



LLANHARAN COMMUNITY COUNCIL

Minutes of the Ordinary Council meeting held by remote attendance, 7pm on Thursday 21st October 2021.

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Cllrs. Chris Parker (Chair), Rob Lewis-Watkin J.P. (Deputy Chair), Roger Turner, Geraint Hopkins, Barry Stephens, Pam Uppal, Janine Turner, Rhys Jenkins, Helen Donnan.

Absent: Cllrs. Daniel Morelli, Parmindra Pannu, Serkan Aksin, Will Thomas, Jeff Williams, Janine Turner.

Apologies: Cllrs. Will Thomas, Jeff Williams, Janine Turner.

Acting Clerk to the Council: Leigh Smith

2 members of the public.

2021/117 Welcome and Apologies.

Apologies for absence were received and accepted from Cllrs. Will Thomas, Jeff Williams and Janine Turner,

2021/118 Disclosures of personal and/or prejudicial interests.

None

2021/119 Public speaking.

None



2021/120 Minutes of meeting held 7pm, Thursday 23rd September 2021.

RESOLVED

That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on Thursday 23rd September 2021 were a true and accurate record of proceedings.

2021/121 Matters arising.

There were no matters arising

2021/122 Minutes of extraordinary meeting held 7pm, Thursday 30th September 2021

RESOLVED

That the minutes for the meeting of the extraordinary Council meeting by remote attendance at 7.00pm on Thursday 30th September 2021 were a true and accurate record of proceedings.

2021/123 Matters arising.

There were no matters arising.

2021/124 Minutes of extraordinary meeting 7pm, Monday 11th October 2021.

RESOLVED

That the minutes for the meeting of the extraordinary Council meeting by remote attendance at 7.00pm on Monday 11th October 2021 were a true and accurate record of proceedings.

2021/125 Matters arising.

None



2021/126 Community Council Action Plan as of 19th September 2021

Noted

2021/127 Council expenditure for September 2021

Approved

2021/128 Community crime reports from the Police Community Support Officer (PCSO).

Noted

2021/129 Verbal reports from members

Cllr. Roger Turner:

There will be work carried out to upgrade a number of parks locally. The Trenos playpark will have a zipwire and kickabout area added to it. And there will be upgrades to the Tan-y-bryn play area in Brynna.

The fitting of the new bus shelters will take place from 28th October. The fitting of all of the bus shelters is scheduled to be completed by 8th November.

Cllr. Geraint Hopkins:

An update on the footbridge over the railway. RCTCBC are working through the complex legal and financial procurement and tendering regulations in order to be able to place an order quicker than is usual. The issue currently is finding a vendor to manufacture the bridge in the timescales required. There is no dispute between RCTCBC and Network rail and both parties are having discussions on timescales and the practicalities of carrying out the work. I can assure residents that the matter is being dealt with as a very high priority and it is well appreciated that the issue is causing a great deal of disruption and inconvenience.

Cllr. Barry Stephens:

As chairman of the OAP association we request if RCTCBC could make a statement on the situation regarding the footbridge over the railway line. (Cllr Geraint Hopkins replied: It is important that we have clarity and certainty of timescales before making a statement).



A request has been made for signage on the square for the church.

Concern has been expressed about the prevalence of Japanese knotweed around the community.

I would like to express my concern that the free busses that transport residents to Talbot Green do not serve the communities of Llanharan, Brynna or Bryncae. Could investigations be made to ascertain what could be done about this?

2021/130 Christmas Dinners 2021

RESOLVED

To accept the quote of £21/head and to proceed on that basis.
Any spend over the budgeted figure of £3700 to be met from reserves.

2021/131 Mynydd WF grant fund.

RESOLVED

That arrangement for administration of the fund on behalf of County Borough Councillor Geraint Hopkins be as described below:

- Online to the bank account to remain the same as the existing Community Council accounts
- Paper check signatories are any two of the current members of the audit committee.
- Any and all transactions to be made only at the express written instruction of Councillor Geraint Hopkins.
- All administration required to carry out transactions or to facilitate payments to be carried out by the Community Council's officers.

2021/132 New contract for office electricity supply

RESOLVED

Council delegates the decision to the Clerk in consultation with the Chair of the Council to select the cheapest quote available for a 12 month contract from a suitable provider.



2021/133 Hybrid Council meetings

RESOLVED

To continue with virtual online meetings until May 2022.

RESOLVED

To include provision for appropriate equipment in the 2022/23 budget to allow Council to make a decision in the future regarding Hybrid meetings with adequate funds available.

RESOLVED

The Clerk to investigate what is required to allow Hybrid meetings in the future. The investigation to include equipment and venues and attending a Hybrid meeting of another similarly sized Community Council if possible.

2021/134 Formal reopening of Community Council Office

RESOLVED

For the Clerk to prepare a bespoke risk assessment regarding the safe re-opening of the Council office.

For the requirements of this risk assessment to be circulated to Councillors and the public and posted at the office and for the office to be reopened on that basis before the next full council meeting.

The office to be reopened on the proviso that if Welsh Government guidelines change then a fresh risk assessment be carried out immediately. If such a risk assessment concludes that the risks are too high or that the interpretation of Government advice is such that the Clerk deems the office to be closed then the office shall be closed immediately and without notice.

2021/135 Formal response to the pre-planning application consultation for the 'Llanharan bypass and the Western extension' scheme.

RESOLVED

The Clerk to formally respond to the consultation on behalf of the Community Council welcoming the scheme and urging the Local Authority to proceed as soon as possible.



2021/136 Planning

No comments

2021/137 Exclusion of the press and Public

RESOLVED

To agree that by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of agenda items 22, 23 and 24 on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

2021/138 HR Support

RESOLVED

To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.

2021/139 Working hours of maintenance team in winter.

RESOLVED

To decrease overall total working hours from 52 hours to a nominal 40 hours per week on the understanding that this figure may be exceeded during busy periods (eg Fitting of Christmas trees etc...).

Authorisation for extra working hours delegated to the Clerk with the approval of the Chair of the HR Committee or Chair of the Council.

To delegate the work mix of hours between individuals to the Clerk.

2021/140 Recruitment of RFO/Assistant Clerk

RESOLVED

To delegate all matters in relation to recruitment of an assistant to the HR Committee.



2021/ 141 Consideration of matters of urgency to be included in the agenda for next full council.

None

There being no other business the meeting ended at 9.15pm

**Councillor Chris Parker
Chair of Llanharan Community Council**

DRAFT



LLANHARAN COMMUNITY COUNCIL

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The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Cllrs. Chris Parker (Chair), Rob Lewis-Watkin J.P. (Deputy Chair), Roger Turner, Geraint Hopkins, Will Thomas, Jeff Williams, Barry Stephens, Pam Uppal, Parmindra Pannu, Janine Turner, Rhys Jenkins, Serkan Aksin.

Absent: Cllrs. Daniel Morelli, Helen Donnan.

Apologies: Cllrs. Helen Donnan

Acting Clerk to the Council / RFO: Leigh Smith

2 members of the public.

2021/091 Welcome and Apologies.

Apologies for absence were received and accepted Cllr Helen Donnan.

2021/092 Disclosures of personal and/or prejudicial interests.

Cllr. Jeff Williams declared an interest as a member of the Royal British Legion, (Llanharan Branch) Committee. Cllr Roger turner declared an interest as a member of the Brynna Community Centre Committee.

2021/093 Public speaking.

A statement from a member of the public was read at their request on the topic of the pending decision regarding the venue for the 2021 Fireworks display.



A highways Officer for RCT attended as a member of the public and addressed the meeting and took questions from Councillors on the topic of the closed railway footbridge on Bridgend road.

2021/094 Minutes of the Ordinary Council meeting held 15th July 2021

RESOLVED

That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on Tuesday 15th July 2021 were a true and accurate record of proceedings subject to the following amendment:

That Councillor Will Thomas be recorded as present.

2021/095 Matters arising.

There were no matters arising

2021/096 Recommendations of the HR Committee held 22nd July 2021

RESOLVED

That an approach to sickness and return to work procedures were undertaken and further reports given to HR committee

RESOLVED

A meeting with HR members to discuss workload solutions matrix to assist Clerk with backlog of work.

RESOLVED

Additional temporary part time grounds person to be employed and advert organised for the post. (15 hours).

