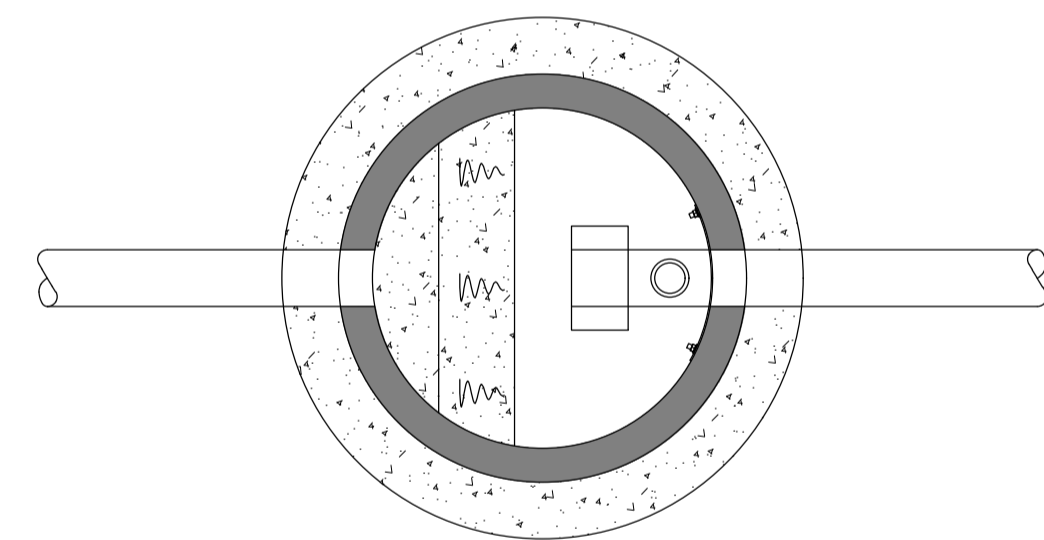
FILTER DRAIN DETAIL
SCALE 1:20

- NOTES:
1. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE.
 2. ALL LEVELS ARE SHOWN IN METRES UNLESS NOTED OTHERWISE.
 3. DO NOT SCALE FROM THE DRAWING. USE FIGURED DIMENSIONS ONLY.
 4. ANY DISCREPANCIES TO BE REPORTED IMMEDIATELY TO THE ENGINEER.
 5. THIS DRAWING TO BE READ IN CONJUNCTION WITH ALL RELEVANT ARCHITECTS, ENGINEERS, SUBCONTRACTORS AND SPECIALISTS DRAWINGS AND SPECIFICATIONS.
 6. EXISTING SERVICES HAVE NOT BEEN SHOWN BUT ARE PRESENT - THE CONTRACTOR IS TO LIAISE WITH ALL STATUTORY AUTHORITIES PRIOR TO THE COMMENCEMENT OF ANY WORKS.