RESOLVED

Continuation of training in financial packages

2021/097 Recommendations of the joint Audit and HR Committee meeting held 2nd September 2021



RESOLVED

Regarding Christmas lights:

- 1) That the invoice for **£14040.62(net)** comprising of the cost of the rental agreement entered into in 2019 (£4593.13 net) and the rental agreement entered into in 2020 (£9447.49 net) is paid;
- 2) That up to **£2250** from the Christmas Lights Budget is spent on the purchase of the necessary lights and ancillary equipment to facilitate the new premises and locations;
- 3) That up to **£2000** from Christmas Lights Budget is spent on the purchase of Christmas trees of varying heights to distribute to the listed businesses, community centres and community locations;
- 4) New motifs plus ancillary fittings are obtained under a 1 year rental agreement for:
 - posts 2,4,6,9,11 and 12 on Hillside Ave.
 - posts 37,38,40,41,42,43,44 and 45 on Southall Street/ William Street.
 - posts 72,73 and 74 to follow normal pattern using motifs already under contract.
- 5) That new motifs plus ancillary fittings are obtained under a 1 year rental agreement for:
 - posts 31,32,33,34,35,36 around the Maes Y Gobaith Roundabout
 - posts 20,24,26, 28 and 44 to follow normal pattern using motifs already under contract.

RESOLVED



That under the remit of the Financial Regulations V2.02 of this Council, LML Electrics are appointed as the contractor to oversee the installation of all the festival lighting and any necessary electrical works and that The Festive Lighting Co. Ltd be the sole supplier of any festive lighting and ancillary parts that are required for the remainder of the year 2021

RESOLVED

That an alternative venue be sought for this years display given that the Welfare field have quoted £500 for the use of the field.

RESOLVED

That the Project Officer/Assistant Clerk assume the title, responsibilities, and terms of Responsible Financial Officer and Acting Clerk until a new Clerk is appointed.

RESOLVED

That the position of the Clerk/RFO be increased from 25 hours per week to 30 hours per week. All other employment terms to remain as per the previous job specification

RESOLVED

That the position of the Clerk/RFO be advertised via Paul Egan of One Voice Wales with a closing date of 20th September 2021. Interviews to take place 28th September 2021.

RESOLVED

That the question of opening a separate bank account for the windmill fund be added to the agenda of the next Full council meeting

2021/097 Recommendations of the ORA Committee meeting held 7th September 2021

RESOLVED

(RE Decorative sculptures): That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs.

RESOLVED



Project Officer/Assistant Clerk to order 3 new benches

RESOLVED

That permission be given for a memorial bench to be erected at Bridgend Road allotments at a suitable location as indicated by the Project Officer/Assistant clerk

RESOLVED

That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.

RESOLVED

That the Project Officer/Assistant Clerk liaise with interested parties to develop a community plan showing where book swap stations could be placed, how they would be managed and what funds would be requested from the Community Council.

RESOLVED

That the Project Officer/Assistant Clerk liaise with interested parties to obtain designs and a price for a suitable outdoor cabinet (for a book swap station) to be sighted at Mountain Hare.

RESOLVED

That a working group be set up in order to carry out a feasibility study and costings on providing a pathway between approximately Terry's Way and the Black Path.

Its members to be made up of the following:

Cllrs Chris Parker, Helen Donnan, Geraint Hopkins, Jeff Williams. And Co-opted members of the ORA committee Mark Steer and Olle Wicks.



2021/098 Community Council Action Plan as of 20th September 2021
Noted

2021/099 Council expenditure for June, July and August 2021
Approved

2021/100 Council's year to date expenditure against budget
Noted

2021/101 Community crime reports from the Police Community Support Officer (PCSO).
Noted

2021/102 Verbal reports from members

Cllr. Hopkins reported:

Expanded on the report from RCT highways regarding the closed footbridge. RCT are planning to engage with Network rail imminently to remove the current bridge ASAP and to agree a timetable for replacement. The structure of the bridge is in a poor condition and requires complete replacement and the parapets require work to meet modern specifications before a new bridge can be fitted. Leader of RCT and MP for the area seeking an urgent personal meeting with Network rail to agree an urgent resolution and a timetable for works.

RCT have approved a further £2M to be set aside for the Llanharan bypass. This is part of a regular funding plan for the bypass which has been ongoing for a number of years. It is not thought that the Llanharan bypass is included in the transport minister's moratorium on new roads as this scheme is not thought to be considered a 'new road' or technically a bypass by Welsh Government in that a section of the scheme is already built and the scheme is linked to a housing development. It is the view of RCTCBC therefore that the scheme is not covered by the Welsh Government's moratorium.

Consultation for a crossing at Llanharan square means that the location for the crossing has been decided, the location to be near the 'Corner



shop'. The building of the crossing has now been delayed by the ongoing issues with temporary traffic lights at the railway bridge, it is hoped that this work can be done at the same time as the work to the bridge footway described earlier.

Cllr. Roger Turner reported:

A public consultation will begin for the Llanharan bypass on 30th September and last for the month of October. Letters will be sent out to the public shortly. The public will be able to make representations on the preferred route incorporating the eastern section of the bypass which is being built by RCTCBC and the western section by Persimmon homes. The route includes a section to deal with 'Cow Corner' on the way to Pencoed. The consultation will include 2 public exhibitions planned to be held on 14th and 15th October. One in Bryncae community centre and the other at a venue still to be finalised. It is intended to submit a full planning application towards the end of 2021 with a timetable for completion of the scheme in spring 2025.

Cllr. Jeff Williams reported:

Pleased to see the extra dropped kerbs being fitted but would like to ask when the bus shelters that have been removed will be replaced.

Cllr. Roger Turner responded:

RCT expecting new shelters in stock in approximately 2 weeks and will then start fitting them.

2021/103 Application for lease of Bryncae Community Centre

RESOLVED

To pursue Option 1.

Continue with two separate, **competitive** proposals for leasehold transfer of:-

- Bryncae Community Centre – Building;
- Bryncae CC – Car Park

2021/104 Fireworks display. Costs and venue options.

RESOLVED



That in future years the display be put out to competitive tender.

RESOLVED

That Brynna Community Centre and fields be the venue for the 2021 display and that a payment of £85 be made in order to cover lost revenue.

2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'.

RESOLVED

For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds.

The Community Council to pay and reclaim the VAT in the usual manner.

RESOLVED

The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).

RESOLVED

Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.

2021/106 Extra costs for CIL projects LCC 19/07 & LCC 21/04 'Garage and Memorial Garden'.

RESOLVED

To divert spend from project 'Provision of dropped kerbs, Hillside to Grove Terrace' (LCC21/15) to 'Memorial Garden and Garage' (LCC19/07&21/04). Up to a value of £5400 inclusive of VAT.

RESOLVED

to increase the budget of 'Memorial Garden and Garage' (LCC19/07&21/04) by £10,981 (inclusive of VAT) as a result of works required to meet RCT Sustainable drainage (SuDS) requirements.



2021/107 Funding Bryncae Arms footpath (Ran 17/5 and RAN 17/6)

RESOLVED

To approve the budget of £8000* for the project out of CIL funds.
To move the project to the CIL123 list and the Active project list with permission to proceed

2021/108 Foodbank and 'The Pantry'

RESOLVED

To continue funding the foodbank at current levels.
For the Community Council to 'take on' 'The Pantry'.

2021/109 Planning

No comments

2021/110 Consideration of matters of urgency to be included in the agenda for next full council.

None

There being no other business the meeting ended at 9.25pm

**Councillor Chris Parker
Chair of Llanharan Community Council**



LLANHARAN COMMUNITY COUNCIL

Minutes of the Extraordinary Council meeting held by remote attendance, 7pm on Thursday 30th September 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Cllrs. Chris Parker (Chair), Rob Lewis-Watkin J.P. (Deputy Chair), Roger Turner, Geraint Hopkins, Will Thomas, Jeff Williams, Barry Stephens, Pam Uppal, Helen Donnan, Janine Turner, Daniel Morelli.

Absent: Cllrs. Serkan Aksin.

Apologies: Cllrs. Parmindra Pannu, Rhys Jenkins.

Acting Clerk to the Council / RFO: Leigh Smith

Due to technical difficulties with the Chair's microphone the Vice Chair acted as Chair for the meeting.

2021/111 Welcome and Apologies.

Apologies for absence were received and accepted for Cllrs. Parmindra Pannu and Rhys Jenkins.

2021/112 Disclosures of personal and/or prejudicial interests.

None

Following the opening of the meeting, the Acting Clerk/RFO left the meeting for the findings of the H.R. Committee to be considered, being an applicant for the role of Clerk/RFO.



2021/113 Recommendations of HR Committee regarding appointment of a Clerk/RFO following interviews.

RESOLVED

Leigh Smith be appointed Clerk to the Council.

RESOLVED

An offer of Assistant Clerk be offered to next suitable candidate, Joanna Van Tonder.

RESOLVED

To increase total hours for both roles from 47½ hrs. to 54hrs. in line with expected increase in workload in the near future.

The Chair was instructed to contact the candidates of the outcome of the meeting and to formally offer them the posts discussed.

There being no further business the meeting was brought to a close at 8:00 p.m.



LLANHARAN COMMUNITY COUNCIL

Minutes of the Extraordinary Council meeting held by remote attendance, 7pm on Monday 11th October 2021.

The meeting was held in accordance with:

The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors; Cllrs. Chris Parker (Chair), Roger Turner, Will Thomas, Barry Stephens, Pam Uppal, Helen Donnan, Rhys Jenkins.

Absent: Cllrs. Geraint Hopkins, Serkan Aksin, Daniel Morelli.

Apologies: Cllrs Rob Lewis-Watkin J.P, Parmindra Pannu, Janine Turner, Jeff Williams

Acting Clerk to the Council / RFO: Leigh Smith

2021/114 Welcome and Apologies.

Apologies for absence were received and accepted for Cllrs. Robert Lewis-Watkin J.P, Parmindra Pannu, Jeff Williams, and Janine Turner.

2021/115 Disclosures of personal and/or prejudicial interests.

None

Following the opening of the meeting, the Acting Clerk/RFO left.



2021/116 Terms and Conditions for Clerk & Assistant Clerk/RFO.

RESOLVED

The terms and conditions presented were accepted in full.

There being no further business the meeting was brought to a close at 8:00 p.m.

DRAFT



Llanharan Community Council Action Plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
131b		Full Council	ORA	Arrange persimmon to install benches on new road	Sites now decided upon. Awaiting timing of fixing benches.		LS
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/232i	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made.		LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred to next year.		LS
2020/111	22.1.2021	Full Council	Full Council	RESOLVED - That councillors should be presented with a possible decrease of 1% of precept for consideration at next years council precept meeting.	New year 2022		LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May - Response that no decision yet made.		LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress		LS
2020/265a	18.3.21	Full Council	Full Council	2020/265 - RESOLVED Officers of the Council write to RCT Road Safety Officials requesting policing of the through roads at Bryncae and Brynnau Gwynion.	Ref 20mph speed limits.	Completed	LS
2021/007	22.4.21	Full Council	ORA	Public ROW RAN31/1 The owners of Garth Uchaf farm have been contacted to see if a suitable alternative route can be identified on their land to avoid the blocked section of path. An alternative route has been agreed with the landowner. The Acting Clerk to check Land registry documents to ensure the alternative route is on land under the same ownership and to liaise with RCTCBC and the Owner of Garth Isaf to finalise an alternative route.	Land registry documents confirm alternative Garth Uchaf route is on the owners land. RE Garth Isaf, RCTCBC have conducted negotiations with involved landowners and are setting a meeting to finalise an alternative route in the coming weeks.		LS
2021/007	22.4.21	Full Council	ORA	The ROW database to be made available for members to access and update with suitable controls.	Not started.		LS

192	22.4.21	Full Council	ORA	Waymarkings/Roadsigns RCT Rights Of Way have provided a number of waymarkers. LCC to approach RCTCBC for a discussion on purchasing (or contributing towards purchasing) a batch of highway signs when we have identified a batch to be completed.	ID a batch and recommend to committee Not started.		LS
2021/007	14.4.21	Full Council	ORA	Recommended – That priority of those added to waiting lists be given in the following manner: i. Those living inside the boundary of the Community Council area who are not existing plotholders. ii. Those living inside the boundary of the Community Council area who are existing plotholders. iii. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are not existing plotholders. iv. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are existing plotholders. v. Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list.	To be codified and distributed to interested parties - Add to next years tenancy agreement as well as action relating to swapping of plots.		LS
2021/007	14.4.21	Full Council	ORA	the management of barren allotment plots. Recommended – That RCTCBC and Llanharan Horticultural Society be consulted to see what expertise they have in terms of returning barren plots to a growing condition.	Not started. No current unlet barren plots.		LS
2021/009b	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to write to all 2020/21 grant aid recipients for details of what the grant received was actually spent on and to reconcile with original application submitted.	Have written to all grant recipients who reviewed grants of over £500. Responses received in September and a report to be compiled for the audit committee.	Completed	LS
2021/009c	22.4.21	Full Council	Full Council	RESOLVED The Acting Clerk to alter the Grant Aid application form to make explicit that feedback will subsequently be requested on how monies granted were actually spent.	Complete. Draft to be presented to the Audit committee in due course.	Completed	LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1) Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.	Meeting affected landowners in October 21		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn. Recommended – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.	Not Started		LS

2021/053	16.6.2021	Full Council	ORA	ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.	Written to RCTCBC to enquire on a joint approach. 13.7.21 RCTCBC have responded verbally indicating that they would be open to sharing the Cost. project Officer to obtain an estimate.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn. Recommended - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake.	Not started		LS
2021/053	16.6.2021	Full Council	ORA	Recommended - Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.	Not started		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/031 Consider PSM32/1 near Gellifedi Road Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.	Written to RCTCBC on 13.7.21 and again in August 21.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/034 Benches along A473 to Talbot Green Recommended – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.	Planned Week commencing 18th Oct 21		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Not Started		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/036 Consideration of allowing existing allotment plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list Recommendation – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.	Add to next years tenancy agreement also with waiting list hierarchy		LS
2021/076	16.7.21	Full Council	Audit	Recommendation: to grant Brynawel £300 towards the requested £1,968 The committee recommends to Council to make a contribution towards the amount requested, not the full amount.	Being paid WC 11.9.21		LS
2021/077	16.7.21	Full Council	CIL	1. Potential project 11/20/32 "Dolau Primary School climbing/play area for key stage 2 pupils" to be added to phase 1 of the 'CIL123 list', added to the 'Active Project list' with a status of 'Project approved and in progress' with a value of £74,000 approved for spend.	£74,000 spend authorised. Applicant informed of decision. Awaiting request to transfer funds.		LS
2021/077	16.7.21	Full Council	CIL	3. Project LCC21/12. Llanharan Primary School, outdoor classroom. To be retained in Phase 1 of the 'CIL 123 List' and marked 'Project approved and in progress' on the 'Active Project List' with a value of £15,000 approved for spend.	£15,000 spend authorised. Applicant informed of decision. Awaiting request to transfer funds.		LS
2021/086	16.7.2021	Full Council	Full Council	2021/086 Consideration of this year's (2021) Firework display RESOLVED That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.	Arranged for 3rd Nov 21 LCDP	Completed	LS

2021/087	16.7.2021	Full Council	Full Council	2021/087 Christmas dinners event/s for the elderly residents. RESOLVED That the Clerk collect costings and undertakes a viability/risk assessment in conjunction with LCDP.	Paper provided for FC meeting Oct 21	Completed	LS
2021/094	6.10.21	Full Council	Full Council	2021/094 Minutes of the Ordinary Council meeting held 15th July 2021 RESOLVED That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on Tuesday 15th July 2021 were a true and accurate record of proceedings subject to the following amendment: That Councillor Will Thomas be recorded as present			LS
2021/097		Full Council	Audit	RESOLVED Regarding Christmas lights: 1) That the invoice for £14040.62(net) comprising of the cost of the rental agreement entered into in 2019 (£4593.13 net) and the rental agreement entered into in 2020 (£9447.49 net) is paid		Completed	LS
2021/097		Full Council	Audit	That up to £2250 from the Christmas Lights Budget is spent on the purchase of the necessary lights and ancillary equipment to facilitate the new premises and locations	In progress.		LS
2021/097		Full Council	Audit	That up to £2000 from Christmas Lights Budget is spent on the purchase of Christmas trees of varying heights to distribute to the listed businesses, community centres and community locations;	In progress		LS
2021/097		Full Council	Audit	New motifs plus ancillary fittings are obtained under a 1 year rental agreement for: • posts 2,4,6,9,11 and 12 on Hillside Ave. • posts 37,38,40,41,42,43,44 and 45 on Southall Street/ William Street. • posts 72,73 and 74 to follow normal pattern using motifs already under contract		Completed	LS
2021/097		Full Council	Audit	That new motifs plus ancillary fittings are obtained under a 1 year rental agreement for: • posts 31,32,33,34,35,36 around the Maes Y Gobaith Roundabout • posts 20,24,26, 28 and 44 to follow normal pattern using motifs already under contract.		Completed	LS
2021/097		Full Council	Audit	That under the remit of the Financial Regulations V2.02 of this Council, LML Electrics are appointed as the contractor to oversee the installation of all the festival lighting and any necessary electrical works and that The Festive Lighting Co. Ltd be the sole supplier of any festive lighting and ancillary parts that are required for the remainder of the year 2021	In progress		LS
2021/097		Full Council	Audit	RESOLVED That an alternative venue be sought for this years display given that the Welfare field have quoted £500 for the use of the field.		Completed	LS
2021/097a		Full Council	ORA	RESOLVED (RE Decorative sculptures): That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs	Cllr Donnan to arrange.		LS
2021/097a		Full Council	ORA	RESOLVED Project Officer/Assistant Clerk to order 3 new benches	Not started		LS