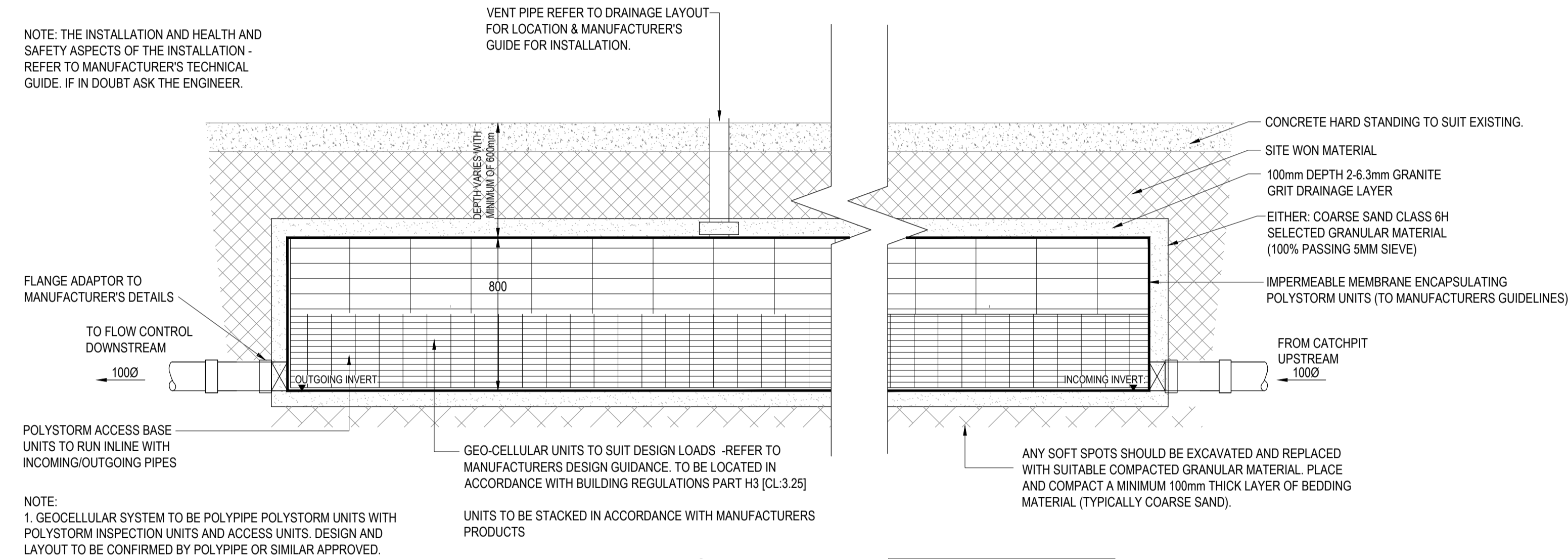
TYPICAL INSPECTION CHAMBER DETAIL - TYPE 4A
WITHIN PAVED AREAS

(REFER TO FIG. B.21 OF SEWERS FOR ADOPTION 7th ED.) - SITED IN DRIVEWAYS/PAVED AREAS
(FLEXIBLE MATERIAL DETAIL)
SCALE 1:20



WAVIN TYPHOON FLOW CONTROL CHAMBER
TYPICAL DETAIL - PLAN
SCALE N.T.S

NOTE: THE INSTALLATION AND HEALTH AND SAFETY ASPECTS OF THE INSTALLATION - REFER TO MANUFACTURER'S TECHNICAL GUIDE. IF IN DOUBT ASK THE ENGINEER.