Current and Premium Bank A/c

List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/09/2021	Trustmark Stationery	BACS	8.55	RLW	Inv 94649 Part payment
06/09/2021	HM Land Registry	BACS	12.57	Cp	Intrest accrued M12 (19/20)
06/09/2021	HMRC NI & Tax	BACS	3.86	CP	Interest M3
06/09/2021	HMRC NI & Tax	BACS	180.15	CP	Part Payment M4
06/09/2021	HMRC NI & Tax	BACS	1,100.08	CP	Payment Month5
06/09/2021	HMRC NI & Tax	BACS	413.20		Part Payment M6
06/09/2021	RCT Pension Payment	BACS	1,455.14	RLW	E'ployer & E'ployee Aug 21
07/09/2021	Barclaycard	August 21	608.69		Payment for August 21
07/09/2021	Barclays Bank	BACS	9.23	CP	Bank Charges 21/9 -20/9
08/09/2021	Tesco Mobile phones x 3	DD	25.00	CP	Mobiles - August 21
14/09/2021	Rialtas	BACS	240.00	RLW	Inv 29060
14/09/2021	JB Directors Trust	BACS	875.00	RLW	Rent 1 Oct - 31 Dec
15/09/2021	BT	BACS	272.02	RLW	Inv Q086ZX
17/09/2021	Festive Lighting	BACS	16,848.75	RLW	2019 & 2020 Contracts
20/09/2021	British Telecomm	BACS	-40.01	CP	Refund of overpayment
20/09/2021	Brynna Cleaning	BACS	96.00	CP	Sept 21
20/09/2021	SSE Electric	BACS	60.39	RLW	Usage - August 21
20/09/2021	Member's Allowance	BACS	1,500.00	CP	IRP -Allowance
20/09/2021	RLW	BACS	500.00	CP	Special Res Allowance
20/09/2021	CP	BACS	1,500.00	CP	Chair's Allowance
27/09/2021	Barclaycard	Sept 21	372.42		Barclay Card Payment
28/09/2021	STAFF SALARIES	BACS	3,942.06	CP	Sept 21
28/09/2021	RCT Pension Payment	BACS	1,027.95	CP	Sept 21
28/09/2021	PB	BACS	80.10	CP	Mileage Sept 21
28/09/2021	GJ	BACS	22.95		Mileage - Sept21
Total Payments			31,114.10		

Crime Figures for past 30 days

Llanharan

Burglary – 1 incident

- Bridgend road – Entry gained. Items taken – Cash, bike and electronic device. Crime prevention advice given. Investigation ongoing.

Damage – 3 incidents

- Seymour avenue – Persons have damaged vehicle. Victim hasn't supported further enquiries/action.
- Ynysddu – Damage to dwelling windows whilst occupants have been away. No entry gained. No witnesses. No further enquiries available.
- Ffordd y dolau – Scratch to vehicle. No witnesses/No CCTV. No further lines of enquiry. Patrols in place.

Theft – 2 incidents

- Lanelay Lane – Make off without payment. Possible civil dispute. Victim not supporting further enquiries.
- Coedcae industrial estate – Quantity of cash lost/taken. CCTV being reviewed.

ASB – 1 incident

- Danygraig terrace – Youths trespassing, taken signs from walls and throwing sand onto parked vehicles. Youths identified. Matter being progressed.

Bryнна

Burglary – 0 incidents

Damage – 1 incident

- Ffordd dol y coed – Damage. Persons known to victim. Damage fixed prior to police arrival. No damage evidenced.

Theft – 2 incidents

- Hillcrest – Kitchen appliance taken from garden. CCTV reviewed and no VRM or persons visible. Victim wants call logged.
- Hillcrest – Items taken from insecure vehicle. No items alien to scene for forensic enquiries. No witnesses. No CCTV

ASB – 6 incidents

- Hawthorn park – Unwanted communications. No offences committed. Suitable advice given to both parties.
- Trenos place – youths causing annoyance to resident. No youths witnessed in the area. Suitable reassurance given and police patrols/attendance in place.
- Bryncae community centre park – Youths causing annoyance to residents. Smoking cannabis. Regular police patrols in place.

Appendix 7

Christmas dinners 2021

LCDP cost per head = £21

Reasonable estimate of attendees based on previous years = 225*

Potential meal cost = £4725* Ancillaries (Transport etc..) £200

Potential total cost = £4925*

**There is a higher degree of uncertainty regarding the estimate of attendees at this year's event than normal due to the Covid19 pandemic and other factors.*

2021 Budget figure = £3700

Officers note:

For the Christmas dinners to proceed on this basis council would need to resolve to meet any cost over and above the £3700 budgeted, from reserves or the contingency.

Appendix 8

To approve the terms upon which the Community Council will provide admin support having opened a bank account for Mynydd WF grant fund (Windmill fund)

A previous resolution of council directed that a bank account be opened and admin support be provided to the Mynydd Windmill fund, under the control of Cllr Geraint Hopkins.

A Bank account has now been set up as a community council account and can be administered online along-side the existing accounts.

Online signatories remain the same as the existing Community Council accounts.

That is Leigh Smith (Clerk), Councillor Chris Parker (Chair), and Councillor Robert Lewis-Watkin JP (Vice chair).

Paper check signatories are any two of the current members of the audit committee.

Any and all transactions to be made only at the express written instruction of Councillor Geraint Hopkins.

All administration required to carry out transactions or to facilitate payments to be carried out by the Community Council's officers.

We have: **Accepted your details : Completed** Checked your status : **Completed** Compared all tariffs: **Completed**











We can now reserve these prices for you and **save you money and time** .

Your quotes from Utility-Aid

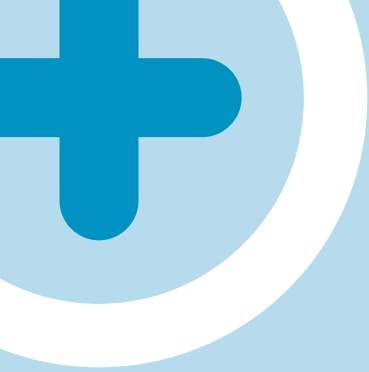
Price Comparison (Electricity)

Meter Number: **04811N12/2199994363711** Usage: **(Estimate)** Renewal Date: **19 Nov 2021**

Quote Date: **19 October 2021** Reference Number: **#13415**

Supplier	Term	Day rate (p/kWh)	Night rate (p/kWh)	Standing charge (p/day)	Annual cost	Diff	% diff
Current supply							
		23.5500	18.8400	64.0000	£1,589.28		
Your prices							
	36	29.36000	23.23000	33.39000	£1,809.32	+£220.04	+13.85%
	36	26.12800	21.10800	75.89951	£1,823.88	+£234.60	+14.76%
<i>(SSE Ref: 31639250 Monthly Charge: 23.09 (Smart Meter))FiTs (0.68100 p/kWh) is included in total but not within the rates displayed</i>							
	36	32.50000	29.33000	25.00000	£1,857.06	+£267.78	+16.85%
<i>Annual cost includes 7% Direct Debit discount.</i>							
	24	32.50000	29.33000	25.00000	£1,857.06	+£267.78	+16.85%
<i>Annual cost includes 7% Direct Debit discount.</i>							
	12	32.90000	29.73000	25.00000	£1,879.25	+£289.97	+18.25%
<i>Annual cost includes 7% Direct Debit discount.</i>							
	24	30.65000	24.14000	33.24000	£1,881.76	+£292.48	+18.4%
	24	28.25700	22.70000	66.37512	£1,909.20	+£319.92	+20.13%
<i>(SSE Ref: 31637969 Monthly Charge: 20.19 (Smart Meter))FiTs (0.65900 p/kWh) is included in total but not within the rates displayed</i>							
	12	33.20000	26.08000	33.12000	£2,027.08	+£437.80	+27.55%
	12	32.65200	26.40800	51.98268	£2,109.95	+£520.67	+32.76%
<i>(SSE Ref: 31636722 Monthly Charge: 15.81 (Smart Meter))FiTs (0.63000 p/kWh) is included in total but not within the rates displayed</i>							

Please note: Rates are subject to a credit check and do not include VAT. These are live quotes and were correct when this quote was sent. However prices can fluctuate on a daily basis so please get in contact A.S.A.P.



Energy Outlook

October 2021

Let's do more good together



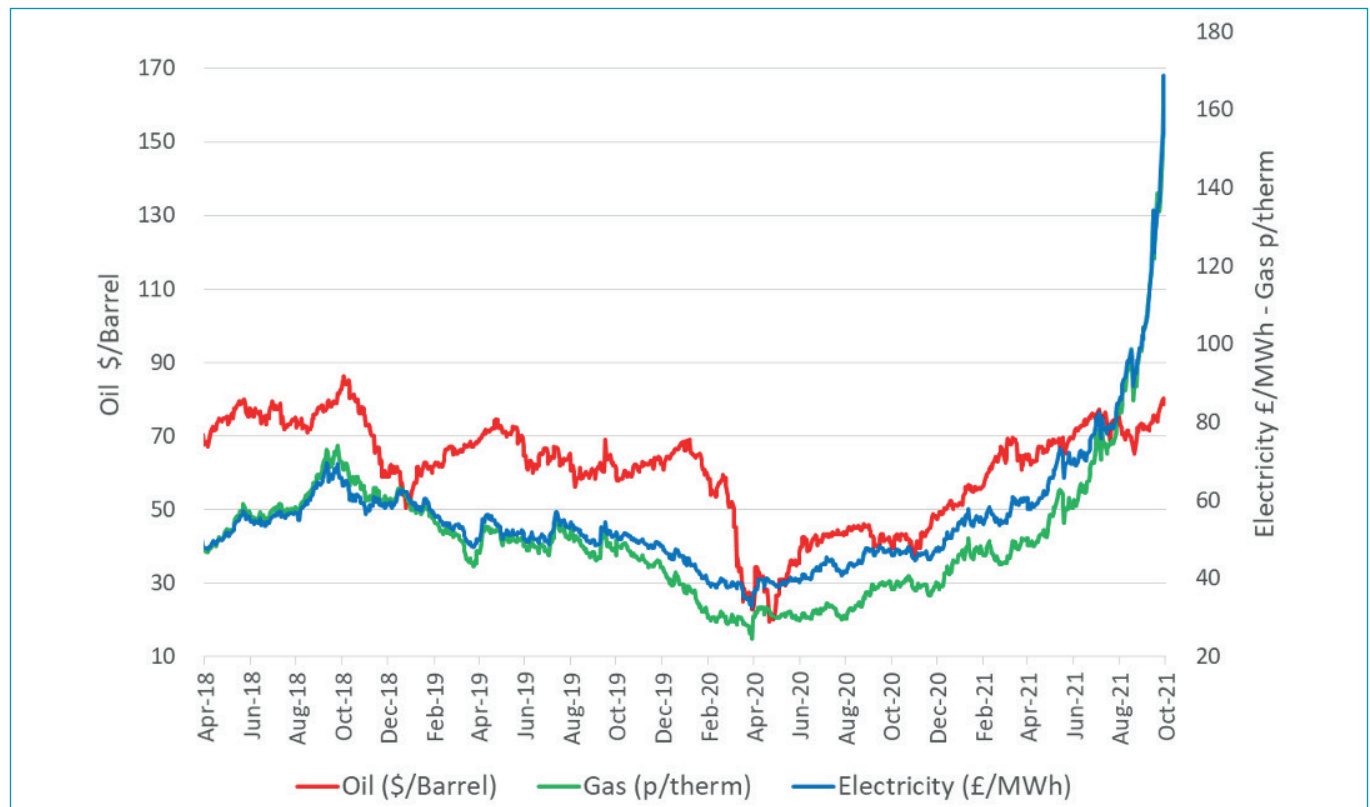
October 2021

What a crazy time we are living through in the energy markets. It's rare that matters such as the wholesale price of gas and electricity make the 10 o'clock news, but in the last month they have repeatedly, together with almost daily reports of energy suppliers going bust – sometimes more than one on the same day.

Because of these extraordinary times, we wanted to give you an insight into the real drivers behind the price increases we've seen over the last quarter and discuss how the markets might evolve as winter sets in. We also consider the question as to whether or not the government has failed in its strategic planning and what might change to bring some relief in the future. Apologies in advance if it seems long, but you need to be armed with as much information as possible, to help you make the informed decisions you might need to make soon.

Energy Price History

The below graph is all that's needed to evidence the insane price increases in UK wholesale gas and power since the low point after the COVID pandemic struck last year. It's shocking, and both are now trading at record levels, creating panic in the market amongst suppliers and customers. The rise in oil has been modest by comparison, but rise it has – and it's now back at pre-COVID levels and worth watching as the months unfold.



The gas and power situation we are experiencing is something of a 'perfect storm', with the gas market as the driving force. This extended report covers all of the factors at play and explores whether the fundamental causes can be remedied – and whether they could have been avoided in the first place.

Energy Outlook

October 2021

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OIL

Oil has been out of the UK and European spotlight, overshadowed by the gas market. That said, it still remains a fundamental long-term driver of prices and so is worthy of some attention.

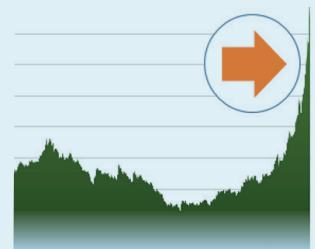
The market has recovered to pre-COVID levels and is set to rise further in the last quarter as global demand increases, spearheaded by China. Production by Middle East Oil Cartel OPEC's members has been reasonably stable; however, output in the US has been severely disrupted by hurricanes in the Gulf of Mexico and is just building back up in the wake of Hurricane Ida. This has caused stocks of US Crude to fall, adding upward pressure to the market and pushing up petrol prices at the pump – something which has not gone unnoticed by President Joe Biden, who sent his National Security adviser Jake Sullivan to Saudi Arabia to meet with Crown Prince Mohammed Bin Salman to discuss (no doubt amongst other topics).



GAS

Usually, there is a correlation between the gas and oil price, but this link has been temporarily decoupled due to a combination of factors which have impacted the short-term supply and demand in the gas markets around the world. Especially in Europe and the UK.

Competition for LNG - Liquefied Natural Gas (LNG) sourced from the Middle East and the US has become an important source of gas for Europe and Asia. The UK is particularly reliant during winter as North Sea production declines and storage facilities have diminished (more on this later). After an extremely cold winter last year, the demand for – and price they are willing to pay for – LNG has increased hugely. This means that shipments of gas which would otherwise have come into the UK have been diverted away. Furthermore, China has an ongoing trade dispute with Australia and ceased imports of coal, further pushing up the demand for gas.



Russian Gas Supply – Some 30% of natural gas supply to Europe comes from Russia. The supply has recently become unreliable with possible economic and political motivations behind it. Certainly it could be an attempt to put pressure on Europe to clear the remaining obstacles to operational completion of a new pipeline called 'Nordstream 2', which has come under fire from environmental groups. Although it is almost certain now that this pipeline will flow, there is no relief for the market yet as there is no clarity on whether the total quantity to be imported (including the existing pipeline) will actually increase - and in any case this won't commence until early 2022 at the earliest.

Gas Storage – Every country has some level of strategic gas storage. Across Europe this winter, the storage levels are at a ten year low after not being adequately replenished over the summer (because of the lower than expected supplies for Russia). Stored gas is usually released on days of exceptionally high demand on cold winter days, so the market is particularly nervous of going into winter with low inventory levels. The situation is particularly acute for the UK because storage capacity is so low – roughly only about a week's worth of supply. Up until 2017, the UK had a large offshore storage facility called 'Rough', which boosted capacity by around 25 days. After this was closed down, the country has been reliant on imported LNG to make up the shortfall.

ELECTRICITY

Electricity prices continue to be primarily driven by gas. Not to be outdone, there are several specific issues which have added woe to the electricity market too, and each in themselves would ordinarily cause a price spike!