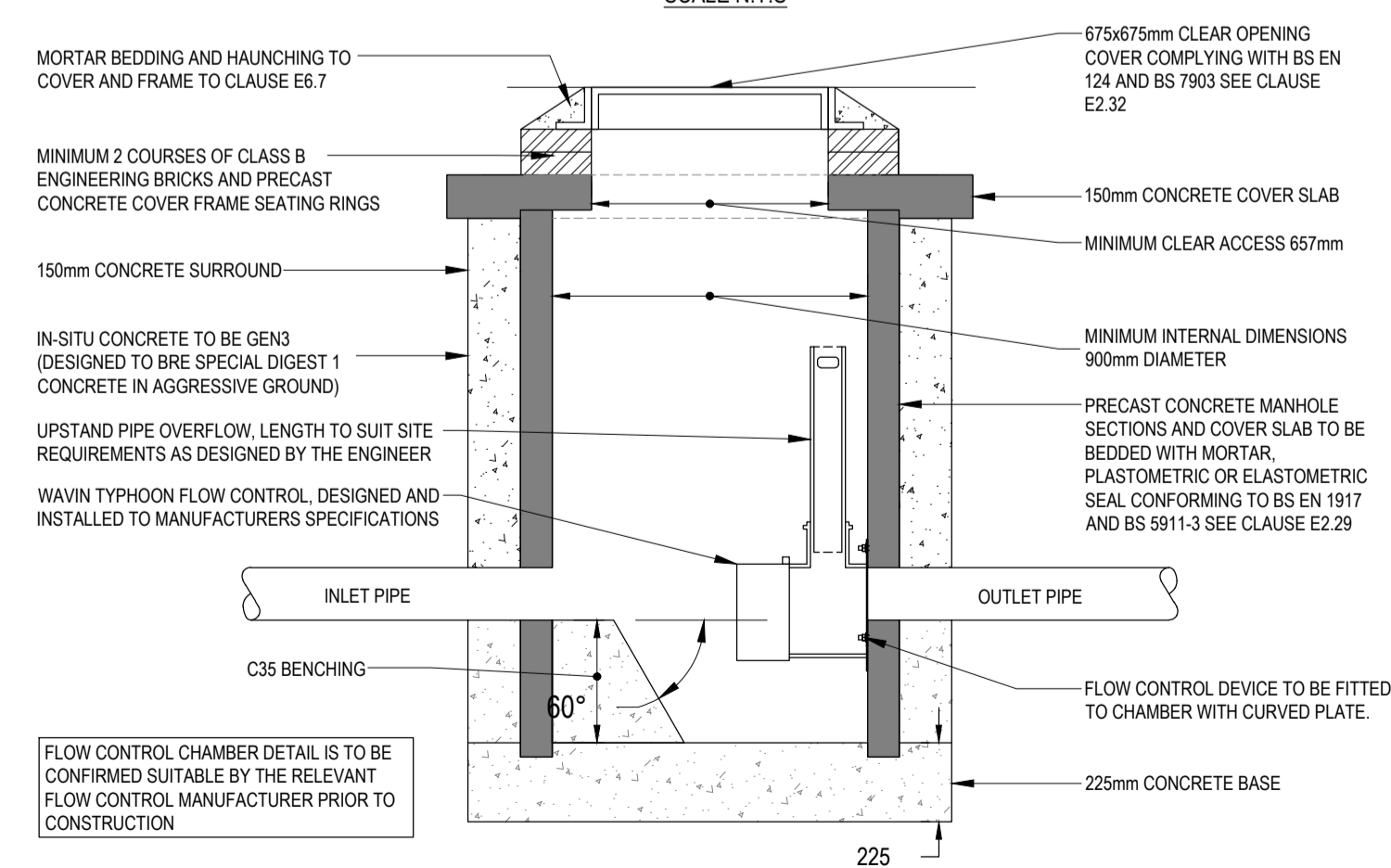
ATTENUATION DETAIL
SCALE NTS

CONFIGURATION TO SUIT PLAN LAYOUT
DRG. No 10843_520_r01.

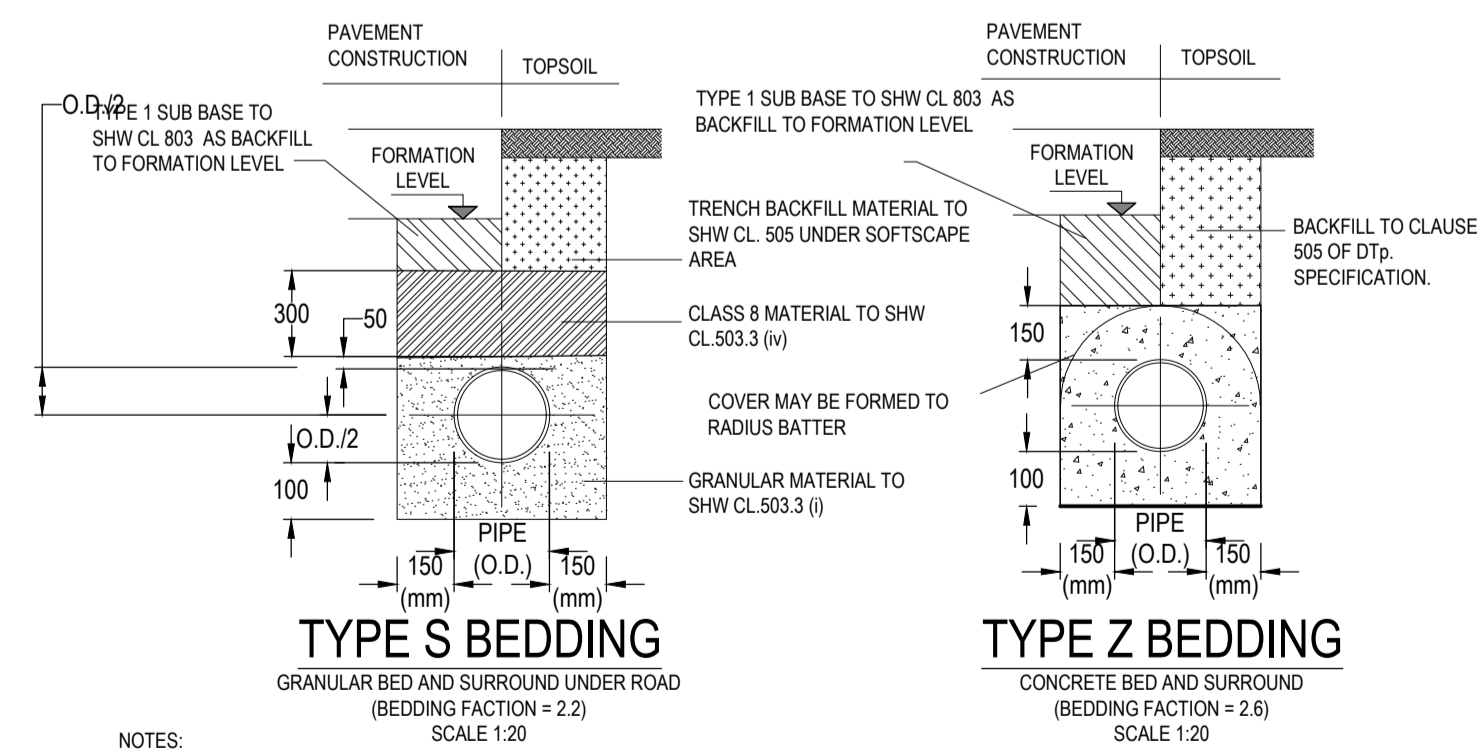
NOTE:
1. GEOCELLULAR SYSTEM TO BE POLYPIPE POLYSTORM UNITS WITH POLYSTORM INSPECTION UNITS AND ACCESS UNITS. DESIGN AND LAYOUT TO BE CONFIRMED BY POLYPIPE OR SIMILAR APPROVED.

UNITS TO BE STACKED IN ACCORDANCE WITH MANUFACTURERS PRODUCTS

ANY SOFT SPOTS SHOULD BE EXCAVATED AND REPLACED WITH SUITABLE COMPACTED GRANULAR MATERIAL. PLACE AND COMPACT A MINIMUM 100mm THICK LAYER OF BEDDING MATERIAL (TYPICALLY COARSE SAND).



WAVIN TYPHOON FLOW CONTROL CHAMBER
TYPICAL DETAIL - SECTION
SCALE N.T.S



NOTES:
1. REFER TO SHW TABLE 53 AND SHW TABLE 61
2. BEDDING BENEATH AND AT SIDES OF THE PIPE TO BE WELL COMPACTED IN ACCORDANCE WITH CL 505.
3. CONCRETE CRADLES AND ARCHES MAY BE EXTENDED TO THE SIDES OF THE TRENCH.
4. GEOTEXTILES MAY BE USED WHERE DIRECTED OR APPROVED BY THE ENGINEER TO CONTAIN BEDDING MATERIAL IN CERTAIN SOILS E.G. RUNNING SAND.
5. IN VERY WET CONDITIONS, WHERE DIRECTED OR APPROVED BY THE ENGINEER A TEMPORARY LAND DRAIN MAY BE LAID WITHIN THE GRANULAR BED.

NOTES: (TYPE Z ONLY)
6. WHERE PIPES WITH FLEXIBLE JOINTS ARE USED, THE 6. CONCRETE PROTECTION IS TO BE INTERRUPTED OVER ITS FULL CROSS SECTION AT INTERVALS NOT EXCEEDING 5 METRES (OR AS DIRECTED BY THE ENGINEER) BY A SHAPED FORMER OF BITUMEN IMPREGATED COMPRESSIBLE FILLER. THESE INTERRUPTIONS SHALL COINCIDE WITH PIPE JOINTS. SEE DIMENSIONS FOR PIPE BEDDING TABLE FOR THICKNESS OF COMPRESSIBLE FILLER.
7. CONCRETE TO BE GRADE GEN 3. WHERE FLEXIBLE PIPES ARE USED, CARE MUST BE TAKEN
8. TO PREVENT THE PIPES FROM FLOATING.