Carbon - Carbon prices have continued to rise dramatically as the supply of allowances has tightened in line with more and more ambitious carbon reduction targets. Prices have hit new highs of €65/tonne; this cost is reflected in the price of electricity generated using gas and coal.

Coal - In spite of China's embargo on Australia, global demand for thermal coal has increased this year, with notable increased demand in the UK and Europe due to the gas shortage amongst others. Coal-generating plant across the region is operating at 80% capacity, a level not seen since 2016. The extra demand has both pushed the wholesale price of coal up and increased demand for carbon allowances (coal emits around twice as much carbon dioxide per unit of power produced compared to gas).



Interconnector Fire – To add more misery to the situation, on the 16th September a fire broke out at the UK end of one of the high voltage interconnectors with France. Interconnectors provide a vital source of power at times of peak electricity demand. It has been confirmed that the line will not be fully restored until March 2022 but may operate at 50% capacity until then from mid-October. One small counterbalance against this is that a new interconnector with Norway is due to be commissioned and ready to use this month.

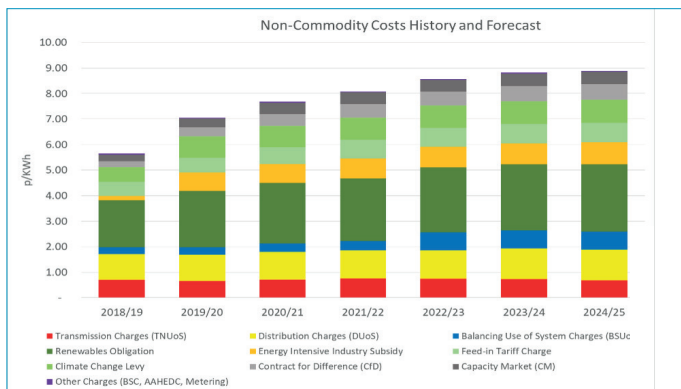
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Non-Commodity Costs

Non-commodity costs (sometimes called 'Non-Energy Costs') are included in every bill and relate to things like the fixed costs of maintaining the physical electricity network (the National Grid Transmission System and local Distribution Network Operators) as well as the costs of Environmental Charges to fund renewable subsidies and taxes.

The chart below shows the recent history and our forecast of these charges over the next few years, based upon an average UK portfolio of sites. These costs now represent a large portion of everyone's electricity bill and are set to continue to rise steadily:



Figures based on an average UK Half-Hourly portfolio

Recommendation

It is more important than ever to maintain a close eye on developments in the market and take a cautious and prudent approach to the energy price risks you are exposed to now and in the future.

Should you be out of contract or near, you need to make a decision sooner rather than later as to what to do. None of the options are pain-free. Some will be more so than others. The question you need to ask yourself, is how best to bridge the current extreme prices of the market, and for what duration. Perhaps you only want to wait until you can reach what will hopefully be lower prices in early 2022. Alternatively, you might want to take the pain, and go longer. Either way, you might want to call us to discuss the options available to you. At least you will then be informed. For those with contracts ending next year the prices don't look as bad. You might want to de-risk your energy costs going forward and renew your contracts earlier than planned to give you that security.

Whatever your circumstances, we are able to offer expert advice and unrivalled market access to help you manage your buying needs. As we always say, only you and your organisation can determine its appetite for risk. We are here to help and waiting for your call.

Targeted Charging Review (TCR)

Several of the charges (Transmission, Distribution and System Balancing) have been under review by the regulator, OFGEM, over the past three years with some major changes in the way the charges are to be applied coming (this is referred to as the 'Targeted Charging Review' or TCR). A new fixed element for Transmission charges will replace TRIADS, which means it will no longer be possible to avoid charges by managing load. The main changes in charges will come into effect in April 2022 and April 2023.

OPINION & OUTLOOK

In our opinion the current situation is a global crisis made worse by a failure of strategic planning by both the energy industry and government. The likely impact of insufficient gas storage capacity during a time of restricted supply and high demand was not just predictable, but already well known. We can hope that the current situation, as grave as it is, will result in some decisive action to mitigate the risk of this in future winters...but don't hold your breath.

Also, we should not forget that what we are dealing with here are the commodity markets. Markets which generate huge profits for producers and traders as well as governments and go-betweens. Somewhere in this disaster, obscene profits are being made by many, at our expense. Whilst we continue to remain reliant on imports to cover our energy needs, we will always be at the mercy of competing economies, profiteering and political interference. The only solution is to become self-sufficient.

The outlook for the next quarter is rocky. Prices are at exceptional levels and it is hard to imagine that they can be sustained at these levels without triggering significant 'demand destruction' (read as: closures) in industry. Increased Russian gas flows may improve the situation, but a period of cold weather could counter this. Any immediate relief is unlikely, and we should expect a choppy ride ahead. We are hoping, and it is only hope, that by Easter 2022 markets will have settled to the sort of levels we have seen earlier this year. But the truth is, no one really knows and if anyone says they do, then they are not being honest. Increased rates (perhaps not at the levels we are currently seeing) higher than we have ever experienced before, could be the new norm.

For more information, please get in touch with your Utility Aid Account Manager or call us on 0808 1788 170

Appendix 9b

Electricity price options and recommendation

Note: This report deals with the office costs only.

Jefferies lane lights are subject to an existing 12 month contract and the Garage/Memorial Garden supply is not yet arranged.

Prices

The process quotes in Appendix 9 are extremely fluid and change almost daily.

Therefore, it is likely that by the time Council resolves to accept a particular quote then it may already be out of date.

Note that SSE have written to us to inform us that as of Nov 1st 2021 the Variable rate that we currently pay will increase;

from 23.55p/KWh day rate & 64p/day standing charge;

Est annual cost £1589*

to 27.78p/KWh day rate & 65p/day standing charge.

Est annual cost £1837*

A 15% increase in cost.

Duration of contract

The key decision for Council is the length of contract to undertake to balance the certainty of budgeting against the potential price decrease or increase over the medium term.

The longer the fixed term the cheaper the rate.

Fixing for 1 year gives certainty of costs for the next 12 months potentially avoiding spikes in the energy price in the short term but gambles that prices will not be even higher at that point.

Fixing for longer gives certainty of costs for budgeting purposes but prices may drop 'locking us in' to a more expensive tariff. It also makes it impossible to achieve any savings that can result from switching supplier.

There is also the option of not entering into a contract and continuing to pay the Variable Business Rate. This is not recommended given current volatility and it provides no certainty for budgeting purposes.

Given the uncertainty in the energy market the advice received from Utility aid is inconclusive in that the current volatility makes it almost impossible to predict future energy prices. Utility aid is unable to make a firm recommendation.

Provider

SSE; EDF; E.ON; Scottish Power; Npower; British gas (Centrica).

These companies are considered 'the big 6' providers and so presumably from a business continuity perspective more able to withstand the volatility that has seen smaller providers become insolvent recently.

Officer's Recommendation

- That Council selects a desired contract period of between 1 and 3 years.

That once the desired contract period is decided, Council delegates the decision to the Clerk in consultation with the Chair of the Council to

select the cheapest quote available from one of the following established providers using the services of 'Utility aid' to obtain live best quotes and to enter into a contract accordingly:

SSE; EDF; E.ON; Scottish Power; Npower; British gas (Centrica).

(These companies being considered 'the big 6' providers and so presumably from a business continuity perspective more able to withstand the volatility that has seen smaller providers become insolvent recently).

End

Appendix 10

To consider future provision for hybrid meetings.

Table of contents

Title	Page
Scope	1
The Local Government and Elections (Wales) Act 2021	2
Venue	2
Risk assessment	3
Equipment	3

Scope

A 'hybrid meeting' is a meeting where some people opt to attend a venue in person (face to face) whilst some opt to attend the same meeting virtually.

The purpose of this paper is to update Councillors on the situation regarding the method of conducting Council meetings following queries from several Councillors.

Councillors may consider making resolutions to indicate whether a move to hybrid meetings is desirable at this time, to set a budget for and to delegate authority to purchase such equipment as is deemed necessary to facilitate hybrid meetings and to delegate authority to select an appropriate venue.

The Act

The Local Government and Elections (Wales) Act 2021 states:

47 Attendance at local authority meetings

(1) A local authority must make and publish arrangements for the purpose of ensuring that local authority meetings are able to be held by means of any equipment or other facility which—

(a) enables persons who are not in the same place to attend the meetings, and

(b) satisfies the conditions in subsection (2).

(2) The conditions are that the equipment or other facility enables persons—

...to speak to and be heard by each other (whether or not the equipment or facility enables those persons to see and be seen by each other).

- *Officer's note. In this instance 'Local authority' includes Community Councils. All committees and sub-committees are included.*

Officer's notes

- The current method of continuing to conduct meetings purely remotely is acceptable.
- If there is a desire to return to face-to-face meetings, the Council must retain the facility to attend remotely for those who wish to do so.
- Purely face to face meetings with no ability for Councillors or members of the public to attend remotely is unlawful.

Venue

Points of note:

- A permanent venue could be selected where suitable equipment could be set up permanently or semi-permanently to ensure a

consistent quality of meeting for those attending and for maintaining the quality of interactions between remote and in person attendees.

- This would also help ensure there was adequate space to accommodate members of the public when necessary and would ensure the acoustics of the venue were suitable for hybrid meetings using the equipment purchased.
- A block booking of a suitable venue could be made for full council meetings (where numbers are greatest, and members of the public are most likely to attend).
- Full Council could be trialled as a hybrid meeting and if successful and/or practical could be rolled out to Committees at a later date.
- If it is not possible to secure a venue for any meeting, then that meeting can be held solely as a virtual meeting.
- It is essential that any potential venue has a reliable, high-capacity internet and wi-fi capability. Note: It may be necessary to upgrade an existing capability at a chosen venue.

Risk assessment

A risk assessment including suitable control measures to manage the risks posed by Covid19 would be required for those aspects of any meeting to be held face to face. The Clerk would produce a draft risk assessment depending on the venue selected.

Equipment

Council should consider how it envisages meetings looking in the future.

Factors to consider when selecting equipment:

- Should attendees be able to see each other as well as hear each other?
- The size of the meeting space required given the potential number of attendees both virtually and face to face.

- The type of equipment given the number of attendees, the physical space and the acoustic characteristics of the venue.
- The quality and likely longevity of equipment v initial capital cost.
- The budget that Council is prepared to commit to the equipment.

Refer to Appendix 10a for RCT recommended equipment options

Appendix 11

Reopening of Council office to the public

Welsh Government requirements (as of 18th Oct 2021 at alert level 0) made under regulation 18 of the Health Protection (Coronavirus Restrictions) (No. 5) (Wales) Regulations 2020

- At Alert Level Zero, from August 7 2021, there are no legal limits on the number of people who can meet, including in private homes, public places or at events. In addition, all businesses and premises may be open.
- Businesses, employers and other organisations..... must undertake a bespoke coronavirus risk assessment of their premises and activities and take reasonable measures to minimise exposure to, and the spread of, coronavirus based on that bespoke risk assessment.
- Everyone must still self-isolate for 10 days if they test positive for COVID-19.
- Every adult (18 or over) who is notified by a contact tracer that they have had close contact with someone who has tested positive for COVID-19 must self-isolate for 10 days, unless they have been fully vaccinated in the UK (You are considered to be fully vaccinated, if it has been at least two weeks (14 days) since you completed a full course of an approved vaccine against coronavirus more than 14 days before they had the close contact.
- Adults and children over 12 must wear face-coverings in indoor public places, with the exception of hospitality settings such as restaurants, pubs, cafes or nightclubs, or for solemnisation of a marriage, formation of a civil partnership or an alternative wedding ceremonies.

Proposal:

For the Clerk to prepare a bespoke risk assessment regarding the safe re-opening of the Council office.

For the requirements of this risk assessment to be circulated to Councillors and the public and posted at the office and for the office to be reopened on that basis before the next full council meeting.

Proposed Llanharan Bypass

Funding Partners:



SCHEDULE 1B PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION NOTICE UNDER ARTICLES 2C AND 2D.

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

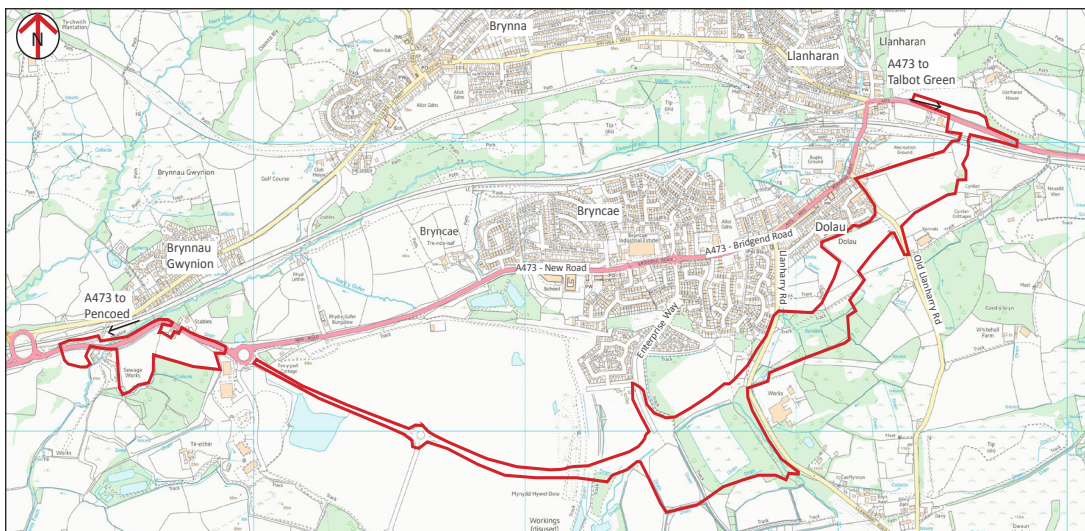
Purpose of this notice: this notice provides the opportunity to comment directly to the developer on a proposed development prior to the submission of a planning application to the local planning authority ('LPA'). Any subsequent planning application will be publicised by LPA; any comments provided in response to this notice will not prejudice your ability to make representations to the LPA on any related planning application. You should note that any comments submitted may be placed on the public file.

Proposed development at: Land to the south and west of Llanharan and Bryncae

I give notice that Rhondda Cynon Taf County Borough Council is intending to apply for planning permission for;

The construction of the Llanharan Bypass and western extension to the south of Llanharan and Bryncae . The bypass comprises of a 1.5km eastern section located off the A473 east of the service station and proceeds in a south-westerly direction towards Enterprise Way where it joins a new housing estate. A partially constructed area of bypass is located between Enterprise Way and Dragon Studio's roundabout to the west. The western extension is approximately 400m long and will provide a direct road by removing the bend from the A473 (New Road) between the Dragon Studios roundabout and the boundary of Bridgend County Borough Council. The purpose of the bypass is to provide an alternative to travelling through the village centre and therefore ease congestion on the existing A473.

The site location is illustrated by the map below.



Design Consultant: REDSTART.

You may inspect the proposed application for a 28 day period commencing **30th September 2021**

The proposed plans and other supporting documentation can be found on the following website:

- <https://redstartwales.com/llanharan-bypass-scheme/>

For anyone who doesn't have access to the website hard copies can be made available upon request

A public exhibition for this scheme will be held at Bryncae Community Centre on 12/10/21 between 11am and 8pm

Anyone who wishes to make representations about this proposed development must write to the applicants agent via:



email at the following address:
consultation@rctcbc.gov.uk



or by post at the following address:

Freeport RSBU-HJUK-LSSS, Research & Consultation, Public Relations & Strategy, The Pavilions, Cambrian Industrial Park, Clydach Vale, Tonypandy, CF40 2XX.