BEDDING DETAILS

PRELIMINARY

rev.	drawn	chd.	appd.	date	description
02	JW	JW	LR	02.09.21	UPDATE TO SUIT EXTERNAL LAYOUT
01	JW	JW	LR	02.09.21	PRELIMINARY ISSUE

Client
LLANHARAN COMMUNITY COUNCIL

Project
BRYNARBETH, LLANGOEDMOR

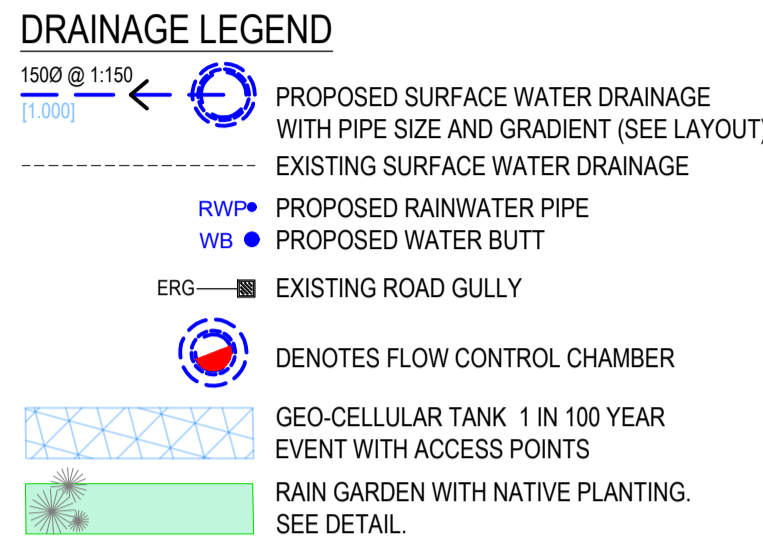
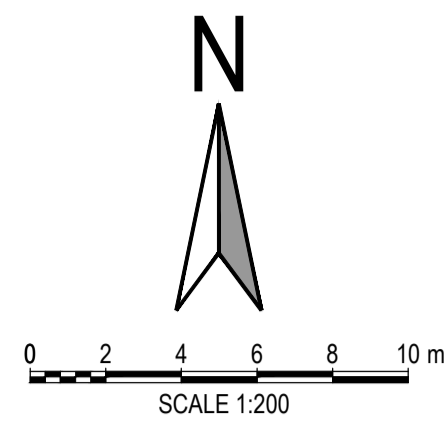
Title
EXCEEDANCE FLOW PLAN

Vale Consultancy
CONSULTING CIVIL & STRUCTURAL ENGINEERS
29 Bocam Park, Old Field Road, Pencoed, Bridgend CF35 5LJ.
Phone: 01656 863794 Email: enquiries@vale-consultancy.co.uk