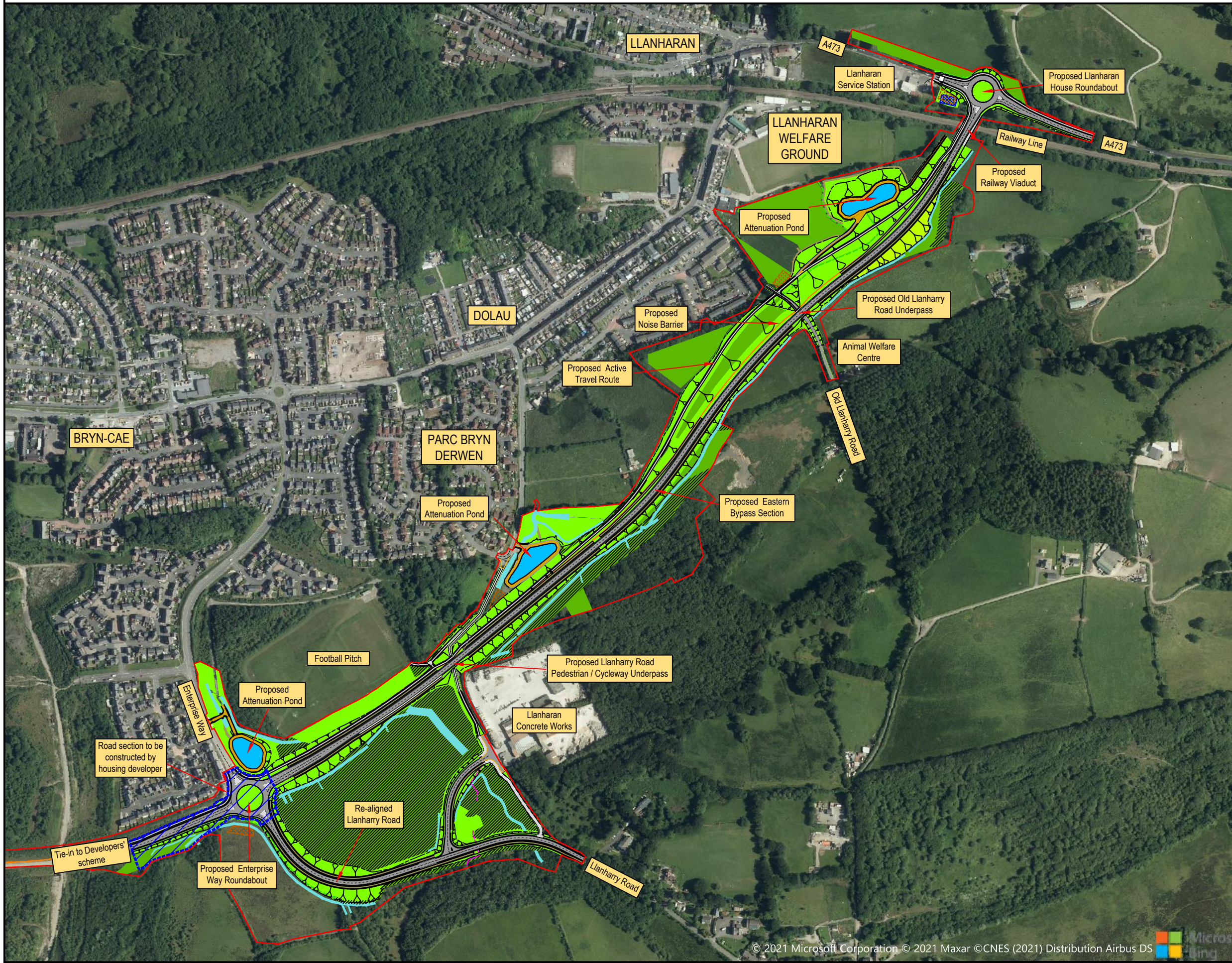


by phone - please call:
01443 425014

Please respond by **28th October 2021**

Signed : Graham Parry

Date: 30th September 2021



KEY:

- Red Line Boundary
- Proposed Carriageway
- Proposed Shared Cyclepath / Footpath
- Proposed Noise Barrier
- PROW Diversion (to be developed at detailed design)
- Proposed Swale
- Proposed Attenuation Pond
- Proposed Attenuation Tank
- Proposed Land Drain
- Proposed Grassland
- Proposed Woodland
- Existing Woodland to be Retained
- Proposed Site Compound
- Proposed Rock Face Natural Regeneration
- Proposed Earthworks
- Proposed Hedges
- Road section to be constructed by housing developer
- Proposed Maintenance Track

Rev	Dwn	Chk	App	Description	Date
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Purpose of Issue
S2 - Suitable for Information

Classification
Commercial in Confidence

Client
**Rhondda Cynon Taf
 County Borough Council**

Project
Llanharan Bypass Planning

Drawing
**Masterplan
 (Eastern Section)**

Scale @ A3	Drawn	Checked	Approved
NTS	WH	GW	GP

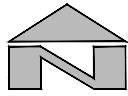
Project No. **GC/2971** Date **September 2021**

Drawing Identifier **LBP-RED-76-XX-DR-C-0043** BS1192 Compliant rev **P01**



St David's House, Pascal Close, St Mellons, Cardiff, CF3 0LW
www.redstartwales.com

Print Date: 17/09/2021 10:50:51



KEY:

	Red Line Boundary
	Proposed Carriageway
	Proposed Shared Cyclepath / Footpath
	Proposed Attenuation Pond
	Proposed Grassland
	Proposed Woodland
	Existing Woodland to be retained
	Proposed Earthworks
	Proposed Hedges
	Proposed Maintenance Track

Rev	Dwn	Chk'd	App'd	Description	Date
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Purpose of Issue
S2 - Suitable for Information

Classification
Commercial in Confidence

Client
**Rhondda Cynon Taf
 County Borough Council**

Project
Llanharan Bypass Planning

Drawing
**Masterplan
 (Western Section)**

Scale @ A3	Drawn	Checked	Approved
NTS	WH	GW	GP

Project No. **GC/2971** Date **September 2021**

Drawing Identifier **LBP-RED-76-XX-DR-C-0044** BS1192 Compliant rev **P01**



St David's House, Pascal Close, St Mellons, Cardiff, CF3 0LW
www.redstartwales.com

Print Date: 16/09/2021 10:49:15

Appendix 15

Other planning submissions received since the last Full Council meeting.

Fy Nghyf/My Ref:
21/1290/10

EichCyf/Your Ref:

Dyddiad/Date: 24/09/2021

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Ground floor side and rear extension.
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : 215 MEADOW RISE, BRYNNA, PONTYCLUN,
CF72 9TN
CYF GRID/GRID REF: 299233, 183591

Fy Nghyf/My Ref:
21/1294/10

EichCyf/Your Ref:

Dyddiad/Date: 24/09/2021

Gofynnwch am/Please ask for:

DATBLYGIAD Extension above existing garage to create additional
ARFAETHEDIG/PROPOSAL: living space and first floor bedrooms.
LLEOLIAD/LOCATION : 8 COLLIERS AVENUE, LLANHARAN,
PONTYCLUN, CF72 9UT
CYF GRID/GRID REF: 299436, 182691

Fy Nghyf/My Ref:
21/1152/10

EichCyf/Your Ref:

Dyddiad/Date: 27/09/2021

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Single storey rear extension and detached garage.
ARFAETHEDIG/PROPOSAL:
LLEOLIAD/LOCATION : 19 TAN-Y-BRYN, BRYNNA, PONTYCLUN, CF72
9QR
CYF GRID/GRID REF: 298847, 183488

Fy Nghyf/My Ref:
21/1293/10

EichCyf/Your Ref:

Dyddiad/Date: 27/09/2021

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD Two storey side extension with front porch and
ARFAETHEDIG/PROPOSAL: detached garage, parking bays to the front and
replacement of hedge with perimeter fence.
Additional skylight to roof at rear.
LLEOLIAD/LOCATION : 37 HEOL DEWI, BRYNNA, PONTYCLUN, CF72
9SQ
CYF GRID/GRID REF: 298355, 183185

Fy Nghyf/My Ref:
21/1295/10

EichCyf/Your Ref:

Dyddiad/Date: 01/10/2021

Gofynnwch am/Please ask for: Amy Marshall
01443 281130

DATBLYGIAD

Single storey extension.

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION :

9 FFORDD Y GWAITH GLO, LLANHARAN,
PONTYCLUN, CF72 9WW

CYF GRID/GRID REF: 299361.05628699, 182633.640919327

Fy Nghyf/My Ref:
21/1299/10

EichCyf/Your Ref:

Dyddiad/Date: 05/10/2021

Gofynnwch am/Please ask for: Laura Heron
01443 281130

DATBLYGIAD

Proposed two storey rear extension.

ARFAETHEDIG/PROPOSAL:

LLEOLIAD/LOCATION :

GRAIG LWYD FARM, LANELAY LANE, TALBOT
GREEN, PONTYCLUN, CF72 9LE

CYF GRID/GRID REF: 302861, 183380

Fy Nghyf/My Ref:
21/1331/10

EichCyf/Your Ref:

Dyddiad/Date: 08/10/2021

Gofynnwch am/Please ask for: James Emery
01443 281130

DATBLYGIAD Construction of Health Complex and venue with
ARFAETHEDIG/PROPOSAL: associated amenities to facilitate, to include A3, D2
and Sui Generis use classes.

LLEOLIAD/LOCATION : TY MAELWG, ROAD TO FOREST VIEW,
YNY SMAERDY, LLANTRISANT, PONTYCLUN,
CF72 9JS

CYF GRID/GRID REF: 303036, 184272