date	drawn	checked	approved
11.08.21	AA	JW	LR

scale @ A1	project no.
1:100	13401

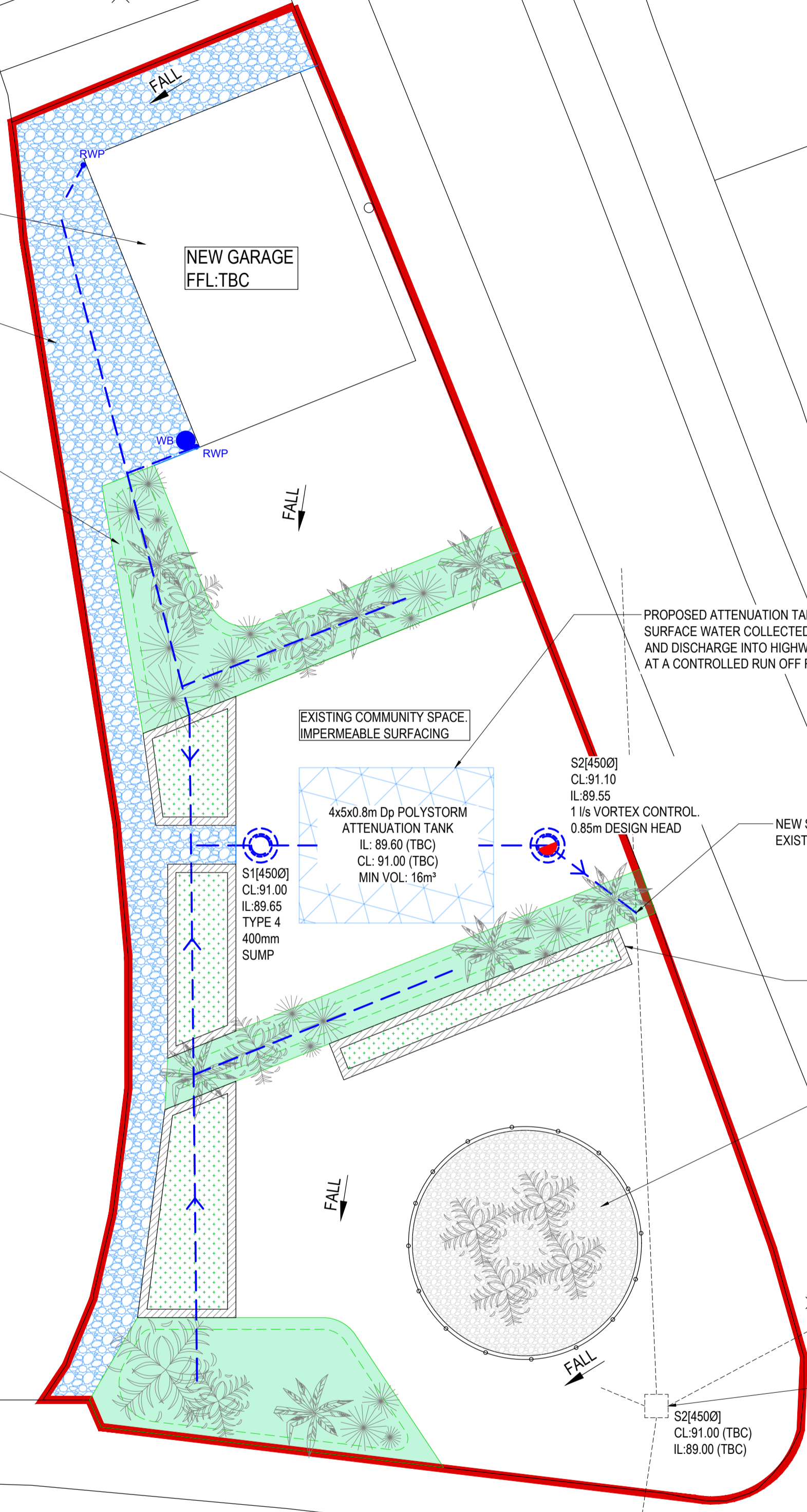
status	drg. no.	rev.
P	13401/500	02



PROPOSED 6 x 8m GARAGE TO BE CONSTRUCTED OVER EXISTING CONCRETE HARDSTANDING. RWPS TO DISCHARGE TOWARDS EXISTING RAIN GARDEN.

GRAVEL PATH ABOUT NEW GARAGE AND ALONG BOUNDARY FOR MAINTENANCE. NEW PERFORATED PIPE TO BE LAID WITHIN GRAVEL TO COLLECT SURFACE WATER FROM ROOF. SEE FILTER DRAIN DETAIL.

PROPOSED RAIN GARDEN IN LOCATION OF EXISTING PLANTED BORDER. TO HAVE 100mm FREE BOARD AND BE PLANTED WITH LOCAL NATIVE SPECIES. SYSTEM TO ACT AS WATER QUALITY, BIO-DIVERSITY AND AMENITY IMPROVEMENTS ON THE SITE AND COVEY SURFACE WATER TOWARDS ATTENUATION TANK.



- NOTES:
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NOTE:
PROPOSED LEVELS TO BE CONFIRMED.
ALL LEVELS SHOWN INDICATIVELY BASED ON OS MAPS AND SITE INSPECTION.

PRELIMINARY

rev.	drawn	chd.	appd.	date	description
02	JW	JW	LR	02.09.21	UPDATED TO SUIT EXTERNAL LAYOUT
01	JW	JW	LR	02.09.21	PRELIMINARY ISSUE

Client
LLANHARAN COMMUNITY COUNCIL

Project
BRYNARBETH, LLANGOEDMOR

Title
DRAINAGE LAYOUT



date	drawn	checked	approved
11.08.21	AA	JW 11.08.21	LR 11.08.21

scale @ A1
1:100

project no.
13401

status	drg. no.	rev.
P	13401/500	02

DRAWING STATUS
A - Approval, AB - As-Built, C - Construction, D - Draft, P - Preliminary, T - Tender



GA

Funding for Bryncae Arms footpath (RAN17/5) and RAN17/6)

Background

The landowner has consented to sign the agreement previously resolved by council, for the Community council to construct a footpath along RAN17/5 and subsequently extinguish RAN17/6 at the Bryncae Arms.

The quotation received and Resolved by Council to carry out the works in February 2021 was £5455. In the intervening period it is possible that material prices have increased. Officers are attempting to confirm the validity of the quote prior to the Council meeting.

A planning application as part of the scheme to erect a fence is estimated to cost £234.

It is estimated that the cost to extinguish RAN17/6 will be £1700.

Proposal:

- To approve the budget of £8000* for the project out of CIL funds.
- To move the project to the CIL123 list and the Active project list with permission to proceed.

**This allows for a potential increase of £611 for the works.*

Arrangements with regards to the foodbank and 'the Pantry'

Background

The Community Council donates to the foodbank via the 'Corner Shop' to a value of approximately £5850 per year, primarily covering school holiday periods. Circa £450 worth of food every week of school holidays.

Cllr Janine Turner setup and has operated the Pantry for almost a year, initially out of the Welfare Hall and then from the Bryncae Community Centre. Working with Fareshare Cymru. The Pantry is self funding and provides food, welfare products and other essential items to the community either for free or for a suggested donation of £5.

Fareshare Cymru have now indicated that in order to continue receiving support, The pantry must be properly constituted either as a charity, or with a similar governance structure.

The Community Council should consider whether it:

- a) Wishes to continue supporting the Foodbank;
- b) Wishes to take on responsibility for running 'The Pantry';
- c) Both

Appendix 17

Planning submissions

Fy Nghyf/My Ref:
21/1060/10

EichCyf/Your Ref:

Dyddiad/Date: 05/08/2021

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD First floor side extension with garage conversion.
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : 124 PARC BRYN DERWEN, LLANHARAN,
PONTYCLUN, CF72 9TX
CYF GRID/GRID REF: 299835, 182562

Fy Nghyf/My Ref:
21/1008/10

EichCyf/Your Ref:

Dyddiad/Date: 30/07/2021

Gofynnwch am/Please ask for: Giles Howard
01443 281130

DATBLYGIAD Demolition of existing garage /workshop. Proposed
ARFAETHEDIG/PROPOSAL: single storey side extension with loft conversion
complete with dormer to rear. Existing main
entrance re-located.
LLEOLIAD/LOCATION : 33 RED ROOFS CLOSE, BRYNNAU GWYNION,
PENCOED, BRIDGEND, CF35 6PL
CYF GRID/GRID REF: 297773, 182683

Fy Nghyf/My Ref:
21/1138/10

EichCyf/Your Ref:

Dyddiad/Date: 13/09/2021

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Remove existing conservatory and construct two
ARFAETHEDIG/PROPOSAL: storey rear extension and a first floor extension.
LLEOLIAD/LOCATION : 44 PARC BRYN DERWEN, LLANHARAN,
PONTYCLUN, CF72 9TU
CYF GRID/GRID REF: 299736, 182432

Fy Nghyf/My Ref:
21/1105/10

EichCyf/Your Ref:

Dyddiad/Date: 15/09/2021

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Two storey side extension.
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : 9 VALE VIEW, LLANHARAN, PONTYCLUN, CF72
9QX
CYF GRID/GRID REF: 299703, 183456

SCHEDULE 1C Article 2D

CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION

NOTICE UNDER ARTICLE 2D

Purpose of this notice: this notice comprises a formal request for a pre-application consultation response under article 2D of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012.

Proposed development at *Pencoed Yard, New Road, Pencoed, CF35 5LD*

I give notice that *Nigel England*

is intending to apply for outline planning permission for: *THE CHANGE OF USE OF THE SITE TO USE CLASS SUI GENERIS TO CREATE PARKING COMPOUNDS FOR HGV'S, AN INTERNAL VEHICULAR TRACK, AND ANCILLARY WORKS (RETROSPECTIVE).*

A copy of the proposed application; plans; and other supporting documents are attached/can be viewed online at www.geraintjohnplanning.co.uk/current-consultations/

In accordance with the requirements of article 2E of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012, a consultation response must be sent to consultations@gjplanning.co.uk by **3rd August 2021**. All correspondence should quote the scheme name: *Pencoed Yard, New Road, Pencoed*.

Signed:



Date: 06/07/2021